



PARKS &
RECREATION

SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

The Superior Township Parks & Recreation Commission

JANUARY 2022

Regular Meeting

will be held

MONDAY, JANUARY 24, 2022 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



PARKS &
RECREATION

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Superior Township Parks & Recreation Commission

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Regular Meeting

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MONDAY, JANUARY 24 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
JANUARY 24, 2022 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) December 20, 2021
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Best Ways to Preserve Nature While Hiking
 - B) 2022 Parks & Recreation Commission Meeting Dates UPDATED
 - C) 2022 Board of Trustees Meeting / P&R Commissioner Attendees Schedule UPDATED
- 9) OLD BUSINESS**
 - A) Five-Year Plan Update / Master Planning Community Survey Results
- 10) NEW BUSINESS**
 - A) 2022 Proposed Special Event Dates
 - B) 2022 Parks & Recreation Commission Salaries
 - C) 2022 Parks & Recreation Staff Salaries
 - D) Election of Officers
- 11) BILLS FOR PAYMENT**
 - A) December 21, 2021 – January 24, 2022
- 12) FINANCIAL STATEMENTS**
 - A) December 2021 Revenue & Expenditure Report
 - B) December 2021 Balance Sheet
 - C) 2021 Christmas Tree Lighting Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: February 28, 2022 @ 6:30 pm

SA

Superior Charter Township Park Commission
Regular Meeting
December 20, 2021

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Marion Morris at 6:05 pm.
2. Roll Call
Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Greg Vessels, Martha Kern-Boprie

Park Commissioners absent: Riley Schofield (excused due to illness), Guy Conti

Others present: Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator
3. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. November 22, 2021
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 11/22/21 as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
 - A. Chairperson
Chair Morris reported that Superior Township is purchasing the Rock Property, which contains around 301 acres located between Geddes Road and Vreeland Road, about a quarter mile east of Hickman Road. The first use of the property will be a summer day camp for township children. Among the first challenges will be transportation to the camp, and provision of temporary shelters.
 - B. Administrator
Juan Bradford submitted a written report. He added that he has communicated with Guy Conti, and Guy indicated that if masks are required of everyone in attendance at Park Commission meetings, he will start attending these meetings. Juan informed park commissioners that the Township Hall will be closed for the Christmas and New Year holidays on the following dates:
Monday 12/27/21
Tuesday 12/28/21
Thursday 12/30/21
Friday 12/31/21
The year-round park staff will each work one day the week of December 27-31, but a different day, so the parks are checked on daily and maintained.
Pay raises are coming for park staff.
 - C. Board Liaison

No report, Trustee Lindke was at a Township Board special meeting.

D. Board Attendee

No report, as there has not been a township board meeting since Nov. 22, 2021.

E. Park Steward

Ellen Kurath conferred with Juan Bradford. They are seeking a product called deer skid that repels deer from eating young trees.

F. Safety

Patrick Pigott reported there have been no accidents or injuries in the past month.

8. Communications

A. Educational: American Rescue Plan Act Fact Sheet

B. 2022 Parks & Recreation Contact Information

C. American Rescue Plan Act; Tree Trimming Request

D. Rock Property, LLC Map

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Five-Year Plan Update

Activity on the Five-Year Plan will pick up in early 2022. Meetings will be scheduled, and park commissioners informed.

10. New Business

A. 2022 Parks & Recreation Commission Meeting Dates

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to schedule 2022 Parks & Recreation meetings on the following dates:

Monday	January 24	6:30 pm
Monday	February 28	6:30 pm
Monday	March 28	6:30 pm
Monday	April 25	6:30 pm
Monday	May 23	6:30 pm
Monday	June 27	6:30 pm
Monday	July 25	6:30 pm
Monday	August 22	6:30 pm
Monday	September 26	6:30 pm
Monday	October 24	6:30 pm
Monday	November 28	6:30 pm
Monday	December 19	6:30 pm

The motion carried.

B. 2022 Board of Trustees Meeting/Parks & Recreation Commissioner Attendee Schedule

Parks Commissioners volunteered to attend Township Board meetings as noted below:

<u>Meeting Date</u>	<u>Day of Week</u>	<u>Park Commissioner</u>
January 18, 2022	Tuesday	Nahid Sanii-Yahyai
February 22, 2022	Tuesday	Greg Vessels
March 21, 2022	Monday	Martha Kern-Boprie
April 18, 2022	Monday	Greg Vessels
May 16, 2022	Monday	Marion Morris
June 20, 2022	Monday	open
July 18, 2022	Monday	open

August 15, 2022	Monday	Terry Lee Lansing
September 19, 2022	Monday	Terry Lee Lansing
October 17, 2022	Monday	Marion Morris
November 21, 2022	Monday	Martha Kern-Boprie
December 19, 2022	Monday	Nahid Sanii-Yahyai

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Marion Morris to approve paying the bills totaling \$22,432.30 through 12/20/2021. The motion carried.

12. Financial Statements

A. November 2021 Revenue & Expenditure Report

B. November 2021 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the November financial statements. The motion carried.

13. Pleas and Petitions

Park Commissioners and staff thanked each other for their efforts during 2021, wished everyone a happy holiday season, and a good start on the new year.

14. Adjournment

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to adjourn the meeting at 6:45 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

**ADMINISTRATOR REPORT
JANUARY 24, 2022**

7B.

- Next Board of Trustees Meeting: TUESDAY, February 22, 2022 @ 7:00 p.m.
Attendee: Commissioner Vessels
- There have not yet been any meetings held concerning the 2022 Washtenaw County Summer Playground Program. Due to the current surge in COVID-19 cases the program is still being evaluated for 2022.
- I have begun preparing the Request for Proposal (RFP) for the ADA sidewalk at Community Park. This project will be paid for with Community Development Block Grant funds. I anticipate this project will be completed by late spring or early summer.
- I have been in touch with Jason Gold from the Michigan Folk School about holding some sort of "wildcrafting" event at Fireman's Park sometime this spring or summer. The thought is to bring the nature of our township preserves to some of the residents that may not be able to visit them in person. This event would be designed to be both educational and fun for the entire family. I will keep you updated as this progresses.
- Tree trimming was completed at both Community Park and Harvest Moon Park to improve the safety of users by opening up sight lines and allowing for street lighting to reach dark areas. We had requested that this work be paid for with American Rescue Plan Act (ARPA) funds being as these parks are in the area where the Township has designated these funds be spent. Unfortunately, the Board of Trustees voted no to our request. We have paid for this project from our 2021 Repairs & Maintenance budget.
- I am looking forward to another great year of providing our residents with family friendly events that we can all be proud of.

Respectfully Submitted,


Juan Bradford

Best Ways to Preserve Nature While Hiking

By Cendy Moliere

Hiking has been a popular activity for years, and now that more people than ever are working at home, hiking is getting even more popular as people go for hikes to get out of the house and get exercise and fresh air. There are thousands of miles of local and national hiking trails for hikers to enjoy. However, hikers always should be respectful of nature and make sure they don't do anything that will hurt the environment when they're hiking. Some of the best ways for hikers to preserve nature while they hike are as follows:

Use Designated Hiking Trails

Hiking trails make it easier for people to find their way through an area. They also ease the burden that hikers put on the land. When people don't follow the trail provided and create their own trails and shortcuts, they cause a lot of damage to the area by ripping up plants, trampling grass, breaking branches off of trees and bushes, and scaring the animals that live there.

Snack Carefully

Hikers should always bring some snacks and water with them on a hike. They will need the extra ener-

gy and definitely will need to stay hydrated. However, that doesn't mean throwing uneaten food on the ground or eating wherever. Pack snacks carefully in reusable containers and make sure not to snack in an area with lots of animals. Don't throw uneaten food or scraps on the ground. If the animals in the area eat them, they could get very sick.

Avoid Scaring the Animals

It's also important to avoid scaring the animals that are in the area. The animals live there, and they may have nests or burrows with young animals inside. They proba-

bly are skittish around humans, so by approaching them, hikers can scare them quite badly. Don't try to touch them or get close to them. Don't try to get them to come closer by offering food, even if it's grass. Just leave them alone and they will leave you alone.

Clean Up After Your Dog

The hiking trail is not a dog park. If bringing dogs on a trail, hikers need to pick up after them the same way that they would if they took their dog to any other public place. Hikers should bring some waste bags with them and take them out with any other trash when they're done with the hike. Dogs also should stay leashed throughout the hike.

Leave Nothing Behind

As a general rule, hikers should leave the hiking area with everything that they brought into it, and that includes trash. Food containers, bottles, napkins, dog waste, food scraps and any other trash should never be left behind in the natural world. Throw it out the right way after completing a hike.

This article was provided by www.personalinjury-law.com, an organization dedicated to providing the public with information about personal injury and safety information. Nothing in this article should be construed as legal advice, and it is intended for informational use only. 🌿



As hiking grows in popularity, hikers should ensure they always are respecting nature.

Cendy Moliere is Outreach Specialist for Personal Injury Help (cm@personalinjury-law.org).

83.

Parks & Recreation Commission 2022 Regular Meeting Schedule

All meetings are held on the 4th Monday of the month at 6:30pm at Township Hall.

**unless otherwise noted*

Monday, January 24th @ 6:30pm

Monday, February 28th @ 6:30pm

Monday, March 28th @ 6:30pm

Monday, April 25th @ 6:30pm

Monday, May 23rd @ 6:30pm

Monday, June 27th @ 6:30pm

Monday, July 25th @ 6:30pm

Monday, August 22nd @ 6:30pm

Monday, September 26th @ 6:30pm

Monday, October 24th @ 6:30pm

Monday, November 28th @ 6:30pm

Monday, December 19th @ 6:00pm

**Meeting held the third Monday due to Christmas Holiday*

80 ✓

2022

Township Board Mtg. P&R Attendees Schedule

Meeting Date	Day Of Week	Commissioner
January 18, 2021	Tuesday	Nahid Sanii-Yahyai
February 22, 2021	Tuesday	Greg Vessels
March 21, 2021	Monday	Martha Kern-Boprie
April 18, 2021	Monday	Greg Vessels
May 16, 2021	Monday	Marion Morris
June 20, 2021	Monday	Riley Schofield
July 18, 2021	Monday	Riley Schofield
August 15, 2021	Monday	Terry Lee Lansing
September 19, 2021	Monday	Terry Lee Lansing
October 17, 2021	Monday	Marion Morris
November 21, 2021	Monday	Martha Kern-Boprie
December 19, 2021	Monday	Nahid Sanii-Yahyai

2022 Calendar

January

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- EGG HUNT 4/9
- MOVIE ON TV 7/9
- MOVIE ON TV 8/13
- MOVIE ON TV 9/10
- NATURE HUNT 10/8
- PUMPKIN + CRAFT 10/22
- CHRISTMAS/SANTA 12/3

TBD

- KITE + ROCKET
- LIVE - HERE - NOW
- NATURE CRAFT
- SUPERHERO DAY?

10A

01/19/2022 11:41 AM
 User: NANCY
 DB: Superior Twp

01/19/2022 11:41 AM
 User: NANCY
 DB: Superior Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 12/21/2021 - 01/24/2022

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 508 PARKS & RECREATION									
12/21/2021	GENL	44887	A-141280	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -DEC 202801.000	202801.000	755	120.00	
12/21/2021	GENL	44898	122321	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/23/21 PAYROLL	289.000	000	5,315.76	
12/21/2021	GENL	44903	2163413	CARLISLE WORTMAN ASSOCIATES	2023 RECREATION PLAN	801.000	751	95.00	
01/04/2022	GENL	44911	24881	ANDREW TREE SERVICE, LLC	TREE TRIMMING @ HARVEST MOON & COMM930.000	COMM930.000	755	3,000.00	
01/04/2022	GENL	44913	432878	DAVID PAVLOV	SANTA FOR TREE LIGHTING	801.000	754	80.00	
01/04/2022	GENL	44919	000831	SAM'S CLUB/SYNCHRONY BANK	CHRISTMAS TREE LIGHTING	740.000	754	63.82	
01/04/2022	GENL	44921	DEC 2021 1622	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - DECEMBER 2021 CASH TRANSFER 1/6/22	289.000 289.000	000 000	885.34 5,430.20	
				CHECK GENL 44921 TOTAL FOR FU				<u>6,315.54</u>	
01/04/2022	GENL	44923#	1639330000 1639330000	WALMART	SHOP SUPPLIES/CHRISTMAS TREE LIGHTI740.000 SHOP SUPPLIES/CHRISTMAS TREE LIGHTI740.000	740.000 742.000	754 755	70.31 70.34	
				CHECK GENL 44923 TOTAL FOR FU				<u>140.65</u>	
01/04/2022	GENL	44926	76396560 77306276	WEX BANK	FUEL - NOVEMBER 2021 FUEL - DECEMBER 2021	742.000 742.000	755 755	243.62 210.67	
				CHECK GENL 44926 TOTAL FOR FU				<u>454.29</u>	
01/11/2022	GENL	44935	DEC 2021 - P	DTE ENERGY	ELECTRIC - PARKS BARN -DEC 2021	920.000	755	18.21	
01/11/2022	GENL	44936	NOV/DEC 21	JUAN BRADFORD	MILEAGE REIMBURSEMENT 11/1-12/22/21860.000	21860.000	751	90.72	
01/11/2022	GENL	44940	3000001788	MPARKS	2022 MEMBERSHIP	958.000	751	500.00	
01/11/2022	GENL	44941	DEC 21	PATRICK PIGOTT	CELL PHONE STIPEND -DEC 21	850.000	754	50.00	
01/11/2022	GENL	44942	1639565428	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	211.94	
01/11/2022	GENL	44945	122321-02	SUPERIOR TWP UTILITY DEPARTMECELL PHONE JUAN - DEC 21		850.000	751	49.91	
01/19/2022	GENL	44955	2163659	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES - DEC 2021	801.000	751	427.50	
01/19/2022	GENL	44975	2021-068	SUPERIOR TOWNSHIP CREDIT CARDZOOM - DECEMBER 2021		205.001	000	14.99	
01/19/2022	GENL	44976	12022	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/20/22 PAYROLL	289.000	000	8,039.82	
				Total for fund 508 PARKS & RECREATION					<u>24,988.15</u>

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*#--INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE 12/31/2021	ACTIVITY FOR MONTH 12/31/21	% BDGT USED	YTD BALANCE 12/31/2020
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	302,380.00	302,380.00	302,380.00	25,198.33	100.00	290,750.00
508-000-590.000	GRANTS	0.00	0.00	34,600.00	0.00	100.00	45,761.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	898.48	81.68	89.85	980.16
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	1,000.00	44.64	5.86	4.46	2,285.36
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	0.00	0.00	0.00	443.92
508-000-696.000	DONATIONS	600.00	600.00	1,558.23	0.00	259.71	100.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	369.18	0.00	100.00	326.18
508-000-699.000	APPROPRIATION FROM FUND BALANC	14,999.00	14,999.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		320,479.00	320,479.00	339,850.53	25,285.87	106.04	340,646.62
TOTAL REVENUES							
Total Dept 000 - REVENUE		320,479.00	320,479.00	339,850.53	25,285.87	106.04	340,646.62
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,793.00	8,793.00	6,995.76	582.98	79.56	7,132.90
508-751-702.000	SALARIES	38,706.00	38,706.00	38,706.20	2,977.40	100.00	37,875.34
508-751-702.002	CONTROLLER SALARY	6,084.00	6,084.00	7,008.93	647.45	115.20	5,612.76
508-751-710.000	TRAINING	1,000.00	1,000.00	65.00	0.00	6.50	920.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	1,161.19	0.00	100.00	751.58
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	600.00	600.00	525.58	211.94	87.60	389.50
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	1,000.00	0.00	90.91	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,936.48	577.84	96.82	1,216.41
508-751-850.000	TELECOMMUNICATIONS	700.00	700.00	599.69	49.91	85.67	1,038.68
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	8,662.07	714.90	86.62	8,892.71
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	628.32	90.72	52.36	482.44
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	460.00	0.00	70.77	450.00
508-751-961.001	CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	1,681.50
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	296.60	283.83	2,966.00	335.24
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	0.00	300.00
Total Dept 751 - PARK & REC. ADMINISTRATION		79,143.00	79,143.00	74,045.82	6,136.97	93.56	74,079.06
Dept 754 - RECREATION							
508-754-702.000	SALARIES	11,014.00	11,014.00	7,646.69	1,402.78	69.43	6,045.27
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	6,000.00	6,000.00	3,998.84	309.41	66.65	2,207.44
508-754-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	5,414.41	(155.00)	180.48	1,990.00
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	600.00	50.00	100.00	384.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	1,270.75	0.00	127.08	0.00
Total Dept 754 - RECREATION		22,414.00	22,414.00	18,930.69	1,607.19	84.46	10,626.71
Dept 755 - PARK MAINTENANCE							
Total Dept 755 - PARK MAINTENANCE							

12A

User: NANCY
 DB: Superior Twp
 PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE 12/31/2021	ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE	% BDTG USED	YTD BALANCE 12/31/2020
		ORIGINAL BUDGET	2021 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-702.000	SALARIES	125,834.00	125,834.00	104,708.72	4,890.13	21,125.28	83.21	116,720.10
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,899.00	4,899.00	11,208.34	0.00	(6,309.34)	228.79	4,862.58
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	2,765.46	70.34	1,534.54	64.31	2,896.99
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	800.00	800.00	469.00	0.00	331.00	58.63	335.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	5,041.27	210.67	(2,041.27)	168.04	2,992.33
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	2,749.72	160.35	(749.72)	137.49	1,883.16
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	1.68
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	594.57	18.21	255.43	69.95	590.07
508-755-930.000	REPAIR & MAINTENANCE	11,000.00	11,000.00	15,872.16	3,000.00	(4,872.16)	144.29	5,978.94
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	4,600.00	0.00	(200.00)	104.55	3,400.00
508-755-975.000	SIGNAGE	100.00	100.00	447.08	0.00	(347.08)	447.08	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	17,878.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	279.96
Total Dept 755 - PARK MAINTENANCE		171,583.00	171,583.00	148,456.32	8,349.70	23,126.68	86.52	157,818.81
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-740.000	OPERATING SUPPLIES	442.00	442.00	0.00	0.00	442.00	0.00	0.00
508-756-951.000	PROJECTS	15,000.00	15,000.00	34,600.00	0.00	(19,600.00)	230.67	50,292.95
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		15,442.00	15,442.00	34,600.00	0.00	(19,158.00)	224.06	50,292.95
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,032.00	15,032.00	13,573.86	803.32	1,458.14	90.30	13,693.58
508-966-858.000	PENSION	16,865.00	16,865.00	13,537.54	0.00	3,327.46	80.27	14,307.58
Total Dept 966 - UNALLOCATED EXPENSES		31,897.00	31,897.00	27,111.40	803.32	4,785.60	85.00	28,001.16
TOTAL EXPENDITURES		320,479.00	320,479.00	303,144.23	16,897.18	17,334.77	94.59	320,818.69
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		320,479.00	320,479.00	339,850.53	25,285.87	(19,371.53)	106.04	340,646.62
TOTAL EXPENDITURES		320,479.00	320,479.00	303,144.23	16,897.18	17,334.77	94.59	320,818.69
NET OF REVENUES & EXPENDITURES		0.00	0.00	36,706.30	8,388.69	(36,706.30)	100.00	19,827.93

GL Number	Description	PERIOD ENDED 12/31/2020	PERIOD ENDED 12/31/2021
*** Assets ***			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	65,548.94	106,711.34
508-000-013.001	CHASE 5503 - GENERAL RESERVE	73,994.99	0.00
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	3,577.69
508-000-013.004	CHASE 5503 - GOVERNMENT T-BILLS	0.00	73,989.76
508-000-015.061	COMERICA - GOVERNMENT T-BILLS	0.00	401,485.48
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERVE	401,730.53	0.00
	Cash	544,852.15	585,764.27
Accounts Receivable			
508-000-026.000	A/R - OTHER	163.36	0.00
	Accounts Receivable	163.36	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	7,802.90	7,676.88
	Other Assets	7,802.90	7,676.88
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	552,818.41	593,441.15
*** Liabilities ***			
Accounts Payable			
508-000-201.000	A/P - VENDORS	148.54	5,243.75
	Accounts Payable	148.54	5,243.75
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-205.001	DUE TO GENERAL FUND	292.98	0.00
508-000-285.000	DUE TO UTILITY FUND	0.45	0.00
508-000-289.000	DUE TO PAYROLL FUND	0.00	(885.34)
	Due To Other Funds	293.43	(885.34)
	Total Liabilities	441.97	4,358.41
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	117,087.09	136,915.02
	Unassigned	117,087.09	136,915.02
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	11,180.89	11,180.89
	Assigned	412,911.42	412,911.42

GL Number	Description	PERIOD ENDED 12/31/2020	PERIOD ENDED 12/31/2021
*** Fund Balance ***			
508-000-393.055	Restricted FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Restricted	<u>2,550.00</u>	<u>2,550.00</u>
	Total Fund Balance	<u>532,548.51</u>	<u>552,376.44</u>
	Beginning Fund Balance	532,548.51	552,376.44
	Net of Revenues VS Expenditures	19,827.93	36,706.30
	Fund Balance Adjustments	0.00	0.00
	Ending Fund Balance	552,376.44	589,082.74
	Total Liabilities And Fund Balance	552,818.41	593,441.15

CHRISTMAS TREE LIGHTING with SANTA CLAUS

December 4, 2021

1200

Vendor	Description	Total
Clear Cut Ice Sculptures	Ice Carver & Ice Block	\$500.00
Chet's Rent-All	Light tower	\$175.28
Lowe's	LED Tree Lights	\$284.80
The Arbor Consort	Christmas Carolers	\$225.00
Signs by Tomorrow	Yard Signs- 5	\$187.75
Amazon	Gift Bags & Supplies	\$198.68
Walmart	Cookies & Supplies	\$70.31
Gordon Food Service	Coco & Cups	\$69.86
Sam's Club	Cookies & Clementines	\$63.82
David Pavlov	Santa	<u>\$50.00</u>
	TOTAL SUPPLIES	\$1,825.50
Partick Pigott	41 hours	\$984.00
Don Waligore	9.5 hours	\$168.63
Matt Szanti	8 hours	\$142.00
Jacob Nabors	7 hours	<u>\$105.00</u>
	TOTAL LABOR (does not include fringes)	\$1,399.63
	TOTAL EVENT EXPENDITURES	\$3,225.13
	2019 EVENT COST (does NOT include fringes)	\$2,937.09