

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:04 p.m. on June 21, 2021, on a Zoom Virtual Board Meeting. Supervisor Schwartz read a script required by the Open Meetings Act.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, Trustee Nancy Caviston, Trustee Lisa Lewis, and Trustee Rhonda McGill were all present in Superior Township.

Absent: Trustee Bernice Lindke

4. ADOPTION OF AGENDA

It was moved by Treasurer McKinney supported by Trustee Caviston, to adopt the agenda with the changing of **Resolution 2021-21 to 2021-29, To Authorize a Contract with DTE for LED Street Lights on MacArthur Blvd to letter L. and adding letter B. Resolution 2021-21, To Approve the Agreement for Subaward of Federal Financial Assistance.**

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MAY 17, 2021

It was moved by Treasurer McKinney supported by Trustee Caviston, to approve the minutes of the regular Board meeting of May 17, 2021, as presented.

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 2**

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

Supervisor Schwartz read a script required by the Open Meetings Act regarding Public Comment and/or Public Hearing.

Matt Schuster, resident of Superior Township since 2005 on 5766 Geddes Rd., voiced his concerns with his personal property being both burdened and benefitted by the easements for access with the neighboring parcel. He invites all board members to come see his property. He explains his neighbor has sued him in court to get clarification about the relative access rights. He is asking the Board for their support in compelling the Building Department to seek permits for the new private road that his neighbor is trying to construct. He comments on the agenda item regarding the Committee to Promote Superior Township and thinks this is an overlap with his concerns. Promoting Superior Township for its quality of life is intertwined with regulating development and conformance with the Township's values and ordinances. The picture he included in the board packet is located on his property next to his house. He does not see how this grating can exist without a retention structure. It is in place without any complaints from the Township. He voices his concerns with the danger of this structure.

Supervisor Schwartz addressed Matt Schuster's concerns. These concerns have been reviewed by the Township's attorney and Rick Mayernik, Building/Zoning Administrator. As of now, there is no requirements for a permit. There are concerns with the wall, and a letter has been issued for the owner to put up temporary fencing. Mr. Schuster is invited to present his concerns to the Board during the July meeting.

Clerk Findley confirms Mr. Schuster's presentation for the July Board meeting and would like to defer her comments till then. Clerk Findley commented on her concerns with the wall and that she relies on the expertise of Rick Mayernik, Building/Zoning Administrator. She understands that noise is a problem in the whole Township where building is happening. She voices her concerns with the property formerly being two lots and now it is one lot. She believes no one would have thought to build on this property because it is different. She is relying on the Township attorney's and Rick Mayernik's expertise regarding this issue.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. Treasurer McKinney reported on an opportunity to receive funding for a crosswalk at Sycamore and Danbury for the new library branch. Treasurer McKinney has

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 3**

requested \$38,000.00. Clerk Findley commented we can also use the CARES Act funds for this project.

B. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Lisa Hoening agreed to take the repayment plan to the Ypsilanti District Library Board for the Asphalt Specialists Inc. (ASI) and OHM services. The payment will come out of the General Fund, and the library will have a repayment plan which would be completed by 2024, assuming the ASI bid, and OHM proposal are accepted. The repayment plan will be brought to the Board next meeting.
- Tom Daniels, Ypsilanti Communities Utilities Authority (YCUA) attorney, is retiring and Matthew Jane is taking over the legal work for YCUA. Salem Township and/or Shostack approached YCUA about the sewer line through Superior Township and amending the contracts. Supervisor Schwartz voiced his concerns against this.
- The Township's attorney has filed a summary of disposition which will be heard on July 16, 2021. This will dismiss the final claim Superior Township against Salem Township and Shostack.
- The Michigan Professional Fire Fighters Union decided not to arbitrate the claim against the termination of the former Township fire fighter. The Fire Department has received eight qualified applicants for the new position.
- David Dowling is offering to deed an acre of land next to the Autumn Woods Condominiums to the Township. The acre is attached to the eastern line of the Utilities Building. He also wants to sell 37-acre parcel called Timberwood to Century Complete which is building out at Fairway Glens. The Township primarily wants single family housing in that area.
- Trustee Lindke submitted a comment to Supervisor Schwartz regarding Friends of Dixboro made up of Dixboro residents and business owners to discuss issues centering around safety, infrastructure, and experience which meets monthly. The group will advocate for changes which will positively affect these three areas. They will work collaboratively with the Board of Trustees, Washtenaw County Road Commission, Master Plan Committee, and others to support improvements to the Historic District. The old Gibbon's House which was originally the Freeman House is under reconstruction.
- Sycamore Meadows has new owners. U.S. Representative Dingell's office said if the Township needs any help regarding Sycamore Meadows to let her office know. The contractors for the new owners came in two weeks ago to meet with Rick Mayernik to inquire about what the costs and procedures would be to install central a/c in all 200 units.
- Juan Bradford, Parks & Recreation Director, reported the tennis courts at Community Park have been completed. A tennis coach is interested in starting a youth program or individual lessons in the Township. Juan is looking into some grants to help fund this. The Washtenaw County Sheriff's Department usually has their Balling' on the

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 4**

Boulevard at the tennis courts with temporary basketball hoops. Juan is looking at finding a new location for them. The pop-up concert at Fireman's Park was a success, but the turnout was not what was anticipated due to the heat possibly. Juan thanked Clerk Findley for connecting him with the Ann Arbor Summer Festival (A2SF) organization. The Kite and Rocket Day event is this Saturday, June 26th 11am-2pm at Fireman's Park and the Movie on the Green is Saturday, July 10th.

- Ken Palka would like to go over the draft audit this week with the Clerk Findley, Supervisor Schwartz, and Treasurer McKinney. This will be brought to the Board in July.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Trustee Lewis supported by Trustee McGill, that the Superior Township Board receive all reports.

The motion carried by unanimous voice vote.

C. FINANCIAL REPORTS, ALL FUNDS, PERIOD ENDING 12/31/2020.

It was moved by Trustee Lewis supported by Trustee Caviston, to receive the Financial Reports, All Funds Period Ending December 31, 2020.

The motion carried by unanimous voice vote.

9. COMMUNICATIONS

It was moved by Clerk Findley supported by Trustee Lewis, to receive letters of communication.

The motion carried by unanimous voice vote.

A. MATT SCHUSTER, TOWNSHIP RESIDENT: CONFORMANCE CONCERNS WITH ZONING ORDINANCE 174 OR TOWNSHIP ORDINANCE 163, PRIVATE ROAD

Matt Schuster spoke during Citizen Participation.

B. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP – BRENDA BAKER

Brenda Baker spoke on the Committee to Promote Superior Township and the lack of

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 5**

attendance at meetings. The Board of Trustees does see value in the committee. She asked the Board of Trustees what they would like to see in the committee and to get back with her soon.

C. LIAISON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

Supervisor Schwartz read Trustee Lindke’s comment during his report.

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

A. RESOLUTION 2021-20, TO TRANSFER AUTHORITY OF SCHOCK PARK TO SUPERIOR TOWNSHIP BOARD OF TRUSTEES

Supervisor Schwartz explained the Board of Trustees will be responsible for the cost of cutting and equipment expenses.

The following resolution was moved by Treasurer McKinney supported by Clerk Findley.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO TRANSFER AUTHORITY OF SCHOCK PARK
TO CHARTER TOWNSHIP OF SUPERIOR BOARD OF TRUSTEES**

RESOLUTION NUMBER: 2021-20

DATE: JUNE 21, 2021

WHEREAS, the property known as Schock Park, located on Cherry Hill Road and legally described as set forth in the attached deed; and,

WHEREAS, it is the mutual decision of the Superior Township Parks & Recreation Commission and the Superior Township Board of Trustees to transfer authority for all purposes of the described land to the Board of Trustees; and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 6**

WHEREAS, it is the intent of the parties to abandon parklike activities on the site, and to use the site for governmental and institutional uses consistent with township government.

WHEREAS, upon the transfer of the described land the Board of Trustees agree to the following terms:

1. The Board of Trustees will remunerate the Parks & Recreation Commission budget for any maintenance performed on the former Schock Park at the usual wages paid to maintenance personnel for the hours that work was performed.

2. The Board of Trustees agrees to remunerate to Parks & Recreation Commission budget for any maintenance performed at the township's direction which is not park property at the usual wages paid to maintenance personnel for the hours that work was performed and will remunerate the Parks & Recreation Commission budget for the use of equipment and supplies.

3. The Parks & Recreation Administrator shall itemize the above costs and submit to the Township Supervisor the estimated costs of wages and other expenses to be incurred for the following year by August 1st of each year to be added to the Parks & Recreation budget for the next year.

4. The Parks & Recreation maintenance personnel may continue to use the structures on the former Schock Park for storage and maintenance activities until the township provides equal and comparable space elsewhere in the township.

5. The Township Board of Trustees shall notify the Parks & Recreation Commission of any improvements to the park. This notice is advisory only and will not affect the plans of the Board of Trustees.

NOW THEREFORE BE IT RESOLVED THAT the Superior Township Board of Trustees agree to the above conditions.

BE IT FURTHER RESOLVED THAT the transfer shall occur upon the Parks & Recreation Commission acceptance of this resolution by a majority vote at a regular meeting of the Parks & Recreation Commission.

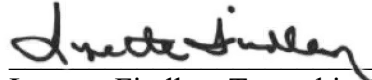
BE IT FURTHER RESOLVED THAT the Parks & Recreation Administrator and the Township Supervisor shall meet to discuss adjustments to 2021 Parks & Recreation Budget for work to be performed in 2021 for non-park service areas.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 7**

and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021
Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

B. RESOLUTION 2021-21, TO APPROVE THE AGREEMENT FOR SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE

Supervisor Schwartz stated this is for a reimbursement to be able to put LED lights on already fixated light poles on MacArthur Blvd.

The following resolution was moved by Treasurer McKinney supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AGREEMENT FOR SUBAWARD OF FEDERAL
FINANCIAL ASSISTANCE**

RESOLUTION 2021-21

DATE: JUNE 21, 2021

WHEREAS, the Grantee receives funds from the United States Department of Housing and Urban Development (HUD) pursuant to HUD's Community Development Block Grant Entitlement Communities Grants ("CDBG") and the Grantee is authorized to award CDBG funds pursuant to Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C. 5301, et. seq.; and

WHEREAS, the Grantee has been designated as an entitlement county for the CDBG Program and acts as the lead entity for the Washtenaw Urban County, which consists of Washtenaw County, City of Ann Arbor, City of Dexter, City of Saline, City of Ypsilanti, Ann Arbor Township, Augusta Township, Bridgewater Township, Dexter Township, Lima

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 8**

Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, and Ypsilanti Township; and

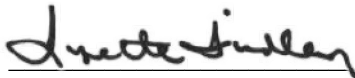
WHEREAS, the Subrecipient has agreed to collaborate with the Office of Community and Economic Development (OCED) to manage this public improvement project; and

WHEREAS, on May 2, 2018, the Urban County Executive Committee approved *Thirty thousand nine hundred fifty-five dollars and zero cents* (\$30,955.00) in 2018 Urban County CDBG Funding as a grant to the Subrecipient to support the Panama Avenue HMA road resurfacing project, of which *Six thousand four hundred and two dollars and seven cents* (\$6,402.07) has been re-programmed to support the aforementioned MacArthur Boulevard Street Lighting project; and

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees, in consideration of the mutual covenants and obligations contained in this Agreement, including the Attachments, and subject to the terms and conditions stated, the parties agree to the agreement.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

C. RESOLUTION 2021-22, APPROVING CONTRACT WITH DIGICOM GLOBAL

Supervisor Schwartz stated this is for an upgraded and approved alarm system for our Fire Department. Fire Chief stated the current alerting system is outdated. This will be paid for by the Fire fund.

The following resolution was moved by Trustee Caviston supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 9**

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING CONTRACT WITH
DIGICOM GLOBAL**

RESOLUTION NUMBER: 2021-22

DATE: JUNE 21, 2021

WHEREAS, the Charter Township of Superior Fire Department has an alerting system in both fire stations to alert sleeping fire fighters of a service call; and,

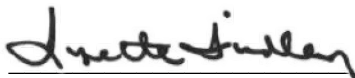
WHEREAS, the current system is not working correctly and based on older technology; and,

WHEREAS, the proposed system will have upgraded speakers in bedroom bays and throughout both stations. The proposed system will have lights added to bedrooms that will automatically turn on when a call for service is received. Over each bed, a speaker will be installed so when a call comes in that speaker will open for 2 minutes for clear radio traffic and then close. Lights will also flash throughout the station as a secondary alert to the new speakers.

NOW THEREFORE, BE IT RESOLVED that the Township Board of Trustees hereby approves the proposed contract with DIGICOM GLOBAL install new altering systems in fire station 1 and 2 in the amounts of \$15,677.39 for station 1 and 8,026.54 for station 2 to be paid for from the fire fund.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021

Date Certified

The resolution carried by unanimous voice vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 10**

**D. RESOLUTION 2021-23, AMENDING THE PURCHASE OF SOFTWARE LICENSE
AND SERVICES AGREEMENT LUCITY INC.**

Clerk Findley stated the Resolution needed to be amended due to the SAW grant ending and Township picking up the annual funds.

The following resolution was moved by Trustee Caviston supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AMEND THE ANNUAL PURCHASE OF
SOFTWARE LICENSE AND SERVICES AGREEMENT**

RESOLUTION NUMBER: 2021-23

DATE: JUNE 21, 2021

WHEREAS, the Superior Township Board of Trustees authorized the administrative staff to execute a purchase order with Lucity Inc. for a software system to replace and upgrade our current utility software system in March 2017; and,

WHEREAS, the Resolution 2017-07 stated the “annual software support in the amount of \$3,700.00”. The Sanitary Asset Management (SAW) grant reimbursed the Township 90% of the upfront total costs.

WHEREAS, the Software License and Professional Services Agreement states “the annual fee basis for the Lucity Constant Connect Program is twenty percent (20%) of the total non-discounted software license fees for covered products based on the then-current published Lucity software license unit fees. The annual fee for the Constant Connection Program based on the products and seats included in this contract is \$3,700.00. This fee covers the first twelve (12) months (“Year 1”) of support and maintenance starting from project go-live. The total fee amount after Year 1 is subject to a 2.5% annual increase”.

WHEREAS, the Superior Township Board of Trustees is amending the original Resolution for the Lucity Inc. annual fees.

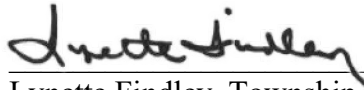
WHEREAS, the annual software support in the amount of \$13,000.00 is due for hosting fees and \$3,984.50 is due for GIS web, mobile, work, asset management and storage fees for a total due of \$16,984.50 for all services provided from 5/5/2021 to 5/4/22 and to be funded from the Capital Reserve Funds of the utility budget as stated above with a 2.5% annual increase.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 11**

NOW THEREFORE BE IT RESOLVED, the Board authorizes to amend the annual payment of \$16,984.50 to Central Square for the costs of hosting and managing the utility database and other activities as provided through the contract.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

6/21/2021
Date Certified

The resolution carried by unanimous voice vote.

**E. RESOLUTION 2021-24, REQUEST TO WAIVE CERTAIN UTILITIES
CONNECTION FEES/CHARGES FOR THE YPSILANTI DISTRICT LIBRARY
CONSTRUCTION ON HARRIS ROAD**

Supervisor Schwartz stated he suggests not waiving it all due to the library being on a proprietary system and not a government tax system. He suggests waiving 50% of the costs for the library.

The following resolution was moved by Treasurer McKinney supported by Clerk Findley to waive 50% of the costs.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION WAIVING CERTAIN UTILITIES CONNECTION
FEES/CHARGES FOR THE YPSILANTI DISTRICT LIBRARY
CONSTRUCTION ON HARRIS ROAD**

RESOLUTION 2021-24

DATE: JUNE 21, 2021

WHEREAS, the Charter Township of Superior Utility Ordinance (Section 169-286) provides authority to charge various fees to a party wishing to connect to the water and sewer system; and,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 12**

WHEREAS, the application for a connection requires the utility department to calculate all the charges necessary and to collect the charges prior to the issuance of a building permit; and,

WHEREAS, the Ypsilanti District Library (YDL) requests the Board to consider waiving all or part of the utility fees as part of the Township's continuing assistance to build and staff the new Superior Township Branch Library.

WHEREAS, the Township Board strongly supports the library project because it will build community-based assets and educational opportunities to township residents, and helps relieve the township of certain governmental burdens and confers upon the township other notable benefits; and,

WHEREAS, the YDL requests the Board to reduce or waive the utility department financial requirements to assist the YDL to meet its overall efforts to introduce a modern and valuable branch library to the Township residents.

WHEREAS, the total utility fees for this project are calculated as follows:

Availability Fees:

1. Water: $314.50 \times 45 = \$14,152.50$
2. Sewer: $314.50 \times 50 = \$15,725.00$

Trunk and Transmission Charges:

Water Trunk and Transmission charge = \$5,000.00
Sewer Trunk and Transmission charge = \$5,500.00

Other Charges:

Water Inspection - \$50.00
Sewer Inspection - \$50.00
Meter = TBD based on size \$990+
Installation = TBD

Total = \$47467.50 + Final Meter costs and Installation costs.

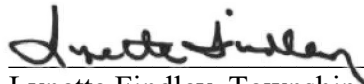
NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees agree to waive some charges.

The percentage of waiver (50%) of all charges, not including the cost of meter and installation.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 13**

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

F. RESOLUTION 2021-25, IMPOSE A TEMPORARY MORATORIUM ON REZONING PETITIONS

Supervisor Schwartz stated he would like to table this Resolution due to the Board of Trustees not figuring out whether they would resume in person meetings or not. Clerk Findley voiced her disagreement with tabling this resolution due to the Eyde property coming to the Planning Commission in July. They will need a public hearing and due to all the Governor's orders being lifted, the public will be upset with this decision. Supervisor Schwartz explained the Eyde's want to rezone approximately 600 acres in the Township. The public will probably want to comment on this rezoning.

The following resolution was tabled by the Board.

Clerk Findley opposed tabling this Resolution.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 14**

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO IMPOSE A TEMPORARY MORATORIUM ON REZONING
PETITIONS**

RESOLUTION NUMBER: 2021-25

DATE: JUNE 21, 2021

WHEREAS, the Michigan Zoning Enabling Act (Act 110 of 2006) provides for a statutory scheme for the consideration of proposed amendments to zoning ordinances and zoning maps; and,

WHEREAS, under the statute a Township Board may require a public hearing (MCL 125.3401) on a request for amendment under the Township zoning ordinance, and

WHEREAS, the Washtenaw County Board of Commissioners has declared a state of emergency, countywide, until December 31, 2021, due to the Covid-19 virus and its variants; and

WHEREAS, it is both impractical and unfair to the residents of the community for the Township to hold remote meetings on issues that are of great and significant public interest, and which may have a permanent impact on the character and infrastructure of the community; and,

WHEREAS, the Township has been informed by many citizens that virtual meetings are a poor substitute for in-person meetings; and that many residents are not equipped to join virtual meetings due to the lack of electronic and the other necessary components to fully participate in a virtual meeting; and,

WHEREAS the Township Board can take notice of the commonsense notion that for issues that may draw the interest of hundreds of citizens, a virtual public hearing denies the citizen to fully participate in the public hearing and can see and confront the issues at hand.

WHEREAS zoning issues of minor importance do not require the input of citizens to the same degree as large rezoning issues and where area plans amendments and revisions pursuant to 7.106 of the Superior Township zoning ordinances do not require the same scrutiny or public input as projects which have a significant bearing on traffic, utilities, or other zoning considerations.

WHEREAS, a moratorium was continued at the April 19, 2021, meeting of the Board of Trustees until July 20, 2021, or until such time as the Township Board believes it is safe to return to unlimited in-person meetings.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 15**

WHEREAS, the Township Board of Trustees pursuant to the Governors directive that the state will no longer impose (any) broad mitigation measures during the pandemic, unless of course, unanticipated circumstances arise effective July 1, 2021.

NOW THEREFORE BE IT RESOLVED that the moratorium on public hearings on zoning amendments shall terminate on July 1, 2021.

G. RESOLUTION 2021-26, ACCEPT BID FROM ASPHALT SPECIALISTS, INC. FOR HARRIS ROAD WIDENING

George Tsakoff from OHM explained the bid opening for this project. He would like the Township to accept the bid from Asphalt Specialists, Inc.

Supervisor Schwartz stated both Resolution 2021-26 and Resolution 2021-27 are subject to the Township receiving an acceptable repayment plan from Ypsilanti District Library in July. Supervisor Schwartz asked George if the contract administrative is going to inspect the water and sewer improvements. George explained there are some storm sewer improvements in the contract, but the water and sewer improvements are part of the library site development project. The Township owned the land until April when they conveyed it to the library which is why they are entangled in the road widening.

The following resolution was moved by Clerk Findley supported by Trustee Caviston subject to the terms in the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM ASPHALT SPECIALISTS, INC. FOR HARRIS
ROAD WIDENING**

RESOLUTION NUMBER: 2021-26

DATE: JUNE 21, 2021

WHEREAS, sealed bids for the Harris Road Widening project were received and publicly read aloud by OHM Advisors on Thursday, May 27, 2021 at 2:00 pm.,

WHEREAS, the project scope consists of widening Harris Road from the existing 3-lane roadway near Geddes Road to approximately 750 feet south. The road widening includes removal and milling of existing asphalt, aggregate base placement, and HMA paving, as well as driveway approach construction for the proposed Ypsilanti District Library site. Miscellaneous improvements include storm sewer installation, concrete curb and gutter installation, ditch

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 16**

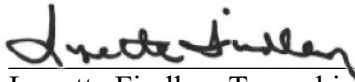
grading, pavement markings, pathway installation and site restoration. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.; and,

WHEREAS, Asphalt Specialists, Inc., is the apparent low bidder of \$330,502.98. OHM Advisors has had favorable past-experience working with this Contractor on previous projects.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves Asphalt Specialists, Inc. to complete this project for an estimated amount not to exceed \$330,502.98, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

H. RESOLUTION 2021-27, ACCEPT THE OHM ADVISORS' PROFESSIONAL SERVICES PROPOSAL FOR CONTRACT ADMINISTRATION & CONSTRUCTION ENGINEERING SERVICES

George Tsakoff from OHM explained what the contract entails.

The following resolution was moved by Trustee Caviston supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 17**

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM PROFESSIONAL SERVICES PROPOSAL
FOR CONTRACT ADMINISTRATION & CONSTRUCTION ENGINEERING
SERVICES**

RESOLUTION NUMBER: 2021-27

DATE: JUNE 21, 2021

WHEREAS, OHM Advisors have submitted a proposal for contract administration and construction engineering services for the Harris Road Widening project located between the existing three-lane roadway starting near Ascot Drive and approximately 750 feet south; and

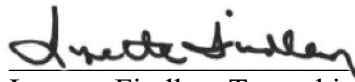
WHEREAS, this proposal is consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

WHEREAS, the tasks and associated work to complete the bidding and contract administration and construction engineering phase of this roadway widening project are outlined in the supporting document and is estimated not to exceed a total of \$58,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$58,000.00, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 18**

I. RESOLUTION 2021-28, ACCEPT THE OHM ADVISORS' PROPOSAL FOR PRELIMINARY ENGINEERING SERVICES FOR THE PLYMOUTH ROAD PATHWAY FROM DIXBORO ROAD TO DIXBORO HOUSE RESTAURANT

Supervisor Schwartz explained in 2017, the Township applied for the Connecting Communities Grant with the help of Treasurer McKinney. The Township paid OHM to set the route and for the surveying which was from Cherry Hill Rd to Dixboro House restaurant. This year, the Township has applied for a Department of Nature Resources Grant to fund the entire path from Dixboro House restaurant to Dixboro Road and Plymouth Road. By the end of the year, the path will run from Dixboro Road and Plymouth Road all the way to Hudson Mills Park. If the Township is awarded the Michigan Natural Resources Trust Fund Grant, there will be enough money to build this path. The Township is applying for a Connecting Communities Grant Application to be reimbursed the \$45,000.00 for the OHM services.

The following resolution was moved by Treasurer McKinney supported by Trustee Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM ADVISORS' PROPOSAL FOR
PRELIMINARY ENGINEERING SERVICES FOR THE PLYMOUTH ROAD
PATHWAY FROM DIXBORO ROAD TO DIXBORO HOUSE RESTAURANT**

RESOLUTION NUMBER: 2021-28

DATE: JUNE 21, 2021

WHEREAS, OHM Advisors have submitted a proposal for preliminary engineering services for the future installation of a pathway along the Plymouth Road corridor, east of Dixboro Road; and

WHEREAS, this proposal is consistent with past conceptual engineering efforts related to the Michigan Natural Resources Trust Fund Grant application for a pathway connector in this location and preliminary engineering efforts completed for a portion of this pathway between Cherry Hill Rd and Dixboro House restaurant, and consistent with our understanding of the Township's vision for this pathway.

WHEREAS, the services outlined in the proposal will be billed monthly for the value of services completed to date, in accordance with the Continuing Services Agreement between OHM Advisors and Superior Township. OHM proposes to perform these professional

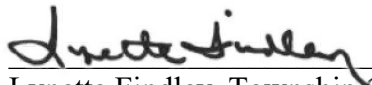
**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 19**

engineering services as outlined above on an hourly basis, for a estimated amount not to exceed \$45,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposal for preliminary engineering services with OHM Advisors to complete this project for an estimated amount not to exceed \$45,000.00.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/21/2021

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

J. MICHIGAN TOWNSHIPS ASSOCIATION (MTA) ANNUAL DUES JUNE 2021 – JULY 2022

The motion was moved by Treasurer McKinney supported by Trustee Lewis.

The motion carried by unanimous voice vote.

K. BOARD DISCUSSION REGARDING FUTURE BOARD MEETINGS

Supervisor Schwartz stated the Governor has removed any legal impediment from the Township meeting in-person in the future. The Washtenaw County Board of Commissioners has declared a local state of emergency until December 31, 2021. He asks the Board of Trustees what they would like to do regarding future Board meetings. He suggests all in-person, continuing virtual, or a hybrid method.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 20**

Clerk Findley voiced her opinion the Board move forward with in-person meetings but suggests hybrid if some members do not want to proceed with in-person.

Treasurer McKinney voiced her opinion on doing a hybrid because not everyone is vaccinated. She only wants to be around those who are vaccinated.

Clerk Findley commented that people are vaccinated and if Treasurer McKinney is alluding to her that is a shame. Clerk Findley thinks that the vaccination is an excuse.

Treasurer McKinney commented 40% of Michigan is not vaccinated, and she preferred a hybrid meeting.

Trustee Lewis commented she prefers a hybrid meeting because not everyone who is vaccinated lives with someone who is vaccinated.

Trustee Caviston voiced her opinion for a hybrid meeting

Trustee McGill commented her support for a hybrid meeting due to the new Delta variant of Covid-19. She believes it is in the Township's best interest to do a hybrid meeting.

Supervisor Schwartz agrees with Clerk Findley in coming back in person but would support a hybrid meeting. He would entertain a motion to have a hybrid meeting on July 19, 2021, for those who want to attend, and all others would be on zoom. During the July meeting, the Board will discuss this item again. He commented as public officials, we need to be in the Township Hall.

Trustee McGill commented she will be at the meeting on July 19th but wants to look out for everyone's comfortability.

Clerk Findley asked how a hybrid would work. Supervisor Schwartz commented everyone would have their laptops and if someone from the public wants to speak, they will have to speak into one of the laptops. Trustee McGill suggests using the projector, and Trustee Lewis suggests having a microphone. Clerk Findley commented all Board members might need headphones. Supervisor Schwartz commented Clerk Findley does not have any elections this year and that she could figure it out. Supervisor Schwartz stated he was just kidding on that comment. Clerk Findley stated she knew he was kidding.

The motion to have the July 19, 2021, Board of Trustees meeting as a hybrid meeting and to discuss the future Board meetings will be added to the July meeting was moved by Treasurer McKinney supported by Trustee Lewis.

Clerk Findley opposed the motion.

The motion carried by unanimous voice vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 21**

L. RESOLUTION 2021-29, TO AUTHORIZE A CONTRACT WITH DTE FOR LED STREET LIGHTS ON MACARTHUR BLVD

Supervisor Schwartz stated he would like the Board to approve this to be executed by Clerk Findley and himself on Tuesday, June 22, 2021.

The following resolution was moved by Treasurer McKinney supported by Trustee McGill.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE ADMINISTRATIVE STAFF OF THE
CHARTER TOWNSHIP OF SUPERIOR TO ENTER INTO A CONTRACT WITH DTE
FOR LED STREET LIGHTS ON MACARTHUR BLVD**

RESOLUTION NUMBER: 2021-21

DATE: JUNE 21, 2021

WHEREAS, the Charter Township of Superior provides street lighting to residents within the urban service district of the Township; and,

WHEREAS, the Township has determined that additional street lighting is needed on the MacArthur Blvd area adjacent to Sycamore Meadows and Danbury on the Green; and,

WHEREAS, DTE is offering to add 8 streetlights to existing poles for the costs of \$6,402.07; and,

WHEREAS, the above costs will be covered by a Community Development Block Grant (CBDG) for the total costs.

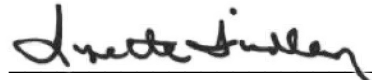
NOW, THEREFORE, BE IT RESOLVED that the Superior Township administrative staff is authorized to execute any documents necessary with DTE to install street lighting as depicted in the proposed DTE map which shall be paid from the general infrastructure fund, then reimbursed to from Washtenaw County to the Township pursuant to a subaward agreement.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on June 21, 2021,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 22**

and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Lynette Findley, Township Clerk

6/22/2021

Date Certified

Roll Call:

Ayes: Clerk Findley, Trustee Caviston, Trustee Lewis, Trustee McGill, Treasurer McKinney, and Supervisor Schwartz

Nays: None

Absent: Trustee Lindke

The resolution carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Treasurer McKinney supported by Trustee Lewis, to receive bills for payment and record of disbursements.

The motion carried by unanimous voice vote.

13. PLEAS and PETITIONS

- Supervisor Schwartz commented the Township Board did a good job on the Salem Township lawsuit issue. He suggested having a work session to envision the Master Plan, so Clerk Findley and Trustee Lindke can convey information to the Master Plan Committee. He suggested the Township will probably need an overlay district called the Huron Watershed Overlay District which would require a site plan or plot plan for those houses to be constructed on the Huron River due to the unique topography. There's over 1,000 feet for sale on the Huron River in the Township. All this property is steep.

He believes there needs to be discussion on where the Township will go regarding land preservation and recreation for children. Supervisor Schwartz suggests having a work session in August to kick around ideas for the Township.

Treasurer McKinney asked if the CARES Act money is coming from the County. Supervisor Schwartz stated because we are a Township the money will be coming from the state. Supervisor Schwartz explained how the money can be spent. Supervisor Schwartz gave an idea to allocate some money to the Dixboro Schoolhouse interior work for a PPE storage site or to have a vaccination site in the future. Clerk Findley suggested figuring out some programs for residents of the Danbury and Sycamore Meadows area. Treasurer McKinney asked if the owners of those facilities are getting money from the

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JUNE 21, 2021
ADOPTED MINUTES
PAGE 23**

CARES Act. Trustee Lewis believes there are funds available to these owners. Supervisor Schwartz explained the CARES Act funds cannot be spent on debt. Water, sewer, and broadband is what they want the money to be spent on. The County is going to spend majority of their funds on wiring western Washtenaw County with broadband. The Township has 100% broadband. The funds must be tied back to public health and pandemic protection. The Township is receiving \$1.4 million.

Treasurer McKinney would like Cheney School to be torn down. She suggested approaching Ypsilanti Community Schools with that idea. Supervisor Schwartz comments on the housing market. Supervisor Schwartz has reached out to the Superintendent of Ypsilanti Community Schools about Cheney School being abandoned for 10 years. Trustee McGill commented on other abandoned elementary schools being torn down in Ypsilanti Township. Supervisor Schwartz had Rick Mayernik evaluate and write a memo on why the Township was going to condemn Cheney, but the pandemic hit.

14. ADJOURNMENT

It was moved by Clerk Findley supported by Trustee McGill, that the meeting be adjourned. The motion carried and the meeting adjourned at 8:50 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor