SUPERIOR CHARTER TOWNSHIP ZONING BOARD OF APPEALS 3040 N. PROSPECT RD., YPSILANTI, MI 48198

WEDNESDAY SEPTEMBER 29, 2021 7:00 P.M. AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. ADOPTION OF AGENDA
- 4. APPROVAL OF MINUTES
 - A. Approval of the September 16, 2020 minutes
- 5. CITIZEN PARTICIPATION
- 6. COMMUNICATIONS
- 7. PUBLIC HEARINGS AND CONSIDERATION OF APPEALS
 - A. **ZBA #21-03 5728 Geddes Road and 5766 Geddes Road Appeal** Appeal of the decision of the Township Zoning Official
- 8. OLD BUSINESS
- 9. OTHER BUSINESS AS NECESSARY
 - A. ZBA Bylaws
 - B. Election of Officers for 2021
- 10. ADJOURNMENT

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1. CALL TO ORDER

The meeting of the Superior Charter Township Zoning Board of Appeals was called to order by Member Dail at 7:00 p.m.

2. ROLL CALL

The Zoning Board of Appeals members present were Dail, Deeds, Guenther, and Parm. Rick Mayernik, Building and Zoning Official, was also in attendance. A quorum was present.

3. ADOPTION OF AGENDA

A motion was made by Member Parm and supported by Member Deeds to adopt the agenda as presented. The motion carried by voice vote.

4. APPROVAL OF MINUTES

A motion was made by Member Guenther and supported by Member Parm to approve the minutes of June 25, 2019. The motion carried by voice vote.

5. CITIZEN PARTICIPATION

There was no Citizen Participation.

6. COMMUNICATIONS

None.

7. PUBLIC HEARINGS AND CONSIDERATION OF APPEALS

A. ZBA #20-01 – Variance from Section 6.03(2)(b) (Accessory Structures and Uses) to allow for the construction of an accessory structure in the required front yard setback. The property is located at 7515 Plymouth Road and is zoned R2 (Single Family Residential).

Motion by Member Deeds and supported by Member Parm to open the public hearing.

Laura Garrity, 7493 Plymouth Road, voiced support of the shed location.

Mike Cianfrocco, 3925 Albert Road, stated that he has no problem with

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the proposed shed location. The applicant's property is unique and there really is not a good spot to put the shed.

Motion by Member Deeds and supported by Member Parm to close the public hearing.

Member Dail noted the applicant is requesting to put the shed within the fifty-foot setback, but not in the county road right-of-way.

Mr. Mayernik stated that was correct. He added that when you live on a corner lot both sides with road frontage are considered to be front yard setback.

Member Dail inquired about construction in the flood plain.

Mr. Mayernik replied that to construct in the flood plain the applicant would need a permit and construction would be such that water could flow through the structure; flood louvers for example. It would be complex and on this particular lot, the way the grade is, he is not sure it would be practical.

Member Guenther questioned whether this request for variance would meet all the standards of review.

Member Dail explained the applicant purchased the property after the property was delineated and the flood plain already existed. In his opinion, to build within the flood plain would require an unreasonable construction technique.

Member Dail reviewed the following five standards in Section 13.08B of the Zoning Ordinance.

- 1. Special conditions and circumstances exist that are unique to the land, structures, or buildings involved, and are not applicable to other lands, structures, or buildings in the same district, subject to the following:
 - a. The existence of nonconforming dwellings, lots of record, structures, uses, or sites on neighboring lands in the same zoning district or other zoning districts shall not be considered grounds for a variance.

- b. The special conditions and circumstances on which the variance request is based do not result from the actions of the applicant.
- 2. Literal interpretation of this Ordinance would deprive the applicant of rights commonly enjoyed by other property owners in the same district under the terms of this Ordinance.
- 3. Granting the variance requested would not confer upon the applicant any special privilege that is denied by the Ordinance to other lands, structures, or buildings in the same district.
- 4. A variance granted shall be the minimum that will make possible a reasonable use of the land, building, or structure. The Board of Appeals may consider lesser variances than that requested by an applicant.
- 5. The variance granted shall be in harmony with the intent of this Ordinance and will not be injurious to the environment, neighborhood, or otherwise detrimental to the public interest.

Members Dail and Guenther concluded that due to existing conditions, a precedence would not be set by approving the variance.

Member Deeds agreed every outcome is unique and this would not set a precedence.

Member Dail explained that because this storage shed is less than 200 square feet a building permit is not required.

Motion by Member Deeds, supported by Member Parm, to approve ZBA #20-01, granting a variance from Section 6.03(2)(b) (Accessory Structures and Uses) to allow for the construction of an accessory structure in the required front yard setback.

Roll Call Vote:

Yes:	Dail, Deeds, Guenther, Parm.
No:	None.
Absent:	Heningburg, Lewis.
Abstain:	None.

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The Motion Carried.

8. OLD BUSINESS

None.

9. OTHER BUSINESS AS NECESSARY

A. Election of Officers for 2020

Motion by Member Dail, supported by Member Parm to wait until the seventh member of the Zoning Board of Appeals is appointed to vote for officers.

The Motion Carried.

10. ADJOURNMENT

A motion was made by Member Parm and supported by Member Guenther to adjourn the meeting at 7:54 p.m.

Respectfully submitted,

Doug Dail, Vice-Chairman Zoning Board of Appeals

Laura Bennett, Recording Secretary Superior Charter Township 3040 N. Prospect, Ypsilanti, MI 48198

Superior Township ZBA Application Revised 2/17/16 Page 1 of 4

ZONING BOARD OF APPEALS APPLICATION

(This application must be typewritten or printed. All questions must be answered.)

Request is hereby made for one of the following:

Variance from the requirements of the following Zoning Ordinance Section(s):

Appeal of the decision of the Township Zoning Official

APPLICANT INFORMATION

Name Matthew Schuster and Alyssa Cairo

Address 5766 Geddes Road, Ann Arbor, MI 48104

Phone Number (248) 790-5650 Email mattaschuster@yahoo.com

Is the property owned by the applicant? \Box YES $\overset{\bullet}{\rightarrow}$ NO

If "NO", what is the applicant's interest in the property? Easement Holder/Neighbor

Name, address and telephone number of owner(s): Jean-Marie & Ingrid Mouliere

2107 Hill Street, Ann Arbor, MI 48197; (734) 545-4840

DESCRIPTION OF THE PROPERTY

Address 5728 Geddes Road, Ann Arbor, MI 48105

Parcel ID# J-10-30-400-061 Parcel size 4.66 acres Size of the proposed building or addition, if any N/A Use of existing building (if any) and property No building on site, a boardwalk is being constructed Zoning classification of property R-1

If a new building is proposed, has the Building Inspection department examined the plans for the

proposed building? DYES XNO

Has the department refused a permit? \Box YES \Box NO

Has there been any previous land use application involving this property? YES NO If "YES", state the date of filing, the character of appeal and the disposition.

On 11/27/20 an appeal of the issuance of a wetland permit for 5728 Geddes was processed. That appeal was denied on 1/20/21. There is a pending ZBA Appeal (#21-02)

DESCRIBE THE REASONS FOR YOUR APPEAL

Note: The Zoning Board of Appeals is required to use the standards listed in Section 13.08(B) of the Zoning Ordinance when considering an appeal. It is recommended that applicants review these standards and consider than in preparing a description of why the variance is needed. A copy of the standards is attached to the application.

Please see attached.

YOU MAY WISH TO ASK YOUR NEIGHBORS TO SIGN THE FOLLOWING SECTION IF THEY HAVE NO OBJECTION TO THE APPEAL YOU ARE MAKING.

We the undersigned, as owners of property any part of which is located within 300 feet if any part of the property involved in this appeal, have no objections to the granting of the request made in this appeal:

NAME (PLEASE PRINT)

SIGNATURE

STREET ADDRESS

INFORMATION REQUIRED TO BE SUBMITTED WITH APPEAL

The following must attached and submitted with the application:

- Ten (10) sets of drawings, all on sheets 8 ½ inches by 11 inches or 8 ½ inches by 14 inches, drawn to scale and showing all measurements, features and structures, including the general location of all natural features on the property, measurements to show distances between structures, measurements between structures and property lines, measurements for lot width and lot area, and height of structures. Rights-of-way and easements must also be shown.
- A letter of authority, or power of attorney, in the event the appeal is being made by a person other than the actual owner of the property.
- A complete legal description of the premises (as stated on the property deed or property tax bill.)

APPLICANT'S DEPOSITION – Must be completed by applicant.

I hereby state that all of the statements and information contained in this application and the supporting documents herewith are true and correct.

Signature of applicant Date Laura Koch

NOTARY PUBLIC – Applicant's signature must be notarized.

Laura Koch Notary Public - State of Michigan County of Washtenaw My Commission Expires 02/12/2027

Sworn to before me this <u>30</u> day of <u>August</u> 20 My commission expires 02 112 1202 (Notary Public, Washtenaw County, Michigan)

To be filled in by Township Clerk (or designated Township Officer/Personnel)

I hereby state that this petition was properly received and filed on $\frac{30}{21}$ (date)

Signature of Clerk (or designee)

enne

Fee paid 500.00

Notice to Applicants for the Zoning Board of Appeals

Filing Applications

You must call and schedule an appointment with the Township Zoning Official Richard Mayernik to file an application. He may be reached at the Township Office at (734) 482-6099.

Meeting Schedule

The Zoning Board of Appeals does not have a regular meeting schedule. Meetings are called whenever there is an application for a variance. Because variance requests require a public hearing, it generally takes four (4) weeks from the date an application is received until a meeting of Zoning Board of Appeals can be held. This time is needed to schedule the meeting date and to mail out notices of the public hearing.

Reasons for the Appeal

The Zoning Board of Appeals is required to use the standards listed in Section 13.08 of the Zoning Ordinance when considering the appeals. It is recommended that applicants review these standards and consider them in preparing a description of why the variance is needed.

Site Visits

Filing an application gives the implied consent for Township officials and/or consultants to visit the subject site.

Application Fees

An application fee must be paid when you file your application. The fees are as follows:

- 1. Appeals brought by the owner of a single-family dwelling for a variance from density and height regulations of the Zoning Ordinance = \$175.00
- 2. Any other appeal = \$500.00

Applicant's Acknowledgement

I hereby acknowledge that I have read and agree to the above and that I have been given a copy of this notice.

MH Maddin Hauser Attorneys and Counselors

28400 Northwestern Highway Second Floor Southfield, MI 48034-1839 (248) 354-4030 fax (248) 354-1422 www.maddinhauser.com

August 30, 2021

VIA EMAIL AND HAND DELIVERY

Superior Township Zoning Board of Appeals 3040 North Prospect Ypsilanti, MI 48198

RE: 5728 Geddes Road and 5766 Geddes Road – Appeals Pursuant to Section 13.06(01)

Dear Zoning Board of Appeals Members:

This letter and the attached Zoning Board of Appeals Application serve as an appeal of the following issues regarding three (4) specific decisions by Superior Township regarding the property located on 5728 Geddes Road and 5766 Geddes Road:

- 1. Failure to require a permit for the site plan review at 5728 Geddes;
- 2. Failure to require a permit, variance, or approval of the owner of 5766 Geddes Road for the construction of a 10' Wall and Fence located at 5728 Geddes Road and 5766 Geddes Road;
- 3. The decision to deny the permit request for a garage located on 5766 Geddes Road; and
- 4. Failure to require a permit for the construction of a private road located in the easement area of 5766 Geddes Road.¹

Background

This appeal is filed on behalf of Matthew Schuster and Alyssa Cairo (the "Schusters") who own and occupy the adjacent real property and improvements located at 5766 Geddes Road, Ann Arbor (the "Schuster Property"). Jean-Marie Mouliere and Ingrid Mouliere (the "Moulieres") are the owners of 5728 Geddes Road, Ann Arbor (the "Mouliere Property"). Because the Schusters are adjacent property owners and have

¹ Due to the overlap of many of these issues, the Schusters are addressing multiple items of dispute in this single appeal. If the Zoning Board of Appeals would prefer separate applications on each separate issue, the Schusters will submit separate appeals.

express easement rights in the property at issue, they have the right to bring this appeal pursuant to Section 13.06 of the Superior Township Zoning Ordinance (the "Ordinance") as they are each a "person . . . aggrieved by the order, requirement, decision, or determination; or by an officer, department, board, commission or bureau of the Township, county, state, or federal governments."

By way of background, the Schuster Property benefits from a 30-foot-wide pedestrian easement (the "Pedestrian Easement") which benefits the Schuster Property, encumbers the Mouliere Property, and provides "for a pathway of up to 8 feet in width to provide pedestrian access to the Huron River." Currently the Moulieres and their agents are constructing an access road that is located within an alleged 66-foot-wide easement (the "Access Road"). The easement pertaining to the Access Road was recorded in 1995 and modified by affidavit on May 26, 2000 at Liber 3947, Page 375, Washtenaw County Records. On October 12, 2018, the Moulieres signed a Notice and Acknowledgment of Private Road Pursuant to MCL 560.261. **Exhibit A**. The Access Road services both the Schuster Property and the Mouliere Property. Further the Schusters will use the Access Road for access to their existing driveway.

The Schuster and Mouliere Properties were surveyed and split from a parent parcel (tax id # J-30-400-023) in 1995 in violation of Superior Township regulations and ordinances. In 1995 the split was denied (See **Exhibit B**, 9/12/95 denial) and Superior Township letters (See **Exhibit B**, enclosed letters dated 12/28/1995 and 4/26/1996) finding that the divided parcels were not in compliance with the ordinance and specifying that the effort lacked a complying road and was specifically missing a culdesac. Nothing was changed in the land division or recorded easements relating to the rights of way or any road designs subsequent to the survey from February 1995 and the parcel designation as "Sold." The existing easements do not specify a road, street, dimensions of a road or street, nor a culdesac.

It is important to note that the Superior Township Zoning Ordinance specifically defines "Ingress and Egress" as "Ingress and Egress. Used in this Ordinance in reference to a driveway that allows vehicles to enter or leave a parcel of property, or to a sidewalk that allows pedestrians to enter or leave a parcel of property, a building, or another location." Section 17. 104. Therefore, the current easement is, per the Ordinance definition, a private easement for (a driveway that allows vehicles to enter or leave a parcel of property), and public utilities.

It is also important to recognize that the Mouliere Property has not had any frontage on a public or private street and there is no record of the establishment of a road beyond the 66-foot-wide easement and the construction of the Access Road (without a permit) that just began in 2021. Regarding access to public or private streets, Section 3.207(A) requires that

In any district, every lot created and every principal use or structure which is established after the effective date of adoption or amendment of this Ordinance shall be on a lot or parcel which abuts a public or private street by the entire width of the lot. Such street shall have a right-of-way at least 66 feet wide unless a lesser width has been established and recorded prior to the effective date of this Ordinance.

Historically there is no evidence of a variance for any portion of the Mouliere Property and there was no road approved, only a land split that occurred after it was sold. The Access Road that the Moulieres are constructing (this year) does not, however, abut the entire width of the Mouliere Property as required by Section 3.207(A).

In reviewing this appeal, it is essential that the Board recognizes that the Schuster Property is a legal, conforming parcel of record. It has appropriate frontage, dimensions, setbacks, and has existed in this form since the current Ordinance was placed into effect. Its principal use, the residence on the Schuster Property, has all of the accessory structures it needs to meet the Ordinance requirements within its parcel boundaries. The easement(s) recorded on the Schuster Property were recoded and filed as "private easement for ingress, egress, and public utilities." A private road was never in existence in the 66' wide easement, which the Moulieres are converting into the Access Road. A two-track unimproved driveway traversed from the gate to the small easement continuously to present. Exhibit C, Schuster Driveway Aerial Photographs. In contrast, all of the efforts by the Moulieres to develop the Mouliere Property have been an attempt to modify a parcel that was never in conformance with the Ordinance. The Moulieres' actions are instead pushing structures and uses onto the Schuster Property in an effort to put the Mouliere Parcel in conformance with the Ordinance. But as will be described in more detail below, the Moulieres' actions and the Township's inaction are violative of the Ordinance.

1. <u>A permit should have been required for site plan review of the Mouliere</u> <u>Property.</u>

The first issue of this appeal is the Township's decision that a permit was not required for the site plan review on the Mouliere Property. According to Section 10.02A(3)(a) of the Ordinance, a site plan review is exempt when there is a "One (1)

single-family detached dwelling and customary accessory structures on an existing residential lot of record." This exemption, however, does not apply to the Mouliere Property, because the Moulieres are building "accessory structures" including a 10' retaining wall/fence on the Schuster Property, as will be discussed below. Section 17.03(207) of the Ordinance defines "structure" as "[a]nything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground, including, but not limited to, buildings, mobile homes, aboveground swimming pools, radio towers, sheds, signs and storage bins, but excluding sidewalks and paving on roads, driveways, parking areas and patios." Further, Section 17.03(4) defines Accessory Use, Building, or Structure as "a use, building, or structure which is clearly incidental to, customarily found in connection with, subordinate to, and is located on the same zoning lot as the principal use to which it is exclusively related..." (emphasis added).

The July 6, 2021 correspondence from the Township's attorney, Fred Lucas, asserts that "structures such as retaining walls can be constructed on either lot and those structures would be considered accessory to each individual lot and would be exempt from Planning Commission site plan review." This is clearly an arbitrary reading of the Ordinance that is in direct contrast to the requirements for exclusivity found in the exemptions. It would be an abuse of discretion for the zoning administrator to allow structures relating to one parcel's use to be built on a parcel of another party in violation of the exemption requirements and Section 6.01(A)(5) without approval by the Planning Commission.

Requiring a site plan review will protect all parties and the public by requiring, among other things, a structural engineering review of the 10' retaining wall under Section 1.E.23 of the Township Engineering Standards. Permitting construction of this wall without an engineering review exposes the Schusters and others to an unacceptable risk of personal injury and property damage. Therefore, the Schusters request that the Township require a site plan review for the work currently in progress on both the Mouliere and Schuster Properties pursuant to Article 10 of the Ordinance, order the Moulieres and their agents to stop work and secure the work area, and require them to obtain site plan approval before resuming construction on either property.

2. <u>A permit or a variance should have been required for the construction of a 10 foot Retaining Wall/Fence</u>

The Moulieres have constructed a 10' retaining wall, with no lateral support, that stretches across both the Schuster and the Mouliere Properties. (**Exhibit D**, Photographs of the Wall as of June 27, 2021). This 10' retaining wall, is now topped by a

4' construction fence.² Because structures are being built on more than one existing residential lot of record, both the Schuster Property and the Mouliere Property, a site plan is required due to the fact that these structures do not relate in any way to the primary use on the Schuster Property and are in fact related exclusively to and as an accessory to a proposed use on the Mouliere Property. The Moulieres have not, to our knowledge, requested or received a permit for the construction of the wall/fence nor have they even applied for a variance for the construction of the structure.³

Multiple sections of the Ordinance directly address issues regarding the construction of this wall. Section 3.203(G)(1) of the Ordinance states: "1. The following structures may be located within any required yard setback area: ... walls less than four (4) feet in height" The wall constructed by the neighbors is 10' high (as measured from the higher side) within a required setback and therefore requires a variance. This variance would be needed for each parcel, since walls exceeding 4 ft have already been established.

Section 6.01(B)(2)(d) of the Ordinance states: "d. Approval required. Construction, alteration or relocation of fences exceeding ten (10) feet in length in the Rural Residential and Urban Residential Districts, or accessory to **residential** USES, shall be subject to Zoning Inspector approval per Section 1.07 (Certificates of Zoning Compliance)." (empahis added). The section of the wall exceeding 30 inches above ground level, which is deemed a fence, exceeds ten feet in length and therefore requires a permit. Further, the existing additional fencing installed on top of the retaining wall, and future fencing that will be required permanently on top of the retaining wall, exceeds 10 feet and will require zoning compliance.

Upon information and belief, the Township has not required a permit or variances for the retaining wall on grounds that concrete or masonry has not yet been installed. This is a misreading of the Ordinance. Section 17.03(42) of the Ordinance defines "Construction" as: "The mass grading and similar site work conducted upon land in preparation for a new use, establishment of necessary site improvements for a new use, and development of a new structure, relocation of a structure, or addition to an existing structure on land in the Township." The extensive grading performed by the neighbors constitutes "construction" of a "retaining wall" and "fence" as those terms are defined in

² Temporary Construction Fences, "shall be removed within 14 calendar days following completion of construction activity on the site." See Section 6.01(5) (emphasis added).

³ The Schuster have previously raised their concerns regarding the Wall in letters to the Township dated May 20, 2021; May 24, 2021; May 28, 2021; and June 28, 2021. As of the information received via FOIA on August 5, 2021, the Moulieres have not requested a permit for the construction of the 10 foot retaining wall/fence.

the Ordinance. A permit is required for the Wall and variances are required for the Wall to exceed 4' in a setback for the fence to exceed 6'. The Township's inaction is causing immediate harm to the Schusters and allowing a safety threat to persist unabated. The wall is already collapsing and poses a continuing threat to persons and property in the vicinity.

While the July 6th Letter from Mr. Lucas indicates that the Township believes "The Zoning Ordinance ties the height of the wall (at the high side) to the height limitations of fences," this is not accurate in its entirety. Beyond the fence height calculations, a retaining wall is still a wall per the definition in the ordinance and limited to 4' per 3.02(g)1 at any location within any required yard setback. The zoning administrator is not granted authority to ignore structures within this setback, and the existing grade differentials are unsafe and unstable. The given criteria of not seeing an excavated foundation for a retaining wall is deficient, as the finished grade on either side is unclear but the administrator himself identified safety concerns requiring abatement in a June 10th Letter of grade differentials exceeding 8 to 10 ft.

It is an abuse of discretion; was arbitrary; or was based upon an erroneous finding of a material fact or an erroneous interpretation of the Zoning Ordinance that the building official has taken no action regarding permitting requirements or variances needed for the excavated walls in a required yard setback exceeding 4 feet.

Furthermore, pursuant to Section 1.E.23 of the Township Engineering Standards, a retaining wall in excess of 18 inches is subject to structural engineering review and prior Township approval of retaining wall design. Because the Township has not enforced its Ordinance or Standards, a 10-foot wall has now been built on the Schuster parcel with no lateral support and no engineering review. The Township's inaction is also allowing extensive work to proceed that will have to be abated if the neighbors do not succeed in obtaining variances. The purpose of defining "construction" to include "mass grading and similar site work" is to require Township review and approval of nonconforming structures before extensive changes are made to real property. The Schusters request that the Township interpret the Zoning Ordinance to define the current wall as a retaining wall under Section 3.203(G)(1) and a fence under Section 6.01(B)(6), order the Moulieres to stop work and secure the work area, and require them to obtain a permit, variances, and owner approval before resuming construction.

3. <u>The July 1, 2021 denial of a building permit for the construction of a garage at 5766 Geddes</u>

The Schusters applied for a building permit for the construction of a garage located on their property. That request was denied via letter and email on July 1, 2021. The reason offered by Rick Mayernik, the Building/Zoning Official from the Township, for the denial was that the proposed detached garage is located within the 60' setback from the 66' wide private street easement. Further, Mr. Mayernik determined that the 66' easement converted the Schuster Property into a corner lot and the proposed garage would require an additional front yard setback. This decision was a misreading of the Ordinance.

The Schuster Property is a single lot per Washtenaw County with a land area of 3.13 acres. If the creation of an easement converted the Schuster Property into a corner lot that would mean that the west side of the property (beyond the easement) would also be considered a corner lot subject to an additional two front yard setbacks. This was directly confirmed by the zoning official verbally. It is illogical to claim that the lot would require a total of 4 front yard setbacks. Mr. Mayernik's determination in essence grants the zoning administrator the ability to create an entirely new lot type not found in the zoning ordinance - a double corner lot. There is no provision in the lot types found in the Ordinance for a lot to be bisected by a private road. As discussed above, the Ordinance specifically defines Ingress and Egress as a "reference to a driveway that allows vehicles to enter or leave a parcel of property, or to a sidewalk that allows pedestrians to enter or leave a parcel of property, a building, or another location." See Section 17. 104. Also with regard to access to public or private streets, Section 3.207(A) requires that

In any district, every lot created and every principal use or structure which is established after the effective date of adoption or amendment of this Ordinance shall be on a lot or parcel which abuts a public or private street by the entire width of the lot. Such street shall have a right-of-way at least 66 feet wide unless a lesser width has been established and recorded prior to the effective date of this Ordinance.

As stated above, in the July 6th Letter, the Township asserted that 'Providing a 66 foot wide easement for the purposes of land division has historically been accepted as providing a private road prior to the enactment of Ordinance #163.' While the Schusters cannot ascertain the validity of what the Township has historically accepted or not, it is not in compliance with the Ordinance that existed at that time nor through current. There is no documentation of a road. There are distinct definitions beyond Ordinance 163 for rights of ways and roads. They are distinct items with specific features.

Importantly, no private road existed within the 66 ft easement. There was no surface material, of any width or preparation indicating a road. Provided aerials confirm this.

The finding of the Administrator that a private road 'exists' despite the lack of anything meeting the definition of a road is an abuse of discretion; was arbitrary; or was based upon an erroneous finding of a material fact or an erroneous interpretation of the Zoning Ordinance. Therefore, the Schusters request for a permit for the construction of a garage on their property should have been approved despite the Mouliere Property not having an approved private road and being non-conforming on their proposed or anticipated parcel uses. If and when a private road is actually approved, appropriate setbacks can be evaluated - not before.

4. <u>The determination that the private road constructed in the easement</u> <u>area did not require a permit pursuant to the Private Road Ordinance</u>

The Township did not require the Moulieres to obtain a permit for the construction of a private road (the "Access Road"), despite the fact that no road or driveway was constructed within the 66-foot easement prior to 2021.⁴This inconsistency in application of the Ordinance is evidence of a misapplication of Section 3.207(A) with regard to the application for the garage permit on the Schuster Property and this related issue of the determination that a permit was not required for the private road. The Schuster Property is a legally conforming parcel under the Ordinance with a 66-foot-wide easement for a shared driveway and limited access benefiting the Mouliere Property. The Schuster Property includes all the necessary accessory structures (aside from the new desired garage) for its current and longstanding use as a principal residence. The Schuster Property does not require a private road to conform with the Ordinance, and it meets all frontage and area requirements.

In contrast to the Schuster Property, the Mouliere Property was never in compliance with Section 3.207(A). According to a zoning official from the Township regarding the 5728 Geddes property: "the road needs to be 66 feet wide and have a culde-sac touching each parcel at the end of the road." **Exhibit B**, Parcel Split Documents – December 28, 1995 correspondence. As such, the split of the Mouliere Property did not meet the zoning requirements. **Exhibit B**, Parcel Split Documents -December 28, 1995 correspondence. A such a such the split of the Mouliere Property did not meet the zoning requirements. **Exhibit B**, Parcel Split Documents -December 28, 1995 correspondence. A cul-de-sac was never constructed and there does not appear

⁴ On July 12, 2021, the Schusters appealed the Township's determination that a permit was not required for the construction of the Access Road and that issue is pending before the Superior Township Board of Trustees.

to be a variance for the property which means that 5728 Geddes is still not in compliance with the applicable zoning ordinance.⁵ While we do not know what the final access point will be for the drive, we do know that a "road" was not approved in either 1995 or 1996. See **Exhibit B.** A split was enacted and later ratified, but the Township never required conformance with the clear language of the Ordinance.

The finding of the Administrator that no permit was required was an abuse of discretion; was arbitrary; or was based upon an erroneous finding of a material fact or an erroneous interpretation of the Zoning Ordinance. The clear reading of both the Private Road Ordinance (Sections 163.08 and 163.04) and the history of the Mouliere Property make it clear that 5728 Geddes is a non-conforming property and further that the construction of a private road on the property requires a permit.

Request to Reverse Decisions and Determinations

For the reasons discussed herein, the Zoning Board of Appeals must reverse (1) the decision/determination that a permit was not required for the site plan review at 5728 Geddes; (2) the decision/determination that a permit or variance was not required for the construction of the 10' Wall/Fence located at 5728 Geddes Road and 5766 Geddes Road; (3) the denial of the permit request for the construction of a garage located at 5728 Geddes; and (4) the determination that the private road constructed in the easement area did not require a permit pursuant to the Private Road Ordinance. These decisions/determinations were abuses of discretion, arbitrary or capricious, based upon an erroneous finding of a material fact and/or an erroneous interpretation of the Zoning Ordinance. Enclosed are ten (10) copies of the exhibits discussed herein along with a copy of the Zoning Board of Appeals Application. If you have any further questions or concerns, please feel free to contact me.

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

Michelle C. Ruggirello

Michelle C. Ruggirello

⁵ Compare the accepted frontage of a cul-de-sac as adequate footage as shown in the attached aerial and plan sheet for a neighboring property, 5522 Geddes. **Exhibit E**, Aerial of 5522 Geddes; **Exhibit F**, Plan Sheet – 5522 Geddes.

Enclosures

ecc: Matthew and Alyssa Cairo Schuster W. Daniel Troyka, Esq.

Exhibit A

13

NOTICE AND ACKNOWLEDGMENT OF PRIVATE ROAD PURSUANT TO MCL 560.261

This notice is given pursuant to MCL 560.261 by Raymond R. Reilly and Virginia A. Reilly, as Co-Trustees of The Raymond R. Reilly Trust Agreement Dated April 9, 1992, as amended and restated August 5, 2008, and amended September 5, 2014, and Virginia A. Reilly and Raymond R. Reilly, as Co-Trustees of The Virginia A. Reilly Trust Agreement Dated April 9, 1992, as amended and restated August 5, 2008, and amended September 5, 2014 (Seller), whose address is 155 Laurin Court, Ann Atbor, MI 48105, to Jean-Marie Lucien Mouliere and Ingrid Daniele Mouliere, husband and wife (Buyer), whose address is 5123 Buckley Drive, Ypsilanti, MI 48197, parties to a sales agreement dated June 2, 2018, for the sale of a parcel of land located in Superior Township, Washtenaw County, Michigan, described as:

Scc attached Exhibit A for legal description

(the Premises).

Seller advises Buyer that the Premises abuts a private road that is not required to be maintained by the Washtenaw County Road Commission.

Jobar 12,2018 Dated:

The Raymond R. Reiliy Trust Agreement Dated April 9, 1992, as amended and restated August 5, 2008, and amended September 5, 2014

BY: Raymond R. Reilly, Co-Trustee

BY:/ Virginia A. Reilly, Co-Trustee

The Virginia A. Reilly Trust Agreement Dated April 9, 1992, as amended and restated August 5, 2008, and amended September 5, 2014

BY: (Virginia Reilly, Co-Trustee BY: Raymond R. Reilly, Co-Trustee

Jean-Marie Luc n wouliere

Seale Interne Exicited Informere

Inurid Daniele Mouliet

Exhibit B

BUPERIOR CHARTER TOWNSHIP PROPERTY SPLIT/COMBINATION APPLICATION AND/OR ASSIGNMENT OF PARCEL NUMBERS

Date of application:	9-12-95	
Parent Parcel I.D. #1	30-400-023	zoning <u>R-1</u>
Please provide the follo	wing information:	
Current legal des	cription of all parcel	# involved
Proof of ownershi	p(deed)	
8/95 Length of ownersh	ip Deed	
Provide a drawing	of the parcels prior	to split or combination , s
Provide an engine after split or co	ered drawing and legal mbination	description of parcels involved
Letter of consent	from all owners invol	ved
After the above informat split or combination o Equalization Department	f parcel(s) will be	the Assessor, your request for a given to the Washtenaw County
Date Application Approve	d New Pa	rcel #'s
- 40		
Application Approved wit	h conditions(see comme	nt=)
Application Denied (#ee		ý.
Comments: Split at Count DOES NOT HEET ZONIN	yon 8-17-95,	Name Raymond & Virginia Reilly
DOES NOT MEET ZONIN	& REQUIREMENTS.	Address 155 Laurin Ct
- my		City/zip Ann Arbor, MI 48105
Mr. David Well, Bullding	& Zoning Official	Phone
(a)		Churce Ryc
Josephine Hultman, Asses	50r	Churce Ryc 1113 W. Monterosa
		Payson HZ. (520-472-9502) 85514 1 \$10.00/parcel
Application Fee Paid:	Residentia	1 \$10.00/parcel
split/95	Com. & Ind	. \$20.00/parcel

a (

ASSESSOR'S OFFICE JOSEPHINE HULTMAN ASSESSOR

TOWNSHIP HALL 3040 NORTH PROSPECT COR. PROSPECT'S CHERRY HILL RDS. Y PSILAN IL MIGHIGAN 40100 TELEPHONR: [313] 482-66000 TAS: [313] 482-1842

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

April 26, 1996

Ms. Cherie Rye 1113 N Monta Rosa Ln Payson, AZ 85541

Dear Ms. Rye,

Regarding parcel 30-400-023, the property does not meet the Superior Township Zoning Ordinance for the split created by the sale of your parcel. Enclosed is a copy of the zoning ordinance for your parcel.

This property cannot be split as sold, but should you comply with the ordinance a split would be approved.

Should you have any further questions, please do not hesitate to contact me at 313-482-6099.

Sincerely,

posephine Hultman

Josephine Hultman

ASSESSOR'S OPPICE JOSEPHINE HULTMAN ASSESSOR

TOWNSHIP HALL 3040 NORTH PROSPECT COR. PROSPECT & CHRRRY HILL RDS YPSULANTI, MICHICAN 40198 TREEPHONE: [313] 402-0049 PAX: [313] 402-3042

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

December 28, 1995

Ms Cherie Rye 1113 W Monterosa Payson, AZ 48105

Dear Ms. Rye,

The Township of Superior in Washtenaw County has received information on a property split which does not meet the requirements of our township.

The Zoning Official has reviewed the split and noticed that it does not meet the zoning requirements. The road needs to be 66 feet wide and have a culdesac touching each parcel at the end of the road.

There is also a fee for splitting property in Superior Township. This fee should have been paid by you before the split occured. The fee is \$30.00 and payable to Superior Charter Township.

Please contact me at your earliest convenience to discuss this matter. You may contact me at 313-482-6099.

Sincerely,

Josephine Hultman

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1.1

SPLIT REQUEST

WASHTENAW COUNTY EQUALIZATION

ASSESSED / TAXABLE VALUE BALANCE FORM

FOR THE RECORDING OF THE DIVISIONS OR THE COMBINATIONS OF PARCELS DURING THE YEAR

ASSESSED	TAXABLE
270,800	270,800
	-
270,800	270,800

NEW PARCEL NUMBER ASSESSED TAXABLE 36,100 10-30-400-053 36,100 "C" 10-30-400-054 36,100 36,100 ** A ** 10-30-400-055 198.600 198,600 270,800 270,800 TOTAL NO. 2

NOTE : TOTAL NO.1 MUST EQUAL TOTAL NO. 2 !

ASSR INITIALS

Page 1

6 5-96 Spoke with Mns. Rye. the stated Mr. Murray explite farcel 20-400-023 in 95. 9 informed her he did not The will send new site plans of split for split to be done Sil

6-11-96 Mr. Mussay desopped It legal for eplit

HANSEN'S STANDAN Need Set Backs for Ef House Easement Sont meet zoing real to be 66 ft cand Have Culasack touch Each parcel

ASSESSOR'S OFFICE JOSEPHINE HULTMAN ASSESSOR TOWNSHIP HALL 3040 NORTH PROSPBUT COR PROSPINT & CHORRY HILL RDS. YPSILANTI, MICHIGAN 46198 (PRLEPHONE: (313) 402-6009 FAN: (314) 402-3042

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

June 5, 1996

Ms. Cherie Rye 1113 N. Monta Rosa Lane Payson, Az 85541

Dear Ms. Rye,

This letter is in response to your request on June 4, 1996 for an assessed value and taxes on parcel 10-30-400-055 in Superior Township.

After researching our files it was found that parcel 10-30-400-055 has not been activated. Enclosed are letters of correspondence previously sent to you regarding this matter. At this time the original parcel 10-30-400-023 has not been split.

Until the correct information is submitted and the correct procedures taken this parcel cannot be split.

If you have any further questions regarding this matter please contact our office at (313)482-6099.

Sincerely,

Josephine Hultman

Josephine Hultman Assessor

- 11. Churches
- 12. Primary and secondary schools, public universities and colleges; day care centers and day care homes.
- 13. Cemeteries.

E. Density and Height Regulations

- 1. Minimum lot area = 2 acres.
- 2. Minimum lot width 225 feet.
- 3. Maximum ground floor coverage 5 percent.
- 4. Maximum floor area ratio 5 percent.
- 5. Minimum Yards:

1311 1.

3

Front - 60 feet. Side, least one - 30 feet. side, total of two - 60 feet. Rear - 50 feet.

 Maximum Height - 3 stories or 40 feet; 75 feet for farm buildings/structures.

SECTION 4.13 THROUGH 4.19 - OPEN FOR FUTURE USE

SECTION 4.20 ONE-FAMILY RESIDENCE DISTRICT 1 (R-1)

Intent - This district is established to provide areas for single-family, rural non-farm residences on lots of sufficient size to permit the use of septic tanks and drain fields and the use of on-site wells of safe water quality. The district is designed to preserve a distinctly rural character and is intended to be used in those parts of Superior Township in which soils are suitable for septic tanks, 'drain fields, and wells, and where public sanitary sewer and water facilities are not planned to be extended. This district is intended to protect wooded areas, wetlands, woodlife habitats, and similar areas which might be endangered or destroyed by development with smaller lot sizes as permitted in the R-2 district.

4 - 11

8. Farms.

Density and Height Regulations

- 1. Minimum lot area 2 acres.
- 2. Minimum lot width 200 feet.
- 3. Maximum ground floor coverage 10 percent.
- 4. Maximum floor area ratio 10 percent.

5. Minimum Yards:

Front - 60 feet.
Side, least one - 20 feet.
Side, total of two - 60 feet.
Rear - 50 feet.

6. Maximum Height - 2 1/2 stories or 35 feet.

MESS SECTION 4.21 ONE-FAMILY RESIDENCE DISTRICT 2 (R-2)

A. Intent - This district is established to provide areas for single-family, rural, non-farm residences on lots of sufficient size to permit the use of septic tanks and drain fields, and the use of on-site wells of safe water quality. The district is designed to provide a suburban residential character and is intended to be used in those parts of Superior Township in which soils are suitable for septic tanks, drain fields, and wells, and where public sanitary sewer and water facilities are not planned to be extended. This district is to be used in those portions of Superior Township in which rural, nonfarm residences are planned, but which do not contain the natural features which are intended to be protected by the R-1 district.

B. Permitted Principal Uses

1. One-family detached dwellings.

 Electricity transmission and distribution lines, gas and oil pipelines and related structures, except buildings, when located within a right-of-way or utility easement existing on the effective date of this ordinance.

C. Permitted Accessory Uses

Garage.

Home occupation.

B. Permitted Principal Uses

- 1. One-family detached dwellings.
- Electricity transmission and distribution lines, gas and oil pipelines, and related structures, except buildings, when located within a right-of-way or utility easement existing on the effective date of this ordinance
- 3. Telephone repeater structures.

C. Permitted Accessory Uses

- 1. Garage
- 2. Home' occupation.
- Storage shed, private greenhouse, private swimming pool and similar uses and structures customarily incidental to the permitted principal use.
- 4. Raising and keeping of small animals and domestic animal in accordance with Section 3.15 herein, provided such raising and keeping are clearly incidental to a singlefamily detached dwelling and are not for remuneration or sale.

D. Conditional Uses

- 1. Publicly-owned playgrounds or parks.
- 2. Electricity transmission and distribution lines, gas and oil pipelines and related structures, when located within rights-of-way or utility easements not existing on the effective date of this ordinance; provided that, there shall be no storage of materials, equipment, while or supplies on the premises except as required for main tenance of permitted or conditional use; provided furth that no personnel shall be quartered or employed on the premises; and provided further that structures or build shall be located, designed, constructed and landscaped such manner as to conform to the character of the surrounding area and this zoning district.
- 3. Nine or eighteen-hole golf course, but not including a golf driving range or miniature golf course unless part of a 9 or 18-hole golf course.
- 4. Police, fire, ambulance stations.
- 5. Country club, public swimming pool.

6. Church.

 Primary and secondary schools, day care centers and day care homes. ASSESSOR'S OFFICE JOSEPHINE HULTMAN ASSESSOR

TOWNSHIP HALL 3040 NORTH PROSPECT COR PROSPECT & CHERRY HILL RDS YPSILANTL MICHIGAN 48198 TELEPHONE; [3]3] 482-6099 PAN; [3]3] 482-5042

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

December 5, 1995

Mr. Raymond Reilly 155 Laurin Ct Ann Arbor, MI 48105

Dear Mr. Reilly,

The Superior Township Assessing Office has received a deed showing a split of your parcel, 10-30-400-023. Superior Township has a split ordinance. You will need to fill out the enclosed split application form and return it with the proper fee for the split to the Assessors Office.

The split must be approved by the Zoning Official and the assessor. To complete the split we must receive the enclosed form with the \$30.00 fee.

Should you have any questions, please do not hesitate to contact me at 482-6099.

Sincerely,

eseptine Hultman

Josephine Hultman

ASSESSOR'S OFFICE JOSEPHINE HULTMAN ASSESSOR

TOWNSHIP HALL 3040 NORTH PROSPECT COR. PROSPECT & CHERRY HILL RDS. YPSII.ANTI, MICHIGAN 48108 TELEPHONE. [313] 402-6099 FAX: (313) 402-3042

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

October 12, 1995

Mr. Raymond Reilly 155 Laurin Ct Ann Arbor, MI 48105

Dear Mr. Reilly,

The Superior Township Assessors Office has received a split created by a warranty deed. Please complete the two items on the enclosed split application form which I have enclosed with this correspondence.

I will need a drawing of the parcels created after the split and the split fee of \$30.00.

Should you have any questions, please do not hesitate to contact us.

Sincerely,

Josephine Hultman)

Josephine Hultman

	BUPERIOR CHARTER TOWNSHIP
	PROPERTY SPLIT/COMBINATION APPLICATION AND/OR ASSIGNMENT OF PARCEL NUMBERS
	Date of application: 6-10-96
	Perent Parcel 1.0, #: J-10-30-400-023zoning R-1
	Parent Parcel 1.4, #1 210 30 100 00 Class
	Please provide the following information:
	Current legal description of all parcels involved
	Proof of ownership(deed) ACREAGE 8 AC GROSS
	Length of ownership School District ANN Arbor
	Provide a drawing of the parcels prior to split or combination
	/ the second sec
	Provide an engineered drawing and legal description of parcels involved after split or combination
	Pelly Letter of consent from all owners involved
	Phone JJ
	solit or combination of parcel(s) will be given to the method
	Equalization Department for processing.
	Date Application ApprovedNew Parcel #'s
	30-400-053; -054; -055
	Application Approved with conditions(see comments)
×	Application Denied (see comments)
	comments: need set backs on house Name BOB HURRAY to property line & road casement. Address 5300 Plymouth
	to property live a road easement. Address 5300 Plymouth
	City/zip 12 48105
	213 095 21115
	Nr. David Weil, Building & Zoning Official Phone 313 9 75-3443
	Josephine Hultman, Assessor
	Application Fee Paid: Residential \$10.00/parcel_10.00 Pd 6-11-96
	Com, & Ind. \$20.00/parcel
	split/95

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ASSESSOR'S OFFICE

TOWNSHIP HALL 8040 NORTH PROSPECT STREET CON. PROSPECT & CHERRY HILL RDS. YPGILANTI, MICHIDAN 48198 TELEPHONE 482-8088

CHARTER TOWNSHIP OF SUPERIOR

WASHTENAW COUNTY, MICHIGAN

June 12, 1996

Mr. Robert Murray 5300 Plymouth Rd Ann Arbor, MI 48105

Your request for a split of parcel 30-400-023 was denied. The Dear Mr. Murray, zoning official needs to know the distance of the set backs from the house to the edge of the property line and to the easement.

I have enclosed the survey indicating the areas which need to be completed. Should you have any questions, please do not hesitate to contact me.

sincerely,

2

Josephine Lentine

ASSESSOR'S OFFICE JOSEPHINE LENTINE ASSESSOR TOWNSHIP HALL 3040 NORTH PROSPECT COR, PROSPECT & CHERRY HILL RDS. YPSILANTI, MICHIGAN 48198 TELEPHONE: (313) 482-6099 FAX: (313) 482-3842

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

July 12, 1996

Mr. Robert Murray 5300 Plymouth Rd Ann Arbor, MI 48105

Dear Mr. Murray,

The Building Official has denied your split application on parcel 30-400-023. He needs the lot dimensions from the house to Geddes Road and the road easement to the west.

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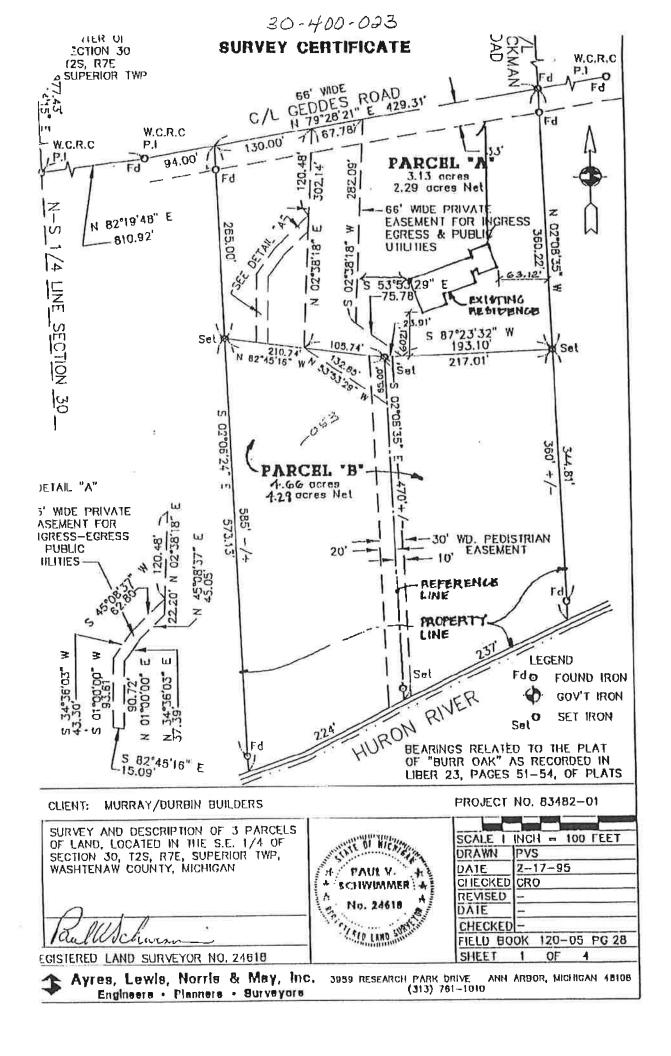
Enclosed is a copy of the survey in which you can indicate the distance for our records.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Josephine Gentine

Josephine Lentine



PH	ON	E CALL
FOR <u>Connie</u> DATE 8-12 TH	1E.3	:50 PM
OF	X	TELEPHONED
PHONE 520-472-9502		RETURNED YOUR CALL
AREA GODE NUMBER EXTENSION	X	PLEASE CALL
MESSAGE		WILL CALL AGAIN
		CAME TO SEE YOU
		WANTS TO SEE YOU
SIGNEC	-	Sc 1164-ija

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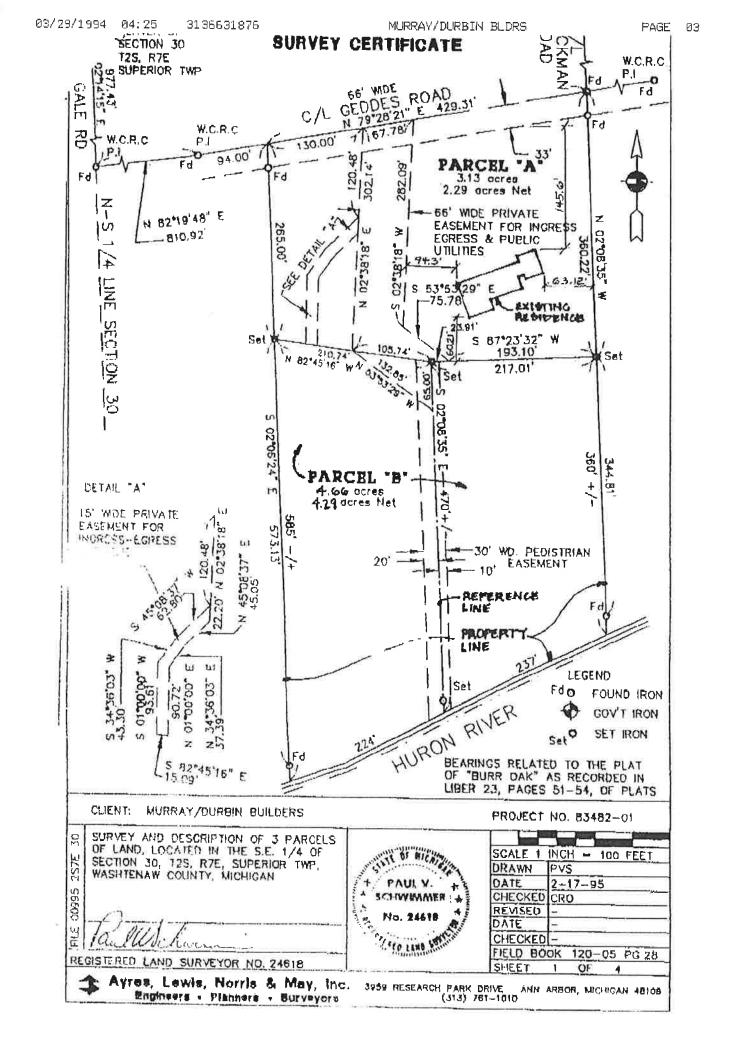
28

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MURRAY/DURBIN BLDRS

mu Richt Durgen	Murray/Durbin Builders, Inc. 5300 Plymouth Road Ann Arbor, Mi 48105 TELE: 313-995-3445
	FAX: 313-663-1876
	DATE: July 17, 1996
TO: Josephine Lentine	
COMPANY: Sup. Twp	
172-3842	
TAL NUMBER OF PAGES (INCLUDING COVER SHI	RB: <u>30-400-023</u>
COMME	
Jan vg of the Geddes your office 3 weeks required dimensions If been months please expedite	ago. The are shown.
16 THERE L' THOBLEM WITH THE THE IVING (OF THIS TRANSMISSION OR ALL THE

PAGES DEL LAX. PLEASE CALL.



ASSESSOR'S OFFICE JOSEPH - E LENTINE Assessor

TOWNSHIP HALL 3040 NORTH PROSPECT COR. PROSFECT & CHERRY HILL RDS. YPSILANTI, MICHIGAN 48198 TELEPHONE: (313) 482-8099 FAX: (313) 482-3842

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

July 12, 1996

Mr. Robert Murray 5300 Plymouth Rd Ann Arbor, MI 48105

Dear Mr. Murray,

The Building Official has denied your split application on parcel 30+400-023. He needs the lot dimensions from the house to GeC. As Road and the road easement to the west.

Thelesed is a copy of the survey in which you can indicate the tree for our records.

Should you have any questions, please do not hesitate to contact me.

Sinceraly,

Josephine Lentine

Josephine Lentine

ASSESSOR'S OFFICE JOSEPHINE LENTINE ASSESSOR TOWNSHIP HALL 3040 NORTH PROSPECT COR. PROSPECT & CHERRY HILL RDS. YPSILANTI, MICHIGAN 48198 TELEPHONE: (313) 482-6099 FAX: (313) 482-3842

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

August 12, 1996

Ms. Cherie Rye 1113 N Monta Rosa LN Payson, AZ 85541

Dear Ms. Rye,

I have distributed the assessed values of the new parcels from the parent parcel, 30-400-023.

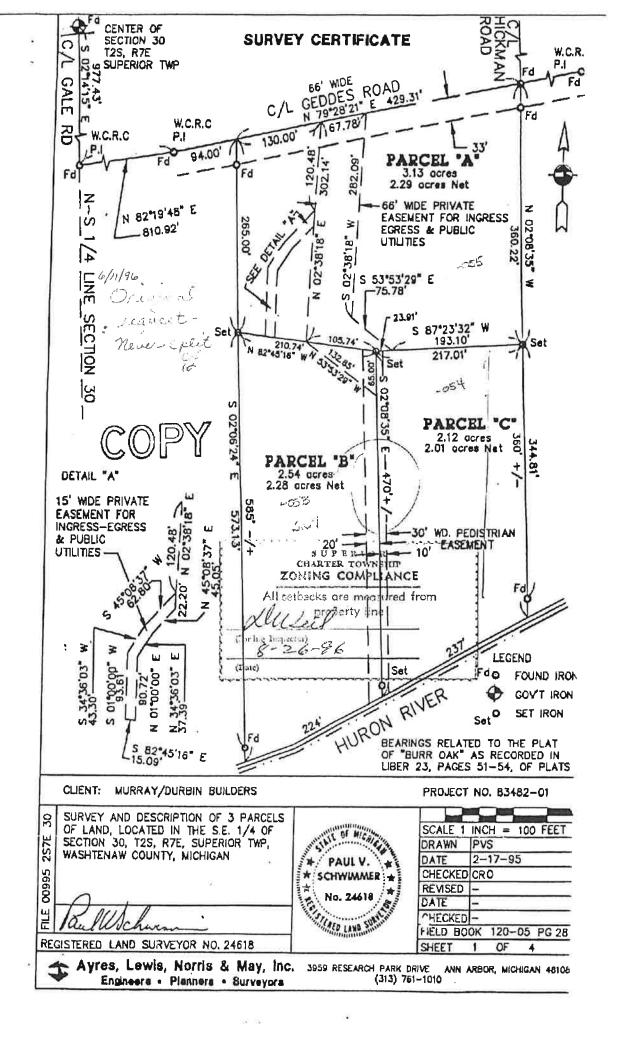
Parcel A, which includes the house on 3.13 acres is assessed at \$198,600 for 1996.

Parcel B, which consists of 4.66 acres of vacant land is assessed for 72,400 for 1996. Parcel B will be taken to the December Board of Review to be uncapped for 1996 and a new tax bill will be issued for the new assessment for 1996.

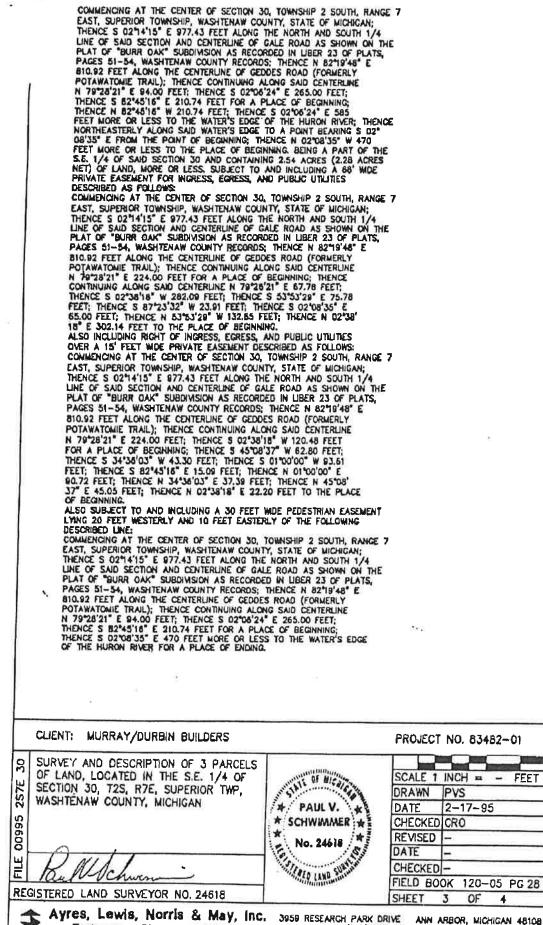
These parcels will have their own tax identification numbers in 1997.

Should you have any questions, please do not hesitate to contact me at 1-313-482-6099.

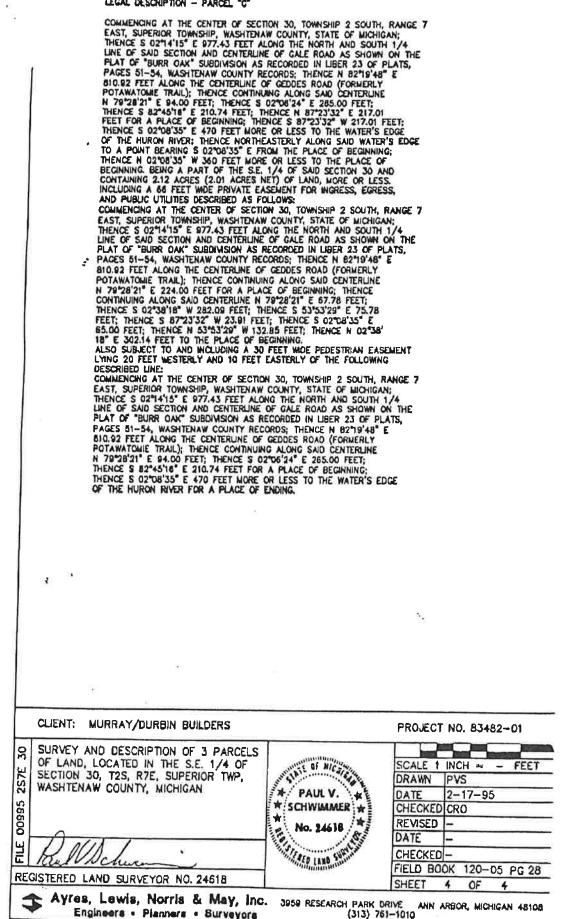
Jacqueture Lentine



LEGAL DESCRIPTION - PARCEL "B"



CS, LEWIS, NOTIS & May, InC. 3959 RESEARCH PARK DRIVE ANN ARBOR, MICHIGAN 48108 Engineers • Planners • Surveyors (313) 761-1010 LEGAL DESCRIPTION - PARCEL "C"



WLS025CF			EM	09725795
CVT J TOTAL	LEGAL DESCRIPTION PARCEL NUMBER 1030400054 NUMBER OF DESC. LINES 017		LAST CHANGED 09259 DN	H
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WLSO25CR WASHTENAW COUNTY LA LEGAL DESCRIPTION	101 1 101 1 101 1 2 101 1 2 101
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_ OO1. W.D. L3143 P713	002. ****FROM 1030400023 08/17/95
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_ 005. S 02-14-15 E 977.43 FT, TH	📃 006. N 82-19-48 E 810,92 ÉT, TH
007. N 79-28-21 E 94.00 FT, TH	_ 008. S 02-06-24 € 265.00 FT, TH
_ 009. S 82845-16 E 210.74 FT TO	010. POB, TH N 82-45-16 W
_ 011, 210,74 FT, TH S 02-06-24 E	_ 012. 585' TO WATERS EDGE, TH
_ 013. N'ELY TO PT BRG S 02-08-35 E	014. FROM POB, TH N 02-06-35 W
_ 015. 470′ TO POB. PT OF SE 1/4	016. SEC 30, T2S-R7E. 2.67 AC.
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TO INSERT A LINE OR DELETE A LEGAL, PLA	
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LEGAL DESCRIPTION RECORD LINES 1-26 UPDA	
CLEAR-LAND MENU ENTER-UPDATE REC ERASE	
	AME/ADDRESS PF6=ASSMT SPLIT/COMB
PF8=MAINT LOG PF9=ADD REC PF10=PAGE	FWD PF11=PAGE BKW PF12=INSRT/DELETE

WLS035CR WASHTENAW COUNTY LAND SYSTEM 10/12/95 NAME AND ADDRESS SCREEN CVT J PARCEL NUMBER 1030400053 YEAR 1995 SEQUENCE NUMBER 001 PARTY TYPE TAXP TAX PAYER SPECIAL PARTY TYPE NAME (LAST, FIRST) REILLY RAYMOND & VIRGINIA NAME LINE 2 STREET NUMBER 005766 STREET DIRECTION STREET NAME GEDDES RD ADDRESS LINE 2 CITY ANN ARBOR STATE MT ZIP CODE 48105 -PHONE NUMBER -DATE LAST CHANGED 081795 REASON NEXT NAME AND ADDRESS J 1030400053 1995 001 CLEAR=LAND MENU ENTER=UPD rec PF1=NEXT NAME/ADDR PF2=LAND Mstr PF3=DESCRIPTION PF4=PROPERTY ADDRESS PF6=SPECIAL PARTY PF7=DELETE NAME PF8=MAINT LOG PF9=ADD RECORD PF10=PAGE FORWARD PF11=PAGE BACKWARD PF12=SALES RATIO Online ALT-X to exit NUM 9:25 AM WLS035CR WASHTENAW COUNTY LAND SYSTEM 10/12/95 NAME AND ADDRESS SCREEN CVT J PARCEL NUMBER 1030400054 YEAR 1995 SEQUENCE NUMBER 001 PARTY TYPE TAXP TAX PAYER SPECIAL PARTY TYPE NAME (LAST, FIRST) REILLY RAYMOND & VIRGINIA NAME LINE 2 STREET NUMBER 005766 STREET DIRECTION GEDDES RD STREET NAME ADDRESS LINE 2 CITY ANN ARBOR STATE MI 48105 - _ ZIP CODE PHONE NUMBER ÷___ DATE LAST CHANGED 081795 REASON NEXT NAME AND ADDRESS J 1030400054 1995 001

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WLS035CR

WASHTENAW COUNTY LAND SYSTEM NAME AND ADDRESS SCREEN

10/12/95

CVT J PARCEL NUMBER 1030400055 YEAR 1995 SEQUENCE NUMBER 001

PARTY TYPE SPECIAL PARTY TYPE NAME LINE 2 STREET NUMBER STREET DIRECTION STREET NAME ADDRESS LINE 2 CITY STATE ZIP CODE PHONE NUMBER DATE LAST CHANGED 081795 REASON

TAXP TAX PAYER NAME (LAST, FIRST) REILLY RAYMOND & VIRGINIA 005766 GEDDES RD ANN ARBOR MI 48105 - _ ____

NEXT NAME AND ADDRESS J 1030400055 1995 001

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WLSO25CR WASHTENAW COUNTY LAND SYSTEM	09/22/95
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_ 003. SU 30-19 REMAINDER 004. COM AT CEN	SEC 30, TH
005. S 02-14-15 E 977.43 FT, TH006. N 82-19-48	E 810.92 FT, TH
007. N 79-28-21 E 94.00 FT TO 008. PDB, TH S 0	2-06-24 E
009. 265.00 FT, TH S 82-45-16 E 010. 210.74 FT,	N 87-23-32 E
011. 217.01 FT, TH N TO C/L 012. GEDDES RD,	TH SYWLY TO POB.
013. PT OF SE 174 SEC 30, T28-R7E 014. 2.66 AC.	
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	RESS PF12
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PF2=LAND MASTER PF4=PR0P ADDRESS PF5=NAME/ADDRESS	FF6=ASSMT SPLIT/COMB

PF8=MAINT LOG PF9=ADD REC PF10=PAGE FWD PF11=PAGE BKW PF12=INSRT/DELETE

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WLS025CR WASHTENAW COUNTY LAND SYSTEM 06/05/96 LEGAL DESCRIPTION SCREEN CVT J PARCEL NUMBER 1030400055 DATE LAST CHANGED 092295 TOTAL NUMBER OF DESC. LINES 014 REASON

 001. W.D. L3143 P713
 003. SU 30-19 REMAINDER

 005. S 02-14-15 E 977.43 FT, TH
 004. COM AT CEN SEC 30, TH

 007. N 79-28-21 E 94.00 FT TO
 006. N 82-19-48 E 810.92 FT, TH

 009. 265.00 FT, TH S 82-45-16 E
 010. 210.74 FT, N 87-23-32 E

 011. 217.01 FT, TH N TO C/L
 012. GEDDES RD, TH S'WLY TO POT

 ______ 013. PT OF SE 1/4 SEC 30, T2S-R7E ______ 014. 2.66 AC.

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 TOTAL NUMBER OF DESC. LINES 016
 REASON

 LINE NO.
 001. W.D. L3143 P713
 002. ****FROM 1030400023 08/17/95

 003. SU 30-19
 PCL "B"
 002. ****FROM 1030400023 08/17/95

 005. S 02-14-15 E 977.43 FT, TH
 006. N 82-19-48 E 810.92 FT, TH

 007. N 79-28-21 E 94.00 FT, TH
 008. S 02-06-24 E 265.00 FT, TH

 009. S 82-45-16 E 210.74 FT TO
 010. POB, TH N 82-45-16 W

 011. 210.74 FT, TH S 02-06-24 E
 012. 585' TO WATERS EDGE, TH

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 014. FROM POB, TH N 02-06-35 W

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"X" (INSERT) OR "D" (DELETE) NEXT TO THE LINE NUMBER AND PRESS PF12

 CLEAR=LAND MENU ENTER=UPDATE REC
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 PF2=LAND MASTER
 PF4-PROP ADDRESS
 PF5=NAME/ADDRESS
 PF6=ASSMT SPLIT/COMB

 PF8=MAINT LOG
 PF9=ADD REC
 PF10=PAGE FWD
 PF11=PAGE BKW
 PF12=INSRT/DELET

 Online
 ALT-X to exit
 NUM
 9:52 AM

 WLS025CR
 WASHTENAW COUNTY LAND SYSTEM
 06/05/96

 CVT J
 PARCEL NUMBER 1030400054
 DATE LAST CHANGED 092595

 TOTAL NUMBER OF DESC. LINES
 017
 REASON

 LINE NO.
 002. ****FROM 1030400023 08/17/95

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 006. N 82-19-48 E 810.92 FT, TH

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 008. S 02-08-24 E 265.00 FT, TH

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 016. 360' TO POB. PT OF SE 1/4

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WES021CR WASHTENAW COUNTY ASSESSMENT SYSTEM ASSESSED VALUE INQUIRY SCREEN

CVT J PARCEL 1030400054 YEAR 1996 CVT NAME TOWNSHIP OF SUPERIOR STATUS N ZONE RI USE RI SCHOOL 001 BANK 00000 CURRENT ASSESSED 000000000 MTT/BOR/SP ADJ + 000000000 000 000 000 000 000 ADJ ASSESSED 000000000
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06/05/96

WLS025CR WASHTENAW COUNTY LAND SYSTEM 10/01/96 LEGAL DESCRIPTION SCREEN

 TOTAL NUMBER OF DESC. LINES 016
 REASON

 LINE NO.
 001. W.D. L3143 P713

 003. SU 30-19
 PCL "B"

 005. S 02-14-15 E 977.43 FT, TH
 002. ****FROM 1030400023 08/17/95

 007. N 79-28-21 E 94.00 FT, TH
 006. N 82-19-48 E 810.92 FT, TH

 009. S 82-45-16 E 210.74 FT TO
 001. POB, TH N 82-45-16 W

 011. 210.74 FT, TH S 02-06-24 E
 012. 585' TO WATERS EDGE, TH

 013. N'ELY TO PT BRG S 02-08-35 E
 014. FROM POB, TH N 02-08-35 W

 015. 470' TO POB. PT OF SE 1/4
 016. SEC 30, T2S-R7E. 2.54 AC.

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 - 024. 026. _ 023. 025. TO INSERT A LINE OR DELETE A LEGAL, PLACE AN NEXT CVT/PARCEL J 1030400053 "X" (INSERT) OR "D" (DELETE) NEXT TO THE LINE NUMBER AND PRESS PF12 CLEAR=LAND MENU ENTER=UPDATE REC ERASE EOF=DEL DESC LINE PF1=NEXT CVT/PARCEL PF2=LAND MASTER PF4=PROP ADDRESS PF5=NAME/ADDRESS PF6=ASSMT SPLIT/COMB PF8=MAINT LOG PF9=ADD REC PF10=PAGE FWD PF11=PAGE BKW PF12=INSRT/DELET Online ALT-X to exit NUM 7:35 AM WASHTENAW COUNTY LAND SYSTEM , 10/01/96 WLS025CR

 CVT J
 PARCEL NUMBER 1030400054
 DATE LAST CHARGE

 TOTAL NUMBER OF DESC. LINES 017
 INE NO.
 01. W.D. L3143 P713
 002. ****FROM 1030400023 08/17/95

 003. SU 30-19
 PCL "C"
 004. COM AT CEN OF SEC 30, TH

 005. S 02-14-15 E 977.43 FT, TH
 006. N 82-19-48 E 810.92 FT, TH

 007. N 79-28-21 E 94.00 FT, TH
 008. S 02-08-24 E 265.00 FT, TH

 009. S 82-45-16 E 210.74 FT, TH
 010. N 87-23-32 E 217.01 FT TO

 011. POB, TH S 87-23-32 W
 012. 217.01 FT, TH S 02-08-35 E

 013. 470' TO WATERS EDGE, TH
 014. N'ELY TO PT BRG S 02-08-35 E

 015. FROM POB, TH N 02-08-35 W
 016. 360' TO POB. PT OF SE 1/4

 019.
 020.

 021
 024.

 LEGAL DESCRIPTION SCREEN 025. TO INSERT A LINE OR DELETE A LEGAL, PLACE AN NEXT CVT/PARCEL J 1030400054 "X" (INSERT) OR "D" (DELETE) NEXT TO THE LINE NUMBER AND PRESS PF12 CLEAR=LAND MENU ENTER=UPDATE REC ERASE EOF=DEL DESC LINE PF1=NEXT CVT/PARCEL

 CLEAR=LAND MENU
 ENTER=OPDATE REC
 ERASE EOF=DEL DESC LINE PF1=NEXT CVT/PARCEL

 PF2=LAND MASTER
 PF4=PROP ADDRESS
 PF5=NAME/ADDRESS
 PF6=ASSMT SPLIT/COMB

 PF8=MAINT LOG
 PF9=ADD REC
 PF10=PAGE FWD
 PF11=PAGE BKW
 PF12=INSRT/DELET

 Online
 ALT-X to exit
 NUM
 7:35 AM

 WLS025CR
 WASHTENAW COUNTY LAND SYSTEM
 10/01/96

 LEGAL DESCRIPTION SCREEN
 10/01/96

 CVT J
 PARCEL NUMBER 1030400055
 DATE LAST CHANGED 082396

 TOTAL NUMBER OF DESC. LINES 015
 REASON

 LINE NO.
 001. W.D. L3143 P713
 002. ****FROM 1030400023 08/17/95

 _ 001. W.D. L3143 P713
 004. COM AT CEN SEC 30, TH

WLS025CR WASHTENAW COUNTY LA	ND SYSTEM , 10/01/96
LEGAL DESCRIPTION	SCREEN
CVT J PARCEL NUMBER 1030400055	DATE LAST CHANGED 082396
TOTAL NUMBER OF DESC. LINES 015	REASON
LINE NO.	LINE NO.
001. W.D. L3143 P713	002. ****FROM 1030400023 08/17/95
_ 003. SU 30-19 PCL " A "	004. COM AT CEN SEC 30, TH
_ 005. S 02-14-15 E 977.43 FT, TH	☐ 006. N 82-19-48 E 810.92 FT, TH
_ 007. N 79-28-21 E 94.00 FT TO	008. POB, TH 5 02-06-24 E
_ 009. 265.00 FT, TH S 82-45-16 E	_ 010. 210.74 FT, N 87-23-32 E
_ 011. 217.01 FT, TH N 02-08-35 W	_ 012. 360.22 FT, TH S 79-28-21 W
_ 013. 429.31 FT TO POB. PT OF	_ 014. SE 1/4 SEC 30, T2S-R7E.
_ 015. 3.13 AC	_ 016
_ 017	_ 018
_ 019	_ 020
_ 021	_ 022.
_ 023	_ 024
025.	_ 026
TO INSERT A LINE OR DELETE A LEGAL, PLA	
"X" (INSERT) OR "D" (DELETE) NEXT TO TH	E LINE NUMBER AND PRESS PF12

CLEAR=LAND MENUENTER=UPDATERECERASEEOF=DELDESCLINEPF1=NEXTCVT/PARCELPF2=LAND MASTERPF4=PROPADDRESSPF5=NAME/ADDRESSPF6=ASSMTSPLIT/COMBPF8=MAINTLOGPF9=ADDRECPF10=PAGEFWDPF11=PAGEBKWPF12=INSRT/DELETOnlineALT-X to exitNUM7:40 A

ASSESSOR'S OFFICE JOSEPHINE HULTMAN ASSESSOR

TOWNSHIP HALL 3040 NORTH PROSPECT COR, PROSPECT & CHENRY HILL RDS, VPSILANTJ, MICHICAN 48198 TELEPHONE: [313] 482-0642 FAX: [313] 482-0642

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

October 12, 1995

Mr. Raymond Reilly 155 Laurin Ct Ann Arbor, MI 48105

Dear Mr. Reilly,

The Superior Township Assessors Office has received a split created by a warranty deed. Please complete the two items on the enclosed split application form which I have enclosed with this correspondence.

I will need a drawing of the parcels created after the split and the split fee of \$30.00.

Should you have any questions, please do not hesitate to contact us.

Sincerely,

Jacepshine Hultman)

Josephine Hultman

Parcel Number: J -10-30-4	00-023	Ju	risdiction:	Super	ior Tow	mship	0		County	: Wash	tenaw			Prir	nted on 12,	/20/96
Grantor	Grantee		Sale Price		ale ate	Inst Type		of Sal	le	Liber &Page	Build	ing/Alteratio	n Permît	Date	Number	Amount
RYE CHERIE	REILLY RAYMOND & VI	RGINIA	450,000	08/	17/95	ND.	VACANT LA	ND/G	:	3143-713	5					
Property Ac 5766 GEDDES RD Owner's Name/ RYE CHERIE 1113 N MONTA ROSA LW PAYSON, AZ 85541 Legal Description: *OLD SID - J 10-030-057- NE COR OF W FRL 1/2 OF S FT INE LINE OF W FRL 1/2 PL OF BEG, TH DEFL 81 DE	Property Address RD Owner's Name/Address A ROSA LN 85541 iption: J 10-030-057-00 SU 30-19 COM AT FRL 1/2 OF SE 1/4, TH S 816.15 OF W FRL 1/2 OF SE FRL 1/4 FOR TH DEFL 81 DEG 40' TO RIGHT TH DEFL 81 DEG 40' TO RIGHT TH DEFL 81 DEG 40' TO RIGHT	EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 08/17/95 WD VACANT LAND/G 3143-713 EILLY RAYMOND & VIRGINIA 450,000 #AA-RE. Effec. *Factors for* Description Frontage Depth Frontage Depth Ra 8.00 Acres Flat Value: \$500/FF 9 429' 8.00 Total Acres SU 30-19 COM AT 1/4, TH S 816.15 / VIELECTIC 9 ond Wooded 9 ond Waterfront Flat Value: \$500/FF 9 429' 8.00 Total Acres						Rate %Ad 0 10	j. Reason O		TIAL Value 214,500 214,500					
429.53 FT, TH DEFL 81 DE TO N BANKOF HURON RIVER, OF HURON RIVER TO A POIN FRL1/2 OF SE FRL 1/4 WHI OF PL OF BEG, TH N 723 F BEING PART OF W FRL 1/2 30 T2S R7E 8.00 AC.	TH NELY ON N BANK IT IN THE E LINE OF W CH POINT IS 723 FT S T TO PL OF BEG,	8/12,	ents/Enhancii /96 3.13 AC ,000. PROPE 996.	WAS S RTY IS	OLD IN BEING	AUGUS	st 1995 for									
		Map #	:		-		7296898080	Year	Land Value	1.5	Building Value	Assessed Value	Board (Revie		Tax fibunal	Taxab(e Value
		Prope	rty Class: Ri	l	Resid	lent ia	al, Improve	1997	107,3	300	173,600	280,900				278,3000
		Schoo	l District: (001	Homest	ead	0% 0	1996	270,8	300		270,800				270,800s
The Equalizer. Copyrigh Licensed to: Superior To	t (c) 1989 - 1994.	Zoning	g: R-1	1	Improve	ed	Vacant	1995	271,0	000		271,000				271,0005
County.	whattp, washtenaw	Last I	Examination:	1	/	Ву	/:	1994	271,0	000		271,000				271,000s

Residential Building 1 of 1

.

.

Parcel Number: J -10-30-400-023

Printed on 12/20/96

Building Type	(3) Roof	(8) Basement	(13) Plumbing	(15) Fireplaces (16) Porches/Decks (17) Garage	Carport Area:
 ✓ Single Family ✓ Wood Frame 	Hīp Mansaro Flat	Conc. Black: 0 Poured Conc.: 0 Stone: 0	Average Fixture(s) 2 3 Fixture Bath 2 2 Fixture Bath Softener, Auto		Roof: Class: B +10 Effective Age; 40 Size for Rates: 4080
Building Style	✓ Asphalt Shingle	Treated Wood Concrete Floor	Softener, Manual Solar Water Heat No Plumbing	1 Exterior 1 Story Foundation: 42 In Exterior 2 Story Finished ?: Tot	al Base Cost: 367,422 County Mult.: 1.26
1 1/2 STORY	Chimney: Brick	(9) Basement Finish	Extra Toilet Extra Sink	Prefab 2 Story Mech. Doors: Tot	al Cost New : 462,952
YearBuilt Remodeled 1920 Condition for Age	Eavestrough Insulation 0 Front Overhang 0 Other Overhang	Recreation Sf Living SF Walkout Doors No Floor Sf	Separate Shower Ceramic Tile Floor Ceramic Tile Wains Ceramic Tub Alcove	Raised Hearth % Good:	E.C.F.: 1.250 imated T.C.V: 347,214
Very Good	(4) Interior	(10) Floor Support	Vent Fan	1.5 Story Brick Full Bomnt. 80.21 0.00 1.90	-
Room List	Drywall / Plaster	Joists:	(14) Water/Sewer	Other Additions/Adjustments Rate (13) Plumbing	Size Cost
Basement 1st Floor 2nd Floor	Paneled Wood T&C	Unsupported Len: Cntr.Sup: (11) Heating/Cooling	Public Water Public Sewer Water Well 1000 Gal Septic	(15) Future Bath2140.002 Fixture Bath1160.00(15) Built-Ins & Fireplaces470.00	1 2,140 2 2,320 1 470
4 Bedrooms (1) Exterior	<pre>↓ Ex Ord Min Size of Closets</pre>	√Gas Dil Elec. Wood Coal Steam	2000 Gal Septic (15) Built-ins	Dishwasher 580.00 Garbage Disposal 220.00 Oven 860.00	7 580 1 220 1 860
Aluminum/Vinyl	√ Lg Ord Small Doors √ Solid H.C. (5) Floors	Forced Warm Air Forced Warm Mater Space Heater Heat Pump Wall/Floor Furnace	Appliance Allow. 1 Cook Top 1 Dishwasher 1 Garbage Disposal Bath Heater Vent Fan	Fireplace: Exterior 1 Story 3130.00 (16) Porches CPP , Standard 8.40 CGEP (1 Story), Standard 26.84 (17) Garages Class: B Exterior: Brick Foundation: 42 Inch (Unfinished	
	Kitchen: Geramic Tile Other: Carpeted Other: Hardwood (6) Ceilings		Vent Tub Hot Tub Unvented Hood Vented Hood Intercom Jacuzzi Tub	Base Cost 18.40 Common Wall: 1/2 Wall -1010.00 %Good= 60, Func.%Good= 100, Econ.%Good= 100 Depreciate	750 13,800 1 -1,010 cl Cost = 277,771
Wood Sash Metal Sash Vinyl Sash Double Hung Horiz. Slide Casement Double Glass Patio Doors	Orywall ✓ Plaster Tile ✓ Plaster (7) Excavation Sasement: 4080 S.F. Basement: 0 S.F. Slab: 0 S.F. Height to Joists: 0.0 S.S. State State	Amps Service No./Qual. of Fixtures VEX. Ord. Min No, of Elec. Outlets	1 Oven Microwave Standard Range Self Clean Range Sauna Trash Compactor Central Vacuum		

Exhibit C

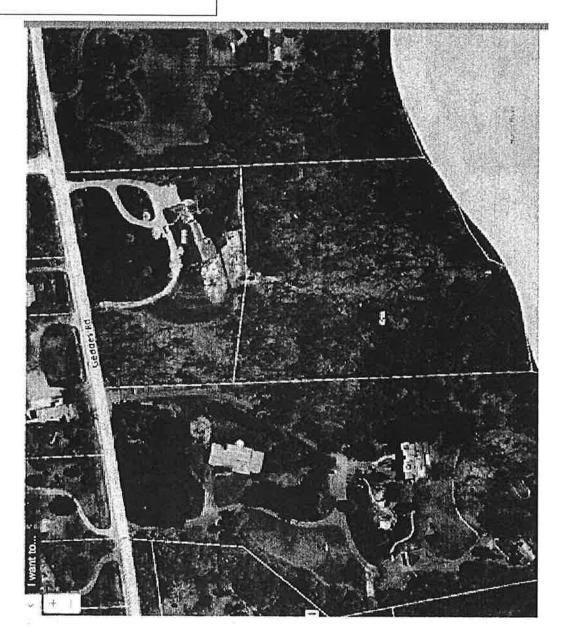




2002 Aerial



{03452362 v1}



2018 Aerial



Exhibit D

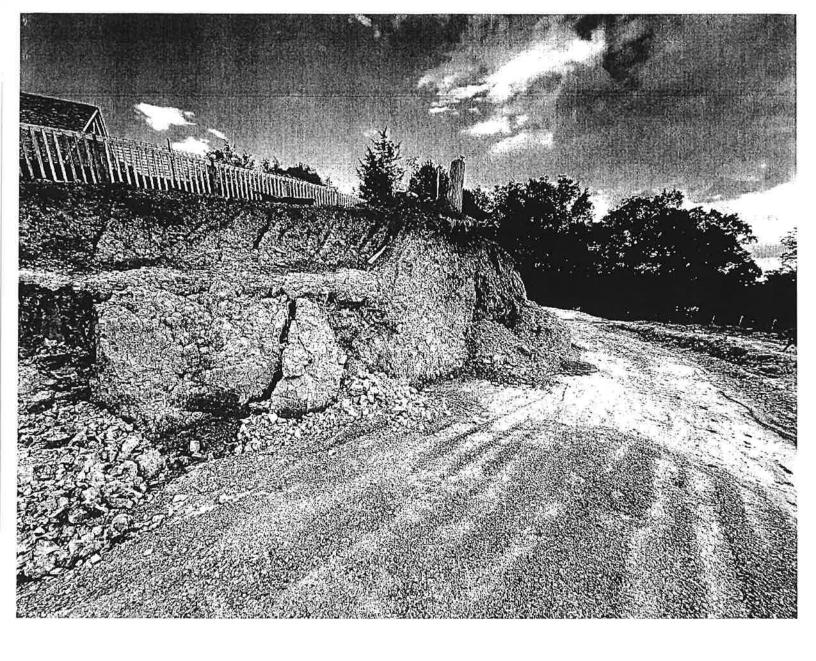




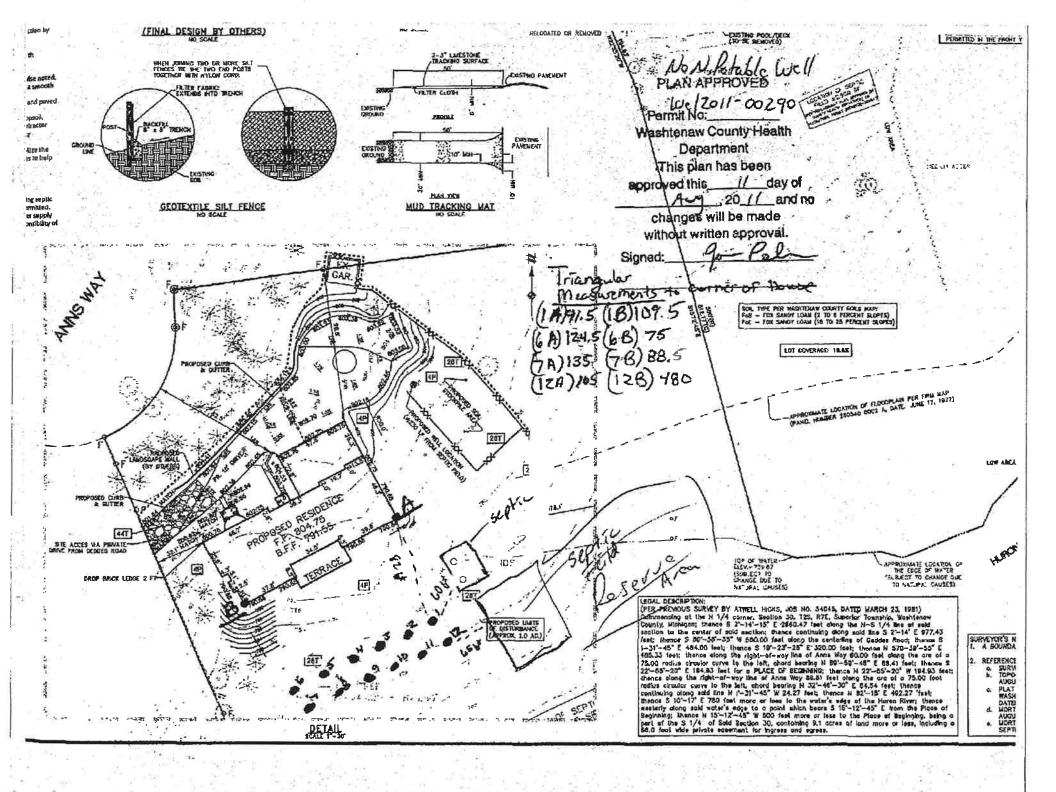








Exhibit F



Laura Bennett

From:	Matt Schuster <mattaschuster@yahoo.com></mattaschuster@yahoo.com>
Sent:	Friday, September 17, 2021 1:53 PM
To:	Laura Bennett; Rick Mayernik
Cc:	Michelle Harrell; W. Daniel Troyka; Ken Schwartz; Lynette Findley
Subject:	Re: Superior Township Zoning Board of Appeals 2021-09-29
Follow Up Flag:	Follow up
Flag Status:	Flagged

Mr Mayernik,

in follow-up to a discussion with Supervisor Schwartz, I realize that inclusion of item 4 (The determination that the private road constructed in the easement area did not require a permit pursuant to the road ordinance) within the ZBA application caused some confusion. Accordingly, I am withdrawing that specific item from the appeal to the ZBA and will be resolving the matter with the Township Trustees.

Thank You for your support

Best Regards,

Matt Schuster 248 790-5650

MEMO

DATE: September 22, 2021 TO: Superior Township Zoning Board of Appeals FROM: Richard Mayernik, Building/Zoning Official RE: 5728 and 5766 Geddes ZBA Appeal

The Maddin Hauser Attorneys and Counselors letter dated August 30, 2021, is requesting that the ZBA review and reverse my decisions on four separate issues. We have received a communication (copy attached) from Mr. Schuster requesting that item #4 be withdrawn from tonight's hearing.

Appeal Item #1 and #2

Please find the attached letter from Maddin Hauser Attorneys and Counselors dated May 24, 2021. You will find that this letter contends that Site Plan approval is required from the Planning Commission for work at the subject property. This is the same contention made in Item #1 of Mr. Schuster's appeal.

Please find the attached letter from Maddin Hauser Attorneys and Counselors dated May 25, 2021. You will find that this letter contends that permits are required for the construction of walls and/or fences at the subject property. This is the same contention made in Item #2 of Mr. Schuster's appeal.

Please find the attached letter from Frederick Lucas at Lucas Law PC (Superior Township Attorney) dated May 25, 2021, which indicates the Maddin Hauser Attorney and Counselors letters have been forwarded to him and that I do not agree with Mr. Schuster's contentions.

Appeal Item #3

Please find the attached building permit application and drawings submitted by Mr. Schuster dated June 14, 2021.

Please find the attached building permit denial letter signed by me, dated July 1, 2021

Please find the attached copies of email correspondence between Mr. Schuster and myself with the latest reply date of July 30, 2021.

Please find the attached Ayres, Lewis, Norris & May survey relating to dividing the existing parcel into 3 separate parcels (A, B and C). This division was signed as approved by the Zoning Official on 8-26-1996. Note that the current owners of parcels B and C have combined the two parcels.

Rick Mayernik

From:	Matt Schuster <mattaschuster@yahoo.com></mattaschuster@yahoo.com>
Sent:	Friday, September 17, 2021 1:53 PM
То:	Laura Bennett; Rick Mayernik
Cc:	Michelle Harrell; W. Daniel Troyka; Ken Schwartz; Lynette Findley
Subject:	Re: Superior Township Zoning Board of Appeals 2021-09-29

Mr Mayernik,

in follow-up to a discussion with Supervisor Schwartz, I realize that inclusion of item 4 (The determination that the private road constructed in the easement area did not require a permit pursuant to the road ordinance) within the ZBA application caused some confusion. Accordingly, I am withdrawing that specific item from the appeal to the ZBA and will be resolving the matter with the Township Trustees.

Thank You for your support

Best Regards,

Matt Schuster 248 790-5650

On Friday, September 10, 2021, 03:02:24 PM EDT, Laura Bennett <planning@superior-twp.org> wrote:

Good afternoon, Mr. Schuster --

Attached is an inclusion letter and Public Hearing Notice for the Zoning Board of Appeals meeting scheduled for Wednesday, September 29, 2021. This meeting will be held in-person at Superior Township Hall.

A copy of the inclusion letter and notice will follow by mail.

Thank you,

Laura Bennett Planning Department Superior Charter Township planning@superior-twp.org



28400 Northwestern Highway Second Floor Southfield, MI 48034-1839 (248) 354-4030 fax (248) 354-1422 www.maddinhauser.com

May 24, 2021

VIA E-MAIL AND FIRST-CLASS MAIL

Mr. Richard J. Mayernik Building/Zoning Official Charter Township of Superior 3040 North Prospect Street Ypsilanti, Michigan 48198 rmayernik@superior-twp.org

RE: 5728 Geddes Road and 5766 Geddes Road – Site Plan Requirement

Dear Mr. Mayernik:

Our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties.

We recently received some materials from Superior Township in response to our Freedom of Information Act request ("FOIA"). These materials did not show that the Moulieres, who own and are developing 5728 Geddes Road, have provided a site plan for review or that either a preliminary or final site plan has been approved prior to their commencement of construction activities as required by the Township Ordinances. There were also no variances provided.

Township Ordinance, Section 10.02A, requires the review and approval of detailed preliminary and final site plans by the Planning Commission prior to establishment, construction, expansion or structural alteration of any structure or use for "ALL RESIDENTIAL USES, as specified in Article 4.0 (Land Use Table), for which site plan approval is required per Article 5.0 (Use Standards)." While there is an exception to the site plan requirement for certain residential uses, this exemption does not apply to the Moulieres' construction and use.

Specifically, the exemption from the site plan requirements applies to: "One (1) single-family detached dwelling and customary accessory structures on an existing residential lot of record." The reason that this exception does not apply is that the

"structures" are not limited to "an existing residential lot of record." Instead, the structures being built by the Moulieres are located, in part, outside of their parcel.

Ordinance Section 17 (207) defines as "Structure" as "[a]nything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground, including, but not limited to, buildings, mobile homes, aboveground swimming pools, radio towers, sheds, signs and storage bins, but excluding sidewalks and paving on roads, driveways, parking areas and patios."

As shown by the Moulieres' submissions to the Township, the Moulieres, at the very least, are in the process of constructing large retaining walls with guardrails upon the Schusters' parcel. These retaining walls and guardrails are being "constructed or erected," and "require location on the ground or attachment to something having location on the ground." As a result, they each constitute a "Structure" within the meaning of Ordinance Section 17 (207). These structures are not to be located upon the Moulieres' parcel upon which they intend to construct their single-family detached dwelling. As a result, the exception to the site plan requirements cannot apply to the Moulieres' construction plans, and the site plan review and approval requirements must be met.

The Moulieres' ongoing construction activities appear to be proceeding outside of, and in violation of, the Ordinance and constitute a nuisance. Without site plan approval, Ordinance 10.02 prohibits the "grading, cutting of trees or other vegetation, excavation, land-filling, or construction of improvements" until a site plan is approved and in effect.

The Moulieres do not live upon their parcel, are not subjected to the construction disruption, and do not appear to have any consideration of the impacts upon the Schusters from their construction activities. However, the Moulieres' unilateral actions are creating increased disruption and hazardous conditions at the Schusters' property, including an open, un-fenced excavation pit, among other hazards. The Township's required process usually provides organization, safety and advance notice to adjacent property owners such as the Schusters, who have a heightened interest due to the active and extensive construction upon their property that appears to be unsupervised and at times, reckless. We are seeking your assistance with this situation.

Please advise as these site plan requirements.

a 12 (a)

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

Michelle C. Harrell

Michelle C. Harrell

MCH/sem

ecc: Matthew & Alyssa Schuster-<u>mattaschuster@yahoo.com</u> Daniel Troyka, Esq.-<u>troyka@cmplaw.com</u> Ms. Lynette Findley, Township Clerk – <u>lynettefindley@superior-twp.org</u> Ronald A. Sollish, <u>Esq.-rsollish@maddinhauser.com</u>



28400 Northwestern Highway Second Floor Southfield, MI 48034-1839 (248) 354-4030 fax (248) 354-1422 www.maddinhauser.com

May 25, 2021

VIA E-MAIL AND FIRST-CLASS MAIL

Mr. Richard J. Mayernik Building/Zoning Official Charter Township of Superior 3040 North Prospect Street Ypsilanti, Michigan 48198 rmayernik@superior-twp.org

RE: 5728 Geddes Road and 5766 Geddes Road – Site Plan Requirement

Dear Mr. Mayernik:

As indicated in my prior letters, our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties.

We recently received some materials from Superior Township in response to our Freedom of Information Act request ("FOIA"). Along with the other violations noted in my prior letters, these materials did not show that the Moulieres, who own and are developing 5728 Geddes Road, have obtained any permits or variances to construct the retaining walls located along their access road.

Pursuant to Section 6.01(B)(6) (Fence Regulations) of the Ordinance, "[r]etaining walls shall be considered fences subject to the provisions of this Section if the wall extends more than 30 inches above the adjacent ground level." Section 6.01(E) provides that "[i]t shall be unlawful for any person to construct or cause to be constructed a fence in the Township without first having obtained all necessary permits or approvals in accordance with this Section and Ordinance." Also, pursuant to Section 3.203(G)(1), any wall located in a setback must be "less than four (4) feet in height."

As shown by the actual, existing conditions at the properties, and the Moulieres' submissions to the Township, the Moulieres are in the process of constructing large retaining walls upon both their own parcel and the Schusters' parcel that exceed maximum height requirements. In fact, the measurements at the excavation site evidence that the retaining

wall will be greater than six-feet high and, at some measured points, more than 10 feet high. Currently, there are open, unprotected dirt ledges carved into the properties that exceed height requirements. On an almost daily basis, the Moulieres' contractors are excavating and removing truckloads of soil from the property and altering the topography of the property to continue their unapproved construction. Please see attached site photo.

The Moulieres have been taking unilateral actions without prior Township approvals of their ongoing construction activities regarding the excavation and installation of the private road and adjacent retaining walls. These unchecked actions have resulted in hazardous conditions and nuisances per se upon the Schusters' property. This situation is self-created by the Moulieres who have disregarded the Township Ordinances, including the required permitting and variance processes.

We are seeking your assistance with this situation. Please advise regarding the requirements.

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

Michelle C. Harrell

Michelle C. Harrell

MCH/sem

Attachment - Photograph

ecc: Matthew & Alyssa Schuster-<u>mattaschuster@yahoo.com</u> Daniel Troyka, Esq.-<u>troyka@cmplaw.com</u> Ms. Lynette Findley, Township Clerk – <u>lynettefindley@superior-twp.org</u> Ronald A. Sollish, Esq.-rsollish@maddinhauser.com



LUCAS LAW PC

Frederick Lucas Attorney at Law 7577 US Highway 12, Suite A Onsted, MI 49265

> Main: 517.467.4000 Direct: 517.252.6846 Fax: 517.858.0190

lucas@lucaslawpc.com

May 25, 2021

Ms. Michelle C. Harrell Attorney at Law Maddin, Hauser, Roth & Heller, PC 28400 Northwestern Highway, Second Floor Southfield, MI 48034

Re: Private Road serving 5728 Geddes Road and 5766 Geddes Road

Dear Ms. Harrell:

As the attorney for the Township your letters have been forwarded to me for review. I have spoken to our building and zoning official and he does not agree with your client's position. Consequently, the Township will not be taking any action against the Mouliere at this time.

Sincerely, LUCAS LAW, PC

Frederick Lucas Attorney at Law

cc: Richard Mayernik



BUILDING PERMIT APPLICATION (revised 3-3-14) 1 4 2021

Charter Township of Superior 3040 N. Prospect, Ypsilanti, MI 48198 (734) 482-6099

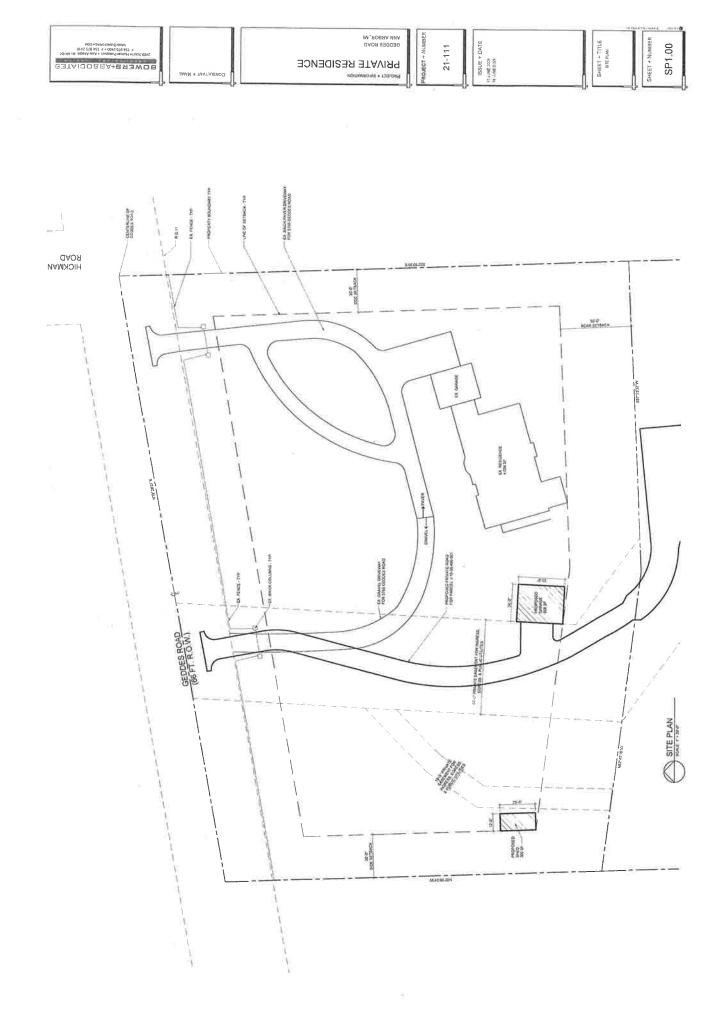
Applicant to Complete All Items in Sections I, II, III, IV and V NOTE: Separate Applications Must Be Completed for Plumbing, Mechanical, & Electrical

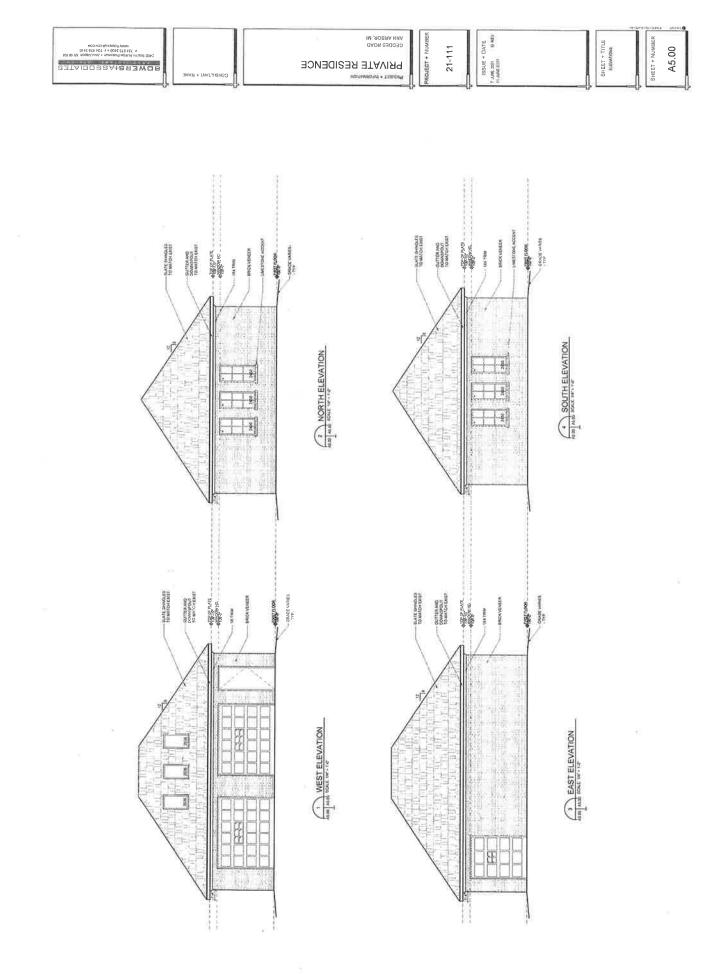
I. JOB LOCATION			1.1.1.2			2.1.2.1.2		
Street Address of Job 5766 Geddes rd, Ann Arbor MI 48105				Project Name/Subdivision Garage				
II. IDENTIFICATION					19. E. M. E.			
A. OWNER OR LESSEE								
Name Matt Schuster			1 ×	Address 5766 Geddes Rd				
^{City} Ann Arbor			State MI	Zip Code 48105 Phone 248			8 790-5650	
B. APPLICANT INFORMATION	Į							
HOMEOWNER					ECT/ENGINE	ĒR		
Name/ Company Name Matt Schuster				umber Expiration Date				
Address 5766 Geddes			Arbor		State MI		Zip Code 48105	
Telephone Number (Include Area Code) 248 790-5650				Federal Employer ID Number (or reason for exemption)				
Worker's Compensation Insurance Carrier (or reason for exemption)				MESC Employer Number (or reason for exemption)				
III. TYPE OF IMPROVEMENT A	ND PLAN	REVIEW			1 2 4			
A. PROPOSED USE OF BUILD	ING AND T	YPE OF IM	PROVEME	NT				
RESIDENTIAL		DN-RESIDE	NTIAL					
New Building	New Building				Mobile Home			
Alteration	Repair							

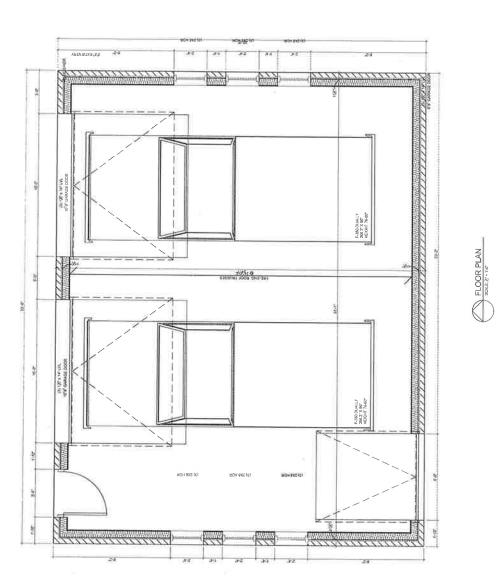
IF RESIDENTIAL-describe in detail scope of work; IF NONRESIDENTIAL-describe proposed use of building, e.g. food processing plant, machine shop, laundry building at hospital, elementary school, college parking garage, rental office building. If use of existing building is being changed, enter proposed use. Plan to construct new accessory structure to existing Single Family Residence. 2 1/2 car garage / utility. No HVAC or Plumbing. 5766 Geddes is the personal residence of the applicant.

APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION - PAGE TWO

IV. CHARACTERISTICS OF A. TYPE OF WATER SUPPL		OSAL					
Public Water B. DIMENSION/DATA	Public Sewer		Private Well Septic System				
Floor Area Alteration Basement 1st & 2nd Floor	<u>New</u> 858 sf	Construction Cost (or submit copy of contract) 30,000 est					
BY THE OWNER TO MAKE THIS A LAWS OF THE STATE OF MICHIG MY KNOWLEDGE. Section 23a of the state construct the licensing requirements of this	PPLICATION AS HIS/HER AU AN. ALL INFORMATION SUE ion code act of 1972, 1972 P. state relating to persons wi	JTHORIZED AGENT, AND W MITTED ON OR WITH THIS A 230, MCL 125.1523A, proh	ECORD AND THAT I HAVE BEEN AUTHORIZE E AGREE TO CONFORM TO ALL APPLICABLE APPLICATION IS ACCURATE TO THE BEST O ibits a person from conspiring to circumvent residential building or a residential structure.				
Violator's of section 23a are subje APPLICANT SIGNATURE:	chuster	<u> </u>	DATE: 6/14/21				
	BUILDING DE	PARTMENT USE ONLY	1				
	REQUIRED?	RECEIVED	NOTES				
A. Zoning Review							
B. Well/Septic Permit							
C. Driveway Permit			10 				
D. Soil Erosion	YES NO						
E. Utility Charges	YES NO						
F. Wetlands	YES NO						
Data		-	د البر البر				
Construction Type Use Group Parcel Number	Square Footag		Occupant Load				
		Valuation	Zoning District				
Approval Signature		Date	Permit Fee				







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TOWNSHIP HALL 3040 NORTH PROSPECT ROAD COR. PROSPECT & CHERRY HILL RDS. YPSILANTI, MICHIGAN 48198 TELEPHONE: (734) 482-6099 FAX: (734) 482-3842

CHARTER TOWNSHIP OF SUPERIOR WASHTENAW COUNTY, MICHIGAN

July 1, 2021

Matt Schuster 5766 Geddes Rd. Ann Arbor, MI 48105

Re: Building Permit Application 5766 Geddes Road

Mr. Schuster,

In accordance with Section R105.3.1 of the 2015 Michigan Residential Code, your application for a building permit at the above address has been rejected.

The parcel in question is located in the R-1 Zoning district. A land division in 1996 included a 66' wide private road easement across your property. This easement modifies what was an interior lot into a corner lot (Section 3.203(B)) deemed to have two front yards. Section (Table) 3.101 requires a minimum 60 foot front yard setback in the R-1 Zoning district. The proposed detached garage is located within the 60' setback from the 66' wide private street easement and therefore is prohibited at that location.

Please contact me if you wish to pursue a variance from the Zoning Board of Appeals.

Richard Mayernik, CBO Building/Zoning Official 734-482-6099

Rick Mayernik

From: Sent: To: Subject: Rick Mayernik Friday, July 30, 2021 1:04 PM Matt Schuster RE: Building Permit Application

Mr. Schuster,

All public and private roads require minimum setback distances to buildings equivalent to the front yard setback of the zoning district in which it is located. In your case, R-1 setbacks are 60 foot. This setback distance applies to the Geddes Road right-of-way as well as the private road easement that exists on your property. This is not unusual or unique to your parcel. We have many private roads in the Township that are located thru properties rather than directly along property lines. I would refer you to the definition of "Setback" in Article 17.

If you decide to appeal to the Zoning Board of Appeals, you may appeal my decision or, request a variance for the placement of your proposed building.

Regards,

Rick Mayernik

From: Matt Schuster <mattaschuster@yahoo.com> Sent: Thursday, July 29, 2021 2:54 PM To: Rick Mayernik <rmayernik@superior-twp.org> Subject: Re: Building Permit Application

Rick,

I had another detail based on your denial that I am trying to understand. If the creation of the easement converted my lot into a corner lot and the proposed garage (@ dead center of my parcel) is within the resulting additional front yard setback, how is this resulting corner lot (holding my home) conforming with the lot minimum acreage standards? R-1 is required to have all lots exceed 2.0 acres and this area is less than 2 acres.

Further,

you indicated when I was reviewing ordinances that the west side of my lot beyond the easement would also be considered a corner lot subject to 2 (additional) front yard setbacks. This area would be below 1 acre as you describe. That would mean my lot in total had 4 front yard setbacks and the ordinance defines a corner lot having 2.

My lot (<u>5766 Geddes Rd</u>, parcel J -10-30-400-055) is a single lot per Washtenaw County and Superior Township of 3.13 acres. I don't believe it could ever be split into two lots, so I do not understand under the current ordinance how this is consistent with the corner lot designations or the diagram of a corner lot.

Can you clarify and/or diagram your designations and yard setbacks for my lot and all lots on the private road you are describing?

Thank you for the clarifications

Matt

On Thursday, July 1, 2021, 11:03:19 AM EDT, Rick Mayernik < <u>rmayernik@superior-twp.org</u>> wrote:

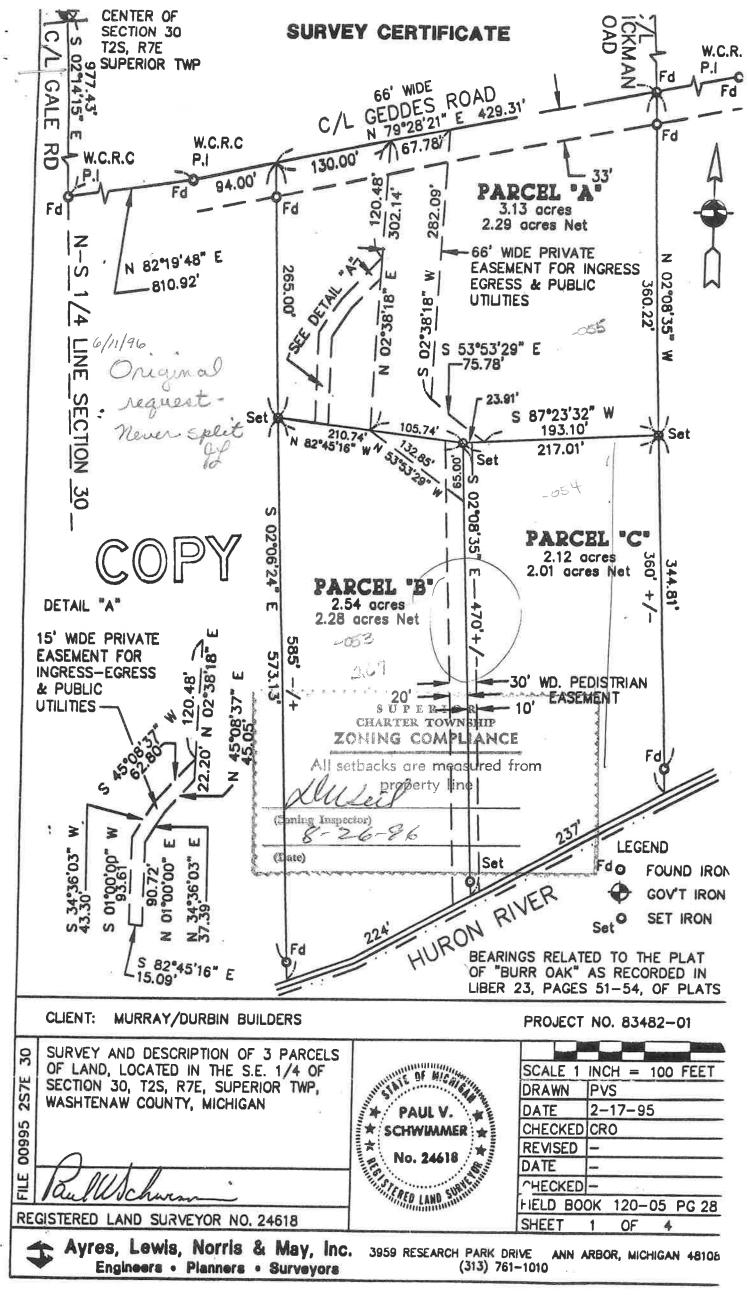
Mr. Schuster,

Please see the attached denial letter relating to your detached garage building permit application. A hard copy will be mailed to you.

Regards,

Richard Mayernik

734-896-3531



BY-LAWS OF THE SUPERIOR TOWNSHIP ZONING BOARD OF APPEALS

ARTICLE I - PREAMBLE

SECTION 1.1 - Basis

Pursuant to the Michigan Zoning Enabling Act, Act 110 of the Public Acts of 2006, as amended, the Superior Township Board of Trustees has created the Superior Township Zoning Board of Appeals (ZBA), with the power to exercise the authority conferred on the ZBA as set forth in the Superior Township Zoning Ordinance and the Michigan Zoning Enabling Act.

SECTION 1.2 - Title

The official title of this body shall be the Superior Township Zoning Board of Appeals, hereinafter referred to as the "ZBA".

ARTICLE II - AREA

The area served by the ZBA shall include all lands legally within the present or future boundaries of Superior Township.

ARTICLE III - PURPOSES

The purpose of the ZBA shall be to carry out the provisions set forth in Article 13 of the Superior Township Zoning Ordinance, and to consider any other matters upon which the ZBA is called upon to act under law or other ordinances.

ARTICLE IV - MEMBERSHIP

SECTION 4.1 - Membership

The Board of Appeals shall consist of seven (7) members appointed by the Township Board. One (1) member shall be a member of the Township Planning Commission, and one member may be a member of the Township Board.

- 1. The remaining members shall be selected from the electors of the Township residing in the unincorporated area of the Township. The members selected shall be representative of the population distribution, and of the various interests present in the Township.
- 2. An employee or contractor of the Township Board shall not serve as a member of the Board of Appeals.
- 3. In the event a member is elected to The Township Board and such election increases the number of Township Board members serving on the Board of Appeals to more than one (1), then such member's seat on the Board of Appeals shall be deemed vacant. Such vacancy shall be filled for the remainder of the un-expired term by Township Board appointment.

SECTION 4.2 - Alternates

The Township Board may appoint up to two (2) alternate members for the same term as regular members of the Board of Appeals. An alternate member may be called to serve as a regular member for the Board of Appeals in the absence of a regular member if the regular member is absent from or will be unable to attend one (1) or more meetings of the Board of Appeals. An alternate member may also be called to serve as a regular member for the purpose of reaching a decision on a case in which the regular member has abstained for reasons described in Section 4.4 (Abstaining). The alternate member appointed shall serve in the case until a final decision is made. The alternate member has the same voting rights as a regular member of the Board of Appeals.

SECTION 4.3 - Terms

The term of office of each member shall be for three (3) years, except for members serving because of their membership on the Planning Commission or Township Board, whose terms shall be limited to the time they are members of those bodies. A successor shall be appointed in a timely manner after the term of the preceding member has expired. All vacancies shall be filled for the remainder of the unexpired term by Township Board appointment.

SECTION 4.4 - Abstaining

A member shall abstain from participating in a public hearing or voting on any question in which he or she has a conflict of interest, as set forth in Section 7.9. A member of the Board of Appeals who is also a member of the Township Board or Planning Commission shall abstain from participating in a public hearing or voting on the same matter that the member previously voted on as a member of the Board or Commission. The member may consider and vote on other unrelated matters involving the same property. Failure of a member to abstain in such cases shall constitute malfeasance of office.

SECTION 4.5 - Removal From Office

A member may be removed from office by the Township Board for misfeasance, malfeasance, or nonfeasance in office, upon written charges and following a public hearing held in accordance with Zoning Ordinance Section 1.14 (Public Hearing Procedures). Minutes of the meeting at which the hearing is held shall record the reasons for the hearing, the motion or resolution, if any, regarding removal from office, and the roll call vote of the Township Board.

SECTION 4.6 - Succession

Each member shall serve until his/her term shall expire. Members may be reappointed by the Board of Trustees. Vacancies resulting from resignation and/or removal shall be filled and shall be appointed for the remainder of the term of the resigning member.

SECTION 4.7 - Compensation

ZBA members may be paid reasonable per diem compensation as determined by the township board.

SECTION 4.8 – ZBA Employees

The Board of Trustees may employ appropriate staff and other employees and/or contract for parttime or full-time service of individuals or firms to assist the ZBA in its responsibilities and duties.

ARTICLE V - OFFICERS

SECTION 5.1 – Selection

At the first meeting of each year, the ZBA shall elect from its membership a Chairperson, Vice-Chairperson, Secretary, and any other officers deemed necessary. All officers are eligible for reelection. The member of the Board of Trustees shall not serve as Chairperson of the ZBA.

SECTION 5.2 - Term

The term of all officers shall be one (1) year and each officer shall serve until reelected or his/her successor shall have been elected.

SECTION 5.3 – Election

The Chairperson, Vice-Chairperson and Secretary shall be elected by a majority vote of the regular membership of the ZBA present at the time of election.

SECTION 5.4 - Attendance

Members of the ZBA who are absent from three (3) consecutive ZBA meetings or four (4) meetings held within the calendar year may be subject to review and/or removal from the ZBA by action of the Board of Trustees.

ARTICLE VI - DUTIES OF OFFICERS

SECTION 6.1 - Chairperson

The Chairperson shall be the chief executive officer of the ZBA and shall preside at all meetings of the ZBA. The Chairperson shall conduct all meetings in accordance with the rules promulgated herein. The Chairperson shall recognize members of the audience during the portion of hearings reserved for public comment and may also recognize members of the audience during other agenda items at the Chairperson's discretion. The Chair shall have a vote on all items before the ZBA.

SECTION 6.2 – Vice-Chairperson

In the event that the office of Chairperson becomes vacant by death, resignation or otherwise, the Vice-Chairperson shall serve as Chairperson until a new Chairperson is elected.

In the event of the absence of the Chairperson, or inability to discharge the duties of that office, such duties shall, for the time being, devolve upon the Vice-Chairperson or Secretary. Other members

may temporarily assume the position of chair for the subject meeting if no other officers are present. The person temporarily assuming the position of chair for the subject meeting shall be elected by a majority vote of the ZBA members in attendance.

SECTION 6.3 - Secretary

The Secretary shall attend all meetings of the ZBA. Other members may temporarily assume the position of secretary for the subject meeting if the Secretary cannot attend. The Township Board may provide a recording secretary to take meeting minutes.

SECTION 6.4 – Assumption of Office

The officers shall take office immediately following their election.

ARTICLE VII - MEETINGS

SECTION 7.1 – Regular Meeting

Meetings of the ZBA shall occur as needed.

Notice of any meeting will be delivered to the Township Clerk and posted in general view of the public at the Township Hall. Notice of any meeting shall include the date, time, and place of the scheduled meeting. Any changes in the date, time or location of the meeting shall be posted in a like manner.

SECTION 7.2 – Special Meeting

Special meetings may be held as required, subject to the call of the Chair or by two (2) members upon written request to the Secretary and Township Clerk.

Special meetings may be requested by members of the public by making application for said meeting with the Township Clerk after receiving approval of the Chair, and paying all necessary costs and additional fee, as set by Township Board of Trustees, in connection with the meeting. Missing the application deadline shall not be a reason to hold a special meeting. The option of a special meeting will be dependent upon the availability of ZBA members and meeting room and noticing requirements.

Notice of special meetings shall be given by the Township Clerk to members of the ZBA. Notice shall also be provided to others requiring notice in compliance with the requirements of the Michigan Zoning Enabling Act. The notice shall state the purpose and time of the meeting. The business which the ZBA may perform at the special meeting shall be conducted at a public meeting in compliance with the Open Meetings Act, Act 267 of the Public Acts of 1976, as amended.

Agenda items that may be legally added without public notice may not be added at a special meeting unless a majority of regular ZBA members are present and approve an addition to the agenda.

SECTION 7.3 - Agenda

The ZBA and Township staff shall establish deadlines for items to be included on the agenda. Unless proper notice is required or necessary, items may be added to the agenda upon the majority consent of the ZBA members present at a scheduled meeting. Added agenda items shall be listed in order of those items closest to needing deadline action.

SECTION 7.4 – Workshop Meetings

Workshop meetings for the purpose of performing ZBA studies or for educational purposes may be called at the request of the Chairperson or any three (3) members of the ZBA. No formal action by motion or resolution may be voted upon at a workshop meeting.

SECTION 7.5 - Quorum

A majority of the total number of members (a minimum of four of the seven members) shall constitute a quorum for the transaction of business and the taking of official action for all matters.

A majority vote of the total number of members (a minimum of four of the seven members), at a scheduled or special meeting, is required to effectuate an action or a decision of the ZBA and all other matters of business.

Whenever a quorum is not present at a scheduled or special meeting, the meeting shall be adjourned, and no discussion of any agenda items shall take place.

SECTION 7.6 – Order of Business

The order of business for scheduled or special meetings shall be:

- 1. Call to order by the Chairperson or Vice-Chairperson
- 2. Roll call
- 3. Approval of the agenda
- 4. Approval of the Minutes of that last preceding meeting
- 5. Citizen Participation
- 6. Communications
- 7. Public Hearings and Consecration's of Appeals to be Heard By Case
 - A. Case is called
 - B. Appellant presents case

- C. Board asks questions
- D. Public comments on the case
- E. Board comments and discusses case; a motion is made and seconded; discussed then voted upon; the results are announced by the Chair
- 8. Old Business
- 9. Other Business as Necessary
- 10. Adjournment

This order of business may be revised by a majority vote of the members of the ZBA present at the meeting.

SECTION 7.7 - Motions

Motions may be restated by the Secretary before a vote is taken. The name of the maker and the supporter of a motion shall be recorded for the minutes.

SECTION 7.8 - Voting

Voting on minutes, opening and closing of public hearings, election of officers, adopting of agenda, recess and adjournment shall be by voice and shall be recorded by yeas and nays, unless a roll call vote is requested by any member of the ZBA. Roll call votes will be recorded on all other matters before the ZBA.

SECTION 7.9 – Conflict of Interest

A member of the ZBA should only abstain from voting on a motion if he/she has a bonafide conflict of interest. Situations which give rise to a conflict of interest may include:

- a) A relative or other family member is involved in any request for which the ZBA is asked to make a decision.
- b) The ZBA member has a business or financial interest in the property involved in the request, has a business or financial relationship with the applicant, or a financial interest in the applicant's company.
- c) The ZBA member owns or has a financial interest in a neighboring property. For purposes of this section, a neighboring property shall include any property falling within the notification radius for the application, as required by the Zoning Ordinance or the Michigan Zoning Enabling Act.

d) There is a reasonable appearance of a conflict of interest. An example of this includes a situation where the ZBA member is on the Board of Directors of an applicant association.

Any member abstaining from a vote shall not participate in the discussion of that item and shall excuse himself/herself from the table.

SECTION 7.10 – Notice of Decision

A written notice or copy of the minutes containing the decision of the ZBA will be sent by the Township, to the applicant(s) of any case.

SECTION 7.11 – Adjournment of Meeting

ZBA meetings shall adjourn no later than 10:00 p.m, unless the ZBA members present decide by a majority vote to continue past this time. New agenda items shall not be taken up after 9:30 p.m., unless the ZBA members present decide by a majority vote to continue with one or more agenda items after that time.

SECTION 7.12 - Minutes

ZBA minutes shall be prepared by the Secretary or designated appointee of the ZBA. The minutes shall include a brief synopsis of the meeting, including information presented and a restatement of all motions and recording of votes; statement of the conditions or recommendations made on any action; and recording of attendance. All ZBA minutes shall be maintained by the Township Clerk's office as public records open to public inspection in accordance with the Open Meetings Act and the Freedom of Information Act, Act 442 of the Public Acts of 1976, as amended.

ARTICLE VIII - PERIODIC REPORTS

The ZBA, through the Township Board representative, shall make periodic reports of its activities to the Superior Township Board of Trustees.

ARTICLE IX - FISCAL YEAR

The fiscal year of the ZBA shall be the same as the fiscal year of the Township Board.

ARTICLE X - AMENDMENTS

The Board of Zoning Appeals may recommend to Township Board that these By-laws, in whole or in part, be altered, amended, added to or repealed by an affirmative vote of at least four (4) regular members of the ZBA at any scheduled or special meeting provided that notice of proposed alterations, amendments or repeals shall be submitted by mail to all members of the ZBA at least

seven (7) days before the scheduled or special meeting of the ZBA at which they are to be considered.

ARTICLE XI - EFFECTIVE DATE

These rules of procedure of the Superior Township Board of Zoning Appeals were adopted at a regular meeting of the Township Board held on ______. The rules shall have immediate effect.

ARTICLE XII - EFFECT AND INTERPRETATION OF BY-LAWS

All By-laws and parts thereof which conflict with any of the terms of these By-laws, are hereby rescinded. The catch line headings which precede each section of these By-laws are for convenience and reference only and shall not be taken into consideration in the construction or interpretation of any of the provisions of these By-laws.

Approved by the Board of Zoning Appeals on _____, 2021.

Adopted by the Superior Township Board of Trustees on _____, 2021.

Ken Schwartz, Supervisor

Lynette Findley, Clerk