

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 16, 2022  
ADOPTED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on May 16, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, Trustee Nancy Caviston, Trustee Lisa Lewis, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: None

**4. ADOPTION OF AGENDA**

It was moved by Trustee Caviston supported by Treasurer McKinney, to adopt the agenda.

The motion carried by unanimous vote.

Treasurer McKinney announced her retirement as of May 31, 2022. She explained her enjoyment of serving the community for the past twenty-five years.

Supervisor Schwartz shared some memories of his time working with Treasurer McKinney over the years. He shared that Treasurer McKinney really pushed diversity in the Township and the Township owes her a great tribute. He also shared the different Boards and Commissions she has served on in the County over the years.

Supervisor Schwartz opened the floor for public comment regarding Treasurer McKinney's retirement.

- Bill McFarlane, former Charter Township of Superior Supervisor, commented on Treasurer McKinney's great partnership in the Township's success.
- Washtenaw County Sheriff, Jerry Clayton thanked Treasurer McKinney for her friendship over the years and always supporting him. He thanked her for her initiative on diversity in Washtenaw County.
- Jason Morgan, candidate for State Representative in the 23<sup>rd</sup> District, thanked Treasurer McKinney for her support over the years. He shared what he has learned from Treasurer McKinney over the last ten years of knowing her.

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- Caroline Sanders, Washtenaw County Commissioner District 4, thanked Treasurer McKinney for always supporting her and standing up for her integrity.
- Kay Williams, former Charter Township of Superior Clerk, shared memories of sharing an office with Treasurer McKinney and former Supervisor McFarlane. She thanked Treasurer McKinney for her service to the Township and friendship over the years.
- Peter Sandretto, Dixboro, thanked Treasurer McKinney for her service and support.
- Carla Bisaro thanked Treasurer McKinney for her service over the years.
- Fire Chief Chevrette thanked Treasurer McKinney on behalf of all the fire fighters for her support over the years.
- Lance Pierce, 5182 Plymouth Rd, fire fighter and union president, thanked Treasurer McKinney for giving him the opportunity to make Superior Township Fire Department his career and helping with the union over the years.
- Nahid San-Yahyai, Parks & Recreation Commissioner and Planning Commissioner, thanked Treasurer McKinney for her great service over the years and for welcoming her and her husband into the community.
- Trustee Caviston thanked Treasurer McKinney for all her years of services.
- Trustee McGill stated she met Treasurer McKinney when she was in the non-profit sector in 2001. She thanked Treasurer McKinney for the support on a personal level and professional level over the years.
- Trustee Lewis commented that she met Treasurer McKinney in 1996 when she was campaigning. She thanked Treasurer McKinney for the support throughout the years and how much she has done for the Township.

Trustee McGill asked for a moment of silence for the mass shootings in New York, California, and Texas.

**5. CITIZEN PARTICIPATION**

- Pastor Harold Wimberly commented on the progress of the Community Center Advisory Committee. The vision and commission of the committee has been established. He stated this team is phenomenal. He asked all committee members who were in attendance would stand up.
- Marilyn Kay Kapp, Director of College Partnership of Success Initiatives at Washtenaw Community College stated she is filling in for her boss, Brandon Tucker, Associate Vice President of Workforce in Community Development, who had a prior engagement. Washtenaw Community College (WCC) is excited about the possibility of the community center. WCC has provided support at the Harriet Street and Parkridge Community Center over the years.
- Stuart Collis, 342 Castlebury Dr. in Saline, attorney running for Judge in 14-A District Court introduced himself to the Board and community. He has twenty-five years of experience in family law, criminal law, civil practice, and traffic. He stated he has two children and a wife who was a former police officer.
- Brenda Baker, 8512 Ashley Ct., asked about Superior Day and why it was not scheduled for this year. She is a member of the Committee to Support Superior Township and Superior Township Land Conservancy. She stated both groups were disappointed that it was not on the schedule.

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- Donovan Golden, resident of the Township, commented on the need for a community center and is seeing the hard work of the Community Center Advisory Committee. He thanked the Board for putting together the advisory committee.

**6. APPROVAL OF MINUTES**

**A. SPECIAL MEETING OF APRIL 18, 2022**

It was moved by Trustee Caviston, supported by Trustee Lindke, to approve the minutes of the special Board meeting of April 18, 2022, as presented.

The motion carried by unanimous vote.

**B. REGULAR MEETING OF APRIL 18, 2022**

It was moved by Trustee McGill, supported by Trustee Lindke, to approve the minutes of the regular Board meeting of April 18, 2022, as presented.

The motion carried by unanimous vote.

**7. COMMUNICATIONS**

**A. KEN PALKA, AUDITOR, FINANCIAL STATEMENT AUDIT & REPRESENTATION LETTERS FOR YEAR-END DECEMBER 31, 2021**

Ken Palka explained the engagement letter which is signed at the beginning of the audit by the three full-time officials. It was suggested to bring both letters to the entire Board. Trustee Lewis asked what the acronym G.A.A.S. Ken explained it stands for Generally Accepted Accounting Standards.

Trustee Lindke thanked Ken Palka for explaining the letters.

Ken Palka thanked Treasurer McKinney for all the years of working together.

It was moved by Clerk Findley, supported by Trustee Lindke, to receive letters from Ken Palka, auditor.

The motion carried by unanimous vote.

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**8. PRESENTATIONS AND PUBLIC HEARINGS**

**A. CHARTER TOWNSHIP OF SUPERIOR AND THE POTENTION OF A FACEBOOK PAGE – MARGERY DOSEY**

Margery Dosey explained she has been a resident for seven years and lives on the Huron River. She received the Superior Scenes and saw the ad for the Committee to Support Superior Township. She has been a part of this committee for a few years. She is promoting a Facebook and Instagram page for the Township. She explained there is already a Facebook page created for Superior Charter Township which makes it difficult. This page was created twelve years ago. She is asking for permission to go into the current Facebook page and remove the phone number and webpage. Mrs. Dosey presented what other jurisdictions in Michigan use a Facebook page. She explained what posts can be created and shared. She also suggested having a three-month plan to create a Facebook handbook and correct the Facebook page that is already out there.

Treasurer McKinney asked how much this would cost. Mrs. Dosey stated she is volunteering to do this for the Township. Trustee Caviston explained it would probably be about \$2,000.00 a quarter for this service. Mrs. Dosey explained why she wants to volunteer to do this for the Township. Clerk Findley asked if she is asking to replace the Superior Scenes. Mrs. Dosey stated it would take some time to be able to replace the actual mailing of the newsletter. Clerk Findley stated because of the populations, we would never replace the mailing of the newsletter completely.

Clerk Findley made a motion to allow Margery Dosey to edit the current Superior Charter Township page and remove the phone number and webpage, supported by Trustee McGill.

The motion carried by unanimous vote.

Margery Dosey stated the newsletter is fabulous.

**9. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- The Township was evaluated and was issued an AA bond rating to pay off the land contract for the Rock Property.
- Hyundai will be presenting the Development Agreement in June.

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**B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE**

- Park Commissioners reviewed a handout on the Avian Influenza and recommended that bird feeders be sanitized to prevent contagion.
- A controlled burn at Schroeter Park took place on Saturday, April 23.
- There was an open house on May 9 from 6:00 – 8:00 pm held at Christian Love Fellowship Church to present progress on the Township Master Plan and the Parks & Recreation Open Space Plan.
- Kite & Rocket Day was scheduled on May 14 (Saturday) from 11:00 am – 2:00 pm at Fireman’s Park.
- Two bids were received for construction of an ADA compliant sidewalk in Community Park. The bid was awarded to Saladino Construction Co, Inc for an amount not to exceed \$16,000.00
- There was discussion about whether Parks and Recreation could contribute \$200 to the Southeast Michigan Land Conservancy toward the maintenance of nature trails. Trustee Lindke was asked to research this and report back at the next Parks and Recreation Commission meeting.

**C. COMMUNITY CENTER ADVISORY COMMITTEE (CCAC) UPDATE – CLERK FINDLEY**

Debby Mitchell Covington gave the report for the CCAC. She stated the first meeting for the committee was April 11th and the second meeting was a retreat on May 2, 2022, where thirteen members participated. This is a highly skilled team. Donovan Golden is a big contributor to the committee as well as all the other committee members. There was a common theme of all committee members that they all care about the community. A draft vision statement has been completed. Part two of the retreat will be held on May 23<sup>rd</sup> from 5 p.m. – 6 p.m. where one of the tasks to be completed would be the establishment of work groups.

**D. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF’S REPORT**

It was moved by Trustee Lewis, supported by Trustee Caviston, that the Superior Township Board receive all reports.

Trustee Lindke asked what the Freedom of Information Act (FOIA) request was. She asked if at the next meeting the Fire Chief and Sheriff Department could make a presentation. Clerk Findley explained FOIA requests usually come to the Clerk unless it is Police or Fire Department related.

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The motion carried by unanimous vote.

**E. TREASURER'S INVESTMENT REPORT AS OF MARCH 31, 2022**

Trustee Lindke asked how much was actually earned on the investments.

It was moved by Trustee Caviston, supported by Trustee Lewis, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. RESOLUTION 2022-28, APPROVE/REAFFIRM THE APPOINTMENT AND SALARY OF CAROLYN STUART**

The following resolution was moved by Treasurer McKinney supported by Trustee Caviston.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE/REAFFIRM THE APPOINTMENT AND SALARY OF  
CAROLYN STUART**

**RESOLUTION NUMBER: 2022-28**

**DATE: MAY 16, 2022**

**WHEREAS**, Carolyn Stuart started as an Administrative Assistant in the Clerk's Office on January 4, 2022, at the rate of \$20.00 an hour; and

**WHEREAS**, the permanent full-time position of administrative assistant was approved by the Board of Trustees on September 20, 2021; and

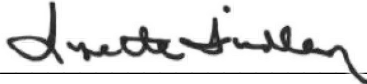
**WHEREAS**, Carolyn has excelled in fulfilling her duties as administrative assistant and Carolyn's salary was raised to \$23.00 an hour in March 2022 to match the salary of the Utility Department Utility Clerk.

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**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approve the reaffirming appointment and salary of Carolyn Stuart.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on May 16, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
\_\_\_\_\_  
Lynette Findley, Township Clerk

5/16/2022  
\_\_\_\_\_  
Date Certified

Trustee Lindke asked that the Board have a wage study after the audit is completed.

The resolution carried by unanimous vote.

**B. RESOLUTION 2022-29, ACCEPT THE OHM PROPOSAL FOR HARRIS ROAD  
WIDENING CONSTRUCTION AMENDMENT**

George Tsakoff explained the reason behind needing an amendment to the Harris Road Widening project. He stated they are pursuing a midblock crossing at Barrington Dr. Supervisor Schwartz explained the Director of the Library and he will sit down and discuss the funding once the project is completed. This is not a permitted Washtenaw County Road Commission project. Trustee McGill asked what percentage of the costs the Township will accrue. Supervisor Schwartz explained he believes the project will be split 50/50 between the Township and the library. Supervisor Schwartz explained this project would help with safety for crossing to the library.

The following resolution was moved by Treasurer McKinney, supported by Trustee Lewis.

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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM PROPOSAL FOR HARRIS ROAD WIDENING  
CONSTRUCTION AMENDMENT**

**RESOLUTION NUMBER: 2022-29**

**DATE: MAY 16, 2022**

**WHEREAS**, OHM Advisors is currently providing additional professional services on Harris Road Widening Construction; and

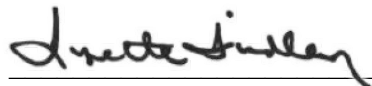
**WHEREAS**, this proposal is consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

**WHEREAS**, the tasks and associated work to complete the bidding and contract administration and construction engineering phase of this roadway widening project are outlined in the supporting document and is estimated not to exceed a total of \$58,000.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$58,000.00, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.

**CERTIFICATION STATEMENT**

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\_\_\_\_\_

Lynette Findley, Township Clerk

5/16/2022  
\_\_\_\_\_

Date Certified

The resolution carried by unanimous vote.



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**C. RESOLUTION 2022-30, APPROVE THE PROPOSAL FROM OHM ADVISORS FOR ENGINEERING SERVICES FOR A WATER SYSTEM MASTER PLAN**

George Tsakoff explained Michigan Department of Environment, Great Lakes, and Energy (EGLE) requires the Township to renew its' water reliability study and general plan every five years. OHM decided it would be more efficient for the Township to get all three studies on a regular schedule. This would be more cost effective. George explained it would save the Township approximately \$30,000.00 by renewing them together.

The following resolution was moved by Clerk Findley supported by Treasurer McKinney.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PROPOSAL FROM OHM ADVISORS FOR  
ENGINEERING SERVICES FOR A WATER SYSTEM MASTER PLAN**

**RESOLUTION NUMBER: 2022-30**

**DATE: May 16, 2022**

**WHEREAS**, OHM Advisors have provided a proposal for professional engineering services for the preparation of a Water System Master Plan for the Township; and

**WHEREAS**, the Water System Master Plan will incorporate the components of a Water Reliability Study, General Plan, and Asset Management Plan. Completing these together will result in a more efficient inventory and robust Capital Improvement Plan (CIP); and

**WHEREAS**, the objective of OHM Advisors proposed scope of services is to prepare a plan with the requirements as it relates to the Township's water system; and

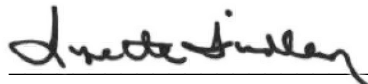
**WHEREAS**, OHM Advisors propose to provide the outlined professional engineering services for an hourly, not-to-exceed fee of \$62,000.00 and would not exceed that total amount without further authorization.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the proposal for professional engineering services for the preparation of a Water System Master Plan for an amount not-to-exceed fee of \$62,000.00 paid by the Utility Fund.

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**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

5/16/2022

Date Certified

The motion carried by unanimous vote.

**D. RESOLUTION 2022-31, APPROVE A LAND AGREEMENT FOR FARMING WITH STEVE PEACH**

Supervisor Schwartz stated Steve Peach is a young farmer in the Township and farms about 450 acres. Mr. Peach has farmed the Rock property in the past. Supervisor Schwartz explained we could not charge a fee to have it farmed with the current tax-exempt bond. Allowing Mr. Peach to farm the land will help maintain the soils.

The following resolution was moved by Treasurer McKinney, supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE A LAND AGREEMENT FOR FARMING WITH STEVE  
PEACH**

**RESOLUTION NUMBER: 2022-31**

**DATE: MAY 16, 2022**

**WHEREAS**, the Charter Township of Superior is the landowner of three-hundred acres located in Sections 20 & 29, **this property is known as the Rock property**, and

**WHEREAS**, the Township agrees to enter into an agreement with Steve Peach to farm the two-hundred and six tillable acres for agricultural purposes; and

**WHEREAS**, the Township cannot charge a fee to have it farmed due to the current

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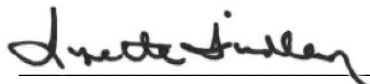
**tax-exempt bond; and**

**WHEREAS**, this agreement is for the crop year 2022 and all crops will belong to Steve Peach.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby resolves to enter into an agreement with Steve Peach.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

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Trustee Lindke asked for clarification if this property is the Rock Property. She also asked when the children's farming would be made on the property. She also asked to have something in writing to establish using the Rock property for a farming program.

The motion carried by unanimous vote with the amendments as follows: the description of the property being Rock Property and the reason for not being able to charge a fee for Steve Peach.

**E. RESOLUTION 2022-32, APPROVE THE PURCHASE OF A SHED AT DIXBORO VILLAGE GREEN**

Chuck Paterka, Vice President of the Dixboro Village Green, explained the shed will be used for storage. The schoolhouse is currently being used for storage.

Clerk Findley asked when the meeting was where they decided to purchase this shed and stated she used to be invited to the meetings. Supervisor Schwartz stated there was not a meeting regarding the shed.

The following resolution was moved by Treasurer McKinney, supported by Trustee McGill.

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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING PURCHASE OF A SHED FOR  
STORAGE AT THE DIXBORO VILLAGE GREEN**

**RESOLUTION NUMBER: 2022-32**

**DATE: MAY 16, 2022**

**WHEREAS**, Charter Township of Superior entered into a Use Agreement with the Dixboro Methodist Church giving control of the green and the schoolhouse to the Board of Trustees; and,

**WHEREAS**, the Township is desirous of rehabilitating the schoolhouse and the green; and,

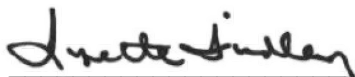
**WHEREAS**, the Dixboro Village Green LLC needs a storage shed for the Farmers' Market set up and for other activities on the village green; and,

**NOW THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the proposed contract with Jim's Amish Structures located at 12673 E. Old Highway 12, Chelsea MI in the total amount of \$11,492.52 to purchase the 10' x 14' Quaker Classic Board and Batten Shed.

**BE IT FURTHERED RESOLVED** that the site preparation, delivery and ancillary work shall be provided by the Dixboro Village Green LLC.

**CERTIFICATION STATEMENT**

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\_\_\_\_\_  
Lynette Findley, Township Clerk

5/16/2022  
\_\_\_\_\_  
Date Certified

The motion carried by unanimous vote.

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**F. RESOLUTION 2022-33, AGREEMENT WITH CARLISLE/WORTMAN FOR CONSULTING SERVICES FOR BUILDING DEPARTMENT**

Supervisor Schwartz stated there is no mechanical and plumbing inspector since Rick Mayernik has retired. Carlisle/Wortman has a mechanical and plumbing inspector the Township is able to use temporarily.

Clerk Findley asked for clarification on the agreement and why it includes building plan review. Supervisor Schwartz stated they might do some building code consultation. Clerk Findley stated she has a problem with this due to hiring the new building official who is able to do building inspections. Supervisor Schwartz explained Rick Mayernik used to consult with Carlisle/Wortman on bigger projects under their retainer. Trustee McGill explained the rates in the agreement and what is being asked in the agreement. Supervisor Schwartz explained he did not even know Rick Mayernik consulted with Carlisle/Wortman before. Trustee McGill asked that the resolution be amended to add all the consulting services which are included in the agreement. Clerk Findley stated during the interviews, the Building Official was concerned with having enough work. She also explained that Rick Mayernik made it clear that all the Township needed was mechanical and plumbing. Trustee McGill stated having Carlisle/Wortman as support with this agreement would assist the Building Department. Supervisor Schwartz explained the agreement fees again. Clerk Findley asked if Bill Balmes would take the lead. Supervisor Schwartz stated he would have to make the decisions. Trustee Lindke asked about the fees. George Tsakoff explained the fees are based on a formula for engineering escrow.

The following resolution with the amendment of adding building and plan review was moved by Treasurer McKinney supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AGREEMENT WITH CARLISLE/WORTMAN  
FOR CONSULTING SERVICES**

**RESOLUTION NUMBER: 2022-33**

**DATE: MAY 16, 2022**

**WHEREAS**, with the recent retirement of Rick Mayernik, former Building and Zoning Official, the Township needs a part-time mechanical and plumbing inspector; and

**WHEREAS**, Carlisle/Wortman Associates, Inc., offers consulting services through its Code Enforcement Services division; and

**WHEREAS**, Carlisle/Wortman Associates, Inc. will assist with building code

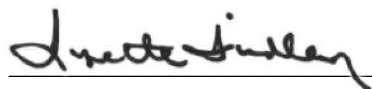
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**consultations, code compliance plan review, code compliance inspection services, construction plan review, mechanical inspections, plumbing inspections, building plan review, building, and trade inspections**

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the agreement with Carlisle/Wortman for consulting services.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

5/16/2022

Date Certified

**Roll Call:**

**Ayes:** Trustee Caviston, Trustee Lewis, Trustee Lindke, Treasurer McKinney, Trustee McGill, and Supervisor Schwartz

**Nays:** Clerk Findley

**Absent:** None

The motion carried by majority vote.

**G. RESOLUTION 2022-34, APPROVE THE PURCHASE OF THE RESIDENTIAL CROSS-CONNECTION SOFTWARE**

Supervisor Schwartz explained the residential cross-connection software which is a Michigan Department of Environment, Great Lakes, and Energy (EGLE) requirement.

