

Superior Charter Township Park Commission  
Regular Meeting  
June 28, 2021  
Conducted via Zoom Platform Technology

Approved Minutes

1. Call to Order

The meeting was called to order by Vice-Chair Nahid Sanii-Yahyai at 6:30 pm.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Martha Kern-Boprie, Riley Schofield, Greg Vessels, Terry Lee Lansing

Park Commissioners absent: Marion Morris (excused), Guy Conti

Others present: Juan Bradford, Park Administrator; Patrick Piggott, Maintenance Supervisor and Recreation Coordinator

3. Flag Salute

Vice-Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. May 24, 2021

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 5/24/21 with correction to the Board Attendee Report. Nahid stated she wanted it recorded that she also attended this township board meeting and concurred with Martha Kern-Boprie's report.

6. Citizen Participation – none

7. Reports

A. Chairperson

Marion Morris was fatigued, and asked to be excused from tonight's meeting.

B. Administrator

Juan Bradford submitted a written report. He reviewed in more detail tree maintenance needed in several parks, including removal of dead trees. We budgeted \$15,000 this year to construct a sidewalk in Community Park. This sidewalk will be constructed with grant funds, so this \$15,000 in our budget can be used for other purposes. Juan recommends using it for tree maintenance. Martha Kern-Boprie asked if using it for tree maintenance rather than sidewalk construction would require a budget amendment to shift it to another activity. Juan responded no budget amendment would be necessary.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to use the \$15,000 in the Park Budget originally planned for sidewalk construction for tree maintenance in township parks. Terry Lee Lansing asked who would perform the tree maintenance. Juan responded an external contractor. Bids will be sought for the work. The motion carried.

C. Board Liaison

No report.

D. Board Attendee

Terry Lee Lansing attended the 6/21/21 Township Board meeting. She reported the board approved a deceleration lane on Harris Road between Geddes and MacArthur to accommodate turns into the Ypsilanti District Library branch under construction on the east side of Harris Road. Township Board members congratulated Patrick Pigott on his new position as Park Maintenance Supervisor.

E. Park Steward

No report. Juan Bradford sent a letter to Rick Collman thanking him for his service as Park Steward.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month.

8. Communications

A. Educational: Improving Mental Health with Parks & Recreation

B. Movies on the Green Flyer

C. Dixboro Village Green Events Flyer

D. Discover.Dixboro.Flyer

E. Y on the Fly at Fireman's Park

F. Rare Bird at Cherry Hill Nature Preserve

G. Memorial Request at Cherry Hill Nature Preserve

H. Letter to Rick Collman

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the communications. The motion carried.

9. Old Business

A. Schock Park Transfer of Authority Resolution

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to adopt Resolution Number 2021-20.

**WHEREAS**, the property known as Schock Park, located on Cherry Hill Road and legally described as set forth in the attached deed: and,

**WHEREAS**, it is the mutual decision of the Superior Township Parks & Recreation Commission and the Superior Township Board of Trustees to transfer authority for all purposes of the described land to the Board of Trustees; and,

**WHEREAS**, it is the intent of the parties to abandon parklike activities on the site, and to use the site for governmental and institutional uses consistent with township government.

**WHEREAS**, upon the transfer of the described land the Board of Trustees agree to the following terms:

1. The Board of Trustees will remunerate the Parks & Recreation Commission budget for any maintenance performed on the former Schock Park at the usual wages paid to maintenance personnel for the hours that work was performed.
2. The Board of Trustees agrees to remunerate to the Parks & Recreation Commission budget for any maintenance performed at the township's direction which is not park property at the usual wages paid to maintenance personnel for the hours that work was performed and will remunerate the Parks & Recreation budget for the use of equipment and supplies.
3. The Parks & Recreation Administrator shall itemize the above costs and submit to the Township Supervisor the estimated costs of wages and other expenses to be incurred for the following year by August 1<sup>st</sup> of each year to be added to the Parks & Recreation Budget for the next year.

4. The Parks & Recreation maintenance personnel may continue to use the structures on the former Schock Park for storage and maintenance activities until the township provides equal and comparable space elsewhere in the township.
5. The Township Board of Trustees shall notify the Parks & Recreation Commission of any improvements to the park. This notice is advisory only and will not affect the plans of the Board of Trustees.

**NOW THEREFORE BE IT RESOLVED THAT** the Superior Township Board of Trustees agree to the above conditions.

**BE IT FURTHER RESOLVED THAT** the transfer shall occur upon the Parks & Recreation Commission acceptance of this resolution by a majority vote at a regular meeting of the Parks & Recreation Commission.

**BE IT FURTHER RESOLVED THAT** the Parks & Recreation Administrator and the Township Supervisor shall meet to discuss adjustments to 2021 Parks & Recreation Budget for work to be performed in 2021 for non-park service areas.

	Yes	No	Absent
Marion Morris			X
Nahid Sani-Yahyai	X		
Martha Kern-Boprie	X		
Riley Schofield	X		
Guy Conti			X
Terry Lee Lansing	X		
Greg Vessels	X		

The motion carried and the resolution was adopted.

**B. Community Park Tennis Court Restoration Update and Lesson Inquiry**

Juan Bradford informed the park commission that restoration of the tennis courts in Community Park is nearly complete. A few more items and it should be finished within a week. Photographs of the tennis courts were provided. Martha Kern-Boprie asked if a rebound board could be attached to one of the fences surrounding the courts, to allow solo players to practice. Juan stated that could be done in the near future. Juan also informed commissioners that an individual who provides tennis instruction has contacted Juan about providing lessons at the Community Park courts.

**C. Seed Quilt at Cherry Hill Nature Preserve**

The individual working on the Seed Quilt in Cherry Hill Nature Preserve (CHNP) provided drawings and an update on his project. Seed Quilts will be installed in two locations in CHNP. Each quilt will be 2 feet by 12 feet, and composed of layers compostable fabric with flower seeds embedded. The fabric with embedded seeds will be planted. The flowers will grow up in patterns based on where the various seeds were embedded.

**10. New Business**

**A. Resolution to Proclaim July 2021 as Parks & Recreation Month**

It was moved by Nahid Sani-Yahyai and supported by Riley Schofield to adopt Parks & Recreation Resolution Number 2021-01

**WHEREAS** parks and recreation programs are an integral part of communities throughout this country, including the Charter Township of Superior; and,

**WHEREAS** our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

**WHEREAS** parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and improve the mental and emotional health of all citizens; and

**WHEREAS** parks and recreation programs increase a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS** parks and recreation areas are fundamental to the environmental well-being of our community; and

**WHEREAS** parks and recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

**WHEREAS** our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

**WHEREAS** the U.S. House of Representatives has designated July as Parks and Recreation Month; and

**WHEREAS** the Charter Township of Superior Parks & Recreation Commission recognizes the benefits derived from parks and recreation resources.

**NOW THEREFORE BE IT RESOLVED BY** Superior Township Parks & Recreation Commission that July is recognized as Park and Recreation Month in the Charter Township of Superior.

Roll Call Vote

	Yes	No	Absent
Marion Morris			X
Nahid Sanii-Yahyai	X		
Martha Kern-Boprie	X		
Greg Vessels	X		
Riley Schofield	X		
Terry Lee Lansing	X		
Guy Conti			X

The motion carried and Park & Recreation Resolution Number 2021-01 is adopted.

- B. July 2021 Parks & Recreation Commission Meeting location  
Juan Bradford asked park commissioners if they would feel comfortable and safe holding the July 26 commission meeting in person at township hall instead of via zoom. Township offices will re-open for in person business on July 6. Meeting in the township board room allows commissioners and audience members to sit safe distances apart. Microphones are available to allow commissioners to hear one another. The consensus of the park commission was to hold the July 26 Park & Recreation Commission meeting in-person in the township hall meeting room.
- C. Volunteer Signup: Movies on the Dixboro Green July 10 Dixboro Market July 30  
The following park commissioners volunteered to help with July events

Movies on the Dixboro Green July 10<sup>th</sup>  
Nahid Sanii-Yahyai

Dixboro Market July 30<sup>th</sup>  
Nahid Sanii-Yahyai  
Greg Vessels  
Terry Lee Lansing

D. Bicycle Rack Request at Cherry Hill Nature Preserve

A request was made to Juan Bradford from a township resident to install a bicycle rack near the entrance to Cherry Hill Nature Preserve (CHNP). Juan thought this was a reasonable request, and he could support it as long as it is clearly signed that bicycles cannot be ridden through CHNP. The cost of a bicycle rack is estimated at \$300 and our budget can afford this. The consensus of the park commission was to have a bicycle rack installed near the entrance to CHNP.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Greg Vessels to approve payment of the bills totaling \$33,979.25 at 6/28/2021. The motion carried.

12. Financial Statements

A. May 2021 Revenue & Expenditure Report

B. May 2021 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the May financial statements. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie asked when we will have a potluck lunch to celebrate David Buterbaugh's service to the park department and wish him well in retirement. Juan Bradford responded he spoke with David about this, and David does not want an event of this nature. Martha then suggested that perhaps the park commission could host a lunch for all the park staff near the end of summer to thank all of them for their efforts this season. We could invite David to participate if he wished.

Greg Vessels asked when he is scheduled to attend a Township Board Meeting as a park commissioner. He is scheduled for July 19.

14. Adjournment

It was moved by Greg Vessels and supported by Riley Schofield to adjourn the meeting at 7:18 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary