

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198**

**June 21, 2021**

**7:00 p.m.**

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. Regular Meeting of May 17, 2021
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
8. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Sheriff's Report
  - c. Financial Reports, All Funds, Period Ending 12/31/2020
9. COMMUNICATIONS
  - a. Matt Schuster, Township Resident: Conformance Concerns with Zoning Ordinance 174 or Township Ordinance 163, Private Road
  - b. Committee to Promote Superior Township – Brenda Baker
  - c. Liaison Report on Parks & Recreation Commission Meeting – Trustee Lindke
10. UNFINISHED BUSINESS
  - None
11. NEW BUSINESS
  - a. Resolution 2021-20, To Transfer Authority of Schock Park to Superior Township Board of Trustees
  - b. Resolution 2021-21, ~~To Authorize a Contract with DTE for LED Street Lights on MacArthur Blvd~~ **To Approve the Agreement for Subaward of Federal Financial Assistance**
  - c. Resolution 2021-22, Approving Contract with Digicom Global

- d. Resolution 2021-23, Amending the Purchase of Software License and Services Agreement Lucity Inc.
- e. Resolution 2021-24, Request to Waive Certain Utilities Connection Fees/Charges for the Ypsilanti District Library Construction on Harris Road
- f. Resolution 2021-25, Impose a Temporary Moratorium on Rezoning Petitions
- g. Resolution 2021-26, Accept Bid from Asphalt Specialists, Inc. for Harris Road Widening
- h. Resolution 2021-27, Accept the OHM Advisors' Professional Services Proposal for Contract Administration & Construction Engineering Services
- i. Resolution 2021-28, Accept the OHM Advisors' Proposal for Preliminary Engineering Services for the Plymouth Road Pathway from Dixboro Road to Dixboro House Restaurant
- j. Michigan Townships Association (MTA) Annual Dues June 2021 – July 2022
- k. Board Discussion Regarding Future Board Meetings
- l. Resolution 2021-29, To Authorize a Contract with DTE for LED Street Lights on MacArthur Blvd**

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198  
Telephone: 734-482-6099; Email: [lynettfindley@superior-twp.org](mailto:lynettfindley@superior-twp.org)

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
PROPOSED MINUTES  
PAGE 1**

**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:07 p.m. on May 17, 2021 on a Zoom Virtual Board Meeting. Supervisor Schwartz read a script required by the Open Meetings Act.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Supervisor Ken Schwartz, Clerk Lynette Findley, Treasurer Brenda McKinney, Trustee Nancy Caviston, Trustee Bernice Lindke, and Trustee Rhonda McGill and were all present in Superior Township. Trustee Lisa Lewis was present in Westland, Michigan.

Absent: None

**4. ADOPTION OF AGENDA**

It was moved by Treasurer McKinney, supported by Trustee Lewis to adopt the agenda with tabling Resolution 2021-20, To Transfer Authority of Schock Park to Superior Township Board of Trustees. It was moved by Treasurer McKinney, supported by Trustee McGill to table Resolution 2021-20.

The motion was carried by unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF APRIL 19, 2021**

It was moved by Treasurer McKinney supported by Trustee Lewis, to approve the minutes of the regular Board meeting of April 19, 2021 as presented.

Treasurer McKinney thanked Clerk Findley for the great meeting minutes. Clerk Findley commented that her Deputy assists with the minutes.

The motion carried by unanimous voice vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
PROPOSED MINUTES  
PAGE 2**

**B. SPECIAL MEETING OF APRIL 20, 2021**

It was moved by Trustee McGill, supported by Trustee Lewis, to approve the minutes of the special Board meeting of April 20, 2021 as presented.

The motion carried by unanimous voice vote.

**6. CITIZEN PARTICIPATION**

None

**7. PRESENTATIONS AND PUBLIC HEARINGS**

None

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- Salem Township vs. Superior Township lawsuit had a motion before Judge Conlin two weeks ago. There was a ruling made on three counts which were all dismissed. The due process claim was not properly heard before the court. Supervisor Schwartz attended the court hearing via Zoom. Judge Conlin stated it looked as if the Board of Trustees relied on experts' testimony when making their decision. The next step is filing a motion for summary disposition on the last count. If the motion were denied, the case would go to trial.
- The bid for the rear parking lot of the Township Hall came in at \$72,000. Supervisor Schwartz will obtain a few more bids and bring them to the Board in June. The rear parking lot will be expanded to include eight more parking spots because of the Washtenaw County Sheriff's station. The public parking lot was done in 2016. Clerk Findley asked about the Sheriff's Department sharing the cost of the repairing the rear parking lot. Superior Schwartz stated the total cost will be absorbed by the Township.
- Wiard Blvd clean-up has been completed. There was approximately 12,000 yards of debris/garbage removed and 20 yards of yard clippings removed. Utilities Department has water and sewer line which run on the easement. Ricky Harding has marked trees for removal. The Washtenaw County Road Commission will begin mowing soon. Trustee McGill commented on the amount of trash that is left over after Republic Services picks up the trash. Clerk Findley stated to Trustee McGill that sometimes residents do not put their trash in a bag prior to placing it



**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
PROPOSED MINUTES  
PAGE 3**

in the Republic trash containers which results in trash on the streets. Supervisor Schwartz stated this is a problem in other neighborhoods.

- The Township is looking for an Ordinance officer who has a truck and can do some localize garbage pick-up in the Township. In the meantime, Laura Bennett and Jennifer Neff are keeping a list of infractions. Supervisor Schwartz is helping with some tagging of long grass in people's yards. Treasurer McKinney commented Jennifer Neff is willing to help with the Ordinance Department also.
- Returning to work for the Township offices will be on the Board agenda in June. There is only one employee at the main Township office that is not vaccinated. There are only a few employees of the Township including Fire Department and Utilities that have not been vaccinated due to personal reasons. Clerk Findley stated she wishes the Governor would talk about those who are unable to get vaccinated a little more. Over the next few weeks, there will be more discussion and guidance.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Trustee Lewis supported by Trustee McGill, that the Superior Township Board receive all reports. Clerk Findley stated there is no Ordinance Officer Report for this month due to the vacancy.

Juan Bradford, Administrator of Parks & Recreation, addressed the concert at Fireman's Park on Saturday, June 12<sup>th</sup>, 2021 at 5 p.m. – 7 p.m. Juan thanked Clerk Findley for helping collaborate this event with the Ann Arbor Summer Festival, Ypsilanti District Library, and Ypsilanti Community Schools. The school district will be providing free food for children under 18 years old. Food will be available for purchase for others.

Supervisor Schwartz asked Juan to give an update on the Department of Natural Resources grant. Juan explained that Kyle Selter, engineer from OHM, asked for some more documentation for the grant. This documentation was given to them today. This grant would be used for the Dixboro non-motorized trail.

George Tskaoff, engineer from OHM, gave an update on the bid opening for the Prospect Rd. pathway. Within the next few weeks, the bids will be obtained and should be awarded by the June Board meeting.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
PROPOSED MINUTES  
PAGE 4**

Supervisor Schwartz asked George Tskaoff for an update on the Clark Rd. pump station project at the June Board meeting.

Juan Bradford informed the Board of the cicadas at the Cherry Hill Nature Preserve.

The motion carried by unanimous voice vote.

**C. TREASURER'S INVESTMENT REPORT AS OF MARCH 31, 2021**

Treasurer McKinney informed the Board this is just the quarterly report.

It was moved by Clerk Findley, supported by Trustee Lewis, that the Superior Township Board receive the Treasurer's Investment Report as of March 31, 2021.

The motion carried by unanimous voice vote.

**9. COMMUNICATIONS**

**A. LIASON REPORT ON PARKS & RECREATION COMMISSION MEETING – TRUSTEE LINDKE**

Trustee Lindke informed the Board the sidewalk at Community Park will be built with county funds and should be completed by the Fall of 2021 or Spring of 2022. The tennis courts at Community Park should be completed next month. The Ypsilanti District Library and local community are working on traffic controls at Harris Rd and MacArthur Blvd.

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. RESOLUTION 2021-20, TO TRANSFER AUTHORITY OF SCHOCK PARK TO SUPERIOR TOWNSHIP BOARD OF TRUSTEES**

The Resolution was tabled for the June 21, 2021 meeting.

**B. APPOINT TOWNSHIP RESIDENTS TO THE MASTER PLAN REVISION COMMITTEE**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
PROPOSED MINUTES  
PAGE 5**

The motion was moved by Treasurer McKinney, supported by Trustee Lewis to appoint the following Township residents to the Master Plan Revision Committee.

- Bill Mathewson – Township Resident
- Bill Schikora – Township Resident
- Dave Raymond – Director of Planning for Trinity Health Michigan
- Ross Gladwin – Township Resident
- Ken Schmidt – Township Resident and Business Owner
- Michelle McIntyre – Southeast Michigan Land Conservancy, Superior Township Chapter Steering Committee
- Tom Freeman – Dixboro Design Review Board Member, Dixboro Village Green Board Member, Former Superior Township Board of Trustee Member
- Jack Smiley – Founder of the Southeast Michigan Land Conservancy
- Brenda Baker – Committee to Promote Superior Township Member, Co-Chair of the Southeast Michigan Land Conservancy Superior Township Chapter
- Rod Green – Vice-Chair of the Washtenaw County Board of County Road Commissioners, Former Superior Township Board of Trustee Member, Former Chairman of SEMCOG
- Jean Winborn – Ypsilanti District Library Board President
- Jack Goodnoe – Dixboro Design Review Board, Former Superior Township Planning Commissioner, Former Superior Township Park Commissioner
- Lynette Findley – Superior Township Clerk, Board of Trustees Member, Planning Commission Member
- Bernice Lindke – Superior Township Board of Trustees Member
- Tom Brennan – Superior Township Planning Commissioner and Zoning Board of Appeals Member
- Emily Dabish – Superior Township Planning Commissioner

The first meeting will be within the next month.

Treasurer McKinney thanked Clerk Findley and Tom Brennan for supporting the Planning Commission and for being a part of the Master Plan Revision Committee. Trustee Lewis seconded Treasurer McKinney's comment.

The motion was carried by unanimous voice vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
MAY 17, 2021  
PROPOSED MINUTES  
PAGE 6**

It was moved by Treasurer McKinney supported by Trustee Caviston, to receive bills for payment and record of disbursements.

The motion carried by unanimous voice vote.

**13. PLEAS and PETITIONS**

- Clerk Findley gave her Deputy Clerk, Sarah Collier, a shoutout for the minutes. Sarah Moon, Administrative Assistant, gave her resignation to go back to her job at Ford Motor Company.

**14. ADJOURNMENT**

It was moved by Treasurer McKinney supported by Trustee Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**May 2021**

| Category                            | Estimated Cost               | Permit Fee                | Number of Permits |
|-------------------------------------|------------------------------|---------------------------|-------------------|
| <b>Com/Multi-Family Renovations</b> | <i>\$814,265.00</i>          | <i>\$1,846.00</i>         | <i>1</i>          |
| <b>Com-Other Non-Building</b>       | <i>\$50,000.00</i>           | <i>\$200.00</i>           | <i>1</i>          |
| <b>Electrical</b>                   | <i>\$0.00</i>                | <i>\$2,827.00</i>         | <i>12</i>         |
| <b>Mechanical</b>                   | <i>\$0.00</i>                | <i>\$4,134.00</i>         | <i>28</i>         |
| <b>Plumbing</b>                     | <i>\$0.00</i>                | <i>\$3,733.00</i>         | <i>30</i>         |
| <b>Res-Additions (Inc. Garages)</b> | <i>\$263,508.00</i>          | <i>\$1,012.00</i>         | <i>4</i>          |
| <b>Res-Manufactured/Modular</b>     | <i>\$30,000.00</i>           | <i>\$450.00</i>           | <i>3</i>          |
| <b>Res-New Building</b>             | <i>\$6,952,222.00</i>        | <i>\$46,432.00</i>        | <i>25</i>         |
| <b>Res-Other Building</b>           | <i>\$29,317.00</i>           | <i>\$520.00</i>           | <i>5</i>          |
| <b>Res-Other Non-Building</b>       | <i>\$94,827.00</i>           | <i>\$300.00</i>           | <i>3</i>          |
| <b>Res-Renovations</b>              | <i>\$204,847.00</i>          | <i>\$1,504.00</i>         | <i>5</i>          |
| <b>Totals</b>                       | <b><i>\$8,438,986.00</i></b> | <b><i>\$62,958.00</i></b> | <b><i>117</i></b> |

SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT

January 2020 To Date

| Category                            | Estimated Cost                | Permit Fee                 | Number of Permits |
|-------------------------------------|-------------------------------|----------------------------|-------------------|
| <b>Com/Multi-Family Renovations</b> | <i>\$1,414,265.00</i>         | <i>\$5,846.00</i>          | <i>2</i>          |
| <b>Com-Other Non-Building</b>       | <i>\$50,000.00</i>            | <i>\$200.00</i>            | <i>1</i>          |
| <b>Electrical</b>                   | <i>\$0.00</i>                 | <i>\$24,303.00</i>         | <i>121</i>        |
| <b>Mechanical</b>                   | <i>\$0.00</i>                 | <i>\$27,813.00</i>         | <i>190</i>        |
| <b>Plumbing</b>                     | <i>\$0.00</i>                 | <i>\$21,404.00</i>         | <i>123</i>        |
| <b>Res-Additions (Inc. Garages)</b> | <i>\$878,600.00</i>           | <i>\$5,273.00</i>          | <i>14</i>         |
| <b>Res-Manufactured/Modular</b>     | <i>\$30,000.00</i>            | <i>\$450.00</i>            | <i>3</i>          |
| <b>Res-New Building</b>             | <i>\$12,772,253.00</i>        | <i>\$85,756.00</i>         | <i>48</i>         |
| <b>Res-Other Building</b>           | <i>\$244,075.00</i>           | <i>\$2,605.00</i>          | <i>24</i>         |
| <b>Res-Other Non-Building</b>       | <i>\$443,896.00</i>           | <i>\$1,600.00</i>          | <i>15</i>         |
| <b>Res-Renovations</b>              | <i>\$611,175.00</i>           | <i>\$3,326.00</i>          | <i>13</i>         |
| <b>Totals</b>                       | <b><i>\$16,444,264.00</i></b> | <b><i>\$178,576.00</i></b> | <b><i>554</i></b> |

## Building

| Permit #                                                                                                                                                                                                                                       | Contractor                | Job Address          | Fee Total  | Const. Value |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------|------------|--------------|
| PB21-0105                                                                                                                                                                                                                                      | REDDY AMBATI & VENKATAPU  | 3460 ANDORA DR       | \$220.00   | \$58,539     |
| <b>Work Description:</b> 7'x22' addition to existing attached garage                                                                                                                                                                           |                           |                      |            |              |
| PB21-0085                                                                                                                                                                                                                                      | KALAFUT TIM               | 10181 E AVONDALE CIR | \$100.00   | \$3,000      |
| <b>Work Description:</b> 10'-6" x 13' addition to existing wood deck                                                                                                                                                                           |                           |                      |            |              |
| PB21-0107                                                                                                                                                                                                                                      | JEYARAJ VICTOR & FERNANDE | 8185 BARRINGTON DR   | \$180.00   | \$10,800     |
| <b>Work Description:</b> Partial finish of existing basement for a bathroom and bedroom - other basement areas to remain unfinished.                                                                                                           |                           |                      |            |              |
| PB21-0110                                                                                                                                                                                                                                      | ATIEFU MAVIS & GENEVIEVE  | 8196 BARRINGTON DR   | \$100.00   | \$62,958     |
| <b>Work Description:</b> 18 roof mounted PV solar panels                                                                                                                                                                                       |                           |                      |            |              |
| PB21-0104                                                                                                                                                                                                                                      | MITZEL DANIEL & LINDSEY   | 5802 BECKY LN        | \$2,723.00 | \$411,219    |
| <b>Work Description:</b> 2 story SFD on unfinished basement with attached garage                                                                                                                                                               |                           |                      |            |              |
| PB21-0084                                                                                                                                                                                                                                      | WESTFALL KENNETH R TRUST  | 3401 BERRY RD        | \$0.00     | \$0          |
| <b>Work Description:</b> Complete work begun under permit PB21-0051 according to the originally submitted drawings. 2 story structure on existing foundations attached to home. Garage & rec room 1st floor - living sleeping space 2nd floor. |                           |                      |            |              |
| PB21-0106                                                                                                                                                                                                                                      | NOTTINGHAM PROPERTIES LL  | 8645 CEDAR CT        | \$120.00   | \$4,800      |
| <b>Work Description:</b> Install basement egress window and window well                                                                                                                                                                        |                           |                      |            |              |
| PB21-0087                                                                                                                                                                                                                                      | PHILLIPS DAVID M & SHARON | 7777 CHERRY HILL RD  | \$100.00   | \$6,120      |
| <b>Work Description:</b> 12x17 wood deck                                                                                                                                                                                                       |                           |                      |            |              |
| PB21-0092                                                                                                                                                                                                                                      | WJH LLC                   | 1630 GOLFVIEW DR     | \$1,996.00 | \$299,413    |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822216 LH                                                                                                                                              |                           |                      |            |              |
| PB21-0093                                                                                                                                                                                                                                      | WJH LLC                   | 1634 GOLFVIEW DR     | \$1,645.00 | \$245,423    |
| <b>Work Description:</b> Two story SFD on unfinished basement with attached garage. Plan 3821811 RH                                                                                                                                            |                           |                      |            |              |
| PB21-0100                                                                                                                                                                                                                                      | WJH LLC                   | 1635 GOLFVIEW DR     | \$1,645.00 | \$245,423    |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3821811 LH                                                                                                                                              |                           |                      |            |              |
| PB21-0113                                                                                                                                                                                                                                      | WJH LLC                   | 1636 GOLFVIEW DR     | \$1,996.00 | \$299,413    |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822216                                                                                                                                                 |                           |                      |            |              |
| PB21-0115                                                                                                                                                                                                                                      | WJH LLC                   | 1637 GOLFVIEW DR     | \$1,996.00 | \$299,413    |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822216 LF                                                                                                                                              |                           |                      |            |              |

|                                                                                                     |         |                  |            |           |
|-----------------------------------------------------------------------------------------------------|---------|------------------|------------|-----------|
| PB21-0112                                                                                           | WJH LLC | 1638 GOLFVIEW DR | \$1,803.00 | \$269,762 |
| <b>Work Description:</b> Two story SFD on unfinished basement with attached garage. Plan 3822009 RH |         |                  |            |           |
| PB21-0103                                                                                           | WJH LLC | 1639 GOLFVIEW DR | \$1,803.00 | \$269,762 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822009 LH   |         |                  |            |           |
| PB21-0118                                                                                           | WJH LLC | 1640 GOLFVIEW DR | \$1,645.00 | \$245,423 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3821811 LH   |         |                  |            |           |
| PB21-0096                                                                                           | WJH LLC | 1641 GOLFVIEW DR | \$1,645.00 | \$245,423 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3821811 RH   |         |                  |            |           |
| PB21-0117                                                                                           | WJH LLC | 1642 GOLFVIEW DR | \$1,996.00 | \$299,413 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822216      |         |                  |            |           |
| PB21-0095                                                                                           | WJH LLC | 1643 GOLFVIEW DR | \$1,996.00 | \$299,413 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822216 RH   |         |                  |            |           |
| PB21-0089                                                                                           | WJH LLC | 1644 GOLFVIEW DR | \$1,803.00 | \$269,762 |
| <b>Work Description:</b> Two story SFD on unfinished basement with attached garage. Plan 3822009 LH |         |                  |            |           |
| PB21-0091                                                                                           | WJH LLC | 1645 GOLFVIEW DR | \$1,803.00 | \$269,762 |
| <b>Work Description:</b> Two story SFD on unfinished basement with attached garage. Plan 3822009 RH |         |                  |            |           |
| PB21-0099                                                                                           | WJH LLC | 1646 GOLFVIEW DR | \$1,645.00 | \$245,423 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3821811 LH   |         |                  |            |           |
| PB21-0114                                                                                           | WJH LLC | 1647 GOLFVIEW DR | \$1,645.00 | \$245,423 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3821811 RH   |         |                  |            |           |
| PB21-0094                                                                                           | WJH LLC | 1648 GOLFVIEW DR | \$1,996.00 | \$299,413 |
| <b>Work Description:</b> Two story SFD on unfinished basement with attached garage. Plan 3822216 LH |         |                  |            |           |
| PB21-0098                                                                                           | WJH LLC | 1649 GOLFVIEW DR | \$1,996.00 | \$299,413 |
| <b>Work Description:</b> Two story SFD on unfinished basement with attached garage. Plan 3822216 RH |         |                  |            |           |
| PB21-0116                                                                                           | WJH LLC | 1650 GOLFVIEW DR | \$1,803.00 | \$269,762 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822009 RH   |         |                  |            |           |
| PB21-0090                                                                                           | WJH LLC | 1651 GOLFVIEW DR | \$1,803.00 | \$269,762 |
| <b>Work Description:</b> 2 story SFD on unfinished basement w/ attached garage<br>Plan 3822009      |         |                  |            |           |
| PB21-0097                                                                                           | WJH LLC | 1652 GOLFVIEW DR | \$1,645.00 | \$245,423 |



**Work Description:** Two story SFD on unfinished basement with attached garage. Plan 3821811 RH

---

|           |         |                  |            |           |
|-----------|---------|------------------|------------|-----------|
| PB21-0102 | WJH LLC | 1654 GOLFVIEW DR | \$1,996.00 | \$299,413 |
|-----------|---------|------------------|------------|-----------|

**Work Description:** Two story SFD on unfinished basement with attached garage

---

|           |         |                  |            |           |
|-----------|---------|------------------|------------|-----------|
| PB21-0101 | WJH LLC | 1664 GOLFVIEW DR | \$1,803.00 | \$269,762 |
|-----------|---------|------------------|------------|-----------|

**Work Description:** Two story SFD on unfinished basement with attached garage. Plan 3822009 RH

---

|           |         |                  |            |           |
|-----------|---------|------------------|------------|-----------|
| PB21-0119 | WJH LLC | 1666 GOLFVIEW DR | \$1,645.00 | \$245,423 |
|-----------|---------|------------------|------------|-----------|

**Work Description:** 2 story SFD on unfinished basement w/ attached garage  
Plan 3821811 RH

---

|           |                           |                |          |         |
|-----------|---------------------------|----------------|----------|---------|
| PB21-0075 | WILLIAMS WILLIE B & ADA E | 1757 HAMLET DR | \$100.00 | \$7,495 |
|-----------|---------------------------|----------------|----------|---------|

**Work Description:** 65 foot interior basement waterproofing

---

|           |                    |                       |          |          |
|-----------|--------------------|-----------------------|----------|----------|
| PB21-0086 | MCGILLIVRAY PAUL J | 2026 HUNTERS CREEK DR | \$225.00 | \$25,000 |
|-----------|--------------------|-----------------------|----------|----------|

**Work Description:** Interior partitions - work begun without permits and a Stop Work order was posted.  
Prior to proceeding with work, schedule an inspection of as-built conditions.

---

|           |                          |                     |          |          |
|-----------|--------------------------|---------------------|----------|----------|
| PB21-0109 | SUPERIOR CHARTER TOWNSHI | 9699 MACARTHUR BLVD | \$200.00 | \$50,000 |
|-----------|--------------------------|---------------------|----------|----------|

**Work Description:** Remove and replace existing cell tower antenna and equipment

---

|           |                         |                 |            |           |
|-----------|-------------------------|-----------------|------------|-----------|
| PB21-0121 | CANCER TREATMENT CENTER | 5301 MCAULEY DR | \$1,846.00 | \$814,265 |
|-----------|-------------------------|-----------------|------------|-----------|

**Work Description:** Interior alterations Angio Room #3, reading room, and ultrasound for new angio and patient holding  
Second floor; Building 'F'

---

|           |                  |                |          |          |
|-----------|------------------|----------------|----------|----------|
| PB21-0077 | TORRENCE CARIE A | 5618 MEADOW LN | \$469.00 | \$72,115 |
|-----------|------------------|----------------|----------|----------|

**Work Description:** Finish existing SFD basement area for bedroom, bathroom, and rec room

---

|           |                             |                            |          |           |
|-----------|-----------------------------|----------------------------|----------|-----------|
| PB21-0076 | MURRAY ROBERT F III & CHRIS | 8851 PLYMOUTH-ANN ARBOR RD | \$447.00 | \$190,000 |
|-----------|-----------------------------|----------------------------|----------|-----------|

**Work Description:** 30x50 detached garage  
Residential storage and uses only

---

|           |                          |                 |          |          |
|-----------|--------------------------|-----------------|----------|----------|
| PB21-0082 | VISCLOSKY TIMOTHY & MCCR | 8475 PRESTON CT | \$100.00 | \$12,237 |
|-----------|--------------------------|-----------------|----------|----------|

**Work Description:** Wood deck

---

|           |                         |                  |          |          |
|-----------|-------------------------|------------------|----------|----------|
| PB21-0108 | ESWARAN SHANTI/LATCHAMS | 5454 RED FOX RUN | \$390.00 | \$60,000 |
|-----------|-------------------------|------------------|----------|----------|

**Work Description:** Interior alterations in existing lower level of home

---

|           |                         |                  |          |          |
|-----------|-------------------------|------------------|----------|----------|
| PB21-0081 | SANDELAND LLOYD/JANE DU | 5555 RED FOX RUN | \$100.00 | \$24,374 |
|-----------|-------------------------|------------------|----------|----------|

**Work Description:** Install 19 roof-mounted P.V. Solar panels. Provide 3' foot walkway on all four sides of panel array.

---

|           |        |                     |          |          |
|-----------|--------|---------------------|----------|----------|
| PB21-0078 | VACANT | 1515 RIDGE RD # 138 | \$150.00 | \$10,000 |
|-----------|--------|---------------------|----------|----------|

**Work Description:** Used 1999 mobile home, 28x56, slab in good condition.

---

|           |        |                     |          |          |
|-----------|--------|---------------------|----------|----------|
| PB21-0120 | VACANT | 1515 RIDGE RD # 260 | \$150.00 | \$10,000 |
|-----------|--------|---------------------|----------|----------|

**Work Description:** Used mobile home 2001 16x70  
Slab good condition

---

|           |        |                     |          |          |
|-----------|--------|---------------------|----------|----------|
| PB21-0079 | VACANT | 1515 RIDGE RD # 263 | \$150.00 | \$10,000 |
|-----------|--------|---------------------|----------|----------|

**Work Description:** Used 2001 mobile home, 14x70, slab in good condition

|                                                                                                                                                  |                           |                    |            |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------|------------|-----------|
| PB21-0088                                                                                                                                        | DAMOORE NANCY C & WHEEL   | 8825 SOMERSET LN   | \$100.00   | \$3,160   |
| <b>Work Description:</b> 4'x6' wood deck                                                                                                         |                           |                    |            |           |
| PB21-0083                                                                                                                                        | HERBERT BENJAMIN J & KELL | 3333 STIRLING CT   | \$240.00   | \$36,932  |
| <b>Work Description:</b> Remodel existing bathroom                                                                                               |                           |                    |            |           |
| PB21-0080                                                                                                                                        | GOLD JASON & JULIA        | 6960 STOMMEL CT    | \$1,960.00 | \$293,981 |
| <b>Work Description:</b> 2 story SFD on an unfinished basement with breezeway attached garage. Precast basement walls. Prescriptive energy code. |                           |                    |            |           |
| PB21-0111                                                                                                                                        | GEIDNER DOUGLAS & ANN GC  | 5757 STONEHEDGE CT | \$345.00   | \$14,969  |
| <b>Work Description:</b> Addition to existing attached garage - minimum 12" wide trench footing required                                         |                           |                    |            |           |

|                                     |                    |
|-------------------------------------|--------------------|
| <b>Total Permits For Type:</b>      | <b>47</b>          |
| <b>Total Fees For Type:</b>         | <b>\$52,264.00</b> |
| <b>Total Const. Value For Type:</b> | <b>\$8,438,986</b> |

## Report Summary

Population: All Records  
 Permit.PermitType = Building  
 AND  
 Permit.DateIssued in <Previous  
 month> [05/01/21 - 05/31/21]

|                                  |                    |
|----------------------------------|--------------------|
| <b>Grand Total Fees:</b>         | <b>\$52,264.00</b> |
| <b>Grand Total Permits:</b>      | <b>47</b>          |
| <b>Grand Total Const. Value:</b> | <b>\$8,438,986</b> |

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, Lynette Findley, Brenda McKinney  
**CC:** Jennifer Neff  
**From:** Vic Chevrette, Fire Chief  
**Date:** 6/9/2021  
**Re:** Fire Chief Activity Report May 2021

---

The following is the May 2021 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 0

Fire Suppression Inspections: 1

Fire Protection Inspections: 0

Building Plan Review: 0

Building Inspection: 0

Site Plan Review: 1

Site Inspections: 1

Pre-construction meeting: 0

Consultation, Fire Protection: 0

Fire Alarm Plan Review: 0

Fire Alarm Test: 1

Fire Investigations: 0

Fire Code Enforcement: 0

June 9, 2021

Burn Permits issued: 2

Smoke Detector Installation: 0

FOIA Request: 1

Meetings Attended: Washtenaw Area Mutual Aid Association, Huron Valley Ambulance CEO, Fire Officers.

Training: Huron Valley code Officials (virtual), Metro Detroit Fire Inspector Society.

Other: Fire Fighters have been training with new Hurst Tools (Jaws).

Respectfully Submitted,

Victor G. Chevrette, Fire Chief



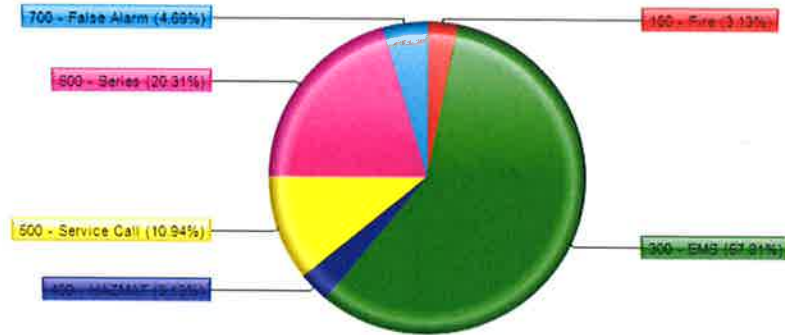
Fire - Incident Types

Date: Monday, June 7, 2021  
Time: 8:13:27 AM

Fire Incident Type Breakdown

Incident Type Group

|                    |            |
|--------------------|------------|
| 100 - Fire         | 4          |
| 300 - EMS          | 74         |
| 400 - HAZMAT       | 4          |
| 500 - Service Call | 14         |
| 600 - Series       | 26         |
| 700 - False Alarm  | 6          |
| <b>Total</b>       | <b>128</b> |



| Incident Type Code | Alarm Date            | Incident Number     | NFIRS Number | Addresses Combined More     |
|--------------------|-----------------------|---------------------|--------------|-----------------------------|
| <b>111</b>         |                       |                     |              |                             |
|                    | 5/1/2021 9:44:00 AM   | 21-2446663-SUTFD    | 0000522      | 201 Prospect RD             |
|                    | 5/20/2021 9:56:00 PM  | 21-2503419          | 0000596      | 189 Ohio ST                 |
|                    | 5/30/2021 4:25:00 PM  | 21-2531186          | 0000644      | 942 Hunter ST               |
| <b>151</b>         |                       |                     |              |                             |
|                    | 5/17/2021 10:21:00 AM | 1048581-SUTFD       | 0000580      | 1751 LeForge RD             |
| <b>311</b>         |                       |                     |              |                             |
|                    | 5/1/2021 3:58:00 AM   | 21-2446249          | 0000519      | 6180 First ST               |
|                    | 5/11/2021 11:44:00 AM | 21-2474746-SUTFD    | 0000553      | 3100 Cherryhill RD          |
|                    | 5/13/2021 2:26:00 PM  | 21-2481252-SUTFD    | 0000570      | 5260 Plymouth RD            |
|                    | 5/15/2021 10:55:00 PM | 21-2488035          | 0000572      | 1821 WEXFORD DR             |
|                    | 5/17/2021 1:12:00 AM  | 21-2494109 SUTFD    | 0000583      | 1826 Evergreen ST           |
|                    | 5/17/2021 5:50:00 PM  | 21-2493004          | 0000589      | 5341 Mcauley DR             |
|                    | 5/21/2021 6:28:00 PM  | 21-2506053 SUTFD    | 0000603      | 1515 Ridge RD               |
|                    | 5/23/2021 10:15:00 AM | 21-2510075          | 0000611      | 1515 W Ridge RD             |
|                    | 5/30/2021 8:49:00 PM  | 21-2531738          | 0000647      | 9042 Macarthur BLVD         |
|                    | 5/2/2021 10:46:00 AM  | 21-2449364          | 0000523      | 1750 Bridgewater DR         |
|                    | 5/7/2021 1:35:00 AM   | 21-2463557          | 0000540      | 9180 MACARTHUR BLVD         |
|                    | 5/8/2021 5:09:00 AM   | 21-2466491          | 0000543      | 9975 AVONDALE CIR           |
|                    | 5/11/2021 7:48:00 PM  | 21-2476063          | 0000555      | 9042 MacArthur BLVD         |
|                    | 5/17/2021 3:43:00 AM  | 21-2490907 SUTFD    | 0000578      | Macarthur BLVD              |
|                    | 5/9/2021 7:49:00 PM   | 210509-172634-SUTFD | 0000549      | 10490 Plymouth-Ann Arbor RD |
|                    | 5/11/2021 3:24:00 PM  | 21-2475354          | 0000554      | 1515 W Ridge RD             |
|                    | 5/12/2021 10:18:00 AM | 21-2477508          | 0000559      | 8660 Pine CT                |
|                    | 5/13/2021 1:12:00 AM  | 21-2479891          | 0000562      | 8884 Macarthur BLVD         |
|                    | 5/14/2021 7:22:00 PM  | 21-2485022          | 0000568      | 8642 Macarthur BLVD         |
|                    | 5/15/2021 9:19:00 PM  | 21-2487872-SUTFD    | 0000569      | 10101 Plymouth Rd RD        |
|                    | 5/21/2021 7:42:00 AM  | 21-2504358 SUTFD    | 0000599      | 1223 Stamford CT            |
|                    | 5/23/2021 9:28:00 PM  | 21-2511251          | 0000615      | 8612 MacArthur BLVD         |
|                    | 5/24/2021 6:15:00 PM  | 21-2513799          | 0000621      | 1515 W Ridge RD             |

|            |                       |                   |         |                       |
|------------|-----------------------|-------------------|---------|-----------------------|
|            | 5/4/2021 4:33:00 PM   | 21-2456297        | 0000534 | 8656 MACARTHUR BLVD   |
|            | 5/5/2021 12:51:00 AM  | 21-2457412-SUTFD  | 0000535 | 9170 Plymouth Rd RD   |
|            | 5/10/2021 11:07:00 PM | 21-2473295        | 0000552 | 1961 Ridgeview ST     |
|            | 5/11/2021 8:07:00 PM  | 21-2476077        | 0000556 | 8380 Geddes RD        |
|            | 5/13/2021 12:50:00 AM | 21-2479753        | 0000561 | 8976 Oxford CT        |
|            | 5/15/2021 8:14:00 PM  | 21-2487754        | 0000571 | 8109 AUTUMN WOODS TRL |
|            | 5/19/2021 10:13:00 PM | 21-2500091 SUTFD  | 0000591 | 9766 Maplelawn DR     |
|            | 5/21/2021 2:13:00 PM  | 21-2505403        | 0000602 | 9388 Macarthur BLVD   |
|            | 5/22/2021 8:21:00 AM  | 21-2507399        | 0000608 | 5305 McAuley DR       |
|            | 5/30/2021 10:56:00 AM | 21-2530551 SUTFD  | 0000643 | 8866 Macarthur DR     |
|            | 5/30/2021 5:24:00 PM  | 21-2531277 SUTFD  | 0000646 | 1590 Wiard BLVD       |
| <b>321</b> |                       |                   |         |                       |
|            | 5/1/2021 12:20:00 AM  | 21-2446077        | 0000520 | 8584 Durham CT        |
|            | 5/4/2021 4:10:00 PM   | 21-2456335-SUTFD  | 0000537 | 6709 Warren RD        |
|            | 5/7/2021 11:20:00 AM  | 21-2464397        | 0000546 | 5861 GEDDES RD        |
|            | 5/9/2021 6:04:00 PM   | 21-2469732 -SUTFD | 0000550 | 1656 Sheffield DR     |
|            | 5/12/2021 7:03:00 AM  | 21-2477134        | 0000557 | 9044 Macarthur BLVD   |
|            | 5/17/2021 11:29:00 AM | 21-2491830 SUTFD  | 0000585 | 8925 Bristol CT       |
|            | 5/25/2021 7:05:00 PM  | 210525-2150-SUTFD | 0000627 | 1515 Ridge RD         |
|            | 5/28/2021 9:08:00 PM  | 21-2527040        | 0000637 | 9074 Macarthur BLVD   |
|            | 5/1/2021 1:00:00 AM   | 21-2446111        | 0000521 | 8909 Macarthur BLVD   |
|            | 5/3/2021 3:32:00 PM   | 21-2453109        | 0000530 | 8916 Macarthur BLVD   |
|            | 5/10/2021 1:59:00 AM  | 21-2470679 SUTFD  | 0000551 | 8656 Macarthur BLVD   |
|            | 5/16/2021 11:20:00 AM | 21-2489104        | 0000574 | 8795 Macarthur BLVD   |
|            | 5/17/2021 4:10:00 PM  | 21-2492754        | 0000581 | M-14 HWY              |
|            | 5/18/2021 3:50:00 PM  | 21-2495921        | 0000586 | 1868 Beechlawn        |
|            | 5/21/2021 1:11:00 AM  | 21-2504014        | 0000597 | 1595 Stephens DR      |
|            | 5/22/2021 1:06:00 AM  | 21-2506991        | 0000610 | 7591 Abigail DR       |
|            | 5/4/2021 4:56:00 PM   | 21-2456438        | 0000536 | 7999 Ford RD          |
|            | 5/7/2021 10:02:00 AM  | 21-2464179        | 0000547 | 8551 ASHTON CT        |
|            | 5/14/2021 7:11:00 AM  | 21-2483217        | 0000563 | 8834 Macarthur BLVD   |
|            | 5/17/2021 9:28:00 PM  | 21-2493432        | 0000584 | 8537 Liverpool CT     |

|     |                       |                  |         |                     |
|-----|-----------------------|------------------|---------|---------------------|
|     | 5/19/2021 11:58:00 PM | 21-2500385       | 0000592 | 1873 Knollwood BND  |
|     | 5/20/2021 4:23:00 PM  | 21-2502722       | 0000594 | 1735 Hamlet DR      |
|     | 5/20/2021 11:26:00 PM | 21-2503581       | 0000595 | 1515 Ridge RD       |
|     | 5/23/2021 12:45:00 PM | 21-2510340       | 0000614 | 7501 Timberwood CT  |
|     | 5/27/2021 6:32:00 PM  | 21-2523671       | 0000631 | 3625 Napier RD      |
|     | 5/16/2021 7:40:00 PM  | 21-2490004       | 0000575 | 1816 Hamlet DR      |
|     | 5/21/2021 7:40:00 AM  | 21-2504356       | 0000607 | 1605 HARVEST LN     |
|     | 5/23/2021 2:08:00 PM  | 21-2510462       | 0000612 | 1241 Stamford CT    |
|     | 5/24/2021 12:35:00 PM | 21-2512965 SUTFD | 0000618 | 8795 Macarthur BLVD |
|     | 5/25/2021 5:14:00 PM  | 21-2517010       | 0000624 | 9150 Macarthur BLVD |
|     | 5/30/2021 6:50:00 PM  | 21-2531515 SUTFD | 0000648 | 1868 Beechlawn      |
|     | 5/29/2021 12:50:00 PM | 21-2528421       | 0000639 | 1768 Hamlet DR      |
| 322 |                       |                  |         |                     |
|     | 5/7/2021 4:45:00 PM   | 21-2465240       | 0000542 | GEDDES RD           |
|     | 5/28/2021 8:33:00 PM  | 21-2526984       | 0000636 | Clark RD            |
| 324 |                       |                  |         |                     |
|     | 5/4/2021 8:56:00 AM   | 21-2454968-SUTFD | 0000532 | Ford M-153 RD       |
|     | 5/21/2021 4:53:00 PM  | 21-2505820       | 0000605 | PROSPECT RD         |
|     | 5/21/2021 2:16:00 PM  | 21-2505398       | 0000606 | FORD RD             |
|     | 5/8/2021 10:43:00 AM  | 21-2468161-SUTFD | 0000545 | Ford RD             |
| 352 |                       |                  |         |                     |
|     | 5/26/2021 7:49:00 PM  | 21--SUTFD        | 0000630 | 5 mile 5 mile RD    |
| 444 |                       |                  |         |                     |
|     | 5/28/2021 6:44:00 AM  | 21-2524946       | 0000632 | 5405 Warren RD      |
| 445 |                       |                  |         |                     |
|     | 5/3/2021 3:10:00 AM   | 21-2451535       | 0000527 | 1616 Ridge RD       |
|     | 5/23/2021 8:17:00 PM  | 21-2511313       | 0000616 | 1515 Ridge RD       |
| 463 |                       |                  |         |                     |
|     | 5/30/2021 5:43:00 AM  | 21-2530136-SUTFD | 0000642 | M-14 HWY            |
| 510 |                       |                  |         |                     |
|     | 5/30/2021 12:00:00 PM | 212529812        | 0000641 | 8844 Macarthur BLVD |
| 553 |                       |                  |         |                     |



|            |                       |                     |         |                             |
|------------|-----------------------|---------------------|---------|-----------------------------|
|            | 5/18/2021 5:48:00 PM  | 21-2496261          | 0000588 | 7999 Ford RD                |
|            | 5/21/2021 5:23:00 PM  | 21-2505902          | 0000604 | 7305 PLYMOUTH RD            |
|            | 5/12/2021 10:45:00 AM | 210512-061930-SUTFD | 0000558 | Prospect RD                 |
|            | 5/13/2021 6:31:00 PM  | 21-2481920          | 0000565 | 1821 WEXFORD CT             |
| <b>554</b> |                       |                     |         |                             |
|            | 5/3/2021 8:09:00 AM   | 21-2451900 SUTFD    | 0000528 | 8894 Macarthur BLVD         |
|            | 5/8/2021 6:40:00 PM   | 21-2467761 SUTFD    | 0000544 | 5341 Mcauley DR             |
|            | 5/26/2021 2:30:00 AM  | 21-2518135 SUTFD    | 0000628 | 1821 Wexford DR             |
|            | 5/28/2021 4:28:00 PM  | 21-2526505          | 0000635 | 1821 Wexford DR             |
|            | 5/14/2021 10:37:00 PM | 21-2485389          | 0000567 | 1849 Knollwood BLVD         |
|            | 5/24/2021 1:33:00 AM  | 21-2511837          | 0000617 | 1966 Ridgeview              |
|            | 5/16/2021 4:21:00 PM  | 21-2489624          | 0000576 | 8537 Liverpool CT           |
|            | 5/25/2021 8:54:00 PM  | 21-2517457          | 0000625 | 1821 Wexford DR             |
|            | 5/29/2021 2:19:00 AM  | 21-2527564          | 0000645 | 5025 RED FOX RUN            |
| <b>611</b> |                       |                     |         |                             |
|            | 5/17/2021 3:52:00 AM  | 21-2490916          | 0000577 | 5341 Mcauley DR             |
|            | 5/21/2021 2:44:00 AM  | 21-2504096          | 0000598 | 5341 Mcauley DR             |
|            | 5/7/2021 12:15:00 PM  | 21-2464549          | 0000541 | 1054 Ann Arbor RD           |
|            | 5/9/2021 4:45:00 PM   | 21-2469607          | 0000548 | 10470 Plymouth-Ann Arbor RD |
|            | 5/21/2021 1:12:00 PM  | 21-2505186          | 0000601 | Clark RD                    |
|            | 5/25/2021 8:04:00 PM  | 21-2517369          | 0000626 | Plymouth-Ann Arbor RD       |
|            | 5/26/2021 11:40:00 AM | 21-2519210 SUTFD    | 0000629 | 940 Stamford RD             |
|            | 5/28/2021 8:49:00 AM  | 21-2525214 SUTFD    | 0000633 | 5341 Mcauley DR             |
|            | 5/2/2021 11:08:00 AM  | 21-2449406          | 0000524 | 5341 McAuley DR             |
|            | 5/3/2021 3:24:00 AM   | 21-2453093 SUTFD    | 0000529 | 889 Cliffs DR               |
|            | 5/12/2021 11:45:00 PM | 21-2479653 SUTFD    | 0000560 | 5341 Mcauley DR             |
|            | 5/23/2021 8:02:00 PM  | 21-2511116          | 0000613 | 5301 McAuley DR             |
|            | 5/24/2021 1:09:00 PM  | 21-2513044 SUTFD    | 0000619 | 5341 Mcauley DR             |
|            | 5/2/2021 12:07:00 PM  | 21-2449512          | 0000525 | 5341 McAuley DR             |
|            | 5/14/2021 1:44:00 PM  | 21-2484183          | 0000566 | 5353 Mcauley DR             |
|            | 5/16/2021 7:39:00 AM  | 21-2488774          | 0000573 | 1515 RIDGE RD               |
|            | 5/20/2021 10:39:00 AM | 21-2501591-SUTFD    | 0000593 | 1515 Ridge RD               |

|            |                       |                  |         |                            |
|------------|-----------------------|------------------|---------|----------------------------|
|            | 5/21/2021 2:44:00 PM  | 21-2504897 SUTFD | 0000600 | 5341 Mcauley DR            |
|            | 5/25/2021 1:17:00 AM  | 21-2514945       | 0000622 | Emergency DR               |
| <b>622</b> |                       |                  |         |                            |
|            | 5/4/2021 9:03:00 AM   | 21-2454983       | 0000533 | FORD RD                    |
|            | 5/13/2021 9:49:00 AM  | 21-2480486       | 0000564 | GEDDES                     |
|            | 5/21/2021 9:13:00 PM  | 21-2506424       | 0000609 | Stamford RD                |
|            | 5/17/2021 3:32:00 PM  | 21-2492631 SUTFD | 0000582 | 1482 Rue Willette BLVD     |
|            | 5/24/2021 4:28:00 PM  | 21-2513508       | 0000620 | Prospect RD                |
| <b>650</b> |                       |                  |         |                            |
|            | 5/2/2021 1:20:00 PM   | 21-2449676       | 0000526 | 5353 McAuley DR            |
|            | 5/28/2021 11:28:00 AM | 21-2525631 SUTFD | 0000634 | 8751 Barrington DR         |
| <b>733</b> |                       |                  |         |                            |
|            | 5/18/2021 5:48:00 PM  | 21-2496323       | 0000587 | 9170 Plymouth-Ann Arbor RD |
|            | 5/29/2021 3:58:00 PM  | 21-2528754       | 0000640 | 1157 E Clark RD            |
|            | 5/29/2021 7:21:00 AM  | 21-2527800       | 0000638 | 1157 E Clark RD            |
| <b>735</b> |                       |                  |         |                            |
|            | 5/19/2021 6:18:00 AM  | 21-2497659       | 0000590 | 8868 Macarthur BLVD        |
| <b>743</b> |                       |                  |         |                            |
|            | 5/17/2021 8:45:00 AM  | 1048483-SUTFD    | 0000579 | 8100 Geddes RD             |
|            | 5/25/2021 10:39:00 AM | 21-2515872       | 0000623 | 8785 Warren RD             |

| <b>Incident Date</b> | <b>Incident Number</b> | <b>NFIRS Number</b> | <b>Incident Type Code</b> | <b>Incident Type</b>                               | <b>District</b>      | <b>Status</b> |
|----------------------|------------------------|---------------------|---------------------------|----------------------------------------------------|----------------------|---------------|
| 5/17/2021            | 1048483-SUTFD          | 0000579             | 743                       | Smoke detector activation, no fire - unintentional | Superior Township 33 | 1             |
| 5/17/2021            | 1048581-SUTFD          | 0000580             | 151                       | Outside rubbish, trash or waste fire               | Superior Township 32 | 1             |
| 5/9/2021             | 210509-172634-SUTFD    | 0000549             | 311                       | Medical assist, assist EMS crew                    | Superior Township 1  | 1             |
| 5/12/2021            | 210512-061930-SUTFD    | 0000558             | 553                       | Public service                                     | Superior Township 33 | 1             |
| 5/25/2021            | 210525-2150-SUTFD      | 0000627             | 321                       | EMS call, excluding vehicle accident with injury   | Superior Township 36 | 1             |
| 5/1/2021             | 21-2446077             | 0000520             | 321                       | EMS call, excluding vehicle accident with injury   | Superior Township 34 | 1             |
| 5/1/2021             | 21-2446111             | 0000521             | 321                       | EMS call, excluding vehicle accident with injury   | Superior Township 34 | 1             |
| 5/1/2021             | 21-2446249             | 0000519             | 311                       | Medical assist, assist EMS crew                    | Superior Township 32 | 1             |
| 5/1/2021             | 21-2446663-SUTFD       | 0000522             | 111                       | Building fire                                      | Out Of District      | 1             |
| 5/2/2021             | 21-2449364             | 0000523             | 311                       | Medical assist, assist EMS crew                    | Superior Township 34 | 1             |
| 5/2/2021             | 21-2449406             | 0000524             | 611                       | Dispatched & canceled en route                     | Superior Township 31 | 1             |
| 5/2/2021             | 21-2449512             | 0000525             | 611                       | Dispatched & canceled en route                     | Superior Township 31 | 1             |
| 5/2/2021             | 21-2449676             | 0000526             | 650                       | Steam, other gas mistaken for smoke, other         | Superior Township 31 | 1             |
| 5/3/2021             | 21-2451535             | 0000527             | 445                       | Arcing, shorted electrical equipment               | Superior Township 36 | 1             |
| 5/3/2021             | 21-2451900 SUTFD       | 0000528             | 554                       | Assist invalid                                     | Superior Township 34 | 1             |
| 5/3/2021             | 21-2453093 SUTFD       | 0000529             | 611                       | Dispatched & canceled en route                     | Out Of District      | 1             |
| 5/3/2021             | 21-2453109             | 0000530             | 321                       | EMS call, excluding vehicle accident with injury   | Superior Township 34 | 1             |
| 5/4/2021             | 21-2454968-SUTFD       | 0000532             | 324                       | Motor vehicle accident with no injuries.           | Superior Township 9  | 1             |
| 5/4/2021             | 21-2454983             | 0000533             | 622                       | No incident found on arrival at dispatch address   | Superior Township 11 | 1             |
| 5/4/2021             | 21-2456297             | 0000534             | 311                       | Medical assist, assist EMS crew                    | Superior Township 31 | 1             |
| 5/4/2021             | 21-2456335-SUTFD       | 0000537             | 321                       | EMS call, excluding vehicle accident with injury   | Superior Township 5  | 1             |
| 5/4/2021             | 21-2456438             | 0000536             | 321                       | EMS call, excluding vehicle accident with injury   | Superior Township 9  | 1             |
| 5/5/2021             | 21-2457412-SUTFD       | 0000535             | 311                       | Medical assist, assist EMS crew                    | Superior Township 2  | 1             |

|           |                    |         |     |                                                  |                      |   |
|-----------|--------------------|---------|-----|--------------------------------------------------|----------------------|---|
| 5/7/2021  | 21-2463557         | 0000540 | 311 | Medical assist, assist EMS crew                  | Superior Township 31 | 1 |
| 5/7/2021  | 21-2464179         | 0000547 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/7/2021  | 21-2464397         | 0000546 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 30 | 1 |
| 5/7/2021  | 21-2464549         | 0000541 | 611 | Dispatched & canceled en route                   | Superior Township 1  | 1 |
| 5/7/2021  | 21-2465240         | 0000542 | 322 | Motor vehicle accident with injuries             | Superior Township 30 | 1 |
| 5/8/2021  | 21-2466491         | 0000543 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/8/2021  | 21-2467761-SUTFD   | 0000544 | 554 | Assist invalid                                   | Superior Township 31 | 1 |
| 5/8/2021  | 21-2468161-SUTFD   | 0000545 | 324 | Motor vehicle accident with no injuries.         | Superior Township 12 | 1 |
| 5/9/2021  | 21-2469607         | 0000548 | 611 | Dispatched & canceled en route                   | Superior Township 1  | 1 |
| 5/9/2021  | 21-2469732 - SUTFD | 0000550 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/10/2021 | 21-2470679 SUTFD   | 0000551 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/10/2021 | 21-2473295         | 0000552 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/11/2021 | 21-2474746-SUTFD   | 0000553 | 311 | Medical assist, assist EMS crew                  | Superior Township 18 | 1 |
| 5/11/2021 | 21-2475354         | 0000554 | 311 | Medical assist, assist EMS crew                  | Superior Township 36 | 1 |
| 5/11/2021 | 21-2476063         | 0000555 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/11/2021 | 21-2476077         | 0000556 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/12/2021 | 21-2477134         | 0000557 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 35 | 1 |
| 5/12/2021 | 21-2477508         | 0000559 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/12/2021 | 21-2479653 SUTFD   | 0000560 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |
| 5/13/2021 | 21-2479753         | 0000561 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/13/2021 | 21-2479891         | 0000562 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/13/2021 | 21-2480486         | 0000564 | 622 | No incident found on arrival at dispatch address | Superior Township 36 | 1 |
| 5/13/2021 | 21-2481252-SUTFD   | 0000570 | 311 | Medical assist, assist EMS crew                  | Superior Township 18 | 1 |
| 5/13/2021 | 21-2481920         | 0000565 | 553 | Public service                                   | Superior Township 35 | 1 |
| 5/14/2021 | 21-2483217         | 0000563 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |

|           |                  |         |     |                                                  |                      |   |
|-----------|------------------|---------|-----|--------------------------------------------------|----------------------|---|
| 5/14/2021 | 21-2484183       | 0000566 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |
| 5/14/2021 | 21-2485022       | 0000568 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/14/2021 | 21-2485389       | 0000567 | 554 | Assist invalid                                   | Superior Township 35 | 1 |
| 5/15/2021 | 21-2487754       | 0000571 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/15/2021 | 21-2487872-SUTFD | 0000569 | 311 | Medical assist, assist EMS crew                  | Superior Township 1  | 1 |
| 5/15/2021 | 21-2488035       | 0000572 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/16/2021 | 21-2488774       | 0000573 | 611 | Dispatched & canceled en route                   | Superior Township 36 | 1 |
| 5/16/2021 | 21-2489104       | 0000574 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/16/2021 | 21-2489624       | 0000576 | 554 | Assist invalid                                   | Superior Township 34 | 1 |
| 5/16/2021 | 21-2490004       | 0000575 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/17/2021 | 21-2490907 SUTFD | 0000578 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/17/2021 | 21-2490916       | 0000577 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |
| 5/17/2021 | 21-2491830 SUTFD | 0000585 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/17/2021 | 21-2492631 SUTFD | 0000582 | 622 | No incident found on arrival at dispatch address | Out Of District      | 1 |
| 5/17/2021 | 21-2492754       | 0000581 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 4  | 1 |
| 5/17/2021 | 21-2493004       | 0000589 | 311 | Medical assist, assist EMS crew                  | Superior Township 31 | 1 |
| 5/17/2021 | 21-2493432       | 0000584 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/17/2021 | 21-2494109 SUTFD | 0000583 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/18/2021 | 21-2495921       | 0000586 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 35 | 1 |
| 5/18/2021 | 21-2496261       | 0000588 | 553 | Public service                                   | Superior Township 9  | 1 |
| 5/18/2021 | 21-2496323       | 0000587 | 733 | Smoke detector activation due to malfunction     | Superior Township 2  | 1 |
| 5/19/2021 | 21-2497659       | 0000590 | 735 | Alarm system sounded due to malfunction          | Superior Township 35 | 1 |
| 5/19/2021 | 21-2500091 SUTFD | 0000591 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/19/2021 | 21-2500385       | 0000592 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 35 | 1 |
| 5/20/2021 | 21-2501591-SUTFD | 0000593 | 611 | Dispatched & canceled en route                   | Superior Township 36 | 1 |

|           |                  |         |     |                                                  |                      |   |
|-----------|------------------|---------|-----|--------------------------------------------------|----------------------|---|
| 5/20/2021 | 21-2502722       | 0000594 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/20/2021 | 21-2503419       | 0000596 | 111 | Building fire                                    | Out Of District      | 1 |
| 5/20/2021 | 21-2503581       | 0000595 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 36 | 1 |
| 5/21/2021 | 21-2504014       | 0000597 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/21/2021 | 21-2504096       | 0000598 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |
| 5/21/2021 | 21-2504356       | 0000607 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 35 | 1 |
| 5/21/2021 | 21-2504358 SUTFD | 0000599 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/21/2021 | 21-2504897 SUTFD | 0000600 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |
| 5/21/2021 | 21-2505186       | 0000601 | 611 | Dispatched & canceled en route                   | Out Of District      | 1 |
| 5/21/2021 | 21-2505398       | 0000606 | 324 | Motor vehicle accident with no injuries.         | Superior Township 9  | 1 |
| 5/21/2021 | 21-2505403       | 0000602 | 311 | Medical assist, assist EMS crew                  | Superior Township 35 | 1 |
| 5/21/2021 | 21-2505820       | 0000605 | 324 | Motor vehicle accident with no injuries.         | Superior Township 16 | 1 |
| 5/21/2021 | 21-2505902       | 0000604 | 553 | Public service                                   | Superior Township 9  | 1 |
| 5/21/2021 | 21-2506053 SUTFD | 0000603 | 311 | Medical assist, assist EMS crew                  | Superior Township 36 | 1 |
| 5/21/2021 | 21-2506424       | 0000609 | 622 | No incident found on arrival at dispatch address | Superior Township 35 | 1 |
| 5/22/2021 | 21-2506991       | 0000610 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 33 | 1 |
| 5/22/2021 | 21-2507399       | 0000608 | 311 | Medical assist, assist EMS crew                  | Superior Township 31 | 1 |
| 5/23/2021 | 21-2510075       | 0000611 | 311 | Medical assist, assist EMS crew                  | Superior Township 36 | 1 |
| 5/23/2021 | 21-2510340       | 0000614 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 9  | 1 |
| 5/23/2021 | 21-2510462       | 0000612 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/23/2021 | 21-2511116       | 0000613 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |
| 5/23/2021 | 21-2511251       | 0000615 | 311 | Medical assist, assist EMS crew                  | Superior Township 34 | 1 |
| 5/23/2021 | 21-2511313       | 0000616 | 445 | Arcing, shorted electrical equipment             | Superior Township 36 | 1 |
| 5/24/2021 | 21-2511837       | 0000617 | 554 | Assist invalid                                   | Superior Township 35 | 1 |
| 5/24/2021 | 21-2512965 SUTFD | 0000618 | 321 | EMS call, excluding vehicle accident with injury | Superior Township 34 | 1 |
| 5/24/2021 | 21-2513044       | 0000619 | 611 | Dispatched & canceled en route                   | Superior Township 31 | 1 |

|           | SUTFD            |         |     | route                                              | Township 31          |   |
|-----------|------------------|---------|-----|----------------------------------------------------|----------------------|---|
| 5/24/2021 | 21-2513508       | 0000620 | 622 | No incident found on arrival at dispatch address   | Superior Township 34 | 1 |
| 5/24/2021 | 21-2513799       | 0000621 | 311 | Medical assist, assist EMS crew                    | Superior Township 36 | 1 |
| 5/25/2021 | 21-2514945       | 0000622 | 611 | Dispatched & canceled en route                     | Superior Township 31 | 1 |
| 5/25/2021 | 21-2515872       | 0000623 | 743 | Smoke detector activation, no fire - unintentional | Superior Township 3  | 1 |
| 5/25/2021 | 21-2517010       | 0000624 | 321 | EMS call, excluding vehicle accident with injury   | Superior Township 34 | 1 |
| 5/25/2021 | 21-2517369       | 0000626 | 611 | Dispatched & canceled en route                     | Superior Township 18 | 1 |
| 5/25/2021 | 21-2517457       | 0000625 | 554 | Assist invalid                                     | Superior Township 35 | 1 |
| 5/26/2021 | 21-2518135 SUTFD | 0000628 | 554 | Assist invalid                                     | Superior Township 35 | 1 |
| 5/26/2021 | 21-2519210 SUTFD | 0000629 | 611 | Dispatched & canceled en route                     | Superior Township 34 | 1 |
| 5/27/2021 | 21-2523671       | 0000631 | 321 | EMS call, excluding vehicle accident with injury   | Superior Township 1  | 1 |
| 5/28/2021 | 21-2524946       | 0000632 | 444 | Power line down                                    | Superior Township 6  | 1 |
| 5/28/2021 | 21-2525214 SUTFD | 0000633 | 611 | Dispatched & canceled en route                     | Superior Township 31 | 1 |
| 5/28/2021 | 21-2525631 SUTFD | 0000634 | 650 | Steam, other gas mistaken for smoke, other         | Superior Township 34 | 1 |
| 5/28/2021 | 21-2526505       | 0000635 | 554 | Assist invalid                                     | Superior Township 35 | 1 |
| 5/28/2021 | 21-2526984       | 0000636 | 322 | Motor vehicle accident with injuries               | Superior Township 31 | 1 |
| 5/28/2021 | 21-2527040       | 0000637 | 321 | EMS call, excluding vehicle accident with injury   | Superior Township 35 | 1 |
| 5/29/2021 | 21-2527564       | 0000645 | 554 | Assist invalid                                     | Superior Township 19 | 1 |
| 5/29/2021 | 21-2527800       | 0000638 | 733 | Smoke detector activation due to malfunction       | Superior Township 34 | 1 |
| 5/29/2021 | 21-2528421       | 0000639 | 321 | EMS call, excluding vehicle accident with injury   | Superior Township 34 | 1 |
| 5/29/2021 | 21-2528754       | 0000640 | 733 | Smoke detector activation due to malfunction       | Superior Township 34 | 1 |
| 5/30/2021 | 212529812        | 0000641 | 510 | Person in distress, other                          | Superior Township 34 | 1 |
| 5/30/2021 | 21-2530136-SUTFD | 0000642 | 463 | Vehicle accident, general cleanup                  | Superior Township 4  | 1 |
| 5/30/2021 | 21-2530551 SUTFD | 0000643 | 311 | Medical assist, assist EMS crew                    | Superior Township 34 | 1 |
| 5/30/2021 | 21-2531186       | 0000644 | 111 | Building fire                                      | Out Of District      | 1 |
| 5/30/2021 | 21-2531277 SUTFD | 0000646 | 311 | Medical assist, assist EMS crew                    | Superior Township 35 | 1 |

|           |                     |         |     |                                                     |                         |   |
|-----------|---------------------|---------|-----|-----------------------------------------------------|-------------------------|---|
| 5/30/2021 | 21-2531515<br>SUTFD | 0000648 | 321 | EMS call, excluding vehicle<br>accident with injury | Superior<br>Township 34 | 1 |
| 5/30/2021 | 21-2531738          | 0000647 | 311 | Medical assist, assist EMS<br>crew                  | Superior<br>Township 34 | 1 |
| 5/31/2021 | 21-2532421<br>SUTFD | 0000649 | 311 | Medical assist, assist EMS<br>crew                  | Superior<br>Township 34 | 1 |
| 5/26/2021 | 21--SUTFD           | 0000630 | 352 | Extrication of victim(s) from<br>vehicle            | Out Of District         | 1 |



| Aid Given Or Received         | Incident Number  | NFIRS Number | Alarm Date            | Aid Given Or Received Code | Aided Agency Name                  | Aiding Agency Name                 | Report Writer Last Name |
|-------------------------------|------------------|--------------|-----------------------|----------------------------|------------------------------------|------------------------------------|-------------------------|
| <b>Automatic aid given</b>    |                  |              |                       |                            |                                    |                                    |                         |
|                               | 21-2446663-SUTFD | 0000522      | 5/1/2021 9:44:00 AM   | 4                          | Ypsilanti City Fire Department     |                                    | BACH                    |
|                               | 21-2453093 SUTFD | 0000529      | 5/3/2021 3:24:00 AM   | 4                          | Ypsilanti Township Fire Department |                                    | BURNS                   |
|                               | 21-2503419       | 0000596      | 5/20/2021 9:56:00 PM  | 4                          | Ypsilanti Township Fire Department |                                    | PRITULA                 |
|                               | 21-2531186       | 0000644      | 5/30/2021 4:25:00 PM  | 4                          | Ypsilanti Township Fire Department |                                    | ROBSON                  |
| <b>Automatic aid received</b> |                  |              |                       |                            |                                    |                                    |                         |
|                               | 21-2525631 SUTFD | 0000634      | 5/28/2021 11:28:00 AM | 2                          |                                    | Ypsilanti Township Fire Department | BURNS                   |
|                               | 21-2525631 SUTFD | 0000634      | 5/28/2021 11:28:00 AM | 2                          |                                    | Ypsilanti City Fire Department     | BURNS                   |
| <b>Mutual aid given</b>       |                  |              |                       |                            |                                    |                                    |                         |
|                               | 21-2492631 SUTFD | 0000582      | 5/17/2021 3:32:00 PM  | 3                          | Ypsilanti Township Fire Department |                                    | BURNS                   |
|                               | 21--SUTFD        | 0000630      | 5/26/2021 7:49:00 PM  | 3                          | Salem Township Fire Department     |                                    | BACH                    |
| <b>Mutual aid received</b>    |                  |              |                       |                            |                                    |                                    |                         |
|                               | 21-2468161-SUTFD | 0000545      | 5/8/2021 10:43:00 AM  | 1                          |                                    | Canton Township Fire Dept.         | PIERCE                  |
|                               | 21-2526984       | 0000636      | 5/28/2021 8:33:00 PM  | 1                          |                                    | Canton Township Fire Dept.         | ROBSON                  |

| Aided Agency Name                  | Details       |
|------------------------------------|---------------|
| Salem Township Fire Department     | 1 Rows        |
| Ypsilanti City Fire Department     | 1 Rows        |
| Ypsilanti Township Fire Department | 4 Rows        |
|                                    | <b>6 Rows</b> |

| <b>Alarm Date</b>     | <b>Incident Number</b> | <b>NFIRS Number</b> | <b>Aid Given Or Received</b> | <b>Aiding Agency Name</b>          | <b>Aided Agency Name</b> |
|-----------------------|------------------------|---------------------|------------------------------|------------------------------------|--------------------------|
| 5/8/2021 10:43:00 AM  | 21-2468161-SUTFD       | 0000545             | Mutual aid received          | Canton Township Fire Dept.         |                          |
| 5/28/2021 8:33:00 PM  | 21-2526984             | 0000636             | Mutual aid received          | Canton Township Fire Dept.         |                          |
| 5/28/2021 11:28:00 AM | 21-2525631 SUTFD       | 0000634             | Automatic aid received       | Ypsilanti Township Fire Department |                          |
| 5/28/2021 11:28:00 AM | 21-2525631 SUTFD       | 0000634             | Automatic aid received       | Ypsilanti City Fire Department     |                          |

Fire - False Alarms

Date: Monday, June 7, 2021  
Time: 8:11:48 AM

| Incident Date               | Incident Number | NFIRS Number | Alarm Date                 | Incident Type                                | Incident Type Code | Street Or Highway Name | Property Use           | Incident Narrative                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------|-----------------|--------------|----------------------------|----------------------------------------------|--------------------|------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5/18/2021<br>12:00:00<br>AM | 21-<br>2496323  | 0000587      | 5/18/2021<br>5:48:00<br>PM | Smoke detector activation due to malfunction | 733                | Plymouth-Ann Arbor     | 1 or 2 family dwelling | <p>COKER, TYLER May 18 2021 07:31PM:STFD was dispatched to a single residential fire alarm. T11-1 and E11-2 responded. FD was notified that it was a false alarm. E11-2 returned in service. T11-1 continued for a report. T11-1 arrived and was met by an occupant that stated she changed a battery in a smoke detector and it set off the alarm. T11-1 returned in service.</p> <p>COKER, TYLER May 18 2021 07:34PM:E11-2 was cancelled en route.</p> <p>COKER, TYLER May 18 2021 07:35PM:STFD was dispatched to a single residential fire alarm. T11-1 and E11-2 responded. FD was notified that it was a false alarm. E11-2 returned in service. T11-1 continued for a report. T11-1 arrived and was met by an occupant that stated she changed a battery in a smoke detector and it set off the alarm. T11-1 returned in service.</p> |
| 5/29/2021<br>12:00:00<br>AM | 21-<br>2527800  | 0000638      | 5/29/2021<br>7:21:00<br>AM | Smoke detector activation due to malfunction | 733                | Clark                  | 1 or 2 family dwelling | <p>KUJAWA, JEFFREY May 29 2021 08:07AM:STFD was dispatched to above location for residential fire alarm. E11-2 went arrival with nothing showing. The home owner came to the front door and stated his alarm systems has been malfunctioning for weeks and he would contact his alarm company for repairs. No smoke damage to the house. FD clear.</p> <p>KUJAWA, JEFFREY May 29 2021 08:11AM:Cancelled while responding</p> <p>KUJAWA, JEFFREY May 29 2021 08:11AM:STFD was dispatched to above location for residential fire alarm. E11-2 went arrival with nothing showing. The home owner came to the front door and stated his alarm systems has been malfunctioning for weeks and he would contact his alarm</p>                                                                                                                      |

|                             |                |          |                            |                                              |     |           |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------|----------------|----------|----------------------------|----------------------------------------------|-----|-----------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             |                |          |                            |                                              |     |           | company for repairs. No smoke damage to the house. FD clear |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5/29/2021<br>12:00:00<br>AM | 21-<br>2528754 | 00000640 | 5/29/2021<br>3:58:00<br>PM | Smoke detector activation due to malfunction | 733 | Clark     | 1 or 2 family dwelling                                      | <p>KUJAWA, JEFFREY May 29 2021<br/>04:24PM:STFD was dispatched to above location for residential fire alarm. Home owners was changing out his battery in the smoke detector. FD clear</p> <p>KUJAWA, JEFFREY May 29 2021<br/>04:27PM:cancelled en route</p> <p>KUJAWA, JEFFREY May 29 2021<br/>04:28PM:STFD was dispatched to above location for residential fire alarm. Home owners was changing out his battery in the smoke detector. FD clear</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 5/19/2021<br>12:00:00<br>AM | 21-<br>2497659 | 00000590 | 5/19/2021<br>6:18:00<br>AM | Alarm system sounded due to malfunction      | 735 | Macarthur | Multifamily dwelling                                        | <p>MONDAY, DEREK May 19 2021<br/>06:47AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a multi residential complex alarm. Upon arrival we were met by the homeowner outside who stated no fire or smoke and the alarms would not stop going off. After investigating and using the Agas to check for CO we discovered and faulty smoke detector. We provided the homeowner with a smoke detector and informed them they needed to call the building maintenance to come address the faulty smoke detector.</p> <p>MONDAY, DEREK May 19 2021<br/>06:51AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a multi residential complex alarm. Upon arrival we were met by the homeowner outside who stated no fire or smoke and the alarms would not stop going off. After investigating and using the Agas to check for CO we discovered and faulty smoke detector. We provided the homeowner with a smoke detector and informed them they needed to call the building maintenance to come address the faulty smoke detector.</p> <p>MONDAY, DEREK May 19 2021<br/>06:50AM:STFD E 11-2 and L 11-1 were dispatched to the above location for a multi residential complex alarm. Upon arrival we were met by the homeowner outside who stated no fire or smoke and the alarms would not stop going off. After investigating and</p> <p><i>within the phase to check for CO was discovered</i></p> |

|                             |                   |         |                             |                                                                |     |        |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------|-------------------|---------|-----------------------------|----------------------------------------------------------------|-----|--------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5/17/2021<br>12:00:00<br>AM | 1048483-<br>SUTFD | 0000579 | 5/17/2021<br>8:45:00<br>AM  | Smoke<br>detector<br>activation, no<br>fire -<br>unintentional | 743 | Geddes | 24-hour care<br>Nursing<br>homes, 4 or<br>more<br>persons | and faulty smoke detector. We provided the homeowner with a smoke detector and informed them they needed to call the building maintenance to come address the faulty smoke detector.<br><br>CHEVRETTE, VICTOR May 17 2021<br>11:45AM: Dispatched to listed location for report smoke detector activation. Arrived on scene to find building evacuate of patients. Investigation conducted and found to be smoke detector activation from steam in the Spa Room. Fire Alarm reset, all units returned to service.                                                                                                                   |
| 5/25/2021<br>12:00:00<br>AM | 21-<br>2515872    | 0000623 | 5/25/2021<br>10:39:00<br>AM | Smoke<br>detector<br>activation, no<br>fire -<br>unintentional | 743 | Warren | 1 or 2 family<br>dwelling                                 | COKER, TYLER May 25 2021 01:32PM:STFD arrived to a two story large residential home with nothing showing. The home was having work done on it, smoke and heat was created by wood being cut. No emergency was found. STFD returned in service.<br>COKER, TYLER May 25 2021 01:34PM:STFD arrived to a two story large residential home with nothing showing. The home was having work done on it, smoke and heat was created by wood being cut. No emergency was found. STFD returned in service.<br>COKER, TYLER May 25 2021 01:35PM: T11-1 arrived after E11-2 and was cancelled right as they arrived. STFD returned in service. |

Superior Charter Township Park Commission  
Regular Meeting  
April 26, 2021  
Conducted via Zoom Platform Technology

Approved Minutes

1. Call to Order  
The meeting was called to order by Vice-Chair Nahid Sanii-Yahyai at 6:33 pm.
2. Roll Call  
Park Commissioners present: Nahid Sanii-Yahyai, Terry Lee Lansing, Guy Conti, Greg Vessels, Riley Schofield, Martha Kern-Boprie  
  
Park Commissioners absent: Marion Morris  
  
Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor and Recreation Coordinator, Laura Bennett, Twp Hall staff
3. Flag Salute  
Vice-Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
  - A. March 22, 2021  
It was moved by Riley Schofield and supported by Guy Conti to approve the minutes of 3/22/21 as drafted. Martha Kern-Boprie found a spelling error in Reports E. Park Steward. The word presently spelled "removed" should be spelled "remove". Nahid Sanii-Yahyai found another spelling error in New Business A. Parks Maintenance Supervisor. The first word in the second paragraph presently spelled "Juna" should be spelled "Juan". The motion carried to approve the minutes with correction of the two spelling errors.
6. Citizen Participation  
There was none.
7. Reports
  - A. Chairperson  
Vice-Chair Nahid Sanii-Yahyai reported that Chair Marion Morris is recuperating at home and says hello to the Park Commissioners.
  - B. Administrator  
Juan Bradford submitted a written report. The sidewalk in Community Park will be constructed with county funds. Construction will take place either fall 2021 or spring 2022. Repair of the tennis court in Community Park should be complete by June 18. The Ypsilanti District Library (YDL) and local community are working on traffic controls for the intersection of Harris and MacArthur. The Park Department has hired one seasonal employee and has another position open. Greg Vessels asked what the compensation was, and the weekly work hours. The pay rate is \$15.00 per hour and 32 hours per week (8 hours per day, Monday – Thursday). Guy Conti noted that we may want to promote memorial benches and other park furnishings as a gracious way to remember people and enhance our parks at lower cost to park funds. He is willing to volunteer time to develop a policy

proposal. Martha Kern-Boprie noted the Park Commission and Staff should retain the final decision about type of furnishing and location, when a memorial is proposed.

C. Board Liaison

Trustee Bernice Lindke reported on the April 19 Township Board meeting. The Schock Park memo of understanding was left off the agenda; and will be on the May 17 agenda. Dixboro Green is applying for a well and septic permit. Treasurer Brenda McKinney is appointing Lisa Lewis as Deputy Treasurer. The motion for the Salem Springs sewer proposal was denied.

D. Board Meeting Attendee

Terry Lee Lansing attended the April 19 Township Board meeting. The board approved resurfacing Geddes Road from Superior Road west to Dixboro Road. A clean up is taking place from Harris and MacArthur east to the county boundary. Brush whacking and trash removal will take place.

E. Park Steward

No report.

F. Safety

Patrick Pigott reported a staff member was scratched as he climbed off some equipment. Another staff member fell and injured his ribs. He was off work for a few days.

8. Communications

A. Educational: Environmental Initiatives

B. Oakbrook Sports Park Reservation

C. "Seed Quilt" at Cherry Hill Nature Preserve

D. Update Cherry Hill Nature Preserve Map by John Copley

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

9. Old Business

None.

10. New Business

A. Prescribed Burn at Cherry Hill Nature Preserve

David Borneman, LLC submitted a proposal to conduct a controlled burn in Cherry Hill Nature Preserve (CHNP) during Spring 2021. Specific areas within CHNP that will be burned will be decided by park staff and Mr. Borneman. Responsibilities of the contractor David Borneman, LLC and Superior Township Park Department are detailed in the written proposal. Cost of the burn is \$4,600. It was moved by Martha Kern-Boprie and supported by Guy Conti to approve the controlled burn by David Borneman, LLC in Cherry Hill Nature Preserve during Spring 2021, according to the terms of the April 2021 proposal by David Borneman, LLC for an amount not to exceed \$4,600.00. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to approve payment of the bills totaling \$14,564.38 at 4/26/2021. The motion carried.

12. Financial Statements

A. March 2021 Revenue & Expenditure Report

B. March 2021 Balance Sheet

C. Easter Egg Expenditures

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the March financial statements. The motion carried.

Approved by Superior Charter Township Park Commission on 5/24/2021.

13. Pleas and Petitions

Guy Conti informed the Park Commission he also attended the April Township Board meeting. He complimented Trustee Bernice Lindke on her exceptionally good work at the meeting.

Nahid Sani-Yahyai alerted the Park Commission we may need someone to volunteer to attend the May Township Board meeting on 5/17/21 as Marion Morris is scheduled for that meeting, but she may not be well enough. Martha Kern-Boprie volunteered to cover this meeting.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to adjourn the meeting at 7:07 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

June 10, 2021

To: Kenneth Schwartz, Superior Township Supervisor

From: Katrina Robinson, Lieutenant

Through: Keith Flores, Police Services Commander

Re: May 1-31, 2021 Police Services Monthly Report

During the month of May there were 861 calls for service. Deputies conducted 284 traffic stops during this time with 34 citations issued and 3 drunk/drugged driving arrests.

Noteworthy events in Superior Township during last month include:

- 21-28166 (5/2/2021) Deputies Howard & Gombos attempted to stop a stolen vehicle that fled. The pursuit ended in Inkster with the suspect being taken into custody. This case is pending in court.
- 21-29020 (5/7/2021) Deputy Gombos received information regarding several subjects drinking alcohol and flashing guns in the 8800 block of MacArthur Blvd. Deputies arrived in the area and located the subjects. Illegal firearms and alcohol were recovered from one subject, who was taken into custody. This case is pending in court.
- 21-31652 (5/18/2021) Deputy Zehel was dispatched to the 8500 block of Liverpool Court for a death investigation, involving an 86 year-old male. There were no signs of foul play and the death appears to be from natural causes, at this time.
- 21-32067 (5/19/2021) Deputies Montgomery and Farmer were dispatched to a disorderly complaint in the 9100 block of MacArthur Blvd. One female subject refused to leave the location after being advised to do so by police/property owner. After repeated attempts to get her to leave voluntarily, she was arrested for trespassing. This case is pending in court.
- 21-32809 (5/22/2021) Deputy Montgomery was dispatched to St Joe Hospital regarding a gunshot victim who arrived at the emergency department. The victim was uncooperative in providing details as to how he was shot and who may have been involved. This case remains under investigation.

*Public Safety – Quality Service – Strong Communities  
Serving Washtenaw County since 1823*

- 21-33219 (5/24/2021) Deputy Bland responded to 1500 block of Ridge Road for a report of several shots being fired. He was unable to locate anything suspicious or any evidence of a shooting.
- 21-33618 (5/25/2021) Superior Deps responded to multiple reports of shots being fired in the 9100 block of MacArthur Blvd. Deputies located a 15 year old male who had been shot in the leg. The victim was uncooperative. This case remains under investigation.
- 21-34489 (5/28/2021) Deputies and traffic services responded to a multi-vehicle traffic crash in front of St Joseph Hospital on Clark Road. One male driver suffered fatal injuries, as a result of the crash. This case remains under investigation.
- 21-34767 (5/30/2021) Deputies received information regarding several subjects on MacArthur Blvd flashing firearms. A vehicle description was provided and deputies located the vehicle near Ridge Road and Mott Road. Two illegal firearms (one stolen out of Wayne County) were recovered and both subjects were arrested. Neither subject had a license to carry a concealed pistol. This case is pending in court.
- 21-34911 (5/30/2021) Deputies responded to a felonious assault stemming from a road rage incident in the area of Wiard Road. The male suspect struck two females with his vehicle. Neither victim was seriously injured. The suspect was apprehended. This case is pending in court.
- 21-34968 (5/30/2021) Deputies Gombos and Howard conducted a traffic stop on a vehicle on Clark Road. The driver was arrested after an investigation revealed he was carrying a concealed weapon without a license. This case is pending in court.



# SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

## May 2021

JERRY L. CLAYTON  
SHERIFF

| Incidents                                                                            | Month 2021                       | Month 2020                     | % Change                                   | YTD 2021 | YTD 2020 | % Change |
|--------------------------------------------------------------------------------------|----------------------------------|--------------------------------|--------------------------------------------|----------|----------|----------|
| Traffic Stops                                                                        | 284                              | 98                             | 190%                                       | 1333     | 1308     | 2%       |
| Citations                                                                            | 34                               | 25                             | 36%                                        | 155      | 407      | -62%     |
| Drunk Driving (OWI)                                                                  | 2                                | 3                              | -33%                                       | 4        | 12       | -67%     |
| Drugged Driving (OUID)                                                               | 1                                | 0                              | +                                          | 4        | 2        | 100%     |
| <b>Calls for Service Total</b>                                                       | 861                              | 586                            | 47%                                        | 4152     | 3839     | 8%       |
| <b>Calls for Service</b><br><i>(Traffic stops and non-response medicals removed)</i> | 488                              | 405                            | 20%                                        | 2395     | 2157     | 11%      |
| Robberies                                                                            | 0                                | 1                              | -                                          | 1        | 4        | -75%     |
| Assaultive Crimes                                                                    | 17                               | 12                             | 42%                                        | 86       | 80       | 8%       |
| Home Invasions                                                                       | 5                                | 3                              | 67%                                        | 11       | 9        | 22%      |
| Breaking and Entering's                                                              | 1                                | 0                              | +                                          | 1        | 3        | -67%     |
| Larcenies                                                                            | 5                                | 5                              | 0%                                         | 24       | 43       | -44%     |
| Vehicle Thefts                                                                       | 2                                | 0                              | +                                          | 7        | 3        | 133%     |
| Traffic Crashes                                                                      | 25                               | 20                             | 25%                                        | 92       | 116      | -21%     |
| Medical Assists                                                                      | 11                               | 5                              | 120%                                       | 53       | 37       | 43%      |
| Animal Complaints<br><i>(ACO Response)</i>                                           | 1                                | 4                              | -75%                                       | 10       | 23       | -57%     |
| <b>In/Out of Area Time</b>                                                           | <b>Month</b><br><i>(minutes)</i> | <b>YTD</b><br><i>(minutes)</i> | + = Positive Change<br>- = Negative Change |          |          |          |
| Into Area Time                                                                       | 1126                             | 7510                           |                                            |          |          |          |
| Out of Area Time                                                                     | 2182                             | 9649                           |                                            |          |          |          |
| Investigative Ops (DB)                                                               | 7565                             | 115785                         |                                            |          |          |          |
| Secondary Road Patrol                                                                | 0                                | 1895                           |                                            |          |          |          |
| County Wide                                                                          | 690                              | 764                            |                                            |          |          |          |
| Banked Hours                                                                         | <b>Hours Accum.</b>              | <b>Hours Used</b>              |                                            |          |          |          |
| April - Collab                                                                       | 528                              | 451.5                          | 219.25                                     |          |          |          |

### Incident Count by Incident Type For Agency WD

For 5/1/2021 12:00:00 AM Thru 5/31/2021 11:59:59 PM

For City Code(s) - SUT

| City       | Incident  | Address / Location   | Incident Call Date  | Location                   |
|------------|-----------|----------------------|---------------------|----------------------------|
| SUT        | 210027816 | 5808 CHERRY HILL RD  | 05/01/2021 16:48:58 | SW SECTOR                  |
|            | 210028658 | 1930 RIDGE RD        | 05/05/2021 10:02:21 | CHRIS COSTANTINO RESIDENCE |
|            | 210028659 | 1746 STEPHENS DR     | 05/05/2021 10:25:59 | RODRIGUEZ RES              |
|            | 210028710 | 5514 WARREN RD       | 05/05/2021 13:36:31 | STEEPER RESD               |
|            | 210028725 | 5591 GREAT HAWK BLVD | 05/05/2021 14:34:00 | DEFBAUGH RESIDENCE         |
|            | 210028916 | 3150 ANDORA DR       | 05/06/2021 11:23:03 | ISAAC LOCKHART RESIDENCE   |
|            | 210029216 | 1677 DEVON ST        | 05/07/2021 18:40:45 | JARDINE RESIDENCE          |
|            | 210029335 | 4257 BERRY RD        | 05/08/2021 08:08:36 | MALIK RESIDENCE            |
|            | 210030701 | 10685 SCARLET OAK DR | 05/14/2021 08:23:08 | INFINITY HOMES             |
|            | 210030776 | 10685 SCARLET OAK DR | 05/14/2021 14:28:13 | SERENITY HOMES             |
|            | 210032005 | 9800 W PLYMOUTH RD   | 05/19/2021 10:00:57 | HELP FINANCIAL             |
|            | 210032498 | 855 E CLARK RD       | 05/21/2021 05:32:11 | ABUNDANT LIFE              |
|            | 210032692 | 5477 W CLARK RD      | 05/21/2021 20:26:32 | HURON OPTHOMOLOGY          |
|            | 210032752 | 855 E CLARK RD       | 05/22/2021 02:37:35 | ABUNDANT LIFE              |
|            | 210034073 | 1746 STEPHENS DR     | 05/27/2021 10:14:30 | RODRIGUEZ RESID            |
|            | 210034159 | 7286 BRENTWOOD CT    | 05/27/2021 14:51:16 | SAUCIYA HASSAN             |
|            | 210034328 | 1732 BRIDGEWATER DR  | 05/28/2021 05:32:40 | HAYNES RESD.               |
|            | 210034654 | 5412 WALDENHILL CT   | 05/29/2021 14:23:45 | ALLEN RUBENS RESIDENCE     |
|            | 210034658 | 1886 EVERGREEN LN    | 05/29/2021 14:39:41 | BAILY RESIDENCE            |
|            | 210034661 | 2280 HICKMAN RD      | 05/29/2021 14:43:24 | LINDA REX RESIDENCE        |
|            | 210034765 | 6485 FORD RD         | 05/29/2021 22:14:50 | WATTS, TERRY & MELANIE     |
| <b>SUT</b> | <b>21</b> |                      |                     |                            |
|            |           |                      | <b>Total:</b>       | <b>21</b>                  |

### Incident Count by Incident Type For Agency WD

For 5/1/2021 12:00:00 AM Thru 5/31/2021 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

| Incident Call Date  | Alarms                 | Incident  | Address / Location   | City     | Location       |
|---------------------|------------------------|-----------|----------------------|----------|----------------|
| 05/14/2021 08:23:08 | C3902 - BURGLARY ALARM | 210030701 | 10685 SCARLET OAK DR | SUT      | INFINITY HOMES |
|                     | C3902 - BURGLARY ALARM |           | <b>Total:</b>        | <b>1</b> |                |

| Incident Call Date  | Alarms              | Incident  | Address / Location   | City     | Location       |
|---------------------|---------------------|-----------|----------------------|----------|----------------|
| 05/14/2021 14:28:13 | C3907 - PANIC ALARM | 210030776 | 10685 SCARLET OAK DR | SUT      | SERENITY HOMES |
|                     | C3907 - PANIC ALARM |           | <b>Total:</b>        | <b>1</b> |                |

| Incident Call Date  | Alarms                   | Incident  | Address / Location   | City | Location                   |
|---------------------|--------------------------|-----------|----------------------|------|----------------------------|
| 05/01/2021 16:48:58 | C3999 - ALARMS ALL OTHER | 210027816 | 5808 CHERRY HILL RD  | SUT  | SW SECTOR                  |
| 05/05/2021 10:02:21 |                          | 210028658 | 1930 RIDGE RD        | SUT  | CHRIS COSTANTINO RESIDENCE |
| 05/05/2021 10:25:59 |                          | 210028659 | 1746 STEPHENS DR     | SUT  | RODRIGUEZ RES              |
| 05/05/2021 13:36:31 |                          | 210028710 | 5514 WARREN RD       | SUT  | STEEPER RESD               |
| 05/05/2021 14:34:00 |                          | 210028725 | 5591 GREAT HAWK BLVD | SUT  | DEFBAUGH RESIDENCE         |
| 05/06/2021 11:23:03 |                          | 210028916 | 3150 ANDORA DR       | SUT  | ISAAC LOCKHART RESIDENCE   |
| 05/07/2021 18:40:45 |                          | 210029216 | 1677 DEVON ST        | SUT  | JARDINE RESIDENCE          |
| 05/08/2021 08:08:36 |                          | 210029335 | 4257 BERRY RD        | SUT  | MALIK RESIDENCE            |
| 05/19/2021 10:00:57 |                          | 210032005 | 9800 W PLYMOUTH RD   | SUT  | HELP FINANCIAL             |
| 05/21/2021 05:32:11 |                          | 210032498 | 855 E CLARK RD       | SUT  | ABUNDANT LIFE              |
| 05/21/2021 20:26:32 |                          | 210032692 | 5477 W CLARK RD      | SUT  | HURON OPTHOMOLOGY          |
| 05/22/2021 02:37:35 |                          | 210032752 | 855 E CLARK RD       | SUT  | ABUNDANT LIFE              |
| 05/27/2021 10:14:30 |                          | 210034073 | 1746 STEPHENS DR     | SUT  | RODRIGUEZ RESID            |
| 05/27/2021 14:51:16 |                          | 210034159 | 7286 BRENTWOOD CT    | SUT  | SAUCIYA HASSAN             |
| 05/28/2021 05:32:40 |                          | 210034328 | 1732 BRIDGEWATER DR  | SUT  | HAYNES RESD.               |
| 05/29/2021 14:23:45 |                          | 210034654 | 5412 WALDENHILL CT   | SUT  | ALLEN RUBENS RESIDENCE     |
| 05/29/2021 14:39:41 |                          | 210034658 | 1886 EVERGREEN LN    | SUT  | BAILY RESIDENCE            |
| 05/29/2021 14:43:24 |                          | 210034661 | 2280 HICKMAN RD      | SUT  | LINDA REX RESIDENCE        |

### Incident Count by Incident Type For Agency WD

For 5/1/2021 12:00:00 AM Thru 5/31/2021 11:59:59 PM

For City Code(s) - SUT  
For Incident Type(s) -

| Incident Call Date  | Alarms                   | Incident  | Address / Location | City      | Location               |
|---------------------|--------------------------|-----------|--------------------|-----------|------------------------|
| 05/29/2021 22:14:50 | C3999 - ALARMS ALL OTHER | 210034765 | 6485 FORD RD       | SUT       | WATTS, TERRY & MELANIE |
|                     | C3999 - ALARMS ALL OTHER |           | <b>Total:</b>      | <b>19</b> |                        |

|  |  |  |  |                |  |
|--|--|--|--|----------------|--|
|  |  |  |  | <b>Sum: 21</b> |  |
|--|--|--|--|----------------|--|

| GL Number                     | Description                       | Balance                    |
|-------------------------------|-----------------------------------|----------------------------|
| <b>*** Assets ***</b>         |                                   |                            |
| Cash                          |                                   |                            |
| 101-000-012.000               | PETTY CASH                        | 100.00                     |
| 101-000-012.025               | REGISTER DRAWER CASH              | 300.00                     |
| 101-000-013.000               | CHASE 5503 - DAILY OPERATING CHE  | 949,680.22                 |
| 101-000-013.001               | HUNT 0768 CHK - GEDDES ROAD       | 12,141.15                  |
| 101-000-013.002               | COMERICA 6199 J-FUND - GEDDES ROA | 196,461.40                 |
| 101-000-013.003               | CHASE 5503 - NON-MOTORIZED TRAILS | 31,359.02                  |
| 101-000-015.050               | COMERICA 6834 CD - GENERAL        | 341,582.28                 |
| 101-000-015.060               | COMERICA 7161 J-FUND - GENERAL    | 256,835.94                 |
| 101-000-015.070               | HUNT 6873 HYB - FIRE INSURANCE WI | 157.32                     |
| 101-000-015.090               | COMERICA 9108 CHKG - CREDIT CARDS | 5,389.99                   |
| 101-000-016.000               | COMERICA 5286 CHKG - ACCRUED ABSE | 19,559.36                  |
| Cash                          |                                   | <u>1,813,566.68</u>        |
| Accounts Receivable           |                                   |                            |
| 101-000-023.000               | A/R - STATE OF MICHIGAN           | 408,758.00                 |
| 101-000-024.000               | A/R - STATE OF MICHIGAN EVIP      | 15,388.00                  |
| 101-000-025.000               | A/R - CABLE FEES AT&T AND COMCAST | 52,819.82                  |
| 101-000-026.000               | A/R - OTHER                       | 5,660.61                   |
| 101-000-031.001               | A/R - TAXROLL REVENUE             | 529,724.12                 |
| Accounts Receivable           |                                   | <u>1,012,350.55</u>        |
| Other Assets                  |                                   |                            |
| 101-000-123.000               | PRE-PAID EXPENSES MISC.           | 793.12                     |
| 101-000-123.050               | PREPAID INSURANCE                 | 20,806.76                  |
| Other Assets                  |                                   | <u>21,599.88</u>           |
| Due From Other Funds          |                                   |                            |
| 101-000-062.000               | DUE FROM BUILDING FUND            | 1,138.11                   |
| 101-000-065.000               | DUE FROM UTIL                     | 7,147.16                   |
| 101-000-066.000               | DUE FROM FIRE FUND                | 429.55                     |
| 101-000-067.000               | DUE FROM LAW FUND                 | 1,246.00                   |
| 101-000-069.000               | DUE FROM PARK FUND                | 292.98                     |
| 101-000-070.000               | DUE FROM PAYROLL FUND             | 4,937.77                   |
| 101-000-074.000               | DUE FROM STREET LIGHT FUND        | 861.15                     |
| Due From Other Funds          |                                   | <u>16,052.72</u>           |
| <b>Total Assets</b>           |                                   | <u><b>2,863,569.83</b></u> |
| <b>*** Liabilities ***</b>    |                                   |                            |
| Accounts Payable              |                                   |                            |
| 101-000-201.000               | A/P - VENDORS                     | 70,017.59                  |
| 101-000-208.000               | DUE TO OTHERS                     | 16,460.20                  |
| 101-000-290.000               | A/P - CREDIT CARD ACCOUNT         | 1,480.02                   |
| Accounts Payable              |                                   | <u>87,957.81</u>           |
| Liabilities-ST                |                                   |                            |
| Liabilities-ST                |                                   | <u>0.00</u>                |
| Liabilities-LT (under 1 year) |                                   |                            |
| 101-000-287.000               | DEFERRED REVENUE                  | 566,892.24                 |
| Liabilities-LT (under 1 year) |                                   | <u>566,892.24</u>          |
| Liabilities-LT (over 1 year)  |                                   |                            |
| 101-000-287.001               | DEFERRED REVENUE PILOT            | 644.43                     |
| Liabilities-LT (over 1 year)  |                                   | <u>644.43</u>              |
| Due To Other Funds            |                                   |                            |

| GL Number            | Description                               | Balance                    |
|----------------------|-------------------------------------------|----------------------------|
| *** Liabilities ***  |                                           |                            |
| 101-000-201.100      | DUE TO TRUST & AGENCY FUND                | 4,920.00                   |
| 101-000-285.000      | DUE TO UTILITY FUND                       | 5,855.24                   |
|                      | Due To Other Funds                        | <u>10,775.24</u>           |
|                      | <b>Total Liabilities</b>                  | <b><u>666,269.72</u></b>   |
| *** Fund Balance *** |                                           |                            |
| Unassigned           |                                           |                            |
| 101-000-390.000      | FUND BALANCE - UNDESIGNATED               | 2,059,907.33               |
|                      | Unassigned                                | <u>2,059,907.33</u>        |
| Assigned             |                                           |                            |
| 101-000-390.015      | FUND BALANCE - GEDDES ROAD                | 208,602.55                 |
| 101-000-390.026      | FUND BALANCE - NM TRAILS MAINT.           | 31,359.02                  |
| 101-000-390.027      | FUND BALANCE - RIGHT OF WAY               | 18,777.86                  |
| 101-000-390.030      | FUND BALANCE - ACCRUED ABSENCES           | 35,674.11                  |
|                      | Assigned                                  | <u>294,413.54</u>          |
|                      | <b>Total Fund Balance</b>                 | <b><u>2,354,320.87</u></b> |
|                      | <b>Beginning Fund Balance</b>             | <b>2,354,320.87</b>        |
|                      | <b>Net of Revenues VS Expenditures</b>    | <b>(157,020.76)</b>        |
|                      | <b>Ending Fund Balance</b>                | <b>2,197,300.11</b>        |
|                      | <b>Total Liabilities And Fund Balance</b> | <b>2,863,569.83</b>        |



| GL NUMBER                       | DESCRIPTION                    | 2020               |                | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BDGT<br>USED | YTD BALANCE<br>12/31/2019 |
|---------------------------------|--------------------------------|--------------------|----------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
|                                 |                                | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                                   |                      |                |                           |
| Fund 101 - GENERAL              |                                |                    |                |                           |                                   |                      |                |                           |
| Revenues                        |                                |                    |                |                           |                                   |                      |                |                           |
| Dept 000 - REVENUE              |                                |                    |                |                           |                                   |                      |                |                           |
| 101-000-402.000                 | CURRENT- REAL/PROPERTY/IIFT TA | 542,956.00         | 542,956.00     | 540,350.65                | (5,158.85)                        | 2,605.35             | 99.52          | 525,278.15                |
| 101-000-403.050                 | PRIOR YEARS DELQ PERS PROP     | 200.00             | 200.00         | 0.00                      | 0.00                              | 200.00               | 0.00           | 324.95                    |
| 101-000-404.000                 | TRAILER FEES                   | 4,000.00           | 4,000.00       | 4,567.00                  | 385.50                            | (567.00)             | 114.18         | 4,556.50                  |
| 101-000-406.000                 | PILOT PROGRAM TAXES            | 1,800.00           | 1,800.00       | 682.95                    | 0.00                              | 1,117.05             | 37.94          | 949.78                    |
| 101-000-407.000                 | PPT REIMBURSEMENT              | 400.00             | 400.00         | 552.70                    | 0.00                              | (152.70)             | 138.18         | 552.84                    |
| 101-000-451.000                 | ELECTION REIMBURSEMENTS        | 1,000.00           | 29,000.00      | 25,055.50                 | 0.00                              | 3,944.50             | 86.40          | 16,052.59                 |
| 101-000-452.000                 | CABLE TV FRANCHISE FEES - COM  | 145,000.00         | 145,000.00     | 162,228.73                | 17,228.73                         | (17,228.73)          | 111.88         | 159,898.13                |
| 101-000-453.000                 | CABLE TV FRANCHISE FEES - AT&  | 50,000.00          | 50,000.00      | 43,564.71                 | (6,435.29)                        | 6,435.29             | 87.13          | 46,012.26                 |
| 101-000-574.000                 | STATE CONSTITUTIONAL REVENUE   | 1,147,000.00       | 1,147,000.00   | 1,155,892.00              | 408,758.00                        | (8,892.00)           | 100.78         | 1,154,177.00              |
| 101-000-575.000                 | ROW REVENUE STATE & OTHER RES  | 15,000.00          | 15,000.00      | 10,565.21                 | 0.00                              | 4,434.79             | 70.43          | 9,599.76                  |
| 101-000-576.000                 | STATE REVENUE SHARING          | 46,169.00          | 46,169.00      | 38,470.00                 | (7,699.00)                        | 7,699.00             | 83.32          | 45,650.00                 |
| 101-000-590.000                 | GRANTS                         | 0.00               | 0.00           | 11,354.01                 | 2,750.00                          | (11,354.01)          | 100.00         | 0.00                      |
| 101-000-605.000                 | ORDINANCE VIOLATION REIMBURSE  | 200.00             | 200.00         | 945.00                    | 0.00                              | (745.00)             | 472.50         | 80.00                     |
| 101-000-607.000                 | PLANNING ADMINISTRATION FEES   | 15,000.00          | 6,000.00       | 4,975.00                  | 0.00                              | 1,025.00             | 82.92          | 8,275.00                  |
| 101-000-611.000                 | MEETINGS, COURT REIMBURSEMENT  | 100.00             | 100.00         | 0.00                      | 0.00                              | 100.00               | 0.00           | 0.00                      |
| 101-000-626.000                 | SUMMER TAX COLLECTION FEES     | 31,000.00          | 31,000.00      | 29,875.00                 | 0.00                              | 1,125.00             | 96.37          | 30,815.00                 |
| 101-000-630.000                 | BAG & TAG PROGRAM FEES         | 2,400.00           | 2,400.00       | 1,689.00                  | 71.25                             | 711.00               | 70.38          | 2,398.50                  |
| 101-000-631.000                 | RECYCLING EDUCATION REVENUE    | 3,000.00           | 3,000.00       | 1,500.00                  | 0.00                              | 1,500.00             | 50.00          | 1,500.00                  |
| 101-000-632.000                 | SYCAMORE MEADOWS LITTER CONTR  | 3,819.00           | 3,819.00       | 4,300.00                  | 400.00                            | (481.00)             | 112.59         | 3,600.00                  |
| 101-000-633.000                 | DANBURY LITTER CONTROL         | 3,708.00           | 3,708.00       | 4,600.00                  | 0.00                              | (892.00)             | 124.06         | 3,300.00                  |
| 101-000-634.000                 | SUPERIOR DAY DONATIONS         | 0.00               | 0.00           | 250.00                    | 0.00                              | (250.00)             | 100.00         | 750.00                    |
| 101-000-664.000                 | INTEREST                       | 38,000.00          | 12,000.00      | 12,042.05                 | 872.55                            | (42.05)              | 100.35         | 44,664.17                 |
| 101-000-664.075                 | TAX COLLECTION INTEREST        | 0.00               | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 5,019.07                  |
| 101-000-666.000                 | DELINQUENT INTEREST & PENALTY  | 500.00             | 500.00         | 120.40                    | 0.00                              | 379.60               | 24.08          | 861.27                    |
| 101-000-672.000                 | MEDICAL INSURANCE/COBRA INCOM  | 20.00              | 20.00          | 0.00                      | 0.00                              | 20.00                | 0.00           | 0.00                      |
| 101-000-673.000                 | INSURANCE REIMBURSEMENTS INCO  | 500.00             | 500.00         | 380.53                    | 0.00                              | 119.47               | 76.11          | 257.57                    |
| 101-000-674.000                 | CELL TOWER REVENUE             | 35,000.00          | 35,000.00      | 32,970.40                 | 2,783.11                          | 2,029.60             | 94.20          | 32,010.05                 |
| 101-000-675.000                 | DELINQUENT W/S BILLS ADMIN FEE | 6,500.00           | 6,500.00       | 5,700.00                  | 780.00                            | 800.00               | 87.69          | 6,180.00                  |
| 101-000-695.076                 | CTAP GRANT - DIXBORO           | 10,000.00          | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 10,000.00                 |
| 101-000-695.077                 | CORONAVIRUS RELIEF GOVERNMENT  | 0.00               | 11,967.00      | 11,967.00                 | 0.00                              | 0.00                 | 100.00         | 0.00                      |
| 101-000-696.000                 | DONATIONS                      | 0.00               | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 0.00                      |
| 101-000-698.000                 | MISCELLANEOUS INCOME           | 500.00             | 2,875.00       | 2,422.29                  | (451.60)                          | 452.71               | 84.25          | 250.00                    |
| 101-000-699.000                 | APPROPRIATION FROM FUND BALAN  | 0.00               | 201,278.00     | 0.00                      | 0.00                              | 201,278.00           | 0.00           | 0.00                      |
| 101-000-699.224                 | TRANSFER FROM GEDDES ROAD FUN  | 0.00               | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 206,253.76                |
| Total Dept 000 - REVENUE        |                                | 2,103,772.00       | 2,302,392.00   | 2,107,020.13              | 414,284.40                        | 195,371.87           | 91.51          | 2,324,556.85              |
| TOTAL REVENUES                  |                                | 2,103,772.00       | 2,302,392.00   | 2,107,020.13              | 414,284.40                        | 195,371.87           | 91.51          | 2,324,556.85              |
| Expenditures                    |                                |                    |                |                           |                                   |                      |                |                           |
| Dept 101 - TOWNSHIP BOARD       |                                |                    |                |                           |                                   |                      |                |                           |
| 101-101-700.000                 | BOARD OF TRUSTEES STIPENDS     | 9,300.00           | 8,600.00       | 7,875.00                  | 0.00                              | 725.00               | 91.57          | 7,525.00                  |
| 101-101-701.005                 | WETLANDS BOARD STIPENDS        | 1,500.00           | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 140.00                    |
| 101-101-701.010                 | DIXBORO REVIEW BOARD STIPENDS  | 500.00             | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 150.00                    |
| 101-101-701.015                 | ZONING BOARD OF APPEAL STIPEN  | 500.00             | 500.00         | 340.00                    | 0.00                              | 160.00               | 68.00          | 480.00                    |
| 101-101-703.000                 | CONTRACT SERVICES              | 100.00             | 100.00         | 0.00                      | 0.00                              | 100.00               | 0.00           | 0.00                      |
| 101-101-710.000                 | TRAINING                       | 500.00             | 500.00         | 198.00                    | 198.00                            | 302.00               | 39.60          | 0.00                      |
| 101-101-727.000                 | OFFICE SUPPLIES                | 100.00             | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 0.00                      |
| 101-101-801.000                 | PROFESSIONAL SERVICES - OTHER  | 100.00             | 100.00         | 0.00                      | 0.00                              | 100.00               | 0.00           | 0.00                      |
| 101-101-900.000                 | PRINTING & PUBLISHING          | 250.00             | 250.00         | 0.00                      | 0.00                              | 250.00               | 0.00           | 0.00                      |
| Total Dept 101 - TOWNSHIP BOARD |                                | 12,850.00          | 10,050.00      | 8,413.00                  | 198.00                            | 1,637.00             | 83.71          | 8,295.00                  |

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

| GL NUMBER                            | DESCRIPTION                   | 2020            |                | ACTIVITY FOR MONTH<br>12/31/20 | AVAILABLE BALANCE | % BGDG USED | YTD BALANCE<br>12/31/2019 |
|--------------------------------------|-------------------------------|-----------------|----------------|--------------------------------|-------------------|-------------|---------------------------|
|                                      |                               | ORIGINAL BUDGET | AMENDED BUDGET |                                |                   |             |                           |
| Fund 101 - GENERAL                   |                               |                 |                |                                |                   |             |                           |
| Expenditures                         |                               |                 |                |                                |                   |             |                           |
| Dept 102 - ADMINISTRATION            |                               |                 |                |                                |                   |             |                           |
| 101-102-702.000                      | SALARIES                      | 0.00            | 0.00           | 0.00                           | 0.00              | 0.00        | 8,187.57                  |
| 101-102-719.000                      | MISC UNEMPLOYMENT BENEFITS    | 0.00            | 0.00           | 5,403.64                       | (5,403.64)        | 100.00      | 0.00                      |
| 101-102-727.000                      | OFFICE SUPPLIES               | 1,000.00        | 0.00           | 0.00                           | 0.00              | 0.00        | 0.00                      |
| 101-102-728.000                      | POSTAGE                       | 15,000.00       | 26,000.00      | 1,314.02                       | 872.37            | 96.64       | 12,793.18                 |
| 101-102-740.000                      | OPERATING SUPPLIES            | 0.00            | 8,000.00       | 233.31                         | 1,010.99          | 87.36       | 2,912.86                  |
| 101-102-777.000                      | CEMETERY UPKEEP EXPENSE       | 500.00          | 500.00         | 750.00                         | (1,000.00)        | 300.00      | 1,500.00                  |
| 101-102-798.000                      | ECONOMIC DEVELOPMENT          | 500.00          | 500.00         | 0.00                           | 500.00            | 0.00        | 0.00                      |
| 101-102-800.000                      | PROFESSIONAL SERVICES - ATTOR | 5,000.00        | 5,000.00       | 0.00                           | 4,295.00          | 14.10       | 982.50                    |
| 101-102-800.010                      | PROFESSIONAL SERVICES - AUDIT | 10,073.00       | 10,073.00      | 0.00                           | (127.00)          | 101.26      | 10,200.00                 |
| 101-102-800.015                      | PROFESSIONAL SERVICES - ENGIN | 1,000.00        | 1,000.00       | 0.00                           | (226.50)          | 122.65      | 850.00                    |
| 101-102-801.000                      | PROFESSIONAL SERVICES - OTHER | 5,000.00        | 5,000.00       | 1,039.20                       | (5,209.60)        | 204.19      | 5,268.67                  |
| 101-102-802.000                      | PROFESSIONAL SERVICES - IT    | 0.00            | 43,000.00      | 2,381.18                       | (575.31)          | 101.34      | 43,252.75                 |
| 101-102-850.000                      | TELECOMMUNICATIONS            | 4,000.00        | 10,000.00      | 729.63                         | 757.17            | 92.43       | 3,012.17                  |
| 101-102-851.000                      | INSURANCE & BONDS             | 13,000.00       | 13,000.00      | 1,370.28                       | (838.70)          | 106.45      | 12,812.05                 |
| 101-102-860.000                      | TRANSPORTATION                | 5,000.00        | 5,000.00       | 367.58                         | (214.24)          | 104.28      | 7,028.22                  |
| 101-102-861.000                      | MEALS & LODGING               | 1,000.00        | 1,000.00       | 0.00                           | 1,000.00          | 0.00        | 0.00                      |
| 101-102-900.000                      | PRINTING & PUBLISHING         | 13,000.00       | 13,000.00      | 436.65                         | 114.37            | 99.12       | 11,565.33                 |
| 101-102-930.000                      | REPAIR & MAINTENANCE          | 500.00          | 500.00         | 0.00                           | 354.77            | 29.05       | 0.00                      |
| 101-102-940.000                      | OTHER FUND CONTRIBUTIONS      | (3,000.00)      | (3,000.00)     | (497.16)                       | 3,691.34          | 223.04      | (2,843.76)                |
| 101-102-952.000                      | YPSILANTI MEALS ON WHEELS     | 2,200.00        | 2,200.00       | 0.00                           | 2,200.00          | 0.00        | 2,150.00                  |
| 101-102-954.000                      | EQUIPMENT RENTAL              | 4,000.00        | 4,000.00       | 1,313.46                       | (2,020.64)        | 150.52      | 6,834.36                  |
| 101-102-958.000                      | MEMBERSHIPS & DUES            | 26,000.00       | 26,000.00      | 16,373.50                      | 9,626.50          | 62.98       | 16,485.99                 |
| 101-102-963.000                      | BANK FEES & CHARGES           | 100.00          | 100.00         | 7,072.49                       | (6,972.49)        | 7,072.49    | 122.50                    |
| 101-102-980.000                      | EQUIPMENT OVER \$5,000        | 10,000.00       | 5,000.00       | 4,278.68                       | 721.32            | 85.57       | 0.00                      |
| 101-102-981.000                      | EQUIPMENT UNDER \$5,000       | 5,000.00        | 5,000.00       | 13,323.25                      | (8,323.25)        | 266.47      | 9,537.42                  |
| 101-102-985.000                      | TAX CHARGEBACKS               | 500.00          | 500.00         | 854.70                         | (354.70)          | 170.94      | 3,357.32                  |
| 101-102-999.000                      | MISCELLANEOUS EXPENSE         | 500.00          | 500.00         | 5,485.76                       | (5,625.70)        | 1,225.14    | 915.98                    |
| Total Dept 102 - ADMINISTRATION      |                               | 119,873.00      | 181,873.00     | 27,861.19                      | (11,747.94)       | 106.46      | 156,925.11                |
| Dept 171 - TOWNSHIP SUPERVISOR       |                               |                 |                |                                |                   |             |                           |
| 101-171-700.000                      | SUPERVISOR SALARY             | 87,467.00       | 87,467.00      | 6,728.24                       | (0.12)            | 100.00      | 84,919.64                 |
| 101-171-702.000                      | SUPERVISOR ASSISTANT SALARY   | 25,000.00       | 1,000.00       | 750.00                         | (506.29)          | 150.63      | 0.00                      |
| 101-171-717.000                      | TOWNSHIP SUPERVISOR TAXB BENE | 12,432.00       | 5,432.00       | 439.56                         | 234.20            | 95.69       | 12,531.64                 |
| 101-171-727.000                      | OFFICE SUPPLIES               | 200.00          | 0.00           | 0.00                           | 0.00              | 0.00        | 0.00                      |
| 101-171-740.000                      | OPERATING SUPPLIES            | 0.00            | 100.00         | 0.00                           | 100.00            | 0.00        | 0.00                      |
| Total Dept 171 - TOWNSHIP SUPERVISOR |                               | 125,099.00      | 93,939.00      | 7,917.80                       | (172.21)          | 100.18      | 97,451.28                 |
| Dept 191 - ELECTIONS                 |                               |                 |                |                                |                   |             |                           |
| 101-191-702.000                      | SALARIES                      | 500.00          | 81,000.00      | 2,398.75                       | (229.76)          | 100.28      | 2,436.57                  |
| 101-191-702.037                      | FICA EXEMPT SALARY            | 10,000.00       | 31,500.00      | 39.00                          | 21.43             | 99.93       | 12,320.20                 |
| 101-191-703.000                      | CONTRACT SERVICES             | 0.00            | 0.00           | 0.00                           | (355.00)          | 100.00      | 0.00                      |
| 101-191-727.000                      | OFFICE SUPPLIES               | 500.00          | 0.00           | 0.00                           | 0.00              | 0.00        | 0.00                      |
| 101-191-728.000                      | POSTAGE                       | 500.00          | 7,000.00       | 36.25                          | 36.25             | 99.48       | 0.00                      |
| 101-191-740.000                      | OPERATING SUPPLIES            | 1,000.00        | 17,000.00      | 0.00                           | 238.38            | 98.60       | 1,855.92                  |
| 101-191-862.000                      | PRECINCT RENT                 | 0.00            | 0.00           | 0.00                           | (1,750.00)        | 100.00      | 0.00                      |
| 101-191-900.000                      | PRINTING & PUBLISHING         | 250.00          | 250.00         | 0.00                           | (489.50)          | 295.80      | 0.00                      |
| 101-191-980.000                      | EQUIPMENT OVER \$5,000        | 0.00            | 5,545.00       | 0.00                           | 0.00              | 100.00      | 0.00                      |
| 101-191-981.000                      | EQUIPMENT UNDER \$5,000       | 2,000.00        | 5,005.00       | 0.00                           | 0.19              | 100.00      | 0.00                      |
| Total Dept 191 - ELECTIONS           |                               | 14,750.00       | 147,300.00     | 2,437.75                       | (2,528.01)        | 101.72      | 16,612.69                 |

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

| GL NUMBER                                  | DESCRIPTION              | 2020              |                   | ACTIVITY FOR MONTH<br>12/31/20 | AVAILABLE BALANCE | % BDCGT USED  | YTD BALANCE<br>12/31/2019 |
|--------------------------------------------|--------------------------|-------------------|-------------------|--------------------------------|-------------------|---------------|---------------------------|
|                                            |                          | ORIGINAL BUDGET   | AMENDED BUDGET    |                                |                   |               |                           |
| <b>Fund 101 - GENERAL</b>                  |                          |                   |                   |                                |                   |               |                           |
| <b>Expenditures</b>                        |                          |                   |                   |                                |                   |               |                           |
| <b>Dept 201 - ACCOUNTING</b>               |                          |                   |                   |                                |                   |               |                           |
| 101-201-702.000                            | SALARIES                 | 87,338.00         | 87,338.00         | 6,496.12                       | 5,014.34          | 94.26         | 78,653.34                 |
| 101-201-710.000                            | TRAINING                 | 750.00            | 250.00            | 0.00                           | 250.00            | 0.00          | 0.00                      |
| 101-201-717.000                            | TAXABLE BENEFITS         | 4,517.00          | 4,517.05          | 0.00                           | (400.05)          | 108.86        | 4,543.34                  |
| 101-201-727.000                            | OFFICE SUPPLIES          | 900.00            | 0.00              | 0.00                           | 0.00              | 0.00          | 0.00                      |
| 101-201-740.000                            | OPERATING SUPPLIES       | 0.00              | 1,500.00          | 85.58                          | 252.74            | 83.15         | 1,726.71                  |
| 101-201-940.000                            | OTHER FUND CONTRIBUTIONS | (24,000.00)       | (25,000.00)       | (1,979.82)                     | 269.58            | 101.08        | (23,683.74)               |
| <b>Total Dept 201 - ACCOUNTING</b>         |                          | <b>69,505.00</b>  | <b>68,605.00</b>  | <b>4,601.88</b>                | <b>5,386.61</b>   | <b>92.15</b>  | <b>61,239.65</b>          |
| <b>Dept 209 - ASSESSOR</b>                 |                          |                   |                   |                                |                   |               |                           |
| 101-209-702.000                            | SALARIES                 | 153,704.00        | 167,704.00        | 13,114.68                      | 239.31            | 99.86         | 134,061.29                |
| 101-209-702.050                            | BOARD OF REVIEW SALARIES | 2,500.00          | 2,500.00          | 225.00                         | 1,112.50          | 55.50         | 1,725.00                  |
| 101-209-703.000                            | CONTRACT SERVICES        | 5,000.00          | 5,000.00          | 300.00                         | 3,633.40          | 27.33         | 7,925.32                  |
| 101-209-710.000                            | TRAINING                 | 1,000.00          | 1,000.00          | 1,010.00                       | (161.00)          | 116.10        | 291.75                    |
| 101-209-717.000                            | TAXABLE BENEFITS         | 21,404.00         | 14,404.00         | 2,201.54                       | (555.07)          | 103.85        | 22,762.07                 |
| 101-209-727.000                            | OFFICE SUPPLIES          | 600.00            | 0.00              | 0.00                           | 0.00              | 0.00          | 0.00                      |
| 101-209-740.000                            | OPERATING SUPPLIES       | 0.00              | 1,800.00          | 171.46                         | (220.80)          | 112.27        | 1,007.72                  |
| 101-209-850.000                            | TELECOMMUNICATIONS       | 650.00            | 650.00            | 50.57                          | 43.16             | 93.36         | 606.84                    |
| 101-209-860.000                            | TRANSPORTATION           | 500.00            | 250.00            | 56.93                          | 99.34             | 60.26         | 178.64                    |
| 101-209-861.000                            | MEALS & LODGING          | 500.00            | 300.00            | 0.00                           | 110.02            | 63.33         | 312.09                    |
| 101-209-958.000                            | MEMBERSHIPS & DUES       | 1,300.00          | 1,300.00          | 92.25                          | 782.75            | 39.79         | 730.00                    |
| <b>Total Dept 209 - ASSESSOR</b>           |                          | <b>187,158.00</b> | <b>194,908.00</b> | <b>17,222.43</b>               | <b>5,083.61</b>   | <b>97.39</b>  | <b>169,600.72</b>         |
| <b>Dept 215 - CLERK</b>                    |                          |                   |                   |                                |                   |               |                           |
| 101-215-700.000                            | CLERK SALARY             | 79,026.00         | 79,026.00         | 6,078.96                       | (0.48)            | 100.00        | 76,724.70                 |
| 101-215-702.000                            | SALARIES                 | 44,408.00         | 44,408.00         | 3,415.50                       | (1,318.36)        | 102.97        | 45,534.33                 |
| 101-215-710.000                            | TRAINING                 | 1,500.00          | 1,500.00          | 99.00                          | 1,401.00          | 6.60          | 0.00                      |
| 101-215-717.000                            | TAXABLE BENEFITS         | 3,044.00          | 8,944.00          | 256.70                         | (4.30)            | 100.05        | 1,579.34                  |
| 101-215-727.000                            | OFFICE SUPPLIES          | 1,500.00          | 0.00              | 0.00                           | 0.00              | 0.00          | 0.00                      |
| 101-215-740.000                            | OPERATING SUPPLIES       | 0.00              | 1,000.00          | 161.19                         | 127.85            | 87.22         | 431.21                    |
| <b>Total Dept 215 - CLERK</b>              |                          | <b>129,478.00</b> | <b>134,878.00</b> | <b>10,011.35</b>               | <b>205.71</b>     | <b>99.65</b>  | <b>124,269.58</b>         |
| <b>Dept 253 - TOWNSHIP TREASURER</b>       |                          |                   |                   |                                |                   |               |                           |
| 101-253-700.000                            | TREASURER SALARY         | 79,026.00         | 79,026.00         | 6,078.96                       | (0.48)            | 100.00        | 73,773.75                 |
| 101-253-702.000                            | SALARIES                 | 60,566.00         | 91,566.00         | 6,509.14                       | 1,468.12          | 98.40         | 70,661.73                 |
| 101-253-710.000                            | TRAINING                 | 500.00            | 500.00            | 300.00                         | 200.00            | 60.00         | 615.00                    |
| 101-253-717.000                            | TAXABLE BENEFITS         | 17,865.00         | 17,865.00         | 743.36                         | 1,645.76          | 90.79         | 18,301.69                 |
| 101-253-727.000                            | OFFICE SUPPLIES          | 1,500.00          | 0.00              | 0.00                           | (24.79)           | 100.00        | 0.00                      |
| 101-253-740.000                            | OPERATING SUPPLIES       | 0.00              | 1,000.00          | 120.00                         | (1,628.41)        | 262.84        | 2,489.53                  |
| 101-253-900.000                            | PRINTING & PUBLISHING    | 2,000.00          | 1,000.00          | 1,937.00                       | (2,564.00)        | 356.40        | 875.00                    |
| 101-253-958.000                            | MEMBERSHIPS & DUES       | 100.00            | 100.00            | 0.00                           | 25.00             | 75.00         | 90.00                     |
| <b>Total Dept 253 - TOWNSHIP TREASURER</b> |                          | <b>161,557.00</b> | <b>191,057.00</b> | <b>15,688.46</b>               | <b>(878.80)</b>   | <b>100.46</b> | <b>166,806.70</b>         |
| <b>Dept 265 - BUILDINGS &amp; GROUNDS</b>  |                          |                   |                   |                                |                   |               |                           |
| 101-265-703.000                            | CONTRACT SERVICES        | 12,000.00         | 18,000.00         | 1,995.00                       | (765.00)          | 104.25        | 19,200.00                 |
| 101-265-740.000                            | OPERATING SUPPLIES       | 2,500.00          | 12,000.00         | 60.70                          | 894.63            | 92.54         | 3,226.54                  |
| 101-265-920.000                            | UTILITIES                | 11,000.00         | 10,000.00         | 783.53                         | 1,120.29          | 88.80         | 9,067.57                  |
| 101-265-930.000                            | REPAIR & MAINTENANCE     | 20,000.00         | 24,000.00         | 8,394.74                       | (1,118.39)        | 104.66        | 31,184.45                 |

| GL NUMBER                                       | DESCRIPTION                   | 2020             |                     | ACTIVITY FOR MONTH 12/31/20 | AVAILABLE BALANCE  | % BGDGT USED  | YTD BALANCE 12/31/2019 |
|-------------------------------------------------|-------------------------------|------------------|---------------------|-----------------------------|--------------------|---------------|------------------------|
|                                                 |                               | ORIGINAL BUDGET  | 2020 AMENDED BUDGET |                             |                    |               |                        |
| <b>Fund 101 - GENERAL</b>                       |                               |                  |                     |                             |                    |               |                        |
| <b>Expenditures</b>                             |                               |                  |                     |                             |                    |               |                        |
| 101-265-940.000                                 | OTHER FUND CONTRIBUTIONS      | (8,300.00)       | (8,300.00)          | (1,785.30)                  | 1,364.86           | 116.44        | (8,724.25)             |
| 101-265-976.000                                 | BUILDING IMPROVEMENTS         | 5,000.00         | 5,000.00            | 0.00                        | 3,513.00           | 29.74         | 0.00                   |
| 101-265-978.000                                 | TOWNSHIP GROUNDS PLANNING     | 7,500.00         | 7,500.00            | 0.00                        | 7,500.00           | 0.00          | 0.00                   |
| <b>Total Dept 265 - BUILDINGS &amp; GROUNDS</b> |                               | <b>49,700.00</b> | <b>68,200.00</b>    | <b>9,448.67</b>             | <b>12,509.39</b>   | <b>81.66</b>  | <b>53,954.31</b>       |
| <b>Dept 266 - SPECIAL PROJECTS</b>              |                               |                  |                     |                             |                    |               |                        |
| 101-266-947.000                                 | MASTER PLAN REVISIONS         | 24,000.00        | 5,000.00            | 0.00                        | 1,092.50           | 78.15         | 1,102.50               |
| 101-266-947.002                                 | ORDINANCE COMPILATION         | 100.00           | 100.00              | 0.00                        | 100.00             | 0.00          | 0.00                   |
| 101-266-947.012                                 | GEDDES RIDGE DRAIN            | 35,000.00        | 35,000.00           | 32,084.60                   | 2,915.40           | 91.67         | 32,900.31              |
| 101-266-950.000                                 | SIGNAGE                       | 5,000.00         | 2,500.00            | 0.00                        | 2,500.00           | 0.00          | 0.00                   |
| 101-266-962.000                                 | SPECIAL PROJECTS - MISCELLANE | 0.00             | 0.00                | 0.00                        | (2,544.81)         | 100.00        | 5,012.47               |
| 101-266-962.001                                 | SP. PROJECT - PERSONNEL MANUA | 7,500.00         | 7,500.00            | 630.00                      | (4,020.00)         | 153.60        | 1,140.00               |
| 101-266-962.002                                 | YPSIANTI DISTRICT LIBRARY     | 0.00             | 58,453.98           | 21,020.00                   | (18,453.98)        | 146.13        | 5,671.53               |
| 101-266-962.003                                 | PROSPECT ROAD PATHWAY         | 2,000.00         | 24,000.00           | 8,001.25                    | (4,983.00)         | 120.76        | 0.00                   |
| 101-266-962.004                                 | PLYMOUTH RD PATHWAY           | 1,000.00         | 1,000.00            | 0.00                        | 1,000.00           | 0.00          | 0.00                   |
| 101-266-962.005                                 | PERRY PROPERTY - SE MI LAND C | 0.00             | 0.00                | 0.00                        | 0.00               | 0.00          | 20,000.00              |
| 101-266-971.000-CTAP                            | CTAP GRANT DIXBORO            | 2,000.00         | 2,000.00            | 0.00                        | 2,000.00           | 0.00          | 13,233.50              |
| <b>Total Dept 266 - SPECIAL PROJECTS</b>        |                               | <b>76,600.00</b> | <b>117,100.00</b>   | <b>61,735.85</b>            | <b>(20,393.89)</b> | <b>117.42</b> | <b>79,060.31</b>       |
| <b>Dept 278 - ORDINANCE ENFORCEMENT</b>         |                               |                  |                     |                             |                    |               |                        |
| 101-278-702.000                                 | SALARIES                      | 44,885.00        | 34,033.00           | 2,617.96                    | (0.48)             | 100.00        | 41,561.43              |
| 101-278-703.000                                 | CONTRACT SERVICES (MOWING)    | 500.00           | 500.00              | 0.00                        | 500.00             | 0.00          | 0.00                   |
| 101-278-717.000                                 | TAXABLE BENEFITS              | 2,822.00         | 2,942.01            | 0.00                        | (120.01)           | 104.25        | 2,792.53               |
| 101-278-740.000                                 | OPERATING SUPPLIES            | 500.00           | 500.00              | 0.00                        | 500.00             | 0.00          | 213.00                 |
| 101-278-850.000                                 | TELECOMMUNICATIONS            | 200.00           | 200.00              | 15.17                       | 17.96              | 91.02         | 182.04                 |
| 101-278-860.000                                 | MILEAGE ORDINANCE OFFICER     | 4,000.00         | 0.00                | 0.00                        | 0.00               | 0.00          | 4,223.27               |
| <b>Total Dept 278 - ORDINANCE ENFORCEMENT</b>   |                               | <b>52,907.00</b> | <b>38,055.00</b>    | <b>2,633.13</b>             | <b>897.47</b>      | <b>97.64</b>  | <b>48,972.27</b>       |
| <b>Dept 410 - PLANNING DEPARTMENT</b>           |                               |                  |                     |                             |                    |               |                        |
| 101-410-701.000                                 | COMMISSION STIPENDS           | 5,000.00         | 2,000.00            | 1,500.00                    | (420.00)           | 121.00        | 1,840.00               |
| 101-410-702.000                                 | SALARIES                      | 28,087.00        | 28,087.00           | 2,545.70                    | 5,668.68           | 79.82         | 28,166.90              |
| 101-410-703.000                                 | CONTRACT SERVICES             | 100.00           | 100.00              | 0.00                        | 100.00             | 0.00          | 0.00                   |
| 101-410-710.000                                 | TRAINING                      | 600.00           | 600.00              | 0.00                        | 600.00             | 0.00          | 0.00                   |
| 101-410-717.000                                 | TAXABLE BENEFITS              | 0.00             | 0.00                | 0.00                        | (842.71)           | 100.00        | 0.00                   |
| 101-410-727.000                                 | OFFICE SUPPLIES               | 500.00           | 0.00                | 0.00                        | 74.57              | 85.09         | 768.11                 |
| 101-410-740.000                                 | OPERATING SUPPLIES            | 0.00             | 500.00              | 0.00                        | (2,742.50)         | 130.47        | 12,445.00              |
| 101-410-801.000                                 | PROFESSIONAL SERVICES - OTHER | 8,000.00         | 9,000.00            | 1,000.00                    | (2,742.50)         | 130.47        | 12,445.00              |
| 101-410-900.000                                 | PRINTING & PUBLISHING         | 1,000.00         | 1,000.00            | 0.00                        | 617.50             | 38.25         | 259.00                 |
| <b>Total Dept 410 - PLANNING DEPARTMENT</b>     |                               | <b>43,287.00</b> | <b>41,287.00</b>    | <b>5,045.70</b>             | <b>3,055.54</b>    | <b>92.60</b>  | <b>43,479.01</b>       |
| <b>Dept 446 - INFRASTRUCTURE</b>                |                               |                  |                     |                             |                    |               |                        |
| 101-446-702.000                                 | SALARIES                      | 2,500.00         | 2,500.00            | 0.00                        | 1.95               | 99.92         | 2,340.83               |
| 101-446-703.000                                 | CONTRACT SERVICES             | 5,000.00         | 5,000.00            | 0.00                        | 1,000.00           | 80.00         | 0.00                   |
| 101-446-740.000                                 | OPERATING SUPPLIES            | 200.00           | 200.00              | 0.00                        | (1,402.36)         | 801.18        | 0.00                   |
| 101-446-866.000                                 | ROAD MAINTENANCE              | 250,000.00       | 350,000.00          | 45,340.00                   | 26,675.25          | 92.38         | 240,942.05             |
| 101-446-867.000                                 | NON-MOTOR TRAILS MAINT.       | 5,000.00         | 5,000.00            | 0.00                        | 5,000.00           | 0.00          | 3,285.00               |
| 101-446-902.000                                 | ROW MAINTENANCE               | 15,000.00        | 15,000.00           | 4,605.00                    | 995.00             | 93.37         | 14,013.00              |
| 101-446-920.000                                 | UTILITIES - STREETLIGHTS      | 0.00             | 0.00                | 0.00                        | (3,900.56)         | 100.00        | 3,445.58               |

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

| GL NUMBER                               | DESCRIPTION                | 2020               |                | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BDGT<br>USED | YTD BALANCE<br>12/31/2019 |
|-----------------------------------------|----------------------------|--------------------|----------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
|                                         |                            | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                                   |                      |                |                           |
| Fund 101 - GENERAL                      |                            |                    |                |                           |                                   |                      |                |                           |
| Expenditures                            |                            |                    |                |                           |                                   |                      |                |                           |
| 101-446-921.000                         | DRAINS                     | 50,000.00          | 6,000.00       | 5,862.94                  | 5,862.94                          | 137.06               | 97.72          | 1,564.04                  |
| Total Dept 446 - INFRASTRUCTURE         |                            | 327,700.00         | 383,700.00     | 355,193.66                | 55,807.94                         | 28,506.34            | 92.57          | 265,590.50                |
| Dept 528 - SOLID WASTE MANAGEMENT       |                            |                    |                |                           |                                   |                      |                |                           |
| ROADSIDE TRASH REMOVAL                  |                            |                    |                |                           |                                   |                      |                |                           |
| 101-528-703.000                         |                            | 5,000.00           | 5,000.00       | 5,595.00                  | 390.00                            | (595.00)             | 111.90         | 6,885.00                  |
| 101-528-826.000                         | GARAGE & YARD WASTE TAGS   | 2,500.00           | 2,500.00       | 1,350.00                  | 0.00                              | 1,150.00             | 54.00          | 2,550.00                  |
| 101-528-828.000                         | REIMBURSEMENT FOR DUMP USE | 2,729.00           | 2,729.00       | 3,014.50                  | 390.75                            | (285.50)             | 110.46         | 2,444.25                  |
| Total Dept 528 - SOLID WASTE MANAGEMENT |                            | 10,229.00          | 10,229.00      | 9,959.50                  | 780.75                            | 269.50               | 97.37          | 11,879.25                 |
| Dept 550 - TRANSPORTATION SYSTEM        |                            |                    |                |                           |                                   |                      |                |                           |
| A.A.T.A. FIXED ROUTE                    |                            |                    |                |                           |                                   |                      |                |                           |
| 101-550-864.000                         |                            | 56,759.00          | 47,759.00      | 47,112.53                 | 5,474.71                          | 646.47               | 98.65          | 55,785.69                 |
| 101-550-865.000                         | AATA DEMAND RESPONSE       | 20,883.00          | 20,883.00      | 21,091.84                 | 1,792.46                          | (208.84)             | 101.00         | 20,524.89                 |
| 101-550-868.000                         | CAP COST OF NEW BUSES      | 12,500.00          | 12,500.00      | 10,951.62                 | 1,162.75                          | 1,548.38             | 87.61          | 12,500.04                 |
| Total Dept 550 - TRANSPORTATION SYSTEM  |                            | 90,142.00          | 81,142.00      | 79,155.99                 | 8,429.92                          | 1,986.01             | 97.55          | 88,810.62                 |
| Dept 965 - TRANSFER OF FUNDS            |                            |                    |                |                           |                                   |                      |                |                           |
| TRANSFER TO RESERVE                     |                            |                    |                |                           |                                   |                      |                |                           |
| 101-965-965.000                         |                            | 87,988.00          | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 0.00                      |
| TRANSFER TO PARK FUND                   |                            |                    |                |                           |                                   |                      |                |                           |
| 101-965-966.000                         |                            | 290,876.00         | 290,750.00     | 290,750.00                | 24,229.17                         | 0.00                 | 100.00         | 282,282.00                |
| Total Dept 965 - TRANSFER OF FUNDS      |                            | 378,864.00         | 290,750.00     | 290,750.00                | 24,229.17                         | 0.00                 | 100.00         | 282,282.00                |
| Dept 966 - UNALLOCATED EXPENSES         |                            |                    |                |                           |                                   |                      |                |                           |
| FICA                                    |                            |                    |                |                           |                                   |                      |                |                           |
| 101-966-715.000                         |                            | 58,245.00          | 57,415.00      | 63,016.92                 | 4,657.23                          | (5,601.92)           | 109.76         | 53,791.61                 |
| 101-966-852.000                         | MEDICAL INSURANCE          | 88,632.00          | 88,632.00      | 77,417.74                 | 5,834.97                          | 11,214.26            | 87.35          | 73,066.68                 |
| 101-966-853.000                         | DENTAL INSURANCE           | 9,478.00           | 9,478.00       | 6,228.38                  | 574.34                            | 3,249.62             | 65.71          | 7,087.00                  |
| 101-966-854.000                         | VISION INSURANCE           | 2,046.00           | 2,046.00       | 1,690.14                  | 142.66                            | 355.86               | 82.61          | 1,587.08                  |
| 101-966-855.000                         | LIFE INSURANCE             | 1,811.00           | 1,811.00       | 1,564.90                  | 133.94                            | 246.10               | 86.41          | 1,726.17                  |
| 101-966-856.000                         | HSA ADMINISTRATION FEES    | 250.00             | 250.00         | 204.00                    | 17.00                             | 46.00                | 81.60          | 153.00                    |
| 101-966-857.000                         | HCSP                       | 30,690.00          | 0.00           | 0.00                      | 0.00                              | 0.00                 | 0.00           | 7,087.50                  |
| 101-966-858.000                         | PENSION                    | 91,198.00          | 89,627.00      | 84,602.14                 | 6,836.29                          | 5,024.86             | 94.39          | 83,837.92                 |
| Total Dept 966 - UNALLOCATED EXPENSES   |                            | 282,350.00         | 249,259.00     | 234,724.22                | 18,196.43                         | 14,534.78            | 94.17          | 228,336.96                |
| TOTAL EXPENDITURES                      |                            | 2,132,049.00       | 2,302,392.00   | 2,264,040.89              | 272,246.42                        | 38,351.11            | 98.33          | 1,903,565.96              |
| Fund 101 - GENERAL:                     |                            |                    |                |                           |                                   |                      |                |                           |
| TOTAL REVENUES                          |                            |                    |                |                           |                                   |                      |                |                           |
| TOTAL EXPENDITURES                      |                            | 2,103,772.00       | 2,302,392.00   | 2,107,020.13              | 414,284.40                        | 195,371.87           | 91.51          | 2,324,556.85              |
| NET OF REVENUES & EXPENDITURES          |                            | 2,132,049.00       | 2,302,392.00   | 2,264,040.89              | 272,246.42                        | 38,351.11            | 98.33          | 1,903,565.96              |
|                                         |                            | (28,277.00)        | 0.00           | (157,020.76)              | 142,037.98                        | 157,020.76           | 100.00         | 420,990.89                |

| GL Number                     | Description                               | Balance                  |
|-------------------------------|-------------------------------------------|--------------------------|
| *** Assets ***                |                                           |                          |
| Cash                          |                                           |                          |
| 204-000-013.000               | CHASE 5503 - DAILY OPERATING CHE          | 286,632.53               |
|                               | Cash                                      | <u>286,632.53</u>        |
| Accounts Receivable           |                                           |                          |
|                               | Accounts Receivable                       | <u>0.00</u>              |
| Other Assets                  |                                           |                          |
|                               | Other Assets                              | <u>0.00</u>              |
| Due From Other Funds          |                                           |                          |
|                               | Due From Other Funds                      | <u>0.00</u>              |
|                               | <b>Total Assets</b>                       | <b><u>286,632.53</u></b> |
| *** Liabilities ***           |                                           |                          |
| Accounts Payable              |                                           |                          |
|                               | Accounts Payable                          | <u>0.00</u>              |
| Liabilities-ST                |                                           |                          |
|                               | Liabilities-ST                            | <u>0.00</u>              |
| Liabilities-LT (under 1 year) |                                           |                          |
|                               | Liabilities-LT (under 1 year)             | <u>0.00</u>              |
| Liabilities-LT (over 1 year)  |                                           |                          |
|                               | Liabilities-LT (over 1 year)              | <u>0.00</u>              |
| Due To Other Funds            |                                           |                          |
|                               | Due To Other Funds                        | <u>0.00</u>              |
|                               | <b>Total Liabilities</b>                  | <b><u>0.00</u></b>       |
| *** Fund Balance ***          |                                           |                          |
| Unassigned                    |                                           |                          |
| 204-000-390.000               | FUND BALANCE - UNDESIGNATED               | 289,977.53               |
|                               | Unassigned                                | <u>289,977.53</u>        |
|                               | <b>Total Fund Balance</b>                 | <b><u>289,977.53</u></b> |
|                               | <b>Beginning Fund Balance</b>             | <b>289,977.53</b>        |
|                               | <b>Net of Revenues VS Expenditures</b>    | <b>(3,345.00)</b>        |
|                               | <b>Ending Fund Balance</b>                | <b>286,632.53</b>        |
|                               | <b>Total Liabilities And Fund Balance</b> | <b>286,632.53</b>        |

PERIOD ENDING 12/31/2020

ACTIVITY FOR

MONTH  
12/31/20

2020

YTD BALANCE  
12/31/2020

2020  
AMENDED BUDGET

ORIGINAL  
BUDGET

DESCRIPTION

AVAILABLE  
BALANCE

% BDGT  
USED

YTD BALANCE  
12/31/2019

Fund 204 - LEGAL DEFENSE FUND

Revenues

Dept 000 - REVENUE

204-000-403.050

PRIOR YEARS DELQ PERS PROP

APPROPRIATION FROM FUND BALAN

Total Dept 000 - REVENUE

TOTAL REVENUES

Expenditures

Dept 245 - LEGAL DEFENSE

204-245-800.000

PROFESSIONAL SERVICES - ATTOR

204-245-801.000

PROFESSIONAL SERVICES - OTHER

Total Dept 245 - LEGAL DEFENSE

TOTAL EXPENDITURES

Fund 204 - LEGAL DEFENSE FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

| GL NUMBER | DESCRIPTION | 2020 ORIGINAL BUDGET | 2020 AMENDED BUDGET | YTD BALANCE 12/31/2020 | ACTIVITY FOR MONTH 12/31/20 | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE 12/31/2019 |
|-----------|-------------|----------------------|---------------------|------------------------|-----------------------------|-------------------|-------------|------------------------|
|           |             | 0.00                 | 0.00                | 0.00                   | 0.00                        | 0.00              | 0.00        | 5.95                   |
|           |             | 5,000.00             | 5,000.00            | 0.00                   | 0.00                        | 5,000.00          | 0.00        | 0.00                   |
|           |             | 5,000.00             | 5,000.00            | 0.00                   | 0.00                        | 5,000.00          | 0.00        | 5.95                   |
|           |             | 3,000.00             | 3,000.00            | 2,145.00               | 0.00                        | 855.00            | 71.50       | (3,691.24)             |
|           |             | 2,000.00             | 2,000.00            | 1,200.00               | 0.00                        | 800.00            | 60.00       | 0.00                   |
|           |             | 5,000.00             | 5,000.00            | 3,345.00               | 0.00                        | 1,655.00          | 66.90       | (3,691.24)             |
|           |             | 5,000.00             | 5,000.00            | 3,345.00               | 0.00                        | 1,655.00          | 66.90       | (3,691.24)             |
|           |             | 5,000.00             | 5,000.00            | 0.00                   | 0.00                        | 5,000.00          | 0.00        | 5.95                   |
|           |             | 5,000.00             | 5,000.00            | 3,345.00               | 0.00                        | 1,655.00          | 66.90       | (3,691.24)             |
|           |             | 0.00                 | 0.00                | (3,345.00)             | 0.00                        | 3,345.00          | 100.00      | 3,697.19               |

| GL Number                     | Description                       | Balance                    |
|-------------------------------|-----------------------------------|----------------------------|
| *** Assets ***                |                                   |                            |
| Cash                          |                                   |                            |
| 206-000-013.000               | HUNT 6014 - DAILY OPERATING CHEC  | 722,663.17                 |
| 206-000-013.001               | HUNT 6014 - BUILD & BOND          | 256,255.52                 |
| 206-000-013.033               | COMERICA 1210 J-FUND - ACCRUED AB | 426,773.23                 |
| 206-000-016.000               | COMERICA 1229 J-FUND - DAILY OPER | 595,817.29                 |
| 206-000-016.005               | COMERICA 1201 J-FUND - BUILD & BO | 338,780.62                 |
| 206-000-016.006               | COMERICA 1247 J-FUND - TRUCK REPL | 52,308.39                  |
| 206-000-016.050               | COMERICA 1238 J-FUND - GENERAL RE | 319,962.22                 |
| Cash                          |                                   | <u>2,712,560.44</u>        |
| Accounts Receivable           |                                   |                            |
| 206-000-026.000               | A/R - OTHER                       | 8,392.64                   |
| 206-000-031.001               | A/R - TAXROLL REVENUE             | 2,290,246.91               |
| Accounts Receivable           |                                   | <u>2,298,639.55</u>        |
| Other Assets                  |                                   |                            |
| 206-000-123.000               | PRE-PAID EXPENSES MISC.           | 1,551.92                   |
| 206-000-123.050               | PREPAID INSURANCE                 | 52,114.37                  |
| Other Assets                  |                                   | <u>53,666.29</u>           |
| Due From Other Funds          |                                   |                            |
| 206-000-070.000               | DUE FROM PAYROLL FUND             | 218,000.00                 |
| 206-000-072.000               | DUE FROM TRUST & AGENCY           | 2,351.09                   |
| Due From Other Funds          |                                   | <u>220,351.09</u>          |
| <b>Total Assets</b>           |                                   | <b><u>5,285,217.37</u></b> |
| *** Liabilities ***           |                                   |                            |
| Accounts Payable              |                                   |                            |
| 206-000-201.000               | A/P - VENDORS                     | 4,882.90                   |
| Accounts Payable              |                                   | <u>4,882.90</u>            |
| Liabilities-ST                |                                   |                            |
| Liabilities-ST                |                                   | <u>0.00</u>                |
| Liabilities-LT (under 1 year) |                                   |                            |
| 206-000-287.000               | DEFERRED REVENUE                  | 2,450,942.78               |
| Liabilities-LT (under 1 year) |                                   | <u>2,450,942.78</u>        |
| Liabilities-LT (over 1 year)  |                                   |                            |
| 206-000-287.001               | DEFERRED REVENUE PILOT            | 2,786.06                   |
| Liabilities-LT (over 1 year)  |                                   | <u>2,786.06</u>            |
| Due To Other Funds            |                                   |                            |
| 206-000-205.001               | DUE TO GENERAL FUND               | 429.55                     |
| Due To Other Funds            |                                   | <u>429.55</u>              |
| <b>Total Liabilities</b>      |                                   | <b><u>2,459,041.29</u></b> |
| *** Fund Balance ***          |                                   |                            |
| Unassigned                    |                                   |                            |
| 206-000-390.000               | FUND BALANCE - UNDESIGNATED       | 1,425,727.10               |
| Unassigned                    |                                   | <u>1,425,727.10</u>        |



| GL Number                                 | Description                       | Balance                    |
|-------------------------------------------|-----------------------------------|----------------------------|
| *** Fund Balance ***                      |                                   |                            |
| Assigned                                  |                                   |                            |
| 206-000-393.010                           | FUND BALANCE - BUILDING RESERVE   | 471,875.84                 |
| 206-000-393.015                           | FUND BALANCE - TRUCK RESERVE      | 52,308.39                  |
| 206-000-393.050                           | FUND BALANCE - ACCRUED ABSENCES   | 481,213.45                 |
| 206-000-393.085                           | FUND BALANCE - BOND PAYMENT RESER | 123,160.30                 |
| Assigned                                  |                                   | <u>1,128,557.98</u>        |
| <b>Total Fund Balance</b>                 |                                   | <b><u>2,554,285.08</u></b> |
| <b>Beginning Fund Balance</b>             |                                   | <b>2,554,285.08</b>        |
| <b>Net of Revenues VS Expenditures</b>    |                                   | <b>271,891.00</b>          |
| <b>Ending Fund Balance</b>                |                                   | <b>2,826,176.08</b>        |
| <b>Total Liabilities And Fund Balance</b> |                                   | <b>5,285,217.37</b>        |

| REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP |                                |                 |                |              |                        |                             |                   |              |                        |
|------------------------------------------------------|--------------------------------|-----------------|----------------|--------------|------------------------|-----------------------------|-------------------|--------------|------------------------|
| PERIOD ENDING 12/31/2020                             |                                |                 |                |              |                        |                             |                   |              |                        |
| 2020                                                 |                                |                 |                |              |                        |                             |                   |              |                        |
| GL NUMBER                                            | DESCRIPTION                    | ORIGINAL BUDGET | AMENDED BUDGET | 2020 BUDGET  | YTD BALANCE 12/31/2020 | ACTIVITY FOR MONTH 12/31/20 | AVAILABLE BALANCE | % BDCGT USED | YTD BALANCE 12/31/2019 |
| Fund 206 - FIRE OPERATING FUND                       |                                |                 |                |              |                        |                             |                   |              |                        |
| Revenues                                             |                                |                 |                |              |                        |                             |                   |              |                        |
| Dept 000 - REVENUE                                   |                                |                 |                |              |                        |                             |                   |              |                        |
| 206-000-402.000                                      | CURRENT- REAL/PROPERTY/TIFT TA | 2,347,368.00    | 2,347,368.00   | 2,347,368.00 | 2,336,187.50           | 2,371.09                    | 11,180.50         | 99.52        | 1,924,097.48           |
| 206-000-403.050                                      | PRIOR YEARS DELQ PERS PROP     | 1,000.00        | 1,000.00       | 1,000.00     | 0.00                   | 0.00                        | 1,000.00          | 0.00         | 1,190.25               |
| 206-000-406.000                                      | PILOT PROGRAM TAXES            | 6,400.00        | 6,400.00       | 6,400.00     | 2,501.61               | 0.00                        | 3,898.39          | 39.09        | 3,478.73               |
| 206-000-407.000                                      | PPT REIMBURSEMENT              | 2,900.00        | 2,900.00       | 2,900.00     | 2,024.50               | 0.00                        | 875.50            | 69.81        | 2,024.91               |
| 206-000-590.000                                      | GRANTS                         | 0.00            | 239,000.00     | 239,000.00   | 255,898.65             | 97,952.90                   | (16,898.65)       | 107.07       | 1,327,022.50           |
| 206-000-604.000                                      | REIMBURSEMENT FOR LABOR COSTS  | 1,000.00        | 1,000.00       | 1,000.00     | 0.00                   | 0.00                        | 1,000.00          | 0.00         | 1,518.67               |
| 206-000-663.000                                      | INTEREST ON RESERVES INCOME    | 42,000.00       | 14,000.00      | 14,000.00    | 13,970.25              | 18.44                       | 29.75             | 99.79        | 36,689.49              |
| 206-000-664.000                                      | INTEREST                       | 7,000.00        | 2,000.00       | 2,000.00     | 1,076.91               | (632.47)                    | 923.09            | 53.85        | 6,442.10               |
| 206-000-672.000                                      | MEDICAL INSURANCE/COBRA INCOM  | 0.00            | 0.00           | 0.00         | 259.53                 | 0.00                        | (259.53)          | 100.00       | 237.33                 |
| 206-000-673.000                                      | INSURANCE REIMBURSEMENTS INCO  | 1,000.00        | 32,000.00      | 32,000.00    | 32,080.18              | 0.00                        | (80.18)           | 100.25       | 607.10                 |
| 206-000-695.000                                      | FALSE ALARM REVENUE            | 500.00          | 500.00         | 500.00       | 200.00                 | 0.00                        | 300.00            | 40.00        | 0.00                   |
| 206-000-696.000                                      | DONATIONS                      | 0.00            | 0.00           | 0.00         | 1,100.00               | 1,000.00                    | (1,100.00)        | 100.00       | 1,000.00               |
| 206-000-698.000                                      | MISCELLANEOUS INCOME           | 500.00          | 500.00         | 500.00       | 410.57                 | 0.57                        | 89.43             | 82.11        | 522.68                 |
| Total Dept 000 - REVENUE                             |                                | 2,409,668.00    | 2,646,668.00   | 2,646,668.00 | 2,645,709.70           | 100,710.53                  | 958.30            | 99.96        | 3,304,831.24           |
| TOTAL REVENUES                                       |                                | 2,409,668.00    | 2,646,668.00   | 2,646,668.00 | 2,645,709.70           | 100,710.53                  | 958.30            | 99.96        | 3,304,831.24           |
| Expenditures                                         |                                |                 |                |              |                        |                             |                   |              |                        |
| Dept 264 - VEHICLES                                  |                                |                 |                |              |                        |                             |                   |              |                        |
| 206-264-740.000                                      | OPERATING SUPPLIES             | 4,000.00        | 4,000.00       | 4,000.00     | 13,125.38              | 310.05                      | (9,125.38)        | 328.13       | 3,905.74               |
| 206-264-742.000                                      | FUEL-DIESEL                    | 18,000.00       | 18,000.00      | 18,000.00    | 10,258.52              | 960.06                      | 7,741.48          | 56.99        | 15,584.79              |
| 206-264-860.000                                      | TRANSPORTATION                 | 2,200.00        | 2,200.00       | 2,200.00     | 451.38                 | 263.93                      | 1,748.62          | 20.52        | 1,618.20               |
| 206-264-861.000                                      | MEALS & LODGING                | 500.00          | 500.00         | 500.00       | 0.00                   | 0.00                        | 500.00            | 0.00         | 0.00                   |
| 206-264-930.000                                      | REPAIR & MAINTENANCE           | 30,000.00       | 70,000.00      | 70,000.00    | 80,774.83              | 7,389.71                    | (10,774.83)       | 115.39       | 48,805.57              |
| Total Dept 264 - VEHICLES                            |                                | 54,700.00       | 94,700.00      | 94,700.00    | 104,610.11             | 8,923.75                    | (9,910.11)        | 110.46       | 69,914.30              |
| Dept 265 - BUILDINGS & GROUNDS                       |                                |                 |                |              |                        |                             |                   |              |                        |
| 206-265-740.000                                      | OPERATING SUPPLIES             | 6,000.00        | 6,000.00       | 6,000.00     | 8,851.75               | 1,625.46                    | (2,851.75)        | 147.53       | 4,854.98               |
| 206-265-920.000                                      | UTILITIES                      | 22,000.00       | 22,000.00      | 22,000.00    | 18,204.79              | 2,199.84                    | 3,795.21          | 82.75        | 18,374.80              |
| 206-265-930.000                                      | REPAIR & MAINTENANCE           | 17,000.00       | 31,000.00      | 31,000.00    | 31,214.91              | 1,631.72                    | (214.91)          | 100.69       | 59,251.24              |
| Total Dept 265 - BUILDINGS & GROUNDS                 |                                | 45,000.00       | 59,000.00      | 59,000.00    | 58,271.45              | 5,457.02                    | 728.55            | 98.77        | 82,481.02              |
| Dept 336 - FIRE OPERATIONS                           |                                |                 |                |              |                        |                             |                   |              |                        |
| 206-336-702.000                                      | SALARIES FULL-TIME FIREFIGHTE  | 806,537.00      | 858,537.00     | 858,537.00   | 826,259.96             | 63,974.06                   | 32,277.04         | 96.24        | 775,138.56             |
| 206-336-702.001                                      | STATE AUTHORIZED OVERTIME      | 63,415.00       | 63,415.00      | 63,415.00    | 65,097.99              | 5,042.88                    | (1,682.99)        | 102.65       | 59,685.93              |
| 206-336-702.012                                      | OVERTIME                       | 203,000.00      | 227,000.00     | 227,000.00   | 220,546.37             | 13,366.34                   | 6,453.63          | 97.16        | 213,784.11             |
| 206-336-703.000                                      | CONTRACT SERVICES - FIRE CHIE  | 0.00            | 0.00           | 0.00         | 0.00                   | 0.00                        | 0.00              | 0.00         | 56.00                  |
| 206-336-704.000                                      | FIRE CHIEF/MARSHALL EXPENSES   | 1,000.00        | 500.00         | 500.00       | 60.97                  | 0.00                        | 439.03            | 12.19        | 511.50                 |
| 206-336-710.000                                      | TRAINING                       | 7,500.00        | 7,500.00       | 7,500.00     | 4,207.30               | (683.00)                    | 3,292.70          | 56.10        | 1,751.90               |
| 206-336-717.000                                      | TAXABLE BENEFITS               | 120,585.00      | 215,585.00     | 215,585.00   | 213,367.44             | 2,956.40                    | 2,217.56          | 98.97        | 266,988.26             |
| 206-336-740.000                                      | OPERATING SUPPLIES             | 60,000.00       | 60,000.00      | 60,000.00    | 45,220.34              | 1,905.75                    | 14,779.66         | 75.37        | 38,749.45              |
| 206-336-800.000                                      | PROFESSIONAL SERVICES - ATTOR  | 1,000.00        | 1,000.00       | 1,000.00     | 0.00                   | 0.00                        | 1,000.00          | 0.00         | 0.00                   |
| 206-336-800.010                                      | PROFESSIONAL SERVICES - AUDIT  | 2,600.00        | 2,600.00       | 2,600.00     | 3,333.36               | 0.00                        | (733.36)          | 128.21       | 2,500.00               |
| 206-336-801.000                                      | PROFESSIONAL SERVICES - OTHER  | 8,000.00        | 15,000.00      | 15,000.00    | 14,039.70              | (216.09)                    | 960.30            | 93.60        | 14,021.90              |
| 206-336-802.000                                      | PROFESSIONAL SERVICES - IT     | 24,000.00       | 24,000.00      | 24,000.00    | 23,708.23              | 344.07                      | 291.77            | 98.78        | 16,059.85              |
| 206-336-803.000                                      | ACCOUNTING CHARGEBACK FEE      | 10,000.00       | 10,000.00      | 10,000.00    | 10,000.00              | 833.33                      | 0.00              | 100.00       | 10,000.00              |
| 206-336-849.000                                      | DISPATCH SERVICES              | 21,000.00       | 21,000.00      | 21,000.00    | 24,740.58              | 2,180.85                    | (3,740.58)        | 117.81       | 24,345.60              |
| 206-336-850.000                                      | TELECOMMUNICATIONS             | 12,000.00       | 17,000.00      | 17,000.00    | 17,925.41              | 2,503.15                    | (925.41)          | 105.44       | 11,040.00              |

2020

ACTIVITY FOR MONTH

| GL NUMBER                                    | DESCRIPTION                   | ORIGINAL BUDGET     | 2020 AMENDED BUDGET | YTD BALANCE 12/31/2020 | 12/31/20           | AVAILABLE BALANCE   | % BGDGT USED  | YTD BALANCE 12/31/2019 |
|----------------------------------------------|-------------------------------|---------------------|---------------------|------------------------|--------------------|---------------------|---------------|------------------------|
| <b>Fund 206 - FIRE OPERATING FUND</b>        |                               |                     |                     |                        |                    |                     |               |                        |
| <b>Expenditures</b>                          |                               |                     |                     |                        |                    |                     |               |                        |
| 206-336-851.000                              | INSURANCE & BONDS             | 54,200.00           | 54,200.00           | 53,388.68              | 6,125.94           | 811.32              | 98.50         | 56,292.80              |
| 206-336-880.000                              | FIRE PREVENTION EXPENSE       | 2,500.00            | 2,500.00            | 107.15                 | 0.00               | 2,392.85            | 4.29          | 0.00                   |
| 206-336-890.000                              | CONTINGENCIES                 | 10,000.00           | 10,000.00           | 20.00                  | 20.00              | 9,980.00            | 0.20          | 0.00                   |
| 206-336-947.000                              | GRANT EXPENDITURES            | 0.00                | 0.00                | 674.19                 | 0.00               | (674.19)            | 100.00        | 1,147,757.66           |
| 206-336-954.000                              | EQUIPMENT RENTAL              | 3,000.00            | 3,000.00            | 2,375.28               | 197.40             | 624.72              | 79.18         | 2,723.95               |
| 206-336-958.000                              | MEMBERSHIPS & DUES            | 7,000.00            | 7,000.00            | 3,865.00               | 0.00               | 3,135.00            | 55.21         | 3,625.00               |
| 206-336-963.000                              | BANK FEES & CHARGES           | 100.00              | 100.00              | 603.70                 | (165.95)           | (503.70)            | 603.70        | 121.37                 |
| 206-336-980.000                              | EQUIPMENT OVER \$5,000        | 25,000.00           | 60,000.00           | 57,237.00              | 0.00               | 2,763.00            | 95.40         | 0.00                   |
| 206-336-981.000                              | EQUIPMENT UNDER \$5,000       | 10,000.00           | 10,000.00           | 15,189.87              | 2,500.00           | (5,189.87)          | 151.90        | 16,538.77              |
| 206-336-982.000                              | DEBT PRINCIPLE                | 103,000.00          | 103,000.00          | 96,435.00              | 0.00               | 6,565.00            | 93.63         | 94,292.00              |
| 206-336-983.000                              | DEBT INTEREST                 | 15,000.00           | 15,000.00           | 7,007.61               | 0.00               | 7,992.39            | 46.72         | 8,914.88               |
| 206-336-985.000                              | TAX CHARGEBACKS               | 600.00              | 600.00              | 1,378.86               | 0.00               | (778.86)            | 229.81        | 12,389.86              |
| 206-336-999.000                              | MISCELLANEOUS EXPENSE         | 500.00              | 500.00              | 0.00                   | 0.00               | 500.00              | 0.00          | 0.00                   |
| <b>Total Dept 336 - FIRE OPERATIONS</b>      |                               | <b>1,571,037.00</b> | <b>1,789,037.00</b> | <b>1,706,789.99</b>    | <b>100,885.13</b>  | <b>82,247.01</b>    | <b>95.40</b>  | <b>2,777,289.35</b>    |
| <b>Dept 965 - TRANSFER OF FUNDS</b>          |                               |                     |                     |                        |                    |                     |               |                        |
| 206-965-965.000                              | TRANSFER TO BLDG. CONST. RESE | 211,314.00          | 117,564.00          | 0.00                   | 0.00               | 117,564.00          | 0.00          | 0.00                   |
| 206-965-966.000                              | TRANSFER TO TRUCK REPLACE. RE | 70,438.00           | 39,188.00           | 0.00                   | 0.00               | 39,188.00           | 0.00          | 0.00                   |
| <b>Total Dept 965 - TRANSFER OF FUNDS</b>    |                               | <b>281,752.00</b>   | <b>156,752.00</b>   | <b>0.00</b>            | <b>0.00</b>        | <b>156,752.00</b>   | <b>0.00</b>   | <b>0.00</b>            |
| <b>Dept 966 - UNALLOCATED EXPENSES</b>       |                               |                     |                     |                        |                    |                     |               |                        |
| 206-966-715.000                              | FICA                          | 68,247.00           | 99,247.00           | 98,117.02              | 6,278.14           | 1,129.98            | 98.86         | 94,984.47              |
| 206-966-852.000                              | MEDICAL INSURANCE             | 173,454.00          | 173,454.00          | 148,911.25             | 12,831.18          | 24,542.75           | 85.85         | 142,154.13             |
| 206-966-853.000                              | DENTAL INSURANCE              | 13,682.00           | 13,682.00           | 12,624.88              | 1,149.11           | 1,057.12            | 92.27         | 13,742.58              |
| 206-966-854.000                              | VISION INSURANCE              | 2,977.00            | 2,977.00            | 3,194.40               | 266.20             | (217.40)            | 107.30        | 2,906.20               |
| 206-966-855.000                              | LIFE INSURANCE                | 1,634.00            | 1,634.00            | 1,634.40               | 136.20             | (0.40)              | 100.02        | 1,560.25               |
| 206-966-856.000                              | HSA ADMINISTRATION FEES       | 600.00              | 600.00              | 590.75                 | 51.00              | 9.25                | 98.46         | 548.25                 |
| 206-966-857.000                              | HSP                           | 46,800.00           | 46,800.00           | 38,993.23              | 3,250.00           | 7,806.77            | 83.32         | 16,139.13              |
| 206-966-858.000                              | PENSION                       | 149,785.00          | 208,785.00          | 200,081.22             | 13,832.89          | 8,703.78            | 95.83         | 181,595.94             |
| <b>Total Dept 966 - UNALLOCATED EXPENSES</b> |                               | <b>457,179.00</b>   | <b>547,179.00</b>   | <b>504,147.15</b>      | <b>37,794.72</b>   | <b>43,031.85</b>    | <b>92.14</b>  | <b>453,630.95</b>      |
| <b>TOTAL EXPENDITURES</b>                    |                               | <b>2,409,668.00</b> | <b>2,646,668.00</b> | <b>2,373,818.70</b>    | <b>153,060.62</b>  | <b>272,849.30</b>   | <b>89.69</b>  | <b>3,383,315.62</b>    |
| <b>Fund 206 - FIRE OPERATING FUND:</b>       |                               |                     |                     |                        |                    |                     |               |                        |
| <b>TOTAL REVENUES</b>                        |                               | <b>2,409,668.00</b> | <b>2,646,668.00</b> | <b>2,645,709.70</b>    | <b>100,710.53</b>  | <b>958.30</b>       | <b>99.96</b>  | <b>3,304,831.24</b>    |
| <b>TOTAL EXPENDITURES</b>                    |                               | <b>2,409,668.00</b> | <b>2,646,668.00</b> | <b>2,373,818.70</b>    | <b>153,060.62</b>  | <b>272,849.30</b>   | <b>89.69</b>  | <b>3,383,315.62</b>    |
| <b>NET OF REVENUES &amp; EXPENDITURES</b>    |                               | <b>0.00</b>         | <b>0.00</b>         | <b>271,891.00</b>      | <b>(52,350.09)</b> | <b>(271,891.00)</b> | <b>100.00</b> | <b>(78,484.38)</b>     |

| GL Number                     | Description                               | Balance                  |
|-------------------------------|-------------------------------------------|--------------------------|
| *** Assets ***                |                                           |                          |
| Cash                          |                                           |                          |
| 219-000-013.000               | CHASE 5503 - DAILY OPERATING CHE          | 34,424.22                |
|                               | Cash                                      | <u>34,424.22</u>         |
| Accounts Receivable           |                                           |                          |
| 219-000-031.001               | A/R - TAXROLL REVENUE                     | 81,427.16                |
|                               | Accounts Receivable                       | <u>81,427.16</u>         |
| Other Assets                  |                                           |                          |
|                               | Other Assets                              | <u>0.00</u>              |
| Due From Other Funds          |                                           |                          |
|                               | Due From Other Funds                      | <u>0.00</u>              |
|                               | <b>Total Assets</b>                       | <b><u>115,851.38</u></b> |
| *** Liabilities ***           |                                           |                          |
| Accounts Payable              |                                           |                          |
| 219-000-201.000               | A/P - VENDORS                             | 6,893.56                 |
|                               | Accounts Payable                          | <u>6,893.56</u>          |
| Liabilities-LT (under 1 year) |                                           |                          |
|                               | Liabilities-LT (under 1 year)             | <u>0.00</u>              |
| Due To Other Funds            |                                           |                          |
| 219-000-205.001               | DUE TO GENERAL FUND                       | 861.15                   |
|                               | Due To Other Funds                        | <u>861.15</u>            |
|                               | <b>Total Liabilities</b>                  | <b><u>7,754.71</u></b>   |
| *** Fund Balance ***          |                                           |                          |
| Unassigned                    |                                           |                          |
| 219-000-390.000               | FUND BALANCE - UNDESIGNATED               | 102,335.56               |
|                               | Unassigned                                | <u>102,335.56</u>        |
|                               | <b>Total Fund Balance</b>                 | <b><u>102,335.56</u></b> |
|                               | <b>Beginning Fund Balance</b>             | <b>102,335.56</b>        |
|                               | <b>Net of Revenues VS Expenditures</b>    | <b>5,761.11</b>          |
|                               | <b>Ending Fund Balance</b>                | <b>108,096.67</b>        |
|                               | <b>Total Liabilities And Fund Balance</b> | <b>115,851.38</b>        |

| GL NUMBER                      | DESCRIPTION                   | 2020               |                        | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BDTG<br>USED | YTD BALANCE<br>12/31/2019 |
|--------------------------------|-------------------------------|--------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
|                                |                               | ORIGINAL<br>BUDGET | 2020<br>AMENDED BUDGET |                           |                                   |                      |                |                           |
| Fund 219 - STREET LIGHT FUND   |                               |                    |                        |                           |                                   |                      |                |                           |
| Revenues                       |                               |                    |                        |                           |                                   |                      |                |                           |
| Dept 000 - REVENUE             |                               |                    |                        |                           |                                   |                      |                |                           |
| 219-000-403.000                | SPECIAL ASSESSMENT            | 87,115.00          | 81,415.00              | 81,427.16                 | 0.00                              | (12.16)              | 100.01         | 78,998.81                 |
| Total Dept 000 - REVENUE       |                               | 87,115.00          | 81,415.00              | 81,427.16                 | 0.00                              | (12.16)              | 100.01         | 78,998.81                 |
| TOTAL REVENUES                 |                               | 87,115.00          | 81,415.00              | 81,427.16                 | 0.00                              | (12.16)              | 100.01         | 78,998.81                 |
| Expenditures                   |                               |                    |                        |                           |                                   |                      |                |                           |
| Dept 223 - STREETLIGHTS        |                               |                    |                        |                           |                                   |                      |                |                           |
| 219-223-800.000                | PROFESSIONAL SERVICES - ATTOR | 417.00             | 417.00                 | 0.00                      | 0.00                              | 417.00               | 0.00           | 0.00                      |
| 219-223-800.010                | PROFESSIONAL SERVICES - AUDIT | 624.00             | 624.00                 | 600.00                    | 0.00                              | 24.00                | 96.15          | 600.00                    |
| 219-223-801.000                | PROFESSIONAL SERVICES - OTHER | 500.00             | 500.00                 | 0.00                      | 0.00                              | 500.00               | 0.00           | 500.00                    |
| 219-223-920.000                | UTILITIES                     | 85,574.00          | 79,874.00              | 75,066.05                 | 6,893.56                          | 4,807.95             | 93.98          | 72,539.57                 |
| Total Dept 223 - STREETLIGHTS  |                               | 87,115.00          | 81,415.00              | 75,666.05                 | 6,893.56                          | 5,748.95             | 92.94          | 73,639.57                 |
| TOTAL EXPENDITURES             |                               | 87,115.00          | 81,415.00              | 75,666.05                 | 6,893.56                          | 5,748.95             | 92.94          | 73,639.57                 |
| Fund 219 - STREET LIGHT FUND:  |                               |                    |                        |                           |                                   |                      |                |                           |
| TOTAL REVENUES                 |                               | 87,115.00          | 81,415.00              | 81,427.16                 | 0.00                              | (12.16)              | 100.01         | 78,998.81                 |
| TOTAL EXPENDITURES             |                               | 87,115.00          | 81,415.00              | 75,666.05                 | 6,893.56                          | 5,748.95             | 92.94          | 73,639.57                 |
| NET OF REVENUES & EXPENDITURES |                               | 0.00               | 0.00                   | 5,761.11                  | (6,893.56)                        | (5,761.11)           | 100.00         | 5,359.24                  |

| GL Number                     | Description                               | Balance                 |
|-------------------------------|-------------------------------------------|-------------------------|
| *** Assets ***                |                                           |                         |
| Cash                          |                                           |                         |
| 220-000-013.000               | CHASE 5503 - DAILY OPERATING CHE          | 15,124.99               |
|                               | Cash                                      | <u>15,124.99</u>        |
| Accounts Receivable           |                                           |                         |
| 220-000-031.001               | A/R - TAXROLL REVENUE                     | 22,646.00               |
|                               | Accounts Receivable                       | <u>22,646.00</u>        |
| Due From Other Funds          |                                           |                         |
|                               | Due From Other Funds                      | <u>0.00</u>             |
|                               | <b>Total Assets</b>                       | <b><u>37,770.99</u></b> |
| *** Liabilities ***           |                                           |                         |
| Accounts Payable              |                                           |                         |
|                               | Accounts Payable                          | <u>0.00</u>             |
| Liabilities-LT (under 1 year) |                                           |                         |
| 220-000-287.000               | DEFERRED REVENUE                          | 22,646.00               |
|                               | Liabilities-LT (under 1 year)             | <u>22,646.00</u>        |
| Due To Other Funds            |                                           |                         |
|                               | Due To Other Funds                        | <u>0.00</u>             |
|                               | <b>Total Liabilities</b>                  | <b><u>22,646.00</u></b> |
| *** Fund Balance ***          |                                           |                         |
| Unassigned                    |                                           |                         |
| 220-000-390.000               | FUND BALANCE - UNDESIGNATED               | 14,485.30               |
|                               | Unassigned                                | <u>14,485.30</u>        |
|                               | <b>Total Fund Balance</b>                 | <b><u>14,485.30</u></b> |
|                               | <b>Beginning Fund Balance</b>             | <b>14,485.30</b>        |
|                               | <b>Net of Revenues VS Expenditures</b>    | <b>639.69</b>           |
|                               | <b>Ending Fund Balance</b>                | <b>15,124.99</b>        |
|                               | <b>Total Liabilities And Fund Balance</b> | <b>37,770.99</b>        |

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

| GL NUMBER                           | DESCRIPTION          | 2020 ORIGINAL BUDGET | 2020 AMENDED BUDGET | YTD BALANCE 12/31/2020 | ACTIVITY FOR MONTH 12/31/20 | AVAILABLE BALANCE | % BDGT USED | YTD BALANCE 12/31/2019 |
|-------------------------------------|----------------------|----------------------|---------------------|------------------------|-----------------------------|-------------------|-------------|------------------------|
| Fund 220 - SIDE STREET MAINTENANCE  |                      |                      |                     |                        |                             |                   |             |                        |
| Revenues                            |                      |                      |                     |                        |                             |                   |             |                        |
| Dept 000 - REVENUE                  |                      |                      |                     |                        |                             |                   |             |                        |
| 220-000-403.000                     | SPECIAL ASSESSMENT   | 22,646.00            | 22,646.00           | 22,646.00              | 0.00                        | 0.00              | 100.00      | 22,646.00              |
| Total Dept 000 - REVENUE            |                      | 22,646.00            | 22,646.00           | 22,646.00              | 0.00                        | 0.00              | 100.00      | 22,646.00              |
| TOTAL REVENUES                      |                      | 22,646.00            | 22,646.00           | 22,646.00              | 0.00                        | 0.00              | 100.00      | 22,646.00              |
| Expenditures                        |                      |                      |                     |                        |                             |                   |             |                        |
| Dept 222 - MAINTENANCE              |                      |                      |                     |                        |                             |                   |             |                        |
| 220-222-703.000                     | CONTRACT SERVICES    | 12,000.00            | 22,100.00           | 22,006.31              | 0.00                        | 93.69             | 99.58       | 21,365.35              |
| 220-222-740.000                     | OPERATING SUPPLIES   | 300.00               | 300.00              | 0.00                   | 0.00                        | 300.00            | 0.00        | 0.00                   |
| Total Dept 222 - MAINTENANCE        |                      | 12,300.00            | 22,400.00           | 22,006.31              | 0.00                        | 393.69            | 98.24       | 21,365.35              |
| Dept 965 - TRANSFER OF FUNDS        |                      |                      |                     |                        |                             |                   |             |                        |
| 220-965-965.000                     | TRANSFER TO RESERVES | 10,346.00            | 246.00              | 0.00                   | 0.00                        | 246.00            | 0.00        | 0.00                   |
| Total Dept 965 - TRANSFER OF FUNDS  |                      | 10,346.00            | 246.00              | 0.00                   | 0.00                        | 246.00            | 0.00        | 0.00                   |
| TOTAL EXPENDITURES                  |                      | 22,646.00            | 22,646.00           | 22,006.31              | 0.00                        | 639.69            | 97.18       | 21,365.35              |
| Fund 220 - SIDE STREET MAINTENANCE: |                      |                      |                     |                        |                             |                   |             |                        |
| TOTAL REVENUES                      |                      | 22,646.00            | 22,646.00           | 22,646.00              | 0.00                        | 0.00              | 100.00      | 22,646.00              |
| TOTAL EXPENDITURES                  |                      | 22,646.00            | 22,006.31           | 22,006.31              | 0.00                        | 639.69            | 97.18       | 21,365.35              |
| NET OF REVENUES & EXPENDITURES      |                      | 0.00                 | 0.00                | 639.69                 | 0.00                        | (639.69)          | 100.00      | 1,280.65               |

| GL Number                   | Description                               | Balance                  |
|-----------------------------|-------------------------------------------|--------------------------|
| <b>*** Assets ***</b>       |                                           |                          |
| Cash                        |                                           |                          |
| 249-000-012.000             | PETTY CASH                                | 100.00                   |
| 249-000-013.000             | CHASE 5503 - DAILY OPERATING CHE          | 266,921.72               |
| 249-000-013.001             | CHASE 5503 - GENERAL RESERVE              | 257,601.82               |
| 249-000-013.002             | CHASE 5503 - ACCRUED ABSENCES             | 20,374.56                |
| 249-000-015.025             | COMERICA 6180 J-FUND OPERATING RE         | 307,089.25               |
|                             | Cash                                      | <u>852,087.35</u>        |
| Accounts Receivable         |                                           |                          |
|                             | Accounts Receivable                       | <u>0.00</u>              |
| Other Assets                |                                           |                          |
| 249-000-123.050             | PREPAID INSURANCE                         | 2,015.82                 |
|                             | Other Assets                              | <u>2,015.82</u>          |
| Due From Other Funds        |                                           |                          |
|                             | Due From Other Funds                      | <u>0.00</u>              |
|                             | <b>Total Assets</b>                       | <b><u>854,103.17</u></b> |
| <b>*** Liabilities ***</b>  |                                           |                          |
| Accounts Payable            |                                           |                          |
| 249-000-201.000             | A/P - VENDORS                             | 1,254.17                 |
|                             | Accounts Payable                          | <u>1,254.17</u>          |
| Due To Other Funds          |                                           |                          |
| 249-000-205.001             | DUE TO GENERAL FUND                       | 1,138.11                 |
|                             | Due To Other Funds                        | <u>1,138.11</u>          |
|                             | <b>Total Liabilities</b>                  | <b><u>2,392.28</u></b>   |
| <b>*** Fund Balance ***</b> |                                           |                          |
| Unassigned                  |                                           |                          |
| 249-000-390.000             | FUND BALANCE - UNDESIGNATED               | 833,202.80               |
|                             | Unassigned                                | <u>833,202.80</u>        |
| Assigned                    |                                           |                          |
| 249-000-393.050             | FUND BALANCE - ACCRUED ABSENCES           | 25,450.91                |
|                             | Assigned                                  | <u>25,450.91</u>         |
|                             | <b>Total Fund Balance</b>                 | <b><u>858,653.71</u></b> |
|                             | <b>Beginning Fund Balance</b>             | <b>858,653.71</b>        |
|                             | <b>Net of Revenues VS Expenditures</b>    | <b>(6,942.82)</b>        |
|                             | <b>Ending Fund Balance</b>                | <b>851,710.89</b>        |
|                             | <b>Total Liabilities And Fund Balance</b> | <b>854,103.17</b>        |



PERIOD ENDING 12/31/2020

| GL NUMBER                                 | DESCRIPTION                   | 2020               |                   | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BGD<br>USED | YTD BALANCE<br>12/31/2019 |
|-------------------------------------------|-------------------------------|--------------------|-------------------|---------------------------|-----------------------------------|----------------------|---------------|---------------------------|
|                                           |                               | ORIGINAL<br>BUDGET | AMENDED BUDGET    |                           |                                   |                      |               |                           |
| <b>Fund 249 - BUILDING</b>                |                               |                    |                   |                           |                                   |                      |               |                           |
| <b>Revenues</b>                           |                               |                    |                   |                           |                                   |                      |               |                           |
| Dept 000 - REVENUE                        |                               |                    |                   |                           |                                   |                      |               |                           |
| 249-000-610.000                           | CHARGES FOR SERVICES INCOME   | 390,000.00         | 290,000.00        | 301,599.50                | 27,422.55                         | (11,599.50)          | 104.00        | 427,073.75                |
| 249-000-610.025                           | TEMP OCCUP ADMIN FEES         | 2,000.00           | 2,000.00          | 1,600.00                  | 160.00                            | 400.00               | 80.00         | 1,600.00                  |
| 249-000-663.000                           | INTEREST ON RESERVES INCOME   | 6,200.00           | 6,200.00          | 5,939.40                  | 3.27                              | 260.60               | 95.80         | 9,247.46                  |
| 249-000-698.000                           | MISCELLANEOUS INCOME          | 0.00               | 0.00              | 0.00                      | 0.00                              | 0.00                 | 0.00          | 3,500.00                  |
| 249-000-699.000                           | APPROPRIATION FROM FUND BALAN | 0.00               | 29,757.00         | 0.00                      | 0.00                              | 29,757.00            | 0.00          | 0.00                      |
| <b>Total Dept 000 - REVENUE</b>           |                               | <b>398,200.00</b>  | <b>327,957.00</b> | <b>309,138.90</b>         | <b>27,585.82</b>                  | <b>18,818.10</b>     | <b>94.26</b>  | <b>441,421.21</b>         |
| <b>TOTAL REVENUES</b>                     |                               | <b>398,200.00</b>  | <b>327,957.00</b> | <b>309,138.90</b>         | <b>27,585.82</b>                  | <b>18,818.10</b>     | <b>94.26</b>  | <b>441,421.21</b>         |
| <b>Expenditures</b>                       |                               |                    |                   |                           |                                   |                      |               |                           |
| <b>Dept 371 - SAFETY INSPECTION</b>       |                               |                    |                   |                           |                                   |                      |               |                           |
| 249-371-702.000                           | SALARIES                      | 130,548.00         | 130,548.00        | 132,579.80                | 10,284.67                         | (2,031.80)           | 101.56        | 119,866.05                |
| 249-371-703.000                           | CONTRACT SERVICES             | 60,000.00          | 60,000.00         | 48,405.00                 | 4,480.00                          | 11,595.00            | 80.68         | 64,090.00                 |
| 249-371-710.000                           | TRAINING                      | 500.00             | 500.00            | 535.00                    | 0.00                              | (35.00)              | 107.00        | 0.00                      |
| 249-371-717.000                           | TAXABLE BENEFITS              | 9,930.00           | 9,930.00          | 10,409.85                 | 0.00                              | (479.85)             | 104.83        | 11,283.92                 |
| 249-371-727.000                           | OFFICE SUPPLIES               | 4,000.00           | 4,000.00          | 0.00                      | 0.00                              | 4,000.00             | 0.00          | 0.00                      |
| 249-371-740.000                           | OPERATING SUPPLIES            | 0.00               | 0.00              | 1,771.10                  | 159.85                            | (1,771.10)           | 100.00        | 2,674.59                  |
| 249-371-800.000                           | PROFESSIONAL SERVICES - ATTOR | 0.00               | 0.00              | 30.00                     | 0.00                              | (30.00)              | 100.00        | 0.00                      |
| 249-371-800.010                           | PROFESSIONAL SERVICES - AUDIT | 1,227.00           | 1,227.00          | 1,200.00                  | 0.00                              | 27.00                | 97.80         | 1,200.00                  |
| 249-371-801.000                           | PROFESSIONAL SERVICES - OTHER | 1,000.00           | 1,000.00          | 155.00                    | 155.00                            | 845.00               | 15.50         | 0.00                      |
| 249-371-802.000                           | PROFESSIONAL SERVICES - IT    | 4,000.00           | 9,000.00          | 11,538.09                 | 3,295.86                          | (2,538.09)           | 128.20        | 28,325.58                 |
| 249-371-803.000                           | BUILDING CHARGEBACK           | 25,000.00          | 25,000.00         | 30,425.78                 | 3,328.95                          | (5,425.78)           | 121.70        | 24,051.75                 |
| 249-371-850.000                           | TELECOMMUNICATIONS            | 500.00             | 500.00            | 424.80                    | 35.40                             | 75.20                | 84.96         | 424.80                    |
| 249-371-851.000                           | INSURANCE & BONDS             | 600.00             | 600.00            | 337.27                    | (37.45)                           | 262.73               | 56.21         | 436.74                    |
| 249-371-860.000                           | TRANSPORTATION                | 1,000.00           | 1,000.00          | 753.24                    | 74.17                             | 246.76               | 75.32         | 1,076.69                  |
| 249-371-861.000                           | MEALS & LODGING               | 100.00             | 100.00            | 0.00                      | 0.00                              | 100.00               | 0.00          | 0.00                      |
| 249-371-900.000                           | PRINTING & PUBLISHING         | 100.00             | 100.00            | 0.00                      | 0.00                              | 100.00               | 0.00          | 0.00                      |
| 249-371-930.000                           | REPAIR & MAINTENANCE          | 500.00             | 500.00            | 0.00                      | 0.00                              | 500.00               | 0.00          | 0.00                      |
| 249-371-954.000                           | EQUIPMENT RENTAL              | 100.00             | 100.00            | 0.00                      | 0.00                              | 100.00               | 0.00          | 0.00                      |
| 249-371-958.000                           | MEMBERSHIPS & DUES            | 600.00             | 600.00            | 720.00                    | 0.00                              | (120.00)             | 120.00        | 970.00                    |
| 249-371-962.000                           | SPECIAL PROJECTS - MISCELLANE | 0.00               | 22,000.00         | 22,000.00                 | 0.00                              | 0.00                 | 100.00        | 98,111.00                 |
| 249-371-963.000                           | BANK FEES & CHARGES           | 15.00              | 15.00             | 1,143.11                  | 1,138.11                          | (1,128.11)           | 7,620.73      | 8.48                      |
| 249-371-980.000                           | EQUIPMENT OVER \$5,000        | 45,000.00          | 0.00              | 0.00                      | 0.00                              | 0.00                 | 0.00          | 0.00                      |
| 249-371-981.000                           | EQUIPMENT UNDER \$5,000       | 0.00               | 0.00              | 1,753.60                  | 0.00                              | (1,753.60)           | 100.00        | 0.00                      |
| <b>Total Dept 371 - SAFETY INSPECTION</b> |                               | <b>284,720.00</b>  | <b>266,720.00</b> | <b>264,181.64</b>         | <b>22,914.56</b>                  | <b>2,538.36</b>      | <b>99.05</b>  | <b>352,519.60</b>         |
| <b>Dept 965 - TRANSFER OF FUNDS</b>       |                               |                    |                   |                           |                                   |                      |               |                           |
| 249-965-965.000                           | TRANSFER TO RESERVES          | 52,243.00          | 0.00              | 0.00                      | 0.00                              | 0.00                 | 0.00          | 0.00                      |
| <b>Total Dept 965 - TRANSFER OF FUNDS</b> |                               | <b>52,243.00</b>   | <b>0.00</b>       | <b>0.00</b>               | <b>0.00</b>                       | <b>0.00</b>          | <b>0.00</b>   | <b>0.00</b>               |
| <b>Dept 966 - UNALLOCATED EXPENSES</b>    |                               |                    |                   |                           |                                   |                      |               |                           |
| 249-966-715.000                           | FICA                          | 10,747.00          | 10,747.00         | 10,517.58                 | 754.38                            | 229.42               | 97.87         | 9,625.12                  |
| 249-966-852.000                           | MEDICAL INSURANCE             | 23,420.00          | 23,420.00         | 20,360.73                 | 1,738.50                          | 3,059.27             | 86.94         | 18,633.20                 |
| 249-966-853.000                           | DENTAL INSURANCE              | 991.00             | 991.00            | 799.37                    | 72.67                             | 191.63               | 80.66         | 837.28                    |
| 249-966-854.000                           | VISION INSURANCE              | 248.00             | 248.00            | 248.28                    | 20.69                             | (0.28)               | 100.11        | 208.12                    |
| 249-966-855.000                           | LIFE INSURANCE                | 232.00             | 232.00            | 231.48                    | 19.29                             | 0.52                 | 99.78         | 208.68                    |
| 249-966-856.000                           | HSA ADMINISTRATION FEES       | 100.00             | 100.00            | 102.00                    | 8.50                              | (2.00)               | 102.00        | 102.00                    |
| 249-966-857.000                           | HSCP                          | 5,610.00           | 5,610.00          | 3,523.50                  | 450.50                            | 2,086.50             | 62.81         | 1,087.50                  |

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

| GL NUMBER                                              | DESCRIPTION | 2020               |                | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BDGT<br>USED | YTD BALANCE<br>12/31/2019 |
|--------------------------------------------------------|-------------|--------------------|----------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
|                                                        |             | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                                   |                      |                |                           |
| Fund 249 - BUILDING<br>Expenditures<br>249-966-858.000 | PENSION     | 19,889.00          | 19,889.00      | 16,117.14                 | 1,180.35                          | 3,771.86             | 81.04          | 14,099.58                 |
| Total Dept 966 - UNALLOCATED EXPENSES                  |             | 61,237.00          | 61,237.00      | 51,900.08                 | 4,244.88                          | 9,336.92             | 84.75          | 44,801.48                 |
| TOTAL EXPENDITURES                                     |             | 398,200.00         | 327,957.00     | 316,081.72                | 27,159.44                         | 11,875.28            | 96.38          | 397,321.08                |
| Fund 249 - BUILDING:<br>TOTAL REVENUES                 |             | 398,200.00         | 327,957.00     | 309,138.90                | 27,585.82                         | 18,818.10            | 94.26          | 441,421.21                |
| TOTAL EXPENDITURES                                     |             | 398,200.00         | 327,957.00     | 316,081.72                | 27,159.44                         | 11,875.28            | 96.38          | 397,321.08                |
| NET OF REVENUES & EXPENDITURES                         |             | 0.00               | 0.00           | (6,942.82)                | 426.38                            | 6,942.82             | 100.00         | 44,100.13                 |

| GL Number                     | Description                       | Balance                    |
|-------------------------------|-----------------------------------|----------------------------|
| *** Assets ***                |                                   |                            |
| Cash                          |                                   |                            |
| 266-000-013.000               | CHASE 5503 - DAILY OPERATING CHE  | 608,677.66                 |
| 266-000-013.025               | COMERICA 1194 J-FUND - GENERAL    | 145,167.57                 |
| 266-000-015.000               | COMERICA 6162 -J-FUND RESERVE     | 260,601.88                 |
| Cash                          |                                   | <u>1,014,447.11</u>        |
| Accounts Receivable           |                                   |                            |
| 266-000-026.050               | A/R - FINES AND FORFEITS          | 807.84                     |
| 266-000-031.001               | A/R - TAXROLL REVENUE             | 1,799,472.17               |
| 266-000-036.000               | A/R - SYCAMORE REG PATROLS        | 8,494.04                   |
| 266-000-036.001               | A/R - DANBURY REG PATROLS         | 7,001.66                   |
| 266-000-037.000               | A/R - ST JOE HOSPITAL REG PATROLS | 10,040.00                  |
| Accounts Receivable           |                                   | <u>1,825,815.71</u>        |
| Other Assets                  |                                   |                            |
| 266-000-123.050               | PREPAID INSURANCE                 | 1,200.00                   |
| Other Assets                  |                                   | <u>1,200.00</u>            |
| Due From Other Funds          |                                   |                            |
| 266-000-072.000               | DUE FROM TRUST & AGENCY           | 1,860.23                   |
| Due From Other Funds          |                                   | <u>1,860.23</u>            |
| <b>Total Assets</b>           |                                   | <b><u>2,843,323.05</u></b> |
| *** Liabilities ***           |                                   |                            |
| Accounts Payable              |                                   |                            |
| 266-000-201.000               | A/P - VENDORS                     | 14,090.65                  |
| Accounts Payable              |                                   | <u>14,090.65</u>           |
| Liabilities-ST                |                                   |                            |
| Liabilities-ST                |                                   | <u>0.00</u>                |
| Liabilities-LT (under 1 year) |                                   |                            |
| 266-000-287.000               | DEFERRED REVENUE                  | 1,925,732.74               |
| Liabilities-LT (under 1 year) |                                   | <u>1,925,732.74</u>        |
| Liabilities-LT (over 1 year)  |                                   |                            |
| 266-000-287.001               | DEFERRED REVENUE PILOT            | 2,189.04                   |
| Liabilities-LT (over 1 year)  |                                   | <u>2,189.04</u>            |
| Due To Other Funds            |                                   |                            |
| 266-000-205.001               | DUE TO GENERAL FUND               | 1,246.00                   |
| Due To Other Funds            |                                   | <u>1,246.00</u>            |
| <b>Total Liabilities</b>      |                                   | <b><u>1,943,258.43</u></b> |
| *** Fund Balance ***          |                                   |                            |
| Unassigned                    |                                   |                            |
| 266-000-390.000               | FUND BALANCE - UNDESIGNATED       | 405,768.45                 |
| Unassigned                    |                                   | <u>405,768.45</u>          |
| <b>Total Fund Balance</b>     |                                   | <b><u>405,768.45</u></b>   |

| GL Number | Description                               | Balance             |
|-----------|-------------------------------------------|---------------------|
|           | <b>Beginning Fund Balance</b>             | <b>405,768.45</b>   |
|           | <b>Net of Revenues VS Expenditures</b>    | <b>494,296.17</b>   |
|           | <b>Ending Fund Balance</b>                | <b>900,064.62</b>   |
|           | <b>Total Liabilities And Fund Balance</b> | <b>2,843,323.05</b> |

PERIOD ENDING 12/31/2020

2020

ACTIVITY FOR MONTH

| GL NUMBER                                     | DESCRIPTION                   | ORIGINAL BUDGET     | AMENDED BUDGET      | 2020 YTD BALANCE 12/31/2020 | 12/31/20          | AVAILABLE BALANCE | % BUDGET USED | YTD BALANCE 12/31/2019 |
|-----------------------------------------------|-------------------------------|---------------------|---------------------|-----------------------------|-------------------|-------------------|---------------|------------------------|
| <b>Fund 266 - LAW ENFORCEMENT FUND</b>        |                               |                     |                     |                             |                   |                   |               |                        |
| <b>Revenues</b>                               |                               |                     |                     |                             |                   |                   |               |                        |
| Dept 000 - REVENUE                            |                               |                     |                     |                             |                   |                   |               |                        |
| 266-000-402.000                               | CURRENT- REAL/PROPERTY/IPT TA | 1,844,359.00        | 1,844,359.00        | 1,835,568.94                | 1,860.23          | 8,790.06          | 99.52         | 1,443,050.04           |
| 266-000-403.050                               | PRIOR YEARS DELQ PERS PROP    | 750.00              | 750.00              | 0.00                        | 0.00              | 750.00            | 0.00          | 892.67                 |
| 266-000-406.000                               | PILOT PROGRAM TAXES           | 6,000.00            | 2,000.00            | 1,876.18                    | 0.00              | 123.82            | 93.81         | 2,609.08               |
| 266-000-407.000                               | PPT REIMBURSEMENT             | 4,200.00            | 1,600.00            | 1,518.36                    | 0.00              | 81.64             | 94.90         | 1,518.70               |
| 266-000-660.000                               | FINES & FORFEITS              | 30,000.00           | 30,000.00           | 21,781.91                   | 1,794.54          | 8,218.09          | 72.61         | 36,548.68              |
| 266-000-661.000                               | SWAMORE REG LAW ENFORCEMENT   | 103,000.00          | 103,000.00          | 101,928.48                  | 8,494.04          | 1,071.52          | 98.96         | 101,928.48             |
| 266-000-662.000                               | DANBURY REG LAW ENFORCEMENT   | 85,261.00           | 85,261.00           | 84,019.92                   | 7,001.66          | 1,241.08          | 98.54         | 84,019.92              |
| 266-000-663.000                               | INTEREST ON RESERVES INCOME   | 2,000.00            | 2,000.00            | 1,805.69                    | 4.31              | 194.31            | 90.28         | 9,965.48               |
| 266-000-668.000                               | ST. JOSEPH HOSPITAL LAW ENFOR | 122,268.00          | 122,268.00          | 120,480.00                  | 10,040.00         | 1,788.00          | 98.54         | 120,480.00             |
| 266-000-673.000                               | INSURANCE REIMBURSEMENTS INCO | 500.00              | 500.00              | 126.83                      | 0.00              | 373.17            | 25.37         | 36.79                  |
| 266-000-695.000                               | FALSE ALARM REVENUE           | 1,000.00            | 1,000.00            | 800.00                      | 25.00             | 200.00            | 80.00         | 750.00                 |
| <b>Total Dept 000 - REVENUE</b>               |                               | <b>2,199,338.00</b> | <b>2,192,738.00</b> | <b>2,169,906.31</b>         | <b>29,219.78</b>  | <b>22,831.69</b>  | <b>98.96</b>  | <b>1,801,799.84</b>    |
| <b>TOTAL REVENUES</b>                         |                               | <b>2,199,338.00</b> | <b>2,192,738.00</b> | <b>2,169,906.31</b>         | <b>29,219.78</b>  | <b>22,831.69</b>  | <b>98.96</b>  | <b>1,801,799.84</b>    |
| <b>Expenditures</b>                           |                               |                     |                     |                             |                   |                   |               |                        |
| Dept 278 - ORDINANCE ENFORCEMENT              |                               |                     |                     |                             |                   |                   |               |                        |
| 266-278-702.000                               | SALARIES - ORDINANCE OFFICER  | 0.00                | 9,000.00            | 8,901.09                    | 751.32            | 98.91             | 98.90         | 0.00                   |
| 266-278-740.000                               | OPERATING SUPPLIES            | 0.00                | 0.00                | 4.47                        | 0.00              | (4.47)            | 100.00        | 0.00                   |
| 266-278-860.000                               | MILEAGE                       | 0.00                | 4,400.00            | 4,383.86                    | 342.13            | 16.14             | 99.63         | 0.00                   |
| 266-278-953.000                               | BLIGHT ENFORCEMENT            | 0.00                | 600.00              | 590.50                      | 0.00              | 9.50              | 98.42         | 0.00                   |
| <b>Total Dept 278 - ORDINANCE ENFORCEMENT</b> |                               | <b>0.00</b>         | <b>14,000.00</b>    | <b>13,879.92</b>            | <b>1,093.45</b>   | <b>120.08</b>     | <b>99.14</b>  | <b>0.00</b>            |
| Dept 310 - CRIME CONTROL                      |                               |                     |                     |                             |                   |                   |               |                        |
| 266-310-702.000                               | SALARIES                      | 0.00                | 10,851.00           | 0.00                        | 0.00              | 10,851.00         | 0.00          | 0.00                   |
| 266-310-703.000                               | REG SHERIFF'S CONTRACT        | 1,680,165.00        | 1,514,165.00        | 1,514,143.33                | 133,875.00        | 21.67             | 100.00        | 1,606,500.00           |
| 266-310-703.001                               | AUTHORIZED SHERIFF'S OVERTIME | 113,300.00          | 113,300.00          | 100,970.75                  | 972.00            | 12,329.25         | 89.12         | 41,016.90              |
| 266-310-703.002                               | SPECIAL OPERATIONS            | 0.00                | 10,000.00           | 10,000.00                   | 10,000.00         | 0.00              | 100.00        | 10,000.00              |
| 266-310-740.000                               | OPERATING SUPPLIES            | 200.00              | 200.00              | 0.00                        | 0.00              | 200.00            | 0.00          | 0.00                   |
| 266-310-800.000                               | PROFESSIONAL SERVICES - ATTOR | 10,000.00           | 10,000.00           | 21,796.00                   | 1,295.50          | (11,796.00)       | 217.96        | 15,303.60              |
| 266-310-800.005                               | ATTORNEYS - SALEM TOWNSHIP    | 0.00                | 0.00                | 150.00                      | 0.00              | (150.00)          | 100.00        | 285.00                 |
| 266-310-800.010                               | PROFESSIONAL SERVICES - AUDIT | 1,087.00            | 1,087.00            | 1,000.00                    | 0.00              | 87.00             | 92.00         | 1,000.00               |
| 266-310-801.000                               | PROFESSIONAL SERVICES - OTHER | 500.00              | 500.00              | 145.00                      | 0.00              | 355.00            | 29.00         | 145.00                 |
| 266-310-803.000                               | ACCOUNTING CHARGEBACK FEE     | 1,200.00            | 1,200.00            | 1,200.00                    | 100.00            | 0.00              | 100.00        | 1,200.00               |
| 266-310-851.000                               | INSURANCE & BONDS             | 1,200.00            | 1,200.00            | 1,200.00                    | 100.00            | 0.00              | 100.00        | 1,200.00               |
| 266-310-920.000                               | UTILITIES                     | 8,000.00            | 8,000.00            | 6,140.71                    | 613.65            | 1,859.29          | 76.76         | 6,138.90               |
| 266-310-930.000                               | REPAIR & MAINTENANCE          | 2,000.00            | 2,000.00            | 653.68                      | 0.00              | 1,346.32          | 32.68         | 1,894.50               |
| 266-310-953.000                               | BLIGHT ENFORCEMENT            | 25,000.00           | 0.00                | 0.00                        | 0.00              | 0.00              | 0.00          | 0.00                   |
| 266-310-963.000                               | BANK FEES & CHARGES           | 0.00                | 0.00                | 1,246.00                    | 1,246.00          | (1,246.00)        | 100.00        | 0.00                   |
| 266-310-985.000                               | TAX CHARGEBACKS               | 500.00              | 500.00              | 1,065.11                    | 0.00              | (565.11)          | 213.02        | 9,223.02               |
| <b>Total Dept 310 - CRIME CONTROL</b>         |                               | <b>1,843,152.00</b> | <b>1,673,003.00</b> | <b>1,659,710.58</b>         | <b>148,202.15</b> | <b>13,292.42</b>  | <b>99.21</b>  | <b>1,693,906.92</b>    |
| Dept 346 - NEIGHBORHOOD WATCH                 |                               |                     |                     |                             |                   |                   |               |                        |
| 266-346-702.000                               | SALARIES                      | 785.00              | 1,085.00            | 1,243.57                    | 0.00              | (158.57)          | 114.61        | 1,391.76               |
| 266-346-728.000                               | POSTAGE                       | 50.00               | 50.00               | 0.00                        | 0.00              | 50.00             | 0.00          | 0.00                   |
| 266-346-740.000                               | OPERATING SUPPLIES            | 25.00               | 25.00               | 0.00                        | 0.00              | 25.00             | 0.00          | 0.00                   |
| 266-346-860.000                               | TRANSPORTATION                | 100.00              | 100.00              | 0.00                        | 0.00              | 100.00            | 0.00          | 0.00                   |
| 266-346-900.000                               | PRINTING & PUBLISHING         | 50.00               | 50.00               | 0.00                        | 0.00              | 50.00             | 0.00          | 0.00                   |

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

| GL NUMBER                             | DESCRIPTION          | 2020               |                        | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BDGT<br>USED | YTD BALANCE<br>12/31/2019 |
|---------------------------------------|----------------------|--------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
|                                       |                      | ORIGINAL<br>BUDGET | 2020<br>AMENDED BUDGET |                           |                                   |                      |                |                           |
| Fund 266 - LAW ENFORCEMENT FUND       |                      |                    |                        |                           |                                   |                      |                |                           |
| Expenditures                          |                      |                    |                        |                           |                                   |                      |                |                           |
| Total Dept 346 - NEIGHBORHOOD WATCH   |                      | 1,010.00           | 1,310.00               | 1,243.57                  | 0.00                              | 66.43                | 94.93          | 1,391.76                  |
| Dept 965 - TRANSFER OF FUNDS          |                      |                    |                        |                           |                                   |                      |                |                           |
| 266-965-965.000                       | TRANSFER TO RESERVES | 355,116.00         | 503,535.00             | 0.00                      | 0.00                              | 503,535.00           | 0.00           | 0.00                      |
| Total Dept 965 - TRANSFER OF FUNDS    |                      | 355,116.00         | 503,535.00             | 0.00                      | 0.00                              | 503,535.00           | 0.00           | 0.00                      |
| Dept 966 - UNALLOCATED EXPENSES       |                      |                    |                        |                           |                                   |                      |                |                           |
| 266-966-715.000                       | FICA                 | 60.00              | 890.00                 | 776.07                    | 57.48                             | 113.93               | 87.20          | 106.47                    |
| Total Dept 966 - UNALLOCATED EXPENSES |                      | 60.00              | 890.00                 | 776.07                    | 57.48                             | 113.93               | 87.20          | 106.47                    |
| TOTAL EXPENDITURES                    |                      | 2,199,338.00       | 2,192,738.00           | 1,675,610.14              | 149,353.08                        | 517,127.86           | 76.42          | 1,695,405.15              |
| Fund 266 - LAW ENFORCEMENT FUND:      |                      |                    |                        |                           |                                   |                      |                |                           |
| TOTAL REVENUES                        |                      | 2,199,338.00       | 2,192,738.00           | 2,169,906.31              | 29,219.78                         | 22,831.69            | 98.96          | 1,801,799.84              |
| TOTAL EXPENDITURES                    |                      | 2,199,338.00       | 2,192,738.00           | 1,675,610.14              | 149,353.08                        | 517,127.86           | 76.42          | 1,695,405.15              |
| NET OF REVENUES & EXPENDITURES        |                      | 0.00               | 0.00                   | 494,296.17                | (120,133.30)                      | (494,296.17)         | 100.00         | 106,394.69                |

| GL Number                     | Description                       | Balance                  |
|-------------------------------|-----------------------------------|--------------------------|
| <b>*** Assets ***</b>         |                                   |                          |
| Cash                          |                                   |                          |
| 508-000-013.000               | CHASE 5503 - DAILY OPERATING CHE  | 65,548.94                |
| 508-000-013.001               | CHASE 5503 - GENERAL RESERVE      | 73,994.99                |
| 508-000-013.002               | CHASE 5503 - ACCRUED ABSENCES     | 3,577.69                 |
| 508-000-017.000               | COMERICA 1274 J-FUND - BUILDING R | 401,730.53               |
| Cash                          |                                   | <u>544,852.15</u>        |
| Accounts Receivable           |                                   |                          |
| 508-000-026.000               | A/R - OTHER                       | 163.36                   |
| Accounts Receivable           |                                   | <u>163.36</u>            |
| Other Assets                  |                                   |                          |
| 508-000-123.050               | PREPAID INSURANCE                 | 7,802.90                 |
| Other Assets                  |                                   | <u>7,802.90</u>          |
| Due From Other Funds          |                                   |                          |
| Due From Other Funds          |                                   | <u>0.00</u>              |
| <b>Total Assets</b>           |                                   | <b><u>552,818.41</u></b> |
| <b>*** Liabilities ***</b>    |                                   |                          |
| Accounts Payable              |                                   |                          |
| 508-000-201.000               | A/P - VENDORS                     | 148.54                   |
| Accounts Payable              |                                   | <u>148.54</u>            |
| Liabilities-ST                |                                   |                          |
| Liabilities-ST                |                                   | <u>0.00</u>              |
| Liabilities-LT (under 1 year) |                                   |                          |
| Liabilities-LT (under 1 year) |                                   | <u>0.00</u>              |
| Other Liabilities             |                                   |                          |
| Other Liabilities             |                                   | <u>0.00</u>              |
| Due To Other Funds            |                                   |                          |
| 508-000-205.001               | DUE TO GENERAL FUND               | 292.98                   |
| 508-000-285.000               | DUE TO UTILITY FUND               | 0.45                     |
| Due To Other Funds            |                                   | <u>293.43</u>            |
| <b>Total Liabilities</b>      |                                   | <b><u>441.97</u></b>     |
| <b>*** Fund Balance ***</b>   |                                   |                          |
| Unassigned                    |                                   |                          |
| 508-000-390.000               | FUND BALANCE - UNDESIGNATED       | 117,087.09               |
| Unassigned                    |                                   | <u>117,087.09</u>        |
| Assigned                      |                                   |                          |
| 508-000-393.010               | FUND BALANCE - BUILDING RESERVE   | 401,730.53               |
| 508-000-393.050               | FUND BALANCE - ACCRUED ABSENCES   | 11,180.89                |
| Assigned                      |                                   | <u>412,911.42</u>        |

| GL Number            | Description                               | Balance                  |
|----------------------|-------------------------------------------|--------------------------|
| *** Fund Balance *** |                                           |                          |
| 508-000-393.055      | Restricted<br>FUND BALANCE - SCHROETER    | 2,550.00                 |
|                      | Restricted                                | <u>2,550.00</u>          |
|                      | <b>Total Fund Balance</b>                 | <b><u>532,548.51</u></b> |
|                      | <b>Beginning Fund Balance</b>             | <b>532,548.51</b>        |
|                      | <b>Net of Revenues VS Expenditures</b>    | <b>19,827.93</b>         |
|                      | <b>Fund Balance Adjustments</b>           | <b>0.00</b>              |
|                      | <b>Ending Fund Balance</b>                | <b>552,376.44</b>        |
|                      | <b>Total Liabilities And Fund Balance</b> | <b>552,818.41</b>        |



| GL NUMBER                                              | DESCRIPTION                   | 2020              |                   | ACTIVITY FOR MONTH 12/31/20 | AVAILABLE BALANCE | % BGDGT USED | YTD BALANCE 12/31/2019 |
|--------------------------------------------------------|-------------------------------|-------------------|-------------------|-----------------------------|-------------------|--------------|------------------------|
|                                                        |                               | ORIGINAL BUDGET   | AMENDED BUDGET    |                             |                   |              |                        |
| <b>Fund 508 - PARKS &amp; RECREATION</b>               |                               |                   |                   |                             |                   |              |                        |
| <b>Revenues</b>                                        |                               |                   |                   |                             |                   |              |                        |
| Dept 000 - REVENUE                                     |                               |                   |                   |                             |                   |              |                        |
| 508-000-588.000                                        | GENERAL FUND CONTRIBUTION     | 290,876.00        | 290,750.00        | 24,229.17                   | 0.00              | 100.00       | 282,282.00             |
| 508-000-590.000                                        | GRANTS                        | 0.00              | 46,000.00         | 32,836.00                   | 239.00            | 99.48        | 0.00                   |
| 508-000-604.000                                        | REIMBURSEMENT FOR LABOR COSTS | 1,000.00          | 1,000.00          | 163.36                      | 19.84             | 98.02        | 980.16                 |
| 508-000-663.000                                        | INTEREST ON RESERVES INCOME   | 10,000.00         | 3,000.00          | 4.27                        | 714.64            | 76.18        | 9,472.22               |
| 508-000-673.000                                        | INSURANCE REIMBURSEMENTS INCO | 200.00            | 200.00            | 0.00                        | (243.92)          | 221.96       | 183.97                 |
| 508-000-696.000                                        | DONATIONS                     | 500.00            | 500.00            | 0.00                        | 0.00              | 20.00        | 2,350.00               |
| 508-000-698.000                                        | MISCELLANEOUS INCOME          | 0.00              | 0.00              | 0.00                        | (326.18)          | 100.00       | 0.00                   |
| 508-000-699.000                                        | APPROPRIATION FROM FUND BALAN | 30,000.00         | 10,097.00         | 0.00                        | 10,097.00         | 0.00         | 0.00                   |
| <b>Total Dept 000 - REVENUE</b>                        |                               | <b>332,576.00</b> | <b>351,547.00</b> | <b>57,232.80</b>            | <b>10,900.38</b>  | <b>96.90</b> | <b>295,268.35</b>      |
| <b>TOTAL REVENUES</b>                                  |                               |                   |                   |                             |                   |              |                        |
|                                                        |                               | <b>332,576.00</b> | <b>351,547.00</b> | <b>57,232.80</b>            | <b>10,900.38</b>  | <b>96.90</b> | <b>295,268.35</b>      |
| <b>Expenditures</b>                                    |                               |                   |                   |                             |                   |              |                        |
| Dept 751 - PARK & REC. ADMINISTRATION                  |                               |                   |                   |                             |                   |              |                        |
| 508-751-701.000                                        | COMMISSION STIPENDS           | 8,567.00          | 8,567.00          | 656.69                      | 1,434.10          | 83.26        | 7,288.03               |
| 508-751-702.000                                        | SALARIES                      | 37,579.00         | 37,579.00         | 2,890.68                    | (296.34)          | 100.79       | 36,484.24              |
| 508-751-702.002                                        | CONTROLLER SALARY             | 5,859.00          | 5,859.00          | 495.16                      | 246.24            | 95.80        | 5,602.23               |
| 508-751-710.000                                        | TRAINING                      | 1,300.00          | 1,300.00          | 0.00                        | 380.00            | 70.77        | 1,095.80               |
| 508-751-717.000                                        | TAXABLE BENEFITS              | 0.00              | 0.00              | 0.00                        | (751.58)          | 100.00       | 729.68                 |
| 508-751-728.000                                        | POSTAGE                       | 100.00            | 100.00            | 0.00                        | 100.00            | 0.00         | 0.00                   |
| 508-751-740.000                                        | OPERATING SUPPLIES            | 500.00            | 500.00            | 33.96                       | 110.50            | 77.90        | 365.91                 |
| 508-751-800.010                                        | PROFESSIONAL SERVICES - AUDIT | 1,040.00          | 1,040.00          | 0.00                        | 40.00             | 96.15        | 1,000.00               |
| 508-751-801.000                                        | PROFESSIONAL SERVICES - OTHER | 3,000.00          | 3,000.00          | 108.28                      | 1,783.59          | 40.55        | 2,671.46               |
| 508-751-850.000                                        | TELECOMMUNICATIONS            | 800.00            | 1,400.00          | 49.94                       | 361.32            | 74.19        | 718.95                 |
| 508-751-851.000                                        | INSURANCE & BONDS             | 9,000.00          | 9,000.00          | 125.97                      | 107.29            | 98.81        | 10,254.34              |
| 508-751-860.000                                        | TRANSPORTATION                | 1,200.00          | 1,200.00          | 59.23                       | 717.56            | 40.20        | 925.10                 |
| 508-751-900.000                                        | PRINTING & PUBLISHING         | 500.00            | 500.00            | 0.00                        | 500.00            | 0.00         | 0.00                   |
| 508-751-930.000                                        | REPAIR & MAINTENANCE          | 500.00            | 500.00            | 0.00                        | 500.00            | 0.00         | 0.00                   |
| 508-751-945.000                                        | OFFICE RENT                   | 6,000.00          | 6,000.00          | 0.00                        | 0.00              | 100.00       | 6,000.00               |
| 508-751-958.000                                        | MEMBERSHIPS & DUES            | 880.00            | 650.00            | 0.00                        | 200.00            | 69.23        | 440.00                 |
| 508-751-961.001                                        | CAPITAL IMPROVEMENT           | 0.00              | 1,700.00          | 0.00                        | 18.50             | 98.91        | 0.00                   |
| 508-751-963.000                                        | BANK FEES & CHARGES           | 10.00             | 10.00             | 292.98                      | (325.24)          | 3,352.40     | 28.06                  |
| 508-751-981.000                                        | EQUIPMENT UNDER \$5,000       | 1,000.00          | 1,000.00          | 0.00                        | 1,000.00          | 0.00         | 711.71                 |
| 508-751-999.000                                        | MISCELLANEOUS EXPENSE         | 200.00            | 200.00            | 0.00                        | (100.00)          | 150.00       | 334.00                 |
| <b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b> |                               | <b>78,035.00</b>  | <b>80,105.00</b>  | <b>4,712.89</b>             | <b>6,025.94</b>   | <b>92.48</b> | <b>74,649.51</b>       |
| Dept 754 - RECREATION                                  |                               |                   |                   |                             |                   |              |                        |
| 508-754-702.000                                        | SALARIES                      | 10,651.00         | 6,651.00          | 1,493.49                    | 605.73            | 90.89        | 12,156.40              |
| 508-754-710.000                                        | TRAINING                      | 500.00            | 500.00            | 0.00                        | 500.00            | 0.00         | 0.00                   |
| 508-754-717.000                                        | TAXABLE BENEFITS              | 0.00              | 206.00            | 0.00                        | 206.00            | 0.00         | 0.00                   |
| 508-754-740.000                                        | OPERATING SUPPLIES            | 4,400.00          | 5,500.00          | 0.00                        | 3,292.56          | 40.14        | 7,199.66               |
| 508-754-801.000                                        | PROFESSIONAL SERVICES - OTHER | 2,000.00          | 2,000.00          | 12.50                       | 10.00             | 99.50        | 749.93                 |
| 508-754-850.000                                        | TELECOMMUNICATIONS            | 400.00            | 359.00            | 32.00                       | (25.00)           | 106.96       | 384.00                 |
| 508-754-860.000                                        | TRANSPORTATION                | 100.00            | 100.00            | 0.00                        | 100.00            | 0.00         | 0.00                   |
| 508-754-930.000                                        | REPAIR & MAINTENANCE          | 500.00            | 500.00            | 0.00                        | 500.00            | 0.00         | 0.00                   |
| 508-754-975.000                                        | SIGNAGE                       | 1,000.00          | 1,000.00          | 0.00                        | 1,000.00          | 0.00         | 0.00                   |
| <b>Total Dept 754 - RECREATION</b>                     |                               | <b>19,551.00</b>  | <b>16,816.00</b>  | <b>1,537.99</b>             | <b>6,189.29</b>   | <b>63.19</b> | <b>20,489.99</b>       |

| GL NUMBER                                            | DESCRIPTION                   | 2020                |                     | YTD BALANCE<br>12/31/2020 | ACTIVITY FOR<br>MONTH<br>12/31/20 | AVAILABLE<br>BALANCE | % BDGT<br>USED | YTD BALANCE<br>12/31/2019 |
|------------------------------------------------------|-------------------------------|---------------------|---------------------|---------------------------|-----------------------------------|----------------------|----------------|---------------------------|
|                                                      |                               | ORIGINAL<br>BUDGET  | AMENDED BUDGET      |                           |                                   |                      |                |                           |
| <b>Fund 508 - PARKS &amp; RECREATION</b>             |                               |                     |                     |                           |                                   |                      |                |                           |
| <b>Expenditures</b>                                  |                               |                     |                     |                           |                                   |                      |                |                           |
| Dept 755 - PARK MAINTENANCE                          |                               |                     |                     |                           |                                   |                      |                |                           |
| 508-755-702.000                                      | SALARIES                      | 116,370.00          | 116,370.00          | 116,720.10                | 6,483.52                          | (350.10)             | 100.30         | 108,491.72                |
| 508-755-710.000                                      | TRAINING                      | 500.00              | 500.00              | 0.00                      | 0.00                              | 500.00               | 0.00           | 0.00                      |
| 508-755-717.000                                      | TAXABLE BENEFITS              | 4,497.00            | 4,444.00            | 4,862.58                  | 356.06                            | (418.58)             | 109.42         | 3,984.79                  |
| 508-755-740.000                                      | OPERATING SUPPLIES            | 4,300.00            | 4,300.00            | 2,896.99                  | 34.37                             | 1,403.01             | 67.37          | 3,592.28                  |
| 508-755-740.003                                      | HERBICIDE (NON-SELECTIVE)     | 500.00              | 500.00              | 0.00                      | 0.00                              | 500.00               | 0.00           | 0.00                      |
| 508-755-740.004                                      | SAND-GRAVEL-BARK-SOIL         | 1,500.00            | 0.00                | 0.00                      | 0.00                              | 0.00                 | 0.00           | 0.00                      |
| 508-755-741.000                                      | UNIFORMS                      | 1,000.00            | 1,000.00            | 335.00                    | 0.00                              | 665.00               | 33.50          | 501.00                    |
| 508-755-742.000                                      | FUEL-LUBRICANTS               | 3,000.00            | 3,000.00            | 2,992.33                  | 87.08                             | 7.67                 | 99.74          | 3,651.30                  |
| 508-755-801.000                                      | PROFESSIONAL SERVICES - OTHER | 2,000.00            | 2,000.00            | 1,883.16                  | 159.43                            | 116.84               | 94.16          | 1,106.14                  |
| 508-755-850.000                                      | TELECOMMUNICATIONS            | 800.00              | 800.00              | 1.68                      | 0.00                              | 798.32               | 0.21           | 503.22                    |
| 508-755-860.000                                      | TRANSPORTATION                | 100.00              | 100.00              | 0.00                      | 0.00                              | 100.00               | 0.00           | 0.00                      |
| 508-755-920.000                                      | UTILITIES                     | 850.00              | 850.00              | 590.07                    | 29.46                             | 259.93               | 69.42          | 585.05                    |
| 508-755-930.000                                      | REPAIR & MAINTENANCE          | 11,500.00           | 11,500.00           | 5,978.94                  | 205.75                            | 5,521.06             | 51.99          | 10,762.42                 |
| 508-755-930.001                                      | CONTROLLED BURNS              | 4,400.00            | 4,400.00            | 3,400.00                  | 0.00                              | 1,000.00             | 77.27          | 4,400.00                  |
| 508-755-975.000                                      | SIGNAGE                       | 100.00              | 100.00              | 0.00                      | 0.00                              | 100.00               | 0.00           | 0.00                      |
| 508-755-980.000                                      | EQUIPMENT OVER \$5,000        | 23,500.00           | 23,500.00           | 17,878.00                 | 0.00                              | 5,622.00             | 76.08          | 0.00                      |
| 508-755-981.000                                      | EQUIPMENT UNDER \$5,000       | 2,000.00            | 2,000.00            | 279.96                    | 0.00                              | 1,720.04             | 14.00          | 44.99                     |
| <b>Total Dept 755 - PARK MAINTENANCE</b>             |                               | <b>176,917.00</b>   | <b>175,364.00</b>   | <b>157,818.81</b>         | <b>7,355.67</b>                   | <b>17,545.19</b>     | <b>89.99</b>   | <b>137,622.91</b>         |
| <b>Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>       |                               |                     |                     |                           |                                   |                      |                |                           |
| 508-756-951.000                                      | PROJECTS                      | 30,000.00           | 51,000.00           | 50,292.95                 | 0.00                              | 707.05               | 98.61          | 29,087.00                 |
| <b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b> |                               | <b>30,000.00</b>    | <b>51,000.00</b>    | <b>50,292.95</b>          | <b>0.00</b>                       | <b>707.05</b>        | <b>98.61</b>   | <b>29,087.00</b>          |
| <b>Dept 966 - UNALLOCATED EXPENSES</b>               |                               |                     |                     |                           |                                   |                      |                |                           |
| 508-966-715.000                                      | FICA                          | 14,097.00           | 13,843.00           | 13,693.58                 | 946.74                            | 149.42               | 98.92          | 13,367.36                 |
| 508-966-858.000                                      | PENSION                       | 14,424.00           | 14,419.00           | 14,307.58                 | 1,051.60                          | 111.42               | 99.23          | 13,938.24                 |
| <b>Total Dept 966 - UNALLOCATED EXPENSES</b>         |                               | <b>28,521.00</b>    | <b>28,262.00</b>    | <b>28,001.16</b>          | <b>1,998.34</b>                   | <b>260.84</b>        | <b>99.08</b>   | <b>27,305.60</b>          |
| <b>TOTAL EXPENDITURES</b>                            |                               | <b>333,024.00</b>   | <b>351,547.00</b>   | <b>320,818.69</b>         | <b>15,604.89</b>                  | <b>30,728.31</b>     | <b>91.26</b>   | <b>289,155.01</b>         |
| <b>Fund 508 - PARKS &amp; RECREATION:</b>            |                               |                     |                     |                           |                                   |                      |                |                           |
| <b>TOTAL REVENUES</b>                                |                               | <b>332,576.00</b>   | <b>351,547.00</b>   | <b>340,646.62</b>         | <b>57,232.80</b>                  | <b>10,900.38</b>     | <b>96.90</b>   | <b>295,268.35</b>         |
| <b>TOTAL EXPENDITURES</b>                            |                               | <b>333,024.00</b>   | <b>351,547.00</b>   | <b>320,818.69</b>         | <b>15,604.89</b>                  | <b>30,728.31</b>     | <b>91.26</b>   | <b>289,155.01</b>         |
| <b>NET OF REVENUES &amp; EXPENDITURES</b>            |                               | <b>(448.00)</b>     | <b>0.00</b>         | <b>19,827.93</b>          | <b>41,627.91</b>                  | <b>(19,827.93)</b>   | <b>100.00</b>  | <b>6,113.34</b>           |
| <b>TOTAL REVENUES - ALL FUNDS</b>                    |                               |                     |                     |                           |                                   |                      |                |                           |
| <b>TOTAL EXPENDITURES - ALL FUNDS</b>                |                               | <b>7,558,315.00</b> | <b>7,930,363.00</b> | <b>7,676,494.82</b>       | <b>629,033.33</b>                 | <b>253,868.18</b>    | <b>96.80</b>   | <b>8,273,469.79</b>       |
| <b>NET OF REVENUES &amp; EXPENDITURES</b>            |                               | <b>7,387,040.00</b> | <b>7,930,363.00</b> | <b>7,051,387.50</b>       | <b>624,318.01</b>                 | <b>878,975.50</b>    | <b>88.92</b>   | <b>7,966,330.26</b>       |
| <b>NET OF REVENUES &amp; EXPENDITURES</b>            |                               | <b>(28,725.00)</b>  | <b>0.00</b>         | <b>625,107.32</b>         | <b>4,715.32</b>                   | <b>(625,107.32)</b>  | <b>100.00</b>  | <b>307,139.53</b>         |

10:17 AM

## Superior Township Utility Department

## Balance Sheet

06/04/21

As of December 31, 2020

Accrual Basis

|                                          | Dec 31, 20   | Nov 30, 20   | Dec 31, 19   |
|------------------------------------------|--------------|--------------|--------------|
| <b>ASSETS</b>                            |              |              |              |
| Current Assets                           |              |              |              |
| Checking/Savings                         |              |              |              |
| 100 · CASH - O&M                         |              |              |              |
| 101 · Checking - Chase 205000485529      | 1,083,632.29 | 1,051,123.04 | 490,444.73   |
| 102 · O&M J Fund - Comerica              | 1,014,359.69 | 1,014,348.90 | 1,008,597.44 |
| 103 · O&M Cash in Register               | 500.00       | 500.00       | 300.00       |
| 104 · O&M Petty Cash                     | 100.00       | 100.00       | 100.00       |
| Total 100 · CASH - O&M                   | 2,098,591.98 | 2,066,071.94 | 1,499,442.17 |
| 120 · CASH - CAPITAL RESERVE             |              |              |              |
| 125 · CR Chkg. - Chase 639918234         |              |              |              |
| 125-AA · Capital Res. Checking - AA T... |              |              | 343,787.81   |
| 125-YC · Cap. Reserves Checking - YC...  |              |              | 1,709,801.97 |
| 125 · CR Chkg. - Chase 639918234 - O...  | 760,218.05   | 1,010,676.53 | 9,783.08     |
| Total 125 · CR Chkg. - Chase 639918234   | 760,218.05   | 1,010,676.53 | 2,063,372.86 |
| 127 · Cap. Res. J Fund-Comerica          |              |              | 1,305,903.24 |
| Total 120 · CASH - CAPITAL RESERVE       | 760,218.05   | 1,010,676.53 | 3,369,276.10 |
| 140 · CASH - DEBT SERVICE RESERVE        |              |              |              |
| 145 · Debt Serv. J Fund - Comerica       | 1,044,761.40 | 1,044,750.29 | 1,038,826.46 |
| Total 140 · CASH - DEBT SERVICE RESER... | 1,044,761.40 | 1,044,750.29 | 1,038,826.46 |
| Total Checking/Savings                   | 3,903,571.43 | 4,121,498.76 | 5,907,544.73 |
| Accounts Receivable                      |              |              |              |
| 156 · Interest Receivable                |              |              |              |
|                                          |              |              | 4,150.35     |
| 160 · A/R - Due From Other Funds         |              |              |              |
| 160-GF · Due From General Fund           | 5,855.24     |              | 21.92        |
| 160-PR · Due From Parks & Rec.           | 0.45         |              | 84.29        |
| Total 160 · A/R - Due From Other Funds   | 5,855.69     |              | 106.21       |
| 161 · A/R - Other Customers              | 95,510.11    | 104,958.23   | 160,464.63   |
| 162 · A/R - Water/Sewer Bills (UB)       | 751,891.32   | 726,156.96   | 681,279.98   |
| 163.001 · A/R - Auditors                 | (60,282.46)  |              |              |
| Total Accounts Receivable                | 792,974.66   | 831,115.19   | 846,001.17   |
| Other Current Assets                     |              |              |              |
| 163 · Res. for Bad Debts                 | 3,344.46     | 3,344.46     | 3,344.46     |
| 164 · Undeposited Funds                  | 6,779.15     | 3,514.19     | 2,473.27     |
| 166 · Prepaid Expenses                   | 46,381.37    | 7,459.37     | 47,073.54    |
| 170 · Inventory - Meters & Parts         | 27,570.37    | 34,327.33    | 32,749.20    |
| Total Other Current Assets               | 84,075.35    | 48,645.35    | 85,640.47    |
| Total Current Assets                     | 4,780,621.44 | 5,001,259.30 | 6,839,186.37 |

## Superior Township Utility Department

## Balance Sheet

06/04/21

As of December 31, 2020

Accrual Basis

|                                             | Dec 31, 20           | Nov 30, 20           | Dec 31, 19           |
|---------------------------------------------|----------------------|----------------------|----------------------|
| <b>Fixed Assets</b>                         |                      |                      |                      |
| 174 · Buildings                             | 3,385,724.74         | 3,385,724.74         | 3,385,724.74         |
| 175 · Acc. Dep. - Buildings                 | (1,519,071.50)       | (1,509,146.63)       | (1,399,973.50)       |
| 176 · Water & Sewer System                  | 20,335,932.71        | 20,146,299.71        | 20,146,299.71        |
| 177 · Acc. Dep. - Water & Sewer Sys.        | (9,080,427.41)       | (9,077,663.32)       | (8,507,462.00)       |
| 178 · Improvements & Equipment              | 948,332.01           | 941,102.01           | 941,102.01           |
| 179 · Acc. Dep - Imp. & Equipment           | (767,197.83)         | (773,572.17)         | (754,531.20)         |
| 180 · Office Improvements                   | 122,945.12           | 122,624.29           | 122,945.12           |
| 181 · Acc. Dep. - Office Improvements       | (50,743.00)          | (46,893.00)          | (46,893.00)          |
| 182 · Office Furniture & Equipment          | 162,668.27           | 162,668.27           | 162,668.27           |
| 183 · Acc. Dep. - Off. Furn. & Equip.       | (129,629.09)         | (131,103.62)         | (119,959.09)         |
| 184 · Vehicles                              | 675,088.57           | 504,004.57           | 504,004.57           |
| 185 · Acc. Dep. - Vehicles                  | (448,990.00)         | (492,956.60)         | (489,384.35)         |
| 186 · Metering Program                      | 169,481.87           | 163,851.74           | 169,481.87           |
| 187 · Acc. Dep. - Meter Program             | (149,903.00)         | (143,760.96)         | (143,760.96)         |
| 188 · Land                                  | 210,462.50           | 210,462.50           | 210,462.50           |
| 190 · Const. in Progress                    | 2,855,971.90         | 3,243,036.80         | 656,735.26           |
| <b>Total Fixed Assets</b>                   | <b>16,720,645.86</b> | <b>16,704,678.33</b> | <b>14,837,459.95</b> |
| <b>TOTAL ASSETS</b>                         | <b>21,501,267.30</b> | <b>21,705,937.63</b> | <b>21,676,646.32</b> |
| <b>LIABILITIES &amp; EQUITY</b>             |                      |                      |                      |
| <b>Liabilities</b>                          |                      |                      |                      |
| <b>Current Liabilities</b>                  |                      |                      |                      |
| <b>Accounts Payable</b>                     |                      |                      |                      |
| 200 · A/P - Due To Other Funds              |                      |                      | 628.54               |
| 200-FF · Due To Fire Fund                   |                      |                      | 23.00                |
| 200-GF · Due To General Fund                | 7,147.16             | 565.39               |                      |
| 200-PF · Due To Payroll Fund                |                      | 6,538.83             | 29,609.84            |
| <b>Total 200 · A/P - Due To Other Funds</b> | <b>7,147.16</b>      | <b>7,104.22</b>      | <b>30,261.38</b>     |
| 205 · A/P - Vendors                         | 253,933.03           | 511,591.18           | 588,904.99           |
| <b>Total Accounts Payable</b>               | <b>261,080.19</b>    | <b>518,695.40</b>    | <b>619,166.37</b>    |
| <b>Other Current Liabilities</b>            |                      |                      |                      |
| 219 · Contracts Payable                     |                      |                      |                      |
| 222 · CP - 2010 YCUA Ref. Bonds             |                      |                      | 342,156.97           |
| 223 · 2013 Refunded Bond                    | 402,837.24           | 402,837.24           | 531,402.24           |
| 224 · Michigan Finance Authority Bond       | 31,000.00            |                      |                      |
| <b>Total 219 · Contracts Payable</b>        | <b>433,837.24</b>    | <b>402,837.24</b>    | <b>873,559.21</b>    |
| 225 · Accrued Vacation & Sick Pay           | 43,828.43            | 35,457.54            | 35,457.54            |
| <b>Total Other Current Liabilities</b>      | <b>477,665.67</b>    | <b>438,294.78</b>    | <b>909,016.75</b>    |
| <b>Total Current Liabilities</b>            | <b>738,745.86</b>    | <b>956,990.18</b>    | <b>1,528,183.12</b>  |
| <b>Total Liabilities</b>                    | <b>738,745.86</b>    | <b>956,990.18</b>    | <b>1,528,183.12</b>  |

10:17 AM

# Superior Township Utility Department

## Balance Sheet

06/04/21

As of December 31, 2020

Accrual Basis

|                            | <u>Dec 31, 20</u>    | <u>Nov 30, 20</u>    | <u>Dec 31, 19</u>    |
|----------------------------|----------------------|----------------------|----------------------|
| Equity                     |                      |                      |                      |
| 390 · Retained Earnings    | 20,148,463.20        | 20,148,463.20        | 19,609,930.03        |
| Net Income                 | 614,058.24           | 600,484.25           | 538,533.17           |
| Total Equity               | <u>20,762,521.44</u> | <u>20,748,947.45</u> | <u>20,148,463.20</u> |
| TOTAL LIABILITIES & EQUITY | <u>21,501,267.30</u> | <u>21,705,937.63</u> | <u>21,676,646.32</u> |

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
O&M PROFIT & LOSS - BUDGET TO ACTUAL  
JANUARY THROUGH DECEMBER 2020

10:17 AM  
06/04/21  
ACCRUAL BASIS

|                                       | JAN - DEC 20 | BUDGET       | \$ OVER BUDGET | % OF BUDGET |
|---------------------------------------|--------------|--------------|----------------|-------------|
| ORDINARY INCOME/EXPENSE               |              |              |                |             |
| INCOME                                |              |              |                |             |
| 400 · WATER & SEWER INCOME            |              |              |                |             |
| 401 · WATER & SEWER SALES             | 2,602,041.29 | 2,608,639.00 | (6,597.71)     | 99.7%       |
| 404 · WATER SALES                     | 1,599,750.68 | 1,560,000.00 | 39,750.68      | 102.5%      |
| 405 · SEWER SALES                     |              |              |                |             |
| TOTAL 401 · WATER & SEWER SALES       | 4,201,791.97 | 4,168,639.00 | 33,152.97      | 100.8%      |
| 407 · WATER SALES DURING CONSTRUCT... |              |              |                |             |
| 408 · PENALTY INCOME                  | 4,350.00     | 2,600.00     | 1,750.00       | 167.3%      |
|                                       | 67,352.92    | 58,000.00    | 9,352.92       | 116.1%      |
| TOTAL 400 · WATER & SEWER INCOME      | 4,273,494.89 | 4,229,239.00 | 44,255.89      | 101.0%      |
| 410 · METER SALES INCOME              | 21,290.00    | 50,000.00    | (28,710.00)    | 42.6%       |
| 412 · CONNECTION FEES INCOME          | 0.00         | 15,000.00    | (15,000.00)    | 0.0%        |
| 420 · MISCELLANEOUS INCOME            |              |              |                |             |
| 421 · NEW CUST./INSTALL FEES          | 25,947.66    | 16,000.00    | 9,947.66       | 162.2%      |
| 423 · CUSTOMER CALL OUT INCOME        | 2,650.78     | 1,000.00     | 1,650.78       | 265.1%      |
| 424 · OFFICE RENT INCOME              | 6,000.00     | 6,000.00     | 0.00           | 100.0%      |
| 425 · OTHER MISCELLANEOUS INCOME      | 4,296.26     | 4,000.00     | 296.26         | 107.4%      |
| TOTAL 420 · MISCELLANEOUS INCOME      | 38,894.70    | 27,000.00    | 11,894.70      | 144.1%      |
| 440 · INTEREST INCOME                 |              |              |                |             |
| 441 · INTEREST ON BANK ACCOUNTS       | 5,762.25     | 7,000.00     | (1,237.75)     | 82.3%       |
| TOTAL 440 · INTEREST INCOME           | 5,762.25     | 7,000.00     | (1,237.75)     | 82.3%       |
| TOTAL INCOME                          | 4,339,441.84 | 4,328,239.00 | 11,202.84      | 100.3%      |
| GROSS PROFIT                          | 4,339,441.84 | 4,328,239.00 | 11,202.84      | 100.3%      |
| EXPENSE                               |              |              |                |             |
| 550 · WATER & SEWER PURCHASED         |              |              |                |             |
| 555 · WATER PURCHASED                 | 1,487,579.98 | 1,489,429.00 | (1,849.02)     | 99.9%       |
| 560 · SEWER PURCHASED                 |              |              |                |             |
| 560-MO. · SEWER PURCHASED - MONT...   | 1,003,566.35 | 949,159.00   | 54,427.35      | 105.7%      |
| 560-TU · SEWER PURCHASED · TRUE UP    | (95,027.92)  |              |                |             |
| TOTAL 560 · SEWER PURCHASED           | 908,558.43   | 949,159.00   | (40,600.57)    | 95.7%       |
| TOTAL 550 · WATER & SEWER PURCHASED   | 2,396,138.41 | 2,438,588.00 | (42,449.59)    | 98.3%       |

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
O&M PROFIT & LOSS - BUDGET TO ACTUAL  
JANUARY THROUGH DECEMBER 2020

10:17 AM  
06/04/21  
ACCRUAL BASIS

|                                         | JAN - DEC 20 | BUDGET     | \$ OVER BUDGET | % OF BUDGET |
|-----------------------------------------|--------------|------------|----------------|-------------|
| 600 · PAYROLL EXPENSES                  |              |            |                |             |
| 601 · SALARIES                          | 496,648.43   | 508,813.00 | (12,164.57)    | 97.6%       |
| 602 · OVERTIME PREMIUM                  | 17,713.95    | 21,321.00  | (3,607.05)     | 83.1%       |
| 603 · TAXABLE BENEFITS                  | 52,195.87    | 50,911.00  | 1,284.87       | 102.5%      |
| 605 · FICA/MEDICARE                     | 41,925.47    | 43,914.00  | (1,988.53)     | 95.5%       |
| 607 · EMPLOYEE INSURANCE                |              |            |                |             |
| 607-A · HSA ADMINISTRATIVE FEES         | 153.00       | 150.00     | 3.00           | 102.0%      |
| 607-D · DENTAL INSURANCE PREMIUMS       | 6,202.05     | 6,065.00   | 137.05         | 102.3%      |
| 607-H · HSA DEPOSITS                    | 0.00         | 0.00       | 0.00           | 0.0%        |
| 607-L · LIFE INSURANCE PREMIUMS         | 831.58       | 899.00     | (67.42)        | 92.5%       |
| 607-M · MEDICAL INSURANCE PREMIU...     | 64,854.57    | 63,951.00  | 903.57         | 101.4%      |
| 607-V · VISION INSURANCE PREMIUMS       | 1,495.56     | 2,271.00   | (775.44)       | 65.9%       |
| TOTAL 607 · EMPLOYEE INSURANCE          | 73,536.76    | 73,336.00  | 200.76         | 100.3%      |
| 609 · PENSION EXPENSE                   | 64,665.06    | 65,477.00  | (811.94)       | 98.8%       |
| 610 · MERS 2% HCSP                      | 8,712.27     | 10,000.00  | (1,287.73)     | 87.1%       |
| TOTAL 600 · PAYROLL EXPENSES            | 755,397.81   | 773,772.00 | (18,374.19)    | 97.6%       |
| 611 · BUILDING & EQUIPMENT EXPENSES     |              |            |                |             |
| 611-AB · ADMINISTRATION BUILDING        |              |            |                |             |
| 620-AB · REPAIRS & MAINTENANCE          | 4,307.36     | 5,000.00   | (692.64)       | 86.1%       |
| 643-AB · COMPUTER SERVICES & Su...      | 17,392.75    | 16,000.00  | 1,392.75       | 108.7%      |
| 645-AB · OPERATING SUPPLIES             | 5,106.55     | 7,000.00   | (1,893.45)     | 73.0%       |
| 665-AB · UTILITIES                      | 5,004.87     | 6,000.00   | (995.13)       | 83.4%       |
| 668-AB · TELECOMMUNICATIONS             | 19,386.81    | 20,000.00  | (613.19)       | 96.9%       |
| 677-AB · LEASED EQUIPMENT               | 9,203.82     | 9,000.00   | 203.82         | 102.3%      |
| 678-AB · CLEANING SERVICES              | 3,965.00     | 5,000.00   | (1,035.00)     | 79.3%       |
| 681-AB · ALARM SERVICE                  | 717.00       | 860.00     | (143.00)       | 83.4%       |
| TOTAL 611-AB · ADMINISTRATION BUILDI... | 65,084.16    | 68,860.00  | (3,775.84)     | 94.5%       |
| 611-LB · LIFT & BOOSTER STATIONS        |              |            |                |             |
| 620-LB · REPAIRS & MAINTENANCE          | 18,361.71    | 20,000.00  | (1,638.29)     | 91.8%       |
| 645-LB · OPERATING SUPPLIES             | 155.86       | 5,000.00   | (4,844.14)     | 3.1%        |
| 665-LB · UTILITIES                      | 15,339.46    | 21,000.00  | (5,660.54)     | 73.0%       |
| 668-LB · TELECOMMUNICATIONS             | 3,556.15     | 2,400.00   | 1,156.15       | 148.2%      |
| TOTAL 611-LB · LIFT & BOOSTER STATI...  | 37,413.18    | 48,400.00  | (10,986.82)    | 77.3%       |

**SUPERIOR TOWNSHIP UTILITY DEPARTMENT**  
**O&M PROFIT & LOSS - BUDGET TO ACTUAL**  
**JANUARY THROUGH DECEMBER 2020**

10:17 AM  
 06/04/21  
 ACCRUAL BASIS

|                                                     | JAN - DEC 20      | BUDGET            | \$ OVER BUDGET     | % OF BUDGET   |
|-----------------------------------------------------|-------------------|-------------------|--------------------|---------------|
| 611-MF - MAINTENANCE FACILITY                       |                   |                   |                    |               |
| 620-MF - REPAIRS & MAINTENANCE                      | 21,055.37         | 20,000.00         | 1,055.37           | 105.3%        |
| 643-MF - COMPUTER SERVICES & SUP...                 | 8,219.72          | 5,000.00          | 3,219.72           | 164.4%        |
| 645-MF - OPERATING SUPPLIES                         | 13,788.40         | 18,000.00         | (4,211.60)         | 76.6%         |
| 665-MF - UTILITIES                                  | 13,814.57         | 18,000.00         | (4,185.43)         | 76.7%         |
| 668-MF - TELECOMMUNICATIONS                         | 9,899.08          | 8,000.00          | 1,899.08           | 123.7%        |
| 677-MF - LEASED EQUIPMENT                           | 0.00              | 7,600.00          | (7,600.00)         | 0.0%          |
| 678-MF - CLEANING SERVICES                          | 2,765.00          | 2,400.00          | 365.00             | 115.2%        |
| 681-MF - ALARM SERVICE                              | 1,047.00          | 1,260.00          | (213.00)           | 83.1%         |
| <b>TOTAL 611-MF - MAINTENANCE FACILITY</b>          | <b>70,589.14</b>  | <b>80,260.00</b>  | <b>(9,670.86)</b>  | <b>88.0%</b>  |
| <b>TOTAL 611 - BUILDING &amp; EQUIPMENT EXPE...</b> | <b>173,086.48</b> | <b>197,520.00</b> | <b>(24,433.52)</b> | <b>87.6%</b>  |
| 670 - OTHER EXPENSES                                |                   |                   |                    |               |
| 618 - REPAIRS & MAINTENANCE - OTHER                 |                   |                   |                    |               |
| 620 - R&M - SYSTEM                                  | 30,322.77         | 30,000.00         | 322.77             | 101.1%        |
| 625 - R&M - ROOT FOAMING                            | 3,080.87          | 3,000.00          | 80.87              | 102.7%        |
| <b>TOTAL 618 - REPAIRS &amp; MAINTENANCE - ...</b>  | <b>33,403.64</b>  | <b>33,000.00</b>  | <b>403.64</b>      | <b>101.2%</b> |
| 630 - PROFESSIONAL SERVICES                         |                   |                   |                    |               |
| 631 - PS - ENGINEERS (OHM)                          | 12,109.25         | 30,000.00         | (17,890.75)        | 40.4%         |
| 632 - PS - AUDITORS (PHP)                           | 6,500.00          | 6,800.00          | (300.00)           | 95.6%         |
| 635 - PS - ATTORNEYS                                | 300.00            | 500.00            | (200.00)           | 60.0%         |
| 636 - PS - OTHER                                    | 0.00              | 250.00            | (250.00)           | 0.0%          |
| 638 - PS - MW FEES                                  | 0.00              | 0.00              | 0.00               | 0.0%          |
| <b>TOTAL 630 - PROFESSIONAL SERVICES</b>            | <b>18,909.25</b>  | <b>37,550.00</b>  | <b>(18,640.75)</b> | <b>50.4%</b>  |
| 650 - EMPLOYEE RELATED EXPENSES                     |                   |                   |                    |               |
| 651 - UNIFORMS                                      | 3,148.46          | 3,000.00          | 148.46             | 104.9%        |
| 652 - TRANSPORTATION & MILEAGE                      | 643.78            | 1,700.00          | (1,056.22)         | 37.9%         |
| 653 - EMPLOYEE TRAINING                             | 1,497.84          | 1,500.00          | (2.16)             | 99.9%         |
| 655 - MISC. EMPLOYEE EXPENSES                       | 250.50            | 900.00            | (649.50)           | 27.8%         |
| <b>TOTAL 650 - EMPLOYEE RELATED EXPEN...</b>        | <b>5,540.58</b>   | <b>7,100.00</b>   | <b>(1,559.42)</b>  | <b>78.0%</b>  |
| 671 - METERS & SUPPLIES                             | 83,421.18         | 150,000.00        | (66,578.82)        | 55.6%         |
| 672 - FUEL                                          | 5,605.97          | 9,000.00          | (3,394.03)         | 62.3%         |
| 673 - INSURANCE & BONDS                             | 34,374.42         | 46,000.00         | (11,625.58)        | 74.7%         |
| 676 - POSTAGE                                       | 17,926.16         | 20,000.00         | (2,073.84)         | 89.6%         |
| 695 - COVID-19 EXPENSES                             | 1,906.65          |                   |                    |               |
| 700 - BANK FEES                                     | 4,889.12          | 50.00             | 4,839.12           | 9,778.2%      |
| 701 - BAD DEBT EXPENSE                              | 3,933.95          | 3,400.00          | 533.95             | 115.7%        |
| 709 - PRINTING & PUBLISHING                         | 3,308.64          | 5,000.00          | (1,691.36)         | 66.2%         |



SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
O&M PROFIT & LOSS - BUDGET TO ACTUAL  
JANUARY THROUGH DECEMBER 2020

10:17 AM  
06/04/21  
ACCRUAL BASIS

|                                     | JAN - DEC 20 | BUDGET       | \$ OVER BUDGET | % OF BUDGET |
|-------------------------------------|--------------|--------------|----------------|-------------|
| 711 - MEMBERSHIPS, DUES & LICENSES  | 15,445.97    | 15,000.00    | 445.97         | 103.0%      |
| 712 - MISCELLANEOUS EXPENSE         | 0.80         | 250.00       | (249.20)       | 0.3%        |
| TOTAL 670 - OTHER EXPENSES          | 228,666.33   | 326,350.00   | (97,683.67)    | 70.1%       |
| TOTAL EXPENSE                       | 3,553,289.03 | 3,736,230.00 | (182,940.97)   | 95.1%       |
| NET ORDINARY INCOME                 | 786,152.81   | 592,009.00   | 194,143.81     | 132.8%      |
| OTHER INCOME/EXPENSE                |              |              |                |             |
| OTHER EXPENSE                       |              |              |                |             |
| 850 - TRANSFERS OUT                 | 185,056.00   | 592,009.00   | (406,953.00)   | 31.3%       |
| 856 - TRANS. OUT TO CAPITAL RESERVE |              |              |                |             |
| TOTAL 850 - TRANSFERS OUT           | 185,056.00   | 592,009.00   | (406,953.00)   | 31.3%       |
| TOTAL OTHER EXPENSE                 | (185,056.00) | (592,009.00) | 406,953.00     | 31.3%       |
| NET OTHER INCOME                    | 601,096.81   | 0.00         | 601,096.81     | 100.0%      |

**Superior Township Utility Department  
O&M P&L by Month  
January through December 2020**

|                                     | Jan 20         | Feb 20         | Mar 20         | Apr 20         | May 20         | Jun 20         | Jul 20           | Aug 20         | Sep 20         | Oct 20         | Nov 20         | Dec 20         | TOTAL            |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| <b>Ordinary Income/Expense</b>      |                |                |                |                |                |                |                  |                |                |                |                |                |                  |
| <b>Income</b>                       |                |                |                |                |                |                |                  |                |                |                |                |                |                  |
| 400 - Water & Sewer Income          | 408,518        | 275,479        | 303,305        | 288,677        | 274,951        | 409,938        | 523,065          | 434,147        | 413,573        | 336,069        | 325,841        | 300,132        | 4,273,495        |
| 410 - Meter Sales Income            | 1,400          | 1,050          | 350            |                | 2,100          | 1,050          | 7,640            | 1,050          | 2,450          | 700            | 1,400          | 2,100          | 21,280           |
| 420 - Miscellaneous Income          | 4,379          | 810            | 675            | 141            | 909            | 2,184          | 5,670            | 8,650          | 2,840          | 1,037          | 10,370         | 1,330          | 38,895           |
| 440 - Interest Income               |                |                |                |                |                | 5,606          | 83               | 13             | 18             | 20             | 12             | 11             | 5,762            |
| <b>Total Income</b>                 | <u>414,297</u> | <u>277,339</u> | <u>304,330</u> | <u>288,818</u> | <u>277,960</u> | <u>418,777</u> | <u>536,357</u>   | <u>443,861</u> | <u>418,880</u> | <u>337,825</u> | <u>337,424</u> | <u>303,573</u> | <u>4,339,442</u> |
| <b>Gross Profit</b>                 | <u>414,297</u> | <u>277,339</u> | <u>304,330</u> | <u>288,818</u> | <u>277,960</u> | <u>418,777</u> | <u>536,357</u>   | <u>443,861</u> | <u>418,880</u> | <u>337,825</u> | <u>337,424</u> | <u>303,573</u> | <u>4,339,442</u> |
| <b>Expense</b>                      |                |                |                |                |                |                |                  |                |                |                |                |                |                  |
| 550 - Water & Sewer Purchased       | 205,095        | 169,875        | 137,991        | 179,481        | 194,190        | 198,946        | 288,816          | 267,975        | 223,019        | 188,631        | 176,049        | 179,029        | 2,366,138        |
| 600 - Payroll Expenses              | 82,942         | 61,875         | 73,336         | 55,335         | 50,287         | 51,699         | 58,060           | 62,334         | 82,537         | 57,384         | 56,738         | 63,071         | 755,398          |
| 611 - Building & Equipment Expenses | 12,963         | 23,830         | 10,630         | 13,619         | 13,661         | 15,732         | 14,201           | 14,320         | 13,859         | 16,080         | 12,494         | 11,717         | 173,086          |
| 670 - Other Expenses                | 56,007         | 9,418          | 6,731          | 7,796          | 5,570          | 16,136         | 14,740           | 14,906         | 54,107         | 13,665         | 8,429          | 20,962         | 228,666          |
| <b>Total Expense</b>                | <u>356,997</u> | <u>264,748</u> | <u>228,988</u> | <u>253,230</u> | <u>263,696</u> | <u>282,413</u> | <u>375,816</u>   | <u>349,535</u> | <u>373,322</u> | <u>276,160</u> | <u>253,711</u> | <u>274,779</u> | <u>3,553,289</u> |
| <b>Net Ordinary Income</b>          | <u>57,310</u>  | <u>12,591</u>  | <u>75,442</u>  | <u>15,588</u>  | <u>14,262</u>  | <u>136,364</u> | <u>160,541</u>   | <u>94,325</u>  | <u>45,558</u>  | <u>61,665</u>  | <u>83,713</u>  | <u>28,794</u>  | <u>786,153</u>   |
| <b>Other Income/Expense</b>         |                |                |                |                |                |                |                  |                |                |                |                |                |                  |
| Other Expense                       |                |                |                |                |                |                |                  |                |                |                |                |                |                  |
| 850 - Transfers OUT                 |                |                |                |                |                |                | 185,056          |                |                |                |                |                | 185,056          |
| <b>Total Other Expense</b>          |                |                |                |                |                |                | <u>185,056</u>   |                |                |                |                |                | <u>185,056</u>   |
| <b>Net Other Income</b>             |                |                |                |                |                |                | <u>(185,056)</u> |                |                |                |                |                | <u>(185,056)</u> |
| <b>Net Income</b>                   | <u>57,310</u>  | <u>12,591</u>  | <u>75,442</u>  | <u>15,588</u>  | <u>14,262</u>  | <u>136,364</u> | <u>(24,515)</u>  | <u>94,325</u>  | <u>45,558</u>  | <u>61,665</u>  | <u>83,713</u>  | <u>28,794</u>  | <u>601,097</u>   |

**Superior Township Utility Department  
Profit & Loss YTD Comparison**  
January through December 2020

10:27 AM  
08/04/21  
Accrual Basis

|                                     | O&M          |              | Cap. Res.    |              | Sys. Rep. Res. |              | Debt Serv.   |              | TOTAL        |              |
|-------------------------------------|--------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|
|                                     | Jan - Dec 20 | Jan - Dec 19 | Jan - Dec 20 | Jan - Dec 19 | Jan - Dec 20   | Jan - Dec 19 | Jan - Dec 20 | Jan - Dec 19 | Jan - Dec 20 | Jan - Dec 19 |
| Ordinary Income/Expense             |              |              |              |              |                |              |              |              |              |              |
| Income                              |              |              |              |              |                |              |              |              |              |              |
| 400 - Water & Sewer Income          | 4,273,465    | 3,764,871    |              |              |                |              |              |              | 4,273,495    | 3,784,871    |
| 410 - Meter Sales Income            | 21,290       | 32,032       | 350          | 2,538        |                |              |              |              | 21,640       | 34,570       |
| 412 - Connection Fees Income        |              |              | 616,625      | 1,113,000    |                |              |              |              | 616,625      | 1,113,000    |
| 420 - Miscellaneous Income          | 38,896       | 33,477       | 19,300       | 2,050        |                |              | 0            |              | 58,195       | 35,527       |
| 440 - Interest Income               | 5,762        | 19,159       | 4,869        | 38,414       |                | 913          | 5,935        | 19,734       | 16,558       | 78,219       |
| Total Income                        | 4,339,442    | 3,869,540    | 641,134      | 1,156,002    |                | 913          | 5,935        | 19,734       | 4,996,511    | 5,046,188    |
| Gross Profit                        | 4,339,442    | 3,869,540    | 641,134      | 1,156,002    |                | 913          | 5,935        | 19,734       | 4,996,511    | 5,046,188    |
| Expense                             |              |              |              |              |                |              |              |              |              |              |
| 550 - Water & Sewer Purchased       | 2,396,139    | 2,334,563    |              |              |                |              |              |              | 2,396,139    | 2,334,563    |
| 600 - Payroll Expenses              | 755,398      | 788,532      |              |              |                |              |              |              | 755,398      | 788,532      |
| 611 - Building & Equipment Expenses | 173,056      | 187,493      |              |              |                |              |              |              | 173,056      | 187,493      |
| 670 - Other Expenses                | 228,866      | 373,877      | 766,314      | 789,766      |                |              |              |              | 994,981      | 1,163,672    |
| 686 - Bond Expenses                 |              |              |              |              |                |              |              |              | 52,849       | 33,375       |
| Total Expense                       | 3,553,269    | 3,684,464    | 766,314      | 789,766      |                |              | 52,849       | 33,375       | 4,372,453    | 4,507,655    |
| Net Ordinary Income                 | 786,173      | 185,056      | (125,180)    | 366,206      |                | 913          | (46,914)     | (13,641)     | 614,058      | 538,533      |
| Other Income/Expense                |              |              |              |              |                |              |              |              |              |              |
| Other Income                        |              |              | 185,056      |              |                |              |              |              | 185,056      |              |
| 800 - Transfers IN                  |              |              |              |              |                |              |              |              |              |              |
| Total Other Income                  |              |              | 185,056      |              |                |              |              |              | 185,056      |              |
| Other Expense                       |              |              |              |              |                |              |              |              |              |              |
| 830 - Transfers OUT                 |              |              |              |              |                |              |              |              |              |              |
| Total Other Expense                 |              |              |              |              |                |              |              |              |              |              |
| Net Other Income                    | (185,056)    |              | 185,056      |              |                |              |              |              |              |              |
| Net Income                          | 601,097      | 185,056      | 69,876       | 366,206      |                | 913          | (46,914)     | (13,641)     | 614,058      | 538,533      |

To: Superior Township Trustees

From: Matt Schuster  
Township Resident  
5766 Geddes Rd  
Ann Arbor, MI 48105

6/16/21

I am writing to make the board of trustees aware of an active issue within the township. Myself and my agents have been writing to the township Zoning Official and Township Attorney to attempt to bring resolution and determinations to the status of significant unpermitted site modifications and erections of structures that are not in conformance with the township zoning ordinance (174) or the Private Road Ordinance (163).

I ask the trustees to add this matter as an agenda item on the 6/21/21 and the next (July) board of trustees meetings.

I have attached the letters communicated by my counsel and the only response to date from the Superior Township Attorney which stated of the zoning official simply 'he does not agree with your client's position'. The actions to date by the township both in carrying out its obligations to enforce the ordinance or even make written determinations in response to our communications is lacking and needs to be addressed. We do not have any clear explanations explaining a rationale and determination we can evaluate, which is not tenable. We deserve a determination and thorough analysis of our concerns.

Actions are taking place at an adjacent parcel (5728 Geddes Rd) which have violated the ordinance and disturbed our quiet enjoyment of our home. Ignoring the attractive nuisances and ordinance violations which are nuisances per se under the ordinance is grossly negligent of enforcement. We have been unable to guarantee the safety of guests at our home and have been forced to relocate family events including the high school graduation party of my daughter due to the non-compliant conditions.

1) I have included a picture of unpermitted erections of a wall by the neighbor on my own parcel against my will. This wall (also considered a retaining wall, structure and/or fence under the ordinance) is located in my rear yard setback in violation of the ordinance. Similar structures have been erected (under the definitions of the ordinance) on the neighbor parcel immediately adjacent to my property line. These walls exceed 9 feet and are not allowed in the setback locations they occupy. This is an analogous situation to excavation of a basement foundation in a required setback without a permit - a highly dangerous activity which would be subject to a stop work order.

2) The neighboring parcel J-10-30-400-061, which was created in 2018, is constructing a private road without a permit. This newly created lot and road did not exist prior to the establishment of the private road ordinance and are not exempt from its requirements.

3) The Administrator appears to be proceeding on the premise that the neighbor parcel development does not need to complete a site plan. Permits have been issued to the parcel for boardwalk construction without issuance of even a certificate of zoning compliance of the ac-

tions, which violates the ordinance. The proposed developments are not limited to one parcel of record in accordance with the site plan exemption requirements. Planned development relies upon structures outside the parcel and residing on my parcel. Fences are not allowed under ordinance to be built on property not owned by the builder. No exemption exist for developments on more than one parcel.

I ask the Trustees to add this enforcement issue to both agendas to allow a fuller discussion of the profound impacts to my home and the natural features existing on these parcels. The subject parcel is the site of more than 3 acres of EGLE and township regulated wetlands that warrant due consideration and observation.

I am happy to participate fully in processes with the township including the ZBA, but lack of required responses or suitable discussion is resulting in unsafe conditions and hazards without township direct oversight.

The Superior Township zoning ordinance states that: The Township Board shall have the ultimate responsibility for administrative oversight and enforcement of this Ordinance, and shall further have the following responsibilities and authority pursuant to this Ordinance.....

I ask to further the dialogue with both the trustees and the building department on how the unsupervised activities are meeting the intent of the ordinance in:

(1.03)

1. Promoting and protecting the public health, safety, and general welfare;
2. Protecting the character and stability of agricultural, residential, commercial, and industrial areas of the Township; and promoting the orderly and beneficial development of such areas;
3. Regulating the intensity of land use; and determining lot areas and open spaces necessary to surround buildings to provide adequate light and air..."

I look forward to the township engaging in its obligations to address these concerns so that we might resolve the disputes constructively.

Best Regards,

Matt Schuster



May 25, 2021

**VIA E-MAIL AND FIRST-CLASS MAIL**

Mr. Richard J. Mayernik  
Building/Zoning Official  
Charter Township of Superior  
3040 North Prospect Street  
Ypsilanti, Michigan 48198  
[rmayernik@superior-twp.org](mailto:rmayernik@superior-twp.org)

RE: 5728 Geddes Road and 5766 Geddes Road – Site Plan Requirement

Dear Mr. Mayernik:

As indicated in my prior letters, our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties.

We recently received some materials from Superior Township in response to our Freedom of Information Act request (“FOIA”). Along with the other violations noted in my prior letters, these materials did not show that the Moulieres, who own and are developing 5728 Geddes Road, have obtained any permits or variances to construct the retaining walls located along their access road.

Pursuant to Section 6.01(B)(6) (Fence Regulations) of the Ordinance, “[r]etaining walls shall be considered fences subject to the provisions of this Section if the wall extends more than 30 inches above the adjacent ground level.” Section 6.01(E) provides that “[i]t shall be unlawful for any person to construct or cause to be constructed a fence in the Township without first having obtained all necessary permits or approvals in accordance with this Section and Ordinance.” Also, pursuant to Section 3.203(G)(1), any wall located in a setback must be “less than four (4) feet in height.”

As shown by the actual, existing conditions at the properties, and the Moulieres’ submissions to the Township, the Moulieres are in the process of constructing large retaining walls upon both their own parcel and the Schusters’ parcel that exceed maximum height requirements. In fact, the measurements at the excavation site evidence that the retaining

wall will be greater than six-feet high and, at some measured points, more than 10 feet high. Currently, there are open, unprotected dirt ledges carved into the properties that exceed height requirements. On an almost daily basis, the Moulieres' contractors are excavating and removing truckloads of soil from the property and altering the topography of the property to continue their unapproved construction. Please see attached site photo.

The Moulieres have been taking unilateral actions without prior Township approvals of their ongoing construction activities regarding the excavation and installation of the private road and adjacent retaining walls. These unchecked actions have resulted in hazardous conditions and nuisances per se upon the Schusters' property. This situation is self-created by the Moulieres who have disregarded the Township Ordinances, including the required permitting and variance processes.

We are seeking your assistance with this situation. Please advise regarding the requirements.

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

*Michelle C. Harrell*

Michelle C. Harrell

MCH/sem

Attachment - Photograph

ecc: Matthew & Alyssa Schuster- [mattaschuster@yahoo.com](mailto:mattaschuster@yahoo.com)  
Daniel Troyka, Esq.- [troyka@cmplaw.com](mailto:troyka@cmplaw.com)  
Ms. Lynette Findley, Township Clerk - [lynettefindley@superior-twp.org](mailto:lynettefindley@superior-twp.org)  
Ronald A. Sollish, Esq.- [rsollish@maddinhauser.com](mailto:rsollish@maddinhauser.com)









Frederick Lucas  
Attorney at Law

7577 US Highway 12, Suite A  
Onsted, MI 49265

Main: 517.467.4000  
Direct: 517.252.6846  
Fax: 517.858.0190

lucas@lucaslawpc.com

---

May 25, 2021

Ms. Michelle C. Harrell  
Attorney at Law  
Maddin, Hauser, Roth & Heller, PC  
28400 Northwestern Highway, Second Floor  
Southfield, MI 48034

**Re: Private Road serving 5728 Geddes Road and 5766 Geddes Road**

Dear Ms. Harrell:

As the attorney for the Township your letters have been forwarded to me for review. I have spoken to our building and zoning official and he does not agree with your client's position. Consequently, the Township will not be taking any action against the Mouliere at this time.

Sincerely,  
LUCAS LAW, PC

A handwritten signature in blue ink, appearing to read "Frederick Lucas".

Frederick Lucas  
Attorney at Law

cc: Richard Mayernik



# Maddin Hauser

Attorneys and Counselors

28400 Northwestern Highway, Second Floor, Southfield, MI 48034-1839 (248) 354-4030 fax (248) 354-1422 www.maddinhauser.com

May 20, 2021

**VIA E-MAIL AND FIRST-CLASS MAIL**

Mr. Richard J. Mayernik  
Building/Zoning Official  
Charter Township of Superior  
3040 North Prospect Street  
Ypsilanti, Michigan 48198  
[rmayernik@superior-twp.org](mailto:rmayernik@superior-twp.org)

RE: Private Road Serving 5728 Geddes Road and 5766 Geddes Road

Dear Mr. Mayernik:

Our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties. We recently received some materials from Superior Township in response to our Freedom of Information Act request ("FOIA"). These materials included an e-mail dated July 8, 2019 in which you advised the project manager for the Moulieres (who own 5728 Geddes Road) that the roadway being constructed by them as part of their ongoing construction activities is a "private road" as defined by the Superior Township Code of Ordinances.

A "Private Road" is defined as "[a] road, street or driveway serving two or more residential properties under private ownership which has been constructed for the purpose of providing access to adjoining property which has not been accepted as a public road by the Washtenaw County Road Commission." Ordinance Sec. 163.02. The Moulieres are constructing the road upon both properties, and the road would provide access to both residential properties. We are not aware of any private road permit for this road as required by Township Ordinance Section 163, and no alternative findings or road permit were included in the FOIA response materials provided by the Township. Ordinance Section 163.04(B) provides that "[n]o person shall construct, alter, or extend a private road without compliance with the ordinance and without obtaining a permit." Accordingly, the Moulieres, and their contractors, must be compelled to cease all construction activities until it has been determined that their construction plan complies with all Ordinance requirements (including but not limited to proper grading/slope, emergency access, and pre-existing county permits), and a private road permit is issued by the Township.

This is an urgent matter as the Moulieres' ongoing construction activities have resulted in a deep, unprotected and unattended excavation ditch with nearby heavy construction equipment parked on the Schusters' property. Although the contractor was directed by the Township to fill the ditch, the contractor did not do so but instead continued the dangerous condition and nuisance per se against the Schusters'

wishes under the color of authority (or acquiescence) from the Township. A photograph of the ditch is attached.

Please confirm receipt of this letter and that the private road permit and other safety requirements will be met.

Very truly yours,

MADDIN, HAUSER, ROTH & HELLER, P.C.

Michelle C. Harrell

ecc: Matthew & Alyssa Schuster  
Daniel Troyka, Esq.  
Ms. Lynette Findley, Township Clerk – [lynettfindley@superior-twp.org](mailto:lynettfindley@superior-twp.org)

Attachment - photograph







May 24, 2021

**VIA E-MAIL AND FIRST-CLASS MAIL**

Mr. Richard J. Mayernik  
Building/Zoning Official  
Charter Township of Superior  
3040 North Prospect Street  
Ypsilanti, Michigan 48198  
[rmayernik@superior-twp.org](mailto:rmayernik@superior-twp.org)

RE: 5728 Geddes Road and 5766 Geddes Road – Site Plan Requirement

Dear Mr. Mayernik:

Our office represents Matthew and Alyssa Schuster who own and reside at 5766 Geddes Road. We understand that your office has authority regarding the ongoing construction activities at the above-referenced properties.

We recently received some materials from Superior Township in response to our Freedom of Information Act request (“FOIA”). These materials did not show that the Moulieres, who own and are developing 5728 Geddes Road, have provided a site plan for review or that either a preliminary or final site plan has been approved prior to their commencement of construction activities as required by the Township Ordinances. There were also no variances provided.

Township Ordinance, Section 10.02A, requires the review and approval of detailed preliminary and final site plans by the Planning Commission prior to establishment, construction, expansion or structural alteration of any structure or use for “ALL RESIDENTIAL USES, as specified in Article 4.0 (Land Use Table), for which site plan approval is required per Article 5.0 (Use Standards).” While there is an exception to the site plan requirement for certain residential uses, this exemption does not apply to the Moulieres’ construction and use.

Specifically, the exemption from the site plan requirements applies to: “One (1) single-family detached dwelling and customary accessory structures on an existing residential lot of record.” The reason that this exception does not apply is that the

“structures” are not limited to “an existing residential lot of record.” Instead, the structures being built by the Moulieres are located, in part, outside of their parcel.

Ordinance Section 17 (207) defines as “Structure” as “[a]nything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground, including, but not limited to, buildings, mobile homes, aboveground swimming pools, radio towers, sheds, signs and storage bins, but excluding sidewalks and paving on roads, driveways, parking areas and patios.”

As shown by the Moulieres’ submissions to the Township, the Moulieres, at the very least, are in the process of constructing large retaining walls with guardrails upon the Schusters’ parcel. These retaining walls and guardrails are being “constructed or erected,” and “require location on the ground or attachment to something having location on the ground.” As a result, they each constitute a “Structure” within the meaning of Ordinance Section 17 (207). These structures are not to be located upon the Moulieres’ parcel upon which they intend to construct their single-family detached dwelling. As a result, the exception to the site plan requirements cannot apply to the Moulieres’ construction plans, and the site plan review and approval requirements must be met.

The Moulieres’ ongoing construction activities appear to be proceeding outside of, and in violation of, the Ordinance and constitute a nuisance. Without site plan approval, Ordinance 10.02 prohibits the “grading, cutting of trees or other vegetation, excavation, land-filling, or construction of improvements” until a site plan is approved and in effect.

The Moulieres do not live upon their parcel, are not subjected to the construction disruption, and do not appear to have any consideration of the impacts upon the Schusters from their construction activities. However, the Moulieres’ unilateral actions are creating increased disruption and hazardous conditions at the Schusters’ property, including an open, un-fenced excavation pit, among other hazards. The Township’s required process usually provides organization, safety and advance notice to adjacent property owners such as the Schusters, who have a heightened interest due to the active and extensive construction upon their property that appears to be unsupervised and at times, reckless. We are seeking your assistance with this situation.

Please advise as these site plan requirements.

Very truly yours,

Maddin, Hauser, Roth & Heller, P.C.

*Michelle C. Harrell*

Michelle C. Harrell

MCH/sem

ecc: Matthew & Alyssa Schuster- [mattaschuster@yahoo.com](mailto:mattaschuster@yahoo.com)

Daniel Troyka, Esq.- [troyka@cmplaw.com](mailto:troyka@cmplaw.com)

Ms. Lynette Findley, Township Clerk - [lynettefindley@superior-twp.org](mailto:lynettefindley@superior-twp.org)

Ronald A. Sollish, Esq.- [rsollish@maddinhauser.com](mailto:rsollish@maddinhauser.com)







Brenda Baker  
8512 Ashton Ct.  
Superior Township, MI 48198-3614

June 21, 2021

Superior Township Board of Trustees  
Superior Township Hall  
3040 N. Prospect Rd.  
Superior Township, MI 48198

Subject: Committee to Promote Superior Township

Dear Members of the Board:

This is my “annual” update to you regarding the activities of the Committee to Promote Superior Township (C2PST) during the past year-and-a-half, as well as a re-introduction since the composition of the Board has changed since the 2019 update.

In 2008, the Superior Township Board of trustees authorized formation of an ad-hoc committee of citizen volunteers to promote the many exceptional and unique qualities of Superior Township. This was undertaken to enhance the Township’s image in the eyes of our residents and others, and engender a sense of pride and appreciation of what we share here.

The first meeting on Oct. 1, 2008, attracted 12-14 interested residents, many of whom continued to participate in the monthly meetings for some time. My update letter [like this one] on Oct. 15, 2009, contained 15 bullet points describing the Committee’s accomplishments during its first year. Everything was new then, and two key accomplishments were naming the committee (which was surprisingly difficult) and developing our mission statement:

***To foster pride, unity, and a sense of place among Superior Township residents.***

Now, nearly 13 years later, the Committee to Promote Superior Township continues to enjoy success in the form of recurring events and standing items requiring upkeep. Some of these were necessarily curtailed during the pandemic year, but otherwise these include

- Hosting a table at Superior Day
- Contributing an article to every edition of *Superior Scenes*
- Maintaining an information board at the Superior branch of the Ypsilanti District Library
- Assisting the Parks Department with the Township tree-lighting event
- Maintaining an unmanned presence at the Dixboro Farmers’ Market (bulletin board posting)
- Preparing new Superior Places writeups to add to the collection
- Working with the Clerk’s Office to get Committee information placed on the Township website

- Sharing Superior Places with the public
  - On the Township website
  - In binders for viewing at Township Hall and at the Library
  - On bookmarks to take home
- Promoting our ‘Where do you live?’ campaign with flyers and posters
- Distributing refrigerator magnets containing Township information

We also engage in “one-off” projects from time to time, with the current one being a more comprehensive and “welcoming” Welcome Packet for New Residents (and other residents who may request one).

The Township Board has always been supportive of our efforts, providing us with ample space on the Township website and in *Superior Scenes*, as well as a place to meet and other items on occasion (refrigerator magnets, etc.). We thank you for authorizing our existence and for your continuing support.

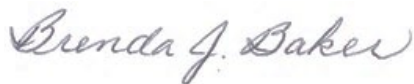
We also have a request:

Please expand on your expectations for the Committee to Promote Superior Township. We’ve done a good job of delivering a lot with a little, but we question if the Township is getting enough “bang for its (figurative) buck.” It is our perception that most residents don’t identify with Superior Township as the **community** they belong to—accompanied by the sense of pride that our Township is worthy of.

We believe strongly in our mission. What does the Board envision us doing to help the Township get there?

Thank you again.

Respectfully,



Brenda J. Baker  
 Chair  
 Committee to Promote Superior Township

Cc: Carla Bisaro  
 Nancy Caviston  
 Jane Frye  
 Rose Lang  
 Towana Parker  
 Satish Ramade  
 Ken Schmidt  
 Steve Sherman

Lynette Findley  
 Brenda McKinney  
 Sarah Moon  
 Brice Ridley  
 Teresa Welsh  
 Karl Williams  
 Nancy Yapp

Laura Bennett  
 Tom Freeman  
 Jack Goodnoe  
 Rhonda McGill  
 Michelle McIntyre  
 Carol Poling  
 Alex Williams

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO TRANSFER AUTHORITY OF SCHOCK PARK  
TO CHARTER TOWNSHIP OF SUPERIOR BOARD OF TRUSTEES**

**RESOLUTION NUMBER: 2021-20**

**DATE: JUNE 21, 2021**

**WHEREAS**, the property known as Schock Park, located on Cherry Hill Road and legally described as set forth in the attached deed; and,

**WHEREAS**, it is the mutual decision of the Superior Township Parks & Recreation Commission and the Superior Township Board of Trustees to transfer authority for all purposes of the described land to the Board of Trustees; and

**WHEREAS**, it is the intent of the parties to abandon parklike activities on the site, and to use the site for governmental and institutional uses consistent with township government.

**WHEREAS**, upon the transfer of the described land the Board of Trustees agree to the following terms:

1. The Board of Trustees will remunerate the Parks & Recreation Commission budget for any maintenance performed on the former Schock Park at the usual wages paid to maintenance personnel for the hours that work was performed.

2. The Board of Trustees agrees to remunerate to Parks & Recreation Commission budget for any maintenance performed at the township's direction which is not park property at the usual wages paid to maintenance personnel for the hours that work was performed and will remunerate the Parks & Recreation Commission budget for the use of equipment and supplies.

3. The Parks & Recreation Administrator shall itemize the above costs and submit to the Township Supervisor the estimated costs of wages and other expenses to be incurred for the following year by August 1<sup>st</sup> of each year to be added to the Parks & Recreation budget for the next year.

4. The Parks & Recreation maintenance personnel may continue to use the structures on the former Schock Park for storage and maintenance activities until the township provides equal and comparable space elsewhere in the township.

5. The Township Board of Trustees shall notify the Parks & Recreation Commission of any improvements to the park. This notice is advisory only and will not affect the plans of the Board of Trustees.

**NOW THEREFORE BE IT RESOLVED THAT** the Superior Township Board of Trustees agree to the above conditions.

**BE IT FURTHER RESOLVED THAT** the transfer shall occur upon the Parks & Recreation Commission acceptance of this resolution by a majority vote at a regular meeting of the Parks & Recreation Commission.

**BE IT FURTHER RESOLVED THAT** the Parks & Recreation Administrator and the Township Supervisor shall meet to discuss adjustments to 2021 Parks & Recreation Budget for work to be performed in 2021 for non-park service areas.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AGREEMENT FOR SUBAWARD OF FEDERAL  
FINANCIAL ASSISTANCE**

**RESOLUTION 2021-21**

**DATE: JUNE 21, 2021**

**WHEREAS**, the Grantee receives funds from the United States Department of Housing and Urban Development (HUD) pursuant to HUD's Community Development Block Grant Entitlement Communities Grants ("CDBG") and the Grantee is authorized to award CDBG funds pursuant to Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C. 5301, et. seq.; and

**WHEREAS**, the Grantee has been designated as an entitlement county for the CDBG Program and acts as the lead entity for the Washtenaw Urban County, which consists of Washtenaw County, City of Ann Arbor, City of Dexter, City of Saline, City of Ypsilanti, Ann Arbor Township, Augusta Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, and Ypsilanti Township; and

**WHEREAS**, the Subrecipient has agreed to collaborate with the Office of Community and Economic Development (OCED) to manage this public improvement project; and

**WHEREAS**, on May 2, 2018, the Urban County Executive Committee approved *Thirty thousand nine hundred fifty-five dollars and zero cents* (\$30,955.00) in 2018 Urban County CDBG Funding as a grant to the Subrecipient to support the Panama Avenue HMA road resurfacing project, of which *Six thousand four hundred and two dollars and seven cents* (\$6,402.07) has been re-programmed to support the aforementioned MacArthur Boulevard Street Lighting project; and

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees, in consideration of the mutual covenants and obligations contained in this Agreement, including the Attachments, and subject to the terms and conditions stated, the parties agree to the agreement.

**COUNTY OF WASHTENAW, MICHIGAN**

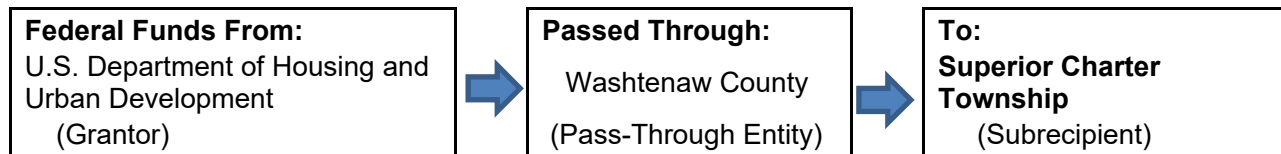
**Agreement for Subaward of Federal Financial Assistance**

The COUNTY OF WASHTENAW is a recipient of federal financial assistance grant dollars. These funds are received directly from the federal government and indirectly from the State of Michigan and several local entities. The County sometimes passes through a portion of this federal financial assistance to other organizations located within (or in the vicinity of) the geographical boundaries of the County to assist them in carrying out the objectives of the applicable federal grant or program.

AGREEMENT is made this 20<sup>th</sup> day of May, 2021 by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, as the pass-through entity (hereinafter referred to as the County) and, **Superior Charter Township** located at 3040 North Prospect, Ypsilanti, Michigan (hereinafter often referred to as the Subrecipient).

This agreement is a subaward of federal financial assistance by the County to the Subrecipient intended to assist, stimulate, or support the Subrecipient in carrying out its allowable activities under the United States Department of Housing and Urban Development (HUD) Community Block Grant Entitlement Grant as requested by the Subrecipient in its application to the County for federal financial assistance.

Flow of Federal Financial Assistance in this Subaward Agreement



ARTICLE I – REQUIRED DATA ELEMENTS

(As detailed in Section 200.331 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, hereinafter referred to as the Uniform Guidance.)

|                                                                                                                          |                                      |
|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Subrecipient Name (must match registered name in DUNS)                                                                   | Superior Charter Township            |
| Subrecipient DUNS Number                                                                                                 | 143938327                            |
| Federal Award Identification Number (FAIN)                                                                               | B-18-UC-26-0006 - \$6,402.07         |
| Federal Award Date (the date when the federal award is signed by the authorized official of the federal awarding agency) | B-18-UC-26-0006 - September 19, 2018 |
| Subaward Period of Performance (start and end date)                                                                      | 5/20/2021 – 5/19/2022                |
| Amount of Federal Funds Obligated by this Agreement                                                                      | \$6,402.07                           |
| Total Amount of Federal Funds Obligated to the Subrecipient                                                              | \$6,402.07                           |
| Total Amount of the Federal Award                                                                                        | B-18-UC-26-0006 - \$2,109,235.00     |

|                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Federal Award Project Description</b> (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA) described in Title 2 Code of Federal Regulations Part 170)                                                                                                                                                                                                                       | This contract supports eligible activities for the installation of eight (8) LED streetlights onto existing wood poles along MacArthur Boulevard between Stamford Road to approximately 500 feet east of S. Harris Road in Superior Charter Township. |
| Name of Federal Awarding Agency                                                                                                                                                                                                                                                                                                                                                                                            | Department of Housing and Urban Development (HUD)                                                                                                                                                                                                     |
| Name of County (Pass-Through Entity)                                                                                                                                                                                                                                                                                                                                                                                       | Washtenaw County                                                                                                                                                                                                                                      |
| Name and Contact Information for Awarding Official                                                                                                                                                                                                                                                                                                                                                                         | Gregory Dill<br>220 N Main<br>PO Box 8645<br>Ann Arbor, MI 48107<br>Phone: 734-222-6850                                                                                                                                                               |
| CFDA Number and Name                                                                                                                                                                                                                                                                                                                                                                                                       | 14.218 – Community Development Block Grant                                                                                                                                                                                                            |
| Is this Subaward for Research and Development? (answer Yes or No)                                                                                                                                                                                                                                                                                                                                                          | No                                                                                                                                                                                                                                                    |
| Indirect Cost Rate for the Federal Award (either an approved federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between the County and Subrecipient or a de minimus indirect cost rate of 10% of modified total direct costs may be used). Subrecipient may choose to charge only direct costs to this agreement. | No indirect costs billed for this work.                                                                                                                                                                                                               |

WHEREAS, the Grantee receives funds from the United States Department of Housing and Urban Development (HUD) pursuant to HUD's Community Development Block Grant Entitlement Communities Grants ("CDBG") and the Grantee is authorized to award CDBG funds pursuant to Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C. 5301, et. seq.; and

WHEREAS, the Grantee has been designated as an entitlement county for the CDBG Program and acts as the lead entity for the Washtenaw Urban County, which consists of Washtenaw County, City of Ann Arbor, City of Dexter, City of Saline, City of Ypsilanti, Ann Arbor Township, Augusta Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, and Ypsilanti Township; and

WHEREAS, the Subrecipient has agreed to collaborate with the Office of Community and Economic Development (OCED) to manage this public improvement project; and

WHEREAS, on May 2, 2018, the Urban County Executive Committee approved *Thirty thousand nine hundred fifty five dollars and zero cents* (\$30,955.00) in **2018 Urban County CDBG Funding**

as a grant to the Subrecipient to support the Panama Avenue HMA road resurfacing project, of which **Six thousand four hundred and two dollars and seven cents (\$6,402.07)** has been re-programmed to support the aforementioned **MacArthur Boulevard Street Lighting project**; and

In consideration of the mutual covenants and obligations contained in this Agreement, including the Attachments, and subject to the terms and conditions stated, **THE PARTIES AGREE AS FOLLOWS:**

## ARTICLE II - SCOPE OF SERVICES

The Subrecipient will agree to use Community Development Block Grant (CDBG) entitlement funds for the eligible costs of the MacArthur Boulevard Street Lighting Project, specifically the installation of eight (8) LED streetlights on existing wood poles on MacArthur Boulevard between Stamford Road and approximately 500 feet east of S. Harris Road in Superior Charter Township as described in Attachment A. The contract will be paid for with 2018 Urban County CDBG funding in accordance with the budget in Attachment B, **not to exceed Six thousand four hundred and two dollars and seven cents (\$6,402.07).**

## ARTICLE III - PAYMENT AND CASH MANAGEMENT

If the County is paid in advance by the federal awarding agency under the above named federal assistance award, the Subrecipient may also be paid in advance if it meets the requirements in Section 1 below.

Section 1 - Cash Advances. The Subrecipient may request an advance of funds under this agreement if it maintains or demonstrates the willingness to maintain both:

1. written procedures that minimize the time elapsing between the transfer of funds from the County and the subsequent disbursement of the funds by the Subrecipient,
2. financial management systems that meet the standards for fund control and accountability as defined in Section 200.305 of the Uniform Guidance.

Requests for advance of funds must be limited to the minimum amount needed and must be timed to be in accordance with the actual, immediate cash requirements of the Subrecipient in carrying out the terms of this agreement. The timing and amount of the advance must be as close as is "administratively feasible" to the actual disbursement to be made by the Subrecipient.

Section 2 - Reimbursement. If the Subrecipient does not meet the requirements in Section 1 above, it shall submit periodic reimbursement requests to the County. This may be done on a monthly or quarterly basis. The reimbursement request shall be accompanied by the agreed upon financial and programmatic reports. The County shall pay the Subrecipient within 30 calendar days after the receipt of the reimbursement request and the agreed upon financial/programmatic reports, unless the County reasonably believes the reimbursement request to be improper.

Section 3 – Program Income. The Subrecipient shall report monthly all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract, if program income is generated. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the Grantee.

Section 4 – Use and Reversion of Assets. The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR Part 84



and 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. The Subrecipient shall transfer to the Grantee any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of this Agreement [or such longer period of time as the Grantee deems appropriate]. If the Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the Grantee. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period [or such longer period of time as the Grantee deems appropriate].
3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating the Grantee [an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment].
4. Pursuant to 24 CFR 85.32 (d) (3) and 24 CFR 84.345 (f) (4) The Subrecipient shall ensure that all property and equipment that was acquired or improved, in whole or in part, with funds under this agreement is properly locked and secured when not in use for its intended purpose.

#### ARTICLE IV - REPORTING OF SUBRECIPIENT

Section 1 - The Subrecipient is to report to the CDBG Management Analyst and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - The Subrecipient shall submit financial reports *as requested* to *OCED finance staff*. The Subrecipient shall submit programmatic reports *as requested* to *CDBG Management Analyst*.

Section 3 - All reports, estimates, memoranda and documents submitted by the Subrecipient must be dated and bear the Subrecipient's name. Financial reports shall be submitted in a timely manner to the County and shall be in agreement with the amounts shown in the Subrecipient's financial system and shall be supported by appropriate documentation (payroll records, invoices, etc.). Final financial and programmatic reports shall be submitted by the Subrecipient within 30 days of the end of this agreement unless an extension of time is granted in writing by the County.

Section 4 - The Subrecipient agrees to only incur costs under this agreement which are eligible under the Cost Principles detailed in Section 200.400-475 of the Uniform Guidance.

Section 5 - The Subrecipient shall retain all reports, records and supporting documentation pertaining to this agreement for a period of five (5) years from the date of submission of the final expenditure report and shall make them available to the County and the federal awarding agency upon request. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period,

then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later.

Section 6 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 7 - The County may review and inspect the Subrecipient's activities during the term of this agreement.

Section 8 - When applicable, the Subrecipient will submit a final, written report to the County Administrator.

Section 9 - After reasonable notice to the Subrecipient, the County may review any of the Subrecipient's internal records, reports, or insurance policies.

Section 10 - The Subrecipient and/or subcontractors shall disclose in writing to the County any potential conflict of interest it has related to the County or this agreement subject to the provisions 2 CFR 200.318.

Section 11 - The Subrecipient shall disclose in writing to the County in a timely manner all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this agreement.

Section 12 - The Subrecipient shall report to the County in a timely manner if any adverse or problematic situations arise between reporting deadlines describing the nature of the problem and what is being done to address it.

#### ARTICLE V - TERM

This contract begins on the date of this agreement and ends on May 19, 2022 *with an option to extend for an additional six (6) month period*. No costs eligible under this agreement shall be incurred by the Subrecipient before or after these dates, except with prior written approval of the County.

#### ARTICLE VI- RESPONSIBILITIES OF THE SUBRECIPIENT

Section 1 - The Subrecipient agrees to comply with all applicable federal, State, and local regulations including the Uniform Guidance. The Subrecipient agrees to comply with the management systems standards (financial management (Sections 200.302-304), procurement (Sections 200.317-326), and property management (Sections 200.310-316)) of the Uniform Guidance.

Section 2 - The Subrecipient agrees to have performed a Single Audit of its federal expenditures if it reaches the Single Audit dollar threshold in federal expenditures during its fiscal year as detailed in Section 200.501 of the Uniform Guidance. The County reserves the right to perform or cause to be performed additional audits if it deems such to be necessary to insure compliance with the terms of this agreement or to determine the eligibility of the reported expenditures for reimbursement.

Section 3 - The Subrecipient agrees to comply with the provisions of the Byrd Amendment (Public Law 101-121, Section 319 - 31 U.S. Code Section 1352) which prohibits the use of federal funds by the recipient or subrecipient of a Federal contract, grant, loan, or cooperative agreement to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the federal funds awarded under this agreement.

Section 4 - The Subrecipient agrees to comply with the provisions of the Stevens Amendment (Section 8136 of the Department of Defense Appropriations Act – Public Law 100-463) which

stipulates that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

Section 5 - In addition to this agreement, the Subrecipient shall complete, sign, and submit to the County the following documents which are attached as part of this agreement:

1. Standard Assurances
2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
3. Audit Certification

#### ARTICLE VII – SUSPENSION OF FUNDING

The County may suspend funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

1. Failure to expend funds in a timely manner consistent with the agreement milestones, guidance, and assurances.
2. Failure to comply with the requirements or statutory objectives of federal or state law.
3. Failure to follow agreement requirements or special conditions.
4. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the application would not have been approved for funding.
5. Failure to submit required reports.
6. Filing of a false certification on the application or other report or document.
7. Failure to adequately manage, monitor or direct the activities of its subrecipients that are funded under this agreement.

Before taking action, the County will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

The County reserves the right to recommend to the federal government that the Subrecipient be suspended or debarred in the case of sustained significant noncompliance by the Subrecipient with the award provisions.

#### ARTICLE VIII- PERSONNEL

Section 1 - The Subrecipient will provide the required services and will not subaward or assign the services without the County's written approval.

Section 2 - The Subrecipient will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this agreement shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore entity or offshore business interest either owned or affiliated with the Subrecipient. For purposes of this agreement, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

#### ARTICLE IX-INDEPENDENT CONTRACTOR

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a

partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

#### ARTICLE X - INDEMNIFICATION AGREEMENT

The Subrecipient will protect, defend and indemnify the County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Subrecipient's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this agreement resulting in whole or in part from negligent acts or omissions of Subrecipient, any subcontractor of the Subrecipient, or any employee, agent or representative of the Subrecipient or any subcontractor of the Subrecipient.

#### ARTICLE XI- INSURANCE REQUIREMENTS

The Subrecipient will maintain at its own expense during the term of this Agreement, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this agreement.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insureds and policy forms may be subject to the approval of the County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to The County. Subrecipient shall be responsible to the County or insurance companies insuring the County for all costs resulting from both financially unsound insurance

companies selected by Subrecipient and their inadequate insurance coverage. Subrecipient shall furnish the County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Subrecipient until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Subrecipient expires or is canceled during the term of the agreement, services and related payments will be suspended. Subrecipient shall furnish certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this agreement. Certificates shall be addressed to the County c/o: **Office of Community and Economic Development, 415 West Michigan Ave, Suite 2200, Ypsilanti, MI 48197, AND Contract # \_\_\_\_\_**, and shall provide for written notice to the Certificate holder of cancellation of coverage.

#### ARTICLE XII - COMPLIANCE WITH LAWS AND REGULATIONS

The Subrecipient will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

The Subrecipient agrees to maintain the proper organizational status (such as 501 (c)(3) if needed) to be eligible to receive federal financial assistance under this grant, including proper licensure, registration, etc. Subrecipient agrees to keep itself in the same legal position/mode of organization as when it entered into this agreement.

#### ARTICLE XIII - INTEREST OF SUBRECIPIENT AND COUNTY

The Subrecipient promises that it has no interest which would conflict with the performance of services required by this agreement. The Subrecipient also promises that, in the performance of this agreement, no officer, agent, employee of the County, or member of its governing bodies, may participate in any decision relating to this agreement which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

#### ARTICLE XIV - CONTINGENT FEES

The Subrecipient promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Subrecipient, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Subrecipient, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this agreement. For breach of this promise, the County may cancel this agreement without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Subrecipient.

#### ARTICLE XV - EQUAL EMPLOYMENT OPPORTUNITY

The Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Subrecipient will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include,

but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Subrecipient agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Subrecipient, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

#### ARTICLE XVI - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service agreement with the County to pay their employees under that agreement, a minimum of either \$14.05 per hour with benefits or \$15.66 per hour without benefits. Subrecipient agrees to comply with this Ordinance in paying its employees. The Subrecipient understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2022 and annually thereafter which amount shall be automatically incorporated into this agreement. County agrees to give the Subrecipient thirty (30) days written notice of such change. The Subrecipient agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

#### ARTICLE XVII - ASSIGNS AND SUCCESSORS

This agreement is binding on the County and the Subrecipient, their successors and assigns. Neither the County nor the Subrecipient will assign or transfer its interest in this agreement without the written consent of the other.

#### ARTICLE XVIII - TERMINATION OF AGREEMENT

Termination without cause. Either party may terminate the agreement by giving thirty (30) days written notice to the other party. Upon any such termination, the Subrecipient agrees to return to the County any funds not authorized for use, and the County shall have no further obligation to reimburse the Subrecipient. Upon termination of the agreement, the Subrecipient shall submit documentation, in a format specified by the County, to formally end its participation in the agreement.

#### ARTICLE XIX - EQUAL ACCESS

The Subrecipient shall provide the services set forth in the Scope of Service section of this agreement without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

#### ARTICLE XX - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this agreement will be freely available to the public. None may be copyrighted by the Subrecipient. During the performance of the services, the Subrecipient will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this agreement by the Subrecipient must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

#### ARTICLE XXI - PAYROLL TAXES

The Subrecipient is responsible for all applicable state and federal social security benefits and unemployment taxes for its employees and agrees to indemnify and protect the County against such liability.

#### ARTICLE XXII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

#### ARTICLE XXIII - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the County and the Subrecipient, will be incorporated into this agreement by written amendments signed by both parties.

Unilateral modification of the agreement may take place by the County if the underlying programmatic legislation or regulations are changed by the federal government. If this unilateral modification is objectionable to the Subrecipient, it may withdraw from receiving further federal financial assistance under this agreement by giving (thirty) 30 days written notice to the County.

The Subrecipient agrees to inform the County in writing concerning any proposed changes of dates, budget, or services indicated in this agreement, as well as changes of address or personnel affecting this agreement. Changes in dates, budget, or services are subject to prior written approval of the County.

#### ARTICLE XXIV – FEDERAL FUNDING REQUIREMENTS

1. The terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds or other assets, including **program income**.
2. National Objectives: All activities funded with CDBG funds must meet one of the CDBG program's National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in [24 CFR 570.208](#).
3. The Subrecipient is prohibited from using CDBG funds for inherently religious activities (24 CFR 570.200(j)).
4. Documentation and Record Keeping
  - a. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

    - i. Records providing a full description of each activity undertaken;
    - ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
    - iii. Records required to determine the eligibility of activities;
    - iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
    - v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
    - vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
    - vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.
5. Employment Restrictions

a. Labor Standards

Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Grantee pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

b. "Section 3" Clause

- i. Compliance: Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon the Grantee, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors. Failure to fulfill these requirements shall subject the Grantee, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The Subrecipient further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

"The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located."

The Subrecipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns that provide



economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs.

The Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

- ii. Notifications: The Subrecipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- iii. Subcontracts: The Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. The Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

#### ARTICLE XXV - CHOICE OF LAW AND FORUM

This agreement is to be interpreted by the laws of the State of Michigan. The parties agree that the proper forum for any disputes or litigation arising out of this agreement is in Washtenaw County, Michigan.

#### ARTICLE XXVI - EXTENT OF AGREEMENT

This written agreement, including any attachments thereto, represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

#### ARTICLE XXVII – PRIVACY / THIRD PARTIES

This agreement is solely between the County and Subrecipient. No other parties are part of this agreement. This agreement is not intended to make any person or entity, not a party to this agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

#### ARTICLE XXVIII - SEVERABILITY

The invalidity or unenforceability of any provisions of this agreement shall not affect the validity or enforceability of any other provision of this agreement, which shall remain in full force and effect.

ARTICLE XXIX - NOTICES

Communication notices for this agreement may be delivered via electronic mail, U.S. mail, hand delivery, or fax.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the organization he or she represents. By signing this agreement, the County and the Subrecipient agree to comply with all of the requirements specified in this agreement.

ATTESTED TO: WASHTENAW COUNTY (Pass-Through Entity)

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_ (DATE)  
Gregory Dill  
County Administrator

APPROVED AS TO CONTENT: Superior Charter Township (Subrecipient)

By: \_\_\_\_\_ (DATE)  
Teresa Gillotti  
Director

BY: \_\_\_\_\_ (DATE)  
Ken Schwartz  
Township Supervisor

APPROVED AS TO FORM:

By: \_\_\_\_\_ (DATE)  
Michelle K. Billard  
Office of Corporation Counsel

BY: \_\_\_\_\_ (DATE)  
Lynette Findley  
Township Clerk

**STANDARD ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination

statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis- Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

18. Will comply with all applicable requirements of all other Federal laws, executive orders regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

NOT APPLICABLE

\_\_\_\_\_  
Signature of Subrecipient's Authorized Representative

\_\_\_\_\_  
Title of Subrecipient's Authorized Representative

\_\_\_\_\_  
Name of Subrecipient Organization

\_\_\_\_\_  
Date Submitted

Contract # \_\_\_\_\_

**INSERT Standard Assurances – CONSTRUCTION PROGRAMS (PDF)**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when Washtenaw County determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND  
OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or

she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug

statute occurring in the workplace no later than five calendar days after such conviction; (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check  if there are workplaces on file that are not identified here.



Contract # \_\_\_\_\_

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall

include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

\_\_\_\_\_  
Name of Subrecipient Organization

\_\_\_\_\_  
Printed Name and Title of Subrecipient's  
Authorized Representative

\_\_\_\_\_  
Signature of Subrecipient's Authorized  
Representative

\_\_\_\_\_  
Date

Subrecipient Audit Certification

Federal Audit Requirements - Fiscal Years Beginning After December 26, 2014

Non-federal organizations which expend \$750,000 or more in federal funds during their fiscal year are required to have a Single Audit performed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget. Subrecipients must submit their audit report to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of the auditor's report, or within 9 months after the end of the audit period for each year the Subrecipient meets the \$750,000 federal expenditure threshold.

Program: \_\_\_\_\_ CFDA Number: \_\_\_\_\_

Subrecipient Information:

Organization Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Independent Audit Firm: \_\_\_\_\_

Certification for Fiscal Year Ending (mm/dd/yyyy): \_\_\_\_\_

(Check appropriate box):

I certify that the Subrecipient shown above **does not expect** to expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will not be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, for the above listed program.

I certify that the Subrecipient shown above **expects it will** expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

\_\_\_\_\_  
Signature of Subrecipient's Authorized Representative

\_\_\_\_\_  
Date

For Washtenaw County Use Only

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A – SCOPE OF SERVICES & TIMELINE****NARRATIVE DESCRIPTION OF SCOPE OF WORK:**

WASHTENAW COUNTY will contract with the **SUPERIOR CHARTER TOWNSHIP** for the eligible costs of installation of eight (8) LED streetlights and steel arms onto existing wood poles along MacArthur Boulevard between Stamford Road to approximately 500 feet east of S. Harris Road in Superior Charter Township. Streetlights will be fed by overhead cable. All work is to be performed by and materials to be furnished by DTE or subcontractors of DTE, as proposed in the March 29, 2021 letter from DTE to Superior Charter Township (Attachment C). The contract will be paid for with 2018 Urban County CDBG funding in accordance with the budget in Attachment B.

**PROJECT TIMELINE:**

| <b>Activity</b>                                                                                                                                            | <b>Deadline</b>    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Superior Township Board of Trustees to approve the execution of CDBG Subrecipient Agreement.                                                               | June 21, 2021      |
| Superior Township Board of Trustees to approve the execution of a Street Lighting Purchase Agreement between Township and DTE for above described project. | June 21, 2021      |
| DTE to begin installation.                                                                                                                                 | July XX, 2021      |
| DTE to complete installation.                                                                                                                              | August XX, 2021    |
| Township will submit request for reimbursement from Washtenaw County OCED, along with accompanying proof of payment and other documentation as required.   | September 15, 2021 |
| Project Completion Date: September 30, 2021                                                                                                                |                    |

**ATTACHMENT B – PROJECT BUDGET****SUMMARY OF TERMS:**

The COUNTY agrees to pay to or on behalf of the **SUPERIOR CHARTER TOWNSHIP** an amount not to exceed ***Six thousand four hundred and two dollars and seven cents (\$6,402.07)*** in 2018 **CDBG Funds** according to the budget below. The budget represents the Township's share of construction costs per DTE's cost formula used for its *Option 1 Municipal Street Light rate* wherein DTE Energy installs, owns and maintains the lighting system.

**PROJECT BUDGET:**

| <b>MacArthur Boulevard Street Lighting Budget</b> |                   |
|---------------------------------------------------|-------------------|
| <b>REVENUE SOURCE(S):</b>                         | <b>TOTAL</b>      |
| CDBG (2018) – Allocation                          | \$6,402.07        |
| Other Support (In-Kind)                           |                   |
| Status of Funds                                   |                   |
| <b>Total Revenues</b>                             | <b>\$6,402.07</b> |
| <b>PROGRAM EXPENSES</b>                           |                   |
|                                                   | <b>TOTAL</b>      |
| Other - Construction                              | \$6,402.07        |
| <b>Total Expenditures</b>                         | <b>\$6,402.07</b> |

Contract # \_\_\_\_\_

**ATTACHMENT C – DTE Cost Estimate Letter to Superior Charter Township,  
March 29, 2021**

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING CONTRACT WITH  
DIGICOM GLOBAL**

**RESOLUTION NUMBER: 2021-22**

**DATE: JUNE 21, 2021**

**WHEREAS**, the Charter Township of Superior Fire Department has an alerting system in both fire stations to alert sleeping fire fighters of a service call; and,

**WHEREAS**, the current system is not working correctly and based on older technology; and,

**WHEREAS**, the proposed system will have upgraded speakers in bedroom bays and throughout both stations. The proposed system will have lights added to bedrooms that will automatically turn on when a call for service is received. Over each bed, a speaker will be installed so when a call comes in that speaker will open for 2 minutes for clear radio traffic and then close. Lights will also flash throughout the station as a secondary alert to the new speakers.

**NOW THEREFORE, BE IT RESOLVED** that the Township Board of Trustees hereby approves the proposed contract with DIGICOM GLOBAL install new alerting systems in fire station 1 and 2 in the amounts of \$15,677.39 for station 1 and 8,026.54 for station 2 to be paid for from the fire fund.



# QUOTATION

## Digicom Global

3911 Rochester Rd.  
Troy, MI 48083  
Phone: 248 929 6020

Date : April 25, 2021  
Quotation #: 1

**Bill To:**  
Jeff French  
Superior Twp Fire Department  
Station 1

Expires June 15, 2021

**Comments or special instructions:**

Installation will be completed over 2 weeks. Start times are around 10am due to travel and ending around 6pm or later if approved by FD personnel

| Item               | Quantity | Description                                                                                                                                                                                                                                                      |                    |
|--------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
|                    |          | <b>IT Room</b>                                                                                                                                                                                                                                                   |                    |
|                    | 1        | 6 Channel Amp, 600 watt                                                                                                                                                                                                                                          |                    |
|                    | 1        | 6 Pin-D-pin connector/cable                                                                                                                                                                                                                                      |                    |
|                    | 2        | 12 Volt timed relays- Lighting and bedroom speakers                                                                                                                                                                                                              |                    |
|                    | 2        | 12 volt timed relay mounting brackets                                                                                                                                                                                                                            |                    |
|                    | 1        | 3.5 mm mono to 3.5 mm stereo jack                                                                                                                                                                                                                                |                    |
|                    | 1        | 3.5 mm to dual RCA jacks                                                                                                                                                                                                                                         |                    |
|                    | 1        | Bedroom Dimmer- on/off switch                                                                                                                                                                                                                                    |                    |
|                    | 1        | Wire ties/clamps/wire labeling/single outlets (volume)                                                                                                                                                                                                           |                    |
|                    | 1        | 12 volt distribution block- including fuses                                                                                                                                                                                                                      |                    |
|                    | 1        | 12 Volt Power supply-12 amp                                                                                                                                                                                                                                      |                    |
|                    | 1        | Electrical box- Main box in IT room                                                                                                                                                                                                                              |                    |
|                    | 1        | UPS-900 watt,- For Amp, Power supply, Pager/charger                                                                                                                                                                                                              |                    |
|                    | 1        | Electrical strip connection bar                                                                                                                                                                                                                                  |                    |
|                    |          | Superior FD to provide 800 MHz pager and charger/amplifier with antenna                                                                                                                                                                                          |                    |
|                    |          | Will program pager to meet the needs of alerting/monitoring                                                                                                                                                                                                      |                    |
|                    |          | May require outdoor antenna. This is not in this quote.                                                                                                                                                                                                          |                    |
|                    |          | Superior FD will provide single outlet for UPS in IT room. Will need to determine based on location of metal cabinet.                                                                                                                                            |                    |
|                    | 1        | Steel metal locking cabinet- Wall mount                                                                                                                                                                                                                          |                    |
|                    |          | <b>Audio</b>                                                                                                                                                                                                                                                     |                    |
|                    | 18       | Drop ceiling/drywall- Acoustic Audio speakers- 8 Ohm, 7.5 inch- White..<br>Office (3), FF Office (1), Day Rm (1), Kitchen (1), Bedroom (6) Hallway (1)<br>Bathroom (2), Workout Room (1) SCBA (1), Shop (1)<br>Bedroom speakers will turn off at customers needs |                    |
|                    | 4        | Apparatus bay speakers- (White), Hanging Kit, 2 foot extension, Hooks<br>Superior FD- Will provide scissor lift                                                                                                                                                  |                    |
|                    | 4        | Volume Control- Chief Office (1), Inspector Office (1), Conference Rm (1)<br>Day Rm (1)                                                                                                                                                                          |                    |
|                    |          | <b>Lighting</b>                                                                                                                                                                                                                                                  |                    |
|                    | 6        | 12 volt low level ceiling mounted bedroom lights- White<br>1 in each bedroom- Dimmer control in IT room/Cabinet                                                                                                                                                  |                    |
|                    | 7        | Red LED Lights- 360 Degree<br>Workout-1 (Flash), Day room-1 (Flash) SCBA Rm-1 (Flash), Bay- 4 (Flash)<br>Domes to match color of ceiling<br>All lighting will be set to turn off at customers needs                                                              |                    |
|                    |          | <b>Wiring</b>                                                                                                                                                                                                                                                    |                    |
|                    | 3        | 500 feet of 14 Gauge 2 wire- White- Audio                                                                                                                                                                                                                        |                    |
|                    | 2        | 500 feet of 14 Gauge 2 wire- White/Blue- Lighting                                                                                                                                                                                                                |                    |
|                    | 1        | Labor included                                                                                                                                                                                                                                                   |                    |
| <b>Grand Total</b> |          |                                                                                                                                                                                                                                                                  | <b>\$15,677.39</b> |

If you have any questions concerning this quotation, please contact:  
Kurt Fechter -- Tel: 248 929 6020 Email: kfechter@digicomglobal911.com

**THANK YOU FOR YOUR BUSINESS!**



# Quotation

## Digicom Global Inc.

3911 Rochester Rd.  
Troy, MI 48083  
Phone: 248 929 6020

DATE April 25, 2021  
Quotation # 1

**Bill To:**  
Jeff French  
Superior Twp Fire Department  
Station 2

**Quotation Expires** June 15th, 2021

**Comments or special instructions:**

Installation will be completed over 2 weeks. Start times are around 10am due to travel and ending around 6pm or later if approved by FD personnel

| Item               | Quantity | Description                                                                                                                 |                   |
|--------------------|----------|-----------------------------------------------------------------------------------------------------------------------------|-------------------|
|                    |          | <b>IT Room</b>                                                                                                              |                   |
|                    | 1        | 6 Channel Amp, 600 watt                                                                                                     |                   |
|                    | 1        | 6 Pin-D-pin connector/cable                                                                                                 |                   |
|                    | 2        | 12 Volt timed relays- Lighting and bedroom speakers                                                                         |                   |
|                    | 2        | 12 volt timed relay mounting brackets                                                                                       |                   |
|                    | 1        | 3.5 mm mono to 3.5 mm stereo jack                                                                                           |                   |
|                    | 1        | 3.5 mm to dual RCA jacks                                                                                                    |                   |
|                    | 1        | Bedroom Dimmer- on/off switch                                                                                               |                   |
|                    | 1        | Wire ties/clamps/wire labeling/single outlets (volume)                                                                      |                   |
|                    | 1        | 12 volt distribution block- including fuses                                                                                 |                   |
|                    | 1        | 12 Volt Power supply-12 amp                                                                                                 |                   |
|                    | 1        | Electrical box- Main box in IT room                                                                                         |                   |
|                    | 1        | UPS-900 watt, For Amp, Power supply, Pager/charger                                                                          |                   |
|                    | 1        | Electrical strip connection bar                                                                                             |                   |
|                    |          | Superior FD to provide 800 Mhz pager and charger/amplifier/antenna                                                          |                   |
|                    |          | Will program pager to meet the needs of alerting/monitoring                                                                 |                   |
|                    |          | May require outdoor antenna. This is not in this quote.                                                                     |                   |
|                    |          | Superior FD will provide single outlet for UPS in IT room                                                                   |                   |
|                    | 1        | Steel metal locking cabinet- Wall mount                                                                                     |                   |
|                    |          | <b>Audio</b>                                                                                                                |                   |
|                    | 6        | Drop ceiling/drywall- Acoustic Audio speakers- 8 Ohm, 7.5 inch- White..<br>Day Rm (1), Bedroom (2) Bathroom (1) Workout (2) |                   |
|                    |          | Bedroom speakers will turn off at customers needs                                                                           |                   |
|                    | 1        | Apparatus bay speakers- (White), Hanging Kit, 2 foot extension, Hook                                                        |                   |
|                    |          | Superior FD- Will provide scissor lift or tall A-frame ladder                                                               |                   |
|                    | 2        | Speaker boxes (black) to mount speaker(black) mount Red LED light in the workout room                                       |                   |
|                    | 1        | Volume Control- Day Rm (1)                                                                                                  |                   |
|                    |          | <b>Lighting</b>                                                                                                             |                   |
|                    | 2        | 12 volt low level ceiling mounted bedroom lights- White<br>1 in each bedroom- Dimmer control in metal box                   |                   |
|                    | 3        | Red Lights- 360 Degree<br>Workout-1 (Flash), Day room-1 (Flash), Bay- 1 (Flash)<br>Domes to match color of ceiling          |                   |
|                    |          | All lighting will be set to turn off at customers needs                                                                     |                   |
|                    |          | <b>Wiring</b>                                                                                                               |                   |
|                    | 1        | 500 feet of 14 Gauge 2 wire- White- Audio                                                                                   |                   |
|                    | 1        | 500 feet of 14 Gauge 2 wire- White/Blue- Lighting                                                                           |                   |
|                    | 1        | Labor included                                                                                                              |                   |
|                    |          |                                                                                                                             |                   |
| <b>Grand Total</b> |          |                                                                                                                             | <b>\$8,026.54</b> |

If you have any questions concerning this quotation, please contact:  
Kurt Fechter -- Tel: 248 929 6020 Email: kfechter@digicomglobal911.com

**THANK YOU FOR YOUR BUSINESS!**



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AMEND THE ANNUAL PURCHASE OF  
SOFTWARE LICENSE AND SERVICES AGREEMENT**

**RESOLUTION NUMBER: 2021-23**

**DATE: JUNE 21, 2021**

**WHEREAS**, the Superior Township Board of Trustees authorized the administrative staff to execute a purchase order with Lucity Inc. for a software system to replace and upgrade our current utility software system in March 2017; and,

**WHEREAS**, the Resolution 2017-07 stated the “annual software support in the amount of \$3,700.00”. The Sanitary Asset Management (SAW) grant reimbursed the Township 90% of the upfront total costs.

**WHEREAS**, the Software License and Professional Services Agreement states “the annual fee basis for the Lucity Constant Connect Program is twenty percent (20%) of the total non-discounted software license fees for covered products based on the then-current published Lucity software license unit fees. The annual fee for the Constant Connection Program based on the products and seats included in this contract is \$3,700.00. This fee covers the first twelve (12) months (“Year 1”) of support and maintenance starting from project go-live. The total fee amount after Year 1 is subject to a 2.5% annual increase”.

**WHEREAS**, the Superior Township Board of Trustees is amending the original Resolution for the Lucity Inc. annual fees.

**WHEREAS**, the annual software support in the amount of \$13,000.00 is due for hosting fees and \$3,984.50 is due for GIS web, mobile, work, asset management and storage fees for a total due of \$16,984.50 for all services provided from 5/5/2021 to 5/4/22 and to be funded from the Capital Reserve Funds of the utility budget as stated above with a 2.5% annual increase.

**NOW THEREFORE BE IT RESOLVED**, the Board authorizes to amend the annual payment of \$16,984.50 to Central Square for the costs of hosting and managing the utility date base and other activities as provided through the contract.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE PURCHASE OF  
SOFTWARE LICENSE AND SERVICES AGREEMENT**

**Resolution Number: 2017-07**

**March 20, 2017**

**WHEREAS**, In April 2014 the Superior Township Board accepted a Sanitary Asset Management (SAW) grant from the Department of Environmental Quality; and,

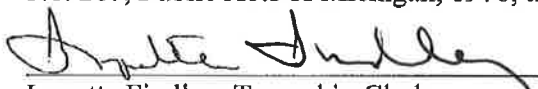
**WHEREAS**, the SAW grants pays for 90% of approved purchases to implement the Sanitary Asset Management system; and

**WHEREAS**, the utility department has identified the need for a software to create work orders, monitor activities, inventory and incorporate GIS data; and,

**NOW THEREFORE BE IT RESOLVED** that the Superior Township Board of Trustees authorizes the administrative staff to execute a purchase order with Lucity Inc. for a software system to replace and upgrade our current utility software system in the amount of \$18,500.00, professional services in the amount of \$24,500.00, and annual software support in the amount of \$3,700.00; for a total of \$46,700.00; 90% of the total costs is reimbursable through the SAW grant, and to be funded from the Capital Reserve Funds of the utility budget.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on March 20, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

  
Lynette Findley, Township Clerk

3 - 20 - 17  
Date Certified

# SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT

## ARTICLES OF AGREEMENT

This Agreement between **Superior Township, MI**, as "CLIENT", and **LUCITY, INC.**, as "CONTRACTOR".

WITNESSETH:

Whereas, the CONTRACTOR (a Kansas Corporation with offices located at 10561 Barkley, Suite 100, Overland Park, KS 66212) owns certain software programs that are licensed as individual program titles which are known collectively as the "*Lucity*®"; and

Whereas, the CLIENT (located at 3040 North Prospect Road, Ypsilanti, MI 48198) would like to use, and the CONTRACTOR would like to grant the CLIENT the right to use, those software programs accessing databases residing at the CLIENT's site, while protecting the copyrights, trade secrets, confidential information, and other valuable intellectual property they contain; and

Whereas, the CLIENT is authorized and empowered to contract with the CONTRACTOR to provide professional services as hereinafter described; and

Whereas, the CONTRACTOR is registered in accordance with the laws of the State of Kansas, and is qualified to provide the professional services desired by the CLIENT; now, therefore,

IT IS AGREED THAT:

### SECTION I – SOFTWARE LICENSE

The CONTRACTOR agrees to furnish various *Lucity* software programs, and grant the CLIENT a license to use these programs, in consideration of the mutual covenants and obligations expressed in the *Lucity*® Software License Agreement attached as Exhibit "A". These programs shall consist of the items listed in the Schedule of Software attached as Exhibit "B".

### SECTION II – SCOPE OF SERVICES

The basic Scope of Services for the supply, implementation, support and maintenance of an **ASSET & MAINTENANCE MANAGEMENT SYSTEM**, herein referred to as "PROJECT", is as follows:

1. The CONTRACTOR agrees to furnish and perform various professional services related to on-going software technical support and maintenance items outlined in the Software Support and Maintenance Provisions attached as Exhibit "C".
2. The CONTRACTOR agrees to furnish and perform various professional services related to the items outlined the Schedule of Services attached as Exhibit "D".

Any items beyond the basic Scope of Services shall be considered as Additional Services. If authorized in writing by CLIENT, CONTRACTOR shall furnish, or obtain from others, services resulting from significant changes in the basic Scope of Services.

## **SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT**

The cost to perform Additional Services shall be based on the rates outlined in the Schedule of Costs and Payments attached as Exhibit "E".

### **SECTION III – RESPONSIBILITIES OF THE CLIENT**

The CLIENT shall provide information and assistance as follows:

1. Assist CONTRACTOR by placing at their disposal all available information pertinent to the PROJECT including data, standards, specifications, processes, workflows, and reports relative to the CONTRACTOR'S services.
2. Give prompt written notice to CONTRACTOR whenever CLIENT observes or otherwise becomes aware of any development that affects the Scope or timing of CONTRACTOR'S Services.
3. Bear all costs incident to compliance with the requirements of this Section III.

### **SECTION IV – SCHEDULE OF SERVICES**

It is anticipated that the PROJECT as described in Section II will be completed and submitted to the CLIENT in accordance with the estimated schedule for major work items as shown on Exhibit "D".

The work items described shall be carried out as expeditiously as possible. The CONTRACTOR shall not be liable to the CLIENT, if delayed in, or prevented from performing the work as specified herein through any cause beyond the control of the CONTRACTOR, and not caused by his own fault or negligence including acts of nature or the public enemy, inclement weather conditions, acts, regulations, or decisions of the Government or regulatory authorities after the effective date of this Agreement, fires, floods, epidemics, strikes, jurisdictional disputes, lockouts, and freight embargoes.

### **SECTION V – FEES AND PAYMENTS**

The CLIENT shall compensate the CONTRACTOR for the Scope of Services as described in Section II of this Agreement an amount not exceeding the total cost as shown on Exhibit "E". The maximum compensation shall not be exceeded without further authorization of Additional Services.

Labor costs, costs associated with subcontract work, bonding costs, and direct expenses such as shipping, printing, telephone and commercial computer software are included in the maximum compensation.

Payment to the CONTRACTOR shall be made in accordance with the estimated schedule of billings for work items as shown on Exhibit "E". Invoices shall be due and payable to the CONTRACTOR within forty-five (45) days of each billing.

## **SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT**

Once this Agreement expires, or final payment has been requested and made, the CONTRACTOR shall have no more than thirty (30) days to present or file claims against the CLIENT concerning this Agreement. After that period, the CLIENT shall consider the CONTRACTOR to have waived any right to claims against the CLIENT concerning this Agreement.

The Fees and Payment provisions for the PROJECT, applicable to the *Lucity* software program licenses, provided in this Section V supersede the License Fee payment provisions provided in Section 6(a) of Exhibit "A".

### **SECTION VI – TERMINATION**

- A. The obligation to provide further services under this Agreement may be terminated by either party upon thirty (30) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
- B. In the event of termination by the CLIENT, the CONTRACTOR shall be paid for all services rendered up to and including the date of termination.
- C. The CLIENT may terminate this Agreement at any time, without cause; the CONTRACTOR shall be entitled to payment as described herein for all services provided under this Agreement. In such event, the CLIENT shall promptly notify the CONTRACTOR in writing of its decision not to proceed with the PROJECT so that the CONTRACTOR can reassign his personnel and revise work schedules as may be required.

The Termination provisions for the PROJECT provided in this Section VI are applicable to the Scope of Services as described in Section II of this Agreement. The Term and Termination provisions provided in Section 12 of Exhibit "A" are applicable to the *Lucity*® software program licenses.

### **SECTION VII – INDEMNIFICATION**

The CONTRACTOR shall indemnify and hold the CLIENT harmless from any and all liability, loss or damage the CLIENT may suffer as a result of claims, demands, costs or judgments against it arising out of the CONTRACTOR'S negligence in the performance of this Agreement.

The Indemnification provisions for the PROJECT provided in this Section VII are applicable to the Scope of Services referenced in Section II. The Limitations of Liability provisions provided in Section 11 of Exhibit "A" are applicable to the *Lucity* software program licenses.

### **SECTION VIII – GENERAL CONSIDERATIONS**

And, finally it is agreed that:

- A. All services shall be under the direction of qualified personnel.


**SOFTWARE LICENSE AND PROFESSIONAL SERVICES AGREEMENT**

- Exhibit "D" - Schedule of Services
- Exhibit "E" - Schedule of Costs and Invoicing

IN WITNESS WHEREOF, the CLIENT and CONTRACTOR, by their authorized representatives, have hereunto subscribed their names this 4<sup>th</sup> day of May, 2017.

Executed in duplicate with copies to the CLIENT and CONTRACTOR.

**LUCITY, INC.**

By:   
James C. Graham, P.E.

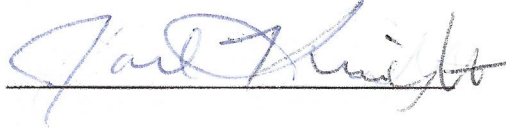
Title: Vice President & Chief Operating Officer

**CHARTER TOWNSHIP OF SUPERIOR**

By:   
Kenneth Schwartz

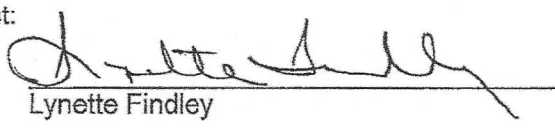
Title: Supervisor

Attest:

By: 

Title: REGION MANAGER

Attest:

By:   
Lynette Findley

Title: Clerk

# EXHIBIT "A"

## Lucity™ Software License Agreement

### IMPORTANT – READ CAREFULLY BEFORE INSTALLATION

This software is subject to acceptance of the *Lucity™* Software License Agreement. Lucity, Inc. (Lucity) is willing to license this software to you only upon the condition that you accept all of the terms and conditions contained in the *Lucity™* Software License Agreement and any stated Special Provisions.

THIS AGREEMENT ("**Agreement**") is between Lucity, Inc., a Kansas corporation with its principal place of business at 10561 Barkley, Suite 100, Overland Park, KS 66212 ("**Lucity**"), and **Licensee** with its software programs accessing databases residing at **Licensed Site**.

#### RECITALS

WHEREAS, Lucity owns certain software programs that are licensed under individual product titles which are known collectively as "**Lucity™ software**";

WHEREAS, Licensee would like to use, and Lucity would like to grant Licensee the right to use, those software products, while protecting the copyrights, trade secrets, confidential information, and other valuable intellectual property they contain.

NOW, THEREFORE, Lucity and Licensee agree as follows:

#### 1. DEFINITIONS.

"**Program(s)**" means the object code versions of the computer software products, databases, and related documentation.

"**Users**" means (i) the specified number of persons permitted to access all Programs (i.e. Named Users), (ii) the specified maximum number of persons permitted to access a Program (i.e. Seats), or (iii) the specified number of computer hardware devices permitted to provide access to a Program (i.e. Installs).

"**Clients**" means the number of individual database setups that can be accessed by a Program.

"**Licensed Site**" means the location at which the Licensee will be permitted to store the databases used by the Program(s).

"**Effective Date**" means the date of receipt of Licensee's purchase order citing this Agreement.

#### 2. LICENSE GRANT.

(a) **License**. Subject to the terms and conditions of this Agreement, Lucity grants Licensee a fee-bearing nonexclusive license to use the object code versions of the Program(s) for its internal purposes during the term of this Agreement; provided, however, that (i) the number of Users of each Program shall not exceed the permitted number of persons or devices for each such Program, (ii) the number of individual database setups that can be accessed by each Program shall not exceed the number of Clients for each such Program, and (iii) the location at which the databases accessed by the Program(s) reside shall be the Licensed Site designated herein.

(b) **Copying**. Licensee may make only as many copies of each Program as are necessary for Licensee to utilize the total Users for each such Program.

(c) **Future Licenses**. Lucity and Licensee may, by mutual agreement, include future licenses of the Program(s) under this Agreement by exchanging documents (i.e., a purchase order from Licensee and acknowledgment from Lucity) referencing this Agreement and the Program(s) to be licensed. Such future Program(s) shall be included as Program(s) under this Agreement. The parties agree that such purchase orders and acknowledgments shall have no effect on the terms and conditions of this Agreement, under which such Program(s) are licensed.

(d) **Limited Grant**. Except as expressly provided in this Section 2, Lucity grants and Licensee receives no right, title or interest in or to the Programs or any other deliverables provided by Lucity in connection with this Agreement and Lucity reserves and retains all such right, title, and interest.

(e) **Disaster Recovery and Testing**. The Licensee is permitted to install the Programs at its internal disaster recovery site and to store copies of the databases used by the Programs for the purposes of testing its disaster recovery plan. The Licensee is also permitted to install the Programs in a testing environment at its Licensed Site and to store copies of the databases used by the Programs for the purposes of testing future releases and training users.

#### 3. LICENSE RESTRICTIONS.

(a) **No Reverse Engineering**. Licensee agrees not to disassemble, decompile, reverse analyze, or reverse engineer the Program(s).

(b) **No Modification**. Licensee agrees not to modify the Program(s) without the written consent of Lucity.

(c) **No Copying**. Licensee agrees not to copy the Program(s), in whole or in part, except for a reasonable number of back-up copies and copies for disaster recovery and testing purposes, and as may be necessary to utilize the total Users for a given Program.

(d) **No Third Party Use**. Licensee will not use the Program(s) in any manner to provide computer services to third parties.

#### 4. PROPRIETARY RIGHTS.

(a) **Lucity's Property**. The Program(s), in whole and in part and all copies thereof, are and will remain the sole and exclusive property of Lucity.

(b) **Licensee's Property**. Any and all information provided by Licensee, as well as any and all information generated by Licensee's use of the Programs (specifically excluding Program code), shall remain the sole and exclusive property of Licensee.

(c) **Proprietary Notices**. Licensee will not delete or alter any copyright, trademark, and other proprietary rights notices of Lucity and its licensors appearing on the Program(s). Licensee agrees to reproduce such notices on all copies it makes of the Program(s).

#### 5. DELIVERY.

Lucity will deliver license codes for the Program(s), which provide for downloading of installation components by Licensee, to Licensee within a reasonable time of execution of this Agreement by both parties.

#### 6. FEES AND TAXES.

(a) **License Fee – Named Products Licensing**. As consideration for the rights granted to Licensee under the Agreement set forth in Section 2 of this Agreement, Licensee shall remit payment to Lucity the License Fee within thirty (30) days of the delivery of license codes for the Program(s). Late payments will be subject to a late fee of one and one-half percent (1-1/2%) per month or the maximum rate permitted by applicable law, whichever is less. Lucity may publish revised fee schedules from time to time, and any fees for future licenses for the Program(s) included under this Agreement shall be determined by Lucity's then-current fee schedule.

(b) **Annual Fee – Named Users Licensing**. As consideration for the rights granted to Licensee under the Agreement set forth in Section 2 of this Agreement, Licensee shall remit payment to Lucity (i) the appropriate Annual Fee within thirty (30) days of the Effective Date, and (ii) the appropriate Annual Fee within thirty (30) days of anniversary of the Effective Date for each renewal period. Late payments will be subject to a late fee of one and one-half percent (1-1/2%) per month or the maximum rate permitted by applicable law, whichever is less. Lucity may publish revised fee schedules from time to time, and any fees for renewal periods for the Program(s) included under this Agreement shall be determined by Lucity's then-current fee schedule.

(c) **Taxes**. Fees due under this Agreement do not include any taxes. Licensee will be responsible for, and will promptly pay, all taxes of whatever nature (including but not limited to sales and use taxes) resulting from or otherwise associated with this Agreement or Licensee's receipt or use of the Program(s), except income taxes based on Lucity's income. In lieu of payment of such taxes, Licensee shall provide Lucity with proof of Licensee's tax exempt status.

#### 7. WARRANTIES.

(a) **Warranty**. Lucity warrants that during the ninety (90) days following the delivery of the license codes for the Program(s):

(i) the Program(s) will be capable of performing in the manner described in all the documentation in all material respects; and

(ii) the installation components of the Program(s) will be free from defects in materials and workmanship.

(b) **Exclusive Remedy**. In the event that the Program(s) or installation components fail to conform to such warranty, as Licensee's sole and exclusive remedy for such failure Lucity will, at its option and without charge to Licensee, repair or replace the Program(s) or installation components or refund to Licensee the License Fee paid, provided that the nonconforming item is returned to Lucity within the 90-day warranty period.

(c) **Disclaimer**. The Warranties provided in this Section are in lieu of all other warranties, express and implied, including but not limited to any implied warranties of Merchantability, and Fitness for a Particular Purpose.

#### 8. INDEMNITY.

(a) **Duty to Indemnify and Defend**.

(i) Lucity will defend or settle at Lucity's own expense, any action or other proceeding brought against Licensee to the extent that it is based on a claim that the use of the Program(s) as licensed in this Agreement infringes any U.S. copyright or that the Program(s) incorporates any misappropriated trade secrets.

(ii) Lucity will pay any and all costs, damages, and expenses (including but not limited to reasonable attorneys' fees) Licensee becomes obligated to pay in any such action or proceeding attributable to any such claim.

(iii) Lucity will have no obligation under this Section as to any action, proceeding, or claim unless: (A) Lucity is notified of it promptly; (B) Lucity has sole control of its defense and settlement; and (C) Licensee provides Lucity with reasonable assistance in its defense and settlement.

**EXHIBIT "A"**  
**Lucity™ Software License Agreement**

(b) **Injunctions.** If Licensee's use of any Program(s) under the terms of this Agreement is, or in Lucity's opinion is likely to be, enjoined due to the type of infringement or misappropriation specified in Section 8(a)(i), then Lucity may, at its sole option and expense, either:

(i) procure for Licensee the right to continue using such Program(s) under the terms of this Agreement;

(ii) replace or modify such Program(s) so that it is noninfringing and substantially equivalent in function to the enjoined Program(s); or

(iii) if options (i) and (ii) above cannot be accomplished despite the reasonable efforts of Lucity, then Lucity may both:

(A) terminate Licensee's rights and Lucity's obligations under this Agreement with respect to such Program(s); and

(B) refund to Licensee the unamortized portion of the License Fee paid based upon a 5 year straight-line depreciation, such depreciation to be deemed to have commenced on the effective date of this Agreement.

(c) **Exclusive Remedy.** The foregoing are Lucity's sole and exclusive obligations, and Licensee's sole and exclusive remedies, with respect to infringement or misappropriation of intellectual property rights. Lucity makes no separate warranty of noninfringement under or in connection with this agreement.

(d) **Exceptions.** Lucity will have no obligations under this Section 8 with respect to infringement or misappropriation arising from: (i) modifications to the Program(s) that were not made by Lucity (whether or not authorized by Lucity); (ii) Program(s) specifications or modifications requested by Licensee; or (iii) the use of Program(s) with products (including but not limited to software) not provided by Lucity.

**9. CONFIDENTIAL INFORMATION.**

(a) **Definition. "Confidential Information"** refers to: (i) the Program(s), including but not limited to their software source code, and any related documentation or technical or design information related to the Program(s); (ii) the business or technical information of Lucity, including but not limited to any information relating to Lucity's product plans, designs, costs, product prices and names, finances, marketing plans, business opportunities, personnel, research, development or know-how; (iii) any information reasonably and appropriately designated by Lucity as "confidential" or "proprietary" or which, under the circumstances taken as a whole, would reasonably be deemed to be confidential under applicable law; and (iv) the terms and conditions and existence of this Agreement.

(b) "Confidential Information" will not include information that:

(i) is in or enters the public domain without Licensee's breach of this Agreement;

(ii) Licensee receives from a third party without restriction on disclosure and without breach of a nondisclosure obligation; or

(iii) Licensee party develops independently, which it can prove with clear and convincing written evidence.

(c) **Confidentiality Obligations.** Licensee agrees to take all measures reasonably required in order to maintain the confidentiality of all Confidential Information in its possession or control, which will in no event be less than the measures Licensee uses to maintain the confidentiality of its own information of equal importance.

(d) **Employee Confidentiality Procedures.** Licensee agrees to inform its employees of their confidentiality obligations regarding the Program(s) and other Lucity Confidential Information. Licensee further agrees to ensure that contract employees (including temporary employees) of Licensee agree to confidentiality obligations similar to those of this Agreement.

**10. MAINTENANCE AND SUPPORT.**

(a) **Named Products Licensing.** Lucity and Licensee may, by mutual agreement, include the maintenance and support services described in the software's online help for the Program(s) under this Agreement by exchanging documents (i.e., a purchase order from Licensee and acknowledgment from Lucity) referencing this Agreement and the Program(s) to be included under such services. The parties agree that such purchase orders and acknowledgments shall have no effect on the terms and conditions of this Agreement, under which such Program(s) are licensed. Maintenance and support services are provided at a rate and for a term as mutually determined by Lucity and Licensee for the scope of services to be provided by Lucity for the Program(s) to be included under such services.

(b) **Named Users Licensing.** The Annual Fee for the Program(s) included under this Agreement includes the maintenance and support services described in the software's online help.

**11. LIMITATIONS OF LIABILITY.**

Lucity's total liability under this Agreement will be limited to the License Fee. Licensee agrees that, as part of the material consideration for Lucity licensing the Programs to Licensee hereunder, in no event will Lucity be liable to Licensee under this Agreement for any Special, Incidental, or

Consequential Damages, whether based on breach of contract, tort (including negligence), product liability, or otherwise, and whether or not Lucity has been advised of the possibility of such damage. Input and/or edits of data by means other than the Lucity standard Program(s) interface may result in loss of data, and/or improper operation of the Program(s). The Licensee agrees that in no event will Lucity be liable to Licensee under this Agreement for costs necessary to diagnose, recover data and/or restore proper operation of the Program(s) resulting from said actions.

**12. TERM AND TERMINATION.**

(a) **Term – Named Products Licensing.** Except as expressly provided in this Section 12, this Agreement will continue in full force and effect perpetually.

(b) **Term – Named Users Licensing.** Except as expressly provided in this Section 12, this Agreement will continue in full force and effect for one (year) from the Effective Date of this Agreement, with automatic renewal for subsequent one (1) year periods.

(c) **Termination.** Either party will have the right to terminate this Agreement if other breaches any material term or condition of this Agreement and fails to cure such breach within thirty (30) days of written notice. Licensee may terminate the Agreement at any time, without cause.

(d) **Effect of Termination – Named Products Licensing.** If this Agreement is terminated, Licensee will immediately return to Lucity, or Lucity's designated representative, or (at Lucity's request) destroy all copies of the Program(s) in its possession or control, and an officer of Licensee will certify to Lucity in writing that it has done so.

(e) **Effect of Termination – Named Users Licensing.** If this Agreement is terminated, license codes for the Program(s) included under this Agreement will expire and the Program(s) included under this Agreement will be effectively disabled.

(f) **Survival.** The provisions of Sections 4 (Proprietary Rights), 6(b) (Taxes), 7(b) and (c) (Warranties Exclusive Remedy and Disclaimer), 8(c) and (d) (Infringement Exclusive Remedy and Exceptions), 9 (Confidential Information), and 11 (Limitations of Liability) will survive termination of this Agreement for any reason.

(f) **Nonexclusive Remedy.** The exercise by Lucity of any remedies under this Agreement will be without prejudice to its other remedies under this Agreement or otherwise.

**13. GENERAL PROVISIONS.**

(a) **Audit Rights.** Licensee agrees to allow Lucity, at Lucity's sole expense, upon reasonable written notice, and during Licensee's ordinary business hours, to visit the facilities in which Licensee uses the Program(s) and review Licensee's practices with regard to the Program(s).

(b) **Assignment.** This Agreement will bind and inure to the benefit of each party's successors and assigns, provided that either party may not assign this Agreement, in whole or in part, without written consent of both parties.

(c) **Modifications.** This Agreement may only be modified, or any rights under it waived, by a written document executed by both parties.

(d) **Conflicting Terms.** Purchase orders or similar documents relating to the Program(s) issued by Licensee will have no effect on the terms of this Agreement.

(e) **Notices.** All notices under this Agreement will be deemed given when delivered personally or upon receipt of by U.S. certified mail, return receipt requested, to the address shown below or as may otherwise be specified by either party to the other in accordance with this Section.

(f) **Severability.** If any provision of this Agreement is found illegal or unenforceable, it will be enforced to the maximum extent permissible, and the legality and enforceability of the other provisions of this Agreement will not be affected.

(g) **Waiver.** No failure of either party to exercise or enforce any of its rights under this Agreement will act as a waiver of such rights.

(h) **Entire Agreement.** This Agreement is the complete and exclusive agreement between the parties with respect to the subject matter hereof, superseding and replacing any and all prior agreements, communications, and understandings (both written and oral) regarding such subject matter. No purchase orders, acknowledgments, invoices, or other documents exchanged in the ordinary course of business shall modify or add to the terms and conditions of this Agreement.

(i) **Choice of Law.** This Agreement will be governed by and construed in accordance with the laws of the state in which Licensee is located.

Copyright © 2017 Lucity, Inc. All rights reserved



**EXHIBIT "B"**  
**Schedule of Software**

For the Project Lucy agrees to furnish licenses of the various *Lucity*® software programs listed in the following table, and grant the Township such licenses to use these programs for the fees as indicated, in consideration of the mutual covenants and obligations expressed in the *Lucity*® Software License Agreement provided as Exhibit "A".

| Products       | Licenses |         | License Fee |            |                    |
|----------------|----------|---------|-------------|------------|--------------------|
|                | Quantity | Unit    | Site        | Seat       | Extended           |
| <b>Work</b>    | 2        | Seat    | TBD         | \$2,000.00 | \$4,000.00         |
| <b>Assets</b>  | 1        | Seat    | TBD         | \$2,000.00 | \$2,000.00         |
| <b>Mobile</b>  | 5        | Install | TBD         | \$1,500.00 | \$7,500.00         |
| <b>GIS Web</b> | 1        | Site    | \$5,000.00  | NA         | \$5,000.00         |
| <b>TOTAL</b>   |          |         |             |            | <b>\$18,500.00</b> |

**EXHIBIT "C"**  
**Software Support and Maintenance Provisions**

For the various *Lucity* software programs listed in Exhibit "B", Lucity agrees to furnish to the Township resources and perform various professional services related to on-going software technical support and maintenance as outlined in this Exhibit "C".

**ASM PROGRAM RESOURCES AND SERVICES**

On-going software technical support and maintenance resources and services provided through the Lucity Constant Connection Program are summarized in the attached exhibit titled "TECHNICAL SUPPORT AND SERVICES".

**ASM PROGRAM FEES**

The annual fee basis for the Lucity Constant Connect Program is twenty percent (20%) of the total non-discounted software license fees for covered products based on the then-current published Lucity software license unit fees. The annual fee for the Constant Connection Program based on the products and seats included in this contract is **\$3,700.00**. This fee covers the first twelve (12) months ("Year 1") of support and maintenance starting from project go-live. The total fee amount after Year 1 is subject to a 2.5% annual increase.

**ASM PROGRAM RENEWAL**

Access to ASM Program resources and services in subsequent years is renewable annually by mutual agreement.

**EXHIBIT "C"**  
**Software Support and Maintenance Provisions**

Technical Support and Services 

**Technical Support and Software Maintenance Services**

***Clients Only Web site***

Users have 24/7/365 access to our Help Desk support resources through the "Clients Only" section of our website ([www.lucity.com](http://www.lucity.com)). In addition to serving as a portal by which clients can submit requests and track their resolution status, the Clients Only site provides a knowledge base, software downloads, discussion boards, FAQs, user group information and more.

***Toll-free Telephone Support***

Lucity support staff is available to respond to inquiries Monday through Friday (i.e., business days) from 7:00 a.m. to 7:00 p.m., Central Standard Time.

***Web Support Technology***

We are able to provide the highest level of software support via the Web. This technology enables us to "see" your computer, allowing us to troubleshoot the problem in your environment and easily deliver a solution. In addition, this technology provides additional training capabilities for new users, staff refresher courses, etc.

***User Conferences***

Subscribers to our Annual Support & Maintenance (ASM) Program receive discounted fees to our Annual Conference & Training (ACT) event. The ACT provides you with an ideal place to complete training courses, network with co-users, work with our staff and explore additional resources we may have to offer.

***Software Patches***

We continually refine our applications - from problem resolution to minor enhancements, we always strive to strengthen the software. As an ASM subscriber, you will be provided with these patches for the supported program(s) as they become available.

***Software Upgrades / New Releases***

We are constantly improving all of our products. We incorporate new functionality and new tools to help you get the most out of the software. This Program provides you with upgrades (new releases) of the support program(s) as they become available.

**Documentation and Self-Help**

***Electronic Help Manuals***

Users can access a database of help through the Electronic Help Manuals within Lucity applications. These how-to guides give users an overview of applications, modules, functions and features. Users can search for information by table of contents, index or search.

***Release Notes***

With every new software release, Lucity provides a list of new additions. Release notes explain how the software has changed, including added functions and features or corrected software issues.

Lucity, Inc. 800.492.2468 [www.lucity.com](http://www.lucity.com)

**EXHIBIT "D"**  
**Schedule of Services**

**IMPLEMENTATION**

Following is an outline of the Implementation Plan

**PROJECT PLANNING & MANAGEMENT**

**Initiation**

A meeting will take place as soon as possible after issuance of the Notice to Proceed to introduce key Project Team members and initiate project activities. An outline of the expected agenda for the Initiation Meeting follows.

- Project Team
  - Review roles, responsibilities, and personnel assignments
  - Identify primary contacts and exchange contact information
- Software
  - Verify licensing details (products and users)
- Project Plan
  - Set dates for IT Audit, Installation, and Kickoff tasks – our recommendation is for the IT Audit to be completed as soon as possible, and Installation to be completed prior to Kickoff
- Action Items
  - Deliver “Welcome to the Lucity Family” information packet

Participants in the Initiation Meeting should include the following Project Team members:

- |                                                                                                                                                          |                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Lucity<ul style="list-style-type: none"><li>– Project Manager</li><li>– Relationship Manager</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Township<ul style="list-style-type: none"><li>– Project Manager</li><li>– System Administrator</li><li>– Project Sponsor</li></ul></li></ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**IT Audit**

A meeting will take place as soon as possible after Initiation for us to provide guidance to the Township’s IT SME (Subject Matter Expert) pertaining to LucityAM enterprise architecture and security designs. An outline of the expected agenda for the IT Audit Meeting follows.

- Software
  - Review “Hardware and Software Recommendations”, “System Design and Tuning”, and “IT Questionnaire” documents – Questionnaire to be completed by the Township
    - System Design and Tuning document is intended to provide understanding of LucityAM as it pertains to the Township’s enterprise infrastructure and security policies, and the expected maximum number of concurrent users
    - IT Questionnaire serves to gather information regarding the Township’s resources, preparedness, and capabilities for installing and managing LucityAM and leveraging GIS integration
  - Discuss the Installation task and related activities, and identify needed actions prior to LucityAM installation
  - Deliver and review software documentation
- Access
  - Discuss providing Implementation Lead remote access (VPN) into installed LucityAM to facilitate completion of implementation tasks

**EXHIBIT "D"**  
**Schedule of Services**

- Project Plan
  - Confirm dates for Installation and Kickoff tasks
- Action Items
  - Complete IT Questionnaire
  - Provide LucityAM install design and system architecture diagram, and executed VPN access forms (if required)

Participants in the IT Audit Meeting should include the following Project Team members:

- |                                                                                                                         |                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Lucity<ul style="list-style-type: none"><li>– IT Specialist</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Township<ul style="list-style-type: none"><li>– Project Manager</li><li>– System Administrator</li><li>– SME – IT</li></ul></li></ul> |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

It may be determined from review of the completed IT Questionnaire and discussions with the Township's IT SME that the Township needs system planning assistance to identify and document network requirements for hardware, security, power, climate control, redundancy, and throughput. We can provide this assistance through negotiated additional services, or the Township can utilize a third-party.

Our system planning assistance efforts would include the following:

- Needs Assessment
  - On-site IT survey
  - "As-Is" network design
  - "To-Be" network design
- Recommendations and Teaming Support
  - Given "To-Be" network design, working with appropriate software vendor(s) (e.g. Esri) to help field "To-Be" network architecture
  - Working with the Township, a third-party service provider, and software vendor(s) to ensure "To-Be" network design can be configured per applicable specifications
  - If needed, services to field Esri ArcGIS for Server
- Documentation
  - Deliver documentation for software, network, and security assurance and to retain system design configuration

**Installation**

The Implementation Lead will assist the System Administrator with downloading the LucityAM Installation Components (current version with latest service pack) from the Lucity Support Center web site, and following instructions provided in the Install Manual.

Our assumption is the System Administrator will complete related Installation activities, including:

- Establishing multiple environments for testing/training, production, and backup/recovery
- Using User Import tool in Lucity Security to import users into LucityAM, and associate users to Windows Login accounts
- Using Lucity Security to set controls for user access and assign group/role permissions for various LucityAM functions

**EXHIBIT “D”**  
**Schedule of Services**

- Performing system-level testing (to ensure satisfactory performance) and performance tuning actions (if necessary)

**Kickoff**

An online meeting will be made to transfer knowledge between Project Team members, gather information, and set the stage for subsequent Work Plan tasks. An outline of the expected Kickoff activities follows.

- Functional Groups
  - Identify each Group’s place (department, division, etc.) within the organizational structure of the Township
  - Confirm with each Group Administrator those persons assigned to serve as Group SMEs for Configuration task
  - Examine current basic business processes of each Group with associated data, reporting, and integration requirements
  - Review with each Group their Work Flow Setup spreadsheet with default data – spreadsheet to be completed by the Township
- GIS and IT
  - Discuss completed Setup task and related activities, and identify needed actions prior to initiation of Configuration – GIS task
- Project Plan
  - Confirm Project Team and Functional Groups
  - Discuss what is expected of Project Team members throughout project
  - Review schedule, and discuss how LucityAM will “go-live”
  - Identify any needed revisions to Project Plan based on knowledge gained from Kickoff Trip activities
  - Set date for Discovery task
- Action Items
  - Complete Work Flow Setup spreadsheets – these spreadsheets are used to record data required to define Categories, Problems, Causes, Tasks, and Resources (Employees, Crews, Equipment, Materials, Fluids, Contractors) for Functional Groups with LucityAM Work – Work Administrator

Participants in the Kickoff meeting should include the following Project Team members:

- |                                                                                                                                                                                        |                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Lucity<ul style="list-style-type: none"><li>– Project Manager</li><li>– Relationship Manager</li><li>– Implementation Lead</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Township<ul style="list-style-type: none"><li>– Project Manager</li><li>– System Administrator</li><li>– Functional Group Administrators</li><li>– SMEs – GIS and IT</li><li>– Project Sponsor</li></ul></li></ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**EXHIBIT “D”**  
**Schedule of Services**

**CONFIGURATION**

**Discovery**

A Discovery Workshop will be completed – this workshop will consist of a series of remote sessions that focus on refining the default LucityAM configuration to support the specific operational needs of the distinct Functional Groups. An outline of the expected Discovery Workshop activities follows.

- Functional Groups
  - Examine details (what, who, how, and why) of business processes of each Group, and identify potential revisions to improve results and best leverage capabilities of LucityAM
  - Review with each Group their completed Work Flow Setup spreadsheet, and identify any additional data revisions for initial LucityAM configuration
  - Identify revisions to dashboards, data forms/views, and default user groups/roles for each Group
  - Discuss available data from sources other than GIS to be incorporated (i.e. “loaded”) into LucityAM – data to be gathered by the Township
  - Identify any supplemental reporting and/or integration needs to be addressed with LucityAM implementation
- GIS
  - Discuss use of LucityAM Administration tool – Map Setup to define maps, and assign to user groups/roles
- IT
  - Discuss installation and testing of Lucity Mobile Server, and downloading and installation of LucityAM Mobile – to be completed by the Township
- Project Plan
  - Identify any needed revisions to Project Plan based on knowledge gained from Discovery activities
  - Set date for Functional Group Meetings task
- Action Items
  - Apply initial configuration to installed LucityAM based on revised Work Flow Setup data and revised user dashboards, data forms/views, maps, and groups/roles
  - Deliver data from sources other than GIS to Implementation Lead for evaluation
  - Evaluate options for supplemental reporting and/or integration, and identify next steps
  - Install and test Mobile Server, and download and install LucityAM Mobile

Participants in the Discovery Workshop activities should include:

- |                                                                                                                                                         |                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Lucity<ul style="list-style-type: none"><li>– Project Manager</li><li>– Implementation Lead</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Township<ul style="list-style-type: none"><li>– Project Manager</li><li>– System Administrator</li><li>– Functional Group Administrators</li><li>– SMEs – GIS and IT</li></ul></li></ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Functional Groups**

Finalizing the LucityAM configuration will be an iterative process. We will first make an on-site trip to meet with each Functional Group to review the initial configuration, and identify needed refinements. With subsequent refinements, additional meetings will be convened to review the latest LucityAM configuration – which will include GIS integration, loaded data, custom reporting, and custom

**EXHIBIT “D”**  
**Schedule of Services**

integration (if required) as these become available. The process will continue until the LucityAM operational needs of the Groups are met.

Participants in the Functional Group Meetings task should include:

- Lucity
  - Implementation Lead
  - Implementation Specialist
- Township
  - System Administrator
  - Functional Group Administrators
  - SMEs – Groups

**GIS**

The Implementation Lead will work with the System Administrator and GIS SME to configure and test the bi-directional integration between LucityAM and the Township’s GIS. Configuration of this integration involves the following activities:

- *LucityAM to GIS Integration*
  - Use ArcGIS Online to publish map services containing linked feature classes with Feature Access capabilities enabled (i.e. feature services) – feature services to serve as primary link between LucityAM and GIS data
  - Use Administration tool to add feature services to geodatabase connection string
- *Lucity GIS Web to LucityAM Integration* – also applicable to integration of Collector for ArcGIS (and any other third-party mapping application) to Lucity AM
  - Use Geodatabase Configuration tool to set up “GIS Task” to check feature services at scheduled time interval, and push any updates to LucityAM
- *GIS Map Setup*
  - Use Administration tool to create maps (by layering map services) for LucityAM GIS Web and LucityAM Mobile
  - Use Map Setup In Administration tool to assign maps to user groups/roles
- *Show in Map Tool Configuration*
  - Use Show in Map Configuration tool in ArcCatalog to define settings for launching maps from LucityAM (Desktop, Web, and Mobile UIs)

GIS data available at the time of the GIS integration configuration task efforts will be loaded into LucityAM, and necessary training will be provided to the Township’s GIS SME to load additional GIS data that may become available later.

**DATA LOADING**

**Work Flow Setup & GIS Data Loading**

As previously described:

- Data from the Township’s completed/refined Work Flow Setup data will be loaded into LucityAM as part of the AMMS configuration.
- Data from the Township’s GIS and will be loaded into LucityAM as part of the GIS/AMMS integration.



**EXHIBIT "D"**  
**Schedule of Services**

**TRAINING**

We will provide a Training Plan detailing session descriptions and durations, methods and materials for each Functional Group, and the overall schedule. An outline of the expected on-site Training activities follows.

**Administration**

*Installation and Maintenance*

- Complete procedures as outlined in Install Manual for initial LucityAM installation and future software upgrades
- Review available software documentation
- Review technical support and software maintenance services and resources provided through Lucity Constant Connection Program
- Discuss current backup and recovery practices for the Township's data, and reviewing suggested practices specific to LucityAM

*Security*

- Complete procedures as outlined in Lucity Security for adding new users, and defining user group and individual permissions for LucityAM access and use

*Configuration*

- Use tools, parameters and settings available with LucityAM products to refine AMMS configuration

*Documents*

- Complete procedures for establishing links between LucityAM records and externally managed electronic documents
- Add custom content to on-line Help via hyperlinks to externally managed information

*Integration*

- Use LucityAM products for completing processes for configuring and refining the GIS integration

*Reporting*

- Add custom reports

*Data Import/Export*

- Import data using Import & Update tool, and export data using LucityAM reporting capabilities

The goal of the Training – Administration task is for the System Administrator to be reasonably self-sufficient in refining, expanding and sustaining the implemented LucityAM.

**Production**

Following is a limited list of items that will be addressed during Production Training sessions for AMMS end-users.

*General*

- *Dashboard*: Using assigned "Home" pages with personalized real-time LucityAM content
- *Filter*: Creating queries to produce specific record sets
- *Locate*: Quickly finding a specific record within the current "Filter"
- *Show in Map*: Opening assigned GIS maps and zooming to assets and locations (customer addresses, work sites, etc.)
- *Document Control*: Linking electronic documents (images, videos, as-built drawings, O&M manuals, Web site links, etc.) to records

**EXHIBIT "D"**  
**Schedule of Services**

- *Subset Manager*: Loading filtered data from one application into other applications
- *Browse*: Creating and exporting ad-hoc reports
- *Reports*: Using assigned report templates
- *Help*: Using the on-line, context-sensitive Help

*Work Management*

- Receiving/creating, routing and completing service requests, and work orders in response to service requests
- Establishing work order templates for recurring activities and PM schedules
- Creating, assigning, routing and completing work orders from templates and PM schedules
- Performing in-house and external billing of work order costs
- Viewing linked electronic documents
- Using GIS to locate customers and work locations
- Producing operational, management and regulatory reports

*Asset Management*

- Collecting and maintaining asset attributes
- Establishing appropriate relationships between assets
- Assessing the condition, and tracking the operating status, of assets
- Interpreting asset lifecycle costs
- Viewing linked electronic documents
- Using GIS to locate assets and display condition assessment data
- Validating and transferring data from external systems (e.g. fuel)
- Producing operational, management and regulatory reports

The goal of the Training – Production task are for users to be enabled with the knowledge, skills and confidence to follow proper business processes and successfully complete specific operational workflows with LucityAM.

Participants in the Production Training should include:

- Lucity
  - Implementation Lead
  - Implementation Specialist
- Township
  - Functional Group Administrators
  - Group Users

The cost to provide the services listed above is detailed in the following table:

| Task               | Effort   |           |            | Cost               |                   |                    |
|--------------------|----------|-----------|------------|--------------------|-------------------|--------------------|
|                    | On-site  |           | Remote     | Labor              | Expenses          | Total              |
|                    | Trips    | Hours     | Hours      |                    |                   |                    |
| IT Audit           |          |           | 4          | \$500.00           | \$0.00            | \$500.00           |
| Installation       |          |           | 4          | \$500.00           |                   | \$500.00           |
| Configuration      | 1        | 16        | 40         | \$8,000.00         | \$1,250.00        | \$9,250.00         |
| GIS Integration    |          |           | 30         | \$3,750.00         |                   | \$3,750.00         |
| Training           | 1        | 16        | 30         | \$6,750.00         | \$1,250.00        | \$8,000.00         |
| Project Management |          |           | 20         | \$2,500.00         |                   | \$2,500.00         |
| <b>TOTALS</b>      | <b>2</b> | <b>32</b> | <b>124</b> | <b>\$19,000.00</b> | <b>\$2,500.00</b> | <b>\$24,500.00</b> |

These cost are based on the following:

**EXHIBIT "D"**  
**Schedule of Services**

- Labor rates (per person)
  - \$187.50 per on-site hour, and \$125.00 per remote hour (\$150.00 for IT Specialist)
  - Travel time is not charged
- Expense estimates (per person)
  - \$550.00 per on-site trip, and \$300.00 per on-site day
  - Expenses billed at actual cost

**EXHIBIT "E"**  
**Schedule of Costs and Invoicing**

The following table summarizes costs and invoicing for the software licenses and services to be provided by Lucity to the Township for the Project.

| <b>Item</b>                                      | <b>Total</b>       | <b>Invoicing</b>                                                     |
|--------------------------------------------------|--------------------|----------------------------------------------------------------------|
| Software License Fees<br>(reference Exhibit "B") | \$18,500.00        | 50% invoiced at contract signing<br>50% invoiced at software install |
| Services Costs<br>(reference Exhibit "D")        | \$24,500.00        | Billed monthly on a percent complete basis                           |
| Annual Software Support                          | \$3,700.00         | Invoiced 12 months after contract start date.                        |
| <b>TOTAL – Project Costs</b>                     | <b>\$46,700.00</b> |                                                                      |

**Additional Services Price List**

***Training (amounts do not include project management fees)***

Option 1 Onsite \$187.50 per hour plus directs (travel expenses)

\* Each application may require different amounts of days of training. Lucity will work with each client to determine specific amount of sessions needed.

Option 2 Remote/Web \$125 per hour session

\* Each application requires a different amount of web sessions. Lucity will work with each client to determine specific amount of sessions needed.

Option 3 Lucity Corporate Office training \$1,000 per day

\* Client would make own travel arrangements to the Lucity Corporate office for training

***Implementation Services (amounts do not include project management fees)***

Remote Services \$125 per hour

Custom Report Writing \$125 per hour

Custom Programming \$150 per hour

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION WAIVING CERTAIN UTILITIES CONNECTION  
FEES/CHARGES FOR THE YPSILANTI DISTRICT LIBRARY  
CONSTRUCTION ON HARRIS ROAD**

**RESOLUTION 2021-24**

**DATE: JUNE 21, 2021**

**WHEREAS**, the Charter Township of Superior Utility Ordinance (Section 169-286) provides authority to charge various fees to a party wishing to connect to the water and sewer system; and,

**WHEREAS**, the application for a connection requires the utility department to calculate all the charges necessary and to collect the charges prior to the issuance of a building permit; and,

**WHEREAS**, the Ypsilanti District Library (YDL) requests the Board to consider waiving all or part of the utility fees as part of the Township's continuing assistance to build and staff the new Superior Township Branch Library.

**WHEREAS**, the Township Board strongly supports the library project because it will build community-based assets and educational opportunities to township residents, and helps relieve the township of certain governmental burdens and confers upon the township other notable benefits; and,

**WHEREAS**, the YDL requests the Board to reduce or waive the utility department financial requirements to assist the YDL to meet its overall efforts to introduce a modern and valuable branch library to the Township residents.

**WHEREAS**, the total utility fees for this project are calculated as follows:

Availability Fees:

1. Water:  $314.50 \times 45 = \$14,152.50$
2. Sewer:  $314.50 \times 50 = \$15,725.00$

Trunk and Transmission Charges:

Water Trunk and Transmission charge = \$5,000.00  
Sewer Trunk and Transmission charge = \$5,500.00

Other Charges:

Water Inspection - \$50.00  
Sewer Inspection - \$50.00  
Meter = TBD based on size \$990+

Installation = TBD

Total = \$47467.50 + Final Meter costs and Installation costs.

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Superior Board of Trustees agree to the following:

1. To waive all charges
2. To waive some charges.

If the Board selects 2 above:

The percentage of waiver ( \_\_\_\_\_ %) of all charges, not including the cost of meter and installation.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO IMPOSE A TEMPORARY MORATORIUM ON REZONING  
PETITIONS**

**RESOLUTION NUMBER: 2021-25**

**DATE: JUNE 21, 2021**

**WHEREAS**, the Michigan Zoning Enabling Act (Act 110 of 2006) provides for a statutory scheme for the consideration of proposed amendments to zoning ordinances and zoning maps; and,

**WHEREAS**, under the statute a Township Board may require a public hearing (MCL 125.3401) on a request for amendment under the Township zoning ordinance, and

**WHEREAS**, the Washtenaw County Board of Commissioners has declared a state of emergency, countywide, until December 31, 2021, due to the Covid-19 virus and its variants; and

**WHEREAS**, it is both impractical and unfair to the residents of the community for the Township to hold remote meetings on issues that are of great and significant public interest, and which may have a permanent impact on the character and infrastructure of the community; and,

**WHEREAS**, the Township has been informed by many citizens that virtual meetings are a poor substitute for in-person meetings; and that many residents are not equipped to join virtual meetings due to the lack of electronic and the other necessary components to fully participate in a virtual meeting; and,

**WHEREAS** the Township Board can take notice of the commonsense notion that for issues that may draw the interest of hundreds of citizens, a virtual public hearing denies the citizen to fully participate in the public hearing and can see and confront the issues at hand.

**WHEREAS** zoning issues of minor importance do not require the input of citizens to the same degree as large rezoning issues and where area plans amendments and revisions pursuant to 7.106 of the Superior Township zoning ordinances do not require the same scrutiny or public input as projects which have a significant bearing on traffic, utilities, or other zoning considerations.

**WHEREAS**, a moratorium was continued at the April 19, 2021, meeting of the Board of Trustees until July 20, 2021, or until such time as the Township Board believes it is safe to return to unlimited in-person meetings.

**WHEREAS**, the Township Board of Trustees pursuant to the Governor's directive that the state will no longer impose (any) broad mitigation measures during the pandemic, unless of course, unanticipated circumstances arise effective July 1, 2021.

**NOW THEREFORE BE IT RESOLVED** that the moratorium on public hearings on zoning amendments shall terminate on July 1, 2021.



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM ASPHALT SPECIALISTS, INC. FOR HARRIS  
ROAD WIDENING**

**RESOLUTION NUMBER: 2021-26**

**DATE: JUNE 21, 2021**

**WHEREAS**, sealed bids for the Harris Road Widening project were received and publicly read aloud by OHM Advisors on Thursday, May 27, 2021 at 2:00 pm.,

**WHEREAS**, the project scope consists of widening Harris Road from the existing 3-lane roadway near Geddes Road to approximately 750 feet south. The road widening includes removal and milling of existing asphalt, aggregate base placement, and HMA paving, as well as driveway approach construction for the proposed Ypsilanti District Library site. Miscellaneous improvements include storm sewer installation, concrete curb and gutter installation, ditch grading, pavement markings, pathway installation and site restoration. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.; and,

**WHEREAS**, Asphalt Specialists, Inc., is the apparent low bidder of \$330,502.98. OHM Advisors has had favorable past-experience working with this Contractor on previous projects.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves Asphalt Specialists, Inc. to complete this project for an estimated amount not to exceed \$330,502.98, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.

June 4, 2021

**Superior Charter Township**

3040 N. Prospect Road  
Ypsilanti, MI 48198

Attention: Mr. Ken Schwartz – Township Supervisor

Regarding: Harris Road Widening  
Recommendation of Award

Dear Mr. Schwartz:

Sealed bids for the Harris Road Widening project were received and publicly read aloud by OHM Advisors on Thursday, May 27, 2021 at 2:00 pm. Proposals were received from five (5) bidders. The summary of bidders, and their total bid amounts are listed below. We have summarized the bid amounts of all work items from the bidders in the attached bid tabulation. The Engineer’s Opinion of Construction Cost for this project was estimated to be approximately \$331,789.

| <b>Contractor Name</b>         | <b>Bid Amount</b> |
|--------------------------------|-------------------|
| Asphalt Specialists, Inc.      | \$330,502.98      |
| All Star Power Excavation, LLC | \$332,111.58      |
| Fonson Company, Inc.           | \$405,078.45      |
| Merlo Construction Co, Inc.    | \$432,418.72      |
| Hutch Paving                   | \$497,220.05      |

The project scope consists of widening Harris Road from the existing 3-lane roadway near Geddes Road to approximately 750 feet south. The road widening includes removal and milling of existing asphalt, aggregate base placement, and HMA paving, as well as driveway approach construction for the proposed Ypsilanti District Library site. Miscellaneous improvements include storm sewer installation, concrete curb and gutter installation, ditch grading, pavement markings, pathway installation and site restoration. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

Asphalt Specialists, Inc., located in Pontiac, Michigan, is the apparent low bidder. OHM Advisors has had favorable past-experience working with this Contractor on previous projects. We also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work. We spoke with Asphalt Specialists, Inc. directly regarding the scope of work, coordination with the adjacent Library work, and anticipated project schedule, and they indicated that they are comfortable with completing all work items prior to the substantial completion date of October 30, 2021.

Based on the above evaluation, we recommend award of the Harris Road Widening project to Asphalt Specialists, Inc. in the estimated award amount of **\$330,502.98**

We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to contact me at (734) 466-4439.

Sincerely,

**OHM Advisors**

A handwritten signature in black ink that reads "George A. Tsakoff". The signature is written in a cursive, flowing style.

George A. Tsakoff, PE  
Principal

Enclosures: *Bid Tabulation*

cc: file

Tabulation for Bids Received on 5/27/2021  
Harris Road Widening  
Superior Charter Township, Washtenaw County, State of Michigan  
OHM Job No.: 0140-20-0030

Asphalt Specialists Inc.  
1780 E. Highwood  
Pontiac, MI 48340

All Star Power Excavation LLC  
833 Brys Dr N  
Grosse Pointe Woods, MI 48236

Fonson Company, Inc.  
7644 Whitmore Lake Rd  
Brighton, MI 48116

Merlo Construction Co, Inc.  
4964 Technical Drive  
Milford, MI 48381

Hutch Paving  
3000 E. 10 Mile Rd  
Warren, MI 48091

Phone: (248) 334-0134

Phone:

Phone: (810) 231-5404

Phone: (248) 207-6470

Phone:

| Item No.                | Description                                                     | Estimated |       |             | Unit                |             | Unit                |             | Unit                |             | Unit                |             |                     |
|-------------------------|-----------------------------------------------------------------|-----------|-------|-------------|---------------------|-------------|---------------------|-------------|---------------------|-------------|---------------------|-------------|---------------------|
|                         |                                                                 | Quantity  | Price | Amount      | Price               | Amount      | Price               | Amount      | Price               | Amount      | Price               | Amount      |                     |
| 1)                      | Audio Video Route Survey                                        | 1.00      | LSUM  | \$1,000.00  | \$1,000.00          | \$1,000.00  | \$1,000.00          | \$870.00    | \$870.00            | \$850.00    | \$850.00            | \$6,000.00  | \$6,000.00          |
| 2)                      | Mobilization, Max 10%                                           | 1.00      | LSUM  | \$31,000.00 | \$31,000.00         | \$31,618.00 | \$31,618.00         | \$40,000.00 | \$40,000.00         | \$31,000.00 | \$31,000.00         | \$35,000.00 | \$35,000.00         |
| 3)                      | Culv, Rem, Less than 24 inch                                    | 1.00      | Ea    | \$400.00    | \$400.00            | \$325.00    | \$325.00            | \$450.00    | \$450.00            | \$350.00    | \$350.00            | \$1,300.00  | \$1,300.00          |
| 4)                      | Curb and Gutter, Rem                                            | 147.00    | Ft    | \$10.00     | \$1,470.00          | \$10.00     | \$1,470.00          | \$8.00      | \$1,176.00          | \$12.00     | \$1,764.00          | \$22.00     | \$3,234.00          |
| 5)                      | Embankment, CIP                                                 | 300.00    | Cyd   | \$3.50      | \$1,050.00          | \$10.00     | \$3,000.00          | \$54.00     | \$16,200.00         | \$12.25     | \$3,675.00          | \$80.00     | \$24,000.00         |
| 6)                      | Excavation, Earth                                               | 512.00    | Cyd   | \$30.00     | \$15,360.00         | \$19.00     | \$9,728.00          | \$48.00     | \$24,576.00         | \$32.00     | \$16,384.00         | \$26.00     | \$13,312.00         |
| 7)                      | Erosion Control, Check Dam, Stone                               | 28.00     | Ft    | \$20.00     | \$560.00            | \$14.00     | \$392.00            | \$50.00     | \$1,400.00          | \$55.00     | \$1,540.00          | \$100.00    | \$2,800.00          |
| 8)                      | Erosion Control, Inlet Protection, Fabric Drop                  | 4.00      | Ea    | \$125.00    | \$500.00            | \$150.00    | \$600.00            | \$160.00    | \$640.00            | \$160.00    | \$640.00            | \$110.00    | \$440.00            |
| 9)                      | Erosion Control, Silt Fence                                     | 150.00    | Ft    | \$3.50      | \$525.00            | \$3.00      | \$450.00            | \$3.00      | \$450.00            | \$4.00      | \$600.00            | \$7.00      | \$1,050.00          |
| 10)                     | Aggregate Base, 4 inch                                          | 128.00    | Syd   | \$8.00      | \$1,024.00          | \$18.00     | \$2,304.00          | \$8.00      | \$1,024.00          | \$10.00     | \$1,280.00          | \$34.00     | \$4,352.00          |
| 11)                     | Aggregate Base, 8 inch                                          | 1873.00   | Syd   | \$10.00     | \$18,730.00         | \$17.00     | \$31,841.00         | \$18.50     | \$34,650.50         | \$15.25     | \$28,563.25         | \$19.00     | \$35,587.00         |
| 12)                     | Maintenance Gravel                                              | 200.00    | Ton   | \$1.00      | \$200.00            | \$20.00     | \$4,000.00          | \$37.00     | \$7,400.00          | \$8.11      | \$1,622.00          | \$27.00     | \$5,400.00          |
| 13)                     | Shoulder, CI II, 6 inch, Modified                               | 287.00    | Syd   | \$8.00      | \$2,296.00          | \$22.00     | \$6,314.00          | \$14.00     | \$4,018.00          | \$26.50     | \$7,605.50          | \$35.00     | \$10,045.00         |
| 14)                     | Culv End Sect, 12 inch                                          | 2.00      | Ea    | \$400.00    | \$800.00            | \$700.00    | \$1,400.00          | \$840.00    | \$1,680.00          | \$700.00    | \$1,400.00          | \$2,100.00  | \$4,200.00          |
| 15)                     | Culv End Sect, 18 inch                                          | 1.00      | Ea    | \$600.00    | \$600.00            | \$800.00    | \$800.00            | \$910.00    | \$910.00            | \$1,000.00  | \$1,000.00          | \$2,700.00  | \$2,700.00          |
| 16)                     | Culv, CI E, Conc, 12 inch                                       | 553.00    | Ft    | \$60.00     | \$33,180.00         | \$41.00     | \$22,673.00         | \$49.00     | \$27,097.00         | \$95.00     | \$52,535.00         | \$100.00    | \$55,300.00         |
| 17)                     | Culv, CI E, Conc, 18 inch                                       | 280.00    | Ft    | \$70.00     | \$19,600.00         | \$60.00     | \$16,800.00         | \$71.00     | \$19,880.00         | \$115.00    | \$32,200.00         | \$115.50    | \$32,340.00         |
| 18)                     | Dr Structure Cover, Adj, Case 1                                 | 3.00      | Ea    | \$450.00    | \$1,350.00          | \$560.00    | \$1,680.00          | \$550.00    | \$1,650.00          | \$500.00    | \$1,500.00          | \$575.00    | \$1,725.00          |
| 19)                     | Dr Structure Cover, Type E                                      | 2.00      | Ea    | \$350.00    | \$700.00            | \$510.00    | \$1,020.00          | \$550.00    | \$1,100.00          | \$650.00    | \$1,300.00          | \$1,100.00  | \$2,200.00          |
| 20)                     | Dr Structure Cover, Type J                                      | 1.00      | Ea    | \$1,000.00  | \$1,000.00          | \$1,200.00  | \$1,200.00          | \$1,120.00  | \$1,120.00          | \$1,250.00  | \$1,250.00          | \$1,100.00  | \$1,100.00          |
| 21)                     | Dr Structure, 48 inch dia                                       | 3.00      | Ea    | \$2,750.00  | \$8,250.00          | \$1,700.00  | \$5,100.00          | \$1,800.00  | \$5,400.00          | \$4,000.00  | \$12,000.00         | \$3,150.00  | \$9,450.00          |
| 22)                     | Underdrain, Subgrade, Open-Graded, 6 inch                       | 838.00    | Ft    | \$12.00     | \$10,056.00         | \$16.00     | \$13,408.00         | \$25.00     | \$20,950.00         | \$16.74     | \$14,028.12         | \$19.00     | \$15,922.00         |
| 23)                     | Underdrain Outlet, 6 inch                                       | 20.00     | Ft    | \$20.00     | \$400.00            | \$16.00     | \$320.00            | \$22.00     | \$440.00            | \$31.50     | \$630.00            | \$91.90     | \$1,838.00          |
| 24)                     | Cold Milling HMA Surface                                        | 2167.00   | Syd   | \$3.00      | \$6,501.00          | \$4.00      | \$8,668.00          | \$3.30      | \$7,151.10          | \$4.75      | \$10,293.25         | \$3.75      | \$8,126.25          |
| 25)                     | HMA Surface, Rem                                                | 505.00    | Syd   | \$8.00      | \$4,040.00          | \$12.00     | \$6,060.00          | \$17.00     | \$8,585.00          | \$31.00     | \$15,655.00         | \$27.00     | \$13,635.00         |
| 26)                     | HMA, 4E3                                                        | 237.00    | Ton   | \$140.00    | \$33,180.00         | \$160.00    | \$37,920.00         | \$140.00    | \$33,180.00         | \$132.50    | \$31,402.50         | \$135.00    | \$31,995.00         |
| 27)                     | HMA, 5E3                                                        | 293.00    | Ton   | \$135.00    | \$39,555.00         | \$118.00    | \$34,574.00         | \$135.00    | \$39,555.00         | \$135.00    | \$39,555.00         | \$138.00    | \$40,434.00         |
| 28)                     | HMA, LVSP                                                       | 15.00     | Ton   | \$150.00    | \$2,250.00          | \$300.00    | \$4,500.00          | \$150.00    | \$2,250.00          | \$150.00    | \$2,250.00          | \$150.00    | \$2,250.00          |
| 29)                     | Curb and Gutter, Conc, Det B2                                   | 481.00    | Ft    | \$55.00     | \$26,455.00         | \$29.50     | \$14,189.50         | \$29.50     | \$14,189.50         | \$30.00     | \$14,430.00         | \$32.00     | \$15,392.00         |
| 30)                     | Driveway Opening, Conc, Det M                                   | 56.00     | Ft    | \$55.00     | \$3,080.00          | \$34.00     | \$1,904.00          | \$34.00     | \$1,904.00          | \$25.00     | \$1,400.00          | \$36.00     | \$2,016.00          |
| 31)                     | Spillway, Conc                                                  | 30.00     | Ft    | \$65.00     | \$1,950.00          | \$50.00     | \$1,500.00          | \$50.00     | \$1,500.00          | \$68.00     | \$2,040.00          | \$53.00     | \$1,590.00          |
| 32)                     | Sidewalk, Conc, 8 inch                                          | 631.00    | Sft   | \$11.00     | \$6,941.00          | \$6.50      | \$4,101.50          | \$6.50      | \$4,101.50          | \$8.00      | \$5,048.00          | \$7.00      | \$4,417.00          |
| 33)                     | Post, Steel, 3 lb                                               | 65.00     | Ft    | \$17.00     | \$1,105.00          | \$14.25     | \$926.25            | \$9.75      | \$633.75            | \$14.25     | \$926.25            | \$16.50     | \$1,072.50          |
| 34)                     | Sign, Type III, Rem                                             | 8.00      | Ea    | \$27.00     | \$216.00            | \$22.00     | \$176.00            | \$30.00     | \$240.00            | \$22.00     | \$176.00            | \$27.00     | \$216.00            |
| 35)                     | Sign, Type IIIA                                                 | 5.00      | Sft   | \$22.00     | \$110.00            | \$18.50     | \$92.50             | \$19.75     | \$98.75             | \$18.50     | \$92.50             | \$52.50     | \$262.50            |
| 36)                     | Sign, Type IIIB                                                 | 23.00     | Sft   | \$23.00     | \$529.00            | \$19.25     | \$442.75            | \$19.75     | \$454.25            | \$19.25     | \$442.75            | \$52.50     | \$1,207.50          |
| 37)                     | Pavt Mrkg, Polyurea, 4 inch, White                              | 868.00    | Ft    | \$1.00      | \$868.00            | \$0.95      | \$824.60            | \$0.95      | \$824.60            | \$0.95      | \$824.60            | \$1.00      | \$868.00            |
| 38)                     | Pavt Mrkg, Polyurea, 4 inch, Yellow                             | 1958.00   | Ft    | \$1.00      | \$1,958.00          | \$0.95      | \$1,860.10          | \$0.95      | \$1,860.10          | \$0.95      | \$1,860.10          | \$1.10      | \$2,153.80          |
| 39)                     | Barricade, Type III, High Intensity, Lighted, Furn              | 6.00      | Ea    | \$105.00    | \$630.00            | \$85.00     | \$510.00            | \$70.50     | \$423.00            | \$85.00     | \$510.00            | \$100.00    | \$600.00            |
| 40)                     | Barricade, Type III, High Intensity, Lighted, Oper              | 6.00      | Ea    | \$0.01      | \$0.06              | \$0.01      | \$0.06              | \$1.50      | \$9.00              | \$1.00      | \$6.00              | \$1.00      | \$6.00              |
| 41)                     | Lighted Arrow, Type C, Furn                                     | 2.00      | Ea    | \$730.00    | \$1,460.00          | \$600.00    | \$1,200.00          | \$300.00    | \$600.00            | \$600.00    | \$1,200.00          | \$630.00    | \$1,260.00          |
| 42)                     | Lighted Arrow, Type C, Oper                                     | 2.00      | Ea    | \$0.01      | \$0.02              | \$0.01      | \$0.02              | \$60.00     | \$120.00            | \$1.00      | \$2.00              | \$1.00      | \$2.00              |
| 43)                     | Minor Traf Devices                                              | 1.00      | LSUM  | \$6,000.00  | \$6,000.00          | \$10,000.00 | \$10,000.00         | \$17,000.00 | \$17,000.00         | \$19,950.00 | \$19,950.00         | \$1,850.00  | \$1,850.00          |
| 44)                     | Pavt Mrkg, Wet Reflective, Type NR, Paint, 4 inch, White, Temp  | 2052.00   | Ft    | \$1.00      | \$2,052.00          | \$0.65      | \$1,333.80          | \$0.65      | \$1,333.80          | \$0.65      | \$1,333.80          | \$0.70      | \$1,436.40          |
| 45)                     | Pavt Mrkg, Wet Reflective, Type NR, Paint, 4 inch, Yellow, Temp | 1376.00   | Ft    | \$1.00      | \$1,376.00          | \$0.65      | \$894.40            | \$0.65      | \$894.40            | \$0.65      | \$894.40            | \$7.00      | \$9,632.00          |
| 46)                     | Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp    | 657.00    | Ft    | \$2.00      | \$1,314.00          | \$1.95      | \$1,281.15          | \$1.95      | \$1,281.15          | \$1.95      | \$1,281.15          | \$2.10      | \$1,379.70          |
| 47)                     | Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp   | 1739.00   | Ft    | \$2.00      | \$3,478.00          | \$1.95      | \$3,391.05          | \$1.95      | \$3,391.05          | \$1.95      | \$3,391.05          | \$2.10      | \$3,651.90          |
| 48)                     | Plastic Drum, High Intensity, Lighted, Furn                     | 50.00     | Ea    | \$35.00     | \$1,750.00          | \$30.00     | \$1,500.00          | \$13.50     | \$675.00            | \$30.00     | \$1,500.00          | \$29.00     | \$1,450.00          |
| 49)                     | Plastic Drum, High Intensity, Lighted, Oper                     | 50.00     | Ea    | \$0.01      | \$0.50              | \$0.01      | \$0.50              | \$0.60      | \$30.00             | \$1.00      | \$50.00             | \$0.01      | \$0.50              |
| 50)                     | Sign, Type B, Temp, Prismatic, Furn                             | 320.00    | Sft   | \$7.00      | \$2,240.00          | \$6.00      | \$1,920.00          | \$3.00      | \$960.00            | \$6.00      | \$1,920.00          | \$7.50      | \$2,400.00          |
| 51)                     | Sign, Type B, Temp, Prismatic, Oper                             | 320.00    | Sft   | \$0.01      | \$3.20              | \$0.01      | \$3.20              | \$0.60      | \$192.00            | \$1.00      | \$320.00            | \$1.00      | \$320.00            |
| 52)                     | Sign, Type B, Temp, Prismatic, Spec, Furn                       | 20.00     | Sft   | \$14.00     | \$280.00            | \$12.00     | \$240.00            | \$3.20      | \$64.00             | \$12.00     | \$240.00            | \$19.00     | \$380.00            |
| 53)                     | Sign, Type B, Temp, Prismatic, Spec, Oper                       | 20.00     | Sft   | \$0.01      | \$0.20              | \$0.01      | \$0.20              | \$0.60      | \$12.00             | \$1.00      | \$20.00             | \$1.00      | \$20.00             |
| 54)                     | Traf Regulator Control                                          | 1.00      | LSUM  | \$6,000.00  | \$6,000.00          | \$15,000.00 | \$15,000.00         | \$25,000.00 | \$25,000.00         | \$30,500.00 | \$30,500.00         | \$5,000.00  | \$5,000.00          |
| 55)                     | Riprap, Plain                                                   | 8.00      | Syd   | \$50.00     | \$400.00            | \$130.00    | \$1,040.00          | \$150.00    | \$1,200.00          | \$175.00    | \$1,400.00          | \$365.00    | \$2,920.00          |
| 56)                     | Slope Restoration, Type A                                       | 1223.00   | Syd   | \$10.00     | \$12,230.00         | \$5.00      | \$6,115.00          | \$8.00      | \$9,784.00          | \$12.50     | \$15,287.50         | \$47.00     | \$57,481.00         |
| 57)                     | Permit Allowance                                                | 1.00      | Dlr   | \$12,500.00 | \$12,500.00         | \$12,500.00 | \$12,500.00         | \$12,500.00 | \$12,500.00         | \$12,500.00 | \$12,500.00         | \$12,500.00 | \$12,500.00         |
| <b>TOTAL BID AMOUNT</b> |                                                                 |           |       |             | <b>\$330,502.98</b> |             | <b>\$332,111.58</b> |             | <b>\$405,078.45</b> |             | <b>\$432,418.72</b> |             | <b>\$497,220.05</b> |

**CORRECTIONS**

<sup>1</sup> Unit price and calculation correction made

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM PROFESSIONAL SERVICES PROPOSAL  
FOR CONTRACT ADMINISTRATION & CONSTRUCTION ENGINEERING  
SERVICES**

**RESOLUTION NUMBER: 2021-27**

**DATE: JUNE 21, 2021**

**WHEREAS**, OHM Advisors have submitted a proposal for contract administration and construction engineering services for the Harris Road Widening project located between the existing three-lane roadway starting near Ascot Drive and approximately 750 feet south; and

**WHEREAS**, this proposal is consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

**WHEREAS**, the tasks and associated work to complete the bidding and contract administration and construction engineering phase of this roadway widening project are outlined in the supporting document and is estimated not to exceed a total of \$58,000.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the contract with OHM Advisors to complete this project for an estimated amount not to exceed \$58,000.00, subject to the Township receiving an acceptable repayment plan from the Ypsilanti District Library.



June 11, 2021

Ken Schwartz  
Supervisor  
Charter Township of Superior  
3040 N. Prospect Road  
Ypsilanti, MI 48198

RE: Harris Road Widening  
Contract Administration and Construction Engineering Services

Dear Mr. Schwartz:

OHM Advisors is pleased to submit this proposal for contract administration and construction engineering services for the Harris Road Widening project located between the existing three-lane roadway starting near Ascot Drive and approximately 750 feet south. We have prepared this proposal consistent with past construction engineering efforts and our understanding of the Washtenaw County Road Commission (WCRC) permit requirements.

## PROJECT UNDERSTANDING

We understand the Township desires to move forward with construction of the Harris Road Widening project. The project is proposed cold milling of the existing asphalt roadway, construction of new roadway widening, and HMA resurfacing, as well as a driveway approach for the future Ypsilanti District Library site and drainage modifications. The existing Harris Road cross-section in this area varies from an existing three-lane section that extends southward from the Geddes Road intersection, transitioning to a two-lane two-way roadway with open shoulders. The transition to a two-lane road starts approximately 200 feet south of Geddes Road, and transitions completely to a two-lane road approximately 800 feet south of Geddes Road. The two-lane road then continues southward to MacArthur Boulevard. The proposed entrance to the future Ypsilanti District Library site is located approximately 900 feet south of Geddes Road based on the construction plan material for that site. The widening will start just south of Ascot Drive and extend approximately 250 feet south of Barrington Drive. The third lane will be transitioned back to the existing two-lane configuration approximately 450 feet north of the creek crossing.

## SCOPE OF SERVICES

### Bidding and Contract Administration and Construction Engineering (CA/CE)

We propose the following tasks and associated work to complete the bidding and CA/CE phase of this roadway widening project.

### Bidding Phase

- Finalize bidding documents to prepare for a public bid letting.



- Advertise the construction documents for bid on MITA and through the OHM on-line bidding site. Also have the Township post the bid advertisement on Bid Net for additional exposure.
- Answer bidding questions and issue any necessary Addenda.
- Review bids and check the low bidder (Contractor) qualifications. Provide a Recommendation of Award letter to the Township.
- Provide necessary administrative efforts and coordination to prepare executed contract documents and obtain bonds and insurance from the Contractor prior to execution of an Agreement between Contractor and Township.

### **Construction Layout**

This task will involve performing construction survey layout for the proposed improvements. Specific work efforts include:

- Establish on-site survey control to be utilized during the construction of the project.
- Provide required construction staking for line and elevation of contract items to include roadway, curb and gutter, driveway, storm sewer, ditch, and pathway. Off-set stake locations will be coordinated with the Contractor. We have included effort required to provide one complete set of off-set stakes for these items.

### **Construction Observation/Engineering**

Under this task the project team will observe the construction efforts on the project and assist with any necessary field changes to successfully complete the work. Specific work efforts include:

- Provide daily full-time observation of construction for roadway, curb and gutter, storm sewer, pathway, and restoration construction activities.
- Produce daily field reports documenting construction methodology, maintenance of traffic control measures and pay item quantities.
- Create Inspector Daily Reports using OHM Field Advisor software.
- Review Contractor submitted material certifications and track their approval.
- Address Contractor's construction questions and resolve conflicts as required to complete the work.
- Attend to resident concerns throughout the duration of the construction project.
- Monitor the Contractor's progress on the project in compliance with the proposed schedule.
- Provide geotechnical services through a sub-consultant for materials certification and compaction testing of roadway related materials.



### **Contract Administration**

Under this task, the project team will complete services necessary to administer the contract. Specific work efforts include:

- Arrange and attend a pre-construction meeting prior to the start of the project.
- Host bi-weekly (every two weeks) progress meetings to discuss site issues and schedule, assume 3 meetings. Prepare and transmit meeting minutes.
- Prepare and submit construction pay estimates.
- Prepare and process contract modifications.
- Request and collect contractor obtained permits from other public agencies.
- Maintain a punch list of outstanding items that need to be completed, conduct final walk-through with Township and Contractor.
- Prepare Project close out documentation.

### **SCHEDULE**

We are available to begin work immediately upon authorization. Bids for this project were opened and read aloud on Thursday, May 27, 2021, at 2:00 pm at Township Hall. At this time we anticipate bid award from the Township at the regularly scheduled June 21, 2021, Board of Trustees meeting. This would likely result in construction of the roadway widening starting in July 2021 with project completion in September 2021 or earlier. We have spoken with the apparent low bidder regarding their schedule, and they indicated they are able to start the project as soon as contract books are executed, although this would also depend on the start date that the Township desires consistent with contract requirements.

### **COMPENSATION**

The services outlined herein will be billed to the Township on a monthly basis for the value of services completed to date. We propose to perform these contract administration and construction engineering services as outlined above on an hourly basis, for a total **Not-to-Exceed Fee of \$58,000.**

No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

### **ACCEPTANCE**

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.





We thank you for this opportunity to provide professional services to the Township and we look forward to assisting the Township in completing this project. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,  
OHM Advisors

---

George Tsakoff, PE  
Principal

Attachment: OHM Terms and Conditions

## TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
  - a. Provide access to the project site to allow timely performance of the services.
  - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
  - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT THE OHM ADVISORS' PROPOSAL FOR  
PRELIMINARY ENGINEERING SERVICES FOR THE PLYMOUTH ROAD  
PATHWAY FROM DIXBORO ROAD TO DIXBORO HOUSE RESTAURANT**

**RESOLUTION NUMBER: 2021-28**

**DATE: JUNE 21, 2021**

**WHEREAS**, OHM Advisors have submitted a proposal for preliminary engineering services for the future installation of a pathway along the Plymouth Road corridor, east of Dixboro Road; and

**WHEREAS**, this proposal is consistent with past conceptual engineering efforts related to the Michigan Natural Resources Trust Fund Grant application for a pathway connector in this location and preliminary engineering efforts completed for a portion of this pathway between Cherry Hill Rd and Dixboro House restaurant, and consistent with our understanding of the Township's vision for this pathway.

**WHEREAS**, the services outlined in the proposal will be billed monthly for the value of services completed to date, in accordance with the Continuing Services Agreement between OHM Advisors and Superior Township. OHM proposes to perform these professional engineering services as outlined above on an hourly basis, for an estimated amount not to exceed \$45,000.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Superior Board of Trustees hereby approves the proposal for preliminary engineering services with OHM Advisors to complete this project for an estimated amount not to exceed \$45,000.00.



June 15, 2021

Ken Schwartz  
Supervisor  
Superior Charter Township  
3040 N. Prospect Road  
Ypsilanti, MI 48198

RE: Plymouth Road Pathway from Dixboro Rd to Dixboro House Restaurant  
Preliminary Engineering

Dear Mr. Schwartz:

OHM Advisors is pleased to submit this proposal for preliminary engineering services for the future installation of a pathway along the Plymouth Road corridor, east of Dixboro Road. We have prepared this proposal consistent with past conceptual engineering efforts related to the Michigan Natural Resources Trust Fund Grant application for a pathway connector in this location and preliminary engineering efforts completed for a portion of this pathway between Cherry Hill Rd and Dixboro House restaurant, and consistent with our understanding of the Township's vision for this pathway.

## **PROJECT UNDERSTANDING**

We understand the Township desires to install a proposed 8' wide HMA pathway with segments of 6' wide concrete sidewalk along the Plymouth Road corridor, consistent with past conceptual and preliminary engineering efforts. OHM Advisors performed preliminary engineering effort for the segment of pathway between Cherry Hill Rd and Dixboro House restaurant and a viable pathway route along that segment was identified. Five properties along the route were also identified where easements may be required. During a recent site visit of the project area, OHM Advisors confirmed that the new driveway approach to Dixboro House and culvert was installed and guardrail adjacent to this drive approach was relocated. Further modifications in this area will need to be evaluated as part of this preliminary engineering effort.

Our proposal includes preliminary engineering services and easement acquisition assistance to further evaluate the viability and cost to install the pathway along the Plymouth Road corridor for approximately 2,600 feet, starting at the Washtenaw County Road Commission (WCRC) Dixboro Road pathway scheduled for construction in 2021 and continuing eastward to the Dixboro House restaurant. Below is our scope of services, schedule, fee, and assumptions related to this effort.

## **SCOPE OF SERVICES**

We propose the following tasks and associated work to complete the preliminary engineering and easement acquisition phases of this pathway connector project.



#### Task 1 – Preliminary Engineering Services (\$32,500)

- Provide topographic survey along the pathway route within the public ROW and in areas of anticipated easements between Dixboro Road pathway and Cherry Hill Road. Supplemental topographic survey will also be provided at the newly installed Dixboro House driveway, adjacent guardrail, and slope from roadway toward private property.
- Establish current ROW of Plymouth Road along the pathway frontage west of Cherry Hill Rd, based on field monumentation and survey research.
- Request updated utility information (gas, electric, telecommunication, etc.) along the proposed pathway route.
- Through a geotechnical consultant selected by OHM Advisors, provide six (6) shallow soil borings along the route to establish subgrade conditions for a potential culvert installation, boardwalk, or pedestrian bridge, in addition to locations along the pathway alignment. Deep soil borings are not included in this scope of services but may be required in future if a boardwalk is necessary.
- Communicate preliminary engineering alignment with WCRC as it relates to the tie-in location to the WCRC Dixboro Road Pathway, located on the west side of Dixboro Rd and scheduled for construction in 2021. A Right-of-way permit application is not assumed to be part of this current scope of work.
- Coordinate with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to communicate project limits and verify permitting requirements for potential impacts to waters of the State. A permit application through EGLE is not included in this current scope of work.
- Prepare a plan view of the proposed pathway alignment utilizing topographic survey base drawing and existing plan view alignment from past preliminary engineering effort for work between Dixboro Road and Cherry Hill Road, as well as adjacent to the Dixboro House driveway, as necessary.
- Confirm areas of permanent or temporary construction easements.
- Prepare an engineer's opinion of probable construction costs based on the Preliminary Engineering effort.
- Prepare a technical memorandum to summarize process, analysis, and recommendations related to Preliminary Engineering effort.

#### Task 2 – Easement Acquisition Assistance (\$12,500)

- Prepare temporary grading and permanent easement exhibits and descriptions for up to five (5) parcels. Title work is not included in this item but will need to be ordered by the Township separately.
- Attend one on site meeting with property owners of each parcel where easements have been identified as necessary (up to five meetings total).



## SCHEDULE

We are available to begin work immediately upon authorization. We will provide a final deliverable of our preliminary engineering effort with plan view pathway layout, project memorandum of recommendations, and cost estimate within 10 weeks of authorization. Easement acquisition process could extend beyond 10 weeks but will be completed in accordance with deadlines associated with the MNRTF grant requirements. Assuming this proposal is approved at the June 21<sup>st</sup> Board Meeting, we anticipate this phase of work being completed by the end of August 2021.

## COMPENSATION

The services outlined herein will be billed monthly for the value of services completed to date, in accordance with the Continuing Services Agreement between OHM Advisors and Superior Township. We propose to perform these professional engineering services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of \$45,000**.

No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

## FUTURE SERVICES

Future services on this project may include detailed final engineering design, permitting, and contract document creation, as well as construction phase services such as construction engineering, construction observation, contract administration, construction layout, and construction testing. The current scope of work in this proposal is specifically for preliminary engineering as outlined above.

## ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed.

We thank you for this opportunity to provide professional services to the Township and we look forward to this preliminary engineering effort. Please do not hesitate to contact me at (734) 466-4439 if you have any questions or need any additional information.

Sincerely,  
OHM Advisors

---

George A. Tsakoff, PE  
Principal

Attachment: OHM Terms and Conditions



## TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
  - a. Provide access to the project site to allow timely performance of the services.
  - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
  - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.



17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.



May 15, 2021

Dear Colleagues,

You and your township board have led your community through a period of uncertainty and challenges. Your dues payment made it possible for MTA to provide key resources to you. Nearly every township called or emailed our experts or used the *Community Connection* forum to get information related to the pandemic and its many impacts on operations. MTA's daily updates to our COVID resources and in-depth articles provided key guidance during each stage of the changes and for each new state order.

Last year, the legislative challenges over local authority were many. Your MTA Government Relations team was able to successfully stop or mitigate 95% of the legislation that had potentially harmful measures to township government and was able to successfully achieve objectives from the MTA Policy Platform. Your engagement was critical and we thank each of you who personally engaged with your legislators to help educate them on the MTA positions and secure favorable votes.

Not by choice, this year we learned to meet remotely and to get our education online. We are grateful for your support of, and participation in, our educational opportunities and honored at the trust you convey by turning to us for guidance. The revenue generated by your participation allows us to continue bringing this knowledge to you, even in a year when no in-person learning was permitted. Thousands of you participated in MTA's *New Officials*, *Tax Collection*, and *Board of Review* training or were among the hundreds who joined for the virtual Conference. *MTA Online*—our township-wide annual subscription program—continues to be a cost-effective way for every member of your township team to access online learning at the time and place of their choosing, without travel and lodging expense. In addition to the recorded content, members who subscribe at the Premium Pass level get free access to our live monthly webinar series, *Now You Know*, and a 20% discount on in-person and online events, including next year's Annual Conference and Expo.

Over the coming year, the MTA Legal Defense Fund will continue to track and pursue cases with statewide importance to townships. The "dark stores" and other tax issues, planning and zoning, right-of-way, financial and other emerging issues continue as priorities. Your township's contribution to the fund helps us argue on behalf of townships' interests and to participate in major cases each year. The current cases and results are reported regularly in *Township Focus* and our online communications.

Your membership allows township government to have an effective voice in Lansing and Washington. Your membership provides the financial resources to protect strong township government and gives MTA a level of credibility with the Legislature that is envied by other associations.

As we enter a new membership year, we thank you for supporting strong township government.

*Neil Sheridan*

Sincerely,  
Neil Sheridan  
Executive Director

**Advancing local democracy by fostering township leadership and  
public policy essential for a strong and vibrant Michigan.**



# What's in your MTA Online subscription?

MTA Online offers three different online subscription options to help ensure everyone on your township team has access to the knowledge and skills required for their role. When your township purchases an annual subscription, **EVERYONE** gets access to **ALL of the online courses included in that package**—with no additional “per person” fees.

## Premium Pass (\$1,900)

Includes access to **ALL** titles in both the **Essentials** and **Plus** packages, PLUS the township boardsmanship and fundamentals courses that qualify for credit for our **Township Governance Academy** AND more. Titles include:

- *At Your Service: Meeting Township Needs*
- *Board Roles & Relations*
- *Election Tips & Fundamentals*
- *Fundamentals of Assessment & Taxation*
- *How Boards Make Decisions*
- *Land Use: Defining Your Township's Future*
- *Making Meetings Work More Effectively*
- *Managing Your Township Team*
- *New Officials Training (Parts One & Two)*
- *Township Finances*
- *Treasurers' Guide to Tax Collection*
- *Urban Cooperation Strategies*
- *Utilizing Strategic Planning*

You'll also get FREE access to our monthly **Now You Know** live webinar series, and a 20% discount on other live virtual programming and even in-person learning including our **Annual Conference & Expo**.

## Plus Package (\$1,000)

Get access to all titles listed in the **Essentials Package**, PLUS additional specialized topics that take your township in-depth on programs and services many townships provide. Titles include:

- *Accounting & Payroll*
- *Building a Better Budget*
- *Cemetery Management*
- *Effectively Exercising Board Authority*
- *Emerging Issues in Planning & Zoning*
- *Exploring Township Revenue Sources*
- *Governing an Accountable Fire Department*
- *Introduction to Planning & Zoning*
- *Meeting Misconceptions*
- *Ordinance Enforcement*
- *Roles & Functions of the ZBA*
- *Secrets to Great Board Meetings*
- *Spending Public Money*
- *Special Assessment Procedures*
- *Taxation Trouble Spots*
- *Who Gets Paid What ... and How?*

## Essential Package (\$750)

Offers access to 10 "essential" online courses, featuring topics designed for all board members and required knowledge for all townships. Titles include:

- *Accounting & Payroll*
- *Building a Better Budget*
- *Effectively Exercising Board Authority*
- *Exploring Township Revenue Sources*
- *Meeting Misconceptions*
- *Secrets to Great Board Meetings*
- *Spending Public Money*
- *Special Assessment Procedures*
- *Taxation Trouble Spots*
- *Who Gets Paid What ... and How?*

All courses listed in the **Essential** and **Plus** packages qualify for credit in MTA's new **Red Book Ready** learning series! Are you "ready" to learn more? Visit <http://bit.ly/RBReady>





MICHIGAN TOWNSHIPS ASSOCIATION  
 Michigan Townships Association  
 PO Box 80078  
 Lansing, MI 48908-0078

**MTA Dues Invoice**  
 May 15, 2021

Due Date: **July 1, 2021**  
 Township ID: 45494  
 County: Washtenaw  
 ATTN: Lynette Findley

**Superior Township**  
 3040 N Prospect Rd  
 Ypsilanti, MI 48198-9426

**IMPORTANT**  
*Please make a photocopy of this page  
 and send it with your check.*

**1. Annual Dues**

- 1. Your annual dues payment for July 1, 2021 to June 30, 2022 is:
- 2. Your Legal Defense Fund contribution for the year is (optional):

Your dues and LDF total:

**2. Choose Your MTA Online Learning Subscription (optional)**

*All members of your township team, including volunteers, will have access to the courses included in the package you choose. Please see the enclosed flyer and the back of this page for more details. Premium Pass now includes 20% discount off all in-person and online events, including 2022 Annual Conference and Expo in Lansing.*

- Please Choose One
- Premium Pass (ALL courses included) \$ 1,900
  - Plus \$ 1,000
  - Essentials \$ 750
- Please enter the selected package PRICE here:

**3. Please total the green and gold boxes above and enter the amount enclosed:**

**Notes:**

1. *Please make a photocopy of this page and send it with your check.*
2. *Your dues were calculated using method 4 as described on the reverse side of this sheet.*
3. *MTA Online subscription prices are discounted for 2021 - 2022 to help ensure members have access to education.*
4. *MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.*
5. *If you have any questions, please email service@michigantownships.org or call us at (517) 321-6467.*



**MICHIGAN TOWNSHIPS ASSOCIATION**

**Thank you very much for supporting strong township government!**

## Please Subscribe to MTA's Online Learning Annual Subscriptions

MTA wants to ensure that every member of your township team can continue learning from our experts during this pandemic period and beyond. We created the subscription packages below to make it easy and economical for you to take advantage of the wide variety of topics available.

### Key Advantages of MTA Online

- Continued development for elected and appointed officials, deputies, and volunteers – even new joiners – until (and after!) in-person learning is resumed
- An economical way to now include those who may not otherwise travel to classes
- Convenience of taking the courses 24 / 7 while working from home, or anywhere



**MTA Online**  
Learning Center

Each level offers access to qualifying courses in our new *Red Book Ready* learning series, but only the **Premium Level** includes nine of our Township Governance Academy courses, allowing everyone to make significant progress towards this distinctive township career achievement. **In addition, Premium Level subscribers also get free access to our live monthly webinar series, *Now You Know*, and a 20% discount off all education and events including next year's Annual Conference and Expo in Lansing.**

See the enclosed promo flyer for all the details.

| Subscription      | Pricing for access by<br><i>ALL</i><br>your township team | Estimated value<br>if just <i>ONE</i> participant took the<br>included online courses separately |
|-------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Premium</b>    | <b>\$1,900</b>                                            | \$4,500                                                                                          |
| <b>Plus</b>       | <b>\$1,000</b>                                            | \$1,450                                                                                          |
| <b>Essentials</b> | <b>\$ 750</b>                                             | \$900                                                                                            |

### Explanation of Dues Determination

Your dues were calculated by the method number stated in the notes on your Dues Invoice:

1. Minimum dues of \$196 per year
2. Standard dues formula, which is calculated as:
  - 2020 Taxable Value (TV) x \$15.05 per million, PLUS
  - 2019-2020 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Graduated cap of \$6,048 (townships with TV of \$290-599 million)
4. Graduated cap of \$6,230 (TV of \$600-999 million)
5. Graduated cap of \$7,042 (TV greater than \$1 billion)
6. Year on year increase capped at 10% above 2020-2021 dues

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE ADMINISTRATIVE STAFF OF THE  
CHARTER TOWNSHIP OF SUPERIOR TO ENTER INTO A CONTRACT  
WITH DTE FOR LED STREET LIGHTS ON MACARTHUR BLVD**

**RESOLUTION NUMBER: 2021-29**

**DATE: JUNE 21, 2021**

**WHEREAS**, the Charter Township of Superior provides street lighting to residents within the urban service district of the Township; and,

**WHEREAS**, the Township has determined that additional street lighting is needed on the MacArthur Blvd area adjacent to Sycamore Meadows and Danbury on the Green; and,

**WHEREAS**, DTE is offering to add 8 streetlights to existing poles for the costs of \$6,402.07; and,

**WHEREAS**, the above costs will be covered by a Community Development Block Grant (CBDG) for the total costs.

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Township administrative staff is authorized to execute any documents necessary with DTE to install street lighting as depicted in the proposed DTE map which shall be paid from the general infrastructure fund, then reimbursed to from Washtenaw County to the Township pursuant to a subaward agreement.



March 29, 2021

Superior Township  
Attn: Ken Schwartz  
3040 N. Prospect  
Ypsilanti, MI 48198

Re: Proposed Street Lighting-MacArthur Blvd-Stamford Rd North to Apts.

I have completed the review of your request for the proposed lighting and have prepared a cost estimate for the installation of eight (8) streetlights. I am recommending the installation of eight (8) 59w LED stock luminaires with gray housing, and eight (8) Code 46 (6') steel arms mounted to existing wood poles. Streetlight to be fed by overhead cable.

The costs are based on the Option 1 Municipal Street Light rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the construction costs be paid by the customer, which is determined by the following formula.

**Overhead fed Streetlight: (8) 59w LEDs and (8) support arms**

|                                                |                   |
|------------------------------------------------|-------------------|
| Annual Operating Cost                          | \$1,367.04        |
| Costs to Construct                             | \$10,503.19       |
| 3yr Revenue Credit                             | (\$4,101.12)      |
| <b>Contribution from the Superior Township</b> | <b>\$6,402.07</b> |

The price quoted shall be in effect for a period of six months from the date of this letter, after which these costs will no longer be valid. Payment of the customer contribution must be made prior to the actual start of construction.

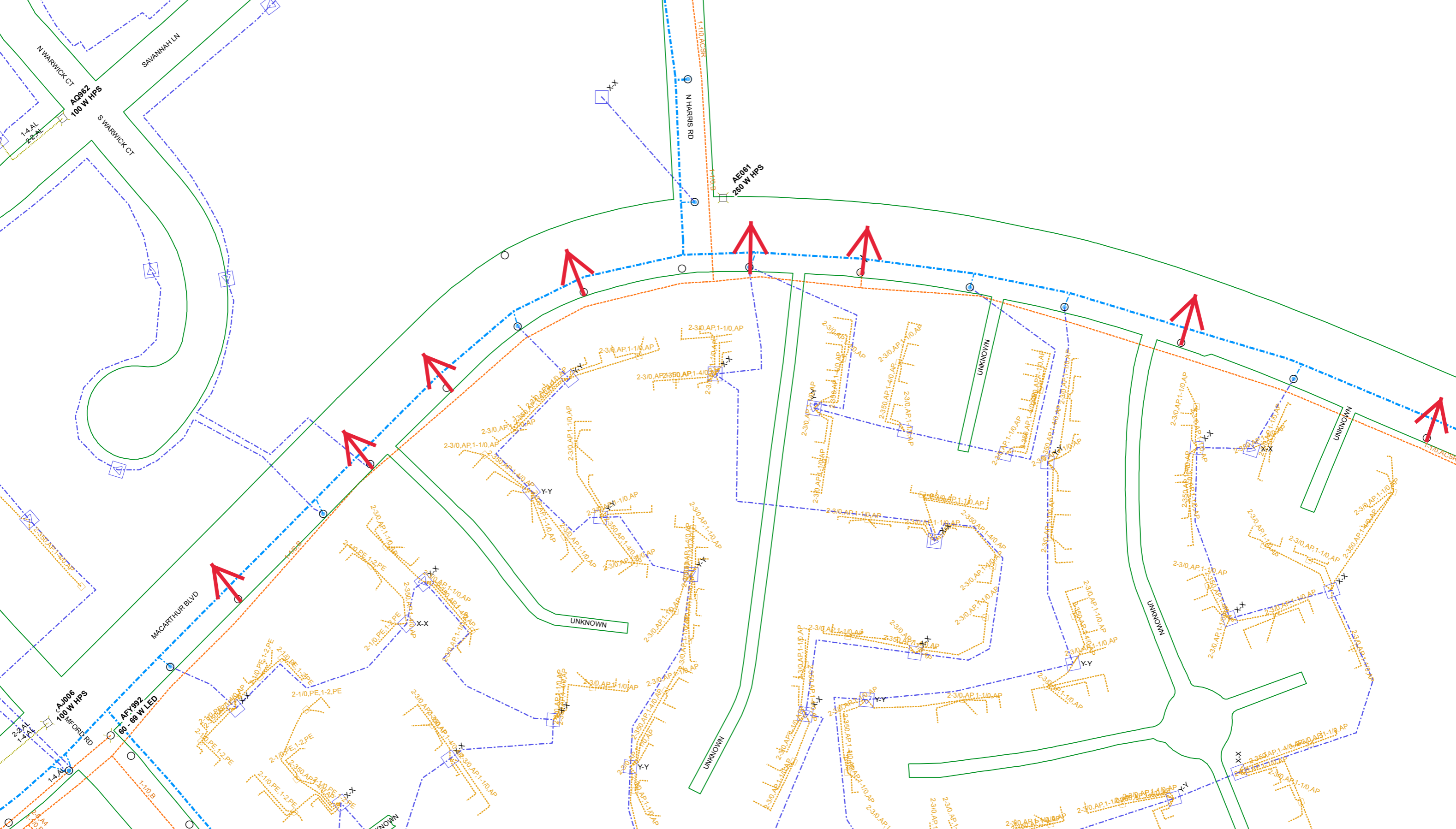
Please contact me for a Street Lighting Purchase Agreement if you would like to proceed with the above installation.

Please call if you have questions, 734-309-2937.

Sincerely,

*Brandon R. Faron*

Brandon R. Faron  
Account Manager  
Community Lighting







# SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: June 21, 2021

GENERAL FUND            \$6,416.90 MTA DUES

FIRE                      NONE TO SUBMIT

LAW                      NONE TO SUBMIT

PARK                     NONE TO SUBMIT

BUILDING                NONE TO SUBMIT

UTILITY                 NONE TO SUBMIT



# SUPERIOR TOWNSHIP

## Record of Disbursements

Date: June 21, 2021

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

**Total amount for all disbursements - \$1,923,536.52**

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

User: NANCY

CHECK DATE FROM 05/18/2021 - 06/21/2021

DB: Superior Twp

| Check Date              | Bank | Check | Vendor Name                         | Description                              | Amount    |
|-------------------------|------|-------|-------------------------------------|------------------------------------------|-----------|
| Bank GENL GENERAL BANK  |      |       |                                     |                                          |           |
| Check Type: Paper Check |      |       |                                     |                                          |           |
| 05/18/2021              | GENL | 44074 | ABSOPURE WATER COMPANY              | COOLER RENTAL - 2021                     | 12.00     |
| 05/18/2021              | GENL | 44075 | AMAZON CAPITAL SERVICES, INC        | OFFICE SUPPLIES                          | 69.07     |
| 05/18/2021              | GENL | 44076 | APPLIED IMAGING                     | PROJECT "GOES LIVE" PAYMENT DUE          | 750.00    |
| 05/18/2021              | GENL | 44077 | BLUE CROSS/BLUE SHIELD-M            | MEDICAL INSURANCE - JUNE 2021            | 9,191.92  |
| 05/18/2021              | GENL | 44078 | BRENDA MCKINNEY                     | CELL PHONE STIPEND - MAY 2021            | 50.57     |
| 05/18/2021              | GENL | 44079 | CARLISLE WORTMAN ASSOCIATES         | 2020 MASTER PLAN                         | 4,025.00  |
| 05/18/2021              | GENL | 44080 | COMCAST                             | PHONE SERVICE -MAY 2021                  | 414.53    |
| 05/18/2021              | GENL | 44081 | D.W.G. PLUMBING LLC                 | PERMIT REFUND - ADDRESS NOT IN OUR TOWNS | 86.00     |
| 05/18/2021              | GENL | 44082 | DELTA DENTAL                        | DENTAL INSURANCE - JUNE 2021             | 677.67    |
| 05/18/2021              | GENL | 44083 | FEDEX                               | OVERNIGHT MAIL                           | 76.34     |
| 05/18/2021              | GENL | 44084 | GLENN S ROJO                        | OVERPAYMENT OF PERMIT 2299 HARRIS ROAD   | 50.00     |
| 05/18/2021              | GENL | 44085 | HOMELAND BUILDERS OF MICHIGAN       | OVERPAYMENT OF PERMIT - 1351 STAMFORD    | 8.00      |
| 05/18/2021              | GENL | 44086 | JALEEN WILSON                       | TRASH PICK-UP MACARTHUR/ROW              | 204.00    |
| 05/18/2021              | GENL | 44087 | JAMEEL S WILLIAMS, PLLC             | LEGAL SERVICES - 4/13-5/13/21            | 2,023.50  |
| 05/18/2021              | GENL | 44088 | MICROSOFT                           | ONLINE SERVICES - STANDARD - MAY         | 575.00    |
| 05/18/2021              | GENL | 44089 | PARKWAY SERVICES                    | PORTAJOHN @ FIREMAN'S PARK -MAY 2021     | 120.00    |
| 05/18/2021              | GENL | 44090 | PAULA CALOPISIS                     | CELL PHONE STIPEND - MAY 2021            | 50.57     |
| 05/18/2021              | GENL | 44091 | PROFESSIONAL BUILDING MAINTENANCE   | CLEANING OF TOWNHALL - MAY 2021          | 1,995.00  |
| 05/18/2021              | GENL | 44092 | QUADIENT FINANCE USA, INC.          | POSTAGE                                  | 424.81    |
| 05/18/2021              | GENL | 44093 | RICHARD MAYERNIK                    | CELL PHONE STIPEND - MAY 2021            | 50.57     |
| 05/18/2021              | GENL | 44094 | ROBERT BUTLER                       | 2021 CONTRACT - #2                       | 1,511.10  |
| 05/18/2021              | GENL | 44095 | RYAN GANZHORN                       | DUMP TICKET REIMBURSEMENT                | 50.00     |
| 05/18/2021              | GENL | 44096 | STANDARD PRINTING                   | BUSINESS CARDS - BRADFORD & PIGOTT       | 121.00    |
| 05/18/2021              | GENL | 44097 | SUPERIOR TOWNSHIP CREDIT CARD ACCT  | QUICK BOOKS - MAY 2021                   | 232.00    |
| 05/18/2021              | GENL | 44098 | TAZ NETWORKS, INC                   | SERVER REBOOT                            | 26.67     |
| 05/18/2021              | GENL | 44099 | TRUGREEN PROCESSING CENTER          | LAWN SERVICE - MAY 2021                  | 131.08    |
| 05/18/2021              | GENL | 44100 | VSP INSURANCE CO                    | VISION INSURANCE - JUNE 2021             | 173.03    |
| 05/25/2021              | GENL | 44101 | ANN ARBOR AREA TRANSPORTATION AUTH. | 2021 - APRIL                             | 8,429.92  |
| 05/25/2021              | GENL | 44102 | CANON FINANCIAL SERVICES INC.       | LEASE ON (2) COPY MACHINES & COPIES      | 366.47    |
| 05/25/2021              | GENL | 44103 | DETROIT PIPING GROUP                | OVERPAYMENT OF PERMIT - 325 E CLARK      | 15.00     |
| 05/25/2021              | GENL | 44104 | EDWIN MANIER                        | 13 -ELECTRICAL INSPECTIONS 5/8-21/21     | 520.00    |
| 05/25/2021              | GENL | 44105 | JALEEN WILSON                       | TRASH PICK-UP MACARTHUR/ROW              | 204.00    |
| 05/25/2021              | GENL | 44106 | JAMES WARREN                        | DUMP TICKET REIMBURSEMENT                | 22.00     |
| 05/25/2021              | GENL | 44107 | JOHN DIEFENBACHER                   | 53 -BUILDING INSPECTIONS 5/8-5/21/21     | 2,120.00  |
| 05/25/2021              | GENL | 44108 | OHM ADVISORS                        | ENGINEERING SERVICES - APRIL 2021        | 29,643.75 |
| 05/25/2021              | GENL | 44109 | ROBERT BUTLER                       | ORDINANCE VIOLATION GRASS CUTTING        | 200.00    |
| 05/25/2021              | GENL | 44110 | SUPERIOR TWP FIRE FUND              | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 728.57    |
| 05/25/2021              | GENL | 44111 | SUPERIOR TWP PAYROLL FUND           | CASH TRANSFER PAYROLL 5/27/21            | 50,403.02 |
| 05/25/2021              | GENL | 44112 | SUPERIOR TWP UTILITY DEPARTMENT     | K LOCKIE - CELL PHONE MAY 2021           | 20.13     |
| 05/25/2021              | GENL | 44113 | WASHTENAW COMMUNITY COLLEGE         | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 791.12    |
| 05/25/2021              | GENL | 44114 | WASHTENAW COUNTY TREASURER          | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 2,915.61  |
| 05/25/2021              | GENL | 44115 | WASHTENAW INTERMEDIATE SCHOOL DIST  | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 1,250.12  |
| 05/25/2021              | GENL | 44116 | YPSILANTI COMMUNITY SCHOOLS         | DELINQUENT PERSONAL PROPERTY -2020       | 4,758.96  |
| 05/25/2021              | GENL | 44117 | YPSILANTI DISTRICT LIBRARY          | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 466.41    |
| 05/26/2021              | GENL | 44118 | SUPERIOR TWP FIRE FUND              | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 1,030.14  |
| 05/26/2021              | GENL | 44119 | WASHTENAW COMMUNITY COLLEGE         | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 2.01      |
| 05/26/2021              | GENL | 44120 | WASHTENAW COUNTY TREASURER          | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 800.81    |
| 05/26/2021              | GENL | 44121 | WASHTENAW INTERMEDIATE SCHOOL DIST  | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 3.39      |
| 05/26/2021              | GENL | 44122 | YPSILANTI COMMUNITY SCHOOLS         | DELINQUENT PERSONAL PROPERTY -2020       | 20.38     |
| 05/26/2021              | GENL | 44123 | YPSILANTI DISTRICT LIBRARY          | DELINQUENT PERSONAL PROPERTY TAX - 2020  | 637.86    |
| 05/28/2021              | GENL | 44124 | AMAZON CAPITAL SERVICES, INC        | TONER - MASON                            | 41.88     |
| 05/28/2021              | GENL | 44125 | CINTAS CORPORATION - 300            | RUG SERVICE MONTH OF JUNE 2021           | 259.74    |
| 05/28/2021              | GENL | 44126 | CORBERT GRIFFITH                    | DUMP TICKET REIMBURSEMENT                | 17.25     |
| 05/28/2021              | GENL | 44127 | DAVID BORNEMAN L.L.C.               | PRESCRIBED BURN @ CHNP                   | 4,600.00  |
| 05/28/2021              | GENL | 44128 | MARGOLIS COMPANIES, INC.            | STONE FOR PARKING AREA @ COMMUNITY & SCH | 143.00    |

| Check Date | Bank | Check | Vendor Name                                 | Description                               | Amount    |  |
|------------|------|-------|---------------------------------------------|-------------------------------------------|-----------|--|
| 05/28/2021 | GENL | 44129 | SPARTAN DISTRIBUTORS INC                    | TORO MOTOR PARTS                          | 531.29    |  |
| 05/28/2021 | GENL | 44130 | STANDARD PRINTING                           | LETTERHEAD                                | 117.00    |  |
| 05/28/2021 | GENL | 44131 | STAPLES BUSINESS CREDIT                     | OFFICE SUPPLIES                           | 629.48    |  |
| 05/28/2021 | GENL | 44132 | SUPERIOR TWP PAYROLL FUND                   | PENSION /HCSP - MAY 2021                  | 14,498.81 |  |
| 05/28/2021 | GENL | 44133 | SUPERIOR TWP UTILITY DEPARTMENT             | CELL PHONE - BRADFORD MAY 2021            | 50.01     |  |
| 05/28/2021 | GENL | 44134 | TAZ NETWORKS, INC                           | EMAIL ISSUE - MASON                       | 80.00     |  |
| 05/28/2021 | GENL | 44135 | THADDEUS GIBSON                             | DUMP TICKET REIMBURSEMENT                 | 50.00     |  |
| 05/28/2021 | GENL | 44136 | WOLVERINE RENTAL & SUPPLY                   | KABOTA MOWER PARTS                        | 19.55     |  |
| 06/08/2021 | GENL | 44137 | DTE ENERGY                                  | STREETLIGHTS- MAY 2021                    | 6,558.69  |  |
| 06/08/2021 | GENL | 44138 | ABSOPURE WATER COMPANY                      | SPRING WATER                              | 51.50     |  |
| 06/08/2021 | GENL | 44139 | BRENTWOOD ELECTRIC                          | OVERPAYMENT OF PERMIT - 5454 RED FOX RUN  | 50.00     |  |
| 06/08/2021 | GENL | 44140 | COMCAST                                     | INTERNET -MAY 2021                        | 249.19    |  |
| 06/08/2021 | GENL | 44141 | DTE ENERGY                                  | APT "1" GAS -MAY 21                       | 986.46    |  |
| 06/08/2021 | GENL | 44142 | EDWIN MANIER                                | 21- ELECTRICAL INSPECTIONS 5/8-6/4/21     | 840.00    |  |
| 06/08/2021 | GENL | 44143 | HOME DEPOT CREDIT SERVICES                  | CONCRETE                                  | 33.76     |  |
| 06/08/2021 | GENL | 44144 | INFINITY HOMES                              | TEMP C/O BOND REFUND - 1695 WEEPING WILL  | 1,000.00  |  |
| 06/08/2021 | GENL | 44145 | JALEEN WILSON                               | TRASH PICK-UP MACARTHUR/ROW               | 360.00    |  |
| 06/08/2021 | GENL | 44146 | JOHN DIEFENBACHER                           | 58-BUILDING INSPECTIONS 5/22-6/4/21       | 2,320.00  |  |
| 06/08/2021 | GENL | 44147 | LUCAS LAW, PC                               | SALEM SPRINGS                             | 1,890.00  |  |
| 06/08/2021 | GENL | 44148 | PARKWAY SERVICES                            | PORTAJOHNS @ FIREMAN'S PARK -JUNE 21      | 120.00    |  |
| 06/08/2021 | GENL | 44149 | PATRICK PIGOTT                              | CELL PHONE STIPEND -MAY 2021              | 50.00     |  |
| 06/08/2021 | GENL | 44150 | PLANNING & ZONING CENTER, INC.              | AUGUST 2021 - JULY 2022 SUBSCRIPTION      | 153.00    |  |
| 06/08/2021 | GENL | 44151 | RICHARD DEITERING                           | RIGHT OF WAY CLEAN UP                     | 435.00    |  |
| 06/08/2021 | GENL | 44152 | RICHARD MAYERNIK                            | PETTY CASH REPLENISHMENT                  | 72.00     |  |
| 06/08/2021 | GENL | 44153 | ROBERT BUTLER                               | ORDINANCE VIOLATION GRASS CUTTING         | 1,911.10  |  |
| 06/08/2021 | GENL | 44154 | ROBERTSON MORRISON INC.                     | ROUTINE MAINTENANCE                       | 1,850.00  |  |
| 06/08/2021 | GENL | 44155 | SPARTAN DISTRIBUTORS INC                    | TORO REPAIR PARTS                         | 128.80    |  |
| 06/08/2021 | GENL | 44156 | SUPERIOR TOWNSHIP CREDIT CARD ACCT          | WATER SAMPLE BOTTLES                      | 323.99    |  |
| 06/08/2021 | GENL | 44157 | SUPERIOR TOWNSHIP TAX FUND                  | CORRECT 2019 TAX DISTRIBUTION             | 11,211.65 |  |
| 06/08/2021 | GENL | 44158 | SUPERIOR TWP PAYROLL FUND                   | CASH TRANSFER 6/10/21 PAY                 | 45,419.43 |  |
| 06/08/2021 | GENL | 44159 | WALMART                                     | KITES FOR KITE & ROCKET DAY               | 244.26    |  |
| 06/08/2021 | GENL | 44160 | WEX BANK                                    | FUEL - MAY 2021                           | 375.74 V  |  |
|            |      |       | Void Reason: NEED TO RUN SEPERATE           |                                           |           |  |
| 06/08/2021 | GENL | 44161 | WEX BANK                                    | FUEL - MAY 2021                           | 52.31     |  |
| 06/08/2021 | GENL | 44162 | WEX BANK                                    | FUEL - MAY 2021                           | 51.61     |  |
| 06/08/2021 | GENL | 44163 | WEX BANK                                    | FUEL - MAY 2021                           | 271.82    |  |
| 06/15/2021 | GENL | 44164 | AMAZON CAPITAL SERVICES, INC                | OFFICE SUPPLIES                           | 44.54     |  |
| 06/15/2021 | GENL | 44165 | ANN ARBOR SUMMER FESTIVAL, INC              | 2021 SEASON PARTNERSHIP                   | 300.00    |  |
| 06/15/2021 | GENL | 44166 | BARCO PRODUCTS COMPANY                      | PLAQUE FOR CHNP BENCH                     | 142.32    |  |
| 06/15/2021 | GENL | 44167 | BRENDA MCKINNEY                             | CELL PHONE STIPEND - JUNE 2021            | 50.57     |  |
| 06/15/2021 | GENL | 44168 | BUSY BUTLER                                 | TREE REMOVAL @ NORFOLK & FIREMAN'S PARK   | 1,200.00  |  |
| 06/15/2021 | GENL | 44169 | CARLISLE WORTMAN ASSOCIATES                 | VIRTUAL MEETING HOSTING                   | 3,437.50  |  |
| 06/15/2021 | GENL | 44170 | COMCAST                                     | PHONE SERVICE -JUNE 2021                  | 414.53    |  |
| 06/15/2021 | GENL | 44171 | FEDEX                                       | OVERNIGHT MAIL                            | 38.35     |  |
| 06/15/2021 | GENL | 44172 | JALEEN WILSON                               | TRASH PICK-UP MACARTHUR/WIARD/ROW (TWO I  | 286.00    |  |
| 06/15/2021 | GENL | 44173 | JAMEL S WILLIAMS, PLLC                      | LEGAL SERVICES - 5/17-6/10/21             | 2,441.50  |  |
| 06/15/2021 | GENL | 44174 | JERRY CLIFTON                               | DUMP TICKET REIMBURSEMENT                 | 50.00     |  |
| 06/15/2021 | GENL | 44175 | JOHN TRIPP                                  | OVERPAYMENT OF PERMIT 1049 STAMFORD       | 50.00     |  |
| 06/15/2021 | GENL | 44176 | METROPOLITAN MECHANICAL INSPECTORS          | MEMBERSHIP DIES 2021                      | 70.00     |  |
| 06/15/2021 | GENL | 44177 | OHM ADVISORS                                | ENGINEERING SERVICES                      | 14,858.50 |  |
| 06/15/2021 | GENL | 44178 | VOID                                        |                                           | 0.00 V    |  |
|            |      |       | Void Reason: Created From Check Run Process |                                           |           |  |
| 06/15/2021 | GENL | 44179 | ORLANDO BUILDERS                            | CONSTRCUCTION BOND REFUND - 8764 BARRINGT | 4,000.00  |  |
| 06/15/2021 | GENL | 44180 | PARKWAY SERVICES                            | PORT-A-JOHN RENTAL HERE-LIVE-NOW          | 360.00    |  |
| 06/15/2021 | GENL | 44181 | PAULA CALOPISIS                             | CELL PHONE STIPEND - JUNE 2021            | 50.57     |  |
| 06/15/2021 | GENL | 44182 | PETTY CASH                                  | 2021 TAX COLLECTION REGISTER DRAWER LOAN  | 200.00    |  |
| 06/15/2021 | GENL | 44183 | PROFESSIONAL BUILDING MAINTENANCE           | CLEANING OF TOWNHALL - JUNE 2021          | 1,995.00  |  |
| 06/15/2021 | GENL | 44184 | RICHARD MAYERNIK                            | CELL PHONE STIPEND - JUNE 2021            | 50.57     |  |
| 06/15/2021 | GENL | 44185 | SUPERIOR TOWNSHIP CREDIT CARD ACCT          | ADOBE - MONTHLY SCRIPT -JUNE 2021         | 58.96     |  |

06/15/2021 01:44 PM  
User: NANCY  
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 05/18/2021 - 06/21/2021

| Check Date | Bank | Check | Vendor Name                | Description                              | Amount            |
|------------|------|-------|----------------------------|------------------------------------------|-------------------|
| 06/15/2021 | GENL | 44186 | SUPERIOR TWP FIRE FUND     | ADD'L MONEY OWED FOR 2020 TAX COLLETION  | 2,351.09          |
| 06/15/2021 | GENL | 44187 | SUPERIOR TWP PAYROLL FUND  | HSA FEES - JUNE 2021                     | 228.52            |
| 06/15/2021 | GENL | 44188 | TAZ NETWORKS, INC          | COMPUTER UPDATE ISSUES                   | 1,410.93          |
| 06/15/2021 | GENL | 44189 | WASHTENAW COUNTY TREASURER | 2021 CONTRACT - JUNE                     | 135,883.30        |
| 06/15/2021 | GENL | 44190 | WJH LLC                    | CONSTRUCTION BOND REFUND - 1654 GREENWAY | 12,000.00         |
|            |      |       |                            | Total Paper Check:                       | <u>408,470.17</u> |

GENL TOTALS:

|                             |                   |
|-----------------------------|-------------------|
| Total of 117 Checks:        | 408,470.17        |
| Less 2 Void Checks:         | <u>375.74</u>     |
| Total of 115 Disbursements: | <u>408,094.43</u> |

CHECK DATE FROM 05/18/2021 - 06/21/2021

| Check Date              | Bank | Check | Vendor Name                         | Description                              | Amount    |
|-------------------------|------|-------|-------------------------------------|------------------------------------------|-----------|
| Bank FIRE FIRE FUND     |      |       |                                     |                                          |           |
| Check Type: Paper Check |      |       |                                     |                                          |           |
| 05/18/2021              | FIRE | 25603 | AMAZON CAPITAL SERVICES, INC        | OFFICE SUPPLIES                          | 9.95      |
| 05/18/2021              | FIRE | 25604 | BLUE CROSS/BLUE SHIELD-M            | MEDICAL INSURANCE - JUNE 2021            | 12,906.81 |
| 05/18/2021              | FIRE | 25605 | COMCAST                             | ADD'L OUTLET STATION #1 - MAY 2021       | 10.51     |
| 05/18/2021              | FIRE | 25606 | COMCAST                             | PHONE SERVICE -STATIONS # 1 & 2 -MAY 21  | 479.44    |
| 05/18/2021              | FIRE | 25607 | CORRIGAN OIL COMPANY                | 122.2 GALLONS DIESEL FUEL                | 332.81    |
| 05/18/2021              | FIRE | 25608 | DELTA DENTAL                        | DENTAL INSURANCE - JUNE 2021             | 1,164.44  |
| 05/18/2021              | FIRE | 25609 | JEFFREY KUJAWA                      | REIMBURSEMENT FOR MEDICAL EXPENSES       | 692.32    |
| 05/18/2021              | FIRE | 25610 | JORDAN BURNS                        | MILEAGE REIMBURSEMENT DHS TRAINING       | 263.20    |
| 05/18/2021              | FIRE | 25611 | METROPOLITAN DETROIT FIRE INSP SOC. | 2021 MEMBERSHIP                          | 25.00     |
| 05/18/2021              | FIRE | 25612 | PHILIP W. DICKINSON                 | HEALTH INSURANCE REIMBURSEMENT - JUNE    | 226.48    |
| 05/18/2021              | FIRE | 25613 | R.D. KLEINSCHMIDT, INC.             | ROOF WORK AT STATION #1                  | 1,495.00  |
| 05/18/2021              | FIRE | 25614 | SUPERIOR TWP GENERAL FUND           | MICROSOFT CHARGES -MAY 2021              | 170.00    |
| 05/18/2021              | FIRE | 25615 | VSP INSURANCE CO                    | VISION INSURANCE - 2021                  | 271.04    |
| 05/25/2021              | FIRE | 25616 | ANN ARBOR WELDING SUPPLY            | OXYGEN CYLINDER RENTAL                   | 32.40     |
| 05/25/2021              | FIRE | 25617 | CANON FINANCIAL SERVICES INC.       | LEASE ON COPY MACHINE - COPY USAGE       | 189.80    |
| 05/25/2021              | FIRE | 25618 | COMCAST                             | INTERNET - STATION #2 -JUNE 2021         | 269.01    |
| 05/25/2021              | FIRE | 25619 | CORRIGAN OIL COMPANY                | REPAIR GAUGE ON DIESEL TANK              | 114.95    |
| 05/25/2021              | FIRE | 25620 | CUMMINS SALES AND SERVICE           | MAINTENANCE CONTRACT STATION #2          | 1,326.10  |
| 05/25/2021              | FIRE | 25621 | DTE ENERGY                          | ELECTRIC @ STATION #1 -MAY 21            | 850.05    |
| 05/25/2021              | FIRE | 25622 | GABBYS BP                           | FUEL FOR CANS                            | 57.50     |
| 05/25/2021              | FIRE | 25623 | HOME DEPOT CREDIT SERVICES          | GRASS SEED AND SUPPLIES - STATION #1     | 257.85    |
| 05/25/2021              | FIRE | 25624 | LUCAS NURSERIES & LANDSCAPING       | MULCH FOR STATION                        | 264.00    |
| 05/25/2021              | FIRE | 25625 | SUPERIOR TWP PAYROLL FUND           | CASH TRANSFER 5/27/21 PAYROLL            | 51,612.49 |
| 05/25/2021              | FIRE | 25626 | TREDROC TIRE SERVICES, LLC          | TIRE CHANGE                              | 39.95     |
| 05/25/2021              | FIRE | 25627 | WEST SHORE FIRE                     | TORNADO SIREN REPAIR                     | 564.06    |
| 05/28/2021              | FIRE | 25628 | HARTLAND DEERFIELD CAPITAL RESERVE  | TRAINING - BURNS                         | 333.95    |
| 05/28/2021              | FIRE | 25629 | SITONE LANDSCAPE SUPPLY, LLC        | CLEAN OUT DRAINS - STATION #1            | 111.84    |
| 05/28/2021              | FIRE | 25630 | SUPERIOR TWP PAYROLL FUND           | PENSION/HCSP - MAY 2021                  | 19,581.09 |
| 05/28/2021              | FIRE | 25631 | THE SHERWIN WILLIAMS CO.            | PAINT SUPPLIES - STATION #2              | 70.44     |
| 05/28/2021              | FIRE | 25632 | TRUGREEN PROCESSING CENTER          | LAWN SERVICE - STATION #1                | 180.41    |
| 06/08/2021              | FIRE | 25633 | AMERICAN AQUA, INC.                 | WATER SOFTNER SUPPLIES                   | 151.00    |
| 06/08/2021              | FIRE | 25634 | AUTO VALUE YPSILANTI                | OIL                                      | 21.77     |
| 06/08/2021              | FIRE | 25635 | COMCAST                             | INTERNET SERVICES - ST #1 -JUNE 2021     | 209.24    |
| 06/08/2021              | FIRE | 25636 | DTE ENERGY                          | ELECTRIC & GAS - STATION #2 -MAY 21      | 429.84    |
| 06/08/2021              | FIRE | 25637 | EMERGENT HEALTH PARTNERS            | 2021 - JUNE                              | 2,180.85  |
| 06/08/2021              | FIRE | 25638 | POWERVAC                            | JET & VAC INTERIOR TRENCH DRAINS         | 930.00    |
| 06/08/2021              | FIRE | 25639 | SUPERIOR TOWNSHIP CREDIT CARD ACCT  | CERTIFIED ALIGNMENT & SUSPENSION         | 514.33    |
| 06/08/2021              | FIRE | 25640 | SUPERIOR TWP PAYROLL FUND           | CASH TRANSFER 6/10/21 PAY                | 54,318.01 |
| 06/08/2021              | FIRE | 25641 | THE BANK OF NEW YORK MELLON TRUST   | PAYING AGENT FEES MAY 1, 2021- APRIL 30, | 200.00    |
| 06/08/2021              | FIRE | 25642 | VERTIZON WIRELESS                   | CELL PHONES -MAY 2021                    | 441.53    |
| 06/08/2021              | FIRE | 25643 | WEST SHORE FIRE                     | TORNADO SIREN REPAIR                     | 1,065.00  |
| 06/08/2021              | FIRE | 25644 | WEX BANK                            | FUEL - MAY 2021                          | 102.10    |
| 06/15/2021              | FIRE | 25645 | AUTO VALUE YPSILANTI                | TRUCK WASH SUPPLIES                      | 57.42     |
| 06/15/2021              | FIRE | 25646 | COMCAST                             | ADD'L OUTLET STATION #1 - JUNE 2021      | 10.51     |
| 06/15/2021              | FIRE | 25647 | COMCAST                             | PHONE SERVICE -STATIONS # 1 & 2 -JUNE 21 | 479.44    |
| 06/15/2021              | FIRE | 25648 | CORRIGAN OIL COMPANY                | 209.8 GALLONS DIESEL FUEL                | 1,217.13  |
| 06/15/2021              | FIRE | 25649 | ELITE TRAUMA CLEAN-UP               | DISPOSAL OF MEDICAL WASTE                | 35.00     |
| 06/15/2021              | FIRE | 25650 | SAFETY- KLEEN SYSTEMS INC           | CLEAN PARTS WASHER                       | 256.36    |
| 06/15/2021              | FIRE | 25651 | TAZ NETWORKS, INC                   | NETWORK FLAT FEE - JUNE 2021             | 161.57    |
| 06/15/2021              | FIRE | 25652 | VICTOR CHEVRETTE                    | REIMBURSEMENT FOR WATER                  | 17.94     |
| 06/15/2021              | FIRE | 25653 | ANN ARBOR CLEANING SUPPLY           | STATION SUPPLIES                         | 212.92    |
| 06/15/2021              | FIRE | 25654 | DUNDEE FIRE & SAFETY INC            | FIRE EXTINGUISHER                        | 169.15    |
| 06/15/2021              | FIRE | 25655 | JEFFREY KUJAWA                      | REIMBURSEMENT FOR MEDICAL EXPENSES       | 283.59    |
| 06/15/2021              | FIRE | 25656 | SUPERIOR TOWNSHIP CREDIT CARD ACCT  | CHILD SAFTEY SEAT RECERTIFICATIN - KUJAW | 55.00     |
| 06/15/2021              | FIRE | 25657 | SUPERIOR TWP PAYROLL FUND           | HSA FEES - JUNE 2021                     | 46.75     |



06/15/2021 01:44 PM  
User: NANCY  
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 05/18/2021 - 06/21/2021

| Check Date | Bank | Check | Vendor Name     | Description                              | Amount     |
|------------|------|-------|-----------------|------------------------------------------|------------|
| 06/15/2021 | FIRE | 25658 | TIMOTHY WINTERS | HEALTH INSURANCE REIMBURSEMENT -JUNE 202 | 212.08     |
| 06/15/2021 | FIRE | 25659 | WILLIAM PRITULA | REIMBURSEMENT FOR PROPANE FOR STATION #2 | 46.62      |
|            |      |       |                 | Total Paper Check:                       | 157,728.04 |

FIRE TOTALS:

|                            |            |
|----------------------------|------------|
| Total of 57 Checks:        | 157,728.04 |
| Less 0 Void Checks:        | 0.00       |
| Total of 57 Disbursements: | 157,728.04 |

1:31 PM  
 06/15/21  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 MAY 18 THROUGH JUNE 21, 2021

| DATE                              | NUM   | NAME                                   | MEMO                                       | AMOUNT       |
|-----------------------------------|-------|----------------------------------------|--------------------------------------------|--------------|
| 100· CASH - O&I                   |       |                                        |                                            |              |
| 101· CHECKING - CHASE 20500048552 |       |                                        |                                            |              |
| 05/18/21                          | 12975 | ABBAY DOOR                             | MAINTENANCE ON GARAGE DOORS                | (120.00)     |
| 05/18/21                          | 12976 | AUTO VALUE YPSILANTI                   | OIL CHANGE                                 | (34.86)      |
| 05/18/21                          | 12977 | BLUE CROSS BLUE SHIELD                 | MEDICAL INSURANCE - JUNE 2021              | (5,883.48)   |
| 05/18/21                          | 12978 | BOSTWICK Co., INC.                     | ASPHALT PAVING - DOVER CT.                 | (1,875.00)   |
| 05/18/21                          | 12979 | CINTAS CORPORATION                     | FIRST AID REFILL                           | (167.65)     |
| 05/18/21                          | 12980 | COMCAST                                | INTERNET & PHONE - ADM. BLDG. - APR21      | (209.24)     |
| 05/18/21                          | 12981 | COMCAST - PHONES                       | PHONES ADMIN/MAINT -MARCH 2021             | (383.77)     |
| 05/18/21                          | 12982 | CORE & MAIN                            | METERS & FLAGS                             | (3,859.04)   |
| 05/18/21                          | 12983 | CUMMINS SALES AND SERVICE              | REPLACED BATTERY IN GENERATOR              | (339.83)     |
| 05/18/21                          | 12984 | DELTA DENTAL PLAN OF MICHIGAN          | DENTAL INSURANCE - JUNE 2021               | (600.63)     |
| 05/18/21                          | 12985 | ENMET CORPORATION                      | GAS DETECTOR CALIBRATION                   | (100.00)     |
| 05/18/21                          | 12986 | MILLENNIUM BUSINESS SYSTEMS            | COPIER LEASE                               | (358.08)     |
| 05/18/21                          | 12987 | PARAGON LABORATORIES                   | LEAD & COPPER TESTS                        | (140.00)     |
| 05/18/21                          | 12988 | PROFESSIONAL BUILDING MAINTENANCE      | CLEANING OF THE BUILDINGS - MAY            | (790.00)     |
| 05/18/21                          | 12989 | BOSTWICK Co., INC.                     | ASPHALT PAVING - HARVEST LANE              | (1,700.00)   |
| 05/18/21                          | 12990 | SUPERIOR TOWNSHIP CREDIT CARD ACCOU... | QB MONTHLY CHARGE FOR USERS -MAY 21        | (232.00)     |
| 05/18/21                          | 12991 | TAZ NETWORKS INC.                      | DESKTOP PATCH                              | (13.33)      |
| 05/18/21                          | 12992 | TRUGREEN                               | LAWN CARE                                  | (239.20)     |
| 05/18/21                          | 12993 | VISION SERVICE PLAN                    | VISION INSURANCE - JUNE 21                 | (136.73)     |
| 05/18/21                          | 12994 | YPSILANTI ACE HARDWARE                 | GRASS SEED                                 | (37.98)      |
| 05/18/21                          | 12995 | YPSILANTI COMM. UTILITIES AUTHORITY    | W/S - APRIL 2021                           | (168,263.39) |
| 05/25/21                          | 12996 | AMAZON CAPITAL SERVICES, INC.          | OFFICE SUPPLIES                            | (346.43)     |
| 05/25/21                          | 12997 | BUSY BUTLER                            | TREE TRIMMING - MACARTHUR                  | (2,200.00)   |
| 05/25/21                          | 12998 | COMCAST                                | INTERNET - MAINT. FAC. - MAY21             | (219.24)     |
| 05/25/21                          | 12999 | DTE                                    | GAS/ELECTRIC - MAY 21                      | (1,336.50)   |
| 05/25/21                          | 13000 | OHM ENGINEERING ADVISORS               | AWIA REPORT                                | (1,488.75)   |
| 05/25/21                          | 13001 | PARAGON LABORATORIES                   | SAMPLE TESTING                             | (124.00)     |
| 05/25/21                          | 13002 | SUPERIOR TWP. GENERAL FUND             | MICROSOFT 360 SERVICES - MAY21             | (122.50)     |
| 05/25/21                          | 13003 | SUPERIOR TWP. PAYROLL FUND             | PAYROLL -4/1/21                            | (23,564.33)  |
| 05/25/21                          | 13004 | VERIZON                                | CELL PHONES - MAY21                        | (567.11)     |
| 05/25/21                          | 13005 | YPSILANTI COMM. UTILITIES AUTHORITY    | WATER - ADM. BLDG. - MAR-APR21             | (42.84)      |
| 05/28/21                          | 13006 | SUPERIOR TWP. PAYROLL FUND             | PENSION - MAY 2021                         | (7,556.87)   |
| 06/08/21                          | 13007 | ANN ARBOR CHARTER TOWNSHIP             | W/S PURCH. - MAY21                         | (8,042.91)   |
| 06/08/21                          | 13008 | AUTO VALUE YPSILANTI                   | DEF. FLUID                                 | (47.07)      |
| 06/08/21                          | 13009 | BADGER METER                           | ORION CELLULAR SERVICE UNIT (2331) - MAY21 | (2,163.59)   |
| 06/08/21                          | 13010 | CORE & MAIN                            | METERS                                     | (547.52)     |
| 06/08/21                          | 13011 | DTE                                    | GAS/ELEC - MAY 21                          | (1,287.82)   |
| 06/08/21                          | 13012 | DUKE'S ROOT CONTROL, INC.              | ROOT CONTROL SERVICE                       | (6,704.63)   |
| 06/08/21                          | 13013 | GARY REYNOLDS                          | REFUND W/S OVERPAYMENT - 1918 CARLISLE     | (50.65)      |
| 06/08/21                          | 13014 | KAREN GREEN                            | REFUND W/S OVERPAYMENT - 1684 CRAB APPLE   | (99.09)      |
| 06/08/21                          | 13015 | LACHELLE PATAIL                        | REFUND W/S OVERPAYMENT - 8762 BARRINGTON   | (58.25)      |
| 06/08/21                          | 13016 | LAURA GRAY                             | REFUND W/S OVERPAYMENT - 7564 ABIGAIL      | (64.41)      |
| 06/08/21                          | 13017 | LIVE VOICE                             | ANSWERING SERVICE - MAY21                  | (276.35)     |
| 06/08/21                          | 13018 | MILLENNIUM BUSINESS SYSTEMS            | COPIER LEASE                               | (342.01)     |

1:31 PM  
 06/15/21  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 MAY 18 THROUGH JUNE 21, 2021

| DATE                                     | NUM   | NAME                                       | MEMO                                        | AMOUNT         |
|------------------------------------------|-------|--------------------------------------------|---------------------------------------------|----------------|
| 06/08/21                                 | 13019 | PARAGON LABORATORIES                       | SAMPLE TESTING                              | (262.00)       |
| 06/08/21                                 | 13020 | QUADIENT LEASING USA, INC.                 | POSTAGE MACHINE LEASE - APR-JUN21           | (588.57)       |
| 06/08/21                                 | 13021 | SAM'S CLUB                                 | MISC. CLEANING SUPPLIES                     | (70.58)        |
| 06/08/21                                 | 13022 | SUPERIOR TWP. PAYROLL FUND                 | PAYROLL 6/10/21                             | (21,548.82)    |
| 06/08/21                                 | 13023 | TRITECH SOFTWARE SYSTEMS                   | LUCITY PORTAL ANNUAL SUPPORT                | (16,984.50)    |
| 06/08/21                                 | 13024 | WEX BANK                                   | FUEL - MAY 21                               | (182.64)       |
| 06/15/21                                 | 13025 | COMCAST                                    | INTERNET - MAY 21                           | (447.10)       |
| 06/15/21                                 | 13026 | COMCAST - PHONES                           | PHONES ADMIN/MAINT -JUNE 21                 | (383.77)       |
| 06/15/21                                 | 13027 | CORE & MAIN                                | METER                                       | (487.52)       |
| 06/15/21                                 | 13028 | INGERSOLL RAND                             | MAINTENANCE ON PM T-30 AIR COMPRESSOR       | (778.02)       |
| 06/15/21                                 | 13029 | OHM ENGINEERING ADVISORS                   | GIS MEETING                                 | (1,757.75)     |
| 06/15/21                                 | 13030 | PROFESSIONAL BUILDING MAINTENANCE          | CLEANING OF THE BUILDINGS                   | (790.00)       |
| 06/15/21                                 | 13031 | QUADIENT                                   | POSTAGE METER REFILLS                       | (2,000.00)     |
| 06/15/21                                 | 13032 | QUADIENT LEASING USA, INC.                 | FOLDER LEASE - MAY-JUL21                    | (867.45)       |
| 06/15/21                                 | 13033 | STEVE SURMANN                              | REFUND W/S OVERPAYMENT                      | (11.00)        |
| 06/15/21                                 | 13034 | SUPERIOR TWP. UTIL. DEPT. CAPITAL RESER... | TRANSFER 2020 O&M PROFIT TO CR              | (601,097.00)   |
| 06/15/21                                 | 13035 | TAZ NETWORKS INC.                          | CYBER SECURITY                              | (480.00)       |
| 06/15/21                                 | 13036 | TRUGREEN                                   | LAWN CARE                                   | (448.68)       |
| 06/15/21                                 | 13037 | SUPERIOR TWP. PAYROLL FUND                 | HSA FEES - JUNE 2021                        | (12.75)        |
| TOTAL 101 · CHECKING - CHASE 20500048552 |       |                                            |                                             | (891,935.23)   |
| TOTAL 100 · CASH - O&I                   |       |                                            |                                             | (891,935.23)   |
| 120 · CASH - CAPITAL RESERV              |       |                                            |                                             |                |
| 125 · CR CHKG. - CHASE 63991823          |       |                                            |                                             |                |
| 05/18/21                                 | 820   | LASALLE CONSTRUCTION SERVICES              | CLARK RD. BOOSTER STA. REBUILD CONSTRUCTION | (209,607.05)   |
| 05/18/21                                 | 821   | WASHTENAW COUNTY SOIL EROSION              | INSPECTION FEE                              | (50.00)        |
| 05/25/21                                 | 822   | OHM ENGINEERING ADVISORS                   | CLARK RD. LIFT STA. REBUILD                 | (33,660.00)    |
| 06/08/21                                 | 823   | UPS                                        | SHIPMENT OF CHECK TO VENDOR                 | (68.44)        |
| 06/15/21                                 | 824   | LASALLE CONSTRUCTION SERVICES              | CLARK RD. BOOSTER STA. REBUILD CONSTRUCTION | (189,319.80)   |
| 06/15/21                                 | 825   | OHM ENGINEERING ADVISORS                   | CLARK RD. LIFT STA. REBUILD                 | (32,959.25)    |
| 06/15/21                                 | 826   | SUPERIOR TWP. FIRE FUND                    | AGENCY FEES                                 | (114.28)       |
| TOTAL 125 · CR CHKG. - CHASE 63991823    |       |                                            |                                             | (465,778.82)   |
| TOTAL 120 · CASH - CAPITAL RESERV        |       |                                            |                                             | (465,778.82)   |
| TOTAL                                    |       |                                            |                                             | (1,357,714.05) |