

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
ADOPTED MINUTES  
PAGE 1**

**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:07 p.m. on May 17, 2021 on a Zoom Virtual Board Meeting. Supervisor Schwartz read a script required by the Open Meetings Act.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, Trustee Nancy Caviston, Trustee Bernice Lindke, and Trustee Rhonda McGill and were all present in Superior Township. Trustee Lisa Lewis was present in Westland, Michigan.

Absent: None

**4. ADOPTION OF AGENDA**

It was moved by Treasurer McKinney, supported by Trustee Lewis to adopt the agenda with tabling Resolution 2021-20, To Transfer Authority of Schock Park to Superior Township Board of Trustees. It was moved by Treasurer McKinney, supported by Trustee McGill to table Resolution 2021-20.

The motion was carried by unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF APRIL 19, 2021**

It was moved by Treasurer McKinney supported by Trustee Lewis, to approve the minutes of the regular Board meeting of April 19, 2021 as presented.

Treasurer McKinney thanked Clerk Findley for the great meeting minutes. Clerk Findley commented that her Deputy assists with the minutes.

The motion carried by unanimous voice vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
ADOPTED MINUTES  
PAGE 2**

**B. SPECIAL MEETING OF APRIL 20, 2021**

It was moved by Trustee McGill, supported by Trustee Lewis, to approve the minutes of the special Board meeting of April 20, 2021 as presented.

The motion carried by unanimous voice vote.

**6. CITIZEN PARTICIPATION**

None

**7. PRESENTATIONS AND PUBLIC HEARINGS**

None

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- Salem Township vs. Superior Township lawsuit had a motion before Judge Conlin two weeks ago. There was a ruling made on three counts which were all dismissed. The due process claim was not properly heard before the court. Supervisor Schwartz attended the court hearing via Zoom. Judge Conlin stated it looked as if the Board of Trustees relied on experts' testimony when making their decision. The next step is filing a motion for summary disposition on the last count. If the motion were denied, the case would go to trial.
- The bid for the rear parking lot of the Township Hall came in at \$72,000. Supervisor Schwartz will obtain a few more bids and bring them to the Board in June. The rear parking lot will be expanded to include eight more parking spots because of the Washtenaw County Sheriff's station. The public parking lot was done in 2016. Clerk Findley asked about the Sheriff's Department sharing the cost of the repairing the rear parking lot. Superior Schwartz stated the total cost will be absorbed by the Township.
- Wiard Blvd clean-up has been completed. There was approximately 12,000 yards of debris/garbage removed and 20 yards of yard clippings removed. Utilities Department has water and sewer line which run on the easement. Ricky Harding has marked trees for removal. The Washtenaw County Road Commission will begin mowing soon. Trustee McGill commented on the amount of trash that is left over after Republic Services picks up the trash. Clerk Findley stated to Trustee McGill that sometimes residents do not put their trash in a bag prior to placing it

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
ADOPTED MINUTES  
PAGE 3**

in the Republic trash containers which results in trash on the streets. Supervisor Schwartz stated this is a problem in other neighborhoods.

- The Township is looking for an Ordinance officer who has a truck and can do some localize garbage pick-up in the Township. In the meantime, Laura Bennett and Jennifer Neff are keeping a list of infractions. Supervisor Schwartz is helping with some tagging of long grass in people's yards. Treasurer McKinney commented Jennifer Neff is willing to help with the Ordinance Department also.
- Returning to work for the Township offices will be on the Board agenda in June. There is only one employee at the main Township office that is not vaccinated. There are only a few employees of the Township including Fire Department and Utilities that have not been vaccinated due to personal reasons. Clerk Findley stated she wishes the Governor would talk about those who are unable to get vaccinated a little more. Over the next few weeks, there will be more discussion and guidance.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Trustee Lewis supported by Trustee McGill, that the Superior Township Board receive all reports. Clerk Findley stated there is no Ordinance Officer Report for this month due to the vacancy.

Juan Bradford, Administrator of Parks & Recreation, addressed the concert at Fireman's Park on Saturday, June 12<sup>th</sup>, 2021 at 5 p.m. – 7 p.m. Juan thanked Clerk Findley for helping collaborate this event with the Ann Arbor Summer Festival, Ypsilanti District Library, and Ypsilanti Community Schools. The school district will be providing free food for children under 18 years old. Food will be available for purchase for others.

Supervisor Schwartz asked Juan to give an update on the Department of Natural Resources grant. Juan explained that Kyle Selter, engineer from OHM, asked for some more documentation for the grant. This documentation was given to them today. This grant would be used for the Dixboro non-motorized trail.

George Tskaoff, engineer from OHM, gave an update on the bid opening for the Prospect Rd. pathway. Within the next few weeks, the bids will be obtained and should be awarded by the June Board meeting.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
ADOPTED MINUTES  
PAGE 4**

Supervisor Schwartz asked George Tskaoff for an update on the Clark Rd. pump station project at the June Board meeting.

Juan Bradford informed the Board of the cicadas at the Cherry Hill Nature Preserve.

The motion carried by unanimous voice vote.

**C. TREASURER'S INVESTMENT REPORT AS OF MARCH 31, 2021**

Treasurer McKinney informed the Board this is just the quarterly report.

It was moved by Clerk Findley, supported by Trustee Lewis, that the Superior Township Board receive the Treasurer's Investment Report as of March 31, 2021.

The motion carried by unanimous voice vote.

**9. COMMUNICATIONS**

**A. LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE**

Trustee Lindke informed the Board the sidewalk at Community Park will be built with county funds and should be completed by the Fall of 2021 or Spring of 2022. The tennis courts at Community Park should be completed next month. The Ypsilanti District Library and local community are working on traffic controls at Harris Rd and MacArthur Blvd.

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. RESOLUTION 2021-20, TO TRANSFER AUTHORITY OF SCHOCK PARK TO SUPERIOR TOWNSHIP BOARD OF TRUSTEES**

The Resolution was tabled for the June 21, 2021 meeting.

**B. APPOINT TOWNSHIP RESIDENTS TO THE MASTER PLAN REVISION COMMITTEE**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
ADOPTED MINUTES  
PAGE 5**

The motion was moved by Treasurer McKinney, supported by Trustee Lewis to appoint the following Township residents to the Master Plan Revision Committee.

- Bill Mathewson – Township Resident
- Bill Schikora – Township Resident
- Dave Raymond – Director of Planning for Trinity Health Michigan
- Ross Gladwin – Township Resident
- Ken Schmidt – Township Resident and Business Owner
- Michelle McIntyre – Southeast Michigan Land Conservancy, Superior Township Chapter Steering Committee
- Tom Freeman – Dixboro Design Review Board Member, Dixboro Village Green Board Member, Former Superior Township Board of Trustee Member
- Jack Smiley – Founder of the Southeast Michigan Land Conservancy
- Brenda Baker – Committee to Promote Superior Township Member, Co-Chair of the Southeast Michigan Land Conservancy Superior Township Chapter
- Rod Green – Vice-Chair of the Washtenaw County Board of County Road Commissioners, Former Superior Township Board of Trustee Member, Former Chairman of SEMCOG
- Jean Winborn – Ypsilanti District Library Board President
- Jack Goodnoe – Dixboro Design Review Board, Former Superior Township Planning Commissioner, Former Superior Township Park Commissioner
- Lynette Findley – Superior Township Clerk, Board of Trustees Member, Planning Commission Member
- Bernice Lindke – Superior Township Board of Trustees Member
- Tom Brennan – Superior Township Planning Commissioner and Zoning Board of Appeals Member
- Emily Dabish – Superior Township Planning Commissioner

The first meeting will be within the next month.

Treasurer McKinney thanked Clerk Findley and Tom Brennan for supporting the Planning Commission and for being a part of the Master Plan Revision Committee. Trustee Lewis seconded Treasurer McKinney's comment.

The motion was carried by unanimous voice vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
ADOPTED MINUTES  
PAGE 6**

It was moved by Treasurer McKinney supported by Trustee Caviston, to receive bills for payment and record of disbursements.

The motion carried by unanimous voice vote.

**13. PLEAS and PETITIONS**

- Clerk Findley gave her Deputy Clerk, Sarah Collier, a shoutout for the minutes. Sarah Moon, Administrative Assistant, gave her resignation to go back to her job at Ford Motor Company.

**14. ADJOURNMENT**

It was moved by Treasurer McKinney supported by Trustee Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor