

Superior Charter Township Park Commission
Regular Meeting
December 20, 2021

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:05 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Greg Vessels, Martha Kern-Boprie

Park Commissioners absent: Riley Schofield (excused due to illness), Guy Conti

Others present: Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. November 22, 2021

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 11/22/21 as drafted. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Morris reported that Superior Township is purchasing the Rock Property, which contains around 301 acres located between Geddes Road and Vreeland Road, about a quarter mile east of Hickman Road. The first use of the property will be a summer day camp for township children. Among the first challenges will be transportation to the camp, and provision of temporary shelters.

B. Administrator

Juan Bradford submitted a written report. He added that he has communicated with Guy Conti, and Guy indicated that if masks are required of everyone in attendance at Park Commission meetings, he will start attending these meetings. Juan informed park commissioners that the Township Hall will be closed for the Christmas and New Year holidays on the following dates:

Monday 12/27/21

Tuesday 12/28/21

Thursday 12/30/21

Friday 12/31/21

The year-round park staff will each work one day the week of December 27-31, but a different day, so the parks are checked on daily and maintained.

Pay raises are coming for park staff.

C. Board Liaison

Approved on 1/24/2022 by the Superior Charter Township Park Commission.

No report, Trustee Lindke was at a Township Board special meeting.

D. Board Attendee

No report, as there has not been a township board meeting since Nov. 22, 2021.

E. Park Steward

Ellen Kurath conferred with Juan Bradford. They are seeking a product called deer skid that repels deer from eating young trees.

F. Safety

Patrick Pigott reported there have been no accidents or injuries in the past month.

8. Communications

A. Educational: American Rescue Plan Act Fact Sheet

B. 2022 Parks & Recreation Contact Information

C. American Rescue Plan Act; Tree Trimming Request

D. Rock Property, LLC Map

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Five-Year Plan Update

Activity on the Five-Year Plan will pick up in early 2022. Meetings will be scheduled, and park commissioners informed.

10. New Business

A. 2022 Parks & Recreation Commission Meeting Dates

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to schedule 2022 Parks & Recreation meetings on the following dates:

Monday	January 24	6:30 pm
Monday	February 28	6:30 pm
Monday	March 28	6:30 pm
Monday	April 25	6:30 pm
Tuesday	May 23	6:30 pm
Monday	June 27	6:30 pm
Monday	July 25	6:30 pm
Monday	August 22	6:30 pm
Monday	September 26	6:30 pm
Monday	October 24	6:30 pm
Monday	November 28	6:30 pm
Monday	December 19	6:30 pm

The motion carried.

B. 2022 Board of Trustees Meeting/Parks & Recreation Commissioner Attendee Schedule
Parks Commissioners volunteered to attend Township Board meetings as noted below:

<u>Meeting Date</u>	<u>Day of Week</u>	<u>Park Commissioner</u>
January 18, 2022	Tuesday	Nahid Sanii-Yahyai
February 22, 2022	Tuesday	Greg Vessels
March 21, 2022	Monday	Martha Kern-Boprie
April 18, 2022	Monday	Greg Vessels
May 16, 2022	Monday	Marion Morris
June 20, 2022	Monday	open
July 18, 2022	Monday	open

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August 15, 2022	Monday	Terry Lee Lansing
September 19, 2022	Monday	Terry Lee Lansing
October 17, 2022	Monday	Marion Morris
November 21, 2022	Monday	Martha Kern-Boprie
December 19, 2022	Monday	Nahid Sanii-Yahyai

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Marion Morris to approve paying the bills totaling \$22,432.30 through 12/20/2021. The motion carried.

12. Financial Statements

- A. November 2021 Revenue & Expenditure Report
- B. November 2021 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the November financial statements. The motion carried.

13. Pleas and Petitions

Park Commissioners and staff thanked each other for their efforts during 2021, wished everyone a happy holiday season, and a good start on the new year.

14. Adjournment

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to adjourn the meeting at 6:45 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary