

Superior Charter Township Park Commission  
Regular Meeting  
November 22, 2021

Adopted Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:35 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Greg Vessels, Terry Lee Lansing, Riley Schofield, Martha Kern-Boprie

Park Commissioners absent: Guy Conti

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator; Angela Miller

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. October 25, 2021

It was moved by Nahid Sanii-Yahyai and supported by Riley Schofield to approve the minutes of 10/25/21 as drafted. The motion carried.

6. Citizens Participation – none

7. Reports

A. Chairperson

Chair Marion Morris asked Park Commissioners to consider displaying the donation jar at events with large attendance by non-Superior Township residents.

B. Administrator

Juan Bradford submitted a written report. He added to that report with information that 14 children registered for the tennis lessons at Community Park, and three of them attended regularly. This was fairly good participation given how late in the year the lessons began. He also reported that park commissioner suggestions for American Rescue Plan Act (ARPA) funds included: soccer field, parking at N. Prospect Park, CHNP steps down to the wetland, fitness trail and more playground equipment at Fireman's Park, storage building at Community Park.

C. Board Liaison

Trustee Bernice Lindke noted that Martha Kern-Boprie's summary was good. Trustee Lindke relayed citizen comments and concerns about township parks voiced during citizen participation.

1. Concerns about safety in Community Park. Overgrown brush and trees hinder visibility of children in the park, and parents are reluctant to send their children to this park.
2. There were suggestions that a summer camp program take place on the Rock property, if the township acquires it.

- D. Board Meeting Attendee  
Martha Kern-Boprie submitted a written report.
  - E. Park Steward  
Juan Bradford spoke with Ellen Kurath. They discussed tools that will be needed in the spring.
  - F. Safety  
Patrick Pigott reported there were no accidents or injuries in the past month.
8. Communications
- A. Educational: NRPA Park Pulse – People Value Trails
  - B. 2022 Township Holiday Closings Schedule
  - C. Thank you letter to Brookfield Farms for pumpkins
  - D. Christmas Tree Lighting flyer
- It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to receive the Communications. The motion carried.
9. Old Business
- A. 2022 Approved Budget  
The budget was approved by the Township Board without change on October 18.
  - B. Five Year Plan Update  
The committee to work on details with Carlisle-Wortman includes Juan Bradford, Paula Jefferson and Martha Kern-Boprie. All park commissioners need to complete the survey before December 4. The link to complete it online is on the township website and in an email Juan sent to park commissioners on October 25. Paper copies of the survey may be obtained from Juan.
10. New Business
- A. Christmas Tree Lighting Event – volunteers  
The following Park Commissioners volunteered to help with the Christmas Tree Lighting event on December 4 at the Township Hall:  
Martha Kern-Boprie                      Nahid Sanii-Yahyai  
Greg Vessels                                Marion Morris  
Riley Schofield                             Terry Lee Lansing  
Volunteers should arrive at the township hall by 5:30 pm. Dress warmly, as all activities will be outdoors.
11. Bills for Payment
- It was moved by Martha Kern-Boprie and supported by Marion Morris to approve payment of the bills totaling \$19,874.79 at 11/22/21. The motion carried.
12. Financial Statements
- A. October 2021 Revenue & Expenditure Report
  - B. October 2021 Balance Sheet
- It was moved by Riley Schofield and supported by Greg Vessels to receive the October financial statements. The motion carried.
13. Pleas and Petitions
- Nahid Sanii-Yahyai suggested three things:
- a. We need an updated contact list for Park Commissioners and staff
  - b. She would like a photograph of the current Park Commissioners
  - c. She would like a sign promoting the Tree Lighting Event placed in front of the Fire Station at Ford and Prospect roads.

Approved by the Superior Charter Township Park Commission on 12/20/2021

14. Adjournment

It was moved by Nahid Sani-Yahyai and supported by Greg Vessels to adjourn the meeting at 7:20 pm.  
The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary