



SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

The Superior Township Parks & Recreation Commission

NOVEMBER 2021

Regular Meeting

will be held

MONDAY NOVEMBER 22, 2021 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

3040 N. Prospect Rd.

(Corner of Cherry Hill & Prospect)

Current COVID-19 protocols will be in place

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

Superior Township Parks & Recreation Commission

NOVEMBER 2021

Regular Meeting

will be held

MONDAY, NOVEMBER 22, 2021 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

| | |
|--------------------|--------------------|
| Juan Bradford | Marion Morris |
| Guy Conti | Patrick Pigott |
| Martha Kern-Boprie | Nahid Sanii-Yahyai |
| Terry Lee Lansing | Riley Schofield |
| Bernice Lindke | Gregory Vessels |



PARKS &
RECREATION

**PARKS & RECREATION COMMISSION REGULAR MEETING
NOVEMBER 22, 2021 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) October 25, 2021
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: NRPA Park Pulse; People Value Trails
 - B) 2022 Township Holiday Closings Schedule
 - C) Thank You Letter to Brookside Farms/Pumpkins
 - D) Christmas Tree Lighting Flier
- 9) OLD BUSINESS**
 - A) 2022 Approved Budget
 - B) Five-Year Plan Update
- 10) NEW BUSINESS**
 - A) Christmas Tree Lighting Volunteers
- 11) BILLS FOR PAYMENT**
 - A) October 26, 2021 – November 22, 2021
- 12) FINANCIAL STATEMENTS**
 - A) October 2021 Revenue & Expenditure Report
 - B) October 2021 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: December 20, 2021 @ 6:00 pm



Superior Charter Township Park Commission
Regular Meeting
October 25, 2021

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:30 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Greg Vessels, Riley Schofield, Martha Kern-Boprie

Park Commissioners absent: Guy Conti

Others present: Trustee Bernice Lindke; Juan Bradford, Parks Administrator; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator, Angela Miller

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as presented. The motion carried.

5. Prior Meeting Minutes Approval

A. September 27, 2021

It was moved by Nahid Sanii-Yahyai and supported by Riley Schofield to approve the minutes of 9/27/2021 with correction to New Business B. Five Year Parks & Recreation Plan Survey. The second sentence of this item presently reads "He two park commissioners have submitted...". It should be amended to read "Two Park Commissioners have submitted...". The motion to approve with correction carried.

6. Citizens Participation – none

7. Reports

A. Chairperson

Chair Marion Morris reported she and Juan Bradford attended the Township Board meeting on 10/18/21, and all funds 2022 budgets, including the Park Fund were approved. Residents of apartments on MacArthur Blvd spoke about safety concerns related to crossing streets to access Fireman's Park and the Ypsilanti District Library branch under construction. Residents of the Washington Square subdivision were also present, and expressed concern about speeding cars on Stephens Drive. Marion heard from Paula Jefferson, former Park Commissioner, that she is interested in serving on the Park Commission again, should there be a vacancy.

B. Administrator

Juan Bradford submitted a written report. In addition to this written report, he informed the Park Commissioners that he and Patrick Pigott attended a presentation on invasive species at Matthaei Botanical Gardens. Juan thanked Greg Vessels for his ideas for the Nature Hunt Bingo event and the work that Greg and his wife Amy put into this event. Nahid Sanii-Yahyai mentioned that several people at the Pumpkin Event on Saturday came from communities outside of Superior Township.

Apparently, this event was advertised on an electronic newsletter for Ann Arbor Public Schools. Park Commissioners and Juan discussed the merits of advertising outside of Superior Township. The consensus was not to limit attendance unless a very high cost will be associated with high attendance by non-township residents. Martha Kern-Boprie questioned whether we should continue to display a donations jar at our events. The money donated is not sufficient to make a difference in our programming and could result in a family choosing not to participate in an event because they could not afford a donation. After discussion, the consensus was to not display the donation jar at future events.

C. Board Liaison

Trustee Bernice Lindke reported on the 10/18/21. She also reported on the citizens present who were concerned about speeding cars in Washington Square, traffic safety near MacArthur Blvd, and the lack of a community center. Trustee Lindke noted that these residents have come before the board before, are tired of words, and seek action. Trustee Lindke also reported that the Dixboro School will get a well and septic field. A township resident named Matt Schuster is concerned about a private road under construction adjacent to his property on Geddes Road near the west boundary of Superior Township. Mr. Schuster gave a lengthy presentation about his concern, and requested the township board over-rule Rick Mayernik, building and zoning official. The township board voted to not over-rule Mr. Mayernik and will seek to regulate the private drive under construction.

D. Board Attendee

Marion Morris attended the 10/18/21 township board meeting. Topic covered were already outlined in the Chairperson report.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month.

8. Communications

- A. Nature Hunt Bingo Pictures
- B. Educational: Engagement with Parks
- C. Master Plan Survey Flyer

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. 2022 Budget Update

The 2022 Park Fund budget was approved by the township board on 10/18/2021. When final approved budget documents are delivered to the Park Department office, Juan will provide them to the park commissioners.

B. Five Year Plan Update

- 1. Survey – A survey to measure community interest and values has been prepared. All Park Commissioners are asked to respond to it by 12/03/21. The survey is available online at <https://survey.sogosurvey.com/r/SuperiorMP> or by completing a paper version of the survey.

2. Committee

A committee of about four people will work on the Park Five Year Plan with Juan and staff from Carlisle Wortman. Martha Kern-Boprie said she would like to serve on this committee.

10. New Business – none

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to approve paying the bills totaling \$21,029.56 at 10/25/2021. The motion carried.

12. Financial Statements

A. September 2021 Revenue & Expenditure Report

B. September 2021 Balance Sheet

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the September financial statements. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie informed the Park Commission that she followed up with Ypsilanti District Library (YDL) staff about her idea for a Chinese New Year event in January. YDL staff were concerned that an event of this nature would have to be held indoors, and it is not safe to do so with the COVID virus still so active. YDL staff did encourage an outdoor winter event that could include snow events if the weather cooperates and learning opportunities about winter habits of animals and weather changes. Martha will continue to follow up with YDL staff.

14. Adjournment

It was moved by Greg Vessels and supported by Riley Schofield to adjourn at 7:07 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



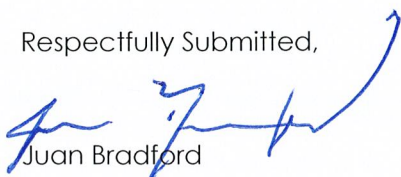
PARKS &
RECREATION

**ADMINISTRATOR REPORT
NOVEMBER 22, 2021**

13.

- Next Board of Trustees Meeting: Monday, December 20, 2021 @ 7:00 p.m.
Attendee: Commission Vice-Chair Sani-Yahyai
- Tennis lessons wrapped up last week. We had a lower attendance rate than we would have liked, but those that did attend really enjoyed it. I have already been asked about a spring session by a couple of the parents. I feel that we should continue to provide the opportunity to Superior Township kids either free, or for a very small registration fee.
- I met with Supervisor Schwartz last week regarding the American Rescue Plan Act funding that the Township will be receiving. He asked me to put together a list of capital improvement ideas that would be a benefit to the parks.
- Please note that December's Parks & Recreation Commission meeting will be held on December 20th which is the third Monday of the month due to the Christmas & New Year Holidays. Additionally, the meeting will take place at 6:00pm to allow us to finish before the Board of Trustees meeting.
- I spoke with a gentleman from Mighty Oaks Soccer. They are interested in collaborating with us to provide a free youth introduction to soccer program in the spring/summer of 2022. I will keep you updated as this develops.
- I am working with Chris Nordstrom from Carlyle/Wortman Associates to create a short questionnaire card that we can have at our events to gather data about residents felling toward parks & recreation to be used in the preparation of our five-year plan.
- If you have not completed the survey for the five-year plan, please do so as soon as possible. The last day to complete it is next Friday, December 3rd.
- I hope you all have a happy and healthy Thanksgiving!

Respectfully Submitted,


Juan Bradford

70.

To: Superior Township Park Commission
From: Martha Kern-Boprie
Subject: Report on 11/15/21 Township Board Meeting
Date: November 16, 2021

This township board meeting was very long, lasting three hours.

Citizen Participation

Several residents of the Bromley Park neighborhood on Geddes Road near Gotfredson spoke, and presented a petition, requesting extension of the non-motorized path to their neighborhood. The petition contained over 200 signatures. Speakers emphasized seeking safe, non-motorized access to the rest of the subdivisions and its assets, including the new library and several churches.

I spoke and encouraged everyone to attend the Christmas Tree Lighting event on December 4.

Several residents of Washington Square subdivision spoke, thanked the township board for road repairs done, and emphasized they still need more speed controls, to keep residents safe.

Several residents spoke about use of the American Rescue Funds (ARP) that will come to Superior Township and advocated for using them for human/social needs, particularly of residents of the Sycamore Meadows, Danbury Green and Glen Oaks.

County Commissioner Ricky Jefferson was present and spoke. He represents District 6 which includes a portion of southern Superior Township. Round Two of ARP funds total \$35 million, and the county commission is discussing allocation of this money. He encouraged Superior Township board members and residents to contact him with their ideas for this distribution.

Supervisor Ken Schwartz responded to the Bromley Park residents, stating preliminary engineering work is needed to estimate the scale and cost of extending the non-motorized path. Superior Township will try applying to the County Parks & Recreation Commission for funding to extend this path.

Presentation and Public Hearing

Trustee Bernice Lindke reported on activities of the Park Commission.

A public hearing was conducted by a request from a private company named Campus Partners 1 to obtain bonds to finance purchase and improvement of the charter school named Southpoint Scholars at Geddes and Ridge Roads. Campus Partners 1 will then lease the school to a non-profit and will have the option of selling the school at some future date. Apparently, this is a practice occurring all over Michigan. Ken Schwartz checked with township legal counsel and approving this bonding request will not impact township finance or bond rating.

Reports

1. Supervisor

Non-motorized path on Plymouth Road will cross four privately owned parcels. Three of the owners are willing to grant an easement to allow the path to cross their property. One is unwilling. The township board will have to decide at some point to seek condemnation of the easement if the path is to be constructed.

The Hyundai development at Geddes and LeForge seeks to expand with a facility dedicated to researching electric vehicles and hydrogen fuel cells. This new facility will be a bit smaller than the current building. Rezoning is not needed. An Area Plan and Development Plan amendment will be needed. A tax abatement will be sought. After formal application is filed, a public hearing will be scheduled.

Orchard, Hiltz & McCliment (OHM) engineering consultants have been asked to present a proposal for sidewalks and utility (water/sewer) improvements.

Fire Department – the Fire Chief wishes to hire a part-time fire marshal. The Fire Chief has been doing this himself, and with the growth of the township, the job is getting too big.

Ken met with the County Road Commission about the MacArthur Blvd/Harris Road crosswalk. OHM will prepare a pedestrian plan for this area.

Rock Development – the supervisor is working on a proposal to purchase this land for preservation and/or development. There was extensive discussion among board members about the supervisor’s intentions for this real estate.

A 1.1-acre parcel adjacent to the Utility Dept structure at Clark and Prospect, will be gifted to the township.

Trustee Lisa Lewis stepped down from her position on the Zoning Board of Appeals (ZBA) and a replacement from the township board is needed. Supervisor Schwartz would like to appoint the replacement at the December township board meeting. Extensive discussion of this issue took place. Clerk Lynette Findlay asserted the Supervisor emailed township board members in-appropriately. Just what was considered in-appropriate was not clear to me.

2. Departmental Reports

Received without discussion.

3. Financial Reports – All Funds at 9/30/21

Trustee Bernice Lindke asked several questions about interest earnings, and some expense items. Discussion with the Supervisor and Treasurer grew contentious.

Unfinished Business

Private Road / Driveway issue concerning 5766 and 5728 Geddes Road. Tabled to the December Township Board meeting.

New Business

Resolution 2021-52 Approve Issuance of Bonds for Campus Partners 1 – approved

Resolution 2021-53 grant pay raise to Deputy Clerk - approved on a vote of 4 Yes 2 No 1 Abstain

Second motion to grant identical pay raise to Deputy Treasurer – failed on a vote of 3 Yes 3 No 1 Abstain

Resolution 2021-54 hire Matthew Courser as full-time Assessing Assistant – approved

Resolution 2021-55 replace Utility Dept Bldg. roof – approved

Resolution 2021-56 replace Fire Station #2 roof – approved

Resolution 2021-57 OHM proposal for Clark Rd sanitary sewer pump station scope of work – approved

Resolution 2021-58 OHM proposal for Harris/MacArthur pedestrian crossing, circulation & safety – approved

Bromley Park/Sutton Ridge Utility Access Path Fee – fee terminated

Holiday Schedule 2022 – approved

Meeting Schedule 2022 – approved

Pleas and Petitions

A woman named Kelly spoke, requesting provision of broadband internet access to Sycamore Meadows and Danbury Park Manor. The high cost of monthly subscriptions contributes to keeping these residents in poverty. Ken Schwartz said he opposes using township funds for this, and suggests the county is a better source for social supports.

Kelly also requested a community center be developed for these neighborhoods.

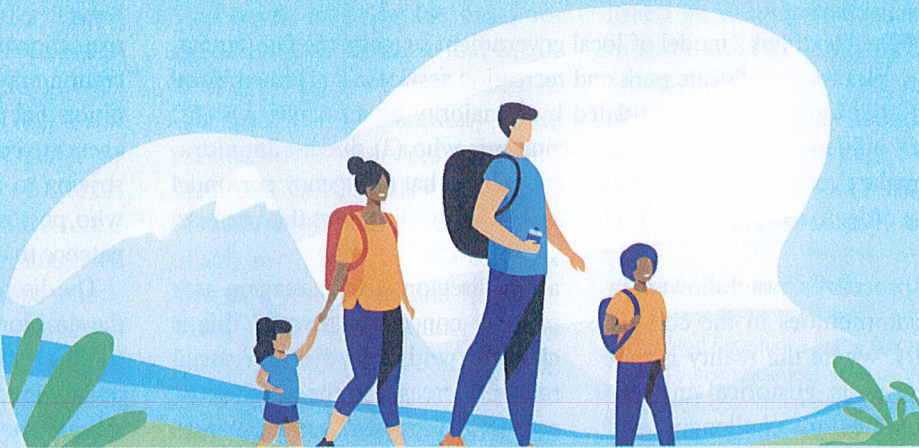
The meeting adjourned at 9:52 pm.

NRPA PARK PULSE

People Value Trails Provided by Parks and Recreation

3 in 4 U.S. adults want public walking, hiking and biking trails close to home.

87%



Nearly half of all adults say access to these trails is **extremely** or **very** important. Millennials and residents of the western region of the United States are among those most likely to value trail access near their homes.

Each month, through a poll of 1,000 U.S. residents focused on park and recreation issues, NRPA Park Pulse helps tell the park and recreation story. Questions span from the serious to the more lighthearted. The survey was conducted by Wakefield Research (www.wakefieldresearch.com).

Visit nrpa.org/ParkPulse for more information.



NATIONAL RECREATION
AND PARK ASSOCIATION

87

**CHARTER TOWNSHIP OF SUPERIOR
2022 HOLIDAY CLOSINGS SCHEDULE**

| | |
|------------------------------|-----------------------------|
| Monday, January 17, 2022 | Martin Luther King, Jr. Day |
| Monday, February 21, 2022 | President's Day |
| Friday, April 15, 2022 | Good Friday |
| Monday, May 30, 2022 | Memorial Day |
| Monday, June 20, 2022 | Juneteenth (Observed) |
| Monday, July 4, 2022 | Independence Day |
| Monday, September 5, 2022 | Labor Day |
| Monday, October 10, 2022 | Columbus Day |
| Friday, November 11, 2022 | Veteran's Day |
| Wednesday, November 23, 2022 | Day before Thanksgiving |
| Thursday, November 24, 2022 | Thanksgiving Day |
| Friday, November 25, 2022 | Day after Thanksgiving |
| Friday, December 23, 2022 - | Christmas & |
| Monday, January 2, 2023 | New Year's Holidays |

Lynette Findley, Clerk
Charter Township of Superior
3040 N. Prospect
Superior Township, MI 48198
734-482-6099



**SUPERIOR TOWNSHIP
PARKS & RECREATION**

Commission:

Marion Morris
Chairperson

Nahid Sanii-Yahyai
Vice-Chairperson

Martha Kern-Boprie
Secretary

Terry Lee Lansing
Commissioner

Guy Conti
Commissioner

Riley Schofield
Commissioner

Gregory Vessels
Commissioner

Staff:

Juan Bradford
Administrator

Patrick Pigott
Maintenance Supervisor

575 E. Clark Road
Superior Twp. MI 48198
Phone: (734) 480-5502
Fax: (734) 484-4883
superiorparks@superior-twp.org
superiortownship.org

October 26, 2021

80

To our friends at Brookside Farms:

On behalf of the Superior Township Parks & Recreation Commission and Staff, we would like to thank you once again for your donation of pumpkins to our annual Pumpkin Carving and Arts & Crafts Day. It is hard to believe that this was the 10th year for this event. All of the Commissioners and staff know that we couldn't have made it this far without your continued support and generosity.

Even though the pandemic forced us to adjust our regular program again this year, we were still able to put together an event that brought big smiles to the faces of children and adults alike. Every child was able to select and take home their very own FREE pumpkin and bag of treats.

Your donation of pumpkins and continued support of Superior Township Parks & Recreation enables us to make this event possible at no cost to the residents.

Again, thank you! Your longstanding support of Superior Township Parks & Recreation is deeply appreciated.

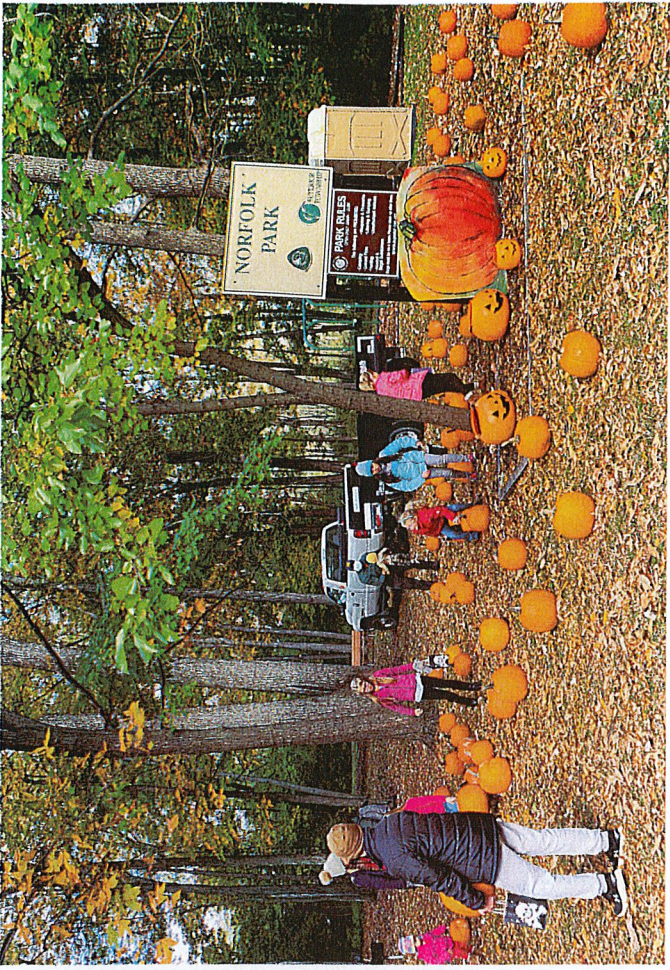
Thank you for helping to keep our Township *Superior!*

Marion Morris

Marion Morris, Chair
Parks & Recreation Commission

Juan Bradford

Juan Bradford, Administrator
Parks & Recreation Department



87-

**SUPERIOR TOWNSHIP
CHRISTMAS TREE LIGHTING
WITH SANTA CLAUS**



SATURDAY, DECEMBER 4TH @ 6:00PM



LOCATION:

**OLD TOWNSHIP HALL 3040 N. PROSPECT RD.
CORNER OF PROSPECT & CHERRY HILL**

PROGRAM:

**LIGHTING OF THE SUPERIOR TOWNSHIP
CHRISTMAS TREE, OLD FASHIONED CAROLERS,
PICTURES W/ SANTA (BRING YOUR CAMERA)
ICE CARVING DEMONSTRATION
WARMING FIRES**

REFRESHMENTS:

HOT CHOCOLATE & COOKIES

FREE FREE FREE FREE FREE FREE FREE FREE



PARKS & RECREATION DEPARTMENT

| | ACTUALS Jan - Jun 2021 | B U D G E T S | |
|-----------------------------------------------------|---------------------------|-----------------|----------------|
| | | 2021 AMENDED | 2022 BUDGET |
| Revenue: 588.000 · General Fund Contribution | 151,190 | 302,379 | 311,451 |
| 604.000 · Reimb. For Labor Costs | 408 | 1,000 | 15,000 |
| 663.000 · Interest on Reserves | 24 | 1,000 | 1,000 |
| 671.100 · Disposition of Assets Income | 0 | 0 | 0 |
| 673.000 · Insurance Reimbursements | 0 | 500 | 500 |
| 695.000 · Tennis Lesson Fees | 0 | 0 | 2,000 |
| 696.000 · Donations | 1,558 | 600 | 600 |
| 699.000 · Approp. from Reserves | 0 | 15,000 | 0 |
| Total Revenue | 153,181 | 320,479 | 330,551 |
| Expense: 751. · Administration Department: | | | |
| 701.000 · Commission Stipends | 3,591 | 8,793 | 9,057 |
| 702.000 · Admin. Salary | 19,353 | 38,706 | 39,867 |
| 702.002 · Controller's Salary | 3,173 | 6,084 | 6,216 |
| 710.000 · Training | 0 | 1,000 | 1,000 |
| 728.000 · Postage | 0 | 100 | 100 |
| 740.000 · Operating Supplies | 196 | 600 | 1,000 |
| 801.010 · Professional Services-Audit | 1,000 | 1,100 | 1,100 |
| 801.000 · Professional Services-Other | 650 | 2,000 | 17,000 |
| 850.000 · Telecommunications | 300 | 700 | 750 |
| 851.000 · Insurance and Bonds | 4,494 | 10,000 | 10,000 |
| 860.000 · Transportation | 267 | 1,200 | 1,200 |
| 900.000 · Printing & Publishing | 0 | 500 | 3,000 |
| 930.000 · Repairs & Maintenance | 0 | 500 | 500 |
| 945.000 · Office Rent | 0 | 6,000 | 6,000 |
| 958.000 · Memberships & Dues | 460 | 650 | 650 |
| 963.000 · Bank Fees & Charges | 2 | 10 | 300 |
| 981.000 · Equipment Under \$5,000 | 0 | 1,000 | 1,000 |
| 999.000 · Miscellaneous Expense | 0 | 200 | 200 |
| Total 751. · Administration Department | 33,486 | 79,143 | 98,940 |



9A



PARKS & RECREATION DEPARTMENT

| | ACTUALS Jan - Jun 2021 | B U D G E T S | |
|--------------------------------------------------|---------------------------|-----------------|----------------|
| | | 2021 AMENDED | 2022 BUDGET |
| 754. - Recreation Department: | | | |
| 702.000 - Staff Salaries | 1,681 | 11,014 | 10,277 |
| 717.000 - Taxable Benefits | 0 | 200 | 200 |
| 740.000 - Operating Supplies | 1,353 | 6,000 | 3,500 |
| 801.000 - Professional Services - Other | 3,265 | 3,000 | 6,000 |
| 801.050 - Professional Services - Tennis Lessons | 0 | 0 | 2,000 |
| 850.000 Telecommunications | 300 | 600 | 600 |
| 860.000 - Transportation | 0 | 100 | 100 |
| 930.000 - Rep. & Maint. | 0 | 500 | 500 |
| 975.000 Signage | 204 | 1,000 | 2,073 |
| Total 754. - Recreation Department | 6,803 | 22,414 | 25,250 |
| 755. - Parks Maintenance Department: | | | |
| 702.000 - Staff | 48,935 | 125,834 | 94,764 |
| 710.000 - Training | 0 | 700 | 700 |
| 717.000 - Taxable Benefits - Staff | 11,208 | 4,899 | 3,047 |
| 740.000 - Operating Supplies | 1,268 | 4,300 | 5,500 |
| 740.003 - Herbicide (Non-Selective) | 0 | 500 | 500 |
| 740.004 - Sand, Gravel, Bark and Soil | 0 | 1,500 | 8,000 |
| 741.000 - Uniforms | 0 | 800 | 900 |
| 742.000 - Fuel - Lubricants | 1,939 | 3,000 | 4,500 |
| 801.000 - Professional Services-Other | 1,171 | 2,000 | 2,500 |
| 850.000 - Telecommunications | 0 | 600 | 600 |
| 860.000 - Transportation | 0 | 100 | 100 |
| 920.000 - Utilities | 183 | 850 | 850 |
| 930.000 - Repairs & Maintenance | 5,130 | 11,000 | 12,500 |
| 930.001 - Controlled Burns | 4,600 | 4,400 | 5,000 |
| 975.000 - Signage | 0 | 100 | 500 |
| 980.000 - Equipment Over \$5,000 | 0 | 10,000 | 35,000 |
| 981.000 - Equipment Under \$5,000 | 0 | 1,000 | 1,500 |
| Total 755. - Parks Maintenance Department | 74,434 | 171,583 | 176,461 |



PARKS & RECREATION DEPARTMENT

| | ACTUALS Jan - Jun 2021 | B U D G E T S | |
|-------------------------------------------------|---------------------------|-----------------|----------------|
| | | 2021 AMENDED | 2022 BUDGET |
| 756 - Park Development/Improvement: | | | |
| 740.000 Operating Supplies | 0 | 442 | 0 |
| 951.000 - Projects | 34,600 | 15,000 | 5,000 |
| Total 756 - Park Development/Improvement | 34,600 | 15,442 | 5,000 |
| 966 - Unallocated Expenses: | | | |
| 715.000 - FICA | 6,728 | 15,032 | 12,578 |
| 858.000 - Pension | 7,534 | 16,865 | 12,321 |
| Total 966 - Unallocated Expenses | 14,262 | 31,897 | 24,900 |
| Total 755.999 - TOTAL EXPENSES | 163,584 | 320,479 | 330,551 |
| Net of Revenues and Expenditures | (10,403) | 0 | (0) |



11/16/2021 12:56 PM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 User: NANCY CHECK DATE FROM 10/26/2021 - 11/22/2021
 DB: Superior Twp

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------------|------|---------|------------------------|----------------------------------------------------------------------------------------|------------------------------------------------|--------------------|------------|------------------|
| Fund: 508 PARKS & RECREATION | | | | | | | | |
| 10/26/2021 | GENL | 44681 | 2162491 | CARLISLE WORTMAN ASSOCIATES | PLANNING SERVICES | 801.000 | 751 | 142.50 |
| 10/26/2021 | GENL | 44687# | 739 754 739 754 | SAM'S CLUB/SYNCHRONY BANK | CANDY & SHOP SUPPLIES CANDY & SHOP SUPPLIES | 740.000 740.000 | 754 755 | 54.44 25.46 |
| | | | | CHECK GENL 44687 TOTAL FOR FU | | | | <u>79.90</u> |
| 10/26/2021 | GENL | 44688 | 22453003 22453038 | SPARTAN DISTRIBUTORS INC | TORO REPAIR #209 TORO REPAIR #207 | 930.000 930.000 | 755 755 | 990.26 787.31 |
| | | | | CHECK GENL 44688 TOTAL FOR FU | | | | <u>1,777.57</u> |
| 10/26/2021 | GENL | 44691 | 102821 | SUPERIOR TWP PAYROLL FUND | CASH TRANSFER 10/28/21 PAY | 289.000 | 000 | 6,915.38 |
| 10/26/2021 | GENL | 44692 | 102121-01 | SUPERIOR TWP UTILITY DEPARTMECELL PHONE JUAN - OCT 21 | | 850.000 | 751 | 49.91 |
| 10/26/2021 | GENL | 44693 | 3001970 | THE REINHALT-THOMAS CORPORATIMOWER TIRE | | 930.000 | 755 | 65.00 |
| 11/02/2021 | GENL | 44696 | 75555766 | WEX BANK | FUEL - OCTOBER 2021 | 742.000 | 755 | 314.93 |
| 11/02/2021 | GENL | 44700 | OCT 2021 - P | DTE ENERGY | ELECTRIC - PARKS BARN - OCT 2021 | 920.000 | 755 | 41.19 |
| 11/02/2021 | GENL | 44704 | 907186-HRUQYY | LOWE'S | CHRISTMAS LIGHTS | 740.000 | 754 | 60.75 |
| 11/02/2021 | GENL | 44712 | OCT 21 | SUPERIOR TWP PAYROLL FUND | PENSION /HCSP - OCTOBER 2021 | 289.000 | 000 | 1,187.68 |
| 11/09/2021 | GENL | 44728 | SEPT/OCT 21 | JUAN BRADFORD | MILEAGE REIMBURSEMENT SEPT 1- OCT 2860.000 | | 751 | 113.68 |
| 11/09/2021 | GENL | 44732 | 3434300751 | O'REILLY AUTOMOTIVE, INC. | BATTERY FOR TORO | 930.000 | 755 | 112.06 |
| 11/09/2021 | GENL | 44733 | A-140329 | PARKWAY SERVICES | PORTAJOHNN FOR PUMPKIN GIVE AWAY | 801.000 | 754 | 75.00 |
| 11/09/2021 | GENL | 44734 | OCT 21 | PATRICK PIGOTT | CELL PHONE STIPEND -OCT 21 | 850.000 | 754 | 50.00 |
| 11/09/2021 | GENL | 44740 | 2021-061 | SUPERIOR TOWNSHIP CREDIT CARDZOOM - OCTOBER 2021 | | 205.001 | 000 | 14.99 |
| 11/09/2021 | GENL | 44741 | 111021 - GB | SUPERIOR TWP PAYROLL FUND | CASH TRANSFER 11/10/21 PAY | 289.000 | 000 | 8,018.38 |
| 11/09/2021 | GENL | 44742# | 092221-02 102521-01 | SUPERIOR TWP UTILITY DEPARTMEBRADFORD CELL PHONE - SEPTEMBER 202850.000 DIESEL FUEL | | 742.000 | 751 755 | 49.95 174.94 |
| | | | | CHECK GENL 44742 TOTAL FOR FU | | | | <u>224.89</u> |
| 11/16/2021 | GENL | 44747 | 1408-A | CLEAR CUT ICE | DEPOSIT FOR ICE CARVING FOR TREE LI740.000 | | 754 | 250.00 |
| 11/16/2021 | GENL | 44755 | 2162777 | CARLISLE WORTMAN ASSOCIATES | 2023 RECREATION PLAN | 801.000 | 751 | 95.00 |
| 11/16/2021 | GENL | 44756 | 1408 | CLEAR CUT ICE | FINAL PAYMENT FOR ICE CARVING FOR T740.000 | | 754 | 250.00 |
| 11/16/2021 | GENL | 44775 | 137681 | YPSILANTI ACE HARDWARE | SHOP SUPPLIES - SHOVELS | 740.000 | 755 | 35.98 |

HA.

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------|------|---------|---------|-------|-------------|---------|------|--------|
|------------|------|---------|---------|-------|-------------|---------|------|--------|

Fund: 508 PARKS & RECREATION

| | | | | | | | | |
|--|--|--|--|--|---------------------------------------|--|--|-----------|
| | | | | | Total for fund 508 PARKS & RECREATION | | | 19,874.79 |
|--|--|--|--|--|---------------------------------------|--|--|-----------|

* *-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

2A

| GL NUMBER | DESCRIPTION | 2021 | | YTD BALANCE 10/31/2021 | ACTIVITY FOR MONTH 10/31/21 | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE 10/31/2020 |
|---------------------------------------------|--------------------------------|--------------------|----------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | | | | | |
| Fund 508 - PARKS & RECREATION | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 - REVENUE | | | | | | | | |
| 508-000-588.000 | GENERAL FUND CONTRIBUTION | 302,380.00 | 302,380.00 | 251,983.34 | 25,198.33 | 50,396.66 | 83.33 | 242,291.66 |
| 508-000-590.000 | GRANTS | 0.00 | 0.00 | 34,600.00 | 0.00 | (34,600.00) | 100.00 | 10,000.00 |
| 508-000-604.000 | REIMBURSEMENT FOR LABOR COSTS | 1,000.00 | 1,000.00 | 735.12 | 81.68 | 264.88 | 73.51 | 735.12 |
| 508-000-663.000 | INTEREST ON RESERVES INCOME | 1,000.00 | 1,000.00 | 34.18 | 0.00 | 965.82 | 3.42 | 2,276.16 |
| 508-000-673.000 | INSURANCE REIMBURSEMENTS INCOM | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 443.92 |
| 508-000-696.000 | DONATIONS | 600.00 | 600.00 | 1,558.23 | 0.00 | (958.23) | 259.71 | 100.00 |
| 508-000-698.000 | MISCELLANEOUS INCOME | 0.00 | 0.00 | 369.18 | 0.00 | (369.18) | 100.00 | 326.18 |
| 508-000-699.000 | APPROPRIATION FROM FUND BALANC | 14,999.00 | 14,999.00 | 0.00 | 0.00 | 14,999.00 | 0.00 | 0.00 |
| Total Dept 000 - REVENUE | | 320,479.00 | 320,479.00 | 289,280.05 | 25,280.01 | 31,198.95 | 90.26 | 256,173.04 |
| TOTAL REVENUES | | 320,479.00 | 320,479.00 | 289,280.05 | 25,280.01 | 31,198.95 | 90.26 | 256,173.04 |
| Expenditures | | | | | | | | |
| Dept 751 - PARK & REC. ADMINISTRATION | | | | | | | | |
| 508-751-701.000 | COMMISSION STIPENDS | 8,793.00 | 8,793.00 | 5,829.80 | 582.98 | 2,963.20 | 66.30 | 5,819.52 |
| 508-751-702.000 | SALARIES | 38,706.00 | 38,706.00 | 32,751.40 | 2,977.40 | 5,954.60 | 84.62 | 37,593.75 |
| 508-751-702.002 | CONTROLLER SALARY | 6,084.00 | 6,084.00 | 5,772.06 | 784.88 | 311.94 | 94.87 | 4,637.27 |
| 508-751-710.000 | TRAINING | 1,000.00 | 1,000.00 | 65.00 | 0.00 | 935.00 | 6.50 | 920.00 |
| 508-751-717.000 | TAXABLE BENEFITS | 0.00 | 0.00 | 1,161.19 | 1,161.19 | (1,161.19) | 100.00 | 751.58 |
| 508-751-728.000 | POSTAGE | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 |
| 508-751-740.000 | OPERATING SUPPLIES | 600.00 | 600.00 | 313.64 | 0.00 | 286.36 | 52.27 | 286.20 |
| 508-751-800.010 | PROFESSIONAL SERVICES - AUDIT | 1,100.00 | 1,100.00 | 1,000.00 | 0.00 | 100.00 | 90.91 | 1,000.00 |
| 508-751-801.000 | PROFESSIONAL SERVICES - OTHER | 2,000.00 | 2,000.00 | 1,208.30 | 197.84 | 791.70 | 60.42 | 999.85 |
| 508-751-850.000 | TELECOMMUNICATIONS | 700.00 | 700.00 | 499.87 | 99.86 | 200.13 | 71.41 | 508.82 |
| 508-751-851.000 | INSURANCE & BONDS | 10,000.00 | 10,000.00 | 7,232.27 | 714.90 | 2,767.73 | 72.32 | 7,954.94 |
| 508-751-860.000 | TRANSPORTATION | 1,200.00 | 1,200.00 | 537.60 | 113.68 | 662.40 | 44.80 | 423.21 |
| 508-751-900.000 | PRINTING & PUBLISHING | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 508-751-930.000 | REPAIR & MAINTENANCE | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 508-751-945.000 | OFFICE RENT | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 100.00 | 6,000.00 |
| 508-751-958.000 | MEMBERSHIPS & DUES | 650.00 | 650.00 | 460.00 | 0.00 | 190.00 | 70.77 | 450.00 |
| 508-751-961.001 | CAPITAL IMPROVEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,681.50 |
| 508-751-963.000 | BANK FEES & CHARGES | 10.00 | 10.00 | 1.68 | 0.00 | 8.32 | 16.80 | 42.26 |
| 508-751-981.000 | EQUIPMENT UNDER \$5,000 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 508-751-999.000 | MISCELLANEOUS EXPENSE | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 300.00 |
| Total Dept 751 - PARK & REC. ADMINISTRATION | | 79,143.00 | 79,143.00 | 62,832.81 | 6,632.73 | 16,310.19 | 79.39 | 69,368.90 |
| Dept 754 - RECREATION | | | | | | | | |
| 508-754-702.000 | SALARIES | 11,014.00 | 11,014.00 | 5,576.72 | 912.00 | 5,437.28 | 50.63 | 3,047.13 |
| 508-754-717.000 | TAXABLE BENEFITS | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 0.00 |
| 508-754-740.000 | OPERATING SUPPLIES | 6,000.00 | 6,000.00 | 2,646.09 | 341.93 | 3,353.91 | 44.10 | 2,192.62 |
| 508-754-801.000 | PROFESSIONAL SERVICES - OTHER | 3,000.00 | 3,000.00 | 5,344.41 | 195.00 | (2,344.41) | 178.15 | 1,965.00 |
| 508-754-850.000 | TELECOMMUNICATIONS | 600.00 | 600.00 | 500.00 | 50.00 | 100.00 | 83.33 | 320.00 |
| 508-754-860.000 | TRANSPORTATION | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 |
| 508-754-930.000 | REPAIR & MAINTENANCE | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 508-754-975.000 | SIGNAGE | 1,000.00 | 1,000.00 | 1,083.00 | 0.00 | (83.00) | 108.30 | 0.00 |
| Total Dept 754 - RECREATION | | 22,414.00 | 22,414.00 | 15,150.22 | 1,498.93 | 7,263.78 | 67.59 | 7,524.75 |
| Dept 755 - PARK MAINTENANCE | | | | | | | | |

| GL NUMBER | DESCRIPTION | 2021 | | YTD BALANCE 10/31/2021 | ACTIVITY FOR MONTH 10/31/21 | AVAILABLE BALANCE | % BODGT USED | YTD BALANCE 10/31/2020 |
|-----------------------------------------------|-------------------------------|--------------------|----------------|---------------------------|-----------------------------------|----------------------|-----------------|---------------------------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | | | | | |
| Fund 508 - PARKS & RECREATION | | | | | | | | |
| Expenditures | | | | | | | | |
| 508-755-702.000 | SALARIES | 125,834.00 | 125,834.00 | 91,283.49 | 8,494.61 | 34,550.51 | 72.54 | 96,813.55 |
| 508-755-710.000 | TRAINING | 700.00 | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 | 0.00 |
| 508-755-717.000 | TAXABLE BENEFITS | 4,899.00 | 4,899.00 | 11,208.34 | 0.00 | (6,309.34) | 228.79 | 4,506.52 |
| 508-755-740.000 | OPERATING SUPPLIES | 4,300.00 | 4,300.00 | 2,216.57 | 25.46 | 2,083.43 | 51.55 | 2,635.69 |
| 508-755-740.003 | HERBICIDE (NON-SELECTIVE) | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 508-755-740.004 | SAND-GRAVEL-BARK-SOIL | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 0.00 |
| 508-755-741.000 | UNIFORMS | 800.00 | 800.00 | 469.00 | 0.00 | 331.00 | 58.63 | 335.00 |
| 508-755-742.000 | FUEL-LUBRICANTS | 3,000.00 | 3,000.00 | 4,530.53 | 489.87 | (1,530.53) | 151.02 | 2,766.14 |
| 508-755-801.000 | PROFESSIONAL SERVICES - OTHER | 2,000.00 | 2,000.00 | 2,429.02 | 430.35 | (429.02) | 121.45 | 1,564.30 |
| 508-755-850.000 | TELECOMMUNICATIONS | 600.00 | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 | 1.68 |
| 508-755-860.000 | TRANSPORTATION | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 |
| 508-755-920.000 | UTILITIES | 850.00 | 850.00 | 541.26 | 41.19 | 308.74 | 63.68 | 515.40 |
| 508-755-930.000 | REPAIR & MAINTENANCE | 11,000.00 | 11,000.00 | 12,872.16 | 2,065.13 | (1,872.16) | 117.02 | 5,348.19 |
| 508-755-930.001 | CONTROLLED BURNS | 4,400.00 | 4,400.00 | 4,600.00 | 0.00 | (200.00) | 104.55 | 3,400.00 |
| 508-755-975.000 | SIGNAGE | 100.00 | 100.00 | 447.08 | 0.00 | (347.08) | 447.08 | 0.00 |
| 508-755-980.000 | EQUIPMENT OVER \$5,000 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 0.00 |
| 508-755-981.000 | EQUIPMENT UNDER \$5,000 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 279.96 |
| Total Dept 755 - PARK MAINTENANCE | | 171,583.00 | 171,583.00 | 130,597.45 | 11,546.61 | 40,985.55 | 76.11 | 118,166.43 |
| Dept 756 - PARK DEVELOPMENT/IMPROVEMENT | | | | | | | | |
| 508-756-740.000 | OPERATING SUPPLIES | 442.00 | 442.00 | 0.00 | 0.00 | 442.00 | 0.00 | 0.00 |
| 508-756-951.000 | PROJECTS | 15,000.00 | 15,000.00 | 34,600.00 | 0.00 | (19,600.00) | 230.67 | 50,292.95 |
| Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT | | 15,442.00 | 15,442.00 | 34,600.00 | 0.00 | (19,158.00) | 224.06 | 50,292.95 |
| Dept 966 - UNALLOCATED EXPENSES | | | | | | | | |
| 508-966-715.000 | FICA | 15,032.00 | 15,032.00 | 11,749.10 | 1,140.83 | 3,282.90 | 78.16 | 11,717.51 |
| 508-966-858.000 | PENSION | 16,865.00 | 16,865.00 | 12,488.70 | 1,187.68 | 4,376.30 | 74.05 | 12,182.38 |
| Total Dept 966 - UNALLOCATED EXPENSES | | 31,897.00 | 31,897.00 | 24,237.80 | 2,328.51 | 7,659.20 | 75.99 | 23,899.89 |
| TOTAL EXPENDITURES | | 320,479.00 | 320,479.00 | 267,418.28 | 22,006.78 | 53,060.72 | 83.44 | 269,252.92 |
| Fund 508 - PARKS & RECREATION: | | | | | | | | |
| TOTAL REVENUES | | 320,479.00 | 320,479.00 | 289,280.05 | 25,280.01 | 31,198.95 | 90.26 | 256,173.04 |
| TOTAL EXPENDITURES | | 320,479.00 | 320,479.00 | 267,418.28 | 22,006.78 | 53,060.72 | 83.44 | 269,252.92 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 21,861.77 | 3,273.23 | (21,861.77) | 100.00 | (13,079.88) |

| GL Number | Description | PERIOD ENDED 10/31/2020 | PERIOD ENDED 10/31/2021 |
|-------------------------------|-----------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 508-000-013.000 | CHASE 5503 - DAILY OPERATING CHECKING | 40,582.02 | 94,685.31 |
| 508-000-013.001 | CHASE 5503 - GENERAL RESERVE | 73,994.99 | 73,994.99 |
| 508-000-013.002 | CHASE 5503 - ACCRUED ABSENCES | 3,577.69 | 3,577.69 |
| 508-000-017.000 | COMERICA 1274 J-FUND - BUILDING RESERVE | 401,721.33 | 401,764.71 |
| | Cash | <u>519,876.03</u> | <u>574,022.70</u> |
| Accounts Receivable | | | |
| | Accounts Receivable | <u>0.00</u> | <u>0.00</u> |
| Other Assets | | | |
| 508-000-123.050 | PREPAID INSURANCE | 2,646.48 | 2,410.68 |
| | Other Assets | <u>2,646.48</u> | <u>2,410.68</u> |
| Due From Other Funds | | | |
| | Due From Other Funds | <u>0.00</u> | <u>0.00</u> |
| | Total Assets | <u>522,522.51</u> | <u>576,433.38</u> |
| *** Liabilities *** | | | |
| Accounts Payable | | | |
| 508-000-201.000 | A/P - VENDORS | 919.99 | 2,195.17 |
| | Accounts Payable | <u>919.99</u> | <u>2,195.17</u> |
| Liabilities-ST | | | |
| | Liabilities-ST | <u>0.00</u> | <u>0.00</u> |
| Liabilities-LT (under 1 year) | | | |
| | Liabilities-LT (under 1 year) | <u>0.00</u> | <u>0.00</u> |
| Other Liabilities | | | |
| | Other Liabilities | <u>0.00</u> | <u>0.00</u> |
| Due To Other Funds | | | |
| 508-000-285.000 | DUE TO UTILITY FUND | 278.09 | 0.00 |
| 508-000-289.000 | DUE TO PAYROLL FUND | 1,855.80 | 0.00 |
| | Due To Other Funds | <u>2,133.89</u> | <u>0.00</u> |
| | Total Liabilities | <u>3,053.88</u> | <u>2,195.17</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| 508-000-390.000 | FUND BALANCE - UNDESIGNATED | 137,618.69 | 136,915.02 |
| | Unassigned | <u>137,618.69</u> | <u>136,915.02</u> |
| Assigned | | | |
| 508-000-393.010 | FUND BALANCE - BUILDING RESERVE | 383,157.12 | 401,730.53 |
| 508-000-393.050 | FUND BALANCE - ACCRUED ABSENCES | 9,222.70 | 11,180.89 |
| | Assigned | <u>392,379.82</u> | <u>412,911.42</u> |
| Restricted | | | |
| 508-000-393.055 | FUND BALANCE - SCHROETER | 2,550.00 | 2,550.00 |

Fund 508 PARKS & RECREATION

| GL Number | Description | PERIOD ENDED 10/31/2020 | PERIOD ENDED 10/31/2021 |
|----------------------|-------------------------------------------|----------------------------|----------------------------|
| *** Fund Balance *** | | | |
| | Restricted | 2,550.00 | 2,550.00 |
| | Total Fund Balance | 532,548.51 | 552,376.44 |
| | Beginning Fund Balance | 532,548.51 | 552,376.44 |
| | Net of Revenues VS Expenditures | (13,079.88) | 21,861.77 |
| | Fund Balance Adjustments | 0.00 | 0.00 |
| | Ending Fund Balance | 519,468.63 | 574,238.21 |
| | Total Liabilities And Fund Balance | 522,522.51 | 576,433.38 |