

Superior Charter Township Park Commission
Regular Meeting
March 22, 2021
Conducted via Zoom Platform Technology

Approved Minutes

1. Call to Order
The meeting was called to order by Vice-Chair Nahid Sanii-Yahyai at 6:30 pm.
2. Roll Call
Park Commissioners present: Nahid Sanii-Yahyai, Riley Schofield, Guy Conti, Martha Kern-Boprie, Greg Vessels

Park Commissioners absent: Marion Morris, Terry Lee Lansing

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor and Recreation Coordinator
3. Flag Salute
Vice-Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Guy Conti and supported by Nahid Sanii-Yahyai to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. February 22, 2021
It was moved by Guy Conti and supported by Nahid Sanii-Yahyai to approve the minutes of 2/22/21 as drafted. The motion carried.
6. Citizen Participation
None
7. Reports
 - A. Chairperson
Vice-Chair Nahid Sanii-Yahyai reported that Chair Marion Morris came through her surgery well, and has been discharged to her home to continue recovery.
 - B. Administrator
Juan Bradford submitted a written report. He updated this report with confirmation that Washtenaw County definitely will not fund the ADA compliant sidewalk in Community Park, because the project was already in our budget. He stated he believes we should install this sidewalk anyway, as it will provide access to all township playground equipment. Juan also encouraged all Park Commissioners to attend the groundbreaking event for the new Ypsilanti District Library branch in Superior Township on April 7 at 3:30 pm. He also asked which Park Commissioners would volunteer to help with the Easter Egg drive through event on Saturday, March 27. Riley Schofield and Martha Kern-Boprie volunteered. Volunteers should arrive at Fireman's Park by 10:30 am on Saturday morning.
 - C. Board Liaison
Trustee Bernice Lindke reported that a committee of Marion Morris, Nahid Sanii-Yahyai, Martha Kern-Boprie, Juan Bradford, Ken Schwartz and herself met to discuss resolution of issues related to Schock Park. A consensus was reached to have the township board assume maintenance of the

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property composing Schock Park, while giving access to the maintenance barn for park staff only and compensating the Park Fund for maintenance by park staff of non-park properties. The township board is supportive of this. A formal memo will be prepared by Supervisor Ken Schwartz for review and approval by the Township Board at their next board meeting. The City of Ypsilanti is seeking Michigan Department of Natural Resources (DNR) funding to pay for removal of Peninsular Park dam located under LeForge Road, south of Clark Road. Superior Township is applying to the DNR for a grant to construct a non-motorized path in Dixboro.

- D. Board Meeting Attendee
Guy Conti attended the March 15 Township Board meeting. He said Bernice Lindke gave a thorough report, and he had nothing to add.
- E. Park Steward
Ellen Kurath submitted a memo on invasive plants, including how to identify them, and the best times to remove them. Rick Collman has not responded to multiple attempts to contact him.
- F. Safety
Patrick Pigott reported there have been no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

- 8. Communication
 - A. Educational: Prescribed Burn Fact Sheet
 - B. 2021 Special Events Flyer
 - C. Y on the Fly
 - D. 2021 Summer Playground Camp

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

- 9. Old Business
None

10. New Business

- A. Parks Maintenance Supervisor
Juan Bradford reported that the position of Parks Maintenance Supervisor was posted to all township employees. Patrick Pigott applied immediately. Juan met with Chair Marion Morris and Vice-Chair Nahid Sanii-Yahyai to review Patrick's application. The three of them recommend promoting Patrick to Parks Maintenance Supervisor effective March 15 with the following compensation rates and probationary period:

March 15	\$23.00 per hour
Six Months later	\$24.00 per hour
One Year later	\$25.00 + potential 1/01/2022 percentage increase received by P & R staff

A six month probationary period.

Juan met with Patrick to review this proposal, his expectations of Patrick and Patrick's expectations of the Park Department. Patrick accepted the offer, knowing it was contingent upon Park Commission approval.

It was moved by Martha Kern-Boprie and supported by Guy Conti that the Park Commission concur with the recommendation of Marion Morris, Nahid Sanii-Yahyai and Juan Bradford and promote Patrick Pigott to the position of Parks Maintenance Supervisor retro-active to 3/15/2021 with the following compensation:

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3/15/2021 \$23.00 per hour
Six Months later \$24.00 per hour
One Year later \$25.00 per hour + potential 1/01/22 percentage increase received by P & R staff

A six month probation period

The motion carried. Park Commissioners congratulated Patrick on this promotion and wished him well.

B. Community Park Tennis Court Repair

Two bids were received for repair of the tennis courts in Community Park.

<u>Vendor</u>	<u>Bid</u>	<u>Meets Specifications</u>
Laser Striping, LLC	\$34,600.00	Yes
Goddard Coatings	\$39,025.00	Yes - bid arrived late

The original budget for this project was \$33,000.00. Martha Kern-Boprie asked if Juan was familiar with the work of the low bidder, and if he thought they could successfully complete the project. Juan responded that Laser Striping, LLC is a new company. It is a generic spin-off from a larger company that franchises the product. Both bidders use the generic product in our bid specifications. Juan requested references from Laser Striping, LLC. Juan is familiar with the work of Goddard Coatings.

It was moved by Martha Kern-Boprie and supported by Riley Schofield to award the bid for Community Park Tennis Court repair to low bidder Laser Striping, LLC for the amount of \$34,600.00 contingent upon receiving satisfactory references from Laser Striping, LLC. The motion carried.

Juan Bradford stated that this project will be funded by a Community Development Block Grant (CDBG) and there is sufficient funding to cover the full repair project.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to approve payment of the bills totaling \$23,193.34 at 3/22/21. Martha asked why we were paying for the full movie in the park fees now, when the movies will not be screened until summer. Juan responded that there is high demand for outdoor movies now, and he did not want to jeopardize our ability to secure movies by waiting. He also stated that if there is bad weather on the scheduled night, we can delay the screening. The motion carried.

12. Financial Statements

- A. February 2021 Revenue & Expenditure Report
- B. February 2021 Balance Sheet

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the February financial statements. The motion carried.

13. Pleas and Petitions

Greg Vessels noted that he likes Cherry Hill Nature Preserve (CHNP) a lot, but it is very swampy now. He noticed a lot of fallen trees, and asked if there was anything we could do to reduce the swampiness. Perhaps chip the fallen trees. Juan responded that anything done would just move the water, and we should not do anything to change the natural water flow.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to adjourn the meeting at 7:05 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary

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