

Superior Charter Township Park Commission  
Regular Meeting  
September 27, 2021

Approved Minutes

1. Call to Order  
The meeting was called to order by Chair Marion Morris at 6:33 pm.
2. Roll Call  
Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Greg Vessels, Riley Schofield, Martha Kern-Boprie  
  
Park Commissioners absent: Guy Conti  
  
Others present: Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor & Recreation Coordinator; Angela Miller
3. Flag Salute  
Chair Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
  - A. August 23, 2021  
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the minutes as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
  - A. Chairperson  
Chair Marion Morris reported that she and Juan Bradford collaborated on budget preparation, and thanked Juan for doing the majority of the work. This budget appears on the New Business portion of the Park Commission agenda today and will be reviewed by the Township Board in October. Marion informed park commissioners that former park commissioner Sandi Lopez is gravely ill. Marion also informed the park commission that the township board has the following policy regarding attendance at scheduled meetings by elected officials:  
Adopted Policies of the Superior Township Board of Trustees  
4.2 Absent without Permission  
Any elected official who absents himself from a regularly scheduled meeting without timely notice to the Clerk shall be deemed absent without permission. Should this action occur three (3) times within the course of a 12-month period, such action shall be deemed misconduct of office.  
Since the beginning of 2021, Park Commissioner Guy Conti has missed five (5) park commission meetings without notice: January, June, July, August, September. Marion said that she and Juan Bradford will attempt to contact Guy about his service on the Park Commission.
  - B. Administrator  
Juan Bradford submitted a written report. He added that the park department received \$369.00 in restitution from the person who vandalized the Community Park Bridge.

C. Board Liaison

Trustee Bernice Lindke was unable to attend the Park Commission meeting in person due to heavy traffic, so she sent her Board Liaison report via email.

During the September 20 Township Board meeting a resident of the Washington Square subdivision spoke during Citizen Participation about vehicles speeding in this neighborhood, and suggested speed bumps. This individual also noted sidewalks need repair and dead tree limbs are hanging, and hazardous to residents. Concern was also expressed about a lack of grills in the nearby park.

Supervisor Ken Schwartz reported that the Eyde Company decided to withdraw their rezoning request after hearing the lack of support from township residents.

The Township Board approved:

Purchase of a 3-acre parcel on Cherry Hill Road

Accepted the SouthEast Michigan Council of Governments (SEMCOG) planning assistance grant

Approved an Administrative Assistant to the Clerk

Accepted a Washtenaw County Parks & Rec Connecting Communities grant

Approved a 2% increase for Superior Township water rates (YCUA increased water rates by 2% so the same was passed along to those who pay for water)

Approved resolution to upgrade the township utilities GIS

Authorized acceptance of the "2020 FEMA assistance to Firefighter Grant" AWARD

Appointed Fire Chief Chevrette, Supervisor Schwartz and Treasurer McKinney as labor negotiators for the Firefighters labor contract

Scheduled Truth in Taxation hearing for 10/18/21

D. Board Attendee

Riley Schofield attended the 9/20/21 Township Board meeting. She had no additions to Trustee Lindke's report.

E. Park Steward

Ellen Kurath did not submit a report this month. Jack Smiley sent a message to Juan Bradford about a community garden in the future. More information will be sought in the future.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month.

8. Communications

A. Educational: Doodle as Stress Therapy

B. Park Reservation: Success by 6 Great Start Collaborative

It was moved by Nahid Sani-Yahyai and supported by Riley Schofield to receive the Communications. The motion carried.

9. Old Business – none

10. New Business

A. 2022 PROPOSED Budget

Juan Bradford and Marion Morris reviewed the proposed 2022 budget with park commissioners. The summary budget for revenue and expense increases over 2021 by \$10,072. Of this amount \$9,072 comes from an increased contribution from the township General Fund. It was moved by Martha Kern-Boprie and supported by Riley Schofield to recommend to the Township Board approval of the 2022 Park & Recreation Fund budget with Revenue projected at \$330,551.00 and expense budgeted at \$330,551.00. The motion carried.

B. Five Year Parks & Recreation Plan Survey

Approved by the Superior Charter Township Park Commission on 10/25/2021.

Juan Bradford sent an email to all Park Commissioners with a link to a test survey related to the Five-Year Park & Recreation Plan. Two Park Commissioners have submitted their responses. Juan asked all other commissioners to submit their survey by Friday of this week 10/01/21. Martha Kern-Boprie asked Juan to re-send the email containing the survey link to the park commissioners, and Juan said he would.

C. October Special Events Volunteer Sign Up

1. Nature Hunt Bingo in Cherry Hill Nature Preserve 10/09/21 1:00 – 3:00pm

Volunteers

Greg Vessels

Martha Kern-Boprie

Amy Sarafian

Nahid Sani-Yahyai

2. Pumpkin Carving & Crafts in Norfolk Park 10/23/21 11:00 am – 2:00 pm

A decision has not been made yet whether it is safe from COVID to have the traditional in-person carving event, or a drive-through event such as we did in 2020. When the decision is made, park commissioners will be informed.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to pay the bills totaling \$21,028.27 at 9/27/21. The motion carried.

12. Financial Statements

- A. August 2021 Revenue & Expenditure Report

- B. August 2021 Balance Sheet

It was moved by Martha Kern-Boprie and supported by Marion Morris to receive the August financial statements. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie noted that she has asked for several years to hold a winter recreation event outdoors but recognizes that in this era of climate change the weather is too unpredictable to plan an outdoor winter event well in advance. She asked Park Commissioners to consider a Chinese New Year celebration in January that could be held indoors. Activities could include making paper decorations, a lion dance for children, possibly making dim sum dumplings.

Several Park Commissioners spoke in favor of an event that celebrates and educates about Asian culture, but are concerned about an indoor event while COVID-19 presents a health risk.

Martha said she would contact staff at the Ypsilanti District Library as a potential collaborative partner on an event of this nature.

Nahid Sani-Yahyai said she is presently scheduled to attend the November and December township board meetings. She has a schedule conflict with the November meeting on 11/15/21 and asked if another park commissioner could cover this meeting. Nahid noted she has already attended two township board meetings this year. Martha Kern-Boprie said she would cover the November township board meeting.

14. Adjournment

It was moved by Greg Vessels and supported by Marion Morris to adjourn at 7:40 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary