



PARKS &
RECREATION

SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

The Superior Township Parks & Recreation Commission

APRIL 2022

Regular Meeting

will be held

MONDAY, APRIL 25, 2022 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org

SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels

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PARKS &
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**PARKS & RECREATION COMMISSION REGULAR MEETING
APRIL 25, 2022 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) March 28, 2022
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Avian Influenza Update
 - B) Letter of Support: SMLC Trail Improvements
 - C) Park Reservation: Oakbrook Sports
- 9) OLD BUSINESS**
 - A) Five-Year Plan Update: Open House May 9th
 - B) Community Center Advisory Committee Update
- 10) NEW BUSINESS**
 - A) Kite & Rocket Day Sign-up
 - B) Community Park Sidewalk Bid Award
- 11) BILLS FOR PAYMENT**
 - A) March 29, 2022 – April 20, 2022
- 12) FINANCIAL STATEMENTS**
 - A) March 2022 Revenue & Expenditure Report
 - B) March 2022 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: May 23, 2022 @ 6:30 pm

SA

Superior Charter Township Park Commission
Regular Meeting
March 28, 2022

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:30 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Terry Lee Lansing, Guy Conti

Park Commissioners absent: none

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor and Recreation Coordinator; Angela Miller

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. February 28, 2022

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 2/28/2022 as drafted. The motion carried.

6. Citizen Participation

There was none.

7. Reports

A. Chairperson

Chair Marion Morris spoke about a sense of adversarial tension developing among park commissioners. She asked commissioners to speak in turn about their background, history in Superior Township and reasons for serving on the Park Commission. Terry Lee Lansing asked to do this at a future meeting, as she is not prepared to do this now. Marion said we could do this at the April Park Commission meeting.

B. Administrator

Juan Bradford submitted a written report. He added that he continues to work with Jason Gold from the Michigan Folk School to find instructors for a wildcrafting event this spring and summer. Marion Morris suggested Juan contact Jack Smiley and Bill Secrest, as they may know people who could do this. Juan informed commissioners that he continues to work on obtaining bids for purchase of mowers. There are two distributors he usually works with: Wolverine Rental for Kabota products and Spartan Industries for Toro products. Spartan Industries said they might not have anything available until September, and could not guarantee the price quoted now would hold when a product was available in the fall. Wolverine Rental said prices were increasing by 10%. Juan will continue to look for other distributors. Marion Morris commented she did not think he would be successful. Juan said he had hoped to acquire two mowers this year, and it looks like now it will be only one, if he can find one. Prices are up, and it is hard to find what you need. Juan is also working on hiring summer staff.

handle this? Bernice said thank you for giving me the opportunity to respond. The way I see it, if I have something of value to add, I can do so. Or if I were asked a question. I don't see myself jumping in if I did not have something to contribute. Did you see it differently? Marion stated OK. It does need to be clarified. Martha Kern-Boprie stated that would be voice. She would have the opportunity to speak if she had something to contribute, but not vote. Probably if we were discussing something, and wondered what the Township Board thought, she would raise her hand, and hopefully someone would call on her, and ask Trustee Lindke for her comments. I don't see what other clarification is needed. Marion said OK.

D. Board Meeting Attendee

Martha Kern-Boprie attended the 2/21/2022 Township Board meeting and submitted a written report. Marion commented that it was very thorough.

Martha said that some of the positions on the Advisory Committee do not live in Superior Township but have a role that can impact Superior Township in a positive manner, including the County Sheriff Dept, Commissioner Ricky Jefferson, Juan Bradford, and Theresa Gillotti of the Washtenaw County office of Community and Economic Development. Martha knows about half of the people appointed to the Advisory Committee and does not want to throw out the baby with the bathwater.

She added her perception that many of the advocates were frustrated that the process to open a community center is not moving faster, and did not seem to understand that it took over 20 years to make the progress toward a new library in the township, and four months is not that long.

Guy Conti commented If I may, any board or commission can decide who their advisors are. Some are professional. The board has to answer to it politically. It is good they want a representative from our world here. It could be Juan or one of us. I don't think anyone will be thrown out of a meeting. Um It is not a decision-making body. It is probably less formal than we think.

Juan Bradford asked if it would be subject to the Open Meetings Act (OMA). Guy responded "No". If a committee is given authority, it is subject to the OMA.

E. Park Steward

Juan Bradford reported that he spoke with Ellen Kurath last week. Supplies were ordered for her. Ellen is ready to work.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month. Marion Morris asked Patrick when park maintenance work would begin, and Patrick responded it would begin next week.

8. Communications

- A. Educational: Landscape Alternatives
- B. Superior Township Master Plan: Dixboro Presentation
- C. 2022 Summer Playground Camp

It was moved by Riley Schofield and supported by Terry Lee Lansing to receive the communications. During discussion on the motion, several park commissioners noted they were surprised that some landscaping plants used in our neighborhoods are non-native invasives such as burning bush. The motion carried.

9. Old Business

A. Five-Year Plan Update: April meeting

Juan spoke with Chris Nordstrom of Carlisle Wortman on Thursday. The Dixboro Open House takes place on April 2. An open house meeting on progress on the Five-Year Park & Open Space Plan and Township Master Plan will take place later in April. The date has not been selected yet. This open house will take place in the township hall board room with stations on different topics spread around the room. Nahid asked how the public will be informed of the date. Some of her neighbors asked

Marion Morris stated there has been a question about how much detail should be in the minutes. The minutes should reflect what has occurred in the meeting. Who said what, when, how and where. Unless it is stated it is not part of the record. You can say "I do not want this to be part of the record".

Martha Kern-Boprie actually Michigan law requires that minutes contain motions and votes and that's it.

Marion let me finish please. And if that is stated, you then tell the individual to take it to Pleas and Petitions. We will discuss it then. And also because there was a huge question about how much detail there should be, there now is a recorder. There should be no question about what is in the minutes. Are there any comments? Thank you Martha for your extremely good minute taking.

Nahid Sanii-Yahyai I just wanted to respond to Martha's email. I am not certain if I should bring it up now because it is somewhat related to what you said.

Marion I am not certain what you are talking about. I am not familiar with the email.

Nahid I think you are. I am talking about a specific email I sent to Martha, about her behavior at the last meeting. She responded to me. Out of respect for Guy's comment that we should not discuss on email, I said at the next meeting I would answer her comments.

Marion OK go ahead at this point.

Nahid OK As you all know last month I was bringing up a concern, a very important comment that Martha had left out. That in the first place I think had to be in there. Because Martha as you said always does a great job. I am the first one always to compliment her. So I started it with thank you, you did a great job. However I think you left out an important comment. Which was, I was talking on behalf of those commissioners who did not agree with your statement. Which I strongly believe was incorrect. However you have a right to bring up your opinion and record it. When it came to our comment you completely left it out. And I felt like I had to bring it up. It was a very familiar subject to you because we talked about it at the previous meeting. I was very clear about it. But you really gave me a hard time. Ten times you asked me, you have to tell me what to write. How come everyone else got it but you. At the end, I said I didn't know what to do. Because I had a choice as Marion said, to end the meeting and walk out, but I didn't want to. And then you raised your voice to me which is unacceptable. In your email you tried to justify it. That because I asked for this and that, you were not giving it to me. Probably that is why I raised my voice. Do you think you can justify raising your voice? Because in a very respectful and friendly manner. I was bringing up a concern about very important comments you left out.

Martha May I respond?

Marion and Nahid Yes Martha

Martha I am asking the chairperson.

I raised my voice because I asked on multiple occasions for the text that you sought to enter into the minutes. You did not have it. You kept talking and talking, but I was looking for the text. Starting sentence here, dot dot dot, end. And that is not what I got. Finally when I did raise my voice, you did that. But I personally believe when the minutes are released three weeks in advance of the next meeting, that is more than sufficient time to get your amendment ready and have it present at the next meeting. And that didn't occur.

Nahid May I answer?

Marion Yes.

Nahid First of all, this was very new to me. When you said you didn't bring a written document. We always brought up concerns, comments, if you had questions, and you were comfortable with that. I do remember very well in the past, after you issued minutes, I right away wrote to you and I said I think you left out this after thanking you. And you said no, you have to talk about it at the meeting. And I respected your wish.

Martha Right. No, you didn't bring it.

Nahid As I told you. This was something you were very familiar with. Can you tell me why you left it out? When commissioners express concern regarding your comment.

Marion I need to bring it down a couple notches. Uh Martha, obviously you don't know what it is she wanted added. Is that what I'm getting?

And Martha, who was very familiar with the subject that we were talking about, acted like I was talking, I don't know, Chinese or another language, that basically I wanted to make sure that everybody knows it was not about details, but a very important sentence or statement. Thank you.
Guy Madam Chair, I'm going to withdraw my motion. I would like the commission to think about it. I am going to raise it on the agenda next month.

Marion Very good. Martha, I will say Nahid wasn't the only one that noticed there were things missing from the minutes. Statements that I had made.

Martha You weren't present.

Marion What?

Martha You weren't present at the meeting.

Marion The meeting before I was. And you left things out that I said. You, all you had every word that Guy said in those minutes. But not one word that I said. Other than very, very brief, quoting on something. And what it was, I had quite a bit of comment with regard to the 300 acres. Do you recall that at all?

Martha Not that level of detail from two months ago. No I do not.

Marion Well that was totally missing. And it made it look like no one, hardly anybody knew what they were talking about. So anyway. Detail at times does matter. And who said what, it does matter. Anything further?

Nahid I think that's it, as I said

Martha So your question, where you said. Marion asked the Park Commission what level of detail is wanted in the minutes. You're dropping that question? I heard you say that.

Marion What was decided that we are going to wait until next month.

Martha Well that is what Guy said. I don't know what you are saying. I heard you say Marion asked the Park Commission what level of detail is wanted in the minutes.

Marion All right.

Martha That was your question.

Marion Guy responded.

Martha He did. What is your comment?

Marion I'm fine with it. We will wait until next month. Is that recorder on Martha?

Martha It is. I didn't realize I had pushed the button until we had approved the agenda.

Marion So you have everything on that recorder.

Martha From that point forward.

Marion OK. So you don't need to write it.

Martha Oh I do. That is my choice madam.

Marion Oh OK. I was just trying to save you some work.

Martha I'll get over it.

Marion All right. Pleas and Petitions.

Martha We haven't paid the bills, we haven't received the financial statements.

Marion Oh excuse me. Do I hear a motion to accept the financial statements?

Martha Are we going to do the Bills for Payment? They fall before that on the agenda.

Marion Bills for Payment

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Marion Morris to approve payment of the bills totaling \$13,689.49 at 3/28/22. The motion carried.

12. Financial Statements

A. February 2022 Revenue & Expenditure Report

B. February 2022 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the February 2022 financial statements. The motion carried.

13. Pleas and Petitions

It was moved by Guy Conti and supported by Greg Vessels to adjourn at 7:40 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



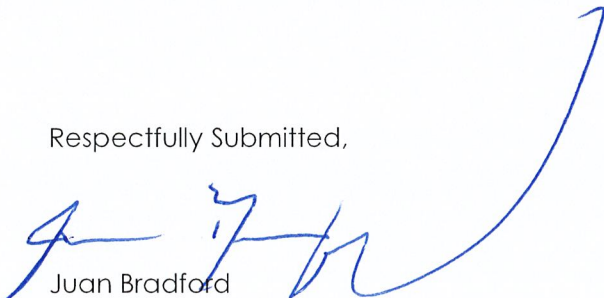
PARKS &
RECREATION

ADMINISTRATOR REPORT
APRIL 25, 2022

7B

-
- Next Board of Trustees Meeting: Monday, May 16, 2022 @ 7:00 p.m.
Attendee: Commission Chair Morris
 - Thank you to everyone that volunteered for the Easter Egg Hunt. The kids had a great time!!!
 - Letters have been mailed to residents surrounding Schroeter Park to alert them of the upcoming Prescribed Burn.
 - Friends of the Rouge are conducting a frog and toad survey at Schroeter Park. As of last weekend they have only been hearing the early-season species (mostly spring peepers and midland chorus frogs, as well as some wood frogs). Assuming healthy wetlands they should start to hear American toads soon.
 - Destination Ann Arbor will be providing a \$250.00 sponsorship for each of our three Movies in the Park events for a total of \$750.00
 - Registration has begun for the Washtenaw County's Summer Playground Program. The Program will run from June 20th thru August 18th.

Respectfully Submitted,

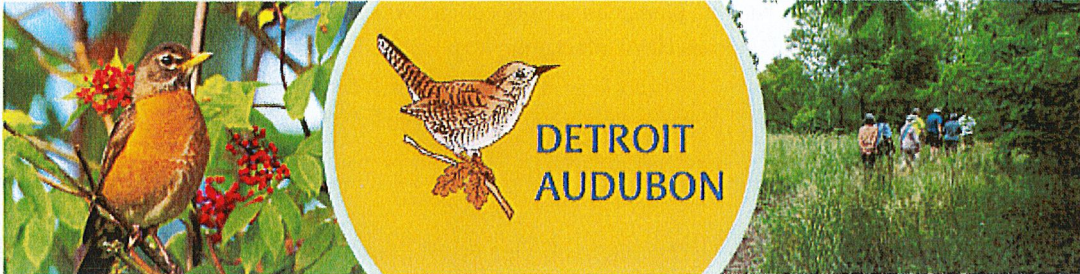


Juan Bradford

Juan Bradford

8A

From: Detroit Audubon <staff@detroitaudubon.org>
Sent: Monday, April 18, 2022 12:47 PM
To: Juan Bradford
Subject: **Important Update Regarding Your Bird Feeders



Update Regarding Bird Feeders

Keep your feeders clean this Spring and Summer season!
Avian Influenza HAS been found in Southeast Michigan, but has yet
to be found in our songbirds.

Important Notice* As Spring migrants are coming back, be sure to keep your feeders extra clean this season to reduce the chances of Avian Influenza.

The flu is NOT affecting feeder birds, it is mostly affecting poultry and water fowl.

We hope this helps to answer your questions about whether to take down your feeders or not. If you decide you want to keep them up, we highly recommend purchasing your food from local [Wild Birds Unlimited](#) stores for their no-mess blends to help keep your feeders and local areas cleaner.

Current Status in Michigan

H5N1 has been detected in Kalamazoo County, Livingston County, Macomb County, Menominee County, and Washtenaw County.

Sign-up to receive updates and alerts about avian influenza in Michigan.

Get the facts below from the Michigan DNR.

1) Dr. Megan Moriarty is a Wildlife Veterinarian Specialist at the Michigan Department of Natural Resources. She said "We are recommending that if people are concerned or want to do something to try to limit the spread of Avian Influenza that it COULD be a good idea to remove your bird feeders," Not SHOULD.

2) She said the DNR is not banning bird feeders and not everyone wants to take their bird feeder down. "If you really want to be cautious but still keep your feeders up, I would say daily cleaning of a feeder with a diluted bleach solution could also be helpful," Dr. Moriarty said. (You should clean regularly anyway)

3) Cleaning the bird bath daily helps to keep birds like crows, blue jays and gulls – which are more susceptible to the virus – safer. Right now, Dr. Moriarty said song birds “are not thought to be a highly susceptible group of birds for the highly pathogenic Avian Influenza.

4) If you plan to keep your bird feeder up, make sure birds that are more prone to Avian Influenza -- such as water fowl, raptors, owls, hawks and scavengers -- stay away. Keep the area under your feeder clean or use no mess seeds.

5) For additional information - <https://www.michigan.gov/mdard/animals/diseases/avian/avian-influenza>

If you believe there is an outbreak near you, please be sure to contact your local hotline below. The following hotlines are available for reporting suspected HPAI infections:

DOMESTIC BIRDS:

800-292-3939 (daytime)

517-373-0440 (after-hours)

WILD BIRDS:

517-336-5030

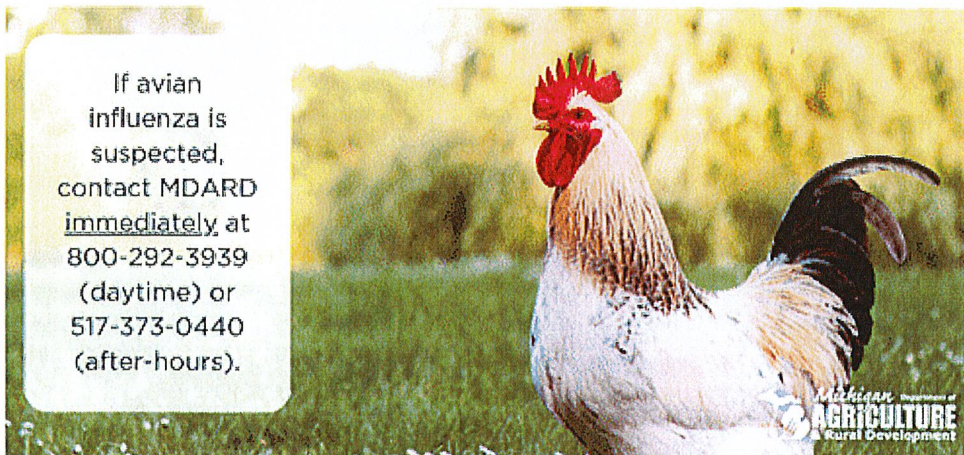
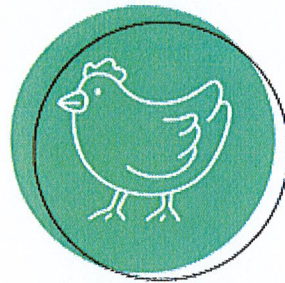
Eyes in the Field (Michigan Department of Natural Resources Online Form)

How to Recognize a Sick Bird

It's important to be able to recognize the symptoms of avian influenza.

Sick birds may experience...

- Sudden death
- Significant drop in water consumption
- Lack of appetite, energy, or vocalization
- Drop in egg production
- Diarrhea
- Swollen comb, wattles, legs, or head
- Nasal discharge, sneezing, or coughing
- Abnormal behavior like difficulty walking



If avian influenza is suspected, contact MDARD immediately at 800-292-3939 (daytime) or 517-373-0440 (after-hours).



83.

April 14, 2022

Trail Fund Review Committee
The Trail Fund
PO Box 491797
Redding, CA 96049-1797

Dear Trail Fund Review Committee,

Superior Township Parks & Recreation is pleased to support the efforts of Southeast Michigan Land Conservancy to improve the Superior Greenway Nature Trail in Washtenaw County. The mission of the Superior Township Parks & Recreation is to provide our residents with equitable access to family-oriented recreation programs, and green spaces. Our mission aligns with SMLC's mission "to conserve natural land and open space -- including forests, wetlands, meadows, agricultural lands, and places of scenic beauty -- to provide habitat for wildlife and to enrich the lives of people".

SMLC has helped protect over 2,400 acres of land in Washtenaw County, and is responsible for maintaining the majority of this 1.75-mile hiking trail, which connects 4 nature preserves.

We are excited to support SMLC in their efforts to provide public access to nature.

Sincerely,

A handwritten signature in blue ink, appearing to read "Juan Bradford", is written over the typed name.

Juan Bradford
Parks & Recreation Administrator
Superior Charter Township



SUPERIOR TOWNSHIP
PARKS & RECREATION DEPARTMENT
575 E. Clark Rd. Superior Twp. MI 48198

86



PARK RENTAL FORM

Renter's Name: _____ Vocum _____ Phone: _____

Address: _____

City, State: Ypsilanti, MI. Zip Code: 48198

E-mail: _____

Park Requested: Oakbrook Spa Park Date(s): May 25 - June 29

Times: From: 6:00 To: 8:15 Wednesdays

Event: Oakbrook Sports

Number of Participants: ~ 50 - 100

Will admission be charged: ___ Yes No If Yes, what amount: _____

Will food and/or beverages be served: ___ Yes No If Yes, how often: _____

Please list any special equipment to be used (lighting, sound system, etc.):

We need a [★]port - a pottie[★] for the park as many families w/ little ones come who will need it.

Cleanup will be completed by: Our family

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: _____

Rental Fee: _____

Additional Fees: Φ Φ Description: _____

TOTAL FEE: _____

Renter's Signature: _____ Vocum _____ Date: 4.14.22

Superior Township's Approval: _____ Date: 4/18/22



Superior Township Master Plan



9A

Community Open House

Superior Township is working on a new Master Plan and an update to the Parks and Recreation Master Plan

Master planning is a community driven process that relies on the input from residents, landowners, and other stakeholders to create meaningful policies that reflect the future vision for the Township. As part of the greater planning effort, the Township will be holding an Open House to consider planning opportunities for the area. The Open House will provide residents the opportunity to provide input on a variety of topics, including:

- Future Development Considerations
- Housing Options
- Open Space Preservation
- Infrastructure
- Pedestrian Connectivity
- Parks & Recreation
- Resident Communications

Meeting to be held at the

Christian Love Fellowship Church, 1601 Stamford Road, Ypsilanti, MI

Monday, May 9, 2022

6:00 - 8:00 p.m.

Drop in any time. Light refreshments will be served.

For questions or comments about the plan or Open House, please contact Laura Bennett

Phone: (734) 482-6099

E-mail: planning@superior-twp.org

9B

Community Center Advisory Committee

Meeting Agenda

Christian Love Fellowship Ministries International

1601 Stamford Rd., Ypsilanti, MI 48198

Monday April 11, 2022

6:00 PM

- 1) Introductions – (Share something about yourself and what you hope to bring to this committee.)
- 2) Membership Amendment for Advisory Committee
- 3) Committee Input
- 4) Meeting Frequency and Logistics
- 5) Community Center Updates
 - a. Hobbs & Black and Spence Brothers
 - b. Other
- 6) Other Committee Business
- 7) Next Meeting
- 8) Adjournment

Community Center Advisory Committee

Members must be residents of Superior Township or identified as a subject matter expert contributor.

Maximum number of committee members to be appointed: 19

Eric Seberry

Donovan Golden

Rhonda Seberry

Debby Mitchell Covington

Harold Wimberly

Yodit Mesfin Johnson

Kelly Goolsby

Cassandra Sheriff

Juan Bradford

Rickey Jefferson

Nora Martin

Brandon Tucker

Alisha Spencer

Jason Gold

Teresa Gilotti

Representative, Washtenaw County Sheriff Department

Lynette Findley

Working Groups: There will be working groups assigned to support the various milestones of the project. These groups will be identified based on project needs. Working groups will be temporary assignments and can be comprised of members of the Advisory committee as well as subject matter contributors and other members-at-large as needed.

March 21, 2022

**Superior Charter Township
Community Center Advisory Committee**

Purpose:

This ad-hoc committee has been established to serve in an advisory capacity to the Township Board and will provide guidance and direction to the Board regarding the establishment of the Township's first Community Center. The Community Center Advisory Committee (CCAC) will:

- Provide guidance regarding facility needs and design
- Explore existing facilities of similar function, size or scope
- Participate in stakeholder meetings and solicit feedback from residents
- Serve as a resource to staff in the review and development of the new Community Center

Membership:

The committee membership will be comprised of a diverse group of Superior Charter Township residents, other interested stakeholders, township trustees, and the Director of Parks and Recreation.

Committee Terms:

All members appointed to the CCAC will serve until the committee has completed its task and is disbanded, if a committee member resigns or if a member is removed by the Township Board.

Open Meetings and Minutes

All meetings of the CCAC will be open to the public. The public shall have at least one opportunity at every meeting to address the CCAC. Meeting minutes will be taken and transmitted to the Clerk's office.

March 21, 2022

**SUPERIOR TOWNSHIP
PARKS & RECREATION**

10A.

KITE & ROCKET DAY

2022



**SATURDAY MAY 14TH,
11:00A.M. - 2:00P.M.**

**FIREMAN'S PARK
8795 MACARTHUR BLVD.
CORNER OF HARRIS & MACARTHUR**

**FESTIVITIES:
KITE MAKING & AIR ROCKET LAUNCHERS**

SNACKS PROVIDED

RAIN DATE: MAY 21ST

FREE FREE FREE FREE FREE

Community Park ADA Sidewalk

Bid Tally

2:00pm March 29, 2022

10 B.

Universal Consolidated Enterprises Inc.
P.O. Box 80850
Rochester, MI 48308

\$11,969.00

Saladino Construction Co. Inc.
3303 North Territorial Road
Ann Arbor MI 40105

\$16,000.00

Handwritten signature and date in blue ink. The signature is stylized and appears to be 'J. [unclear]'. Below the signature is the date '3/29/22'.

04/20/2022 11:34 AM
 User: NANCY
 DB: Superior Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 03/29/2022 - 04/25/2022

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
03/29/2022	GENL	45171	196814	ALL SEASONS LANDSCAPING CO.	I WEED WHIP SUPPLIES	740.000	755	72.58
03/29/2022	GENL	45172#	1RFR-YGCV-P7GW 1HKK-NWNR-DC94	AMAZON CAPITAL SERVICES	BAGS FOR EASTER EGG HUNT ANIMAL REPELLENT	740.000 740.000	754 755	67.38 133.99
				CHECK GENL 45172 TOTAL FOR FU				201.37
03/29/2022	GENL	45181	MAR 22	PATRICK PIGOTT	CELL PHONE STIPEND -MAR 2022	850.000	754	50.00
03/29/2022	GENL	45183	P928000E00 P928000E00	SAM'S CLUB/SYNCHRONY BANK	2022 MEMBERSHIP / EASTER EGG HUNT C740.000 2022 MEMBERSHIP / EASTER EGG HUNT C740.000	C740.000 C740.000	754 754	145.80 100.00
				CHECK GENL 45183 TOTAL FOR FU				245.80
03/29/2022	GENL	45184	1641171254	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	62.00
03/29/2022	GENL	45185	2022-011	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -MARCH 2022	205.001	000	14.99
03/29/2022	GENL	45186	33122-GB	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/31/22 PAYROLL	289.000	000	5,359.80
03/29/2022	GENL	45187	1-031022-02	SUPERIOR TWP UTILITY DEPARTME	CELL PHONE - JUAN MAR 2022	850.000	751	49.89
04/05/2022	GENL	45193	79933751	WEX BANK	FUEL -MAR 22	742.000	755	210.29
04/05/2022	GENL	45198	MAR 22-P	DTE ENERGY	ELECTRIC - PARKS BARN -MAR 22	920.000	755	17.72
04/05/2022	GENL	45207	MARCH 22	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MARCH 2022	289.000	000	1,386.94
04/12/2022	GENL	45227	2022-GBP	SUPERIOR TOWNSHIP CREDIT CARD	2022 CREDIT CARD ANNUAL FEES	963.000	751	2.05
04/12/2022	GENL	45228	41422	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/14/22 PAYROLL	289.000	000	7,586.70
04/20/2022	GENL	45231	14LL-3FPL-3GMC	AMAZON CAPITAL SERVICES	TRASH BAGS - CHNP PARK	740.000	755	71.96
04/20/2022	GENL	45248	A-143263	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -APRIL 2801.000	2801.000	755	120.00
					Total for fund 508 PARKS & RECREATION			15,452.09

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'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/22	AVAILABLE BALANCE	% BDTG USED	YTD BALANCE 03/31/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	311,451.00	311,451.00	77,862.75	25,954.25	233,588.25	25.00	75,595.03
508-000-588.025	RES #2021-20 ADD'L \$ FROM GEN	0.00	0.00	3,500.00	3,500.00	(3,500.00)	100.00	0.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	15,000.00	15,000.00	163.36	81.68	14,836.64	1.09	163.36
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	12.15
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-000-695.000	TENNIS LESSON FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	200.00	200.00	400.00	33.33	0.00
Total Dept 000 - REVENUE		330,551.00	330,551.00	81,726.11	29,735.93	248,824.89	24.72	75,770.54
TOTAL REVENUES								
330,551.00		330,551.00	330,551.00	81,726.11	29,735.93	248,824.89	24.72	75,770.54
Expenditures								
Dept 000 - REVENUE								
508-000-702.002	CONTROLLER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	256.54
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00	0.00	256.54
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	9,057.00	9,057.00	2,984.25	1,240.00	6,072.75	32.95	1,935.76
508-751-702.000	SALARIES	39,867.00	39,867.00	11,356.72	4,998.00	28,510.28	28.49	8,932.20
508-751-702.002	CONTROLLER SALARY	6,216.00	6,216.00	1,692.29	736.05	4,523.71	27.22	1,151.36
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	40.00	0.00	(40.00)	100.00	0.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	178.95	62.00	821.05	17.90	143.33
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	17,000.00	17,000.00	1,081.02	840.33	15,918.98	6.36	324.84
508-751-850.000	TELECOMMUNICATIONS	750.00	750.00	149.63	49.89	600.37	19.95	149.97
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	2,164.44	721.48	7,835.56	21.64	2,247.17
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	46.80	0.00	1,153.20	3.90	39.20
508-751-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	500.00	0.00	150.00	76.92	460.00
508-751-963.000	BANK FEES & CHARGES	300.00	300.00	533.51	0.00	(233.51)	177.84	1.68
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		98,940.00	98,940.00	20,727.61	8,647.75	78,212.39	20.95	15,385.51
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,277.00	10,277.00	279.96	84.12	9,997.04	2.72	591.84
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	313.18	313.18	3,186.82	8.95	696.49
508-754-801.000	PROFESSIONAL SERVICES - OTHER	6,000.00	6,000.00	1,011.06	0.00	4,988.94	16.85	1,997.56
508-754-801.050	PROFESSIONAL SERVICES--TENNIS I	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	150.00	50.00	450.00	25.00	150.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	2,073.00	2,073.00	405.50	405.50	1,667.50	19.56	0.00

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GL NUMBER	DESCRIPTION	2022		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/22	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2021
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Total Dept 754 - RECREATION		25,250.00	25,250.00	2,159.70	852.80	23,090.30	8.55	3,435.89
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	94,764.00	94,764.00	19,794.62	8,787.22	74,969.38	20.89	19,729.60
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	3,047.00	3,047.00	3,263.13	0.00	(216.13)	107.09	11,208.34
508-755-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	441.92	226.87	5,058.08	8.03	571.21
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00
508-755-741.000	UNIFORMS	900.00	900.00	0.00	0.00	900.00	0.00	0.00
508-755-742.000	FUEL-LUBRICANTS	4,500.00	4,500.00	432.37	210.29	4,067.63	9.61	294.30
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	481.05	160.35	2,018.95	19.24	478.29
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	0.00
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	50.82	17.72	799.18	5.98	79.28
508-755-930.000	REPAIR & MAINTENANCE	12,500.00	12,500.00	277.98	0.00	12,222.02	2.22	122.50
508-755-930.001	CONTROLLED BURNS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
508-755-975.000	SIGNAGE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE		176,461.00	176,461.00	24,741.89	9,402.45	151,719.11	14.02	32,483.52
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	12,578.00	12,578.00	3,014.96	1,212.16	9,563.04	23.97	3,351.11
508-966-858.000	PENSION	12,322.00	12,322.00	0.00	0.00	12,322.00	0.00	4,046.28
Total Dept 966 - UNALLOCATED EXPENSES		24,900.00	24,900.00	3,014.96	1,212.16	21,885.04	12.11	7,397.39
TOTAL EXPENDITURES								
		330,551.00	330,551.00	50,644.16	20,115.16	279,906.84	15.32	58,958.85
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		330,551.00	330,551.00	81,726.11	29,735.93	248,824.89	24.72	75,770.54
TOTAL EXPENDITURES		330,551.00	330,551.00	50,644.16	20,115.16	279,906.84	15.32	58,958.85
NET OF REVENUES & EXPENDITURES		0.00	0.00	31,081.95	9,620.77	(31,081.95)	100.00	16,811.69

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GL Number	Description	PERIOD ENDED 03/31/2021	PERIOD ENDED 03/31/2022
*** Assets ***			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	79,548.65	140,521.58
508-000-013.001	CHASE 5503 - GENERAL RESERVE	73,994.99	0.00
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	3,577.69
508-000-013.004	CHASE 5503 - GOVERNMENT T-BILLS	0.00	73,989.76
508-000-015.061	COMERICA - GOVERNMENT T-BILLS	0.00	400,954.02
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERVE	401,742.68	0.00
	Cash	558,864.01	619,043.05
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	5,555.73	5,512.44
	Other Assets	5,555.73	5,512.44
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	564,419.74	624,555.49
*** Liabilities ***			
Accounts Payable			
508-000-201.000	A/P - VENDORS	153.04	1,617.00
	Accounts Payable	153.04	1,617.00
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-205.001	DUE TO GENERAL FUND	14.99	310.22
508-000-289.000	DUE TO PAYROLL FUND	(4,936.42)	(3,503.24)
	Due To Other Funds	(4,921.43)	(3,193.02)
	Total Liabilities	(4,768.39)	(1,576.02)
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	136,915.02	136,460.42
	Unassigned	136,915.02	136,460.42
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	11,180.89	11,635.49
	Assigned	412,911.42	413,366.02

PREPARED BY: KEITH LOCKIE, CONTROLLER

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 03/31/2021	PERIOD ENDED 03/31/2022
*** Fund Balance ***			
508-000-393.055	Restricted FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Restricted	2,550.00	2,550.00
Total Fund Balance		552,376.44	552,376.44
Beginning Fund Balance		552,376.44	552,376.44
Net of Revenues VS Expenditures - 2021			42,673.12
Fund Balance Adjustments - 2021		0.00	
*2021 End FB/2022 Beg FB		595,049.56	
Net of Revenues VS Expenditures - Current Year		16,811.69	31,081.95
Fund Balance Adjustments		0.00	0.00
Ending Fund Balance		569,188.13	626,131.51
Total Liabilities And Fund Balance		564,419.74	624,555.49

* Year Not Closed