

MEETING NOTICE
Superior Charter Township
Parks & Recreation Commission
Virtual Meeting
6:30 PM
Monday, April 26, 2021

NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.

The Township will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be able to speak during a public comment period.

The following is a link to attend and participate in the meeting:

<https://us02web.zoom.us/j/7344805502>

Call in option: +1 312 626 6799 or +1 646 558 8656, Webinar ID: 734 480 5502

International numbers available: <https://us02web.zoom.us/j/7344805502>

Members of the public participating in the public comment via ZOOM will wait in a virtual queue until called during the public comment period. Because of limitations on un-muting and re-muting members of the public, there will be only one public comment period, *which will be at the end of the meeting* (unless there is a public hearing item, in which case the following procedures will apply to that portion of the meeting as well).

When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The Commission Chair will determine the order of public speakers. If you want to speak, you must use the "Raise Hand" feature for the Commission Chair to know you need to be unmuted. When you are unmuted, and you will have three (3) minutes to share your comments to the public body. At the conclusion of your comments or your three (3) minutes, you will be re-muted and then removed from the queue.

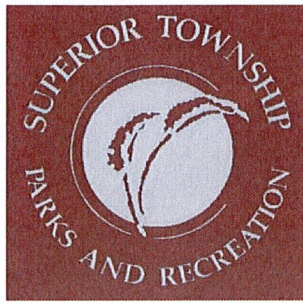
Participants may also choose to submit comments that can be read into the record. Comments can be submitted electronically via email to the Parks & Recreation Administrator at: jbradford@superior-twp.org
Comments shall be submitted prior to 5:00 p.m. on the day of the meeting.

Procedures by which persons may contact members of the public body prior to a meeting.

The Superior Charter Township government e-mail addresses of the members of all public bodies utilizing this means of meeting are available on the Township's website at:
<https://superiortownship.org/government>

Procedures for participation by persons with disabilities.

The Township will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Parks & Recreation Administrator at 734-482-5502 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

Superior Township Parks & Recreation Commission

APRIL 2021

Regular Meeting

will be held

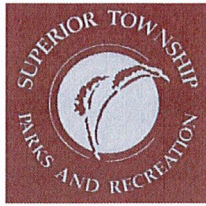
MONDAY, APRIL 26, 2021 @ 6:30 p.m.

Via ZOOM

ZOOM Meeting ID# 7344805502

Call in option: 1(646) 558-8656 or 1(312) 626-6799

Juan Bradford	Marion Morris
Guy Conti	Patrick Pigott
Martha Kern-Boprie	Nahid Sanii-Yahyai
Terry Lee Lansing	Riley Schofield
Bernice Lindke	Gregory Vessels



PARKS & RECREATION COMMISSION REGULAR MEETING
Via ZOOM
APRIL 26, 2021 @ 6:30 P.M.
AGENDA

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) March 22, 2021
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Environmental Initiatives
 - B) Oakbrook Sports Park Reservation
 - C) "Seed Quilt" at Cherry Hill Nature Preserve
 - D) Update Cherry Hill Nature Preserve Map by John Copley
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
 - A) Prescribed Burn at Cherry Hill Nature Preserve
- 11) BILLS FOR PAYMENT**
 - A) March 23, 2021 – April 26, 2021
- 12) FINANCIAL STATEMENTS**
 - A) March 2021 Revenue & Expenditure Report
 - B) March 2021 Balance Sheet
 - C) Easter Event Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting: May 24, 2021 @ 6:30 pm



Superior Charter Township Park Commission
Regular Meeting
March 22, 2021
Conducted via Zoom Platform Technology

Proposed Minutes

1. Call to Order
The meeting was called to order by Vice-Chair Nahid Sani-Yahyai at 6:30 pm.
2. Roll Call
Park Commissioners present: Nahid Sani-Yahyai, Riley Schofield, Guy Conti, Martha Kern-Boprie, Greg Vessels

Park Commissioners absent: Marion Morris, Terry Lee Lansing

Others present: Trustee Bernice Lindke; Juan Bradford, Park Administrator; Patrick Pigott, Maintenance Supervisor and Recreation Coordinator
3. Flag Salute
Vice-Chair Nahid Sani-Yahyai led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Guy Conti and supported by Nahid Sani-Yahyai to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
 - A. February 22, 2021
It was moved by Guy Conti and supported by Nahid Sani-Yahyai to approve the minutes of 2/22/21 as drafted. The motion carried.
6. Citizen Participation
None
7. Reports
 - A. Chairperson
Vice-Chair Nahid Sani-Yahyai reported that Chair Marion Morris came through her surgery well, and has been discharged to her home to continue recovery.
 - B. Administrator
Juan Bradford submitted a written report. He updated this report with confirmation that Washtenaw County definitely will not fund the ADA compliant sidewalk in Community Park, because the project was already in our budget. He stated he believes we should install this sidewalk anyway, as it will provide access to all township playground equipment. Juan also encouraged all Park Commissioners to attend the groundbreaking event for the new Ypsilanti District Library branch in Superior Township on April 7 at 3:30 pm. He also asked which Park Commissioners would volunteer to help with the Easter Egg drive through event on Saturday, March 27. Riley Schofield and Martha Kern-Boprie volunteered. Volunteers should arrive at Fireman's Park by 10:30 am on Saturday morning.
 - C. Board Liaison
Trustee Bernice Lindke reported that a committee of Marion Morris, Nahid Sani-Yahyai, Martha Kern-Boprie, Juan Bradford, Ken Schwartz and herself met to discuss resolution of issues related to Schock Park. A consensus was reached to have the township board assume maintenance of the

property composing Schock Park, while giving access to the maintenance barn for park staff only and compensating the Park Fund for maintenance by park staff of non-park properties. The township board is supportive of this. A formal memo will be prepared by Supervisor Ken Schwartz for review and approval by the Township Board at their next board meeting. The City of Ypsilanti is seeking Michigan Department of Natural Resources (DNR) funding to pay for removal of Peninsular Park dam located under LeForge Road, south of Clark Road. Superior Township is applying to the DNR for a grant to construct a non-motorized path in Dixboro.

- D. Board Meeting Attendee
Guy Conti attended the March 15 Township Board meeting. He said Bernice Lindke gave a thorough report, and he had nothing to add.
- E. Park Steward
Ellen Kurath submitted a memo on invasive plants, including how to identify them, and the best times to removed them. Rick Collman has not responded to multiple attempts to contact him.
- F. Safety
Patrick Pigott reported there have been no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

8. Communication

- A. Educational: Prescribed Burn Fact Sheet
- B. 2021 Special Events Flyer
- C. Y on the Fly
- D. 2021 Summer Playground Camp

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

9. Old Business

None

10. New Business

A. Parks Maintenance Supervisor

Juan Bradford reported that the position of Parks Maintenance Supervisor was posted to all township employees. Patrick Pigott applied immediately. Juan met with Chair Marion Morris and Vice-Chair Nahid Sanii-Yahyai to review Patrick's application. The three of them recommend promoting Patrick to Parks Maintenance Supervisor effective March 15 with the following compensation rates and probationary period:

March 15	\$23.00 per hour
Six Months later	\$24.00 per hour
One Year later	\$25.00 + potential 1/01/2022 percentage increase received by P & R staff

A six month probationary period.

Juna met with Patrick to review this proposal, his expectations of Patrick and Patrick's expectations of the Park Department. Patrick accepted the offer, knowing it was contingent upon Park Commission approval.

It was moved by Martha Kern-Boprie and supported by Guy Conti that the Park Commission concur with the recommendation of Marion Morris, Nahid Sanii-Yahyai and Juan Bradford and promote Patrick Pigott to the position of Parks Maintenance Supervisor retro-active to 3/15/2021 with the following compensation:

3/15/2021 \$23.00 per hour
Six Months later \$24.00 per hour
One Year later \$25.00 per hour + potential 1/01/22 percentage increase received by P & R staff

A six month probation period

The motion carried. Park Commissioners congratulated Patrick on this promotion and wished him well.

B. Community Park Tennis Court Repair

Two bids were received for repair of the tennis courts in Community Park.

<u>Vendor</u>	<u>Bid</u>	<u>Meets Specifications</u>
Laser Striping, LLC	\$34,600.00	Yes
Goddard Coatings	\$39,025.00	Yes - bid arrived late

The original budget for this project was \$33,000.00. Martha Kern-Boprie asked if Juan was familiar with the work of the low bidder, and if he thought they could successfully complete the project. Juan responded that Laser Striping, LLC is a new company. It is a generic spin-off from a larger company that franchises the product. Both bidders use the generic product in our bid specifications. Juan requested references from Laser Striping, LLC. Juan is familiar with the work of Goddard Coatings.

It was moved by Martha Kern-Boprie and supported by Riley Schofield to award the bid for Community Park Tennis Court repair to low bidder Laser Striping, LLC for the amount of \$34,600.00 contingent upon receiving satisfactory references from Laser Striping, LLC. The motion carried.

Juan Bradford stated that this project will be funded by a Community Development Block Grant (CDBG) and there is sufficient funding to cover the full repair project.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to approve payment of the bills totaling \$23,193.34 at 3/22/21. Martha asked why we were paying for the full movie in the park fees now, when the movies will not be screened until summer. Juan responded that there is high demand for outdoor movies now, and he did not want to jeopardize our ability to secure movies by waiting. He also stated that if there is bad weather on the scheduled night, we can delay the screening. The motion carried.

12. Financial Statements

A. February 2021 Revenue & Expenditure Report

B. February 2021 Balance Sheet

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the February financial statements. The motion carried.

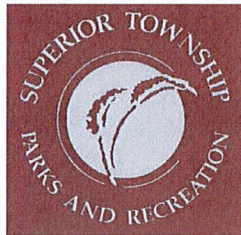
13. Pleas and Petitions

Greg Vessels noted that he likes Cherry Hill Nature Preserve (CHNP) a lot, but it is very swampy now. He noticed a lot of fallen trees, and asked if there was anything we could do to reduce the swampiness. Perhaps chip the fallen trees. Juan responded that anything done would just move the water, and we should not do anything to change the natural water flow.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to adjourn the meeting at 7:05 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary

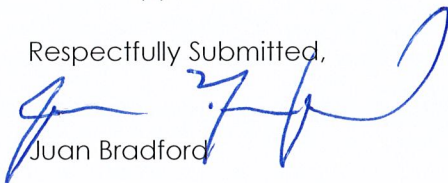


13

ADMINISTRATOR REPORT APRIL 26, 2021

- Next Board of Trustees Meeting: Monday, May 17, 2021 @ 7:00 p.m.
Attendee: Commission Chair Morris
- The Groundbreaking Celebration for the new Superior Library Branch was held on Wednesday April 7th. There was a great turnout.
- The Easter Egg Drive with the Easter Bunny at Fireman's Park was very popular. We gave out 230 Easter Bags filled with candy filled eggs, a craft, our special event flier, and book markers supplied by the library. Thank you to all the Commissioners that volunteered. Special recognition to Greg's bunny ears!
- We have readdressed the proposed sidewalk at Community Park with Washtenaw County. They will be funding the sidewalk with 2021 Community Block Grant Development funds (CDBG). This project may be delayed until next spring due to the Environmental Impact Study that is required to be completed before construction. I will be pushing for a fall 2021 completion; we will see how it progresses.
- I had a preconstruction meeting with Laser Striping and Washtenaw County regarding the Community Park tennis court repair/renovation. As of now this project is scheduled to be completed by June 18th.
- Oakbrook Sports will be hosting their Summer Sports League at Oakbrook Park this summer. This is a great program for our local kids. We will once again be providing a porta-john at the park for them.
- I have had an inquiry regarding placing a memorial bench at Cherry Hill Nature Preserve in memory of a family member. The family will be covering the cost of the bench, shipping, installation, and a memorial plaque. I will work with them to find an appropriate location.
- Supervisor Schwartz has initiated a Warrant Study for the corner of Harris Rd. & MacArthur Blvd. This will identify the traffic patterns in the area to determine if turning the corner into a three-way stop is necessary. I have also had a meeting with Lisa Hoenig, Ypsi Library Director to discuss this.
- I have been approached by a student from EMU regarding a proposed planting a Cherry Hill Nature Preserve. I have included his introductory letter in your Communications.
- Township offices are operational but continue to remain closed to the public, except by appointment, until further notice.

Respectfully Submitted,


Juan Bradford

NRPA PARK PULSE

Parks and Recreation: Leaders of Vital Environmental Initiatives

6 in 7 U.S. adults support their local park and recreation agency's environmental efforts.

8 A.


Top initiatives include:



Other environmental efforts widely supported by U.S. adults include **alleviating climate change impacts**, **nurturing pollinator habitats** and **managing land for flood mitigation**. Park and recreation professionals play a vital role in the protection of our environment through green infrastructure, conservation of public lands, wildlife habitat creation and more.

Each month, through a poll of 1,000 U.S. residents focused on park and recreation issues, NRPA Park Pulse helps tell the park and recreation story. Questions span from the serious to the more lighthearted. The survey was conducted by Wakefield Research (www.wakefieldresearch.com).

Visit nrpa.org/ParkPulse for more information.

 **NRPA** National Recreation and Park Association
Because everyone deserves a great park

PARK RENTAL FORM

8B

Renter's Name: Joe & Susanne Yocum Phone: 734-649-2202

Address: 1742 Sheffield DR.

City, State: Ypsi, MI.

E-mail: yocumjoesue@msn.com

Park Requested: Oakbrook Date(s): May 19 - June 30, 2021

Times: From: 6:30 pm To: 8 pm.

Event: Low key sports + fellowship for Families

No. of Participants: ~75

Will admission be charged: ___ Yes No If Yes, what amount: _____

Will food and/or beverages be served: ___ Yes No If Yes, how often: _____

Please list any special equipment to be used (lighting, sound system, etc.):

None. Last yr. you provided a port a potty which was essential for lots of little ones/big ones too. Would you be able to provide 1 for the Cmnty by May 19?

Cleanup will be completed by: Us and Coaches Phone: 734-649-2202

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash (No bathroom facilities will be provided) by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: _____

Rental Fee: _____

Additional Fees: _____ Description: _____

TOTAL FEE: NONE

Renter's Signature: Susanne M. Yocum Date: 3-11-21

Superior Township's Approval: [Signature] Date: 3/24/21

80

Gary Zhang
2207 Stone Rd
Ann Arbor, Michigan, 48105
gryzhng@umich.edu

Faculty Advisors: Perry Kulper, Ivette Perfecto

April 8th, 2021

Superior Charter Township
Parks & Recreation

I am proposing a small meadow of Michigan native plants at Cherry Hill Nature Preserve. Seeds will be sourced from local nurseries that specialize in native flora. The work will be funded through UM's ArtEngine AiiR grant. We understand ecology is regionally specific and are open to the expertise of your team.

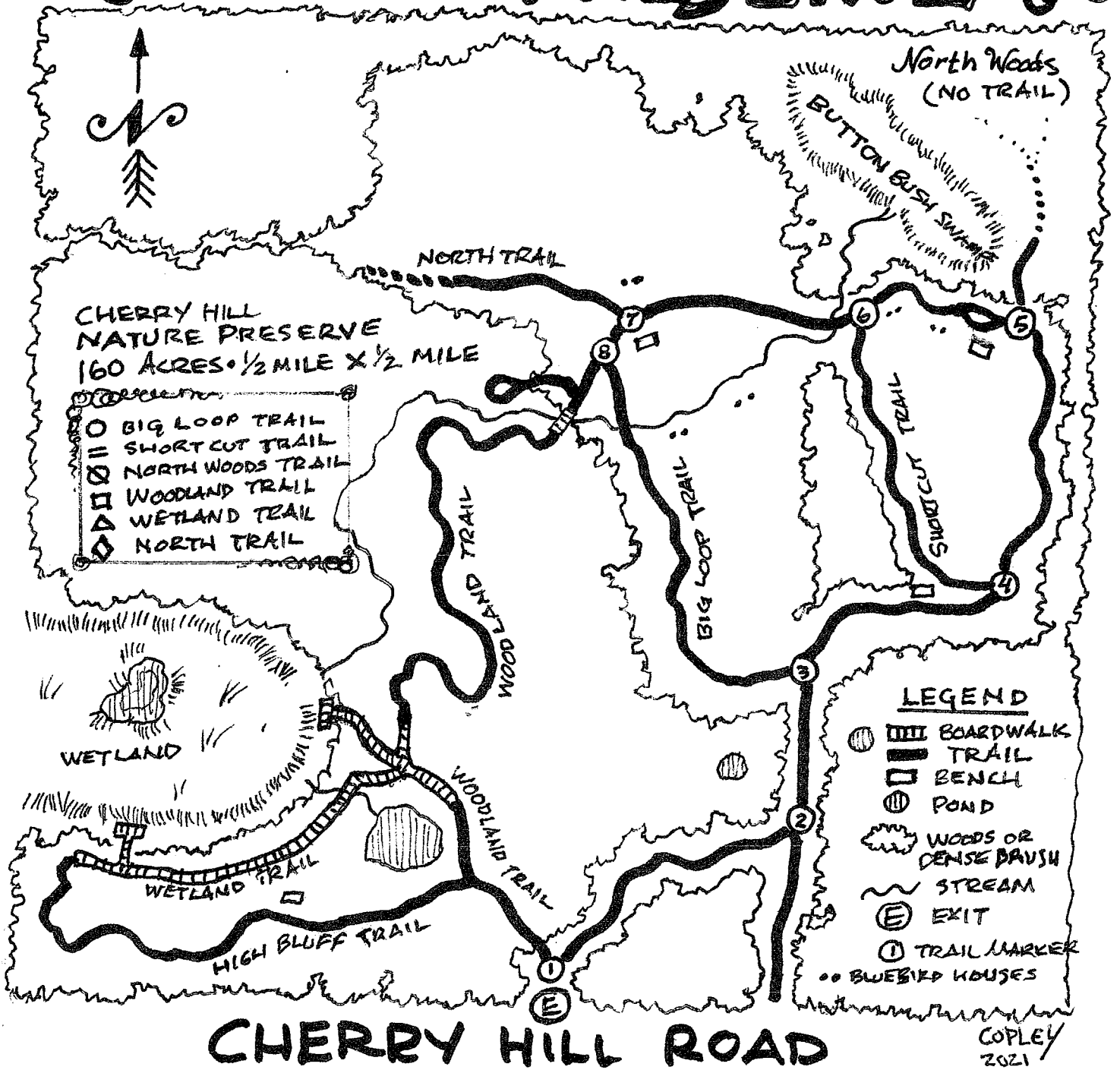
The work I am doing tries to discuss architecture's role in restoration ecology. In particular its impact on ecological matrices, the interconnection of natural habitats across a landscape. What has become evident through recent field research into the fragmentation of natural habitats is the inequity experienced by ground dwellers like ground nesting bees and bandicoots. Urban development has caused both the loss of habitat and the separation of these organisms from their greater populations. Spatial connections between metapopulations become increasingly important to a higher quality ecosystem. The potential impact on biodiversity is also of interest. In particular the potential for the emergence and return of newer and older species through the reconnection of fragmented habitats.

The plan is to make a "seed quilt" that will regraft native Michigan flora onto the landscape as a form of land art (fig. 1). Essentially, trying to grow plants in weird shapes. The quilt tries to tap into the larger human tradition of land management, in particular the traditions of indigenous Amazonian cultures (fig. 2). The land management shown in figure 2 is impressive in its aesthetic considerations and in its benefits to the local flora. It bridges infrastructure and ecology. At a much smaller scale, the "seed quilt" learns from this and aims to start a conversation about humans gaining agency as more active pollinators.

Thank you for the opportunity and consideration,

Gary

CHEERRY HILL NATURE PRESERVE



10A



**David
Borneman** LLC

www.RestoringNatureWithFire.com

2854 Parkridge Drive • Ann Arbor • Michigan • 48103 • Office 734-994-3475 • Cell 734-845-0634 • Dave@Restoring-Nature.com

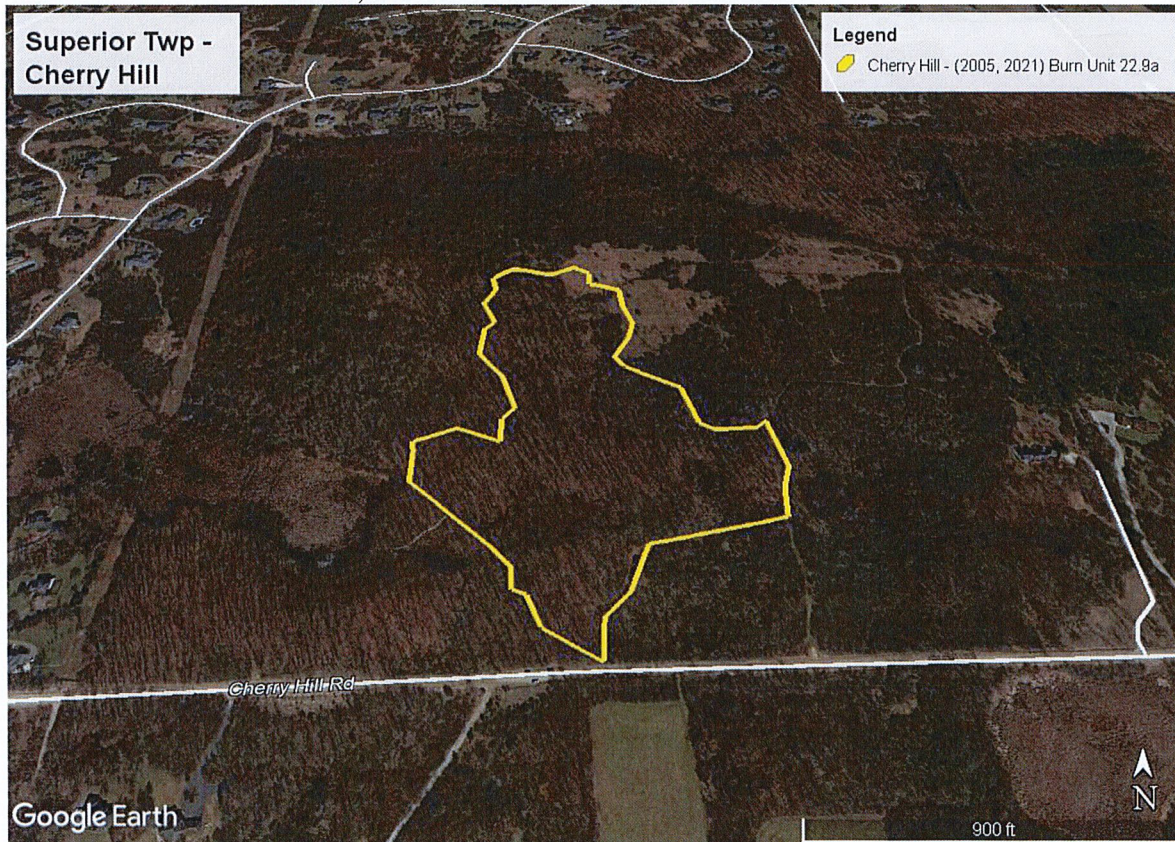
PRESCRIBED BURN PROPOSAL

Prepared for: Superior Township
Cherry Hill Nature Preserve
6255 Cherry Hill Rd
Ypsilanti, MI 48198

Contact: Juan Bradford, jbradford@superior-twp.org, (734) 480-5500

Prepared by: David Borneman, L.L.C.
2854 Parkridge Dr, Ann Arbor, MI 48103
Office: 734.994.3475, Cell: 734.845.0634
Dave@Restoring-Nature.com
FEIN: 37-1566550

Site: One unit of woodland, 22.9a



Project Proposal:

My fee includes the following services:

- Site Preparation – If needed, using a leaf blower to remove leaves from trails serving as burn breaks around the perimeter of the burn unit.
- Coordinating with Fire Department.
- Posting “Caution-Smoke Ahead” signs on the nearest road(s) during the burn.
- Conducting the prescribed burn during Spring 2020, including provision of all necessary equipment and personnel required to conduct the burn.
 - All personnel assisting me will have prior burn experience and be adequately trained and briefed to participate in this burn safely.
 - All burn personnel will be equipped with the following personal protective equipment: fire retardant clothing, hardhat, face protectors, leather boots, and leather gloves.
 - I will provide one full-size, 4-wheel-drive truck equipped with a 300-gallon water tank and gasoline-powered water pump with hose; *Argo* ATV with mounted 65-gallon water tank, as needed, depending on site.
 - A full complement of additional hand tools and equipment will also be on hand to use as needed, including backpack water sprayers, drip torches, leaf blowers, rakes, two-way radios, cellular phone, etc.

Property owner is responsible for:

- Notifying neighbors and others in the immediate vicinity in advance about the upcoming burn, including phoning them on the day of the burn *if they request it*. (A sample neighbor notification letter is provided with this proposal.)
- Assisting with “PR” on-site during the burn, if possible.

Timing/Conditions:

I anticipate that the burn would happen sometime in the afternoon/early evening (between 12:00 noon and 7:00 pm.) Spring 2020.

Please remember that scheduling too far in advance is difficult because of the need for specific weather parameters during the burn. I would try to coordinate schedules with you a day or two in advance, and then confirm plans and exact times on the morning of the burn day.

Prescribed Fire Credentials:

- 31 years of professional experience conducting prescribed, ecological burns on thousands of acres.
- 26 years as Prescribed Burn Leader for City of Ann Arbor, Natural Area Preservation Division. In that capacity I coordinate the City’s entire Prescribed Burn Program, including leading burn trainings and overseeing a burn crew of up to 15 members.
- 20 years (over 500 burns on 10,000+ acres) as Private Contractor conducting prescribed burns in Michigan, Ohio, Indiana, and Illinois.
- 21 years on the Michigan Prescribed Fire Council’s Steering Committee. Past Chair.
- Certified as a Prescribed Burn Leader in Ohio and Illinois (no certification program exists in Michigan)

Prescribed Burn Training:

National Wildfire Coordinating Group:

- Introduction to Incident Command System (S-130)
- Squad Boss Training (S-131)
- Beginning Wildland Fire Behavior (S-190) – Certified at Level I
- Crew Boss/Single Incident Command (S-230)
- Intermediate Wildland Fire Behavior (S-290) – Certified at Level I
- Introduction to Wildland Fire Behavior Calculations (S-390) – Certified at Level I
- Smoke Management Techniques (RX 410)
- Introduction to Fire Effects (RX-310)
- Applied Fire Effects (RX-510)

The Nature Conservancy and Tall Timbers Research Station:

Ecological Burning for Burn Leaders (10 days: equivalent to RX-300)

Insurance:

Commercial General Liability – \$1,000,000 per occurrence policy/\$2,000,000 general aggregate

Workers' Compensation - \$1,000,000

Commercial Auto Liability - \$1,000,000

Date of proposal/estimate: April 16, 2021

Cost: \$4600

NEIGHBOR NOTIFICATION LETTER

Prescribed Burn

Greetings!

I am writing to let you know of our plans to conduct a **prescribed ecological burn** within the next several weeks on our privately-owned land at: _____.
This burn will be safe and carefully controlled by trained personnel. The company that has been contracted to conduct this burn is **David Borneman LLC**. David has over 30 years of professional experience conducting prescribed, ecological burns.

“Why Burn?” Fire was a regular and frequent component of our landscape here in the Midwest. Many of our local ecosystems such as prairies, dry oak-hickory woodlands, and certain wetlands burned frequently. The fire stimulated many of the plant species to grow more vigorously and discouraged others who were not adapted to the heat from the fire.

Today, many non-native plant species have invaded our natural fire-adapted ecosystems, decreasing the diversity of native plants and animals. By bringing fire back to these sites we encourage the competitive advantage that native species have evolved with and restore the site to its former ecological health.

The prescribed burn is safe. The burn is done in cooperation and approval of the local fire department, which has issued a permit for this burn to be conducted. David has outlined the weather conditions, personnel, equipment, and other parameters needed for the burn to be conducted safely. Prior to burning, he creates “burn breaks” around the area to be burned to help control the fire. The burn is done in a slow and deliberate manner, with safety equipment on hand to monitor and control its spread. The burn will also be conducted in such a manner as to minimize the amount of smoke produced and to direct any smoke away from smoke-sensitive areas as much as possible. Due to the burn being weather-dependent, it is impossible to predict exactly when it will occur, though it is likely to occur between 12 p.m. and 7 p.m.

If you have any questions or concerns or if you have any special needs that require you to be notified by phone on the day of the burn, you may contact me at _____.
If you have specific questions about prescribed burning, please visit David’s website: RestoringNatureWithFire.com or contact him directly: Dave@Restoring-Nature.com, 734.845.0634.

Sincerely,

Past Clients Include:

Landowners throughout Michigan, Ohio, Illinois, and Indiana

Blandford Nature Center
Black River Ranch Hunt Club
Boy Scouts of America: Camp Greilick
Canada Creek Hunt Club
Charter Township of Canton
Charter Township of Chikaming
Charter Township of Pittsfield
Charter Township of Plymouth
Charter Township of Springfield
Charter Township of Superior
Charter Township of Oakland
Charter Township of Williamstown
City of Detroit, Belle Isle Park
City of Southfield
Dahlem Nature Centre, Jackson, MI
Dominican Sisters of Grand Rapids
Ducks Unlimited
Erie Marsh Hunting and Fishing Club
Environmental Consulting & Technology, Inc.
First Unitarian Universalist Congregation of Ann Arbor
Golder Associates, Inc.
Grosse Ile Land Conservancy
Huron Clinton Metropolitan Authority (HCMA)
Hoffman Estates Parks, IL
Howard Cooper, Inc.
Indiana Department of Natural Resources:
Nature Preserves Commission
Ingham County Drain Commissioner
Island Lake Homeowners Assn.
Kanan Gaming Enterprises
Kresge Foundation
Land Conservancy of West Michigan
Land Architects, LLC
Lawrence Technical University
Legacy Land Conservancy
Meridian Charter Township, MI
Michigan Department of Natural Resources:
Landowner Incentive Program
Michigan Department of Military and Veteran Affairs: Fort Custer Training Center
Midforest Lodge Hunt Club
Michigan Audubon Society
Monroe County Parks
MSU Credit Union
Niswander Environmental, LLC
Oakland County Parks
Oakland County Intermediate School District
Ottawa County Parks
Oxford Companies
Parklands Foundation, IL
Pfizer, Inc.
Pall, Inc.
Plymouth Township
ProQuest
Reformed Church of America
River Bend Gardens
Sister Servants of the Immaculate Heart of Mary
Six Rivers Land Conservancy
Starr Commonwealth
Steelcase, Inc.
Superior Township
The Nature Conservancy
Tournament Players Club of Michigan
Trinity Lutheran Church
Turtle Lake Hunt Club
United States Immigration Building
Walnut Hills Subdivision
Washtenaw Intermediate School District
Washtenaw County Parks
Wayne County Airport Authority, Detroit Metro Airport
Wayne County Parks
WH Canon Company

REFERENCES

Charter Township of Springfield, MI in cooperation with MI DNR Landowner Incentive Program

Prescribed Burns: Burn units of 57-70 acres of fen and woodland

Burned 2005-2011, 2014, 2019

Contact: **Mike Losey**, Natural Resources Manager, mlosey@springfield-twp.us; 248-846-6508

Cherry Hill Nature Preserve, MI

Prescribed Burns: 20-30 acres of remnant, mature woods

Burned 2005-2020

Contact: **Juan Bradford**, Administrator, jbradford@superior-twp.org, 734.480.5502

Hoffman Estates Parks and Recreation, Hoffman Estates, IL

Prescribed Burns: Victoria Park, Black Bear Park, Rohrssen Park and Hunter's Ridge and Wetlands.

Burns of 7-90 acres in dense residential areas of Village of Hoffman Estates from 2015-2019

Contact: **Craig Talsma**, Deputy Director, Director of Finance and Admin, ctalsma@heparcs.org; 847.310.3607

Huron Clinton Metropolitan Authority (HCMA), Southeastern Michigan

Prescribed Burns: Multiple parks, including Kensington (25-, 38-, and 45-acre prairies); Stony Creek (11- and 4-acre prairies); Metro Beach (3-acre old field); Oakwoods (3-acre prairie); Indian Springs (2-acre prairie, 5-acre wetland); and Lake Erie (1-acre prairie)

Burned multiple times between 2001-2020

Contact: **Tyler Mitchell**, Chief of Natural Resources and Regulatory Compliance, tyler.mitchell@metroparks.com, 810.494.6019

Indiana Nature Preserve Commission (INPC)

Prescribed Burns: Various state parks and habitats, including sites with federally listed species. Burns from 10-30 acres; burned 2009-2020

Contact: **Derek Nimetz**, Regional Ecologist, INDNR, dnimetz@dnr.in.gov, 219.928.3997

Oakland County Department of Parks, MI

Prescribed Burns: Various county parks and habitats, including Rose Oaks; Orion Oaks; Lyon Oaks, Highland Oaks, Groveland Oaks; and Independence Oaks

Burn units ranging from 10-118 acres; burned 2007-2020

Contact: **Sarah Cook-Maylen**, Natural Resources Coordinator, maylens@oakgov.com, 248-343-1353

Washtenaw Intermediate School District, Ann Arbor, MI

Native Landscaping Project: Master Planning and Implementation: 2001

Prescribed Burn: 4-acre planted prairie and Phragmites

Burned 2002-2010, 2013-2015

Contact: **Laura VanFaasen**, lvanfaas@wash.k12.mi.us, O: 734-994-8100 ext. 1210, C: 734.717.5048

Wayne County Airport Authority, Detroit, MI

Prescribed Burns: DTW 12-acre prairie; Crosswinds Marsh: 30-acre Threatened Plant Mitigation wetland

Burned 2006-2020

Contact: **Bryan Wagoner**, Environmental Administrator of External Affairs, 734.247.3686

Wolverine Lake Village, Commerce Township, MI

Prescribed Burns: Two small areas of Phragmites

Burned 2019

Contact: **Michael Smith**, Administrator, admin@wolverinelake.com, O: 248.830.5682, C:248.624.1710

~ Additional detailed references available specific to habitat, burn unit size, or entity ~

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 03/23/2021 - 04/26/2021

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
03/23/2021	GENL	43928	MARCH 21	SUPERIOR TWP PAYROLL FUND	PENSTION /HCSP - MARCH 2021	289.000	000	1,614.60
03/30/2021	GENL	43940#	685	SAM'S CLUB/SYNCHRONY BANK	MEMBERSHIP/EASTER CANDY/SHOP SUPPLI	958.000	751	100.00
			685		MEMBERSHIP/EASTER CANDY/SHOP SUPPLI	740.000	754	187.06
			685		MEMBERSHIP/EASTER CANDY/SHOP SUPPLI	740.000	755	27.98
				CHECK GENL 43940 TOTAL FOR FU				<u>315.04</u>
03/30/2021	GENL	43941	16344157234	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	97.98
03/30/2021	GENL	43943	4121	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/1/2021 PAYROLL	289.000	000	4,936.42
03/30/2021	GENL	43944	03192102	SUPERIOR TWP UTILITY DEPART	WBRADFORD CELL PHONE - MARCH 2021	850.000	751	49.99
04/13/2021	GENL	43948	70939974	WEX BANK	FUEL -MARCH 2021	742.000	755	98.82
04/13/2021	GENL	43960	MAR 2021 - P	DTE ENERGY	ELECTRIC - PARKS BARN - MARCH 2021	920.000	755	23.72
04/13/2021	GENL	43978	MAR 21	PATRICK PIGOTT	CELL PHONE STIPEND -MARCH 21	850.000	754	50.00
04/13/2021	GENL	43982	2021-0021	SUPERIOR TOWNSHIP CREDIT CARD	ZOOM -MARCH 2021	205.001	000	14.99
04/13/2021	GENL	43983	41521GB	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/15/21 PAYROLL	289.000	000	5,147.60
04/20/2021	GENL	43989#	1X4N-G9VX-C37V	AMAZON CAPITAL SERVICES, INC	CREDIT FOR SHIPPING	740.000	754	(4.09)
			17GK-PLR6-C3HN		CREDIT FOR SHIPPING	740.000	754	(7.70)
			17GK-PLR6-C3JL		CREDIT FOR SHIPPING	740.000	754	(7.71)
			13XL-347G-NT4H		SHOP SUPPLIES/FUEL TANK REPAIR	740.000	755	8.98
			13XL-347G-NT4H		SHOP SUPPLIES/FUEL TANK REPAIR	930.000	755	24.99
				CHECK GENL 43989 TOTAL FOR FU				<u>14.47</u>
04/20/2021	GENL	43999	2136206	MML WORKERS' COMP FUND	WORKERS COMP INSURANCE 7/2021-6/2021	123.050	000	1,961.75
04/20/2021	GENL	44000	713681906	OCCUPATIONAL HEALTH CENTERS	OSZANTII - TETANUS SHOT	801.000	755	119.00
04/20/2021	GENL	44001	A-135206	PARKWAY SERVICES	PORTAJOHNN @ FIREMAN'S PARK -APRIL	2801.000	755	120.00
				Total for fund 508 PARKS & RECREATION				<u>14,564.38</u>

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/21	AVAILABLE BALANCE	% BDTG USED	YTD BALANCE 03/31/2020
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	302,380.00	302,380.00	75,595.03	25,198.33	226,784.97	25.00	72,687.47
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	163.36	81.68	836.64	16.34	163.36
508-000-663.000	INTEREST ON RESERVES INCOME	1,000.00	1,000.00	7.80	0.00	992.20	0.78	1,322.19
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-000-696.000	DONATIONS	600.00	600.00	0.00	0.00	600.00	0.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	14,999.00	14,999.00	0.00	0.00	14,999.00	0.00	0.00
Total Dept 000 - REVENUE		320,479.00	320,479.00	75,766.19	25,280.01	244,712.81	23.64	74,273.02
TOTAL REVENUES								
Expenditures								
Dept 000 - REVENUE								
508-000-702.002	CONTROLLER SALARY	0.00	0.00	256.54	0.00	(256.54)	100.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	256.54	0.00	(256.54)	100.00	0.00
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	8,793.00	8,793.00	1,935.76	676.39	6,857.24	22.01	1,313.38
508-751-702.000	SALARIES	38,706.00	38,706.00	8,932.20	2,977.40	29,773.80	23.08	8,968.54
508-751-702.002	CONTROLLER SALARY	6,084.00	6,084.00	1,151.36	525.29	4,932.64	18.92	1,085.19
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	370.00
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	600.00	600.00	143.33	97.98	456.67	23.89	9.88
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	324.84	108.28	1,675.16	16.24	279.87
508-751-850.000	TELECOMMUNICATIONS	700.00	700.00	149.97	49.99	550.03	21.42	153.06
508-751-851.000	INSURANCE & BONDS	10,000.00	10,000.00	2,247.17	749.07	7,752.83	22.47	2,435.37
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	39.20	0.00	1,160.80	3.27	148.93
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	460.00	100.00	190.00	70.77	450.00
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	1.68	0.00	8.32	16.80	5.00
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		79,143.00	79,143.00	15,385.51	5,284.40	63,757.49	19.44	15,219.22
Dept 754 - RECREATION								
508-754-702.000	SALARIES	11,014.00	11,014.00	591.84	460.32	10,422.16	5.37	125.40
508-754-717.000	TAXABLE BENEFITS	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	6,000.00	6,000.00	696.49	696.49	5,303.51	11.61	68.00
508-754-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	1,997.56	12.50	1,002.44	66.59	37.50
508-754-850.000	TELECOMMUNICATIONS	600.00	600.00	150.00	50.00	450.00	25.00	96.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 754 - RECREATION		22,414.00	22,414.00	3,435.89	1,219.31	18,978.11	15.33	326.90

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User: NANCY
 DB: Superior Twp

PERIOD ENDING 03/31/2021
 2021
 ORIGINAL BUDGET AMENDED BUDGET YTD BALANCE 03/31/2021 ACTIVITY FOR MONTH 03/31/21 AVAILABLE BALANCE % BGDY USED YTD BALANCE 03/31/2020

GL NUMBER	DESCRIPTION	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/21	AVAILABLE BALANCE	% BGDY USED	YTD BALANCE 03/31/2020
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	125,834.00	125,834.00	19,729.60	6,307.20	106,104.40	15.68	19,760.30
508-755-710.000	TRAINING	700.00	700.00	0.00	0.00	700.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,899.00	4,899.00	11,208.34	6,400.82	(6,309.34)	228.79	4,506.52
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	571.21	12.74	3,728.79	13.28	216.38
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	294.30	98.82	2,705.70	9.81	272.77
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	478.29	159.43	1,521.71	23.91	463.29
508-755-850.000	TELECOMMUNICATIONS	600.00	600.00	0.00	0.00	600.00	0.00	1.68
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	79.28	23.72	770.72	9.33	55.76
508-755-930.000	REPAIR & MAINTENANCE	11,000.00	11,000.00	122.50	25.00	10,877.50	1.11	1,652.00
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
508-755-991.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 755 - PARK MAINTENANCE		171,583.00	171,583.00	32,483.52	13,027.73	139,059.48	18.93	26,928.70
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-740.000	OPERATING SUPPLIES	442.00	442.00	0.00	0.00	442.00	0.00	0.00
508-756-951.000	PROJECTS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		15,442.00	15,442.00	0.00	0.00	15,442.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	15,032.00	15,032.00	3,351.11	1,327.03	11,680.89	22.29	2,735.60
508-966-858.000	PENSION	16,865.00	16,865.00	4,046.28	1,614.60	12,818.72	23.99	3,069.34
Total Dept 966 - UNALLOCATED EXPENSES		31,897.00	31,897.00	7,397.39	2,941.63	24,499.61	23.19	5,804.94
TOTAL EXPENDITURES		320,479.00	320,479.00	58,958.85	22,473.07	261,520.15	18.40	48,279.76
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		320,479.00	320,479.00	75,766.19	25,280.01	244,712.81	23.64	74,273.02
TOTAL EXPENDITURES		320,479.00	320,479.00	58,958.85	22,473.07	261,520.15	18.40	48,279.76
NET OF REVENUES & EXPENDITURES		0.00	0.00	16,807.34	2,806.94	(16,807.34)	100.00	25,993.26

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: KEITH LOCKIE, CONTROLLER
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 03/31/2020	PERIOD ENDED 03/31/2021
*** Assets ***			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	68,563.69	79,548.65
508-000-013.001	CHASE 5503 - GENERAL RESERVE	0.00	73,994.99
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	0.00	3,577.69
508-000-015.050	CHASE 2453 CD - GENERAL	73,520.24	0.00
508-000-015.100	CHASE 1076 CD - ACCRUED ABSENCES	3,554.78	0.00
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERVE	401,265.02	401,738.33
	Cash	546,903.73	558,859.66
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	5,794.26	5,555.73
	Other Assets	5,794.26	5,555.73
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	552,697.99	564,415.39
*** Liabilities ***			
Accounts Payable			
508-000-201.000	A/P - VENDORS	69.11	168.03
	Accounts Payable	69.11	168.03
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-205.001	DUE TO GENERAL FUND	42.50	0.00
508-000-289.000	DUE TO PAYROLL FUND	(5,955.39)	(4,936.42)
	Due To Other Funds	(5,912.89)	(4,936.42)
	Total Liabilities	(5,843.78)	(4,768.39)
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	137,618.69	117,087.09
	Unassigned	137,618.69	117,087.09
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	383,157.12	401,730.53
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	9,222.70	11,180.89
	Assigned	392,379.82	412,911.42

GL Number	Description	PERIOD ENDED 03/31/2020	PERIOD ENDED 03/31/2021
*** Fund Balance ***			
508-000-393.055	Restricted FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Restricted	<u>2,550.00</u>	<u>2,550.00</u>
	Total Fund Balance	<u>532,548.51</u>	<u>532,548.51</u>
	Beginning Fund Balance	<u>532,548.51</u>	<u>532,548.51</u>
	Net of Revenues VS Expenditures - 2020		<u>19,827.93</u>
	Fund Balance Adjustments - 2020	0.00	
	*2020 End FB/2021 Beg FB	552,376.44	
	Net of Revenues VS Expenditures - Current Year	25,993.26	16,807.34
	Fund Balance Adjustments	0.00	0.00
	Ending Fund Balance	558,541.77	569,183.78
	Total Liabilities And Fund Balance	552,697.99	564,415.39

* Year Not Closed

