

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
FEBRUARY 22, 2022
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on February 22, 2022, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, and Trustee Lisa Lewis.

Absent: Trustee Rhonda McGill, Trustee Bernice Lindke, & Trustee Nancy Caviston

4. ADOPTION OF AGENDA

It was moved by Clerk Findley supported by Trustee Lewis, to adopt the agenda with the removal of Resolution 2022-8 and moving it to March's agenda.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JANUARY 18, 2022

It was moved by Trustee Lewis supported by Treasurer McKinney, to approve the minutes of the regular Board meeting of January 18, 2022, as presented.

The motion carried by unanimous vote.

B. SPECIAL MEETING OF FEBRUARY 1, 2022

It was moved by Trustee Lewis supported by Treasurer McKinney, to approve the minutes of the special Board meeting of February 1, 2022, as presented.

The motion carried by unanimous vote.

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6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Jan Piert, Anns Way, has been watching Board of Trustees meetings for a while now and is concerned with the animosity between some of the Board members. She would like to see the Board working well together. Ms. Piert asked about having virtual meetings. She also asked about the plans for the Rock Property and where the community center process was.
- Trische Duckworth stated she is disappointed with the way the last Board meeting was handled. She voiced her concerns on how the American Rescue Plan Act funds should be spent. She explained her concerns with Supervisor Schwartz.

7. PRESENTATIONS AND PUBLIC HEARINGS

A. PUBLIC HEARING, HYUNDAI IFT

It was moved by Clerk Findley, supported by Treasurer McKinney to open the public hearing. Supervisor Schwartz opened the public hearing at 7:09 p.m.

Supervisor Schwartz asked if there was anyone willing to speak on behalf of the issue.

The public hearing closed at 7:10 p.m.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Hobbs & Black report has not been completed yet but hopes to hear back by the next Board meeting. Ypsilanti Community Schools reported there was \$869,000.00 of debt on the Cheney School property.
- The non-motorized pathway on Plymouth Road was not able to be completed due to not receiving all four easements. He has spoken with the Township attorney about getting an appraisal for the easement.
- Rock Property was closed on February 10, 2022. The Township now owns the land contract. There is an 18-month window in order to get permanent financing on the land. A conservation easement cannot be put on the land until it is fully in the Township's name.
- Dan Kimble joined the Fire Department on February 22, 2022, as a part-time fire Marshall. He will be assisting the Fire Chief with safety assessments.

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- Clerk Findley stated the Township is working on getting meetings virtually. Sarah Collier and Laura Bennet have been working on getting quotes to upgrade our systems to begin streaming our meetings virtually.
- Clerk Findley announced the Community Center Advisory Committee structure. She read a document explaining the structure of the advisory committee. Trustee Lindke, Trustee McGill, and Clerk Findley worked together to complete this advisory committee structure document. This will be brought back to the March meeting in the form of a resolution.
- Clerk Findley announced the community input session on Thursday, February 24, 2022, for pedestrian improvement at Harris Rd./MacArthur Blvd. She explained the Southeastern Michigan Council of Governments (SEMCOG) grant which was secured for the planning services. She also explained the grant which Treasurer McKinney secured for assisting with the actual construction cost on the intersection project.
- Treasurer McKinney explained the Barrier Busters program which was presented to her from the County. This will be brought back to the Board in March.

B. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

Clerk Findley read the report which Trustee Lindke provided on the Parks & Recreation Commission Meeting:

Juan Bradford reported the following:

- Meetings on 2022 Washtenaw County Summer Playground Program have not been held yet and the program is still being evaluated.
- The RFP for the ADA sidewalk at Community Park is being prepared.
- A “wild crafting” event will be held at Fireman’s Park in the spring or summer. This is an educational event to bring the nature of the Township’s preserves to residents that may not be able to visit them in person.
- Tree trimming was completed at Community Park and Harvest Moon Park to improve the safety of users by opening up sight lines and allowing for street lighting to reach dark areas.
- A grant to enhance recreation facilities in Fireman’s Park has been submitted to the Wilson Foundation, and a letter of support will be sent from the Parks and Recreation Commission.

Other items:

The Master Planning Community Survey results were reviewed. Meetings focused on the Five-Year Plan are underway.

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The Commission voted to increase member stipends from \$96.21/meeting to \$200/meeting. The board chair and secretary stipends will increase from \$107.81 to \$220/meeting.

The following salary increases for Parks and Recreation staff were approved:

- Two permanent part-time positions: from \$18.28 to \$20.60/hr. Increase of \$2.32/hr., or 12.69%.
- Maintenance Supv/Rec Coordinator: from \$24.72 to \$27.04/hr. Increase of \$2.32/hr., or 9.39%.
- Parks & Rec Administrator: from \$1,533.36/biweekly to \$1,626/biweekly. Increase of \$2.32/hr., or 6.04%.

Park Commission Officers for 2022: Marion Morris, Chairperson; Nahid Sani-Yahyai, Vice-Chairperson; and Martha Kern-Boprie, Secretary.

C. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Treasurer McKinney, supported by Trustee Lewis, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

Chief Chevrette introduced Fire Fighter Jacob Clark to the Board of Trustees.

9. COMMUNICATIONS

None

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

A. RESOLUTION 2022-7, ESTABLISH THE POSITION OF PLANNING & ZONING ADMINISTRATOR

Supervisor Schwartz explained Rick Mayernik, Building and Zoning Official is retiring in May and his position is being split up due to finding someone with both Building and Zoning experience will likely not happen.

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The following resolution was moved by Clerk Findley, supported by Trustee Lewis.

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WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ESTABLISH THE POSITION OF PLANNING & ZONING
ADMINISTRATOR**

RESOLUTION NUMBER: 2022-7

DATE: FEBRUARY 22, 2022

WHEREAS, Rick Mayernik, Building and Zoning Official, is retiring effective May 6, 2022, and Laura Bennett will assume the Zoning Administrator duties of the position.

WHEREAS, Laura Bennett was hired by Charter Township of Superior on October 10, 2016, as Building and Planning Department Clerk.

WHEREAS, Laura Bennett performed all her duties with distinction and accomplished many tasks outside of the Planning Department befitting a person with a master's degree in Public Administration; and,

WHEREAS, the existing and additional duties and responsibilities are as follows:

1. Maintains current Planning Department responsibilities including writing Development Agreements and managing planning-related escrow accounts.
2. Acts as the Township Zoning Administrator. Assists the public, residents, builders, and architects with questions relating to the Zoning Ordinance.
3. Reviews plans, applications, and issues Zoning Compliance applications. Also, investigates alleged violations of the Ordinance, prepares civil infraction citations, and assists with litigation.
4. Works for the Supervisor on specialty projects.
5. Monitors the state mandated City, Village, and Township Revenue Sharing (CVTRS) Dashboard and updates as necessary.
6. Reports to the Supervisor and more generally to the Board of Trustees.

WHEREAS, her duties to the Building Department shall pay for the raise of eleven dollars and thirty-five cents (\$11.35) per hour.

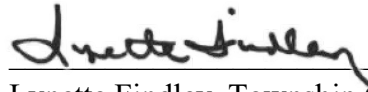
NOW THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby approves the new job description for Laura Bennett and raises her pay from

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twenty-eight dollars and sixty-five cents (\$28.65) per hour to forty dollars (\$40.00) per hour effective immediately based on the aforementioned duties and responsibilities.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 22, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

02/22/2022

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Lewis, Treasurer McKinney, Supervisor Schwartz

Nays: None

Absent: Trustee Lindke, Trustee McGill, and Trustee Caviston

The resolution passed by unanimous vote

B. RESOLUTION 2022-8, PROMOTE LANDIS SMITH AS CHARTER TOWNSHIP OF SUPERIOR UTILITY DEPARTMENT BILLING SPECIALIST AND RESIDENTIAL LIAISON

C. RESOLUTION 2022-9, APPROVE THE STIPEND INCREASE OF THE PARKS & RECREATION COMMISSION

The following resolution was moved by Treasurer McKinney, supported by Clerk Findley.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE STIPEND INCREASE OF THE PARKS &
RECREATION COMMISSIONERS**

RESOLUTION NUMBER: 2022-9

DATE: FEBRUARY 22, 2022

WHEREAS, at the January 24, 2022, meeting of the Charter Township of Superior Parks & Recreation Commission the following motions were adopted;

- It was moved by Marion Morris and supported by Nahid Sani-Yahyai to increase the stipend for Parks & Recreation Commissioners from \$96.12 per meeting attended to \$200.00 per meeting attended. The motion carried by a vote of four “Yes” to two “No” and one absent.
- It was moved by Marion Morris and supported by Nahid Sani-Yahyai to increase the stipend for Parks & Recreation Commission Chair and Secretary from \$107.81 per meeting attended to \$220.00 per meeting attended. The motion carried by a vote of five “Yes” to one “No” and one absent.

WHEREAS, according to the Michigan Compiled Laws, the Park Commissioners compensation shall be fixed by the Township Board.

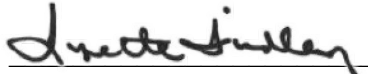
WHEREAS, the Parks & Recreation Commission request the Board of Trustees to increase the stipends of the Commissioners from \$96.20 per meeting to \$200.00 per meeting attended and the stipends of the Chair and Secretary from \$107.81 per meeting to \$220.00 per meeting attended.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to increase the stipends of the Commissioners from \$96.20 per meeting to \$200.00 per meeting attended and the stipends of the Chair and Secretary from \$107.81 per meeting to \$220.00 per meeting attended.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 22, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

02/22/2022

Date Certified

The resolution passed by unanimous voice vote.

D. RESOLUTION 2022-10, APPROVE THE PURCHASE OF A NEW WELL TO SERVE THE SCHOOLHOUSE ON THE VILLAGE GREEN

The following resolution was moved by Treasurer McKinney, supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF A NEW WELL TO SERVE THE
SCHOOLHOUSE ON THE VILLAGE GREEN**

RESOLUTION NUMBER: 2022-10

DATE: FEBRUARY 22, 2022

WHEREAS, the Dixboro Village Green Board members received two quotes for a new well to serve the Schoolhouse on the Village Green.

WHEREAS, Ann Arbor Well Drilling Inc. quoted the project to cost \$12,287.75, and Cribley Drilling Co., Inc. quoted the project to cost \$9,135.15.

WHEREAS, a few of the Dixboro Village Green board members reviewed the bids and are recommending proceeding with the Cribley Drilling Co., Inc. quote based on the detailed bid and price.

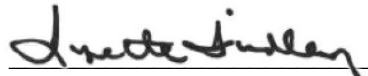
NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby resolves to approve the purchase of a new well to serve the Schoolhouse on the Village Green and awards the project to Cribley Drilling Co., Inc. in the amount of \$9,135.15 paid by the General Fund Reserve.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 22,

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2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

02/22/2022

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Lewis, Treasurer McKinney, Supervisory Schwartz

Nays: None

Absent: Trustee Lindke, Trustee McGill, and Trustee Caviston

The resolution passed by unanimous vote.

E. RESOLUTION 2022-11, APPROVING APPLICATION OF HATCI, HYUNDAI AMERICAN TECHNICAL CENTER INC. FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR A NEW FACILITY

The following resolution was moved by Treasurer McKinney, supported by Trustee Lewis.

Mark Torigian with Hyundai explained the project and the need for the safety test and inspection laboratory and test track. The National Highway Safety felt that Hyundai needed to up their safety in their vehicles. The project is going to cost \$51.6 million, \$35.6 million is on the building and \$16 million on the equipment. The government is backing up this project. There is a commitment to finish the project by October 2023. Mr. Torigian lobbied to develop the project in Michigan. Hyundai is asking for a 50% tax abatement for twelve years on all personal and real property. The test track is for speeds of up to 50 miles per hour.

Treasurer McKinney asked if the new facility would affect the deer. Mr. Torigian stated the deer will affect Hyundai more than they will affect the deer. The Planning Commission wanted Hyundai to affect as few trees as possible. The development agreement will come back to the Board in April/May.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE APPLICATION OF HATCI, HYUNDAI AMERICAN
TECHNICAL CENTER INC. FOR INDUSTRIAL FACILITIES EXEMPTION
CERTIFICATE FOR A NEW FACILITY**

RESOLUTION NUMBER: 2022-11

DATE: FEBRUARY 22, 2022

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on 1/19/22, the Superior Township Board of Trustees by resolution established Hyundai Industrial Development District (HATCI); and

WHEREAS, HATCI has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility to be acquired and installed within the Hyundai Industrial Development District; and

WHEREAS, before acting on said application, the Charter Township of Superior Board of Trustees held a hearing on February 22, 2022, at the Township Hall, located at 3040 North Prospect Rd. Ypsilanti, MI 48198 at 7:00 p.m., at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application: and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before February 22, 2022, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Charter Township of Superior; and

WHEREAS, the aggregate State Equalized Value (SEV) of real and personal property exempt from ad valorem taxes within the Charter Township of Superior, after granting this certificate, will not exceed 50% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the Charter Township of Superior Board of Trustees that:

1. The Charter Township of Superior Board of Trustees finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate number of certificates previously granted and currently in force under Act No. 198 of the Public Acts of

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1974, shall not have the effect of substantially impeding the operation of the Charter Township of Superior, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Charter Township of Superior.

2. The application from HATCI for an Industrial Facilities Exemption Certificate, with respect to a New Facility on the following described parcel of real property situated within the Hyundai Industrial Development District, to wit: be and the same is hereby approved.

Parcel I (J-10-32-100-003)

ASSR REQ QCD L4621 P837 06/08/04 SU 32-1A PCL "I" COM AT NE COR OF SEC 32, TH S 87-03-35 W 60.00 FT TO A POB, TH S 02-12-36 E 2118.18 FT, TH S 87-03-35 W 1140.10 FT, TH N 02-12-36 W 2118.18 FT, TH N 87-03-35 E 1140.10 FT TO THE POB. PT OF NE 1/4 SEC 32, T2S-R7E. 55.44 AC. SPLIT ON 06/09/2004 FROM J -10-32-100-001;

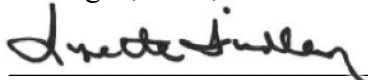
Parcel II (J-10-32-100-007)

OWNER REQUEST SU 32-1B-1A PCL " II-A " COM AT NE COR OF SEC 32, TH S 02-12-36 E 2178.18 FT TO A POB, TH CONT S 02-12-36 E 369.59 FT, TH S 87-33-10 W 1803.00 FT, TH S 02-12-36 E 108.00 FT, TH S 87-33-10 W 504.33 FT, TH N 02-00-37 W 2636.05 FT, TH N 87-03-35 E 1098.21 FT, TH S 02-12-36 E 2178.18 FT, TH N 87-03-35 E 1200.10 FT TO THE POB. PT OF NE 1/4 SEC 32, T2S-R7E. 75.40 AC. SPLIT ON 03/06/2007 FROM J -10-32-100-005, J -10-32-100-006.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of 12 years after completion.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 22, 2022, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

02/22/2022

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Lewis, Treasurer McKinney, Supervisor Schwartz

Nays: None

Absent: Trustee Lindke, Trustee McGill, and Trustee Caviston

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The resolution passed by unanimous vote.

Mr. Torigian donated 60+ backpacks to the Board.

F. MOTION TO REAPPOINT A MEMBER TO THE PLANNING COMMISSION

It was moved by Trustee Lewis, supported by Clerk Findley.

The motion passed by unanimous voice vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Treasurer McKinney, supported by Trustee Lewis, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Trische Duckworth congratulated Mark Torigian on his approval for Hyundai. She asked what Hyundai is doing for the community and asked if a certain number of jobs for the new facility could be given to Township residents. She stated she does not see much of a win for the community. Supervisor Schwartz stated the Board does not have the authority to do that.
- Juan Bradford, Parks & Recreation Administrator, announced the annual Easter egg hunt on April 9th starting at 11 a.m. at Fireman's Park. He stated if the Parks & Recreation could get some more backpacks to give out at this event.

14. ADJOURNMENT

It was moved by Treasurer McKinney, supported by Trustee Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:49 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor