

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198  
October 18, 2021  
7:00 p.m.  
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. September 20, 2021
  
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
  - a. Truth-In-Taxation Public Hearing
8. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff's Report
  
9. COMMUNICATIONS
  - a. Letter from Residents of 3875 Napier Road
10. UNFINISHED BUSINESS

None
  
11. NEW BUSINESS
  - a. Matthew Schuster, Township Resident: Private Road Appeal
  - b. Rick Mayernik's, Building and Zoning Official, Memo Regarding Private Road Appeal
  - c. Resolution 2021-47, Amend the Rates, Fees, and Charges Related to Sewer and Water Services Provided by the Township's Utility Department
  - d. Resolution 2021-48, Accept the Auditing Services Proposal with Pfeffer, Hanniford, and Palka, Certified Public Accountants

- e. Resolution 2021-49, Adopting General Appropriations Act Millage Rates for 2022
- f. Resolution 2021-50, Adopting General Appropriations Act: 2022 Budgets for All Funds
- g. Resolution 2021-51, Promote Nancy Mason as Charter Township of Superior Assistant Office and Personnel Manager
- h. Huron River Watershed Council Dues 2021
- i. Treasurer's Report, 2021 Special Assessments
- j. Zoning Board of Appeals Bylaws
- k. Planning Commission Bylaws
- l. Closed Session Rock Property Offer MCL 15.268 section 8(d)

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198  
Telephone: 734-482-6099; Email: [lynettefindley@superior-twp.org](mailto:lynettefindley@superior-twp.org)

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on September 20, 2021, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, Trustee Lisa Lewis, Trustee Bernice Lindke, and Trustee Rhonda McGill.

Absent: Trustee Nancy Caviston

**4. ADOPTION OF AGENDA**

It was moved by Trustee Lewis supported by Treasurer McKinney, to adopt the agenda with the eliminating of **New Business item A. Matthew Schuster, Township Resident: Private Road Appeal**. Mr. Schuster will be added to the October 18, 2021, Agenda.

The motion carried by unanimous vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF AUGUST 16, 2021**

It was moved by Trustee McGill supported by Trustee Lewis, to approve the minutes of the regular Board meeting of August 16, 2021, with the addition of adding **Trustee McGill to 3. Roll Call**.

The motion carried by unanimous vote.

**6. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

- Caroline Gregory, Washington Square, voiced her concern with the speeding and traffic in her neighborhood due to the many children that live in her neighborhood. She also voiced her concern with the maintenance of the

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sidewalks. She would like to see a park in her neighborhood. Ms. Gregory also voiced her concerns about the dead trees in her neighborhood.

- Supervisor Schwartz stated there must be a petition signed by 50% of the neighborhood filed with the Washtenaw County Road Commission to have speed bumps installed. Supervisor Schwartz stated he would assist Ms. Gregory with writing a petition once he returns from vacation next week. Supervisor Schwartz commented that three years ago the Township invested approximately \$17,000.00 to trim the trees on Stephens Drive. Supervisor Schwartz stated the trees are the responsibility of the Washtenaw County Road Commission because they are in the road right-of-way, but they do not usually address the trees. Supervisor Schwartz stated Washington Square was developed a long time ago and parks were not considered when developing this neighborhood. Community Park, Oakbrook Park, and Fireman's Park are close to Washington Square. The park on Clark Road is Ypsilanti Township's property.
- Regarding the sidewalks, Supervisor Schwartz informed Ms. Gregory that every five years, the Township evaluates the sidewalks and if the sidewalk is flagged, it is the owner's responsibility to fix it. The state law states if there is a deviation of  $\frac{3}{4}$  of an inch or more then the Township could be liable for damages. OHM, the Township's consulting engineers, will be going out in 2022 to evaluate the sidewalks. Community Park has new bridge, playground equipment, parking lot, and tennis courts. Supervisor Schwartz acknowledged there are more park needs in the Township. He stated there has been \$25,000.00 budgeted for next year for tree trimming.
- Ms. Erum, Fox Hollow Court has a concern about getting onto Vorhies Road from Plymouth Road. Ms. Erum would like to see a blinking light at this intersection.
- Supervisor Schwartz informed Ms. Erum the Township does not control the roads or road right-of-way. There must be a warrant study done by the Washtenaw County Road Commission. Brent Schlack at the Washtenaw County Road Commission would be able to help with the warrant study. Supervisor Schwartz stated it took around eight years to get the light at Cherry Hill Road and Prospect Road. Ms. Erum voiced her concern with DTE about the power outages. Supervisor Schwartz asked Ms. Erum to send him a reminder email to contact the Road Commission regarding the intersection of Vorhies Road and Plymouth Road.
- Ms. Erum asked if the Township would allow for more restaurants. Supervisor Schwartz informed Ms. Erum that the old Gibbons antique shop is for sale. Supervisor Schwartz informed if the property is zoned for restaurants, then she could have a restaurant. He further recommended Ms. Erum to set up an appointment with him to talk about some potential locations for a restaurant in the Township.
- Marsha Moore, Township resident, asked the Board if they have received the American Rescue Plan Act funds and how they are going to use them.

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- Supervisor Schwartz stated they have not heard when the Township would receive the funds.
- Kelly Goolsby stated that she helped distributed the Washtenaw County American Rescue Plan Act (ARPA) survey to Sycamore Meadows residents and surrounding neighborhoods about how they would like to see the American Rescue Plan Act funds be used.
- Supervisor Schwartz stated the Board would like to see the results of the Washtenaw County survey. Treasurer McKinney mentioned that the County has plans to use some of their funds to help with resident's rent and utilities. Treasurer McKinney asked Ms. Goolsby if the Public Health Office is looking at the entire eastern part of Washtenaw County and Ypsilanti Township. Ms. Goolsby clarified that she is assigned to Superior Township.
- Trustee Lindke asked if the Township could receive results of the Rescue Plan survey for Superior Township and stated that the County is distributing a lot of the funds to broadband internet. Supervisor Schwartz stated townships are the last to receive the funds. The Township has received the amount of the allocation. Supervisor Schwartz stated the funds must be spent widely throughout the community, and he would not approve spending the funds on one area. Trustee Lindke suggested having a discussion before receiving the funds. Supervisor Schwartz mentioned having a work session. Clerk Findley stated it was mentioned in the minutes we would have a work session, so the Board should schedule a work session soon.
- Kelly Goolsby stated she heard a rumor that the Parks & Recreation Department would be receiving the fire station if there is a new fire station built. Supervisor Schwartz stated that is a possibility because they need a facility for offices and storage. Clerk Findley commented it was mentioned that the Board would keep an open ear about the possibility of having a community space. Treasurer McKinney asked what the community room at Sycamore Meadows is being used for. Ms. Goolsby stated it is not big enough and is currently being used to store the air conditioning units. Supervisor Schwartz stated it would cost \$5-\$6 million to build a community center. Trustee Lindke stated she does not believe this is what she is asking. Clerk Findley suggested this is something that needs to be discussed. Supervisor Schwartz stated the earliest the new fire station could be built would be in three years. A structural architect came to inspect some beams that need to be replaced in the old fire station. There are some that believe the old fire station will need to be torn down.
- Ms. Goolsby asked if the residents would be allowed to put in input about what happens with the Parks & Recreation or Master Plan. Ms. Goolsby stated she would like to discuss the bus transportation in the MacArthur Blvd area. Clerk Findley stated she has asked for this information because she is on an Ann Arbor Area Transportation Committee. Treasurer McKinney stated there was a time when there was no shelter for the bus stops. Ms. Goolsby stated there are two bus stops and only one shelter. Supervisor

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Schwartz stated there must be at least 50 pick-ups per day to be able to get a bus shelter.

- Jack Smiley would like to voice his support of the Resolution for the Board to purchase the three-acre parcel on Cherry Hill Road.

**7. PRESENTATIONS AND PUBLIC HEARINGS**

**A. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE**

Trustee Lindke reported on the following:

- At the August 2021 meeting, Carlisle-Wortman Associates (CWA), the professional planning consultants who work with many municipalities in southeast Michigan, including our Township, presented an outline of the services that CWA would provide to develop the Five-Year Plan. The consultant showed an outline which included all data gathering, arranging for all public forums, preparation of draft report and final plans. The cost for their services will not exceed \$16,044.00. Because of their current work with the Township, there may be potential savings to the Parks & Recreation Commission. The Commission approved the contract with CWA to prepare the Superior Township Parks & Recreation Five-Year Plan for an amount not to exceed \$16,044.00. The Five-Year Plan will be scheduled to be done in the fall of 2022. Juan Bradford, Parks and Recreation Administrator, is applying for the Net Generation Community Tennis Kit from the U.S. Tennis Association to provide equipment for the Parks & Recreation Department. The August movies in the park event was very well attended. The Santa and Victorian Era carolers have been confirmed for the Holiday Tree Lighting event.

**8. REPORTS**

**• SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- Michigan and California were in competition for a \$50 million expansion at Hyundai which focuses on electronics, electric vehicles, and hydrogen power. Superior Township, Michigan was awarded the expansion. Hyundai will be presenting at the Planning Commission meeting on Wednesday, September 22, 2021. Hyundai will be amending their site plan. This will add many jobs to this area.
- The Eyde Company withdrew their area plan.

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- Senator Jeff Irwin contacted Supervisor Schwartz and Treasurer McKinney to let them know there is a 99% chance the Township will be awarded a grant to improve the intersection of MacArthur Blvd and Harris Road near the Ypsilanti District Library.
- Pre-construction meeting for the Harris Road widening project was last week, and we should know by Friday if we qualify for the \$200,000.00 grant for this project. This would reduce our loan by \$200,000.00.
- The pathway on Dixboro has run into a problem because one of the property owners would have to sign an easement for the property and is against this sidewalk. If the easement is not signed by this Friday, the project will have to be rerouted.
- The perc test for the soils at the Dixboro Green failed for the second time. The sanitarian found a way to put in a gravity system. Supervisor Schwartz voiced his disappointment with OHM about their services regarding this project. The sanitarian went out of his way to help and ensure this project is successful.
- Newspaper Concentrate are going to write an article on Dixboro Farmers' Market. Jeanne Hodesh interviewed Supervisor Schwartz for the article.
- The Washtenaw County Sheriff's Department has a license plate reader program and would like to present this project in the October meeting. The dumping of trash on the Township's dirt roads have gotten out of control and the license plate reader program could be helpful.
- The Ypsilanti District Library has had its foundation laid, and the Harris Road widening is beginning next week.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Clerk Findley supported by Trustee McGill, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

**9. COMMUNICATIONS**

**A. LETTER FROM ALISON FOREMAN, EXECUTIVE DIRECTOR, YPSILANTI MEALS ON WHEELS**

It was moved by Clerk Findley supported by Treasurer McKinney, to receive letter of commendation.

The motion carried by unanimous vote.

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**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. MATTHEW SCHUSTER, TOWNSHIP RESIDENT: PRIVATE ROAD APPEAL**

**B. RESOLUTION 2021-39, AMENDING PURCHASE OF SERVICE AGREEMENT WITH ANN ARBOR AREA TRANSPORTATION AUTHORITY**

Supervisor Schwartz explained the costs include Fixed-Route Service \$60,216.00, A-Ride Demand Response \$22,155.00, and Capital Costs \$13,261.00.

The following resolution was moved by Treasurer McKinney supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AMENDING PURCHASE OF SERVICE  
AGREEMENT WITH ANN ARBOR AREA  
TRANSPORTATION AUTHORITY**

**RESOLUTION NUMBER: 2021-39**

**DATE: SEPTEMBER 20, 2021**

**WHEREAS**, the Charter Township of Superior is operating under a Purchase of Service Agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for public transportation services within Superior Township; and,

**WHEREAS**, the AAATA is now offering an amendment to the POSA to include the following services:

**October 1, 2021 – September 30, 2022**

A Full-Year Operating Route 42.

**Costs:**

- Fixed-Route Service \$60,216



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- A-Ride Demand Response \$22,155
- Capital Costs \$13,261

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Total Costs: \$95,632

**WHEREAS**, many citizens of Superior Township are dependent upon public transportation to commute to school, work, church and other activities; and,

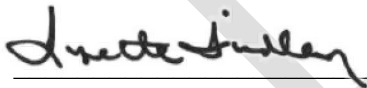
**WHEREAS**, it is in the public interest to provide improved bus and demand response transportation services to the residents of Superior Township.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves the purchase of service agreement (POSA) amendment with the Ann Arbor Area Transportation Authority (AAATA) for a term beginning on October 1, 2021, through September 30, 2022.

**BE IT FURTHER RESOLVED** that the payment for contractual services with AAATA for fixed route services shall be appropriated from budget line item G.L. 101-550-864.000, the payment for contractual services with AAATA for services for the demand response (A-Ride) shall be appropriated from budget line item G.L. 101-550-865.000, and that the payment for contractual services with AAATA for capital costs shall be appropriated from budget line item G.L. 101-550-868.000.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 20, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

09/20/2021

Date Certified

Roll Call:

Ayes: Trustee Lewis, Trustee Lindke, Clerk Findley, Supervisor Schwartz, Trustee McGill, and Treasurer McKinney

Nays: None

Absent: Trustee Caviston

The resolution carried by unanimous vote

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**C. RESOLUTION 2021-40, APPROVE THE PURCHASE OF A THREE-ACRE  
PARCEL ON CHERRY HILL ROAD**

Supervisor Schwartz stated the bid went up to \$35,000.00. The law has changed significantly in the past two years due to the Supreme Court ruling where they foreclosed on a home in Oakland County for \$6.00. This was thought to be unconstitutional, and the law changed. The minimum you can get the property for is \$16,495.00. Supervisor Schwartz proposes the three-acre parcel be named after Betty Meyers, who has lived in the Township for ninety-four years and takes care of the Free Church cemetery. She has been very involved with the Township her whole life.

The following resolution was moved by Treasurer McKinney supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF A THREE-ACRE PARCEL  
ON CHERRY HILL ROAD**

**RESOLUTION NUMBER: 2021-40**

**DATE: SEPTEMBER 20, 2021**

**WHEREAS**, a three-acre parcel which is located on Cherry Hill Road about ¼ mile west of Prospect Road is available through the Washtenaw County tax foreclosure process for \$16,495.00.

**WHEREAS**, the property is one of the few headwaters for the lower Rouge River system and feeds the Kimmel Drain. There is also a small part of the parcel that could support the construction of a structure.

**WHEREAS**, this parcel is adjacent to a one-acre parcel already owned by the Township at the corner of Cherry Hill Road and Prospect, so this acquisition would give the Township four-acres of protected wetlands.

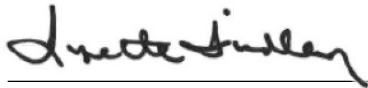
**WHEREAS**, this parcel will be named after Betty Meyers, resident of the Township for her many decades of service she has given to the Township.

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**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby authorizes the administrative staff to execute the purchase of the three-acre parcel located on Cherry Hill Road through the Washtenaw County tax foreclosure process for \$16,495.00 and that the parcel will be named after Betty Meyers.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 20, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

09/20/2021

Date Certified

Roll Call:

Ayes: Trustee Lewis, Trustee Lindke, Clerk Findley, Supervisor Schwartz, Trustee McGill, and Treasurer McKinney

Nays: None

Absent: Trustee Caviston

The resolution carried by unanimous vote.

**D. RESOLUTION 2021-41, APPROVE THE ACCEPTANCE OF THE SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENT (SEMCOG) PLANNING ASSISTANCE GRANT**

Clerk Findley explained this grant is to assist with the planning costs for the improvement of pedestrian connections on McArthur Boulevard and Harris Road. This grant would allow for residents' input during three different meetings.

The following resolution was moved by Treasurer McKinney supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION FOR THE APPROVAL OF ACCEPTING THE SOUTHEAST  
MICHIGAN COUNCIL OF GOVERNMENTS PLANNING ASSISTANT  
PROGRAM GRANT**

**RESOLUTION NUMBER: 2021-41**

**DATE: SEPTEMBER 20, 2021**

**WHEREAS**, the Charter Township of Superior has applied for the Southeast Michigan Council of Governments (SEMCOG) Planning Assistance Program grant for a Transportation Equity Planning Project for improve pedestrian connections for tenants of Sycamore Meadows and Danbury Park Manor with Fireman's Park and the new Ypsilanti District Library branch.

**WHEREAS**, the primary goal for the project would be to engage and center residents' experiences and preferences in the process along with the Township, Washtenaw County Road Commission, Ypsilanti District Library, and other relevant stakeholders.

**WHEREAS**, Washtenaw County Office of Community and Economic Development (OCED), along with community partners already engaging resident, would help support the engagement process along with the Township's engineering team from OHM, elected officials, Road Commissioners and others, to determine what is needed, priorities for implementing improvement , and ideally preliminary engineering, to position the pedestrian projects for funding that could include local Community Development Block Grant, Washtenaw County Parks Connecting Communities Grant, or other local or regional funding.

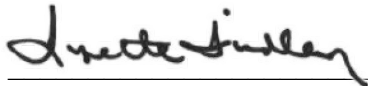
**WHEREAS**, the total cost of the project is \$40,000.00. SEMCOG will cover 81.85% or \$32,740.00 of the project. The Township is required to match 18.15% or \$7,260.00.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby authorizes the administrative staff to execute the provision of the required 18.15% match upon being granted this funding.

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**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

09/20/2021

Date Certified

Roll Call:

Ayes: Trustee Lewis, Trustee Lindke, Clerk Findley, Supervisor Schwartz, Trustee McGill, and Treasurer McKinney

Nays: None

Absent: Trustee Caviston

The resolution carried by unanimous vote.

**E. RESOLUTION 2021-42, APPROVE THE CREATION OF CLERK  
ADMINISTRATIVE ASSISTANT**

Supervisor Schwartz stated next year will be a hellacious election year. Clerk Findley stated a lot of changes are going on surrounding elections. Trustee Lindke stated there is a lot of work in the Clerk's Office. Supervisor Schwartz stated volunteers are hard to find, and it is hard to find a reliable workforce.

The following resolution was moved by Treasurer McKinney supported by Trustee Lindke.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR THE CREATION OF CLERK ADMINISTRATIVE  
ASSISTANT**

**RESOLUTION NUMBER 2021-42**

**SEPTEMBER 20, 2021**

**WHEREAS**, the Charter Township of Superior Board of Trustee's has reviewed the need for a full-time administrative staff position to support the duties required of the Township Clerk.

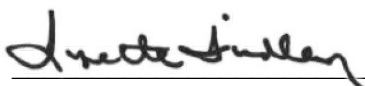
**WHEREAS**, the duties of the Clerk's Administrative Assistant will include a variety of tasks such as support for elections, filing and preserving records as directed by the Township Clerk.

**WHEREAS**, the Board of Trustees of the Charter Township of Superior has reviewed the projected expenditures for this position and has identified General Fund monies to support it.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the Charter Township of Superior approve the creation of the full-time Clerk Administrative Assistant position at the wage of \$20.00 per hour, for an annual budgeted amount of \$39,000.00.

**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

09/20/2021

Date Certified

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The resolution carried by unanimous vote.

**F. RESOLUTION 2021-43, ACCEPTING WASHTENAW COUNTY PARKS & RECREATION CONNECTING COMMUNITIES GRANT**

Supervisor Schwartz explained this grant has not been awarded yet.

The following resolution was moved by Trustee Lewis supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE CONNECTING  
COMMUNITES GRANT THROUGH THE WASHTENAW COUNTY PARKS AND  
RECREATION COMMISSION**

**RESOLUTION NUMBER 2021-43**

**SEPTEMBER 20, 2021**

**WHEREAS**, the Charter Township of Superior has applied for a Connecting Communities grant in the amount of \$35,500.00 for costs related to the Plymouth Road Pathway; and,

**WHEREAS**, the community will benefit from this project by connecting the Dixboro hamlet to the regional trail network and ultimately down to the Border-to-Border Trail. This pathway project will provide non-motorized opportunities for the community and a connection to the surrounding area.

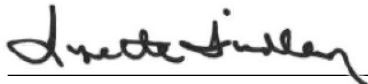
**WHEREAS**, the proposed trail will connect professional offices, restaurants and surrounding residential neighborhoods to the regional trail network, including Matthaeci Botanical Gardens Trail and Border-to-Border Trail.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees accepts \$35,500.00 for the Connecting Communities grant for costs related to the Plymouth Road Pathway.

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**CERTIFICATION STATEMENT**

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Lynette Findley, Township Clerk

09/20/2021

Date Certified

The resolution carried by unanimous vote.

**G. RESOLUTION 2021-44, APPROVAL TO INCREASE CHARTER TOWNSHIP OF SUPERIOR WATER RATES**

Supervisor Schwartz explained the 2.01% raise by Ypsilanti Community Utilities Authority (YCUA) and a .9% raise to back fill the hole that was created with the sewer break from last year. Trustee Lindke stated the demographic track of the MacArthur Blvd area should not be responsible. Trustee Lindke and other Trustees voiced they do not want to put more hardship on this community. Supervisor Schwartz explained the Clark Road pump station is going over budget and the Township had to pay the \$1.5 million for the sewer break in 2020 which took a lot of the Township's Utilities Reserves funds.

Trustee Lindke also would like to know what is gained from the .9% increase. Supervisor Schwartz stated it would be about \$20,000.00 for the \$2 million and on an average bill it would be \$.85 to \$1.00 a month. Clerk Findley suggested increasing only the 2.01%. Supervisor Schwartz commented that he thinks it is important to maintain the financial integrity, and this will not change it that much. Clerk Findley asks if the \$20,000.00 is worth it. Trustee McGill stated she would rather put the \$16,000.00 for the property the Township is purchasing towards those in Sycamore Meadows.

The following resolution was moved by Clerk Findley supported by Treasurer McKinney to raise the rates 2.01% and not the total 3%.



**CHARTER TOWNSHIP OF SUPERIOR**

**WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AMENDING THE RATES, FEES, AND CHARGES RELATED  
TO WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY  
DEPARTMENT**

**RESOLUTION NUMBER 2021-44**

**SEPTEMBER 20, 2021**

**WHEREAS**, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's water systems, and

**WHEREAS**, the Ypsilanti Community Utilities Authority has increased the charge for water by 2%, and

**WHEREAS**, the Superior Charter Township Utility Fund may not operate at a deficit, and

**WHEREAS**, after an analysis of the effect of the new charges for water, it was determined that it would be adequate to increase our water rates by 2%, and

**WHEREAS**, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's water and sewer systems shall be amended per the attached Schedule A; and

**BE IT FURTHER RESOLVED** that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – [www.superiortownship.org](http://www.superiortownship.org) – with notice of such in *The Ann Arbor News via MLive*, a newspaper of general circulation online in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

## SCHEDULE A

SUPERIOR CHARTER TOWNSHIP  
UTILITY DEPARTMENT FEES  
575 EAST CLARK ROAD  
YPSILANTI, MI 48198  
734-480-5500

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH SEPTEMBER 20, 2021, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO WATER AND SEWER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

### Service Rates:

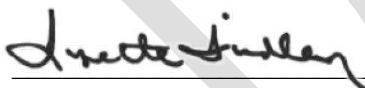
- A. Water and sewer (including wastewater treatment) rates for Township customers served from the Ypsilanti Community Utilities Authority.

Effective November 1, 2021

Water	\$6.46 per 100 cubic feet
Minimum monthly billing	\$21.51(333 cubic feet)

### CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 20, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

09/20/2021

Date Certified

### Roll Call:

Ayes: Trustee Lewis, Trustee Lindke, Clerk Findley, Supervisor Schwartz, Trustee McGill, and Treasurer McKinney

Nays: None

Absent: Trustee Caviston

The resolution carried by unanimous vote.

**H. RESOLUTION 2021-45, APPROVAL TO UPGRADE THE TOWNSHIP UTILITIES GEOGRAPHICAL INFORMATION SYSTEM (GIS)**

Supervisor Schwartz explained this would improve the ability to respond to emergency and non-emergency information for the cost of \$28,500.00.

The following resolution was moved by Treasurer McKinney supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR**

**WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL TO UPGRADE THE TOWNSHIP UTILITIES' GEOGRAPHICAL INFORMATION SYSTEM (GIS)**

**RESOLUTION NUMBER 2021-45**

**SEPTEMBER 20, 2021**

**WHEREAS**, OHM Advisors submitted a proposal for improvements to the Township's Geographical Information System (GIS).

**WHEREAS**, the GIS includes both obtaining data via global positioning system (GPS) and updating the Township's existing GIS database system related to public utilities.

**WHEREAS**, OHM Advisors propose to perform these professional engineering services for GIS related efforts as outlined in the proposal on an hourly basis, for a total Not-to-Exceed Fee of \$28,500.00 which includes two meetings with Township and Project Team, Field Data Collection, and GIS Topology Updates.

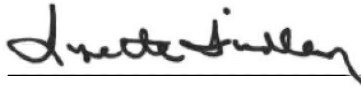
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Charter Township of Superior approve the OHM Advisors proposal to upgrade the Township Utilities' Geographical Information System.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
SEPTEMBER 20, 2021  
PROPOSED MINUTES  
PAGE 18**

Board held on September 20, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

09/20/2021

Date Certified

The resolution carried by unanimous vote.

**I. RESOLUTION 2021-46, RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE 2020 FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANT TO FIRE FIGHTER GRANT AWARD**

Fire Chief Chevrette explained what the grant would provide the fire fighters with and who all are included in this grant.

The following resolution was moved by Trustee Lindke supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR**

**WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE 2020 FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIRE FIGHTER GRANT AWARD**

**RESOLUTION NUMBER: 2021-46**

**DATE: SEPTEMBER 20, 2021**

**WHEREAS**, the Charter Township of Superior Fire Department received notification of being awarded the 2020 Federal Emergency Management Agency (FEMA) Assistance to the Fire Fighter Grant Award (Application Number: EMW-2020-FG-19387) in the amount of \$205,745.00; and

**WHEREAS**, the Charter Township of Superior Fire Department is the fiduciary for the grant project, and Ann Arbor Township Fire Department, Augusta Township Fire Department, Chelsea Area Fire Department, South Lyon Fire Department, and Van Buren Township Fire Department are all a part of this grant project as well.

**WHEREAS**, all fire departments would be required to match ten percent (10%)

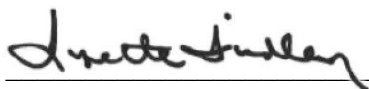
**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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of their respective share of the grant. The grant would cover the purchase of 139 sets of Fire Fighter Turnout Gear which included boots, pants, gloves, traffic vests, helmets, coats, and hoods.

**NOW THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees authorizes the Fire Chief and/or the administrative staff to receive the 2020 FEMA Assistance to the Fire Fighter Grant Award in the amount of \$205,745.00.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on September 20, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

09/20/2021

Date Certified

Roll Call:

Ayes: Trustee Lewis, Trustee Lindke, Clerk Findley, Supervisor Schwartz, Trustee McGill, and Treasurer McKinney

Nays: None

Absent: Trustee Caviston

The resolution carried by unanimous vote.

**J. APPOINT FIRE CHIEF VIC CHEVRETTE, SUPERIOR SCHWARTZ AND  
TREASURER MCKINNEY AS LABOR NEGOTIATOR FOR FIRE FIGHTERS  
LABOR CONTRACT**

Supervisor Schwartz explained there will not be any issues regarding pay but possibly with conduct and overtime. Trustee Lewis commented that Treasurer McKinney, Supervisor Schwartz, and Fire Chief have always served on this committee. Supervisor Schwartz stated he has never served with Treasurer McKinney before.

The motion was moved by Trustee Lewis supported by Clerk Findley.

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
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**K. SCHEDULE TRUTH-IN-TAXATION PUBLIC HEARING FOR OCTOBER 18, 2021**

Supervisor Schwartz explained the final budget will be presented. The proposed budgets need to be adjusted a little. Clerk Findley explained there should be an extra zero on the rental for election precincts line item to make \$3,000.00 not \$300.00.

The motion was moved by Trustee Lindke supported by Trustee McGill.

The motion carried by unanimous vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

Trustee Lindke asked how much money was spent on the personnel manual. Supervisor Schwartz stated it was \$16,000.00. Supervisor Schwartz stated he was disappointed in the work from the attorneys on the manual and stated they have paid more in the past. Trustee Lindke would like to know more about the funds from Keith Lockie, Controller. Supervisor Schwartz suggested Trustee Lindke just call him anytime. Treasurer McKinney suggested him doing this when he is here next.

It was moved by Trustee McGill supported by Treasurer McKinney, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

**13. PLEAS and PETITIONS**

- Trustee Lindke would like to follow up on the audit report which was brought to the Board in July. She expressed her concerns about the custodial credit risk. The audit report states that deposits in banks total over \$17 million at the end of last year. Of that amount, about \$775,000.00 is insured by the FDIC. Almost \$16 million is uninsured and uncollateralized. The auditor put in the statement that FDIC insurance only covers up to \$250,000.00 per public unit for all time and savings deposits and \$250,000.00 per public unit for all demand deposits. Trustee Lindke voiced her concerns about this risk exposure. She would like to talk about this. Supervisor Schwartz stated this was not put down as a material risk on the audit report.
- Treasurer McKinney stated she does have sweep accounts and is using the U.S. Treasury Bills which is government backed. Treasurer McKinney believes she needs to have a diverse portfolio which she has always had.
- Trustee Lindke would like assurance that all the money is insured in some way. Treasurer McKinney is looking at the funds one at a time. Keith Lockie does not

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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want her to touch the Utilities Fund. Trustee Lindke would like in writing stating what is going on with the accounts.

- Trustee Lindke would like the investment policy to be looked at because it was last amended in 1998. Treasurer McKinney stated she is going to meet with the County Treasurer, Catherine McClary to review this.
- Trustee McGill stated the Southeast Michigan Land Conservancy (SMLC) awarded the Township with an award for the appreciation for the long-standing partnership with the SMLC.
- Supervisor Schwartz stated he is working with the Rock Property to see how to preserve it.
- Trustee Lindke stated she was positively taken aback from the Planning Commission Meeting where the whole community voiced their support for preserving land.
- Kelly Goolsby voiced her support to improve the MacArthur Blvd area to add a splash pad, a restroom, and improved park area for Sycamore Meadows and Danbury Park Manor residents. Trustee Lewis asked Kelly Goolsby if she has asked the new owners of Sycamore Meadows for what they will be doing to assist their residents other than putting central air units. Supervisor Schwartz stated if they are concerned about the grills in Fireman's Park then to contact the Parks & Recreation Commission. Kelly Goolsby stated one grill is not enough for the hundreds of residents in the Sycamore Meadows and Danbury Park Manor apartments.

**14. ADJOURNMENT**

It was moved by Treasurer McKinney supported by Trustee Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 8:29 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**September 2021**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com-Other Non-Building</b>	<i>\$75,000.00</i>	<i>\$600.00</i>	<i>3</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$8,974.00</i>	<i>69</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$3,585.00</i>	<i>26</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$1,854.00</i>	<i>14</i>
<b>Res-Manufactured/Modular</b>	<i>\$10,000.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Res-Other Building</b>	<i>\$25,970.00</i>	<i>\$200.00</i>	<i>2</i>
<b>Res-Other Non-Building</b>	<i>\$367,380.00</i>	<i>\$1,155.00</i>	<i>8</i>
<b>Res-Renovations</b>	<i>\$38,580.00</i>	<i>\$610.00</i>	<i>4</i>
<b>Totals</b>	<i>\$516,930.00</i>	<i>\$17,128.00</i>	<i>127</i>



SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT

January 2021 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family New Building</b>	<i>\$3,650,000.00</i>	<i>\$0.00</i>	<i>1</i>
<b>Com/Multi-Family Renovations</b>	<i>\$1,414,265.00</i>	<i>\$5,846.00</i>	<i>2</i>
<b>Com-Other Non-Building</b>	<i>\$275,000.00</i>	<i>\$1,600.00</i>	<i>8</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$52,875.00</i>	<i>348</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$54,698.00</i>	<i>438</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$39,392.00</i>	<i>226</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$1,863,218.00</i>	<i>\$9,522.00</i>	<i>18</i>
<b>Res-Manufactured/Modular</b>	<i>\$40,000.00</i>	<i>\$600.00</i>	<i>4</i>
<b>Res-New Building</b>	<i>\$16,635,749.00</i>	<i>\$109,964.00</i>	<i>56</i>
<b>Res-Other Building</b>	<i>\$925,158.00</i>	<i>\$5,871.00</i>	<i>49</i>
<b>Res-Other Non-Building</b>	<i>\$1,036,805.00</i>	<i>\$3,905.00</i>	<i>34</i>
<b>Res-Renovations</b>	<i>\$1,405,279.00</i>	<i>\$7,492.00</i>	<i>27</i>
<b>Totals</b>	<b><i>\$27,245,474.00</i></b>	<b><i>\$291,765.00</i></b>	<b><i>1,211</i></b>

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB21-0186	HARRIS SHANNON & PATRICIA	3107 ANDORA DR	\$260.00	\$100,000
<b>Work Description:</b> In-ground gunite swimming pool - 18x12 with automatic pool cover				
PB21-0183	GIBBEMEYER WILLIAM BRIAN	8513 BERKSHIRE DR	\$100.00	\$66,880
<b>Work Description:</b> 20 P.V. roof mounted solar panels				
PB21-0185	NEW PAR DBA VERIZON WIREL	6200 CHERRY HILL RD	\$200.00	\$25,000
<b>Work Description:</b> Upgrade antenna on existing guyed tower for Verizon Wireless				
PB21-0190	PARDINGTON JOHN A & LISA	7375 CHERRY HILL RD	\$295.00	\$90,000
<b>Work Description:</b> 20x40 inground swimming pool with barrier fence and door/window alarms.				
PB21-0199	MASON AMBER NICOLE	1638 GREENWAY DR	\$100.00	\$10,000
<b>Work Description:</b> Wood deck Note: Homeowner has verbally advised that the 16x24 size on the construction drawings is correct and the 16x14 size is an error				
PB21-0193	LOMBARDO JASON & MEGHAN	2727 HARRIS RD	\$100.00	\$5,000
<b>Work Description:</b> Interior alteration in existing SFD - Demolish portion of non-load bearing wall and add a window. Inspection required for window framing prior to covering.				
PB21-0200	NELSON VIRGINA SIMSON TRU	2301 HICKMAN RD	\$100.00	\$4,000
<b>Work Description:</b> Interior basement water proofing and new sump & pump. Plumbing and electrical permits required.				
PB21-0195	PAIS JOSEPH G & SUZANNE E	2034 HUNTERS CREEK DR	\$100.00	\$25,300
<b>Work Description:</b> Interior crawlspace encapsulation and drain with sump				
PB21-0189	LARIMORE JACOB W & KIDAHT	7487 LEAH LN	\$200.00	\$16,580
<b>Work Description:</b> Finish portion of existing basement walls				
PB21-0184	SUTTON RIDGE ONE LLC	1695 MEADHURST DR	\$150.00	\$4,000
<b>Work Description:</b> Repairs to garage wall due to vehicle John has already done a pre-construction inspection				
PB21-0197	FARDOUS YARA	5484 MEADOWCREST DR	\$100.00	\$50,000
<b>Work Description:</b> 52 ground mounted P.V. solar panels				
PB21-0191	MCFARLANE WILLIAM & SHAR	3333 NAPIER RD	\$200.00	\$25,000
<b>Work Description:</b> Collocate 'dish wireless' antenna on existing monopole tower				
PB21-0192	KIRKLAND CONDO TRUST	5301 OVERBROOK DR	\$100.00	\$26,850
<b>Work Description:</b> Interior basement waterproofing system - 138 foot				

PB21-0188 PHENICIE GLENN & JACLYN 9780 PLYMOUTH-ANN ARBOR RD \$160.00 \$13,000

**Work Description:** Interior alterations to remodel 2nd floor bathroom - confirm existing window is tempered/safety glass if less than 60" above floor of tub.

PB21-0194 PEREZ MARY 1515 RIDGE RD # 136 \$150.00 \$10,000

**Work Description:** Installation of a used 70x28 manufactured home.

PB21-0196 EMBRY LAFAYETTE & FRANCE 1190 STAMFORD RD \$100.00 \$4,350

**Work Description:** 20 ft interior basement waterproofing and sump

PB21-0198 NEW PAR DBA VERIZON WIRE 10313 WARREN RD \$200.00 \$25,000

**Work Description:** Install new dish wireless antenna on existing guyed tower

PB21-0187 SILERIO-CENTENO CESAR & 2165 WILTSHIRE DR \$100.00 \$15,970

**Work Description:** 12x16' wood deck

**Total Permits For Type: 18**  
**Total Fees For Type: \$2,715.00**  
**Total Const. Value For Type: \$516,930**

## Report Summary

Population: All Records

Permit.PermitType = Building  
AND

Permit.DateIssued in <Previous  
month> [09/01/21 - 09/30/21]

**Grand Total Fees: \$2,715.00**

**Grand Total Permits: 18**

**Grand Total Const. Value: \$516,930**

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, Lynette Findley, Brenda McKinney  
**CC:** Jennifer Neff, Sarah Collier  
**From:** Vic Chevrette, Fire Chief  
**Date:** 10/12/2021  
**Re:** Fire Chief Activity Report September 2021

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The following is the September 2021 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 0

Fire Suppression Inspections: 1

Fire Protection Inspections: 0

Building Plan Review: 0

Building Inspection: 0

Site Plan Review: 0

Site Inspections: 0

Pre-construction meeting: 0

Consultation, Fire Protection: 0

Fire Alarm Plan Review: 1

Fire Alarm Test: 0

Fire Investigations: 1

Fire Code Enforcement: 1

October 12, 2021

Burn Permits issued: 5

Smoke Detector Installation: 0

FOIA Request: 3

Meetings Attended: HVA DRC Meeting, Fire Dispatch Pro QA meeting, WAMAA Chiefs meeting, ESO/Logis Fire Reporting meeting.

Training: Michigan Fire Inspectors Conference, Mt. Pleasant, Michigan (CEU's)

Other: Assist FBI, State Police, WCSD for Cemetery Recovery Operations. Curtis Road Cemetery.

Take evidence and lab sample to MSP Lab Northville.

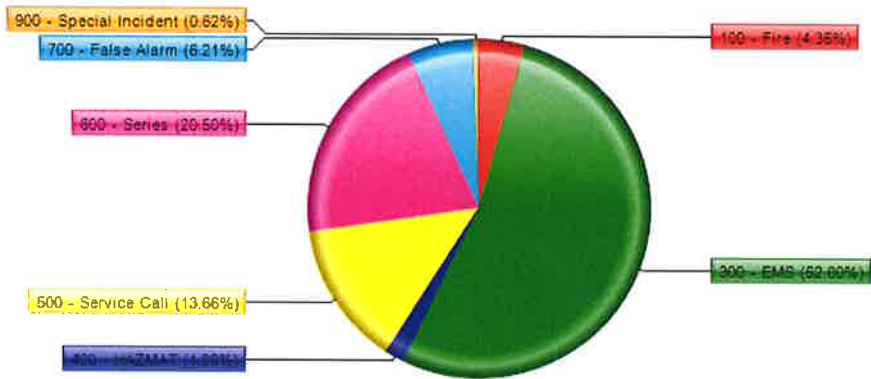
Respectfully Submitted,

Victor G. Chevrette, Fire Chief



Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	7
300 - EMS	85
400 - HAZMAT	3
500 - Service Call	22
600 - Series	33
700 - False Alarm	10
900 - Special Incident	1
	<b>161</b>



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
<b>111</b>				
	9/6/2021 8:13:00 PM	212829503-SUTFD	0001104	10150 Joy RD
	9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	3855 Napier RD
	9/13/2021 1:16:00 PM	210913-082650-SUTFD	0001133	1814 Smith ST
	9/13/2021 6:37:00 PM	21-2850022	0001150	207 N Prospect RD
	9/15/2021 6:18:00 PM	21-2856386 SUTFD	0001160	207 Prospect RD
<b>131</b>				
	9/15/2021 8:16:00 AM	21-2854792-SUTFD	0001154	MM10 E M-14 HWY
	9/27/2021 5:17:00 AM	21-2888766	0001224	167 Wingate BLVD
<b>311</b>				
	9/1/2021 11:08:00 PM	21-2815879	0001077	9855 High Meadow DR
	9/5/2021 9:09:00 AM	21-2825624	0001090	1299 Stamford RD
	9/5/2021 11:31:00 PM	21-2827083	0001100	1729 KNOLLWOOD BND
	9/6/2021 5:49:00 AM	21-2827976	0001101	9181 ARLINGTON
	9/7/2021 4:06:00 AM	21-2830529	0001105	1515 Ridge RD
	9/7/2021 9:29:00 AM	21-2830963	0001108	1223 Stamford CT
	9/7/2021 7:02:00 PM	21-2832545	0001107	5341 McAuley DR
	9/7/2021 7:59:00 PM	21-2832666	0001109	1515 W Ridge RD
	9/7/2021 11:45:00 PM	210907-175804-SUTFD	0001112	5341 McAuley DR
	9/11/2021 3:58:00 PM	21-2843983	0001140	M-14 FWY
	9/13/2021 2:06:00 AM	21-2847952	0001137	9006 Macarthur BLVD
	9/13/2021 9:48:00 AM	21-2848559	0001145	1515 ridge RD
	9/14/2021 10:06:00 PM	21-2853707	0001153	7017 Stommel Ct
	9/15/2021 3:04:00 PM	21-2855828 SUTFD	0001155	1874 Evergreen LN
	9/15/2021 7:09:00 PM	21-2856467 SUTFD	0001159	8380 Geddes RD
	9/17/2021 2:55:00 PM	21-2861894	0001167	5305 Elliot DR
	9/17/2021 3:50:00 PM	21-2862025	0001169	4800 Curtis RD
	9/18/2021 2:50:00 PM	21-2864572	0001172	5341 Mcauley DR
	9/19/2021 4:42:00 AM	21-2866052	0001178	5341 Mcauley DR
	9/19/2021 8:18:00 AM	21-2866291	0001186	1223 Stamford CT

	9/20/2021 12:28:00 PM	21-2869509	0001195	8976 Oxford CT
	9/20/2021 1:44:00 PM	21-2869705	0001193	1515 Ridge RD
	9/21/2021 9:46:00 AM	21-2872079	0001210	1961 Ridgeview
	9/21/2021 10:08:00 AM	21-2872183	0001211	9120 Macarthur BLVD
	9/21/2021 10:29:00 PM	21-2873869	0001213	1855 Parklawn
	9/22/2021 7:41:00 PM	21-2876820	0001197	510 W Clark RD
	9/22/2021 11:18:00 PM	21-2877207	0001198	5341 McAuley DR
	9/23/2021 1:18:00 AM	21-2877789	0001199	5341 McAuley DR
	9/25/2021 4:32:00 PM	21-2885223	0001217	1515 W Ridge RD
	9/26/2021 7:10:00 AM	21-2886476	0001222	510 W Clark RD
321				
	9/1/2021 4:54:00 AM	21-2813723	0001073	1763
	9/1/2021 2:33:00 PM	21-2814845	0001076	1729 Knollwood BND
	9/3/2021 11:14:00 PM	21-2821964 SUTFD	0001089	8868 Macarthur BLVD
	9/4/2021 1:58:00 PM	21-2820807-SUTFD	0001088	1515 Ridge RD
	9/4/2021 2:35:00 PM	21-2823666	0001098	1515 Ridge RD
	9/4/2021 3:13:00 PM	21-2820987 SUTFD	0001087	8868 Macarthur BLVD
	9/4/2021 5:17:00 PM	21-2824031	0001097	1515 Ridge RD
	9/4/2021 7:10:00 PM	21-2824275	0001096	1759 Bridgewater DR
	9/5/2021 10:04:00 AM	21-2825706	0001091	1515 RIDGE
	9/5/2021 2:16:00 PM	21-2826144	0001092	8680 Macarthur BLVD
	9/5/2021 2:59:00 PM	21-2826233	0001093	1139 Stamford RD
	9/5/2021 8:31:00 PM	21-2826837	0001094	9020 Macarthur BLVD
	9/6/2021 8:21:00 AM	21-2828150	0001102	8853 Somerset LN
	9/7/2021 6:13:00 PM	21-2832437	0001110	8648 Hemlock CT
	9/7/2021 10:20:00 PM	21-2832901	0001111	9147 Ascot DR
	9/8/2021 3:26:00 PM	21-2835256	0001117	Hunters Creek DR
	9/9/2021 6:47:00 AM	21-2837033	0001120	9214 Abbey LN
	9/10/2021 6:55:00 AM	21-2840005	0001122	1960 Valleyview DR
	9/11/2021 2:01:00 PM	21-2843733	0001129	1898 Evergreen LN
	9/13/2021 3:23:00 AM	21-2848020	0001138	1515 Ridge RD
	9/13/2021 8:31:00 AM	21-2848397	0001148	5341 McAuley DR



	9/13/2021 8:57:00 PM	21-2850316	0001149	1688 Devon ST
	9/14/2021 7:16:00 PM	21-2853283	0001152	1732 CARDIFF ROW
	9/15/2021 8:10:00 PM	21-2856631	0001161	1515 Ridge RD
	9/16/2021 9:52:00 PM	21-2859824	0001166	1515 W Ridge RD
	9/18/2021 7:04:00 PM	21-2865070	0001174	9064 Macarthur BLVD
	9/19/2021 2:09:00 AM	21-2865914	0001183	1650 Greenway DR
	9/19/2021 4:37:00 AM	21-2866046	0001184	955 E Clark RD
	9/19/2021 6:13:00 AM	21-2866132	0001185	8612 Macarthur BLVD
	9/19/2021 11:04:00 AM	21-2866591	0001179	7512 Timberwood CT
	9/19/2021 12:59:00 PM	21-2866821	0001189	8753 Nottingham DR
	9/19/2021 1:04:00 PM	21-2866828	0001180	1939 Frances WAY
	9/20/2021 11:07:00 AM	21-2869256	0001194	1617 Harvest LN
	9/20/2021 12:42:00 PM	21-2869534	0001192	8100 Geddes RD
	9/23/2021 11:22:00 AM	21-2878849	0001201	1617 Harvest LN
	9/24/2021 12:38:00 AM	21-2880703	0001205	5341 McAuley DR
	9/24/2021 11:58:00 AM	21-2882005 SUTFD	0001206	1217 Stamford CT
	9/24/2021 2:37:00 PM	21-2882434 SUTFD	0001207	1538 Harvest LN
	9/24/2021 5:24:00 PM	21-2882867 SUTFD	0001208	1665 Cardiff ROW
	9/25/2021 12:46:00 PM	21-2884722	0001219	9939 W Avondale CIR
	9/27/2021 11:53:00 AM	21-2889652	0001226	1693 Knollwood BND
	9/27/2021 8:31:00 PM	21-2891154	0001227	8544 Barrington DR
	9/29/2021 6:22:00 PM	21-2897099	0001231	2184 Wiltshire DR
322				
	9/2/2021 5:32:00 PM	21-2818218	0001081	7974 Geddes
	9/4/2021 5:08:00 AM	21-2822431	0001085	6449 Plymouth-Ann Arbor RD
324				
	9/8/2021 2:46:00 PM	21-2835160	0001113	Ford RD
	9/8/2021 4:50:00 PM	21-2835520	0001118	Ford RD
	9/9/2021 11:44:00 AM	21-2837702-SUTFD	0001121	Plymouth RD
	9/13/2021 7:41:00 AM	21-2848294	0001144	E clark RD
	9/15/2021 3:44:00 PM	21-2855962	0001156	FORD RD
	9/19/2021 6:40:00 PM	21-2867407	0001188	1986 Knollwood BND

	9/20/2021 6:13:00 AM	21-2868720	0001196	7338 Geddes RD
	9/28/2021 1:40:00 PM	21-2893409	0001228	Ford RD
411				
	9/2/2021 5:30:00 AM	21-289559683 SUTFD	0001082	25500 Gibraltar RD
	9/16/2021 7:11:00 PM	21-2859565	0001164	E M14 HWY
444				
	9/23/2021 8:58:00 AM	21-2878467	0001202	3620 Prospect RD
510				
	9/16/2021 10:46:00 AM	21-2858210	0001163	5341 McAuley DR
522				
	9/25/2021 9:11:00 PM	21-2885706	0001204	9382 MacArthur BLVD
550				
	9/1/2021 4:00:00 PM	21-2815109	0001075	7999 Ford RD
551				
	9/10/2021 9:10:00 AM	21-1027064	0001123	5301 McAuley DR
	9/14/2021 1:00:00 PM	210917-160742-SUTFD	0001170	4800 Curtis RD
	9/15/2021 1:00:00 PM	210917-161839-SUTFD	0001171	4800 Curtis RD
	9/16/2021 9:00:00 AM	21-2857948	0001165	4800 Curtis RD
552				
	9/14/2021 12:38:00 AM	212850786	0001139	8698 Macarthur BLVD
553				
	9/8/2021 11:25:00 AM	21-2834654	0001114	7999 Ford RD
	9/8/2021 1:15:00 PM	21-2834973	0001115	7999 Ford RD
	9/13/2021 9:13:00 PM	21-2850337	0001142	3839 PROSPECT RD
	9/19/2021 2:12:00 PM	21-2866947	0001181	7999 Ford RD
554				
	9/1/2021 8:14:00 PM	21-2815617	0001078	1729 Knollwood BND
	9/4/2021 1:44:00 PM	21-2823522	0001095	1849 Knollwood BND
	9/8/2021 7:32:00 PM	21-2835896	0001119	5668 Tanglewood DR
	9/12/2021 10:10:00 AM	21-2845928	0001135	1515 Ridge RD
	9/13/2021 6:04:00 AM	21-2848152	0001143	8680 Macarthur BLVD
	9/18/2021 4:31:00 PM	21-2864781	0001173	1871 N. Kenwyck DR

	9/19/2021 1:18:00 PM	21-2866849	0001187	1883 Wexford CIR
<b>611</b>				
	9/2/2021 3:44:00 PM	21-2817931	0001080	529 St. Johns ST
	9/3/2021 9:07:00 AM	21-2820022-SUTFD	0001083	5341 Mcauley DR
	9/3/2021 11:57:00 AM	21-2820436 SUTFD	0001086	5341 Mcauley DR
	9/3/2021 10:03:00 PM	21-2821833	0001084	5400 Plymouth RD
	9/5/2021 4:36:00 AM	21-2825222	0001099	712 Emmet ST
	9/10/2021 3:59:00 PM	21-2841385	0001125	1668 Golfview DR
	9/10/2021 10:28:00 PM	21-2842144	0001126	5301 Mcauley DR
	9/11/2021 7:33:00 PM	21-2844502 SUTFD	0001130	5353 McAuley DR
	9/13/2021 2:22:00 PM	210913-082956-SUTFD	0001134	E I-94 HWY
	9/13/2021 2:48:00 PM	21-2849407	0001146	5303 Mcauley
	9/13/2021 3:23:00 PM	21-2849512	0001147	510 W Clark RD
	9/15/2021 8:11:00 PM	21-2856627	0001157	HEWITT RD
	9/18/2021 9:29:00 PM	21-2865326	0001177	Geddes RD
	9/18/2021 9:36:00 PM	21-2865331	0001176	M-14 HWY
	9/19/2021 7:03:00 PM	21-2867457	0001182	1107 Clark DR
	9/21/2021 12:30:00 PM	21-2872550	0001212	5341 Mcauley DR
	9/23/2021 1:34:00 PM	21-2879228	0001203	591 Armstrong DR
	9/24/2021 2:49:00 PM	212882466	0001220	1515 W Ridge RD
	9/25/2021 11:11:00 AM	21-2884545	0001215	5341 Mcauley DR
	9/26/2021 11:55:00 AM	21-2886854	0001223	826 Madison ST
	9/28/2021 3:04:00 AM	21-2892130	0001229	5301 Mcauley DR
	9/29/2021 9:48:00 PM	21-2897467 SUTFD	0001232	2930 Washtenaw AVE
<b>622</b>				
	9/1/2021 10:12:00 AM	21-2814246	0001074	N Prospect RD
	9/14/2021 8:02:00 AM	212851609	0001151	1515 Ridge RD
	9/15/2021 2:58:00 PM	21-2856161-SUTFD	0001162	Vreeland RD
	9/21/2021 8:28:00 AM	21-287189	0001209	N prospect RD
	9/21/2021 2:27:00 PM	21-2872875	0001214	1371 Stamford RD
	9/29/2021 2:38:00 PM	21-2896533 SUTFD	0001230	8894 Macarthur BLVD
<b>631</b>				

	9/15/2021 5:02:00 PM	21-2856172 SUTFD	0001158	1776 Knollwood BND
650				
	9/11/2021 11:43:00 PM	21-2845163	0001141	ANN ARBOR RD
652				
	9/10/2021 7:08:00 PM	21-2841802	0001124	M-14 HWY
715				
	9/23/2021 10:23:00 AM	210923-051301-SUTFD	0001200	1661 Leforge RD
733				
	9/12/2021 10:34:00 PM	21-2847216	0001136	1900 N Prospect RD
	9/26/2021 8:13:00 AM	21-2886547	0001218	7600 Plymouth-Ann Arbor RD
735				
	9/6/2021 11:28:00 AM	21-2828491	0001103	1862 N Kenwyck DR
743				
	9/11/2021 6:24:00 PM	21-2844336	0001128	8551 Ashton CT
	9/17/2021 5:54:00 PM	21-2862366	0001168	8100 Geddes RD
	9/26/2021 6:26:00 PM	21-2887584	0001221	3155 Berry RD
745				
	9/12/2021 10:34:00 PM	21-2847216 SUTFD	0001132	1900 Prospect RD
911				
	9/11/2021 4:35:00 PM	21-2844070	0001127	1770 Knollwood BND

<b>Incident Date</b>	<b>Incident Number</b>	<b>NFIRS Number</b>	<b>Incident Type Code</b>	<b>Incident Type</b>	<b>District</b>	<b>Status</b>
9/7/2021	210907-175804-SUTFD	0001112	311	Medical assist, assist EMS crew	Superior Township 31	1
9/13/2021	210913-082650-SUTFD	0001133	111	Building fire	Out Of District	1
9/13/2021	210913-082956-SUTFD	0001134	611	Dispatched & canceled en route	Out Of District	1
9/14/2021	210917-160742-SUTFD	0001170	551	Assist police or other governmental agency	Superior Township 5	1
9/15/2021	210917-161839-SUTFD	0001171	551	Assist police or other governmental agency	Superior Township 5	1
9/23/2021	210923-051301-SUTFD	0001200	715	Local alarm system, malicious false alarm	Superior Township 32	1
9/10/2021	21-1027064	0001123	551	Assist police or other governmental agency	Superior Township 31	1
9/1/2021	21-2813723	0001073	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/1/2021	21-2814246	0001074	622	No incident found on arrival at dispatch address	Superior Township 34	1
9/1/2021	21-2814845	0001076	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/1/2021	21-2815109	0001075	550	Public service assistance, other	Superior Township 9	1
9/1/2021	21-2815617	0001078	554	Assist invalid	Superior Township 35	1
9/1/2021	21-2815879	0001077	311	Medical assist, assist EMS crew	Superior Township 35	1
9/2/2021	21-2817931	0001080	611	Dispatched & canceled en route	Out Of District	1
9/2/2021	21-2818218	0001081	322	Motor vehicle accident with injuries	Superior Township 28	1
9/3/2021	21-2820022-SUTFD	0001083	611	Dispatched & canceled en route	Superior Township 31	1
9/3/2021	21-2820436 SUTFD	0001086	611	Dispatched & canceled en route	Superior Township 31	1
9/4/2021	21-2820807-SUTFD	0001088	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/4/2021	21-2820987 SUTFD	0001087	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/3/2021	21-2821833	0001084	611	Dispatched & canceled en route	Superior Township 18	1
9/3/2021	21-2821964 SUTFD	0001089	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/4/2021	21-2822431	0001085	322	Motor vehicle accident with injuries	Superior Township 8	1
9/4/2021	21-2823522	0001095	554	Assist invalid	Superior Township 35	1

9/4/2021	21-2823666	0001098	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/4/2021	21-2824031	0001097	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/4/2021	21-2824275	0001096	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/5/2021	21-2825222	0001099	611	Dispatched & canceled en route	Out Of District	1
9/5/2021	21-2825624	0001090	311	Medical assist, assist EMS crew	Superior Township 34	1
9/5/2021	21-2825706	0001091	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/5/2021	21-2826144	0001092	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/5/2021	21-2826233	0001093	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/5/2021	21-2826837	0001094	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/5/2021	21-2827083	0001100	311	Medical assist, assist EMS crew	Superior Township 34	1
9/6/2021	21-2827976	0001101	311	Medical assist, assist EMS crew	Superior Township 34	1
9/6/2021	21-2828150	0001102	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/6/2021	21-2828491	0001103	735	Alarm system sounded due to malfunction	Superior Township 35	1
9/6/2021	212829503-SUTFD	0001104	111	Building fire	Superior Township 4	1
9/7/2021	21-2830529	0001105	311	Medical assist, assist EMS crew	Superior Township 36	1
9/7/2021	21-2830963	0001108	311	Medical assist, assist EMS crew	Superior Township 34	1
9/7/2021	21-2832437	0001110	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/7/2021	21-2832545	0001107	311	Medical assist, assist EMS crew	Superior Township 31	1
9/7/2021	21-2832666	0001109	311	Medical assist, assist EMS crew	Superior Township 36	1
9/7/2021	21-2832901	0001111	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/8/2021	21-2834654	0001114	553	Public service	Superior Township 9	1
9/8/2021	21-2834973	0001115	553	Public service	Superior Township 9	1
9/8/2021	21-2835160	0001113	324	Motor vehicle accident with no injuries.	Superior Township 9	1
9/8/2021	21-2835256	0001117	321	EMS call, excluding vehicle accident with injury	Superior Township 33	1
9/8/2021	21-2835520	0001118	324	Motor vehicle accident with no injuries.	Superior Township 9	1

9/8/2021	21-2835896	0001119	554	Assist invalid	Superior Township 7	1
9/9/2021	21-2837033	0001120	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/9/2021	21-2837702-SUTFD	0001121	324	Motor vehicle accident with no injuries.	Superior Township 18	1
9/10/2021	21-2840005	0001122	321	EMS call, excluding vehicle accident with injury	Superior Township 30	1
9/10/2021	21-2841385	0001125	611	Dispatched & canceled en route	Superior Township 35	1
9/10/2021	21-2841802	0001124	652	Steam, vapor, fog or dust thought to be smoke	Superior Township 8	1
9/10/2021	21-2842144	0001126	611	Dispatched & canceled en route	Superior Township 35	1
9/11/2021	21-2843733	0001129	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/11/2021	21-2843983	0001140	311	Medical assist, assist EMS crew	Superior Township 7	1
9/11/2021	21-2844070	0001127	911	Citizen complaint	Superior Township 35	1
9/11/2021	21-2844336	0001128	743	Smoke detector activation, no fire - unintentional	Superior Township 34	1
9/11/2021	21-2844502 SUTFD	0001130	611	Dispatched & canceled en route	Superior Township 31	1
9/11/2021	21-2845163	0001141	650	Steam, other gas mistaken for smoke, other	Superior Township 1	1
9/12/2021	21-2845365-SUTFD	0001131	111	Building fire	Superior Township 8	1
9/12/2021	21-2845928	0001135	554	Assist invalid	Superior Township 36	1
9/12/2021	21-2847216	0001136	733	Smoke detector activation due to malfunction	Superior Township 33	1
9/12/2021	21-2847216 SUTFD	0001132	745	Alarm system activation, no fire - unintentional	Superior Township 34	1
9/13/2021	21-2847952	0001137	311	Medical assist, assist EMS crew	Superior Township 34	1
9/13/2021	21-2848020	0001138	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/13/2021	21-2848152	0001143	554	Assist invalid	Superior Township 34	1
9/13/2021	21-2848294	0001144	324	Motor vehicle accident with no injuries.	Superior Township 33	1
9/13/2021	21-2848397	0001148	321	EMS call, excluding vehicle accident with injury	Superior Township 31	1
9/13/2021	21-2848559	0001145	311	Medical assist, assist EMS crew	Superior Township 36	1
9/13/2021	21-2849407	0001146	611	Dispatched & canceled en route	Superior Township 31	1
9/13/2021	21-2849512	0001147	611	Dispatched & canceled en route	Superior Township 33	1

9/13/2021	21-2850022	0001150	111	Building fire	Out Of District	1
9/13/2021	21-2850316	0001149	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/13/2021	21-2850337	0001142	553	Public service	Superior Township 9	1
9/14/2021	212850786	0001139	552	Police matter	Superior Township 34	1
9/14/2021	212851609	0001151	622	No incident found on arrival at dispatch address	Superior Township 36	1
9/14/2021	21-2853283	0001152	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/14/2021	21-2853707	0001153	311	Medical assist, assist EMS crew	Superior Township 20	1
9/15/2021	21-2854792-SUTFD	0001154	131	Passenger vehicle fire	Superior Township 8	1
9/15/2021	21-2855828 SUTFD	0001155	311	Medical assist, assist EMS crew	Superior Township 35	1
9/15/2021	21-2855962	0001156	324	Motor vehicle accident with no injuries.	Superior Township 9	1
9/15/2021	21-2856161-SUTFD	0001162	622	No incident found on arrival at dispatch address	Superior Township 14	1
9/15/2021	21-2856172 SUTFD	0001158	631	Authorized controlled burning	Superior Township 35	1
9/15/2021	21-2856386 SUTFD	0001160	111	Building fire	Out Of District	1
9/15/2021	21-2856467 SUTFD	0001159	311	Medical assist, assist EMS crew	Superior Township 34	1
9/15/2021	21-2856627	0001157	611	Dispatched & canceled en route	Superior Township 31	1
9/15/2021	21-2856631	0001161	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/16/2021	21-2857948	0001165	551	Assist police or other governmental agency	Superior Township 3	1
9/16/2021	21-2858210	0001163	510	Person in distress, other	Superior Township 30	1
9/16/2021	21-2859565	0001164	411	Gasoline or other flammable liquid spill	Superior Township 3	1
9/16/2021	21-2859824	0001166	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
9/17/2021	21-2861894	0001167	311	Medical assist, assist EMS crew	Superior Township 31	1
9/17/2021	21-2862025	0001169	311	Medical assist, assist EMS crew	Superior Township 4	1
9/17/2021	21-2862366	0001168	743	Smoke detector activation, no fire - unintentional	Superior Township 34	1
9/18/2021	21-2864572	0001172	311	Medical assist, assist EMS crew	Superior Township 31	1
9/18/2021	21-2864781	0001173	554	Assist invalid	Superior Township 35	1
9/18/2021	21-2865070	0001174	321	EMS call, excluding vehicle	Superior	1



				accident with injury	Township 34	
9/18/2021	21-2865244	0001175	571	Cover assignment, standby, moveup	Out Of District	1
9/18/2021	21-2865326	0001177	611	Dispatched & canceled en route	Superior Township 34	1
9/18/2021	21-2865331	0001176	611	Dispatched & canceled en route	Out Of District	1
9/19/2021	21-2865914	0001183	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/19/2021	21-2866046	0001184	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/19/2021	21-2866052	0001178	311	Medical assist, assist EMS crew	Superior Township 31	1
9/19/2021	21-2866132	0001185	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/19/2021	21-2866291	0001186	311	Medical assist, assist EMS crew	Superior Township 34	1
9/19/2021	21-2866591	0001179	321	EMS call, excluding vehicle accident with injury	Superior Township 9	1
9/19/2021	21-2866821	0001189	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/19/2021	21-2866828	0001180	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/19/2021	21-2866849	0001187	554	Assist invalid	Superior Township 35	1
9/19/2021	21-2866947	0001181	553	Public service	Superior Township 9	1
9/19/2021	21-2867407	0001188	324	Motor vehicle accident with no injuries.	Superior Township 35	1
9/19/2021	21-2867457	0001182	611	Dispatched & canceled en route	Superior Township 34	1
9/20/2021	21-2868720	0001196	324	Motor vehicle accident with no injuries.	Superior Township 28	1
9/20/2021	21-2869256	0001194	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/20/2021	21-2869509	0001195	311	Medical assist, assist EMS crew	Superior Township 35	1
9/20/2021	21-2869534	0001192	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/20/2021	21-2869705	0001193	311	Medical assist, assist EMS crew	Superior Township 36	1
9/21/2021	21-287189	0001209	622	No incident found on arrival at dispatch address	Superior Township 28	1
9/21/2021	21-2872079	0001210	311	Medical assist, assist EMS crew	Superior Township 35	1
9/21/2021	21-2872183	0001211	311	Medical assist, assist EMS crew	Superior Township 35	1
9/21/2021	21-2872550	0001212	611	Dispatched & canceled en route	Superior Township 31	1
9/21/2021	21-2872875	0001214	622	No incident found on arrival at	Superior	1

				dispatch address	Township 34	
9/21/2021	21-2873869	0001213	311	Medical assist, assist EMS crew	Superior Township 35	1
9/22/2021	21-2876820	0001197	311	Medical assist, assist EMS crew	Superior Township 33	1
9/22/2021	21-2877207	0001198	311	Medical assist, assist EMS crew	Superior Township 31	1
9/23/2021	21-2877789	0001199	311	Medical assist, assist EMS crew	Superior Township 31	1
9/23/2021	21-2878467	0001202	444	Power line down	Superior Township 9	1
9/23/2021	21-2878849	0001201	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/23/2021	21-2879228	0001203	611	Dispatched & canceled en route	Out Of District	1
9/24/2021	21-2880703	0001205	321	EMS call, excluding vehicle accident with injury	Superior Township 31	1
9/24/2021	21-2882005 SUTFD	0001206	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/24/2021	21-2882434 SUTFD	0001207	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/24/2021	212882466	0001220	611	Dispatched & canceled en route	Superior Township 36	1
9/24/2021	21-2882867 SUTFD	0001208	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/25/2021	21-2884545	0001215	611	Dispatched & canceled en route	Superior Township 31	1
9/25/2021	21-2884722	0001219	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/25/2021	21-2885223	0001217	311	Medical assist, assist EMS crew	Superior Township 36	1
9/25/2021	21-2885706	0001204	522	Water or steam leak	Superior Township 35	1
9/26/2021	21-2886476	0001222	311	Medical assist, assist EMS crew	Superior Township 32	1
9/26/2021	21-2886547	0001218	733	Smoke detector activation due to malfunction	Superior Township 9	1
9/26/2021	21-2886854	0001223	611	Dispatched & canceled en route	Out Of District	1
9/26/2021	21-2887584	0001221	743	Smoke detector activation, no fire - unintentional	Superior Township 15	1
9/27/2021	21-2888766	0001224	131	Passenger vehicle fire	Out Of District	1
9/27/2021	21-2889652	0001226	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
9/27/2021	21-2891154	0001227	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/28/2021	21-2892130	0001229	611	Dispatched & canceled en route	Superior Township 31	1
9/28/2021	21-2893409	0001228	324	Motor vehicle accident with no injuries.	Superior Township 10	1

9/2/2021	21-289559683 SUTFD	0001082	411	Gasoline or other flammable liquid spill	Out Of District	1
9/29/2021	21-2896533 SUTFD	0001230	622	No incident found on arrival at dispatch address	Superior Township 34	1
9/29/2021	21-2897099	0001231	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
9/29/2021	21-2897467 SUTFD	0001232	611	Dispatched & canceled en route	Out Of District	1
9/30/2021	21-2897935	0001233	510	Person in distress, other	Superior Township 34	1
9/30/2021	21-2898295 SUTFD	0001240	611	Dispatched & canceled en route	Out Of District	1
9/30/2021	21-2898360 SUTFD	0001239	554	Assist invalid	Superior Township 35	1
9/30/2021	21-2898772	0001238	735	Alarm system sounded due to malfunction	Superior Township 33	1
9/30/2021	21-2900201	0001237	745	Alarm system activation, no fire - unintentional	Superior Township 35	1
9/30/2021	21-2900230	0001236	311	Medical assist, assist EMS crew	Superior Township 30	1
9/30/2021	21-2900260	0001234	611	Dispatched & canceled en route	Superior Township 31	1
9/30/2021	21-2900325	0001235	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1

<b>Aid Given Or Received</b>	<b>Incident Number</b>	<b>NFIRS Number</b>	<b>Alarm Date</b>	<b>Aid Given Or Received Code</b>	<b>Aided Agency Name</b>	<b>Aiding Agency Name</b>	<b>Report Writer Last Name</b>
<b>Automatic aid given</b>							
	210913-082956-SUTFD	0001134	9/13/2021 2:22:00 PM	4	Ypsilanti City Fire Department		CHEVRETTE
	21-2856386 SUTFD	0001160	9/15/2021 6:18:00 PM	4	Ypsilanti City Fire Department		BURNS
	21-2879228	0001203	9/23/2021 1:34:00 PM	4	Ypsilanti City Fire Department		BURNS
	21-2886854	0001223	9/26/2021 11:55:00 AM	4	Ypsilanti City Fire Department		MONDAY
	21-2888766	0001224	9/27/2021 5:17:00 AM	4	Ypsilanti Township Fire Department		MONDAY
	21-2897467 SUTFD	0001232	9/29/2021 9:48:00 PM	4	Ypsilanti Township Fire Department		BURNS
	21-2898295 SUTFD	0001240	9/30/2021 2:35:00 AM	4	Ypsilanti Township Fire Department		BURNS
	210913-082650-SUTFD	0001133	9/13/2021 1:16:00 PM	4	Ypsilanti Township Fire Department		CHEVRETTE
<b>Automatic aid received</b>							
	212829503-SUTFD	0001104	9/6/2021 8:13:00 PM	2	Ypsilanti City Fire Department	Ypsilanti City Fire Department	BACH
	21-2845365-SUTFD	0001131	9/12/2021 1:38:00 AM	2	Ann Arbor Township Fire Department	Ann Arbor Township Fire Department	BACH
	212829503-SUTFD	0001104	9/6/2021 8:13:00 PM	2	Ypsilanti Township Fire Department	Ypsilanti Township Fire Department	BACH
	212829503-SUTFD	0001104	9/6/2021 8:13:00 PM	2	Ann Arbor Township Fire Department	Ann Arbor Township Fire Department	BACH
	212829503-SUTFD	0001104	9/6/2021 8:13:00 PM	2	Salem Township Fire Department	Salem Township Fire Department	BACH
	21-2845365-SUTFD	0001131	9/12/2021 1:38:00 AM	2	Canton Township Fire Dept.	Canton Township Fire Dept.	BACH
	21-2845365-SUTFD	0001131	9/12/2021 1:38:00 AM	2	Northfield Township Fire Dept.	Northfield Township Fire Dept.	BACH

	21-2845365-SUTFD	0001131	9/12/2021 1:38:00 AM	2		Salem Township Fire Department	BACH
	21-2845365-SUTFD	0001131	9/12/2021 1:38:00 AM	2		Ypsilanti City Fire Department	BACH
	21-2845365-SUTFD	0001131	9/12/2021 1:38:00 AM	2		Ypsilanti Township Fire Department	BACH
<b>Mutual aid given</b>							
	21-289559683 SUTFD	0001082	9/2/2021 5:30:00 AM	3		Flat Rock Fire Dept.	BURNS
	21-2865244	0001175		3		Ann Arbor City Fire Dept.	FRENCH
	21-2865331	0001176	9/18/2021 9:36:00 PM	3		Ann Arbor City Fire Dept.	FRENCH

		<b>Aided Agency Name</b>		<b>Details</b>	
Ann Arbor City Fire Dept.				2 Rows	
Flat Rock Fire Dept.				1 Rows	
Ypsilanti City Fire Department				4 Rows	
Ypsilanti Township Fire Department				4 Rows	
				<b>11 Rows</b>	

<b>Alarm Date</b>	<b>Incident Number</b>	<b>NFIRS Number</b>	<b>Aid Given Or Received</b>	<b>Aiding Agency Name</b>	<b>Aided Agency Name</b>
9/6/2021 8:13:00 PM	212829503-SUTFD	0001104	Automatic aid received	Ypsilanti City Fire Department	
9/6/2021 8:13:00 PM	212829503-SUTFD	0001104	Automatic aid received	Ypsilanti Township Fire Department	
9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	Automatic aid received	Ann Arbor Township Fire Department	
9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	Automatic aid received	Canton Township Fire Dept.	
9/6/2021 8:13:00 PM	212829503-SUTFD	0001104	Automatic aid received	Ann Arbor Township Fire Department	
9/6/2021 8:13:00 PM	212829503-SUTFD	0001104	Automatic aid received	Salem Township Fire Department	
9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	Automatic aid received	Northfield Township Fire Dept.	

9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	Automatic aid received	Salem Township Fire Department	
9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	Automatic aid received	Ypsilanti City Fire Department	
9/12/2021 1:38:00 AM	21-2845365-SUTFD	0001131	Automatic aid received	Ypsilanti Township Fire Department	

Fire - False Alarms

Date: Tuesday, October 12, 2021  
Time: 10:40:59 AM

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
9/23/2021 12:00:00 AM	210923-051301-SUTFD	0001200	9/23/2021 10:23:00 AM	Local alarm system, malicious false alarm	715	Leforge	Elementary school, including kindergarten	PRITULA, WILLIAM Sep 23 2021 11:15AM:FD responded to the location listed in the report for a fire alarm. FD responded and went arrival and found a one story school with nothing showing from the outside. FD made contact with the school principal and was advised that it was a false alarm, student pulled the alarm. Alarm panel was reset by school staff and FD cleared the scene and returned in service.
9/12/2021 12:00:00 AM	21-2847216	0001136	9/12/2021 10:34:00 PM	Smoke detector activation due to malfunction	733	Prospect	24-hour care Nursing homes, 4 or more persons	MONDAY, DEREK Sep 13 2021 04:19PM:STFD E 11-2 and Ladder 11-1 were dispatched to the above address for a smoke detector activation in room 102. Upon arrival we had audible and visual alarms going off in building 1. We investigated the whole building and determined it was an activation due to malfunction.
9/26/2021 12:00:00 AM	21-2886547	0001218	9/26/2021 8:13:00 AM	Smoke detector activation due to malfunction	733	Plymouth-Ann Arbor	1 or 2 family dwelling	COKER, TYLER Sep 26 2021 10:48AM:STFD responded to an Alarm at the dispatched address. T11-1 arrived to a two-story residential home with nothing showing. FD investigated meeting the homeowner at the front door. He states he checked the house and there was no smoke and doesn't know why the smoke alarm activated. They have had the same problem in the past and had that alarm replaced. E11-2 was cancelled. FD reset the system and returned in service. COKER, TYLER Sep 26 2021 10:53AM:E11-2 was cancelled en route. COKER, TYLER Sep 26 2021 10:57AM:STFD responded to an Alarm at

9/6/2021 12:00:00 AM	21- 2828491	0001103	9/6/2021 11:28:00 AM	Alarm system sounded due to malfunction	735	Kenwyck	Multifamily dwelling	the dispatched address. T11-1 arrived to a two-story residential home with nothing showing. FD investigated meeting the homeowner at the front door. He states he checked the house and there was no smoke and doesn't know why the smoke alarm activated. They have had the same problem in the past and had that alarm replaced. E11-2 was cancelled. FD reset the system and returned in service.
9/30/2021 12:00:00 AM	21- 2898772	0001238	9/30/2021 9:30:00 AM	Alarm system sounded due to malfunction	735	Lakeview	Multifamily dwelling	MONDAY, DEREK Sep 30 2021 08:39PM:STFD E 11-2 and L 11-1 were dispatched to the above address for a fire alarm activation. Upon arrival the homeowner said the alarms just started going off for no reason it was a false alarm.
9/11/2021 12:00:00 AM	21- 2844336	0001128	9/11/2021 6:24:00 PM	Smoke detector activation, no fire - unintentional	743	Ashton	1 or 2 family dwelling	MONDAY, DEREK Sep 11 2021 07:11PM:STFD E 11-2 and L 11-1 were dispatched to the above address for a smoke detector activation. Upon arrival we discovered that the home owners turned on their oven and it had some grease in the bottom that started to smoke. No fire or damage and the oven was no longer smoking. We opened up 2 windows and informed the homeowner not to cook in the oven again until they clean the inside.
9/17/2021 12:00:00 AM	21- 2862366	0001168	9/17/2021 5:54:00 PM	Smoke detector activation, no fire - unintentional	743	Geddes	24-hour care Nursing homes, 4 or more narcans	PRITULA, WILLIAM Sep 17 2021 08:13PM:FD was at the location listed in the report for a public relations event when the fire alarm activated inside the building



								Upon investigation it was found that the steam from the dish washer set off the alarm. Building staff reset the alarm and FD returned in service.
9/26/2021 12:00:00 AM	21- 2887584	0001221	9/26/2021 6:26:00 PM	Smoke detector activation, no fire - unintentional	743	Berry	1 or 2 family dwelling	COKER, TYLER Sep 26 2021 07:25PM:STFD responded to the dispatched address for a residential alarm. T11-1 arrived to find nothing showing out investigating. FD was met by the homeowner they were changing out the batteries. E11-2 was cancelled STFD returned in service. COKER, TYLER Sep 26 2021 07:29PM:E11-2 arrived and was staged if needed. E11-2 was cancelled. STFD returned in service. COKER, TYLER Sep 26 2021 07:28PM:STFD responded to the dispatched address for a residential alarm. T11-1 arrived to find nothing showing out investigating. FD was met by the homeowner they were changing out the batteries. E11-2 was cancelled STFD returned in service.
9/12/2021 12:00:00 AM	21- 2847216 SUTFD	0001132	9/12/2021 10:34:00 PM	Alarm system activation, no fire - unintentional	745	Prospect	24-hour care Nursing homes, 4 or more persons	BURNS, JORDAN Sep 12 2021 11:12PM:STFD E11-2 & L11-1 responded for a Smoke detector activation @ above-listed address. Upon E11-2 arrival, found an active alarm and nothing showing— residents were being evacuated. Staff told the E-2 crew they saw smoke at the ceiling level. Upon L11-1 arrival, the crew put a ladder to the roof and checked with the TIC. Nothing was found, and the E-2 crew checked the alarm room and HVAC room. With a TIC and nothing found. The alarm did clear. STFD found no issue, told staff to get the alarm company out the next day to check the system. STFD cleared in service.
9/30/2021 12:00:00 AM	21- 2900201	0001237	9/30/2021 6:19:00 PM	Alarm system activation, no fire - unintentional	745	White oak	1 or 2 family dwelling	MONDAY, DEREK Sep 30 2021 08:35PM:STFD E 11-2 and L 11-1 were dispatched to the above address for a smoke detector. Upon arrival we were met by the homeowner at the road who informed us the heat from opening the oven set the detector off and they had no need to fire

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Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Prop Val		
111	9/6/2021	212829503-SUTFD	\$100,000.00	Building fire	Superior Township 4	48170	15	\$113,000.00	\$113,000.00	0.00%	\$13,1		
	9/12/2021	21-2845365-SUTFD	\$70,000.00	Building fire	Superior Township 8	48170	16	\$202,000.00	\$78,000.00	61.39%	\$132,1		
	9/13/2021	210913-082650-SUTFD		Building fire	Out Of District	48198	4	\$0.00	\$0.00	NaN			
	9/13/2021	21-2850022		Building fire	Out Of District	48197	4	\$0.00	\$0.00	NaN			
	9/15/2021	21-2856386 SUTFD		Building fire	Out Of District	48198	3	\$0.00	\$0.00	NaN			
									\$7,500.00	\$7,500.00			
									\$7,500.00	\$7,500.00	0.00%	\$3,1	
	311	9/15/2021	21-2854792-SUTFD	\$4,000.00	Passenger vehicle fire	Superior Township 8	48105	5	\$7,500.00	\$7,500.00			
		9/27/2021	21-2888766	\$0.00	Passenger vehicle fire	Out Of District	48198	3	\$0.00	\$0.00	NaN		
										\$0.00	\$0.00		
										\$0.00	\$0.00		
	9/1/2021	21-2815879		Medical assist, assist EMS crew	Superior Township 35	48198	2	\$0.00	\$0.00	NaN			
	9/5/2021	21-2827083		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN			
	9/5/2021	21-		Medical	Superior	48198	2	\$0.00	\$0.00	NaN			

# **Superior Township Monthly Report**

## **September/October 2021**

### **Resident Complaints/ Debris:**

- 8498 Preston Ct. - Toilet, sink, misc. on Extension- **(Tagged)**
- 1813 Hamlet - Dresser on Extension - **(Tagged)**
- 1825 Hamlet - Sofa on Extension - **(Tagged)**
- 1179 Stamford Rd - Containers & debris on Extension- **(Tagged)**
- 1654 Wiard Rd - Trash on ground on Extension- **(Tagged for Removal)**
- 1971 Ascot Dr - Cabinet on Extension- **(Tagged)**
- 9101 Arlington - Broken chair on Extension- **(Tagged)**
- 1537 Harvest Ln - Carpet on Extension- **(Tagged)**
- 1659 Crab Apple - Cabinet on Extension- **(Tagged)**
- 8293 S. Warwick Ct. - Shower parts on Extension- **(Tagged)**
- 1867 Telford Ct - Refrigerator & debris on Extension- **(Tagged)**
- 1619 Sheffield - Toys all over ground on Extension- **(Tagged)**
- 1019 Stamford - 2 broken chairs on Extension- **(Tagged)**
- 10264 Avondale - Refuse & misc. on Extension- **(Tagged)**
- 10223 Avondale - Refuse & shelf on Extension- **(Tagged)**
- 1903 Ridge Rd. - Sofa on Extension- **(Tagged for Removal)**
- 1230 Stamford - Refuse on Extension- **(Tagged)**
- 1905 Savannah - Hottub on Extension- **(Tagged)**
- 8525 Berkshire - Chest on Extension- **(Tagged)**
- 1840 Hamlet - Sofa on Extension- **(Tagged)**
- 9678 Wexford - Sofa on Extension- **(Tagged)**
- 9256 Panama - Debris on Extension- **(Tagged)**

### **Vehicle Complaints:**

- 8760 Nottingham - Vehicle on flat tires - **(Tagged)**
- 1191 Stamford - Vehicle with no tags - **(Tagged)**

### **Dog Complaints:**

- 1930 Savannah Ln. - Dog poop not cleaned up - **(Tagged)**

**Grass Complaints:**

8893 Nottingham Dr.- Grass Not Cut- **(Tagged)**

1665 Harvest Ln.- Grass Not Cut- **(Tagged)**

8760 Barrington- Grass Not Cut- **(Tagged)**

1666 Wiard Rd.- Brush on Extension- **(Tagged)**

**Illegal Dumping:**

Gotfredson & Vreeland Rd.- 2 Mattresses & Box Spring Dumped

Gotfredson Rd. & Geddes- Vehicle Tires Dumped

Gotfredson & Geddes- Trash Dumped By Corner

Superior Charter Township Park Commission  
Regular Meeting  
August 23, 2021  
Conducted via Zoom platform technology

Approved Minutes

1. Call to Order  
The meeting was called to order by Chair Marion Morris at 6:37 pm.
2. Roll Call  
Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Terry Lee Lansing, Greg Vessels, Riley Schofield  
  
Park Commissioners absent: Guy Conti  
  
Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Recreation Coordinator/Maintenance Supervisor; Chris Nordstrom of Carlisle-Wortman Associates
3. Flag Salute  
Chair Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
  - A. July 26, 2021  
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 7/26/2021 as drafted. The motion carried.
6. Citizens Participation – None
7. Presentation by Chris Nordstrom of Carlisle-Wortman Associates  
Carlisle-Wortman Associates (CWA) is a professional planning consultant that works with local, county and regional governments as well as non-profit groups throughout southeast Michigan. Chris Nordstrom is a landscape architect who has worked with this firm for over six years, and prepared over 30 plans during that time. Presently he is working with the Superior Township Board and Planning Commission on the township master plan. Mr. Nordstrom presented an outline of the services CWA will provide, which include all data gathering, arranging for all public forums, preparation of draft and final plans. The cost will be invoiced monthly based on hours, and will not exceed \$16,044.

Park commissioners asked questions about how much of the work of plan preparation CWS would provide, and how much township park staff would have to do, and Mr. Nordstrom responded that CWA would do about 95% of plan preparation. Juan Bradford asked if there would be some cost savings to the park commission, in that some of the data gathered by CWA for the Township Master Plan could also be used in the Park & Recreation Plan, and Mr. Nordstrom responded that would be the case.

Mr. Nordstrom noted that the State of Michigan now requires completed Park & Recreation Plans to be fully adopted and submitted by 2/01/2022 to be eligible for 2022 state grant funding. This is a very tight deadline. Mr. Nordstrom suggested that if there is not a specific project that the Superior Township Park Commission seeks state grant funds for in 2022, that the park commission consider deferring final submission of the Five Year Plan to autumn of 2022. This will allow for preparation of a better plan with

Approved by the Superior Charter Township Park Commission on 9/27/2021.

more input. On this schedule the plan would effectively cover 2023 – 2028. He acknowledged that the timeline in the presentation document distributed to the Park Commission was prepared for a 2/01/22 submission, and would be revised if we decided to pursue an autumn 2022 submission.

After answering all questions, Mr. Nordstrom left the Park Commission meeting.

Park Commissioners discussed adding to the New Business agenda to act on the proposal from CWA. It was moved by Martha Kern-Boprie and supported by Marion Morris to add to New Business Item C Contract with Carlisle-Wortman Associates to prepare Five Year Park & Recreation Plan. The motion carried and Item C was added to the agenda.

8. Reports

A. Chairperson

No report.

B. Administrator

Juan Bradford submitted a written report. There were no additions to the written report.

C. Board Liaison

Trustee Bernice Lindke submitted a written report. At the August 16, 2021 township board meeting, several residents spoke during Citizen Participation and requested more resources be focused on programming and infrastructure needs of residents of Sycamore Meadows and Danbury Green. One resident spoke about debris blocking a storm drain in front of his property which causes water back-ups during heavy rainfall.

The township hired firefighter Corey Oberstaedt and utility clerk Lisa Bradford, adopted the Superior Charter Township Principles of Governance, approved a request to issue a Request for Proposal (RFP) for Architectural and Engineering Services for a new fire station #2 on MacArthur Boulevard and approved a request to retain David Landry, attorney to advise the township board on zoning issues.

D. Board Meeting Attendee

Riley Schofield attended the July Township Board meeting. She reported that four citizens addressed the township board, requesting that the \$4 million the township sought in COVID funding be dedicated to programming and infrastructure in the MacArthur Blvd area apartments. The township hired a new firefighter, who will begin working on August 30. The board discussed retaining legal counsel for the requested rezoning of over 600 acres in the vicinity of Geddes and LeForge Roads.

E. Park Steward

Ellen Kurath submitted a written report, detailing the presence of an invasive plant known as Asian Bittersweet in Cherry Hill Nature Preserve (CHNP).

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month.

9. Communications

A. Educational: Improving Mental Health with Parks & Recreation

B. Michigan Townships Association Open Meetings Act provisions

C. Park Reservation: Washtenaw Council for Children; Child Safety Camp

D. Park Reservation: Christian Love Fellowship; Bookbag Give-away

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to receive the Communications. The motion carried.

10. Old Business – None

11. New Business

A. Volunteer Sign-Up: Movies in the Park September 11, 2021

The next Movies in the Park will take place on Saturday, 9/11/21 in Oakbrook Park. The following Park Commissioners volunteered to assist with this event.

Martha Kern-Boprie                      Marion Morris

Nahid Sanii-Yahyai                      Greg Vessels

Juan Bradford encouraged volunteers to bring jackets, as it is getting cooler at night.

B. 2022 Budget Preparation

Juan Bradford and Marion Morris have begun budget preparation. Draft spreadsheets are in today's park commission packet.

C. Carlisle-Wortman Associate proposal to prepare Five Year Park & Recreation Plan

Park commissioners asked Juan Bradford if delaying submission of the five year plan to autumn 2022 would create a big problem. He responded that we do have other grant funding to cover the Community Park access project, so it would not be a major hindrance. It was moved by Martha Kern-Boprie and supported by Marion Morris to approve the contract with Carlisle-Wortman Associates to prepare the Superior Township Parks & Recreation Five Year Plan for an amount not to exceed \$16,044. The motion carried.

12. Bills for Payment

It was moved by Greg Vessels and supported by Terry Lee Lansing to approve payment of the bills totaling \$28,048.35 at 8/23/2021. The motion carried.

13. Financial Statements

A. July 2021 Revenue & Expenditure Report

B. July 2021 Balance Sheet

It was moved by Terry Lee Lansing and supported by Marion Morris to receive the July financial statements. The motion carried.

14. Pleas and Petitions

Nahid Sanii-Yahyai commented that both the Dixboro Event on July 30 and the Movies in the Park event on August 14 were well attended. There were many children present at the Movies in the Park event and they all appeared to enjoy both the kickball game before the movie and the movie itself

15. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adjourn at 7:37 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

October 13, 2021

To: Kenneth Schwartz, Superior Township Supervisor  
From: Katrina Robinson, Lieutenant  
Through: Keith Flores, Police Services Commander  
Re: September 1-30, 2021 Police Services Monthly Report

During the month of September there were 876 calls for service. Deputies conducted 309 traffic stops during this time with 44 citations issued and no drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 21-60582 (9/1/2021) Deputy Bland responded to a death Investigation in the 1700 block of 1763 Sheffield Drive involving a 58 year old female. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 21-60832 (9/1/2021) Deputies Gombos and Howard conducted a traffic stop on a vehicle in the area of Stamford/Stephens for a traffic violation. Open intoxicants were observed inside the vehicle. Additionally, deputies located an illegal firearm inside the vehicle. A passenger was arrested for carrying a concealed weapon without a permit. This case is pending in court.
- 21-61155 (09/02/2021) Deputies Gombos and VanderRoest attempted to stop a vehicle on Clark Road near Prospect. The driver failed to stop and was pursued until the vehicle pulled over onto Lexington Pkwy. The driver was arrested and an illegal firearm recovered inside the vehicle. This case is pending in court.
- 21-61699 (9/4/2021) Deputies Gombos and Howard conducted a traffic stop on Clark near Concord. During contact with the occupants, Deputies could see a firearm in plain sight. The driver did not possess a concealed pistol license so he was arrested. A second firearm was located inside the vehicle and was reported stolen out of Kentucky. Both occupants were arrested and transported to the Washtenaw County Jail. This case is pending in court.
- 21-62229 (9/6/2021) Deputies responded to the 4600 block of Geddes Road after receiving a tip about a possible recovered stolen vehicle out of Northfield Twp. Deputy VanDussen arrived in the area and located the occupied vehicle. The suspect was taken into custody and transported to the Washtenaw County Jail. This case is pending prosecution.
- 21-62963 (9/9/2021) Deputies responded to the 8100 block of Geddes Road for a death

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***Serving Washtenaw County since 1823***

investigation involving a 97 year old female patient. There were no signs of foul play and the death appears to be from natural causes, at this time.

- 21-63048 (9/9/2021) Deputies responded to 1900 block of Prospect Road for a death investigation involving a 68 year old male patient. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 21-63475 (9/10/2021) Deputies Howard and Gombos conducted a traffic stop on MacArthur Blvd for a traffic violation. The driver did not have a driver license and was arrested. A search of the vehicle and occupants, revealed 3 illegal firearms and drugs. All three occupants were arrested and the two adults were transported to the Washtenaw County Jail. This case is pending in court.
- 21-64831 (9/15/2021) Deputies Gombos and Howard conducted a traffic stop on a vehicle in the area of Stamford Road for a traffic violation. Upon contact, they observed a visible firearm. The occupants were detained and 4 illegal handguns and ammunition were recovered from the vehicle. All 4 occupants were arrested and transported to the Washtenaw County Jail. This case is pending in court.
- 21-66695 (9/23/2021) Deputies Gombos and Howard attempted to stop a suspected drunk driver on Stamford. The driver failed to stop and a pursuit ensued. The driver lost control of the vehicle on the US12 bypass and was subsequently arrested after he fled the vehicle. This case is pending prosecution.



# SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

## September 2021

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2021	Month 2020	% Change	YTD 2021	YTD 2020	% Change
Traffic Stops	309	394	-22%	2506	2585	-3%
Citations	44	83	-47%	411	771	-47%
Drunk Driving (OWI)	0	6	-	8	32	-75%
Drugged Driving (OUID)	0	3	-	4	8	-50%
Calls for Service Total	876	930	-6%	7744	7541	3%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	470	460	2%	4426	4248	4%
Robberies	0	0	-	1	5	-80%
Assaultive Crimes	14	7	100%	147	149	-1%
Home Invasions	1	1	0%	16	22	-27%
Breaking and Entering's	0	1	-	1	5	-80%
Larcenies	6	6	0%	48	64	-25%
Vehicle Thefts	4	3	33%	18	10	80%
Traffic Crashes	29	24	21%	190	182	4%
Medical Assists	18	9	100%	101	83	22%
Animal Complaints <i>(ACO Response)</i>	3	4	-25%	31	37	-16%
<b>In/Out of Area Time</b>	<b>Month</b> <i>(minutes)</i>	<b>YTD</b> <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	705	10299				
Out of Area Time	2472	20909				
Investigative Ops (DB)	6465	131485				
Secondary Road Patrol	45	7493				
County Wide	0	2754				
<b>Banked Hours</b>	<b>Hours Accum.</b>	<b>Hours Used</b>	<b>Balance</b>			
September - Collab	296	TBD	TBD			



## Into Area Time

For: 09/01/2021 thru 09/30/2021



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDBLANDC	STAMFORD RD/STEPHENS DR	BACK-UP TRAFFIC STOP	210060832	SUT unit requested for additional units on stop. Sgt. Pennington approval. SUT unit recovered 121.	23:20:00	30	9/1/2021
YPSILANTI TWP	SUPERIOR TWP	WDHILOBUKT	GLENDALE DR/MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210060841	BU BLAND PER SGT PENNINGTON NO OTHER SUT UNITS FOR DISORDERLY	00:30:00	12	9/2/2021
YPSILANTI TWP	SUPERIOR TWP	WDHILOBUKT	W AVONDALE CIR	BACKUP DISPATCHED CALLS	210060866	BU BLAND WITH WELFARE CHECK PER SGT PENNINGTON. NO OTHER SUT UNITS TO BACK	06:05:00	37	9/2/2021
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	JOY RD	EVIDENCE TECH DETAIL		SCENE/ EVIDENCE PROCESSING POSSIBLE ARSON PER PENNINGTON	23:10:00	75	9/6/2021
YPSILANTI TWP	SUPERIOR TWP	WDWARDB	JOY RD	EVIDENCE TECH DETAIL		SCENE/ EVIDENCE PROCESSING POSSIBLE ARSON PER PENNINGTON	23:10:00	75	9/6/2021
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	NOTTINGHAM DR/E CLARK RD	BACK-UP TRAFFIC STOP	210063208	BU ON FELONY VEHICLE / APPROVED PER SGT THOMPSON	23:45:00	15	9/9/2021
YPSILANTI TWP	SUPERIOR TWP	WDKORONAM	SHEFFIELD DR	BACKUP DISPATCHED CALLS	210063216	ASSIST 761 WITH POSSIBLE UDAA IN PROGRESS PER SGT THOMPSON	00:24:00	21	9/10/2021
YPSILANTI TWP	SUPERIOR TWP	WDLUKEC	SHEFFIELD DR	BACKUP DISPATCHED CALLS	210063216	ASSIST 761 WITH POSSIBLE UDAA IN PROGRESS PER SGT THOMPSON	00:24:00	21	9/10/2021
YPSILANTI TWP	SUPERIOR TWP	WDVANDUSSENK	SHEFFIELD DR	BACKUP DISPATCHED CALLS	210063216	BACKED ON IN PROGRESS UDAA / APPROVED PER SGT THOMPSON	00:25:00	10	9/10/2021
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	DAWN AVE/E CLARK RD	BACKUP DISPATCHED CALLS	210063692	PER SGT BEEVER, BACK UP DEPUTIES, POSSIBLE UDAA	18:55:00	15	9/11/2021
YPSILANTI TWP	SUPERIOR TWP	WDKORONAM	STRATFORD CT	BACKUP DISPATCHED CALLS	210064274	ADVISED BY SGT BYNUM TO ASSIST WITH DOMESTIC	00:30:00	25	9/14/2021
YPSILANTI TWP	SUPERIOR TWP	WDLUKEC	STRATFORD CT	BACKUP DISPATCHED CALLS	210064274	ADVISED BY SGT BYNUM TO ASSIST WITH DOMESTIC	00:30:00	25	9/14/2021
YPSILANTI TWP	SUPERIOR TWP	WDFARMERA	STAMFORD RD/STEPHENS DR	BACK-UP TRAFFIC STOP	210064831	ASSISTED DEPUTY GOMBOS AND HOWARD ON TRAFFIC STOP WITH 121'S RECOVERED, OK PER SERGEANT WALLACE.	01:05:00	5	9/16/2021
YPSILANTI TWP	SUPERIOR TWP	WDMONTGOMERYJ	GEDDES RD/RIDGE RD	DISPATCHED CALLS	210064834	AREA CHECKED/ PER SGT WALLACE/ALL SUT UNIT AT JAIL	01:30:00	20	9/16/2021
YPSILANTI TWP	SUPERIOR TWP	WDCORRIEP	E CLARK RD	BACKUP DISPATCHED CALLS	210065842	PER SGT BYNUM, CANCELLED/REROUTED.	19:00:00	4	9/19/2021
YPSILANTI TWP	SUPERIOR TWP	WDWILLIAMSS	E CLARK RD	DISPATCHED CALLS	210065842	PER SGT BYNUM FAMILY TROUBLE	19:05:00	10	9/19/2021
YPSILANTI TWP	SUPERIOR TWP	WDKORONAM	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210066469	ASSIST SINGLE SUT DEPUTY ON FAMILY TROUBLE OK PER SGT PENNINGTON	06:40:00	50	9/22/2021
YPSILANTI TWP	SUPERIOR TWP	WDROYJ	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	210066469	ASSIST SINGLE SUT DEPUTY ON FAMILY TROUBLE OK PER SGT PENNINGTON	06:40:00	50	9/22/2021
YPSILANTI TWP	SUPERIOR TWP	WDKORONAM	STEPHENS DR/STAMFORD RD	BACKUP DISPATCHED CALLS	210066695	ASSIST 768 PER SGT HOUK, ASSISTED IN PERIMETER FOR K9 TRACK	22:45:00	75	9/22/2021
YPSILANTI TWP	SUPERIOR TWP	WDLUKEC	STEPHENS DR/STAMFORD RD	BACKUP DISPATCHED CALLS	210066695	ASSIST 768 PER SGT HOUK, ASSISTED IN PERIMETER FOR K9 TRACK	22:45:00	75	9/22/2021
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	DEERING ST/MACARTHUR BLVD	BACK-UP TRAFFIC STOP	210067654	PER SGT PENNINGTON, BACK UP DEPUTIES	21:35:00	5	9/26/2021
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	SHEFFIELD DR/NORFOLK AVE	BACKUP DISPATCHED CALLS	210068538	PER SGT. ARTS. IN AREA WHEN CALL CAME IN. FLEE/ELUDE	01:55:00	15	9/30/2021
YPSILANTI TWP	SUPERIOR TWP	WDLEWISN	GEDDES RD/N DIXBORO RD	BACKUP DISPATCHED CALLS	210068720	PER 621, BACK UP CAR V BIKE	18:35:00	15	9/30/2021
YPSILANTI TWP	SUPERIOR TWP	WDERBESJ	E CLARK RD/WIARD BLVD	BACK-UP TRAFFIC STOP	210068760	SUSPECT RAN FROM DEPUTIES, PER SGT PENNINGTON	21:20:00	20	9/30/2021
							<b>Sum:</b>	<b>705</b>	



# Out of Area Time

For: 09/01/2021 thru 09/30/2021



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	PONTIAC TRL	BACKUP DISPATCHED CALLS	210060656	assist salem per sgt houk/ suicidal person	12:39:00	53	9/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDMONTGOMERYJ	PONTIAC TRL	BACKUP DISPATCHED CALLS	210060656	ASSIST ON SUICIDAL PERSON PER SGT BYNUM	12:50:00	40	9/1/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	ECORSE RD	BACKUP DISPATCHED CALLS	210061139	SUSPICIOUS // PER SGT. PENNINGTON YPSI TWP DEPS TIED UP ON B&E	22:45:00	10	9/2/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDVANDERROESTB	ECORSE RD	BACKUP DISPATCHED CALLS	210061139	SUSPICIOUS // PER SGT. PENNINGTON YPSI TWP DEPS TIED UP ON B&E	22:45:00	10	9/2/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	CANDLEWOOD LN/LEXINGTON PKWY	DISPATCHED CALLS	210061939	SHOTS HEARD / NO YPT UNITS AVAILABLE DUE TO SHOOTING IN VILLAGE GROVE / APPROVED BY SGT. THOMPSON	20:20:00	10	9/5/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	CANDLEWOOD LN/LEXINGTON PKWY	DISPATCHED CALLS	210061939	SHOTS HEARD / NO YPT UNITS AVAILABLE DUE TO SHOOTING IN VILLAGE GROVE / APPROVED BY SGT. THOMPSON	20:20:00	10	9/5/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HUNTER AVE/HOLMES RD	BACK-UP TRAFFIC STOP	210061993	DISORDERLY PERSON ON YPT TRAFFIC STOP / CLOSE TO YPT UNIT AT THE TIME / APPROVED BY SGT. THOMPSON	22:35:00	20	9/5/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HUNTER AVE/HOLMES RD	BACK-UP TRAFFIC STOP	210061993	DISORDERLY PERSON ON YPT TRAFFIC STOP / CLOSE TO YPT UNIT AT THE TIME / APPROVED BY SGT. THOMPSON	22:35:00	20	9/5/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKELLEYW	HUNTER AVE/HOLMES RD	BACK-UP TRAFFIC STOP	210061993	ASSIST DEP. VANDUESSEN WITH TRAFFIC STOP PER SGT THOMPSON	22:35:00	25	9/5/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBALLOU	WASHTENAW AVE	BACKUP DISPATCHED CALLS	210062063	PER SGT THOMPSON, CHECK B&E SCENE FOR POSSIBLE EVIDENCE	05:20:00	35	9/6/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDMONTGOMERYJ	N HURON RIVER DR/SUPERIOR RD	DISPATCHED CALLS	210062816	ASSIST TO YPSI ON TRAFFIC CRASH PER SGT FOX	17:25:00	75	9/8/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	S HARRIS RD/GROVE RD	BACKUP DISPATCHED CALLS	210062941	assisted Ypsi Twp deputies with fire and E/que incident, suspect veh crashed and had on foot, assisted w/ perimeter for k9 track, Sgt Thompson approval.	02:40:00	40	9/9/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDREXB	WASHTENAW AVE	BACKUP DISPATCHED CALLS	210063040	DISP: ASSIST SUPERIOR UNITS W/202P W/LONG GUN CASE PER SGT HOUK	13:15:00	65	9/9/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDROSSJ	WASHTENAW AVE	DISPATCHED CALLS	210063040	202 subject poss with a gun/ per Houk/report generated	13:17:00	59	9/9/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	210063226	assisted Ypsi Twp with securing the scene of veh fire near fuel pumps, Sgt. thompson approval.	01:10:00	40	9/10/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	E CLARK RD/WIARD BLVD	BACK-UP TRAFFIC STOP	210063613	BU SGT BEEVER ON TRAFFIC STOP... APPROVED BY SGT BEEVER FOR BACKUP	13:50:00	15	9/11/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNUJ	E CLARK RD/WIARD BLVD	BACK-UP TRAFFIC STOP	210063613	BU SGT BEEVER ON TRAFFIC STOP... APPROVED BY SGT BEEVER FOR BACKUP	13:50:00	15	9/11/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	HOLMES RD	BACKUP DISPATCHED CALLS	210063776	BACK YPT UNIT ON POSSIBLE IN PROGRESS DV PER SGT PENNINGTON	00:40:00	25	9/12/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	HOLMES RD	BACKUP DISPATCHED CALLS	210063776	BACK YPT UNIT ON POSSIBLE IN PROGRESS DV PER SGT PENNINGTON	00:40:00	25	9/12/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDREXB	MELVIN ST	BACKUP DISPATCHED CALLS	210064910	DISP: ASSIST YPT UNITS W/ SUBJECT RUNNING ON FOOT W/MULTIPLE FELONY WARRANTS. PER SGT FOX	13:10:00	60	9/16/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNUJ	MELVIN ST	BACKUP DISPATCHED CALLS	210064910	ASSIST YPT UNITS / SUBJECT WITH FELONY WARRANTS FILED ON FOOT / APPROVED BY SGT. FOX	13:10:00	55	9/16/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	MELVIN ST	DISPATCHED CALLS	210064910	warrant p/u tracking S1/sgt fox/set parameter	13:18:00	41	9/16/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDREXB	WASHTENAW AVE	BACKUP DISPATCHED CALLS	210064946	DISP: ASSIST YPT UNITS W/ARMED ROBBERY, PER SGT FOX	15:15:00	30	9/16/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	WASHTENAW AVE	DISPATCHED CALLS	210064946	armed robbery/sgt fox/set parameter	15:23:00	21	9/16/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	BEDFORD DR	BACKUP DISPATCHED CALLS	210065866	YPT FAMILY TROUBLE / SOUNDED LIKE FEMALE WAS BEING HELD AGAINST HER WILL... WAS RIGHT AROUND THE CORNER / APPROVED BY SGT BYNUM	21:35:00	30	9/19/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	BEDFORD DR	BACKUP DISPATCHED CALLS	210065866	YPT FAMILY TROUBLE / SOUNDED LIKE FEMALE WAS BEING HELD AGAINST HER WILL... WAS RIGHT AROUND THE CORNER / APPROVED BY SGT BYNUM	21:35:00	30	9/19/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY WIDE	WDURBANS	K9 TRAINING	K9 DETAIL		K9 TRAINING DAY	19:00:00	210	9/20/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNUJ	ECORSE RD	BACKUP DISPATCHED CALLS	210066224	ASSIST YPT WITH UDA A PURSUIT/SUSPECTS FLED ON FOOT; APPROVED BY SGT. BEEVER	09:05:00	20	9/21/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	keynes	BACKUP DISPATCHED CALLS		sgt beever/assist salem death x1 and 1x transport to hospital	12:50:00	164	9/21/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNUJ	ECORSE RD	BACKUP DISPATCHED CALLS	210066292	FA // PER SGT BEEVER // YPSI TWP TIED UP	13:40:00	25	9/21/2021



# Out of Area Time

For: 09/01/2021 thru 09/30/2021



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDVANDERROESTB	ECORSE RD	BACKUP DISPATCHED CALLS	210066292	FA // PER SGT BEEVER // YPSI TWP TIED UP	13:40:00	25	9/21/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	CURTIS RD/NORTH TERRITORIAL RD	DISPATCHED CALLS	210066339	hazard cleared secure adv salem car	15:34:00	1	9/21/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	E MICHIGAN AVE	BACKUP DISPATCHED CALLS	210066457	backed up Ypsi Twp units for reported shooting, Sgt. Pennington Approval.	03:10:00	25	9/22/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDBLANDC	HURON RIVER DR/LEFORGE RD	BACKUP DISPATCHED CALLS	210066716	assisted w/ scene security for GSW to head / assisted w/ security for hospital / Sgt. Houk approval.	01:00:00	45	9/23/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLUKEC	MCCARTHY CT	BACKUP DISPATCHED CALLS	210066773	ASSIST 7F19 PER SGT FOX. DEP ROBERTS CHASED TYREECE PITTS WITH 2 FIREARMS. I ASSISTED WITH THE CROWD TH WAS HOSTILE TOWARDS DEPUTIES. ATTEMPTING TO LOCATE THE FIREARMS. AND ASSISTING DEP ROBERTS WITH IMPOUNDING A STOLEN VEHICLE DUE TO HIS TRAINER BEING SEPARATED	09:43:00	138	9/23/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	S GROVE ST	DISPATCHED CALLS	210066796	CALL DISPATCHED TO CALLERS SUT ADDRESS / INCIDENT TOOK PLACE IN YPT / APPROVED BY SGT. FOX	11:50:00	45	9/23/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTY OWNED PROPERTY	WDROSSJ	HOGBACK RD	DISPATCHED CALLS	210066808	suspicious to/report generated/Fox approved	13:06:00	46	9/23/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	MEADOWLARK LN	DISPATCHED CALLS	210067075	cancelled/rerouted on another call per dispatch /Lt robinson	14:56:00	10	9/24/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	GROVE RD/S HARRIS RD	DISPATCHED CALLS	210067076	fight on bus b/w students / assault report	15:06:00	40	9/24/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDKELLEYW	KEYNES CT	BACKUP DISPATCHED CALLS	210067086	ASSIST OTHER DEP. WITH DISORDERLY PER 621	15:45:00	30	9/24/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDFARMERH	WHITTAKER RD	DISPATCHED CALLS	210067072	cancelled UTL/GOA	15:46:00	0	9/24/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	MONTROSE AVE/RIDGE RD	BACKUP DISPATCHED CALLS	210067174	BACK FARMER ON DV NO YPT UNIT AVAIL FOR BACK PER SGT PENNINGTON	23:00:00	50	9/24/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDBLANDC	RIDGE RD	BACKUP DISPATCHED CALLS	210067203	active fight / Ypsi Twp units on other calls / Sgt. Pennington approval.	00:00:00	10	9/25/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	RIDGE RD	DISPATCHED CALLS	210067203	FIGHT IN PROGRESS NO YPT AVAIL - HANDLE PER SGT PENNINGTON	00:00:00	20	9/25/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDVANDERROESTB	W CLARK RD	DISPATCHED CALLS	210067510	PANIC ALARM / SGT. BEEVER YPSI TIED UP ON SW	11:55:00	20	9/26/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDURBANS	HICKORY POINTE BLVD	BACKUP DISPATCHED CALLS	210067860	MISSING CHILD SGT HOUK APPROVED TRACKING	16:30:00	15	9/27/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDURBANS	LAKERIDGE DR	BACKUP DISPATCHED CALLS	210067953	K9 EVIDENCE SEARCH FOR GUN SGT PENNINGTON APPROVED	22:00:00	45	9/27/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDKHATTARR	SB US23/EB 194	TRAFFIC STOP	210068122	VEHICLE OBSERVED AT WASHTENAW/HOGBACK	12:25:00	20	9/28/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	PITTSFIELD TOWNSHIP	WDSIRIANNJU	SB US23/EB 194	TRAFFIC STOP	210068122	VEHICLE OBSERVED AT WASHTENAW/HOGBACK	12:25:00	20	9/28/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDKHATTARR	TRAINING @ 2	DETAIL		ACT MEETING	12:45:00	135	9/28/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDSIRIANNJU	TRAINING @ 2	DETAIL		ACT MEETING	12:45:00	135	9/28/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI CITY	WDURBANS	MONROE ST/BROOKS ST	K9 DETAIL	210068447	SGT FOX APPROVED- TRACKING OF SHOOTING SUSPECT	17:00:00	80	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDKHATTARR	PRIMARY RD: DIXBORO RD/INT. RD: 6	DISPATCHED CALLS	210061685	CRASH...NO SALEM CAR AVAIL...APPROVED BY SGT THOMPSON	18:10:00	10	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDSIRIANNJU	PRIMARY RD: DIXBORO RD/INT. RD: 6	DISPATCHED CALLS	210061685	CRASH...NO SALEM CAR AVAIL...APPROVED BY SGT THOMPSON	18:10:00	10	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	COUNTYWIDE	WDURBANS	STA 2 TRAINING	DETAIL		ACT NOW 21ST CENTURY POLICING TRAINING NOT AVAIL FOR AATWP CALLS	18:20:00	50	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	HOLMES RD	TRAFFIC STOP	210068525	WHILE IN THE AREA OF CLARK AND FORD COULD HEAR MOTORCYCLES SPEEDING IN THE AREA. LOCATED AT HOLMES AND MIDWAY, CAUGHT UP TO THE MOTORCYCLE AND PULLED INTO 2500 HOLMES.	23:50:00	5	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	HOLMES RD	TRAFFIC STOP	210068525	WHILE IN THE AREA OF CLARK AND FORD COULD HEAR MOTORCYCLES SPEEDING IN THE AREA. LOCATED AT HOLMES AND MIDWAY, CAUGHT UP TO THE MOTORCYCLE AND PULLED INTO 2500 HOLMES.	23:50:00	5	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDKHATTARR	UPON HOLMES and AT/NEAR MIDWA	CITATIONS	210068525	CITATION ISSUED	23:55:00	5	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJU	UPON HOLMES and AT/NEAR MIDWA	CITATIONS	210068525	CITATION ISSUED	23:55:00	5	9/29/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDFARMERH	PONTIAC TRAIL	BACKUP DISPATCHED CALLS		EDP ASSIST SALEM CAR/ SGT KRINGS 21-68575	08:10:00	69	9/30/2021



# Out of Area Time

For: 09/01/2021 thru 09/30/2021



ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	WOODCREEK CT	BACKUP DISPATCHED CALLS	210068641	ASSIST YPT UNITS / APPROVED BY SGT. KRINGS	13:15:00	50	9/30/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDGOMBOSJ	S FORD BLVD	BACKUP DISPATCHED CALLS	210068755	BACKUP YPT W, FIGHT DUE TO ONLY ONE YPT AVAILABLE / APPROVED BY SGT PENNINGTON	20:55:00	15	9/30/2021
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDHOWARDS	S FORD BLVD	BACKUP DISPATCHED CALLS	210068755	BACKUP YPT W, FIGHT DUE TO ONLY ONE YPT AVAILABLE / APPROVED BY SGT PENNINGTON	20:55:00	15	9/30/2021
							<b>Sum:</b>	<b>2,472</b>	

## Incident Count by Incident Type For Agency WD

For 9/1/2021 12:00:00 AM Thru 9/30/2021 12:00:00 AM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	210060629	9800 W PLYMOUTH RD	09/01/2021 10:33:20	HELP FINANCIAL
	210060790	9900 W PLYMOUTH RD	09/01/2021 20:50:21	BUS: ENGLISH GARDEN
	210060907	8621 DEERING ST	09/02/2021 10:12:39	RES: GREGORY CANNON
	210061014	9677 WEXFORD DR	09/02/2021 16:56:21	PENALOZA-RES
	210061210	10649 SCARLET OAK DR	09/03/2021 09:49:04	RES: LANGE TINA
	210062561	5205 MCAULEY DR	09/07/2021 18:23:36	FRESENIUS
	210062606	1601 STAMFORD RD	09/07/2021 21:07:05	CHRISTIAN LOVE FELLOWSHIP
	210062734	1732 WEEPING WILLOW CT	09/08/2021 11:20:22	SHERRY DAVIS RESIDENCE
	210062950	8696 HEMLOCK CT	09/09/2021 05:06:49	BREND BYRD RESID
	210063031	1879 BEECHLAWN	09/09/2021 12:42:27	COSTELLO RESIDENCE
	210063685	8551 ASHTON CT	09/11/2021 18:09:36	DOTTERY RESID
	210063862	9166 ARLINGTON DR	09/12/2021 13:37:03	BARBARA HOWAISEEN RESIDENCE
	210064414	8709 BARRINGTON DR	09/14/2021 14:05:28	NJOKI KAMLUKYU
	210064630	6707 FLEMING CREEK DR	09/15/2021 12:04:08	JOAL PLATT
	210065298	5660 MEADOW DR	09/17/2021 19:18:08	RES: SHASIE RIMA
	210065424	3644 CREEKSIDE CT	09/18/2021 05:45:26	STEVENS RESD
	210066208	1515 RIDGE RD APT NO: 108	09/21/2021 07:30:57	SMIRNOW RESIDENCE
	210066375	8357 BERKSHIRE DR	09/21/2021 17:28:32	OWENS RESIDENCE
	210066392	5460 GEDDES RD	09/21/2021 18:30:55	BARFIELD RESIDENCE
	210066409	8883 NOTTINGHAM DR	09/21/2021 20:05:01	DEAN RESD
	210066483	10211 E AVONDALE CIR	09/22/2021 09:21:37	SOFIKITIS RES
	210067502	1515 RIDGE RD APT NO: 108	09/26/2021 10:57:33	SMIRNOW RESIDENCE
	210068146	10649 SCARLET OAK DR	09/28/2021 13:32:36	LANGE RESIDENCE
	210068273	1162 STAMFORD RD	09/28/2021 22:27:11	BUS: JAY AND JANET CANTER
<b>SUT</b>	<b>24</b>			



**Incident Count by Incident Type For Agency WD**

For 9/1/2021 12:00:00 AM Thru 9/30/2021 12:00:00 AM  
For City Code(s) - SUT

			<b>Total:</b>	<b>24</b>
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### Incident Count by Incident Type For Agency WD

For 9/1/2021 12:00:00 AM Thru 9/30/2021 12:00:00 AM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
09/18/2021 05:45:26	C3902 - BURGLARY ALARM	210065424	3644 CREEKSIDE CT	SUT	STEVENS RESD
	C3902 - BURGLARY ALARM		<b>Total:</b>	<b>1</b>	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
09/07/2021 18:23:36	C3907 - PANIC ALARM	210062561	5205 MCAULEY DR	SUT	FRESENIUS
09/22/2021 09:21:37		210066483	10211 E AVONDALE CIR	SUT	SOFIKITIS RES
09/28/2021 13:32:36		210068146	10649 SCARLET OAK DR	SUT	LANGER RESIDENCE
09/28/2021 22:27:11		210068273	1162 STAMFORD RD	SUT	BUS: JAY AND JANET CANTER
	C3907 - PANIC ALARM		<b>Total:</b>	<b>4</b>	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
09/01/2021 10:33:20	C3999 - ALARMS ALL OTHER	210060629	9800 W PLYMOUTH RD	SUT	HELP FINANCIAL
09/01/2021 20:50:21		210060790	9900 W PLYMOUTH RD	SUT	BUS: ENGLISH GARDEN
09/02/2021 10:12:39		210060907	8621 DEERING ST	SUT	RES: GREGORY CANNON
09/02/2021 16:56:21		210061014	9677 WEXFORD DR	SUT	PENALOZA-RES
09/03/2021 09:49:04		210061210	10649 SCARLET OAK DR	SUT	RES: LANGE TINA
09/07/2021 21:07:05		210062606	1601 STAMFORD RD	SUT	CHRISTIAN LOVE FELLOWSHIP
09/08/2021 11:20:22		210062734	1732 WEEPING WILLOW CT	SUT	SHERRY DAVIS RESIDENCE
09/09/2021 05:06:49		210062950	8696 HEMLOCK CT	SUT	BREND BYRD RESID
09/09/2021 12:42:27		210063031	1879 BEECHLAWN	SUT	COSTELLO RESIDENCE
09/11/2021 18:09:36		210063685	8551 ASHTON CT	SUT	DOTTERY RESID
09/12/2021 13:37:03		210063862	9166 ARLINGTON DR	SUT	BARBARA HOWAISEEN RESIDENCE
09/14/2021 14:05:28		210064414	8709 BARRINGTON DR	SUT	NJOKI KAMLUKYU
09/15/2021 12:04:08		210064630	6707 FLEMING CREEK DR	SUT	JOAL PLATT
09/17/2021 19:18:08		210065298	5660 MEADOW DR	SUT	RES: SHASIE RIMA
09/21/2021 07:30:57		210066208	1515 RIDGE RD APT NO: 108	SUT	SMIRNOW RESIDENCE

### Incident Count by Incident Type For Agency WD

For 9/1/2021 12:00:00 AM Thru 9/30/2021 12:00:00 AM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
09/21/2021 17:28:32	C3999 - ALARMS ALL OTHER	210066375	8357 BERKSHIRE DR	SUT	OWENS RESIDENCE
09/21/2021 18:30:55		210066392	5460 GEDDES RD	SUT	BARFIELD RESIDENCE
09/21/2021 20:05:01		210066409	8883 NOTTINGHAM DR	SUT	DEAN RESD
09/26/2021 10:57:33		210067502	1515 RIDGE RD APT NO: 108	SUT	SMIRNOW RESIDENCE
	<b>C3999 - ALARMS ALL OTHER</b>		<b>Total:</b>	<b>19</b>	
				<b>Sum: 24</b>	

9/18/21

Dear Chief,

I wanted to express our sincere thanks to you, 77 Burns, and the rest of your wonderful team.

The fire that destroyed our barn was a painful loss, especially since my Dad had built it years ago.

But your crew saving the house for my son and his family is beyond words of gratitude.

Thank you for all the hard work and dedication of the Superior Township Fire Department.

My humble thanks,

Shari Gritenas  
Napier Rd



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July 12, 2021

**VIA EMAIL AND HAND DELIVERY**

Charter Township of Superior  
Board of Trustees  
3040 North Prospect  
Ypsilanti, MI 48198

RE: Appeal of Determination to Require Private Road Permit

Dear Board Members:

Pursuant to Section 163.08 of the Charter Township of Superior Private Road Ordinance (“Private Road Ordinance”) this letter serves as an appeal of the decision that the access road described herein is exempt from permitting requirements. Specifically, pursuant to Section 163.08, “if the building/zoning official denies the issuance of a permit or if the applicant is aggrieved by the administrative decision of any official charged with enforcement and/or interpretation of this Ordinance, the applicant may appeal the decision to the Township Board.”

My wife, Alyssa Cairo, and I (the “Schusters”) are aggrieved parties to the Township’s decision to waive the permit requirements for the access road and this decision contradicts the stated purpose of the Private Road Ordinance, which is to “promote the health, safety, and the welfare” of the public and to ensure “that the private road does not adversely affect the drainage course or change the drainage in such a way that neighboring properties or public roads are impacted by the private road.” See Section 163.01.

By way of background, the Schusters own and occupy the real property and improvements located at 5766 Geddes Road, Ann Arbor (the “Schuster Property”). Jean-Marie Moulriere and Ingrid Moulriere (the “Moulieres”) own the adjacent property located at 5728 Geddes Road, Ann Arbor (the “Moulriere Property”). Attached are aerial views of the Schuster driveway, from 2002 through 2018. **Exhibit 1**, Schuster Driveway Aerials. Currently the Moulieres and their agents are constructing an access road that is located within an alleged 66-foot-wide easement (the “Access Road”). The Moulieres’ contractor, Daniel Snyder submitted an affidavit

stating that “all necessary permits” for the Access Road were obtained, when in fact no permit was obtained for the construction of the Access Road. **Exhibit 2**, Affidavit Dan Snyder, Paragraph 8. A photograph showing the depth of the access road is attached. **Exhibit 3**, Photograph of Access Road.

The easement pertaining to the Access Road was recorded in 1995 and modified by affidavit on May 26, 2000 at Liber 3947, Page 375, Washtenaw County Records. On October 12, 2018, the Moulieres signed a Notice and Acknowledgment of Private Road Pursuant to MCL 560.261. The Access Road services both the Schuster Property and the Moulriere Property. Further the Schusters will use the Access Road for access to their existing driveway and to the rear of the Schuster Property, if the road is permitted.

Under Section 163.02 of the Private Road Ordinance, a private road is defined as:

Private Road. A road, street or driveway serving two or more residential properties under private ownership which has been constructed for the purpose of providing access to adjoining property which has not been accepted as a public road by the Washtenaw County Road Commission.

Pursuant to Section 163.04(B) of the Private Road Ordinance: “No person shall construct, alter, or extend a private road without compliance with this ordinance and without obtaining a permit.” The Moulieres have neither sought nor obtained a permit under this Ordinance for the road they are constructing.

Pursuant to Section 163.04(A) of the Private Road Ordinance: “No lot shall be created subsequent to the date of adoption of this Ordinance, unless a permit in accordance with this Ordinance has been issued, if required.” The Moulriere Property was created by combination on July 16, 2018 after adoption of the Private Road Ordinance on October 4, 2004. **Exhibit 4**, Notice of Approval on Land Division. Therefore, it must comply with the Private Road Ordinance.

Section 145-07(B) of the Land Division Ordinance similarly requires: “B. All such parcels shall be in compliance with all applicable provisions of the Charter Township of Superior Zoning Ordinance, Subdivision Ordinance, and other Township Ordinances.” The creation of the new combined parcel requires compliance with the current Zoning Ordinance and Private Road Ordinance.

According to the July 8, 2021 letter from the Township’s counsel Fred Lucas, the Township is treating the construction of this new private road as exempt under

Section 163.03(B) of the Private Road Ordinance on grounds that the easement was recorded in 1995 before adoption of the Private Road Ordinance in 2004.

Again, this is a misreading of the Private Road Ordinance. Section 163.04(B) explicitly requires a permit to “construct, alter, or extend a private road.” Construction of the private road at issue commenced in 2021. It was not an “existing” drive in 2004 when the Private road Ordinance was adopted. Construction of a new private road must meet current private road requirements. Similarly, creation of the new combined parcel in 2018 requires compliance with current Private Road Ordinance.

It is also necessary to highlight that the exemption provisions stated in Section 163.03 require that “existing lots, rights-of-way **and** drives” all must have been in existence prior to the enactment Section 163.03 in order to be exempt from the permitting requirements. The Township specifically defines the term “and” as “all the connected items, conditions, provisions, or events shall apply” See ZBA Section 17.02.11(a). It is undisputed that this requirement is not met with regards to the Access Road.

To the extent the Township regards the new private road as grandfathered under the 2004 Private Road Ordinance, the Moulieres must show that it would have complied with the private road ordinance in effect in 1995 when the easement was recorded in order to qualify as a prior nonconforming use. To date, no such showing has been made.

Further the guiding purpose of the Private Road Ordinance is to promote public safety, including emergency access, and allow for the natural drainage protections of the area:

Purpose. Unobstructed, safe, and continuous access to private property is necessary to promote the health, safety, and the welfare and to ensure that police, fire and emergency services can safely and quickly enter and exit such property at all times. See Section 163.01

This purpose is ignored by failing to require a permit for the Access Road. The protected wetlands are impacted by the sitework and without the oversight of a required permit, the risk is extremely high that unsafe conditions will continue at this site. This is not mere conjecture, but is evidenced by the current stop work order issued on July 2, 2021 for the Moulieres’ violation of the Soil and Erosion Permit. **Exhibit 5**, Cease and Deist Order.

For the reasons discussed herein, the Schusters request that the Township Board interpret the Private Road Ordinance as requiring a permit for the Access Road being constructed across their property and order the Moulieres to stop work until

such permit is obtained under Section 163.04(B) and/or a variance obtained under Section 163.08. If the Board has any further questions or concerns, please feel free to contact me.

Sincerely,

Matthew and Alyssa Cairo Schuster



# **Exhibit 1**

2002 Aerial



2005 Aerial



2008 Aerial



2018 Aerial



# **Exhibit 2**

**STATE OF MICHIGAN  
IN THE CIRCUIT COURT FOR THE COUNTY OF WASHTENAW**

JEAN-MARIE L. MOULIERE AND INGRID  
D. MOULIERE,

Case No. 20-001274-CH

Plaintiffs/Counter-Defendants,

Hon. Archie C. Brown

v.

**NOTICE OF NOTARIZED AFFIDAVIT  
OF DAN SNYDER OF SNYDER  
CONTRACTING LLC**

MATTHEW A. SCHUSTER AND ALYSSA  
L. CAIRO,

Defendants/Counter-Plaintiffs.

---

BODMAN PLC

By: J. Adam Behrendt (P58607)  
Melissa Benton Moore (P73018)

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Troy, MI 48084  
(248) 743-6000

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[mmoore@bodmanlaw.com](mailto:mmoore@bodmanlaw.com)

Attorneys for Plaintiffs/Counter-Defendants

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Michelle C. Ruggirello (P75202)

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[mruggirello@maddinhauser.com](mailto:mruggirello@maddinhauser.com)

Attorneys for Defendants/Counter-Plaintiffs

CONLIN MCKENNEY & PHILBRICK PC

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Joseph W. Phillips (P34063)

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Ann Arbor, MI 48104-2131  
(734) 761-9000

[troyka@cmplaw.com](mailto:troyka@cmplaw.com)

Attorneys for Defendants/Counter-Plaintiffs

---

**NOTICE OF NOTARIZED AFFIDAVIT OF DAN SNYDER  
OF SNYDER CONTRACTING LLC**

The undersigned counsel hereby submits the attached notarized affidavit of Dan Snyder in replacement of Exhibit G to plaintiffs/counter-defendants Jean-Marie L. Mouliere and Ingrid D. Mouliere's response to defendants/counter-plaintiffs' motion for preliminary injunction.

Respectfully submitted,

BODMAN PLC

By: /s/ J. Adam Behrendt

J. Adam Behrendt (P58607)

Melissa Benton Moore (P73018)

201 West Big Beaver, Suite 500

Troy, Michigan 48084

(248) 743-6000

[abehrendt@bodmanlaw.com](mailto:abehrendt@bodmanlaw.com)

[mmoore@bodmanlaw.com](mailto:mmoore@bodmanlaw.com)

Attorneys for Plaintiffs/Counter-Defendants

Dated: June 2, 2021

**CERTIFICATE OF SERVICE**

I hereby certify that on June 2, 2021, I electronically served the foregoing papers with the Clerk using the ECF-filing system which will send notification of such filing and e-serve the document upon all attorneys of record.

/s/ J. Adam Behrendt (P58607)



**STATE OF MICHIGAN  
IN THE CIRCUIT COURT FOR THE COUNTY OF WASHTENAW**

JEAN-MARIE L. MOULIERE AND INGRID  
D. MOULIERE,

Case No. 20-001274-CH

Plaintiffs/Counter-Defendants,

Hon. Archie C. Brown

v.

**AFFIDAVIT OF DAN SNYDER OF  
SNYDER CONTRACTING LLC**

MATTHEW A. SCHUSTER AND ALYSSA  
L. CAIRO,

Defendants/Counter-Plaintiffs.

---

BODMAN PLC  
By: J. Adam Behrendt (P58607)  
Melissa Benton Moore (P73018)  
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Troy, MI 48084  
(248) 743-6000  
[abehrendt@bodmanlaw.com](mailto:abehrendt@bodmanlaw.com)  
[mmoore@bodmanlaw.com](mailto:mmoore@bodmanlaw.com)  
Attorneys for Plaintiffs/Counter-Defendants

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Michelle C. Ruggirello (P75202)  
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[mruggirello@maddinhauser.com](mailto:mruggirello@maddinhauser.com)  
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[troyka@cmplaw.com](mailto:troyka@cmplaw.com)  
Attorneys for Defendants/Counter-Plaintiffs

**AFFIDAVIT OF DAN SNYDER**

STATE OF MICHIGAN                    )  
  )ss.  
COUNTY OF WASHTENAW            )

I, Dan Snyder, being duly sworn, state as follows:

1. I am a Michigan resident, am over the age of eighteen, and am competent to testify. If called upon to testify, I will testify in accordance with this affidavit.

2. I have personal knowledge of the facts set forth in this affidavit.

3. I am the owner of Snyder Contracting LLC, which has been hired by the plaintiffs (“Moulieres”) to build a driveway to the real property located at 5728 Geddes Road, Superior Township, Michigan (“Property”), to build a home on that Property, and to build a pathway for access to the Huron River over the Property.

4. It is my understanding that the Property consists of two vacant landlocked parcels referred to as “Parcels B and C.” The Property is bordered to the south by the Huron River and to the north by Parcel A, which I understand is owned by defendants (“Schusters”) and is directly connected to Geddes Road.

5. The only vehicular access to the Property is from Geddes Road over Parcel A. For such access, it is my understanding that the Property is benefited by two easements for ingress, egress, and public utilities over Parcel A. One easement is 66 feet wide, and the other is 15 feet wide.

6. To build the Moulieres’ home on Parcels B and C, Snyder Contracting LLC first must build a driveway within the 66-foot-wide easement over Parcel A to connect the Property to Geddes Road and to allow for utilities to the home, along with any other necessary improvements. The driveway must be located within the 66-foot-wide easement because of the topography of the parcels.

7. It is my understanding that the Court has ruled that the Moulieres may construct a

driveway within the 66-foot-wide easement over Parcel A to connect the Property to Geddes Road based upon the currently-revised plans that were prepared as a part of the parties' mediation efforts and, under which, the turnaround is no longer located on Parcel A.

8. I have obtained all necessary permits to construct the driveway based on the plans that I have submitted to the appropriate permitting agencies.

9. To build that driveway or, for that matter, any driveway, it is necessary to dig and for soil to be removed. A properly constructed driveway must be level which requires that topsoil and a portion of the subsoil layer be removed to level the ground in order to make sure that the driveway is level, that storm water can be managed, and that the driveway materials (*i.e.*, gravel, asphalt, cement) remain secure and in place. A driveway cannot be built by simply laying gravel or concrete on top of grass. A driveway also cannot be built by laying gravel or concrete over topsoil because if such a surface is placed on soil with organics in it, those organics will break down over time and storm water cannot be properly managed.

10. To properly construct the driveway in accordance with these general construction principles and in accordance with the grade and other specifications set forth in the approved plans for the driveway, Snyder Contracting LLC has removed the necessary amount of soil from the easement area where the driveway is being constructed. I would estimate that somewhere around 32 truckloads of soil have been removed and, of that, about 1-2 truckloads of topsoil. I would estimate that Snyder Contracting LLC also has added about 4 truckloads of topsoil to the easement area so grass can grow adjacent to the completed driveway.

11. The removed soil could not simply be dumped on other portions of Parcel A and had to be secured based upon the terms of the driveway permit and based upon conversations with the Washtenaw County Soil Erosion and Sedimentation Control Department ("SESC"), which advised that such soil could not be stored on Parcel A.

12. A small portion of the removed soil was used as fill on Parcels B and C, but the

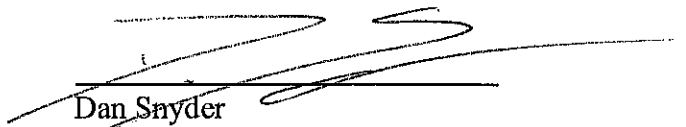
majority of it has been taken to a dumping facility, which is how I typically have handled soil removal for other clients when constructing driveways. However, it is my understanding that counsel for the Moulieres has offered to return or replace any soil that the Schusters would like to be returned so long as they have obtained a proper permit to handle and store such soil. I still am willing to do that.

13. The construction of the driveway is nearly completed except for the installation of a permanent surface, which will not be done until the home on Parcels B and C is completed. As of my execution of this affidavit, the last 30 to 40 feet of the driveway will be completed by June 3, 2021 or so (weather permitting).

14. It is my understanding that the Schusters are concerned regarding potential damage to their septic line from the construction of the driveway. I believe these concerns to be unfounded. All of the work around the septic lines has been completed and those lines are no longer exposed. Although unnecessary, I sleeved the Schusters' septic lines during the construction at the request of the Township to ensure that they would be, and remain, protected. I am unaware of any damage to the septic lines and great care was taken to avoid such damage. In fact, a Township official was present during our sleeving of the lines and approved our work. The emergency turnaround also has been constructed on Parcels B and C so it should not be over the Schusters' septic lines.

15. Snyder Contracting LLC also was hired to move an 8-foot-wide pedestrian pathway from the middle of the Property to the easternmost part of Parcel C. The new pathway has been constructed in a location with soil capable of supporting foot traffic and has been constructed with materials similar to those used on the old pathway. The new pathway includes a wooden boardwalk and stairs. I submitted the plans for the project to the appropriate permitting agencies in advance, the plans were approved, and I obtained the necessary permits. After the construction was completed in accordance with the plans, the appropriate permitting agencies

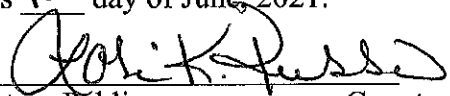
inspected and approved the project.



Dan Snyder

Approved as of May 28, 2021.

Subscribed and sworn to before me  
this 1<sup>st</sup> day of June, 2021.



Notary Public, \_\_\_\_\_ County, MI  
My Commission Expires: \_\_\_\_\_

Lori K. Russo  
Notary Public, Washtenaw County, MI  
My Commission Expires Dec. 8, 2025  
Acting in Washtenaw County

# **Exhibit 3**



# **Exhibit 4**



**COPY**

TOWNSHIP HALL  
3040 NORTH PROSPECT STREET  
COR. PROSPECT & CHERRY HILL RDS.  
YPSILANTI, MICHIGAN 48198  
TELEPHONE: (734) 482-6059  
FAX: (734) 482-3842

**CHARTER TOWNSHIP OF SUPERIOR**  
WASHTENAW COUNTY, MICHIGAN  
**NOTICE OF APPROVAL ON LAND DIVISION**

Date: July 12, 2018

To: Ray Reilly  
155 Laurin Court  
Ann Arbor, MI 48105

Re: Land Combination Approval for parcels J-10-30-400-053 (2.54 acres) and J-10-30-400-054 (2.12 acres)

**Legal Description for J -10-30-400-053 (2.54 Acres)**

W.D. L3143 P713 \*\*\*\*FROM 1030400023 08/17/95SU 30-19 PCL "B" COM AT CEN OF SEC 30, TH S 02-14-15 E 977.43 FT, TH N 82-19-48 E 810.92 FT, TH N 79-28-21 E 94.00 FT, TH S 02-06-24 E 265.00 FT, TH S 82-45-16 E 210.74 FT TO POB, TH N 82-45-16 W 210.74 FT, TH S 02-06-24 E 585' TO WATERS EDGE, TH N'ELY TO PT BRG S 02-08-35 E FROM POB, TH N 02-08-35 W 470' TO POB. PT OF SE 1/4 SEC 30, T2S-R7E. 2.54 AC.

COMBINED ON 07/16/2018 WITH J -10-30-400-054 INTO J -10-30-400-061;

And

**Legal Description for J -10-30-400-054 (2.12 Acres)**

W.D. L3143 P713 \*\*\*\*FROM 1030400023 08/17/95SU 30-19 PCL "C" COM AT CEN OF SEC 30, TH S 02-14-15 E 977.43 FT, TH N 82-19-48 E 810.92 FT, TH N 79-28-21 E 94.00 FT, TH S 02-08-24 E 265.00 FT, TH S 82-45-16 E 210.74 FT, TH N 87-23-32 E 217.01 FT TO POB, TH S 87-23-32 W 217.01 FT, TH S 02-08-35 E 470' TO WATERS EDGE, TH N'ELY TO PT BRG S 02-08-35 E FROM POB, TH N 02-08-35 W 360' TO POB. PT OF SE 1/4 SEC 30, T2S-R7E. 2.12 AC.

COMBINED ON 07/16/2018 WITH J -10-30-400-053 INTO J -10-30-400-061;

**Your land combination has been completed by the Assessing Department. The 2018 summer and winter tax bills will show the original two parcel numbers, legal descriptions and acreage amounts as noted above.**

**Below is the new legal description, parcel number, and acreage amount that will take effect for the 2019 tax year and will reflect on the 2019 tax bill.**

**Legal Description for J -10-30-400-061 (4.66 Acres) <sup>5728</sup> Geddes Road**

OWNER REQUEST SU 30-19A PCLS " B & C " COM AT CEN OF SEC 30, TH S 02-14-15 E 977.43 FT, TH N 82-19-48 E 810.92 FT, TH N 79-28-21 E 94.00 FT, TH S 02-08-24 E 265.00 FT, TH S 82-45-16 E 210.74 FT, TH N 87-23-32 E 217.01 FT TO POB, TH S 87-23-32 W 217.01 FT, TH N 82-45-16 W 210.74 FT, TH S 02-06-24 E 585 FT +/- TO WATERS EDGE, TH N'ELY ALNG WATERS EDGE TO PT S 02-08-35 E 360 FT +/- FROM POB, TH N 02-08-35 W 360 FT +/- TO POB. PT OF SE 1/4 SEC 30, T2S-R7E. 4.66 AC.

COMBINED ON 07/16/2018 FROM J -10-30-400-054, J -10-30-400-053;

**If you have any questions please feel free to contact me at your convenience.**

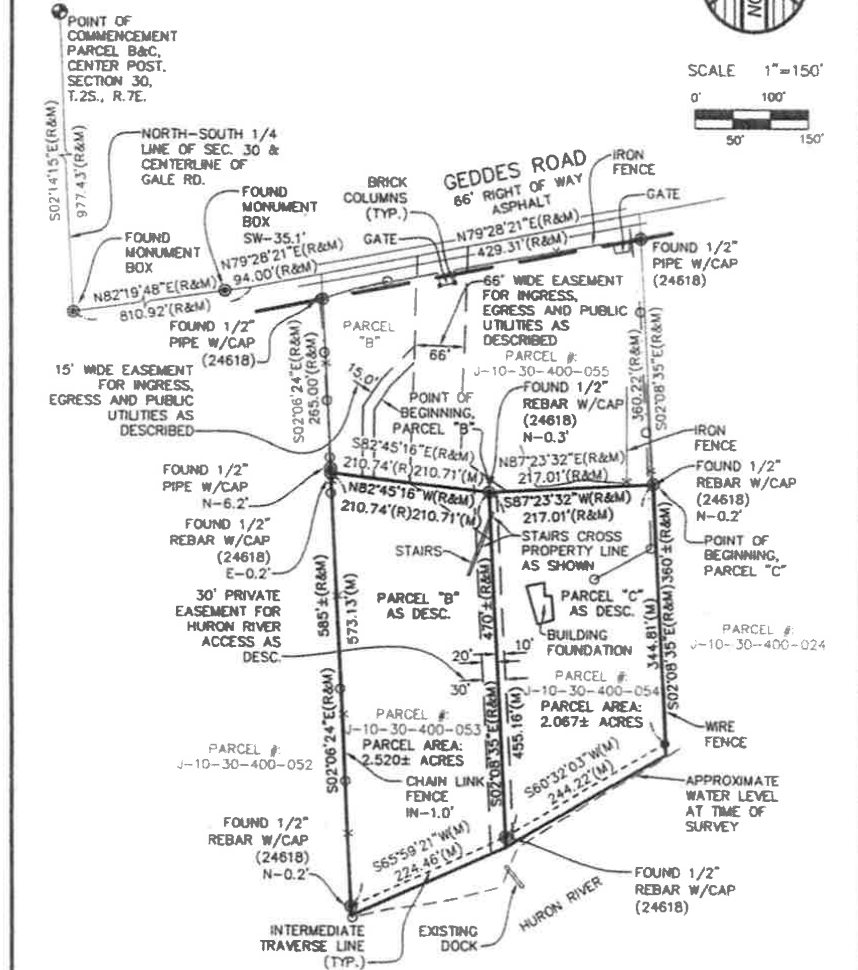
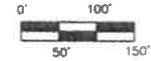
Thank you,  
Paula Calopisis, Superior Township Assessor

# CERTIFIED SURVEY

PROPERTY DESCRIPTION:  
SEE SHEETS 2 & 3 OF 3



SCALE 1"=150'



**NOTE:**

A CURRENT TITLE POLICY HAS NOT BEEN FURNISHED AT TIME OF SURVEY, THEREFORE EASEMENTS AND/OR ENCUMBRANCES AFFECTING SUBJECT PARCEL MAY NOT BE SHOWN.

**LEGEND**

- SET 1/2" REBAR WITH CAP, #32341
- ⊙ FOUND MONUMENT (AS NOTED)
- (M) MEASURED DIMENSION
- (R) RECORD DIMENSION

I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND HEREIN PLATTED AND DESCRIBED AND THAT THE RATIO OF CLOSURE MEETS THE REQUIREMENTS OF PUBLIC ACT 132 OF 1970.

THOMAS G. SMITH, P.S. NO. 32341



**KEM-TEC & ASSOCIATES**

22556 GRATIOT AVE. EASTPOINTE, MI 48021  
PROFESSIONAL SURVEYORS - PROFESSIONAL ENGINEERS  
(586)772-2222 \* FAX (586)772-4048

CERTIFIED TO: RAYMOND REILLY	
FIELD SURVEY: TS MR	DATE: MARCH 24, 2017
DRAWN BY: DLD	SHEET: 1 OF 3
SCALE: 1" = 100'	JOB NO.: 17-00913

## CERTIFIED SURVEY

### PROPERTY DESCRIPTION:

#### PARCEL C:

COMMENCING AT THE CENTER OF SECTION 30, T2S, R7E, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, STATE OF MICHIGAN; THENCE S02°14'15"E 977.43 FEET ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION AND CENTERLINE OF GALE ROAD AS SHOWN ON THE PLAT OF "BURR OAK" SUBDIVISION AS RECORDED IN LIBER 23 OF PLATS, PAGES 51-54, WASHTENAW COUNTY RECORDS; THENCE N82°19'48"E 810.92 FEET ALONG THE CENTERLINE OF GEDDES ROAD (FORMERLY POTAWATOMIE TRAIL); THENCE CONTINUING ALONG SAID CENTERLINE N79°28'21"E 94.00 FEET; THENCE S02°08'24"E 265.00 FEET; THENCE S82°45'16"E 210.74 FEET FOR A PLACE OF BEGINNING; THENCE N82°45'16"W 210.74 FEET; THENCE S02°06'24"E 585 FEET MORE OR LESS TO THE WATER'S EDGE OF THE HURON RIVER; THENCE NORTHEASTERLY ALONG SAID WATER'S EDGE TO A POINT BEARING S02°08'35"E FROM THE POINT OF BEGINNING; THENCE N02°08'35"W 470 FEET MORE OR LESS TO THE PLACE OF BEGINNING, PART OF THE SE 1/4 OF SAID SECTION 30. SUBJECT TO AND INCLUDING A 66 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS, AND PUBLIC UTILITIES DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SECTION 30, T2S, R7E, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, STATE OF MICHIGAN; THENCE S02°14'15"E 977.43 FEET ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION AND CENTERLINE OF GALE ROAD AS SHOWN ON THE PLAT OF "BURR OAK" SUBDIVISION AS RECORDED IN LIBER 23 OF PLATS, PAGES 51-54, WASHTENAW COUNTY RECORDS; THENCE N82°19'48"E 810.92 FEET ALONG THE CENTERLINE OF GEDDES ROAD (FORMERLY POTAWATOMIE TRAIL); THENCE CONTINUING ALONG SAID CENTERLINE N79°28'21"E 224.00 FEET FOR A PLACE OF BEGINNING; THENCE CONTINUING ALONG SAID CENTERLINE N79°28'21"E 67.78 FEET; THENCE S02°38'18"W 282.09 FEET; THENCE S53°53'29"E 75.78 FEET; THENCE S87°23'32"W 23.91 FEET; THENCE S02°08'35"E 65.00 FEET; THENCE N53°53'29"W 132.85 FEET; THENCE N02°38'18"E 302.14 FEET TO THE PLACE OF BEGINNING.

ALSO INCLUDING RIGHT OF INGRESS, EGRESS AND PUBLIC UTILITIES OVER A 15 FOOT WIDE PRIVATE EASEMENT DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SECTION 30, T2S, R7E, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, STATE OF MICHIGAN; THENCE S02°14'15"E 977.43 FEET ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION AND CENTERLINE OF GALE ROAD AS SHOWN ON THE PLAT OF "BURR OAK" SUBDIVISION AS RECORDED IN LIBER 23 OF PLATS, PAGES 51-54, WASHTENAW COUNTY RECORDS; THENCE N82°19'48"E 810.92 FEET ALONG THE CENTERLINE OF GEDDES ROAD (FORMERLY POTAWATOMIE TRAIL); THENCE CONTINUING ALONG SAID CENTERLINE N79°28'21"E 224.00 FEET; THENCE S02°38'18"W 120.48 FEET FOR A PLACE OF BEGINNING; THENCE S45°08'37"W 62.80 FEET; THENCE S34°38'03"W 43.30 FEET; THENCE S01°00'00"W 93.61 FEET; THENCE S82°45'16"E 15.09 FEET THENCE N01°00'00"E 90.72 FEET; THENCE N34°36'03"E 37.39 FEET; THENCE N45°08'37"E 45.05 FEET; THENCE N02°38'18"E 22.20 FEET TO THE PLACE OF BEGINNING.

ALSO SUBJECT TO AND INCLUDING A PRIVATE EASEMENT FOR A PATHWAY OF UP TO 8 FEET IN WIDTH TO PROVIDE PEDESTRIAN ACCESS TO THE HURON RIVER OVER THE ABOVE-DESCRIBED PROPERTY, SUCH EASEMENT BEING DESCRIBED AS FOLLOWS:

PROPERTY LYING 20 FEET WESTERLY AND 10 FEET EASTERLY OF THE FOLLOWING DESCRIBED LINE:  
COMMENCING AT THE CENTER OF SECTION 30, T2S, R7E, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, STATE OF MICHIGAN; THENCE S02°14'15"E 977.43 FEET ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION AND CENTERLINE OF GALE ROAD AS SHOWN ON THE PLAT OF "BURR OAK" SUBDIVISION AS RECORDED IN LIBER 23 OF PLATS, PAGES 51-54, WASHTENAW COUNTY RECORDS; THENCE N82°19'48"E 810.92 FEET ALONG THE CENTERLINE OF GEDDES ROAD (FORMERLY POTAWATOMIE TRAIL); THENCE CONTINUING ALONG SAID CENTERLINE N79°28'21"E 94.00 FEET; THENCE S02°06'24"E 265.00 FEET; THENCE S82°45'16"E 210.74 FEET FOR A PLACE OF BEGINNING; THENCE S02°08'35"S 470 FEET MORE OR LESS TO THE WATER'S EDGE OF THE HURON RIVER FOR A PLACE OF ENDING.

OR SUCH OTHER 30-FOOT WIDE STRIP OF LAND FROM PARCEL "A" TO THE HURON RIVER AS THE OWNERS OF PARCELS "B" AND "C" MAY LATER DESIGNATE IN A RECORDED MODIFICATION OF THE EASEMENT, PROVIDED THAT SUCH ALTERNATE STRIP MUST HAVE SOIL CAPABLE OF SUPPORTING FOOT TRAFFIC AND FURTHER PROVIDED THAT THE OWNERS OF PARCELS "B" AND "C" SHALL PROVIDE PEDESTRIAN ACCESS IMPROVEMENTS EQUAL TO THOSE IN PLACE ON THE ABOVE-DESCRIBED EASEMENT AT THE TIME SUCH ALTERNATE STRIP IS DESIGNATED.

**CHARTER TOWNSHIP OF SUPERIOR**  
WASHTENAW COUNTY, MICHIGAN  
ASSESSING DEPARTMENT

**NEW ADDRESS REQUEST APPLICATION**

DATE REQUESTED: \_\_\_\_\_

NAME: Ray Reilly PHONE: 734 730-8529

MAILING ADDRESS: 155 Laurin Ct.  
STREET  
Ann Arbor MI 48105  
CITY STATE ZIP

PARCEL I.D. #: J-10-30-400-054

ACREAGE: 2.12 ZONING: Res OWNERS SIGNATURE 

PLEASE SUBMIT THE FOLLOWING:

PROOF OF OWNERSHIP:  (TAX BILL OR DEED WITH COPY OF DRIVERS LICENSE)

SITE PLAN OR SURVEY:  LEGAL DESCRIPTION OF PROPERTY:

**TO BE COMPLETED BY SUPERIOR TOWNSHIP**

ADDRESS ASSIGNED: 5728 Geddes Road  
STREET  
Ann Arbor, MI 48105  
CITY STATE ZIP

APPROVED BY: Paula Calopisis, Assessor

DATE: 7-3-2018

SCHOOL DISTRICT: Ann Arbor-81010

**A COPY OF THIS COMPLETED APPLICATION WILL GO TO THE FIRE DEPARTMENT UPON APPROVAL**

New Parcel J-10-30-400-061

SUPERIOR CHARTER TOWNSHIP LAND DIVISION APPLICATION

You MUST answer all questions and include all attachments or this application will be returned to you as incomplete. Bring or mail the completed application to: 3040 N. Prospect, Ypsilanti, MI 48198, for the municipal reviewing agent.

Division of land within the Township requires prior Township approval whenever a proposed division is less than 40 acres and is not otherwise exempt from the requirement by the Township's Land Division Ordinance. NOTE: Approval of a proposed land division is not a determination that any resulting parcel complies with other Township Land Use Ordinances and/or regulations, or that a building permit can or will be issued for any resulting parcel in the future.

Applicant Information.

Name: RAY Reilly
Address: 155 Laurin St
City, state, zip: Ann Arbor, MI 48105
Phone: 734 730-8529 Fax:

This form is designed to comply with section 109 of the Michigan Land Division Act (formerly the subdivision control act), P.A. 288 of 1967, as amended, and the Township's Land Division Ordinance.

1. LOCATION OF PARENT PARCEL TO BE SPLIT:
Address: 5728 Hadden Rd RoadName:

Parent parcel number: J 10 30 400 053/054
Legal description of Parent Parcel (attach extra sheets if needed).

2. PROPERTY OWNER INFORMATION:
Name: same as applicant Phone: ( )
Address: City, State: Zip:

- 3. DESCRIBE THE DIVISION(S) BEING PROPOSED:
A. Is the proposed division from a parent parcel (parcel created on or before March 31, 1997)? (yes or no)
B. Is the proposed division from an exempt split or other parcel created subsequent to March 31, 1997? (yes or no) If yes, what is the recording date of the parcel being divided?
C. Total acreage of the parcel or tract being divided.
D. Number of proposed new Parcels
E. Intended use (residential, commercial, etc.)
F. Is the parcel to be divided a lot or outlot in a platted subdivision? (yes or no)
G. Are all proposed new parcels greater than or equal to 40 acres? (yes or no). If so, is each resulting parcel accessible as defined by the Township's Land Division Ordinance? (yes, or no).
H. Does each proposed parcel have a depth to width ratio of 4 to 1 or less? (yes or no).
I. Does each parcel have a width not less than required by the Township's Land Division and/or Zoning Ordinance? (yes or no).
J. Does each parcel have an area not less than required by the Township's Land Division and/or Zoning Ordinance? (yes or no).
K. Does each resulting parcel of the proposed division provide access to an existing or proposed public road? (yes or no).
L. Does each resulting parcel that is a development site have adequate easements for public utilities from the parcel to existing public utility facilities? (yes or no).

4. RIGHT TO MAKE FUTURE DIVISIONS EXEMPT FROM PLATTING:
The owner or proprietor of a parent parcel may transfer the right to make divisions exempt from platting. If the proposed division includes the transfer of future division rights, you must include a statement in the deed in substantially the following form: "The grantor grants to the grantee the right to make \_\_\_ division(s) under section 108 of the Land Division Act."

- A. Is the proposed division being made from a parent parcel? (yes or no)
B. Does the proposed division include a transfer of the right to make future divisions exempt from platting under the Act? (yes or no). If yes, provide the following information:

8. **AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:**

I agree that the statements made above are true, and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreeable with the applicant. I understand that the Township's approval of the proposed division is not a determination that the resulting parcels comply with the Township's zoning ordinance and does not include any representation that a building permit can or will be issued for any resulting parcel, nor does approval of a proposed division convey rights under any other statute, building code, zoning Ordinance, deed restriction or other property rights.

Finally even if this division is approved, I understand that zoning, local Ordinances and state Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature \_\_\_\_\_

Date: 7/9/18

DO NOT WRITE BELOW THIS LINE

Reviewer's action \_\_\_\_\_

Total \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

Approved: Conditions, if any: \_\_\_\_\_

Denied: Reasons (cite): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**COPY**

**Property Transfer Affidavit**

This form is issued under authority of P.A. 415 of 1994. Filing is mandatory.

This form must be filed whenever real estate or some types of personal property are transferred (even if you are not recording a deed). **The completed Affidavit must be filed by the new owner with the assessor for the city or township where the property is located within 45 days of the transfer.** The information on this form is NOT CONFIDENTIAL.

1. Street Address of Property 5728 Geddes Rd. and Vacant Geddes Rd.		2. County Washtenaw	3. Date of Transfer (or land contract signed) October 12, 2018
4. Location of Real Estate (Check appropriate field and enter name in the space below.) <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village Superior		5. Purchase Price of Real Estate \$1,225,000.00	6. Seller's (Transferor) Name The Raymond Reilly and Virginia Reilly Trusts
7. Property Identification Number (PIN). If you don't have a PIN, attach legal description. <b>PIN.</b> This number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice. J-10-30-400-053 and J -10-30-400-054 - to become J-10-30-400-061		8. Buyer's (Transferee) Name and Mailing Address Jean-Marie Lucien Moulriere and Ingrid Daniele Moulriere 5123 Buckley Dr., Ypsilanti, MI 48197	
		9. Buyer's (Transferee) Telephone Number (734) 337 3235	
<b>Items 10 - 15 are optional. However, by completing them you may avoid further correspondence.</b>			
10. Type of Transfer. <b>Transfers</b> include, but are not limited to, deeds, land contracts, transfers involving trusts or wills, certain long-term leases and business interest. See page 2 for list. <input type="checkbox"/> Land Contract <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Deed <input type="checkbox"/> Other (specify) _____			
11. Was property purchased from a financial institution? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	12. Is the transfer between related persons? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	13. Amount of Down Payment	
14. If you financed the purchase, did you pay market rate of interest? <input type="checkbox"/> Yes <input type="checkbox"/> No	15. Amount Financed (Borrowed)		

**EXEMPTIONS**

Certain types of transfers are exempt from uncapping. If you believe this transfer is exempt, indicate below the type of exemption you are claiming. If you claim an exemption, your assessor may request more information to support your claim.


- Transfer from one spouse to the other spouse
- Change in ownership solely to exclude or include a spouse
- Transfer between certain family members \*(see page 2)
- Transfer of that portion of a property subject to a life lease or life estate (until the life lease or life estate expires)
- Transfer between certain family members of that portion of a property after the expiration or termination of a life estate or life lease retained by transferor \*\* (see page 2)
- Transfer to effect the foreclosure or forfeiture of real property
- Transfer by redemption from a tax sale
- Transfer into a trust where the settlor or the settlor's spouse conveys property to the trust and is also the sole beneficiary of the trust
- Transfer resulting from a court order unless the order specifies a monetary payment
- Transfer creating or ending a joint tenancy if at least one person is an original owner of the property (or his/her spouse)
- Transfer to establish or release a security interest (collateral)
- Transfer of real estate through normal public trading of stock
- Transfer between entities under common control or among members of an affiliated group
- Transfer resulting from transactions that qualify as a tax-free reorganization under Section 368 of the Internal Revenue Code.
- Transfer of qualified agricultural property when the property remains qualified agricultural property and affidavit has been filed.
- Transfer of qualified forest property when the property remains qualified forest property and affidavit has been filed.
- Transfer of land with qualified conservation easement (land only - not improvements)
- Other, specify: \_\_\_\_\_

RECORDED  
OCT 15 2018  
SUPERIOR TOWNSHIP  
ASSessor's Office

**CERTIFICATION**

I certify that the information above is true and complete to the best of my knowledge.

Printed Name  
**INGRID MOULIERE**

Signature  Date  
**10-12-2018**

Name and title, if signer is other than the owner  
**(734) 337 3235**

E-mail Address

# **Exhibit 5**





# CEASE & DESIST ORDER

VIOLATION of Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act (NREPA) of 1994, as amended, including the Rules 323,1701-1714, promulgated under the Part and the Washtenaw County Soil Erosion and Sedimentation Control Ordinance, of 1997, as amended 2016.

## ALL EARTH WORK ON SITE MUST CEASE

All work causing a violation of the Washtenaw County Soil Erosion and Sedimentation Control Ordinance and/or Part 91 **MUST** cease until the violation is corrected and approved by a representative of the SESC Program.

PROPERTY OWNER OR DESIGNATED AGENT SHALL CONTACT THE WASHTENAW COUNTY SOIL EROSION PROGRAM WITHIN 3 DAYS

Date: 7/2/21

Location: 5728 Geddes Rd

Jurisdiction: Superior Twp

Permit Number: 5017020-00441

Violation(s): SESC controls not maintained

Measures to be taken: Work outside approved limits of disturbance

Revise site plan  
Update erosion controls

Inspector: Zoe Englund

**DO NOT REMOVE  
THIS CARD  
WITHOUT  
AUTHORIZATION**

Violation Number: \_\_\_\_\_

Phone number: 734-922-6815

# Appeal for a Private Road Permit Requirement

10/18/21

Matt Schuster



# Why am I appealing

- Specifically to request that Township Trustees find that 5728 Geddes and its efforts to create an access involving 5766 Geddes requires a Permit under Private Road Ordinance 163 of 2004
  - Overturn decision of zoning official that the construction in 2021 is 'exempt' despite no physical existence or a drive for 15+ years
  - Observe the clear prohibition in Ord 163 from constructing, altering, or extending a private road without a permit
  - or
  - Use the discretion of the trustees under the ordinance, by resolution, to find that compliance with the ordinance and obtaining a permit is otherwise necessary to protect and promote the public health, safety and welfare in accordance with the purposes of this Ordinance

# Summarize Everything

- There is no exemption in Ordinance 163 that allows Construction
- Exemptions are for EXISTING drives only (ie, gravel, asphalt, concrete)
- Ordinance is explicit that Construction is not to be done without a permit
  - If something is being constructed – how did it already exist in 2004 ?

# Important History

- 1995 Parcels split at county, easements recorded, and sold without township approval
- Later 1995 / 1996 Superior Township documented in multiple letters that riverfront parcels didn't meet ordinance requirements (needs private road and cul-de-sac)
- 1996 township approved the split (as REQUIRED by the land division act) without changes to the split, easements, or land
  - Approval of a land split under act 288 of 1967 does not connote or require conformance with local ordinances (according to the law at that time)
- 2004 Private road ordinance 163 is passed which grandfatheres existing lots/right-of-ways/drives and prohibits alteration or extension w/o permit
- 2018 two parcels created in 1995 were consolidated into a new single parcel
- 2021 construction of a new access through unused easement

# Split Approval Meaning

- Approval  $\neq$  Zoning Compliance
- Land Division Act changed in 1997
  - Before no local control or discretion
  - After change, local ordinance has more influence
- The Township itself recognizes that its approval of a split does not carry zoning compliance implications

8. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree that the statements made above are true, and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreeable with the applicant. I understand that the Township's approval of the proposed division is not a determination that the resulting parcels comply with the Township's zoning ordinance and does not include any representation that a building permit can or will be issued for any resulting parcel, nor does approval of a proposed division convey rights under any other statute, building code, zoning Ordinance, deed restriction or other property rights.

Finally even if this division is approved, I understand that zoning, local Ordinances and state Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature [Signature] Date: 7/9/18

DO NOT WRITE BELOW THIS LINE

Reviewer's action \_\_\_\_\_ Total \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Approved: Conditions, if any: \_\_\_\_\_  
Denied: Reasons (cite): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SUPERIOR CHARTER TOWNSHIP  
PROPERTY SPLIT/COMBINATION APPLICATION  
AND/OR ASSIGNMENT OF PARCEL NUMBERS

Date of application: 9-12-95  
Parent Parcel I.D. #: 30-400-023 Zoning R-1

Please provide the following information:

Current legal description of all parcels involved

Proof of ownership(deed)

8/95 Length of ownership Deed

Provide a drawing of the parcels prior to split or combination

Provide an engineered drawing and legal description of parcels involved after split or combination

Letter of consent from all owners involved

After the above information has been given to the Assessor, your request for a split or combination of parcel(s) will be given to the Washtenaw County Equalization Department for processing.

Date Application Approved \_\_\_\_\_ New Parcel #'s \_\_\_\_\_

Application Approved with conditions(see comments) \_\_\_\_\_

Application Denied (see comments)

Comments: Split at County on 8-17-95.  
DOES NOT MEET ZONING REQUIREMENTS.

Mr. David Weil, Building & Zoning Official

Josephine Hultman, Assessor

Application Fee Paid:

Residential \$10.00/parcel \_\_\_\_\_

split/95

Com. & Ind. \$20.00/parcel \_\_\_\_\_

Name Raymond & Virginia Reilly

Address 155 Laurin Ct

City/zip Ann Arbor, MI 48105

Phone \_\_\_\_\_

Cherie Rye  
1113 W. Monterosa  
Payson AZ  
(520-472-9502) 85514

ASSESSOR'S OFFICE  
JOSEPHINE HULTMAN  
ASSESSOR

TOWNSHIP HALL  
3040 NORTH PROSPECT  
COR. PROSPECT & CHERRY HILL RDS.  
YPSILANTI, MICHIGAN 48198  
TELEPHONE: (313) 482-6099  
FAX: (313) 482-3842

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

December 28, 1995

Ms Cherie Rye  
1113 W Monterosa  
Payson, AZ 48105

Dear Ms. Rye,

The Township of Superior in Washtenaw County has received information on a property split which does not meet the requirements of our township.

The Zoning Official has reviewed the split and noticed that it does not meet the zoning requirements. The road needs to be 66 feet wide and have a culdesac touching each parcel at the end of the road.

There is also a fee for splitting property in Superior Township. This fee should have been paid by you before the split occurred. The fee is \$30.00 and payable to Superior Charter Township.

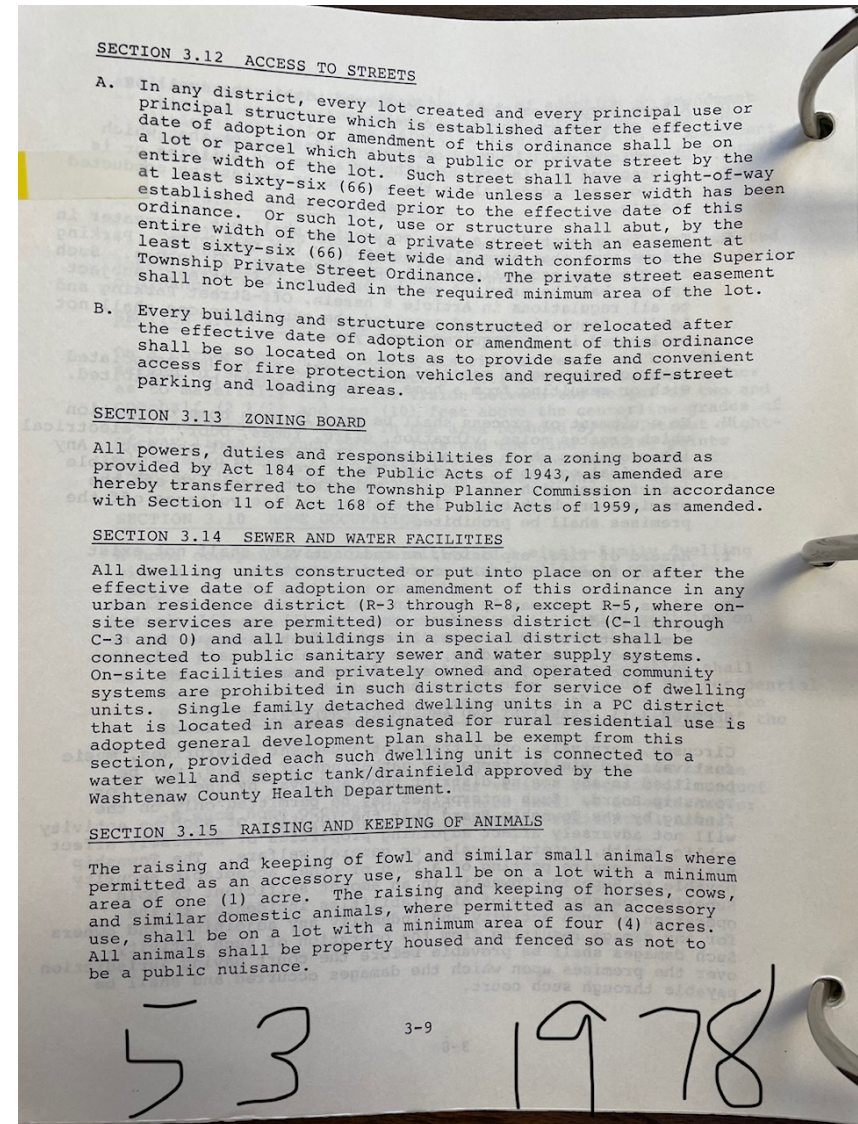
Please contact me at your earliest convenience to discuss this matter. You may contact me at 313-482-6099.

Sincerely,

Josephine Hultman

# Primary reason for non-compliance

- All township zoning ordinances since at least 1978 require every lot to have its ENTIRE WIDTH front a public or private street (at the time it was 1978 ordinance 53 section 3.12A)
- A road  $\neq$  A right-of-way, it exists within a right of way
- This lot has no frontage on Geddes and does not front the existing easement by its entire width





# Conditions for exemption

- “**Existing** lots, rights-of-way and drives **in existence prior to the enactment of this ordinance** shall be exempt from the provisions of this ordinance unless the Township Board, by resolution, determines that such compliance is necessary to protect and promote the public health, safety and welfare in accordance with the purposes of this Ordinance or unless additional lots are connected to the private road.”



The screenshot shows the Merriam-Webster website interface. At the top, there is a navigation bar with links for 'GAMES & QUIZZES', 'THESAURUS', 'WORD OF THE DAY', 'FEATURES', and 'SHOP'. The search bar contains the word 'existing'. Below the search bar, there are two tabs: 'Dictionary' and 'Thesaurus', with 'Thesaurus' being the active tab. The main content area displays the word 'exist' as a verb. It includes a 'Save Word' button, the phonetic transcription 'ex·ist | \ ig-'zist', and the forms 'existed; existing; exists'. The 'Definition of exist' is provided as an 'intransitive verb'. The first definition (1a) is 'to have real being whether material or spiritual', with examples: '// did unicorns exist' and '// the largest galaxy known to exist'. The second definition (1b) is 'to have being in a specified place or with respect to understood limitations or conditions', with the example: '// strange ideas existed in his mind'. The second definition (2) is 'to continue to be', with the example: '// racism still exists in society'.

# Items needed for a valid exemption

- “Existing **lots, rights-of-way** and **drives** in existence prior to the enactment of this ordinance shall be exempt from the provisions of this ordinance unless the Township Board, by resolution, determines that such compliance is necessary to protect and promote the public health, safety and welfare in accordance with the purposes of this Ordinance or unless additional lots are connected to the private road.”

merriam-webster.com/dictionary/drive

GAMES & QUIZZES | THESAURUS | WORD OF THE DAY | FEATURES

Merriam-Webster SINCE 1828

drive

Dictionary Thesaurus

**drive** noun, often attributive  
*plural drives*

**Definition of *drive* (Entry 2 of 2)**

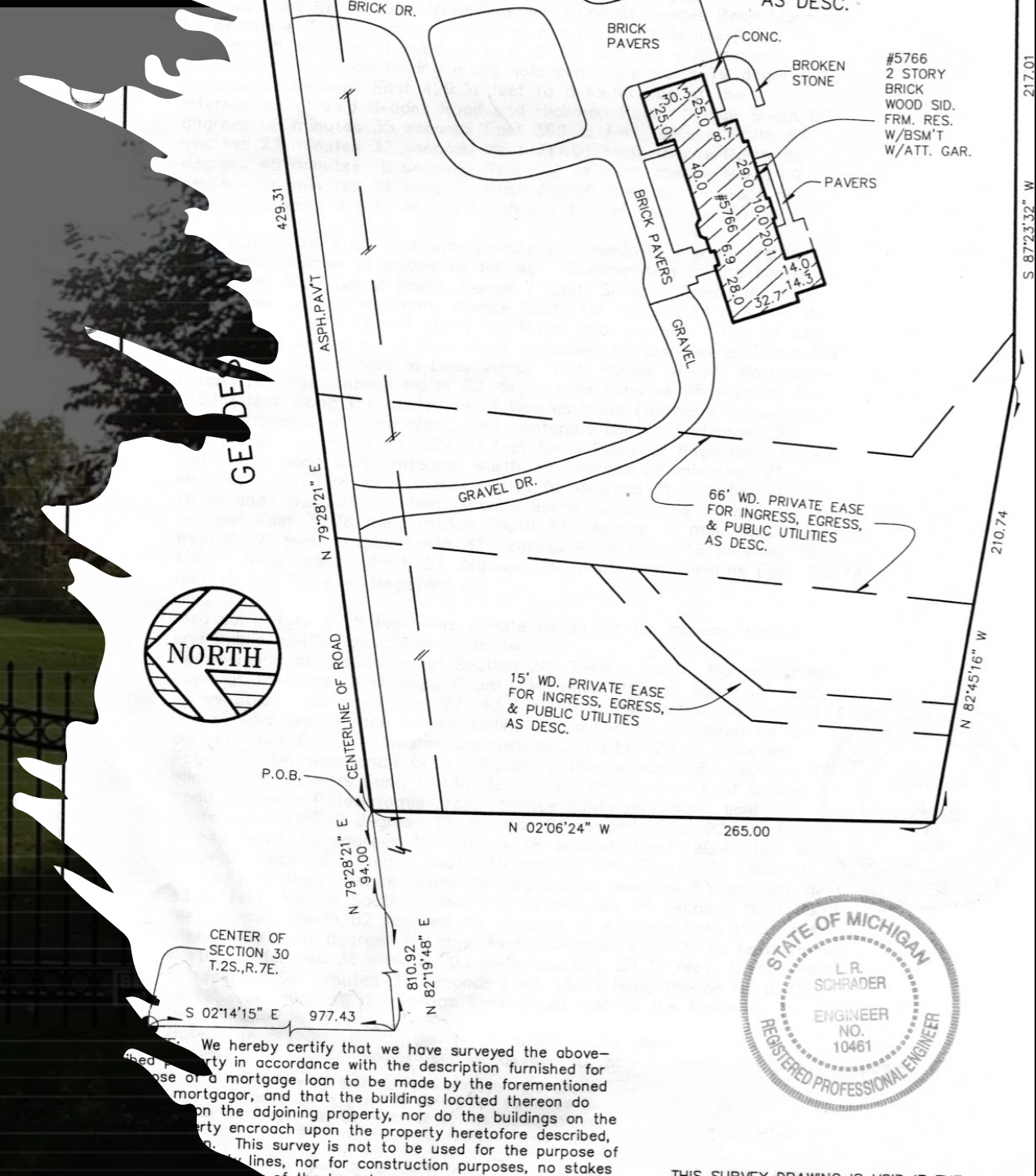
- 1 : an act of driving:
- 2 **a** : a private road : DRIVEWAY  
**b** : a public road for driving (as in a park)

# No Exemption in this case

- “Existing lots, rights-of-way **and** drives in existence prior to the enactment of this ordinance shall be exempt from the provisions of this ordinance unless the Township Board, by resolution, determines that such compliance is necessary to protect and promote the public health, safety and welfare in accordance with the purposes of this Ordinance or unless additional lots are connected to the private road.”
- **Not phrased OR or AND/OR**  
must be a lot, right of way, AND drive in place at 2004 to be exemptible (this language construction meaning is even codified for the township in the zoning ordinance 17.02.11a)
- No drive, driveway, road, or street existed in the 66ft easement
- No record of any approval of any private road at the township (opposite actually)
  - No defined width anywhere
  - No defined material anywhere
- Grades existing were impassable to vehicles
- The lots were changed in 2018, potentially exempt lots ceased to ‘exist’

# What existed in 2004

- Survey from 2005 shown
- I've lived onsite since 2005, it was a lawn
- The only drive is my circular drive
- Provided Aerials confirm no drive of any width, material or construction in place in 66ft easement to 5728 parcel(s)
- The existence of an easement does not create a road.



# Explicit Prohibition of ANY unpermitted construction

- “No person shall construct, alter, or extend a private road without compliance with this ordinance and without obtaining a permit”

This prohibition is NOT ambiguous, nor at odds with allowing exemptions. You are allowed to keep what existed before 2004 AS IS – not add to it, alter it or construct anything without a permit

By Definition, you cannot construct something that already exists

Even if a lot/right-of-way/drive did exist at time of ordinance adoption, altering it negates its protection – it is no longer what had existed at the time of adoption. It loses its ‘grandfathered’ status due to the new construction. 2021 construction is not what existed in 2004 nor exempt.

The second definition of exists is

“to continue to be”

To observe otherwise, anything existing before 2004 becomes completely unregulated and subject to lawless change despite the intent of the ordinance to protect residents and resources of the township

# Why does it matter ?

- The 5728 site has 3 acres of state and township regulated wetlands and natural features
- This site abuts the Huron River which would experience runoff
- There is no analysis that water run-off and drainage is managed (required)
- There is no approved design for year-round vehicular/emergency access within the easement (required)
- There is no enforceable maintenance agreement for the private road binding upon the current or future landowners (required)
- **The current unpermitted conditions are patently unsafe, represent a nuisance per se, and endanger the residents of the township and the township natural resources**
  - The work this year has already been noticed by the township of dangerous conditions in violation of state building code and been subject to a month+ STOP WORK ORDER due to failure to maintain sedimentation controls

## Unsafe Conditions risking protected wetlands



**This didn't exist in 2004**

# Why Ordinance 163 (Private Roads) Exists

- Enacted in 2004 for the Public Health, Safety, and Welfare
- Ensures safe access for Emergency services
- Specifically states to protect natural drainage and prevent water runoff affecting adjacent properties
  - In this case – adjacent to the Huron River
- Specifies maintenance and repair agreements
  
- Needed elements to protect residents and natural resources
- Not ensured without permit review – hence the enactment



# Request to the township trustees

- Please follow the plain language and intent of the ordinance and require that a permit be sought for the private road
  - Not a penalty to require development to follow the established rules existing over 15 years
  - Clear intent in passing the private road ordinance, zoning ordinance, and master plan to manage development in the township to protect residents and natural resources
- Allowing unmanaged/unpermitted construction or alteration to private roads places our community at risk and jeopardizes emergency access and public safety, which is why the ordinance was put in place 15 years ago
- This site and its development is exceedingly complex. The natural features deserve all relevant scrutiny and care, not assumption and disregard
- It is not in the public best interest to gloss over this development which has the potential to impact the watershed for decades
- Alternatively, regardless of ordinance interpretation issues-
  - The Trustees have the authority to determine that such permit compliance is necessary to protect and promote the public health, safety and welfare in accordance with the purposes of this Ordinance – please require a permit in this case

## MEMO

**DATE:** October 13, 2021

**TO:** Charter Township of Superior Board of Trustees

**FROM:** Richard Mayernik, Building/Zoning Official

**RE:** Appeal of Building Official's decision- Private Road Ordinance #163

Mr. Schuster is appealing my determination that a Private Road Permit is not required for the construction of the access road/drive at 5728 and 5766 Geddes. I have attached the following documents for your review:

- Ayres, Lewis, Norris & May, Inc. survey dated 2-17-95. This survey indicates the division of the original parcel into three parcels (A, B, and C) and the creation of a 66' foot wide easement for ingress and egress. This land division was stamped approved by the Building/Zoning Official on 8-26-96.
- Kem-Tec & Associated survey dated 3-24-17. This document was stamped approved by me on 7-12-18 for the combination of parcels 'B' and 'C'.
- Washtenaw County GIS map showing the current configuration of parcels 055 and 061.
- Page #2 of the Private Road Ordinance (Ord. #163) which was effective in October of 2004.
- Page #2 of a letter from Township Attorney Lucas responding to questions from Schuster attorney Troyka relating to the private road.

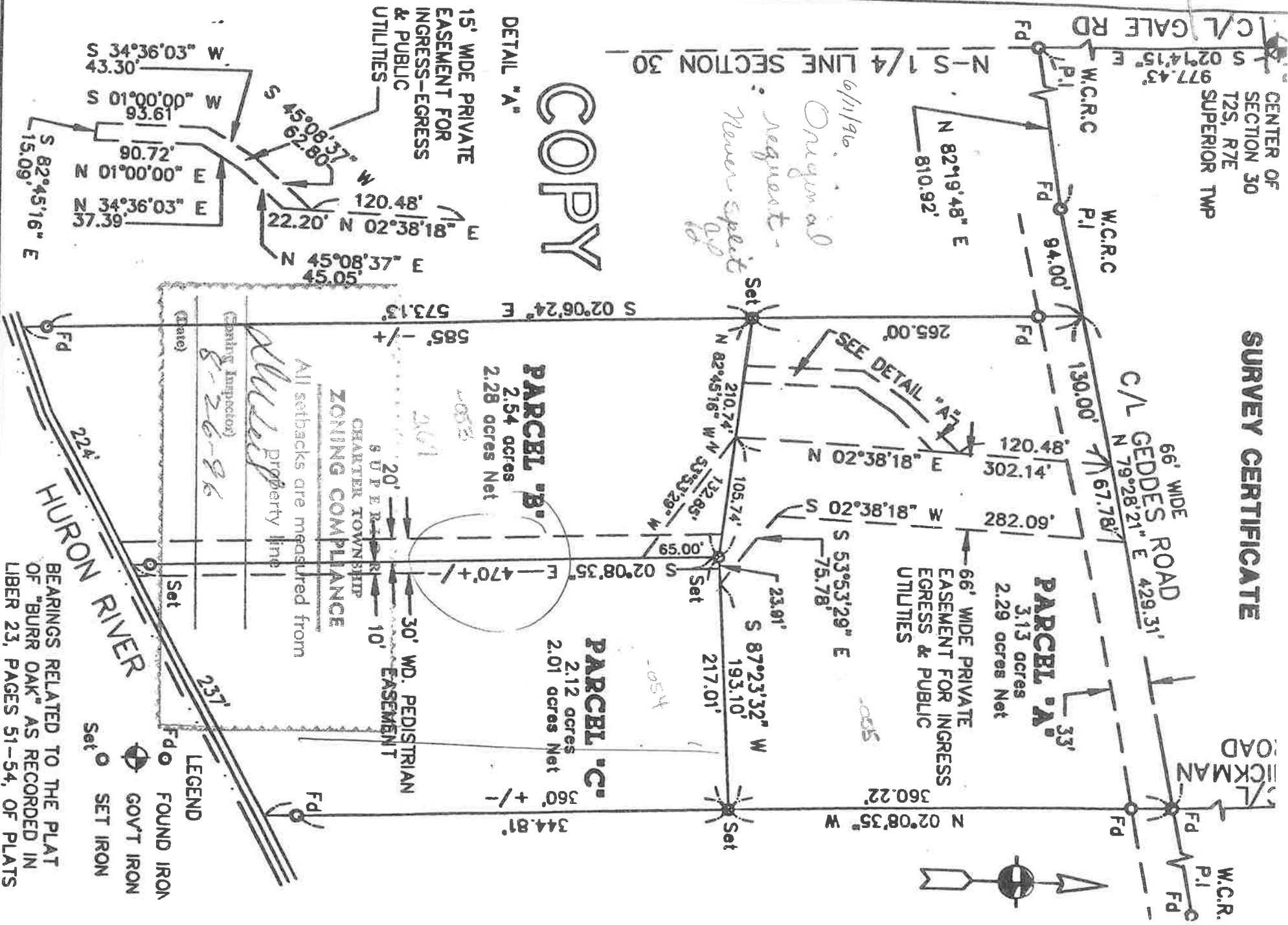
Section 163.03B of the Private Road Ordinance clearly indicates that "*Existing lots, rights-of-way and drives in existence prior to the enactment of this ordinance shall be exempt from the provisions of this ordinance.... unless additional lots are connected to the private road.*" Since the original land division occurred in 1996 and, no additional lots are being created, it is my determination that the existing 66' easement is exempt from the 2004 Private Road Ordinance. There is no reference in the Ordinance requiring the private road to have been constructed in order to be exempt.

Mr. Schuster contends that the combination of parcels 'B' and 'C' creates a "new" parcel which triggers the requirement for a Private Road Permit. I believe the clear intent of the Ordinance is to require a permit for new additional lots. It would be illogical for the Township to enact an Ordinance that would not require a permit for an existing easement serving two homes but would require a permit if the two lots were combined so that only one home was served.

For the above stated reasons, I would ask the Board to uphold my determinations and deny Mr. Schuster's appeal.

**SURVEY CERTIFICATE**

CENTER OF SECTION 30  
T2S, R7E  
SUPERIOR TWP



**COPY**

N-S 1/4 LINE SECTION 30

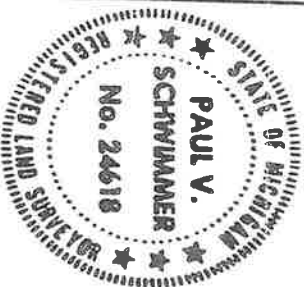
CLIENT: MURRAY/DURBIN BUILDERS

SURVEY AND DESCRIPTION OF 3 PARCELS OF LAND, LOCATED IN THE S.E. 1/4 OF SECTION 30, T2S, R7E, SUPERIOR TWP, WASHTEENAW COUNTY, MICHIGAN

FILE 00995 2S7E 30

REGISTERED LAND SURVEYOR NO. 24618

*Paul V. Schwammer*



SCALE 1 INCH = 100 FEET
DRAWN PVS
DATE 2-17-95
CHECKED CRO
REVISSED -
DATE -
CHECKED -
FIELD BOOK 120-05 PG 28
SHEET 1 OF 4

PROJECT NO. 83482-01

**Ayres, Lewis, Norris & May, Inc.**  
Engineers • Planners • Surveyors

3959 RESEARCH PARK DRIVE  
(313) 761-1010

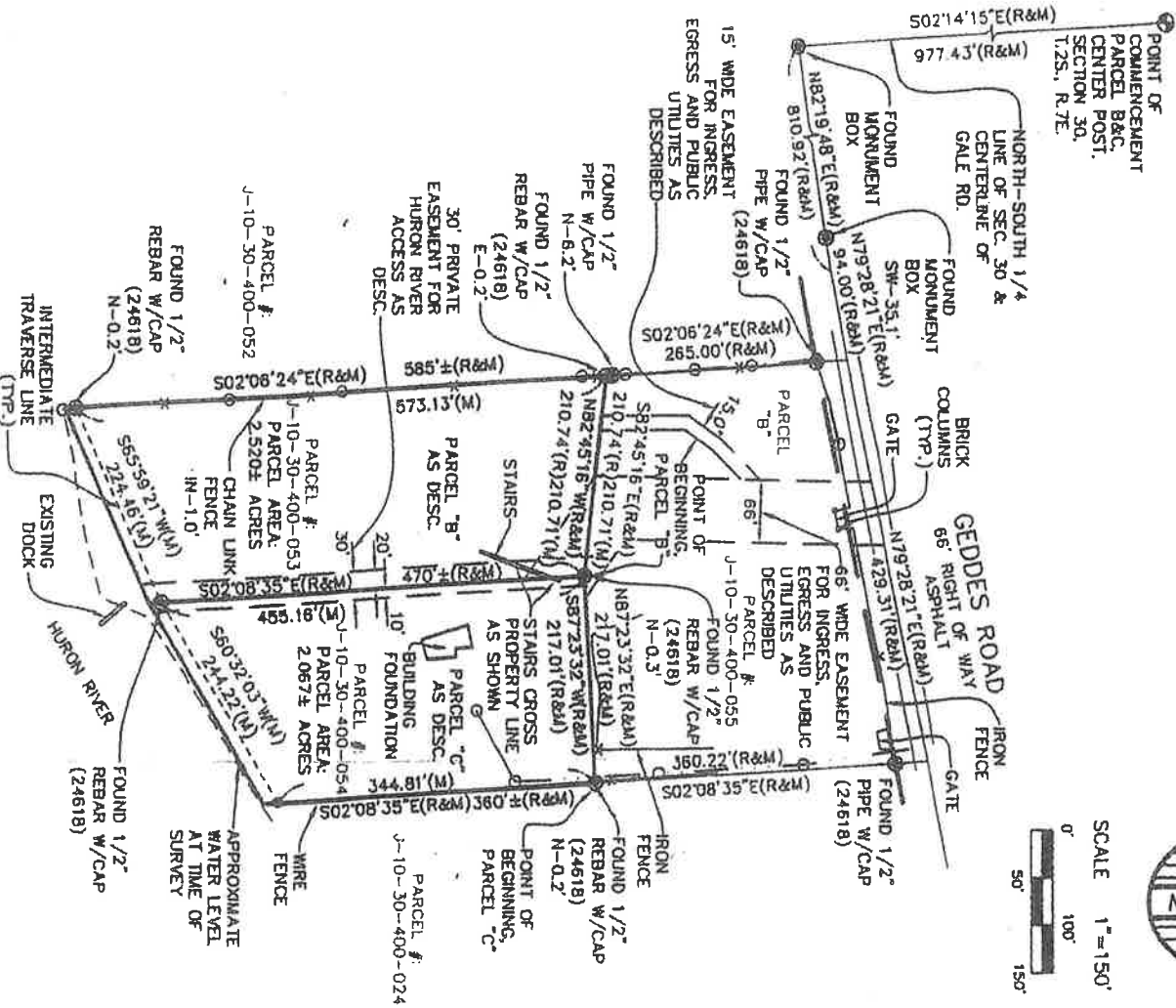
ANN ARBOR, MICHIGAN 48106

# CERTIFIED SURVEY

PROPERTY DESCRIPTION:  
SEE SHEETS 2 & 3 OF 3



SCALE 1" = 150'  
0' 100' 150'



**NOTE:**  
A CURRENT TITLE POLICY HAS NOT BEEN FURNISHED AT TIME OF SURVEY, THEREFORE EASEMENTS AND/OR ENCUMBRANCES AFFECTING SUBJECT PARCEL MAY NOT BE SHOWN.

- LEGEND**
- SET 1/2" REBAR WITH CAP. #32341
  - ⊙ FOUND MONUMENT (AS NOTED)
  - (M) MEASURED DIMENSION
  - (R) RECORD DIMENSION

I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND HEREIN PLATTED AND DESCRIBED AND THAT THE RATIO OF CLOSURE MEETS THE REQUIREMENTS OF PUBLIC ACT 132 OF 1970.

THOMAS G. SMITH, P.S. NO. 32341

## SUPERIOR CHARTER TOWNSHIP ZONING COMPLIANCE

R. MARZENIK  
(Zoning Inspector)

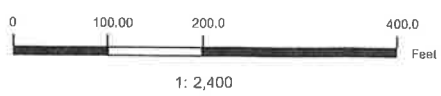
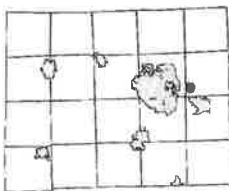
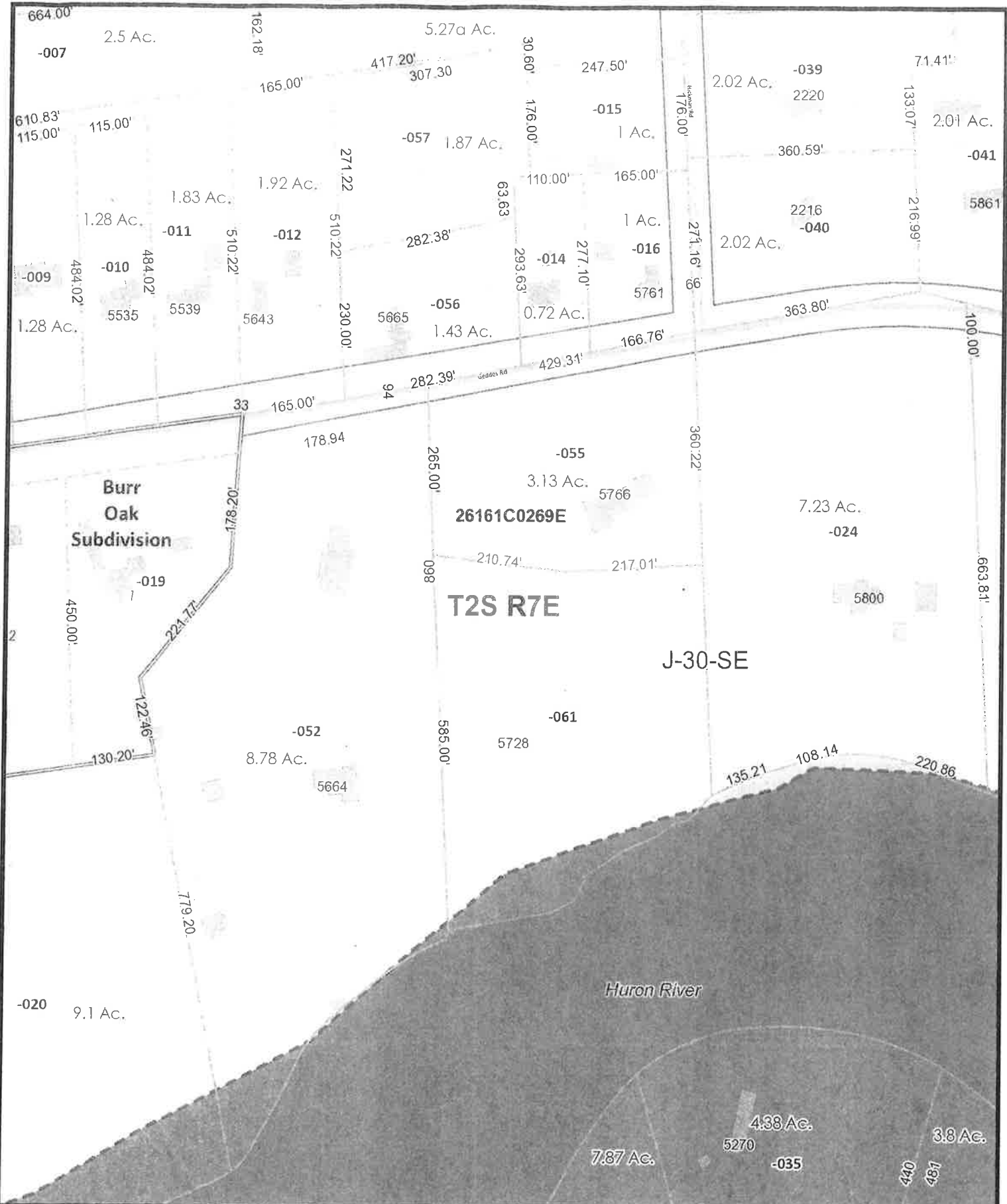
**KEM-TEC & ASSOCIATES**

22556 GRATIOT AVE. EASTPONTE, MI 48021  
PROFESSIONAL SURVEYORS - PROFESSIONAL ENGINEERS  
(586) 772-2222 • FAX (586) 772-4048

CERTIFIED TO: RAYMOND REILLY	DATE: MARCH 24, 2017
FIELD SURVEY: TS MR	SHEET: 1 OF 3
DRAWN BY: DLD	JOB NO.: 17-00913
SCALE: 1" = 100'	

7-12-18  
(Date)

R-1 DISTRICT  
COMMERCIAL PARCEL B AND C



5/25/2021

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.



**NOTE: Parcels may not be to scale.**

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

*County Road Commission.* The Washtenaw County Road Commission.

*Lot.* A parcel of land with at least sufficient size to meet the minimum requirements for use excluding any street or other right-of-way and any easement area for a private street.

*Maintenance Agreement.* An agreement executed by the owner(s) of a private road that provides the terms for maintaining the private road and the financing thereof.

*Permit.* A private road permit issued pursuant to this ordinance.

*Private Road.* A road, street or driveway serving two or more residential properties under private ownership which has been constructed for the purpose of providing access to adjoining property which has not been accepted as a public road by the Washtenaw County Road Commission.

*Public Street or Road.* A street or road, accepted by and under the jurisdiction of the Washtenaw County Road Commission or the State of Michigan Department of Transportation, for the purpose of providing access to adjoining property, and open to the public so that persons other than the occupants of adjoining property may travel thereon.

*Right-of-Way.* The right of an owner of property by reasons of such ownership, to use the property of another for purposes of ingress egress, utilities, drainage and similar uses. In the context of this Ordinance, private right-of-way shall be designated for purposes of vehicle ingress and egress.

*Township Engineer.* An engineer appointed by the Township Board to the position of Township Engineer or any other person authorized by the Township Board to perform the duties of Township Engineer as set forth in the ordinance.

**Section 163.03. Exemptions from the Private Road Ordinance.**

A. The provisions of this ordinance shall not apply where private roads are created as part of a planning process required by the Superior Charter Township Zoning Ordinance and are reviewed and approved by the Planning Commission and/or the Township Board. Such processes include but are not limited to: Planned Community area plans, subdivision plats, site condominiums, site plans and other special zoning districts.

B. Existing lots, rights-of-way and drives in existence prior to the enactment of this ordinance shall be exempt from the provisions of this ordinance unless the Township Board, by resolution, determines that such compliance is necessary to protect and promote the public health, safety and welfare in accordance with the purposes of this Ordinance or unless additional lots are connected to the private road.

**Section 163.04. General Requirements**

A. No lot shall be created subsequent to the date of adoption of this Ordinance, unless a

The grading work for the drive from Geddes Road included a turnaround area at the south end of Mr. Schuster's property which resulted in the large grade differential. The Township does not have any ordinance regulating or requiring permits for the construction of driveways or private roads that are exempt from the Private Road Ordinance. As such, the Township only reviewed the site plan to verify the contractor was not encroaching into the wetland setback. There has been no excavation commenced for retaining wall foundations. In the Township's opinion, the construction of the driveway is not the commencement of construction of the retaining wall. Having said that, the Township agrees that the Moulieres are running a risk by not having obtained a permit for construction before starting the excavation work and creating the large drop off. If Mr. Schuster is aggrieved by the decision that a building permit is not required at this time, they can appeal to the Building Board of Appeal. The Township uses the County Board of Appeals.

**REQUEST FOR INTERPRETATION # 2: The access road is a Private Road requiring a permit.**

**Response:** Mr. Troyka asserts that a private road permit complying with Ordinance 163 is required for the construction of the drive/private road. Mr. Troyka suggests that the 66 foot wide easement may have been a requirement of some previous ordinance. There were no previous private road ordinances prior to the enactment of Ordinance #163. The current and previous zoning ordinances requires that all new lots created need to front on a public or private road with a right of way width of 66 foot. Providing a 66 foot wide easement for the purposes of land division has historically been accepted as providing a private road prior to the enactment of Ordinance #163.

Section 163.03(B) discusses exemptions from the requirements of the Private Road Ordinance. In part, it states: "Existing lots, rights-of-way, and drives in existence prior to the enactment of this ordinance shall be exempt from the provisions of this ordinance.....or unless additional lots are connected to the private road." The private road easement was created with a land division in 1996 and the Private Road Ordinance was adopted in 2004 and therefore, the existing private road easement is exempt from Ordinance 163. Mr. Troyka argues that since the original division in 1996 created two riverfront lots and that those two lots were combined into one single lot in 2018 a "new lot" has been created that then triggers the requirement for the Private Road Ordinance to be enforced. The Township disagrees with this position as it is the clear intent for existing private road easements to be exempt unless additional lots are added. Adding additional lots would create more traffic on the road and it would make sense to apply the ordinance at that time. In this case, the combination of the two parcels into one single parcel will reduce the amount of traffic and use of the road. If the Schusters disagree with the Township's interpretation, they can appeal the decision to the Township Board as indicated in Section 163.08.

**CHARTER TOWNSHIP OF SUPERIOR**

**WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AMENDING THE RATES, FEES AND CHARGES RELATED TO  
SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY  
DEPARTMENT**

**RESOLUTION NUMBER: 2021-47**

**DATE: OCTOBER 18, 2021**

**WHEREAS**, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

**WHEREAS**, the Ypsilanti Community Utilities Authority has increased the charge for sewer by 2%, and

**WHEREAS**, the Superior Charter Township Utility Fund may not operate at a deficit, and

**WHEREAS**, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our sewer rates by 2%, and

**WHEREAS**, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule B; and

**BE IT FURTHER RESOLVED** that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – [www.superior-twp.org](http://www.superior-twp.org) – with notice of such in *The Ann Arbor News via MLIVE*, a newspaper of general circulation online in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.





## Memorandum

**To:** Lynette Findley, Superior Township Clerk  
**From:** Mary Burton, Utility Administrator  
**Date:** October 18, 2021  
**Subject:** Sewer Rate Increase

### **Background**

The Township recently received notification of a sewer rate increase, effective October 1, 2021 (this will equate to a September 1, 2021 rate increase due to bills issued in October reflecting flows starting September 1) from the Ypsilanti Community Utilities Authority (YCUA), which is one of our suppliers. As a direct result, it will be necessary for us to pass along a rate increase to our residents, who reside in the YCUA Water District.

Attached is a Resolution amending (increasing) the rates, fees and charges related to sewer services provided by the Township through the Utility Department. Also attached are a press release and a Schedule A showing the new rates.

The amendment addresses price increases for our residents who receive their sewer services from us through YCUA only.

### **YCUA Provided Sewer Services (Note: All rates are in Hundred Cubic Feet)**

\* Sewer Rate Increase to the Township = 2% \* Sewer Rate Increase to the Residents = 2%

The new rate for YCUA provided sewer will be \$4.77 per ccf. An average monthly residential sewer bill of 900 cubic feet will increase by \$0.81. A minimum water/sewer billing of 333 cubic feet will go from \$36.70 to \$37.39 per month. The increase will affect bills to customers dated November 1, 2021, or later.

### **Recommended Action**

It is recommended that the Charter Township of Superior approve the Resolution to increase the sewer rates.

/attachments (Resolution, Press Release, Schedule B)

Agenda Date: October 18, 2021

Township Supervisor Approval: \_\_\_\_\_

# SCHEDULE B

**SUPERIOR CHARTER TOWNSHIP  
UTILITY DEPARTMENT FEES  
575 EAST CLARK ROAD  
YPSILANTI, MI 48198  
734-480-5500**

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH NOVEMBER 1, 2021, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO SEWER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

**Service Rates:**

- B. Sewer (including wastewater treatment) rates for Township customers served from the Ypsilanti Community Utilities Authority.

Effective November 1, 2021

Sewer	\$4.77 per 100 cubic feet
Minimum monthly billing	\$15.88 (333 cubic feet)

NOTE: All sewer rates and surcharges are based on water usage, except to the extent of water metered through a separate "Water-only" meter.



# PRESS RELEASE

On October 18, 2021, the Board of Trustees for the Charter Township of Superior approved a price increase for sewer for users who receive their services through Superior Township from the Ypsilanti Community Utilities Authority (YCUA).

The new rate will be effective on bills to Superior's customers dated November 1, 2021, or later.

The increase for Superior's YCUA supplied customers will be 2% for sewer. An average monthly residential bill of 900 cubic feet will go up \$1.98. A minimum monthly water billing of 333 cubic feet of water/sewer usage will go from \$36.70 to \$37.39.

For further information, contact the Superior Township Utility Department at 734-480-5500 or visit the Superior Township website at [www.superior-twp.org](http://www.superior-twp.org).

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ACCEPTING THE AUDITING SERVICE  
PROPOSAL WITH PFEFFER, HANNIFORD AND PALKA,  
CERTIFIED PUBLIC ACCOUNTANTS**

**RESOLUTION NUMBER: 2021-48**

**DATE: OCTOBER 18, 2021**

**WHEREAS**, the Charter Township of Superior Board of Trustees has requested a proposal from Pfeffer, Hanniford and Palka to continue providing auditing and financial reporting services to Superior Township, and;

**WHEREAS**, the Township has budgeted for this expense and the Board of Trustees has been very satisfied with past services and performance.

**WHEREAS**, the estimated total audit fee for the 2021 year will be \$23,500, for the 2022 year will be \$23,750, and for the year 2023 year will be \$24,000. This is an increase of \$500 for 2021; \$250 for 2022; and \$250 for 2023. For all non-audit services which the Township requests there will be an hourly fee of \$115.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves a contract for three years with Pfeffer, Hanniford and Palka for the services as set forth in the proposal for professional services contract with the set increases.

**CHARTER TOWNSHIP OF SUPERIOR**

CALENDAR YEARS 2021, 2022 and 2023

**PFEFFER, HANNIFORD & PALKA**, Certified Public Accountants, registered to practice in the State of Michigan (hereinafter referred to as **CERTIFIED PUBLIC ACCOUNTANTS**) and the **CHARTER TOWNSHIP OF SUPERIOR**, A municipal corporation, of the State of Michigan (hereinafter referred to as **TOWNSHIP**) contract on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, as follows:

1. For the years ending **DECEMBER 31, 2021, 2022 and 2023**, the **CERTIFIED PUBLIC ACCOUNTANTS** shall conduct an audit of the general purpose financial statements of the **TOWNSHIP** for each year. The financial statements are the responsibility of the **TOWNSHIP BOARD**. Our responsibility is to express an opinion on the financial statements based on the audits. We will conduct the audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the township as well as evaluating the overall financial statement presentation.

2. The **CERTIFIED PUBLIC ACCOUNTANTS'** audit shall meet the requirements of Act No. 2, P.A. 1968, or as amended, and the related Bulletin for Audits of Local Units of Government in Michigan, dated June 1, 1968, or as amended, which is available from the State Treasurer.

3. If the township receives federal financial assistance, grants, or other contracts which require the audit be conducted in accordance with Government Auditing Standards or additional reports required under the Single Audit Act of 1984 and the Single Audit Amendments of 1996, we will issue a separate engagement letter and additional fee proposal to the board.

4. The reports on financial statements, as required by Act 2 of Public Acts of 1968, or as amended, shall contain an unqualified opinion by the **CERTIFIED PUBLIC ACCOUNTANTS** or such other opinion as he must render under the circumstances when he is unable to express an unqualified opinion.

5. The audit shall begin as soon after the signing of this contract as shall be convenient to the **CERTIFIED PUBLIC ACCOUNTANTS** and shall be completed with the **CERTIFIED PUBLIC ACCOUNTANTS'** reports issued not later than six months after the conclusion of the fiscal year.

6. The **TOWNSHIP** shall have closed and balanced all funds and bank accounts, agencies and operations to be examined by the **CERTIFIED PUBLIC ACCOUNTANTS**.

7. The estimated total audit fee for the 2021 year will be \$23,500, for the 2022 year will be \$23,750 and for the 2023 year will be \$24,000. For all non audit services which the Township requests there will be an hourly fee of \$115.

8. The **TOWNSHIP** authorizes the **CERTIFIED PUBLIC ACCOUNTANTS** to immediately disclose any and all findings of suspected fraud, and/or embezzlement to the Deputy State Treasurer in charge of the Local Audit Division of the State Department of Treasury.

9. The **CERTIFIED PUBLIC ACCOUNTANTS** shall provide a reasonable number of reports to the **TOWNSHIP** officials.

*Pfeffer, Hanniford & Palka, P.C.*

PFEFFER, HANNIFORD & PALKA  
Certified Public Accountants

\_\_\_\_\_  
CHARTER TOWNSHIP OF SUPERIOR

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATION ACT MILLAGE RATES**

**RESOLUTION NUMBER: 2021-49**

**DATE: OCTOBER 18, 2021**

**WHEREAS**, the Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current and projected financial needs, and

**WHEREAS**, the Board of Trustee’s recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

**WHEREAS**, the auditors suggested that millage rates for revenue should be by resolution, and

**THEREFORE, BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees adopts the millages on the attachment by Resolution.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
<b>GENERAL</b>			
REG	\$728,538,131	0.8003	\$583,049
IFT	\$21,225,455	0.4001	\$8,492
<b>FIRE</b>	Voter-Approved		
REG	\$728,538,131	3.4601	\$2,520,814
IFT	\$21,225,455	1.7300	\$36,720
<b>LAW</b>	Voter-Approved		
REG	\$728,538,131	2.7187	\$1,980,676
IFT	\$21,225,455	1.3593	\$28,851

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:  
2022 BUDGETS FOR ALL FUNDS**

**RESOLUTION NUMBER: 2021-50**

**DATE: OCTOBER 18, 2021**

**WHEREAS**, the Charter Township of Superior Board of Trustee’s has carefully reviewed the Township’s current and projected financial needs, and

**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Board of Trustee’s adopt the proposed budgets for the 2022 calendar year: the General Fund Budget by activity dated October 18, 2021, the Fire fund Budget dated October 18, 2021, the Building Fund budget dated October 18, 2021, the Law Fund budget dated October 18, 2021, the Park Fund Budget dated October 18, 2021, the Utility Fund Budget dated October 18, 2021, The Streetlight Budget dated October 18, 2021, and the Side Street Maintenance fund budget dated October 18, 2021.

Fund	Revenues	Expenditures	Transfers
General	\$2,338,996	\$2,027,545	\$311,451
Fire	2,651,869	\$2,353,223	\$298,646
Law	2,339,029	1,980,793	358,236
Building	402,050	384,098	17,952
Parks	330,551	330,551	-0-
Streetlights	81,346	81,364	-0-
SidestreetMaint.	23,517	23,347	170
Utilities	4,541,500	3,941,870	599,630



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS		2021		2022	
		Jan - Jun 2021		AMENDED		BUDGET	
<b>101 - GENERAL FUND:</b>							
000	402	000					
	403	050	\$565,901	\$567,894	\$591,541		
			432	200	\$200		
	404		2,150	4,500	\$4,500		
	406		0	644	\$651		
	407		1,007	1,100	\$1,100		
	451		1,966	1,000	\$1,000		
	452		145,000	145,000	\$145,000		
	453		50,000	50,000	\$50,000		
	574		385,768	1,129,014	\$1,160,626		
	575		10,297	11,000	\$11,000		
	576		47,323	47,323	\$48,648		
	605		0	600	\$300		
	607		3,575	5,000	\$7,150		
	611		0	100	\$100		
	626		0	32,000	\$32,000		
	630		827	2,000	\$2,000		
	631		1,500	3,000	\$3,000		
	632		1,600	4,800	\$4,800		
	633		2,800	4,800	\$4,800		
	634		0	500	\$500		
	664		213	20,000	\$500		
	666		6	500	\$100		
	673		0	800	\$2,000		
	674		16,760	35,000	\$35,000		
	675		0	7,000	\$6,000		
	698		255	1,000	\$1,000		
	699		0	109,847	\$225,480		
			<b>1,237,379</b>	<b>2,184,622</b>	<b>2,338,996</b>		





# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

EXPENSES:		ACTUALS		BUDGETS	
		Jan - Jun 2021	2021 AMENDED	2022 BUDGET	2022 BUDGET
<b>101 - BOARDS</b>					
700	000		8,000		\$8,000
		Board of Trustees Stipends	5,600		
701	005	Wetlands Board Stipends	175	250	\$250
701	010	Dixboro Design Review Board Stipends	0	500	\$500
701	015	Zoning Board of Appeal Stipends	0	500	\$500
703		Contract Services	0	100	\$100
710		Training	0	250	\$250
801		Professional Services - Other	463	100	\$100
900		Printing & Publishing	0	250	\$250
		<b>Total Boards</b>	<b>6,238</b>	<b>9,950</b>	<b>9,950</b>
<b>102 - ADMINISTRATION</b>					
710		Training	1,900	0	\$1,500
728		Postage	4,042	16,000	\$15,000
740		Operating Supplies	2,332	2,500	\$4,500
777		Cemetery Upkeep Expense	0	1,500	\$1,500
800	000	Professional Services - Attorneys	516	2,500	\$5,000
800	010	Professional Services - Audit	10,200	10,506	\$11,000
800	015	Professional Services - Engineers	(1,227)	2,000	\$10,000
802		Professional Services - IT	15,083	30,000	\$30,000
801		Professional Services - Other	6,334	7,000	\$10,000
850		Telecommunications	4,753	10,000	\$10,000
851		Insurance & Bonds	7,647	13,000	\$15,000
860		Transportation	1,064	5,000	\$2,500
861		Meals & Lodging	283	500	\$500
900		Printing & Publishing	5,626	13,000	\$13,000
930		Repairs & Maintenance	0	500	\$500
940		Other Fund Contributions	(2,128)	(5,000)	(\$18,000)
954		Equipment Rental	3,659	7,000	\$9,500
958		Membership & Dues	14,590	27,000	\$16,000
963		Bank Fees & Charges	111	100	\$7,000
980		Equipment over \$5,000	0	5,000	\$5,000



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
981	Equipment under \$5,000	365	5,000	\$2,500
985	Tax Chargebacks	0	500	\$500
999	Miscellaneous Expense	2,614	500	\$4,500
	<b>Total Administration</b>	<b>77,763</b>	<b>154,106</b>	<b>157,000</b>
<b>171 - SUPERVISOR</b>				
700 000	Supervisor Salary	45,046	90,091	92,794
702	Supervisor Asst. Salary	0	10,000	5,000
717	Taxable Benefits	3,685	9,586	3,300
740	Operating Supplies	0	0	0
	<b>Total Supervisor</b>	<b>48,731</b>	<b>109,677</b>	<b>101,094</b>
<b>191 - ELECTIONS</b>				
702 000	Salaries	0	38,000	\$38,000
702 037	FICA Exempt Salaries	0	7,000	\$13,000
728	Postage	0	2,500	\$4,000
740	Operating Supplies	161	3,500	\$8,500
801	Professional Services - Other	20,228	0	\$0
862	Precinct Rental	0	750	\$3,000
900	Printing & Publishing	0	300	\$9,000
980	Equipment over \$5,000	0	0	\$6,200
981	Equipment under \$5,000	0	1,000	\$2,500
	<b>Total Elections</b>	<b>20,389</b>	<b>53,050</b>	<b>84,200</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
		<b>BUDGETS</b>		
<b>201 - ACCOUNTING</b>				
702	000	Salaries	89,957	100,425
710		Training	250	\$1,000
717		Taxable Benefits	5,633	6,633
740		Operating Supplies	1,000	\$1,000
940		Other Fund Contributions	(26,000)	(\$40,000)
		<b>Total Accounting</b>	<b>70,840</b>	<b>69,058</b>
<b>209 - ASSESSING</b>				
702	000	Salaries	188,144	191,742
702		Tax Board of Review Wages	2,500	\$2,500
703		Contract Services	2,500	\$2,500
710		Training	1,000	\$2,000
717		Taxable Benefits	20,240	21,981
740		Operating Supplies	2,000	\$1,500
850		Telecommunications	650	\$650
860		Transportation	250	\$100
861		Meals & Lodging	300	\$500
958		Membership & Dues	500	\$500
		<b>Total Assessing</b>	<b>218,083</b>	<b>223,974</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS		BUDGETS	
		Jan - Jun 2021	2021 AMENDED	2022 BUDGET	
<b>215 - CLERK</b>					
700	000		81,397	83,839	
		Clerk Salary			
702		Salaries	45,734	86,099	
710		Training	1,500	\$1,500	
717		Taxable Benefits	9,209	9,835	
740		Operating Supplies	1,000	\$1,000	
		<b>Total Clerk</b>	<b>138,840</b>	<b>182,273</b>	
<b>253 - TREASURER</b>					
700	000		81,397	83,839	
		Treasurer Salary			
702		Salaries	81,668	77,367	
710		Training	0	\$500	
717		Taxable Benefits	11,769	21,198	
740		Operating Supplies	1,300	\$1,300	
900		Printing & Publishing	1,000	\$1,000	
958		Membership & Dues	75	\$150	
		<b>Total Treasurer</b>	<b>96,301</b>	<b>182,859</b>	<b>185,354</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS		BUDGETS	
		Jan - Jun 2021	2021 AMENDED	2022 BUDGET	
<b>265 - TOWNSHIP HALL BUILDING &amp; GROUNDS</b>					
703	Contract Services	11,648	12,000	\$24,000	
740	Operating Supplies	332	10,000	\$5,000	
920	Utilities	4,700	10,000	\$10,300	
930	Repairs & Maintenance	7,509	15,000	\$15,450	
940	Other Fund Contributions	(2,955)	(9,000)	(\$18,000)	
976	Building Improvements	0	5,000	\$5,000	
978	Township Grounds Planning	0	1,000	\$20,000	
	<b>Total Township Hall Building &amp; Grounds</b>	<b>21,234</b>	<b>44,000</b>	<b>61,750</b>	
<b>266 - SPECIAL PROJECTS</b>					
947 000	Master Plan Revisions	760	30,000	\$15,000	
947 002	Ordinance Compilation	0	100	\$100	
947 012	Geddes Ridge Drain	0	32,000	\$32,000	
950	Signage	0	1,000	\$2,500	
962	Special Projects - Miscellaneous	0	1,000	\$5,000	
962 001	Special Projects - Personnel Manual	4,830	7,500	\$1,000	
962 002	Ypsilanti District Library	9,785	30,000	\$1,000	
962 003	Prospect Road Pathway	29,969	125,000	\$125,000	
962 004	Plymouth Road Pathway	4,990	25,000	\$35,000	
962 006	Dixboro Green Schoolhouse	6,604	0	\$1,000	
	<b>Total Special Projects</b>	<b>56,938</b>	<b>251,600</b>	<b>217,600</b>	
<b>278 - ORDINANCE ENFORCEMENT</b>					
702 000	Salaries	17,527	35,055	36,106	
703	Contract Services (Mowing)	650	500	\$1,000	
717	Taxable Benefits	3,303	3,003	3,066	
740	Operating Supplies	0	500	\$100	
850	Telecommunications	91	200	\$100	
860	Transportation	0	2,000	\$2,000	
	<b>Total Ordinance Enforcement</b>	<b>21,572</b>	<b>41,258</b>	<b>42,373</b>	
<b>410 - PLANNING</b>					
701 000	Commission Stipends	0	2,500	\$2,500	
702	Salaries	15,225	28,933	29,801	



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS		BUDGETS	
		Jan - Jun 2021	2021 AMENDED	2022 BUDGET	
703	Contract Services	0	5,000	\$12,000	
710	Training	0	600	\$500	
717	Taxable Benefits	1,418	868	894	
740	Operating Supplies	19	600	\$100	
801	Professional Services - Other	4,583	8,000	\$3,000	
900	Printing & Publishing	231	1,000	\$750	
	<b>Total Planning</b>	<b>21,474</b>	<b>47,501</b>	<b>49,545</b>	
<b>446 - INFRASTRUCTURE</b>					
702	Salaries	1,596	500	500	
703	Contract Services	0	2,500	\$1,000	
740	Operating Supplies	0	2,000	\$1,000	
866	Road Maintenance	51,868	150,000	\$150,000	
867	Non-Motorized Trails Maintenance	0	5,000	\$5,000	
902	ROW Maintenance	3,946	11,000	\$25,000	
921	Drains	0	7,500	\$7,500	
931	<b>Total Infrastructure</b>	<b>57,410</b>	<b>178,500</b>	<b>190,000</b>	



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>BUDGETS</b>				
<b>528 - SOLID WASTE MANAGEMENT</b>				
703	1000			
		2,443	5,000	\$5,000
826		1,350	3,000	\$3,000
828		758	2,000	\$2,000
			10,000	10,000
	<b>Total Solid Waste Management</b>	<b>4,551</b>		
<b>550 - TRANSPORTATION</b>				
864	1000			
		32,848	57,000	\$60,216
865		10,755	21,000	\$22,155
868		6,977	12,500	\$13,261
			90,500	95,632
	<b>Total Transportation</b>	<b>50,580</b>		
<b>965 - TRANSFER OF FUNDS</b>				
965		0	0	\$0
	Transfer to Reserves			
965	051	0	0	\$0
	Transfer to Trails Reserves			
966		151,190	302,380	\$311,451
	Transfer to Parks Fund			
		151,190	302,380	311,451
	<b>Total Transfer of Funds</b>			
<b>966 - UNALLOCATED EXPENSES</b>				
715	000			
		32,361	60,541	62,339
	FICA			
852		42,974	75,322	106,990
	Medical Insurance			
853		3,599	4,314	8,489
	Dental Insurance			
854		904	1,100	2,091
	Vision Insurance			
855		852	794	1,393
	Life Insurance			
856		119	250	\$258
	HSA Administration Fee			
857		10,509	30,690	35,934
	HCSP			
858		57,535	108,465	130,248
	Pension			
	<b>Total Unallocated Expenses</b>	<b>148,854</b>	<b>281,478</b>	<b>347,742</b>
	<b>Total 755.999 - TOTAL EXPENSES</b>	<b>1,019,594</b>	<b>2,184,622</b>	<b>2,338,996</b>
<b>Net of Revenues and Expenditures</b>				
		<b>217,785</b>	<b>(0)</b>	<b>(0)</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>204 - LEGAL DEFENSE FUND</b>				
000	103 050		\$0	\$0
			\$0	\$0
			5,000	\$7,000
		0	5,000	7,000
<b>245 - EXPENSES</b>				
800	000		3,000	\$5,000
801			2,000	\$2,000
		0	5,000	7,000
<b>965 - TRANSFER OF FUNDS</b>				
965	000		0	0
			0	0
<b>Net of Revenues and Expenditures</b>		0	0	0





# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>206 - FIRE FUND</b>				
000	402 000		\$2,455,185	\$2,557,535
	Current Real, Personal & IFT Taxes	\$2,446,621		
	403 050	1,759	1,000	\$1,030
	Prior Years Delinquent Personal Property Tax			
	406	0	2,786	\$2,818
	PILOT Program Taxes			
	407	2,936	2,500	\$2,575
	PPT Reimbursement			
	590	155,326	50,000	\$51,500
	Grants			
	604	0	1,000	\$1,030
	Reimbursement for Labor Costs			
	663	105	25,000	\$25,750
	Interest on Reserves Income			
	664	0	3,000	\$3,090
	Interest			
	671	7,500	0	\$0
	Disposition of Assets			
	672	0	350	\$361
	Medical Insurance/COBRA Income			
	673	3,363	5,000	\$5,150
	Insurance Reimbursements Income			
	695	0	500	\$515
	False Alarm Revenue			
	696	0	0	\$0
	Donations			
	698	0	500	\$515
	Miscellaneous Income			
	699	0		
	Appropriations from Fund Balance			
	<b>Total Revenue</b>	<b>2,617,609</b>	<b>2,546,821</b>	<b>2,651,869</b>
<b>264 - VEHICLES</b>				
	740 000	5,009	10,000	\$10,300
	Operating Supplies			
	742	6,663	18,000	\$18,540
	Fuel-Diesel			
	860	773	2,200	\$2,266
	Transportation			
	860 000	0	500	\$515
	Meals, Lodging			
	930 000	16,787	40,000	\$41,200
	Repairs & Maintenance			
	<b>Total Vehicles</b>	<b>29,232</b>	<b>70,700</b>	<b>72,821</b>
<b>265 - BUILDINGS &amp; GROUNDS</b>				
	740 000	3,096	8,000	\$8,240
	Operating Supplies			
	920	10,245	22,000	\$22,660
	Utilities			
	930	6,064	17,000	\$17,510
	Repairs & Maintenance			
	<b>Total Buildings &amp; Grounds</b>	<b>19,405</b>	<b>47,000</b>	<b>48,410</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>336 - FIRE OPERATIONS</b>				
702 000	Salaries	416,909	853,008	883,694
702 001	State Authorized Overtime	32,838	67,208	69,814
702 012	Overtime	123,163	203,000	\$209,090
704 000	Fire Chief/Marshall Expenses	290	500	\$515
710 000	Training	5,908	11,500	\$11,845
717	Taxable Benefits	144,471	156,169	165,626
740	Operating Supplies	10,989	60,000	\$61,800
800	Professional Services - Attorneys	500	1,000	\$1,030
800 010	Professional Services - Audit	2,500	2,600	\$2,678
801	Professional Services - Other	8,785	8,000	\$8,240
802	Professional Services - IT	2,279	20,000	\$20,600
803	Accounting Chargeback Fee	5,000	10,000	\$25,000
849	Dispatch Services	13,410	27,000	\$32,000
850	Telecommunications	10,061	16,000	\$16,480
851	Insurance & Bonds	24,788	54,200	\$55,826
880	Fire Prevention Expense	0	2,500	\$2,575
890	Contingencies	0	10,000	\$10,300
947	Grant Expenditures	112,729	0	\$0
954	Equipment Rental	1,187	3,000	\$3,090
958	Membership & Dues	3,340	7,000	\$5,000
963	Bank Fees & Charges	420	500	\$515
980	Equipment Over \$5,000	0	25,000	\$25,750
981	Equipment Under \$5,000	7,228	10,000	\$10,300
982	Debt Principal	98,578	98,578	\$101,535
983	Debt Interest	3,022	5,058	\$5,210
985	Tax Chargebacks	0	500	\$515
999	Miscellaneous Expense	0	500	\$515
<b>Total Fire Operations</b>		<b>1,028,396</b>	<b>1,652,821</b>	<b>1,729,543</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS		BUDGETS	
		Jan - Jun 2021	2021 AMENDED	2022 BUDGET	BUDGET
<b>965 - TRANSFER of FUNDS</b>					
965	000		0	216,365	\$223,985
		Transfer to Bldg. Const. Reserve			
966	000		0	72,122	\$74,661
		Transfer to Truck Replace. Reserve			
		<b>Total Transfer of Funds</b>	<b>0</b>	<b>288,486</b>	<b>298,646</b>
<b>966 - UNALLOCATED EXPENSES</b>					
715	000	FICA	53,184	73,377	76,448
852		Medical Insurance	80,013	186,032	201,978
853		Dental Insurance	6,895	13,387	13,774
854		Vision Insurance	1,597	3,274	3,274
855		Life Insurance	817	1,634	1,634
856		HSA Administration Fee	302	600	\$618
857		HCSP	17,850	50,400	50,400
858		Pension	109,726	159,110	194,744
		<b>Total Unallocated Expenses</b>	<b>270,384</b>	<b>487,814</b>	<b>\$502,449</b>
		<b>Total 755.999 - TOTAL EXPENSES</b>	<b>1,347,417</b>	<b>2,546,821</b>	<b>2,651,868</b>
		<b>Net of Revenues and Expenditures</b>	<b>1,270,192</b>	<b>(0)</b>	<b>0</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>219 - STREET LIGHT FUND</b>				
000	403 000		\$81,428	\$81,364
	<b>Total Revenue</b>	\$0	81,428	81,364
<b>223 - EXPENSES</b>				
	800 000			\$0
	800 010		500	\$750
	801 000	600	618	\$0
	920	39,919	79,810	\$80,614
	<b>Total Expenses</b>	40,519	81,428	81,364
	<b>Net of Revenues and Expenditures</b>	(40,519)	0	0
<b>220 - SIDESTREET MAINTENANCE FUND</b>				
000	403 000	\$22,646	\$22,646	\$23,517
	<b>Total Revenue</b>	22,646	22,646	23,517
<b>222 - EXPENSES</b>				
	703 000	7,556	13,646	\$23,347
	740	0	500	\$0
	<b>Total Expenses</b>	7,556	14,146	23,347
<b>965 - TRANSFER of FUNDS</b>				
	965 000	0	8,500	\$170
	<b>Total Transfer of Funds</b>	0	8,500	170
	<b>Net of Revenues and Expenditures</b>	15,091	0	0



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
		BUDGETS		
<b>249 - BUILDING FUND:</b>				
000	610 000			
	Charges for Services Income	\$208,031	\$300,000	\$400,000
	610 025	880	1,500	\$1,500
	Temp Occup Admin Fees			
	663	19	6,200	\$50
	Interest on Reserves Income			
	698	600	0	\$500
	Miscellaneous Income			
	699	0	0	\$0
	Appropriations from Fund Balance			
	<b>Total Revenue</b>	<b>209,530</b>	<b>307,700</b>	<b>402,050</b>
<b>371 - SAFETY INSPECTION</b>				
	702 000	71,328	134,457	138,497
	Salaries			
	703	30,095	55,000	\$55,000
	Contract Services			
	710	54	500	\$250
	Training			
	717	9,958	11,141	11,367
	Taxable Benefits			
	740	1,342	3,000	\$3,000
	Operating Supplies			
	800 010	1,200	1,227	\$1,227
	Professional Services - Audit			
	801	250	1,000	\$1,000
	Professional Services - Other			
	802	1,613	4,000	\$5,000
	Professional Services - IT			
	803	11,319	25,000	\$45,000
	Building Chargeback			
	850	212	500	\$500
	Telecommunications			
	851	80	500	\$500
	Insurance & Bonds			
	860	371	1,200	\$1,200
	Transportation			
	861	42	100	\$250
	Meals & Lodging			
	900	0	100	\$100
	Printing & Publishing			
	930	0	500	\$100
	Repairs & Maintenance			
	954	0	100	\$100
	Equipment Rental			
	958	125	1,000	\$1,000
	Membership & Dues			
	962	10,470	0	\$50,000
	Special Projects			
	963	9	15	\$0
	Bank Fees & Charges			
	980	0	0	\$0
	Equipment Over \$5,000			
	981	0	0	\$0
	Equipment Under 45,000			
	<b>Total Safety Inspection</b>	<b>138,468</b>	<b>239,340</b>	<b>314,092</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS		BUDGETS	
		Jan - Jun 2021	2021 AMENDED	2022 BUDGET	
<b>966 - UNALLOCATED EXPENSES</b>					
715	000		FICA	5,983	11,138
852		10,941	Medical Insurance	10,941	25,243
853		436	Dental Insurance	436	959
854		124	Vision Insurance	124	273
855		116	Life Insurance	116	255
856		51	HSA Administration Fee	51	100
857		2,703	HCSP	2,703	5,610
858		9,121	Pension	9,121	23,245
		29,474		29,474	66,823
		167,941		167,941	306,163
					70,007
					384,098
<b>965 - TRANSFER OF FUNDS</b>					
965	000	0	Transfer to Reserves	0	1,537
		0		0	1,537
<b>Net of Revenues and Expenditures</b>		<b>41,588</b>		<b>0</b>	<b>(0)</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>266 - LAW ENFORCEMENT FUND</b>				
000	402 000			
	Current Real, Personal & IFT Taxes	\$1,922,340	\$1,929,073	\$2,009,529
	403 050	1,360	500	\$500
	Prior Years Delinquent Personal Property Tax			
	406 000	0	2,189	\$2,214
	Pilot Program Taxes			
	407	2,307	3,000	\$2,500
	PPT Reimbursement			
	660	6,266	25,000	\$5,000
	Fines & Forfeits			
	661	50,964	108,150	\$108,150
	Sycamore Reg Law Enforcement			
	662	42,010	89,524	\$89,524
	Danbury Reg Law Enforcement			
	663	25	3,500	\$25
	Interest on Reserves Income			
	668	60,240	128,381	\$120,487
	St. Joseph Law Enforcement			
	673	0	500	\$100
	Insurance Reimbursements Income			
	695	860	500	\$1,000
	False Alarm Revenue			
	699	0	0	\$0
	Appropriations from Fund Balance			
	<b>Total Revenue</b>	<b>2,086,372</b>	<b>2,290,317</b>	<b>2,339,029</b>
<b>278 - ORDINANCE ENFORCEMENT</b>				
	702 000	2,752	11,178	11,515
	Salaries			
	860	1,267	5,000	\$5,000
	Mileage			
	<b>Total Ordinance Enforcement</b>	<b>4,019</b>	<b>16,178</b>	<b>16,515</b>



# 2022 SUPERIOR TOWNSHIP

Government Funds Budget - PROPOSED for 10/18/21 Board Meeting

		ACTUALS	2021	2022
		Jan - Jun 2021	AMENDED	BUDGET
<b>310 - CRIME CONTROL</b>				
703 000	Contract Services	815,300	1,700,000	\$1,750,000
703 001	Contract Overtime	0	125,000	\$125,000
740	Operating Supplies	0	200	\$0
800	Professional Services - Attorneys	20,256	20,000	\$50,000
800 005	Attorneys - Salem Twp.	0	500	\$0
800 010	Professional Services - Audit	1,000	1,030	\$1,100
801	Professional Services - Other	400	500	\$500
803	Accounting Chargeback Fee	600	1,200	\$6,000
851	Insurance & Bonds	600	1,200	\$1,200
920	Utilities	3,111	1,200	\$6,000
930	Repairs & Maintenance	427	1,000	\$1,000
953	Blight Enforcement	0	20,000	\$20,000
963	Bank Fees & Charges	6	0	\$0
985	Tax Chargebacks	0	500	\$500
<b>Total Crime Control</b>		<b>841,700</b>	<b>1,877,130</b>	<b>1,961,300</b>
<b>346 - NEIGHBORHOOD WATCH</b>				
702 000	Salaries	674	809	833
728	Postage	0	50	\$0
740	Operating Supplies	0	25	\$100
860	Transportation	0	100	\$100
900	Printing & Publishing	0	50	\$1,000
<b>Total Neighborhood Watch</b>		<b>674</b>	<b>1,034</b>	<b>2,033</b>
<b>966 - UNALLOCATED EXPENSES</b>				
715	FICA	262	917	945
<b>Total Unallocated Expenses</b>		<b>262</b>	<b>917</b>	<b>945</b>
<b>Total 755,999 - TOTAL EXPENSES</b>		<b>846,655</b>	<b>1,895,259</b>	<b>1,980,793</b>
<b>965 - TRANSFER OF FUNDS</b>				
965 000	Transfer to Reserves	0	395,058	358,236
<b>Total Transfer of Funds</b>		<b>0</b>	<b>395,058</b>	<b>358,236</b>
<b>Net of Revenues and Expenditures</b>		<b>1,239,717</b>	<b>0</b>	<b>0</b>





2022 Budget - PROPOSED for 10/18/21 Board Meeting



**PARKS & RECREATION DEPARTMENT**

	ACTUALS Jan - Jun 2021	B U D G E T S	
		2021 AMENDED	2022 BUDGET
Revenue: 588.000 · General Fund Contribution	151,190	302,379	311,451
604.000 - Reimb. For Labor Costs	408	1,000	15,000
663.000 - Interest on Reserves	24	1,000	1,000
671.100 - Disposition of Assets Income	0	0	0
673.000 - Insurance Reimbursements	0	500	500
695.000 · Tennis Lesson Fees	0	0	2,000
696.000 · Donations	1,558	600	600
699.000 · Approp. from Reserves	0	15,000	0
<b>Total Revenue</b>	<b>153,181</b>	<b>320,479</b>	<b>330,551</b>
Expense: 751. · Administration Department:			
701.000 · Commission Stipends	3,591	8,793	9,057
702.000 · Admin. Salary	19,353	38,706	39,867
702.002 · Controller's Salary	3,173	6,084	6,216
710.000 - Training	0	1,000	1,000
728.000 · Postage	0	100	100
740.000 · Operating Supplies	196	600	1,000
801.010 · Professional Services-Audit	1,000	1,100	1,100
801.000 · Professional Services-Other	650	2,000	17,000
850.000 · Telecommunications	300	700	750
851.000 · Insurance and Bonds	4,494	10,000	10,000
860.000 · Transportation	267	1,200	1,200
900.000 · Printing & Publishing	0	500	3,000
930.000 · Repairs & Maintenance	0	500	500
945.000 - Office Rent	0	6,000	6,000
958.000 · Memberships & Dues	460	650	650
963.000 · Bank Fees & Charges	2	10	300
981.000 · Equipment Under \$5,000	0	1,000	1,000
999.000 - Miscellaneous Expense	0	200	200
<b>Total 751. · Administration Department</b>	<b>33,486</b>	<b>79,143</b>	<b>98,940</b>



2022 Budget - PROPOSED for 10/18/21 Board Meeting



**PARKS & RECREATION DEPARTMENT**

	ACTUALS Jan - Jun 2021	B U D G E T S	
		2021 AMENDED	2022 BUDGET
754. Recreation Department:			
702.000 · Staff Salaries	1,681	11,014	10,277
717.000 - Taxable Benefits	0	200	200
740.000 · Operating Supplies	1,353	6,000	3,500
801.000 - Professional Services - Other	3,265	3,000	6,000
801.050 - Professional Services - Tennis Lessons	0	0	2,000
850.000 Telecommunications	300	600	600
860.000 · Transportation	0	100	100
930.000 · Rep. & Maint.	0	500	500
975.000 Signage	204	1,000	2,073
<b>Total 754. · Recreation Department</b>	<b>6,803</b>	<b>22,414</b>	<b>25,250</b>
755. Parks Maintenance Department:			
702.000 · Staff	48,935	125,834	94,764
710.000 - Training	0	700	700
717.000 · Taxable Benefits -Staff	11,208	4,899	3,047
740.000 · Operating Supplies	1,268	4,300	5,500
740.003 · Herbicide (Non-Selective)	0	500	500
740.004 · Sand, Gravel, Bark and Soil	0	1,500	8,000
741.000 · Uniforms	0	800	900
742.000 · Fuel - Lubricants	1,939	3,000	4,500
801.000 - Professional Services-Other	1,171	2,000	2,500
850.000 · Telecommunications	0	600	600
860.000 · Transportation	0	100	100
920.000 · Utilities	183	850	850
930.000 · Repairs & Maintenance	5,130	11,000	12,500
930.001 · Controlled Burns	4,600	4,400	5,000
975.000 - Signage	0	100	500
980.000 · Equipment Over \$5,000	0	10,000	35,000
981.000 - Equipment Under \$5,000	0	1,000	1,500
<b>Total 755. · Parks Maintenance Department</b>	<b>74,434</b>	<b>171,583</b>	<b>176,461</b>



2022 Budget - PROPOSED for 10/18/21 Board Meeting



**PARKS & RECREATION DEPARTMENT**

	ACTUALS Jan - Jun 2021	B U D G E T S	
		2021 AMENDED	2022 BUDGET
756 - Park Development/Improvement:			
740.000 Operating Supplies	0	442	0
951.000 - Projects	34,600	15,000	5,000
<b>Total 756 - Park Development/Improvement</b>	34,600	15,442	5,000
966 - Unallocated Expenses:			
715.000 - FICA	6,728	15,032	12,578
858.000 - Pension	7,534	16,865	12,321
<b>Total 966 - Unallocated Expenses</b>	14,262	31,897	24,900
<b>Total 755.999 - TOTAL EXPENSES</b>	163,584	320,479	330,551
<b>Net of Revenues and Expenditures</b>	<b>(10,403)</b>	0	<b>(0)</b>





# 2022 Budget -PROPOSED for 10/18/21 Board Meeting



## UTILITY DEPARTMENT

	ACTUALS Jan-Jun 2021	B U D G E T S	
		2021	2022
<b>O&amp;M Revenue</b>			
404 - Water Sales	1,185,292	2,688,290	2,700,000
405 - Sewer Sales	793,055	1,687,941	1,700,000
407 - Water Sales During Const.	3,375	2,500	7,000
408 - Penalty Revenue	31,756	66,000	67,000
410 - Meter Sales Revenue	15,750	20,000	30,000
421 - Fees	13,405	20,000	26,000
423 - Customer Call Out Income	0	500	500
Office Rent - Parks & Rec.	0	6,000	6,000
425 - Other Miscellaneous Income	4,958	4,250	5,000
441 - Interest on Bank Accounts	61	0	0
<b>Total Revenue</b>	<b>2,047,652</b>	<b>4,495,482</b>	<b>4,541,500</b>
<b>Expenses</b>			
550 - Water & Sewer Purchased			
555 - Water Purchased	648,307	1,451,554	1,517,000
560 - Sewer Purchased	480,906	1,016,534	975,000
<b>Total 550 - Water &amp; Sewer Purchased</b>	<b>1,129,213</b>	<b>2,468,088</b>	<b>2,492,000</b>
600 - Payroll Expenses			
601 - Salaries	253,270	507,017	535,394
602 - Overtime Premium	3,107	19,542	20,127
603 - Taxable Benefits	39,371	43,382	49,976
605 - FICA/Medicare	22,232	43,600	46,321
607 - Employee Insurance - HSA Fees	77	150	155
607 - Employee Insurance - Delta	3,604	5,426	6,912
607 - Employee Insurance - Life	409	817	953
607 - Employee Insurance - Medical	35,300	73,178	95,493
607 - Employee Insurance - Vision	857	2,047	2,381
609 - Pension	39,598	72,604	82,298
610 - HCSP	9,699	19,800	22,260
<b>Total 600 - Payroll Expenses</b>	<b>407,523</b>	<b>787,563</b>	<b>862,270</b>





# 2022 Budget -PROPOSED for 10/18/21 Board Meeting



## UTILITY DEPARTMENT

	ACTUALS	B U D G E T S	
		2021	2022
611 - Building & Equipment Expenses			
611-AB - Administration Building			
620-AB - R&M	2,347	7,000	6,000
643-AB - Computer Serv. & Supp.	20,921	15,000	40,000
645-AB - Operating Supplies	2,170	6,000	6,000
665-AB - Utilities	2,912	6,000	6,000
668-AB - Telecommunications	7,707	18,000	16,000
677-AB - Leased Equipment	4,888	10,000	10,000
678-AB - Cleaning Services	2,357	4,000	5,000
681-AB - Alarm Service	579	500	500
Total 611-AB - Administration Building	43,881	66,500	89,500
611-LB - Lift & Booster Stations			
620-LB - R&M	440	40,000	20,000
645-LB - Operating Supplies	0	1,000	1,000
665-LB - Utilities	10,466	15,000	17,000
668-LB - Telecommunications	2,156	4,000	3,000
Total 611-LB - Lift & Booster Stations	13,061	60,000	41,000
611-MF - Maintenance Facility			
620-MF - R&M	6,945	45,000	25,000
643-MF - Computer Serv. & Supp.	18,587	10,000	35,000
645-MF - Operating Supplies	1,398	18,000	5,000
665-MF - Utilities	7,343	16,000	16,000
668-MF - Telecommunications	5,109	10,000	11,000
677-MF - Leased Equipment	0	7,500	5,000
678-MF - Cleaning Services	2,357	0	5,000
681-MF - Alarm Service	303	750	700
Total 611-MF - Maintenance Facility	42,043	107,250	102,700
Total 611 - Building & Equipment Expenses	98,986	233,750	233,200



## 2022 Budget -PROPOSED for 10/18/21 Board Meeting



### UTILITY DEPARTMENT

	ACTUALS		B U D G E T S	
	Jan-Jun 2021	2021	2021	2022
670 - Other Expenses				
620 - Repairs & Maintenance - Other				
620 - R&M - System	12,658	50,000		50,000
625 - R&M - Root Foaming	6,705	7,500		7,500
Total 620 - Repairs & Maintenance - Other	19,363	57,500		57,500
630 - Professional Services				
631 - Prof. Serv. - Engineers	2,178	50,000		25,000
632 - Prof. Services - Auditors	6,500	6,800		6,800
635 - Prof. Serv. - Attorneys	0	500		500
635 - Prof. Serv. - Other	0	250		250
Total 630 - Professional Services	8,678	57,550		32,550
650 - Employee Related Expenses				
651 - Uniforms	164	4,000		2,400
652 - Transportation & Mileage	499	1,500		1,500
653 - Employee Training	175	4,000		4,000
656 - Misc. Employee Expenses	0	1,200		1,200
Total 650 - Employee Related Expenses	838	10,700		9,100
671 - Meters & Supplies	13,167	200,000		200,000
672 - Fuel	2,125	1,000		5,000
673 - Insurance & Bonds	2,315	40,000		10,000
676 - Postage	5,127	15,000		15,000
700 - Bank Fees	0	50		500
701 - Bad Debt Expense	0	7,000		0
709 - Printing & Publishing	1,987	4,500		4,500
711 - Membership & Dues	7,752	25,000		20,000
712 - Miscellaneous Expense	0	250		250
Total 670 - Other Expenses	61,351	418,550		354,400
<b>Total Expenses</b>	<b>1,697,073</b>	<b>3,907,951</b>		<b>3,941,870</b>
<b>Net Ordinary Revenue</b>	<b>350,580</b>	<b>587,531</b>		<b>599,630</b>
856 - Transfers Out to Capital Reserves	601,097	587,531		599,630
<b>Net of Revenues and Expenditures - O&amp;M</b>	<b>(250,517)</b>	<b>0</b>		<b>0</b>

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO PROMOTE NANCY MASON  
AS CHARTER TOWNSHIP OF SUPERIOR ASSISTANT OFFICE AND  
PERSONNEL MANAGER**

**RESOLUTION NUMBER: 2021-51**

**DATE: OCTOBER 18, 2021**

**WHEREAS**, Superior Township has been served by Nancy Mason as Bookkeeper from April 1, 2014, until the present time; and,

**WHEREAS**, Nancy Mason performed the duties of bookkeeper with distinction; and, over the years has taken on additional duties as listed below without a pay increase to compensate her for the additional duties which she has accomplished with near perfection.

**WHEREAS**, her duties to the building, fire and law fund has expanded greatly over the years, and these funds shall pay for the raise of five dollars (\$5.00) per hour.

**NOW THEREFORE**, the Superior Township Board hereby approves the new job description for Nancy Mason and raises her pay five dollars (\$5.00) per hour effective immediately and delegates to her the following responsibilities and duties:

**Responsibilities & Duties:**

1. Accounts Payable  
Do all functions for all government funds  
Print checks for Utility Dept. and enter invoices as needed
2. Payroll  
Do all aspects of payroll for the entire township including printing of the checks.
3. General Ledger  
Do all functions for all government funds including monthly closings and audit
4. Human Resources
5. Workers Comp  
Do all claims, audits etc
6. Grants  
Administrator for all Fire grants and government fund grants

7. Pension/HCSP/HSA  
Administrator for all pension, health care savings accounts and HSA accounts
8. Telephone System (Comcast)  
Administrator over all township phone systems
9. MESC all reports and claims



**POSITION:** Assistant Office and Personnel Manager  
**STATUS:** 37.5 Hours per Week  
**RESPONSIBLE TO:** Township Supervisor

**Summary:** Responsible for overseeing the day-to-day financial operations of the Township.

**Responsibilities & Duties:**

1. Accounts Payable  
Do all functions for all government funds  
Print checks for Utility Dept. and enter invoices as needed
2. Payroll  
Do all aspects of payroll for the entire township including printing of the checks.
3. General Ledger  
Do all functions for all government funds including monthly closings and audit
4. Human Resources
5. Workers Comp  
Do all claims, audits
6. Grants  
Administrator for all Fire grants and government fund grants
7. Pension/HCSA/HSA  
Administrator for all pension, health care savings accounts and HSA accounts
8. Telephone System (Comcast)  
Administrator over all township phone systems
9. MESC all reports and claims



1100 N. Main St., Suite 210  
Ann Arbor, MI 48104

# Invoice

DATE 9/22/2021 INVOICE # 2021.109

BILL TO

CLERK'S OFFICE  
SUPERIOR TOWNSHIP  
3040 N. PROSPECT RD.  
YPSILANTI, MI 48198

(734) 769-5123 x 604  
jkangas@hrwc.org  
www.hrwc.org

TERMS

DESCRIPTION	AMOUNT		
2021 HRWC Membership Dues. This is based on the July 2019 SEMCOG population estimates. Thank you!	781.93		
<p>If you have questions about this billing, please call Jennifer Kangas at 734-769-5123 x 604. Thank you.</p>			
	<table border="1"> <tr> <td>Total</td> <td>\$781.93</td> </tr> </table>	Total	\$781.93
Total	\$781.93		

Date: Monday, October 18, 2021  
To: Superior Charter Township Board  
From: Brenda L. McKinney, Treasurer  
Re: 2021 Special Assessments

I am requesting authorization from the Board to levy the 2021 Special Assessments on the Winter Tax Roll. These totals include applicable fees:

Delinquent Water Bills	\$119,784.97
False Alarms	\$130.00
Sidestreet Maintenance	\$23,517.00
Ordinance Violations	\$2,025.00
Streetlights	\$81,362.76
Drains	\$106,299.81
	<u><u>\$333,119.54</u></u>

**BY-LAWS  
OF THE  
CHARTER TOWNSHIP OF SUPERIOR  
ZONING BOARD OF APPEALS**

**ARTICLE I - PREAMBLE**

SECTION 1.1 - Basis

Pursuant to the Michigan Zoning Enabling Act, Act 110 of the Public Acts of 2006, as amended, the Superior Township Board of Trustees has created the Charter Township of Superior Zoning Board of Appeals (ZBA), with the power to exercise the authority conferred on the ZBA as set forth in the Superior Township Zoning Ordinance and the Michigan Zoning Enabling Act.

SECTION 1.2 - Title

The official title of this body shall be the Charter Township of Superior Zoning Board of Appeals, hereinafter referred to as the "ZBA".

**ARTICLE II - AREA**

The area served by the ZBA shall include all lands legally within the present or future boundaries of Superior Township.

**ARTICLE III - PURPOSES**

The purpose of the ZBA shall be to carry out the provisions set forth in Article 13 of the Charter Township of Superior Zoning Ordinance, and to consider any other matters upon which the ZBA is called upon to act under law or other ordinances.

**ARTICLE IV - MEMBERSHIP**

SECTION 4.1 - Membership

The Board of Appeals shall consist of seven (7) members appointed by the Township Board. One (1) member shall be a member of the Township Planning Commission, and one member may be a member of the Township Board.

1. The remaining members shall be selected from the electors of the Township residing in the unincorporated area of the Township. The members selected shall be representative of the population distribution, and of the various interests present in the Township.
2. An employee or contractor of the Township Board shall not serve as a member of the Board of Appeals.
3. In the event a member is elected to The Township Board and such election increases the number of Township Board members serving on the Board of Appeals to more than one (1), then such member's seat on the Board of Appeals shall be deemed vacant. Such vacancy shall be filled for the remainder of the un-expired term by Township Board appointment.

## SECTION 4.2 - Alternates

The Township Board may appoint up to two (2) alternate members for the same term as regular members of the Board of Appeals. An alternate member may be called to serve as a regular member for the Board of Appeals in the absence of a regular member if the regular member is absent from or will be unable to attend one (1) or more meetings of the Board of Appeals. An alternate member may also be called to serve as a regular member for the purpose of reaching a decision on a case in which the regular member has abstained for reasons described in Section 4.4 (Abstaining). The alternate member appointed shall serve in the case until a final decision is made. The alternate member has the same voting rights as a regular member of the Board of Appeals.

## SECTION 4.3 - Terms

The term of office of each member shall be for three (3) years, except for members serving because of their membership on the Planning Commission or Township Board, whose terms shall be limited to the time they are members of those bodies. A successor shall be appointed in a timely manner after the term of the preceding member has expired. All vacancies shall be filled for the remainder of the unexpired term by Township Board appointment.

## SECTION 4.4 - Abstaining

A member shall abstain from participating in a public hearing or voting on any question in which he or she has a conflict of interest, as set forth in Section 7.9. A member of the Board of Appeals who is also a member of the Township Board or Planning Commission shall abstain from participating in a public hearing or voting on the same matter that the member previously voted on as a member of the Board or Commission. The member may consider and vote on other unrelated matters involving the same property. Failure of a member to abstain in such cases shall constitute malfeasance of office.

## SECTION 4.5 - Removal From Office

A member may be removed from office by the Township Board for misfeasance, malfeasance, or nonfeasance in office, upon written charges and following a public hearing held in accordance with Zoning Ordinance Section 1.14 (Public Hearing Procedures). Minutes of the meeting at which the hearing is held shall record the reasons for the hearing, the motion or resolution, if any, regarding removal from office, and the roll call vote of the Township Board.

## SECTION 4.6 - Succession

Each member shall serve until his/her term shall expire. Members may be reappointed by the Board of Trustees. Vacancies resulting from resignation and/or removal shall be filled and shall be appointed for the remainder of the term of the resigning member.

## SECTION 4.7 - Compensation

ZBA members may be paid reasonable per diem compensation as determined by the township board.

## SECTION 4.8 – ZBA Employees

The Board of Trustees may employ appropriate staff and other employees and/or contract for part-time or full-time service of individuals or firms to assist the ZBA in its responsibilities and duties.

## **ARTICLE V - OFFICERS**

### SECTION 5.1 – Selection

At the first meeting of each year, the ZBA shall elect from its membership a Chairperson, Vice-Chairperson, Secretary, and any other officers deemed necessary. All officers are eligible for reelection. The member of the Board of Trustees shall not serve as Chairperson of the ZBA.

### SECTION 5.2 - Term

The term of all officers shall be one (1) year and each officer shall serve until reelected or his/her successor shall have been elected.

### SECTION 5.3 – Election

The Chairperson, Vice-Chairperson and Secretary shall be elected by a majority vote of the regular membership of the ZBA present at the time of election.

### SECTION 5.4 - Attendance

Members of the ZBA who are absent from three (3) consecutive ZBA meetings or four (4) meetings held within the calendar year may be subject to review and/or removal from the ZBA by action of the Board of Trustees.

## **ARTICLE VI - DUTIES OF OFFICERS**

### SECTION 6.1 - Chairperson

The Chairperson shall be the chief executive officer of the ZBA and shall preside at all meetings of the ZBA. The Chairperson shall conduct all meetings in accordance with the rules promulgated herein. The Chairperson shall recognize members of the audience during the portion of hearings reserved for public comment and may also recognize members of the audience during other agenda items at the Chairperson's discretion. The Chair shall have a vote on all items before the ZBA.

### SECTION 6.2 – Vice-Chairperson

In the event that the office of Chairperson becomes vacant by death, resignation or otherwise, the Vice-Chairperson shall serve as Chairperson until a new Chairperson is elected.

In the event of the absence of the Chairperson, or inability to discharge the duties of that office, such duties shall, for the time being, devolve upon the Vice-Chairperson or Secretary. Other members

may temporarily assume the position of chair for the subject meeting if no other officers are present. The person temporarily assuming the position of chair for the subject meeting shall be elected by a majority vote of the ZBA members in attendance.

### SECTION 6.3 - Secretary

The Secretary shall attend all meetings of the ZBA. Other members may temporarily assume the position of secretary for the subject meeting if the Secretary cannot attend. The Township Board may provide a recording secretary to take meeting minutes.

### SECTION 6.4 – Assumption of Office

The officers shall take office immediately following their election.

## **ARTICLE VII - MEETINGS**

### SECTION 7.1 – Regular Meeting

Meetings of the ZBA shall occur as needed.

Notice of any meeting will be delivered to the Township Clerk and posted in general view of the public at the Township Hall. Notice of any meeting shall include the date, time, and place of the scheduled meeting. Any changes in the date, time or location of the meeting shall be posted in a like manner.

### SECTION 7.2 – Special Meeting

Special meetings may be held as required, subject to the call of the Chair or by two (2) members upon written request to the Secretary and Township Clerk.

Special meetings may be requested by members of the public by making application for said meeting with the Township Clerk after receiving approval of the Chair, and paying all necessary costs and additional fee, as set by Township Board of Trustees, in connection with the meeting. Missing the application deadline shall not be a reason to hold a special meeting. The option of a special meeting will be dependent upon the availability of ZBA members and meeting room and noticing requirements.

Notice of special meetings shall be given by the Township Clerk to members of the ZBA. Notice shall also be provided to others requiring notice in compliance with the requirements of the Michigan Zoning Enabling Act. The notice shall state the purpose and time of the meeting. The business which the ZBA may perform at the special meeting shall be conducted at a public meeting in compliance with the Open Meetings Act, Act 267 of the Public Acts of 1976, as amended.

Agenda items that may be legally added without public notice may not be added at a special meeting unless a majority of regular ZBA members are present and approve an addition to the agenda.

### SECTION 7.3 - Agenda

The ZBA and Township staff shall establish deadlines for items to be included on the agenda. Unless proper notice is required or necessary, items may be added to the agenda upon the majority consent of the ZBA members present at a scheduled meeting. Added agenda items shall be listed in order of those items closest to needing deadline action.

### SECTION 7.4 – Workshop Meetings

Workshop meetings for the purpose of performing ZBA studies or for educational purposes may be called at the request of the Chairperson or any three (3) members of the ZBA. No formal action by motion or resolution may be voted upon at a workshop meeting.

### SECTION 7.5 - Quorum

A majority of the total number of members (a minimum of four of the seven members) shall constitute a quorum for the transaction of business and the taking of official action for all matters.

A majority vote of the total number of members (a minimum of four of the seven members), at a scheduled or special meeting, is required to effectuate an action or a decision of the ZBA and all other matters of business.

Whenever a quorum is not present at a scheduled or special meeting, the meeting shall be adjourned, and no discussion of any agenda items shall take place.

### SECTION 7.6 – Order of Business

The order of business for scheduled or special meetings shall be:

1. Call to order by the Chairperson or Vice-Chairperson
2. Roll call
3. Approval of the agenda
4. Approval of the Minutes of that last preceding meeting
5. Citizen Participation
6. Communications
7. Public Hearings and Consecration's of Appeals to be Heard – By Case
  - A. Case is called
  - B. Appellant presents case



- C. Board asks questions
  - D. Public comments on the case
  - E. Board comments and discusses case; a motion is made and seconded; discussed then voted upon; the results are announced by the Chair
- 8. Old Business
  - 9. Other Business as Necessary
  - 10. Adjournment

This order of business may be revised by a majority vote of the members of the ZBA present at the meeting.

#### SECTION 7.7 - Motions

Motions may be restated by the Secretary before a vote is taken. The name of the maker and the supporter of a motion shall be recorded for the minutes.

#### SECTION 7.8 - Voting

Voting on minutes, opening and closing of public hearings, election of officers, adopting of agenda, recess and adjournment shall be by voice and shall be recorded by yeas and nays, unless a roll call vote is requested by any member of the ZBA. Roll call votes will be recorded on all other matters before the ZBA.

#### SECTION 7.9 – Conflict of Interest

A member of the ZBA should only abstain from voting on a motion if he/she has a bonafide conflict of interest. Situations which give rise to a conflict of interest may include:

- a) A relative or other family member is involved in any request for which the ZBA is asked to make a decision.
- b) The ZBA member has a business or financial interest in the property involved in the request, has a business or financial relationship with the applicant, or a financial interest in the applicant's company.
- c) The ZBA member owns or has a financial interest in a neighboring property. For purposes of this section, a neighboring property shall include any property falling within the notification radius for the application, as required by the Zoning Ordinance or the Michigan Zoning Enabling Act.

- d) There is a reasonable appearance of a conflict of interest. An example of this includes a situation where the ZBA member is on the Board of Directors of an applicant association.

Any member abstaining from a vote shall not participate in the discussion of that item and shall excuse himself/herself from the table.

#### SECTION 7.10 – Notice of Decision

A written notice or copy of the minutes containing the decision of the ZBA will be sent by the Township, to the applicant(s) of any case.

#### SECTION 7.11 – Adjournment of Meeting

ZBA meetings shall adjourn no later than 10:00 p.m, unless the ZBA members present decide by a majority vote to continue past this time. New agenda items shall not be taken up after 9:30 p.m., unless the ZBA members present decide by a majority vote to continue with one or more agenda items after that time.

#### SECTION 7.12 - Minutes

ZBA minutes shall be prepared by the Secretary or designated appointee of the ZBA. The minutes shall include a brief synopsis of the meeting, including information presented and a restatement of all motions and recording of votes; statement of the conditions or recommendations made on any action; and recording of attendance. All ZBA minutes shall be maintained by the Township Clerk's office as public records open to public inspection in accordance with the Open Meetings Act and the Freedom of Information Act, Act 442 of the Public Acts of 1976, as amended.

### **ARTICLE VIII - PERIODIC REPORTS**

The ZBA, through the Township Board representative, shall make periodic reports of its activities to the Charter Township of Superior Board of Trustees.

### **ARTICLE IX - FISCAL YEAR**

The fiscal year of the ZBA shall be the same as the fiscal year of the Township Board.

### **ARTICLE X - AMENDMENTS**

The Board of Zoning Appeals may recommend to Township Board that these By-laws, in whole or in part, be altered, amended, added to or repealed by an affirmative vote of at least four (4) regular members of the ZBA at any scheduled or special meeting provided that notice of proposed alterations, amendments or repeals shall be submitted by mail to all members of the ZBA at least

seven (7) days before the scheduled or special meeting of the ZBA at which they are to be considered.

**ARTICLE XI - EFFECTIVE DATE**

These rules of procedure of the Superior Township Board of Zoning Appeals were adopted at a regular meeting of the Township Board held on \_\_\_\_\_. The rules shall have immediate effect.

**ARTICLE XII - EFFECT AND INTERPRETATION OF BY-LAWS**

All By-laws and parts thereof which conflict with any of the terms of these By-laws, are hereby rescinded. The catch line headings which precede each section of these By-laws are for convenience and reference only and shall not be taken into consideration in the construction or interpretation of any of the provisions of these By-laws.

**Approved by the Board of Zoning Appeals on September 29, 2021.**

**Adopted by the Board of Trustees on \_\_\_\_\_, 2021.**

\_\_\_\_\_  
Ken Schwartz, Supervisor

\_\_\_\_\_  
Lynette Findley, Clerk

**BY-LAWS**  
**for**  
**CHARTER TOWNSHIP OF SUPERIOR**  
**PLANNING COMMISSION**

**ARTICLE I - PREAMBLE**

SECTION 1.1 – State Enabling Act

Pursuant to the Michigan Planning Enabling Act, Act 33 of Public Acts of 2008 as amended, the Superior Township Board created the Charter Township of Superior Planning Commission under Ordinance No. 181 with power to make, adopt, extend, add to, or otherwise amend, and to carry out plans for the incorporated portions within the Township corporate limits.

SECTION 1.2 – Title

The official title of this Commission shall be the Charter Township of Superior Planning Commission, hereafter referred to as the "Planning Commission".

**ARTICLE II - AREA**

The area served by the Planning Commission shall include all lands legally within the corporate limits of the Superior Township, as now or hereafter established.

**ARTICLE III - PURPOSES**

The Purposes of the Planning Commission shall be those stated in; Ordinance No. 181 of the Superior Township Ordinances; and Sections 1.06.B of the Zoning Ordinance for the Superior Township.

**ARTICLE IV – MEMBERSHIP, REMOVAL, COMPENSATION, and COMMITTEES**

For issues of membership, including removal, compensation, and committees, refer to Ordinance No. 181.

**ARTICLE V - OFFICES**

SECTION 5.1 – Election

The Planning Commission shall elect a Chair, Vice Chair, and Secretary from its membership, and may create and fill other offices as it considers advisable. The ex-officio member of the Planning Commission shall not be eligible to serve as Chair. The term of each office shall be one (1) year, with opportunity for re-election as defined in the Planning Commission Bylaws.

At its first regularly scheduled January meeting, the Planning Commission shall select from its members, a Chairperson and Vice-Chairperson. The term of all officers shall be one year and each officer shall be eligible for re-election. Such officers shall be elected by a majority vote of the membership of the Planning Commission.

#### SECTION 5.2 – Chairperson

The Chairperson shall be the chief executive officer of the Planning Commission, shall preside at all meetings of the Planning Commission and shall conduct all meetings in accordance with adopted rules. The Chairperson shall appoint all advisory committees established by the Planning Commission, and shall be an ex-officio member of all committees. The Chairperson shall sign all contracts and legal documents authorized by the Planning Commission. The Chairperson shall recognize members of the audience during the audience comments and during public hearings, and may also recognize members of the audience during other agenda items at the Chair's discretion.

#### SECTION 5.3 – Vice-Chairperson

In the absence of the Chairperson, or the Chairperson's inability to act, the Vice-Chairperson, shall preside at all meetings of the Planning Commission, shall otherwise carry out the duties of the Chairperson in the Chairperson's absence and shall succeed to the office of Chairperson in the event of a vacancy in the office, in which case the Planning Commission shall select a successor to the office of Vice-Chairperson at the earliest practical time.

#### SECTION 5.4 – Secretary

The Secretary or designated appointee shall attend all meetings of the Planning Commission. The Secretary or designated appointee shall be responsible for the preparation of minutes pertaining to meetings (such record shall be a public record), the keeping of other pertinent public records, the delivering of communications, petitions, reports and related items of business and administration of duties to assure efficient and informed Planning Commission operations.

#### SECTION 5.5 – Office

The officers shall take office immediately following their election.

### **ARTICLE VI - MEETINGS**

#### SECTION 6.1 – Annual Schedule

The dates of the regular monthly meetings of the Planning Commission shall be established at the annual organization meeting (the meeting at which the officers are elected). Notice of all meetings shall be posted at Township Hall. Such meeting notices shall include the date and time of all regularly scheduled meetings. Any changes in the date or time of the regular meetings shall be posted in a like manner as above.

## SECTION 6.2 – Meeting Cancellation

In the event that there are no items for Planning Commission business or action at a regularly scheduled meeting, the Planning Commission Chairman, Zoning Official, Township Supervisor or person designated by the Supervisor may cancel the scheduled meeting. Notice of cancellation shall be posted at Township Hall.

## SECTION 6.3 – Special Meetings

Special meetings may be held, subject to the call by either the Chairperson or two (2) members, upon written request to the Secretary, who shall notify all members at least forty-eight (48) hours in advance. The business which the Planning Commission may perform shall be conducted at a public meeting in compliance with the Open Meetings Act.

## SECTION 6.4 – Order of Business

The order of business for regular meetings shall be:

1. CALL TO ORDER
2. ROLL CALL
3. DETERMINATION OF QUORUM
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
6. CITIZEN PARTICIPATION
7. CORRESPONDENCE
8. PUBLIC HEARINGS, DELIBERATIONS AND ACTIONS
9. REPORTS
10. OLD BUSINESS
11. NEW BUSINESS
12. POLICY DISCUSSION
13. ADJOURNMENT

This order of business may be revised by a majority vote of the members present. A written agenda for special meetings shall be prepared and followed, however the form as enumerated above shall not be necessary.

## SECTION 6.5 – Quorum

In order for the Planning Commission to conduct business or take any official action, a quorum consisting of four (4) voting members of the Planning Commission shall be present. When a quorum is not present, no official action, except for rescheduling and closing of the meeting, may take place. The members of the Planning Commission may discuss matters of interest. Public hearings without a

quorum may be scheduled for the next regular or special meeting and no additional public notice is necessary.

#### SECTION 6.6 – Public Hearing

Hearings shall be scheduled and due notice given in accordance with PA 110 of 2006, as amended. Public hearings conducted by the Planning Commission shall be run in an orderly and timely fashion.

#### SECTION 6.7 – Motion

Motions shall be restated by the Secretary, at the request of any member of the Commission, before a vote is taken. The name of the maker and supporter of the motion shall be recorded.

#### SECTION 6.8 – Voting

An affirmative vote of a majority of those members present, unless otherwise required, shall be required for the approval of any requested action or motion placed before the Planning Commission. Voting shall ordinarily be by a roll call vote. All members of the Planning Commission including the Chairperson shall vote on all matters. Any member may be excused from voting only if that person has a bonafide conflict of interest as determined by a majority vote of the remaining members present. The excused member(s) shall not participate as a Commissioner in the discussion of an agenda item but may speak as an authorized agent for the applicant as part of the applicant's presentation.

#### SECTION 6.9 – Definition of Conflict of Interest

A member of the Planning Commission should only abstain from voting on a motion if he/she has a bonafide conflict of interest. A conflict of interest shall include:

- a) Issuing, deliberating on, voting on, or review a case concerning work on land owned by him or her.
- b) Issuing, deliberating on, voting on, or reviewing a case involving a corporation, company, partnership, or any other entity in which he or she is a part owner, or any other relationship where he or she may stand to have a financial gain or loss.
- c) Issuing, deliberating on, voting on, or reviewing a case involving a close relative or family member and where the relationship impairs an objective review of the case.
- d) Issuing, deliberating on, voting on, or reviewing a case which results in pecuniary benefit to him or her.
- e) Issuing, deliberating on, voting on, or reviewing a case where his or her employee or employer is (1) an applicant or agent for an applicant; or (2) has a direct interest in the outcome.
- f) A reasonable appearance of a conflict of interest. An example of this includes a situation where the Planning Commission member is on the Board of Directors of an applicant association.

For other matters of Conflict of Interest refer to Ordinance No. 181.

#### SECTION 6.10 – Written Notice of Decision

A written notice containing the decision of the Planning Commission will be sent by the Secretary to petitioner and originators of a request.

### **ARTICLE VII - MINUTES**

Planning Commission minutes shall be prepared by the Secretary of the Planning Commission. The minutes shall contain a brief synopsis of the meeting, including a complete restatement of all motions and recording of votes; complete statement of the conditions or recommendations made on any action; and recording of attendance. All Planning Commission documents shall be maintained by the Secretary as a public record in accordance with State Law.

### **ARTICLE VIII - OPEN MEETINGS AND FREEDOM OF INFORMATION PROVISIONS**

All meetings of the Planning Commission shall be open to the public and held in a place available to the general public. All deliberations and decisions of the Planning Commission shall be made at meetings open to the public.

A person shall be permitted to address a hearing of the Planning Commission, to address the Planning Commission concerning non-agenda matters during the audience comments, and to address the Planning Commission concerning other agenda items at the discretion of the Chairperson.

All records, files, Publications, correspondence, and other materials are available to the public for reading, copying, and other Purposes as governed by the Freedom of Information Act.

### **ARTICLE IX - FISCAL YEAR**

The fiscal year of the Planning Commission shall be the same as that of the Superior Township.

### **ARTICLE: XI – AMENDMENTS**

The rules of procedure, may be amended, by an affirmative vote of at least five (5) members of the Planning Commission at any regular meeting provided that notice of the proposed amendment, or repeal shall be delivered to all members of the Planning Commission at least seven (7) days before the regular meeting at which they are to be considered.



**ARTICLE XII - EFFECTIVE DATE**

These rules of procedure of the Charter Township of Superior Planning Commission were adopted at a regular meeting of the Township Board held on May 26, 2021. The rules shall have immediate effect.

**ARTICLE XIII - EFFECT AND INTERPRETATION OF BY-LAWS**

All By-laws and parts thereof which conflict with any of the terms of these By-laws, are hereby rescinded. The catch line headings which precede each section of these By-laws are for convenience and reference only and shall not be taken into consideration in the construction or interpretation of any of the provisions of these By-laws.

**Approved by the Planning Commission on May 26, 2021.**

**Adopted by the Superior Township on \_\_\_\_\_, 2021.**

\_\_\_\_\_  
Ken Schwartz, Supervisor

\_\_\_\_\_  
Lynette Findley, Clerk



# SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: October 18, 2021

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



# SUPERIOR TOWNSHIP Record of Disbursements

Date: October 18, 2021

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

**Total amount for all disbursements - \$691,107.50**

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
09/21/2021	GENL	44537	AF SMITH ELECTRIC INC.	LIGHTING REPAIRS @ TOWN HALL	474.95
09/21/2021	GENL	44538	AMAZON CAPITAL SERVICES, INC	VOICE RECORDER	179.13
09/21/2021	GENL	44539	ANN ARBOR AREA TRANSPORTATION AUTH.	2021 - AUGUST 2021	8,429.92
09/21/2021	GENL	44540	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE -OCTOBER 2021	9,191.92
09/21/2021	GENL	44541	BRENDA MCKINNEY	CELL PHONE STIPEND - SEPT 2021	50.57
09/21/2021	GENL	44542	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	425.41
09/21/2021	GENL	44543	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF SEPTEMBER	266.19
09/21/2021	GENL	44544	COLONIAL HEATING & COOLING	OVERPAYMENT OF PERMIT -1511 DEVON ST	230.00
09/21/2021	GENL	44545	DELTA DENTAL	DENTAL INSURANCE - OCTOBER 2021	708.33
09/21/2021	GENL	44546	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
09/21/2021	GENL	44547	JAMEEL S WILLIAMS, PLLC	LEGAL SERVICES - 8/16 - 9/17/21	3,372.50
09/21/2021	GENL	44548	JIM KOVALAK EXCAVATING INC.	SOIL EVALUATIONS - DIXBORO	700.00
09/21/2021	GENL	44549	KENSINGTON FAMILY HOMES	CONSTRUCTION BOND REFUND - 8861 SOMERSET	4,000.00
09/21/2021	GENL	44550	LAURA BENNETT	CELL PHONE STIPEND - SEPT 2021	50.57
09/21/2021	GENL	44551	MEDMUTUAL LIFE	LIFE INSURANCE - OCTOBER 2021	158.91
09/21/2021	GENL	44552	MML WORKERS' COMP FUND	JULY 2020 - JULY 2021 ADDITIONAL PREMIUM	4,719.00
09/21/2021	GENL	44553	NANCY MASON	CELL PHONE STIPEND - SEPT 2021	50.57
09/21/2021	GENL	44554	OHM ADVISORS	ENGINEERING SERVICES	22,342.50
09/21/2021	GENL	44555	PAULA CALOPISIS	CELL PHONE STIPEND - SEPT 2021	50.57
09/21/2021	GENL	44556	PINNACLE / M/I HOMES	TEMP C/O BOND REFUND - 2113 WILTSHIRE DR	500.00
09/21/2021	GENL	44557	QUADIENT LEASING USA, INC.	POSTAGE METER/FOLDING MACHINE LEASE	1,055.46
09/21/2021	GENL	44558	RICHARD MAYERNIK	CELL PHONE STIPEND - SEPT 2021	50.57
09/21/2021	GENL	44559	ROBERT BUTLER	2021 CONTRACT - #11	1,561.10
09/21/2021	GENL	44560	SARAH COLLIER	CELL PHONE STIPEND - SEPT 2021	50.57
09/21/2021	GENL	44561	SUPERIOR TOWNSHIP CREDIT CARD ACCT	QUICK BOOKS - SEPTEMBER 2021	232.00
09/21/2021	GENL	44562	SUPERIOR TWP UTILITY DEPARTMENT	DIESEL FUEL THRU 9/1/21	399.54
09/21/2021	GENL	44563	TAZ NETWORKS, INC	OUTLOOK AND COMPUTER ISSUES	93.34
09/21/2021	GENL	44564	TGI DIRECT	POSTAGE FOR NEWSLETTER	802.18
09/21/2021	GENL	44565	THE REINHALT-THOMAS CORPORATION	TRAILER AND TORO MOWER TIRE	253.50
09/21/2021	GENL	44566	TRUGREEN PROCESSING CENTER	LAWN SERVICE - SEPTEMBER 2021	131.08
09/21/2021	GENL	44567	VSP INSURANCE CO	VISION INSURANCE - OCT 2021	182.71
09/21/2021	GENL	44568	WILLIAM FISHBECK	PRAY CEMETERY - 2021	250.00
09/21/2021	GENL	44569	WOLVERINE RENTAL & SUPPLY	KABUTO MOWER TIRE	103.35
09/21/2021	GENL	44570	YPSILANTI ACE HARDWARE	PADLOCKS	167.88
09/28/2021	GENL	44571	ALL SEASONS LANDSCAPING CO. INC.	HARD HAT & WEED WHIP HEAD	107.78
09/28/2021	GENL	44572	AMAZON CAPITAL SERVICES, INC	BADGE HOLDERS	16.44
09/28/2021	GENL	44573	AMERICAN APPLIANCE	OVERPAYMENT OF PERMIT - 1927 KNOLLWOOD	270.00
09/28/2021	GENL	44574	APPLIED IMAGING	CONTRACT BASE RATE 12/01/2021-11/30/2022	4,498.53
09/28/2021	GENL	44575	EDWIN MANIER	20-ELECTRICAL INSPECTIONS 9/11-9/24/21	800.00
09/28/2021	GENL	44576	HOME DEPOT CREDIT SERVICES	CONCRETE FOR BENCH @ CHNP	31.26
09/28/2021	GENL	44577	HURON RIVER WATERSHED COUNCIL	2021 HRWC MEMBERSHIP DUES	781.93
09/28/2021	GENL	44578	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	187.00
09/28/2021	GENL	44579	JOHN DIEFENBACHER	39- BUILDING INSPECTIONS 9/11-9/24/21	1,560.00
09/28/2021	GENL	44580	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -SEPT 2021	240.00
09/28/2021	GENL	44581	PATRICK PIGOTT	CELL PHONE STIPEND -SEPT 21	50.00
09/28/2021	GENL	44582	RACHEL BARENDS	DUMP TICKET REIMBURSEMENT	50.00
09/28/2021	GENL	44583	RON PEATRY	MILEAGE REIMBURSEMENT 9/20-9/24/21	117.60
09/28/2021	GENL	44584	SIGNS BY TOMORROW	NATURE HUNT BINGO SIGNS	771.00
09/28/2021	GENL	44585	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	629.83
09/28/2021	GENL	44586	STEPHEN PARKER	OVERPAYMENT OF PERMIT FOR 6571 FLEMING C	45.00
09/28/2021	GENL	44587	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MICROSOFT 365 PERSONAL SUBSCRIPTION	230.17
09/28/2021	GENL	44588	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/30/21 PAYROLL	47,890.58
09/28/2021	GENL	44589	SUPERIOR TWP UTILITY DEPARTMENT	K LOCKIE CELL PHONE - SEPT 2021	20.09
09/28/2021	GENL	44590	TAZ NETWORKS, INC	NEW PRINTER - COLLIER	465.80
09/28/2021	GENL	44591	TERRANCE REEVES	DUMP TICKET REIMBURSEMENT	23.00

Check Date	Bank	Check	Vendor Name	Description	Amount
09/28/2021	GENL	44592	TRUGREEN PROCESSING CENTER	MOSQUITO SPRAY @ OAKBROOK MOVIES IN THE	324.45
09/28/2021	GENL	44593	WALMART	SHOP SUPPLIES	32.92
09/28/2021	GENL	44594	WARREN M WISNER	5- PLUMBING/MECHANICAL INSPECTIONS 9/23/	200.00
09/28/2021	GENL	44595	WASHTENAW AREA	2022 MEMBERSHIP DUES	800.00
10/05/2021	GENL	44596	WEX BANK	FUEL - SEPT 2021 & OIL CHANGE	158.67
10/05/2021	GENL	44597	WEX BANK	FUEL - SEPTEMBER 2021	151.83
10/05/2021	GENL	44598	WEX BANK	FUEL - SEPTEMBER 2021	343.01
10/05/2021	GENL	44599	AMAZON CAPITAL SERVICES, INC	LAPTOP SLEEVE	324.36
10/05/2021	GENL	44600	CAMERON BERRIOR	DUMP TICKET REIMBURSEMENT	23.00
10/05/2021	GENL	44601	CULLIGAN OF ANN ARBOR/DETROIT	WATER SOFTNER SUPPLIES	109.79
10/05/2021	GENL	44602	DAVID PHILLIPS	DUMP TICKET REIMBURSEMENT	17.00
10/05/2021	GENL	44603	DORSEY MOORE	DUMP TICKET REIMBURSEMENT	45.00
10/05/2021	GENL	44604	DTE ENERGY	GEN/LAW SPLIT/OLD TOWN HALL ELEC -SET 21	1,105.10
10/05/2021	GENL	44605	FEDEX	OVERNIGHT SHIPPING	44.83
10/05/2021	GENL	44606	FISH WINDOW CLEANING CO	WINDOW CLEANING & POWER WASHING AT TOWN	1,200.00
10/05/2021	GENL	44607	GORDON FOOD SERVICE, INC.	BUILDING SUPPLIES	456.93
10/05/2021	GENL	44608	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	238.00
10/05/2021	GENL	44609	JENNIFER NEFF	MILEAGE REIMBURSEMENT 8/3-9/28/21	95.76
10/05/2021	GENL	44610	KATHLEEN SIPPLE	DUMP TICKET REIMBURSEMENT	22.00
10/05/2021	GENL	44611	MAMC	MAMC CONFERENCE - FINDLEY & COLLIER	900.00
10/05/2021	GENL	44612	O'REILLY AUTOMOTIVE, INC.	OIL CHANGE SUPPLIES	71.95
10/05/2021	GENL	44613	PROFESSIONAL BUILDING MAINTENANCE	ELECTROSTASTIC CLEANING OF TOWN HALL IN	950.00
10/05/2021	GENL	44614	ROBERT BUTLER	2021 CONTRACT - #12	1,611.10
10/05/2021	GENL	44615	SUPERIOR TOWNSHIP CREDIT CARD ACCT	HUVACO REGISTRATION	424.60
10/05/2021	GENL	44616	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - SEPTEMBER 2021	17,639.97
10/05/2021	GENL	44617	TAZ NETWORKS, INC	NEW PRINTER INSTALLATIO	746.67
10/05/2021	GENL	44618	TERMINIX PROCESSING CENTER	PEST CONTROL -SEPTEMBER 2021	105.00
10/05/2021	GENL	44619	WASHTENAW COUNTY ROAD COMMISSION	YPSILANTI DISTRICT LIBRARY	889.07
10/05/2021	GENL	44620	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	2,484.72
10/13/2021	GENL	44621	ABSOPURE WATER COMPANY	SPRING WATER	70.25
10/13/2021	GENL	44622	AMAZON CAPITAL SERVICES	NATURE HUNT BINGO SUPPLIES	343.58
10/13/2021	GENL	44623	ANN ARBOR AREA BOARD OF REALTORS	COMP ACCESS DEC - JAN	156.00
10/13/2021	GENL	44624	BEVERLY LIPMYER	TEMPORARY C/O BOND REFUND 3678 FRAINS LA	500.00
10/13/2021	GENL	44625	COLONIAL HEATING & COOLING	OVERPAYMENT OF PERMIT -8553 WINDSOR CT	85.00
10/13/2021	GENL	44626	COMCAST	INTERNET -SEPTEMBER 2021	248.01
10/13/2021	GENL	44627	COMCAST	PHONE SERVICE -OCTOBER 2021	406.43
10/13/2021	GENL	44628	DTE ENERGY	STREETLIGHTS- SEPT 2021	6,633.19
10/13/2021	GENL	44629	EDWIN MANIER	30 -ELECTRICAL INSPECTIONS 9/25-10/8/21	1,200.00
10/13/2021	GENL	44630	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	204.00
10/13/2021	GENL	44631	JCM MEDIA GROUP LLC	PARKS AND REC LOGO	270.00
10/13/2021	GENL	44632	JOHN DIEFENBACHER	53 BUILDING INSPECTIONS 9/25/21-10/8/21	2,120.00
10/13/2021	GENL	44633	KENSINGTON FAMILY HOMES	CONSTRUCTION BOND REFUND - 8864 SOMERSET	4,000.00
10/13/2021	GENL	44634	LAURA BENNETT	REIMBURSEMENT FOR EXPENSES FOR BOARD ROO	48.90
10/13/2021	GENL	44635	LUCAS LAW, PC	LEGAL SERVICES - SEPTEMBER 2021	420.00
10/13/2021	GENL	44636	MEDMUTUAL LIFE	LIFE INSURANCE - NOV 2021	158.91
10/13/2021	GENL	44637	MLIVE MEDIA GROUP	PUBLIC HEARING NOTICES	395.65
10/13/2021	GENL	44638	RALPH CARNEGIE	DUMP TICKET REIMBURSEMENT	11.50
10/13/2021	GENL	44639	ROBERT BUTLER	ORDINANCE LAWN CUTTING - 8760 BARRINGTON	150.00
10/13/2021	GENL	44640	RON PEATRY	MILEAGE REIMBURSEMENT 9/27-10/08/21	229.60
10/13/2021	GENL	44641	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ANN ARBOR NEWS SCRIPT	165.96
10/13/2021	GENL	44642	SUPERIOR TWP PAYROLL FUND	HSA FEES - OCTOBER 2021	48,514.01
10/13/2021	GENL	44643	SWEAT SHOP CUSTOM EMBROIDERY, LLC	SHIRTS FOR STAFF	669.00
10/13/2021	GENL	44644	TAZ NETWORKS, INC	NETWORK FLAT FEE - OCTOBER	1,693.39
10/13/2021	GENL	44645	TRUGREEN PROCESSING CENTER	LAWN SERVICE - OCTOBER 2021	131.08
10/13/2021	GENL	44646	WASHTENAW COUNTY TREASURER	2021 CONTRACT - OCTOBER 2021	135,883.30
Total Paper Check:					356,464.82

GENL TOTALS:

10/13/2021 09:54 AM  
User: NANCY  
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 09/21/2021 - 10/18/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
Total of 110 Checks:					356,464.82
Less 0 Void Checks:					0.00
Total of 110 Disbursements:					<u>356,464.82</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
09/21/2021	FIRE	25791	AUTO VALUE YPSILANTI	REAR TURN SIGNAL	2.49
09/21/2021	FIRE	25792	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE -OCTOBER 2021	14,956.01
09/21/2021	FIRE	25793	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	185.54
09/21/2021	FIRE	25794	COMCAST	INTERNET - STATION #2 -OCTOBER 2021	267.83
09/21/2021	FIRE	25795	DELTA DENTAL	DENTAL INSURANCE - OCTOBER 2021	1,419.42
09/21/2021	FIRE	25796	GABBYS BP	UTV AND STATION CAN	38.27
09/21/2021	FIRE	25797	MEDMUTUAL LIFE	LIFE INSURANCE - OCTOBER 2021	124.85
09/21/2021	FIRE	25798	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT 2021	226.48
09/21/2021	FIRE	25799	SUPERIOR TOWNSHIP CREDIT CARD ACCT	NFPA CATALOG	190.97
09/21/2021	FIRE	25800	SUPERIOR TWP GENERAL FUND	JULY 2020 - JULY 2021 ADDITIONAL PREMIUM	3,511.95
09/21/2021	FIRE	25801	THE BANK OF NEW YORK MELLON TRUST	INTEREST PAYMENT 2013 REFG BOND	4,750.00
09/21/2021	FIRE	25802	VSP INSURANCE CO	VISION INSURANCE - OCT 2021	326.70
09/28/2021	FIRE	25803	ANN ARBOR WELDING SUPPLY	OXYGEN CYLINDER RENTAL	33.48
09/28/2021	FIRE	25804	APOLLO FIRE EQUIPMENT	BULLDOG HI-COMBAT HOSE	570.00
09/28/2021	FIRE	25805	CORRIGAN OIL COMPANY	312 GALLONS DIESEL	851.08
09/28/2021	FIRE	25806	DIVE RESCUE INTERNATIONAL, INC.	FINS	246.56
09/28/2021	FIRE	25807	DTE ENERGY	ELECTRIC @ STATION #1 -SEP 21	1,045.59
09/28/2021	FIRE	25808	EMERGENCY MEDICAL PRODUCTS, INC.	MEDICAL SUPPLIES	1,984.03
09/28/2021	FIRE	25809	FIRE SERVICE MANAGEMENT	TURN OUT GEAR MAINTENANCE	267.25
09/28/2021	FIRE	25810	PRINTING SYSTEMS, INC.	ACCOUNTS PAYABLE CHECK STOCK	161.77
09/28/2021	FIRE	25811	SUPERIOR TOWNSHIP CREDIT CARD ACCT	SOARING EAGLE HOTEL - MFIS CONFERENCE	543.20
09/28/2021	FIRE	25812	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/30/21 PAYROLL	62,773.03
09/28/2021	FIRE	25813	YPSILANTI ACE HARDWARE	TUNE UP ON SNOW BLOWER	190.59
09/28/2021	FIRE	25814	ZOLL MEDICAL CORPORATION	AUTOPULSE QUICK CASE	495.00
10/05/2021	FIRE	25815	SUPERIOR TOWNSHIP CREDIT CARD ACCT	SMAFC MEMBERSHIP MEETING	20.00
10/05/2021	FIRE	25816	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES - OCTOBER 2021	917.87
10/05/2021	FIRE	25817	SUPERIOR TWP PAYROLL FUND	PENSION/HOSP - SEPTEMBER 2021	30,871.26
10/05/2021	FIRE	25818	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -2021	212.08
10/05/2021	FIRE	25819	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	2,443.14
10/05/2021	FIRE	25820	WEX BANK	FUEL - SEPTEMBER 2021	261.40
10/13/2021	FIRE	25821	AUTO VALUE YPSILANTI	TRUCK SUPPLIES	122.68
10/13/2021	FIRE	25822	BIO-CARE, INC.	PHYSICAL - BURNS	345.00
10/13/2021	FIRE	25823	COMCAST	INTERNET SERVICES - ST #1 -OCT 2021	208.06
10/13/2021	FIRE	25824	COMCAST	PHONE SERVICE -STATIONS # 1 & 2 -OCT 21	470.14
10/13/2021	FIRE	25825	CORRIGAN OIL COMPANY	280.30 GALLONS DIESEL FUEL	800.43
10/13/2021	FIRE	25826	DTE ENERGY	ELECTRIC & GAS - STATION #2- SEPT 21	507.09
10/13/2021	FIRE	25827	EMERGENCY MEDICAL PRODUCTS, INC.	MEDICAL SUPPLIES	557.83
10/13/2021	FIRE	25828	LANCE PIERCE	MILEAGE REIMBURSEMENT FOR WORKERS COMP	79.97
10/13/2021	FIRE	25829	MEDMUTUAL LIFE	LIFE INSURANCE - NOV 2021	158.90
10/13/2021	FIRE	25830	PRIORITY ONE EMERGENCY	"NAME TAPE" MONDAY & OBERSTAEDT	48.00
10/13/2021	FIRE	25831	SUPERIOR TWP PAYROLL FUND	HSA FEES -OCTOBER 2021	55,271.07
10/13/2021	FIRE	25832	TAZ NETWORKS, INC	NETWORK FLAT FEE - OCTOBER	710.10
10/13/2021	FIRE	25833	VERIZON WIRELESS	CELL PHONES -SEPTEMBER 2021	441.33
10/13/2021	FIRE	25834	WASHTENAW COUNTY HAZMAT AUTHORITY	2021 DUES	500.00

Total Paper Check: 190,108.44

FIRE TOTALS:

Total of 44 Checks:	190,108.44
Less 0 Void Checks:	0.00
Total of 44 Disbursements:	<u>190,108.44</u>

10:11 AM  
 10/13/21  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 SEPTEMBER 21 THROUGH OCTOBER 18, 2021

DATE	NUM	NAME	MEMO	AMOUNT
100· CASH - O&I				
101· CHECKING - CHASE 20500048552				
09/21/21	13187	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(68.88)
09/21/21	13188	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - OCT 21	(9,441.28)
09/21/21	13189	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - OCT 2021	(600.63)
09/21/21	13190	MARCO	COPIER MAINT. - SEP21	(126.08)
09/21/21	13191	MEDMUTUAL LIFE	LIFE INSURANCE - OCT 2021	(68.10)
09/21/21	13192	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -SEPT 2021	(232.00)
09/21/21	13193	VISION SERVICE PLAN	VISION INSURANCE - OCT 2021	(192.39)
09/21/21	13194	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - JUL-AUG21	(42.84)
09/28/21	13195	BEAVER RESEARCH COMPANY	MISC. SUPPLIES	(276.04)
09/28/21	13196	COMCAST	INTERNET - MAINT. FAC. - SEP21	(208.06)
09/28/21	13197	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - OCT 2021 ADD'L \$ OWED	(254.98)
09/28/21	13198	DTE	GAS/ELEC SEPT 21	(961.78)
09/28/21	13199	PARAGON LABORATORIES	SAMPLE TESTING	(75.00)
09/28/21	13200	SUPERIOR TWP. GENERAL FUND	YE JUL21 ADDITIONAL W/C INSURANCE PREMIUM	(1,515.39)
09/28/21	13201	SUPERIOR TWP. PAYROLL FUND	PAYROLL -9/30/21	(23,230.66)
09/28/21	13202	TAZ NETWORKS INC.	REMOTE ACCESS ISSUES	(186.67)
09/28/21	13203	TODD'S SERVICES, INC. (TSI)	SPRINKLER SYSTEM WINTERIZATION	(110.00)
09/28/21	13204	VERIZON	CELL PHONES - SEP21	(1,236.55)
10/05/21	13205	AMAZON CAPITAL SERVICES, INC.	PRINTER CARTRIDGES	(617.43)
10/05/21	13206	ANN ARBOR CHARTER TOWNSHIP	W/S PURCH. - SEP21	(21,020.46)
10/05/21	13207	AUTO VALUE YPSILANTI	OIL & FILTERS	(126.66)
10/05/21	13208	BADGER METER	END POINT MONTHLY SERVICE	(2,247.25)
10/05/21	13209	DTE	GAS/ELEC - SEPT 21	(1,073.77)
10/05/21	13210	ENVIRONMENTAL SYSTEMS RES. INST.	ARCVIEW MAINT. FEES (5 LICENSES)	(2,900.00)
10/05/21	13211	HARBOR FREIGHT TOOLS	WRENCHES	(97.95)
10/05/21	13212	LIVE VOICE	ANSWERING SERVICE - SEP21	(215.91)
10/05/21	13213	MARY BURTON	MILEAGE - 08/09-09/29/21	(78.18)
10/05/21	13214	SLC METER, LLC	ENDPOINTS	(2,908.36)
10/05/21	13215	SUPERIOR TWP. PAYROLL FUND	PENSION/H CSP - SEPT 21	(11,276.19)
10/05/21	13216	WEX BANK	FUEL - SEPT 21	(352.30)
10/05/21	13217	YPSILANTI ACE HARDWARE	AERATOR	(29.59)
10/05/21	13218	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - SEP21	(208.23)
10/13/21	13219	ALLSTAR ALARM LLC	SECURITY ALARM MONITORING - 2021-2022	(441.00)
10/13/21	13220	ANN ARBOR WELDING SUPPLY	PROPANE TANKS (2) REFILL	(71.00)
10/13/21	13221	COMCAST	INTERNET & PHONE - LEFORGE BOOSTER STA - SEP21	(237.05)
10/13/21	13222	COMCAST - PHONES	PHONES ADMIN/MAINT -OCT 21	(376.08)
10/13/21	13223	MEDMUTUAL LIFE	LIFE INSURANCE - NOVEMBER 2021	(102.15)
10/13/21	13224	QUADIENT	POSTAGE METER REFILLS	(2,064.00)
10/13/21	13225	SUPERIOR TWP. PAYROLL FUND	PAYROLL 10/14/21	(22,866.79)



10:11 AM  
10/13/21  
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
CHECK REGISTER  
SEPTEMBER 21 THROUGH OCTOBER 18, 2021

DATE	NUM	NAME	MEMO	AMOUNT
10/13/21	13226	TERMINIX PROCESSING CENTER	PEST CONTROL	(63.00)
10/13/21	13227	TRUGREEN	LAWN SERVICE	(107.24)
TOTAL 101 · CHECKING - CHASE 20500048552				(108,307.92)
TOTAL 100 · CASH - O&I				(108,307.92)
120 · CASH - CAPITAL RESERV				
125 · CR CHKG. - CHASE 63991823				
09/21/21	837	SUPERIOR TWP. FIRE FUND	INTEREST	(2,714.15)
09/21/21	EFT	US BANK BOND CONTROL	BOND INTEREST	(3,933.90)
09/28/21	838	OHM ENGINEERING ADVISORS	CLARK RD. BOOSTER STA. REBUILD	(14,956.75)
10/05/21	839	WASHTENAW COUNTY ROAD COMMISSION	SEWER REPAIR	(14,621.52)
TOTAL 125 · CR CHKG. - CHASE 63991823				(36,226.32)
TOTAL 120 · CASH - CAPITAL RESERV				(36,226.32)
TOTAL				(144,534.24)