



PARKS &
RECREATION

SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

The Superior Township Parks & Recreation Commission

DECEMBER 2021

Regular Meeting

will be held

MONDAY DECEMBER 20, 2021 @ 6:00 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

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MONDAY, DECEMBER 20, 2021 @ 6:00 p.m.

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SUPERIOR TOWNSHIP HALL

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
DECEMBER 20, 2021 @ 6:00 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) November 20, 2021
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: American Rescue Plan Act Fact Sheet
 - B) 2022 Parks & Recreation Contact Information
 - C) American Rescue Plan Act; Tree Trimming Request
 - D) Rock Property LLC Map
- 9) OLD BUSINESS**
 - A) Five-Year Plan Update
- 10) NEW BUSINESS**
 - A) 2022 Parks & Recreation Commission Meeting Dates
 - B) 2022 Board of Trustees Meeting / Parks & Recreation Commissioner Attendees Schedule
- 11) BILLS FOR PAYMENT**
 - A) November 23, 2021 – December 20, 2021
- 12) FINANCIAL STATEMENTS**
 - A) November 2021 Revenue & Expenditure Report
 - B) November 2021 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: January 24, 2022 @ 6:30 pm

SA

Superior Charter Township Park Commission
Regular Meeting
November 22, 2021

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:35 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Greg Vessels, Terry Lee Lansing, Riley Schofield, Martha Kern-Boprie

Park Commissioners absent: Guy Conti

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator; Angela Miller

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. October 25, 2021

It was moved by Nahid Sanii-Yahyai and supported by Riley Schofield to approve the minutes of 10/25/21 as drafted. The motion carried.

6. Citizens Participation – none

7. Reports

A. Chairperson

Chair Marion Morris asked Park Commissioners to consider displaying the donation jar at events with large attendance by non-Superior Township residents.

B. Administrator

Juan Bradford submitted a written report. He added to that report with information that 14 children registered for the tennis lessons at Community Park, and three of them attended regularly. This was fairly good participation given how late in the year the lessons began. He also reported that park commissioner suggestions for American Rescue Plan Act (ARPA) funds included: soccer field, parking at N. Prospect Park, CHNP steps down to the wetland, fitness trail and more playground equipment at Fireman's Park, storage building at Community Park.

C. Board Liaison

Trustee Bernice Lindke noted that Martha Kern-Boprie's summary was good. Trustee Lindke relayed citizen comments and concerns about township parks voiced during citizen participation.

1. Concerns about safety in Community Park. Overgrown brush and trees hinder visibility of children in the park, and parents are reluctant to send their children to this park.
2. There were suggestions that a summer camp program take place on the Rock property, if the township acquires it.

- D. Board Meeting Attendee
Martha Kern-Boprie submitted a written report.
 - E. Park Steward
Juan Bradford spoke with Ellen Kurath. They discussed tools that will be needed in the spring.
 - F. Safety
Patrick Pigott reported there were no accidents or injuries in the past month.
8. Communications
- A. Educational: NRPA Park Pulse – People Value Trails
 - B. 2022 Township Holiday Closings Schedule
 - C. Thank you letter to Brookfield Farms for pumpkins
 - D. Christmas Tree Lighting flyer
- It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to receive the Communications. The motion carried.
9. Old Business
- A. 2022 Approved Budget
The budget was approved by the Township Board without change on October 18.
 - B. Five Year Plan Update
The committee to work on details with Carlisle-Wortman includes Juan Bradford, Paula Jefferson, and Martha Kern-Boprie. All park commissioners need to complete the survey before December 4. The link to complete it online is on the township website and in an email Juan sent to park commissioners on October 25. Paper copies of the survey may be obtained from Juan.
10. New Business
- A. Christmas Tree Lighting Event – volunteers
The following Park Commissioners volunteered to help with the Christmas Tree Lighting event on December 4 at the Township Hall:

Martha Kern-Boprie	Nahid Sanii-Yahyai
Greg Vessels	Marion Morris
Riley Schofield	Terry Lee Lansing

Volunteers should arrive at the township hall by 5:30 pm. Dress warmly, as all activities will be outdoors.
11. Bills for Payment
It was moved by Martha Kern-Boprie and supported by Marion Morris to approve payment of the bills totaling \$19,874.79 at 11/22/21. The motion carried.
12. Financial Statements
- A. October 2021 Revenue & Expenditure Report
 - B. October 2021 Balance Sheet
- It was moved by Riley Schofield and supported by Greg Vessels to receive the October financial statements. The motion carried.
13. Pleas and Petitions
Nahid Sanii-Yahyai suggested three things:
- a. We need an updated contact list for Park Commissioners and staff
 - b. She would like a photograph of the current Park Commissioners
 - c. She would like a sign promoting the Tree Lighting Event placed in front of the Fire Station at Ford and Prospect roads.

14. Adjournment

It was moved by Nahid Sani-Yahyai and supported by Greg Vessels to adjourn the meeting at 7:20 pm.
The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



PARKS &
RECREATION

**ADMINISTRATOR REPORT
DECEMBER 20, 2021**

TBD

- Next Board of Trustees Meeting: TUESDAY, January 18, 2022 @ 7:00 p.m.
Attendee: TBD
- Thank you to the Commissioners, their spouses, and staff for a great job at the Christmas Tree Lighting event!!! Everyone in attendance had a great time and we received numerous Thank Yous and positive remarks.
- We will begin meeting after the first of the year to begin preparation on the master plan. Those who have expressed interest in being on the committee are: Marion, Martha, Nahid, and Paula Jefferson.
- The Township is currently in the proses of having numerous trees panted in the MacArthur and Stamford right-of-way areas. Supervisor Schwartz contacted me to let me know that there will be approximately 14 trees left over from the project that we can have planted in the parks. We had 10 of them planted at Fireman's Park and 4 planted at Community Park near the tennis courts.
- As another year comes to a close, I would like to personally thank each of you for your continued support. I am looking forward to another year of working together to expand our programs and infrastructure.
- I hope you all have a Merry Christmas and a Happy, Healthy, New Year!!!

Respectfully Submitted,

Juan Bradford



8A

Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

Eligible Jurisdictions & Allocations

Direct Recipients

- States and District of Columbia (\$195.3 billion)
- Counties (\$65.1 billion)
- Metropolitan cities (\$45.6 billion)
- Tribal governments (\$20.0 billion)
- Territories (\$4.5 billion)

Indirect Recipients

- Non-entitlement units (\$19.5 billion)



Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



For More Information: Please visit www.treasury.gov/SLFRP

For Media Inquiries: Please contact the U.S. Treasury Press Office at (202) 622-2960

For General Inquiries: Please email SLFRP@treasury.gov for additional information



Example Uses of Funds

Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response

Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to the expected trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag

Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund

Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments

Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counseling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs

Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages

Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund

Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

The examples listed in this document are non-exhaustive, do not describe all terms and conditions associated with the use of this funding, and do not describe all the restrictions on use that may apply. The U.S. Department of the Treasury provides this document, the State and Local contact channels, and other resources for informational purposes. Although efforts have been made to ensure the accuracy of the information provided, the information is subject to change or correction. Any Coronavirus State and Local Fiscal Recovery Funds received will be subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which shall incorporate the provisions of the Interim Final Rule and/or Final Rule that implements this program.

2022 Parks & Recreation Contact Information

Name	Title	Address	Home #	Work #	Cell/Fax #	Email Address
Bradford, Juan	Parks & Recreation Administrator	3147 S. Newburgh Wayne, MI 48184	(734) 326-2204	(734) 480-5502	Cell: (734) 649-1991 Fax: (734) 484-4883	jbradford@superior-twp.org
Conti, Guy	Commissioner	8372 Barrington Dr. Superior Twp. MI 48198			(734) 657-1910	superiortwp@casadelconti.com
Kern-Boprie, Martha	Commission Secretary	1659 Sheffield Dr. Superior Twp. MI 48198	(734) 483-3621	(734) 647-8006	(734) 330-0520	kerm@umich.edu
Kurath, Ellen	CHNP Park Steward		(734) 482-6398			
Lansing, Terry Lee	Commissioner	9805 Geddes Rd. Superior Twp. MI 48198	(734) 484-6481			Terryleeisme7@gmail.com
Morris, Marion	Commission Chair	8264 Vreeland Rd. Superior Twp. MI 48198	(734) 482-7414			petermorris201@comcast.net
Pigott, Patrick	Recreation Coordinator	41391 Southwind Dr. Canton, MI 48188		(734) 480-5502	Cell: (734) 652-0929 Fax: (734) 484-4883	ppigott@superior-twp.org
Schofield, Riley	Commissioner	8690 Cherry Hill Rd, Superior Twp., MI 48198			(734) 660-7349	rrs903@gmail.com
Sanii-Yahyai, Nahid	Commission Vice-Chair	3500 Blue Heron Ct. Superior Twp. MI 48198	(734) 922-5911		(734) 272-2854	nyahyai@comcast.net
Vessels, Gregory K.	Commissioner	333 E. Clark Rd. Superior Twp. MI 48198			(734) 645-9180	ypsirish@yahoo.com
Parks & Recreation Office		575 E. Clark Road Superior Twp. MI 48198		(734) 480-5502	Fax: (734) 484-4883	superiorparks@superior-twp.org jbradford@superior-twp.org

Updated 12/16/2021

83

800

INTEROFFICE MEMORANDUM

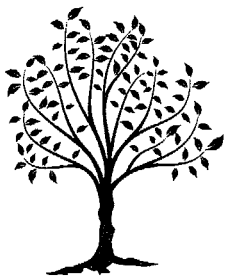
TO: KEN SCHWARTZ, TOWNSHIP SUPERVISOR
FROM: JUAN BRADFORD, PARKS & RECREATION ADMINISTRATOR
SUBJECT: AMERICAN RESCUE PLAN ACT; TREE TRIMMING
DATE: DECEMBER 7, 2021

Please consider paying for the attached quote for tree trimming at Community Park and Harvest Moon Park with American Rescue Plan Act (ARPA) funds in the amount of \$3,000.00

The trees referred to in the quote will be trimmed for both safety reasons and infrastructure maintenance. The trimming at Harvest Moon Park will be to a very large Elm that overhangs the parking area. Removing deadwood as well as low hanging branches will allow the streetlights to light up the area after dark. Several trees will be trimmed at Community Park with the goal of increasing sightlines and visibility from the front of the park all the way to the back of the park which borders the Sycamore Meadows property. Additional pine trees will be trimmed to prevent needle fall onto the recently renovated tennis courts.

We need to do all that we can to encourage residents to increase their time spent outdoors which improves both mental and physical health. In fact, studies show that whether sitting on a park bench or walking local trails, spending 20 to 30 minutes outside reduces stress levels. It is our duty to ensure that our park system is both inviting and safe for our users to enjoy. Removing hazardous trees, improving sightlines, and providing additional lighting to secluded areas checks all of these boxes

After reviewing the ARPA Local Fiscal Recovery Fund basic rules it is apparent that one of the goals of the act is to assist with improving public health opportunities and building stronger communities. Maintaining, improving, and expanding our outdoor facilities, parks and trails is a vital part of improving public health opportunities.



Andrew
TREE SERVICE
an eco-friendly company

**Tree Removal • Stump Grinding
Trimming • Fully Insured**



24881

Date: 11-23-21

29550 Bock St. • Garden City, MI 48135
Phone: (734) 459-4655 • Fax: (734) 437-0146
www.andrewtreeservice.com

Job Name and Address: <u>Community Park</u>	Billing Address if Different:
<u>Superior Twp</u>	
Phone (H) <u>574-0001</u> (W)	

We hereby propose to furnish in accordance with the specifications below or on attached pages all equipment and labor necessary to complete the following.

Trim 2 Mulberry by bridge
heavy elevation to see from
Parkings lot to hill behind

Trim Walnut closest to back
left of parking lot and Hickory,
closest to it for elevation

Trim 84 Pines cut back from
overhanging tennis court.

(Handwritten note circled in blue)
Both Parks
total \$3,000.00

Remove Brush <input checked="" type="checkbox"/>	Remove Wood <input checked="" type="checkbox"/>	Leave Wood <input type="checkbox"/> <small>(Rounds cut to firewood length 16" - 24" unsplit, left near tree)</small>	Grind Stump <input type="checkbox"/> <small>(6" Below grade)</small>
			Total <u>1,500.00</u>

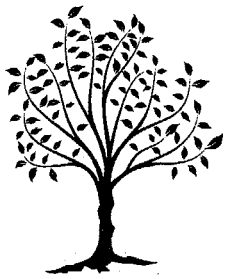
We are insured for property damage and public liability, All workers are covered by Workman's Compensation. Insurance information is available upon request. Andrew Tree Service is not responsible for damage to any grass, damage to the underground wiring, sprinkler, septic or other underground systems.

This estimate is valid for 30 days from the above date.

Acceptance of Proposal: The above or attached prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment will be Due on the date of completion of the job.** A 1.8% interest per month will be applied on all past due amounts unless otherwise agreed upon in writing.

Signature: _____	Date: _____	DC: _____
Authorized Signature: _____		MI: _____
		DP: _____

Make Checks Payable to **Andrew Tree Service**.



Andrew
TREE SERVICE
an eco-friendly company

**Tree Removal • Stump Grinding
Trimming • Fully Insured**



24880

Date: 11-23-21

29550 Bock St. • Garden City, MI 48135
Phone: (734) 459-4655 • Fax: (734) 437-0146
www.andrewtreeservice.com

Job Name and Address: <u>Superior Twp</u> <u>Harvest Moon Park</u> <u>Superior Charter Twp</u>	Billing Address if Different:
Phone (H) <u>5000</u> (W)	

We hereby propose to furnish in accordance with the specifications below or on attached pages all equipment and labor necessary to complete the following.

Trim XL on left side 3 lowest
long sections remove all saplings
toward road and elevate 1 cedar
to 6-7 feet ground sapling stumps

Remove Brush <input checked="" type="checkbox"/>	Remove Wood <input checked="" type="checkbox"/>	Leave Wood <input type="checkbox"/> <small>(Rounds cut to firewood length 16" - 24" unsplit, left near tree)</small>	Grind Stump <input checked="" type="checkbox"/> <small>(6" Below grade)</small>
			Total <u>1,800</u>

We are insured for property damage and public liability, All workers are covered by Workman's Compensation. Insurance information is available upon request. Andrew Tree Service is not responsible for damage to any grass, damage to the underground wiring, sprinkler, septic or other underground systems.

This estimate is valid for 30 days from the above date.

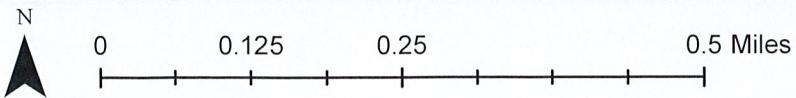
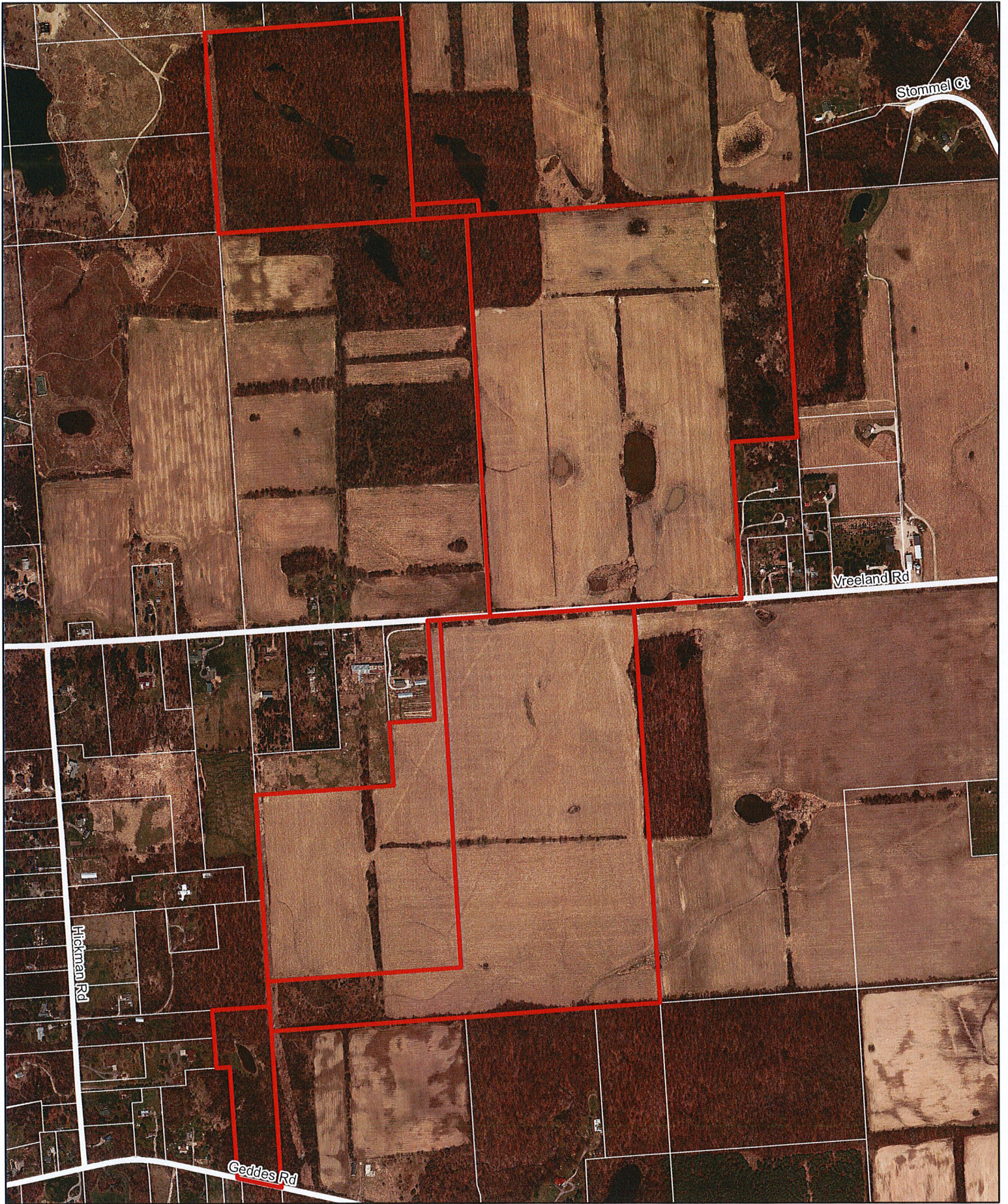
Acceptance of Proposal: The above or attached prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment will be Due on the date of completion of the job.** A 1.8% interest per month will be applied on all past due amounts unless otherwise agreed upon in writing.

Signature: _____	Date: _____	DC:
Authorized Signature: _____		MI:
		DP:

Make Checks Payable to Andrew Tree Service.

Owner: Rock LLC

80.



 Rock LLC Parcels

10 A.

Parks & Recreation Commission 2022 Regular Meeting Schedule

All meetings are held on the 4th Monday of the month at 6:30pm at Township Hall.

**unless otherwise noted*

Monday, January 24th @ 6:30pm

Monday, February 28th @ 6:30pm

Monday, March 28th @ 6:30pm

Monday, April 25th @ 6:30pm

Tuesday, May 23rd @ 6:30pm

Monday, June 27th @ 6:30pm

Monday, July 25th @ 6:30pm

Monday, August 22nd @ 6:30pm

Monday, September 26th @ 6:30pm

Monday, October 24th @ 6:30pm

Monday, November 28th @ 6:30pm

Monday, December 19th @ 6:00pm

**Meeting held the third Monday due to Christmas Holiday*

2022

103.

Township Board Mtg. P&R Attendees Schedule

Meeting Date	Day Of Week	Commissioner
January 18, 2021	Tuesday	
February 22, 2021	Tuesday	
March 21, 2021	Monday	
April 18, 2021	Monday	
May 16, 2021	Monday	
June 20, 2021	Monday	
July 18, 2021	Monday	
August 15, 2021	Monday	
September 19, 2021	Monday	
October 17, 2021	Monday	
November 21, 2021	Monday	
December 19, 2021	Monday	

12/15/2021 12:02 PM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 User: NANCY CHECK DATE FROM 11/23/2021 - 12/20/2021
 DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
11/23/2021	GENL	44788	A-140645	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -NOV 202801.000	202801.000	755	120.00
11/23/2021	GENL	44791	112421	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/24/21 PAY	289.000	000	6,355.15
11/23/2021	GENL	44792	STPR-0002101	THE ARBOR CONSORT	CAROLERS AT TREE LIGHTING	801.000	754	225.00
11/23/2021	GENL	44795	137951	YPSILANTI ACE HARDWARE	SHOP SUPPLIES	740.000	755	37.98
11/30/2021	GENL	44808	000803	SAM'S CLUB/SYNCHRONY BANK	SHOP SUPPLIES	740.000	755	76.96
11/30/2021	GENL	44811	83716	SUMMIT SUPPLY CORPORATION	BIKE RACK AT CHNP	740.000	755	297.55
11/30/2021	GENL	44813	NOV 2021-GBP	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - NOVEMBER 2021	289.000	000	1,048.84
12/07/2021	GENL	44820	76396560	WEX BANK	FUEL - NOVEMBER 2021	742.000	755	243.62
12/07/2021	GENL	44822	1TRM-643W-DKPF	AMAZON CAPITAL SERVICES	CHRISTMAS TREE LIGHTING GIFT BAGS	740.000	754	198.68
12/07/2021	GENL	44825	3941	DECKER AGENCY	MUNICIPAL INSURANCE 2022	123.050	000	6,696.00
12/07/2021	GENL	44826	NOV 2021 - P	DTE ENERGY	ELECTRIC - PARKS BARN - NOV 2021	920.000	755	35.10
12/07/2021	GENL	44829	92804	GENE BUTMAN FORD SALES, INC.	OIL CHANGE - FORD VAN	742.000	755	56.45
12/07/2021	GENL	44830	752254352	GORDON FOOD SERVICE, INC.	CHRISTMAS TREE LIGHTING	740.000	754	59.86
12/07/2021	GENL	44835	2	LAWRENCE HENDRICKS	TENNIS LESSONS	801.000	754	200.00
12/07/2021	GENL	44836#	906482-HVNQDK	LOWE'S	CHRISTMAS LIGHTS AND SHOP SUPPLIES	740.000	754	284.80
			906482-HVNQDK		CHRISTMAS LIGHTS AND SHOP SUPPLIES	740.000	755	30.08
				CHECK GENL 44836 TOTAL FOR FU				314.88
12/07/2021	GENL	44839	NOV 21	PATRICK PIGOTT	CELL PHONE STIPEND -NOV 21	850.000	754	50.00
12/07/2021	GENL	44843	21-53702	SIGNS BY TOMORROW	CHRISTMAS SIGNS	975.000	754	187.75
12/07/2021	GENL	44845	2021-065	SUPERIOR TOWNSHIP CREDIT CARDZOOM	- NOVEMBER 2021	205.001	000	14.99
12/07/2021	GENL	44847	12921-GBPL	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/9/21 PAYROLL	289.000	000	5,988.30
12/07/2021	GENL	44848	111021-02	SUPERIOR TWP UTILITY DEPARTMECELL PHONE JUAN	- NOV 21	850.000	751	49.91
12/14/2021	GENL	44853	38339-7	CHET'S RENT-ALL	CHRISTMAS TREE LIGHTING - LIGHT TOW	740.000	754	175.28
					Total for fund 508 PARKS & RECREATION			22,432.30

'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

11A

PERIOD ENDING 11/30/2021

2021

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 11/30/2021	AVAILABLE BALANCE	% BDTG USED	YTD BALANCE 11/30/2020
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	302,380.00	302,380.00	277,181.67	25,198.33	91.67	266,520.83
508-000-590.000	GRANTS	0.00	0.00	34,600.00	(34,600.00)	100.00	12,925.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	816.80	183.20	81.68	816.80
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	1,000.00	38.78	961.22	3.88	2,281.09
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	0.00	500.00	0.00	443.92
508-000-696.000	DONATIONS	600.00	600.00	1,558.23	(958.23)	259.71	100.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	369.18	(369.18)	100.00	326.18
508-000-699.000	APPROPRIATION FROM FUND BALANC	14,999.00	14,999.00	0.00	14,999.00	0.00	0.00
Total Dept 000 - REVENUE		320,479.00	320,479.00	314,564.66	5,914.34	98.15	283,413.82
TOTAL REVENUES		320,479.00	320,479.00	314,564.66	5,914.34	98.15	283,413.82
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,793.00	8,793.00	6,412.78	2,380.22	72.93	6,476.21
508-751-702.000	SALARIES	38,706.00	38,706.00	35,728.80	2,977.20	92.31	34,984.66
508-751-702.002	CONTROLLER SALARY	6,084.00	6,084.00	6,361.48	(277.48)	104.56	5,117.60
508-751-710.000	TRAINING	1,000.00	1,000.00	65.00	935.00	6.50	920.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	1,161.19	(1,161.19)	100.00	751.58
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	600.00	600.00	313.64	286.36	52.27	355.54
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	1,000.00	100.00	90.91	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,358.64	641.36	67.93	1,108.13
508-751-850.000	TELECOMMUNICATIONS	700.00	700.00	549.78	150.22	78.54	988.74
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	7,947.17	2,052.83	79.47	8,766.74
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	537.60	662.40	44.80	423.21
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	460.00	190.00	70.77	450.00
508-751-961.001	CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	1,681.50
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	12.77	(2.77)	127.70	42.26
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	200.00	0.00	300.00
Total Dept 751 - PARK & REC. ADMINISTRATION		79,143.00	79,143.00	67,908.85	11,234.15	85.81	69,366.17
Dept 754 - RECREATION							
508-754-702.000	SALARIES	11,014.00	11,014.00	6,243.91	4,770.09	56.69	4,551.78
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	6,000.00	6,000.00	3,689.43	2,310.57	61.49	2,207.44
508-754-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	5,569.41	(2,569.41)	185.65	1,977.50
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	550.00	50.00	91.67	352.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	1,270.75	(270.75)	127.08	0.00
Total Dept 754 - RECREATION		22,414.00	22,414.00	17,323.50	5,090.50	77.29	9,088.72
Dept 755 - PARK MAINTENANCE							

12A

GL NUMBER	DESCRIPTION	2021		YTD BALANCE 11/30/21	ACTIVITY FOR MONTH 11/30/21	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2020
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-702.000	SALARIES	125,834.00	125,834.00	99,818.59	8,535.10	26,015.41	79.33	110,236.58
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,899.00	4,899.00	11,208.34	0.00	(6,309.34)	228.79	4,506.52
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	2,695.12	478.55	1,604.88	62.68	2,862.62
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	800.00	800.00	469.00	0.00	331.00	58.63	335.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	4,830.60	300.07	(1,830.60)	161.02	2,905.25
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	2,589.37	160.35	(589.37)	129.47	1,723.73
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	1.68
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	576.36	35.10	273.64	67.81	560.61
508-755-930.000	REPAIR & MAINTENANCE	11,000.00	11,000.00	12,872.16	0.00	(1,872.16)	117.02	5,773.19
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	4,600.00	0.00	(200.00)	104.55	3,400.00
508-755-975.000	SIGNAGE	100.00	100.00	447.08	0.00	(347.08)	447.08	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	17,878.00
508-755-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	279.96
Total Dept 755 - PARK MAINTENANCE		171,583.00	171,583.00	140,106.62	9,509.17	31,476.38	81.66	150,463.14
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-740.000	OPERATING SUPPLIES	442.00	442.00	0.00	0.00	442.00	0.00	0.00
508-756-951.000	PROJECTS	15,000.00	15,000.00	34,600.00	0.00	(19,600.00)	230.67	50,292.95
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		15,442.00	15,442.00	34,600.00	0.00	(19,158.00)	224.06	50,292.95
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,032.00	15,032.00	12,770.54	1,021.44	2,261.46	84.96	12,746.84
508-966-858.000	PENSION	16,865.00	16,865.00	13,537.54	1,048.84	3,327.46	80.27	13,255.98
Total Dept 966 - UNALLOCATED EXPENSES		31,897.00	31,897.00	26,308.08	2,070.28	5,588.92	82.48	26,002.82
TOTAL EXPENDITURES		320,479.00	320,479.00	286,247.05	18,828.77	34,231.95	89.32	305,213.80
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		320,479.00	320,479.00	314,564.66	25,280.01	5,914.34	98.15	283,413.82
TOTAL EXPENDITURES		320,479.00	320,479.00	286,247.05	18,828.77	34,231.95	89.32	305,213.80
NET OF REVENUES & EXPENDITURES		0.00	0.00	28,317.61	6,451.24	(28,317.61)	100.00	(21,799.98)

GL Number	Description	PERIOD ENDED 11/30/2020	PERIOD ENDED 11/30/2021
*** Assets ***			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	48,848.17	100,878.61
508-000-013.001	CHASE 5503 - GENERAL RESERVE	73,994.99	0.00
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69	3,577.69
508-000-013.004	CHASE 5503 - GOVERNMENT T-BILLS	0.00	73,983.90
508-000-015.061	COMERICA - GOVERNMENT T-BILLS	0.00	401,769.31
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERVE	401,726.26	0.00
	Cash	528,147.11	580,209.51
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	1,834.68	1,695.78
	Other Assets	1,834.68	1,695.78
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	529,981.79	581,905.29
*** Liabilities ***			
Accounts Payable			
508-000-201.000	A/P - VENDORS	18,144.67	1,211.24
	Accounts Payable	18,144.67	1,211.24
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-205.001	DUE TO GENERAL FUND	14.99	0.00
508-000-289.000	DUE TO PAYROLL FUND	1,073.60	0.00
	Due To Other Funds	1,088.59	0.00
	Total Liabilities	19,233.26	1,211.24
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	137,618.69	136,915.02
	Unassigned	137,618.69	136,915.02
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	383,157.12	401,730.53
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	9,222.70	11,180.89
	Assigned	392,379.82	412,911.42

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: KEITH LOCKIE, CONTROLLER
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 11/30/2020	PERIOD ENDED 11/30/2021
*** Fund Balance ***			
508-000-393.055	Restricted FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Restricted	<u>2,550.00</u>	<u>2,550.00</u>
	Total Fund Balance	<u>532,548.51</u>	<u>552,376.44</u>
	Beginning Fund Balance	532,548.51	552,376.44
	Net of Revenues VS Expenditures	(21,799.98)	28,317.61
	Fund Balance Adjustments	0.00	0.00
	Ending Fund Balance	510,748.53	580,694.05
	Total Liabilities And Fund Balance	529,981.79	581,905.29