

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198**

May 16, 2022

7:00 p.m.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. CITIZEN PARTICIPATION
6. APPROVAL OF MINUTES
 - a. April 18, 2022 - Special Meeting
 - b. April 18, 2022 - Regular Meeting
7. COMMUNICATIONS
 - a. Ken Palka, Auditor, Financial Statement Audit & Representation Letters for Year-end December 31, 2021
8. PRESENTATIONS AND PUBLIC HEARINGS
 - a. Charter Township of Superior and the Potential of a Facebook Page – Margery Dosey
9. REPORTS
 - a. Supervisor
 - b. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
 - c. Community Center Advisory Committee Update – Clerk Findley
 - d. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff's Report
 - e. Treasurer's Investment Report as of March 31, 2022
10. UNFINISHED BUSINESS

None
11. NEW BUSINESS
 - a. Resolution 2022-28, Approve/Reaffirm the Appointment and Salary of Carolyn Stuart

- b. Resolution 2022-29, Accept the OHM Proposal for Harris Road Widening Construction Amendment
- c. Resolution 2022-30, Approve the Proposal from OHM Advisors for Engineering Services for a Water System Master Plan
- d. Resolution 2022-31, Approve a Land Agreement for Farming with Steve Peach
- e. Resolution 2022-32, Approve the Purchase of a Shed at Dixboro Village Green
- f. Resolution 2022-33, Agreement with Carlisle/Wortman for Consulting Services for Building Department
- g. Resolution 2022-34, Approve the Purchase of the Residential Cross-Connection Software
- h. Ordinance No. 174-24, Rezoning R-1 to R-2, First Reading
- i. Motion to Bid the Township Sidewalk Repair Program Project and Use American Rescue Plan Act (ARPA) Funds

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email: lynettfindley@superior-twp.org

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1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 6:02 p.m. on April 18, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Trustee Lisa Lewis, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: Treasurer Brenda McKinney and Trustee Nancy Caviston

3. NEW BUSINESS

a. TO REVIEW TIMING OF FINANCIAL STATEMENTS

- Trustee Lindke explained her background in accounting and finances and why she looks so closely at the Township's financials. She wants to see full financial statements.
- Nancy Mason stated the quarterly financials are not complete because the revenues may be off and may not be accurate for the end of 2021.
- Trustee McGill asked if there is ability to run off the reports.
- Trustee Lindke recommends providing the Board with a report of all the expenses. She suggested providing only the major funds expense report.
- Trustee McGill stated not knowing what the budget consist of makes it hard to approve different proposals that come to the Board.
- Nancy Mason asked what the Board would want for each meeting. Each fund has its own bank account.
- Trustee McGill asked if the auditor could help create a report that Nancy is able to provide to the Board.
- Trustee Lindke stated many Townships do monthly expense reports. She doesn't want to see every minuet expense but the overall expenditure reports. She would like to see expense reports for the major funds.
- Nancy Mason explained the different funds inside of the general fund.
- Trustee McGill explained on page 216-217 of the *Michigan Townships Association Authorities & Responsibilities of Michigan Townships*, the financial reporting to the Board.
- Nancy Mason explained the balance sheet for March 2022 is off balance because the audit is not official closed for 2021. She is waiting on the auditors. During the May Board of Trustees meeting, the auditors usually present the audit for the previous year.

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- Trustee McGill expressed her concerns on not seeing the reports and budget throughout the year. She also mentioned the Clark Road Pump Station being overbudget and not knowing any details as to why it is overbudget.
- Supervisor Schwartz stated payment plans come through EGLE and OHM Advisors fly specks the claims.
- Trustee Lindke stated when things are overbudget then the budget needs to be amended before paying the overbudgeted bills.
- Trustee McGill would like to be aware of what is going on with the budget, expenditures, and fund balances.
- Clerk Findley stated the Board needs to look at job descriptions pertaining to Keith Lockie, Township Controller. She mentioned the Township is putting too much responsibility on Nancy Mason and that Keith Lockie should be present at this meeting.
- Trustee McGill asked if Keith is full-time or part-time.
- Clerk Findley stated he is budgeted for part-time but does not work the entire time for his part-time position. He records the hours he works.
- Trustee Lindke stated the balance sheets state that they are prepared by Keith Lockie but are physically prepared by Nancy Mason.
- Trustee McGill stated job descriptions are very important.
- Trustee Lindke asked about the Personnel Manual contract and Nancy did not have the contract.
- Supervisor Schwartz stated there was a retainer for the law firm who completed the work for the personnel manual.
- Clerk Findley expressed the Board needs to stay on subject of the reports.
- Trustee McGill asked if it needs to be revisited to have an assistant who has the skill sets that Nancy needs assistance with.
- Clerk Findley stated if \$50,000.00 was budgeted for Keith Lockie then we need someone who is working the right number of hours to get the job done.
- Trustee Lewis asked if Clerk Findley is asking for the accountability of Keith Lockie's position. Clerk Findley explained that is what she is asking for.
- Supervisor Schwartz stated Nancy's position always had an assistant.
- Trustee McGill asked if a retired person needs to be controlling the financials of the Township. She stated Keith Lockie is not working to fulfill the hours which is budgeted for.
- Trustee Lindke asked if he did work the full twenty hours then he could take some of the tasks off Nancy. She asked if Utilities had a full-time Controller in the past.
- Supervisor Schwartz informed the Board that Keith Lockie does the full accounting for the Utility Department.
- Nancy Mason stated she does all BS&A, and Keith Lockie only does QuickBooks for Utilities. Nancy consults with Keith Lockie on his opinion on an infrequent basis.

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- Trustee Lindke suggests hiring the auditors to assist with the accounting. She asked how much Keith Lockie and Nancy Mason make an hour. Trustee Lindke stated she has an issue with the equity of pay between Keith and Nancy.
- Supervisor Schwartz stated the financial statutory duties are supposed to be under the Clerk.
- Clerk Findley stated we can move all that around.
- Trustee McGill stated the Clerk is responsible for check report, balance sheet by fund, and detailed financial report. She said a discussion needs to be done around how to get the Controller's responsibilities done so it is not Nancy Mason's responsibility for the \$39/hour she makes unless we compensate her.
- Supervisor Schwartz stated what Keith Lockie does is consistent with both the Clerk's statutory responsibilities and Supervisor's statutory responsibilities.
- Clerk Findley stated she likes Keith and does not personalize anything as it relates to her job. She commented the auditors are at the Township and the Controller of the Township is not even there.
- Trustee McGill stated he should have been here two days ago, and this is the second time he has missed being present for important Township meetings.
- Clerk Findley stated she has issues with the whole thing, and Nancy Mason has way too much on her plate.
- Trustee Lindke stated the financials are so important when hiring more staff or salary increases.
- Clerk Findley stated she will get back to the Board on who everyone will be reporting.
- Trustee Lindke stated she does not need the reports in paper.
- Nancy Mason stated the summaries would not show the individual line items.
- Supervisor Schwartz suggested Clerk Findley and Nancy Mason work together to get something that will satisfy the request from Trustee Lindke and Trustee McGill.
- Trustee Lindke asked if in the May meeting if a proposal would be presented on what will be provided to the Board each month regarding expenditures and financials.
- Clerk Findley stated she has an election and might not get to it by the May Board meeting.
- Trustee McGill stated if this gets taken care of soon that will be fine.
- Supervisor Schwartz explained the revenue is not the same every month. He also explained the Township financials have been taken care of well.
- Trustee McGill explained she does not think anything is wrong but wants to take into consideration her fiduciary duties of being a Trustee and knowing what the Township's financials look like.

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4. ADJOURMENT

It was moved by Trustee Lewis, supported by Clerk Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 6:46 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

DRAFT

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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:01 p.m. on April 18, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Trustee Lisa Lewis, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: Treasurer Brenda McKinney and Trustee Nancy Caviston

4. ADOPTION OF AGENDA

It was moved by Trustee McGill supported by Trustee Lindke, to adopt the agenda with the deletion of letter M. Approve Monthly/Quarterly Financial Statement.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MARCH 21, 2022

It was moved by Trustee Lewis supported by Trustee McGill, to approve the minutes of the regular Board meeting of March 21, 2022, as presented.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Robyn McCoy stated she grew up at 8631 Kingston Court but now lives in Ypsilanti Township. She is a candidate running for State Representative. She has been an attorney for twenty years. She runs educational programs and partners with the police, estate planning, expungement, how to navigate the public school system, criminal defense, and guardian ad litem. She knows of the need for a

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community center in this area. Supervisor Schwartz asked for clarification regarding where her district she is running.

- Matt Schuster, resident 5766 Geddes Road, asked to be on tonight's agenda as an aggrieved party. He wonders why he is not on the agenda. Supervisor Schwartz stated because of the appeal that Mr. Schuster filed in circuit court. Mr. Schuster stated his concerns with the construction on the adjacent property to his home. Supervisor Schwartz stated a building permit was issued by Rick Mayernik to the adjacent property.
- Emily Dabish-Yahkind, resident in Dixboro, is in attendance on behalf of the Friends of Dixboro and thanked the Board for the continued support.
- Jerry Clifton, 8692 Pine Court, informed the Board that their petition was rejected by the Washtenaw County Road Commission. He stated his issue is with the interdepartmental policies of the Washtenaw County Road Commission. The Washtenaw County Sheriff's Office is not the problem.
- Kelly Goolsby, community health worker for Washtenaw County's Health Department, asked if the survey's which were collected for the AAATA are being taken into consideration. Clerk Findley stated they have been taken into consideration.

7. PRESENTATIONS AND PUBLIC HEARINGS

A. THE RIDE'S LONG-RANGE PLAN – FOREST YANG

- Mr. Yang thanked the community and Board for support with TheRide. He also thanked Kelly Goolsby for collecting over two hundred surveys. He stated the feedback from Superior Charter Township was that they would like to see major advancement of the current system. Features of TheRide 2045 would include improvement of off-peak service which Township residents mentioned in the surveys. Mr. Yang went over the timelines of implementation of TheRide 2045 Plan.
- Supervisor Schwartz asked if the service to and from Ann Arbor to Canton was still on. He suggested having a stop in Dixboro. Mr. Yang explained the service from Ann Arbor to Canton was discontinued.
- Trustee McGill asked how the community was made aware of the surveys. Mr. Yang explained fliers were placed in public places (bus stops, grocery stores, etc.), public meetings were publicized on social media, and direct mail was distributed.
- Trustee Lewis asked if the surveys were distributed at the surrounding high schools or at places where people frequently use the bus system (example: Corner Health Center).
- Mr. Yang stated the survey has been extended till Friday, April 22, 2022.
- Supervisor Schwartz asked if there were any plans to relocate the Ypsilanti Transit Center. Mr. Yang explained there was a study conducted to relocate three years ago

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but the study concluded there would not be a relocation but to expand the transit center.

- Trustee Lindke asked how the master plans of the communities are taken into consideration. Mr. Yang explained that all the master plans of the communities are included before deciding anything. Currently, there are purchase service agreements where each community decides how much service is provided for the community. Trustee Lindke explained needing another stop for the community center which will be established in the Township.
- Supervisor Schwartz asked if the Long-Range plan can be amended or updated once it is submitted. Mr. Yang explained that the plan is able to be amended after the Long-Range plan is submitted.

8. REPORTS

A. SUPERVISOR REPORT

The Board moved to letter H. RESOLUTION 2022-24, APPROVE THE LABOR AGREEMENT WITH FIRE UNION on the agenda. No one on the Board objected.

Supervisor Schwartz reported on the following:

- A meeting in March took place in Dixboro on what the residents would like to see placed in the new Dixboro Master Plan. This meeting was well attended.
- A landowner wanted to put in a 300,000-chicken coup on vacant land in the Township. Supervisor Schwartz contacted all the conservation easements on Vreeland and Leforge. He found multiple areas where it was in conflict with the Township's ordinances. The landowner has now withdrawn their request.
- Hyundai is putting in a small track for testing. The construction of the facility will not begin until next year due to the delivery of the steel taking fifty weeks. Everything for the expansion has been completed but the Development Agreement.
- Clerk Findley and Supervisor Schwartz attended a SEMCOG meeting, where Supervisor Schwartz was elected an alternate for Washtenaw County Townships for the Executive Board.
- Lois Richardson, Mayor of the City of Ypsilanti, commented they are considering putting a large recreation center on the Water Street property on Michigan Avenue. He stated he was surprised to hear that. Trustee Lindke asked if this would affect the County's participation in the Township's community center. Supervisor Schwartz explained this has been going on for twelve or fifteen years. The east side of the County has no recreation center. Trustee McGill asked if this could potentially impact the County funds for the community center. Supervisor Schwartz stated he thought it would. Clerk Findley disagreed and stated there are too many support letters from the County for the community center. Clerk Findley stated this Township and community is putting in a lot of time for a community center and personally has concerns with Supervisor Schwartz expressing the County has put "all their eggs in one basket". She

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- asked that Supervisor Schwartz not share this information with the residents. Trustee McGill stated she was on the call and did not get this feeling from the County.
- Building Official interviews took place and none of the applicants could take the position of Rick Mayernik. The first applicant did not accept the position due to the salary offered. The other applicant works for an adjoining community and could do building and electrical inspections. Supervisor Schwartz received a bid from Carlisle and Wortman until the Township can fulfill the plumbing and mechanical inspections. He asked the Board to allow Clerk Findley and him to hire this applicant for Building Official. Trustee McGill asked for clarification on what Supervisor Schwartz is asking.

Trustee Lewis moved the executive staff to make the decision to hire the Building Official, supported by Trustee McGill.

The motion passed by unanimous voice vote

- Margery Dorsey wants to present to the Board in May on how to increase the Township's social media presence. Ms. Dorsey stated she would fund this.
- Rock LLC wanted to amend the land contract, so the Township could get a better refunding bond.
- The Neighborhood Watch Program Coordinator position has been vacant for a while. The position needs to be advertised. Trustee McGill asked for the job description for the position.
- Clerk Findley updated the Board and public about the Community Center Advisory Committee meeting which met on April 11, 2022, at Christian Love Church. She stated Trustee Lewis, Trustee Lindke, Supervisor Schwartz, and Trustee McGill were all in attendance. Kelly Goolsby and Debby Covington who are in attendance tonight were at the meeting. The Community Center Advisory Committee will be placed on the agenda for monthly updates during the Board of Trustees meetings. The Advisory Board will only be made up of residents. The Advisory Board needs a resident to step-up and become chairperson. This center will be an educational center for all age groups; not just for youth. The committee will be meeting every three weeks. The first retreat will be Monday, May 2nd from 3-5 pm. She informed the Board and community of the grant which was submitted through Congresswoman Dingell's office for four million dollars. She commented on the report on Cheney Elementary School and wants to include Ypsilanti Community Schools in the process because she would like them to give the Township the school building which would help out with the costs.

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B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

Trustee Lindke reported on the following:

- Bids for the ADA sidewalk at Community Park were due the first week of April and a recommendation for a contractor will be presented at the 4/25 Parks and Recreation Committee meeting.
- Parks and Recreation is looking for part-time summer maintenance staff and will pay \$17/hr.
- Bids are being collected for a new 4WD mower.
- Fireman's Park will host a pop-up concert on June 4th. The Gabriel Brass Band, which is a New Orleans Jazz group, will be featured. There will be opportunities for community organizations, such as the Ypsilanti District Library and the Ypsilanti Community School District, to be involved. A business mixer for local minority owned businesses will be held prior to the music.
- The schedule of 2022 recreational special events were handed out. (This was the same handout that was included with Superior Scenes.). A four day/week Playground Camp has been scheduled for three locations in our township: at 1601 Stamford, at Sugarbrook and in West Willow.
- There will be a prescribed burn scheduled during this spring at Schroeter Park. The burn will be done for the prairie unit as well as the woodlot unit.

It was moved by Trustee Lewis supported by Trustee McGill, that the Superior Township Board receive the Parks & Recreation Commission meeting liaison report from Trustee Lindke.

The motion carried by unanimous voice vote.

C. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Clerk Findley supported by Trustee Lindke, that the Superior Township Board receive all reports.

The motion carried by unanimous voice vote.

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9. COMMUNICATIONS

A. WASHTENAW COUNTY 2022 CLEAN-UP DAYS

Supervisor Schwartz explained what the purpose of the Washtenaw County 2022 Clean-Up Days.

B. LETTER FROM WASHTENAW COUNTY BOARD OF COUNTY ROAD COMMISSIONERS - DISCUSSION

Supervisor Schwartz explained originally, he was going to present to the Board a resolution in support of the speed bumps before receiving this letter from the road commission. He stated the Washtenaw County Road Commission has agreed to do another speed study this summer. He stated there would be speed limit signs placed on Stephens Drive. The Township could invest in the dynamic speed limit signs.

Mr. Clifton stated this is the fourth petition that has been filed for Stephens Drive. On the phone with the Road Commission, he was informed that Stephens Drive scored a six out of ten, but the letter claims the road only scored a three out of ten. He expressed his concerns with the inaccurate information being given out. Clerk Findley spoke in support of Mr. Clifton. Trustee McGill asked if anyone knows how Ypsilanti Township is obtaining the speedbumps. Mr. Clifton stated he will not stop until he gets speedbumps. Supervisor Schwartz stated the Township has no authority over this subject. Clerk Findley stated they do have authority related to the safety of Township residents.

It was moved by Clerk Findley supported by Trustee Lindke, to receive letter of communication

The motion carried by unanimous voice vote.

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

Clerk Findley announced the Township wide Open House Master Plan In-Put Session on May 9, 2022, from 6 p.m. – 8 p.m.

A. RESOLUTION 2022-17, APPROVE THE 2022 REFUNDING BOND FOR THE ROCK PROPERTY

Supervisor Schwartz explained the bond will go out on a bid basis. The blanks in the resolution would be filled in once we get the bond secured. Clerk Findley asked about the meeting on Thursday, April 21, 2022. Supervisor Schwartz stated he is unsure if this is scheduled or not.

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Clerk Findley asked who is involved in the due diligence. Supervisor Schwartz stated the bond counsel, municipal financial consultant, and the Township. Trustee McGill asked that all members of the Board of Trustees be invited for visibility.

The following resolution was moved by Trustee Lindke supported by Clerk Findley.

Please see Board Packet titles April 17, 2022, for copy of the Resolution 2022-17.

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

A. RESOLUTION 2022-18, APPROVE THE PROPOSAL FROM ANDREW TREE SERVICE TO REMOVE TREES ON HARVEST LANE

Supervisor Schwartz explained this is only on the south side of Harvest Lane. This will be funded by Utilities Fund.

The following resolution was moved by Trustee Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PROPOSAL FROM ANDREW TREE SERVICE TO
REMOVE ELEVEN TREES ON HARVEST LANE**

RESOLUTION NUMBER: 2022-18

DATE: APRIL 18, 2022

WHEREAS, Juan Bradford, Parks & Recreation Administrator, received a bid from Andrew Tree Service for the removal of eleven trees on Harvest Lane; and

WHEREAS, the trees need to be removed due to growing right above the sewer line; and

WHEREAS, the proposal is for the removal of brush, wood, and grind stumps for \$5,800.00.

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NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposal from Andrew Tree Service for \$5,800.00 paid by Utility Fund.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The resolution carried by unanimous vote.

B. RESOLUTION 2022-19, BUTLER SIDE STREET MAINTENANCE AGREEMENT

Supervisor Schwartz explained Mr. Butler will receive a three percent increase. He suggested bringing back to the Board to give him a gas card because of inflation.

The following resolution was moved by Clerk Findley supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL TO ENTER INTO A STREET-SIDE
MAINTENANCE AGREEMENT WITH MR. BUTLER FOR THE OAKBROOK
AND WASHINGTON SQUARE SUBDIVISION COMMON AREAS**

RESOLUTION NUMBER: 2022-19

DATE: APRIL 18, 2022

WHEREAS, Superior Charter Township is a Michigan municipal corporation that provides public services to residents of Superior Charter Township, and

WHEREAS, a Special Assessment District was created to provide funding for street-side maintenance in the Oakbrook and Washington Square subdivisions located in

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the Township, which includes cutting the grass and other maintenance of the common areas, and

WHEREAS, the Township Board has the responsibility to approve, execute and administer agreements to provide for such street-side maintenance, and

WHEREAS, Mr. Robert Lee Butler has worked as an independent contractor for the Township for many years, and

WHEREAS, the Township has been extremely satisfied with the performance of Mr. Butler;

NOW, THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees approves the agreement for 2022 with Mr. Robert Lee Butler for side-street maintenance in an amount not to exceed \$23,346.50 which is 3% more than 2021 (\$22,666.50) and authorizes the Township Supervisor to sign the Agreement, and that the cost of this agreement is to be taken from the Side Street Maintenance Fund, G.L. Account No. 220.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

**C. RESOLUTION 2022-20, LAW ENFORCEMENT MILLAGE BALLOT
LANGUAGE**

Supervisor Schwartz explained the millage expires on December 31, 2022, of this year.

The following resolution was moved by Trustee Lewis supported by Clerk Findley.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE FOR LAW
ENFORCEMENT RENEWAL MILLAGE**

RESOLUTION NUMBER: 2022-20

DATE: APRIL 18, 2022

WHEREAS, the Charter Township of Superior Board of Trustees, provides law enforcement services for the residents of the Township, as authorized by MCL 41.801, et seq, and other applicable statutes; and

WHEREAS, Townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the existing levy for law enforcement services is set to expire on December 31, 2022; and

WHEREAS, the Charter Township of Superior Board of Trustees wishes to renew 2.75 mills to provide police protection, ordinance enforcement and other public safety services.

NOW, THEREFORE, BE IT RESOLVED that,

1. The Charter Township of Superior Board of Trustees, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2, 2022, election ballot:

**Charter Township of Superior
Law Enforcement Services Renewal Millage Proposal**

Shall the Charter Township of Superior renew 2.75 mills (\$2.75 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for four (4) years, 2023 through 2027 inclusive, for providing complete law enforcement services for the Washtenaw County Sheriff for Superior Charter Township, ordinance enforcement and other public safety purposes raising an estimated two million one hundred seventy one thousand nine hundred and forty dollars (\$2,171,942) in the first year the millage is levied. A portion of the millage levied on Hyundai's facility will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.

- Yes
 No

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2. The Township Clerk shall post and publish the notice of the last day of registration and the notice of the election in the manner required by law.
3. The Township Clerk shall have ballots and voting machine proportions prepared for the election in the manner required by law.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

D. RESOLUTION 2022-21, FIRE MILLAGE BALLOT LANGUAGE

Supervisor Schwartz explained the millage expires on December 31, 2022, of this year

The following resolution was moved by Clerk Findley supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE FOR
FIRE PROTECTION AND PREVENTION RENEWAL**

RESOLUTION NUMBER: 2022-21

DATE: APRIL 18, 2022

WHEREAS, the Charter Township of Superior Board of Trustees, provides fire protection and prevention services for the residents of the Township, as authorized by MCL 41.801, et seq, and other applicable statutes; and

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WHEREAS, Townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the existing levy for fire protection and prevention services is set to expire on December 31, 2022; and

WHEREAS, the Charter Township of Superior Board of Trustees wishes to renew the existing millage levy 3.5 mills to provide fire protection and prevention services

NOW, THEREFORE, BE IT RESOLVED that,

1. The Charter Township of Superior Board of Trustees, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2, 2022, election ballot:

**Charter Township of Superior
Fire Protection and Prevention Renewal Millage Proposal**

Shall the Charter Township of Superior renew 3.5 mills (\$3.50 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for four (4) years, 2023 through 2027 inclusive, for providing fire protection, medical rescue and prevention services throughout the Township, raising an estimated two million seven hundred sixty-four thousand two hundred and ninety dollars (\$2,764,290) in the first year the millage is levied. A portion of the millage levied on Hyundai's facility will be disbursed to the Local Development Finance Authority of the Charter Township of Superior.

Yes

No

2. The Township Clerk shall post and publish the notice of the last day of registration and the notice of the election in the manner required by law.
3. The Township Clerk shall have ballots and voting machine proportions prepared for the election in the manner required by law.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
APRIL 18, 2022
PROPOSED MINUTES
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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

E. RESOLUTION 2022-22, APPROVE THE PROPOSAL FROM AVL SYSTEMS LLC TO UPDATE THE TOWNSHIP'S AUDIO AND VIDEO SYSTEM

Supervisor Schwartz explained this would allow hybrid meetings, the use of a tv for presentations, and an updated sound system.

Clerk Findley stated this is in response to the public's plea for virtual meeting capabilities.

Sarah Collier, Deputy Clerk, explained the features included in the proposal.

The following resolution was moved by Trustee McGill supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE THE PROPOSAL FROM AVL SYSTEMS, LLC

RESOLUTION NUMBER: 2022-22

DATE: APRIL 18, 2022

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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WHEREAS, due to the increased requests from our community for virtual capabilities of Board meetings and advancement of technologies; and

WHEREAS, Laura Bennett, Zoning Administrator, and Sarah Collier, Deputy Clerk, gathered three proposals for a new audio system and video technology for the Board room; and

WHEREAS, the current system was installed in 2005 for \$5,500.00 and included a five-microphone amplifier. With the growth of the Township, the number of microphones needed has increased to nine; and

WHEREAS, AVL Systems, LLC has submitted a proposal for \$23,348.89 which includes a new digital mixer with nine tabletop microphones, one wireless microphone, one handheld wireless microphone, seven speakers, 86" TV with wireless screen displaying and screen sharing capabilities, Auto Tracking PTZ camera for video streaming, and hearing assistive listening system with transmitter for ADA compliance. This proposal amount also includes a one-year warranty. AVL Systems, LLC has experience with setting up Township Board rooms.

NOW THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposal from AVL Systems, LLC for \$23,348.89 with a one-year warranty included.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

F. RESOLUTION 2022-23, APPROVE ARBOR HILLS ANIMAL CLINIC DEVELOPMENT AGREEMENT

Supervisor Schwartz explained the animal clinic is located in Dixboro.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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The following resolution was moved by Trustee Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING ARBOR HILLS ANIMAL CLINIC
DEVELOPMENT AGREEMENT**

RESOLUTION NUMBER 2022-23

DATE: APRIL 18, 2022

WHEREAS, the developer desires to renovate the existing single-family dwelling located at 5347 Plymouth-Ann Arbor Road, Ann Arbor, MI 48105, for the use of a veterinary clinic; and,

WHEREAS, on October 27, 2021, the Township approved, by action of the Charter Township of Superior Planning Commission, STPC #21-03, Arbor Hills Animal Clinic Conditional Use Permit, to allow the use as a veterinary clinic; and,

WHEREAS, on February 23, 2022, the Township approved, by action of the Charter Township of Superior Planning Commission, the Final Site Plan for STPC #21-04, Arbor Hills Animal Clinic, with conditions, and all conditions of the Final Site Plan have been satisfactorily met; and,

WHEREAS, the Charter Township of Superior Board of Trustees and the developer have reviewed the development agreement and find it to be a satisfactory statement of obligations and liabilities between the parties; and,

NOW, THEREFORE BE IT RESOLVED that in consideration of the mutual premises and covenants contained therein the Charter Township of Superior Board of Trustees hereby approves the Development Agreement for the Arbor Hills Animal Clinic subject to minor changes being administratively approved by the Township Planning & Zoning Administrator and the Township Supervisor.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The resolution carried by unanimous voice vote.

G. RESOLUTION 2022-24, APPROVE THE LABOR AGREEMENT WITH FIRE UNION

Firefighter Pierce thanked the Board for working well with the Fire Department over the years on negotiating. He explained that it is a five-year contract. He stated the food allowance was added which was lost around fifteen years ago. Supervisor Schwartz explained the health insurance for the spouse of the firefighter who has served twenty-five years or more could pay to continue on the health insurance. Two holidays were added onto the holiday list.

Supervisor Schwartz explained why the Township went from nine firefighters to twelve fire fighters.

Trustee Lewis commented on President's Day was just being added to the holiday list. She asked for clarification on a typo on page sixteen of the contract.

Firefighter Pierce thanked all the residents for supporting the fire millage.

The following resolution was moved by Trustee Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION APPROVING THE LABOR AGREEMENT BETWEEN
SUPERIOR TOWNSHIP AND THE INTERNATIONAL ASSOCIATION OF FIRE
FIGHTERS' UNION LOCAL 3292**

RESOLUTION NUMBER: 2022-24

DATE: APRIL 18, 2022

WHEREAS, the Charter Township of Superior through the Fire Chief, Supervisor (management), fire captains, and fire fighters bargaining team (union), and;

WHEREAS, the Charter Township of Superior and the union has reviewed all the provisions of the current labor agreement with Fire Fighters Union Local 3292,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
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International Association of Fire Fighters, and have negotiated in good faith to address all work-related issues which are relevant to a labor contract; and,

WHEREAS, the union had a meeting of its members and voted to tentatively approve a new labor agreement covering January 1, 2022, through December 31, 2026.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the labor agreement with Union Local 3292 of the International Association of Fire Fighters as presented.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

H. RESOLUTION 2022-25, APPROVE AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION FOR ROAD IMPROVEMENTS IN SUPERIOR CHARTER TOWNSHIP

Supervisor Schwartz explained this is the first agreement with the road commission. He explained what roads would be improved through this agreement.

Clerk Findley stated she is not too happy with the Washtenaw County Road Commission.

Supervisor Schwartz stated he could not agree with Clerk Findley more, but the Township Board does not have the authority.

Clerk Findley stated there is something wrong with that picture because of the safety of our residents.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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Trustee Lindke asked if the total amount would be added to the resolution with the Washtenaw County Road Commission 2022 Local Matching Funds amount.

The following resolution with the amendment of adding the total amount and matching funds was moved by Trustee Lewis supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN
CHARTER TOWNSHIP OF SUPERIOR AND THE WASHTENAW COUNTY
ROAD COMMISSION FOR 2022 ROAD IMPROVEMENTS**

RESOLUTION NUMBER: 2022-25

DATE: APRIL 18, 2022

WHEREAS, the Charter Township of Superior and the Washtenaw County Road Commission (**WCRC**) desire improvements of local roads located within the Township; and,

WHEREAS, the Township has historically contributed funds to the Road Commission for improvement of the local roads.

WHEREAS, the estimated amount to be paid by Charter Township of Superior under this agreement during 2022 is \$150,476.22. **The total amount is \$245,481.22 with a WCRC 2022 Local Matching Funds of \$95,005.00.**

NOW THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby authorizes the payment of \$150,476.22 and approves the Washtenaw County Road Commission to complete following road improvement projects in 2022 as set forth in the attached First Agreement.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Trustee McGill

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Nays: Clerk Findley
Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

I. RESOLUTION 2022-26, RETAIN BURGOYNE APPRAISAL COMPANY

Supervisor Schwartz explained there is one strip of land which was not granted an easement on Plymouth Rd. for the pathway. This would allow for a condemnation appraisal. If the owner of the property does not accept the money from the Township for the easement, the landowner would request a hearing.

Trustee Lindke asked how long this process takes. Supervisor Schwartz explained a couple years.

The following resolution was moved by Trustee Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO RETAIN BURGOYNE APPRAISAL COMPANY

RESOLUTION NUMBER: 2022-26

DATE: APRIL 18, 2022

WHEREAS, the Charter Township of Superior has expended considerable effort and funds to establish a route for a non-motorized path in Dixboro from the Dixboro House restaurant to Plymouth and Dixboro Roads to connect Dixboro to the wider path system in the county; and

WHEREAS, four property owners on Plymouth Road needed to grant easements to the Township where the proposed path route crossed on the real property; and,

WHEREAS, the owner of 5300 Plymouth-Ann Arbor Road, parcel #J-10-18-100-016 has refused to grant an easement to the Township under any circumstances leaving the Township no alternative but to condemn the easement for public use and enjoyment if the path is to be constructed; and,

WHEREAS, a contract was solicited by Fred Lucas, Attorney at Law with Burgoyne Appraisal Company, a well-respected condemnation appraisal company in Chelsea, Michigan to conduct an initial land value of the easement for the price of

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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\$5,500.00; and if necessary for litigation purposes, to conduct a before and after value for the entire parcel, including the buildings, for an additional \$9,000.00.

NOW THEREFORE, BE IT RESOLVED that Charter Township of Superior hereby authorizes the Supervisor to execute the proposed contract and begin the appraisal work on the above-described property in the amounts specified.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on April 18, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

The resolution carried by unanimous vote.

J. FARMERS MARKET AT DIXBORO VILLAGE GREEN, TRANSIENT AND AMUSEMENT ENTERPRISES APPLICATION – 2022

The motion was moved by Trustee Lewis supported by Trustee McGill.

The motion carried by unanimous voice vote.

Tom Freeman thanked the Board for the continued support.

K. APPROVE AMENDMENTS TO USE AGREEMENT WITH DIXBORO UNITED METHODIST CHURCH

Supervisor Schwartz explained the amendment to the use agreement.

The following motion was moved by Trustee McGill supported by Clerk Findley.

Roll Call:

Ayes: Trustee Lewis, Supervisor Schwartz, Trustee Lindke, Clerk Findley, Trustee McGill

Nays: None

Absent: Treasurer McKinney and Trustee Caviston

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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The motion carried by unanimous vote.

L. APPROVE MONTHLY/QUARTERLY FINANCIAL STATEMENT

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Trustee Lindke supported by Clerk Findley, to receive bills for payment and record of disbursements.

The motion carried by unanimous voice vote.

13. PLEAS and PETITIONS

- Trustee Lewis would like the summer Township Hall hours to be 8 a.m. to 4 p.m.
- Trustee McGill stated she would like the Board to have a serious conversation surrounding the personnel issues and job descriptions. Supervisor Schwartz stated he would send the Board the personnel manual. Clerk Findley stated this subject came up during the pre-meeting with the auditor. She stated it was discussed there would be no hiring of positions until a manual is in place, this would include summer hours being added. Trustee Lewis explained she remembers this being in the works about two to three years ago. Trustee Lindke asked for the contract or agreement with the law firm regarding the personnel manual. Clerk Findley explained she was stopped by the Supervisor from working on the personnel manual.
- Kelly Goolsby, community health worker for Washtenaw County's Health Department, pleaded for the virtual meeting capabilities to be able to allow the public to participate virtually. She also pleaded for the speedbumps on Stephens Drive.
- Irma Golden, resident on Sheffield, asked if there is a burning ordinance. She stated having a problem with a neighbor who burns constantly. Supervisor Schwartz stated she can call the non-emergency number for the fire department, and they will go out there.
- A resident asked how someone would apply for the Neighborhood Watch position. Supervisor Schwartz explained they could send the Clerk a letter of interest.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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14. ADJOURNMENT

It was moved by Clerk Findley supported by Trustee Lindke, that the meeting be adjourned. The motion carried and the meeting adjourned at 9:09 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

DRAFT

PHP

PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

April 25, 2022

To the Township Board
The Charter Township of Superior
3040 North Prospect
Ypsilanti, MI 48198

Please find attached our annual engagement letter for the Financial Statement Audit of the Township's Year end, December 31, 2021.

The letter explains the scope and objectives of the audit. It also describes our responsibilities as your auditor and management of the Township responsibilities' as the auditee.

In prior years this letter was given to one of the 3 officials for signing to show the Township's understanding and agreement. It has been requested by a Board Member this letter go to the Township Board for this year's audit. We will make it a practice, going forward each year to give the letter to the Township Board.

We ask that one of the Board Members sign and return the letter.

We will be happy to discuss with the Board any questions, comments or concerns you may have.

Best Regards,



Kenneth Palka

January 31, 2022

To the Township Board
The Charter Township of Superior
3040 North Prospect
Ypsilanti MI 48198

We are pleased to confirm our understanding of the services we are to provide the Charter Township of Superior for the year ended December 31, 2021.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Superior as of and for the year ended December 31, 2021. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Charter Township of Superior's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Charter Township of Superior's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Pension Funding Schedule (if applicable)
3. Budget to Actual Reports for Major Funds

We have also been engaged to report on supplementary information other than RSI that accompanies the Charter Township of Superior's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

1. Combining Statements
2. Individual Fund Statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter Township of Superior's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the Charter Township of Superior in conformity with U.S. generally accepted accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable (if applicable), or other confirmations we request and will locate any documents selected by us for testing.

Kenneth J. Palka is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit within three weeks of notification.

Our fee for these services will be \$23,500. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Charter Township of Superior 's financial statements. Our report will be addressed to management and those charged with governance of the Charter Township of Superior. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Charter Township of Superior and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

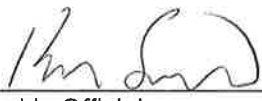
Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the Charter Township of Superior.

 Supervisor
Township Official

PHP

PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

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225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
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April 25, 2022

To the Township Board
The Charter Township of Superior
3040 North Prospect
Ypsilanti, MI 48198

Please find attached the Representation Letter from the Township's three officials to our firm.

As your auditor's we are required to obtain this correspondence from you under auditing standards at the conclusion of the audit.

This letter is a confirmation of the three officials, to the best of their knowledge and belief, the representations listed in the letter have been provided to us.

The reason the 3 officials (supervisor, treasurer and clerk) sign the letter is because they are the most involved in the day to day operations.

We will be happy to discuss with the Board any questions, comments or concerns you may have.

Best Regards,



Kenneth Palka

TOWNSHIP HALL
3040 NORTH PROSPECT STREET
COR. PROSPECT & CHERRY HILL RDS.
YPSILANTI, MICHIGAN 48198
TELEPHONE: (734) 482-6099
FAX: (734) 482-3842

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

Pfeffer, Hanniford & Palka
Certified Public Accountants
225 East Grand River, Suite 104
Brighton, Michigan 48116

This representation letter is provided in connection with your audit(s) of the financial statements of the Charter Township of Superior, which comprise the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated January 31, 2022, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.

- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the Township is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters (and all audit or relevant monitoring reports, if any, received from funding sources).
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Township from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Township Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the Township and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the Township's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the Township's related parties and all the related party relationships and transactions, including any side agreements.

Government-specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have a process to track the status of any audit findings and recommendations, if applicable.
- 21) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 22) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report, if applicable.
- 23) The Township has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows or resources, and fund balance or net position.
- 24) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 25) We have appropriately disclosed all information for conduit debt obligations in accordance with GASBS No. 91.
- 26) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the

- financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 27) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
 - 28) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
 - 29) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
 - 30) The Township has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
 - 31) The Township has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
 - 32) The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
 - 33) The financial statements include all fiduciary activities required by GASBS No. 84.
 - 34) The financial statements properly classify all funds and activities in accordance with GASBS No. 34, as amended, and GASBS No. 84.
 - 35) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
 - 36) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
 - 37) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
 - 38) Provisions for uncollectible receivables have been properly identified and recorded.
 - 39) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
 - 40) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
 - 41) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
 - 42) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
 - 43) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
 - 44) The government meets the GASB-established requirements for accounting for eligible infrastructure assets using the modified approach.
 - 45) We have appropriately disclosed the Township's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
 - 46) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.

47) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

48) With respect to the supplementary information (combining statements, individual fund statements, etc.),

a) We acknowledge our responsibility for presenting the supplementary information (combining statements, individual fund statements, etc.) in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information (combining statements, individual fund statements, etc.), including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

49) We have furnished you the information to prepare the following:

- F-65 (MI) Annual Local Unit Report
- Municipal Finance Qualifying Statement
- Report on Audit of Financial Statements

We have reviewed, approved and accepted responsibility for the reports. We are responsible for the timely filing of the reports.

Very truly yours,
Charter Township of Superior



Supervisor



Clerk



Treasurer

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
April 2022

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$30,000.00</i>	<i>\$245.00</i>	<i>1</i>
Com-Other Non-Building	<i>\$25,000.00</i>	<i>\$200.00</i>	<i>1</i>
Electrical	<i>\$0.00</i>	<i>\$3,506.00</i>	<i>23</i>
Mechanical	<i>\$0.00</i>	<i>\$4,908.00</i>	<i>34</i>
Plumbing	<i>\$0.00</i>	<i>\$3,040.00</i>	<i>20</i>
Res-Additions (Inc. Garages)	<i>\$305,210.00</i>	<i>\$1,684.00</i>	<i>3</i>
Res-Manufactured/Modular	<i>\$50,000.00</i>	<i>\$150.00</i>	<i>1</i>
Res-New Building	<i>\$3,669,840.00</i>	<i>\$26,814.00</i>	<i>8</i>
Res-Other Building	<i>\$84,680.00</i>	<i>\$889.00</i>	<i>5</i>
Res-Other Non-Building	<i>\$68,830.00</i>	<i>\$500.00</i>	<i>5</i>
Totals	<i>\$4,233,560.00</i>	<i>\$41,936.00</i>	<i>101</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2022 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$185,000.00</i>	<i>\$874.00</i>	<i>3</i>
Com-Other Non-Building	<i>\$51,000.00</i>	<i>\$550.00</i>	<i>3</i>
Electrical	<i>\$0.00</i>	<i>\$13,967.00</i>	<i>98</i>
Mechanical	<i>\$0.00</i>	<i>\$19,474.00</i>	<i>141</i>
Plumbing	<i>\$0.00</i>	<i>\$9,946.00</i>	<i>67</i>
PRIVATE ROAD	<i>\$0.00</i>	<i>\$100.00</i>	<i>1</i>
Res-Additions (Inc. Garages)	<i>\$1,262,648.00</i>	<i>\$4,247.00</i>	<i>8</i>
Res-Manufactured/Modular	<i>\$177,500.00</i>	<i>\$925.00</i>	<i>6</i>
Res-New Building	<i>\$5,108,727.00</i>	<i>\$36,414.00</i>	<i>13</i>
Res-New Building (Attached SFD)	<i>\$816,124.00</i>	<i>\$5,304.00</i>	<i>4</i>
Res-Other Building	<i>\$119,630.00</i>	<i>\$1,089.00</i>	<i>7</i>
Res-Other Non-Building	<i>\$315,165.00</i>	<i>\$1,725.00</i>	<i>17</i>
Res-Renovations	<i>\$1,434,748.00</i>	<i>\$5,700.00</i>	<i>17</i>
Totals	<i>\$9,470,542.00</i>	<i>\$100,315.00</i>	<i>385</i>

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0064	BEARD ANGILA & TERRENCE	8099 BERKSHIRE DR	\$100.00	\$6,720
Work Description: 14x10 wood deck				
PB22-0074	STRELOW JOSEPH & STODDAR	5620 CHERRY HILL RD	\$100.00	\$21,400
Work Description: Roof mounted P.V. solar panels on existing detached garage				
PB22-0071	DUDLEY GREGORY & REGINA	5900 CHERRY HILL RD	\$3,811.00	\$555,674
Work Description: 2 story SFD on basement with attached garage, covered porches and open deck. Proposed solar panels, tennis court & gates not included in scope of this permit.				
PB22-0056	RHODEN DARCY & THACKER C	3728 DIXBORO RD	\$3,174.00	\$480,746
Work Description: 2 story SFD on unfinished basement with attached garage. Attached green house and future barn on sheet C1.01 are not included in the scope of work for this permit.				
PB22-0070	MOULIERE JEAN-MARIE L & IN	5728 GEDDES RD	\$10,634.00	\$1,287,850
Work Description: 3 level SFD with attached garage and retaining walls. Deferred submittals to include pool construction drawings and responses to OHM 4-11-22 civil review letter items 7, 10, 11, 12, and 13. Relating to OHM's review #2 letter, item #9, be advised that "guards" per the Michigan Residential Code shall be installed where prescribed by Section R312 of the code. \$1500 allowance for engineering review included in permit fee. Additional billing or refunds will occur after final bills come in.				
PB22-0075	BECKER JEFFREY J	3161 GOTFREDSON RD	\$100.00	\$5,000
Work Description: Two decks - 12x18 and 10x16 both with 4x6 posts, 2x10 beams and 2x6 joists. Drawings are typical both decks				
PB22-0072	GREGORY JOSEPH P	1654 GREENWAY DR	\$100.00	\$1,000
Work Description: 18' diameter x48" high above ground swimming pool. Distance of pool wall must be at least 48" above grade with lockable or removable ladder				
PB22-0061	KADAR KARL & MANVIR	1839 HUNTERS CREEK DR	\$100.00	\$20,790
Work Description: 11 roof mounted P.V. solar panels				
PB22-0055	GREEN GUY A & BARBIE R	8414 JOY RD	\$930.00	\$170,000
Work Description: Additions, alterations, and new deck and entry porch for existing SFD. Per applicant, 7/16 OSB to be used over exterior walls prior to foam and 16x12 porch footing will extend 42" below grade.				
PB22-0077	MANN ANGELA	1692 KNOLLWOOD BND	\$150.00	\$50,000
Work Description: Install new 24" piers for a new manufactured home. Installation of a new manufactured home.				
PB22-0057	CARLSON RAY & POLA SAN	3847 NAPIER RD	\$2,959.00	\$416,846
Work Description: One story SFD on full unfinished basement with attached garage. Prescriptive energy code				

PB22-0058	CARLSON RAY & POLA SAN	3847 NAPIER RD	\$265.00	\$60,000
Work Description: 30x48x12 pole barn with 8x24 lean-to roof porch area. Issuance of this permit is conditional upon construction of the associated home. Use limited to storage of construction materials for the home until such time as the home is complete. If for any reason, the home construction does not proceed, this structure shall be demolished.				
PB22-0078	GRITENAS JOHN M & SHARI LY	3855 NAPIER RD	\$489.00	\$75,210
Work Description: Re-construction of pole barn and breezeway due to structure fire				
PB22-0076	DIXBORO STORES LLC	5151 PLYMOUTH-ANN ARBOR RD & !	\$245.00	\$30,000
Work Description: Interior alterations - non-load-bearing partitions for optometry office Suite 5159				
PB22-0062	EGNOR DAVID & BOWLER STA	3049 PROSPECT RD	\$150.00	\$0
Work Description: Demolish existing 20x25 detached accessory structure in preparation for new building not yet applied for. All existing concrete must be removed unless new building footprint covers existing building footprint.				
PB22-0073	SBC TOWER HOLDINGS LLC	2299 RIDGE RD	\$200.00	\$25,000
Work Description: Remove and replace existing T-Mobile antenna on existing monopole tower				
PB22-0065	BOSTON REBEKAH & ADAM	8864 SOMERSET LN	\$100.00	\$5,460
Work Description: 14x13 wood deck				
PB22-0060	LESNIAK BRANDON & AUTUM	3348 STIRLING CT	\$439.00	\$67,500
Work Description: 900 sq ft inground shotcrete swimming pool. Enclosure fence barrier to comply with Section 305.2 of swimming pool and spa code and double gate to comply with Section 305.3.2 and 305.3.3.				
PB22-0059	YOUNG LAWRENCE E & SUZAN	4379 WALDEN DR	\$100.00	\$3,640
Work Description: Interior basement drainage system discharging to existing sump.				
PB22-0063	LIU MINGYAN & KARIR MANIS	5200 WATERFALL LN	\$100.00	\$22,000
Work Description: 27 roof mounted P.V. solar panels				
PB22-0067	INFINITY ACQUISITIONS LLC	1395 WEEPING WILLOW CT	\$1,626.00	\$242,553
Work Description: Two story SFD on unfinished basement w/ attached garage. "Montauk" model - Elevation 'A', garage left.				
PB22-0068	INFINITY ACQUISITIONS LLC	1578 WEEPING WILLOW CT	\$1,486.00	\$221,028
Work Description: 2 story SFD on unfinished basement w/ attached garage "Nantucket" model - Elevation 'C', garage left				
PB22-0069	INFINITY ACQUISITIONS LLC	1585 WEEPING WILLOW CT	\$1,880.00	\$281,476
Work Description: 2 story SFD on basement with attached garage 'Madison' model - Elevation 'B', garage right				
PB22-0066	INFINITY ACQUISITIONS LLC	1593 WEEPING WILLOW CT	\$1,244.00	\$183,667
Work Description: One story SFD on unfinished basement w/ attached garage "South Hampton" model - elevation 'A', garage right				

Total Permits For Type: 24
Total Fees For Type: \$30,482.00

Total Const. Value For Type: \$4,233,560

Report Summary

Population: All Records
Permit.PermitType = Building
AND
Permit.DateIssued in <Previous
month> [04/01/22 - 04/30/22]

Grand Total Fees: \$30,482.00

Grand Total Permits: 24

Grand Total Const. Value: \$4,233,560

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Brenda McKinney
CC: Sarah Collier, Lisa Lewis
From: Vic Chevrette, Fire Chief
Date: 5/10/2022
Re: Fire Chief/Fire Marshal Activity Report April 2022

The following is the April 2022 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 1

Meeting Attended: Fire Chief, Washtenaw Area Mutual Aid Association (ZOOM), Tel-conference with Attorney Lucas Unemployment commission hearing (Rudowski case), Southeastern Michigan Fire Chiefs Association, Washtenaw 100 Club Dinner, Maps by Wagner meeting.

Training: Fire Chief, Metro Detroit Fire Inspectors.

Other: ISO Insurance Fire Hydrant Flow testing throughout the Township. FEMA grant PPE deliveries and inventory.

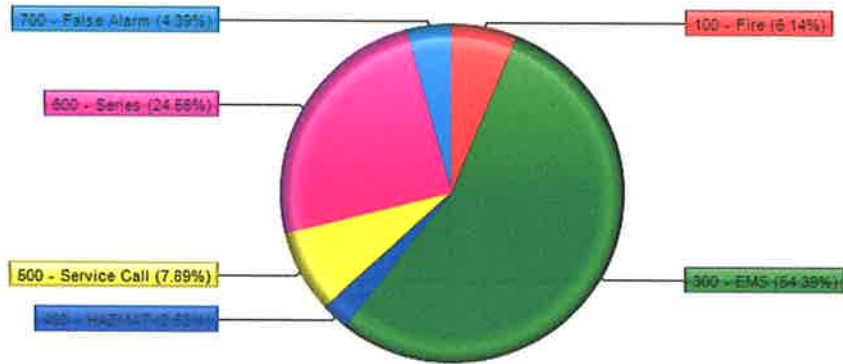
Respectfully Submitted,

Victor G. Chevrette, Fire Chief



Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	7
300 - EMS	62
400 - HAZMAT	3
500 - Service Call	9
600 - Series	28
700 - False Alarm	5
	114



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
111				
	4/20/2022 10:27:23 PM	3454713	0000473	413 W Forest Ave AVE
	4/7/2022 8:17:27 PM	3420124	0000414	2189 Chevrolet ST
	4/14/2022 10:02:07 PM	3438716	0000450	1079 Mark ST
	4/13/2022 5:47:34 PM	3435273	0000442	2815 Bynan DR
113				
	4/1/2022 4:46:50 PM	3404702	0000393	2373 Hickman RD
	4/16/2022 9:50:29 PM	22-3443992	0000460	3552 Creekside DR
	4/16/2022 11:10:45 AM	3442881	0000458	5886 Geddes RD
311				
	4/28/2022 7:00:58 AM	3474668	0000495	6320 Plymouth-Ann Arbor RD
	4/28/2022 11:50:15 AM	3475262	0000498	8786 Macarthur BLVD
	4/29/2022 10:27:36 AM	3477814	0000505	8674 Macarthur BLVD
	4/26/2022 12:30:20 PM	3470104	0000490	6320 Plymouth-Ann Arbor RD
	4/1/2022 8:31:39 AM	3403523	0000388	9188 Macarthur BLVD
	4/10/2022 5:00:23 PM	3426756	0000425	8301 Berkshire DR
	4/6/2022 9:11:34 AM	3415980	0000406	2456 N Dixboro RD
	4/10/2022 2:54:18 PM	3426515	0000428	3421 Stewart CT
	4/11/2022 7:38:16 AM	3428141	0000433	8100 Geddes RD
	4/28/2022 1:36:40 PM	3475531	0000499	8832 Macarthur BLVD
	4/28/2022 6:31:31 PM	3476204	0000500	8380 Geddes RD
	4/9/2022 8:27:19 AM	3423802	0000419	6281 Ford RD
	4/27/2022 12:09:32 AM	3471476	0000494	5341 Mcauley DR
	4/3/2022 5:16:57 PM	3409036	0000400	5341 Mcauley DR
	4/3/2022 12:16:21 PM	3408594	0000403	1515 Ridge RD
	4/6/2022 10:36:20 AM	3416158	0000405	1515 Ridge RD
	4/18/2022 7:19:05 AM	3447007	0000470	8996 Macarthur BLVD
	4/1/2022 1:00:26 PM	3404069	0000391	8718 Macarthur BLVD
	4/4/2022 12:41:06 AM	3409990	0000401	8422 Barrington DR
	4/20/2022 7:44:39 AM	3452851	0000468	1735 Hamlet DR

	4/21/2022 5:53:04 PM	22-3457186	0000478	8264 Vreeland RD
	4/12/2022 9:21:26 AM	3431213	0000435	9042 Macarthur BLVD
	4/12/2022 10:39:15 AM	3431420	0000436	1251 Stamford CT
	4/12/2022 5:24:03 PM	3432512	0000441	5321 Betheny CIR
	4/13/2022 8:59:03 PM	3435607	0000443	6075 Ford RD
	4/15/2022 4:58:21 PM	3441231	0000455	1990 Evergreen LN
	4/17/2022 8:37:05 PM	3446034	0000462	1515 Ridge RD
	4/24/2022 2:21:31 PM	3464410	0000484	1515 Ridge RD
320				
	4/11/2022 12:47:21 PM	3428990	0000430	3421 Stewart CT
321				
	4/28/2022 9:18:18 PM	3476525	0000503	8674 Macarthur BLVD
	4/26/2022 7:05:41 PM	3471015	0000493	1207 Stamford RD
	4/20/2022 12:16:05 AM	3452273	0000477	1759 Knollwood BND
	4/22/2022 7:30:11 AM	3458539	0000480	510 W Clark RD
	4/1/2022 3:17:10 PM	3404481	0000394	1591 Stratford CT
	4/7/2022 11:22:43 AM	3419019	0000410	9724 Gardner ST
	4/6/2022 6:40:10 PM	3417321	0000407	1874 Evergreen LN
	4/20/2022 6:26:22 PM	3454350	0000471	8293 S Warwick CT
	4/8/2022 12:37:15 AM	3420819	0000417	2015 Paddock WAY
	4/9/2022 12:39:10 AM	3423391	0000421	1764 Knollwood BND
	4/28/2022 8:26:56 AM	3474821	0000496	8850 Macarthur BLVD
	4/28/2022 9:59:08 AM	3475013	0000497	3120 Andora DR
	4/25/2022 6:51:51 PM	3467979	0000488	9210 Macarthur BLVD
	4/28/2022 9:36:47 PM	3476549	0000502	8753 Nottingham DR
	4/7/2022 8:05:30 PM	3420112	0000413	8648 Macarthur BLVD
	4/22/2022 4:27:48 AM	3458349	0000479	9014 Macarthur BLVD
	4/15/2022 11:34:31 AM	3440211	0000452	2766 N Harris RD
	4/16/2022 3:37:41 PM	3443378	0000459	1515 Ridge RD
	4/19/2022 6:59:49 PM	3451640	0000466	8894 Macarthur BLVD
	4/10/2022 3:35:58 PM	3426599	0000426	1839 Ashley DR
	4/20/2022 4:23:23 AM	3452635	0000476	8786 Macarthur BLVD

	4/12/2022 4:13:06 PM	3432342	0000439	1515 Ridge RD
	4/14/2022 4:26:11 PM	3438003	0000448	2028 Hunters Creek DR
	4/15/2022 9:03:26 PM	3441740	0000456	2240 Hickman RD
322				
	4/1/2022 8:36:35 PM	3405233	0000395	N MacArthur Blvd BLVD
	4/8/2022 12:48:29 AM	22-3420829	0000416	Cherry Hill RD
	4/9/2022 3:54:24 PM	3424535	0000429	Geddes RD
	4/14/2022 4:50:29 PM	22-3438059	0000449	MM 10 E M-14 HWY
	4/23/2022 6:07:16 PM	3462452	0000482	M-14 HWY
324				
	4/26/2022 3:30:53 PM	3470563	0000491	M-14 EB AT FORD RD
	4/6/2022 11:18:41 PM	3417783	0000408	1966 Ridgeview
	4/15/2022 11:17:43 PM	3441947	0000457	1515 Ridge RD
	4/26/2022 9:34:01 PM	3471229	0000492	M-14 HWY
412				
	4/5/2022 4:43:09 PM	22-3414271	0000404	3434 Hillshire CT
440				
	4/29/2022 1:30:29 AM	3477167	0000501	W Clark RD
	4/15/2022 2:08:37 PM	3440792	0000454	2565 N Prospect Rd
522				
	4/2/2022 12:51:23 AM	3405729	0000398	1813 Knollwood BND
553				
	4/13/2022 9:27:51 PM	3435668	0000445	1334 Stamford RD
554				
	4/11/2022 1:39:00 AM	3427835	0000431	5341 McAuley DR
	4/9/2022 2:55:57 AM	3423521	0000420	5341 McAuley DR
	4/12/2022 6:33:14 AM	3430897	0000434	5341 McAuley DR
	4/29/2022 10:37:03 AM	3477834	0000506	2000 N Huron River DR
	4/4/2022 2:52:22 PM	3411282	0000402	1882 Wexford DR
	4/8/2022 8:05:52 PM	3422848	0000418	8894 Macarthur BLVD
	4/7/2022 3:11:02 AM	3418265	0000409	2015 Paddock WAY
611				

	4/25/2022 3:41:47 AM	3466003	0000485	5341 Mcauley DR
	4/15/2022 1:09:58 PM	22-3440679	0000453	E M14 HWY
	4/7/2022 4:59:11 PM	22-3419754	0000411	M-14 HWY
	4/25/2022 3:06:46 PM	3467437	0000487	2314 Ellsworth RD
	4/29/2022 8:28:44 PM	3479493	0000507	1968 Knollwood
	4/19/2022 8:59:54 PM	3451839	0000467	1332 Chestnut DR
	4/2/2022 12:36:43 AM	3405711	0000397	1813 Knollwood BND
	4/10/2022 2:59:23 PM	3426510	0000424	1515 Ridge RD
	4/7/2022 5:55:04 PM	3419873	0000412	185 Russell BLVD
	4/10/2022 2:36:43 PM	3426477	0000422	5341 Mcauley DR
	4/10/2022 2:29:28 PM	3426465	0000423	7122 Fielding ST
	4/14/2022 5:21:03 AM	3436467	0000446	5301 Mcauley DR
	4/17/2022 1:33:30 PM	3445294	0000461	8894 Macarthur BLVD
	4/13/2022 1:27:33 PM	3434677	0000444	5341 Mcauley DR
	4/19/2022 2:11:56 PM	3450959	0000465	1515 Ridge RD
	4/9/2022 1:51:08 AM	3423461	0000427	10 FORD E
	4/20/2022 8:32:23 AM	3452943	0000469	5341 Mcauley DR
	4/18/2022 12:19:31 PM	3447679	0000474	6485 Ford RD
	4/22/2022 9:19:32 PM	3460342	0000481	1130 W CLARK
	4/12/2022 11:37:41 AM	3431594	0000437	2935 Holmes RD
	4/12/2022 5:41:00 PM	3432556	0000440	Geddes Rd & N Prospect Rd RD
	4/12/2022 2:47:44 PM	3432119	0000438	2056 George AVE
	4/14/2022 1:22:35 PM	3437469	0000447	10550 Geddes RD
	4/14/2022 11:39:33 PM	22-3438863	0000451	Curtis RD
	4/18/2022 12:55:32 AM	3446702	0000463	5341 Mcauley DR
622				
	4/29/2022 12:54:22 AM	3477121	0000504	8988 Macarthur BLVD
	4/26/2022 8:56:21 AM	3469540	0000489	1515 Ridge RD
	4/18/2022 9:10:14 AM	3447186	0000464	6389 Orchard LN
700				
	4/25/2022 10:57:33 AM	3466743	0000486	10550 Geddes RD
	4/3/2022 1:41:19 PM	22-3408696	0000399	10395 Cherry Hill RD

	4/20/2022 8:46:53 PM	3454564	0000472	3690 Vorhies RD
740				
	4/21/2022 11:24:26 AM	3456158	0000475	10550 Geddes RD
744				
	4/24/2022 9:50:31 AM	3463855	0000483	8522 Buckingham

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
4/3/2022	22-3408696	0000399	700	False alarm or false call, other	Superior Township 13	1
4/5/2022	22-3414271	0000404	412	Gas leak (natural gas or LPG)	Superior Township 17	1
4/7/2022	22-3419754	0000411	611	Dispatched & canceled en route	Superior Township 7	1
4/8/2022	22-3420829	0000416	322	Motor vehicle accident with injuries	Superior Township 16	1
4/14/2022	22-3438059	0000449	322	Motor vehicle accident with injuries	Superior Township 8	1
4/14/2022	22-3438863	0000451	611	Dispatched & canceled en route	Superior Township 4	1
4/15/2022	22-3440679	0000453	611	Dispatched & canceled en route	Superior Township 7	1
4/16/2022	22-3443992	0000460	113	Cooking fire, confined to container	Superior Township 7	1
4/21/2022	22-3457186	0000478	311	Medical assist, assist EMS crew	Superior Township 22	1
4/30/2022	22-3481407	0000519	440	Electrical wiring/equipment problem, other	Superior Township 21	1
4/1/2022	3403523	0000388	311	Medical assist, assist EMS crew	Superior Township 35	1
4/1/2022	3404069	0000391	311	Medical assist, assist EMS crew	Superior Township 34	1
4/1/2022	3404481	0000394	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/1/2022	3404702	0000393	113	Cooking fire, confined to container	Superior Township 30	1
4/1/2022	3405233	0000395	322	Motor vehicle accident with injuries	Superior Township 34	1
4/2/2022	3405711	0000397	611	Dispatched & canceled en route	Superior Township 35	1
4/2/2022	3405729	0000398	522	Water or steam leak	Superior Township 35	1
4/3/2022	3408594	0000403	311	Medical assist, assist EMS crew	Superior Township 36	1
4/3/2022	3409036	0000400	311	Medical assist, assist EMS crew	Superior Township 31	1
4/4/2022	3409990	0000401	311	Medical assist, assist EMS crew	Superior Township 34	1
4/4/2022	3411282	0000402	554	Assist invalid	Superior Township 35	1
4/6/2022	3415980	0000406	311	Medical assist, assist EMS crew	Superior Township 18	1
4/6/2022	3416158	0000405	311	Medical assist, assist EMS crew	Superior Township 36	1

4/6/2022	3417321	0000407	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/6/2022	3417783	0000408	324	Motor vehicle accident with no injuries.	Superior Township 35	1
4/7/2022	3418265	0000409	554	Assist invalid	Superior Township 26	1
4/7/2022	3419019	0000410	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/7/2022	3419873	0000412	611	Dispatched & canceled en route	Out Of District	1
4/7/2022	3420112	0000413	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/7/2022	3420124	0000414	111	Building fire	Out Of District	1
4/8/2022	3420819	0000417	321	EMS call, excluding vehicle accident with injury	Superior Township 28	1
4/8/2022	3422848	0000418	554	Assist invalid	Superior Township 34	1
4/9/2022	3423391	0000421	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/9/2022	3423461	0000427	611	Dispatched & canceled en route	Superior Township 8	1
4/9/2022	3423521	0000420	554	Assist invalid	Superior Township 31	1
4/9/2022	3423802	0000419	311	Medical assist, assist EMS crew	Superior Township 8	1
4/9/2022	3424535	0000429	322	Motor vehicle accident with injuries	Superior Township 34	1
4/10/2022	3426465	0000423	611	Dispatched & canceled en route	Out Of District	1
4/10/2022	3426477	0000422	611	Dispatched & canceled en route	Superior Township 31	1
4/10/2022	3426510	0000424	611	Dispatched & canceled en route	Superior Township 36	1
4/10/2022	3426515	0000428	311	Medical assist, assist EMS crew	Superior Township 18	1
4/10/2022	3426599	0000426	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/10/2022	3426756	0000425	311	Medical assist, assist EMS crew	Superior Township 34	1
4/11/2022	3427835	0000431	554	Assist invalid	Superior Township 31	1
4/11/2022	3428141	0000433	311	Medical assist, assist EMS crew	Superior Township 34	1
4/11/2022	3428990	0000430	320	Emergency medical service incident, other	Superior Township 18	1
4/12/2022	3430897	0000434	554	Assist invalid	Superior Township 31	1
4/12/2022	3431213	0000435	311	Medical assist, assist EMS crew	Superior Township 34	1
4/12/2022	3431420	0000436	311	Medical assist, assist EMS crew	Superior Township 34	1

4/12/2022	3431594	0000437	611	Dispatched & canceled en route	Out Of District	1
4/12/2022	3432119	0000438	611	Dispatched & canceled en route	Out Of District	1
4/12/2022	3432342	0000439	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
4/12/2022	3432512	0000441	311	Medical assist, assist EMS crew	Superior Township 18	1
4/12/2022	3432556	0000440	611	Dispatched & canceled en route	Superior Township 34	1
4/13/2022	3434677	0000444	611	Dispatched & canceled en route	Superior Township 31	1
4/13/2022	3435273	0000442	111	Building fire	Out Of District	1
4/13/2022	3435607	0000443	311	Medical assist, assist EMS crew	Superior Township 8	1
4/13/2022	3435668	0000445	553	Public service	Superior Township 35	1
4/14/2022	3436467	0000446	611	Dispatched & canceled en route	Superior Township 31	1
4/14/2022	3437469	0000447	611	Dispatched & canceled en route	Superior Township 36	1
4/14/2022	3438003	0000448	321	EMS call, excluding vehicle accident with injury	Superior Township 28	1
4/14/2022	3438716	0000450	111	Building fire	Out Of District	1
4/15/2022	3440211	0000452	321	EMS call, excluding vehicle accident with injury	Superior Township 28	1
4/15/2022	3440792	0000454	440	Electrical wiring/equipment problem, other	Superior Township 21	1
4/15/2022	3441231	0000455	311	Medical assist, assist EMS crew	Superior Township 35	1
4/15/2022	3441740	0000456	321	EMS call, excluding vehicle accident with injury	Superior Township 30	1
4/15/2022	3441947	0000457	324	Motor vehicle accident with no injuries.	Superior Township 35	1
4/16/2022	3442881	0000458	113	Cooking fire, confined to container	Superior Township 30	1
4/16/2022	3443378	0000459	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
4/17/2022	3445294	0000461	611	Dispatched & canceled en route	Superior Township 34	1
4/17/2022	3446034	0000462	311	Medical assist, assist EMS crew	Superior Township 36	1
4/18/2022	3446702	0000463	611	Dispatched & canceled en route	Superior Township 31	1
4/18/2022	3447007	0000470	311	Medical assist, assist EMS crew	Superior Township 34	1
4/18/2022	3447186	0000464	622	No incident found on arrival at dispatch address	Superior Township 31	1
4/18/2022	3447679	0000474	611	Dispatched & canceled en route	Superior Township 8	1

4/19/2022	3450959	0000465	611	Dispatched & canceled en route	Superior Township 36	1
4/19/2022	3451640	0000466	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/19/2022	3451839	0000467	611	Dispatched & canceled en route	Out Of District	1
4/20/2022	3452273	0000477	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/20/2022	3452635	0000476	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/20/2022	3452851	0000468	311	Medical assist, assist EMS crew	Superior Township 34	1
4/20/2022	3452943	0000469	611	Dispatched & canceled en route	Superior Township 31	1
4/20/2022	3454350	0000471	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/20/2022	3454564	0000472	700	False alarm or false call, other	Superior Township 8	1
4/20/2022	3454713	0000473	111	Building fire	Out Of District	1
4/21/2022	3456158	0000475	740	Unintentional transmission of alarm, other	Superior Township 36	1
4/22/2022	3458349	0000479	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/22/2022	3458539	0000480	321	EMS call, excluding vehicle accident with injury	Superior Township 33	1
4/22/2022	3460342	0000481	611	Dispatched & canceled en route	Superior Township 32	1
4/23/2022	3462452	0000482	322	Motor vehicle accident with injuries	Superior Township 7	1
4/24/2022	3463855	0000483	744	Detector activation, no fire - unintentional	Superior Township 34	1
4/24/2022	3464410	0000484	311	Medical assist, assist EMS crew	Superior Township 36	1
4/25/2022	3466003	0000485	611	Dispatched & canceled en route	Superior Township 30	1
4/25/2022	3466743	0000486	700	False alarm or false call, other	Superior Township 36	1
4/25/2022	3467437	0000487	611	Dispatched & canceled en route	Out Of District	1
4/25/2022	3467979	0000488	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/26/2022	3469540	0000489	622	No incident found on arrival at dispatch address	Superior Township 36	1
4/26/2022	3470104	0000490	311	Medical assist, assist EMS crew	Superior Township 8	1
4/26/2022	3470563	0000491	324	Motor vehicle accident with no injuries.	Superior Township 8	1
4/26/2022	3471015	0000493	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/26/2022	3471229	0000492	324	Motor vehicle accident with no injuries.	Superior Township 3	1

4/27/2022	3471476	0000494	311	Medical assist, assist EMS crew	Superior Township 31	1
4/28/2022	3474668	0000495	311	Medical assist, assist EMS crew	Superior Township 8	1
4/28/2022	3474821	0000496	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/28/2022	3475013	0000497	321	EMS call, excluding vehicle accident with injury	Superior Township 18	1
4/28/2022	3475262	0000498	311	Medical assist, assist EMS crew	Superior Township 34	1
4/28/2022	3475531	0000499	311	Medical assist, assist EMS crew	Superior Township 34	1
4/28/2022	3476204	0000500	311	Medical assist, assist EMS crew	Superior Township 34	1
4/28/2022	3476525	0000503	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/28/2022	3476549	0000502	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
4/29/2022	3477121	0000504	622	No incident found on arrival at dispatch address	Superior Township 34	1
4/29/2022	3477167	0000501	440	Electrical wiring/equipment problem, other	Superior Township 32	1
4/29/2022	3477814	0000505	311	Medical assist, assist EMS crew	Superior Township 34	1
4/29/2022	3477834	0000506	554	Assist invalid	Superior Township 31	1
4/29/2022	3479493	0000507	611	Dispatched & canceled en route	Superior Township 35	1
4/30/2022	3479921	0000508	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/30/2022	3479960	0000509	611	Dispatched & canceled en route	Out Of District	1
4/30/2022	3480058	0000510	311	Medical assist, assist EMS crew	Superior Township 36	1
4/30/2022	3480466	0000511	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
4/30/2022	3480914	0000513	311	Medical assist, assist EMS crew	Superior Township 34	1
4/30/2022	3481571	0000512	554	Assist invalid	Superior Township 36	1
4/30/2022	3481683	0000514	611	Dispatched & canceled en route	Superior Township 31	1
4/30/2022	3481800	0000515	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	3432119	0000438	4/12/2022 2:47:44 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3419873	0000412	4/7/2022 5:55:04 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3420124	0000414	4/7/2022 8:17:27 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	3454713	0000473	4/20/2022 10:27:23 PM	4	Ypsilanti City Fire Department		FRENCH
	3426465	0000423	4/10/2022 2:29:28 PM	4	Ypsilanti Township Fire Department		ROBSON
	3438716	0000450	4/14/2022 10:02:07 PM	4	Ypsilanti City Fire Department		OBERSTAEDT
	3435273	0000442	4/13/2022 5:47:34 PM	4	Ypsilanti Township Fire Department		FRENCH
	3431594	0000437	4/12/2022 11:37:41 AM	4	Ypsilanti Township Fire Department		PRITULA
	3479960	0000509	4/30/2022 3:51:59 AM	4	Ypsilanti City Fire Department		BURNS
	3451839	0000467	4/19/2022 8:59:54 PM	4	Ypsilanti Township Fire Department		ROBSON

Aided Agency Name	Details
Ypsilanti City Fire Department	3 Rows
Ypsilanti Township Fire Department	7 Rows
	10 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
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By: [REDACTED]

Outside agency assistance summary

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name	Suppression Personnel Count	EMS Personnel Count	Alarm Date	Last Unit Cleared Date
Automatic aid given											
	3432119	0000438	4/12/2022 2:47:44 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT	4		4/12/2022 2:47:44 PM	4/12/2022 2:49:00 PM
	3419873	0000412	4/7/2022 5:55:04 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT	4		4/7/2022 5:55:04 PM	4/7/2022 5:59:51 PM
	3479960	0000509	4/30/2022 3:51:59 AM	4	Ypsilanti City Fire Department		BURNS	4		4/30/2022 3:51:59 AM	4/30/2022 4:01:21 AM
	3451839	0000467	4/19/2022 8:59:54 PM	4	Ypsilanti Township Fire Department		ROBSON	4		4/19/2022 8:59:54 PM	4/19/2022 9:12:19 PM
	3454713	0000473	4/20/2022 10:27:23 PM	4	Ypsilanti City Fire Department		FRENCH	5		4/20/2022 10:27:23 PM	4/20/2022 10:36:28 PM
	3438716	0000450	4/14/2022 10:02:07 PM	4	Ypsilanti City Fire Department		OBERSTAEDT	4		4/14/2022 10:02:07 PM	4/14/2022 10:10:04 PM
	3420124	0000414	4/7/2022 8:17:27 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT	5		4/7/2022 8:17:27 PM	4/7/2022 10:09:42 PM
	3431594	0000437	4/12/2022 11:37:41 AM	4	Ypsilanti Township Fire Department		PRITULA	8		4/12/2022 11:37:41 AM	4/12/2022 11:47:36 AM
	3426465	0000423	4/10/2022 2:29:28 PM	4	Ypsilanti Township Fire Department		ROBSON	8		4/10/2022 2:29:28 PM	4/10/2022 2:35:59 PM

	3435273	0000442	4/13/2022 5:47:34 PM	4	Ypsilanti Township Fire Department		FRENCH	5		4/13/2022 5:47:34 PM	4/13/2022 7:48:15 PM
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Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
4/3/2022 12:00:00 AM	22- 3408696	0000399	4/3/2022 1:41:19 PM	False alarm or false call, other	700	Cherry Hill	1 or 2 family dwelling	<p>COKER, TYLER Apr 03 2022 02:31PM:STFD was dispatched to an Unknown Problem for a medical alarm. FD arrived and was met at the door by the homeowner and told a false alarm there was no issues. STFD returned in service.</p> <p>COKER, TYLER Apr 03 2022 02:33PM:STFD was dispatched to an Unknown Problem for a medical alarm. FD arrived and was met at the door by the homeowner and told a false alarm there was no issues. STFD returned in service.</p>
4/20/2022 12:00:00 AM	3454564	0000472	4/20/2022 8:46:53 PM	False alarm or false call, other	700	Vorhies	Multifamily dwelling	<p>CLARK, JACOB Apr 20 2022 09:22PM:STFD responded to a CO alarm going off inside the residence listed above. Upon arrival crews were met with the home owner and said the CO alarm was going off in the basement. Crews did not have any readings on the 4 gas monitor and determined on the back of the CO alarm</p>

								that it was out of date (false alarm). All STFD units were cleared and returned to service.
4/25/2022 12:00:00 AM	3466743	0000486	4/25/2022 10:57:33 AM	False alarm or false call, other	700	Geddes	Schools, non-adult, other	CLARK, JACOB Apr 25 2022 03:29PM:STFD responded to an alarm at the following address listed above. Upon arrival C-2 gave his size up, and went into the investigation mode. Crews were met with a staff member who stated a student pulled the alarm and there was no fire. Crews then set the alarm back. All STFD units were cleared and returned to service.
4/21/2022 12:00:00 AM	3456158	0000475	4/21/2022 11:24:26 AM	Unintentional transmission of alarm, other	740	Geddes	Elementary school, including kindergarten	OBERSTAEDT, COREY Apr 21 2022 11:47AM:STFD DISPATCHED FOR AN ELEVATOR MALFUNCTION AT THE ABOVE LISTED ADDRESS. E11- 2 AND T11-1 RESPONDED TO THE SCENE. CENTRAL DISPATCH ADVISED THAT THEY HAD RECEIVED A CALL EARLIER IN THAT DAY THAT MAINTENANCE WORK WAS BEING DONE ON THE ELEVATOR. E11-2 ARRIVED ON SCENE AND MADE CONTACT WITH THE FRONT DESK

								STAFF OF THE SCHOOL. STFD UNITS WERE TAKEN TO THE ELEVATOR AND CONFIRMED THAT NOBODY WAS INSIDE AND THERE WERE NO APPARENT MALFUCTIONS WITH THE ELEVATOR. E11-2 RETURNED IN SERVICE AND T11-1 ARRIVED ON SCENE TO OBTAIN ADDITIONAL INFORMATION.
4/24/2022 12:00:00 AM	3463855	0000483	4/24/2022 9:50:31 AM	Detector activation, no fire - unintentional	744	Buckingham	1 or 2 family dwelling	BURNS, JORDAN Apr 24 2022 10:09AM:STFD E11-2 & L11-1 responded for a Smoke detector activation @ above-listed address. Upon E11-2 arrival, found nothing showing. STFD found no issue, Homeowner was taking a shower. STFD cleared in service.

Superior Township Monthly Report

April/May 2022

Resident Complaints/ Debris:

8683 Nottingham Ct.- Debris on Extension- **(Tagged)**
9295 Panama Ave.- Door, Boxes & Cabinet on Extension- **(Tagged)**
8716 Barrington- Large Green Bag on Extension- **(Tagged)**
1784 Sheffield- Debris By Garage- **(Tagged)**
1186 Stamford Rd.- Sofa on Extension- **(Tagged)**
8375 Ardmoor- Drywall in Boxes- **(Tagged for Removal)**
1818 Ashley Dr.- Cardboard on Extension- **(Tagged)**
1390 Stamford Rd.- T.V.s, Door & Misc. on Extension- **(Tagged)**
8582 Barrington- Furniture on Extension- **(Tagged)**
1835 Savannah- Table & Cabinet on Extension- **(Tagged)**
8488 Preston Ct.- BBQ Grill on Extension- **(Tagged)**
1727 Sheffield- Dryer on Extension- **(Tagged)**
1709 Sheffield- Dishwasher on Extension- **(Tagged)**
1820 Hamlet- Headboard on Extension- **(Tagged)**
1155 Stamford Rd.- Door & Misc. on Extension- **(Tagged)**

Vehicle Complaints:

8281 Barrington- Vehicle Parked on Curb- **(Tagged)**
7631 Abigail- Trailer on Street- **(Owner Notified)**
1717 Dover Ct.- Vehicle on Flat Tires- **(Tagged)**
1009 McArthur- Vehicle on Flat Tire- **(Tagged)**

Illegal Dumpings:

Wiard & Stamford Rd.- Metal Table on Street
Prospect & Vreeland- Car Parts Dumped

Superior Charter Township Park Commission
Regular Meeting
March 28, 2022

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:30 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Terry Lee Lansing, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor and Recreation Coordinator; Angela Miller

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. February 28, 2022

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 2/28/2022 as drafted. The motion carried.

6. Citizen Participation

There was none.

7. Reports

A. Chairperson

Chair Marion Morris spoke about a sense of adversarial tension developing among park commissioners. She asked commissioners to speak in turn about their background, history in Superior Township and reasons for serving on the Park Commission. Terry Lee Lansing asked to do this at a future meeting, as she is not prepared to do this now. Marion said we could do this at the April Park Commission meeting.

B. Administrator

Juan Bradford submitted a written report. He added that he continues to work with Jason Gold from the Michigan Folk School to find instructors for a wildcrafting event this spring and summer. Marion Morris suggested Juan contact Jack Smiley and Bill Secrest, as they may know people who could do this. Juan informed commissioners that he continues to work on obtaining bids for purchase of mowers. There are two distributors he usually works with: Wolverine Rental for Kabota products and Spartan Industries for Toro products. Spartan Industries said they might not have anything available until September, and could not guarantee the price quoted now would hold when a product was available in the fall. Wolverine Rental said prices were increasing by 10%. Juan will continue to look for other distributors. Marion Morris commented she did not think he would be successful. Juan said he had hoped to acquire two mowers this year, and it looks like now it will be only one, if he can find

one. Prices are up, and it is hard to find what you need. Juan is also working on hiring summer staff. Previously we paid \$15.00 per hour, and he proposes paying \$17.00 per hour this year, as competition for staff is up. Wendy's pays \$15.00 per hour. Ann Arbor and Washtenaw County raised their hourly pay rates. He hopes to get better candidates with the higher wage. The Park Department will advertise in the township newsletter coming out next week. If we still don't have positions filled by Easter, advertisements will be placed on the township website and on the marquee at the Utility Building at Clark and Prospect. Greg Vessels asked if advertisements were placed at EMU and WCC. He did this type of work when he was a college student. Juan responded that he advertised at WCC in the past, but did not receive many responses. Greg asked how many hours a week do the seasonal workers put in. Juan responded 32 hours per week through October, perhaps the first week of November. Jacob worked for us last year, and has not responded to Patrick's messages. Patrick said Andrew may be interested. Juan noted that the Live! Here! Now! pop-up concert will be the premier one put on by the Ann Arbor Summer Festival this year. The Gabriel Brass Band will perform. Martha Kern-Boprie asked if Ypsilanti Community Schools had responded. Juan said they would be involved with food. Martha asked if a student jazz combo could serve as a warm-up act. Juan said there would be a business mixer for minority owned businesses before the concert. Martha asked if all of this would be outside, and Juan said it would be. Juan informed the park commissioners that a picture would be taken of the commission at the April meeting.

C. Board Liaison

Trustee Bernice Lindke reported on the 2/21/2022 Township Board meeting. She noted that the Board Attendee report submitted by Martha Kern-Boprie was thorough. She finds much tension among advocates for the Community Center about the composition of the Community Center Advisory Committee. She senses frustration about people who are not included on it, and about people who are included that do not reside in Superior Township. She finds a lack of trust by the advocates with the township board, and frustration that the process is not moving forward faster. Marion Morris commented that the list of people appointed to the Advisory Committee did not contain background, expertise or what group the person represented. Bernice responded that initially the list did contain this information, but other township board members wanted it removed. Marion requested Bernice provide the list with all information, and Bernice said she would. Hobbs & Black is an architectural firm that is conducting a study of the Cheney School building. The study is done at no cost to the township. The study is taking longer than expected, but it is difficult to ask the firm to hurry when they are not being paid. Bernice thinks the study may be complete by the April township board meeting. The Township Board thought the Advisory Committee would drive the process, but the advocates appear to expect the Township Board to know what it wants. We are dealing with that. Marion said she understood the Community Center will be used by people from outside Superior Township. Bernice responded, no, it will be used by Superior Township residents. Marion then asked why is there entertainment of people from outside Superior Township on the Advisory Committee? Bernice responded some hold particular expertise or represent a demographic or group. Lavada Weathers has a long association with Cheney School, but does not live in Superior Township. She could provide a lot of wisdom to the committee. Kelly Goolsby is well acquainted with and supportive of residents of the Danbury Green and Sycamore Meadows neighborhoods. Kelly recommended a mom and her teenage son for appointment to the Advisory Committee. We are trying to get a cross-section of different people and ages. Nahid Sanii-Yahyai asked if it is legal for people who do not live here, serving on the Executive Committee and making decisions. We have people in Superior Township with expertise. At a township board meeting, people from outside Superior Township talked so long, township residents did not get to speak. Bernice responded that the Advisory Committee does not make decisions. Only the Township Board does. Nahid commented that occupying space on the Advisory Committee with people from outside the township can eliminate people who do live in Superior Township. Bernice noted that there was controversy at the Township Board meeting when advocates for the community center found out the Advisory Committee cannot make decisions.

Marion commented that at the last park commission meeting there was a motion by Guy and supported by Martha that you have voice but no vote. The motion carried. I am curious how you will handle this? Bernice said thank you for giving me the opportunity to respond. The way I see it, if I have something of value to add, I can do so. Or if I were asked a question. I don't see myself jumping in if I did not have something to contribute. Did you see it differently? Marion stated OK. It does need to be clarified. Martha Kern-Boprie stated that would be voice. She would have the opportunity to speak if she had something to contribute, but not vote. Probably if we were discussing something, and wondered what the Township Board thought, she would raise her hand, and hopefully someone would call on her, and ask Trustee Lindke for her comments. I don't see what other clarification is needed. Marion said OK.

D. Board Meeting Attendee

Martha Kern-Boprie attended the 2/21/2022 Township Board meeting and submitted a written report. Marion commented that it was very thorough.

Martha said that some of the positions on the Advisory Committee do not live in Superior Township but have a role that can impact Superior Township in a positive manner, including the County Sheriff Dept, Commissioner Ricky Jefferson, Juan Bradford, and Theresa Gillotti of the Washtenaw County office of Community and Economic Development. Martha knows about half of the people appointed to the Advisory Committee and does not want to throw out the baby with the bathwater.

She added her perception that many of the advocates were frustrated that the process to open a community center is not moving faster, and did not seem to understand that it took over 20 years to make the progress toward a new library in the township, and four months is not that long.

Guy Conti commented If I may, any board or commission can decide who their advisors are. Some are professional. The board has to answer to it politically. It is good they want a representative from our world here. It could be Juan or one of us. I don't think anyone will be thrown out of a meeting. Um It is not a decision-making body. It is probably less formal than we think.

Juan Bradford asked if it would be subject to the Open Meetings Act (OMA). Guy responded "No". If a committee is given authority, it is subject to the OMA.

E. Park Steward

Juan Bradford reported that he spoke with Ellen Kurath last week. Supplies were ordered for her. Ellen is ready to work.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month. Marion Morris asked Patrick when park maintenance work would begin, and Patrick responded it would begin next week.

8. Communications

- A. Educational: Landscape Alternatives
- B. Superior Township Master Plan: Dixboro Presentation
- C. 2022 Summer Playground Camp

It was moved by Riley Schofield and supported by Terry Lee Lansing to receive the communications. During discussion on the motion, several park commissioners noted they were surprised that some landscaping plants used in our neighborhoods are non-native invasives such as burning bush. The motion carried.

9. Old Business

A. Five-Year Plan Update: April meeting

Juan spoke with Chris Nordstrom of Carlisle Wortman on Thursday. The Dixboro Open House takes place on April 2. An open house meeting on progress on the Five-Year Park & Open Space Plan and Township Master Plan will take place later in April. The date has not been selected yet. This open

house will take place in the township hall board room with stations on different topics spread around the room. Nahid asked how the public will be informed of the date. Some of her neighbors asked her. Juan said the date will be announced via the township website, next door app and Laura will put out an email blast about it.

B. 2022 Special Events

A schedule of 2022 recreational special events was provided. This schedule includes:

Easter Egg Hunt	April 9 11:00 am – noon	Fireman’s Park
Kite & Rocket Day	May 14 11:00 am – 2:00 pm	Fireman’s Park
Live! Here! Now! Pop-up concert	June 4 5:30 – 8:00 pm	Fireman’s Park
Movies on the Green	July 9 8:00 pm	Dixboro Green
Movies in the Park	August 13 8:00 pm	Oakbrook Park
Movies in the Park	September 10 7:30 pm	Oakbrook Park
Nature Hunt Bingo	October 8 1:00 – 3:00 pm	CHNP
Pumpkin Carving/Arts & Crafts	October 22 11:00 am – 2:00 pm	Norfolk Park
Christmas Tree Lighting	December 3 6:00 pm	Township Hall

In addition to these events, Summer Day Camp will run from June 23 – August 18 9:00 am – 4:00 pm at Christian Love Fellowship Church 1601 Stamford Rd.

Tennis lessons will be offered, but dates and times are not confirmed yet. It will be highlighted in the township newsletter. The wildcrafting event will be scheduled if instructors can be found.

Marion asked if any commissioners were interested in helping at these events. Juan responded he did not create a three-month sign-up list this year. Signing up for three months ahead can be difficult. Marion said OK. I do think we should sign up for the Easter Egg Hunt.

10. New Business

A. Easter Egg Hunt Sign-up

The Easter Egg Hunt takes place on Saturday, April 9 from 11:00 am – noon at Fireman’s Park. The following park commissioners volunteered to help:

Nahid Sanii-Yahyai	Greg Vessels
Terry Lee Lansing	Martha Kern-Boprie

Guy Conti said if we have to use the rain date of April 16 he can help on that day, but not on April 9.

B. Prescribed Burn Proposal

David Borneman, LLC submitted a proposal to conduct a controlled burn in Schroeter Park. His proposal included a map of Schroeter park with a prairie section outline and a woodlot outlined. His proposal is to burn the prairie unit alone for \$2,500.00 or the prairie unit and the woodlot together for \$4,300.00. Martha Kern-Boprie asked Juan if we could afford to burn the two sections, and Juan responded we budgeted \$4,400 for controlled burns this year. Martha said there appeared to be an economy of scale to doing both, and she recommended doing that. Juan said they save on set up cost.

It was moved by Martha Kern-Boprie and supported by Marion Morris to approve the proposal from David Borneman, LLC to conduct a controlled burn in Schroeter Park of the prairie unit and the woodlot unit for an amount not to exceed \$4,300.00. The motion carried.

C. Commissioner Decorum

Marion Morris state the last two meetings have been contentious with yelling and hollering. As adults this should not be tolerated. If it happens again, I will bring the gavel down and the meeting will be closed. We need to respect one another, even though we do not know one another.

D. Commission Minutes Detail

Marion Morris stated there has been a question about how much detail should be in the minutes. The minutes should reflect what has occurred in the meeting. Who said what, when, how and where. Unless it is stated it is not part of the record. You can say "I do not want this to be part of the record".

Martha Kern-Boprie actually Michigan law requires that minutes contain motions and votes and that's it.

Marion let me finish please. And if that is stated, you then tell the individual to take it to Pleas and Petitions. We will discuss it then. And also because there was a huge question about how much detail there should be, there now is a recorder. There should be no question about what is in the minutes. Are there any comments? Thank you Martha for your extremely good minute taking.

Nahid Sanii-Yahyai I just wanted to respond to Martha's email. I am not certain if I should bring it up now because it is somewhat related to what you said.

Marion I am not certain what you are talking about. I am not familiar with the email.

Nahid I think you are. I am talking about a specific email I sent to Martha, about her behavior at the last meeting. She responded to me. Out of respect for Guy's comment that we should not discuss on email, I said at the next meeting I would answer her comments.

Marion OK go ahead at this point.

Nahid OK As you all know last month I was bringing up a concern, a very important comment that Martha had left out. That in the first place I think had to be in there. Because Martha as you said always does a great job. I am the first one always to compliment her. So I started it with thank you, you did a great job. However I think you left out an important comment. Which was, I was talking on behalf of those commissioners who did not agree with your statement. Which I strongly believe was incorrect. However you have a right to bring up your opinion and record it. When it came to our comment you completely left it out. And I felt like I had to bring it up. It was a very familiar subject to you because we talked about it at the previous meeting. I was very clear about it. But you really gave me a hard time. Ten times you asked me, you have to tell me what to write. How come everyone else got it but you. At the end, I said I didn't know what to do. Because I had a choice as Marion said, to end the meeting and walk out, but I didn't want to. And then you raised your voice to me which is unacceptable. In your email you tried to justify it. That because I asked for this and that, you were not giving it to me. Probably that is why I raised my voice. Do you think you can justify raising your voice? Because in a very respectful and friendly manner. I was bringing up a concern about very important comments you left out.

Martha May I respond?

Marion and Nahid Yes Martha

Martha I am asking the chairperson.

I raised my voice because I asked on multiple occasions for the text that you sought to enter into the minutes. You did not have it. You kept talking and talking, but I was looking for the text. Starting sentence here, dot dot dot, end. And that is not what I got. Finally when I did raise my voice, you did that. But I personally believe when the minutes are released three weeks in advance of the next meeting, that is more than sufficient time to get your amendment ready and have it present at the next meeting. And that didn't occur.

Nahid May I answer?

Marion Yes.

Nahid First of all, this was very new to me. When you said you didn't bring a written document. We always brought up concerns, comments, if you had questions, and you were comfortable with that. I do remember very well in the past, after you issued minutes, I right away wrote to you and I said I think you left out this after thanking you. And you said no, you have to talk about it at the meeting. And I respected your wish.

Martha Right. No, you didn't bring it.

Nahid As I told you. This was something you were very familiar with. Can you tell me why you left it out? When commissioners express concern regarding your comment.

Marion I need to bring it down a couple notches. Uh Martha, obviously you don't know what it is she wanted added. Is that what I'm getting?

Martha Right. That is absolutely correct. I did not know what exact words, and I did not want to be responsible for paraphrasing an estimate. And that is why I wanted her to produce the exact text. And just one other comment. No, I did not believe I was intentionally left out an argument. I thought I had it, but if that is not the case, that's why commissioners should present the text they want corrected.

Marion Well, when you say text, it's not like we write down every single word we say, Martha. We do not. We expect as commissioners, when we are blabbing away, that you tell us to slow down, so you can get it all, number one. And number two, that you are the one recording what we are saying.

Martha And I was doing my best to do that, and I thought I had, and apparently Nahid had a different opinion. And that is OK. But when that is the case, and it is substantive, it's not a case of getting the wrong date or the number of park benches, or what every; I believe any commissioner, not just Nahid, anyone who should find this paragraph is substantially missing, and come in with your amendment. And that is what I asked for.

Guy Conti Excuse me. Madam Chair, may I?

Marion Yes.

Guy One thing Martha previously said is absolutely correct. For minutes is motions, seconds, votes is the minimum requirement. You don't have to put in comments, and so forth. You can, if you want. As a commission, we should be deciding what level of detail we want in our minutes.

Marion We want every level, unless

Guy Well, you want every level. I'm not so sure I do. And the reason

Marion Well, you are but one person.

Guy I understand that, with the right to raise the issue. The issue as I see it, this is one of frustration. Nahid believed she was telling Martha what she wanted added. Martha clearly didn't understand.

Marion We understand that.

Guy No. Madam Chair, please, let me speak.

Marion gavel knocking sound. Let me go on please.

Guy I asked you if I could speak. You said yes, so I am speaking. So let me finish, and it will come back to you.

Marion You've got another one more minute.

Guy You know, the chair doesn't make the rules. And the chair cannot gavel a meeting dead without a commission vote. Secondly, what I wanted to say is the level of confusion that

Marion We understand the level of

Guy You don't understand what I am saying ma'am. You're not letting me say it. OK Let me say it. The level of confusion that occurred is because of the level of detail that we are looking for in our minutes. When we have a lot of specific statements in our minutes, it becomes much more difficult to do accurate minutes. Perhaps what we might want to look at, is putting in minutes where the motions, the seconds and the votes are in, and if someone wants their comments in the minutes, they can then say they want their comments in the minutes. And in fact, that is what I would move that we do. Because I think the level of detail in these minutes are way too detailed, way too difficult on the secretary. Um Why don't we just hire a transcriber so we can have. All we need is

Marion We can do that, and we just provided her a recorder.

Guy I understand.

Marion There is a level of detail that is needed Guy. I hate to uh.

Guy We are all one person on this commission.

Marion I am going to put it to a vote right now.

Martha What is the motion?

Marion What level of detail do we want to see in the minutes of our meetings?

Guy The motion specifically.

Nahid May I say something before you take a vote?

Marion Yes

Nahid I don't think this was about details, to be honest with you. This was about a very important comment from many commissioners who don't agree with Martha's statement. It was a very simple sentence. I'm sorry to say that, I speak five languages, nobody ever had any issue to understand me. And Martha, who was very familiar with the subject that we were talking about, acted like I was talking, I don't know, Chinese or another language, that basically I wanted to make sure that everybody knows it was not about details, but a very important sentence or statement. Thank you.

Guy Madam Chair, I'm going to withdraw my motion. I would like the commission to think about it. I am going to raise it on the agenda next month.

Marion Very good. Martha, I will say Nahid wasn't the only one that noticed there were things missing from the minutes. Statements that I had made.

Martha You weren't present.

Marion What?

Martha You weren't present at the meeting.

Marion The meeting before I was. And you left things out that I said. You, all you had every word that Guy said in those minutes. But not one word that I said. Other than very, very brief, quoting on something. And what it was, I had quite a bit of comment with regard to the 300 acres. Do you recall that at all?

Martha Not that level of detail from two months ago. No I do not.

Marion Well that was totally missing. And it made it look like no one, hardly anybody knew what they were talking about. So anyway. Detail at times does matter. And who said what, it does matter. Anything further?

Nahid I think that's it, as I said

Martha So your question, where you said. Marion asked the Park Commission what level of detail is wanted in the minutes. You're dropping that question? I heard you say that.

Marion What was decided that we are going to wait until next month.

Martha Well that is what Guy said. I don't know what you are saying. I heard you say Marion asked the Park Commission what level of detail is wanted in the minutes.

Marion All right.

Martha That was your question.

Marion Guy responded.

Martha He did. What is your comment?

Marion I'm fine with it. We will wait until next month. Is that recorder on Martha?

Martha It is. I didn't realize I had pushed the button until we had approved the agenda.

Marion So you have everything on that recorder.

Martha From that point forward.

Marion OK. So you don't need to write it.

Martha Oh I do. That is my choice madam.

Marion Oh OK. I was just trying to save you some work.

Martha I'll get over it.

Marion All right. Pleas and Petitions.

Martha We haven't paid the bills, we haven't received the financial statements.

Marion Oh excuse me. Do I hear a motion to accept the financial statements?

Martha Are we going to do the Bills for Payment? They fall before that on the agenda.

Marion Bills for Payment

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Marion Morris to approve payment of the bills totaling \$13,689.49 at 3/28/22. The motion carried.

12. Financial Statements

Approved 4/25/2022 by the Superior Charter Township Park Commission.

A. February 2022 Revenue & Expenditure Report

B. February 2022 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the February 2022 financial statements. The motion carried.

13. Pleas and Petitions

Guy Conti I wanted to thank everybody the courtesy of wearing masks. As you know the current CDC guideline, it's not required indoors. If you are doing it because of the stance I took or for me personally, please feel free to remove your mask. I probably will keep mine on. I think that's probably enough. As long as it comports with current township rules. I don't know what the building rules are. OK I do appreciate it.

I also wanted to, not so much as give you, madam chair the report, on who I am. But I did want to address the whole idea of adversity, and so forth. First I want to assure everybody here, each and every one of you that I have no personal adversity toward anybody. I can vehemently disagree with you. One of the big advantages of what I do for a living, we are good at compartmentalizing. We And I'm smiling. We are good at compartmentalizing. We can have a spirited argument in a courtroom as attorneys one moment, and go get coffee the next. And that really is the nature of how I lead my existence. If I get animated about something, please don't ever think that when we walk out of here, that I will hold a grudge. I encourage everyone to be the same way. Say what you need to say. Say it as best you can, and as politely as you can. We're going to have disagreements. There's no question about it. That's why there are seven of us plus our liaison and our staff. And I want to encourage that. And I want everybody to know that's how I look at things. And in fact I didn't know anyone here until I joined this board, except for Riley. And I've known Riley for many years. Her family was generous to rescue the horse that I now own. And my wife and I are grateful to her family. So you all should know I love Riley and her family. The rest of you I'm happy to serve with you. Madam chair, if you and I go at it, and you bring that gavel down, the meeting's over, I will be there for you personally. Thank you for your time.

Marion Thank you Guy. You added to what I was trying to say. You and I have commonalities. I too am long long friends with Riley and her family. There is a horse that I love at the stable that was mine for years. Lucy.

Guy I know Lucy.

Marion Lucy was mine. I had horses from the time I was 12 years old.

Guy Wow. I wish I could say the same. We didn't have many places to keep them in Brooklyn, New York.

Marion I'm 85 now. I made it to 82.

Nahid May I add something? I think I talked about it last month. I would like again to encourage everyone to try very hard to create a friendly, respectful environment for everybody to work in. One thing that attracted me at Park and Rec when I joined was the friendly environment we have. Yes definitely we have different opinions about things, you know matters. And that's very normal. Lately though, I am unpleasantly surprised by the change in atmosphere. It is not the same. I don't understand what is going on. I strongly believe we are going to be successful as a team if we create that type of positive and welcoming environment. Thank you for the time.

Bernice I want to commend you for having monthly financial statements. It drives me nuts that we don't at our regular board meetings. I keep asking for it, because if we vote on expenses, if you don't know what the budget is, what you have expended to date, it doesn't mean anything. Who every did it for you, it is great.

Approved 4/25/2022 by the Superior Charter Township Park Commission.

Juan Thank you.

Marion I don't know how much leverage we have.

Bernice It is a great business practice

14. Adjournment

It was moved by Guy Conti and supported by Greg Vessels to adjourn at 7:40 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

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MARK A. PTASZEK
UNDERSHERIFF

May 5, 2022

To: Kenneth Schwartz, Superior Township Supervisor
From: Katrina Robinson, Lieutenant
Through: Keith Flores, Police Services Commander
Re: April 1-30, 2022 Police Services Monthly Report

During the month of April there were 935 calls for service. Deputies conducted 417 traffic stops during this time with 24 citations issued and 2 drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 22-24550 (4/1/2022) Deputies responded to a shooting investigation in the 1700 block of Sheffield Drive. The victim was walking through a nearby park, when an unknown subject pulled up in a vehicle, exited and demanded the victim's backpack, which included a computer. The suspect implied he was armed with a firearm. There are currently no suspects.
- 22-25929 (4/7/2022) Deputy Bland was dispatched to the 1500 block of Ridge Road for a vehicle burglary report. The victim discovered their door handle was broken and the vehicle had been ransacked. The victim's purse and wallet was stolen. There are currently no suspects.
- 22-26074 (4/7/2022) Deputies were dispatched to the 1500 block of Stamford for a possible burglary of the school. A broken window was located but no one was inside. The school was secured. There are currently no suspects.
- 22-26461 (4/8/2022) Deputy Gombos was dispatched to a death investigation in the 6200 block of Ford Road. A 90 year old female was found deceased. There are no signs of foul play and the death appears to be from natural causes, at this time.
- 22-26650 (4/9/2022) Deputy Gombos and Deputy Barabas attempted to stop a vehicle driving recklessly on Prospect Road. The driver, while attempting to flee from police, crashed into the Oakbrook neighborhood sign. The driver and lone occupant was arrested and taken to jail.
- 22-27363 (4/12/2022) Deputy Simms conducted a traffic stop on Devon near Clark Road. The driver had multiple warrants and suspected narcotics in his vehicle. The driver was arrested and transported to jail.

- 22-28123 (4/14/2022) Deputy Duong was dispatched to a death investigation in the 2000 block of Hunters Creek Drive. An 87 year old male was found deceased. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 22-28664 (4/16/2022) Deputy Bland was dispatched to the 1500 block of Ridge Road for a death investigation. A 46 year old female was found deceased. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 22-28809 (4/17/2022) Deputy Gombos and Deputy Barabas attempted to stop a vehicle on Clark Road for reckless driving. The driver and passenger were detained and an illegal firearm was recovered in the vehicle. The driver was arrested and transported to jail.
- 22-30726 (4/23/2022) Deputies responded to the 9400 block of MacArthur Blvd to assist Scio Township deputies locate a vehicle that fled from them. Deputy Khattar located the vehicle. The driver fled from deputies and following a short foot chase, he was apprehended and transported to jail. This case is pending in court.



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

April 2022

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2022	Month 2021	% Change	YTD 2022	YTD 2021	% Change
Traffic Stops	417	286	46%	1550	1049	48%
Citations	24	24	0%	258	121	113%
Drunk Driving (OWI)	1	0	+	9	2	350%
Drugged Driving (OUID)	1	1	0%	2	3	-33%
Calls for Service Total	935	881	6%	3544	3291	8%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	425	509	-17%	1846	1907	-3%
Robberies	1	0	+	2	1	100%
Assaultive Crimes	11	18	-39%	34	69	-51%
Home Invasions	2	2	0%	6	6	0%
Breaking and Entering's	0	0	-	0	0	-
Larcenies	6	6	0%	23	19	21%
Vehicle Thefts	3	3	0%	14	5	180%
Traffic Crashes	26	14	86%	118	67	76%
Medical Assists	11	9	22%	31	42	-26%
Animal Complaints <i>(ACO Response)</i>	2	2	0%	24	9	167%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	774	2869				
Out of Area Time	1223	5769				
Investigative Ops (DB)	4550	12180				
Secondary Road Patrol	215	570				
County Wide	31	889				
Banked Hours	Hours Accum.	Hours Used	Balance			
Collab	336	TBD	TBD			



Out of Area Time

For: 04/01/2022 thru 04/30/2022



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDTROWBRIDGEM	GLENCOE HILLS DR	BACKUP DISPATCHED CALLS	220024301	AOD PITTSFIELD FOR CSC SUSPECT THAT FLED SGT PENNINGTON APPROVAL	02:45:00	75	4/1/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	ZEPHYR ST	BACKUP DISPATCHED CALLS	220025178	OK PER SGT, MONTGOMERY, SUBJECTS REFUSING TO COME OUT OF HOME, REPORTED TO BE ARMED, CANCELLED ON ARRIVAL	13:55:00	20	4/4/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIMMST	ZEPHYR ST	BACKUP DISPATCHED CALLS	220025178	BU YPSI UNITS / POSSIBLE MALE WITH A GUN INSIDE HOME / DISORDERLY / SGT MONTGOMERY	14:00:00	5	4/4/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSILLERB	RUE WILLETTE BLVD	BACKUP DISPATCHED CALLS	220025298	DISP- ASSIST TO YPSI DEPUTIES / LOCATING SUSPICIOUS PERSON / APPROVED BY SGT PENNINGTON	22:30:00	15	4/4/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	E CHATEAU VERT	BACKUP DISPATCHED CALLS	220025319	THREE MALES WALKING AROUND RESIDENCE - MULTIPLE CALLERS / CALL WAS HOLDING FOR 20 MIN DUE TO ALL YPT UNITS BEING ON OTHER CFS'S / APPROVED BY SGT, PENNINGTON	01:20:00	20	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HOLMES RD/SPENCER LN	BACK-UP TRAFFIC STOP	220025326	VEHICLE SLOW ROLLING ON YPT TRAFFIC STOP / WAS RIGHT AROUND CORNER FROM TRAFFIC STOP - WENT TO BACK YPT UNIT UP / APPROVED BY SGT, PENNINGTON	02:15:00	10	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	STUDEBAKER AVE/TYLER RD	BACKUP DISPATCHED CALLS	220025535	SHOOTING FLEEING VEH ASSIST WITH PERIMETER POST PURSUIT - OK SGT MONTGOMERY	18:25:00	95	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERA	STUDEBAKER AVE/TYLER RD	BACKUP DISPATCHED CALLS	220025535	SHOOTING WENT OUT FOR MULTIPLE VEHICLES INVOLVED IN TOWNSHIP. DEP. HOWARD AND I WENT TO ASSIST. OK PER SGT. HOUK, DEP. HOWARD AND I INITIATED PURSUIT WITH SUSPECT VEHICLE IN SHOOTING, YONO PICKED IT UP. ALL 4 SUSPECTS CAUGHT IN CANTON,	18:25:00	95	4/5/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	WASHTENAW AVE/GOLFSIDE RD	BACKUP DISPATCHED CALLS	220026066	FLEEING SUSPECT W/ GUN - PERIMETER HELP - OK SGT ARTS	18:35:00	55	4/7/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDBETTSI	LEFORGE RD/HURON RIVER DR	DISPATCHED CALLS	220026382	APPROX 10 SHOTS HEARD SOUTH OF - NEAR AREA (LEFORGE/CLARK) - OK TO ASSIST PER SGT PENNINGTON	21:10:00	5	4/8/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HAWTHORNE AVE	BACKUP DISPATCHED CALLS	220026675	YPT DEPUTIES ON SCENE ASKING FOR ANOTHER UNIT DUE TO DISORDERLY MALE INSIDE RESIDENCE WITH MULTIPLE WARRANTS - NO YPT UNITS WERE AVAILABLE AT THE TIME / APPROVED BY SGT, PENNINGTON	00:40:00	45	4/10/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	220026702	MORE UNITS NEEDED FOR EDP MALE WHO HAD A KNIFE / APPROVED BY SGT, PENNINGTON	03:05:00	80	4/10/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	LAMAY AVE	BACKUP DISPATCHED CALLS	220026973	CFS HOLDING IN YPT - DISORDERLY MALE REFUSING TO LEAVE / NO YPT UNITS TO BACK ANOTHER YPT DEPUTY / APPROVED BY SGT, PENNINGTON	23:45:00	35	4/10/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	INTERNATIONAL	BACKUP DISPATCHED CALLS		BU YPSI UNITS ON SHOOTING/SGT ARTS 22-27414	12:24:00	36	4/12/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIMMST	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	220027414	BU YPSI UNITS / SHOOTING / SGT, HOUK	12:30:00	45	4/12/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	BROOKVILLE	BACKUP DISPATCHED CALLS		ASSIST SALEM CAR ON SUICIDIAL 22-27448 SGT ARTS	14:54:00	30	4/12/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	E GRAND BLVD	BACKUP DISPATCHED CALLS	220028040	BU YPSI TWP UNITS ON POSSIBLE ARMED SUBJECT WITH LONG RIFLE. APPROVED BY SGT MONTGOMERY	14:10:00	20	4/14/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	RIDGE RD/E CLARK RD	BACKUP DISPATCHED CALLS	220028505	PIA H/R CRASH BOL FOR S1 VEH - OK PER SGT CRATSENBURG	22:15:00	10	4/15/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	E CLARK RD/MIDWAY ST	BACKUP DISPATCHED CALLS	220028543	BACK TWP UNITS ON FA / MEDICAL DUE TO BEING THE CLOSEST UNIT PER SGT CRATSENBURG	03:15:00	45	4/16/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDSILLERB	YORKSHIRE CT	BACKUP DISPATCHED CALLS	220028944	DISP- ASSIST TO DEPUTY SIRIANNI / INTOXICATED PARTY AT FAMILY TROUBLE / APPROVED BY SGT HOUK	18:00:00	60	4/17/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDDUONGJ	FAIRVIEW DR	BACKUP DISPATCHED CALLS	220029517	ASSIST ONLY SALEM DEP / COMBATIVE JUV W/ ELDERLY GUARDIAN / PER SGT MONTGOMERY	16:30:00	40	4/19/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDTROWBRIDGEM	RAILROAD ST/LEFORGE RD	BACKUP DISPATCHED CALLS	220029991	ASSIST EMU ON STOP PENNINGTON APPROVAL	01:45:00	15	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	Holmes Rd	BACKUP DISPATCHED CALLS		assist with fight I/P, around corner from incident - ok sgt Arts	16:01:00	44	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	GOLFSIDE RD	BACKUP DISPATCHED CALLS	220030246	Poss Kidnapping - ok Sgt Arts	20:20:00	30	4/21/2022



Out of Area Time

For: 04/01/2022 thru 04/30/2022



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDDUONGJ	GOLFSIDE RD	BACKUP DISPATCHED CALLS	220030246	ASSIST YPT UNITS IN POSSIBLE KIDNAPPING WITH LOCATING S1 / PER SGT ARTS	20:25:00	25	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	E CLARK RD/CENTENNIAL AVE	TRAFFIC STOP	220030273	EQUIP	21:40:00	5	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	E CLARK RD/MIDWAY ST	TRAFFIC STOP	220030277	equip	21:45:00	5	4/21/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBETTSI	E CLARK RD	BACKUP DISPATCHED CALLS	220030867	LARGE GROUP FIGHT I/P - OK SGT PENNINGTON	20:20:00	10	4/23/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSILLERB	E CLARK RD	BACKUP DISPATCHED CALLS	220030867	DISP: REPORTED FIGHT AT PARK / SUBJECTS LEFT PRIOR TO PD ARRIVAL / UNCOOPERATIVE / APPROVED BY SGT PENNINGTON	20:25:00	5	4/23/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	MONTROSE AVE	BACKUP DISPATCHED CALLS	220031461	BACKUP YPSI TWP ON DOMESTIC SGT CRATS APPROVAL	00:05:00	70	4/26/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIMMST	HOLMES RD/E MICHIGAN AVE	BACK-UP TRAFFIC STOP	220031899	BU DEPUTY YONG / RESISTING / SGT. MONTGOMERY	14:40:00	15	4/27/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	E MICHIGAN AVE	DISPATCHED CALLS		ALL YPSI UNITS TIED UP ON RUNS SGT PENNINGTON APPROVAL TOT U OF M PSYCH FOR EVAL	04:02:00	33	4/28/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDSIRIANNJ	E MICHIGAN AVE/HOLMES RD	DISPATCHED CALLS	220032148	MEET WITH CANTON AT MICHIGAN/HOLMES TO PICKUP FOC WARRANT	12:30:00	90	4/28/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDBETTSI	HURON RIVER DR/LEFORGE RD	TRAFFIC STOP	220032491	DISOBEY TRAFF SIG - UNAVOIDABLE	16:55:00	5	4/29/2022
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HUNTER AVE/HOLMES RD	BACKUP DISPATCHED CALLS	220032587	BACK WEBB ON OWI CRASH DUE TO YPT UNITS BEING TIED UP PER SGT CRATSENBURG	23:30:00	30	4/29/2022
							Sum:	1,223	



Into Area Time

For: 04/01/2022 thru 04/30/2022



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDTROWBRIDGEM	MOTT RD/RIDGE RD	BACKUP TRAFFIC STOP	220024346	BACKUP SUPERIOR UNIT ON DISORDERLY STOP SGT ARTS APPROVAL	10:15:00	30	4/1/2022
YPSILANTI TWP	SUPERIOR TWP	WDMACES	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220025896	BACK SUP TWP DEP PER SGT ARTS. CANCELLED BY OTHER UNIT WHILE EN ROUTE	05:50:00	10	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	STAMFORD RD	BACKUP DISPATCHED CALLS	220026074	BACK ON B & E APPROVED PER SGT ARTS	19:30:00	95	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDSILLERB	STAMFORD RD	BACKUP DISPATCHED CALLS	220026074	DISP: ASSIST TO SUPERIOR UNITS CLEARING BUILDING / APPROVED BY SGT CRATSENBURG	20:05:00	50	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDHOWARDS	STAMFORD RD	BACKUP DISPATCHED CALLS	220026074	SUT UNITS ASKING FOR MORE UNITS TO CLEAR POSSIBLE B&E AT SCHOOL / APPROVED BY SGT CRATSENBURG	20:15:00	50	4/7/2022
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLSMJ	PROSPECT RD/BERKSHIRE DR	BACKUP DISPATCHED CALLS	220026650	ASSIST DEPUTY GOMBOS CRASHED VEHICLE (SGT. PENNINGTON)	21:55:00	10	4/9/2022
YPSILANTI TWP	SUPERIOR TWP	WDCORRIEP	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220026992	ASSIST SUPERIOR TWP W/ LARCENY FROM BUILDING SUBJECT WHO FLED FROM ST JOES SECURITY, PER SGT PENNINGTON,	03:54:00	50	4/11/2022
YPSILANTI TWP	SUPERIOR TWP	WDRAABT	E CLARK RD/N PROSPECT ST	BACKUP TRAFFIC STOP	220027705	ASSIST 765. OK PER SGT MONTGOMERY	11:50:00	5	4/13/2022
YPSILANTI TWP	SUPERIOR TWP	WDRAABT	STAMFORD CT	BACKUP TRAFFIC STOP	220028011	ASSIST 765 W/ 10-10, OK PER SGT MONTGOMERY	11:50:00	10	4/14/2022
YPSILANTI TWP	SUPERIOR TWP	WDPHILLIPSA	STAMFORD CT	BACKUP TRAFFIC STOP	220028011	AST. CLEARED WITH SGT.MONTY. S1 with 10-10 short blocked simms.	11:55:00	10	4/14/2022
YPSILANTI TWP	SUPERIOR TWP	WDGOMBOSJ	RIDGEVIEW	BACKUP DISPATCHED CALLS	220028272	BACK TROWBRIDGE ON POSSIBLE HOME INVASION PER SGT PENNINGTON	04:01:00	44	4/15/2022
YPSILANTI TWP	SUPERIOR TWP	WDBELLASE	RIDGE RD	DISPATCHED CALLS	220028664	SUT UNITS TIED UP. DISPATCHED PER SGT HOUK TOT SUT UNITS	15:40:00	20	4/16/2022
YPSILANTI TWP	SUPERIOR TWP	WDWOOLLSMJ	DAWN AVE	BACKUP DISPATCHED CALLS	220029307	ASSIST DEPUTY VANTUYL WITH SUSPICIOUS/ WARRANT ARREST (SGT. PENNINGTON)	01:35:00	10	4/19/2022
YPSILANTI TWP	SUPERIOR TWP	WDHALLR	RIDGE RD	BACKUP DISPATCHED CALLS	220029671	BACK UP SUPERIOR UNITS WITH SPANISH SPEAKING FA VICTIM ANS SUSPECT. APPROVED PER SERGEANT PENNINGTON	00:40:00	45	4/20/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANBYNENJ	E HURON RIVER DR	BACKUP DISPATCHED CALLS	220029695	ASSIST 761 PER SGT PENNINGTON FOR ASSAULT ON NURSE	03:40:00	40	4/20/2022
YPSILANTI TWP	SUPERIOR TWP	WDMACES	MOTT RD/RIDGE RD	BACKUP DISPATCHED CALLS	220029972	APPROVED PER 630, ASSIST HVA WITH SUSPICIOUS CALL	23:00:00	20	4/20/2022
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	PROSPECT RD/VREELAND RD	DISPATCHED CALLS	220030916	SHOTS/ PER SGT PENNINGTON	22:15:00	10	4/23/2022
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220030923	MISSING CHILD PER SGT PENNINGTON	22:25:00	30	4/23/2022
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	STAMFORD RD	BACKUP TRAFFIC STOP	220031126	BACKUP PER SGT. MONTGOMERY, B&E IN PROGRESS	17:50:00	25	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDPHILLIPSA	STAMFORD RD	BACKUP DISPATCHED CALLS	220031126	IN PROGRESS B/E, CLEARED WITH SGT.MONTY	17:50:00	50	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDROBERTSB	STAMFORD RD	BACKUP DISPATCHED CALLS	220031126	Sgt Montgomery approved; 3 detained	17:50:00	25	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDCAMPAGIORNIM	STAMFORD RD	DISPATCHED CALLS	220031126	ASSIST SUP DEPS WITH CLEARING BUILDING, SGT.MONTGOMERY	17:55:00	45	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANBYNENJ	STAMFORD RD	BACKUP DISPATCHED CALLS	220031126	ASSIST UNITS ON STAMFORD FOR GOOD B/ E / APPROVAL BY SGT MONTGOMERY	18:00:00	45	4/24/2022
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220031202	PER SGT. PENNINGTON, FIGHT IN PROGRESS	01:00:00	10	4/25/2022
YPSILANTI TWP	SUPERIOR TWP	WDVANBYNENJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	220032323	ASSIST 762 ON DV PER SGT PENNINGTON	00:45:00	35	4/29/2022
							Sum:	774	

Incident Count by Incident Type For Agency WD

For 4/1/2022 12:00:00 AM Thru 4/30/2022 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	220024479	10650 SCARLET OAK DR	04/01/2022 19:20:14	PARKER RESID
	220024595	10101 W PLYMOUTH RD	04/02/2022 08:17:53	TRINITY CHURCH
	220024658	8414 THAMES CT	04/02/2022 12:52:23	LETSOS RESIDENCE
	220025610	1999 KNOLLWOOD BND	04/06/2022 01:14:47	RES: ALEXIS RAMERO
	220026240	8561 LIVERPOOL CT	04/08/2022 10:58:15	TOOSEN RESIDENCE
	220026445	8932 NOTTINGHAM DR	04/09/2022 03:34:08	RUTH MOORE RES
	220026996	5520 STONE VALLEY DR	04/11/2022 05:31:32	SEFCOVIC RESD
	220027330	1273 STAMFORD CT	04/12/2022 08:34:22	SYCAMORE MEADOW APTS
	220027428	8621 DEERING ST	04/12/2022 13:35:05	GREGORY CANNON RESIDENCE
	220027720	9565 CHERRY HILL RD	04/13/2022 12:53:46	
	220027774	1659 GOLFVIEW DR	04/13/2022 16:16:28	MICHAEL BROWN RESIDENCE
	220028190	9565 CHERRY HILL RD	04/14/2022 20:44:02	YOUNG RESD
	220028937	9963 W AVONDALE CIR	04/17/2022 17:12:12	HAMMOND HARRY RESD
	220029739	5745 VREELAND RD	04/20/2022 08:29:49	SMITH RESD
	220030648	5619 OVERBROOK DR	04/23/2022 09:59:48	PACKARD-RES
	220030900	7503 TIMBERWOOD CT	04/23/2022 21:18:04	NEAL BURNER RESD
	220031861	8964 OXFORD CT	04/27/2022 12:30:41	LEWIS RESIDENCE
	220032075	5745 VREELAND RD	04/28/2022 06:46:30	ADRIAN SMITH RESID
	220032141	3040 BIRD SONG LN	04/28/2022 12:13:28	FRY RESID
	220032766	9565 CHERRY HILL RD	04/30/2022 17:56:56	WILLIAM YOUNG RES
SUT	20			
		Total:		20

Incident Count by Incident Type For Agency WD

For 4/1/2022 12:00:00 AM Thru 4/30/2022 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
04/13/2022 12:53:46	C3902 - BURGLARY ALARM	220027720	9565 CHERRY HILL RD	SUT	
	C3902 - BURGLARY ALARM		Total:	1	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
04/01/2022 19:20:14	C3907 - PANIC ALARM	220024479	10650 SCARLET OAK DR	SUT	PARKER RESID
04/28/2022 06:46:30		220032075	5745 VREELAND RD	SUT	ADRIAN SMITH RESID
	C3907 - PANIC ALARM		Total:	2	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
04/02/2022 08:17:53	C3999 - ALARMS ALL OTHER	220024595	10101 W PLYMOUTH RD	SUT	TRINITY CHURCH
04/02/2022 12:52:23		220024658	8414 THAMES CT	SUT	LETSOS RESIDENCE
04/06/2022 01:14:47		220025610	1999 KNOLLWOOD BND	SUT	RES: ALEXIS RAMERO
04/08/2022 10:58:15		220026240	8561 LIVERPOOL CT	SUT	TOOSEN RESIDENCE
04/09/2022 03:34:08		220026445	8932 NOTTINGHAM DR	SUT	RUTH MOORE RES
04/11/2022 05:31:32		220026996	5520 STONE VALLEY DR	SUT	SEFCOVIC RESD
04/12/2022 08:34:22		220027330	1273 STAMFORD CT	SUT	SYCAMORE MEADOW APTS
04/12/2022 13:35:05		220027428	8621 DEERING ST	SUT	GREGORY CANNON RESIDENCE
04/13/2022 16:16:28		220027774	1659 GOLFPVIEW DR	SUT	MICHAEL BROWN RESIDENCE
04/14/2022 20:44:02		220028190	9565 CHERRY HILL RD	SUT	YOUNG RESD
04/17/2022 17:12:12		220028937	9963 W AVONDALE CIR	SUT	HAMMOND HARRY RESD
04/20/2022 08:29:49		220029739	5745 VREELAND RD	SUT	SMITH RESD
04/23/2022 09:59:48		220030648	5619 OVERBROOK DR	SUT	PACKARD-RES
04/23/2022 21:18:04		220030900	7503 TIMBERWOOD CT	SUT	NEAL BURNER RESD
04/27/2022 12:30:41		220031861	8964 OXFORD CT	SUT	LEWIS RESIDENCE
04/28/2022 12:13:28		220032141	3040 BIRD SONG LN	SUT	FRY RESID
04/30/2022 17:56:56		220032766	9565 CHERRY HILL RD	SUT	WILLIAM YOUNG RES

Incident Count by Incident Type For Agency WD

For 4/1/2022 12:00:00 AM Thru 4/30/2022 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
	C3999 - ALARMS ALL OTHER		Total:	17	
			Sum:	20	

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

General Fund #101

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Comments</i>
<i>JP Morgan Chase Bank</i>				
5503 General Bank Acct Gen Fund	Comm Checking	-	\$ 592,988.90	Liquid
5503 Non Motor Trail Maintenance			\$ 30,659.02	Liquid
208 Government T-Bills			\$ 642,527.70	
			<u>\$ 1,266,175.62</u>	
<i>Comerica Bank</i>				
5286 Reserve Accrued Absences	Comm Checking	-	\$ 19,559.36	Liquid
9108 Credit Card Account	Comm Checking	-	\$ 5,875.23	Liquid
6199 Geddes Road Fund	* J-Fund	0.25%	\$ 196,503.89	Liquid
330 Government T-Bills	T-Bills		\$ 256,129.82	
<i>Huntington</i>				
768 Geddes Road Fund	Business		\$ 12,142.66	Liquid
6873 Fire Insurance Withholding	Public Funds	-	\$ 157.32	Liquid
Petty Cash			\$ 100.00	Liquid
Register Drawer Cash			\$ 300.00	Liquid
			<u>\$ 1,756,943.90</u>	

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Fire Fund #206

	Financial Institutions	Type of Account	Interest Rate		Asset/Term	Comments
	Huntington					
6014	Daily Operating	Hybrid Checking		\$ 1,314,930.37	03/31/22	Liquid
6014	Building & Bond Payment			\$ -		
				<u>\$ 1,314,930.37</u>		
4740	Government T-Bills			\$ 1,556,559.82	03/31/22	
	Comerica Bank					
1229	Fire Fund Daily Operating	* J-Fund	0.25%	\$ 595,946.14	03/31/22	Liquid
1210	Fire Accrued Absences (RES)	* J-Fund	0.25%	\$ 426,865.54	03/31/22	Liquid
330	Government T-Bills	T-Bills		\$ 709,096.36	03/31/22	Investment
				<u><u>\$ 4,603,398.23</u></u>		

**Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney**

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Street Light Fund #219

	Financial Institution	Type of Account	Interest Rate	Asset/Term	Comments
5503	J P Morgan Chase Bank General Bank Account	Comm Checking	-	03/31/22	Liquid
	Street Light Fund				
				\$ 94,124.48	
				\$ 94,124.48	

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Side Street Maintenance #220

	Financial Institution	Type of Account	Interest Rate	Asset/Term	Comments
5503	J P Morgan Chase Bank General Bank Account Side Street Maintenance Oakbrook & Washington Square	Comm Checking	-	03/31/22	Liquid
			\$ 37,093.75		
			\$ 37,093.75		

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Building Fund #249

	<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
330	Comerica Government T-Bills	Government T-Bill		\$ 306,244.99	03/31/22	Investment
5503	J P Morgan Chase Bank General Bank - Daily Operating	Comm Checking		\$ 259,695.80	03/31/22	Liquid
5503	General Reserve			\$ -	03/31/22	
5503	Accrued Absences			\$ 20,374.56	03/31/22	
208	Government T-Bills	Government T-Bills		\$ 257,625.85	03/31/22	Investment
	Petty Cash			\$ 100.00		
				\$ 844,041.20		

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Law Fund #266

	Financial Institutions	Type of Account	Interest Rate		Asset/Term	Comments
5503	J P Morgan Chase Bank General Bank Account	Comm Checking	-	\$ 2,014,735.44	03/31/22	Liquid
208	Law Fund Government T-Bills			\$ 500,046.67	03/31/22	Investment
330	Comerica Bank Government T-Bills			\$ 404,653.88	03/31/22	Investment
				\$ 2,919,435.99		

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

American Rescue Plan Act (ARPA) Fund #464

	Financial Institution	Type of Account	Interest Rate	Asset/Term	Comments
4758	Huntington Operating Checking	Checking		03/31/22	Liquid
			\$ 750,729.81		
			\$ 750,729.81		

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Parks Fund #508

	<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest Rate</i>		<i>Asset/Term</i>	<i>Comments</i>
	J P Morgan Chase Bank					
5503	General Bank - Daily Operating	Comm Checking	-	\$ 140,440.88	03/31/22	Liquid
5503	Accrued Absences			\$ 3,577.69	03/31/22	
208	Government T-Bills			\$ 74,001.90	03/31/22	Investment
	Comerica Bank					
330	Government T-Bills			\$ 400,626.06	03/31/22	Investment
				\$ 618,646.53		

**Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney**

**First - Safety
Second - Liquidity
Third - Yield**

Trust and Agency Fund #701

Financial Institution	Type of Account	Asset /Term	Comment
J P Morgan Chase Bank			
General Bank Account	Comm Checking	\$ 969,600.82	03/31/22 Liquid
Trust and Agency Account		\$ 969,600.82	

**Treasurer's Investment Report as of November 30, 2021
Superior Township Treasurer, Brenda L. McKinney**

**First - Safety
Second - Liquidity
Third - Yield**

Payroll Account

Financial Institution	Type of Account	Asset/Term	Comments
Huntington Payroll	Comm Checking	03/31/22	Liquid
		\$ 32,590.93	
		\$ 32,590.93	

Treasurer's Investment Report as of March 31, 2022
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Utility Department

	Financial Institutions	Type of Account	Interest Rate		Asset/Term	Comments
4855	Huntington Bank					
	Utilities	Business Checking	0.009%	\$ 331.77	12/31/2021	Liquid
5151	Government T-Bills			\$ 2,059,339.74	12/31/2021	
JP Morgan Chase Bank						
8234	Capital Reserve	Comm Checking	-	\$ 1,237,824.67	12/31/21	Liquid
5529	Operating & Maintenance	Comm Checking	-	\$ 1,198,232.16	12/31/21	Liquid
				\$ 4,495,728.34		

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE/REAFFIRM THE APPOINTMENT AND SALARY OF
CAROLYN STUART**

RESOLUTION NUMBER: 2022-28

DATE: MAY 16, 2022

WHEREAS, Carolyn Stuart started as an Administrative Assistant in the Clerk's Office on January 4, 2022, at the rate of \$20.00 an hour; and

WHEREAS, the permanent full-time position of administrative assistant was approved by the Board of Trustees on September 20, 2021; and

WHEREAS, Carolyn has excelled in fulfilling her duties as administrative assistant and Carolyn's salary was raised to \$23.00 an hour in March 2022 to match the salary of the Utility Department Utility Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approve the reaffirming appointment and salary of Carolyn Stuart.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM PROPOSAL FOR HARRIS ROAD WIDENING
CONSTRUCTION AMENDMENT**

RESOLUTION NUMBER: 2022-29

DATE: MAY 16, 2022

WHEREAS, OHM Advisors is currently providing additional professional services on Harris Road Widening Construction; and

WHEREAS, this proposal is consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

WHEREAS, the tasks and associated work to complete the bidding and contract administration and construction engineering phase of this roadway widening project are outlined in the supporting document and is estimated not to exceed a total of \$58,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$58,000.00, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.



April 11, 2022

Ken Schwartz
Supervisor
Charter Township of Superior
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Harris Road Widening Construction Phase Services
Amendment to Professional Services No. 1

Dear Mr. Schwartz:

OHM Advisors is currently providing additional professional services on the above referenced project related to design effort for the addition of a pedestrian crossing of Harris Road near Barrington Drive. We are also required to perform additional survey construction layout services related to the new design aspects of the pedestrian crossing, as well as past work performed in the fall of 2021 when the project was placed on hold in the early stages of construction. We have prepared this amendment based on our understanding of the additional services required to complete the project for the Township this summer.

PROJECT AMENDMENT UNDERSTANDING

We understand the Township desires to move forward with construction of a pedestrian crossing at Harris Road just north of Barrington Drive. We have received initial feedback from the Washtenaw County Road Commission (WCRC) permit office and have incorporated their comments into this scope of work. The crossing is proposed to include Rectangular Rapid Flashing Beacons (RRFBs), a refuge island located in the proposed center lane of Harris Road, and ADA compliant ramps and sidewalk that connect to existing pedestrian facilities along Barrington Drive and the east side of Harris Road. Also, since construction survey staking was completed in fall 2021 these staking efforts will need to be provided again prior to construction this summer. Additionally, construction staking for the added design work for the new sidewalk and ramps connecting from the existing sidewalk in the residential subdivision at Barrington Dr to the new pedestrian crossing of Harris Rd is required.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the design of these proposed pedestrian improvements as well as additional construction services related to the roadway widening:

- Provide supplemental topographic survey for connections to existing pedestrian facilities on the east side of Harris Road and along Barrington Drive at Harris Road.
- Complete engineering design for proposed pedestrian improvements in accordance with county, state, and federal standards.



- Prepare revised plan sheets and new specifications as required to be included in a construction bulletin package to ASI, Inc.
- Coordinate with WCRC to ensure county standards are met and for revised permit approval.
- Prepare a construction cost estimate to include pedestrian improvements.
- Coordinate with ASI to request unit prices for work items not included in the existing contract and to execute a change order for this work as necessary.
- Provide required construction staking for new contract items related to the center refuge island, RRFBs, culvert, and sidewalk. Off-set stake locations will be coordinated with the Contractor. We have included effort required to provide one complete set of off-set stakes for these items.
- Re-stake the roadway widening portion that had initial staking completed in fall 2021.
- Provide additional coordination and construction administrative efforts related to extending the road widening project into a second construction season.

COMPENSATION

The services outlined herein will be billed to the Township monthly for the value of services completed to date. We propose to perform these additional engineering design, survey, construction staking, contract administration, and construction engineering services as outlined above on an hourly basis, for a total **Not-to-Exceed Amendment of \$18,500**. This would amend the original fee of \$58,000 to a revised total Not-to-exceed fee of \$76,500.

No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

ACCEPTANCE

If you find our proposal amendment acceptable, please provide us written authorization to proceed based on our Scope of Services and consistent with the original contract OHM Terms and Conditions.

We thank you for this opportunity to continue to provide professional services to the Township and we look forward to assisting the Township in completing this project. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PROPOSAL FROM OHM ADVISORS FOR
ENGINEERING SERVICES FOR A WATER SYSTEM MASTER PLAN**

RESOLUTION NUMBER: 2022-30

DATE: May 16, 2022

WHEREAS, OHM Advisors have provided a proposal for professional engineering services for the preparation of a Water System Master Plan for the Township; and

WHEREAS, the Water System Master Plan will incorporate the components of a Water Reliability Study, General Plan, and Asset Management Plan. Completing these together will result in a more efficient inventory and robust Capital Improvement Plan (CIP); and

WHEREAS, the objective of OHM Advisors proposed scope of services is to prepare a plan with the requirements as it relates to the Township's water system; and

WHEREAS, OHM Advisors propose to provide the outlined professional engineering services for an hourly, not-to-exceed fee of \$62,000.00 and would not exceed that total amount without further authorization.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposal for professional engineering services for the preparation of a Water System Master Plan for an amount not-to-exceed fee of \$62,000.00 paid by the Utility Fund.



March 31, 2022

Mr. Ken Schwartz
Township Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Regarding: **Water System Master Plan**
Proposal for Engineering Services

Dear Mr. Schwartz,

OHM Advisors (OHM) is pleased to provide this proposal for professional engineering services for the preparation of a Water System Master Plan for the Township. The Water System Master Plan will incorporate the components of a Water Reliability Study, General Plan, and Asset Management Plan. There are many elements common in these documents. Completing these together will result in a more efficient inventory and robust Capital Improvement Plan (CIP).

This plan will address the requirements of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Safe Water Drinking Act (Act 399). Based on discussions with Township staff, it is understood that the Township's most recent Water Reliability Study and General Plan are now 5-years old and according to Rule 1203 of Act 399 they need to be updated every five years, and the Township wants to comply with the regulatory requirements. As part of this work, OHM proposes to rebuild the Township hydraulic model from GIS. The new hydraulic model will be used to efficiently address anticipated development and Act 399 permits within its service area. This plan will ultimately be used by the Township to address high-priority asset needs that are critical to the Township's infrastructure performance, hydraulic capacity, and planning for future capital and operating expenditures.

PROJECT UNDERSTANDING

The Master Plan will address several EGLE required items. The Water Reliability Study focuses on planning for current and future water system demands. It addresses items listed under Part 12, Reliability, R 325.11203 and R 325.11204 of Act 399. The General Plan includes the hydraulic analysis of the system and addresses Part 16, R 325.11604 through R 325.11606. The Asset Management Plan (AMP) addresses new requirements under Part 16, R 325.11606. An AMP includes condition assessment, failure risk analysis, and revenue structure to look at life-cycle costs of system operation, maintenance, and infrastructure repair or replacement.

The Reliability Study focuses on planning items including population and water demands for three separate planning periods (existing, 5-year, and 20-year). Average day, maximum day and peak hour water demand must be calculated for the three planning periods. In addition, fire protection needs must be identified. The Reliability Study also documents the capacity of the existing water source and pumping capacity and compares that capacity to the existing and future needs of the system.

The General Plan includes the hydraulic analysis of the system, the AMP, and the CIP. The hydraulic analysis must include creation of pressure contour maps for the various water demand conditions for the three planning periods. Available fire protection must also be provided. A comprehensive map of the system showing service boundaries, location of water system components, water main size, material, age and the location of hydrants and



valves must be shown. As mentioned, the General Plan also now includes AMP requirements, which must address the following components:

- ▼ Details of the system used to maintain *inventory* of assets
- ▼ Description of the methodology to assess *criticality* considering likelihood and consequence of failure (proximity to lead service lines (LSLs) must now be considered)
- ▼ Statement of *level of service* goals
- ▼ A 5-year and 20-year *capital improvements plan* which will address hydraulic deficiencies identified in the hydraulic analysis as well as condition deficiencies identified in the AMP analysis.
- ▼ Summary of the *revenue structure* and rate methodology to provide sufficient resources to implement the AMP.

The Township receives its water from two sources, the City of Ann Arbor, which is the source for the Geddes Glen and Towsley Farms Subdivisions, and the Great Lakes Water Authority (GLWA) which is the source for the remaining system. The Township is predominately serviced by the Ypsilanti Community Utilities Authority (YCUA) who receives their water from GLWA. Water enters the Township's system through four YCUA connections; three connections are on the southern border and the fourth connection is off a GLWA transmission main in the northeast corner of the Utilities District. The Ann Arbor connection is in the northwest corner of the Township at Geddes Rd and Valleyview Dr. The physical components of the Township's water supply include 44 miles of water main ranging in size from 4-inch to 16-inch and a booster station that is located at Clark and LeForge Roads.

SCOPE OF SERVICES

The objective of OHM Advisors proposed scope of services is to prepare a plan with the aforementioned requirements as it relates to the Township's water system. The following scope of services is proposed for the Township's consideration:

Task 1: Project Initiation and Data Review

Under this task, OHM will initiate the project and obtain necessary information to proceed with the analysis. Specific work efforts include:

- ▼ Organize and attend a kick-off meeting with Township staff to review project goals, objectives, and project schedule.
- ▼ Obtain necessary updated planning information to perform population projections and water demand calculations.
- ▼ Confirm desired fire protection rates and zoning information.
- ▼ Review updated water system GIS information with the Township and update as needed.
- ▼ Review status of the water system data and identify required information to be updated.

Task 2: Asset Inventory and Risk Assessment

The Township's horizontal asset inventory will be updated based on the GIS database. We propose to use existing GIS as the repository for the asset assessment. Under this task OHM will perform an inventory assessment and inspection of the Township's booster station at Clark and LeForge Road.

The assessment portion of this task will utilize new, existing, and historic water system information to approximate infrastructure condition (in lieu of actual field condition testing). For that end, we propose to complete the following work associated with Task 2:

- ▼ Review Township provided water main break data since the last AMP was completed. We assume the break data includes date of break and location.



- ▶ Perform analysis on the information to approximate water main condition on groups of infrastructure.
- ▶ Perform approximation on potential remaining useful life of water main infrastructure given the water mains' age, material of construction, break history, and maintenance history.
- ▶ Perform a vertical asset condition assessment inventory at the Clark and LeForge Road Pump Station
- ▶ Review water system condition and identify probability of pipe failure
- ▶ Confirm critical infrastructure
- ▶ Review the Township's Lead Service Line (LSL) inventory, as applicable, and their plan for replacement
- ▶ Document capital improvement projects based on asset analysis

As part of this task, asset criticality calculations will be updated by identifying asset probability of failure (based on asset condition) as well as consequence of failure (based on qualitative or quantitative information, such as potential service disruption impacts). As part of this task, we also propose to review the critical asset information from the 2017 AMP report with the Township. In addition, R 325.11606 now requires that the presence of LSLs must be a factor for prioritizing asset criticality. The presence of LSLs will be discussed with the Township and considered when assigning criticality factors. OHM will use a combination of GIS and spreadsheets (Microsoft Excel format) to perform the calculations and analysis.

Task 3: Planning and Demand Projections

Under this task, OHM will evaluate and analyze updated population and consumption data. OHM, with the assistance of Township staff, will compile updated planning data that will be used in creation of water system demand projections. Under this task, OHM will assemble, evaluate, and analyze water demand and water system capacities to determine the sufficiency of the water system to meet existing and future needs. OHM will use existing data to determine the Township's peak hour demands. Five (5) year and 20-year demands will be scaled based upon population projections. Similar maximum day and peak hour peaking factors based on existing conditions will be utilized. It will also be necessary to analyze water billing records. This is needed to determine water loss within the system, provide a breakdown of water use by different customer classes, and to identify the top water users in the system. We assume that billing record data will be available for these calculations.

Specific work efforts include:

- ▶ Compile and report all planning data as required by the provisions in Act 399. These items include the following:
 - a. Current, 5-year, and 20-year population based upon SEMCOG population projections and Township input.
 - b. Number of service connections and annual usage totals for each customer class as determined by the public water supply.
- ▶ Compile and report all water production and consumption data (current, 5-year, and 20-year planning periods) as required by the provisions in Act 399. These items include the following:
 - a. Present and projected average daily demands.
 - b. Present and projected maximum daily demands.
 - c. Present and projected peak hourly demands.
 - d. Present and projected fire flow demands.
 - e. Basis for demand projections.
 - f. Monthly and annual water purchase.
- ▶ Determine if the system has adequate supply, transmission, and pumpage capacity.
- ▶ Analyze non-revenue water

Task 4: Hydraulic Model Development

OHM proposes to create a new model from GIS in Innowyze's InfoWater Pro software. OHM is in possession of the Township's 2015 hydraulic model which was built in the retired H20Map software. Based on the model's age and level of effort to update this model, OHM proposes to create a new model from the water system GIS.



Knowledge about pipe material and age available from mapping and discussions with the Township will be utilized to calculate C-factor roughness values for water main. When applicable, C-factors and relevant operational data from the 2015 model will be incorporated in the new model. Effort needed to update anything beyond minor deficiencies in the water GIS is not included in this scope.

Updated water demands, operating criteria, and elevation data will be input into the water model to simulate pressures and available fire protection under current conditions. Operational criteria will be obtained from the Township. It is important that these operating set points be properly input into the water system model. The model will then be calibrated based on hydrant flow test data. OHM will provide suggested hydrants for testing and assist the Township with the flow tests. One day of field work for hydrant flow testing is included in this proposal. Updated water demand scenarios for average day, maximum day, and peak hour for existing, 5-year, and 20-year planning periods will be created in the hydraulic model under this task utilizing the data gathered during Task 3.

As part of the General Plan requirements, maps displaying the water service district boundaries will be provided along with a map displaying water main size, material, and age. Hydrants and valves and other water system components are also required to be mapped.

Specific work efforts include the following:

- ▼ Update minor deficiencies in the water GIS
- ▼ Develop a new hydraulic water model.
- ▼ Update of water demand scenarios for average day, maximum day, and peak hour for existing, 5-year, and 20-year planning periods in the model.
- ▼ Input of operational settings.
- ▼ Identification of hydrants to be flow tested.
- ▼ Hydrant flow testing assistance.
- ▼ Model calibration.
- ▼ Creation of General Plan map.

Task 5: Hydraulic Analysis

Once the model has been created and calibrated, it will be used to determine anticipated system pressures during average day, maximum day, and peak hour for existing conditions. Available fire protection during a maximum day demand period will also be shown. Deficiencies in pressure or areas of fire protection concern will be identified for existing conditions. EGLE requires that a minimum pressure of 35 psi be maintained throughout the system during normal demand conditions, including peak hour demands. The model will also be run to assess system pressure and available fire protection for the 5-year and 20-year planning periods.

OHM will meet with Township Utilities staff after areas of concern from the existing conditions model are identified. Proposed water system improvements to fix existing pressure concerns (either too low or too high) and to improve desired fire protection will be initially based on existing conditions. Once the hydraulic driven improvements are identified and agreed to with the Township, the model will be updated to include those improvements and the 5-year and 20-year future water demand scenarios will be modeled. If other hydraulic driven improvements are needed based on these future scenarios, they will be noted and presented. Once all hydraulic driven system improvements have been identified and incorporated in the water model, the pressure maps and fire protection maps will be updated for the existing, 5-year, and 20-year future projections, as required.

Specific work efforts include the following:

- ▼ Perform model analyses for average day, maximum day, and peak hour demand scenarios for existing, 5-year, and 20-year planning periods.
- ▼ Perform fire protection model analyzes for existing, 5-year, and 20-year planning periods.



- ▼ Identification of capital improvements needed to address pressure or fire protection concerns for the three planning periods.
- ▼ Creation of pressure and fire protection maps summarizing the model results.

Task 6: Level of Service and Revenue Structure

We propose to assist the Township with updating their Level of Service Goals. The level of service helps define the way that staff and water system stakeholders (residents, board, *etc.*) want the utility to perform over the long term. As part of this effort, we propose to identify an approach for the development of level of service goals (including service criteria, performance indicator, and targeted level of service) and stakeholder involvement. This work will be completed in collaboration with Township staff.

Development of a revenue structure is required by the Rule. This proposal assumes that the Township will use results from recent financial analysis to perform this assessment. Therefore, only minimal effort is proposed as part of this task, which relates to assisting Township finance staff (or their designee) with questions and, perform revisions on the proposed, prioritized CIP as per Township request.

Task 7: Capital Improvement Plan

We will update the 2017 Capital Improvement Plan (CIP) based on the recommendations from the AMP and hydraulic analysis and incorporate planned road projects. Water system CIP projects will consider hydraulic issues identified during Task 5, our condition analysis findings from Task 2, and Township-directed desired projects for 5-year and 20-year planning horizons. A map showing proposed projects will be created and cost opinions will be developed.

Task 8: Development of Water Master Plan Report

As part of this task, a Water Master Plan Report will be generated for submission to EGLE, including the findings, results, and conclusions from the above outlined tasks.

ASSUMPTIONS AND CLARIFICATIONS

The above-listed scope of services was prepared with the following assumptions:

- ▼ The Township will provide necessary water system demand information and operating criteria necessary for model analysis.
- ▼
- ▼ The Township will provide their revenue structure and recent financial analysis.
- ▼ The Township will perform hydrant flow testing with assistance from OHM Advisors' field staff.

SCHEDULE

Assuming authorization by March 20, 2022, OHM Advisors proposed to submit the final report deliverable to the Township and EGLE no later than August 30, 2022. This duration is based on timely responses from the Township when information requests are verbally or formally submitted. As outlined in the Scope of Services, ongoing involvement is needed from the Township to maintain task progress and schedule.

FEE SCHEDULE

OHM Advisors propose to provide the above-outlined professional engineering services for an hourly, not-to-exceed fee of \$62,000, and would not exceed that total amount without further authorization. The following is an approximate breakdown of the work by main task:

Task 1 – Project Initiation and Data Review	\$	5,000
Task 2 – Asset Inventory and Risk Assessment	\$	8,800
Task 3 – Planning and Demand Projections	\$	5,900



Task 4 – Hydraulic Model Development	\$	15,000
Task 5 – Hydraulic Analysis	\$	8,600
Task 6 – Level of Service and Revenue Structure	\$	2,200
Task 7 – Capital Improvement Plan	\$	8,000
Task 8 – Development of Water Master Plan Report	\$	8,500
Total	\$	62,000

SERVICES NOT INCLUDED

The following task are not included in this proposal but can be provided on a time-and-materials basis upon the request of the Township.

- Additional field verification or data collection regarding GIS system.

OHM Advisors thanks you for the opportunity to provide professional engineering services to the Township. If there are any questions, please contact us directly. Should you find our proposal acceptable, please sign the authorization page below and return a copy of this signed proposal to us for our file.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

attachment: OHM Terms & Conditions

**Charter Township of Superior
Water System Master Plan**

Accepted by: _____

Printed Name: _____

Title: _____

Date: _____

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE A LAND AGREEMENT FOR FARMING WITH STEVE
PEACH**

RESOLUTION NUMBER: 2022-31

DATE: MAY 16, 2022

WHEREAS, the Charter Township of Superior is the landowner of three-hundred acres located in Sections 20 & 29, and

WHEREAS, the Township agrees to enter into an agreement with Steve Peach to farm the two-hundred and six tillable acres for agricultural purposes; and

WHEREAS, this agreement is for the crop year 2022 and all crops will belong to Steve Peach.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to enter into an agreement with Steve Peach.

LAND AGREEMENT FOR FARMING

Superior Charter Township, landowner of 300 acres located in Sections 20 & 29 of Superior Township, Michigan, enters into agreement with **Steve Peach**, to farm 206 tillable acres for agricultural purposes.

The term of this agreement is for the crop year of 2022.

It is agreed that the landowner will not be held liable for any personal injury to Steve Peach or any other workers involved in farming activity on the property.

All 2022 crops will belong to Steve Peach.

Pursuant to the bond issuance for this property the consideration for the use of the land will be its soil maintenance and the Township will not charge a fee.

Dated _____ Landowner _____

Dated _____ Farmer _____



Memorandum

To: Superior Township Supervisor
From: Mary Burton, Utility Administrator
Date: May 16, 2022
Re: Cross Connection Software

Background

The Utility Department administers a cross connection/back flow prevention program for its commercial customers including Trinity Health (St. Joe's). This program is mandated by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). EGLE requires that this program be expanded to all residential customers and implemented for 2022.

In preparation for the residential expansion this Spring, the software application we currently use to store data would now include our residential customers. The cost to add this will be \$6700. There will also be an annual tech support and data cloud storage fee of \$2400.

Recommended Action

Expand the software with Swift Comply Inc. to include our residential customers.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING PURCHASE OF A SHED FOR
STORAGE AT THE DIXBORO VILLAGE GREEN**

RESOLUTION NUMBER: 2022-32

DATE: MAY 16, 2022

WHEREAS, Charter Township of Superior entered into a Use Agreement with the Dixboro Methodist Church giving control of the green and the schoolhouse to the Board of Trustees; and,

WHEREAS, the Township is desirous of rehabilitating the schoolhouse and the green; and,

WHEREAS, the Dixboro Village Green LLC needs a storage shed for the Farmers' Market set up and for other activities on the village green; and,

NOW THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposed contract with Jim's Amish Structures located at 12673 E. Old Highway 12, Chelsea MI in the total amount of \$11,492.52 to purchase the 10' x 14' Quaker Classic Board and Batten Shed.

BE IT FURTHERED RESOLVED that the site preparation, delivery and ancillary work shall be provided by the Dixboro Village Green LLC.

BOARD AND BATTEN

Board and Batten Can Be Used
on Any Style Building

These sheds are made with panels of LP
No Groove Smartside and 1x3 Miratec
battens on every stud (16" on center)

LP No Groove Smartside is an engineered wood product that is
treated with waxes, zinc borate and binders to resist:

- Fungal Rot and Decay
- Termites
- Delamination
- Splitting and Cracking
- Warping



10' x 14' QUAKER CLASSIC BOARD AND BATTEN

Shown with optional end vents and picture windows in doors

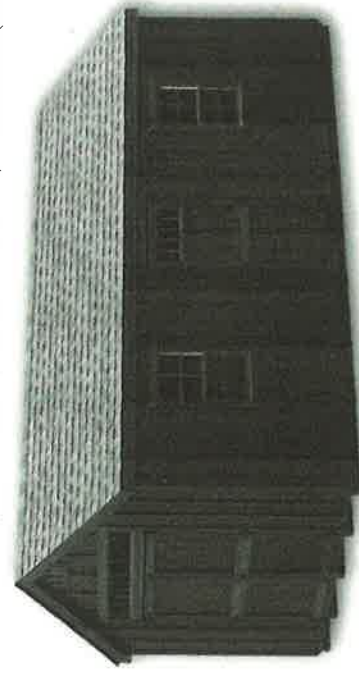
Chestnut (Urethane Paint) • Chestnut (Urethane Paint) Trim • Weatherwood Roof



12' x 20' DUTCH BOARD AND BATTEN

Shown with optional end vents, and picture windows in doors

Driftwood (Urethane Paint)
Driftwood (Urethane Paint) Trim
Pewter Roof



12' x 20'

A-FRAME CLASSIC BOARD AND BATTEN

Shown with optional end vents, picture windows, and additional single door

Ebony (Urethane Paint)
Ebony (Urethane Paint) Trim
Slate Roof

Board and batten sheds come standard with Miratec corners, 1x3 window trim instead of shutters, and mansion doors.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AGREEMENT WITH CARLISLE/WORTMAN
FOR CONSULTING SERVICES**

RESOLUTION NUMBER: 2022-33

DATE: MAY 16, 2022

WHEREAS, with the recent retirement of Rick Mayernik, former Building and Zoning Official, the Township needs a part-time mechanical and plumbing inspector; and

WHEREAS, Carlisle/Wortman Associates, Inc., offers consulting services through its Code Enforcement Services division.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the agreement with Carlisle/Wortman for consulting services.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT, Entered into this _____ day of May, 2022, by Superior Charter Township, hereinafter referred to as the Client and Carlisle/Wortman Associates, Inc. through its Code Enforcement Services division, hereinafter referred to as the Consultant.

WHEREAS, The Client desires to engage the Consultant to provide consulting services in accordance with Section 1.0 of this contract.

NOW, THEREFORE, In consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

SECTION 1.0

SERVICES

- 1.1** The Consultant agrees to provide professional building code consultation, code compliance plan review, and code compliance inspection services in connection with the Scope of Work outlined in this section. The Client retains the right to make changes within the general scope of the agreement at any time by a written order. If the changes add to or deduct from the extent of the services, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original agreement.
- 1.2** The Consultant agrees to perform construction plan review for all applicable codes and trades for code compliance performed by qualified state registered plan reviewers. Typical plan review will be completed within five (5) days with larger commercial, multiple, or industrial projects being completed within ten (10) days. In cases where this is not possible, applicants will be notified with an explanation and an estimated completion date.
- 1.3** The Consultant agrees to provide mechanical and plumbing trade inspection services performed by qualified state registered inspectors as mutually agreed upon by the Client and Consultant. Additional building and electrical inspection services may be made available as needed and mutually agreed upon.
- 1.4** Quality of Services under this agreement shall be of the level of professional quality performed by experts regularly rendering this type of service.
- 1.5** The Consultant shall perform its Services in compliance with all applicable laws, ordinances, standards, and regulations.

*Richard K. Carlisle, President Douglas J. Lewan, Executive Vice President John L. Enos, Vice President
David Scurto, Principal Benjamin R. Carlisle, Principal Sally M. Elmiger, Principal Craig Strong, Principal R. Donald Wortman, Principal
Laura K. Kreps, Senior Associate Paul Montagno, Senior Associate, Megan Masson-Minock, Senior Associate*

SECTION 2.0

REPRESENTATION

It is understood and agreed that **Craig Strong** or **John L. Enos** will represent the Consultant in all matters pertaining to this Agreement. From time to time, the Consultant may employ additional personnel or sub-consultants to assist in the execution of matters pertaining to this contract. Unless prior approval is granted by the Client the additional personnel or sub-consultants will not be charged to Client.

SECTION 3.0

PAYMENT FOR SERVICES

3.1 Building Plan Review – For construction plan review services described in Section 1.2, the Consultant shall be paid the hourly rates listed below or eighty (80%) percent of the Township plan review fee for commercial, multiple, and industrial projects at the Consultant’s discretion.

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Plan Review Services	\$125/hr.	\$129/hr.	\$133/hr.

3.2 Building and Trade Inspection Fees – For trade inspection services described in Section 1.3, the Consultant shall be paid the per-inspection rates listed below. Building and electrical inspection services may also be provided as needed by the Client at the same rates.

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Inspection Services	\$95/insp	\$98/insp	\$100/insp

3.3 Meeting Attendance – For attendance at any scheduled meetings requested by the Client in accordance with the services rendered in this contract, the Consultant shall charge the following rates:

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Principal	\$125/hr.	\$129/hr.	\$133/hr.
Administrative Manager	\$120/hr.	\$124/hr.	\$127/hr.
Building Official	\$95/hr.	\$98/hr.	\$100/hr.

3.4 Testimony – For any required court appearance or testimony on a state complaint or in relation to a subpoena or similar matter, consultant shall charge above listed hourly rates. If needed for testimony the consultant shall notify the Township Building Official or Supervisor prior to providing said testimony. It is recognized that in some instances notification will not be possible prior to testimony due to time constraints. In these instances, the Township Building Official or Supervisor will be notified as soon as practical after said testimony.

3.5 Terms of Payment - The Consultant shall present the Client an invoice at the end of each month based on work performed. Invoices shall be paid within thirty (30) days after receipt by the Client.

SECTION 4.0

CLIENT RESPONSIBILITY

4.1 Client shall submit construction plans and a copy of the permit application by email or digital download in PDF format suitable for review using computer software. If the Client chooses to submit plans in hard copy paper format, the additional time required to transmit plans will necessarily impact the turnaround time for plan review completion and return.

4.2 Client shall facilitate use of the Client’s inspection software by the Consultant’s inspectors, or alternately facilitate a submittal process for inspection results to the Client.

SECTION 5.0

OWNERSHIP OF MATERIALS

All documents or other materials prepared by the Consultant under this Agreement shall be considered the property of the Client.

SECTION 6.0

INSURANCE AND LIMITATION OF LIABILITY

6.1 During the term of this agreement, the Consultant agrees to procure and maintain in effect insurance policies naming the Township as an “Additional Insured” in the amounts and with the types of coverage shown below:

1. Professional liability insurance protecting the Consultant and its employees in an amount not less than \$2,000,000.
2. Workers Compensation Insurance in the form and amount required by Michigan law.
3. Commercial General Liability Insurance on an “Occurrence Basis” with limits of liability not less than \$2,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage.

6.2 The Client and the Consultant shall have no liability to each other for any claim relating to this agreement in excess of the fees and expenses paid to the Consultant except pursuant to indemnification obligations concerning third party claims under Section 7.0. In no event shall the Client and the Consultant be liable to each other for indirect, special, incidental, or consequential damages, even if the Client and the Consultant have been advised of the possibility of such damages. Except as otherwise specifically provided in

this agreement, neither party's liability to the other party under this Agreement shall exceed the total amounts paid or payable by the Client under this agreement.

SECTION 7.0

INDEMNIFICATION

The Consultant shall not be liable to the Client for any loss incurred by third parties in the performance of services hereunder unless caused by the Consultant's willful misconduct or negligence. The Client agrees to indemnify and defend the Consultant from and against any damages, claims or suits by third parties against the Consultant arising from the performance of the Consultant's services hereunder unless caused by the Consultant's willful misconduct or negligence.

SECTION 8.0

TERMS OF AGREEMENT

The term of this Agreement shall be for a period of three (3) years from the date last signed and shall be automatically extended unless written notice canceling the extension is provided by the Client.

This Agreement may be terminated by either the Client or Consultant individually or jointly upon sixty (60) days written notice. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

IN WITNESS WHEREOF, the Consultant and the Client execute this Agreement as of the date first set forth in this Agreement.


WITNESS

CLIENT

Kenneth Schwartz
Supervisor
Superior Charter Township


Superior Charter Township

CONSULTANT



CARLISLE/WORTMAN ASSOC., INC.
John L. Enos, AICP
Principal

CONSULTANT



CARLISLE/WORTMAN ASSOC., INC.
Benjamin R. Carlisle, AICP, LEED AP
Principal

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF THE RESIDENTIAL CROSS-
CONNECTION SOFTWARE**

RESOLUTION NUMBER: 2022-34

DATE: MAY 16, 2022

WHEREAS, Michigan Department of Environment, Great Lakes, and Energy (EGLE) requires a cross connection/back flow prevention program to be expanded to all residential customers and be implemented for 2022; and

WHEREAS, the software application the Utility Department currently uses does not include the ability to store data for residential customers; and

WHEREAS, the cost to add this will be \$6,700.00 with an annual tech support and data cloud storage fee of \$2,400.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the purchase of the cross-connection store data for residential customers for a total amount of \$6,700.00 with an annual fee of \$2,400.00.



SwiftComply Backflow

Commercial Proposal for Superior Township, MI to manage the Cross Connection Control (CCC) Program.

Prepared for:

Ricky Harding Superior Township

Created by:

Reilly Kirk SwiftComply
reilly.kirk@swiftcomply.com 503.522.3544

Superior Township - Why

The challenge

Having worked with hundreds of CCC program managers and field teams over more than 20 years, we have seen the challenges associated with implementing a CCC program. We know how paper-based and time consuming running a CCC program often is. And as water purveyor requirements continue to change and become more complex, managers are being asked to do more with less.

The solution

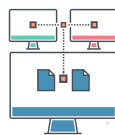
Our CCC management solutions are designed with one thing in mind - do more with less. We deliver timely and relevant communications to testers and water customers and provide an easy-to-use online portal to submit test reports. This allows you to prioritize high-risk areas and deliver accurate regulatory reports.

How SwiftComply works



Manage your program online

Say goodbye to paper and endless hours of admin by allowing testers to upload reports directly to the city database.



Streamline your compliance process

Integrate your entire network compliance data in one application & use advanced reports to identify patterns.

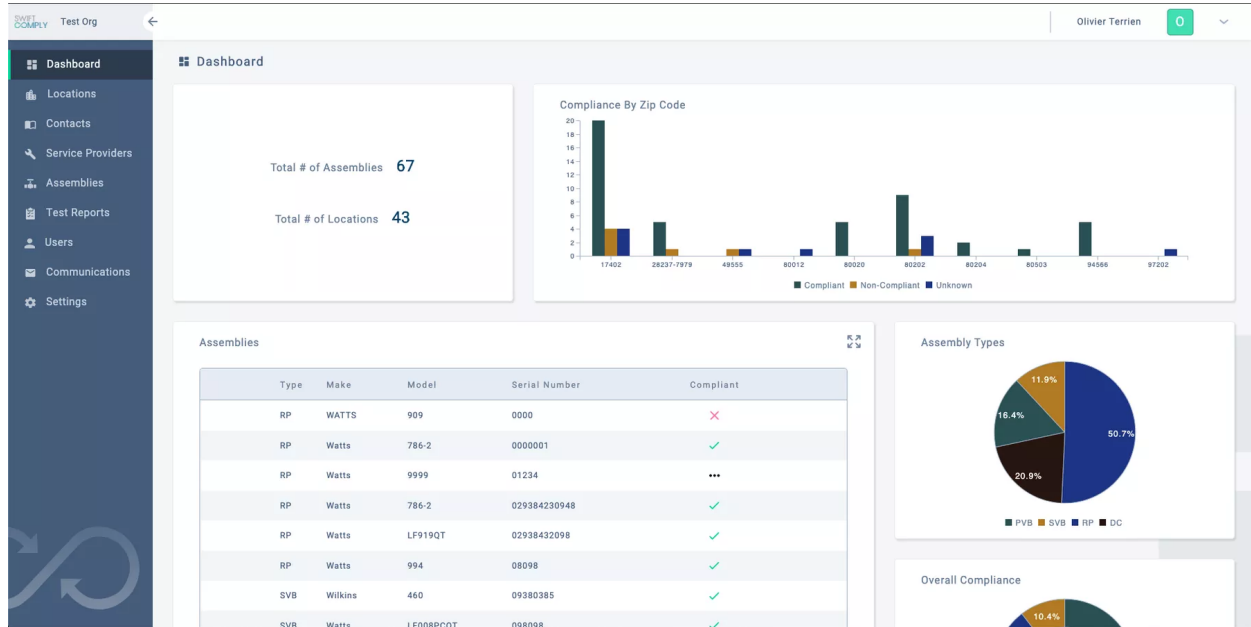


Automate complex and repetitive tasks

Give your team the time and tools to develop new efficiencies by automating your most time-consuming processes.



SwiftComply – A closer look



Automate repetitive tasks, organize data, and access real-time reports for a deeper insight into the current CCC situation in your district. GIS integrations, compliance tracking and mapping, online test report entry are just some of the features available.

The Test Reports page allows users to view and manage individual test results. A search bar and a 'New Test Report' button are available at the top.

Status	Result	Type	Serial Number	Location Name	Address	City
Accepted	Pass	PVB	23432234	Inez Insurance	6789 Torrence St	Longmont
Submitted	Pass	RP	01234	123 Own Tavern	12345 E Mainstream Blvd	Aurora
Accepted	Fail	RP	98989	Simply Soup	34 W Philadelphia St. Central Market House	York
Submitted	Fail	RP	029384230948	Sunshine State Elementary	678 Fake St	Pleasanton
Submitted	Fail	DC	0988987987	Cat's Hair Salon	9833 Perry St	Denver
Accepted	Fail	RP	234R55	City Hospital	9876 Main St	Denver
Submitted	Fail	RP	0000	Dog show	765 Coop	Wyoming
Accepted	Pass	DC	999887	ROOST Uncommon Kitchen	35 W Market St.	York
Rejected	Fail	RP	2345	Bair's Fried Chicken Central	34 W Philadelphia St. Central Market House	York
Accepted	Fail	RP	0000	Dog show	765 Coop	Wyoming

Next Page



Highly flexible test notifications engine and Mobile friendly surveys/inspections to increase productivity in the office and on the field.

1st BFP Test Reminder

DETAILS

Notice Name *
1st BFP Test Reminder

Type *
Assembly

Compliance Type *
Assembly Test

Period *
7 Days Before

Active Use First Available Method

Contact Types *
1. Primary
2. Administrative

Contact Methods *
1. Email
2. Letter

Email Subject *
Backflow Assembly Test Required

Email Body *
Please see attachment for your backflow assembly test requirements.

CC
1. []

BCC
1. []

Description

Surveys / New Survey

Test Report Location Information

Service Name *
Bill's Balloon Bonanza (DP test changing location name)

Service Street Address *
1111 Helium Way

Service Address Line 2

Service City *
San Rafael

Service State *
California

Service Zip Code *
94901

Contact Name *

Contact Phone *

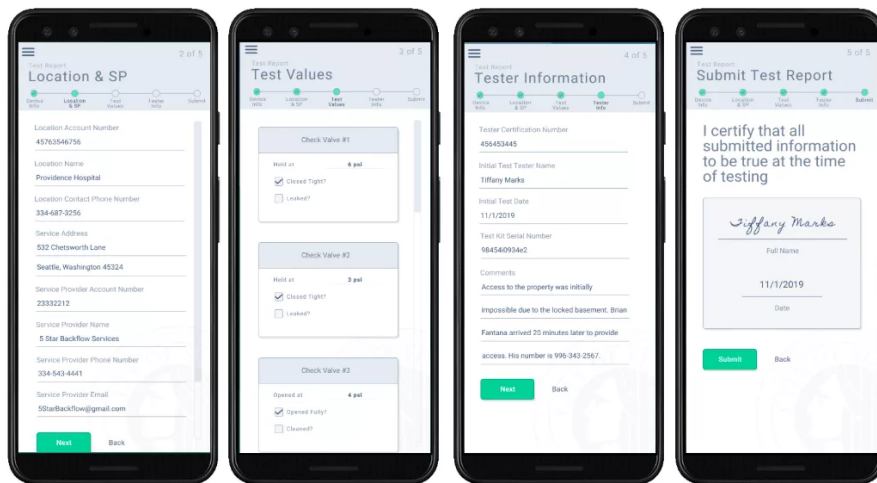
Contact Cell

Contact Email

Account #

Next

Management of certified testers, service providers, assemblies and locations with intuitive workflows. Following registration, testers receive secured access to upload test reports online.



SwiftComply Value Benchmark

Capabilities	SwiftComply Backflow	Benefits
User Experience	Modern and intuitive interface. Configurable fields.	Increased productivity and transitioning. Easier and faster to learn and use.
Data Integrity	Best industry practices to structure and organize data. Relational database with location, assemblies, contacts.	Improved reliability and trust.
Reporting	Customizable dashboard + Analytics.	Increased visibility and control over long-term program goals.
Workflow automation	E-mail and/or mail notifications, real-time notifications of non-compliance.	Streamlined outreach processes.
Field activity	Mobile device friendly: user interface adapts to screen sizes. Unlimited number of inspection/survey templates.	<ul style="list-style-type: none"> Increased field productivity with all data just a click away. No need to sync data. Everything updated in real-time.
Access	<ul style="list-style-type: none"> Web-based from any browser. Unlimited Users. Ruled based access rights (e.g. admin, edit, view only). 	<ul style="list-style-type: none"> Ubiquitous access from any computer with internet (office, field, home). No shuffling/sharing of licenses to avoid extra charges. Greater team collaboration and information sharing.
Online Test Report	Native capability with the ability to review before accepting them.	Frictionless process to digitize the CCC program and stay in control of its integrity.
Knowledge base	Online videos training, users forum.	Resources and best practices sharing between professional peers to get the most out of your investment.
Update	Automatic and no hardware upgrade required.	Lower IT maintenance and leverage the latest new features as released.
Storage & Back-up	Unlimited, encrypted storage and back-ups are done in multi-region automatically.	Peace of mind, reduced risk of data loss or corrupted files.
Security	24/7 monitoring.	Lower IT maintenance.
Integration	Published RESTful API.	Open architecture to integrate with third party software such as GIS, Billing System or Workforce management.



Pricing Table - Exhibit A

CCC Program Management - One-Time	Price	QTY	Discount	Subtotal
Backflow - Initial Setup System setup and configuration, CSV file data transfer and online user training	\$4,875.00	1	-\$1,875.00	\$3,000.00
Recurring				
Backflow Essentials Yearly Subscription for the Software and Customer Success and online backflow test submissions	\$3,700.00	1	\$0.00	\$3,700.00

Subtotal	\$6,700.00
Tax	\$0.00
Total	\$6,700.00

Payment terms:

- One time set-up fee: lump sum billed in advance. Net 30 days.
- Recurring fee: pre-paid yearly in advance after go live date. Net 30 days.





Your signature below confirms your order with SwiftComply. Once received, a member of our team will contact you as soon as possible to discuss implementation.

Date:

Name:

Signature:

Offer valid until June, 18th 2022.

If you have any question please contact:

Olivier Terrien - (415) 450-8979 - SwiftComply - Koll Center Pkwy Suite 250, Pleasanton, CA 94566 USA



SaaS Subscription Agreement

This SaaS Subscription Agreement (this "Agreement") is entered into as of _____ (the "Effective Date") between SwiftComply US OpCo, Inc, located at Suite 250, 6701 Koll Center Parkway, Pleasanton, CA 94566 ("Contractor") and Superior Township ("Customer").

1. SERVICES

1. Contractor Service. Subject to Customer's ongoing compliance with this Agreement, Contractor grants Customer a non-exclusive, non-transferable right, during the Term (as defined in Section 3.1), to Use (as defined in Section 1.2) the Contractor Service. As used herein, "Contractor Service" means an instance of Contractor's web-based fat, oil and grease ("FOG") or Cross Connection Control (CCC) or Backflow Prevention (BFP) management application, which is hosted as a single-tenant solution for Customer. During the Term, subject to Customer's ongoing compliance with this Agreement, Contractor will make the Contractor Service available to Customer in accordance with the service levels set forth in Exhibit B. For purposes of clarity, the parties acknowledge and agree that the Contractor Service is hosted by Contractor or its third party service providers, and that Contractor will not be obligated to deliver any software code for the Contractor Service to the Customer.
2. Authorized Users. "Use" means that Customer's employees and personnel who are acting on behalf of Customer ("Authorized Users") may access and use the Contractor Service solely for Customer's inspection, compliance and enforcement purposes and otherwise in accordance with this Agreement. Customer will keep, and will ensure that its Authorized Users keep, all credentials for the Contractor Service confidential. Customer is solely responsible for any use of the Contractor Service by Authorized Users or any other third party that accesses the Contractor Service using credentials issued to Customer and/or an Authorized User, including any violation of this Agreement by such third parties, and will promptly notify Contractor of any unauthorized access using such credentials.
3. Restrictions. Customer shall not, directly or indirectly, and shall not authorize any person, to the maximum extent permitted by applicable law, to: (i) decompile, disassemble, reverse engineer or attempt to reconstruct or discover any elements of; (ii) translate, adapt, or modify; (iii) write or develop any program based upon; (iv) sell, sublicense, transfer any rights in, use for the benefit of, or allow access to, unauthorized persons to; (v) transmit unlawful, infringing or harmful data, viruses or code to or from; (vi) attempt to undermine the security or integrity of; (vii) use, or misuse in any way which may impair the functionality of; (viii) attempt to gain unauthorized access to; (ix) transmit, or input any files, content, material or Customer Data that may be offensive or in violation of any law (including material protected by copyright or trade secrets which Customer does not have the right to use); or (x) otherwise use except as expressly permitted hereunder, in each case of (i) – (x), the Contractor Service (including all technology constituting or used to provide such service) or any data provided by Contractor, as applicable (collectively, "Contractor Technology")
4. Integration Services. There is no integration services associated with this project. If such services arise during the course of the contract, any integration service fees shall be agreed in advance.
5. Support. During the Subscription Term, Contractor will provide commercially reasonable email or phone (not onsite) support between 7:00 am and 4:00 pm Pacific Time, excluding US holidays.

2. PAYMENT

1. Payment. The fees that are payable by Customer for access to the Contractor Service for the first 12 months following the Effective Date (the "Contract Period") are set forth on Exhibit A ("Subscription Fees"). The Customer shall prepay to Contractor subscription fees, at the rate specified in Exhibit A (the "Subscription Fees"), the Contractor will invoice all Subscription Fees annually in advance. All Fees are due and payable in U.S. dollars.

3. TERM AND TERMINATION

1. Term. The initial term of this Agreement will begin on the Effective Date and continue for 3 years thereafter (the "Initial Term"), after which this Agreement will automatically renew for additional 1 year term (each, a "Renewal Term" and together with the Initial Term, the "Term"), unless either party provides at least 30 days' notice of its intent not to renew to the other party prior to the start of any Renewal Term. Contractor may increase the Fees,



with such increase becoming effective at the start of the next Renewal Term, by providing notice to Customer of the Fee increase at least 60 days prior to the start of such Renewal Term. At a minimum, the Contractor may increase its fees in accordance with the Consumer Price Index ("CPI").

2. Consumer Price Index shall refer to the Consumer Price Index, All Urban Consumers, subgroup All Items, for the San Francisco–Oakland–San Jose metropolitan area (base year 1982–84 equals 100), which is presently being published monthly by the United States Department of Labor, Bureau of Labor Statistics.
3. Termination for Convenience. Customer may terminate this Agreement for convenience by giving ninety (90) day notice to Contractor at any time during the Contract Period
4. Termination for Cause. Either party may terminate this Agreement for cause if: (i) the other party is in material breach of this Agreement, which is not cured within 30 days after written notice of such breach; or (ii) the other party files a petition for bankruptcy that is not dismissed within 90 days of such filing, is adjudicated bankrupt, or suffers any analogous event. Notwithstanding the foregoing sentence, Contractor may terminate this Agreement by written notice if Customer fails to pay any Fees payable to Contractor within 10 days after the date on which Contractor notifies Customer of nonpayment
5. Effect of Termination. Upon the effective date of expiration or termination of this Agreement for any reason: (i) access to Contractor Technology will automatically terminate; and (ii) Customer has 30 days to request the return of Customer Data, after which time Contractor has no further obligation to store or permit retrieval of such Customer Data. The following provisions of this Agreement will survive the expiration or termination of this Agreement for any reason: Sections 1.3 (Restrictions), 2 (Payment), 3.4 (Effect of Termination), 4 (Confidentiality; Ownership; Data), 5 (Indemnification), 6 (Disclaimer; Limitation of Liability), and 7 (General Provisions)

4. CONFIDENTIALITY; OWNERSHIP; DATA

1. Definition. "Confidential Information" means any information disclosed directly or indirectly by one party ("Disclosing Party") to the other party ("Receiving Party") that is either designated as "confidential" or under the circumstances of disclosure or by the nature of the information itself is reasonably understood by the Receiving Party to be the confidential information of the Disclosing Party. Confidential Information does not include any information which (i) is or becomes generally known and available to the public through no act or omission of the Receiving Party; (ii) was already in the Receiving Party's possession at the time of disclosure by the Disclosing Party, as shown by the Receiving Party's contemporaneous records; (iii) is lawfully obtained by the Receiving Party from a third party who has the express right to make such disclosure; or (iv) is independently developed by the Receiving Party without use of the Disclosing Party's Confidential Information. As between Contractor and Customer, the Contractor Technology is the Confidential Information of Contractor, and the Customer Data is the Confidential Information of Customer (provided that if the Customer elects to make any Customer Data available to users of Contractor's other products or services, then notwithstanding anything to the contrary in this Agreement, such Customer Data will no longer be considered to be Customer's Confidential Information and Contractor will not be required to treat such Customer Data as confidential).
2. Use; Maintenance. Neither party shall use the Confidential Information of the other party for any purpose except to exercise its rights and perform its obligations under this Agreement. Neither party shall disclose, or permit to be disclosed, either directly or indirectly, any Confidential Information of the other party, except to employees of the Receiving Party with a need to know, or to its advisors, or prospective investors or purchasers, each subject to a written obligation of confidentiality. Each party will take reasonable measures to protect the secrecy of, and avoid disclosure and unauthorized use of, the Confidential Information of the other party, and will take at least those measures that it takes to protect its own most highly confidential information. A Receiving Party will use reasonable efforts to provide timely notice of compelled disclosure to facilitate confidential treatment of Disclosing Party's Confidential Information, and will furnish only that portion of Confidential Information that it is legally required to disclose, after exercising reasonable efforts to obtain assurance that such information will receive confidential treatment. Contractor may list Customer as a customer in its promotional and marketing materials, including its website.
3. Ownership. Except for the limited rights granted in Sections 1.1 and 4.4 of this Agreement: (i) Contractor hereby retains all rights, title and interest, including all intellectual property rights, in and to the Contractor Technology, and (ii) Customer hereby retains all rights, title and interest in Customer Data.
4. Data and Feedback Licenses. Customer hereby grants to Contractor and its affiliates a worldwide, irrevocable, perpetual, royalty-free license (a) to exploit without restriction all feedback regarding Contractor Technology; (b) to use log and other information related to Customer's use of the Contractor Service to improve Contractor's



products and services; and (c) to use all data (including FOG inspection, compliance, and enforcement records) made available to Contractor by or on behalf of Customer and its Authorized Users ("Customer Data") to perform its obligations hereunder. In the event that Customer or any Authorized User elects to make any Customer Data publicly available or otherwise accessible to third parties via any feature of the Contractor Service, then, notwithstanding anything to the contrary contained in this Agreement, Customer hereby grants to Contractor and its affiliates a worldwide, irrevocable, perpetual, and royalty-free license to use, modify, transmit, reproduce, publicly perform or display, and distribute such Customer Data as part of the Contractor Service and/or any other products or services offered by the Contractor and its affiliates. The parties acknowledge that all such Customer Data is published at the direction of Customer and/or its Authorized Users. Except as expressly agreed, Contractor has no obligation hereunder to obtain any third party data or pay any usage fee therefor. Customer represents and warrants that it has obtained and will obtain all permissions or approvals as may be necessary or required to provide the Customer Data to Contractor, grant Contractor the rights and licenses granted hereunder, and enable Contractor and its affiliates to comply with all applicable laws in its performance under this Agreement and will hold Contractor harmless for any breach of the foregoing

5. INDEMNIFICATION

1. By Contractor. Contractor shall (i) defend, or at its option settle, any claim brought against Customer by a third party to the extent it alleges that Customer's use of the Contractor Service as authorized in this Agreement constitutes a direct infringement of U.S. copyright or trade secret of any third party, and (ii) pay, subject to the limitations set forth in Section 6, damages awarded in a final judgment, or amounts agreed in a monetary settlement, in any such claim defended by Contractor; provided that: (a) Customer provides Contractor (1) prompt written notice of; (2) sole control over the defense and settlement of; and (3) all information and assistance reasonably requested by Contractor in connection with the defense or settlement of, any such claim; and (b) Contractor may not settle any claim pursuant to this Section 5.1 unless the settlement unconditionally releases Customer of all liability and requires nothing more of Customer than the payment of a sum of money fully indemnified under this Section 5.1. If any such claim is brought or threatened, Contractor may, at its sole option and expense: (a) procure for Customer the right to continue to use the applicable Contractor Service; (b) modify the Contractor Service to make it non-infringing; (c) replace the Contractor Service with non-infringing technology having substantially similar capabilities; or (d) terminate the applicable Contractor Service or this Agreement. Notwithstanding the foregoing, Contractor will have no liability to Customer for any claim arising out of or based upon: (i) the use of the Contractor Service in combination with software, products or services not provided by Contractor; (ii) Customer's failure to use the Contractor Service in accordance with this Agreement; (iii) Customer Data, user-generated content or third-party content that is accessible via the Contractor Service; (iv) any other materials or technology provided by the Customer; or (v) modifications made to comply with Customer-provided specifications or not made by Contractor. **SECTION 5.1 STATES THE ENTIRE LIABILITY OF CONTRACTOR, AND THE EXCLUSIVE REMEDY OF CUSTOMER, WITH RESPECT TO ANY ACTUAL OR ALLEGED INFRINGEMENT OF ANY INTELLECTUAL PROPERTY RIGHTS BY CONTRACTOR, THE CONTRACTOR SERVICE, THE CONTRACTOR TECHNOLOGY OR ANY PART THEREOF.**
2. By Customer. Notwithstanding anything to the contrary in Section 5.1, Customer shall defend or, at its option, settle, any claim brought against Contractor alleging that the use by or on behalf of Contractor in accordance with this Agreement of the Customer Data (including the making available to any third party any Customer Data as authorized by the Customer or its Authorized Users) or Customer technology infringes or misappropriates any third party's rights or violates applicable laws, and Customer will pay damages finally awarded against Contractor (or the amount of any settlement Customer enters into) with respect to such claim defended by Customer; provided that: (a) Contractor provides Customer with (i) prompt written notice of, (ii) sole control over the defense and settlement of and (iii) all information and assistance reasonably requested by Customer in connection with the defense or settlement of, any such claim; and (b) Customer may not settle any claim pursuant to this Section 5.3 unless the settlement unconditionally releases Contractor of all liability and requires nothing more of Contractor than the payment of a sum of money fully indemnified under this Section 5.3. Contractor may appear, at its own expense, through counsel of its choosing.

6. DISCLAIMER; LIMITATION OF LIABILITY

1. Information and Customer Data. Any information of any type (including FOG or inspection information) which is obtained from the Contractor Service is presented for guidance purposes only and should not be relied on. Contractor does not: (i) warrant the accuracy, comprehensiveness, or utility of any information obtained from the



Contractor Service; or (ii) assume, endorse or accept responsibility for the accuracy or reliability of any such information. Under no circumstances will Contractor be responsible for any loss or damage resulting from Customer's reliance on information or other content obtained through the Contractor Service. The information which Customer obtains by using the Contractor Service will be determined to a large extent by the Customer Data. It is solely Customer's responsibility to evaluate the accuracy, relevance and completeness of the Customer Data.

2. Disclaimer. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, CONTRACTOR HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, LOSS OF DATA, ACCURACY OF RESULTS, OR ARISING FROM COURSE OF DEALING OR RELIANCE. CONTRACTOR DOES NOT WARRANT ANY THIRD PARTY WEBSITE CONTENT OR FUNCTIONALITY, THAT THE CONTRACTOR SERVICE WILL BE ERROR-FREE OR UNINTERRUPTED, OR THAT ITS SECURITY MEASURES WILL PREVENT THIRD-PARTY ACCESS TO CUSTOMER DATA.
3. Limitation of Liability. EXCEPT IN CONNECTION WITH CONTRACTOR'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 5 OF THIS AGREEMENT, IN NO EVENT WILL CONTRACTOR BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY, PUNITIVE, TREBLE OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF DATA OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF OR RELATING TO THIS AGREEMENT, HOWEVER CAUSED AND BASED ON ANY THEORY OF LIABILITY, WHETHER BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF THE OTHER PARTY IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CONTRACTOR'S TOTAL LIABILITY (INCLUDING ATTORNEYS' FEES) ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL NOT EXCEED THE AMOUNT PAID BY CUSTOMER UNDER THIS AGREEMENT DURING THE 12-MONTH PERIOD PRIOR TO THE DATE THE CLAIM AROSE. NEITHER PARTY MAY BRING ANY ACTION, REGARDLESS OF FORM, ARISING OUT OF THIS AGREEMENT MORE THAN 12 MONTHS AFTER THE DATE THE CLAIM AROSE. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED OR EXCLUSIVE REMEDY.

7. GENERAL PROVISIONS

1. Assignment. Neither party may assign this Agreement or any of its rights or obligations under this Agreement without the prior written consent of the other party. Notwithstanding the foregoing sentence, Contractor may assign this Agreement without consent in connection with a corporate reorganization, change of control, consolidation, merger, reincorporation, sale of assets, or other similar transaction or series of transactions. Subject to the foregoing, this Agreement will be binding upon, and inure to the benefit of, the parties and their respective permitted successors and assigns.
2. Force Majeure. Except for the obligation to pay money, neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including an act of war, terrorism, act of God, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet ("Force Majeure Event"). The delayed party shall give the other party notice of such Force Majeure Event and shall use its reasonable commercial efforts to correct such failure or delay in performance.
3. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without reference to conflict of laws principles. Disputes arising out of or related to this Agreement will be subject to the exclusive jurisdiction of the state and federal courts located in Santa Clara County, California, and the parties hereby agree and consent to the exclusive jurisdiction and venue of these courts.
4. Notices. Any notice given by Customer that is required or permitted under these Terms or required by law must be in writing and must be (i) delivered in person, (ii) sent by first class registered mail, or air mail, as appropriate, or (iii) sent by overnight air courier, properly posted and fully prepaid, in each case of (i) through (iii) to the applicable address below. Notices will be considered to have been given at the time of actual delivery in person, 3 business days after deposit in the mail as set forth above, 1 day after delivery to an overnight air courier service.
5. Miscellaneous. This Agreement, together with all exhibits attached hereto, is the sole agreement of the parties concerning the subject matter hereof, and supersedes all prior agreements and understandings with respect to said subject matter. No terms of any purchase order, acknowledgement or other form provided by Customer will modify this Agreement, regardless of any failure of Contractor to object to such terms. Any ambiguity in this Agreement shall be interpreted equitably and the parties waive the application of any rule of construction providing that ambiguities in an agreement will be construed against the party drafting such agreement. The headings in this Agreement are inserted for convenience and are not intended to affect the interpretation of this Agreement. The words "include" and "including" shall not be construed or interpreted as terms of limitation. The relationship between the parties shall be that of independent contractors. Waiver of any provision of this



Agreement or forbearance to enforce any provision by either party shall not constitute a waiver as to any subsequent breach or failure of the same provision or a waiver of any other provision of this Agreement. Any provision found to be unlawful, unenforceable or void shall be modified so as best to accomplish the original intent of the parties to the fullest extent permitted by law, and the remaining provisions of this Agreement will continue in full force and effect. Customer agrees to comply with all applicable export control laws and regulations related to its use of the Contractor Service. This Agreement may be executed in counterparts.

Service Level Agreement – Exhibit B

This Service Level Agreement (“**SLA**”) applies to Customer’s use of the Contractor Service during the Term in accordance with Section 1.1 of the Agreement. All terms used herein but not defined will have the meaning given to them in the Agreement.

1- Support

619.304.6022, hello@swiftcomply.com. Knowledge base is available 24/7 at <https://knowledge.swiftcomply.com/hc/en-us>.

2- Service Commitment

Contractor will use commercially reasonable efforts to make the Contractor Service available with a Monthly Uptime Percentage (defined below) of 99.9%, during the Term (the “Service Commitment”). In the event Contractor does not meet the Service Commitment, Customer’s sole remedy will be a Service Credit as described below.

Update process is continuous, typically once every two weeks and always deployed out of US work hours after extensive testing and validation in a staging environment.

3- Definitions

The following capitalized terms shall be given the meaning set forth below:

3.1- “Uptime Percentage” is calculated by subtracting from 100% the percentage of time during an applicable calendar month in which the Contractor Service was Unavailable for one or more continuous period of 3 minutes or more. Uptime Percentage measurements exclude downtime resulting directly or indirectly from any SLA Exclusion (defined below).

3.2- “Service Credit” is a dollar credit, calculated as set forth below, that Contractor may credit back to Customer as described in Section 4 of this SLA.

3.3- “Unavailable” and “Unavailability” means a period of time during which an Authorized User with valid credentials cannot log into the Contractor Service, retrieve a form, and log out.

4- Service Commitments and Service Credits

Service Credits are calculated, in accordance with the schedule set forth below, as a percentage of the total amounts paid by Customer for the Contractor Service that are attributable to the monthly period in which the Unavailability occurred.

Uptime Percentage

Less than 99.9% but equal to or greater than 98.0%
Less than 98.0% but equal to or greater than 90.0%

Service Credit Percentage

10% of the Fees attributable to such month
20% of the Fees attributable to such month



Less than 90.0%

30% of the Fees attributable to such month

Contractor will apply any Service Credits only against future payments otherwise due from Customer; provided, however, that if any Service Credits remain outstanding upon termination or expiration of the Agreement, then Contractor will provide a refund to Customer in the amount of such outstanding Service Credits. Customer's sole and exclusive remedy for any unavailability is the receipt of a Service Credit (if eligible) in accordance with the terms of this SLA.

5- Credit Request and Payment Procedures

To receive a Service Credit, Customer must submit a claim by sending an email to hello@swiftcomply.com. To be eligible, the credit request email must be received by Contractor no later than 30 days following the last day of the monthly period during which the Unavailability occurred and must include: (i) the words "SLA Credit Request" in the subject line; (ii) the dates and times of each Unavailability Incident Customer is claiming; and (iii) support request logs that document the errors and corroborate the Customer's claimed outage.

If the Uptime Percentage of such request is confirmed by Contractor and is less than the Service Commitment, then Contractor will issue a Service Credit to Customer within one billing cycle following the month in which Customer's request is confirmed by Contractor. Customer's failure to provide the request and other information as required above will disqualify Customer from receiving a Service Credit.

6- SLA Exclusions

The Service Commitment does not apply to any unavailability, suspension or termination of the Contractor Service, or any other performance issues, that: (i) are caused by factors outside of Contractor's reasonable control, including, without limitation, any Force Majeure Event or Internet access or related problems beyond the demarcation point of the Contractor Service or its direct hosting subcontractors (i.e. beyond the point in the network where Contractor maintains access and control over the Contractor Service); (ii) result from any actions or inactions of Customer or any third party (other than Contractor's direct hosting subcontractor); (iii) result from Customer's equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within Contractor's direct control); (iv) result from any scheduled maintenance (provided that Contractor gives the Customer notice of scheduled maintenance at least 48 hours in advance of the downtime, or, in the event of emergency maintenance, provides notice as soon as practicable); or (v) arise from Contractor's suspension and termination of Customer's right to use the Contractor Service in connection with any breach by Customer of the Agreement (collectively, the "SLA Exclusions").





XC2/SwiftComply Cloud Backflow

Commercial Proposal for Superior Township, MI to manage the Cross Connection Control (CCC) Program.

Prepared for:

Rickey Harding Superior Township

Created by:

Reilly Kirk XC2/SwiftComply
reilly.kirk@swiftcomply.com 503-522-3544

Superior Township - Why

The challenge

Having worked with hundreds of CCC program managers and field teams over more than 20 years, we have seen the challenges associated with implementing a CCC program. We know how paper-based and time consuming running a CCC program often is. And as water purveyor requirements continue to change and become more complex, managers are being asked to do more with less.

The solution

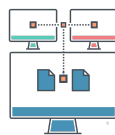
Our CCC management solutions are designed with one thing in mind - do more with less. We deliver timely and relevant communications to testers and water customers and provide an easy-to-use online portal to submit test reports. This allows you to prioritize high-risk areas and deliver accurate regulatory reports.

How SwiftComply works



Manage your program online

Say goodbye to paper and endless hours of admin by allowing testers to upload reports directly to the city database.



Streamline your compliance process

Integrate your entire network compliance data in one application & use advanced reports to identify patterns.

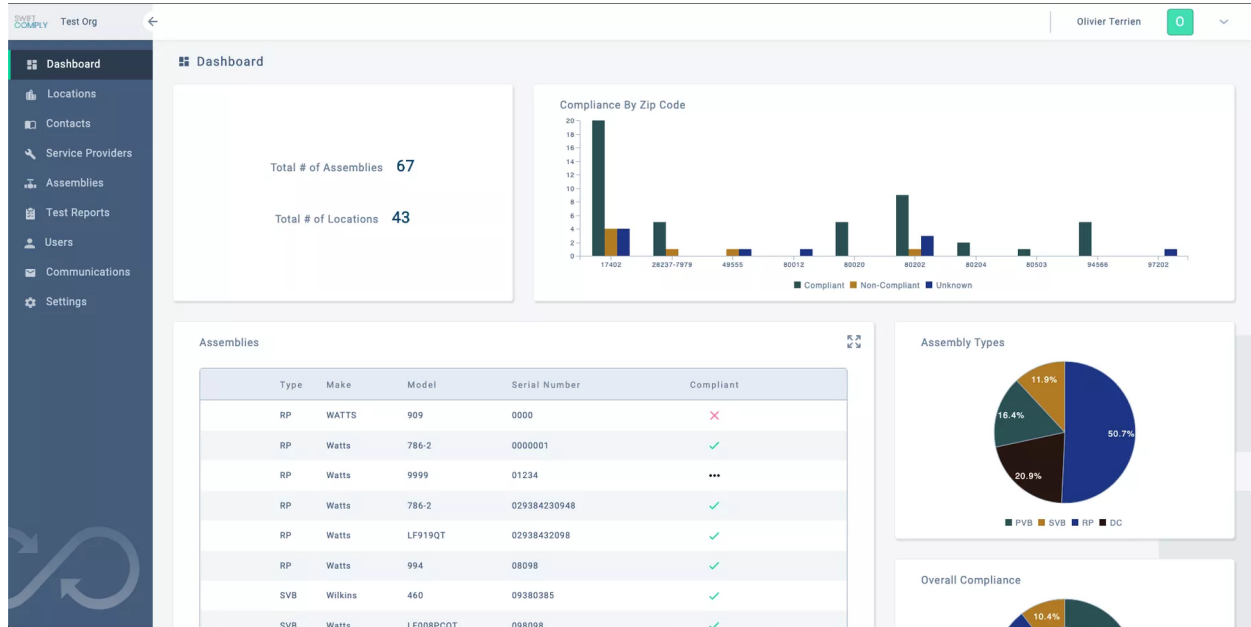


Automate complex and repetitive tasks

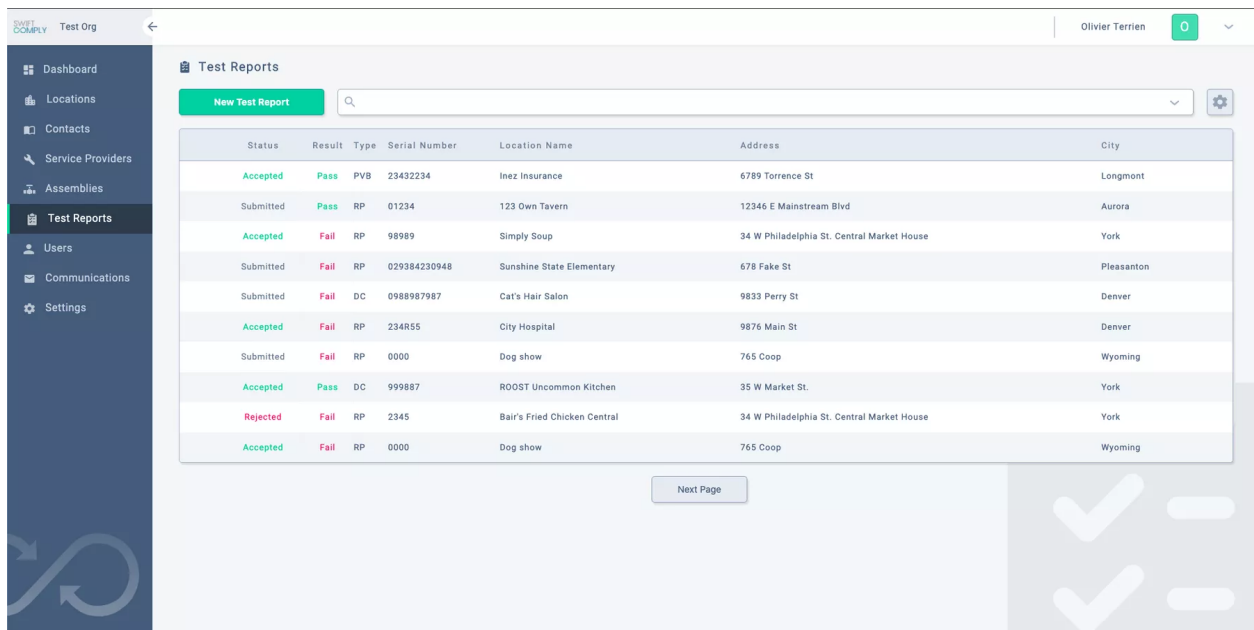
Give your team the time and tools to develop new efficiencies by automating your most time-consuming processes.



SwiftComply – A closer look



Automate repetitive tasks, organize data, and access real-time reports for a deeper insight into the current CCC situation in your district. GIS integrations, compliance tracking and mapping, online test report entry are just some of the features available.



Highly flexible test notifications engine and Mobile friendly surveys/inspections to increase productivity in the office and on the field.

1st BFP Test Reminder

DETAILS

Notice Name *
1st BFP Test Reminder

Type *
Assembly

Compliance Type *
Assembly Test

Period *
7 Days Before

Active Use First Available Method

Contact Types *

- Primary
- Administrative

Contact Methods *

- Email
- Letter

Email Subject *
Backflow Assembly Test Required

Email Body *
Please see attachment for your backflow assembly test requirements.

CC

-

BCC

-

Description

Surveys / New Survey

Test Report

Location Information

Service Name *
Bill's Balloon Bonanza (DP test changing location name)

Service Street Address *
1111 Helium Way

Service Address Line 2

Service City *
San Rafael

Service State *
California

Service Zip Code *
94901

Contact Name *

Contact Phone *

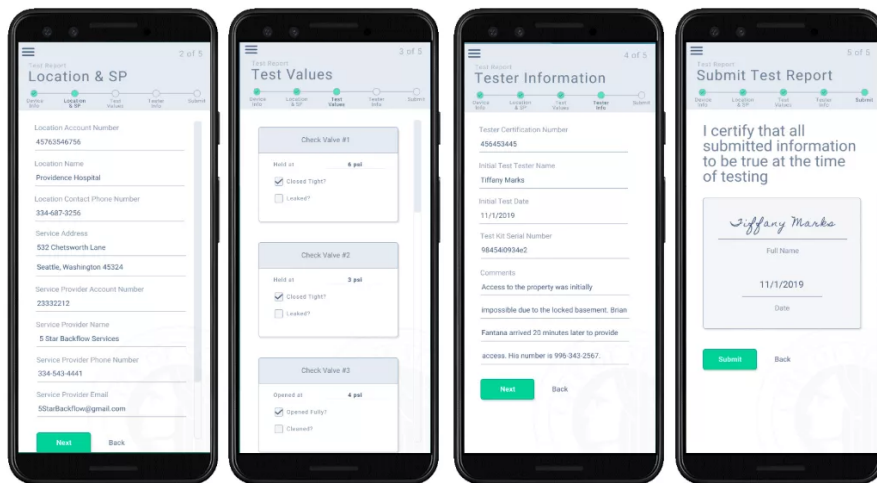
Contact Cell

Contact Email

Account #

Next

Management of certified testers, service providers, assemblies and locations with intuitive workflows. Following registration, testers receive secured access to upload test reports online.



SwiftComply Value Benchmark

Capabilities	SwiftComply Backflow	Benefits
User Experience	Modern and intuitive interface. Configurable fields.	Increased productivity and transitioning. Easier and faster to learn and use.
Data Integrity	Best industry practices to structure and organize data. Relational database with location, assemblies, contacts.	Improved reliability and trust.
Reporting	Customizable dashboard + Analytics.	Increased visibility and control over long-term program goals.
Workflow automation	E-mail and/or mail notifications, real-time notifications of non-compliance.	Streamlined outreach processes.
Field activity	Mobile device friendly: user interface adapts to screen sizes. Unlimited number of inspection/survey templates.	<ul style="list-style-type: none"> Increased field productivity with all data just a click away. No need to sync data. Everything updated in real-time.
Access	<ul style="list-style-type: none"> Web-based from any browser. Unlimited Users. Ruled based access rights (e.g. admin, edit, view only). 	<ul style="list-style-type: none"> Ubiquitous access from any computer with internet (office, field, home). No shuffling/sharing of licenses to avoid extra charges. Greater team collaboration and information sharing.
Online Test Report	Native capability with the ability to review before accepting them.	Frictionless process to digitize the CCC program and stay in control of its integrity.
Knowledge base	Online videos training, users forum.	Resources and best practices sharing between professional peers to get the most out of your investment.
Update	Automatic and no hardware upgrade required.	Lower IT maintenance and leverage the latest new features as released.
Storage & Back-up	Unlimited, encrypted storage and back-ups are done in multi-region automatically.	Peace of mind, reduced risk of data loss or corrupted files.
Security	24/7 monitoring.	Lower IT maintenance.
Integration	Published RESTful API.	Open architecture to integrate with third party software such as GIS, Billing System or Workforce management.



Online Backflow Program Options

The proposed solution allows testers to enter backflow test reports through an online portal, and automatically syncs to the City’s Cross Connection Control program database.

The City will mainly benefit of:

- Streamlined process with no more duplicated manual data entry and time saved with complete and accurate test reports.
- Increase drinking water protection by reallocating program resources to focus on non-compliant backflow assemblies; i.e. informing, inspecting and enforcing city ordinance.

The City can choose one of the 3 options to cover the program costs; all inclusive.

Deliverables	Option 1	Option 2	Option 3
Online Test Reports Paid by Testers	\$5	\$2.50	\$0
Online Test Reports Paid by City	\$0	\$0	\$1.25
Yearly Software Paid by City (1,000 BF)	\$0	\$2,400	\$2,400
Billing system sync (optional)	<i>Included</i>	<i>Included</i>	\$1,250
Set-up, data migration from legacy system and online training.	\$3,450	\$3,450	\$3,450

BF = Backflow Assembly.

Only passed tests are charged. Tests entered manually by the City staff are not charged. For option 1&2, testers pay SwiftComply directly; via credit card or ACH. Testers have access to a toll free phone line and email support from SwiftComply.





Your signature below confirms your order with XC2/SwiftComply. Once received, a member of our team will contact you as soon as possible to discuss the migration process.

Date:

Name:

Signature:

Offer valid for 60 days after Apr 14, 2021.

If you have any question please contact us at 1-480-490-5259 or Koll Center Pkwy Suite 250, Pleasanton, CA 94566 USA



SaaS Subscription Agreement

This SaaS Subscription Agreement (this "Agreement") is entered into as of _____ (the "Effective Date") between SwiftComply US OpCo, Inc, located at Suite 250, 6701 Koll Center Parkway, Pleasanton, CA 94566 ("Contractor") and Superior Township ("Customer").

1. SERVICES

1. Contractor Service. Subject to Customer's ongoing compliance with this Agreement, Contractor grants Customer a non-exclusive, non-transferable right, during the Term (as defined in Section 3.1), to Use (as defined in Section 1.2) the Contractor Service. As used herein, "Contractor Service" means an instance of Contractor's web-based fat, oil and grease ("FOG") or Cross Connection Control (CCC) or Backflow Prevention (BFP) management application, which is hosted as a single-tenant solution for Customer. During the Term, subject to Customer's ongoing compliance with this Agreement, Contractor will make the Contractor Service available to Customer in accordance with the service levels set forth in Exhibit B. For purposes of clarity, the parties acknowledge and agree that the Contractor Service is hosted by Contractor or its third party service providers, and that Contractor will not be obligated to deliver any software code for the Contractor Service to the Customer.
2. Authorized Users. "Use" means that Customer's employees and personnel who are acting on behalf of Customer ("Authorized Users") may access and use the Contractor Service solely for Customer's inspection, compliance and enforcement purposes and otherwise in accordance with this Agreement. Customer will keep, and will ensure that its Authorized Users keep, all credentials for the Contractor Service confidential. Customer is solely responsible for any use of the Contractor Service by Authorized Users or any other third party that accesses the Contractor Service using credentials issued to Customer and/or an Authorized User, including any violation of this Agreement by such third parties, and will promptly notify Contractor of any unauthorized access using such credentials.
3. Restrictions. Customer shall not, directly or indirectly, and shall not authorize any person, to the maximum extent permitted by applicable law, to: (i) decompile, disassemble, reverse engineer or attempt to reconstruct or discover any elements of; (ii) translate, adapt, or modify; (iii) write or develop any program based upon; (iv) sell, sublicense, transfer any rights in, use for the benefit of, or allow access to, unauthorized persons to; (v) transmit unlawful, infringing or harmful data, viruses or code to or from; (vi) attempt to undermine the security or integrity of; (vii) use, or misuse in any way which may impair the functionality of; (viii) attempt to gain unauthorized access to; (ix) transmit, or input any files, content, material or Customer Data that may be offensive or in violation of any law (including material protected by copyright or trade secrets which Customer does not have the right to use); or (x) otherwise use except as expressly permitted hereunder, in each case of (i) – (x), the Contractor Service (including all technology constituting or used to provide such service) or any data provided by Contractor, as applicable (collectively, "Contractor Technology")
4. Integration Services. There is no integration services associated with this project. If such services arise during the course of the contract, any integration service fees shall be agreed in advance.
5. Support. During the Subscription Term, Contractor will provide commercially reasonable email or phone (not onsite) support between 7:00 am and 4:00 pm Pacific Time, excluding US holidays.

2. PAYMENT

1. Payment. The fees that are payable by Customer for access to the Contractor Service for the first 12 months following the Effective Date (the "Contract Period") are set forth on Exhibit A ("Subscription Fees"). The Customer shall prepay to Contractor subscription fees, at the rate specified in Exhibit A (the "Subscription Fees"), the Contractor will invoice all Subscription Fees annually in advance. All Fees are due and payable in U.S. dollars.

3. TERM AND TERMINATION

1. Term. The initial term of this Agreement will begin on the Effective Date and continue for 1 year thereafter (the "Initial Term"), after which this Agreement will automatically renew for additional 1 year term (each, a "Renewal Term" and together with the Initial Term, the "Term"), unless either party provides at least 30 days' notice of its intent not to renew to the other party prior to the start of any Renewal Term. Contractor may increase the Fees,



with such increase becoming effective at the start of the next Renewal Term, by providing notice to Customer of the Fee increase at least 60 days prior to the start of such Renewal Term. At a minimum, the Contractor may increase its fees in accordance with the Consumer Price Index ("CPI").

2. Consumer Price Index shall refer to the Consumer Price Index, All Urban Consumers, subgroup All Items, for the San Francisco–Oakland–San Jose metropolitan area (base year 1982–84 equals 100), which is presently being published monthly by the United States Department of Labor, Bureau of Labor Statistics.
3. Termination for Convenience. Customer may terminate this Agreement for convenience by giving ninety (90) day notice to Contractor at any time during the Contract Period
4. Termination for Cause. Either party may terminate this Agreement for cause if: (i) the other party is in material breach of this Agreement, which is not cured within 30 days after written notice of such breach; or (ii) the other party files a petition for bankruptcy that is not dismissed within 90 days of such filing, is adjudicated bankrupt, or suffers any analogous event. Notwithstanding the foregoing sentence, Contractor may terminate this Agreement by written notice if Customer fails to pay any Fees payable to Contractor within 10 days after the date on which Contractor notifies Customer of nonpayment
5. Effect of Termination. Upon the effective date of expiration or termination of this Agreement for any reason: (i) access to Contractor Technology will automatically terminate; and (ii) Customer has 30 days to request the return of Customer Data, after which time Contractor has no further obligation to store or permit retrieval of such Customer Data. The following provisions of this Agreement will survive the expiration or termination of this Agreement for any reason: Sections 1.3 (Restrictions), 2 (Payment), 3.4 (Effect of Termination), 4 (Confidentiality; Ownership; Data), 5 (Indemnification), 6 (Disclaimer; Limitation of Liability), and 7 (General Provisions)

4. CONFIDENTIALITY; OWNERSHIP; DATA

1. Definition. "Confidential Information" means any information disclosed directly or indirectly by one party ("Disclosing Party") to the other party ("Receiving Party") that is either designated as "confidential" or under the circumstances of disclosure or by the nature of the information itself is reasonably understood by the Receiving Party to be the confidential information of the Disclosing Party. Confidential Information does not include any information which (i) is or becomes generally known and available to the public through no act or omission of the Receiving Party; (ii) was already in the Receiving Party's possession at the time of disclosure by the Disclosing Party, as shown by the Receiving Party's contemporaneous records; (iii) is lawfully obtained by the Receiving Party from a third party who has the express right to make such disclosure; or (iv) is independently developed by the Receiving Party without use of the Disclosing Party's Confidential Information. As between Contractor and Customer, the Contractor Technology is the Confidential Information of Contractor, and the Customer Data is the Confidential Information of Customer (provided that if the Customer elects to make any Customer Data available to users of Contractor's other products or services, then notwithstanding anything to the contrary in this Agreement, such Customer Data will no longer be considered to be Customer's Confidential Information and Contractor will not be required to treat such Customer Data as confidential).
2. Use; Maintenance. Neither party shall use the Confidential Information of the other party for any purpose except to exercise its rights and perform its obligations under this Agreement. Neither party shall disclose, or permit to be disclosed, either directly or indirectly, any Confidential Information of the other party, except to employees of the Receiving Party with a need to know, or to its advisors, or prospective investors or purchasers, each subject to a written obligation of confidentiality. Each party will take reasonable measures to protect the secrecy of, and avoid disclosure and unauthorized use of, the Confidential Information of the other party, and will take at least those measures that it takes to protect its own most highly confidential information. A Receiving Party will use reasonable efforts to provide timely notice of compelled disclosure to facilitate confidential treatment of Disclosing Party's Confidential Information, and will furnish only that portion of Confidential Information that it is legally required to disclose, after exercising reasonable efforts to obtain assurance that such information will receive confidential treatment. Contractor may list Customer as a customer in its promotional and marketing materials, including its website.
3. Ownership. Except for the limited rights granted in Sections 1.1 and 4.4 of this Agreement: (i) Contractor hereby retains all rights, title and interest, including all intellectual property rights, in and to the Contractor Technology, and (ii) Customer hereby retains all rights, title and interest in Customer Data.
4. Data and Feedback Licenses. Customer hereby grants to Contractor and its affiliates a worldwide, irrevocable, perpetual, royalty-free license (a) to exploit without restriction all feedback regarding Contractor Technology; (b) to use log and other information related to Customer's use of the Contractor Service to improve Contractor's



products and services; and (c) to use all data (including FOG inspection, compliance, and enforcement records) made available to Contractor by or on behalf of Customer and its Authorized Users ("Customer Data") to perform its obligations hereunder. In the event that Customer or any Authorized User elects to make any Customer Data publicly available or otherwise accessible to third parties via any feature of the Contractor Service, then, notwithstanding anything to the contrary contained in this Agreement, Customer hereby grants to Contractor and its affiliates a worldwide, irrevocable, perpetual, and royalty-free license to use, modify, transmit, reproduce, publicly perform or display, and distribute such Customer Data as part of the Contractor Service and/or any other products or services offered by the Contractor and its affiliates. The parties acknowledge that all such Customer Data is published at the direction of Customer and/or its Authorized Users. Except as expressly agreed, Contractor has no obligation hereunder to obtain any third party data or pay any usage fee therefor. Customer represents and warrants that it has obtained and will obtain all permissions or approvals as may be necessary or required to provide the Customer Data to Contractor, grant Contractor the rights and licenses granted hereunder, and enable Contractor and its affiliates to comply with all applicable laws in its performance under this Agreement and will hold Contractor harmless for any breach of the foregoing

5. INDEMNIFICATION

1. By Contractor. Contractor shall (i) defend, or at its option settle, any claim brought against Customer by a third party to the extent it alleges that Customer's use of the Contractor Service as authorized in this Agreement constitutes a direct infringement of U.S. copyright or trade secret of any third party, and (ii) pay, subject to the limitations set forth in Section 6, damages awarded in a final judgment, or amounts agreed in a monetary settlement, in any such claim defended by Contractor; provided that: (a) Customer provides Contractor (1) prompt written notice of; (2) sole control over the defense and settlement of; and (3) all information and assistance reasonably requested by Contractor in connection with the defense or settlement of, any such claim; and (b) Contractor may not settle any claim pursuant to this Section 5.1 unless the settlement unconditionally releases Customer of all liability and requires nothing more of Customer than the payment of a sum of money fully indemnified under this Section 5.1. If any such claim is brought or threatened, Contractor may, at its sole option and expense: (a) procure for Customer the right to continue to use the applicable Contractor Service; (b) modify the Contractor Service to make it non-infringing; (c) replace the Contractor Service with non-infringing technology having substantially similar capabilities; or (d) terminate the applicable Contractor Service or this Agreement. Notwithstanding the foregoing, Contractor will have no liability to Customer for any claim arising out of or based upon: (i) the use of the Contractor Service in combination with software, products or services not provided by Contractor; (ii) Customer's failure to use the Contractor Service in accordance with this Agreement; (iii) Customer Data, user-generated content or third-party content that is accessible via the Contractor Service; (iv) any other materials or technology provided by the Customer; or (v) modifications made to comply with Customer-provided specifications or not made by Contractor. **DISCLAIMER. SECTION 5.1 STATES THE ENTIRE LIABILITY OF CONTRACTOR, AND THE EXCLUSIVE REMEDY OF CUSTOMER, WITH RESPECT TO ANY ACTUAL OR ALLEGED INFRINGEMENT OF ANY INTELLECTUAL PROPERTY RIGHTS BY CONTRACTOR, THE CONTRACTOR SERVICE, THE CONTRACTOR TECHNOLOGY OR ANY PART THEREOF.**
2. By Customer. Notwithstanding anything to the contrary in Section 5.1, Customer shall defend or, at its option, settle, any claim brought against Contractor alleging that the use by or on behalf of Contractor in accordance with this Agreement of the Customer Data (including the making available to any third party any Customer Data as authorized by the Customer or its Authorized Users) or Customer technology infringes or misappropriates any third party's rights or violates applicable laws, and Customer will pay damages finally awarded against Contractor (or the amount of any settlement Customer enters into) with respect to such claim defended by Customer; provided that: (a) Contractor provides Customer with (i) prompt written notice of, (ii) sole control over the defense and settlement of and (iii) all information and assistance reasonably requested by Customer in connection with the defense or settlement of, any such claim; and (b) Customer may not settle any claim pursuant to this Section 5.3 unless the settlement unconditionally releases Contractor of all liability and requires nothing more of Contractor than the payment of a sum of money fully indemnified under this Section 5.3. Contractor may appear, at its own expense, through counsel of its choosing.

6. DISCLAIMER; LIMITATION OF LIABILITY

1. Information and Customer Data. Any information of any type (including FOG or inspection information) which is obtained from the Contractor Service is presented for guidance purposes only and should not be relied on. Contractor does not: (i) warrant the accuracy, comprehensiveness, or utility of any information obtained from the



Contractor Service; or (ii) assume, endorse or accept responsibility for the accuracy or reliability of any such information. Under no circumstances will Contractor be responsible for any loss or damage resulting from Customer's reliance on information or other content obtained through the Contractor Service. The information which Customer obtains by using the Contractor Service will be determined to a large extent by the Customer Data. It is solely Customer's responsibility to evaluate the accuracy, relevance and completeness of the Customer Data.

2. Disclaimer. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, CONTRACTOR HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, LOSS OF DATA, ACCURACY OF RESULTS, OR ARISING FROM COURSE OF DEALING OR RELIANCE. CONTRACTOR DOES NOT WARRANT ANY THIRD PARTY WEBSITE CONTENT OR FUNCTIONALITY, THAT THE CONTRACTOR SERVICE WILL BE ERROR-FREE OR UNINTERRUPTED, OR THAT ITS SECURITY MEASURES WILL PREVENT THIRD-PARTY ACCESS TO CUSTOMER DATA.
3. Limitation of Liability. EXCEPT IN CONNECTION WITH CONTRACTOR'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 5 OF THIS AGREEMENT, IN NO EVENT WILL CONTRACTOR BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY, PUNITIVE, TREBLE OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF DATA OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF OR RELATING TO THIS AGREEMENT, HOWEVER CAUSED AND BASED ON ANY THEORY OF LIABILITY, WHETHER BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF THE OTHER PARTY IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CONTRACTOR'S TOTAL LIABILITY (INCLUDING ATTORNEYS' FEES) ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL NOT EXCEED THE AMOUNT PAID BY CUSTOMER UNDER THIS AGREEMENT DURING THE 12-MONTH PERIOD PRIOR TO THE DATE THE CLAIM AROSE. NEITHER PARTY MAY BRING ANY ACTION, REGARDLESS OF FORM, ARISING OUT OF THIS AGREEMENT MORE THAN 12 MONTHS AFTER THE DATE THE CLAIM AROSE. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED OR EXCLUSIVE REMEDY.

7. GENERAL PROVISIONS

1. Assignment. Neither party may assign this Agreement or any of its rights or obligations under this Agreement without the prior written consent of the other party. Notwithstanding the foregoing sentence, Contractor may assign this Agreement without consent in connection with a corporate reorganization, change of control, consolidation, merger, reincorporation, sale of assets, or other similar transaction or series of transactions. Subject to the foregoing, this Agreement will be binding upon, and inure to the benefit of, the parties and their respective permitted successors and assigns.
2. Force Majeure. Except for the obligation to pay money, neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including an act of war, terrorism, act of God, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet ("Force Majeure Event"). The delayed party shall give the other party notice of such Force Majeure Event and shall use its reasonable commercial efforts to correct such failure or delay in performance.
3. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without reference to conflict of laws principles. Disputes arising out of or related to this Agreement will be subject to the exclusive jurisdiction of the state and federal courts located in Santa Clara County, California, and the parties hereby agree and consent to the exclusive jurisdiction and venue of these courts.
4. Notices. Any notice given by Customer that is required or permitted under these Terms or required by law must be in writing and must be (i) delivered in person, (ii) sent by first class registered mail, or air mail, as appropriate, or (iii) sent by overnight air courier, properly posted and fully prepaid, in each case of (i) through (iii) to the applicable address below. Notices will be considered to have been given at the time of actual delivery in person, 3 business days after deposit in the mail as set forth above, 1 day after delivery to an overnight air courier service.
5. Miscellaneous. This Agreement, together with all exhibits attached hereto, is the sole agreement of the parties concerning the subject matter hereof, and supersedes all prior agreements and understandings with respect to said subject matter. No terms of any purchase order, acknowledgement or other form provided by Customer will modify this Agreement, regardless of any failure of Contractor to object to such terms. Any ambiguity in this Agreement shall be interpreted equitably and the parties waive the application of any rule of construction providing that ambiguities in an agreement will be construed against the party drafting such agreement. The headings in this Agreement are inserted for convenience and are not intended to affect the interpretation of this Agreement. The words "include" and "including" shall not be construed or interpreted as terms of limitation. The relationship between the parties shall be that of independent contractors. Waiver of any provision of this



Agreement or forbearance to enforce any provision by either party shall not constitute a waiver as to any subsequent breach or failure of the same provision or a waiver of any other provision of this Agreement. Any provision found to be unlawful, unenforceable or void shall be modified so as best to accomplish the original intent of the parties to the fullest extent permitted by law, and the remaining provisions of this Agreement will continue in full force and effect. Customer agrees to comply with all applicable export control laws and regulations related to its use of the Contractor Service. This Agreement may be executed in counterparts.

Service Level Agreement – Exhibit B

This Service Level Agreement (“**SLA**”) applies to Customer’s use of the Contractor Service during the Term in accordance with Section 1.1 of the Agreement. All terms used herein but not defined will have the meaning given to them in the Agreement.

1- Support

619.304.6022, hello@swiftcomply.com. Knowledge base is available 24/7 at <https://knowledge.swiftcomply.com/hc/en-us>.

2- Service Commitment

Contractor will use commercially reasonable efforts to make the Contractor Service available with a Monthly Uptime Percentage (defined below) of 99.9%, during the Term (the “Service Commitment”). In the event Contractor does not meet the Service Commitment, Customer’s sole remedy will be a Service Credit as described below.

Update process is continuous, typically once every two weeks and always deployed out of US work hours after extensive testing and validation in a staging environment.

3- Definitions

The following capitalized terms shall be given the meaning set forth below:

3.1- “Uptime Percentage” is calculated by subtracting from 100% the percentage of time during an applicable calendar month in which the Contractor Service was Unavailable for one or more continuous period of 3 minutes or more. Uptime Percentage measurements exclude downtime resulting directly or indirectly from any SLA Exclusion (defined below).

3.2- “Service Credit” is a dollar credit, calculated as set forth below, that Contractor may credit back to Customer as described in Section 4 of this SLA.

3.3- “Unavailable” and “Unavailability” means a period of time during which an Authorized User with valid credentials cannot log into the Contractor Service, retrieve a form, and log out.

4- Service Commitments and Service Credits

Service Credits are calculated, in accordance with the schedule set forth below, as a percentage of the total amounts paid by Customer for the Contractor Service that are attributable to the monthly period in which the Unavailability occurred.

Uptime Percentage

Less than 99.9% but equal to or greater than 98.0%
Less than 98.0% but equal to or greater than 90.0%

Service Credit Percentage

10% of the Fees attributable to such month
20% of the Fees attributable to such month



Less than 90.0%

30% of the Fees attributable to such month

Contractor will apply any Service Credits only against future payments otherwise due from Customer; provided, however, that if any Service Credits remain outstanding upon termination or expiration of the Agreement, then Contractor will provide a refund to Customer in the amount of such outstanding Service Credits. Customer's sole and exclusive remedy for any unavailability is the receipt of a Service Credit (if eligible) in accordance with the terms of this SLA.

5- Credit Request and Payment Procedures

To receive a Service Credit, Customer must submit a claim by sending an email to hello@swiftcomply.com. To be eligible, the credit request email must be received by Contractor no later than 30 days following the last day of the monthly period during which the Unavailability occurred and must include: (i) the words "SLA Credit Request" in the subject line; (ii) the dates and times of each Unavailability Incident Customer is claiming; and (iii) support request logs that document the errors and corroborate the Customer's claimed outage.

If the Uptime Percentage of such request is confirmed by Contractor and is less than the Service Commitment, then Contractor will issue a Service Credit to Customer within one billing cycle following the month in which Customer's request is confirmed by Contractor. Customer's failure to provide the request and other information as required above will disqualify Customer from receiving a Service Credit.

6- SLA Exclusions

The Service Commitment does not apply to any unavailability, suspension or termination of the Contractor Service, or any other performance issues, that: (i) are caused by factors outside of Contractor's reasonable control, including, without limitation, any Force Majeure Event or Internet access or related problems beyond the demarcation point of the Contractor Service or its direct hosting subcontractors (i.e. beyond the point in the network where Contractor maintains access and control over the Contractor Service); (ii) result from any actions or inactions of Customer or any third party (other than Contractor's direct hosting subcontractor); (iii) result from Customer's equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within Contractor's direct control); (iv) result from any scheduled maintenance (provided that Contractor gives the Customer notice of scheduled maintenance at least 48 hours in advance of the downtime, or, in the event of emergency maintenance, provides notice as soon as practicable); or (v) arise from Contractor's suspension and termination of Customer's right to use the Contractor Service in connection with any breach by Customer of the Agreement (collectively, the "SLA Exclusions").



**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
ORDINANCE NO. 174-24**

First Reading: May 16, 2022

Second Reading: June 21, 2022

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof, are hereby amended by rezoning the following described property at **6595 Plymouth-Ann Arbor Road and the adjoining parcel to the east known as J-10-08-400-003**, in Superior Township, Washtenaw County, Michigan, from R-1 (Single-Family Residential District) to R-2 (Single-Family Residential District)

Parcel Tax ID #: J-10-08-400-003

Legal Description: OLD SID J-10-008-044-00 SU 8-9D-1 COM AT SE COR OF SEC, TH W 1000 FT IN S LINE OF SEC, THN 5 DEG 56' EAST 1835.64 FT, TH S 16 DEG 30' E 50 FT, TH S 73 DEG 30' W 259.66 FT IN CENT OF ROAD FOR PL OF BEG, TH N 29 DEG EAST 71.35 FT IN CENT OF CREEK, TH N 37 DEG 50' EAST 379.31 FT IN CENT OF CREEK, TH 38 DEG 41'30" E 296.77 FT IN CENT OF CREEK, TH N 24 DEG 32' W TO A POINT IN E & W 1/4 LINE 724.89 FT W OF E 1/4 COR, TH W TO NW COR OF E 1/2 OF SE 1/4, TH S IN W LINE OF E 1/2 OF SE 1/4 TO CENT OF HWY, TH NELY ALONG HWY TO PL OF BEG, BEING PART OF NE 1/4 OF SE 1/4, EXC THAT PART LYING N OF A LINE 103 FT S OF, MEASURED AT RIGHT ANGLES AND PARALLEL WITH THE REFERENCE LINE OF EAST BOUND ROADWAY OF LIMITED ACCESS HWY. M-14 SEC 8 T2S-R7E 7.05 AC.

Parcel Tax ID #: J-10-08-400-004

Legal Description: OLD SID J 10-008-030-00 SU 8-7-A COM AT SE COR OF W 1/2 OF SE 1/4, TH N 1505.70 FT IN E LINE OF W 1/2 OF SE 1/4 TO CENT OF FLEMING CREEK FOR A PL OF BEG, TH N TO THE NE COR OF W 1/2 OF SE 1/4, TH W IN THE E&W 1/4 LINE TO THE CENT OF SEC, TH S IN THE N&S 1/4 LINE TO A POINT WHICH IS 921.60 FT N OF S 1/4 POST OF SEC, SAID POINT BEING ON THE CENT OF FLEMING CREEK, TH ELY AND NLY ALG FLEMING CREEK TO PL OF BEG, EXC COM AT S 1/4 POST OF SEC, TH N 1311 FT IN N & S 1/4 LINE, TH N 72 DEG 29'30" E 332.78 FT IN CENTER OF PLYMOUTH ROAD FOR PL OF BEG, TH CONT N 72 DEG 29'30" E 240 FT IN CENT OF ROAD, TH S 1 DEG 33' 40" W 455.80 FT TH S 76 DEG 17' 20" W 222.76 FT, TH N 0 DEG 0' 30" W 436.23 FT TO POB, ALSO EXC THAT PART OF W 1/2 OF SE 1/4 LYING N OF A LINE 103 FT S OF & PARALLEL TO REF LINE OF E-BOUND ROADWAY OF HWY M-14 SEC 8 T2S R7E. 39.87 AC.

SECTION II

This Ordinance shall be published in a newspaper circulated within the Township of Superior within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

CERTIFICATION

I, Lynette Findley, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on May 16, 2022, and for final reading on June 21, 2022. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

Kenneth Schwartz, Supervisor

Lynette Findley, Clerk

RESOLUTION
RECOMMENDATION OF APPROVAL
6595 Plymouth Road-SE Michigan Land Holdings Rezoning
April 27, 2022

WHEREAS Superior Township received petition 6595 Plymouth-Ann Arbor Rezoning, from SE Michigan Land Holdings, to rezone two (2) parcels from R-1, Single-Family Residential to R-2, Single-Family Residential. The parcels are located at 6595 Plymouth Road, Section 8, known as Tax Parcel ID # J -10-08-400-003 and J -10-08-400-004.

WHEREAS, the Superior Township Planning Commission reviewed the petition; and

WHEREAS, the Superior Township Planning Commission held a public hearing on this petition on March 23, 2022, and received comments on the petition; and

WHEREAS, the Superior Township Planning Commission considered the rezoning standards set forth in Section 18.06 of the Zoning Ordinance:

1. Whether or not the requested zoning change is justified by a change in conditions since the original Ordinance was adopted, or by an error in the original Ordinance.
2. The precedents, and the possible effects of such precedents, that might result from approval or denial of the petition.
3. The capacity of Superior Township or other government agencies to provide any services, facilities, and/or programs that might be required if the petition were approved.
4. Effect of approval of the petition on the condition and/or value of property in Superior Township or in adjacent municipalities.
5. Relation of the petition to the Township's adopted Growth Management Plan, and of other government units where applicable.

WHEREAS, the Superior Township Planning Commission found that the required finding of facts has been met:

1. The development pattern of single-family residential developments has slowly grown outward from the center of the village in this area. The development of this land at the densities allowed by the proposed rezoning would be consistent with this development pattern.
2. The rezoning from R-1 to R-2 will not create a negative precedent as this site is distinctly within the Dixboro & Fleming Creek Sub-area and is consistent with the development policies in the master plan.
3. A proposed development under R-2 zoning requirements would be consistent with development patterns in the immediate vicinity.
4. We believe that services and facilities and programs that would be needed by a development allowed under this rezoning would be within the existing capacity of the township and other agencies responsible for such services and facilities.
5. The introduction of additional residential homes in this location should have a minimum effect on the property value of other existing homes in the area.
6. The Township Adopted Growth Management Plan conceives the type and density of development that would be allowed under the proposed rezoning.

NOW THEREFORE BE IT RESOLVED that the Superior Township Planning Commission recommends that the Superior Township Board of Trustees approve the petition 6595 Plymouth-Ann Arbor Rezoning, from SE Michigan Land Holdings; and

BE IT FURTHER RESOLVED that the Superior Township Planning Commission transmits the Rezoning Review dated March 13, 2022 as the Planning Commission's report on this application.



ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

CLIENT: Charter Township of Superior
 PROJECT: 2022 Residential Sidewalk Repair Program
 PROJECT DESCRIPTION: Sidewalk rehabilitation throughout the Charter Township of Superior targeting residential areas, including Harvest Lane vicinity, Panama Avenue and Court, Washington Square Subdivision, and Oakbrook Subdivision

ENGINEER'S OPINION OF PROBABLE
CONSTRUCTION COST

Telephone: (734) 522-6711 FAX: (734) 522-6427

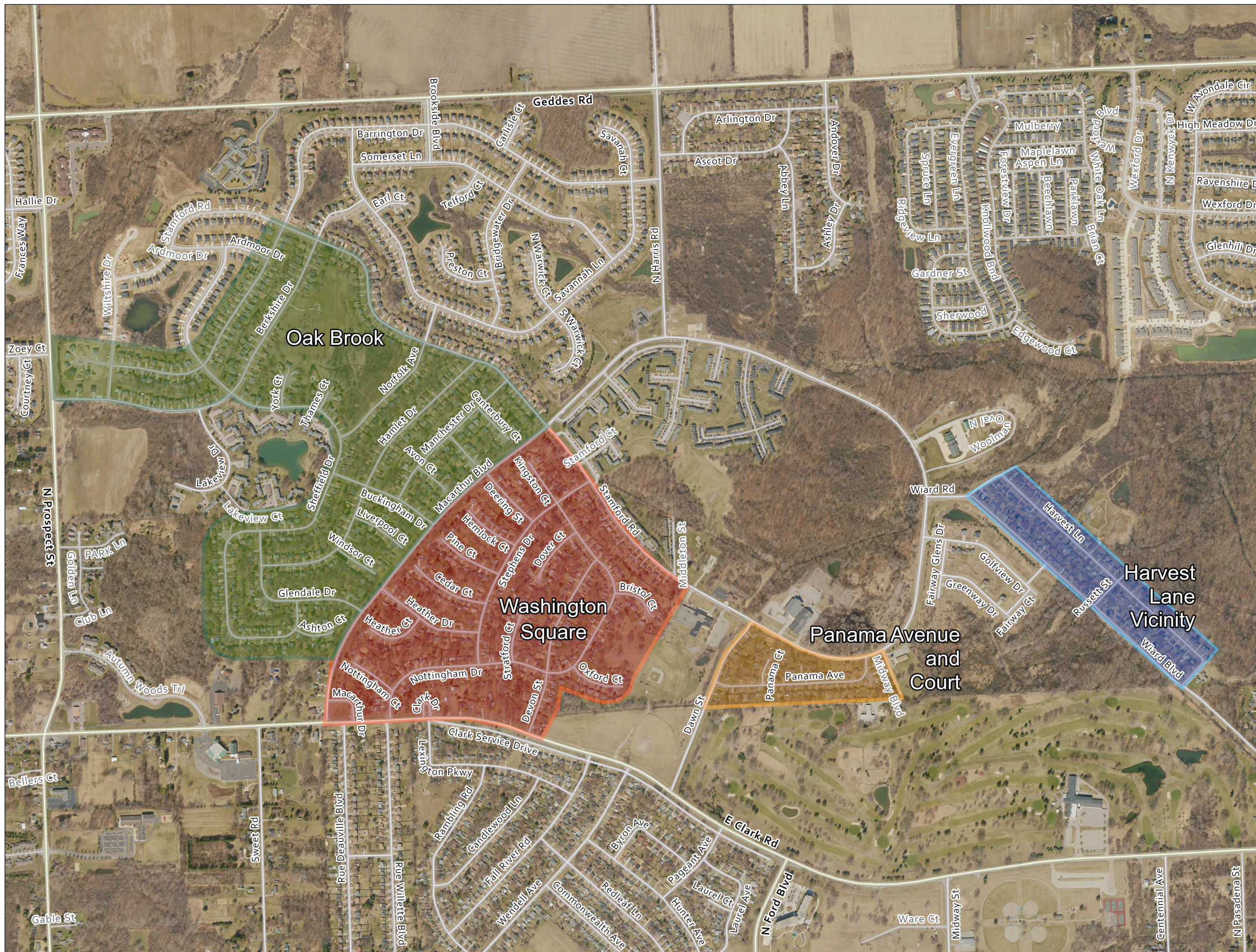
DATE: May 2, 2022
 PROJECT NO. 0140-22-0020
 ESTIMATOR: ST
 CHECKED BY: KMS

BASIS FOR ESTIMATE: CONCEPTUAL PRELIMINARY FINAL

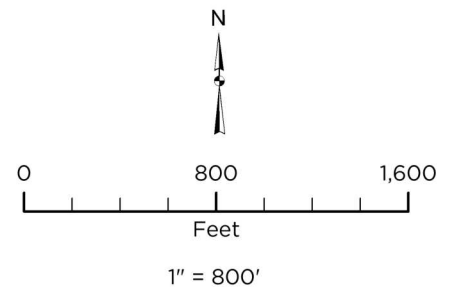
Item	Description	Unit	Total Quantity	Unit Price	Total Cost
1	Mobilization, Max. 10%	LS	1	\$48,000.00	\$48,000.00
2	Audio Visual Route Survey	LS	1	\$4,000.00	\$4,000.00
3	Traffic Maintenance and Control	LS	1	\$10,000.00	\$10,000.00
4	Tree, Rem	EA	3	\$1,500.00	\$4,500.00
5	HMA Surface, Rem	SYD	30	\$12.00	\$360.00
6	Pavt, Rem	SYD	550	\$12.00	\$6,600.00
7	Sidewalk, Rem	SYD	4,250	\$12.00	\$51,000.00
8	Aggregate Base, 4 inch	SYD	7,650	\$11.00	\$84,150.00
9	Sidewalk, Conc, 4 inch	SFT	33,000	\$6.00	\$198,000.00
10	Sidewalk, Conc, 6 inch	SFT	5,250	\$8.00	\$42,000.00
11	Conc Driveway, Nonreinf, 6 inch	SYD	550	\$70.00	\$38,500.00
12	HMA, 13A, Hand Patching	TON	10	\$350.00	\$3,500.00
13	Adjust Structure	EA	11	\$1,000.00	\$11,000.00
14	Adjust Structure, Add Depth	FT	5	\$250.00	\$1,250.00
15	3" Topsoil, Seed, and Mulch	LS	1	\$8,500.00	\$8,500.00
16	Contingency Allowance	DLR	25,000	\$1.00	\$25,000.00

Total Project Cost Opinion \$536,360.00

2022 Sidewalk Replacement Program



- Neighborhoods**
- Harvest Lane Vicinity
 - Oak Brook
 - Panama Avenue and Court
 - Washington Square
- Roads**
- Principal Arterial Road
 - Minor Arterial Road
 - Roads (Other)



Source: Data provided by OHM Advisors, State of Michigan, and Superior Township. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 2011 StatePlane Michigan South FIPS 2113 Ft Intl
 Map Published: May 2, 2022





SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: May 16, 2022

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



SUPERIOR TOWNSHIP

Record of Disbursements

Date: May 16, 2022

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Total amount for all disbursements - \$1,234,719.74

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
04/20/2022	GENL	45231	AMAZON CAPITAL SERVICES	TRASH BAGS - CHNP PARK	71.96
04/20/2022	GENL	45232	AMAZON CAPITAL SERVICES, INC	BUILDING SUPPLIES	90.04
04/20/2022	GENL	45233	ANN BRZEZNIAK	DUMP TICKET REIMBURSEMENT	50.00
04/20/2022	GENL	45234	AVL SYSTEMS	DEPOSIT FOR NEW SOUND SYSTEM FOR BOARD R	11,675.00
04/20/2022	GENL	45235	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - MAY 2022	8,005.33
04/20/2022	GENL	45236	BRENDA MCKINNEY	CELL PHONE STIPEND - APRIL 22	50.57
04/20/2022	GENL	45237	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	546.81
04/20/2022	GENL	45238	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	7,300.00
04/20/2022	GENL	45239	DELTA DENTAL	DENTAL INSURANCE - MAY 2022	883.21
04/20/2022	GENL	45240	FEDEX	(2) OVERNIGHT MAIL PACAKGES	207.93
04/20/2022	GENL	45241	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	153.00
04/20/2022	GENL	45242	JAMEEL S WILLIAMS, PLLC	LEGAL SERVICES - 3/14/22-4/14/22	1,757.50
04/20/2022	GENL	45243	LAURA BENNETT	CELL PHONE STIPEND - APRIL 22	50.57
04/20/2022	GENL	45244	LISA LEWIS	CELL PHONE STIPEND - APRIL 22	50.57
04/20/2022	GENL	45245	MLIVE MEDIA GROUP	ZBA/PLANING MEETING NOTICES	242.28
04/20/2022	GENL	45246	NANCY MASON	CELL PHONE STIPEND - APRIL 22	50.57
04/20/2022	GENL	45247	OHM ADVISORS	ENGINEERING SERVICES	17,711.50
04/20/2022	GENL	45248	PARKWAY SERVICES	PORTAJOHNS @ FIREMAN'S PARK -APRIL 22	120.00
04/20/2022	GENL	45249	PAULA CALOPISIS	CELL PHONE STIPEND - APRIL 22	50.57
04/20/2022	GENL	45250	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - APRIL 2022	2,107.00
04/20/2022	GENL	45251	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE REFL	500.00
04/20/2022	GENL	45252	RICHARD MAYERNIK	CELL PHONE STIPEND - APRIL 22	197.99
04/20/2022	GENL	45253	RON TVASKA	DUMP TICKET REIMBURSEMENT	11.50
04/20/2022	GENL	45254	SARAH COLLIER	CELL PHONE STIPEND - APRIL 22	50.57
04/20/2022	GENL	45255	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ADOBE FOR RICK	12.39
04/20/2022	GENL	45256	SUPERIOR TWP FIRE FUND	MI CATASTROPHIC CLAIMS ASSOCIATION REFUN	800.00
04/20/2022	GENL	45257	SUPERIOR TWP UTILITY DEPARTMENT	MI CATASTROPHIC CLAIMS ASSOCIATION REFUN	2,400.00
04/20/2022	GENL	45258	TAZ NETWORKS, INC	COMPUTER/PRINTER/WARRANTY WORK	1,365.45
04/20/2022	GENL	45259	VSP INSURANCE CO	VISION INSURANCE MAY 2022	231.11
04/20/2022	GENL	45260	WASHTENAW COUNTY ROAD COMMISSION	SEWER INSTALL	60.40
04/26/2022	GENL	45261	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	189.46
04/26/2022	GENL	45262	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	135.00
04/26/2022	GENL	45263	EDWIN MANIER	45-ELECTRICAL INSPECTIONS 4/9-22/22	1,800.00
04/26/2022	GENL	45264	FEDEX	OVERNIGHT MAIL	191.71
04/26/2022	GENL	45265	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	204.00
04/26/2022	GENL	45266	JOHN DIEFENBACHER	34-BUILDING INSPECTIONS 4/9-4/22/22	1,360.00
04/26/2022	GENL	45267	PATRICK PIGOTT	CELL PHONE STIPEND -APRIL 22	50.00
04/26/2022	GENL	45268	RANDAZZO MECHANICAL	OVERPAYMENT OF PERMIT - 1770 RIDGE	170.00
04/26/2022	GENL	45269	RON PEATRY	MILEAGE REIMBURSEMENT 4/11-22/22	212.36
04/26/2022	GENL	45270	SARAH COLLIER	MILEAGE REIMBURSEMENT 4/11-20/22	45.45
04/26/2022	GENL	45271	SIGNS BY TOMORROW	KITE & ROCKET DAY SIGNS	365.50
04/26/2022	GENL	45272	STATE TAX COMMISSION	MAAO PROGRAM - M COURSER	1,000.00
04/26/2022	GENL	45273	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MONTHLY SCRIPT TO THE DETROIT NEWS	488.64
04/26/2022	GENL	45274	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/28/22 PAYROLL	53,961.30
04/26/2022	GENL	45275	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE - JUAN APRIL 2022	69.91
04/26/2022	GENL	45276	TAZ NETWORKS, INC	QUICKBOOKS UPDATES	1,883.56
04/26/2022	GENL	45277	TGI DIRECT	2022 SPRING NEWSLETTER	5,180.00
04/26/2022	GENL	45278	THE REINHALT-THOMAS CORPORATION	MOWER TIRE	118.50
04/26/2022	GENL	45279	TRUGREEN PROCESSING CENTER	LAWN SERVICE	137.63
04/26/2022	GENL	45280	YPSILANTI ACE HARDWARE	TENNIS NET SUPPLIES	5.99
05/03/2022	GENL	45281	WEX BANK	FUEL -APRIL 2022	349.82
05/03/2022	GENL	45282	WEX BANK	FUEL -APRIL 2022	269.53
05/03/2022	GENL	45283	WEX BANK	FUEL -APRIL 2022	84.62
05/03/2022	GENL	45284	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	249.26
05/03/2022	GENL	45285	BS&A SOFTWARE	DELINQUENT PERSONAL PROPERTY/INTERNET 05	5,386.00

Check Date	Bank	Check	Vendor Name	Description	Amount
05/03/2022	GENL	45286	FRED H SHAUAN	DUMP TICKET REIMBURSEMENT	50.00
05/03/2022	GENL	45287	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	187.00
05/03/2022	GENL	45288	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	458.52
05/03/2022	GENL	45289	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM -APRIL 2022	54.99
05/03/2022	GENL	45290	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - APRIL 2022	13,751.89
05/03/2022	GENL	45291	TERMINIX PROCESSING CENTER	PEST CONTROL -APRIL 2022	111.00
05/03/2022	GENL	45292	WASHTENAW COUNTY ROAD COMMISSION	PROSPECT ROAD PATHWAY	34,390.54
05/10/2022	GENL	45293	ABSOPURE WATER COMPANY	SPRING WATER	91.00
05/10/2022	GENL	45294	AMAZON CAPITAL SERVICES, INC	BUILDING SUPPLIES	143.34
05/10/2022	GENL	45295	ANN ARBOR/YPSILANTI REG CHAMBER	2022 MEMBERSHIP DUES	375.00
05/10/2022	GENL	45296	CAROLYN STUART	MILEAGE REIMBURSEMENT 4/30 & 5/3/22	7.25
05/10/2022	GENL	45297	COMCAST	INTERNET -APRIL 2022	250.41
05/10/2022	GENL	45298	CUMMINS SALES AND SERVICE	REPAIR OF RADIATOR FOR GENERATOR	2,759.95
05/10/2022	GENL	45299	DTE ENERGY	APT "1" GAS--APRIL 22	1,603.73
05/10/2022	GENL	45300	EDWIN MANIER	41-ELECTRICAL INSPECTIONS 4/23-5/6/22	1,640.00
05/10/2022	GENL	45301	GORDON FOOD SERVICE, INC.	BUILDING SUPPLIES	98.98
05/10/2022	GENL	45302	HOME DEPOT CREDIT SERVICES	PPE AND OPERATING SUPPLIES	569.05
05/10/2022	GENL	45303	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	187.00
05/10/2022	GENL	45304	JOHN DIEFENBACHER	40 - BUILDING INSPECTIONS 4/23-5/6/22	1,600.00
05/10/2022	GENL	45305	JUAN BRADFORD	MILEAGE REIMBURSEMENT 3/2-4/28/22	80.15
05/10/2022	GENL	45306	POSTMASTER	POSTAGE FOR SINGLE AV APP POSTCARDS	662.87
05/10/2022	GENL	45307	ROBERTSON MORRISON INC.	REFUND OF OVERPAYMENT ON PERMIT 1900 HAR	50.00
05/10/2022	GENL	45308	RON PEATRY	MILEAGE REIMBURSEMENT 4/25-5/6/22	245.70
05/10/2022	GENL	45309	SARAH COLLIER	MILEAGE REIMBURSEMENT 4/29 & 5/3/22	15.91
05/10/2022	GENL	45310	SIGNS BY TOMORROW	EASTER EGG HUNT SIGNS	405.50
05/10/2022	GENL	45311	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM -APRIL 2022	252.84
05/10/2022	GENL	45312	SUPERIOR TWP PAYROLL FUND	MONTHLY HSA FEES -MAY 2022	62,182.67
05/10/2022	GENL	45313	TAZ NETWORKS, INC	NETWORK FLAT FEE -MAY	1,750.65
05/10/2022	GENL	45314	WASHTENAW COUNTY TREASURER	2022 CONTRACT - MAY	137,921.70
05/10/2022	GENL	45315	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	23.35

Total Paper Check: 392,633.05

GENL TOTALS:

Total of 85 Checks:	392,633.05
Less 0 Void Checks:	0.00
Total of 85 Disbursements:	<u>392,633.05</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
04/20/2022	FIRE	26105	ANN ARBOR CLEANING SUPPLY	STATION SUPPLIES	92.28
04/20/2022	FIRE	26106	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - MAY 2022	13,179.03
04/20/2022	FIRE	26107	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	177.60
04/20/2022	FIRE	26108	COMCAST	ADD'L OUTLET STATION #1 - APRIL 22	10.53
04/20/2022	FIRE	26109	DELTA DENTAL	DENTAL INSURANCE - MAY 2022	1,106.29
04/20/2022	FIRE	26110	HOME DEPOT CREDIT SERVICES	STATION SUPPLIES	409.45
04/20/2022	FIRE	26111	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT MAY 22	226.48
04/20/2022	FIRE	26112	SUPERIOR TOWNSHIP CREDIT CARD ACCT	NATIONAL TRAINING CENTER	149.00
04/20/2022	FIRE	26113	TAZ NETWORKS, INC	SET UP NEW COMPUTER FOR CAPTAIN	700.53
04/20/2022	FIRE	26114	TRUGREEN PROCESSING CENTER	LAWN SERVICE - STATION #1	189.43
04/20/2022	FIRE	26115	VSP INSURANCE CO	VISION INSURANCE MAY 2022	228.69
04/26/2022	FIRE	26116	ABBAY DOOR, LLC	REPAIR DOOR AT STATION #1	225.00
04/26/2022	FIRE	26117	COMCAST	INTERNET - STATION #2 -MAY 2022	270.48
04/26/2022	FIRE	26118	CORRIGAN OIL COMPANY	222 GALLONS DIESEL	840.00
04/26/2022	FIRE	26119	DTE ENERGY	ELECTRIC @ STATION #1 -APRIL 2022	1,212.57
04/26/2022	FIRE	26120	ESO SOLUTIONS, INC.	EHR CAD INTEGRATION	1,539.85
04/26/2022	FIRE	26121	METRO DETROIT FIRE INSP SOCIETY	MEMBERSHIP KIMBALL 2022	25.00
04/26/2022	FIRE	26122	SUPERIOR TOWNSHIP CREDIT CARD ACCT	BOULLION SALES - KOMBI PADDLE SWEEPER	256.00
04/26/2022	FIRE	26123	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/28/22 PAYROLL	81,839.84
04/26/2022	FIRE	26124	TAZ NETWORKS, INC	NETWORK FLAT FEE -APRIL	648.60
04/26/2022	FIRE	26125	VICTOR CHEVRETTE	REIMBURSEMENT FOR TV MONITOR - ACTIVE 91	317.99
05/03/2022	FIRE	26126	AMAZON CAPITAL SERVICES, INC	INK PAD	5.49
05/03/2022	FIRE	26127	COMCAST	INTERNET SERVICES - ST #1 -MAY 2022	220.52
05/03/2022	FIRE	26128	CORRIGAN OIL COMPANY	201.80 GALLONS DIESEL	853.84
05/03/2022	FIRE	26129	DTE ENERGY	ELECTRIC & GAS - STATION #2- APRIL 2022	889.23
05/03/2022	FIRE	26130	EMERGENT HEALTH PARTNERS	2022 - MAY	2,590.55
05/03/2022	FIRE	26131	GABBYS BP	FUEL FOR STATION CANS	53.00
05/03/2022	FIRE	26132	ROBERTSON MORRISON INC.	HEATER REPAIR - STATION #1	531.50
05/03/2022	FIRE	26133	SUPERIOR TWP PAYROLL FUND	PENSION - APRIL 2022	25,357.71
05/03/2022	FIRE	26134	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -MAY 22	240.14
05/03/2022	FIRE	26135	VERIZON WIRELESS	CELL PHONES -APRIL 2022	440.90
05/03/2022	FIRE	26136	WEX BANK	FUEL -APRIL 2022	218.24
05/10/2022	FIRE	26137	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	159.50
05/10/2022	FIRE	26138	APOLLO FIRE EQUIPMENT	TANKS	1,095.07
05/10/2022	FIRE	26139	ASSOCIATED PLUMBING & SEWER INC.	REPAIR TOILET AT STATION #1	211.00
05/10/2022	FIRE	26140	GENE BUTMAN FORD SALES, INC.	REPAIRS TO CHIEF VEHICLE	2,233.14
05/10/2022	FIRE	26141	SUPERIOR TOWNSHIP CREDIT CARD ACCT	SM AFC MEMBERSHIP MEETING	456.70
05/10/2022	FIRE	26142	SUPERIOR TWP PAYROLL FUND	HSA FEES - MAY 2022	97,440.38
05/10/2022	FIRE	26143	TAZ NETWORKS, INC	NETWORK FLAT FEE -MAY	648.60
05/10/2022	FIRE	26144	TERMINIX PROCESSING CENTER	PEST CONTROL - STATION #2	290.00
05/10/2022	FIRE	26145	THE CHRONICLE NEWS	AD FOR NEW FIREFIGHTER POSITION	300.00
05/10/2022	FIRE	26146	WEST MICHIGAN OFFICE INTERIORS	CHAIR - D KIMBALL	669.00
Total Paper Check:					238,549.15

FIRE TOTALS:

Total of 42 Checks:	238,549.15
Less 0 Void Checks:	0.00
Total of 42 Disbursements:	238,549.15

8:55 AM
 05/11/22
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 APRIL 19 THROUGH MAY 16, 2022

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&I				
101 - CHECKING - CHASE 20500048552				
04/20/22	13534	ANN ARBOR CHARTER TOWNSHIP	W/S PURCH. - MAR22	(6,839.20)
04/20/22	13535	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - MAY 22	(12,665.58)
04/20/22	13536	CINTAS CORPORATION	RESTOCKED FIRST AID CABINET	(83.08)
04/20/22	13537	CORE & MAIN	REPAIR CLAMPS	(866.04)
04/20/22	13538	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - MAY 2021	(844.97)
04/20/22	13539	FASTENAL	NUTS & BOLTS	(320.20)
04/20/22	13540	HARBOR FREIGHT TOOLS	WORK LIGHT	(29.99)
04/20/22	13541	HOME DEPOT	TOOLS	(164.31)
04/20/22	13542	MARY BURTON	MILEAGE - 01/10-0418/22	(87.40)
04/20/22	13543	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(410.38)
04/20/22	13544	PARAGON LABORATORIES	BACTI FINAL SAMPLE TEST	(75.00)
04/20/22	13545	QUADIENT LEASING USA, INC.	FOLDER LEASE - 2ND/22	(867.45)
04/20/22	13546	TERMINIX PROCESSING CENTER	PEST CONTROL	(67.00)
04/20/22	13547	TODD'S SERVICES, INC. (TSI)	SPRINKLER SYSTEM STARTUP	(636.75)
04/20/22	13548	VISION SERVICE PLAN	VISION INSURANCE - MAY 2022	(192.39)
04/20/22	13549	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - MAR22	(254,833.07)
04/26/22	13550	AMAZON CAPITAL SERVICES, INC.	MAINTENANCE SUPPLIES	(383.08)
04/26/22	13551	COMCAST	INTERNET - MAINT. FAC. - APR22	(210.52)
04/26/22	13552	DTE	GAS/ELEC - APRIL 22	(2,032.32)
04/26/22	13553	ENMET CORPORATION	GAS DETECTOR CARIBRATION	(355.00)
04/26/22	13554	LIVE VOICE	ANSWERING SERVICE - APR22	(385.35)
04/26/22	13555	NOTTINGHAM PROPERTIES LLC	REFUND DUPLICATE PAYMENT	(2,314.85)
04/26/22	13556	PARAGON LABORATORIES	BACTI FINAL RESULTS	(76.00)
04/26/22	13557	PROFESSIONAL BUILDING MAINTENANCE	APRIL CLEANING OF BUILDINGS	(834.18)
04/26/22	13558	SUPERIOR TOWNSHIP CREDIT CARD ACCOU..	QB MONTHLY CHARGE FOR USERS -APRIL 2022	(243.50)
04/26/22	13559	SUPERIOR TWP. PAYROLL FUND	PAYROLL -4/28/22	(24,082.97)
04/26/22	13560	TAZ NETWORKS INC.	QB ISSUES	(374.58)
04/26/22	13561	TRUGREEN	LAWN SERVICES	(251.16)
04/26/22	13562	VERIZON	CELL PHONES - APR22	(525.67)
05/03/22	13563	SUPERIOR TWP. GENERAL FUND	NETWORK FLAT FEE - APR22	(417.93)
05/03/22	13564	SUPERIOR TWP. PAYROLL FUND	PENSION - APRIL 2022	(8,293.99)
05/03/22	13565	TAZ NETWORKS INC.	QB ISSUES	(157.09)
05/03/22	13566	WEX BANK	FUEL - APRIL 22	(604.36)
05/10/22	13567	BADGER METER	MONTHLY SERVICE - APR22	(2,488.44)
05/10/22	13568	COMCAST	INTERNET & PHONE - ADM. BLDG. - APR22	(210.52)
05/10/22	13569	CORRIGAN OIL CO.	DIESEL FUEL	(1,667.97)
05/10/22	13570	DTE	GAS/ELECTRIC - APRIL 22	(30.49)
05/10/22	13571	MARK'S OUTDOOR POWER EQUIPMENT	TORO BELTS	(110.22)
05/10/22	13572	PLYMOUTH RUBBER & TRANSMISSION, INC.	MAINTENANCE SUPPLIES	(287.30)
05/10/22	13573	QUADIENT	POSTAGE METER REFILLS	(2,028.48)
05/10/22	13574	SUPERIOR TWP. PAYROLL FUND	PAYROLL 5/12/22	(24,696.42)
05/10/22	13575	DTE	GAS/ELEC - APRIL 22	(1,800.03)
05/10/22	13576	JACOB & VERONICA McLOUTH	REFUND W/S OVERPAYMENT	(20.37)
05/10/22	13577	MICHAEL COMPAU	REFUND W/S OVERPAYMENT	(223.86)

8:55 AM
05/11/22
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
APRIL 19 THROUGH MAY 16, 2022

DATE	NUM	NAME	MEMO	AMOUNT
05/10/22	13578	SLC METER, LLC	END POINTS	(14,851.20)
05/10/22	13579	YPSILANTI COMM. UTILITIES AUTHORITY	WATER QUALITY REPORT - 2020	(1,459.06)
TOTAL 101 · CHECKING - CHASE 20500048552				(370,399.72)
TOTAL 100 · CASH - O&I				(370,399.72)
120 · CASH - CAPITAL RESERV				
125 · CR CHKG. - CHASE 63991823				
04/26/22	859	LASALLE CONSTRUCTION SERVICES	CLARK RD. BOOSTER STA. REBUILD CONSTRUCTION	(233,137.82)
TOTAL 125 · CR CHKG. - CHASE 63991823				(233,137.82)
TOTAL 120 · CASH - CAPITAL RESERV				(233,137.82)
TOTAL				(603,537.54)