

Superior Charter Township Park Commission
Regular Meeting
May 23, 2022

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:32 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Greg Vessels, Terry Lee Lansing, Riley Schofield

Park Commissioners absent: Guy Conti (excused)

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott

3. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

4. Prior Meeting Minutes Approval

A. April 25, 2022

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the minutes of 4/25/22 with the following corrections:

Board Liaison Report – Fourth sentence, correct spelling of the eighth word so that it reads “Subject matter experts will be invited to present as needed.”

New Business B. Community Park Sidewalk Bid Award – in paragraph after the list of bidders and bid amounts, correct the spelling in the first sentence so that it reads “Juan Bradford said he researched both bidders...”.

The motion carried.

5. Citizen Participation

There was none.

6. Reports

A. Chairperson

Chair Marion Morris had nothing to report.

B. Administrator

Juan Bradford submitted a written report. He added to the written report that he is discussing policy that prohibits alcohol consumption in township parks, with other township officials.

C. Board Liaison

Trustee Bernice Lindke reported on a special township board meeting held 5/11/22 and the regular township board meeting held 5/16/22.

5/11/22 This special meeting was held to amend the Rock Property land contract to allow for payment in full of all principal and accrued and unpaid interest on any date after eighteen months. This amendment was needed to satisfy terms for bond insurance. The resolution to amend the land contract passed.

5/16/22 At the regular meeting, Treasurer Brenda McKinney announced her retirement effective 5/31/22. Many people in the audience shared stories about their relationship and positive interactions with Treasurer McKinney.

The township's auditor informed the board that the officials have received the Financial Statement Audit & Representation letter for the year ended 12/31/2021.

Several member if the Community Center Advisory Committee shared their thanks and positive reviews about the membership of the committee and work performed to date.

Margery Dosey, a township resident, gave a presentation on creating an official Facebook page for our township.

Clerk Lynette Findley gave a report on the Community Center Advisory Committee retreat and said a second meeting will be held on May 23.

A resolution to accept an amendment to an OHM proposal for widening Harris Road passed.

A resolution to approve a land agreement for farming the old "Rock" property passed.

Approval was granted to purchase a shed to be located on the Dixboro Village Green.

A motion to bid the township sidewalk repair project passed.

D. Board Meeting Attendee

Nahid Sanii-Yahyai attended the Township Board meeting on May 16. She concurred with Trustee Lindke's report.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month.

7. Communications

A. Educational: Health Benefits and Economic Impacts of Parks

B. Frog & Toad Survey at Shroeter Park

C. Washtenaw County 2022 Clean Up Days

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

8. Old Business

A. Five Year Plan Update: Open House Report

About 30 people attended the open house. Feedback is due from Carlisle Wortman on the choices expressed by those who attended.

B. Community Center Advisory Committee Update

This committee held a meeting today at 5:00 pm. The committee worked on a mission statement. Greg Dill, Washtenaw County Administrator spoke. There is a lot of momentum for this initiative at the county level.

C. Donations Policy

Trustee Bernice Lindke researched laws governing donations by a governmental body to private and charitable organizations. The result is public money cannot be used for donations or private purposes.

Marion Morris moved to not contribute funds to SouthEast Land Conservancy. The motion died for lack of support,

9. New Business

A. Live! Here! Now! Concert – volunteer sign-up

The following park commissioners volunteered to help at the Live! Here! Now! concert on Saturday, June 4 in Fireman's Park.

Martha Kern-Boprie

Marion Morris

10. Bills for Payment

It was moved by Marion Morris and supported by Greg Vessels to approve payment of the bills totaling \$31,271.57 through 5/23/22. The motion carried.

11. Financial Statements

A. April 2022 Revenue & Expenditure Report

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to receive the April financial report. The motion carried.

12. Pleas and Petitions

Nahid Sani-Yahyai commented that the open house on the Township Master Plan and Park and Open Space Plan was well organized. She wished more people would have attended.

Bernice Lindke complimented everyone who helped with Kite and Rocket Day.

13. Adjournment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to adjourn at 7:23 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary