

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198**

June 21, 2021

7:00 p.m.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of May 17, 2021
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
8. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Sheriff's Report
 - c. Financial Reports, All Funds, Period Ending 12/31/2020
9. COMMUNICATIONS
 - a. Matt Schuster, Township Resident: Conformance Concerns with Zoning Ordinance 174 or Township Ordinance 163, Private Road
 - b. Committee to Promote Superior Township – Brenda Baker
 - c. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
10. UNFINISHED BUSINESS

None
11. NEW BUSINESS
 - a. Resolution 2021-20, To Transfer Authority of Schock Park to Superior Township Board of Trustees
 - b. Resolution 2021-21, To Authorize a Contract with DTE for LED Street Lights on MacArthur Blvd
 - c. Resolution 2021-22, Approving Contract with Digicom Global

- d. Resolution 2021-23, Amending the Purchase of Software License and Services Agreement Lucity Inc.
- e. Resolution 2021-24, Request to Waive Certain Utilities Connection Fees/Charges for the Ypsilanti District Library Construction on Harris Road
- f. Resolution 2021-25, Impose a Temporary Moratorium on Rezoning Petitions
- g. Resolution 2021-26, Accept Bid from Asphalt Specialists, Inc. for Harris Road Widening
- h. Resolution 2021-27, Accept the OHM Advisors' Professional Services Proposal for Contract Administration & Construction Engineering Services
- i. Resolution 2021-28, Accept the OHM Advisors' Proposal for Preliminary Engineering Services for the Plymouth Road Pathway from Dixboro Road to Dixboro House Restaurant
- j. Michigan Townships Association (MTA) Annual Dues June 2021 – July 2022
- k. Board Discussion Regarding Future Board Meetings

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

MEETING NOTICE

Charter Township of Superior Board of Trustees

Virtual Meeting

7:00 PM

June 21, 2021

NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.

The Township will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be able to speak during a public comment period.

The following is a link to attend and participate in the meeting:

<https://us02web.zoom.us/j/85389058848>

Call in option: US: +1 301 715 8592 or +1 312 626 6799

Webinar ID: 853 8905 8848

International numbers available: <https://us02web.zoom.us/j/kcrxH6tUH2>

For details on how to connect to the Zoom meeting please go to the township website under the "LATEST NEWS" tab and follow the links for the Board meeting.

Members of the public participating in the public comment via ZOOM will wait in a virtual queue until called during the public comment period. Because of limitations on un-muting and re-muting members of the public, there will be only one public comment period, *which will be at the end of the meeting* (unless there is a public hearing item, in which case the following procedures will apply to that portion of the meeting as well).

When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The Supervisor will determine the order of public speakers. If you want to speak, you must use the "Raise Hand" feature in order for the Supervisor to know you need to be unmuted. When you are unmuted, and you will have three (3) minutes to share your comments to the public body. At the conclusion of your comments or your three (3) minutes, you will be re-muted and then removed from the queue.

Participants may also choose to submit comments that can be read into the record. Comments can be submitted electronically via email to the Township Clerk at: lynettfindley@superior-twp.org
Comments shall be submitted prior to 5:00 p.m. on the day of the meeting.

Procedures by which persons may contact members of the public body prior to a meeting.

The Superior Charter Township government e-mail addresses of the members of all public bodies utilizing this means of meeting are available on the Township's website at:
<https://superiortownship.org/government/board-of-trustees/>

Procedures for participation by persons with disabilities.

The Township will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Township Clerk at 734-482-6099 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

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REGULAR MEETING
MAY 17, 2021
PROPOSED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:07 p.m. on May 17, 2021 on a Zoom Virtual Board Meeting. Supervisor Schwartz read a script required by the Open Meetings Act.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, Trustee Nancy Caviston, Trustee Bernice Lindke, and Trustee Rhonda McGill and were all present in Superior Township. Trustee Lisa Lewis was present in Westland, Michigan.

Absent: None

4. ADOPTION OF AGENDA

It was moved by Treasurer McKinney, supported by Trustee Lewis to adopt the agenda with tabling Resolution 2021-20, To Transfer Authority of Schock Park to Superior Township Board of Trustees. It was moved by Treasurer McKinney, supported by Trustee McGill to table Resolution 2021-20.

The motion was carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF APRIL 19, 2021

It was moved by Treasurer McKinney supported by Trustee Lewis, to approve the minutes of the regular Board meeting of April 19, 2021 as presented.

Treasurer McKinney thanked Clerk Findley for the great meeting minutes. Clerk Findley commented that her Deputy assists with the minutes.

The motion carried by unanimous voice vote.

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B. SPECIAL MEETING OF APRIL 20, 2021

It was moved by Trustee McGill, supported by Trustee Lewis, to approve the minutes of the special Board meeting of April 20, 2021 as presented.

The motion carried by unanimous voice vote.

6. CITIZEN PARTICIPATION

None

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Salem Township vs. Superior Township lawsuit had a motion before Judge Conlin two weeks ago. There was a ruling made on three counts which were all dismissed. The due process claim was not properly heard before the court. Supervisor Schwartz attended the court hearing via Zoom. Judge Conlin stated it looked as if the Board of Trustees relied on experts' testimony when making their decision. The next step is filing a motion for summary disposition on the last count. If the motion were denied, the case would go to trial.
- The bid for the rear parking lot of the Township Hall came in at \$72,000. Supervisor Schwartz will obtain a few more bids and bring them to the Board in June. The rear parking lot will be expanded to include eight more parking spots because of the Washtenaw County Sheriff's station. The public parking lot was done in 2016. Clerk Findley asked about the Sheriff's Department sharing the cost of the repairing the rear parking lot. Superior Schwartz stated the total cost will be absorbed by the Township.
- Wiard Blvd clean-up has been completed. There was approximately 12,000 yards of debris/garbage removed and 20 yards of yard clippings removed. Utilities Department has water and sewer line which run on the easement. Ricky Harding has marked trees for removal. The Washtenaw County Road Commission will begin mowing soon. Trustee McGill commented on the amount of trash that is left over after Republic Services picks up the trash. Clerk Findley stated to Trustee McGill that sometimes residents do not put their trash in a bag prior to placing it

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in the Republic trash containers which results in trash on the streets. Supervisor Schwartz stated this is a problem in other neighborhoods.

- The Township is looking for an Ordinance officer who has a truck and can do some localize garbage pick-up in the Township. In the meantime, Laura Bennett and Jennifer Neff are keeping a list of infractions. Supervisor Schwartz is helping with some tagging of long grass in people's yards. Treasurer McKinney commented Jennifer Neff is willing to help with the Ordinance Department also.
- Returning to work for the Township offices will be on the Board agenda in June. There is only one employee at the main Township office that is not vaccinated. There are only a few employees of the Township including Fire Department and Utilities that have not been vaccinated due to personal reasons. Clerk Findley stated she wishes the Governor would talk about those who are unable to get vaccinated a little more. Over the next few weeks, there will be more discussion and guidance.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Trustee Lewis supported by Trustee McGill, that the Superior Township Board receive all reports. Clerk Findley stated there is no Ordinance Officer Report for this month due to the vacancy.

Juan Bradford, Administrator of Parks & Recreation, addressed the concert at Fireman's Park on Saturday, June 12th, 2021 at 5 p.m. – 7 p.m. Juan thanked Clerk Findley for helping collaborate this event with the Ann Arbor Summer Festival, Ypsilanti District Library, and Ypsilanti Community Schools. The school district will be providing free food for children under 18 years old. Food will be available for purchase for others.

Supervisor Schwartz asked Juan to give an update on the Department of Natural Resources grant. Juan explained that Kyle Selter, engineer from OHM, asked for some more documentation for the grant. This documentation was given to them today. This grant would be used for the Dixboro non-motorized trail.

George Tskaoff, engineer from OHM, gave an update on the bid opening for the Prospect Rd. pathway. Within the next few weeks, the bids will be obtained and should be awarded by the June Board meeting.

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Supervisor Schwartz asked George Tskaoff for an update on the Clark Rd. pump station project at the June Board meeting.

Juan Bradford informed the Board of the cicadas at the Cherry Hill Nature Preserve.

The motion carried by unanimous voice vote.

C. TREASURER'S INVESTMENT REPORT AS OF MARCH 31, 2021

Treasurer McKinney informed the Board this is just the quarterly report.

It was moved by Clerk Findley, supported by Trustee Lewis, that the Superior Township Board receive the Treasurer's Investment Report as of March 31, 2021.

The motion carried by unanimous voice vote.

9. COMMUNICATIONS

A. LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE

Trustee Lindke informed the Board the sidewalk at Community Park will be built with county funds and should be completed by the Fall of 2021 or Spring of 2022. The tennis courts at Community Park should be completed next month. The Ypsilanti District Library and local community are working on traffic controls at Harris Rd and MacArthur Blvd.

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

A. RESOLUTION 2021-20, TO TRANSFER AUTHORITY OF SCHOCK PARK TO SUPERIOR TOWNSHIP BOARD OF TRUSTEES

The Resolution was tabled for the June 21, 2021 meeting.

B. APPOINT TOWNSHIP RESIDENTS TO THE MASTER PLAN REVISION COMMITTEE

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The motion was moved by Treasurer McKinney, supported by Trustee Lewis to appoint the following Township residents to the Master Plan Revision Committee.

- Bill Mathewson – Township Resident
- Bill Schikora – Township Resident
- Dave Raymond – Director of Planning for Trinity Health Michigan
- Ross Gladwin – Township Resident
- Ken Schmidt – Township Resident and Business Owner
- Michelle McIntyre – Southeast Michigan Land Conservancy, Superior Township Chapter Steering Committee
- Tom Freeman – Dixboro Design Review Board Member, Dixboro Village Green Board Member, Former Superior Township Board of Trustee Member
- Jack Smiley – Founder of the Southeast Michigan Land Conservancy
- Brenda Baker – Committee to Promote Superior Township Member, Co-Chair of the Southeast Michigan Land Conservancy Superior Township Chapter
- Rod Green – Vice-Chair of the Washtenaw County Board of County Road Commissioners, Former Superior Township Board of Trustee Member, Former Chairman of SEMCOG
- Jean Winborn – Ypsilanti District Library Board President
- Jack Goodnoe – Dixboro Design Review Board, Former Superior Township Planning Commissioner, Former Superior Township Park Commissioner
- Lynette Findley – Superior Township Clerk, Board of Trustees Member, Planning Commission Member
- Bernice Lindke – Superior Township Board of Trustees Member
- Tom Brennan – Superior Township Planning Commissioner and Zoning Board of Appeals Member
- Emily Dabish – Superior Township Planning Commissioner

The first meeting will be within the next month.

Treasurer McKinney thanked Clerk Findley and Tom Brennan for supporting the Planning Commission and for being a part of the Master Plan Revision Committee. Trustee Lewis seconded Treasurer McKinney's comment.

The motion was carried by unanimous voice vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

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It was moved by Treasurer McKinney supported by Trustee Caviston, to receive bills for payment and record of disbursements.

The motion carried by unanimous voice vote.

13. PLEAS and PETITIONS

- Clerk Findley gave her Deputy Clerk, Sarah Collier, a shoutout for the minutes. Sarah Moon, Administrative Assistant, gave her resignation to go back to her job at Ford Motor Company.

14. ADJOURNMENT

It was moved by Treasurer McKinney supported by Trustee Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
May 2021

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$814,265.00</i>	<i>\$1,846.00</i>	<i>1</i>
Com-Other Non-Building	<i>\$50,000.00</i>	<i>\$200.00</i>	<i>1</i>
Electrical	<i>\$0.00</i>	<i>\$2,827.00</i>	<i>12</i>
Mechanical	<i>\$0.00</i>	<i>\$4,134.00</i>	<i>28</i>
Plumbing	<i>\$0.00</i>	<i>\$3,733.00</i>	<i>30</i>
Res-Additions (Inc. Garages)	<i>\$263,508.00</i>	<i>\$1,012.00</i>	<i>4</i>
Res-Manufactured/Modular	<i>\$30,000.00</i>	<i>\$450.00</i>	<i>3</i>
Res-New Building	<i>\$6,952,222.00</i>	<i>\$46,432.00</i>	<i>25</i>
Res-Other Building	<i>\$29,317.00</i>	<i>\$520.00</i>	<i>5</i>
Res-Other Non-Building	<i>\$94,827.00</i>	<i>\$300.00</i>	<i>3</i>
Res-Renovations	<i>\$204,847.00</i>	<i>\$1,504.00</i>	<i>5</i>
Totals	<i>\$8,438,986.00</i>	<i>\$62,958.00</i>	<i>117</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2020 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$1,414,265.00</i>	<i>\$5,846.00</i>	<i>2</i>
Com-Other Non-Building	<i>\$50,000.00</i>	<i>\$200.00</i>	<i>1</i>
Electrical	<i>\$0.00</i>	<i>\$24,303.00</i>	<i>121</i>
Mechanical	<i>\$0.00</i>	<i>\$27,813.00</i>	<i>190</i>
Plumbing	<i>\$0.00</i>	<i>\$21,404.00</i>	<i>123</i>
Res-Additions (Inc. Garages)	<i>\$878,600.00</i>	<i>\$5,273.00</i>	<i>14</i>
Res-Manufactured/Modular	<i>\$30,000.00</i>	<i>\$450.00</i>	<i>3</i>
Res-New Building	<i>\$12,772,253.00</i>	<i>\$85,756.00</i>	<i>48</i>
Res-Other Building	<i>\$244,075.00</i>	<i>\$2,605.00</i>	<i>24</i>
Res-Other Non-Building	<i>\$443,896.00</i>	<i>\$1,600.00</i>	<i>15</i>
Res-Renovations	<i>\$611,175.00</i>	<i>\$3,326.00</i>	<i>13</i>
Totals	<i>\$16,444,264.00</i>	<i>\$178,576.00</i>	<i>554</i>

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB21-0105	REDDY AMBATI & VENKATAPU	3460 ANDORA DR	\$220.00	\$58,539
Work Description: 7'x22' addition to existing attached garage				
PB21-0085	KALAFUT TIM	10181 E AVONDALE CIR	\$100.00	\$3,000
Work Description: 10'-6" x 13' addition to existing wood deck				
PB21-0107	JEYARAJ VICTOR & FERNANDE	8185 BARRINGTON DR	\$180.00	\$10,800
Work Description: Partial finish of existing basement for a bathroom and bedroom - other basement areas to remain unfinished.				
PB21-0110	ATIEFU MAVIS & GENEVIEVE	8196 BARRINGTON DR	\$100.00	\$62,958
Work Description: 18 roof mounted PV solar panels				
PB21-0104	MITZEL DANIEL & LINDSEY	5802 BECKY LN	\$2,723.00	\$411,219
Work Description: 2 story SFD on unfinished basement with attached garage				
PB21-0084	WESTFALL KENNETH R TRUST	3401 BERRY RD	\$0.00	\$0
Work Description: Complete work begun under permit PB21-0051 according to the originally submitted drawings. 2 story structure on existing foundations attached to home. Garage & rec room 1st floor - living sleeping space 2nd floor.				
PB21-0106	NOTTINGHAM PROPERTIES LL	8645 CEDAR CT	\$120.00	\$4,800
Work Description: Install basement egress window and window well				
PB21-0087	PHILLIPS DAVID M & SHARON	7777 CHERRY HILL RD	\$100.00	\$6,120
Work Description: 12x17 wood deck				
PB21-0092	WJH LLC	1630 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822216 LH				
PB21-0093	WJH LLC	1634 GOLFVIEW DR	\$1,645.00	\$245,423
Work Description: Two story SFD on unfinished basement with attached garage. Plan 3821811 RH				
PB21-0100	WJH LLC	1635 GOLFVIEW DR	\$1,645.00	\$245,423
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3821811 LH				
PB21-0113	WJH LLC	1636 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822216				
PB21-0115	WJH LLC	1637 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822216 LF				

PB21-0112	WJH LLC	1638 GOLFVIEW DR	\$1,803.00	\$269,762
Work Description: Two story SFD on unfinished basement with attached garage. Plan 3822009 RH				
PB21-0103	WJH LLC	1639 GOLFVIEW DR	\$1,803.00	\$269,762
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822009 LH				
PB21-0118	WJH LLC	1640 GOLFVIEW DR	\$1,645.00	\$245,423
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3821811 LH				
PB21-0096	WJH LLC	1641 GOLFVIEW DR	\$1,645.00	\$245,423
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3821811 RH				
PB21-0117	WJH LLC	1642 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822216				
PB21-0095	WJH LLC	1643 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822216 RH				
PB21-0089	WJH LLC	1644 GOLFVIEW DR	\$1,803.00	\$269,762
Work Description: Two story SFD on unfinished basement with attached garage. Plan 3822009 LH				
PB21-0091	WJH LLC	1645 GOLFVIEW DR	\$1,803.00	\$269,762
Work Description: Two story SFD on unfinished basement with attached garage. Plan 3822009 RH				
PB21-0099	WJH LLC	1646 GOLFVIEW DR	\$1,645.00	\$245,423
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3821811 LH				
PB21-0114	WJH LLC	1647 GOLFVIEW DR	\$1,645.00	\$245,423
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3821811 RH				
PB21-0094	WJH LLC	1648 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: Two story SFD on unfinished basement with attached garage. Plan 3822216 LH				
PB21-0098	WJH LLC	1649 GOLFVIEW DR	\$1,996.00	\$299,413
Work Description: Two story SFD on unfinished basement with attached garage. Plan 3822216 RH				
PB21-0116	WJH LLC	1650 GOLFVIEW DR	\$1,803.00	\$269,762
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822009 RH				
PB21-0090	WJH LLC	1651 GOLFVIEW DR	\$1,803.00	\$269,762
Work Description: 2 story SFD on unfinished basement w/ attached garage Plan 3822009				
PB21-0097	WJH LLC	1652 GOLFVIEW DR	\$1,645.00	\$245,423

Work Description: Two story SFD on unfinished basement with attached garage. Plan 3821811 RH

PB21-0102	WJH LLC	1654 GOLFVIEW DR	\$1,996.00	\$299,413
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Work Description: Two story SFD on unfinished basement with attached garage

PB21-0101	WJH LLC	1664 GOLFVIEW DR	\$1,803.00	\$269,762
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Work Description: Two story SFD on unfinished basement with attached garage. Plan 3822009 RH

PB21-0119	WJH LLC	1666 GOLFVIEW DR	\$1,645.00	\$245,423
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Work Description: 2 story SFD on unfinished basement w/ attached garage
Plan 3821811 RH

PB21-0075	WILLIAMS WILLIE B & ADA E	1757 HAMLET DR	\$100.00	\$7,495
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Work Description: 65 foot interior basement waterproofing

PB21-0086	MCGILLIVRAY PAUL J	2026 HUNTERS CREEK DR	\$225.00	\$25,000
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Work Description: Interior partitions - work begun without permits and a Stop Work order was posted.
Prior to proceeding with work, schedule an inspection of as-built conditions.

PB21-0109	SUPERIOR CHARTER TOWNSHI	9699 MACARTHUR BLVD	\$200.00	\$50,000
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Work Description: Remove and replace existing cell tower antenna and equipment

PB21-0121	CANCER TREATMENT CENTER	5301 MCAULEY DR	\$1,846.00	\$814,265
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Work Description: Interior alterations Angio Room #3, reading room, and ultrasound for new angio and patient holding
Second floor; Building 'F'

PB21-0077	TORRENCE CARIE A	5618 MEADOW LN	\$469.00	\$72,115
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Work Description: Finish existing SFD basement area for bedroom, bathroom, and rec room

PB21-0076	MURRAY ROBERT F III & CHRIS	8851 PLYMOUTH-ANN ARBOR RD	\$447.00	\$190,000
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Work Description: 30x50 detached garage
Residential storage and uses only

PB21-0082	VISCLOSKY TIMOTHY & MCCR	8475 PRESTON CT	\$100.00	\$12,237
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Work Description: Wood deck

PB21-0108	ESWARAN SHANTI/LATCHAMS	5454 RED FOX RUN	\$390.00	\$60,000
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Work Description: Interior alterations in existing lower level of home

PB21-0081	SANDELAND LLOYD/JANE DU	5555 RED FOX RUN	\$100.00	\$24,374
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Work Description: Install 19 roof-mounted P.V. Solar panels. Provide 3' foot walkway on all four sides of panel array.

PB21-0078	VACANT	1515 RIDGE RD # 138	\$150.00	\$10,000
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Work Description: Used 1999 mobile home, 28x56, slab in good condition.

PB21-0120	VACANT	1515 RIDGE RD # 260	\$150.00	\$10,000
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Work Description: Used mobile home 2001 16x70
Slab good condition

PB21-0079	VACANT	1515 RIDGE RD # 263	\$150.00	\$10,000
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Work Description: Used 2001 mobile home, 14x70, slab in good condition

PB21-0088	DAMOORE NANCY C & WHEEL	8825 SOMERSET LN	\$100.00	\$3,160
Work Description: 4'x6' wood deck				
PB21-0083	HERBERT BENJAMIN J & KELL	3333 STIRLING CT	\$240.00	\$36,932
Work Description: Remodel existing bathroom				
PB21-0080	GOLD JASON & JULIA	6960 STOMMEL CT	\$1,960.00	\$293,981
Work Description: 2 story SFD on an unfinished basement with breezeway attached garage. Precast basement walls. Prescriptive energy code.				
PB21-0111	GEIDNER DOUGLAS & ANN GC	5757 STONEHEDGE CT	\$345.00	\$14,969
Work Description: Addition to existing attached garage - minimum 12" wide trench footing required				

Total Permits For Type:	47
Total Fees For Type:	\$52,264.00
Total Const. Value For Type:	\$8,438,986

Report Summary

Population: All Records
 Permit.PermitType = Building
 AND
 Permit.DateIssued in <Previous
 month> [05/01/21 - 05/31/21]

Grand Total Fees:	\$52,264.00
Grand Total Permits:	47
Grand Total Const. Value:	\$8,438,986

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Lynette Findley, Brenda McKinney
CC: Jennifer Neff
From: Vic Chevrette, Fire Chief
Date: 6/9/2021
Re: Fire Chief Activity Report May 2021

The following is the May 2021 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 0

Fire Suppression Inspections: 1

Fire Protection Inspections: 0

Building Plan Review: 0

Building Inspection: 0

Site Plan Review: 1

Site Inspections: 1

Pre-construction meeting: 0

Consultation, Fire Protection: 0

Fire Alarm Plan Review: 0

Fire Alarm Test: 1

Fire Investigations: 0

Fire Code Enforcement: 0

June 9, 2021

Burn Permits issued: 2

Smoke Detector Installation: 0

FOIA Request: 1

Meetings Attended: Washtenaw Area Mutual Aid Association, Huron Valley Ambulance CEO, Fire Officers.

Training: Huron Valley code Officials (virtual), Metro Detroit Fire Inspector Society.

Other: Fire Fighters have been training with new Hurst Tools (Jaws).

Respectfully Submitted,

Victor G. Chevrette, Fire Chief



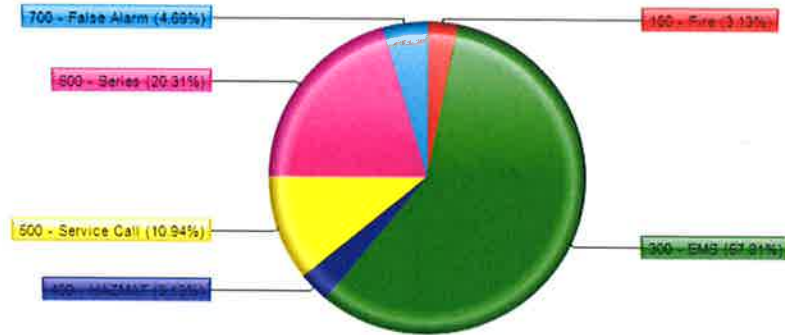
Fire - Incident Types

Date: Monday, June 7, 2021
Time: 8:13:27 AM

Fire Incident Type Breakdown

Incident Type Group

100 - Fire	4
300 - EMS	74
400 - HAZMAT	4
500 - Service Call	14
600 - Series	26
700 - False Alarm	6
Total	128



Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
111				
	5/1/2021 9:44:00 AM	21-2446663-SUTFD	0000522	201 Prospect RD
	5/20/2021 9:56:00 PM	21-2503419	0000596	189 Ohio ST
	5/30/2021 4:25:00 PM	21-2531186	0000644	942 Hunter ST
151				
	5/17/2021 10:21:00 AM	1048581-SUTFD	0000580	1751 LeForge RD
311				
	5/1/2021 3:58:00 AM	21-2446249	0000519	6180 First ST
	5/11/2021 11:44:00 AM	21-2474746-SUTFD	0000553	3100 Cherryhill RD
	5/13/2021 2:26:00 PM	21-2481252-SUTFD	0000570	5260 Plymouth RD
	5/15/2021 10:55:00 PM	21-2488035	0000572	1821 WEXFORD DR
	5/17/2021 1:12:00 AM	21-2494109 SUTFD	0000583	1826 Evergreen ST
	5/17/2021 5:50:00 PM	21-2493004	0000589	5341 Mcauley DR
	5/21/2021 6:28:00 PM	21-2506053 SUTFD	0000603	1515 Ridge RD
	5/23/2021 10:15:00 AM	21-2510075	0000611	1515 W Ridge RD
	5/30/2021 8:49:00 PM	21-2531738	0000647	9042 Macarthur BLVD
	5/2/2021 10:46:00 AM	21-2449364	0000523	1750 Bridgewater DR
	5/7/2021 1:35:00 AM	21-2463557	0000540	9180 MACARTHUR BLVD
	5/8/2021 5:09:00 AM	21-2466491	0000543	9975 AVONDALE CIR
	5/11/2021 7:48:00 PM	21-2476063	0000555	9042 MacArthur BLVD
	5/17/2021 3:43:00 AM	21-2490907 SUTFD	0000578	Macarthur BLVD
	5/9/2021 7:49:00 PM	210509-172634-SUTFD	0000549	10490 Plymouth-Ann Arbor RD
	5/11/2021 3:24:00 PM	21-2475354	0000554	1515 W Ridge RD
	5/12/2021 10:18:00 AM	21-2477508	0000559	8660 Pine CT
	5/13/2021 1:12:00 AM	21-2479891	0000562	8884 Macarthur BLVD
	5/14/2021 7:22:00 PM	21-2485022	0000568	8642 Macarthur BLVD
	5/15/2021 9:19:00 PM	21-2487872-SUTFD	0000569	10101 Plymouth Rd RD
	5/21/2021 7:42:00 AM	21-2504358 SUTFD	0000599	1223 Stamford CT
	5/23/2021 9:28:00 PM	21-2511251	0000615	8612 MacArthur BLVD
	5/24/2021 6:15:00 PM	21-2513799	0000621	1515 W Ridge RD

	5/4/2021 4:33:00 PM	21-2456297	0000534	8656 MACARTHUR BLVD
	5/5/2021 12:51:00 AM	21-2457412-SUTFD	0000535	9170 Plymouth Rd RD
	5/10/2021 11:07:00 PM	21-2473295	0000552	1961 Ridgeview ST
	5/11/2021 8:07:00 PM	21-2476077	0000556	8380 Geddes RD
	5/13/2021 12:50:00 AM	21-2479753	0000561	8976 Oxford CT
	5/15/2021 8:14:00 PM	21-2487754	0000571	8109 AUTUMN WOODS TRL
	5/19/2021 10:13:00 PM	21-2500091 SUTFD	0000591	9766 Maplelawn DR
	5/21/2021 2:13:00 PM	21-2505403	0000602	9388 Macarthur BLVD
	5/22/2021 8:21:00 AM	21-2507399	0000608	5305 McAuley DR
	5/30/2021 10:56:00 AM	21-2530551 SUTFD	0000643	8866 Macarthur DR
	5/30/2021 5:24:00 PM	21-2531277 SUTFD	0000646	1590 Wiard BLVD
321				
	5/1/2021 12:20:00 AM	21-2446077	0000520	8584 Durham CT
	5/4/2021 4:10:00 PM	21-2456335-SUTFD	0000537	6709 Warren RD
	5/7/2021 11:20:00 AM	21-2464397	0000546	5861 GEDDES RD
	5/9/2021 6:04:00 PM	21-2469732 -SUTFD	0000550	1656 Sheffield DR
	5/12/2021 7:03:00 AM	21-2477134	0000557	9044 Macarthur BLVD
	5/17/2021 11:29:00 AM	21-2491830 SUTFD	0000585	8925 Bristol CT
	5/25/2021 7:05:00 PM	210525-2150-SUTFD	0000627	1515 Ridge RD
	5/28/2021 9:08:00 PM	21-2527040	0000637	9074 Macarthur BLVD
	5/1/2021 1:00:00 AM	21-2446111	0000521	8909 Macarthur BLVD
	5/3/2021 3:32:00 PM	21-2453109	0000530	8916 Macarthur BLVD
	5/10/2021 1:59:00 AM	21-2470679 SUTFD	0000551	8656 Macarthur BLVD
	5/16/2021 11:20:00 AM	21-2489104	0000574	8795 Macarthur BLVD
	5/17/2021 4:10:00 PM	21-2492754	0000581	M-14 HWY
	5/18/2021 3:50:00 PM	21-2495921	0000586	1868 Beechlawn
	5/21/2021 1:11:00 AM	21-2504014	0000597	1595 Stephens DR
	5/22/2021 1:06:00 AM	21-2506991	0000610	7591 Abigail DR
	5/4/2021 4:56:00 PM	21-2456438	0000536	7999 Ford RD
	5/7/2021 10:02:00 AM	21-2464179	0000547	8551 ASHTON CT
	5/14/2021 7:11:00 AM	21-2483217	0000563	8834 Macarthur BLVD
	5/17/2021 9:28:00 PM	21-2493432	0000584	8537 Liverpool CT

	5/19/2021 11:58:00 PM	21-2500385	0000592	1873 Knollwood BND
	5/20/2021 4:23:00 PM	21-2502722	0000594	1735 Hamlet DR
	5/20/2021 11:26:00 PM	21-2503581	0000595	1515 Ridge RD
	5/23/2021 12:45:00 PM	21-2510340	0000614	7501 Timberwood CT
	5/27/2021 6:32:00 PM	21-2523671	0000631	3625 Napier RD
	5/16/2021 7:40:00 PM	21-2490004	0000575	1816 Hamlet DR
	5/21/2021 7:40:00 AM	21-2504356	0000607	1605 HARVEST LN
	5/23/2021 2:08:00 PM	21-2510462	0000612	1241 Stamford CT
	5/24/2021 12:35:00 PM	21-2512965 SUTFD	0000618	8795 Macarthur BLVD
	5/25/2021 5:14:00 PM	21-2517010	0000624	9150 Macarthur BLVD
	5/30/2021 6:50:00 PM	21-2531515 SUTFD	0000648	1868 Beechlawn
	5/29/2021 12:50:00 PM	21-2528421	0000639	1768 Hamlet DR
322				
	5/7/2021 4:45:00 PM	21-2465240	0000542	GEDDES RD
	5/28/2021 8:33:00 PM	21-2526984	0000636	Clark RD
324				
	5/4/2021 8:56:00 AM	21-2454968-SUTFD	0000532	Ford M-153 RD
	5/21/2021 4:53:00 PM	21-2505820	0000605	PROSPECT RD
	5/21/2021 2:16:00 PM	21-2505398	0000606	FORD RD
	5/8/2021 10:43:00 AM	21-2468161-SUTFD	0000545	Ford RD
352				
	5/26/2021 7:49:00 PM	21--SUTFD	0000630	5 mile 5 mile RD
444				
	5/28/2021 6:44:00 AM	21-2524946	0000632	5405 Warren RD
445				
	5/3/2021 3:10:00 AM	21-2451535	0000527	1616 Ridge RD
	5/23/2021 8:17:00 PM	21-2511313	0000616	1515 Ridge RD
463				
	5/30/2021 5:43:00 AM	21-2530136-SUTFD	0000642	M-14 HWY
510				
	5/30/2021 12:00:00 PM	212529812	0000641	8844 Macarthur BLVD
553				

	5/18/2021 5:48:00 PM	21-2496261	0000588	7999 Ford RD
	5/21/2021 5:23:00 PM	21-2505902	0000604	7305 PLYMOUTH RD
	5/12/2021 10:45:00 AM	210512-061930-SUTFD	0000558	Prospect RD
	5/13/2021 6:31:00 PM	21-2481920	0000565	1821 WEXFORD CT
554				
	5/3/2021 8:09:00 AM	21-2451900 SUTFD	0000528	8894 Macarthur BLVD
	5/8/2021 6:40:00 PM	21-2467761 SUTFD	0000544	5341 Mcauley DR
	5/26/2021 2:30:00 AM	21-2518135 SUTFD	0000628	1821 Wexford DR
	5/28/2021 4:28:00 PM	21-2526505	0000635	1821 Wexford DR
	5/14/2021 10:37:00 PM	21-2485389	0000567	1849 Knollwood BLVD
	5/24/2021 1:33:00 AM	21-2511837	0000617	1966 Ridgeview
	5/16/2021 4:21:00 PM	21-2489624	0000576	8537 Liverpool CT
	5/25/2021 8:54:00 PM	21-2517457	0000625	1821 Wexford DR
	5/29/2021 2:19:00 AM	21-2527564	0000645	5025 RED FOX RUN
611				
	5/17/2021 3:52:00 AM	21-2490916	0000577	5341 Mcauley DR
	5/21/2021 2:44:00 AM	21-2504096	0000598	5341 Mcauley DR
	5/7/2021 12:15:00 PM	21-2464549	0000541	1054 Ann Arbor RD
	5/9/2021 4:45:00 PM	21-2469607	0000548	10470 Plymouth-Ann Arbor RD
	5/21/2021 1:12:00 PM	21-2505186	0000601	Clark RD
	5/25/2021 8:04:00 PM	21-2517369	0000626	Plymouth-Ann Arbor RD
	5/26/2021 11:40:00 AM	21-2519210 SUTFD	0000629	940 Stamford RD
	5/28/2021 8:49:00 AM	21-2525214 SUTFD	0000633	5341 Mcauley DR
	5/2/2021 11:08:00 AM	21-2449406	0000524	5341 McAuley DR
	5/3/2021 3:24:00 AM	21-2453093 SUTFD	0000529	889 Cliffs DR
	5/12/2021 11:45:00 PM	21-2479653 SUTFD	0000560	5341 Mcauley DR
	5/23/2021 8:02:00 PM	21-2511116	0000613	5301 McAuley DR
	5/24/2021 1:09:00 PM	21-2513044 SUTFD	0000619	5341 Mcauley DR
	5/2/2021 12:07:00 PM	21-2449512	0000525	5341 McAuley DR
	5/14/2021 1:44:00 PM	21-2484183	0000566	5353 Mcauley DR
	5/16/2021 7:39:00 AM	21-2488774	0000573	1515 RIDGE RD
	5/20/2021 10:39:00 AM	21-2501591-SUTFD	0000593	1515 Ridge RD

	5/21/2021 2:44:00 PM	21-2504897 SUTFD	0000600	5341 Mcauley DR
	5/25/2021 1:17:00 AM	21-2514945	0000622	Emergency DR
622				
	5/4/2021 9:03:00 AM	21-2454983	0000533	FORD RD
	5/13/2021 9:49:00 AM	21-2480486	0000564	GEDDES
	5/21/2021 9:13:00 PM	21-2506424	0000609	Stamford RD
	5/17/2021 3:32:00 PM	21-2492631 SUTFD	0000582	1482 Rue Willette BLVD
	5/24/2021 4:28:00 PM	21-2513508	0000620	Prospect RD
650				
	5/2/2021 1:20:00 PM	21-2449676	0000526	5353 McAuley DR
	5/28/2021 11:28:00 AM	21-2525631 SUTFD	0000634	8751 Barrington DR
733				
	5/18/2021 5:48:00 PM	21-2496323	0000587	9170 Plymouth-Ann Arbor RD
	5/29/2021 3:58:00 PM	21-2528754	0000640	1157 E Clark RD
	5/29/2021 7:21:00 AM	21-2527800	0000638	1157 E Clark RD
735				
	5/19/2021 6:18:00 AM	21-2497659	0000590	8868 Macarthur BLVD
743				
	5/17/2021 8:45:00 AM	1048483-SUTFD	0000579	8100 Geddes RD
	5/25/2021 10:39:00 AM	21-2515872	0000623	8785 Warren RD

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
5/17/2021	1048483-SUTFD	0000579	743	Smoke detector activation, no fire - unintentional	Superior Township 33	1
5/17/2021	1048581-SUTFD	0000580	151	Outside rubbish, trash or waste fire	Superior Township 32	1
5/9/2021	210509-172634-SUTFD	0000549	311	Medical assist, assist EMS crew	Superior Township 1	1
5/12/2021	210512-061930-SUTFD	0000558	553	Public service	Superior Township 33	1
5/25/2021	210525-2150-SUTFD	0000627	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
5/1/2021	21-2446077	0000520	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/1/2021	21-2446111	0000521	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/1/2021	21-2446249	0000519	311	Medical assist, assist EMS crew	Superior Township 32	1
5/1/2021	21-2446663-SUTFD	0000522	111	Building fire	Out Of District	1
5/2/2021	21-2449364	0000523	311	Medical assist, assist EMS crew	Superior Township 34	1
5/2/2021	21-2449406	0000524	611	Dispatched & canceled en route	Superior Township 31	1
5/2/2021	21-2449512	0000525	611	Dispatched & canceled en route	Superior Township 31	1
5/2/2021	21-2449676	0000526	650	Steam, other gas mistaken for smoke, other	Superior Township 31	1
5/3/2021	21-2451535	0000527	445	Arcing, shorted electrical equipment	Superior Township 36	1
5/3/2021	21-2451900 SUTFD	0000528	554	Assist invalid	Superior Township 34	1
5/3/2021	21-2453093 SUTFD	0000529	611	Dispatched & canceled en route	Out Of District	1
5/3/2021	21-2453109	0000530	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/4/2021	21-2454968-SUTFD	0000532	324	Motor vehicle accident with no injuries.	Superior Township 9	1
5/4/2021	21-2454983	0000533	622	No incident found on arrival at dispatch address	Superior Township 11	1
5/4/2021	21-2456297	0000534	311	Medical assist, assist EMS crew	Superior Township 31	1
5/4/2021	21-2456335-SUTFD	0000537	321	EMS call, excluding vehicle accident with injury	Superior Township 5	1
5/4/2021	21-2456438	0000536	321	EMS call, excluding vehicle accident with injury	Superior Township 9	1
5/5/2021	21-2457412-SUTFD	0000535	311	Medical assist, assist EMS crew	Superior Township 2	1

5/7/2021	21-2463557	0000540	311	Medical assist, assist EMS crew	Superior Township 31	1
5/7/2021	21-2464179	0000547	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/7/2021	21-2464397	0000546	321	EMS call, excluding vehicle accident with injury	Superior Township 30	1
5/7/2021	21-2464549	0000541	611	Dispatched & canceled en route	Superior Township 1	1
5/7/2021	21-2465240	0000542	322	Motor vehicle accident with injuries	Superior Township 30	1
5/8/2021	21-2466491	0000543	311	Medical assist, assist EMS crew	Superior Township 35	1
5/8/2021	21-2467761-SUTFD	0000544	554	Assist invalid	Superior Township 31	1
5/8/2021	21-2468161-SUTFD	0000545	324	Motor vehicle accident with no injuries.	Superior Township 12	1
5/9/2021	21-2469607	0000548	611	Dispatched & canceled en route	Superior Township 1	1
5/9/2021	21-2469732 - SUTFD	0000550	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/10/2021	21-2470679 SUTFD	0000551	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/10/2021	21-2473295	0000552	311	Medical assist, assist EMS crew	Superior Township 35	1
5/11/2021	21-2474746-SUTFD	0000553	311	Medical assist, assist EMS crew	Superior Township 18	1
5/11/2021	21-2475354	0000554	311	Medical assist, assist EMS crew	Superior Township 36	1
5/11/2021	21-2476063	0000555	311	Medical assist, assist EMS crew	Superior Township 34	1
5/11/2021	21-2476077	0000556	311	Medical assist, assist EMS crew	Superior Township 34	1
5/12/2021	21-2477134	0000557	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
5/12/2021	21-2477508	0000559	311	Medical assist, assist EMS crew	Superior Township 35	1
5/12/2021	21-2479653 SUTFD	0000560	611	Dispatched & canceled en route	Superior Township 31	1
5/13/2021	21-2479753	0000561	311	Medical assist, assist EMS crew	Superior Township 34	1
5/13/2021	21-2479891	0000562	311	Medical assist, assist EMS crew	Superior Township 34	1
5/13/2021	21-2480486	0000564	622	No incident found on arrival at dispatch address	Superior Township 36	1
5/13/2021	21-2481252-SUTFD	0000570	311	Medical assist, assist EMS crew	Superior Township 18	1
5/13/2021	21-2481920	0000565	553	Public service	Superior Township 35	1
5/14/2021	21-2483217	0000563	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1

5/14/2021	21-2484183	0000566	611	Dispatched & canceled en route	Superior Township 31	1
5/14/2021	21-2485022	0000568	311	Medical assist, assist EMS crew	Superior Township 34	1
5/14/2021	21-2485389	0000567	554	Assist invalid	Superior Township 35	1
5/15/2021	21-2487754	0000571	311	Medical assist, assist EMS crew	Superior Township 34	1
5/15/2021	21-2487872-SUTFD	0000569	311	Medical assist, assist EMS crew	Superior Township 1	1
5/15/2021	21-2488035	0000572	311	Medical assist, assist EMS crew	Superior Township 35	1
5/16/2021	21-2488774	0000573	611	Dispatched & canceled en route	Superior Township 36	1
5/16/2021	21-2489104	0000574	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/16/2021	21-2489624	0000576	554	Assist invalid	Superior Township 34	1
5/16/2021	21-2490004	0000575	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/17/2021	21-2490907 SUTFD	0000578	311	Medical assist, assist EMS crew	Superior Township 34	1
5/17/2021	21-2490916	0000577	611	Dispatched & canceled en route	Superior Township 31	1
5/17/2021	21-2491830 SUTFD	0000585	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/17/2021	21-2492631 SUTFD	0000582	622	No incident found on arrival at dispatch address	Out Of District	1
5/17/2021	21-2492754	0000581	321	EMS call, excluding vehicle accident with injury	Superior Township 4	1
5/17/2021	21-2493004	0000589	311	Medical assist, assist EMS crew	Superior Township 31	1
5/17/2021	21-2493432	0000584	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/17/2021	21-2494109 SUTFD	0000583	311	Medical assist, assist EMS crew	Superior Township 35	1
5/18/2021	21-2495921	0000586	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
5/18/2021	21-2496261	0000588	553	Public service	Superior Township 9	1
5/18/2021	21-2496323	0000587	733	Smoke detector activation due to malfunction	Superior Township 2	1
5/19/2021	21-2497659	0000590	735	Alarm system sounded due to malfunction	Superior Township 35	1
5/19/2021	21-2500091 SUTFD	0000591	311	Medical assist, assist EMS crew	Superior Township 35	1
5/19/2021	21-2500385	0000592	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
5/20/2021	21-2501591-SUTFD	0000593	611	Dispatched & canceled en route	Superior Township 36	1

5/20/2021	21-2502722	0000594	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/20/2021	21-2503419	0000596	111	Building fire	Out Of District	1
5/20/2021	21-2503581	0000595	321	EMS call, excluding vehicle accident with injury	Superior Township 36	1
5/21/2021	21-2504014	0000597	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/21/2021	21-2504096	0000598	611	Dispatched & canceled en route	Superior Township 31	1
5/21/2021	21-2504356	0000607	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
5/21/2021	21-2504358 SUTFD	0000599	311	Medical assist, assist EMS crew	Superior Township 34	1
5/21/2021	21-2504897 SUTFD	0000600	611	Dispatched & canceled en route	Superior Township 31	1
5/21/2021	21-2505186	0000601	611	Dispatched & canceled en route	Out Of District	1
5/21/2021	21-2505398	0000606	324	Motor vehicle accident with no injuries.	Superior Township 9	1
5/21/2021	21-2505403	0000602	311	Medical assist, assist EMS crew	Superior Township 35	1
5/21/2021	21-2505820	0000605	324	Motor vehicle accident with no injuries.	Superior Township 16	1
5/21/2021	21-2505902	0000604	553	Public service	Superior Township 9	1
5/21/2021	21-2506053 SUTFD	0000603	311	Medical assist, assist EMS crew	Superior Township 36	1
5/21/2021	21-2506424	0000609	622	No incident found on arrival at dispatch address	Superior Township 35	1
5/22/2021	21-2506991	0000610	321	EMS call, excluding vehicle accident with injury	Superior Township 33	1
5/22/2021	21-2507399	0000608	311	Medical assist, assist EMS crew	Superior Township 31	1
5/23/2021	21-2510075	0000611	311	Medical assist, assist EMS crew	Superior Township 36	1
5/23/2021	21-2510340	0000614	321	EMS call, excluding vehicle accident with injury	Superior Township 9	1
5/23/2021	21-2510462	0000612	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/23/2021	21-2511116	0000613	611	Dispatched & canceled en route	Superior Township 31	1
5/23/2021	21-2511251	0000615	311	Medical assist, assist EMS crew	Superior Township 34	1
5/23/2021	21-2511313	0000616	445	Arcing, shorted electrical equipment	Superior Township 36	1
5/24/2021	21-2511837	0000617	554	Assist invalid	Superior Township 35	1
5/24/2021	21-2512965 SUTFD	0000618	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/24/2021	21-2513044	0000619	611	Dispatched & canceled en route	Superior Township 31	1

	SUTFD			route	Township 31	
5/24/2021	21-2513508	0000620	622	No incident found on arrival at dispatch address	Superior Township 34	1
5/24/2021	21-2513799	0000621	311	Medical assist, assist EMS crew	Superior Township 36	1
5/25/2021	21-2514945	0000622	611	Dispatched & canceled en route	Superior Township 31	1
5/25/2021	21-2515872	0000623	743	Smoke detector activation, no fire - unintentional	Superior Township 3	1
5/25/2021	21-2517010	0000624	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/25/2021	21-2517369	0000626	611	Dispatched & canceled en route	Superior Township 18	1
5/25/2021	21-2517457	0000625	554	Assist invalid	Superior Township 35	1
5/26/2021	21-2518135 SUTFD	0000628	554	Assist invalid	Superior Township 35	1
5/26/2021	21-2519210 SUTFD	0000629	611	Dispatched & canceled en route	Superior Township 34	1
5/27/2021	21-2523671	0000631	321	EMS call, excluding vehicle accident with injury	Superior Township 1	1
5/28/2021	21-2524946	0000632	444	Power line down	Superior Township 6	1
5/28/2021	21-2525214 SUTFD	0000633	611	Dispatched & canceled en route	Superior Township 31	1
5/28/2021	21-2525631 SUTFD	0000634	650	Steam, other gas mistaken for smoke, other	Superior Township 34	1
5/28/2021	21-2526505	0000635	554	Assist invalid	Superior Township 35	1
5/28/2021	21-2526984	0000636	322	Motor vehicle accident with injuries	Superior Township 31	1
5/28/2021	21-2527040	0000637	321	EMS call, excluding vehicle accident with injury	Superior Township 35	1
5/29/2021	21-2527564	0000645	554	Assist invalid	Superior Township 19	1
5/29/2021	21-2527800	0000638	733	Smoke detector activation due to malfunction	Superior Township 34	1
5/29/2021	21-2528421	0000639	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/29/2021	21-2528754	0000640	733	Smoke detector activation due to malfunction	Superior Township 34	1
5/30/2021	212529812	0000641	510	Person in distress, other	Superior Township 34	1
5/30/2021	21-2530136-SUTFD	0000642	463	Vehicle accident, general cleanup	Superior Township 4	1
5/30/2021	21-2530551 SUTFD	0000643	311	Medical assist, assist EMS crew	Superior Township 34	1
5/30/2021	21-2531186	0000644	111	Building fire	Out Of District	1
5/30/2021	21-2531277 SUTFD	0000646	311	Medical assist, assist EMS crew	Superior Township 35	1

5/30/2021	21-2531515 SUTFD	0000648	321	EMS call, excluding vehicle accident with injury	Superior Township 34	1
5/30/2021	21-2531738	0000647	311	Medical assist, assist EMS crew	Superior Township 34	1
5/31/2021	21-2532421 SUTFD	0000649	311	Medical assist, assist EMS crew	Superior Township 34	1
5/26/2021	21--SUTFD	0000630	352	Extrication of victim(s) from vehicle	Out Of District	1

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	21-2446663-SUTFD	0000522	5/1/2021 9:44:00 AM	4	Ypsilanti City Fire Department		BACH
	21-2453093 SUTFD	0000529	5/3/2021 3:24:00 AM	4	Ypsilanti Township Fire Department		BURNS
	21-2503419	0000596	5/20/2021 9:56:00 PM	4	Ypsilanti Township Fire Department		PRITULA
	21-2531186	0000644	5/30/2021 4:25:00 PM	4	Ypsilanti Township Fire Department		ROBSON
Automatic aid received							
	21-2525631 SUTFD	0000634	5/28/2021 11:28:00 AM	2		Ypsilanti Township Fire Department	BURNS
	21-2525631 SUTFD	0000634	5/28/2021 11:28:00 AM	2		Ypsilanti City Fire Department	BURNS
Mutual aid given							
	21-2492631 SUTFD	0000582	5/17/2021 3:32:00 PM	3	Ypsilanti Township Fire Department		BURNS
	21--SUTFD	0000630	5/26/2021 7:49:00 PM	3	Salem Township Fire Department		BACH
Mutual aid received							
	21-2468161-SUTFD	0000545	5/8/2021 10:43:00 AM	1		Canton Township Fire Dept.	PIERCE
	21-2526984	0000636	5/28/2021 8:33:00 PM	1		Canton Township Fire Dept.	ROBSON

Aided Agency Name	Details
Salem Township Fire Department	1 Rows
Ypsilanti City Fire Department	1 Rows
Ypsilanti Township Fire Department	4 Rows
	6 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
5/8/2021 10:43:00 AM	21-2468161-SUTFD	0000545	Mutual aid received	Canton Township Fire Dept.	
5/28/2021 8:33:00 PM	21-2526984	0000636	Mutual aid received	Canton Township Fire Dept.	
5/28/2021 11:28:00 AM	21-2525631 SUTFD	0000634	Automatic aid received	Ypsilanti Township Fire Department	
5/28/2021 11:28:00 AM	21-2525631 SUTFD	0000634	Automatic aid received	Ypsilanti City Fire Department	

Fire - False Alarms

Date: Monday, June 7, 2021
Time: 8:11:48 AM

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
5/18/2021 12:00:00 AM	21- 2496323	0000587	5/18/2021 5:48:00 PM	Smoke detector activation due to malfunction	733	Plymouth-Ann Arbor	1 or 2 family dwelling	<p>COKER, TYLER May 18 2021 07:31PM:STFD was dispatched to a single residential fire alarm. T11-1 and E11-2 responded. FD was notified that it was a false alarm. E11-2 returned in service. T11-1 continued for a report. T11-1 arrived and was met by an occupant that stated she changed a battery in a smoke detector and it set off the alarm. T11-1 returned in service.</p> <p>COKER, TYLER May 18 2021 07:34PM:E11-2 was cancelled en route.</p> <p>COKER, TYLER May 18 2021 07:35PM:STFD was dispatched to a single residential fire alarm. T11-1 and E11-2 responded. FD was notified that it was a false alarm. E11-2 returned in service. T11-1 continued for a report. T11-1 arrived and was met by an occupant that stated she changed a battery in a smoke detector and it set off the alarm. T11-1 returned in service.</p>
5/29/2021 12:00:00 AM	21- 2527800	0000638	5/29/2021 7:21:00 AM	Smoke detector activation due to malfunction	733	Clark	1 or 2 family dwelling	<p>KUJAWA, JEFFREY May 29 2021 08:07AM:STFD was dispatched to above location for residential fire alarm. E11-2 went arrival with nothing showing. The home owner came to the front door and stated his alarm systems has been malfunctioning for weeks and he would contact his alarm company for repairs. No smoke damage to the house. FD clear.</p> <p>KUJAWA, JEFFREY May 29 2021 08:11AM:Cancelled while responding</p> <p>KUJAWA, JEFFREY May 29 2021 08:11AM:STFD was dispatched to above location for residential fire alarm. E11-2 went arrival with nothing showing. The home owner came to the front door and stated his alarm systems has been malfunctioning for weeks and he would contact his alarm</p>

							company for repairs. No smoke damage to the house. FD clear	
5/29/2021 12:00:00 AM	21- 2528754	00000640	5/29/2021 3:58:00 PM	Smoke detector activation due to malfunction	733	Clark	1 or 2 family dwelling	<p>KUJAWA, JEFFREY May 29 2021 04:24PM:STFD was dispatched to above location for residential fire alarm. Home owners was changing out his battery in the smoke detector. FD clear</p> <p>KUJAWA, JEFFREY May 29 2021 04:27PM:cancelled en route</p> <p>KUJAWA, JEFFREY May 29 2021 04:28PM:STFD was dispatched to above location for residential fire alarm. Home owners was changing out his battery in the smoke detector. FD clear</p>
5/19/2021 12:00:00 AM	21- 2497659	00000590	5/19/2021 6:18:00 AM	Alarm system sounded due to malfunction	735	Macarthur	Multifamily dwelling	<p>MONDAY, DEREK May 19 2021 06:47AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a multi residential complex alarm. Upon arrival we were met by the homeowner outside who stated no fire or smoke and the alarms would not stop going off. After investigating and using the Agas to check for CO we discovered and faulty smoke detector. We provided the homeowner with a smoke detector and informed them they needed to call the building maintenance to come address the faulty smoke detector.</p> <p>MONDAY, DEREK May 19 2021 06:51AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a multi residential complex alarm. Upon arrival we were met by the homeowner outside who stated no fire or smoke and the alarms would not stop going off. After investigating and using the Agas to check for CO we discovered and faulty smoke detector. We provided the homeowner with a smoke detector and informed them they needed to call the building maintenance to come address the faulty smoke detector.</p> <p>MONDAY, DEREK May 19 2021 06:50AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a multi residential complex alarm. Upon arrival we were met by the homeowner outside who stated no fire or smoke and the alarms would not stop going off. After investigating and</p>

								and faulty smoke detector. We provided the homeowner with a smoke detector and informed them they needed to call the building maintenance to come address the faulty smoke detector.
5/17/2021 12:00:00 AM	1048483- SUTFD	0000579	5/17/2021 8:45:00 AM	Smoke detector activation, no fire - unintentional	743	Geddes	24-hour care Nursing homes, 4 or more persons	CHEVRETTE, VICTOR May 17 2021 11:45AM: Dispatched to listed location for report smoke detector activation. Arrived on scene to find building evacuate of patients. Investigation conducted and found to be smoke detector activation from steam in the Spa Room. Fire Alarm reset, all units returned to service.
5/25/2021 12:00:00 AM	21- 2515872	0000623	5/25/2021 10:39:00 AM	Smoke detector activation, no fire - unintentional	743	Warren	1 or 2 family dwelling	COKER, TYLER May 25 2021 01:32PM:STFD arrived to a two story large residential home with nothing showing. The home was having work done on it, smoke and heat was created by wood being cut. No emergency was found. STFD returned in service. COKER, TYLER May 25 2021 01:34PM:STFD arrived to a two story large residential home with nothing showing. The home was having work done on it, smoke and heat was created by wood being cut. No emergency was found. STFD returned in service. COKER, TYLER May 25 2021 01:35PM: T11-1 arrived after E11-2 and was cancelled right as they arrived. STFD returned in service.

Superior Charter Township Park Commission
Regular Meeting
April 26, 2021
Conducted via Zoom Platform Technology

Approved Minutes

1. Call to Order
The meeting was called to order by Vice-Chair Nahid Sanii-Yahyai at 6:33 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Terry Lee Lansing, Guy Conti, Greg Vessels, Riley Schofield, Martha Kern-Boprie

Park Commissioners absent: Marion Morris

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor and Recreation Coordinator, Laura Bennett, Twp Hall staff
3. Flag Salute
Vice-Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. March 22, 2021
It was moved by Riley Schofield and supported by Guy Conti to approve the minutes of 3/22/21 as drafted. Martha Kern-Boprie found a spelling error in Reports E. Park Steward. The word presently spelled "removed" should be spelled "remove". Nahid Sanii-Yahyai found another spelling error in New Business A. Parks Maintenance Supervisor. The first word in the second paragraph presently spelled "Juna" should be spelled "Juan". The motion carried to approve the minutes with correction of the two spelling errors.
6. Citizen Participation
There was none.
7. Reports
 - A. Chairperson
Vice-Chair Nahid Sanii-Yahyai reported that Chair Marion Morris is recuperating at home and says hello to the Park Commissioners.
 - B. Administrator
Juan Bradford submitted a written report. The sidewalk in Community Park will be constructed with county funds. Construction will take place either fall 2021 or spring 2022. Repair of the tennis court in Community Park should be complete by June 18. The Ypsilanti District Library (YDL) and local community are working on traffic controls for the intersection of Harris and MacArthur. The Park Department has hired one seasonal employee and has another position open. Greg Vessels asked what the compensation was, and the weekly work hours. The pay rate is \$15.00 per hour and 32 hours per week (8 hours per day, Monday – Thursday). Guy Conti noted that we may want to promote memorial benches and other park furnishings as a gracious way to remember people and enhance our parks at lower cost to park funds. He is willing to volunteer time to develop a policy

proposal. Martha Kern-Boprie noted the Park Commission and Staff should retain the final decision about type of furnishing and location, when a memorial is proposed.

C. Board Liaison

Trustee Bernice Lindke reported on the April 19 Township Board meeting. The Schock Park memo of understanding was left off the agenda; and will be on the May 17 agenda. Dixboro Green is applying for a well and septic permit. Treasurer Brenda McKinney is appointing Lisa Lewis as Deputy Treasurer. The motion for the Salem Springs sewer proposal was denied.

D. Board Meeting Attendee

Terry Lee Lansing attended the April 19 Township Board meeting. The board approved resurfacing Geddes Road from Superior Road west to Dixboro Road. A clean up is taking place from Harris and MacArthur east to the county boundary. Brush whacking and trash removal will take place.

E. Park Steward

No report.

F. Safety

Patrick Pigott reported a staff member was scratched as he climbed off some equipment. Another staff member fell and injured his ribs. He was off work for a few days.

8. Communications

A. Educational: Environmental Initiatives

B. Oakbrook Sports Park Reservation

C. "Seed Quilt" at Cherry Hill Nature Preserve

D. Update Cherry Hill Nature Preserve Map by John Copley

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

9. Old Business

None.

10. New Business

A. Prescribed Burn at Cherry Hill Nature Preserve

David Borneman, LLC submitted a proposal to conduct a controlled burn in Cherry Hill Nature Preserve (CHNP) during Spring 2021. Specific areas within CHNP that will be burned will be decided by park staff and Mr. Borneman. Responsibilities of the contractor David Borneman, LLC and Superior Township Park Department are detailed in the written proposal. Cost of the burn is \$4,600. It was moved by Martha Kern-Boprie and supported by Guy Conti to approve the controlled burn by David Borneman, LLC in Cherry Hill Nature Preserve during Spring 2021, according to the terms of the April 2021 proposal by David Borneman, LLC for an amount not to exceed \$4,600.00. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to approve payment of the bills totaling \$14,564.38 at 4/26/2021. The motion carried.

12. Financial Statements

A. March 2021 Revenue & Expenditure Report

B. March 2021 Balance Sheet

C. Easter Egg Expenditures

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the March financial statements. The motion carried.

Approved by Superior Charter Township Park Commission on 5/24/2021.

13. Pleas and Petitions

Guy Conti informed the Park Commission he also attended the April Township Board meeting. He complimented Trustee Bernice Lindke on her exceptionally good work at the meeting.

Nahid Sani-Yahyai alerted the Park Commission we may need someone to volunteer to attend the May Township Board meeting on 5/17/21 as Marion Morris is scheduled for that meeting, but she may not be well enough. Martha Kern-Boprie volunteered to cover this meeting.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to adjourn the meeting at 7:07 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

June 10, 2021

To: Kenneth Schwartz, Superior Township Supervisor
From: Katrina Robinson, Lieutenant
Through: Keith Flores, Police Services Commander
Re: May 1-31, 2021 Police Services Monthly Report

During the month of May there were 861 calls for service. Deputies conducted 284 traffic stops during this time with 34 citations issued and 3 drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 21-28166 (5/2/2021) Deputies Howard & Gombos attempted to stop a stolen vehicle that fled. The pursuit ended in Inkster with the suspect being taken into custody. This case is pending in court.
- 21-29020 (5/7/2021) Deputy Gombos received information regarding several subjects drinking alcohol and flashing guns in the 8800 block of MacArthur Blvd. Deputies arrived in the area and located the subjects. Illegal firearms and alcohol were recovered from one subject, who was taken into custody. This case is pending in court.
- 21-31652 (5/18/2021) Deputy Zehel was dispatched to the 8500 block of Liverpool Court for a death investigation, involving an 86 year-old male. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 21-32067 (5/19/2021) Deputies Montgomery and Farmer were dispatched to a disorderly complaint in the 9100 block of MacArthur Blvd. One female subject refused to leave the location after being advised to do so by police/property owner. After repeated attempts to get her to leave voluntarily, she was arrested for trespassing. This case is pending in court.
- 21-32809 (5/22/2021) Deputy Montgomery was dispatched to St Joe Hospital regarding a gunshot victim who arrived at the emergency department. The victim was uncooperative in providing details as to how he was shot and who may have been involved. This case remains under investigation.

*Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823*

- 21-33219 (5/24/2021) Deputy Bland responded to 1500 block of Ridge Road for a report of several shots being fired. He was unable to locate anything suspicious or any evidence of a shooting.
- 21-33618 (5/25/2021) Superior Deps responded to multiple reports of shots being fired in the 9100 block of MacArthur Blvd. Deputies located a 15 year old male who had been shot in the leg. The victim was uncooperative. This case remains under investigation.
- 21-34489 (5/28/2021) Deputies and traffic services responded to a multi-vehicle traffic crash in front of St Joseph Hospital on Clark Road. One male driver suffered fatal injuries, as a result of the crash. This case remains under investigation.
- 21-34767 (5/30/2021) Deputies received information regarding several subjects on MacArthur Blvd flashing firearms. A vehicle description was provided and deputies located the vehicle near Ridge Road and Mott Road. Two illegal firearms (one stolen out of Wayne County) were recovered and both subjects were arrested. Neither subject had a license to carry a concealed pistol. This case is pending in court.
- 21-34911 (5/30/2021) Deputies responded to a felonious assault stemming from a road rage incident in the area of Wiard Road. The male suspect struck two females with his vehicle. Neither victim was seriously injured. The suspect was apprehended. This case is pending in court.
- 21-34968 (5/30/2021) Deputies Gombos and Howard conducted a traffic stop on a vehicle on Clark Road. The driver was arrested after an investigation revealed he was carrying a concealed weapon without a license. This case is pending in court.



SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

May 2021

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2021	Month 2020	% Change	YTD 2021	YTD 2020	% Change
Traffic Stops	284	98	190%	1333	1308	2%
Citations	34	25	36%	155	407	-62%
Drunk Driving (OWI)	2	3	-33%	4	12	-67%
Drugged Driving (OUID)	1	0	+	4	2	100%
Calls for Service Total	861	586	47%	4152	3839	8%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	488	405	20%	2395	2157	11%
Robberies	0	1	-	1	4	-75%
Assaultive Crimes	17	12	42%	86	80	8%
Home Invasions	5	3	67%	11	9	22%
Breaking and Entering's	1	0	+	1	3	-67%
Larcenies	5	5	0%	24	43	-44%
Vehicle Thefts	2	0	+	7	3	133%
Traffic Crashes	25	20	25%	92	116	-21%
Medical Assists	11	5	120%	53	37	43%
Animal Complaints <i>(ACO Response)</i>	1	4	-75%	10	23	-57%
In/Out of Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1126	7510				
Out of Area Time	2182	9649				
Investigative Ops (DB)	7565	115785				
Secondary Road Patrol	0	1895				
County Wide	690	764				
Banked Hours	Hours Accum.	Hours Used				
April - Collab	528	451.5	219.25			

Incident Count by Incident Type For Agency WD

For 5/1/2021 12:00:00 AM Thru 5/31/2021 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	210027816	5808 CHERRY HILL RD	05/01/2021 16:48:58	SW SECTOR
	210028658	1930 RIDGE RD	05/05/2021 10:02:21	CHRIS COSTANTINO RESIDENCE
	210028659	1746 STEPHENS DR	05/05/2021 10:25:59	RODRIGUEZ RES
	210028710	5514 WARREN RD	05/05/2021 13:36:31	STEEPER RESD
	210028725	5591 GREAT HAWK BLVD	05/05/2021 14:34:00	DEFBAUGH RESIDENCE
	210028916	3150 ANDORA DR	05/06/2021 11:23:03	ISAAC LOCKHART RESIDENCE
	210029216	1677 DEVON ST	05/07/2021 18:40:45	JARDINE RESIDENCE
	210029335	4257 BERRY RD	05/08/2021 08:08:36	MALIK RESIDENCE
	210030701	10685 SCARLET OAK DR	05/14/2021 08:23:08	INFINITY HOMES
	210030776	10685 SCARLET OAK DR	05/14/2021 14:28:13	SERENITY HOMES
	210032005	9800 W PLYMOUTH RD	05/19/2021 10:00:57	HELP FINANCIAL
	210032498	855 E CLARK RD	05/21/2021 05:32:11	ABUNDANT LIFE
	210032692	5477 W CLARK RD	05/21/2021 20:26:32	HURON OPTHOMOLOGY
	210032752	855 E CLARK RD	05/22/2021 02:37:35	ABUNDANT LIFE
	210034073	1746 STEPHENS DR	05/27/2021 10:14:30	RODRIGUEZ RESID
	210034159	7286 BRENTWOOD CT	05/27/2021 14:51:16	SAUCIYA HASSAN
	210034328	1732 BRIDGEWATER DR	05/28/2021 05:32:40	HAYNES RESD.
	210034654	5412 WALDENHILL CT	05/29/2021 14:23:45	ALLEN RUBENS RESIDENCE
	210034658	1886 EVERGREEN LN	05/29/2021 14:39:41	BAILY RESIDENCE
	210034661	2280 HICKMAN RD	05/29/2021 14:43:24	LINDA REX RESIDENCE
	210034765	6485 FORD RD	05/29/2021 22:14:50	WATTS, TERRY & MELANIE
SUT	21			
			Total:	21

Incident Count by Incident Type For Agency WD

For 5/1/2021 12:00:00 AM Thru 5/31/2021 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
05/14/2021 08:23:08	C3902 - BURGLARY ALARM	210030701	10685 SCARLET OAK DR	SUT	INFINITY HOMES
	C3902 - BURGLARY ALARM		Total:	1	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
05/14/2021 14:28:13	C3907 - PANIC ALARM	210030776	10685 SCARLET OAK DR	SUT	SERENITY HOMES
	C3907 - PANIC ALARM		Total:	1	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
05/01/2021 16:48:58	C3999 - ALARMS ALL OTHER	210027816	5808 CHERRY HILL RD	SUT	SW SECTOR
05/05/2021 10:02:21		210028658	1930 RIDGE RD	SUT	CHRIS COSTANTINO RESIDENCE
05/05/2021 10:25:59		210028659	1746 STEPHENS DR	SUT	RODRIGUEZ RES
05/05/2021 13:36:31		210028710	5514 WARREN RD	SUT	STEEPER RESD
05/05/2021 14:34:00		210028725	5591 GREAT HAWK BLVD	SUT	DEFBAUGH RESIDENCE
05/06/2021 11:23:03		210028916	3150 ANDORA DR	SUT	ISAAC LOCKHART RESIDENCE
05/07/2021 18:40:45		210029216	1677 DEVON ST	SUT	JARDINE RESIDENCE
05/08/2021 08:08:36		210029335	4257 BERRY RD	SUT	MALIK RESIDENCE
05/19/2021 10:00:57		210032005	9800 W PLYMOUTH RD	SUT	HELP FINANCIAL
05/21/2021 05:32:11		210032498	855 E CLARK RD	SUT	ABUNDANT LIFE
05/21/2021 20:26:32		210032692	5477 W CLARK RD	SUT	HURON OPTHOMOLOGY
05/22/2021 02:37:35		210032752	855 E CLARK RD	SUT	ABUNDANT LIFE
05/27/2021 10:14:30		210034073	1746 STEPHENS DR	SUT	RODRIGUEZ RESID
05/27/2021 14:51:16		210034159	7286 BRENTWOOD CT	SUT	SAUCIYA HASSAN
05/28/2021 05:32:40		210034328	1732 BRIDGEWATER DR	SUT	HAYNES RESD.
05/29/2021 14:23:45		210034654	5412 WALDENHILL CT	SUT	ALLEN RUBENS RESIDENCE
05/29/2021 14:39:41		210034658	1886 EVERGREEN LN	SUT	BAILY RESIDENCE
05/29/2021 14:43:24		210034661	2280 HICKMAN RD	SUT	LINDA REX RESIDENCE

Incident Count by Incident Type For Agency WD

For 5/1/2021 12:00:00 AM Thru 5/31/2021 11:59:59 PM

For City Code(s) - SUT
For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
05/29/2021 22:14:50	C3999 - ALARMS ALL OTHER	210034765	6485 FORD RD	SUT	WATTS, TERRY & MELANIE
	C3999 - ALARMS ALL OTHER		Total:	19	

				Sum: 21	
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GL Number	Description	Balance
*** Assets ***		
Cash		
101-000-012.000	PETTY CASH	100.00
101-000-012.025	REGISTER DRAWER CASH	300.00
101-000-013.000	CHASE 5503 - DAILY OPERATING CHE	949,680.22
101-000-013.001	HUNT 0768 CHK - GEDDES ROAD	12,141.15
101-000-013.002	COMERICA 6199 J-FUND - GEDDES ROA	196,461.40
101-000-013.003	CHASE 5503 - NON-MOTORIZED TRAILS	31,359.02
101-000-015.050	COMERICA 6834 CD - GENERAL	341,582.28
101-000-015.060	COMERICA 7161 J-FUND - GENERAL	256,835.94
101-000-015.070	HUNT 6873 HYB - FIRE INSURANCE WI	157.32
101-000-015.090	COMERICA 9108 CHKG - CREDIT CARDS	5,389.99
101-000-016.000	COMERICA 5286 CHKG - ACCRUED ABSE	19,559.36
Cash		<u>1,813,566.68</u>
Accounts Receivable		
101-000-023.000	A/R - STATE OF MICHIGAN	408,758.00
101-000-024.000	A/R - STATE OF MICHIGAN EVIP	15,388.00
101-000-025.000	A/R - CABLE FEES AT&T AND COMCAST	52,819.82
101-000-026.000	A/R - OTHER	5,660.61
101-000-031.001	A/R - TAXROLL REVENUE	529,724.12
Accounts Receivable		<u>1,012,350.55</u>
Other Assets		
101-000-123.000	PRE-PAID EXPENSES MISC.	793.12
101-000-123.050	PREPAID INSURANCE	20,806.76
Other Assets		<u>21,599.88</u>
Due From Other Funds		
101-000-062.000	DUE FROM BUILDING FUND	1,138.11
101-000-065.000	DUE FROM UTIL	7,147.16
101-000-066.000	DUE FROM FIRE FUND	429.55
101-000-067.000	DUE FROM LAW FUND	1,246.00
101-000-069.000	DUE FROM PARK FUND	292.98
101-000-070.000	DUE FROM PAYROLL FUND	4,937.77
101-000-074.000	DUE FROM STREET LIGHT FUND	861.15
Due From Other Funds		<u>16,052.72</u>
Total Assets		<u>2,863,569.83</u>
*** Liabilities ***		
Accounts Payable		
101-000-201.000	A/P - VENDORS	70,017.59
101-000-208.000	DUE TO OTHERS	16,460.20
101-000-290.000	A/P - CREDIT CARD ACCOUNT	1,480.02
Accounts Payable		<u>87,957.81</u>
Liabilities-ST		
Liabilities-ST		<u>0.00</u>
Liabilities-LT (under 1 year)		
101-000-287.000	DEFERRED REVENUE	566,892.24
Liabilities-LT (under 1 year)		<u>566,892.24</u>
Liabilities-LT (over 1 year)		
101-000-287.001	DEFERRED REVENUE PILOT	644.43
Liabilities-LT (over 1 year)		<u>644.43</u>
Due To Other Funds		

GL Number	Description	Balance
*** Liabilities ***		
101-000-201.100	DUE TO TRUST & AGENCY FUND	4,920.00
101-000-285.000	DUE TO UTILITY FUND	5,855.24
	Due To Other Funds	<u>10,775.24</u>
	Total Liabilities	<u>666,269.72</u>
*** Fund Balance ***		
Unassigned		
101-000-390.000	FUND BALANCE - UNDESIGNATED	2,059,907.33
	Unassigned	<u>2,059,907.33</u>
Assigned		
101-000-390.015	FUND BALANCE - GEDDES ROAD	208,602.55
101-000-390.026	FUND BALANCE - NM TRAILS MAINT.	31,359.02
101-000-390.027	FUND BALANCE - RIGHT OF WAY	18,777.86
101-000-390.030	FUND BALANCE - ACCRUED ABSENCES	35,674.11
	Assigned	<u>294,413.54</u>
	Total Fund Balance	<u>2,354,320.87</u>
	Beginning Fund Balance	2,354,320.87
	Net of Revenues VS Expenditures	(157,020.76)
	Ending Fund Balance	2,197,300.11
	Total Liabilities And Fund Balance	2,863,569.83

PERIOD ENDING 12/31/2020

2020

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 12/31/2020	AVAILABLE BALANCE	% BDCGT USED	YTD BALANCE 12/31/2019
Fund 101 - GENERAL							
Revenues							
Dept 000 - REVENUE							
101-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	542,956.00	542,956.00	540,350.65	2,605.35	99.52	525,278.15
101-000-403.050	PRIOR YEARS DELQ PERS PROP	200.00	200.00	0.00	200.00	0.00	324.95
101-000-404.000	TRAILER FEES	4,000.00	4,000.00	4,567.00	(567.00)	114.18	4,556.50
101-000-406.000	PILOT PROGRAM TAXES	1,800.00	1,800.00	682.95	1,117.05	37.94	949.78
101-000-407.000	PPT REIMBURSEMENT	400.00	400.00	552.70	(152.70)	138.18	552.84
101-000-451.000	ELECTION REIMBURSEMENTS	1,000.00	29,000.00	25,055.50	3,944.50	86.40	16,052.59
101-000-452.000	CABLE TV FRANCHISE FEES - COM	145,000.00	145,000.00	162,228.73	(17,228.73)	111.88	159,898.13
101-000-453.000	CABLE TV FRANCHISE FEES - AT&	50,000.00	50,000.00	43,564.71	6,435.29	87.13	46,012.26
101-000-574.000	STATE CONSTITUTIONAL REVENUE	1,147,000.00	1,147,000.00	1,155,892.00	(8,892.00)	100.78	1,154,177.00
101-000-575.000	ROW REVENUE STATE & OTHER RES	15,000.00	15,000.00	10,565.21	4,434.79	70.43	9,599.76
101-000-576.000	STATE REVENUE SHARING	46,169.00	46,169.00	38,470.00	7,699.00	83.32	45,650.00
101-000-590.000	GRANTS	0.00	0.00	11,354.01	(11,354.01)	100.00	0.00
101-000-605.000	ORDINANCE VIOLATION REIMBURSE	200.00	200.00	945.00	(745.00)	472.50	80.00
101-000-607.000	PLANNING ADMINISTRATION FEES	15,000.00	6,000.00	4,975.00	1,025.00	82.92	8,275.00
101-000-611.000	MEETINGS, COURT REIMBURSEMENT	100.00	100.00	0.00	100.00	0.00	0.00
101-000-626.000	SUMMER TAX COLLECTION FEES	31,000.00	31,000.00	29,875.00	1,125.00	96.37	30,815.00
101-000-630.000	BAG & TAG PROGRAM FEES	2,400.00	2,400.00	1,689.00	711.00	70.38	2,398.50
101-000-631.000	RECYCLING EDUCATION REVENUE	3,000.00	3,000.00	1,500.00	1,500.00	50.00	1,500.00
101-000-632.000	SYCAMORE MEADOWS LITTER CONTR	3,819.00	3,819.00	4,300.00	(481.00)	112.59	3,600.00
101-000-633.000	DANBURY LITTER CONTROL	3,708.00	3,708.00	4,600.00	(892.00)	124.06	3,300.00
101-000-634.000	SUPERIOR DAY DONATIONS	0.00	0.00	250.00	(250.00)	100.00	750.00
101-000-664.000	INTEREST	38,000.00	12,000.00	12,042.05	(42.05)	100.35	44,664.17
101-000-664.075	TAX COLLECTION INTEREST	0.00	0.00	0.00	0.00	0.00	5,019.07
101-000-666.000	DELINQUENT INTEREST & PENALTY	500.00	500.00	120.40	379.60	24.08	861.27
101-000-672.000	MEDICAL INSURANCE/COBRA INCOM	20.00	20.00	0.00	20.00	0.00	0.00
101-000-673.000	INSURANCE REIMBURSEMENTS INCO	500.00	500.00	380.53	119.47	76.11	257.57
101-000-674.000	CELL TOWER REVENUE	35,000.00	35,000.00	32,970.40	2,029.60	94.20	32,010.05
101-000-675.000	DELINQUENT W/S BILLS ADMIN FEE	6,500.00	6,500.00	5,700.00	800.00	87.69	6,180.00
101-000-695.076	CTAP GRANT - DIXBORO	10,000.00	0.00	0.00	0.00	0.00	10,000.00
101-000-695.077	CORONAVIRUS RELIEF GOVERNMENT	0.00	11,967.00	11,967.00	0.00	100.00	0.00
101-000-696.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
101-000-698.000	MISCELLANEOUS INCOME	500.00	2,875.00	2,422.29	452.71	84.25	250.00
101-000-699.000	APPROPRIATION FROM FUND BALAN	0.00	201,278.00	0.00	201,278.00	0.00	5,290.50
101-000-699.224	TRANSFER FROM GEDDES ROAD FUN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,103,772.00	2,302,392.00	2,107,020.13	195,371.87	91.51	2,324,556.85
TOTAL REVENUES		2,103,772.00	2,302,392.00	2,107,020.13	195,371.87	91.51	2,324,556.85
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-700.000	BOARD OF TRUSTEES STIPENDS	9,300.00	8,600.00	7,875.00	725.00	91.57	7,525.00
101-101-701.005	WETLANDS BOARD STIPENDS	1,500.00	0.00	0.00	0.00	0.00	140.00
101-101-701.010	DIXBORO REVIEW BOARD STIPENDS	500.00	0.00	0.00	0.00	0.00	150.00
101-101-701.015	ZONING BOARD OF APPEAL STIPEN	500.00	500.00	340.00	160.00	68.00	480.00
101-101-703.000	CONTRACT SERVICES	100.00	100.00	0.00	100.00	0.00	0.00
101-101-710.000	TRAINING	500.00	500.00	198.00	302.00	39.60	0.00
101-101-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	0.00	0.00
101-101-801.000	PROFESSIONAL SERVICES - OTHER	100.00	100.00	0.00	100.00	0.00	0.00
101-101-900.000	PRINTING & PUBLISHING	250.00	250.00	0.00	250.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		12,850.00	10,050.00	8,413.00	1,637.00	83.71	8,295.00

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 12/31/2019
Fund 101 - GENERAL								
Expenditures								
Dept 102 - ADMINISTRATION								
101-102-702.000	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	8,187.57
101-102-719.000	MISC UNEMPLOYMENT BENEFITS	0.00	0.00	5,403.64	5,403.64	(5,403.64)	100.00	0.00
101-102-727.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-102-728.000	POSTAGE	15,000.00	26,000.00	25,127.63	1,314.02	872.37	96.64	12,793.18
101-102-740.000	OPERATING SUPPLIES	0.00	8,000.00	6,989.01	233.31	1,010.99	87.36	2,912.86
101-102-777.000	CEMETERY UPKEEP EXPENSE	500.00	500.00	1,500.00	750.00	(1,000.00)	300.00	1,500.00
101-102-798.000	ECONOMIC DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00	0.00
101-102-800.000	PROFESSIONAL SERVICES - ATTOR	5,000.00	5,000.00	705.00	0.00	4,295.00	14.10	982.50
101-102-800.010	PROFESSIONAL SERVICES - AUDIT	10,073.00	10,073.00	10,200.00	0.00	(127.00)	101.26	10,200.00
101-102-800.015	PROFESSIONAL SERVICES - ENGIN	1,000.00	1,000.00	1,226.50	0.00	(226.50)	122.65	850.00
101-102-801.000	PROFESSIONAL SERVICES - OTHER	5,000.00	5,000.00	10,209.60	1,039.20	(5,209.60)	204.19	5,268.67
101-102-802.000	PROFESSIONAL SERVICES - IT	0.00	43,000.00	43,575.31	2,381.18	(575.31)	101.34	43,252.75
101-102-850.000	TELECOMMUNICATIONS	4,000.00	10,000.00	9,242.83	729.63	757.17	92.43	3,012.17
101-102-851.000	INSURANCE & BONDS	13,000.00	13,000.00	13,838.70	1,370.28	(838.70)	106.45	12,812.05
101-102-860.000	TRANSPORTATION	5,000.00	5,000.00	5,214.24	367.58	(214.24)	104.28	7,028.22
101-102-861.000	MEALS & LODGING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-102-900.000	PRINTING & PUBLISHING	13,000.00	13,000.00	12,885.63	436.65	114.37	99.12	11,565.33
101-102-930.000	REPAIR & MAINTENANCE	500.00	500.00	145.23	0.00	354.77	29.05	0.00
101-102-940.000	OTHER FUND CONTRIBUTIONS	(3,000.00)	(3,000.00)	(6,691.34)	(497.16)	3,691.34	223.04	(2,843.76)
101-102-952.000	YPSILANTI MEALS ON WHEELS	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00	2,150.00
101-102-954.000	EQUIPMENT RENTAL	4,000.00	4,000.00	6,020.64	1,313.46	(2,020.64)	150.52	6,834.36
101-102-958.000	MEMBERSHIPS & DUES	26,000.00	26,000.00	16,373.50	0.00	9,626.50	62.98	16,485.99
101-102-963.000	BANK FEES & CHARGES	100.00	100.00	7,072.49	6,992.49	(6,972.49)	7,072.49	122.50
101-102-980.000	EQUIPMENT OVER \$5,000	10,000.00	5,000.00	4,278.68	0.00	721.32	85.57	0.00
101-102-981.000	EQUIPMENT UNDER \$5,000	5,000.00	5,000.00	13,323.25	0.00	(8,323.25)	266.47	9,537.42
101-102-985.000	TAX CHARGEBACKS	500.00	500.00	854.70	541.15	(354.70)	170.94	3,357.32
101-102-999.000	MISCELLANEOUS EXPENSE	500.00	500.00	6,125.70	5,485.76	(5,625.70)	1,225.14	915.98
Total Dept 102 - ADMINISTRATION		119,873.00	181,873.00	193,620.94	27,861.19	(11,747.94)	106.46	156,925.11
Dept 171 - TOWNSHIP SUPERVISOR								
101-171-700.000	SUPERVISOR SALARY	87,467.00	87,467.00	87,467.12	6,728.24	(0.12)	100.00	84,919.64
101-171-702.000	SUPERVISOR ASSISTANT SALARY	25,000.00	1,000.00	1,506.29	750.00	(506.29)	150.63	0.00
101-171-717.000	TOWNSHIP SUPERVISOR TAXB BENE	12,432.00	5,432.00	5,197.80	439.56	234.20	95.69	12,531.64
101-171-727.000	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-740.000	OPERATING SUPPLIES	0.00	100.00	0.00	0.00	100.00	0.00	0.00
Total Dept 171 - TOWNSHIP SUPERVISOR		125,099.00	93,939.00	94,171.21	7,917.80	(172.21)	100.18	97,451.28
Dept 191 - ELECTIONS								
101-191-702.000	SALARIES	500.00	81,000.00	81,229.76	2,398.75	(229.76)	100.28	2,436.57
101-191-702.037	FICA EXEMPT SALARY	10,000.00	31,500.00	31,478.57	39.00	21.43	99.93	12,320.20
101-191-703.000	CONTRACT SERVICES	0.00	0.00	355.00	0.00	(355.00)	100.00	0.00
101-191-727.000	OFFICE SUPPLIES	500.00	0.00	0.00	0.00	0.00	0.00	0.00
101-191-728.000	POSTAGE	500.00	0.00	6,963.75	0.00	36.25	99.48	0.00
101-191-740.000	OPERATING SUPPLIES	1,000.00	17,000.00	16,761.62	0.00	238.38	98.60	1,855.92
101-191-862.000	PRECINCT RENT	0.00	0.00	1,750.00	0.00	(1,750.00)	100.00	0.00
101-191-900.000	PRINTING & PUBLISHING	250.00	250.00	739.50	0.00	(489.50)	295.80	0.00
101-191-980.000	EQUIPMENT OVER \$5,000	0.00	5,545.00	5,545.00	0.00	0.00	100.00	0.00
101-191-981.000	EQUIPMENT UNDER \$5,000	2,000.00	5,005.00	5,004.81	0.00	0.19	100.00	0.00
Total Dept 191 - ELECTIONS		14,750.00	147,300.00	149,828.01	2,437.75	(2,528.01)	101.72	16,612.69

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 101 - GENERAL								
Expenditures								
Dept 201 - ACCOUNTING								
101-201-702.000	SALARIES	87,338.00	87,338.00	82,323.66	6,496.12	5,014.34	94.26	78,653.34
101-201-710.000	TRAINING	750.00	250.00	0.00	0.00	250.00	0.00	0.00
101-201-717.000	TAXABLE BENEFITS	4,517.00	4,517.00	4,917.05	0.00	(400.05)	108.86	4,543.34
101-201-727.000	OFFICE SUPPLIES	900.00	0.00	0.00	0.00	0.00	0.00	0.00
101-201-740.000	OPERATING SUPPLIES	0.00	1,500.00	1,247.26	85.58	252.74	83.15	1,726.71
101-201-940.000	OTHER FUND CONTRIBUTIONS	(24,000.00)	(25,000.00)	(25,269.58)	(1,979.82)	269.58	101.08	(23,683.74)
Total Dept 201 - ACCOUNTING		69,505.00	68,605.00	63,218.39	4,601.88	5,386.61	92.15	61,239.65
Dept 209 - ASSESSOR								
101-209-702.000	SALARIES	153,704.00	167,704.00	167,464.69	13,114.68	239.31	99.86	134,061.29
101-209-702.050	BOARD OF REVIEW SALARIES	2,500.00	2,500.00	1,387.50	225.00	1,112.50	55.50	1,725.00
101-209-703.000	CONTRACT SERVICES	5,000.00	5,000.00	1,366.60	300.00	3,633.40	27.33	7,925.32
101-209-710.000	TRAINING	1,000.00	1,000.00	1,161.00	1,010.00	(161.00)	116.10	291.75
101-209-717.000	TAXABLE BENEFITS	21,404.00	14,404.00	14,959.07	2,201.54	(555.07)	103.85	22,762.07
101-209-727.000	OFFICE SUPPLIES	600.00	0.00	0.00	0.00	0.00	0.00	0.00
101-209-740.000	OPERATING SUPPLIES	0.00	1,800.00	2,020.80	171.46	(220.80)	112.27	1,007.72
101-209-850.000	TELECOMMUNICATIONS	650.00	650.00	606.84	50.57	43.16	93.36	606.84
101-209-860.000	TRANSPORTATION	500.00	250.00	150.66	56.93	99.34	60.26	178.64
101-209-861.000	MEALS & LODGING	500.00	300.00	189.98	0.00	110.02	63.33	312.09
101-209-958.000	MEMBERSHIPS & DUES	1,300.00	1,300.00	517.25	92.25	782.75	39.79	730.00
Total Dept 209 - ASSESSOR		187,158.00	194,908.00	189,824.39	17,222.43	5,083.61	97.39	169,600.72
Dept 215 - CLERK								
101-215-700.000	CLERK SALARY	79,026.00	79,026.00	79,026.48	6,078.96	(0.48)	100.00	76,724.70
101-215-702.000	SALARIES	44,408.00	44,408.00	45,726.36	3,415.50	(1,318.36)	102.97	45,534.33
101-215-710.000	TRAINING	1,500.00	1,500.00	99.00	99.00	1,401.00	6.60	0.00
101-215-717.000	TAXABLE BENEFITS	3,044.00	8,944.00	8,948.30	256.70	(4.30)	100.05	1,579.34
101-215-727.000	OFFICE SUPPLIES	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-740.000	OPERATING SUPPLIES	0.00	1,000.00	872.15	161.19	127.85	87.22	431.21
Total Dept 215 - CLERK		129,478.00	134,878.00	134,672.29	10,011.35	205.71	99.65	124,269.58
Dept 253 - TOWNSHIP TREASURER								
101-253-700.000	TREASURER SALARY	79,026.00	79,026.00	79,026.48	6,078.96	(0.48)	100.00	73,773.75
101-253-702.000	SALARIES	60,566.00	91,566.00	90,097.88	6,509.14	1,468.12	98.40	70,661.73
101-253-710.000	TRAINING	500.00	500.00	300.00	300.00	200.00	60.00	615.00
101-253-717.000	TAXABLE BENEFITS	17,865.00	17,865.00	16,219.24	743.36	1,645.76	90.79	18,301.69
101-253-727.000	OFFICE SUPPLIES	1,500.00	0.00	24.79	0.00	(24.79)	100.00	0.00
101-253-740.000	OPERATING SUPPLIES	0.00	1,000.00	2,628.41	120.00	(1,628.41)	262.84	2,489.53
101-253-900.000	PRINTING & PUBLISHING	2,000.00	1,000.00	3,564.00	1,937.00	(2,564.00)	356.40	875.00
101-253-958.000	MEMBERSHIPS & DUES	100.00	100.00	75.00	0.00	25.00	75.00	90.00
Total Dept 253 - TOWNSHIP TREASURER		161,557.00	191,057.00	191,935.80	15,688.46	(878.80)	100.46	166,806.70
Dept 265 - BUILDINGS & GROUNDS								
101-265-703.000	CONTRACT SERVICES	12,000.00	18,000.00	18,765.00	1,995.00	(765.00)	104.25	19,200.00
101-265-740.000	OPERATING SUPPLIES	2,500.00	12,000.00	11,105.37	60.70	894.63	92.54	3,226.54
101-265-920.000	UTILITIES	11,000.00	10,000.00	8,879.71	783.53	1,120.29	88.80	9,067.57
101-265-930.000	REPAIR & MAINTENANCE	20,000.00	24,000.00	25,118.39	8,394.74	(1,118.39)	104.66	31,184.45

GL NUMBER	DESCRIPTION	2020		ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL							
Expenditures							
101-265-940.000	OTHER FUND CONTRIBUTIONS	(8,300.00)	(8,300.00)	(1,785.30)	1,364.86	116.44	(8,724.25)
101-265-976.000	BUILDING IMPROVEMENTS	5,000.00	5,000.00	0.00	3,513.00	29.74	0.00
101-265-978.000	TOWNSHIP GROUNDS PLANNING	7,500.00	7,500.00	0.00	7,500.00	0.00	0.00
Total Dept 265 - BUILDINGS & GROUNDS		49,700.00	68,200.00	9,448.67	12,509.39	81.66	53,954.31
Dept 266 - SPECIAL PROJECTS							
101-266-947.000	MASTER PLAN REVISIONS	24,000.00	5,000.00	0.00	1,092.50	78.15	1,102.50
101-266-947.002	ORDINANCE COMPILATION	100.00	100.00	0.00	100.00	0.00	0.00
101-266-947.012	GEDDES RIDGE DRAIN	35,000.00	35,000.00	32,084.60	2,915.40	91.67	32,900.31
101-266-950.000	SIGNAGE	5,000.00	2,500.00	0.00	2,500.00	0.00	0.00
101-266-962.000	SPECIAL PROJECTS - MISCELLANE	0.00	0.00	0.00	(2,544.81)	100.00	5,012.47
101-266-962.001	SP. PROJECT - PERSONNEL MANUA	7,500.00	7,500.00	630.00	(4,020.00)	153.60	1,140.00
101-266-962.002	YPSIANTI DISTRICT LIBRARY	0.00	58,453.98	21,020.00	(18,453.98)	146.13	5,671.53
101-266-962.003	PROSPECT ROAD PATHWAY	2,000.00	24,000.00	8,001.25	(4,983.00)	120.76	0.00
101-266-962.004	PLYMOUTH RD PATHWAY	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
101-266-962.005	PERRY PROPERTY - SE MI LAND C	0.00	0.00	0.00	0.00	0.00	20,000.00
101-266-971.000-CTAP	CTAP GRANT DIXBORO	2,000.00	2,000.00	0.00	2,000.00	0.00	13,233.50
Total Dept 266 - SPECIAL PROJECTS		76,600.00	117,100.00	61,735.85	(20,393.89)	117.42	79,060.31
Dept 278 - ORDINANCE ENFORCEMENT							
101-278-702.000	SALARIES	44,885.00	34,033.00	2,617.96	(0.48)	100.00	41,561.43
101-278-703.000	CONTRACT SERVICES (MOWING)	500.00	500.00	0.00	500.00	0.00	0.00
101-278-717.000	TAXABLE BENEFITS	2,822.00	2,822.00	0.00	(120.01)	104.25	2,792.53
101-278-740.000	OPERATING SUPPLIES	500.00	500.00	0.00	500.00	0.00	213.00
101-278-850.000	TELECOMMUNICATIONS	200.00	200.00	15.17	17.96	91.02	182.04
101-278-860.000	MILEAGE ORDINANCE OFFICER	4,000.00	0.00	0.00	0.00	0.00	4,223.27
Total Dept 278 - ORDINANCE ENFORCEMENT		52,907.00	38,055.00	2,633.13	897.47	97.64	48,972.27
Dept 410 - PLANNING DEPARTMENT							
101-410-701.000	COMMISSION STIPENDS	5,000.00	2,000.00	1,500.00	(420.00)	121.00	1,840.00
101-410-702.000	SALARIES	28,087.00	28,087.00	2,545.70	5,668.68	79.82	28,166.90
101-410-703.000	CONTRACT SERVICES	100.00	100.00	0.00	100.00	0.00	0.00
101-410-710.000	TRAINING	600.00	600.00	0.00	600.00	0.00	0.00
101-410-717.000	TAXABLE BENEFITS	0.00	0.00	0.00	(842.71)	100.00	0.00
101-410-727.000	OFFICE SUPPLIES	500.00	0.00	0.00	74.57	85.09	768.11
101-410-740.000	OPERATING SUPPLIES	0.00	500.00	0.00	(2,742.50)	130.47	12,445.00
101-410-801.000	PROFESSIONAL SERVICES - OTHER	8,000.00	9,000.00	1,000.00	(2,742.50)	130.47	12,445.00
101-410-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	617.50	38.25	259.00
Total Dept 410 - PLANNING DEPARTMENT		43,287.00	41,287.00	5,045.70	3,055.54	92.60	43,479.01
Dept 446 - INFRASTRUCTURE							
101-446-702.000	SALARIES	2,500.00	2,500.00	0.00	1.95	99.92	2,340.83
101-446-703.000	CONTRACT SERVICES	5,000.00	5,000.00	0.00	1,000.00	80.00	0.00
101-446-740.000	OPERATING SUPPLIES	200.00	200.00	0.00	(1,402.36)	801.18	0.00
101-446-866.000	ROAD MAINTENANCE	250,000.00	350,000.00	45,340.00	26,675.25	92.38	240,942.05
101-446-867.000	NON-MOTOR TRAILS MAINT.	5,000.00	5,000.00	0.00	5,000.00	0.00	3,285.00
101-446-902.000	ROW MAINTENANCE	15,000.00	15,000.00	4,605.00	995.00	93.37	14,013.00
101-446-920.000	UTILITIES - STREETLIGHTS	0.00	0.00	0.00	(3,900.56)	100.00	3,445.58

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 101 - GENERAL								
Expenditures								
101-446-921.000	DRAINS	50,000.00	6,000.00	5,862.94	5,862.94	137.06	97.72	1,564.04
Total Dept 446 - INFRASTRUCTURE		327,700.00	383,700.00	355,193.66	55,807.94	28,506.34	92.57	265,590.50
Dept 528 - SOLID WASTE MANAGEMENT								
ROADSIDE TRASH REMOVAL								
101-528-703.000		5,000.00	5,000.00	5,595.00	390.00	(595.00)	111.90	6,885.00
101-528-826.000	GARBAGE & YARD WASTE TAGS	2,500.00	2,500.00	1,350.00	0.00	1,150.00	54.00	2,550.00
101-528-828.000	REIMBURSEMENT FOR DUMP USE	2,729.00	2,729.00	3,014.50	390.75	(285.50)	110.46	2,444.25
Total Dept 528 - SOLID WASTE MANAGEMENT		10,229.00	10,229.00	9,959.50	780.75	269.50	97.37	11,879.25
Dept 550 - TRANSPORTATION SYSTEM								
A.A.T.A. FIXED ROUTE								
101-550-864.000		56,759.00	47,759.00	47,112.53	5,474.71	646.47	98.65	55,785.69
101-550-865.000	AATA DEMAND RESPONSE	20,883.00	20,883.00	21,091.84	1,792.46	(208.84)	101.00	20,524.89
101-550-868.000	CAP COST OF NEW BUSES	12,500.00	12,500.00	10,951.62	1,162.75	1,548.38	87.61	12,500.04
Total Dept 550 - TRANSPORTATION SYSTEM		90,142.00	81,142.00	79,155.99	8,429.92	1,986.01	97.55	88,810.62
Dept 965 - TRANSFER OF FUNDS								
TRANSFER TO RESERVE								
101-965-965.000		87,988.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO PARK FUND								
101-965-966.000		290,876.00	290,750.00	290,750.00	24,229.17	0.00	100.00	282,282.00
Total Dept 965 - TRANSFER OF FUNDS		378,864.00	290,750.00	290,750.00	24,229.17	0.00	100.00	282,282.00
Dept 966 - UNALLOCATED EXPENSES								
FICA								
101-966-715.000		58,245.00	57,415.00	63,016.92	4,657.23	(5,601.92)	109.76	53,791.61
101-966-852.000	MEDICAL INSURANCE	88,632.00	88,632.00	77,417.74	5,834.97	11,214.26	87.35	73,066.68
101-966-853.000	DENTAL INSURANCE	9,478.00	9,478.00	6,228.38	574.34	3,249.62	65.71	7,087.00
101-966-854.000	VISION INSURANCE	2,046.00	2,046.00	1,690.14	142.66	355.86	82.61	1,587.08
101-966-855.000	LIFE INSURANCE	1,811.00	1,811.00	1,564.90	133.94	246.10	86.41	1,726.17
101-966-856.000	HSA ADMINISTRATION FEES	250.00	250.00	204.00	17.00	46.00	81.60	153.00
101-966-857.000	HCSP	30,690.00	0.00	0.00	0.00	0.00	0.00	7,087.50
101-966-858.000	PENSION	91,198.00	89,627.00	84,602.14	6,836.29	5,024.86	94.39	83,837.92
Total Dept 966 - UNALLOCATED EXPENSES		282,350.00	249,259.00	234,724.22	18,196.43	14,534.78	94.17	228,336.96
TOTAL EXPENDITURES		2,132,049.00	2,302,392.00	2,264,040.89	272,246.42	38,351.11	98.33	1,903,565.96
Fund 101 - GENERAL:								
TOTAL REVENUES								
TOTAL EXPENDITURES		2,103,772.00	2,302,392.00	2,107,020.13	414,284.40	195,371.87	91.51	2,324,556.85
NET OF REVENUES & EXPENDITURES		2,132,049.00	2,302,392.00	2,264,040.89	272,246.42	38,351.11	98.33	1,903,565.96
		(28,277.00)	0.00	(157,020.76)	142,037.98	157,020.76	100.00	420,990.89

GL Number	Description	Balance
*** Assets ***		
Cash		
204-000-013.000	CHASE 5503 - DAILY OPERATING CHE	286,632.53
	Cash	<u>286,632.53</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>286,632.53</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Liabilities-LT (over 1 year)		
	Liabilities-LT (over 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
204-000-390.000	FUND BALANCE - UNDESIGNATED	289,977.53
	Unassigned	<u>289,977.53</u>
	Total Fund Balance	<u>289,977.53</u>
	Beginning Fund Balance	289,977.53
	Net of Revenues VS Expenditures	(3,345.00)
	Ending Fund Balance	286,632.53
	Total Liabilities And Fund Balance	286,632.53

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 204 - LEGAL DEFENSE FUND								
Revenues								
Dept 000 - REVENUE								
204-000-403.050	PRIOR YEARS DELQ PERS PROP	0.00	0.00	0.00	0.00	0.00	0.00	5.95
204-000-699.000	APPROPRIATION FROM FUND BALAN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 000 - REVENUE		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	5.95
TOTAL REVENUES								
5,000.00		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	5.95
Expenditures								
Dept 245 - LEGAL DEFENSE								
204-245-800.000	PROFESSIONAL SERVICES - ATTOR	3,000.00	3,000.00	2,145.00	0.00	855.00	71.50	(3,691.24)
204-245-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,200.00	0.00	800.00	60.00	0.00
Total Dept 245 - LEGAL DEFENSE		5,000.00	5,000.00	3,345.00	0.00	1,655.00	66.90	(3,691.24)
TOTAL EXPENDITURES								
5,000.00		5,000.00	5,000.00	3,345.00	0.00	1,655.00	66.90	(3,691.24)
Fund 204 - LEGAL DEFENSE FUND:								
TOTAL REVENUES								
5,000.00		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	5.95
TOTAL EXPENDITURES								
5,000.00		5,000.00	5,000.00	3,345.00	0.00	1,655.00	66.90	(3,691.24)
NET OF REVENUES & EXPENDITURES								
0.00		0.00	0.00	(3,345.00)	0.00	3,345.00	100.00	3,697.19

GL Number	Description	Balance
*** Assets ***		
Cash		
206-000-013.000	HUNT 6014 - DAILY OPERATING CHEC	722,663.17
206-000-013.001	HUNT 6014 - BUILD & BOND	256,255.52
206-000-013.033	COMERICA 1210 J-FUND - ACCRUED AB	426,773.23
206-000-016.000	COMERICA 1229 J-FUND - DAILY OPER	595,817.29
206-000-016.005	COMERICA 1201 J-FUND - BUILD & BO	338,780.62
206-000-016.006	COMERICA 1247 J-FUND - TRUCK REPL	52,308.39
206-000-016.050	COMERICA 1238 J-FUND - GENERAL RE	319,962.22
Cash		<u>2,712,560.44</u>
Accounts Receivable		
206-000-026.000	A/R - OTHER	8,392.64
206-000-031.001	A/R - TAXROLL REVENUE	2,290,246.91
Accounts Receivable		<u>2,298,639.55</u>
Other Assets		
206-000-123.000	PRE-PAID EXPENSES MISC.	1,551.92
206-000-123.050	PREPAID INSURANCE	52,114.37
Other Assets		<u>53,666.29</u>
Due From Other Funds		
206-000-070.000	DUE FROM PAYROLL FUND	218,000.00
206-000-072.000	DUE FROM TRUST & AGENCY	2,351.09
Due From Other Funds		<u>220,351.09</u>
Total Assets		<u>5,285,217.37</u>
*** Liabilities ***		
Accounts Payable		
206-000-201.000	A/P - VENDORS	4,882.90
Accounts Payable		<u>4,882.90</u>
Liabilities-ST		
Liabilities-ST		<u>0.00</u>
Liabilities-LT (under 1 year)		
206-000-287.000	DEFERRED REVENUE	2,450,942.78
Liabilities-LT (under 1 year)		<u>2,450,942.78</u>
Liabilities-LT (over 1 year)		
206-000-287.001	DEFERRED REVENUE PILOT	2,786.06
Liabilities-LT (over 1 year)		<u>2,786.06</u>
Due To Other Funds		
206-000-205.001	DUE TO GENERAL FUND	429.55
Due To Other Funds		<u>429.55</u>
Total Liabilities		<u>2,459,041.29</u>
*** Fund Balance ***		
Unassigned		
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,425,727.10
Unassigned		<u>1,425,727.10</u>

GL Number	Description	Balance
*** Fund Balance ***		
Assigned		
206-000-393.010	FUND BALANCE - BUILDING RESERVE	471,875.84
206-000-393.015	FUND BALANCE - TRUCK RESERVE	52,308.39
206-000-393.050	FUND BALANCE - ACCRUED ABSENCES	481,213.45
206-000-393.085	FUND BALANCE - BOND PAYMENT RESER	123,160.30
Assigned		<u>1,128,557.98</u>
Total Fund Balance		<u>2,554,285.08</u>
Beginning Fund Balance		2,554,285.08
Net of Revenues VS Expenditures		271,891.00
Ending Fund Balance		2,826,176.08
Total Liabilities And Fund Balance		5,285,217.37

GL NUMBER	DESCRIPTION	2020		ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDCGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 206 - FIRE OPERATING FUND							
Revenues							
Dept 000 - REVENUE							
206-000-402.000	CURRENT- REAL/PROPERTY/TFT TA	2,347,368.00	2,347,368.00	2,371.09	11,180.50	99.52	1,924,097.48
206-000-403.050	PRIOR YEARS DELQ PERS PROP	1,000.00	1,000.00	0.00	1,000.00	0.00	1,190.25
206-000-406.000	PILOT PROGRAM TAXES	6,400.00	6,400.00	0.00	3,898.39	39.09	3,478.73
206-000-407.000	PPT REIMBURSEMENT	2,900.00	2,900.00	0.00	875.50	69.81	2,024.91
206-000-590.000	GRANTS	0.00	239,000.00	97,952.90	(16,898.65)	107.07	1,327,022.50
206-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	0.00	1,000.00	0.00	1,518.67
206-000-663.000	INTEREST ON RESERVES INCOME	42,000.00	14,000.00	18.44	29.75	99.79	36,689.49
206-000-664.000	INTEREST	7,000.00	2,000.00	(632.47)	923.09	53.85	6,442.10
206-000-672.000	MEDICAL INSURANCE/COBRA INCOM	0.00	0.00	0.00	(259.53)	100.00	237.33
206-000-673.000	INSURANCE REIMBURSEMENTS INCO	1,000.00	32,000.00	0.00	(80.18)	100.25	607.10
206-000-695.000	FALSE ALARM REVENUE	500.00	500.00	0.00	300.00	40.00	0.00
206-000-696.000	DONATIONS	0.00	0.00	1,000.00	(1,100.00)	100.00	1,000.00
206-000-698.000	MISCELLANEOUS INCOME	500.00	500.00	0.57	89.43	82.11	522.68
Total Dept 000 - REVENUE		2,409,668.00	2,646,668.00	100,710.53	958.30	99.96	3,304,831.24
TOTAL REVENUES		2,409,668.00	2,646,668.00	100,710.53	958.30	99.96	3,304,831.24
Expenditures							
Dept 264 - VEHICLES							
206-264-740.000	OPERATING SUPPLIES	4,000.00	4,000.00	310.05	(9,125.38)	328.13	3,905.74
206-264-742.000	FUEL-DIESEL	18,000.00	18,000.00	960.06	7,741.48	56.99	15,584.79
206-264-860.000	TRANSPORTATION	2,200.00	2,200.00	263.93	1,748.62	20.52	1,618.20
206-264-861.000	MEALS & LODGING	500.00	500.00	0.00	500.00	0.00	0.00
206-264-930.000	REPAIR & MAINTENANCE	30,000.00	70,000.00	7,389.71	(10,774.83)	115.39	48,805.57
Total Dept 264 - VEHICLES		54,700.00	94,700.00	8,923.75	(9,910.11)	110.46	69,914.30
Dept 265 - BUILDINGS & GROUNDS							
206-265-740.000	OPERATING SUPPLIES	6,000.00	6,000.00	1,625.46	(2,851.75)	147.53	4,854.98
206-265-920.000	UTILITIES	22,000.00	22,000.00	2,199.84	3,795.21	82.75	18,374.80
206-265-930.000	REPAIR & MAINTENANCE	17,000.00	31,000.00	1,631.72	(214.91)	100.69	59,251.24
Total Dept 265 - BUILDINGS & GROUNDS		45,000.00	59,000.00	5,457.02	728.55	98.77	82,481.02
Dept 336 - FIRE OPERATIONS							
206-336-702.000	SALARIES FULL-TIME FIREFIGHTE	806,537.00	858,537.00	63,974.06	32,277.04	96.24	775,138.56
206-336-702.001	STATE AUTHORIZED OVERTIME	63,415.00	63,415.00	5,042.88	(1,682.99)	102.65	59,685.93
206-336-702.012	OVERTIME	203,000.00	227,000.00	13,366.34	6,453.63	97.16	213,784.11
206-336-703.000	CONTRACT SERVICES - FIRE CHIE	0.00	0.00	0.00	0.00	0.00	56.00
206-336-704.000	FIRE CHIEF/MARSHALL EXPENSES	500.00	500.00	0.00	439.03	12.19	511.50
206-336-710.000	TRAINING	7,500.00	7,500.00	(683.00)	3,292.70	56.10	1,751.90
206-336-717.000	TAXABLE BENEFITS	120,585.00	215,585.00	2,956.40	2,217.56	98.97	266,988.26
206-336-740.000	OPERATING SUPPLIES	60,000.00	60,000.00	1,905.75	14,779.66	75.37	38,749.45
206-336-800.000	PROFESSIONAL SERVICES - ATTOR	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
206-336-800.010	PROFESSIONAL SERVICES - AUDIT	2,600.00	2,600.00	0.00	(733.36)	128.21	2,500.00
206-336-801.000	PROFESSIONAL SERVICES - OTHER	8,000.00	15,000.00	(216.09)	960.30	93.60	14,021.90
206-336-802.000	PROFESSIONAL SERVICES - IT	24,000.00	24,000.00	344.07	291.77	98.78	16,059.85
206-336-803.000	ACCOUNTING CHARGEBACK FEE	10,000.00	10,000.00	833.33	0.00	100.00	10,000.00
206-336-849.000	DISPATCH SERVICES	21,000.00	21,000.00	2,180.85	(3,740.58)	117.81	24,345.60
206-336-850.000	TELECOMMUNICATIONS	12,000.00	17,000.00	2,503.15	(925.41)	105.44	11,040.00

2020

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/20	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 12/31/2019
Fund 206 - FIRE OPERATING FUND								
Expenditures								
206-336-851.000	INSURANCE & BONDS	54,200.00	54,200.00	53,388.68	6,125.94	811.32	98.50	56,292.80
206-336-880.000	FIRE PREVENTION EXPENSE	2,500.00	2,500.00	107.15	0.00	2,392.85	4.29	0.00
206-336-890.000	CONTINGENCIES	10,000.00	10,000.00	20.00	20.00	9,980.00	0.20	0.00
206-336-947.000	GRANT EXPENDITURES	0.00	0.00	674.19	0.00	(674.19)	100.00	1,147,757.66
206-336-954.000	EQUIPMENT RENTAL	3,000.00	3,000.00	2,375.28	197.40	624.72	79.18	2,723.95
206-336-958.000	MEMBERSHIPS & DUES	7,000.00	7,000.00	3,865.00	0.00	3,135.00	55.21	3,625.00
206-336-963.000	BANK FEES & CHARGES	100.00	100.00	603.70	(165.95)	(503.70)	603.70	121.37
206-336-980.000	EQUIPMENT OVER \$5,000	25,000.00	60,000.00	57,237.00	0.00	2,763.00	95.40	0.00
206-336-981.000	EQUIPMENT UNDER \$5,000	10,000.00	10,000.00	15,189.87	2,500.00	(5,189.87)	151.90	16,538.77
206-336-982.000	DEBT PRINCIPLE	103,000.00	103,000.00	96,435.00	0.00	6,565.00	93.63	94,292.00
206-336-983.000	DEBT INTEREST	15,000.00	15,000.00	7,007.61	0.00	7,992.39	46.72	8,914.88
206-336-985.000	TAX CHARGEBACKS	600.00	600.00	1,378.86	0.00	(778.86)	229.81	12,389.86
206-336-999.000	MISCELLANEOUS EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
Total Dept 336 - FIRE OPERATIONS		1,571,037.00	1,789,037.00	1,706,789.99	100,885.13	82,247.01	95.40	2,777,289.35
Dept 965 - TRANSFER OF FUNDS								
206-965-965.000	TRANSFER TO BLDG. CONST. RESE	211,314.00	117,564.00	0.00	0.00	117,564.00	0.00	0.00
206-965-966.000	TRANSFER TO TRUCK REPLACE. RE	70,438.00	39,188.00	0.00	0.00	39,188.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		281,752.00	156,752.00	0.00	0.00	156,752.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
206-966-715.000	FICA	68,247.00	99,247.00	98,117.02	6,278.14	1,129.98	98.86	94,984.47
206-966-852.000	MEDICAL INSURANCE	173,454.00	173,454.00	148,911.25	12,831.18	24,542.75	85.85	142,154.13
206-966-853.000	DENTAL INSURANCE	13,682.00	13,682.00	12,624.88	1,149.11	1,057.12	92.27	13,742.58
206-966-854.000	VISION INSURANCE	2,977.00	2,977.00	3,194.40	266.20	(217.40)	107.30	2,906.20
206-966-855.000	LIFE INSURANCE	1,634.00	1,634.00	1,634.40	136.20	(0.40)	100.02	1,560.25
206-966-856.000	HSA ADMINISTRATION FEES	600.00	600.00	590.75	51.00	9.25	98.46	548.25
206-966-857.000	HSP	46,800.00	46,800.00	38,993.23	3,250.00	7,806.77	83.32	16,139.13
206-966-858.000	PENSION	149,785.00	208,785.00	200,081.22	13,832.89	8,703.78	95.83	181,595.94
Total Dept 966 - UNALLOCATED EXPENSES		457,179.00	547,179.00	504,147.15	37,794.72	43,031.85	92.14	453,630.95
TOTAL EXPENDITURES		2,409,668.00	2,646,668.00	2,373,818.70	153,060.62	272,849.30	89.69	3,383,315.62
Fund 206 - FIRE OPERATING FUND:								
TOTAL REVENUES		2,409,668.00	2,646,668.00	2,645,709.70	100,710.53	958.30	99.96	3,304,831.24
TOTAL EXPENDITURES		2,409,668.00	2,646,668.00	2,373,818.70	153,060.62	272,849.30	89.69	3,383,315.62
NET OF REVENUES & EXPENDITURES		0.00	0.00	271,891.00	(52,350.09)	(271,891.00)	100.00	(78,484.38)

GL Number	Description	Balance
*** Assets ***		
Cash		
219-000-013.000	CHASE 5503 - DAILY OPERATING CHE	34,424.22
	Cash	<u>34,424.22</u>
Accounts Receivable		
219-000-031.001	A/R - TAXROLL REVENUE	81,427.16
	Accounts Receivable	<u>81,427.16</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>115,851.38</u>
*** Liabilities ***		
Accounts Payable		
219-000-201.000	A/P - VENDORS	6,893.56
	Accounts Payable	<u>6,893.56</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
219-000-205.001	DUE TO GENERAL FUND	861.15
	Due To Other Funds	<u>861.15</u>
	Total Liabilities	<u>7,754.71</u>
*** Fund Balance ***		
Unassigned		
219-000-390.000	FUND BALANCE - UNDESIGNATED	102,335.56
	Unassigned	<u>102,335.56</u>
	Total Fund Balance	<u>102,335.56</u>
	Beginning Fund Balance	102,335.56
	Net of Revenues VS Expenditures	5,761.11
	Ending Fund Balance	108,096.67
	Total Liabilities And Fund Balance	115,851.38

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDTG USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	2020 AMENDED BUDGET					
Fund 219 - STREET LIGHT FUND								
Revenues								
Dept 000 - REVENUE								
219-000-403.000	SPECIAL ASSESSMENT	87,115.00	81,415.00	81,427.16	0.00	(12.16)	100.01	78,998.81
Total Dept 000 - REVENUE		87,115.00	81,415.00	81,427.16	0.00	(12.16)	100.01	78,998.81
TOTAL REVENUES		87,115.00	81,415.00	81,427.16	0.00	(12.16)	100.01	78,998.81
Expenditures								
Dept 223 - STREETLIGHTS								
219-223-800.000	PROFESSIONAL SERVICES - ATTOR	417.00	417.00	0.00	0.00	417.00	0.00	0.00
219-223-800.010	PROFESSIONAL SERVICES - AUDIT	624.00	624.00	600.00	0.00	24.00	96.15	600.00
219-223-801.000	PROFESSIONAL SERVICES - OTHER	500.00	500.00	0.00	0.00	500.00	0.00	500.00
219-223-920.000	UTILITIES	85,574.00	79,874.00	75,066.05	6,893.56	4,807.95	93.98	72,539.57
Total Dept 223 - STREETLIGHTS		87,115.00	81,415.00	75,666.05	6,893.56	5,748.95	92.94	73,639.57
TOTAL EXPENDITURES		87,115.00	81,415.00	75,666.05	6,893.56	5,748.95	92.94	73,639.57
Fund 219 - STREET LIGHT FUND:								
TOTAL REVENUES		87,115.00	81,415.00	81,427.16	0.00	(12.16)	100.01	78,998.81
TOTAL EXPENDITURES		87,115.00	81,415.00	75,666.05	6,893.56	5,748.95	92.94	73,639.57
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,761.11	(6,893.56)	(5,761.11)	100.00	5,359.24

GL Number	Description	Balance
*** Assets ***		
Cash		
220-000-013.000	CHASE 5503 - DAILY OPERATING CHE	15,124.99
	Cash	<u>15,124.99</u>
Accounts Receivable		
220-000-031.001	A/R - TAXROLL REVENUE	22,646.00
	Accounts Receivable	<u>22,646.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>37,770.99</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-LT (under 1 year)		
220-000-287.000	DEFERRED REVENUE	22,646.00
	Liabilities-LT (under 1 year)	<u>22,646.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>22,646.00</u>
*** Fund Balance ***		
Unassigned		
220-000-390.000	FUND BALANCE - UNDESIGNATED	14,485.30
	Unassigned	<u>14,485.30</u>
	Total Fund Balance	<u>14,485.30</u>
	Beginning Fund Balance	14,485.30
	Net of Revenues VS Expenditures	639.69
	Ending Fund Balance	15,124.99
	Total Liabilities And Fund Balance	37,770.99

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
Fund 220 - SIDE STREET MAINTENANCE								
Revenues								
Dept 000 - REVENUE								
220-000-403.000	SPECIAL ASSESSMENT	22,646.00	22,646.00	22,646.00	0.00	0.00	100.00	22,646.00
Total Dept 000 - REVENUE		22,646.00	22,646.00	22,646.00	0.00	0.00	100.00	22,646.00
TOTAL REVENUES		22,646.00	22,646.00	22,646.00	0.00	0.00	100.00	22,646.00
Expenditures								
Dept 222 - MAINTENANCE								
220-222-703.000	CONTRACT SERVICES	12,000.00	22,100.00	22,006.31	0.00	93.69	99.58	21,365.35
220-222-740.000	OPERATING SUPPLIES	300.00	300.00	0.00	0.00	300.00	0.00	0.00
Total Dept 222 - MAINTENANCE		12,300.00	22,400.00	22,006.31	0.00	393.69	98.24	21,365.35
Dept 965 - TRANSFER OF FUNDS								
220-965-965.000	TRANSFER TO RESERVES	10,346.00	246.00	0.00	0.00	246.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		10,346.00	246.00	0.00	0.00	246.00	0.00	0.00
TOTAL EXPENDITURES		22,646.00	22,646.00	22,006.31	0.00	639.69	97.18	21,365.35
Fund 220 - SIDE STREET MAINTENANCE:								
TOTAL REVENUES		22,646.00	22,646.00	22,646.00	0.00	0.00	100.00	22,646.00
TOTAL EXPENDITURES		22,646.00	22,006.31	22,006.31	0.00	639.69	97.18	21,365.35
NET OF REVENUES & EXPENDITURES		0.00	0.00	639.69	0.00	(639.69)	100.00	1,280.65

GL Number	Description	Balance
*** Assets ***		
Cash		
249-000-012.000	PETTY CASH	100.00
249-000-013.000	CHASE 5503 - DAILY OPERATING CHE	266,921.72
249-000-013.001	CHASE 5503 - GENERAL RESERVE	257,601.82
249-000-013.002	CHASE 5503 - ACCRUED ABSENCES	20,374.56
249-000-015.025	COMERICA 6180 J-FUND OPERATING RE	307,089.25
	Cash	<u>852,087.35</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
249-000-123.050	PREPAID INSURANCE	2,015.82
	Other Assets	<u>2,015.82</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>854,103.17</u>
*** Liabilities ***		
Accounts Payable		
249-000-201.000	A/P - VENDORS	1,254.17
	Accounts Payable	<u>1,254.17</u>
Due To Other Funds		
249-000-205.001	DUE TO GENERAL FUND	1,138.11
	Due To Other Funds	<u>1,138.11</u>
	Total Liabilities	<u>2,392.28</u>
*** Fund Balance ***		
Unassigned		
249-000-390.000	FUND BALANCE - UNDESIGNATED	833,202.80
	Unassigned	<u>833,202.80</u>
Assigned		
249-000-393.050	FUND BALANCE - ACCRUED ABSENCES	25,450.91
	Assigned	<u>25,450.91</u>
	Total Fund Balance	<u>858,653.71</u>
	Beginning Fund Balance	858,653.71
	Net of Revenues VS Expenditures	(6,942.82)
	Ending Fund Balance	851,710.89
	Total Liabilities And Fund Balance	854,103.17

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BGDY USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 249 - BUILDING								
Revenues								
Dept 000 - REVENUE								
249-000-610.000	CHARGES FOR SERVICES INCOME	390,000.00	290,000.00	301,599.50	27,422.55	(11,599.50)	104.00	427,073.75
249-000-610.025	TEMP OCCUP ADMIN FEES	2,000.00	2,000.00	1,600.00	160.00	400.00	80.00	1,600.00
249-000-663.000	INTEREST ON RESERVES INCOME	6,200.00	6,200.00	5,939.40	3.27	260.60	95.80	9,247.46
249-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00
249-000-699.000	APPROPRIATION FROM FUND BALAN	0.00	29,757.00	0.00	0.00	29,757.00	0.00	0.00
Total Dept 000 - REVENUE		398,200.00	327,957.00	309,138.90	27,585.82	18,818.10	94.26	441,421.21
TOTAL REVENUES								
Total Dept 000 - REVENUE		398,200.00	327,957.00	309,138.90	27,585.82	18,818.10	94.26	441,421.21
Expenditures								
Dept 371 - SAFETY INSPECTION								
249-371-702.000	SALARIES	130,548.00	130,548.00	132,579.80	10,284.67	(2,031.80)	101.56	119,866.05
249-371-703.000	CONTRACT SERVICES	60,000.00	60,000.00	48,405.00	4,480.00	11,595.00	80.68	64,090.00
249-371-710.000	TRAINING	500.00	500.00	535.00	0.00	(35.00)	107.00	0.00
249-371-717.000	TAXABLE BENEFITS	9,930.00	9,930.00	10,409.85	0.00	(479.85)	104.83	11,283.92
249-371-727.000	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00
249-371-740.000	OPERATING SUPPLIES	0.00	0.00	1,771.10	159.85	(1,771.10)	100.00	2,674.59
249-371-800.000	PROFESSIONAL SERVICES - ATTOR	0.00	0.00	30.00	0.00	(30.00)	100.00	0.00
249-371-800.010	PROFESSIONAL SERVICES - AUDIT	1,227.00	1,227.00	1,200.00	0.00	27.00	97.80	1,200.00
249-371-801.000	PROFESSIONAL SERVICES - OTHER	1,000.00	1,000.00	155.00	155.00	845.00	15.50	0.00
249-371-802.000	PROFESSIONAL SERVICES - IT	4,000.00	9,000.00	11,538.09	3,295.86	(2,538.09)	128.20	28,325.58
249-371-803.000	BUILDING CHARGEBACK	25,000.00	25,000.00	30,425.78	3,328.95	(5,425.78)	121.70	24,051.75
249-371-850.000	TELECOMMUNICATIONS	500.00	500.00	424.80	35.40	75.20	84.96	424.80
249-371-851.000	INSURANCE & BONDS	600.00	600.00	337.27	(37.45)	262.73	56.21	436.74
249-371-860.000	TRANSPORTATION	1,000.00	1,000.00	753.24	74.17	246.76	75.32	1,076.69
249-371-861.000	MEALS & LODGING	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-900.000	PRINTING & PUBLISHING	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
249-371-954.000	EQUIPMENT RENTAL	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-958.000	MEMBERSHIPS & DUES	600.00	600.00	720.00	0.00	(120.00)	120.00	970.00
249-371-962.000	SPECIAL PROJECTS - MISCELLANE	0.00	22,000.00	22,000.00	0.00	0.00	100.00	98,111.00
249-371-963.000	BANK FEES & CHARGES	15.00	15.00	1,143.11	1,138.11	(1,128.11)	7,620.73	8.48
249-371-980.000	EQUIPMENT OVER \$5,000	45,000.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-981.000	EQUIPMENT UNDER \$5,000	0.00	0.00	1,753.60	0.00	(1,753.60)	100.00	0.00
Total Dept 371 - SAFETY INSPECTION		284,720.00	266,720.00	264,181.64	22,914.56	2,538.36	99.05	352,519.60
Dept 965 - TRANSFER OF FUNDS								
249-965-965.000	TRANSFER TO RESERVES	52,243.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		52,243.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
249-966-715.000	FICA	10,747.00	10,747.00	10,517.58	754.38	229.42	97.87	9,625.12
249-966-852.000	MEDICAL INSURANCE	23,420.00	23,420.00	20,360.73	1,738.50	3,059.27	86.94	18,633.20
249-966-853.000	DENTAL INSURANCE	991.00	991.00	799.37	72.67	191.63	80.66	837.28
249-966-854.000	VISION INSURANCE	248.00	248.00	248.28	20.69	(0.28)	100.11	208.12
249-966-855.000	LIFE INSURANCE	232.00	232.00	231.48	19.29	0.52	102.70	208.68
249-966-856.000	HSA ADMINISTRATION FEES	100.00	100.00	102.00	8.50	(2.00)	102.00	102.00
249-966-857.000	HSCP	5,610.00	5,610.00	3,523.50	450.50	2,086.50	62.81	1,087.50

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 249 - BUILDING Expenditures 249-966-858.000	PENSION	19,889.00	19,889.00	16,117.14	1,180.35	3,771.86	81.04	14,099.58
Total Dept 966 - UNALLOCATED EXPENSES		61,237.00	61,237.00	51,900.08	4,244.88	9,336.92	84.75	44,801.48
TOTAL EXPENDITURES		398,200.00	327,957.00	316,081.72	27,159.44	11,875.28	96.38	397,321.08
Fund 249 - BUILDING:								
TOTAL REVENUES		398,200.00	327,957.00	309,138.90	27,585.82	18,818.10	94.26	441,421.21
TOTAL EXPENDITURES		398,200.00	327,957.00	316,081.72	27,159.44	11,875.28	96.38	397,321.08
NET OF REVENUES & EXPENDITURES		0.00	0.00	(6,942.82)	426.38	6,942.82	100.00	44,100.13

GL Number	Description	Balance
*** Assets ***		
Cash		
266-000-013.000	CHASE 5503 - DAILY OPERATING CHE	608,677.66
266-000-013.025	COMERICA 1194 J-FUND - GENERAL	145,167.57
266-000-015.000	COMERICA 6162 -J-FUND RESERVE	260,601.88
Cash		<u>1,014,447.11</u>
Accounts Receivable		
266-000-026.050	A/R - FINES AND FORFEITS	807.84
266-000-031.001	A/R - TAXROLL REVENUE	1,799,472.17
266-000-036.000	A/R - SYCAMORE REG PATROLS	8,494.04
266-000-036.001	A/R - DANBURY REG PATROLS	7,001.66
266-000-037.000	A/R - ST JOE HOSPITAL REG PATROLS	10,040.00
Accounts Receivable		<u>1,825,815.71</u>
Other Assets		
266-000-123.050	PREPAID INSURANCE	1,200.00
Other Assets		<u>1,200.00</u>
Due From Other Funds		
266-000-072.000	DUE FROM TRUST & AGENCY	1,860.23
Due From Other Funds		<u>1,860.23</u>
Total Assets		<u>2,843,323.05</u>
*** Liabilities ***		
Accounts Payable		
266-000-201.000	A/P - VENDORS	14,090.65
Accounts Payable		<u>14,090.65</u>
Liabilities-ST		
Liabilities-ST		<u>0.00</u>
Liabilities-LT (under 1 year)		
266-000-287.000	DEFERRED REVENUE	1,925,732.74
Liabilities-LT (under 1 year)		<u>1,925,732.74</u>
Liabilities-LT (over 1 year)		
266-000-287.001	DEFERRED REVENUE PILOT	2,189.04
Liabilities-LT (over 1 year)		<u>2,189.04</u>
Due To Other Funds		
266-000-205.001	DUE TO GENERAL FUND	1,246.00
Due To Other Funds		<u>1,246.00</u>
Total Liabilities		<u>1,943,258.43</u>
*** Fund Balance ***		
Unassigned		
266-000-390.000	FUND BALANCE - UNDESIGNATED	405,768.45
Unassigned		<u>405,768.45</u>
Total Fund Balance		<u>405,768.45</u>

GL Number	Description	Balance
	Beginning Fund Balance	405,768.45
	Net of Revenues VS Expenditures	494,296.17
	Ending Fund Balance	900,064.62
	Total Liabilities And Fund Balance	2,843,323.05

PERIOD ENDING 12/31/2020

2020

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	2020 BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BUDGET USED	YTD BALANCE 12/31/2019
Fund 266 - LAW ENFORCEMENT FUND									
Revenues									
Dept 000 - REVENUE									
266-000-402.000	CURRENT- REAL/PROPERTY/IPT TA	1,844,359.00	1,844,359.00	1,844,359.00	1,835,568.94	1,860.23	8,790.06	99.52	1,443,050.04
266-000-403.050	PRIOR YEARS DELQ PERS PROP	750.00	750.00	750.00	0.00	0.00	750.00	0.00	892.67
266-000-406.000	PILOT PROGRAM TAXES	6,000.00	2,000.00	2,000.00	1,876.18	0.00	123.82	93.81	2,609.08
266-000-407.000	PPT REIMBURSEMENT	4,200.00	1,600.00	1,600.00	1,518.36	0.00	81.64	94.90	1,518.70
266-000-660.000	FINES & FORFEITS	30,000.00	30,000.00	30,000.00	21,781.91	1,794.54	8,218.09	72.61	36,548.68
266-000-661.000	SWCAMORE REG LAW ENFORCEMENT	103,000.00	103,000.00	103,000.00	101,928.48	8,494.04	1,071.52	98.96	101,928.48
266-000-662.000	DANBURY REG LAW ENFORCEMENT	85,261.00	85,261.00	85,261.00	84,019.92	7,001.66	1,241.08	98.54	84,019.92
266-000-663.000	INTEREST ON RESERVES INCOME	2,000.00	2,000.00	2,000.00	1,805.69	4.31	194.31	90.28	9,965.48
266-000-668.000	ST. JOSEPH HOSPITAL LAW ENFOR	122,268.00	122,268.00	122,268.00	120,480.00	10,040.00	1,788.00	98.54	120,480.00
266-000-673.000	INSURANCE REIMBURSEMENTS INCO	500.00	500.00	500.00	126.83	0.00	373.17	25.37	36.79
266-000-695.000	FALSE ALARM REVENUE	1,000.00	1,000.00	1,000.00	800.00	25.00	200.00	80.00	750.00
Total Dept 000 - REVENUE		2,199,338.00	2,192,738.00	2,192,738.00	2,169,906.31	29,219.78	22,831.69	98.96	1,801,799.84
TOTAL REVENUES									
Total Dept 000 - REVENUE		2,199,338.00	2,192,738.00	2,192,738.00	2,169,906.31	29,219.78	22,831.69	98.96	1,801,799.84
Expenditures									
Dept 278 - ORDINANCE ENFORCEMENT									
266-278-702.000	SALARIES - ORDINANCE OFFICER	0.00	9,000.00	9,000.00	8,901.09	751.32	98.91	98.90	0.00
266-278-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	4.47	0.00	(4.47)	100.00	0.00
266-278-860.000	MILEAGE	0.00	4,400.00	4,400.00	4,383.86	342.13	16.14	99.63	0.00
266-278-953.000	BLIGHT ENFORCEMENT	0.00	600.00	600.00	590.50	0.00	9.50	98.42	0.00
Total Dept 278 - ORDINANCE ENFORCEMENT		0.00	14,000.00	14,000.00	13,879.92	1,093.45	120.08	99.14	0.00
Dept 310 - CRIME CONTROL									
266-310-702.000	SALARIES	0.00	10,851.00	10,851.00	0.00	0.00	10,851.00	0.00	0.00
266-310-703.000	REG SHERIFF'S CONTRACT	1,680,165.00	1,514,165.00	1,514,165.00	1,514,143.33	133,875.00	21.67	100.00	1,606,500.00
266-310-703.001	AUTHORIZED SHERIFF'S OVERTIME	113,300.00	113,300.00	113,300.00	100,970.75	972.00	12,329.25	89.12	41,016.90
266-310-703.002	SPECIAL OPERATIONS	0.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00	100.00	10,000.00
266-310-740.000	OPERATING SUPPLIES	200.00	200.00	200.00	0.00	0.00	200.00	0.00	0.00
266-310-800.000	PROFESSIONAL SERVICES - ATTOR	10,000.00	10,000.00	10,000.00	21,796.00	1,295.50	(11,796.00)	217.96	15,303.60
266-310-800.005	ATTORNEYS - SALEM TOWNSHIP	0.00	0.00	0.00	150.00	0.00	(150.00)	100.00	285.00
266-310-800.010	PROFESSIONAL SERVICES - AUDIT	1,087.00	1,087.00	1,087.00	1,000.00	0.00	87.00	92.00	1,000.00
266-310-801.000	PROFESSIONAL SERVICES - OTHER	500.00	500.00	500.00	145.00	0.00	355.00	29.00	145.00
266-310-803.000	ACCOUNTING CHARGEBACK FEE	1,200.00	1,200.00	1,200.00	1,200.00	100.00	0.00	100.00	1,200.00
266-310-851.000	INSURANCE & BONDS	1,200.00	1,200.00	1,200.00	1,200.00	100.00	0.00	100.00	1,200.00
266-310-920.000	UTILITIES	8,000.00	8,000.00	8,000.00	6,140.71	613.65	1,859.29	76.76	6,138.90
266-310-930.000	REPAIR & MAINTENANCE	2,000.00	2,000.00	2,000.00	653.68	0.00	1,346.32	32.68	1,894.50
266-310-953.000	BLIGHT ENFORCEMENT	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
266-310-963.000	BANK FEES & CHARGES	0.00	0.00	0.00	1,246.00	1,246.00	(1,246.00)	100.00	0.00
266-310-985.000	TAX CHARGEBACKS	500.00	500.00	500.00	1,065.11	0.00	(565.11)	213.02	9,223.02
Total Dept 310 - CRIME CONTROL		1,843,152.00	1,673,003.00	1,659,710.58	148,202.15	13,292.42	13,292.42	99.21	1,693,906.92
Dept 346 - NEIGHBORHOOD WATCH									
266-346-702.000	SALARIES	785.00	1,085.00	1,085.00	1,243.57	0.00	(158.57)	114.61	1,391.76
266-346-728.000	POSTAGE	50.00	50.00	50.00	0.00	0.00	50.00	0.00	0.00
266-346-740.000	OPERATING SUPPLIES	25.00	25.00	25.00	0.00	0.00	25.00	0.00	0.00
266-346-860.000	TRANSPORTATION	100.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
266-346-900.000	PRINTING & PUBLISHING	50.00	50.00	50.00	0.00	0.00	50.00	0.00	0.00

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	2020 AMENDED BUDGET					
Fund 266 - LAW ENFORCEMENT FUND								
Expenditures								
Total Dept 346 - NEIGHBORHOOD WATCH		1,010.00	1,310.00	1,243.57	0.00	66.43	94.93	1,391.76
Dept 965 - TRANSFER OF FUNDS								
266-965-965.000	TRANSFER TO RESERVES	355,116.00	503,535.00	0.00	0.00	503,535.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		355,116.00	503,535.00	0.00	0.00	503,535.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
266-966-715.000	FICA	60.00	890.00	776.07	57.48	113.93	87.20	106.47
Total Dept 966 - UNALLOCATED EXPENSES		60.00	890.00	776.07	57.48	113.93	87.20	106.47
TOTAL EXPENDITURES		2,199,338.00	2,192,738.00	1,675,610.14	149,353.08	517,127.86	76.42	1,695,405.15
Fund 266 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		2,199,338.00	2,192,738.00	2,169,906.31	29,219.78	22,831.69	98.96	1,801,799.84
TOTAL EXPENDITURES		2,199,338.00	2,192,738.00	1,675,610.14	149,353.08	517,127.86	76.42	1,695,405.15
NET OF REVENUES & EXPENDITURES		0.00	0.00	494,296.17	(120,133.30)	(494,296.17)	100.00	106,394.69

GL Number	Description	Balance
*** Assets ***		
Cash		
508-000-013.000	CHASE 5503 - DAILY OPERATING CHE	65,548.94
508-000-013.001	CHASE 5503 - GENERAL RESERVE	73,994.99
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	3,577.69
508-000-017.000	COMERICA 1274 J-FUND - BUILDING R	401,730.53
Cash		<u>544,852.15</u>
Accounts Receivable		
508-000-026.000	A/R - OTHER	163.36
Accounts Receivable		<u>163.36</u>
Other Assets		
508-000-123.050	PREPAID INSURANCE	7,802.90
Other Assets		<u>7,802.90</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>552,818.41</u>
*** Liabilities ***		
Accounts Payable		
508-000-201.000	A/P - VENDORS	148.54
Accounts Payable		<u>148.54</u>
Liabilities-ST		
Liabilities-ST		<u>0.00</u>
Liabilities-LT (under 1 year)		
Liabilities-LT (under 1 year)		<u>0.00</u>
Other Liabilities		
Other Liabilities		<u>0.00</u>
Due To Other Funds		
508-000-205.001	DUE TO GENERAL FUND	292.98
508-000-285.000	DUE TO UTILITY FUND	0.45
Due To Other Funds		<u>293.43</u>
Total Liabilities		<u>441.97</u>
*** Fund Balance ***		
Unassigned		
508-000-390.000	FUND BALANCE - UNDESIGNATED	117,087.09
Unassigned		<u>117,087.09</u>
Assigned		
508-000-393.010	FUND BALANCE - BUILDING RESERVE	401,730.53
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	11,180.89
Assigned		<u>412,911.42</u>

GL Number	Description	Balance
*** Fund Balance ***		
Restricted		
508-000-393.055	FUND BALANCE - SCHROETER	2,550.00
	Restricted	<u>2,550.00</u>
	Total Fund Balance	<u>532,548.51</u>
	Beginning Fund Balance	532,548.51
	Net of Revenues VS Expenditures	19,827.93
	Fund Balance Adjustments	0.00
	Ending Fund Balance	552,376.44
	Total Liabilities And Fund Balance	552,818.41

GL NUMBER	DESCRIPTION	2020		ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	2020 AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	290,876.00	290,750.00	24,229.17	0.00	100.00	282,282.00
508-000-590.000	GRANTS	0.00	46,000.00	32,836.00	239.00	99.48	0.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	163.36	19.84	98.02	980.16
508-000-663.000	INTEREST ON RESERVES INCOME	10,000.00	3,000.00	4.27	714.64	76.18	9,472.22
508-000-673.000	INSURANCE REIMBURSEMENTS INCO	200.00	200.00	0.00	(243.92)	221.96	183.97
508-000-696.000	DONATIONS	500.00	500.00	0.00	0.00	20.00	2,350.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	(326.18)	100.00	0.00
508-000-699.000	APPROPRIATION FROM FUND BALAN	30,000.00	10,097.00	0.00	10,097.00	0.00	0.00
Total Dept 000 - REVENUE		332,576.00	351,547.00	57,232.80	10,900.38	96.90	295,268.35
TOTAL REVENUES		332,576.00	351,547.00	57,232.80	10,900.38	96.90	295,268.35
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,567.00	8,567.00	656.69	1,434.10	83.26	7,288.03
508-751-702.000	SALARIES	37,579.00	37,579.00	2,890.68	(296.34)	100.79	36,484.24
508-751-702.002	CONTROLLER SALARY	5,859.00	5,859.00	495.16	246.24	95.80	5,602.23
508-751-710.000	TRAINING	1,300.00	1,300.00	0.00	380.00	70.77	1,095.80
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	0.00	(751.58)	100.00	729.68
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	500.00	500.00	33.96	110.50	77.90	365.91
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,040.00	1,040.00	0.00	40.00	96.15	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	108.28	1,783.59	40.55	2,671.46
508-751-850.000	TELECOMMUNICATIONS	800.00	1,400.00	49.94	361.32	74.19	718.95
508-751-851.000	INSURANCE & BONDS	9,000.00	9,000.00	125.97	107.29	98.81	10,254.34
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	59.23	717.56	40.20	925.10
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	880.00	650.00	0.00	200.00	69.23	440.00
508-751-961.001	CAPITAL IMPROVEMENT	0.00	1,700.00	0.00	18.50	98.91	0.00
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	292.98	(325.24)	3,352.40	28.06
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	1,000.00	0.00	711.71
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	(100.00)	150.00	334.00
Total Dept 751 - PARK & REC. ADMINISTRATION		78,035.00	80,105.00	4,712.89	6,025.94	92.48	74,649.51
Dept 754 - RECREATION							
508-754-702.000	SALARIES	10,651.00	6,651.00	1,493.49	605.73	90.89	12,156.40
508-754-710.000	TRAINING	500.00	500.00	0.00	500.00	0.00	0.00
508-754-717.000	TAXABLE BENEFITS	0.00	206.00	0.00	206.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	4,400.00	5,500.00	0.00	3,292.56	40.14	7,199.66
508-754-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	12.50	10.00	99.50	749.93
508-754-850.000	TELECOMMUNICATIONS	400.00	359.00	32.00	(25.00)	106.96	384.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
Total Dept 754 - RECREATION		19,551.00	16,816.00	1,537.99	6,189.29	63.19	20,489.99

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	116,370.00	116,370.00	116,720.10	6,483.52	(350.10)	100.30	108,491.72
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,497.00	4,444.00	4,862.58	356.06	(418.58)	109.42	3,984.79
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	2,896.99	34.37	1,403.01	67.37	3,592.28
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	335.00	0.00	665.00	33.50	501.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	2,992.33	87.08	7.67	99.74	3,651.30
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,883.16	159.43	116.84	94.16	1,106.14
508-755-850.000	TELECOMMUNICATIONS	800.00	800.00	1.68	0.00	798.32	0.21	503.22
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	590.07	29.46	259.93	69.42	585.05
508-755-930.000	REPAIR & MAINTENANCE	11,500.00	11,500.00	5,978.94	205.75	5,521.06	51.99	10,762.42
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	3,400.00	0.00	1,000.00	77.27	4,400.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,500.00	23,500.00	17,878.00	0.00	5,622.00	76.08	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,000.00	2,000.00	279.96	0.00	1,720.04	14.00	44.99
Total Dept 755 - PARK MAINTENANCE		176,917.00	175,364.00	157,818.81	7,355.67	17,545.19	89.99	137,622.91
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	30,000.00	51,000.00	50,292.95	0.00	707.05	98.61	29,087.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		30,000.00	51,000.00	50,292.95	0.00	707.05	98.61	29,087.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	14,097.00	13,843.00	13,693.58	946.74	149.42	98.92	13,367.36
508-966-858.000	PENSION	14,424.00	14,419.00	14,307.58	1,051.60	111.42	99.23	13,938.24
Total Dept 966 - UNALLOCATED EXPENSES		28,521.00	28,262.00	28,001.16	1,998.34	260.84	99.08	27,305.60
TOTAL EXPENDITURES		333,024.00	351,547.00	320,818.69	15,604.89	30,728.31	91.26	289,155.01
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		332,576.00	351,547.00	340,646.62	57,232.80	10,900.38	96.90	295,268.35
TOTAL EXPENDITURES		333,024.00	351,547.00	320,818.69	15,604.89	30,728.31	91.26	289,155.01
NET OF REVENUES & EXPENDITURES		(448.00)	0.00	19,827.93	41,627.91	(19,827.93)	100.00	6,113.34
TOTAL REVENUES - ALL FUNDS		7,558,315.00	7,930,363.00	7,676,494.82	629,033.33	253,868.18	96.80	8,273,469.79
TOTAL EXPENDITURES - ALL FUNDS		7,387,040.00	7,930,363.00	7,051,387.50	624,318.01	878,975.50	88.92	7,966,330.26
NET OF REVENUES & EXPENDITURES		(28,725.00)	0.00	625,107.32	4,715.32	(625,107.32)	100.00	307,139.53

10:17 AM

Superior Township Utility Department

Balance Sheet

06/04/21

As of December 31, 2020

Accrual Basis

	Dec 31, 20	Nov 30, 20	Dec 31, 19
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	1,083,632.29	1,051,123.04	490,444.73
102 · O&M J Fund - Comerica	1,014,359.69	1,014,348.90	1,008,597.44
103 · O&M Cash in Register	500.00	500.00	300.00
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	2,098,591.98	2,066,071.94	1,499,442.17
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234			
125-AA · Capital Res. Checking - AA T...			343,787.81
125-YC · Cap. Reserves Checking - YC...			1,709,801.97
125 · CR Chkg. - Chase 639918234 - O...	760,218.05	1,010,676.53	9,783.08
Total 125 · CR Chkg. - Chase 639918234	760,218.05	1,010,676.53	2,063,372.86
127 · Cap. Res. J Fund-Comerica			1,305,903.24
Total 120 · CASH - CAPITAL RESERVE	760,218.05	1,010,676.53	3,369,276.10
140 · CASH - DEBT SERVICE RESERVE			
145 · Debt Serv. J Fund - Comerica	1,044,761.40	1,044,750.29	1,038,826.46
Total 140 · CASH - DEBT SERVICE RESER...	1,044,761.40	1,044,750.29	1,038,826.46
Total Checking/Savings	3,903,571.43	4,121,498.76	5,907,544.73
Accounts Receivable			
156 · Interest Receivable			
			4,150.35
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund	5,855.24		21.92
160-PR · Due From Parks & Rec.	0.45		84.29
Total 160 · A/R - Due From Other Funds	5,855.69		106.21
161 · A/R - Other Customers	95,510.11	104,958.23	160,464.63
162 · A/R - Water/Sewer Bills (UB)	751,891.32	726,156.96	681,279.98
163.001 · A/R - Auditors	(60,282.46)		
Total Accounts Receivable	792,974.66	831,115.19	846,001.17
Other Current Assets			
163 · Res. for Bad Debts	3,344.46	3,344.46	3,344.46
164 · Undeposited Funds	6,779.15	3,514.19	2,473.27
166 · Prepaid Expenses	46,381.37	7,459.37	47,073.54
170 · Inventory - Meters & Parts	27,570.37	34,327.33	32,749.20
Total Other Current Assets	84,075.35	48,645.35	85,640.47
Total Current Assets	4,780,621.44	5,001,259.30	6,839,186.37

Superior Township Utility Department

Balance Sheet

06/04/21

As of December 31, 2020

Accrual Basis

	Dec 31, 20	Nov 30, 20	Dec 31, 19
Fixed Assets			
174 · Buildings	3,385,724.74	3,385,724.74	3,385,724.74
175 · Acc. Dep. - Buildings	(1,519,071.50)	(1,509,146.63)	(1,399,973.50)
176 · Water & Sewer System	20,335,932.71	20,146,299.71	20,146,299.71
177 · Acc. Dep. - Water & Sewer Sys.	(9,080,427.41)	(9,077,663.32)	(8,507,462.00)
178 · Improvements & Equipment	948,332.01	941,102.01	941,102.01
179 · Acc. Dep - Imp. & Equipment	(767,197.83)	(773,572.17)	(754,531.20)
180 · Office Improvements	122,945.12	122,624.29	122,945.12
181 · Acc. Dep. - Office Improvements	(50,743.00)	(46,893.00)	(46,893.00)
182 · Office Furniture & Equipment	162,668.27	162,668.27	162,668.27
183 · Acc. Dep. - Off. Furn. & Equip.	(129,629.09)	(131,103.62)	(119,959.09)
184 · Vehicles	675,088.57	504,004.57	504,004.57
185 · Acc. Dep. - Vehicles	(448,990.00)	(492,956.60)	(489,384.35)
186 · Metering Program	169,481.87	163,851.74	169,481.87
187 · Acc. Dep. - Meter Program	(149,903.00)	(143,760.96)	(143,760.96)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	2,855,971.90	3,243,036.80	656,735.26
Total Fixed Assets	16,720,645.86	16,704,678.33	14,837,459.95
TOTAL ASSETS	21,501,267.30	21,705,937.63	21,676,646.32
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			628.54
200-FF · Due To Fire Fund			23.00
200-GF · Due To General Fund	7,147.16	565.39	
200-PF · Due To Payroll Fund		6,538.83	29,609.84
Total 200 · A/P - Due To Other Funds	7,147.16	7,104.22	30,261.38
205 · A/P - Vendors	253,933.03	511,591.18	588,904.99
Total Accounts Payable	261,080.19	518,695.40	619,166.37
Other Current Liabilities			
219 · Contracts Payable			
222 · CP - 2010 YCUA Ref. Bonds			342,156.97
223 · 2013 Refunded Bond	402,837.24	402,837.24	531,402.24
224 · Michigan Finance Authority Bond	31,000.00		
Total 219 · Contracts Payable	433,837.24	402,837.24	873,559.21
225 · Accrued Vacation & Sick Pay	43,828.43	35,457.54	35,457.54
Total Other Current Liabilities	477,665.67	438,294.78	909,016.75
Total Current Liabilities	738,745.86	956,990.18	1,528,183.12
Total Liabilities	738,745.86	956,990.18	1,528,183.12

Superior Township Utility Department

Balance Sheet

06/04/21

As of December 31, 2020

Accrual Basis

	<u>Dec 31, 20</u>	<u>Nov 30, 20</u>	<u>Dec 31, 19</u>
Equity			
390 - Retained Earnings	20,148,463.20	20,148,463.20	19,609,930.03
Net Income	614,058.24	600,484.25	538,533.17
Total Equity	<u>20,762,521.44</u>	<u>20,748,947.45</u>	<u>20,148,463.20</u>
TOTAL LIABILITIES & EQUITY	<u>21,501,267.30</u>	<u>21,705,937.63</u>	<u>21,676,646.32</u>

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH DECEMBER 2020

10:17 AM
06/04/21
ACCRUAL BASIS

	JAN - DEC 20	BUDGET	\$ OVER BUDGET	% OF BUDGET
ORDINARY INCOME/EXPENSE				
INCOME				
400 · WATER & SEWER INCOME				
401 · WATER & SEWER SALES	2,602,041.29	2,608,639.00	(6,597.71)	99.7%
404 · WATER SALES	1,599,750.68	1,560,000.00	39,750.68	102.5%
405 · SEWER SALES				
TOTAL 401 · WATER & SEWER SALES	4,201,791.97	4,168,639.00	33,152.97	100.8%
407 · WATER SALES DURING CONSTRUCT...				
408 · PENALTY INCOME	4,350.00	2,600.00	1,750.00	167.3%
	67,352.92	58,000.00	9,352.92	116.1%
TOTAL 400 · WATER & SEWER INCOME	4,273,494.89	4,229,239.00	44,255.89	101.0%
410 · METER SALES INCOME	21,290.00	50,000.00	(28,710.00)	42.6%
412 · CONNECTION FEES INCOME	0.00	15,000.00	(15,000.00)	0.0%
420 · MISCELLANEOUS INCOME				
421 · NEW CUST./INSTALL FEES	25,947.66	16,000.00	9,947.66	162.2%
423 · CUSTOMER CALL OUT INCOME	2,650.78	1,000.00	1,650.78	265.1%
424 · OFFICE RENT INCOME	6,000.00	6,000.00	0.00	100.0%
425 · OTHER MISCELLANEOUS INCOME	4,296.26	4,000.00	296.26	107.4%
TOTAL 420 · MISCELLANEOUS INCOME	38,894.70	27,000.00	11,894.70	144.1%
440 · INTEREST INCOME				
441 · INTEREST ON BANK ACCOUNTS	5,762.25	7,000.00	(1,237.75)	82.3%
TOTAL 440 · INTEREST INCOME	5,762.25	7,000.00	(1,237.75)	82.3%
TOTAL INCOME	4,339,441.84	4,328,239.00	11,202.84	100.3%
GROSS PROFIT	4,339,441.84	4,328,239.00	11,202.84	100.3%
EXPENSE				
550 · WATER & SEWER PURCHASED				
555 · WATER PURCHASED	1,487,579.98	1,489,429.00	(1,849.02)	99.9%
560 · SEWER PURCHASED				
560-MO. · SEWER PURCHASED - MONT...	1,003,566.35	949,159.00	54,427.35	105.7%
560-TU · SEWER PURCHASED · TRUE UP	(95,027.92)			
TOTAL 560 · SEWER PURCHASED	908,558.43	949,159.00	(40,600.57)	95.7%
TOTAL 550 · WATER & SEWER PURCHASED	2,396,138.41	2,438,588.00	(42,449.59)	98.3%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH DECEMBER 2020

10:17 AM
06/04/21
ACCRUAL BASIS

	JAN - DEC 20	BUDGET	\$ OVER BUDGET	% OF BUDGET
600 · PAYROLL EXPENSES				
601 · SALARIES	496,648.43	508,813.00	(12,164.57)	97.6%
602 · OVERTIME PREMIUM	17,713.95	21,321.00	(3,607.05)	83.1%
603 · TAXABLE BENEFITS	52,195.87	50,911.00	1,284.87	102.5%
605 · FICA/MEDICARE	41,925.47	43,914.00	(1,988.53)	95.5%
607 · EMPLOYEE INSURANCE				
607-A · HSA ADMINISTRATIVE FEES	153.00	150.00	3.00	102.0%
607-D · DENTAL INSURANCE PREMIUMS	6,202.05	6,065.00	137.05	102.3%
607-H · HSA DEPOSITS	0.00	0.00	0.00	0.0%
607-L · LIFE INSURANCE PREMIUMS	831.58	899.00	(67.42)	92.5%
607-M · MEDICAL INSURANCE PREMIU...	64,854.57	63,951.00	903.57	101.4%
607-V · VISION INSURANCE PREMIUMS	1,495.56	2,271.00	(775.44)	65.9%
TOTAL 607 · EMPLOYEE INSURANCE	73,536.76	73,336.00	200.76	100.3%
609 · PENSION EXPENSE	64,665.06	65,477.00	(811.94)	98.8%
610 · MERS 2% HCSP	8,712.27	10,000.00	(1,287.73)	87.1%
TOTAL 600 · PAYROLL EXPENSES	755,397.81	773,772.00	(18,374.19)	97.6%
611 · BUILDING & EQUIPMENT EXPENSES				
611-AB · ADMINISTRATION BUILDING				
620-AB · REPAIRS & MAINTENANCE	4,307.36	5,000.00	(692.64)	86.1%
643-AB · COMPUTER SERVICES & Su...	17,392.75	16,000.00	1,392.75	108.7%
645-AB · OPERATING SUPPLIES	5,106.55	7,000.00	(1,893.45)	73.0%
665-AB · UTILITIES	5,004.87	6,000.00	(995.13)	83.4%
668-AB · TELECOMMUNICATIONS	19,386.81	20,000.00	(613.19)	96.9%
677-AB · LEASED EQUIPMENT	9,203.82	9,000.00	203.82	102.3%
678-AB · CLEANING SERVICES	3,965.00	5,000.00	(1,035.00)	79.3%
681-AB · ALARM SERVICE	717.00	860.00	(143.00)	83.4%
TOTAL 611-AB · ADMINISTRATION BUILDI...	65,084.16	68,860.00	(3,775.84)	94.5%
611-LB · LIFT & BOOSTER STATIONS				
620-LB · REPAIRS & MAINTENANCE	18,361.71	20,000.00	(1,638.29)	91.8%
645-LB · OPERATING SUPPLIES	155.86	5,000.00	(4,844.14)	3.1%
665-LB · UTILITIES	15,339.46	21,000.00	(5,660.54)	73.0%
668-LB · TELECOMMUNICATIONS	3,556.15	2,400.00	1,156.15	148.2%
TOTAL 611-LB · LIFT & BOOSTER STATI...	37,413.18	48,400.00	(10,986.82)	77.3%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH DECEMBER 2020

10:17 AM
 06/04/21
 ACCRUAL BASIS

	JAN - DEC 20	BUDGET	\$ OVER BUDGET	% OF BUDGET
611-MF - MAINTENANCE FACILITY				
620-MF - REPAIRS & MAINTENANCE	21,055.37	20,000.00	1,055.37	105.3%
643-MF - COMPUTER SERVICES & SUP...	8,219.72	5,000.00	3,219.72	164.4%
645-MF - OPERATING SUPPLIES	13,788.40	18,000.00	(4,211.60)	76.6%
665-MF - UTILITIES	13,814.57	18,000.00	(4,185.43)	76.7%
668-MF - TELECOMMUNICATIONS	9,899.08	8,000.00	1,899.08	123.7%
677-MF - LEASED EQUIPMENT	0.00	7,600.00	(7,600.00)	0.0%
678-MF - CLEANING SERVICES	2,765.00	2,400.00	365.00	115.2%
681-MF - ALARM SERVICE	1,047.00	1,260.00	(213.00)	83.1%
TOTAL 611-MF - MAINTENANCE FACILITY	70,589.14	80,260.00	(9,670.86)	88.0%
TOTAL 611 - BUILDING & EQUIPMENT EXPE...	173,086.48	197,520.00	(24,433.52)	87.6%
670 - OTHER EXPENSES				
618 - REPAIRS & MAINTENANCE - OTHER				
620 - R&M - SYSTEM	30,322.77	30,000.00	322.77	101.1%
625 - R&M - ROOT FOAMING	3,080.87	3,000.00	80.87	102.7%
TOTAL 618 - REPAIRS & MAINTENANCE - ...	33,403.64	33,000.00	403.64	101.2%
630 - PROFESSIONAL SERVICES				
631 - PS - ENGINEERS (OHM)	12,109.25	30,000.00	(17,890.75)	40.4%
632 - PS - AUDITORS (PHP)	6,500.00	6,800.00	(300.00)	95.6%
635 - PS - ATTORNEYS	300.00	500.00	(200.00)	60.0%
636 - PS - OTHER	0.00	250.00	(250.00)	0.0%
638 - PS - MW FEES	0.00	0.00	0.00	0.0%
TOTAL 630 - PROFESSIONAL SERVICES	18,909.25	37,550.00	(18,640.75)	50.4%
650 - EMPLOYEE RELATED EXPENSES				
651 - UNIFORMS	3,148.46	3,000.00	148.46	104.9%
652 - TRANSPORTATION & MILEAGE	643.78	1,700.00	(1,056.22)	37.9%
653 - EMPLOYEE TRAINING	1,497.84	1,500.00	(2.16)	99.9%
655 - MISC. EMPLOYEE EXPENSES	250.50	900.00	(649.50)	27.8%
TOTAL 650 - EMPLOYEE RELATED EXPEN...	5,540.58	7,100.00	(1,559.42)	78.0%
671 - METERS & SUPPLIES	83,421.18	150,000.00	(66,578.82)	55.6%
672 - FUEL	5,605.97	9,000.00	(3,394.03)	62.3%
673 - INSURANCE & BONDS	34,374.42	46,000.00	(11,625.58)	74.7%
676 - POSTAGE	17,926.16	20,000.00	(2,073.84)	89.6%
695 - COVID-19 EXPENSES	1,906.65			
700 - BANK FEES	4,889.12	50.00	4,839.12	9,778.2%
701 - BAD DEBT EXPENSE	3,933.95	3,400.00	533.95	115.7%
709 - PRINTING & PUBLISHING	3,308.64	5,000.00	(1,691.36)	66.2%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL
JANUARY THROUGH DECEMBER 2020

10:17 AM
06/04/21
ACCRUAL BASIS

	JAN - DEC 20	BUDGET	\$ OVER BUDGET	% OF BUDGET
711 - MEMBERSHIPS, DUES & LICENSES	15,445.97	15,000.00	445.97	103.0%
712 - MISCELLANEOUS EXPENSE	0.80	250.00	(249.20)	0.3%
TOTAL 670 - OTHER EXPENSES	228,666.33	326,350.00	(97,683.67)	70.1%
TOTAL EXPENSE	3,553,289.03	3,736,230.00	(182,940.97)	95.1%
NET ORDINARY INCOME	786,152.81	592,009.00	194,143.81	132.8%
OTHER INCOME/EXPENSE				
OTHER EXPENSE				
850 - TRANSFERS OUT	185,056.00	592,009.00	(406,953.00)	31.3%
856 - TRANS. OUT TO CAPITAL RESERVE				
TOTAL 850 - TRANSFERS OUT	185,056.00	592,009.00	(406,953.00)	31.3%
TOTAL OTHER EXPENSE	(185,056.00)	(592,009.00)	406,953.00	31.3%
NET OTHER INCOME	601,096.81	0.00	601,096.81	100.0%

**Superior Township Utility Department
O&M P&L by Month
January through December 2020**

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	TOTAL
Ordinary Income/Expense													
Income													
400 - Water & Sewer Income	408,518	275,479	303,305	288,677	274,951	409,938	523,065	434,147	413,573	336,069	325,841	300,132	4,273,495
410 - Meter Sales Income	1,400	1,050	350		2,100	1,050	7,640	1,050	2,450	700	1,400	2,100	21,280
420 - Miscellaneous Income	4,379	810	675	141	909	2,184	5,670	8,650	2,840	1,037	10,370	1,330	38,895
440 - Interest Income						5,606	83	13	18	20	12	11	5,762
Total Income	<u>414,297</u>	<u>277,339</u>	<u>304,330</u>	<u>288,818</u>	<u>277,960</u>	<u>418,777</u>	<u>536,357</u>	<u>443,861</u>	<u>418,880</u>	<u>337,825</u>	<u>337,424</u>	<u>303,573</u>	<u>4,339,442</u>
Gross Profit	<u>414,297</u>	<u>277,339</u>	<u>304,330</u>	<u>288,818</u>	<u>277,960</u>	<u>418,777</u>	<u>536,357</u>	<u>443,861</u>	<u>418,880</u>	<u>337,825</u>	<u>337,424</u>	<u>303,573</u>	<u>4,339,442</u>
Expense													
550 - Water & Sewer Purchased	205,095	169,875	137,991	179,481	194,190	198,946	288,816	267,975	223,019	188,631	176,049	179,029	2,366,138
600 - Payroll Expenses	82,942	61,875	73,336	55,335	50,287	51,699	58,060	62,334	82,537	57,384	56,738	63,071	755,398
611 - Building & Equipment Expenses	12,963	23,830	10,630	13,619	13,661	15,732	14,201	14,320	13,859	16,080	12,494	11,717	173,086
670 - Other Expenses	56,007	9,418	6,731	7,796	5,570	16,136	14,740	14,906	54,107	13,665	8,429	20,962	228,666
Total Expense	<u>356,987</u>	<u>264,748</u>	<u>228,888</u>	<u>253,230</u>	<u>263,696</u>	<u>282,413</u>	<u>375,816</u>	<u>349,535</u>	<u>373,322</u>	<u>276,160</u>	<u>253,711</u>	<u>274,779</u>	<u>3,553,289</u>
Net Ordinary Income	<u>57,310</u>	<u>12,591</u>	<u>75,442</u>	<u>15,588</u>	<u>14,262</u>	<u>136,364</u>	<u>160,541</u>	<u>94,325</u>	<u>45,558</u>	<u>61,665</u>	<u>83,713</u>	<u>28,794</u>	<u>786,153</u>
Other Income/Expense													
Other Expense													
850 - Transfers OUT							185,056						185,056
Total Other Expense							<u>185,056</u>						<u>185,056</u>
Net Other Income							<u>(185,056)</u>						<u>(185,056)</u>
Net Income	<u>57,310</u>	<u>12,591</u>	<u>75,442</u>	<u>15,588</u>	<u>14,262</u>	<u>136,364</u>	<u>(24,515)</u>	<u>94,325</u>	<u>45,558</u>	<u>61,665</u>	<u>83,713</u>	<u>28,794</u>	<u>601,097</u>

**Superior Township Utility Department
Profit & Loss YTD Comparison**
January through December 2020

10:27 AM
08/04/21
Accrual Basis

	O&M		Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL
	Jan - Dec 20	Jan - Dec 19	Jan - Dec 20	Jan - Dec 19	Jan - Dec 20	Jan - Dec 19	Jan - Dec 20	Jan - Dec 19	
Ordinary Income/Expense									
Income									
400 - Water & Sewer Income	4,273,465	3,764,871							4,273,495
410 - Meter Sales Income	21,290	32,032	350	2,538					21,640
412 - Connection Fees Income			616,625	1,113,000					616,625
420 - Miscellaneous Income	38,896	33,477	19,300	2,050			0		58,195
440 - Interest Income	5,762	19,159	4,869	38,414		913	5,935	19,734	16,556
Total Income	4,339,442	3,869,540	641,134	1,156,002		913	5,935	19,734	4,996,511
Gross Profit	4,339,442	3,869,540	641,134	1,156,002		913	5,935	19,734	4,996,511
Expense									
550 - Water & Sewer Purchased	2,396,139	2,334,563							2,396,139
600 - Payroll Expenses	755,398	788,532							755,398
611 - Building & Equipment Expenses	173,056	187,493							173,056
670 - Other Expenses	228,866	373,877	766,314	789,766					994,981
686 - Bond Expenses									52,849
Total Expense	3,553,269	3,684,464	766,314	789,766			52,849	33,375	4,372,453
Net Ordinary Income	786,173	185,056	(125,180)	366,206		913	(46,914)	(13,641)	614,058
Other Income/Expense									
Other Income			185,056						185,056
800 - Transfers IN									
Total Other Income			185,056						185,056
Other Expense	185,056								185,056
830 - Transfers OUT									
Total Other Expense	185,056								185,056
Net Other Income	(185,056)		185,056						
Net Income	601,097	185,056	69,876	366,206		913	(46,914)	(13,641)	538,533

To: Superior Township Trustees

From: Matt Schuster
Township Resident
5766 Geddes Rd
Ann Arbor, MI 48105

6/16/21

I am writing to make the board of trustees aware of an active issue within the township. Myself and my agents have been writing to the township Zoning Official and Township Attorney to attempt to bring resolution and determinations to the status of significant unpermitted site modifications and erections of structures that are not in conformance with the township zoning ordinance (174) or the Private Road Ordinance (163).

I ask the trustees to add this matter as an agenda item on the 6/21/21 and the next (July) board of trustees meetings.

I have attached the letters communicated by my counsel and the only response to date from the Superior Township Attorney which stated of the zoning official simply 'he does not agree with your client's position'. The actions to date by the township both in carrying out its obligations to enforce the ordinance or even make written determinations in response to our communications is lacking and needs to be addressed. We do not have any clear explanations explaining a rationale and determination we can evaluate, which is not tenable. We deserve a determination and thorough analysis of our concerns.

Actions are taking place at an adjacent parcel (5728 Geddes Rd) which have violated the ordinance and disturbed our quiet enjoyment of our home. Ignoring the attractive nuisances and ordinance violations which are nuisances per se under the ordinance is grossly negligent of enforcement. We have been unable to guarantee the safety of guests at our home and have been forced to relocate family events including the high school graduation party of my daughter due to the non-compliant conditions.

1) I have included a picture of unpermitted erections of a wall by the neighbor on my own parcel against my will. This wall (also considered a retaining wall, structure and/or fence under the ordinance) is located in my rear yard setback in violation of the ordinance. Similar structures have been erected (under the definitions of the ordinance) on the neighbor parcel immediately adjacent to my property line. These walls exceed 9 feet and are not allowed in the setback locations they occupy. This is an analogous situation to excavation of a basement foundation in a required setback without a permit - a highly dangerous activity which would be subject to a stop work order.

2) The neighboring parcel J-10-30-400-061, which was created in 2018, is constructing a private road without a permit. This newly created lot and road did not exist prior to the establishment of the private road ordinance and are not exempt from its requirements.

3) The Administrator appears to be proceeding on the premise that the neighbor parcel development does not need to complete a site plan. Permits have been issued to the parcel for boardwalk construction without issuance of even a certificate of zoning compliance of the ac-

tions, which violates the ordinance. The proposed developments are not limited to one parcel of record in accordance with the site plan exemption requirements. Planned development relies upon structures outside the parcel and residing on my parcel. Fences are not allowed under ordinance to be built on property not owned by the builder. No exemption exist for developments on more than one parcel.

I ask the Trustees to add this enforcement issue to both agendas to allow a fuller discussion of the profound impacts to my home and the natural features existing on these parcels. The subject parcel is the site of more than 3 acres of EGLE and township regulated wetlands that warrant due consideration and observation.

I am happy to participate fully in processes with the township including the ZBA, but lack of required responses or suitable discussion is resulting in unsafe conditions and hazards without township direct oversight.

The Superior Township zoning ordinance states that: The Township Board shall have the ultimate responsibility for administrative oversight and enforcement of this Ordinance, and shall further have the following responsibilities and authority pursuant to this Ordinance.....

I ask to further the dialogue with both the trustees and the building department on how the unsupervised activities are meeting the intent of the ordinance in:

(1.03)

1. Promoting and protecting the public health, safety, and general welfare;
2. Protecting the character and stability of agricultural, residential, commercial, and industrial areas of the Township; and promoting the orderly and beneficial development of such areas;
3. Regulating the intensity of land use; and determining lot areas and open spaces necessary to surround buildings to provide adequate light and air..."

I look forward to the township engaging in its obligations to address these concerns so that we might resolve the disputes constructively.

Best Regards,

Matt Schuster

May 25, 2021

VIA E-MAIL AND FIRST-CLASS MAIL

Mr. Richard J. Mayernik
Building/Zoning Official
Charter Township of Superior
3040 North Prospect Street
Ypsilanti, Michigan 48198
rmayernik@superior-twp.org

RE: 5728 Geddes Road and 5766 Geddes Road – Site Plan Requirement

Dear Mr. Mayernik:

As indicated in my prior letters, our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties.

We recently received some materials from Superior Township in response to our Freedom of Information Act request (“FOIA”). Along with the other violations noted in my prior letters, these materials did not show that the Moulieres, who own and are developing 5728 Geddes Road, have obtained any permits or variances to construct the retaining walls located along their access road.

Pursuant to Section 6.01(B)(6) (Fence Regulations) of the Ordinance, “[r]etaining walls shall be considered fences subject to the provisions of this Section if the wall extends more than 30 inches above the adjacent ground level.” Section 6.01(E) provides that “[i]t shall be unlawful for any person to construct or cause to be constructed a fence in the Township without first having obtained all necessary permits or approvals in accordance with this Section and Ordinance.” Also, pursuant to Section 3.203(G)(1), any wall located in a setback must be “less than four (4) feet in height.”

As shown by the actual, existing conditions at the properties, and the Moulieres’ submissions to the Township, the Moulieres are in the process of constructing large retaining walls upon both their own parcel and the Schusters’ parcel that exceed maximum height requirements. In fact, the measurements at the excavation site evidence that the retaining

wall will be greater than six-feet high and, at some measured points, more than 10 feet high. Currently, there are open, unprotected dirt ledges carved into the properties that exceed height requirements. On an almost daily basis, the Moulieres' contractors are excavating and removing truckloads of soil from the property and altering the topography of the property to continue their unapproved construction. Please see attached site photo.

The Moulieres have been taking unilateral actions without prior Township approvals of their ongoing construction activities regarding the excavation and installation of the private road and adjacent retaining walls. These unchecked actions have resulted in hazardous conditions and nuisances per se upon the Schusters' property. This situation is self-created by the Moulieres who have disregarded the Township Ordinances, including the required permitting and variance processes.

We are seeking your assistance with this situation. Please advise regarding the requirements.

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

Michelle C. Harrell

Michelle C. Harrell

MCH/sem

Attachment - Photograph

ecc: Matthew & Alyssa Schuster- mattaschuster@yahoo.com
Daniel Troyka, Esq.- troyka@cmplaw.com
Ms. Lynette Findley, Township Clerk - lynettefindley@superior-twp.org
Ronald A. Sollish, Esq.- rsollish@maddinhauser.com





Frederick Lucas
Attorney at Law

7577 US Highway 12, Suite A
Onsted, MI 49265

Main: 517.467.4000
Direct: 517.252.6846
Fax: 517.858.0190

lucas@lucaslawpc.com

May 25, 2021

Ms. Michelle C. Harrell
Attorney at Law
Maddin, Hauser, Roth & Heller, PC
28400 Northwestern Highway, Second Floor
Southfield, MI 48034

Re: Private Road serving 5728 Geddes Road and 5766 Geddes Road

Dear Ms. Harrell:

As the attorney for the Township your letters have been forwarded to me for review. I have spoken to our building and zoning official and he does not agree with your client's position. Consequently, the Township will not be taking any action against the Mouliere at this time.

Sincerely,
LUCAS LAW, PC

A handwritten signature in blue ink, appearing to read "Frederick Lucas".

Frederick Lucas
Attorney at Law

cc: Richard Mayernik



Maddin Hauser

Attorneys and Counselors

28400 Northwestern Highway, Second Floor, Southfield, MI 48034-1839 (248) 354-4030 fax (248) 354-1422 www.maddinhauser.com

May 20, 2021

VIA E-MAIL AND FIRST-CLASS MAIL

Mr. Richard J. Mayernik
Building/Zoning Official
Charter Township of Superior
3040 North Prospect Street
Ypsilanti, Michigan 48198
rmayernik@superior-twp.org

RE: Private Road Serving 5728 Geddes Road and 5766 Geddes Road

Dear Mr. Mayernik:

Our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties. We recently received some materials from Superior Township in response to our Freedom of Information Act request ("FOIA"). These materials included an e-mail dated July 8, 2019 in which you advised the project manager for the Moulieres (who own 5728 Geddes Road) that the roadway being constructed by them as part of their ongoing construction activities is a "private road" as defined by the Superior Township Code of Ordinances.

A "Private Road" is defined as "[a] road, street or driveway serving two or more residential properties under private ownership which has been constructed for the purpose of providing access to adjoining property which has not been accepted as a public road by the Washtenaw County Road Commission." Ordinance Sec. 163.02. The Moulieres are constructing the road upon both properties, and the road would provide access to both residential properties. We are not aware of any private road permit for this road as required by Township Ordinance Section 163, and no alternative findings or road permit were included in the FOIA response materials provided by the Township. Ordinance Section 163.04(B) provides that "[n]o person shall construct, alter, or extend a private road without compliance with the ordinance and without obtaining a permit." Accordingly, the Moulieres, and their contractors, must be compelled to cease all construction activities until it has been determined that their construction plan complies with all Ordinance requirements (including but not limited to proper grading/slope, emergency access, and pre-existing county permits), and a private road permit is issued by the Township.

This is an urgent matter as the Moulieres' ongoing construction activities have resulted in a deep, unprotected and unattended excavation ditch with nearby heavy construction equipment parked on the Schusters' property. Although the contractor was directed by the Township to fill the ditch, the contractor did not do so but instead continued the dangerous condition and nuisance per se against the Schusters'

wishes under the color of authority (or acquiescence) from the Township. A photograph of the ditch is attached.

Please confirm receipt of this letter and that the private road permit and other safety requirements will be met.

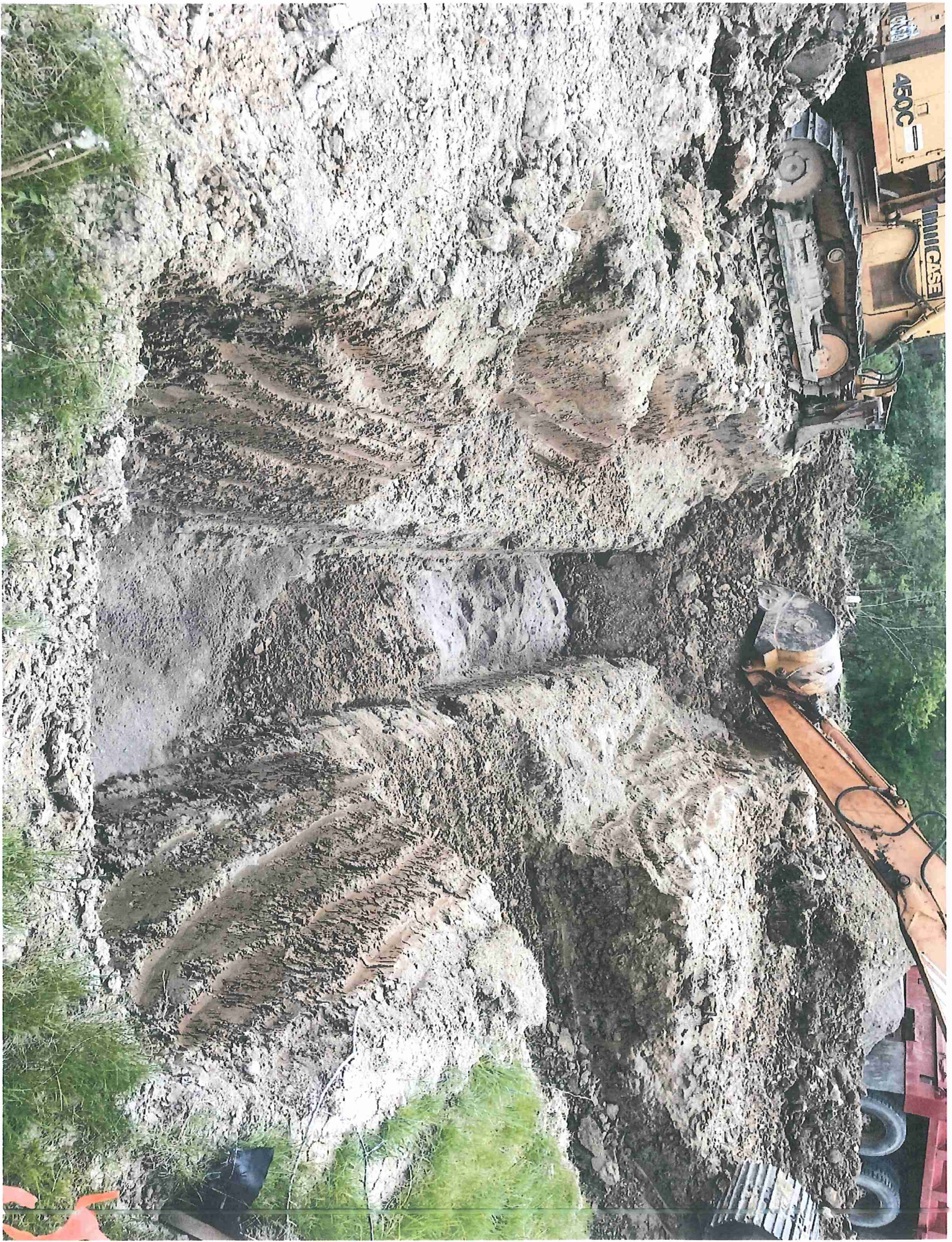
Very truly yours,

MADDIN, HAUSER, ROTH & HELLER, P.C.

Michelle C. Harrell

ecc: Matthew & Alyssa Schuster
Daniel Troyka, Esq.
Ms. Lynette Findley, Township Clerk – lynettfindley@superior-twp.org

Attachment - photograph



May 24, 2021

VIA E-MAIL AND FIRST-CLASS MAIL

Mr. Richard J. Mayernik
Building/Zoning Official
Charter Township of Superior
3040 North Prospect Street
Ypsilanti, Michigan 48198
rmayernik@superior-twp.org

RE: 5728 Geddes Road and 5766 Geddes Road – Site Plan Requirement

Dear Mr. Mayernik:

Our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties.

We recently received some materials from Superior Township in response to our Freedom of Information Act request (“FOIA”). These materials did not show that the Moulieres, who own and are developing 5728 Geddes Road, have provided a site plan for review or that either a preliminary or final site plan has been approved prior to their commencement of construction activities as required by the Township Ordinances. There were also no variances provided.

Township Ordinance, Section 10.02A, requires the review and approval of detailed preliminary and final site plans by the Planning Commission prior to establishment, construction, expansion or structural alteration of any structure or use for “ALL RESIDENTIAL USES, as specified in Article 4.0 (Land Use Table), for which site plan approval is required per Article 5.0 (Use Standards).” While there is an exception to the site plan requirement for certain residential uses, this exemption does not apply to the Moulieres’ construction and use.

Specifically, the exemption from the site plan requirements applies to: “One (1) single-family detached dwelling and customary accessory structures on an existing residential lot of record.” The reason that this exception does not apply is that the

“structures” are not limited to “an existing residential lot of record.” Instead, the structures being built by the Moulieres are located, in part, outside of their parcel.

Ordinance Section 17 (207) defines as “Structure” as “[a]nything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground, including, but not limited to, buildings, mobile homes, aboveground swimming pools, radio towers, sheds, signs and storage bins, but excluding sidewalks and paving on roads, driveways, parking areas and patios.”

As shown by the Moulieres’ submissions to the Township, the Moulieres, at the very least, are in the process of constructing large retaining walls with guardrails upon the Schusters’ parcel. These retaining walls and guardrails are being “constructed or erected,” and “require location on the ground or attachment to something having location on the ground.” As a result, they each constitute a “Structure” within the meaning of Ordinance Section 17 (207). These structures are not to be located upon the Moulieres’ parcel upon which they intend to construct their single-family detached dwelling. As a result, the exception to the site plan requirements cannot apply to the Moulieres’ construction plans, and the site plan review and approval requirements must be met.

The Moulieres’ ongoing construction activities appear to be proceeding outside of, and in violation of, the Ordinance and constitute a nuisance. Without site plan approval, Ordinance 10.02 prohibits the “grading, cutting of trees or other vegetation, excavation, land-filling, or construction of improvements” until a site plan is approved and in effect.

The Moulieres do not live upon their parcel, are not subjected to the construction disruption, and do not appear to have any consideration of the impacts upon the Schusters from their construction activities. However, the Moulieres’ unilateral actions are creating increased disruption and hazardous conditions at the Schusters’ property, including an open, un-fenced excavation pit, among other hazards. The Township’s required process usually provides organization, safety and advance notice to adjacent property owners such as the Schusters, who have a heightened interest due to the active and extensive construction upon their property that appears to be unsupervised and at times, reckless. We are seeking your assistance with this situation.

Please advise as these site plan requirements.

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

Michelle C. Harrell

Michelle C. Harrell

MCH/sem

ecc: Matthew & Alyssa Schuster- mattaschuster@yahoo.com

Daniel Troyka, Esq.- troyka@cmplaw.com

Ms. Lynette Findley, Township Clerk - lynettefindley@superior-twp.org

Ronald A. Sollish, Esq.- rsollish@maddinhauser.com



Brenda Baker
8512 Ashton Ct.
Superior Township, MI 48198-3614

June 21, 2021

Superior Township Board of Trustees
Superior Township Hall
3040 N. Prospect Rd.
Superior Township, MI 48198

Subject: Committee to Promote Superior Township

Dear Members of the Board:

This is my “annual” update to you regarding the activities of the Committee to Promote Superior Township (C2PST) during the past year-and-a-half, as well as a re-introduction since the composition of the Board has changed since the 2019 update.

In 2008, the Superior Township Board of trustees authorized formation of an ad-hoc committee of citizen volunteers to promote the many exceptional and unique qualities of Superior Township. This was undertaken to enhance the Township’s image in the eyes of our residents and others, and engender a sense of pride and appreciation of what we share here.

The first meeting on Oct. 1, 2008, attracted 12-14 interested residents, many of whom continued to participate in the monthly meetings for some time. My update letter [like this one] on Oct. 15, 2009, contained 15 bullet points describing the Committee’s accomplishments during its first year. Everything was new then, and two key accomplishments were naming the committee (which was surprisingly difficult) and developing our mission statement:

To foster pride, unity, and a sense of place among Superior Township residents.

Now, nearly 13 years later, the Committee to Promote Superior Township continues to enjoy success in the form of recurring events and standing items requiring upkeep. Some of these were necessarily curtailed during the pandemic year, but otherwise these include

- Hosting a table at Superior Day
- Contributing an article to every edition of *Superior Scenes*
- Maintaining an information board at the Superior branch of the Ypsilanti District Library
- Assisting the Parks Department with the Township tree-lighting event
- Maintaining an unmanned presence at the Dixboro Farmers’ Market (bulletin board posting)
- Preparing new Superior Places writeups to add to the collection
- Working with the Clerk’s Office to get Committee information placed on the Township website

- Sharing Superior Places with the public
 - On the Township website
 - In binders for viewing at Township Hall and at the Library
 - On bookmarks to take home
- Promoting our ‘Where do you live?’ campaign with flyers and posters
- Distributing refrigerator magnets containing Township information

We also engage in “one-off” projects from time to time, with the current one being a more comprehensive and “welcoming” Welcome Packet for New Residents (and other residents who may request one).

The Township Board has always been supportive of our efforts, providing us with ample space on the Township website and in *Superior Scenes*, as well as a place to meet and other items on occasion (refrigerator magnets, etc.). We thank you for authorizing our existence and for your continuing support.

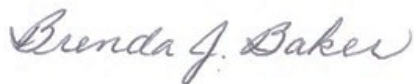
We also have a request:

Please expand on your expectations for the Committee to Promote Superior Township. We’ve done a good job of delivering a lot with a little, but we question if the Township is getting enough “bang for its (figurative) buck.” It is our perception that most residents don’t identify with Superior Township as the **community** they belong to—accompanied by the sense of pride that our Township is worthy of.

We believe strongly in our mission. What does the Board envision us doing to help the Township get there?

Thank you again.

Respectfully,



Brenda J. Baker
 Chair
 Committee to Promote Superior Township

Cc: Carla Bisaro
 Nancy Caviston
 Jane Frye
 Rose Lang
 Towana Parker
 Satish Ramade
 Ken Schmidt
 Steve Sherman

Lynette Findley
 Brenda McKinney
 Sarah Moon
 Brice Ridley
 Teresa Welsh
 Karl Williams
 Nancy Yapp

Laura Bennett
 Tom Freeman
 Jack Goodnoe
 Rhonda McGill
 Michelle McIntyre
 Carol Poling
 Alex Williams

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO TRANSFER AUTHORITY OF SCHOCK PARK
TO CHARTER TOWNSHIP OF SUPERIOR BOARD OF TRUSTEES**

RESOLUTION NUMBER: 2021-20

DATE: JUNE 21, 2021

WHEREAS, the property known as Schock Park, located on Cherry Hill Road and legally described as set forth in the attached deed; and,

WHEREAS, it is the mutual decision of the Superior Township Parks & Recreation Commission and the Superior Township Board of Trustees to transfer authority for all purposes of the described land to the Board of Trustees; and

WHEREAS, it is the intent of the parties to abandon parklike activities on the site, and to use the site for governmental and institutional uses consistent with township government.

WHEREAS, upon the transfer of the described land the Board of Trustees agree to the following terms:

1. The Board of Trustees will remunerate the Parks & Recreation Commission budget for any maintenance performed on the former Schock Park at the usual wages paid to maintenance personnel for the hours that work was performed.

2. The Board of Trustees agrees to remunerate to Parks & Recreation Commission budget for any maintenance performed at the township's direction which is not park property at the usual wages paid to maintenance personnel for the hours that work was performed and will remunerate the Parks & Recreation Commission budget for the use of equipment and supplies.

3. The Parks & Recreation Administrator shall itemize the above costs and submit to the Township Supervisor the estimated costs of wages and other expenses to be incurred for the following year by August 1st of each year to be added to the Parks & Recreation budget for the next year.

4. The Parks & Recreation maintenance personnel may continue to use the structures on the former Schock Park for storage and maintenance activities until the township provides equal and comparable space elsewhere in the township.

5. The Township Board of Trustees shall notify the Parks & Recreation Commission of any improvements to the park. This notice is advisory only and will not affect the plans of the Board of Trustees.

NOW THEREFORE BE IT RESOLVED THAT the Superior Township Board of Trustees agree to the above conditions.

BE IT FURTHER RESOLVED THAT the transfer shall occur upon the Parks & Recreation Commission acceptance of this resolution by a majority vote at a regular meeting of the Parks & Recreation Commission.

BE IT FURTHER RESOLVED THAT the Parks & Recreation Administrator and the Township Supervisor shall meet to discuss adjustments to 2021 Parks & Recreation Budget for work to be performed in 2021 for non-park service areas.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE ADMINISTRATIVE STAFF OF THE
CHARTER TOWNSHIP OF SUPERIOR TO ENTER INTO A CONTRACT
WITH DTE FOR LED STREET LIGHTS ON MACARTHUR BLVD**

RESOLUTION NUMBER: 2021-21

DATE: JUNE 21, 2021

WHEREAS, the Charter Township of Superior provides street lighting to residents within the urban service district of the Township; and,

WHEREAS, the Township has determined that additional street lighting is needed on the MacArthur Blvd area adjacent to Sycamore Meadows and Danbury on the Green; and,

WHEREAS, DTE is offering to add 8 streetlights to existing poles for the costs of \$6,402.07; and,

WHEREAS, the above costs will be covered by a Community Development Block Grant (CBDG) for the total costs.

NOW, THEREFORE, BE IT RESOLVED that the Superior Township administrative staff is authorized to execute any documents necessary with DTE to install street lighting as depicted in the proposed DTE map which shall be paid from the general infrastructure fund, then reimbursed to from Washtenaw County to the Township pursuant to a subaward agreement.



March 29, 2021

Superior Township
Attn: Ken Schwartz
3040 N. Prospect
Ypsilanti, MI 48198

Re: Proposed Street Lighting-MacArthur Blvd-Stamford Rd North to Apts.

I have completed the review of your request for the proposed lighting and have prepared a cost estimate for the installation of eight (8) streetlights. I am recommending the installation of eight (8) 59w LED stock luminaires with gray housing, and eight (8) Code 46 (6') steel arms mounted to existing wood poles. Streetlight to be fed by overhead cable.

The costs are based on the Option 1 Municipal Street Light rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the construction costs be paid by the customer, which is determined by the following formula.

Overhead fed Streetlight: (8) 59w LEDs and (8) support arms

Annual Operating Cost	\$1,367.04
Costs to Construct	\$10,503.19
3yr Revenue Credit	(\$4,101.12)
Contribution from the Superior Township	\$6,402.07

The price quoted shall be in effect for a period of six months from the date of this letter, after which these costs will no longer be valid. Payment of the customer contribution must be made prior to the actual start of construction.

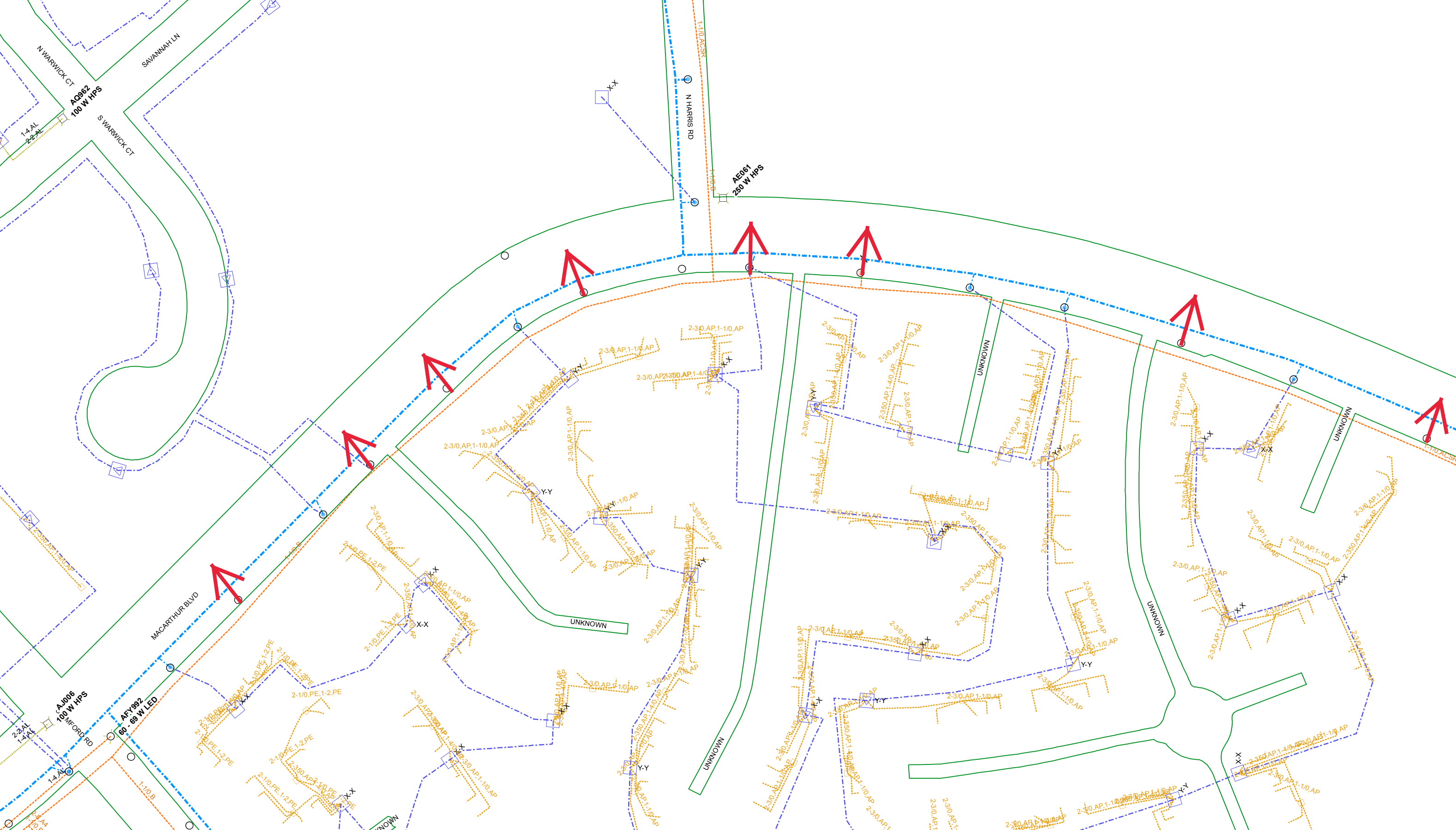
Please contact me for a Street Lighting Purchase Agreement if you would like to proceed with the above installation.

Please call if you have questions, 734-309-2937.

Sincerely,

Brandon R. Faron

Brandon R. Faron
Account Manager
Community Lighting



**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING CONTRACT WITH
DIGICOM GLOBAL**

RESOLUTION NUMBER: 2021-22

DATE: JUNE 21, 2021

WHEREAS, the Charter Township of Superior Fire Department has an alerting system in both fire stations to alert sleeping fire fighters of a service call; and,

WHEREAS, the current system is not working correctly and based on older technology; and,

WHEREAS, the proposed system will have upgraded speakers in bedroom bays and throughout both stations. The proposed system will have lights added to bedrooms that will automatically turn on when a call for service is received. Over each bed, a speaker will be installed so when a call comes in that speaker will open for 2 minutes for clear radio traffic and then close. Lights will also flash throughout the station as a secondary alert to the new speakers.

NOW THEREFORE, BE IT RESOLVED that the Township Board of Trustees hereby approves the proposed contract with DIGICOM GLOBAL install new alerting systems in fire station 1 and 2 in the amounts of \$15,677.39 for station 1 and 8,026.54 for station 2 to be paid for from the fire fund.



QUOTATION

Digicom Global

3911 Rochester Rd.
Troy, MI 48083
Phone: 248 929 6020

Date : April 25, 2021
Quotation #: 1

Bill To:
Jeff French
Superior Twp Fire Department
Station 1

Expires June 15, 2021

Comments or special instructions:

Installation will be completed over 2 weeks. Start times are around 10am due to travel and ending around 6pm or later if approved by FD personnel

Item Quantity	Description	
	IT Room	
1	6 Channel Amp, 600 watt	
1	6 Pin-D-pin connector/cable	
2	12 Volt timed relays- Lighting and bedroom speakers	
2	12 volt timed relay mounting brackets	
1	3.5 mm mono to 3.5 mm stereo jack	
1	3.5 mm to dual RCA jacks	
1	Bedroom Dimmer- on/off switch	
1	Wire ties/clamps/wire labeling/single outlets (volume)	
1	12 volt distribution block- including fuses	
1	12 Volt Power supply-12 amp	
1	Electrical box- Main box in IT room	
1	UPS-900 watt,- For Amp, Power supply, Pager/charger	
1	Electrical strip connection bar	
	Superior FD to provide 800 MHz pager and charger/amplifier with antenna	
	Will program pager to meet the needs of alerting/monitoring	
	May require outdoor antenna. This is not in this quote.	
	Superior FD will provide single outlet for UPS in IT room. Will need to determine based on location of metal cabinet.	
1	Steel metal locking cabinet- Wall mount	
	Audio	
18	Drop ceiling/drywall- Acoustic Audio speakers- 8 Ohm, 7.5 inch- White.. Office (3), FF Office (1), Day Rm (1), Kitchen (1), Bedroom (6) Hallway (1) Bathroom (2), Workout Room (1) SCBA (1), Shop (1) Bedroom speakers will turn off at customers needs	
4	Apparatus bay speakers- (White), Hanging Kit, 2 foot extension, Hooks Superior FD- Will provide scissor lift	
4	Volume Control- Chief Office (1), Inspector Office (1), Conference Rm (1) Day Rm (1)	
	Lighting	
6	12 volt low level ceiling mounted bedroom lights- White 1 in each bedroom- Dimmer control in IT room/Cabinet	
7	Red LED Lights- 360 Degree Workout-1 (Flash), Day room-1 (Flash) SCBA Rm-1 (Flash), Bay- 4 (Flash) Domes to match color of ceiling All lighting will be set to turn off at customers needs	
	Wiring	
3	500 feet of 14 Gauge 2 wire- White- Audio	
2	500 feet of 14 Gauge 2 wire- White/Blue- Lighting	
1	Labor included	
	Grand Total	\$15,677.39

If you have any questions concerning this quotation, please contact:
Kurt Fechter -- Tel: 248 929 6020 Email: kfechter@digicomglobal911.com

THANK YOU FOR YOUR BUSINESS!



Quotation

Digicom Global Inc.

3911 Rochester Rd.
Troy, MI 48083
Phone: 248 929 6020

DATE April 25, 2021
Quotation # 1

Bill To:
Jeff French
Superior Twp Fire Department
Station 2

Quotation Expires June 15th, 2021

Comments or special instructions:

Installation will be completed over 2 weeks. Start times are around 10am due to travel and ending around 6pm or later if approved by FD personnel

Item	Quantity	Description	
		IT Room	
	1	6 Channel Amp, 600 watt	
	1	6 Pin-D-pin connector/cable	
	2	12 Volt timed relays- Lighting and bedroom speakers	
	2	12 volt timed relay mounting brackets	
	1	3.5 mm mono to 3.5 mm stereo jack	
	1	3.5 mm to dual RCA jacks	
	1	Bedroom Dimmer- on/off switch	
	1	Wire ties/clamps/wire labeling/single outlets (volume)	
	1	12 volt distribution block- including fuses	
	1	12 Volt Power supply-12 amp	
	1	Electrical box- Main box in IT room	
	1	UPS-900 watt, For Amp, Power supply, Pager/charger	
	1	Electrical strip connection bar	
		Superior FD to provide 800 Mhz pager and charger/amplifier/antenna	
		Will program pager to meet the needs of alerting/monitoring	
		May require outdoor antenna. This is not in this quote.	
		Superior FD will provide single outlet for UPS in IT room	
	1	Steel metal locking cabinet- Wall mount	
		Audio	
	6	Drop ceiling/drywall- Acoustic Audio speakers- 8 Ohm, 7.5 inch- White.. Day Rm (1), Bedroom (2) Bathroom (1) Workout (2)	
		Bedroom speakers will turn off at customers needs	
	1	Apparatus bay speakers- (White), Hanging Kit, 2 foot extension, Hook	
		Superior FD- Will provide scissor lift or tall A-frame ladder	
	2	Speaker boxes (black) to mount speaker(black) mount Red LED light in the workout room	
	1	Volume Control- Day Rm (1)	
		Lighting	
	2	12 volt low level ceiling mounted bedroom lights- White 1 in each bedroom- Dimmer control in metal box	
	3	Red Lights- 360 Degree Workout-1 (Flash), Day room-1 (Flash), Bay- 1 (Flash) Domes to match color of ceiling	
		All lighting will be set to turn off at customers needs	
		Wiring	
	1	500 feet of 14 Gauge 2 wire- White- Audio	
	1	500 feet of 14 Gauge 2 wire- White/Blue- Lighting	
	1	Labor included	
Grand Total			\$8,026.54

If you have any questions concerning this quotation, please contact:
Kurt Fechter -- Tel: 248 929 6020 Email: kfechter@digicomglobal911.com

THANK YOU FOR YOUR BUSINESS!

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AMEND THE ANNUAL PURCHASE OF
SOFTWARE LICENSE AND SERVICES AGREEMENT**

RESOLUTION NUMBER: 2021-23

DATE: JUNE 21, 2021

WHEREAS, the Superior Township Board of Trustees authorized the administrative staff to execute a purchase order with Lucity Inc. for a software system to replace and upgrade our current utility software system in March 2017; and,

WHEREAS, the Resolution 2017-07 stated the “annual software support in the amount of \$3,700.00”. The Sanitary Asset Management (SAW) grant reimbursed the Township 90% of the upfront total costs.

WHEREAS, the Software License and Professional Services Agreement states “the annual fee basis for the Lucity Constant Connect Program is twenty percent (20%) of the total non-discounted software license fees for covered products based on the then-current published Lucity software license unit fees. The annual fee for the Constant Connection Program based on the products and seats included in this contract is \$3,700.00. This fee covers the first twelve (12) months (“Year 1”) of support and maintenance starting from project go-live. The total fee amount after Year 1 is subject to a 2.5% annual increase”.

WHEREAS, the Superior Township Board of Trustees is amending the original Resolution for the Lucity Inc. annual fees.

WHEREAS, the annual software support in the amount of \$13,000.00 is due for hosting fees and \$3,984.50 is due for GIS web, mobile, work, asset management and storage fees for a total due of \$16,984.50 for all services provided from 5/5/2021 to 5/4/22 and to be funded from the Capital Reserve Funds of the utility budget as stated above with a 2.5% annual increase.

NOW THEREFORE BE IT RESOLVED, the Board authorizes to amend the annual payment of \$16,984.50 to Central Square for the costs of hosting and managing the utility date base and other activities as provided through the contract.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE PURCHASE OF
SOFTWARE LICENSE AND SERVICES AGREEMENT**

Resolution Number: 2017-07

March 20, 2017

WHEREAS, In April 2014 the Superior Township Board accepted a Sanitary Asset Management (SAW) grant from the Department of Environmental Quality; and,

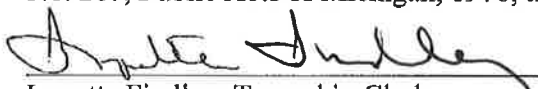
WHEREAS, the SAW grants pays for 90% of approved purchases to implement the Sanitary Asset Management system; and

WHEREAS, the utility department has identified the need for a software to create work orders, monitor activities, inventory and incorporate GIS data; and,

NOW THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees authorizes the administrative staff to execute a purchase order with Lucity Inc. for a software system to replace and upgrade our current utility software system in the amount of \$18,500.00, professional services in the amount of \$24,500.00, and annual software support in the amount of \$3,700.00; for a total of \$46,700.00; 90% of the total costs is reimbursable through the SAW grant, and to be funded from the Capital Reserve Funds of the utility budget.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on March 20, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.


Lynette Findley, Township Clerk

3 - 20 - 17
Date Certified

SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT

ARTICLES OF AGREEMENT

This Agreement between **Superior Township, MI**, as "CLIENT", and **LUCITY, INC.**, as "CONTRACTOR".

WITNESSETH:

Whereas, the CONTRACTOR (a Kansas Corporation with offices located at 10561 Barkley, Suite 100, Overland Park, KS 66212) owns certain software programs that are licensed as individual program titles which are known collectively as the "*Lucity*®"; and

Whereas, the CLIENT (located at 3040 North Prospect Road, Ypsilanti, MI 48198) would like to use, and the CONTRACTOR would like to grant the CLIENT the right to use, those software programs accessing databases residing at the CLIENT's site, while protecting the copyrights, trade secrets, confidential information, and other valuable intellectual property they contain; and

Whereas, the CLIENT is authorized and empowered to contract with the CONTRACTOR to provide professional services as hereinafter described; and

Whereas, the CONTRACTOR is registered in accordance with the laws of the State of Kansas, and is qualified to provide the professional services desired by the CLIENT; now, therefore,

IT IS AGREED THAT:

SECTION I – SOFTWARE LICENSE

The CONTRACTOR agrees to furnish various *Lucity* software programs, and grant the CLIENT a license to use these programs, in consideration of the mutual covenants and obligations expressed in the *Lucity*® Software License Agreement attached as Exhibit "A". These programs shall consist of the items listed in the Schedule of Software attached as Exhibit "B".

SECTION II – SCOPE OF SERVICES

The basic Scope of Services for the supply, implementation, support and maintenance of an **ASSET & MAINTENANCE MANAGEMENT SYSTEM**, herein referred to as "PROJECT", is as follows:

1. The CONTRACTOR agrees to furnish and perform various professional services related to on-going software technical support and maintenance items outlined in the Software Support and Maintenance Provisions attached as Exhibit "C".
2. The CONTRACTOR agrees to furnish and perform various professional services related to the items outlined the Schedule of Services attached as Exhibit "D".

Any items beyond the basic Scope of Services shall be considered as Additional Services. If authorized in writing by CLIENT, CONTRACTOR shall furnish, or obtain from others, services resulting from significant changes in the basic Scope of Services.

SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT

The cost to perform Additional Services shall be based on the rates outlined in the Schedule of Costs and Payments attached as Exhibit "E".

SECTION III – RESPONSIBILITIES OF THE CLIENT

The CLIENT shall provide information and assistance as follows:

1. Assist CONTRACTOR by placing at their disposal all available information pertinent to the PROJECT including data, standards, specifications, processes, workflows, and reports relative to the CONTRACTOR'S services.
2. Give prompt written notice to CONTRACTOR whenever CLIENT observes or otherwise becomes aware of any development that affects the Scope or timing of CONTRACTOR'S Services.
3. Bear all costs incident to compliance with the requirements of this Section III.

SECTION IV – SCHEDULE OF SERVICES

It is anticipated that the PROJECT as described in Section II will be completed and submitted to the CLIENT in accordance with the estimated schedule for major work items as shown on Exhibit "D".

The work items described shall be carried out as expeditiously as possible. The CONTRACTOR shall not be liable to the CLIENT, if delayed in, or prevented from performing the work as specified herein through any cause beyond the control of the CONTRACTOR, and not caused by his own fault or negligence including acts of nature or the public enemy, inclement weather conditions, acts, regulations, or decisions of the Government or regulatory authorities after the effective date of this Agreement, fires, floods, epidemics, strikes, jurisdictional disputes, lockouts, and freight embargoes.

SECTION V – FEES AND PAYMENTS

The CLIENT shall compensate the CONTRACTOR for the Scope of Services as described in Section II of this Agreement an amount not exceeding the total cost as shown on Exhibit "E". The maximum compensation shall not be exceeded without further authorization of Additional Services.

Labor costs, costs associated with subcontract work, bonding costs, and direct expenses such as shipping, printing, telephone and commercial computer software are included in the maximum compensation.

Payment to the CONTRACTOR shall be made in accordance with the estimated schedule of billings for work items as shown on Exhibit "E". Invoices shall be due and payable to the CONTRACTOR within forty-five (45) days of each billing.

SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT

Once this Agreement expires, or final payment has been requested and made, the CONTRACTOR shall have no more than thirty (30) days to present or file claims against the CLIENT concerning this Agreement. After that period, the CLIENT shall consider the CONTRACTOR to have waived any right to claims against the CLIENT concerning this Agreement.

The Fees and Payment provisions for the PROJECT, applicable to the *Lucity* software program licenses, provided in this Section V supersede the License Fee payment provisions provided in Section 6(a) of Exhibit "A".

SECTION VI – TERMINATION

- A. The obligation to provide further services under this Agreement may be terminated by either party upon thirty (30) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
- B. In the event of termination by the CLIENT, the CONTRACTOR shall be paid for all services rendered up to and including the date of termination.
- C. The CLIENT may terminate this Agreement at any time, without cause; the CONTRACTOR shall be entitled to payment as described herein for all services provided under this Agreement. In such event, the CLIENT shall promptly notify the CONTRACTOR in writing of its decision not to proceed with the PROJECT so that the CONTRACTOR can reassign his personnel and revise work schedules as may be required.

The Termination provisions for the PROJECT provided in this Section VI are applicable to the Scope of Services as described in Section II of this Agreement. The Term and Termination provisions provided in Section 12 of Exhibit "A" are applicable to the *Lucity*® software program licenses.

SECTION VII – INDEMNIFICATION

The CONTRACTOR shall indemnify and hold the CLIENT harmless from any and all liability, loss or damage the CLIENT may suffer as a result of claims, demands, costs or judgments against it arising out of the CONTRACTOR'S negligence in the performance of this Agreement.

The Indemnification provisions for the PROJECT provided in this Section VII are applicable to the Scope of Services referenced in Section II. The Limitations of Liability provisions provided in Section 11 of Exhibit "A" are applicable to the *Lucity* software program licenses.

SECTION VIII – GENERAL CONSIDERATIONS

And, finally it is agreed that:

- A. All services shall be under the direction of qualified personnel.


SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT

- Exhibit "D" - Schedule of Services
- Exhibit "E" - Schedule of Costs and Invoicing

IN WITNESS WHEREOF, the CLIENT and CONTRACTOR, by their authorized representatives, have hereunto subscribed their names this 4th day of May, 2017.

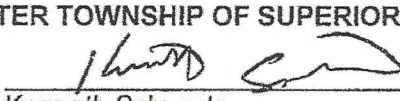
Executed in duplicate with copies to the CLIENT and CONTRACTOR.

LUCITY, INC.

By: 
James C. Graham, P.E.

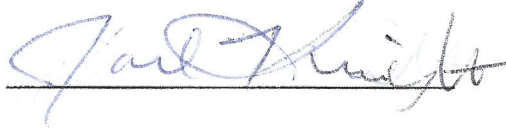
Title: Vice President & Chief Operating Officer

CHARTER TOWNSHIP OF SUPERIOR

By: 
Kenneth Schwartz

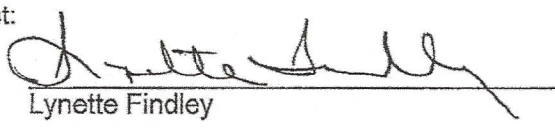
Title: Supervisor

Attest:

By: 

Title: REGION MANAGER

Attest:

By: 
Lynette Findley

Title: Clerk

EXHIBIT "A"

Lucity™ Software License Agreement

IMPORTANT – READ CAREFULLY BEFORE INSTALLATION

This software is subject to acceptance of the *Lucity™* Software License Agreement. Lucity, Inc. (Lucity) is willing to license this software to you only upon the condition that you accept all of the terms and conditions contained in the *Lucity™* Software License Agreement and any stated Special Provisions.

THIS AGREEMENT ("**Agreement**") is between Lucity, Inc., a Kansas corporation with its principal place of business at 10561 Barkley, Suite 100, Overland Park, KS 66212 ("**Lucity**"), and **Licensee** with its software programs accessing databases residing at **Licensed Site**.

RECITALS

WHEREAS, Lucity owns certain software programs that are licensed under individual product titles which are known collectively as "**Lucity™ software**";

WHEREAS, Licensee would like to use, and Lucity would like to grant Licensee the right to use, those software products, while protecting the copyrights, trade secrets, confidential information, and other valuable intellectual property they contain.

NOW, THEREFORE, Lucity and Licensee agree as follows:

1. DEFINITIONS.

"**Program(s)**" means the object code versions of the computer software products, databases, and related documentation.

"**Users**" means (i) the specified number of persons permitted to access all Programs (i.e. Named Users), (ii) the specified maximum number of persons permitted to access a Program (i.e. Seats), or (iii) the specified number of computer hardware devices permitted to provide access to a Program (i.e. Installs).

"**Clients**" means the number of individual database setups that can be accessed by a Program.

"**Licensed Site**" means the location at which the Licensee will be permitted to store the databases used by the Program(s).

"**Effective Date**" means the date of receipt of Licensee's purchase order citing this Agreement.

2. LICENSE GRANT.

(a) **License**. Subject to the terms and conditions of this Agreement, Lucity grants Licensee a fee-bearing nonexclusive license to use the object code versions of the Program(s) for its internal purposes during the term of this Agreement; provided, however, that (i) the number of Users of each Program shall not exceed the permitted number of persons or devices for each such Program, (ii) the number of individual database setups that can be accessed by each Program shall not exceed the number of Clients for each such Program, and (iii) the location at which the databases accessed by the Program(s) reside shall be the Licensed Site designated herein.

(b) **Copying**. Licensee may make only as many copies of each Program as are necessary for Licensee to utilize the total Users for each such Program.

(c) **Future Licenses**. Lucity and Licensee may, by mutual agreement, include future licenses of the Program(s) under this Agreement by exchanging documents (i.e., a purchase order from Licensee and acknowledgment from Lucity) referencing this Agreement and the Program(s) to be licensed. Such future Program(s) shall be included as Program(s) under this Agreement. The parties agree that such purchase orders and acknowledgments shall have no effect on the terms and conditions of this Agreement, under which such Program(s) are licensed.

(d) **Limited Grant**. Except as expressly provided in this Section 2, Lucity grants and Licensee receives no right, title or interest in or to the Programs or any other deliverables provided by Lucity in connection with this Agreement and Lucity reserves and retains all such right, title, and interest.

(e) **Disaster Recovery and Testing**. The Licensee is permitted to install the Programs at its internal disaster recovery site and to store copies of the databases used by the Programs for the purposes of testing its disaster recovery plan. The Licensee is also permitted to install the Programs in a testing environment at its Licensed Site and to store copies of the databases used by the Programs for the purposes of testing future releases and training users.

3. LICENSE RESTRICTIONS.

(a) **No Reverse Engineering**. Licensee agrees not to disassemble, decompile, reverse analyze, or reverse engineer the Program(s).

(b) **No Modification**. Licensee agrees not to modify the Program(s) without the written consent of Lucity.

(c) **No Copying**. Licensee agrees not to copy the Program(s), in whole or in part, except for a reasonable number of back-up copies and copies for disaster recovery and testing purposes, and as may be necessary to utilize the total Users for a given Program.

(d) **No Third Party Use**. Licensee will not use the Program(s) in any manner to provide computer services to third parties.

4. PROPRIETARY RIGHTS.

(a) **Lucity's Property**. The Program(s), in whole and in part and all copies thereof, are and will remain the sole and exclusive property of Lucity.

(b) **Licensee's Property**. Any and all information provided by Licensee, as well as any and all information generated by Licensee's use of the Programs (specifically excluding Program code), shall remain the sole and exclusive property of Licensee.

(c) **Proprietary Notices**. Licensee will not delete or alter any copyright, trademark, and other proprietary rights notices of Lucity and its licensors appearing on the Program(s). Licensee agrees to reproduce such notices on all copies it makes of the Program(s).

5. DELIVERY.

Lucity will deliver license codes for the Program(s), which provide for downloading of installation components by Licensee, to Licensee within a reasonable time of execution of this Agreement by both parties.

6. FEES AND TAXES.

(a) **License Fee – Named Products Licensing**. As consideration for the rights granted to Licensee under the Agreement set forth in Section 2 of this Agreement, Licensee shall remit payment to Lucity the License Fee within thirty (30) days of the delivery of license codes for the Program(s). Late payments will be subject to a late fee of one and one-half percent (1-1/2%) per month or the maximum rate permitted by applicable law, whichever is less. Lucity may publish revised fee schedules from time to time, and any fees for future licenses for the Program(s) included under this Agreement shall be determined by Lucity's then-current fee schedule.

(b) **Annual Fee – Named Users Licensing**. As consideration for the rights granted to Licensee under the Agreement set forth in Section 2 of this Agreement, Licensee shall remit payment to Lucity (i) the appropriate Annual Fee within thirty (30) days of the Effective Date, and (ii) the appropriate Annual Fee within thirty (30) days of anniversary of the Effective Date for each renewal period. Late payments will be subject to a late fee of one and one-half percent (1-1/2%) per month or the maximum rate permitted by applicable law, whichever is less. Lucity may publish revised fee schedules from time to time, and any fees for renewal periods for the Program(s) included under this Agreement shall be determined by Lucity's then-current fee schedule.

(c) **Taxes**. Fees due under this Agreement do not include any taxes. Licensee will be responsible for, and will promptly pay, all taxes of whatever nature (including but not limited to sales and use taxes) resulting from or otherwise associated with this Agreement or Licensee's receipt or use of the Program(s), except income taxes based on Lucity's income. In lieu of payment of such taxes, Licensee shall provide Lucity with proof of Licensee's tax exempt status.

7. WARRANTIES.

(a) **Warranty**. Lucity warrants that during the ninety (90) days following the delivery of the license codes for the Program(s):

(i) the Program(s) will be capable of performing in the manner described in all the documentation in all material respects; and

(ii) the installation components of the Program(s) will be free from defects in materials and workmanship.

(b) **Exclusive Remedy**. In the event that the Program(s) or installation components fail to conform to such warranty, as Licensee's sole and exclusive remedy for such failure Lucity will, at its option and without charge to Licensee, repair or replace the Program(s) or installation components or refund to Licensee the License Fee paid, provided that the nonconforming item is returned to Lucity within the 90-day warranty period.

(c) **Disclaimer**. The Warranties provided in this Section are in lieu of all other warranties, express and implied, including but not limited to any implied warranties of Merchantability, and Fitness for a Particular Purpose.

8. INDEMNITY.

(a) **Duty to Indemnify and Defend**.

(i) Lucity will defend or settle at Lucity's own expense, any action or other proceeding brought against Licensee to the extent that it is based on a claim that the use of the Program(s) as licensed in this Agreement infringes any U.S. copyright or that the Program(s) incorporates any misappropriated trade secrets.

(ii) Lucity will pay any and all costs, damages, and expenses (including but not limited to reasonable attorneys' fees) Licensee becomes obligated to pay in any such action or proceeding attributable to any such claim.

(iii) Lucity will have no obligation under this Section as to any action, proceeding, or claim unless: (A) Lucity is notified of it promptly; (B) Lucity has sole control of its defense and settlement; and (C) Licensee provides Lucity with reasonable assistance in its defense and settlement.

EXHIBIT "A"
Lucity™ Software License Agreement

(b) **Injunctions.** If Licensee's use of any Program(s) under the terms of this Agreement is, or in Lucity's opinion is likely to be, enjoined due to the type of infringement or misappropriation specified in Section 8(a)(i), then Lucity may, at its sole option and expense, either:

(i) procure for Licensee the right to continue using such Program(s) under the terms of this Agreement;

(ii) replace or modify such Program(s) so that it is noninfringing and substantially equivalent in function to the enjoined Program(s); or

(iii) if options (i) and (ii) above cannot be accomplished despite the reasonable efforts of Lucity, then Lucity may both:

(A) terminate Licensee's rights and Lucity's obligations under this Agreement with respect to such Program(s); and

(B) refund to Licensee the unamortized portion of the License Fee paid based upon a 5 year straight-line depreciation, such depreciation to be deemed to have commenced on the effective date of this Agreement.

(c) **Exclusive Remedy.** The foregoing are Lucity's sole and exclusive obligations, and Licensee's sole and exclusive remedies, with respect to infringement or misappropriation of intellectual property rights. Lucity makes no separate warranty of noninfringement under or in connection with this agreement.

(d) **Exceptions.** Lucity will have no obligations under this Section 8 with respect to infringement or misappropriation arising from: (i) modifications to the Program(s) that were not made by Lucity (whether or not authorized by Lucity); (ii) Program(s) specifications or modifications requested by Licensee; or (iii) the use of Program(s) with products (including but not limited to software) not provided by Lucity.

9. CONFIDENTIAL INFORMATION.

(a) **Definition. "Confidential Information"** refers to: (i) the Program(s), including but not limited to their software source code, and any related documentation or technical or design information related to the Program(s); (ii) the business or technical information of Lucity, including but not limited to any information relating to Lucity's product plans, designs, costs, product prices and names, finances, marketing plans, business opportunities, personnel, research, development or know-how; (iii) any information reasonably and appropriately designated by Lucity as "confidential" or "proprietary" or which, under the circumstances taken as a whole, would reasonably be deemed to be confidential under applicable law; and (iv) the terms and conditions and existence of this Agreement.

(b) "Confidential Information" will not include information that:

(i) is in or enters the public domain without Licensee's breach of this Agreement;

(ii) Licensee receives from a third party without restriction on disclosure and without breach of a nondisclosure obligation; or

(iii) Licensee party develops independently, which it can prove with clear and convincing written evidence.

(c) **Confidentiality Obligations.** Licensee agrees to take all measures reasonably required in order to maintain the confidentiality of all Confidential Information in its possession or control, which will in no event be less than the measures Licensee uses to maintain the confidentiality of its own information of equal importance.

(d) **Employee Confidentiality Procedures.** Licensee agrees to inform its employees of their confidentiality obligations regarding the Program(s) and other Lucity Confidential Information. Licensee further agrees to ensure that contract employees (including temporary employees) of Licensee agree to confidentiality obligations similar to those of this Agreement.

10. MAINTENANCE AND SUPPORT.

(a) **Named Products Licensing.** Lucity and Licensee may, by mutual agreement, include the maintenance and support services described in the software's online help for the Program(s) under this Agreement by exchanging documents (i.e., a purchase order from Licensee and acknowledgment from Lucity) referencing this Agreement and the Program(s) to be included under such services. The parties agree that such purchase orders and acknowledgments shall have no effect on the terms and conditions of this Agreement, under which such Program(s) are licensed. Maintenance and support services are provided at a rate and for a term as mutually determined by Lucity and Licensee for the scope of services to be provided by Lucity for the Program(s) to be included under such services.

(b) **Named Users Licensing.** The Annual Fee for the Program(s) included under this Agreement includes the maintenance and support services described in the software's online help.

11. LIMITATIONS OF LIABILITY.

Lucity's total liability under this Agreement will be limited to the License Fee. Licensee agrees that, as part of the material consideration for Lucity licensing the Programs to Licensee hereunder, in no event will Lucity be liable to Licensee under this Agreement for any Special, Incidental, or

Consequential Damages, whether based on breach of contract, tort (including negligence), product liability, or otherwise, and whether or not Lucity has been advised of the possibility of such damage. Input and/or edits of data by means other than the Lucity standard Program(s) interface may result in loss of data, and/or improper operation of the Program(s). The Licensee agrees that in no event will Lucity be liable to Licensee under this Agreement for costs necessary to diagnose, recover data and/or restore proper operation of the Program(s) resulting from said actions.

12. TERM AND TERMINATION.

(a) **Term – Named Products Licensing.** Except as expressly provided in this Section 12, this Agreement will continue in full force and effect perpetually.

(b) **Term – Named Users Licensing.** Except as expressly provided in this Section 12, this Agreement will continue in full force and effect for one (year) from the Effective Date of this Agreement, with automatic renewal for subsequent one (1) year periods.

(c) **Termination.** Either party will have the right to terminate this Agreement if other breaches any material term or condition of this Agreement and fails to cure such breach within thirty (30) days of written notice. Licensee may terminate the Agreement at any time, without cause.

(d) **Effect of Termination – Named Products Licensing.** If this Agreement is terminated, Licensee will immediately return to Lucity, or Lucity's designated representative, or (at Lucity's request) destroy all copies of the Program(s) in its possession or control, and an officer of Licensee will certify to Lucity in writing that it has done so.

(e) **Effect of Termination – Named Users Licensing.** If this Agreement is terminated, license codes for the Program(s) included under this Agreement will expire and the Program(s) included under this Agreement will be effectively disabled.

(f) **Survival.** The provisions of Sections 4 (Proprietary Rights), 6(b) (Taxes), 7(b) and (c) (Warranties Exclusive Remedy and Disclaimer), 8(c) and (d) (Infringement Exclusive Remedy and Exceptions), 9 (Confidential Information), and 11 (Limitations of Liability) will survive termination of this Agreement for any reason.

(f) **Nonexclusive Remedy.** The exercise by Lucity of any remedies under this Agreement will be without prejudice to its other remedies under this Agreement or otherwise.

13. GENERAL PROVISIONS.

(a) **Audit Rights.** Licensee agrees to allow Lucity, at Lucity's sole expense, upon reasonable written notice, and during Licensee's ordinary business hours, to visit the facilities in which Licensee uses the Program(s) and review Licensee's practices with regard to the Program(s).

(b) **Assignment.** This Agreement will bind and inure to the benefit of each party's successors and assigns, provided that either party may not assign this Agreement, in whole or in part, without written consent of both parties.

(c) **Modifications.** This Agreement may only be modified, or any rights under it waived, by a written document executed by both parties.

(d) **Conflicting Terms.** Purchase orders or similar documents relating to the Program(s) issued by Licensee will have no effect on the terms of this Agreement.

(e) **Notices.** All notices under this Agreement will be deemed given when delivered personally or upon receipt of by U.S. certified mail, return receipt requested, to the address shown below or as may otherwise be specified by either party to the other in accordance with this Section.

(f) **Severability.** If any provision of this Agreement is found illegal or unenforceable, it will be enforced to the maximum extent permissible, and the legality and enforceability of the other provisions of this Agreement will not be affected.

(g) **Waiver.** No failure of either party to exercise or enforce any of its rights under this Agreement will act as a waiver of such rights.

(h) **Entire Agreement.** This Agreement is the complete and exclusive agreement between the parties with respect to the subject matter hereof, superseding and replacing any and all prior agreements, communications, and understandings (both written and oral) regarding such subject matter. No purchase orders, acknowledgments, invoices, or other documents exchanged in the ordinary course of business shall modify or add to the terms and conditions of this Agreement.

(i) **Choice of Law.** This Agreement will be governed by and construed in accordance with the laws of the state in which Licensee is located.

Copyright © 2017 Lucity, Inc. All rights reserved

EXHIBIT "B"
Schedule of Software

For the Project Lucy agrees to furnish licenses of the various *Lucity*® software programs listed in the following table, and grant the Township such licenses to use these programs for the fees as indicated, in consideration of the mutual covenants and obligations expressed in the *Lucity*® Software License Agreement provided as Exhibit "A".

Products	Licenses		License Fee		
	Quantity	Unit	Site	Seat	Extended
Work	2	Seat	TBD	\$2,000.00	\$4,000.00
Assets	1	Seat	TBD	\$2,000.00	\$2,000.00
Mobile	5	Install	TBD	\$1,500.00	\$7,500.00
GIS Web	1	Site	\$5,000.00	NA	\$5,000.00
TOTAL					\$18,500.00

EXHIBIT "C"
Software Support and Maintenance Provisions

For the various *Lucity* software programs listed in Exhibit "B", Lucity agrees to furnish to the Township resources and perform various professional services related to on-going software technical support and maintenance as outlined in this Exhibit "C".

ASM PROGRAM RESOURCES AND SERVICES

On-going software technical support and maintenance resources and services provided through the Lucity Constant Connection Program are summarized in the attached exhibit titled "TECHNICAL SUPPORT AND SERVICES".

ASM PROGRAM FEES

The annual fee basis for the Lucity Constant Connect Program is twenty percent (20%) of the total non-discounted software license fees for covered products based on the then-current published Lucity software license unit fees. The annual fee for the Constant Connection Program based on the products and seats included in this contract is **\$3,700.00**. This fee covers the first twelve (12) months ("Year 1") of support and maintenance starting from project go-live. The total fee amount after Year 1 is subject to a 2.5% annual increase.

ASM PROGRAM RENEWAL

Access to ASM Program resources and services in subsequent years is renewable annually by mutual agreement.

EXHIBIT "C"
Software Support and Maintenance Provisions

Technical Support and Services 

Technical Support and Software Maintenance Services

Clients Only Web site

Users have 24/7/365 access to our Help Desk support resources through the "Clients Only" section of our website (www.lucity.com). In addition to serving as a portal by which clients can submit requests and track their resolution status, the Clients Only site provides a knowledge base, software downloads, discussion boards, FAQs, user group information and more.

Toll-free Telephone Support

Lucity support staff is available to respond to inquiries Monday through Friday (i.e., business days) from 7:00 a.m. to 7:00 p.m., Central Standard Time.

Web Support Technology

We are able to provide the highest level of software support via the Web. This technology enables us to "see" your computer, allowing us to troubleshoot the problem in your environment and easily deliver a solution. In addition, this technology provides additional training capabilities for new users, staff refresher courses, etc.

User Conferences

Subscribers to our Annual Support & Maintenance (ASM) Program receive discounted fees to our Annual Conference & Training (ACT) event. The ACT provides you with an ideal place to complete training courses, network with co-users, work with our staff and explore additional resources we may have to offer.

Software Patches

We continually refine our applications - from problem resolution to minor enhancements, we always strive to strengthen the software. As an ASM subscriber, you will be provided with these patches for the supported program(s) as they become available.

Software Upgrades / New Releases

We are constantly improving all of our products. We incorporate new functionality and new tools to help you get the most out of the software. This Program provides you with upgrades (new releases) of the support program(s) as they become available.

Documentation and Self-Help

Electronic Help Manuals

Users can access a database of help through the Electronic Help Manuals within Lucity applications. These how-to guides give users an overview of applications, modules, functions and features. Users can search for information by table of contents, index or search.

Release Notes

With every new software release, Lucity provides a list of new additions. Release notes explain how the software has changed, including added functions and features or corrected software issues.

Lucity, Inc. 800.492.2468 www.lucity.com

EXHIBIT "D"
Schedule of Services

IMPLEMENTATION

Following is an outline of the Implementation Plan

PROJECT PLANNING & MANAGEMENT

Initiation

A meeting will take place as soon as possible after issuance of the Notice to Proceed to introduce key Project Team members and initiate project activities. An outline of the expected agenda for the Initiation Meeting follows.

- Project Team
 - Review roles, responsibilities, and personnel assignments
 - Identify primary contacts and exchange contact information
- Software
 - Verify licensing details (products and users)
- Project Plan
 - Set dates for IT Audit, Installation, and Kickoff tasks – our recommendation is for the IT Audit to be completed as soon as possible, and Installation to be completed prior to Kickoff
- Action Items
 - Deliver “Welcome to the Lucity Family” information packet

Participants in the Initiation Meeting should include the following Project Team members:

- | | |
|--|--|
| <ul style="list-style-type: none">• Lucity<ul style="list-style-type: none">– Project Manager– Relationship Manager | <ul style="list-style-type: none">• Township<ul style="list-style-type: none">– Project Manager– System Administrator– Project Sponsor |
|--|--|

IT Audit

A meeting will take place as soon as possible after Initiation for us to provide guidance to the Township’s IT SME (Subject Matter Expert) pertaining to LucityAM enterprise architecture and security designs. An outline of the expected agenda for the IT Audit Meeting follows.

- Software
 - Review “Hardware and Software Recommendations”, “System Design and Tuning”, and “IT Questionnaire” documents – Questionnaire to be completed by the Township
 - System Design and Tuning document is intended to provide understanding of LucityAM as it pertains to the Township’s enterprise infrastructure and security policies, and the expected maximum number of concurrent users
 - IT Questionnaire serves to gather information regarding the Township’s resources, preparedness, and capabilities for installing and managing LucityAM and leveraging GIS integration
 - Discuss the Installation task and related activities, and identify needed actions prior to LucityAM installation
 - Deliver and review software documentation
- Access
 - Discuss providing Implementation Lead remote access (VPN) into installed LucityAM to facilitate completion of implementation tasks

EXHIBIT "D"
Schedule of Services

- Project Plan
 - Confirm dates for Installation and Kickoff tasks
- Action Items
 - Complete IT Questionnaire
 - Provide LucityAM install design and system architecture diagram, and executed VPN access forms (if required)

Participants in the IT Audit Meeting should include the following Project Team members:

- | | |
|---|---|
| <ul style="list-style-type: none">• Lucity<ul style="list-style-type: none">– IT Specialist | <ul style="list-style-type: none">• Township<ul style="list-style-type: none">– Project Manager– System Administrator– SME – IT |
|---|---|

It may be determined from review of the completed IT Questionnaire and discussions with the Township's IT SME that the Township needs system planning assistance to identify and document network requirements for hardware, security, power, climate control, redundancy, and throughput. We can provide this assistance through negotiated additional services, or the Township can utilize a third-party.

Our system planning assistance efforts would include the following:

- Needs Assessment
 - On-site IT survey
 - "As-Is" network design
 - "To-Be" network design
- Recommendations and Teaming Support
 - Given "To-Be" network design, working with appropriate software vendor(s) (e.g. Esri) to help field "To-Be" network architecture
 - Working with the Township, a third-party service provider, and software vendor(s) to ensure "To-Be" network design can be configured per applicable specifications
 - If needed, services to field Esri ArcGIS for Server
- Documentation
 - Deliver documentation for software, network, and security assurance and to retain system design configuration

Installation

The Implementation Lead will assist the System Administrator with downloading the LucityAM Installation Components (current version with latest service pack) from the Lucity Support Center web site, and following instructions provided in the Install Manual.

Our assumption is the System Administrator will complete related Installation activities, including:

- Establishing multiple environments for testing/training, production, and backup/recovery
- Using User Import tool in Lucity Security to import users into LucityAM, and associate users to Windows Login accounts
- Using Lucity Security to set controls for user access and assign group/role permissions for various LucityAM functions

**EXHIBIT “D”
Schedule of Services**

- Performing system-level testing (to ensure satisfactory performance) and performance tuning actions (if necessary)

Kickoff

An online meeting will be made to transfer knowledge between Project Team members, gather information, and set the stage for subsequent Work Plan tasks. An outline of the expected Kickoff activities follows.

- Functional Groups
 - Identify each Group’s place (department, division, etc.) within the organizational structure of the Township
 - Confirm with each Group Administrator those persons assigned to serve as Group SMEs for Configuration task
 - Examine current basic business processes of each Group with associated data, reporting, and integration requirements
 - Review with each Group their Work Flow Setup spreadsheet with default data – spreadsheet to be completed by the Township
- GIS and IT
 - Discuss completed Setup task and related activities, and identify needed actions prior to initiation of Configuration – GIS task
- Project Plan
 - Confirm Project Team and Functional Groups
 - Discuss what is expected of Project Team members throughout project
 - Review schedule, and discuss how LucityAM will “go-live”
 - Identify any needed revisions to Project Plan based on knowledge gained from Kickoff Trip activities
 - Set date for Discovery task
- Action Items
 - Complete Work Flow Setup spreadsheets – these spreadsheets are used to record data required to define Categories, Problems, Causes, Tasks, and Resources (Employees, Crews, Equipment, Materials, Fluids, Contractors) for Functional Groups with LucityAM Work – Work Administrator

Participants in the Kickoff meeting should include the following Project Team members:

- | | |
|--|--|
| <ul style="list-style-type: none">• Lucity<ul style="list-style-type: none">– Project Manager– Relationship Manager– Implementation Lead | <ul style="list-style-type: none">• Township<ul style="list-style-type: none">– Project Manager– System Administrator– Functional Group Administrators– SMEs – GIS and IT– Project Sponsor |
|--|--|

EXHIBIT “D”
Schedule of Services

CONFIGURATION

Discovery

A Discovery Workshop will be completed – this workshop will consist of a series of remote sessions that focus on refining the default LucityAM configuration to support the specific operational needs of the distinct Functional Groups. An outline of the expected Discovery Workshop activities follows.

- Functional Groups
 - Examine details (what, who, how, and why) of business processes of each Group, and identify potential revisions to improve results and best leverage capabilities of LucityAM
 - Review with each Group their completed Work Flow Setup spreadsheet, and identify any additional data revisions for initial LucityAM configuration
 - Identify revisions to dashboards, data forms/views, and default user groups/roles for each Group
 - Discuss available data from sources other than GIS to be incorporated (i.e. “loaded”) into LucityAM – data to be gathered by the Township
 - Identify any supplemental reporting and/or integration needs to be addressed with LucityAM implementation
- GIS
 - Discuss use of LucityAM Administration tool – Map Setup to define maps, and assign to user groups/roles
- IT
 - Discuss installation and testing of Lucity Mobile Server, and downloading and installation of LucityAM Mobile – to be completed by the Township
- Project Plan
 - Identify any needed revisions to Project Plan based on knowledge gained from Discovery activities
 - Set date for Functional Group Meetings task
- Action Items
 - Apply initial configuration to installed LucityAM based on revised Work Flow Setup data and revised user dashboards, data forms/views, maps, and groups/roles
 - Deliver data from sources other than GIS to Implementation Lead for evaluation
 - Evaluate options for supplemental reporting and/or integration, and identify next steps
 - Install and test Mobile Server, and download and install LucityAM Mobile

Participants in the Discovery Workshop activities should include:

- | | |
|---|--|
| <ul style="list-style-type: none">• Lucity<ul style="list-style-type: none">– Project Manager– Implementation Lead | <ul style="list-style-type: none">• Township<ul style="list-style-type: none">– Project Manager– System Administrator– Functional Group Administrators– SMEs – GIS and IT |
|---|--|

Functional Groups

Finalizing the LucityAM configuration will be an iterative process. We will first make an on-site trip to meet with each Functional Group to review the initial configuration, and identify needed refinements. With subsequent refinements, additional meetings will be convened to review the latest LucityAM configuration – which will include GIS integration, loaded data, custom reporting, and custom

EXHIBIT “D”
Schedule of Services

integration (if required) as these become available. The process will continue until the LucityAM operational needs of the Groups are met.

Participants in the Functional Group Meetings task should include:

- Lucity
 - Implementation Lead
 - Implementation Specialist
- Township
 - System Administrator
 - Functional Group Administrators
 - SMEs – Groups

GIS

The Implementation Lead will work with the System Administrator and GIS SME to configure and test the bi-directional integration between LucityAM and the Township’s GIS. Configuration of this integration involves the following activities:

- *LucityAM to GIS Integration*
 - Use ArcGIS Online to publish map services containing linked feature classes with Feature Access capabilities enabled (i.e. feature services) – feature services to serve as primary link between LucityAM and GIS data
 - Use Administration tool to add feature services to geodatabase connection string
- *Lucity GIS Web to LucityAM Integration* – also applicable to integration of Collector for ArcGIS (and any other third-party mapping application) to Lucity AM
 - Use Geodatabase Configuration tool to set up “GIS Task” to check feature services at scheduled time interval, and push any updates to LucityAM
- *GIS Map Setup*
 - Use Administration tool to create maps (by layering map services) for LucityAM GIS Web and LucityAM Mobile
 - Use Map Setup In Administration tool to assign maps to user groups/roles
- *Show in Map Tool Configuration*
 - Use Show in Map Configuration tool in ArcCatalog to define settings for launching maps from LucityAM (Desktop, Web, and Mobile UIs)

GIS data available at the time of the GIS integration configuration task efforts will be loaded into LucityAM, and necessary training will be provided to the Township’s GIS SME to load additional GIS data that may become available later.

DATA LOADING

Work Flow Setup & GIS Data Loading

As previously described:

- Data from the Township’s completed/refined Work Flow Setup data will be loaded into LucityAM as part of the AMMS configuration.
- Data from the Township’s GIS and will be loaded into LucityAM as part of the GIS/AMMS integration.

EXHIBIT “D”
Schedule of Services

TRAINING

We will provide a Training Plan detailing session descriptions and durations, methods and materials for each Functional Group, and the overall schedule. An outline of the expected on-site Training activities follows.

Administration

Installation and Maintenance

- Complete procedures as outlined in Install Manual for initial LucityAM installation and future software upgrades
- Review available software documentation
- Review technical support and software maintenance services and resources provided through Lucity Constant Connection Program
- Discuss current backup and recovery practices for the Township’s data, and reviewing suggested practices specific to LucityAM

Security

- Complete procedures as outlined in Lucity Security for adding new users, and defining user group and individual permissions for LucityAM access and use

Configuration

- Use tools, parameters and settings available with LucityAM products to refine AMMS configuration

Documents

- Complete procedures for establishing links between LucityAM records and externally managed electronic documents
- Add custom content to on-line Help via hyperlinks to externally managed information

Integration

- Use LucityAM products for completing processes for configuring and refining the GIS integration

Reporting

- Add custom reports

Data Import/Export

- Import data using Import & Update tool, and export data using LucityAM reporting capabilities

The goal of the Training – Administration task is for the System Administrator to be reasonably self-sufficient in refining, expanding and sustaining the implemented LucityAM.

Production

Following is a limited list of items that will be addressed during Production Training sessions for AMMS end-users.

General

- *Dashboard:* Using assigned “Home” pages with personalized real-time LucityAM content
- *Filter:* Creating queries to produce specific record sets
- *Locate:* Quickly finding a specific record within the current “Filter”
- *Show in Map:* Opening assigned GIS maps and zooming to assets and locations (customer addresses, work sites, etc.)
- *Document Control:* Linking electronic documents (images, videos, as-built drawings, O&M manuals, Web site links, etc.) to records

EXHIBIT "D"
Schedule of Services

- *Subset Manager*: Loading filtered data from one application into other applications
- *Browse*: Creating and exporting ad-hoc reports
- *Reports*: Using assigned report templates
- *Help*: Using the on-line, context-sensitive Help

Work Management

- Receiving/creating, routing and completing service requests, and work orders in response to service requests
- Establishing work order templates for recurring activities and PM schedules
- Creating, assigning, routing and completing work orders from templates and PM schedules
- Performing in-house and external billing of work order costs
- Viewing linked electronic documents
- Using GIS to locate customers and work locations
- Producing operational, management and regulatory reports

Asset Management

- Collecting and maintaining asset attributes
- Establishing appropriate relationships between assets
- Assessing the condition, and tracking the operating status, of assets
- Interpreting asset lifecycle costs
- Viewing linked electronic documents
- Using GIS to locate assets and display condition assessment data
- Validating and transferring data from external systems (e.g. fuel)
- Producing operational, management and regulatory reports

The goal of the Training – Production task are for users to be enabled with the knowledge, skills and confidence to follow proper business processes and successfully complete specific operational workflows with LucityAM.

Participants in the Production Training should include:

- Lucity
 - Implementation Lead
 - Implementation Specialist
- Township
 - Functional Group Administrators
 - Group Users

The cost to provide the services listed above is detailed in the following table:

Task	Effort			Cost		
	On-site		Remote	Labor	Expenses	Total
	Trips	Hours	Hours			
IT Audit			4	\$500.00	\$0.00	\$500.00
Installation			4	\$500.00		\$500.00
Configuration	1	16	40	\$8,000.00	\$1,250.00	\$9,250.00
GIS Integration			30	\$3,750.00		\$3,750.00
Training	1	16	30	\$6,750.00	\$1,250.00	\$8,000.00
Project Management			20	\$2,500.00		\$2,500.00
TOTALS	2	32	124	\$19,000.00	\$2,500.00	\$24,500.00

These cost are based on the following:

EXHIBIT "D"
Schedule of Services

- Labor rates (per person)
 - \$187.50 per on-site hour, and \$125.00 per remote hour (\$150.00 for IT Specialist)
 - Travel time is not charged
- Expense estimates (per person)
 - \$550.00 per on-site trip, and \$300.00 per on-site day
 - Expenses billed at actual cost

EXHIBIT "E"
Schedule of Costs and Invoicing

The following table summarizes costs and invoicing for the software licenses and services to be provided by Lucity to the Township for the Project.

Item	Total	Invoicing
Software License Fees (reference Exhibit "B")	\$18,500.00	50% invoiced at contract signing 50% invoiced at software install
Services Costs (reference Exhibit "D")	\$24,500.00	Billed monthly on a percent complete basis
Annual Software Support	\$3,700.00	Invoiced 12 months after contract start date.
TOTAL – Project Costs	\$46,700.00	

Additional Services Price List

Training (amounts do not include project management fees)

Option 1 Onsite \$187.50 per hour plus directs (travel expenses)

* Each application may require different amounts of days of training. Lucity will work with each client to determine specific amount of sessions needed.

Option 2 Remote/Web \$125 per hour session

* Each application requires a different amount of web sessions. Lucity will work with each client to determine specific amount of sessions needed.

Option 3 Lucity Corporate Office training \$1,000 per day

* Client would make own travel arrangements to the Lucity Corporate office for training

Implementation Services (amounts do not include project management fees)

Remote Services \$125 per hour

Custom Report Writing \$125 per hour

Custom Programming \$150 per hour

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION WAIVING CERTAIN UTILITIES CONNECTION
FEES/CHARGES FOR THE YPSILANTI DISTRICT LIBRARY
CONSTRUCTION ON HARRIS ROAD**

RESOLUTION 2021-24

DATE: JUNE 21, 2021

WHEREAS, the Charter Township of Superior Utility Ordinance (Section 169-286) provides authority to charge various fees to a party wishing to connect to the water and sewer system; and,

WHEREAS, the application for a connection requires the utility department to calculate all the charges necessary and to collect the charges prior to the issuance of a building permit; and,

WHEREAS, the Ypsilanti District Library (YDL) requests the Board to consider waiving all or part of the utility fees as part of the Township's continuing assistance to build and staff the new Superior Township Branch Library.

WHEREAS, the Township Board strongly supports the library project because it will build community-based assets and educational opportunities to township residents, and helps relieve the township of certain governmental burdens and confers upon the township other notable benefits; and,

WHEREAS, the YDL requests the Board to reduce or waive the utility department financial requirements to assist the YDL to meet its overall efforts to introduce a modern and valuable branch library to the Township residents.

WHEREAS, the total utility fees for this project are calculated as follows:

Availability Fees:

1. Water: $314.50 \times 45 = \$14,152.50$
2. Sewer: $314.50 \times 50 = \$15,725.00$

Trunk and Transmission Charges:

Water Trunk and Transmission charge = \$5,000.00
Sewer Trunk and Transmission charge = \$5,500.00

Other Charges:

Water Inspection - \$50.00
Sewer Inspection - \$50.00
Meter = TBD based on size \$990+

Installation = TBD

Total = \$47467.50 + Final Meter costs and Installation costs.

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustees agree to the following:

1. To waive all charges
2. To waive some charges.

If the Board selects 2 above:

The percentage of waiver (_____ %) of all charges, not including the cost of meter and installation.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO IMPOSE A TEMPORARY MORATORIUM ON REZONING
PETITIONS**

RESOLUTION NUMBER: 2021-25

DATE: JUNE 21, 2021

WHEREAS, the Michigan Zoning Enabling Act (Act 110 of 2006) provides for a statutory scheme for the consideration of proposed amendments to zoning ordinances and zoning maps; and,

WHEREAS, under the statute a Township Board may require a public hearing (MCL 125.3401) on a request for amendment under the Township zoning ordinance, and

WHEREAS, the Washtenaw County Board of Commissioners has declared a state of emergency, countywide, until December 31, 2021, due to the Covid-19 virus and its variants; and

WHEREAS, it is both impractical and unfair to the residents of the community for the Township to hold remote meetings on issues that are of great and significant public interest, and which may have a permanent impact on the character and infrastructure of the community; and,

WHEREAS, the Township has been informed by many citizens that virtual meetings are a poor substitute for in-person meetings; and that many residents are not equipped to join virtual meetings due to the lack of electronic and the other necessary components to fully participate in a virtual meeting; and,

WHEREAS the Township Board can take notice of the commonsense notion that for issues that may draw the interest of hundreds of citizens, a virtual public hearing denies the citizen to fully participate in the public hearing and can see and confront the issues at hand.

WHEREAS zoning issues of minor importance do not require the input of citizens to the same degree as large rezoning issues and where area plans amendments and revisions pursuant to 7.106 of the Superior Township zoning ordinances do not require the same scrutiny or public input as projects which have a significant bearing on traffic, utilities, or other zoning considerations.

WHEREAS, a moratorium was continued at the April 19, 2021, meeting of the Board of Trustees until July 20, 2021, or until such time as the Township Board believes it is safe to return to unlimited in-person meetings.

WHEREAS, the Township Board of Trustees pursuant to the Governor's directive that the state will no longer impose (any) broad mitigation measures during the pandemic, unless of course, unanticipated circumstances arise effective July 1, 2021.

NOW THEREFORE BE IT RESOLVED that the moratorium on public hearings on zoning amendments shall terminate on July 1, 2021.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM ASPHALT SPECIALISTS, INC. FOR HARRIS
ROAD WIDENING**

RESOLUTION NUMBER: 2021-26

DATE: JUNE 21, 2021

WHEREAS, sealed bids for the Harris Road Widening project were received and publicly read aloud by OHM Advisors on Thursday, May 27, 2021 at 2:00 pm.,

WHEREAS, the project scope consists of widening Harris Road from the existing 3-lane roadway near Geddes Road to approximately 750 feet south. The road widening includes removal and milling of existing asphalt, aggregate base placement, and HMA paving, as well as driveway approach construction for the proposed Ypsilanti District Library site. Miscellaneous improvements include storm sewer installation, concrete curb and gutter installation, ditch grading, pavement markings, pathway installation and site restoration. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.; and,

WHEREAS, Asphalt Specialists, Inc., is the apparent low bidder of \$330,502.98. OHM Advisors has had favorable past-experience working with this Contractor on previous projects.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves Asphalt Specialists, Inc. to complete this project for an estimated amount not to exceed \$330,502.98, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.

June 4, 2021

Superior Charter Township

3040 N. Prospect Road
Ypsilanti, MI 48198

Attention: Mr. Ken Schwartz – Township Supervisor

Regarding: Harris Road Widening
Recommendation of Award

Dear Mr. Schwartz:

Sealed bids for the Harris Road Widening project were received and publicly read aloud by OHM Advisors on Thursday, May 27, 2021 at 2:00 pm. Proposals were received from five (5) bidders. The summary of bidders, and their total bid amounts are listed below. We have summarized the bid amounts of all work items from the bidders in the attached bid tabulation. The Engineer’s Opinion of Construction Cost for this project was estimated to be approximately \$331,789.

Contractor Name	Bid Amount
Asphalt Specialists, Inc.	\$330,502.98
All Star Power Excavation, LLC	\$332,111.58
Fonson Company, Inc.	\$405,078.45
Merlo Construction Co, Inc.	\$432,418.72
Hutch Paving	\$497,220.05

The project scope consists of widening Harris Road from the existing 3-lane roadway near Geddes Road to approximately 750 feet south. The road widening includes removal and milling of existing asphalt, aggregate base placement, and HMA paving, as well as driveway approach construction for the proposed Ypsilanti District Library site. Miscellaneous improvements include storm sewer installation, concrete curb and gutter installation, ditch grading, pavement markings, pathway installation and site restoration. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

Asphalt Specialists, Inc., located in Pontiac, Michigan, is the apparent low bidder. OHM Advisors has had favorable past-experience working with this Contractor on previous projects. We also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work. We spoke with Asphalt Specialists, Inc. directly regarding the scope of work, coordination with the adjacent Library work, and anticipated project schedule, and they indicated that they are comfortable with completing all work items prior to the substantial completion date of October 30, 2021.

Based on the above evaluation, we recommend award of the Harris Road Widening project to Asphalt Specialists, Inc. in the estimated award amount of **\$330,502.98**

We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4439.

Sincerely,

OHM Advisors

A handwritten signature in black ink that reads "George A. Tsakoff". The signature is written in a cursive style with a large initial 'G' and 'T'.

George A. Tsakoff, PE
Principal

Enclosures: *Bid Tabulation*

cc: file

Tabulation for Bids Received on 5/27/2021
 Harris Road Widening
 Superior Charter Township, Washtenaw County, State of Michigan
 OHM Job No.: 0140-20-0030

Asphalt Specialists Inc.
 1780 E. Highwood
 Pontiac, MI 48340

All Star Power Excavation LLC
 833 Brys Dr N
 Grosse Pointe Woods, MI 48236

Fonson Company, Inc.
 7644 Whitmore Lake Rd
 Brighton, MI 48116

Merlo Construction Co, Inc.
 4964 Technical Drive
 Milford, MI 48381

Hutch Paving
 3000 E. 10 Mile Rd
 Warren, MI 48091

Phone: (248) 334-0134

Phone:

Phone: (810) 231-5404

Phone: (248) 207-6470

Phone:

Item No.	Description	Asphalt Specialists Inc.			All Star Power Excavation LLC		Fonson Company, Inc.		Merlo Construction Co, Inc.		Hutch Paving		
		Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1)	Audio Video Route Survey	1.00	LSUM	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$870.00	\$870.00	\$850.00	\$850.00	\$6,000.00	\$6,000.00
2)	Mobilization, Max 10%	1.00	LSUM	\$31,000.00	\$31,000.00	\$31,618.00	\$31,618.00	\$40,000.00	\$40,000.00	\$31,000.00	\$31,000.00	\$35,000.00	\$35,000.00
3)	Culv, Rem, Less than 24 inch	1.00	Ea	\$400.00	\$400.00	\$325.00	\$325.00	\$450.00	\$450.00	\$350.00	\$350.00	\$1,300.00	\$1,300.00
4)	Curb and Gutter, Rem	147.00	Ft	\$10.00	\$1,470.00	\$10.00	\$1,470.00	\$8.00	\$1,176.00	\$12.00	\$1,764.00	\$22.00	\$3,234.00
5)	Embankment, CIP	300.00	Cyd	\$3.50	\$1,050.00	\$10.00	\$3,000.00	\$54.00	\$16,200.00	\$12.25	\$3,675.00	\$80.00	\$24,000.00
6)	Excavation, Earth	512.00	Cyd	\$30.00	\$15,360.00	\$19.00	\$9,728.00	\$48.00	\$24,576.00	\$32.00	\$16,384.00	\$26.00	\$13,312.00
7)	Erosion Control, Check Dam, Stone	28.00	Ft	\$20.00	\$560.00	\$14.00	\$392.00	\$50.00	\$1,400.00	\$55.00	\$1,540.00	\$100.00	\$2,800.00
8)	Erosion Control, Inlet Protection, Fabric Drop	4.00	Ea	\$125.00	\$500.00	\$150.00	\$600.00	\$160.00	\$640.00	\$160.00	\$640.00	\$110.00	\$440.00
9)	Erosion Control, Silt Fence	150.00	Ft	\$3.50	\$525.00	\$3.00	\$450.00	\$3.00	\$450.00	\$4.00	\$600.00	\$7.00	\$1,050.00
10)	Aggregate Base, 4 inch	128.00	Syd	\$8.00	\$1,024.00	\$18.00	\$2,304.00	\$8.00	\$1,024.00	\$10.00	\$1,280.00	\$34.00	\$4,352.00
11)	Aggregate Base, 8 inch	1873.00	Syd	\$10.00	\$18,730.00	\$17.00	\$31,841.00	\$18.50	\$34,650.50	\$15.25	\$28,563.25	\$19.00	\$35,587.00
12)	Maintenance Gravel	200.00	Ton	\$1.00	\$200.00	\$20.00	\$4,000.00	\$37.00	\$7,400.00	\$8.11	\$1,622.00	\$27.00	\$5,400.00
13)	Shoulder, CI II, 6 inch, Modified	287.00	Syd	\$8.00	\$2,296.00	\$22.00	\$6,314.00	\$14.00	\$4,018.00	\$26.50	\$7,605.50	\$35.00	\$10,045.00
14)	Culv End Sect, 12 inch	2.00	Ea	\$400.00	\$800.00	\$700.00	\$1,400.00	\$840.00	\$1,680.00	\$700.00	\$1,400.00	\$2,100.00	\$4,200.00
15)	Culv End Sect, 18 inch	1.00	Ea	\$600.00	\$600.00	\$800.00	\$800.00	\$910.00	\$910.00	\$1,000.00	\$1,000.00	\$2,700.00	\$2,700.00
16)	Culv, CI E, Conc, 12 inch	553.00	Ft	\$60.00	\$33,180.00	\$41.00	\$22,673.00	\$49.00	\$27,097.00	\$95.00	\$52,535.00	\$100.00	\$55,300.00
17)	Culv, CI E, Conc, 18 inch	280.00	Ft	\$70.00	\$19,600.00	\$60.00	\$16,800.00	\$71.00	\$19,880.00	\$115.00	\$32,200.00	\$115.50	\$32,340.00
18)	Dr Structure Cover, Adj, Case 1	3.00	Ea	\$450.00	\$1,350.00	\$560.00	\$1,680.00	\$550.00	\$1,650.00	\$500.00	\$1,500.00	\$575.00	\$1,725.00
19)	Dr Structure Cover, Type E	2.00	Ea	\$350.00	\$700.00	\$510.00	\$1,020.00	\$550.00	\$1,100.00	\$650.00	\$1,300.00	\$1,100.00	\$2,200.00
20)	Dr Structure Cover, Type J	1.00	Ea	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00	\$1,120.00	\$1,120.00	\$1,250.00	\$1,250.00	\$1,100.00	\$1,100.00
21)	Dr Structure, 48 inch dia	3.00	Ea	\$2,750.00	\$8,250.00	\$1,700.00	\$5,100.00	\$1,800.00	\$5,400.00	\$4,000.00	\$12,000.00	\$3,150.00	\$9,450.00
22)	Underdrain, Subgrade, Open-Graded, 6 inch	838.00	Ft	\$12.00	\$10,056.00	\$16.00	\$13,408.00	\$25.00	\$20,950.00	\$16.74	\$14,028.12	\$19.00	\$15,922.00
23)	Underdrain Outlet, 6 inch	20.00	Ft	\$20.00	\$400.00	\$16.00	\$320.00	\$22.00	\$440.00	\$31.50	\$630.00	\$91.90	\$1,838.00
24)	Cold Milling HMA Surface	2167.00	Syd	\$3.00	\$6,501.00	\$4.00	\$8,668.00	\$3.30	\$7,151.10	\$4.75	\$10,293.25	\$3.75	\$8,126.25
25)	HMA Surface, Rem	505.00	Syd	\$8.00	\$4,040.00	\$12.00	\$6,060.00	\$17.00	\$8,585.00	\$31.00	\$15,655.00	\$27.00	\$13,635.00
26)	HMA, 4E3	237.00	Ton	\$140.00	\$33,180.00	\$160.00	\$37,920.00	\$140.00	\$33,180.00	\$132.50	\$31,402.50	\$135.00	\$31,995.00
27)	HMA, 5E3	293.00	Ton	\$135.00	\$39,555.00	\$118.00	\$34,574.00	\$135.00	\$39,555.00	\$135.00	\$39,555.00	\$138.00	\$40,434.00
28)	HMA, LVSP	15.00	Ton	\$150.00	\$2,250.00	\$300.00	\$4,500.00	\$150.00	\$2,250.00	\$150.00	\$2,250.00	\$150.00	\$2,250.00
29)	Curb and Gutter, Conc, Det B2	481.00	Ft	\$55.00	\$26,455.00	\$29.50	\$14,189.50	\$29.50	\$14,189.50	\$30.00	\$14,430.00	\$32.00	\$15,392.00
30)	Driveway Opening, Conc, Det M	56.00	Ft	\$55.00	\$3,080.00	\$34.00	\$1,904.00	\$34.00	\$1,904.00	\$25.00	\$1,400.00	\$36.00	\$2,016.00
31)	Spillway, Conc	30.00	Ft	\$65.00	\$1,950.00	\$50.00	\$1,500.00	\$50.00	\$1,500.00	\$68.00	\$2,040.00	\$53.00	\$1,590.00
32)	Sidewalk, Conc, 8 inch	631.00	Sft	\$11.00	\$6,941.00	\$6.50	\$4,101.50	\$6.50	\$4,101.50	\$8.00	\$5,048.00	\$7.00	\$4,417.00
33)	Post, Steel, 3 lb	65.00	Ft	\$17.00	\$1,105.00	\$14.25	\$926.25	\$9.75	\$633.75	\$14.25	\$926.25	\$16.50	\$1,072.50
34)	Sign, Type III, Rem	8.00	Ea	\$27.00	\$216.00	\$22.00	\$176.00	\$30.00	\$240.00	\$22.00	\$176.00	\$27.00	\$216.00
35)	Sign, Type IIIA	5.00	Sft	\$22.00	\$110.00	\$18.50	\$92.50	\$19.75	\$98.75	\$18.50	\$92.50	\$52.50	\$262.50
36)	Sign, Type IIIB	23.00	Sft	\$23.00	\$529.00	\$19.25	\$442.75	\$19.75	\$454.25	\$19.25	\$442.75	\$52.50	\$1,207.50
37)	Pavt Mrkg, Polyurea, 4 inch, White	868.00	Ft	\$1.00	\$868.00	\$0.95	\$824.60	\$0.95	\$824.60	\$0.95	\$824.60	\$1.00	\$868.00
38)	Pavt Mrkg, Polyurea, 4 inch, Yellow	1958.00	Ft	\$1.00	\$1,958.00	\$0.95	\$1,860.10	\$0.95	\$1,860.10	\$0.95	\$1,860.10	\$1.10	\$2,153.80
39)	Barricade, Type III, High Intensity, Lighted, Furn	6.00	Ea	\$105.00	\$630.00	\$85.00	\$510.00	\$70.50	\$423.00	\$85.00	\$510.00	\$100.00	\$600.00
40)	Barricade, Type III, High Intensity, Lighted, Oper	6.00	Ea	\$0.01	\$0.06	\$0.01	\$0.06	\$1.50	\$9.00	\$1.00	\$6.00	\$1.00	\$6.00
41)	Lighted Arrow, Type C, Furn	2.00	Ea	\$730.00	\$1,460.00	\$600.00	\$1,200.00	\$300.00	\$600.00	\$600.00	\$1,200.00	\$630.00	\$1,260.00
42)	Lighted Arrow, Type C, Oper	2.00	Ea	\$0.01	\$0.02	\$0.01	\$0.02	\$60.00	\$120.00	\$1.00	\$2.00	\$1.00	\$2.00
43)	Minor Traf Devices	1.00	LSUM	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$17,000.00	\$17,000.00	\$19,950.00	\$19,950.00	\$1,850.00	\$1,850.00
44)	Pavt Mrkg, Wet Reflective, Type NR, Paint, 4 inch, White, Temp	2052.00	Ft	\$1.00	\$2,052.00	\$0.65	\$1,333.80	\$0.65	\$1,333.80	\$0.65	\$1,333.80	\$0.70	\$1,436.40
45)	Pavt Mrkg, Wet Reflective, Type NR, Paint, 4 inch, Yellow, Temp	1376.00	Ft	\$1.00	\$1,376.00	\$0.65	\$894.40	\$0.65	\$894.40	\$0.65	\$894.40	\$7.00	\$9,632.00
46)	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp	657.00	Ft	\$2.00	\$1,314.00	\$1.95	\$1,281.15	\$1.95	\$1,281.15	\$1.95	\$1,281.15	\$2.10	\$1,379.70
47)	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp	1739.00	Ft	\$2.00	\$3,478.00	\$1.95	\$3,391.05	\$1.95	\$3,391.05	\$1.95	\$3,391.05	\$2.10	\$3,651.90
48)	Plastic Drum, High Intensity, Lighted, Furn	50.00	Ea	\$35.00	\$1,750.00	\$30.00	\$1,500.00	\$13.50	\$675.00	\$30.00	\$1,500.00	\$29.00	\$1,450.00
49)	Plastic Drum, High Intensity, Lighted, Oper	50.00	Ea	\$0.01	\$0.50	\$0.01	\$0.50	\$0.60	\$30.00	\$1.00	\$50.00	\$0.01	\$0.50
50)	Sign, Type B, Temp, Prismatic, Furn	320.00	Sft	\$7.00	\$2,240.00	\$6.00	\$1,920.00	\$3.00	\$960.00	\$6.00	\$1,920.00	\$7.50	\$2,400.00
51)	Sign, Type B, Temp, Prismatic, Oper	320.00	Sft	\$0.01	\$3.20	\$0.01	\$3.20	\$0.60	\$192.00	\$1.00	\$320.00	\$1.00	\$320.00
52)	Sign, Type B, Temp, Prismatic, Spec, Furn	20.00	Sft	\$14.00	\$280.00	\$12.00	\$240.00	\$3.20	\$64.00	\$12.00	\$240.00	\$19.00	\$380.00
53)	Sign, Type B, Temp, Prismatic, Spec, Oper	20.00	Sft	\$0.01	\$0.20	\$0.01	\$0.20	\$0.60	\$12.00	\$1.00	\$20.00	\$1.00	\$20.00
54)	Traf Regulator Control	1.00	LSUM	\$6,000.00	\$6,000.00	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00	\$30,500.00	\$30,500.00	\$5,000.00	\$5,000.00
55)	Riprap, Plain	8.00	Syd	\$50.00	\$400.00	\$130.00	\$1,040.00	\$150.00	\$1,200.00	\$175.00	\$1,400.00	\$365.00	\$2,920.00
56)	Slope Restoration, Type A	1223.00	Syd	\$10.00	\$12,230.00	\$5.00	\$6,115.00	\$8.00	\$9,784.00	\$12.50	\$15,287.50	\$47.00	\$57,481.00
57)	Permit Allowance	1.00	Dlr	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
TOTAL BID AMOUNT					\$330,502.98		\$332,111.58		\$405,078.45		\$432,418.72		\$497,220.05

CORRECTIONS

¹ Unit price and calculation correction made

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM PROFESSIONAL SERVICES PROPOSAL
FOR CONTRACT ADMINISTRATION & CONSTRUCTION ENGINEERING
SERVICES**

RESOLUTION NUMBER: 2021-27

DATE: JUNE 21, 2021

WHEREAS, OHM Advisors have submitted a proposal for contract administration and construction engineering services for the Harris Road Widening project located between the existing three-lane roadway starting near Ascot Drive and approximately 750 feet south; and

WHEREAS, this proposal is consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

WHEREAS, the tasks and associated work to complete the bidding and contract administration and construction engineering phase of this roadway widening project are outlined in the supporting document and is estimated not to exceed a total of \$58,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$58,000.00, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.



June 11, 2021

Ken Schwartz
Supervisor
Charter Township of Superior
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Harris Road Widening
Contract Administration and Construction Engineering Services

Dear Mr. Schwartz:

OHM Advisors is pleased to submit this proposal for contract administration and construction engineering services for the Harris Road Widening project located between the existing three-lane roadway starting near Ascot Drive and approximately 750 feet south. We have prepared this proposal consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

PROJECT UNDERSTANDING

We understand the Township desires to move forward with construction of the Harris Road Widening project. The project is proposed cold milling of the existing asphalt roadway, construction of new roadway widening, and HMA resurfacing, as well as a driveway approach for the future Ypsilanti District Library site and drainage modifications. The existing Harris Road cross-section in this area varies from an existing three-lane section that extends southward from the Geddes Road intersection, transitioning to a two-lane two-way roadway with open shoulders. The transition to a two-lane road starts approximately 200 feet south of Geddes Road, and transitions completely to a two-lane road approximately 800 feet south of Geddes Road. The two-lane road then continues southward to MacArthur Boulevard. The proposed entrance to the future Ypsilanti District Library site is located approximately 900 feet south of Geddes Road based on the construction plan material for that site. The widening will start just south of Ascot Drive and extend approximately 250 feet south of Barrington Drive. The third lane will be transitioned back to the existing two-lane configuration approximately 450 feet north of the creek crossing.

SCOPE OF SERVICES

Bidding and Contract Administration and Construction Engineering (CA/CE)

We propose the following tasks and associated work to complete the bidding and CA/CE phase of this roadway widening project.

Bidding Phase

- Finalize bidding documents to prepare for a public bid letting.



- Advertise the construction documents for bid on MITA and through the OHM on-line bidding site. Also have the Township post the bid advertisement on Bid Net for additional exposure.
- Answer bidding questions and issue any necessary Addenda.
- Review bids and check the low bidder (Contractor) qualifications. Provide a Recommendation of Award letter to the Township.
- Provide necessary administrative efforts and coordination to prepare executed contract documents and obtain bonds and insurance from the Contractor prior to execution of an Agreement between Contractor and Township.

Construction Layout

This task will involve performing construction survey layout for the proposed improvements. Specific work efforts include:

- Establish on-site survey control to be utilized during the construction of the project.
- Provide required construction staking for line and elevation of contract items to include roadway, curb and gutter, driveway, storm sewer, ditch, and pathway. Off-set stake locations will be coordinated with the Contractor. We have included effort required to provide one complete set of off-set stakes for these items.

Construction Observation/Engineering

Under this task the project team will observe the construction efforts on the project and assist with any necessary field changes to successfully complete the work. Specific work efforts include:

- Provide daily full-time observation of construction for roadway, curb and gutter, storm sewer, pathway, and restoration construction activities.
- Produce daily field reports documenting construction methodology, maintenance of traffic control measures and pay item quantities.
- Create Inspector Daily Reports using OHM Field Advisor software.
- Review Contractor submitted material certifications and track their approval.
- Address Contractor's construction questions and resolve conflicts as required to complete the work.
- Attend to resident concerns throughout the duration of the construction project.
- Monitor the Contractor's progress on the project in compliance with the proposed schedule.
- Provide geotechnical services through a sub-consultant for materials certification and compaction testing of roadway related materials.



Contract Administration

Under this task, the project team will complete services necessary to administer the contract. Specific work efforts include:

- Arrange and attend a pre-construction meeting prior to the start of the project.
- Host bi-weekly (every two weeks) progress meetings to discuss site issues and schedule, assume 3 meetings. Prepare and transmit meeting minutes.
- Prepare and submit construction pay estimates.
- Prepare and process contract modifications.
- Request and collect contractor obtained permits from other public agencies.
- Maintain a punch list of outstanding items that need to be completed, conduct final walk-through with Township and Contractor.
- Prepare Project close out documentation.

SCHEDULE

We are available to begin work immediately upon authorization. Bids for this project were opened and read aloud on Thursday, May 27, 2021, at 2:00 pm at Township Hall. At this time we anticipate bid award from the Township at the regularly scheduled June 21, 2021, Board of Trustees meeting. This would likely result in construction of the roadway widening starting in July 2021 with project completion in September 2021 or earlier. We have spoken with the apparent low bidder regarding their schedule, and they indicated they are able to start the project as soon as contract books are executed, although this would also depend on the start date that the Township desires consistent with contract requirements.

COMPENSATION

The services outlined herein will be billed to the Township on a monthly basis for the value of services completed to date. We propose to perform these contract administration and construction engineering services as outlined above on an hourly basis, for a total **Not-to-Exceed Fee of \$58,000.**

No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.



We thank you for this opportunity to provide professional services to the Township and we look forward to assisting the Township in completing this project. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George Tsakoff, PE
Principal

Attachment: OHM Terms and Conditions

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM ADVISORS' PROPOSAL FOR
PRELIMINARY ENGINEERING SERVICES FOR THE PLYMOUTH ROAD
PATHWAY FROM DIXBORO ROAD TO DIXBORO HOUSE RESTAURANT**

RESOLUTION NUMBER: 2021-28

DATE: JUNE 21, 2021

WHEREAS, OHM Advisors have submitted a proposal for preliminary engineering services for the future installation of a pathway along the Plymouth Road corridor, east of Dixboro Road; and

WHEREAS, this proposal is consistent with past conceptual engineering efforts related to the Michigan Natural Resources Trust Fund Grant application for a pathway connector in this location and preliminary engineering efforts completed for a portion of this pathway between Cherry Hill Rd and Dixboro House restaurant, and consistent with our understanding of the Township's vision for this pathway.

WHEREAS, the services outlined in the proposal will be billed monthly for the value of services completed to date, in accordance with the Continuing Services Agreement between OHM Advisors and Superior Township. OHM proposes to perform these professional engineering services as outlined above on an hourly basis, for an estimated amount not to exceed \$45,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposal for preliminary engineering services with OHM Advisors to complete this project for an estimated amount not to exceed \$45,000.00.



June 15, 2021

Ken Schwartz
Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Plymouth Road Pathway from Dixboro Rd to Dixboro House Restaurant
Preliminary Engineering

Dear Mr. Schwartz:

OHM Advisors is pleased to submit this proposal for preliminary engineering services for the future installation of a pathway along the Plymouth Road corridor, east of Dixboro Road. We have prepared this proposal consistent with past conceptual engineering efforts related to the Michigan Natural Resources Trust Fund Grant application for a pathway connector in this location and preliminary engineering efforts completed for a portion of this pathway between Cherry Hill Rd and Dixboro House restaurant, and consistent with our understanding of the Township's vision for this pathway.

PROJECT UNDERSTANDING

We understand the Township desires to install a proposed 8' wide HMA pathway with segments of 6' wide concrete sidewalk along the Plymouth Road corridor, consistent with past conceptual and preliminary engineering efforts. OHM Advisors performed preliminary engineering effort for the segment of pathway between Cherry Hill Rd and Dixboro House restaurant and a viable pathway route along that segment was identified. Five properties along the route were also identified where easements may be required. During a recent site visit of the project area, OHM Advisors confirmed that the new driveway approach to Dixboro House and culvert was installed and guardrail adjacent to this drive approach was relocated. Further modifications in this area will need to be evaluated as part of this preliminary engineering effort.

Our proposal includes preliminary engineering services and easement acquisition assistance to further evaluate the viability and cost to install the pathway along the Plymouth Road corridor for approximately 2,600 feet, starting at the Washtenaw County Road Commission (WCRC) Dixboro Road pathway scheduled for construction in 2021 and continuing eastward to the Dixboro House restaurant. Below is our scope of services, schedule, fee, and assumptions related to this effort.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the preliminary engineering and easement acquisition phases of this pathway connector project.



Task 1 – Preliminary Engineering Services (\$32,500)

- Provide topographic survey along the pathway route within the public ROW and in areas of anticipated easements between Dixboro Road pathway and Cherry Hill Road. Supplemental topographic survey will also be provided at the newly installed Dixboro House driveway, adjacent guardrail, and slope from roadway toward private property.
- Establish current ROW of Plymouth Road along the pathway frontage west of Cherry Hill Rd, based on field monumentation and survey research.
- Request updated utility information (gas, electric, telecommunication, etc.) along the proposed pathway route.
- Through a geotechnical consultant selected by OHM Advisors, provide six (6) shallow soil borings along the route to establish subgrade conditions for a potential culvert installation, boardwalk, or pedestrian bridge, in addition to locations along the pathway alignment. Deep soil borings are not included in this scope of services but may be required in future if a boardwalk is necessary.
- Communicate preliminary engineering alignment with WCRC as it relates to the tie-in location to the WCRC Dixboro Road Pathway, located on the west side of Dixboro Rd and scheduled for construction in 2021. A Right-of-way permit application is not assumed to be part of this current scope of work.
- Coordinate with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to communicate project limits and verify permitting requirements for potential impacts to waters of the State. A permit application through EGLE is not included in this current scope of work.
- Prepare a plan view of the proposed pathway alignment utilizing topographic survey base drawing and existing plan view alignment from past preliminary engineering effort for work between Dixboro Road and Cherry Hill Road, as well as adjacent to the Dixboro House driveway, as necessary.
- Confirm areas of permanent or temporary construction easements.
- Prepare an engineer's opinion of probable construction costs based on the Preliminary Engineering effort.
- Prepare a technical memorandum to summarize process, analysis, and recommendations related to Preliminary Engineering effort.

Task 2 – Easement Acquisition Assistance (\$12,500)

- Prepare temporary grading and permanent easement exhibits and descriptions for up to five (5) parcels. Title work is not included in this item but will need to be ordered by the Township separately.
- Attend one on site meeting with property owners of each parcel where easements have been identified as necessary (up to five meetings total).



SCHEDULE

We are available to begin work immediately upon authorization. We will provide a final deliverable of our preliminary engineering effort with plan view pathway layout, project memorandum of recommendations, and cost estimate within 10 weeks of authorization. Easement acquisition process could extend beyond 10 weeks but will be completed in accordance with deadlines associated with the MNRTF grant requirements. Assuming this proposal is approved at the June 21st Board Meeting, we anticipate this phase of work being completed by the end of August 2021.

COMPENSATION

The services outlined herein will be billed monthly for the value of services completed to date, in accordance with the Continuing Services Agreement between OHM Advisors and Superior Township. We propose to perform these professional engineering services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of \$45,000**.

No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

FUTURE SERVICES

Future services on this project may include detailed final engineering design, permitting, and contract document creation, as well as construction phase services such as construction engineering, construction observation, contract administration, construction layout, and construction testing. The current scope of work in this proposal is specifically for preliminary engineering as outlined above.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed.

We thank you for this opportunity to provide professional services to the Township and we look forward to this preliminary engineering effort. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George A. Tsakoff, PE
Principal

Attachment: OHM Terms and Conditions

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.



May 15, 2021

Dear Colleagues,

You and your township board have led your community through a period of uncertainty and challenges. Your dues payment made it possible for MTA to provide key resources to you. Nearly every township called or emailed our experts or used the *Community Connection* forum to get information related to the pandemic and its many impacts on operations. MTA's daily updates to our COVID resources and in-depth articles provided key guidance during each stage of the changes and for each new state order.

Last year, the legislative challenges over local authority were many. Your MTA Government Relations team was able to successfully stop or mitigate 95% of the legislation that had potentially harmful measures to township government and was able to successfully achieve objectives from the MTA Policy Platform. Your engagement was critical and we thank each of you who personally engaged with your legislators to help educate them on the MTA positions and secure favorable votes.

Not by choice, this year we learned to meet remotely and to get our education online. We are grateful for your support of, and participation in, our educational opportunities and honored at the trust you convey by turning to us for guidance. The revenue generated by your participation allows us to continue bringing this knowledge to you, even in a year when no in-person learning was permitted. Thousands of you participated in MTA's *New Officials*, *Tax Collection*, and *Board of Review* training or were among the hundreds who joined for the virtual Conference. *MTA Online*—our township-wide annual subscription program—continues to be a cost-effective way for every member of your township team to access online learning at the time and place of their choosing, without travel and lodging expense. In addition to the recorded content, members who subscribe at the Premium Pass level get free access to our live monthly webinar series, *Now You Know*, and a 20% discount on in-person and online events, including next year's Annual Conference and Expo.

Over the coming year, the MTA Legal Defense Fund will continue to track and pursue cases with statewide importance to townships. The "dark stores" and other tax issues, planning and zoning, right-of-way, financial and other emerging issues continue as priorities. Your township's contribution to the fund helps us argue on behalf of townships' interests and to participate in major cases each year. The current cases and results are reported regularly in *Township Focus* and our online communications.

Your membership allows township government to have an effective voice in Lansing and Washington. Your membership provides the financial resources to protect strong township government and gives MTA a level of credibility with the Legislature that is envied by other associations.

As we enter a new membership year, we thank you for supporting strong township government.

Neil Sheridan

Sincerely,
Neil Sheridan
Executive Director

**Advancing local democracy by fostering township leadership and
public policy essential for a strong and vibrant Michigan.**



What's in your MTA Online subscription?

MTA Online offers three different online subscription options to help ensure everyone on your township team has access to the knowledge and skills required for their role. When your township purchases an annual subscription, **EVERYONE** gets access to **ALL of the online courses included in that package**—with no additional “per person” fees.

Premium Pass (\$1,900)

Includes access to **ALL** titles in both the **Essentials** and **Plus** packages, PLUS the township boardsmanship and fundamentals courses that qualify for credit for our **Township Governance Academy** AND more. Titles include:

- *At Your Service: Meeting Township Needs*
- *Board Roles & Relations*
- *Election Tips & Fundamentals*
- *Fundamentals of Assessment & Taxation*
- *How Boards Make Decisions*
- *Land Use: Defining Your Township's Future*
- *Making Meetings Work More Effectively*
- *Managing Your Township Team*
- *New Officials Training (Parts One & Two)*
- *Township Finances*
- *Treasurers' Guide to Tax Collection*
- *Urban Cooperation Strategies*
- *Utilizing Strategic Planning*

You'll also get FREE access to our monthly **Now You Know** live webinar series, and a 20% discount on other live virtual programming and even in-person learning including our **Annual Conference & Expo**.

Plus Package (\$1,000)

Get access to all titles listed in the **Essentials Package**, PLUS additional specialized topics that take your township in-depth on programs and services many townships provide. Titles include:

- *Accounting & Payroll*
- *Building a Better Budget*
- *Cemetery Management*
- *Effectively Exercising Board Authority*
- *Emerging Issues in Planning & Zoning*
- *Exploring Township Revenue Sources*
- *Governing an Accountable Fire Department*
- *Introduction to Planning & Zoning*
- *Meeting Misconceptions*
- *Ordinance Enforcement*
- *Roles & Functions of the ZBA*
- *Secrets to Great Board Meetings*
- *Spending Public Money*
- *Special Assessment Procedures*
- *Taxation Trouble Spots*
- *Who Gets Paid What ... and How?*

Essential Package (\$750)

Offers access to 10 "essential" online courses, featuring topics designed for all board members and required knowledge for all townships. Titles include:

- *Accounting & Payroll*
- *Building a Better Budget*
- *Effectively Exercising Board Authority*
- *Exploring Township Revenue Sources*
- *Meeting Misconceptions*
- *Secrets to Great Board Meetings*
- *Spending Public Money*
- *Special Assessment Procedures*
- *Taxation Trouble Spots*
- *Who Gets Paid What ... and How?*

All courses listed in the **Essential** and **Plus** packages qualify for credit in MTA's new **Red Book Ready** learning series! Are you "ready" to learn more? Visit <http://bit.ly/RBReady>



MICHIGAN TOWNSHIPS ASSOCIATION
 Michigan Townships Association
 PO Box 80078
 Lansing, MI 48908-0078

MTA Dues Invoice
 May 15, 2021

Due Date: **July 1, 2021**
 Township ID: 45494
 County: Washtenaw
 ATTN: Lynette Findley

Superior Township
 3040 N Prospect Rd
 Ypsilanti, MI 48198-9426

IMPORTANT
*Please make a photocopy of this page
 and send it with your check.*

1. Annual Dues

1. Your annual dues payment for July 1, 2021 to June 30, 2022 is:

2. Your Legal Defense Fund contribution for the year is (optional):

Your dues and LDF total:

2. Choose Your MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. Please see the enclosed flyer and the back of this page for more details. Premium Pass now includes 20% discount off all in-person and online events, including 2022 Annual Conference and Expo in Lansing.

Please Choose One Premium Pass (ALL courses included) \$ 1,900
 Plus \$ 1,000
 Essentials \$ 750

Please enter the selected package PRICE here:

3. Please total the green and gold boxes above and enter the amount enclosed:

Notes:

- 1. Please make a photocopy of this page and send it with your check.*
- 2. Your dues were calculated using method 4 as described on the reverse side of this sheet.*
- 3. MTA Online subscription prices are discounted for 2021 - 2022 to help ensure members have access to education.*
- 4. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.*
- 5. If you have any questions, please email service@michigantownships.org or call us at (517) 321-6467.*



MICHIGAN TOWNSHIPS ASSOCIATION

Thank you very much for supporting strong township government!

Please Subscribe to MTA's Online Learning Annual Subscriptions

MTA wants to ensure that every member of your township team can continue learning from our experts during this pandemic period and beyond. We created the subscription packages below to make it easy and economical for you to take advantage of the wide variety of topics available.

Key Advantages of MTA Online

- Continued development for elected and appointed officials, deputies, and volunteers – even new joiners – until (and after!) in-person learning is resumed
- An economical way to now include those who may not otherwise travel to classes
- Convenience of taking the courses 24 / 7 while working from home, or anywhere



MTA Online
Learning Center

Each level offers access to qualifying courses in our new *Red Book Ready* learning series, but only the **Premium Level** includes nine of our Township Governance Academy courses, allowing everyone to make significant progress towards this distinctive township career achievement. **In addition, Premium Level subscribers also get free access to our live monthly webinar series, *Now You Know*, and a 20% discount off all education and events including next year's Annual Conference and Expo in Lansing.**

See the enclosed promo flyer for all the details.

Subscription	Pricing for access by <i>ALL</i> your township team	Estimated value if just <i>ONE</i> participant took the included online courses separately
Premium	\$1,900	\$4,500
Plus	\$1,000	\$1,450
Essentials	\$ 750	\$900

Explanation of Dues Determination

Your dues were calculated by the method number stated in the notes on your Dues Invoice:

1. Minimum dues of \$196 per year
2. Standard dues formula, which is calculated as:
 - 2020 Taxable Value (TV) x \$15.05 per million, PLUS
 - 2019-2020 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Graduated cap of \$6,048 (townships with TV of \$290-599 million)
4. Graduated cap of \$6,230 (TV of \$600-999 million)
5. Graduated cap of \$7,042 (TV greater than \$1 billion)
6. Year on year increase capped at 10% above 2020-2021 dues



SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: June 21, 2021

GENERAL FUND \$6,416.90 MTA DUES

FIRE NONE TO SUBMIT

LAW NONE TO SUBMIT

PARK NONE TO SUBMIT

BUILDING NONE TO SUBMIT

UTILITY NONE TO SUBMIT



SUPERIOR TOWNSHIP

Record of Disbursements

Date: June 21, 2021

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Total amount for all disbursements - \$1,923,536.52

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
05/18/2021	GENL	44074	ABSOPURE WATER COMPANY	COOLER RENTAL - 2021	12.00
05/18/2021	GENL	44075	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	69.07
05/18/2021	GENL	44076	APPLIED IMAGING	PROJECT "GOES LIVE" PAYMENT DUE	750.00
05/18/2021	GENL	44077	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - JUNE 2021	9,191.92
05/18/2021	GENL	44078	BRENDA MCKINNEY	CELL PHONE STIPEND - MAY 2021	50.57
05/18/2021	GENL	44079	CARLISLE WORTMAN ASSOCIATES	2020 MASTER PLAN	4,025.00
05/18/2021	GENL	44080	COMCAST	PHONE SERVICE -MAY 2021	414.53
05/18/2021	GENL	44081	D.W.G. PLUMBING LLC	PERMIT REFUND - ADDRESS NOT IN OUR TOWNS	86.00
05/18/2021	GENL	44082	DELTA DENTAL	DENTAL INSURANCE - JUNE 2021	677.67
05/18/2021	GENL	44083	FEDEX	OVERNIGHT MAIL	76.34
05/18/2021	GENL	44084	GLENN S ROJO	OVERPAYMENT OF PERMIT 2299 HARRIS ROAD	50.00
05/18/2021	GENL	44085	HOMELAND BUILDERS OF MICHIGAN	OVERPAYMENT OF PERMIT - 1351 STAMFORD	8.00
05/18/2021	GENL	44086	JALEEN WILSON	TRASH PICK-UP MACARTHUR/ROW	204.00
05/18/2021	GENL	44087	JAMEEL S WILLIAMS, PLLC	LEGAL SERVICES - 4/13-5/13/21	2,023.50
05/18/2021	GENL	44088	MICROSOFT	ONLINE SERVICES - STANDARD - MAY	575.00
05/18/2021	GENL	44089	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -MAY 2021	120.00
05/18/2021	GENL	44090	PAULA CALOPISIS	CELL PHONE STIPEND - MAY 2021	50.57
05/18/2021	GENL	44091	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - MAY 2021	1,995.00
05/18/2021	GENL	44092	QUADIENT FINANCE USA, INC.	POSTAGE	424.81
05/18/2021	GENL	44093	RICHARD MAYERNIK	CELL PHONE STIPEND - MAY 2021	50.57
05/18/2021	GENL	44094	ROBERT BUTLER	2021 CONTRACT - #2	1,511.10
05/18/2021	GENL	44095	RYAN GANZHORN	DUMP TICKET REIMBURSEMENT	50.00
05/18/2021	GENL	44096	STANDARD PRINTING	BUSINESS CARDS - BRADFORD & PIGOTT	121.00
05/18/2021	GENL	44097	SUPERIOR TOWNSHIP CREDIT CARD ACCT	QUICK BOOKS - MAY 2021	232.00
05/18/2021	GENL	44098	TAZ NETWORKS, INC	SERVER REBOOT	26.67
05/18/2021	GENL	44099	TRUGREEN PROCESSING CENTER	LAWN SERVICE - MAY 2021	131.08
05/18/2021	GENL	44100	VSP INSURANCE CO	VISION INSURANCE - JUNE 2021	173.03
05/25/2021	GENL	44101	ANN ARBOR AREA TRANSPORTATION AUTH.	2021 - APRIL	8,429.92
05/25/2021	GENL	44102	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	366.47
05/25/2021	GENL	44103	DETROIT PIPING GROUP	OVERPAYMENT OF PERMIT - 325 E CLARK	15.00
05/25/2021	GENL	44104	EDWIN MANIER	13 -ELECTRICAL INSPECTIONS 5/8-21/21	520.00
05/25/2021	GENL	44105	JALEEN WILSON	TRASH PICK-UP MACARTHUR/ROW	204.00
05/25/2021	GENL	44106	JAMES WARREN	DUMP TICKET REIMBURSEMENT	22.00
05/25/2021	GENL	44107	JOHN DIEFENBACHER	53 -BUILDING INSPECTIONS 5/8-5/21/21	2,120.00
05/25/2021	GENL	44108	OHM ADVISORS	ENGINEERING SERVICES - APRIL 2021	29,643.75
05/25/2021	GENL	44109	ROBERT BUTLER	ORDINANCE VIOLATION GRASS CUTTING	200.00
05/25/2021	GENL	44110	SUPERIOR TWP FIRE FUND	DELINQUENT PERSONAL PROPERTY TAX - 2020	728.57
05/25/2021	GENL	44111	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER PAYROLL 5/27/21	50,403.02
05/25/2021	GENL	44112	SUPERIOR TWP UTILITY DEPARTMENT	K LOCKIE - CELL PHONE MAY 2021	20.13
05/25/2021	GENL	44113	WASHTENAW COMMUNITY COLLEGE	DELINQUENT PERSONAL PROPERTY TAX - 2020	791.12
05/25/2021	GENL	44114	WASHTENAW COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX - 2020	2,915.61
05/25/2021	GENL	44115	WASHTENAW INTERMEDIATE SCHOOL DIST	DELINQUENT PERSONAL PROPERTY TAX - 2020	1,250.12
05/25/2021	GENL	44116	YPSILANTI COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY -2020	4,758.96
05/25/2021	GENL	44117	YPSILANTI DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY TAX - 2020	466.41
05/26/2021	GENL	44118	SUPERIOR TWP FIRE FUND	DELINQUENT PERSONAL PROPERTY TAX - 2020	1,030.14
05/26/2021	GENL	44119	WASHTENAW COMMUNITY COLLEGE	DELINQUENT PERSONAL PROPERTY TAX - 2020	2.01
05/26/2021	GENL	44120	WASHTENAW COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX - 2020	800.81
05/26/2021	GENL	44121	WASHTENAW INTERMEDIATE SCHOOL DIST	DELINQUENT PERSONAL PROPERTY TAX - 2020	3.39
05/26/2021	GENL	44122	YPSILANTI COMMUNITY SCHOOLS	DELINQUENT PERSONAL PROPERTY -2020	20.38
05/26/2021	GENL	44123	YPSILANTI DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY TAX - 2020	637.86
05/28/2021	GENL	44124	AMAZON CAPITAL SERVICES, INC	TONER - MASON	41.88
05/28/2021	GENL	44125	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF JUNE 2021	259.74
05/28/2021	GENL	44126	CORBERT GRIFFITH	DUMP TICKET REIMBURSEMENT	17.25
05/28/2021	GENL	44127	DAVID BORNEMAN L.L.C.	PRESCRIBED BURN @ CHNP	4,600.00
05/28/2021	GENL	44128	MARGOLIS COMPANIES, INC.	STONE FOR PARKING AREA @ COMMUNITY & SCH	143.00

Check Date	Bank	Check	Vendor Name	Description	Amount	
05/28/2021	GENL	44129	SPARTAN DISTRIBUTORS INC	TORO MOTOR PARTS	531.29	
05/28/2021	GENL	44130	STANDARD PRINTING	LETTERHEAD	117.00	
05/28/2021	GENL	44131	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	629.48	
05/28/2021	GENL	44132	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MAY 2021	14,498.81	
05/28/2021	GENL	44133	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE - BRADFORD MAY 2021	50.01	
05/28/2021	GENL	44134	TAZ NETWORKS, INC	EMAIL ISSUE - MASON	80.00	
05/28/2021	GENL	44135	THADDEUS GIBSON	DUMP TICKET REIMBURSEMENT	50.00	
05/28/2021	GENL	44136	WOLVERINE RENTAL & SUPPLY	KABOTA MOWER PARTS	19.55	
06/08/2021	GENL	44137	DTE ENERGY	STREETLIGHTS- MAY 2021	6,558.69	
06/08/2021	GENL	44138	ABSOPURE WATER COMPANY	SPRING WATER	51.50	
06/08/2021	GENL	44139	BRENTWOOD ELECTRIC	OVERPAYMENT OF PERMIT - 5454 RED FOX RUN	50.00	
06/08/2021	GENL	44140	COMCAST	INTERNET -MAY 2021	249.19	
06/08/2021	GENL	44141	DTE ENERGY	APT "1" GAS -MAY 21	986.46	
06/08/2021	GENL	44142	EDWIN MANIER	21- ELECTRICAL INSPECTIONS 5/8-6/4/21	840.00	
06/08/2021	GENL	44143	HOME DEPOT CREDIT SERVICES	CONCRETE	33.76	
06/08/2021	GENL	44144	INFINITY HOMES	TEMP C/O BOND REFUND - 1695 WEEPING WILL	1,000.00	
06/08/2021	GENL	44145	JALEEN WILSON	TRASH PICK-UP MACARTHUR/ROW	360.00	
06/08/2021	GENL	44146	JOHN DIEFENBACHER	58-BUILDING INSPECTIONS 5/22-6/4/21	2,320.00	
06/08/2021	GENL	44147	LUCAS LAW, PC	SALEM SPRINGS	1,890.00	
06/08/2021	GENL	44148	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -JUNE 21	120.00	
06/08/2021	GENL	44149	PATRICK PIGOTT	CELL PHONE STIPEND -MAY 2021	50.00	
06/08/2021	GENL	44150	PLANNING & ZONING CENTER, INC.	AUGUST 2021 - JULY 2022 SUBSCRIPTION	153.00	
06/08/2021	GENL	44151	RICHARD DEITERING	RIGHT OF WAY CLEAN UP	435.00	
06/08/2021	GENL	44152	RICHARD MAYERNIK	PETTY CASH REPLENISHMENT	72.00	
06/08/2021	GENL	44153	ROBERT BUTLER	ORDINANCE VIOLATION GRASS CUTTING	1,911.10	
06/08/2021	GENL	44154	ROBERTSON MORRISON INC.	ROUTINE MAINTENANCE	1,850.00	
06/08/2021	GENL	44155	SPARTAN DISTRIBUTORS INC	TORO REPAIR PARTS	128.80	
06/08/2021	GENL	44156	SUPERIOR TOWNSHIP CREDIT CARD ACCT	WATER SAMPLE BOTTLES	323.99	
06/08/2021	GENL	44157	SUPERIOR TOWNSHIP TAX FUND	CORRECT 2019 TAX DISTRIBUTION	11,211.65	
06/08/2021	GENL	44158	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/10/21 PAY	45,419.43	
06/08/2021	GENL	44159	WALMART	KITES FOR KITE & ROCKET DAY	244.26	
06/08/2021	GENL	44160	WEX BANK	FUEL - MAY 2021	375.74 V	
			Void Reason: NEED TO RUN SEPERATE			
06/08/2021	GENL	44161	WEX BANK	FUEL - MAY 2021	52.31	
06/08/2021	GENL	44162	WEX BANK	FUEL - MAY 2021	51.61	
06/08/2021	GENL	44163	WEX BANK	FUEL - MAY 2021	271.82	
06/15/2021	GENL	44164	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	44.54	
06/15/2021	GENL	44165	ANN ARBOR SUMMER FESTIVAL, INC	2021 SEASON PARTNERSHIP	300.00	
06/15/2021	GENL	44166	BARCO PRODUCTS COMPANY	PLAQUE FOR CHNP BENCH	142.32	
06/15/2021	GENL	44167	BRENDA MCKINNEY	CELL PHONE STIPEND - JUNE 2021	50.57	
06/15/2021	GENL	44168	BUSY BUTLER	TREE REMOVAL @ NORFOLK & FIREMAN'S PARK	1,200.00	
06/15/2021	GENL	44169	CARLISLE WORTMAN ASSOCIATES	VIRTUAL MEETING HOSTING	3,437.50	
06/15/2021	GENL	44170	COMCAST	PHONE SERVICE -JUNE 2021	414.53	
06/15/2021	GENL	44171	FEDEX	OVERNIGHT MAIL	38.35	
06/15/2021	GENL	44172	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW (TWO I	286.00	
06/15/2021	GENL	44173	JAMEL S WILLIAMS, PLLC	LEGAL SERVICES - 5/17-6/10/21	2,441.50	
06/15/2021	GENL	44174	JERRY CLIFTON	DUMP TICKET REIMBURSEMENT	50.00	
06/15/2021	GENL	44175	JOHN TRIPP	OVERPAYMENT OF PERMIT 1049 STAMFORD	50.00	
06/15/2021	GENL	44176	METROPOLITAN MECHANICAL INSPECTORS	MEMBERSHIP DIES 2021	70.00	
06/15/2021	GENL	44177	OHM ADVISORS	ENGINEERING SERVICES	14,858.50	
06/15/2021	GENL	44178	VOID		0.00 V	
			Void Reason: Created From Check Run Process			
06/15/2021	GENL	44179	ORLANDO BUILDERS	CONSTRCUCTION BOND REFUND - 8764 BARRINGT	4,000.00	
06/15/2021	GENL	44180	PARKWAY SERVICES	PORT-A-JOHN RENTAL HERE-LIVE-NOW	360.00	
06/15/2021	GENL	44181	PAULA CALOPISIS	CELL PHONE STIPEND - JUNE 2021	50.57	
06/15/2021	GENL	44182	PETTY CASH	2021 TAX COLLECTION REGISTER DRAWER LOAN	200.00	
06/15/2021	GENL	44183	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - JUNE 2021	1,995.00	
06/15/2021	GENL	44184	RICHARD MAYERNIK	CELL PHONE STIPEND - JUNE 2021	50.57	
06/15/2021	GENL	44185	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ADOBE - MONTHLY SCRIPT -JUNE 2021	58.96	

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 05/18/2021 - 06/21/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
06/15/2021	GENL	44186	SUPERIOR TWP FIRE FUND	ADD'L MONEY OWED FOR 2020 TAX COLLETION	2,351.09
06/15/2021	GENL	44187	SUPERIOR TWP PAYROLL FUND	HSA FEES - JUNE 2021	228.52
06/15/2021	GENL	44188	TAZ NETWORKS, INC	COMPUTER UPDATE ISSUES	1,410.93
06/15/2021	GENL	44189	WASHTENAW COUNTY TREASURER	2021 CONTRACT - JUNE	135,883.30
06/15/2021	GENL	44190	WJH LLC	CONSTRUCTION BOND REFUND - 1654 GREENWAY	12,000.00
Total Paper Check:					<u>408,470.17</u>

GENL TOTALS:

Total of 117 Checks:	408,470.17
Less 2 Void Checks:	<u>375.74</u>
Total of 115 Disbursements:	<u>408,094.43</u>

CHECK DATE FROM 05/18/2021 - 06/21/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
05/18/2021	FIRE	25603	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	9.95
05/18/2021	FIRE	25604	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - JUNE 2021	12,906.81
05/18/2021	FIRE	25605	COMCAST	ADD'L OUTLET STATION #1 - MAY 2021	10.51
05/18/2021	FIRE	25606	COMCAST	PHONE SERVICE -STATIONS # 1 & 2 -MAY 21	479.44
05/18/2021	FIRE	25607	CORRIGAN OIL COMPANY	122.2 GALLONS DIESEL FUEL	332.81
05/18/2021	FIRE	25608	DELTA DENTAL	DENTAL INSURANCE - JUNE 2021	1,164.44
05/18/2021	FIRE	25609	JEFFREY KUJAWA	REIMBURSEMENT FOR MEDICAL EXPENSES	692.32
05/18/2021	FIRE	25610	JORDAN BURNS	MILEAGE REIMBURSEMENT DHS TRAINING	263.20
05/18/2021	FIRE	25611	METROPOLITAN DETROIT FIRE INSP SOC.	2021 MEMBERSHIP	25.00
05/18/2021	FIRE	25612	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT - JUNE	226.48
05/18/2021	FIRE	25613	R.D. KLEINSCHMIDT, INC.	ROOF WORK AT STATION #1	1,495.00
05/18/2021	FIRE	25614	SUPERIOR TWP GENERAL FUND	MICROSOFT CHARGES -MAY 2021	170.00
05/18/2021	FIRE	25615	VSP INSURANCE CO	VISION INSURANCE - 2021	271.04
05/25/2021	FIRE	25616	ANN ARBOR WELDING SUPPLY	OXYGEN CYLINDER RENTAL	32.40
05/25/2021	FIRE	25617	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	189.80
05/25/2021	FIRE	25618	COMCAST	INTERNET - STATION #2 -JUNE 2021	269.01
05/25/2021	FIRE	25619	CORRIGAN OIL COMPANY	REPAIR GAUGE ON DIESEL TANK	114.95
05/25/2021	FIRE	25620	CUMMINS SALES AND SERVICE	MAINTENANCE CONTRACT STATION #2	1,326.10
05/25/2021	FIRE	25621	DTE ENERGY	ELECTRIC @ STATION #1 -MAY 21	850.05
05/25/2021	FIRE	25622	GABBYS BP	FUEL FOR CANS	57.50
05/25/2021	FIRE	25623	HOME DEPOT CREDIT SERVICES	GRASS SEED AND SUPPLIES - STATION #1	257.85
05/25/2021	FIRE	25624	LUCAS NURSERIES & LANDSCAPING	MULCH FOR STATION	264.00
05/25/2021	FIRE	25625	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/27/21 PAYROLL	51,612.49
05/25/2021	FIRE	25626	TREDROC TIRE SERVICES, LLC	TIRE CHANGE	39.95
05/25/2021	FIRE	25627	WEST SHORE FIRE	TORNADO SIREN REPAIR	564.06
05/28/2021	FIRE	25628	HARTLAND DEERFIELD CAPITAL RESERVE	TRAINING - BURNS	333.95
05/28/2021	FIRE	25629	SITONE LANDSCAPE SUPPLY, LLC	CLEAN OUT DRAINS - STATION #1	111.84
05/28/2021	FIRE	25630	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - MAY 2021	19,581.09
05/28/2021	FIRE	25631	THE SHERWIN WILLIAMS CO.	PAINT SUPPLIES - STATION #2	70.44
05/28/2021	FIRE	25632	TRUGREEN PROCESSING CENTER	LAWN SERVICE - STATION #1	180.41
06/08/2021	FIRE	25633	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	151.00
06/08/2021	FIRE	25634	AUTO VALUE YPSILANTI	OIL	21.77
06/08/2021	FIRE	25635	COMCAST	INTERNET SERVICES - ST #1 -JUNE 2021	209.24
06/08/2021	FIRE	25636	DTE ENERGY	ELECTRIC & GAS - STATION #2 -MAY 21	429.84
06/08/2021	FIRE	25637	EMERGENT HEALTH PARTNERS	2021 - JUNE	2,180.85
06/08/2021	FIRE	25638	POWERVAC	JET & VAC INTERIOR TRENCH DRAINS	930.00
06/08/2021	FIRE	25639	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CERTIFIED ALIGNMENT & SUSPENSION	514.33
06/08/2021	FIRE	25640	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/10/21 PAY	54,318.01
06/08/2021	FIRE	25641	THE BANK OF NEW YORK MELLON TRUST	PAYING AGENT FEES MAY 1, 2021- APRIL 30,	200.00
06/08/2021	FIRE	25642	VERTIZON WIRELESS	CELL PHONES -MAY 2021	441.53
06/08/2021	FIRE	25643	WEST SHORE FIRE	TORNADO SIREN REPAIR	1,065.00
06/08/2021	FIRE	25644	WEX BANK	FUEL - MAY 2021	102.10
06/15/2021	FIRE	25645	AUTO VALUE YPSILANTI	TRUCK WASH SUPPLIES	57.42
06/15/2021	FIRE	25646	COMCAST	ADD'L OUTLET STATION #1 - JUNE 2021	10.51
06/15/2021	FIRE	25647	COMCAST	PHONE SERVICE -STATIONS # 1 & 2 -JUNE 21	479.44
06/15/2021	FIRE	25648	CORRIGAN OIL COMPANY	209.8 GALLONS DIESEL FUEL	1,217.13
06/15/2021	FIRE	25649	ELITE TRAUMA CLEAN-UP	DISPOSAL OF MEDICAL WASTE	35.00
06/15/2021	FIRE	25650	SAFETY- KLEEN SYSTEMS INC	CLEAN PARTS WASHER	256.36
06/15/2021	FIRE	25651	TAZ NETWORKS, INC	NETWORK FLAT FEE - JUNE 2021	161.57
06/15/2021	FIRE	25652	VICTOR CHEVRETTE	REIMBURSEMENT FOR WATER	17.94
06/15/2021	FIRE	25653	ANN ARBOR CLEANING SUPPLY	STATION SUPPLIES	212.92
06/15/2021	FIRE	25654	DUNDEE FIRE & SAFETY INC	FIRE EXTINGUISHER	169.15
06/15/2021	FIRE	25655	JEFFREY KUJAWA	REIMBURSEMENT FOR MEDICAL EXPENSES	283.59
06/15/2021	FIRE	25656	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CHILD SAFTEY SEAT RECERTIFICATIN - KUJAW	55.00
06/15/2021	FIRE	25657	SUPERIOR TWP PAYROLL FUND	HSA FEES - JUNE 2021	46.75

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CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 05/18/2021 - 06/21/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
06/15/2021	FIRE	25658	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -JUNE 202	212.08
06/15/2021	FIRE	25659	WILLIAM PRITULA	REIMBURSEMENT FOR PROPANE FOR STATION #2	46.62
				Total Paper Check:	157,728.04

FIRE TOTALS:

Total of 57 Checks:	157,728.04
Less 0 Void Checks:	0.00
Total of 57 Disbursements:	157,728.04

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SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 MAY 18 THROUGH JUNE 21, 2021

DATE	NUM	NAME	MEMO	AMOUNT
100· CASH - O&I				
101· CHECKING - CHASE 20500048552				
05/18/21	12975	ABBAY DOOR	MAINTENANCE ON GARAGE DOORS	(120.00)
05/18/21	12976	AUTO VALUE YPSILANTI	OIL CHANGE	(34.86)
05/18/21	12977	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - JUNE 2021	(5,883.48)
05/18/21	12978	BOSTWICK Co., INC.	ASPHALT PAVING - DOVER CT.	(1,875.00)
05/18/21	12979	CINTAS CORPORATION	FIRST AID REFILL	(167.65)
05/18/21	12980	COMCAST	INTERNET & PHONE - ADM. BLDG. - APR21	(209.24)
05/18/21	12981	COMCAST - PHONES	PHONES ADMIN/MAINT -MARCH 2021	(383.77)
05/18/21	12982	CORE & MAIN	METERS & FLAGS	(3,859.04)
05/18/21	12983	CUMMINS SALES AND SERVICE	REPLACED BATTERY IN GENERATOR	(339.83)
05/18/21	12984	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JUNE 2021	(600.63)
05/18/21	12985	ENMET CORPORATION	GAS DETECTOR CALIBRATION	(100.00)
05/18/21	12986	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(358.08)
05/18/21	12987	PARAGON LABORATORIES	LEAD & COPPER TESTS	(140.00)
05/18/21	12988	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF THE BUILDINGS - MAY	(790.00)
05/18/21	12989	BOSTWICK Co., INC.	ASPHALT PAVING - HARVEST LANE	(1,700.00)
05/18/21	12990	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -MAY 21	(232.00)
05/18/21	12991	TAZ NETWORKS INC.	DESKTOP PATCH	(13.33)
05/18/21	12992	TRUGREEN	LAWN CARE	(239.20)
05/18/21	12993	VISION SERVICE PLAN	VISION INSURANCE - JUNE 21	(136.73)
05/18/21	12994	YPSILANTI ACE HARDWARE	GRASS SEED	(37.98)
05/18/21	12995	YPSILANTI COMM. UTILITIES AUTHORITY	W/S - APRIL 2021	(168,263.39)
05/25/21	12996	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(346.43)
05/25/21	12997	BUSY BUTLER	TREE TRIMMING - MACARTHUR	(2,200.00)
05/25/21	12998	COMCAST	INTERNET - MAINT. FAC. - MAY21	(219.24)
05/25/21	12999	DTE	GAS/ELECTRIC - MAY 21	(1,336.50)
05/25/21	13000	OHM ENGINEERING ADVISORS	AWIA REPORT	(1,488.75)
05/25/21	13001	PARAGON LABORATORIES	SAMPLE TESTING	(124.00)
05/25/21	13002	SUPERIOR TWP. GENERAL FUND	MICROSOFT 360 SERVICES - MAY21	(122.50)
05/25/21	13003	SUPERIOR TWP. PAYROLL FUND	PAYROLL -4/1/21	(23,564.33)
05/25/21	13004	VERIZON	CELL PHONES - MAY21	(567.11)
05/25/21	13005	YPSILANTI COMM. UTILITIES AUTHORITY	WATER - ADM. BLDG. - MAR-APR21	(42.84)
05/28/21	13006	SUPERIOR TWP. PAYROLL FUND	PENSION - MAY 2021	(7,556.87)
06/08/21	13007	ANN ARBOR CHARTER TOWNSHIP	W/S PURCH. - MAY21	(8,042.91)
06/08/21	13008	AUTO VALUE YPSILANTI	DEF. FLUID	(47.07)
06/08/21	13009	BADGER METER	ORION CELLULAR SERVICE UNIT (2331) - MAY21	(2,163.59)
06/08/21	13010	CORE & MAIN	METERS	(547.52)
06/08/21	13011	DTE	GAS/ELEC - MAY 21	(1,287.82)
06/08/21	13012	DUKE'S ROOT CONTROL, INC.	ROOT CONTROL SERVICE	(6,704.63)
06/08/21	13013	GARY REYNOLDS	REFUND W/S OVERPAYMENT - 1918 CARLISLE	(50.65)
06/08/21	13014	KAREN GREEN	REFUND W/S OVERPAYMENT - 1684 CRAB APPLE	(99.09)
06/08/21	13015	LACHELLE PATAIL	REFUND W/S OVERPAYMENT - 8762 BARRINGTON	(58.25)
06/08/21	13016	LAURA GRAY	REFUND W/S OVERPAYMENT - 7564 ABIGAIL	(64.41)
06/08/21	13017	LIVE VOICE	ANSWERING SERVICE - MAY21	(276.35)
06/08/21	13018	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(342.01)

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 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 MAY 18 THROUGH JUNE 21, 2021

DATE	NUM	NAME	MEMO	AMOUNT
06/08/21	13019	PARAGON LABORATORIES	SAMPLE TESTING	(262.00)
06/08/21	13020	QUADIENT LEASING USA, INC.	POSTAGE MACHINE LEASE - APR-JUN21	(588.57)
06/08/21	13021	SAM'S CLUB	MISC. CLEANING SUPPLIES	(70.58)
06/08/21	13022	SUPERIOR TWP. PAYROLL FUND	PAYROLL 6/10/21	(21,548.82)
06/08/21	13023	TRITECH SOFTWARE SYSTEMS	LUCITY PORTAL ANNUAL SUPPORT	(16,984.50)
06/08/21	13024	WEX BANK	FUEL - MAY 21	(182.64)
06/15/21	13025	COMCAST	INTERNET - MAY 21	(447.10)
06/15/21	13026	COMCAST - PHONES	PHONES ADMIN/MAINT -JUNE 21	(383.77)
06/15/21	13027	CORE & MAIN	METER	(487.52)
06/15/21	13028	INGERSOLL RAND	MAINTENANCE ON PM T-30 AIR COMPRESSOR	(778.02)
06/15/21	13029	OHM ENGINEERING ADVISORS	GIS MEETING	(1,757.75)
06/15/21	13030	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF THE BUILDINGS	(790.00)
06/15/21	13031	QUADIENT	POSTAGE METER REFILLS	(2,000.00)
06/15/21	13032	QUADIENT LEASING USA, INC.	FOLDER LEASE - MAY-JUL21	(867.45)
06/15/21	13033	STEVE SURMANN	REFUND W/S OVERPAYMENT	(11.00)
06/15/21	13034	SUPERIOR TWP. UTIL. DEPT. CAPITAL RESER...	TRANSFER 2020 O&M PROFIT TO CR	(601,097.00)
06/15/21	13035	TAZ NETWORKS INC.	CYBER SECURITY	(480.00)
06/15/21	13036	TRUGREEN	LAWN CARE	(448.68)
06/15/21	13037	SUPERIOR TWP. PAYROLL FUND	HSA FEES - JUNE 2021	(12.75)
TOTAL 101 · CHECKING - CHASE 20500048552				(891,935.23)
TOTAL 100 · CASH - O&I				(891,935.23)
120 · CASH - CAPITAL RESERV				
125 · CR CHKG. - CHASE 63991823				
05/18/21	820	LASALLE CONSTRUCTION SERVICES	CLARK RD. BOOSTER STA. REBUILD CONSTRUCTION	(209,607.05)
05/18/21	821	WASHTENAW COUNTY SOIL EROSION	INSPECTION FEE	(50.00)
05/25/21	822	OHM ENGINEERING ADVISORS	CLARK RD. LIFT STA. REBUILD	(33,660.00)
06/08/21	823	UPS	SHIPMENT OF CHECK TO VENDOR	(68.44)
06/15/21	824	LASALLE CONSTRUCTION SERVICES	CLARK RD. BOOSTER STA. REBUILD CONSTRUCTION	(189,319.80)
06/15/21	825	OHM ENGINEERING ADVISORS	CLARK RD. LIFT STA. REBUILD	(32,959.25)
06/15/21	826	SUPERIOR TWP. FIRE FUND	AGENCY FEES	(114.28)
TOTAL 125 · CR CHKG. - CHASE 63991823				(465,778.82)
TOTAL 120 · CASH - CAPITAL RESERV				(465,778.82)
TOTAL				(1,357,714.05)