The following resolution was moved by Treasurer McKinney supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF THE RESIDENTIAL CROSS-  
CONNECTION SOFTWARE**

**RESOLUTION NUMBER: 2022-34**

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**DATE: MAY 16, 2022**

**WHEREAS**, Michigan Department of Environment, Great Lakes, and Energy (EGLE) requires a cross connection/back flow prevention program to be expanded to all residential customers and be implemented for 2022; and

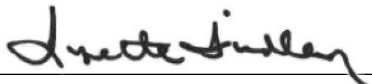
**WHEREAS**, the software application the Utility Department currently uses does not include the ability to store data for residential customers; and

**WHEREAS**, the cost to add this will be \$6,700.00 with an annual tech support and data cloud storage fee of \$2,400.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the purchase of the cross-connection store data for residential customers for a total amount of \$6,700.00 with an annual fee of \$2,400.00.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

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\_\_\_\_\_  
Date Certified

Trustee Lindke asked for a budget amendment for the second time in this meeting. She explained that it is difficult being a fiduciary and not seeing the quarterly financials. Supervisor Schwartz explained this would come out of the reserves. Trustee Lindke stated she would like to see financial statements. Trustee McGill stated it is a requirement. Supervisor Schwartz stated the budgets fall under him and the financials fall under the Treasurer and Clerk. Trustee McGill stated the bookkeeper and controller are under the Supervisor. Clerk Findley stated she cannot be responsible for it when those individuals do not report to me. Trustee Lewis stated he is just being asked to follow through and ensure the ask is being done.

The motion carried by unanimous vote.

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**H. ORDINANCE NO. 174-24, REZONING R-1 TO R-2, FIRST READING**

Supervisor Schwartz explained the rezoning from R-1 to R-2. This was approved by the Planning Commission.

Jon Akerman representing Lombardo Homes explained the reason for rezoning; to be able to develop one-acre lot homes. Plymouth Road is not a dedicated easement. Currently, they are anticipating twenty to twenty-two homes.

The following was moved by Treasurer McKinney, supported by Clerk Findley.

Roll Call:

Ayes: Trustee Caviston, Trustee Lewis, Trustee Lindke, Treasurer McKinney, Clerk Findley, Trustee McGill, and Supervisor Schwartz

Nays: None

Absent: None

The motion carried by unanimous vote.

**I. MOTION TO BID THE TOWNSHIP SIDEWALK REPAIR PROGRAM PROJECT AND USE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

Supervisor Schwartz stated this is only to allow OHM to bid out the sidewalk repair program.

Kyle Selter, engineer with OHM, presented the sidewalk repair program study. Oakbrook, Washington Square, Harvest Lane, and Panama Ave were all examined. He explained the criteria in the Ordinance. There's about 33,000 square feet of sidewalk that needs to be fixed.

Clerk Findley asked what funds would be used. Supervisor Schwartz stated there could be cost sharing in this project. Clerk Findley stated she would like the ARPA funds to be taken out. Trustee Caviston asked if OHM could put the sidewalks in a list of critical sidewalks to least critical. George Tskaoff stated the project could be phased, but everything identified is outside the Ordinance requirements. Treasurer McKinney asked why the ARPA funds can't be used. Clerk Findley stated the resolution states the residents will be responsible for allocating the funds. Trustee McGill stated she would like to see the bids before deciding what funds to use. George Tskaoff stated it would be about a month to receive bids back. Treasurer McKinney suggested taking Oakbrook out of the bid. George stated they could make it a separate division or bid.

The motion was moved by Treasurer McKinney supported by Trustee Lewis.

The motion carried by unanimous vote.



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**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by Trustee Lewis, supported by Clerk Findley, to receive bills for payment and record of disbursements.

Trustee Lindke asked what Jameel Williams does for the Township. She also asked about the Taz Networks and if the contract is going to be discussed. Supervisor Schwartz stated there should be a work session on reviewing Taz Network contract.

The motion carried by unanimous vote.

**13. PLEAS and PETITIONS**

None

**14. ADJOURNMENT**

It was moved by Clerk Findley supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:26 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor