

Superior Charter Township Park Commission
Regular Meeting
February 22, 2021
Conducted via Zoom Platform Technology

Adopted Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:39 pm.
Chair Morris read the rules regulating government meetings conducted via Zoom platform technology.

2. Roll Call

Park Commissioners present: Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Guy Conti, Greg Vessels, Riley Schofield, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Bernice Lindke, Juan Bradford, Park Administrator; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Vice-Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. January 25, 2021

It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the minutes of January 25, 2021 with several spelling corrections, correction to Flag Salute that Nahid Sanii-Yahyai led the Flag Salute, as the text presently reads Marion Morris lead the Flag Salute; and correction to New Business A. 2021 Parks & Recreation Commission Pay Raises, that Nahid Sanii-Yahyai said she is not concerned about her compensation. The text presently reads "she is not very concerned about her compensation." Guy Conti informed the park commission he would abstain because he did not attend the meeting. The motion carried with Guy Conti abstaining.

6. Citizen Participation

There was none.

7. Reports

A. Chairperson

Marion Morris met with Juan Bradford about 2021 recreation events and filling the Maintenance Supervisor position. A subcommittee will be established to come up with the process to fill the Maintenance Supervisor position after David Buterbaugh retires. This subcommittee will meet in person, in the township hall.

B. Administrator

Juan Bradford submitted a written report. He added to this report that the committee to come up with the process to fill the Maintenance Supervisor position should hold its first meeting this week. Bid packets for repair of the tennis courts in Community Park were issued last week. One contractor who has worked for us previously contacted Juan to say he would not bid, because the tennis courts are in such poor condition, that he could not repair them. Juan will look for other responses to the

bid packet. Juan spoke with Supervisor Ken Schwartz about installing an ADA compliant sidewalk in Community Park from the parking lot to the playground, funded with a Community Development Block Grant (CDBG). The Dixboro Green board is seeking a small grant to pay for the 2021 movie night in Dixboro. The Ann Arbor Summer Festival contacted Juan about holding a pop-up concert in a Superior Township park this summer. Dave Buterbaugh, Maintenance Supervisor is retiring on Friday, March 12. Martha Kern-Boprie suggested holding a zoom farewell gathering for Dave with the Park Commission and staff, on March 12. Juan will try to organize that. A picnic to thank Dave for his service will take place sometime in the summer.

C. Board Liaison

Trustee Bernice Lindke reported that the township board approved turning Schock Park over to the township board for maintenance and is willing to let park staff have access to the park barn.

D. Board Meeting Attendee

Terry Lee Lansing attended the February 16 board meeting. She had some difficulty logging in and missed the first 20 minutes. The meeting lasted 44 minutes. The board approved the non-motorized trail running along Dixboro Road from Geddes Road to Plymouth Road.

E. Park Steward

There was no report from Rick Collman. Marion Morris suggested the Park Commission should consider paying Ellen Kurath a stipend, as she has dedicated so much time and effort to our parks and nature preserves.

F. Safety

Patrick Pigott reported there were no accidents or injuries in the past month. The ice is gone from Cherry Hill Nature Preserve (CHNP).

8. Communications

- A. Educational: NAPS Park Pulse
- B. Dave Buterbaugh Retirement Letter
- C. Ellen Kurath: Nuisance Plants Report
- D. 2021 Township Offices Holiday Closings Schedule
- E. Michigan Folk School Park Reservation CHNP

It was moved by Nahid Sani-Yahyai and supported by Terry Lee Lansing to receive the communications. The motion carried.

9. Old Business

A. 2021 Special Events

Juan Bradford presented a draft schedule of special events in 2021.

March 27	Easter Egg give-a-way drive-by event	Fireman's Park
June 12	Superior Day	Oakbrook Park
July 10	Movies on the Green	Dixboro Green
August 14	Movies in the Park	Oakbrook Park
Sept 11	Movies in the Park	Oakbrook Park
October 23	Pumpkin Carving & Crafts	Norfolk Park
December 4	Christmas Tree Lighting	Township Hall

Additional Activities were placed on a "TBD" list:

Invasive Plant Removal at CHNP

Kite & Rocket Day

Kickball

Pop-Up Concert

Martha Kern-Boprie suggested that some of the events on the TBD list, such as Kickball or Kite & Rocket Day could be held during the day, in the park where Movies in the Park would be held at night. It could draw more attention to that park, with some economy of effort in moving equipment and supplies to the site. Kickball could work well at Oakbrook Park in August and Kite & Rocket Day in September.

Martha also asked about the Scavenger Hunt in Cherry Hill Nature Preserve that was discussed in January. She is very interested in seeing this event take place. Greg Vessels had proposed the idea, and he was asked for more detail. Greg is looking for an event to get families out of the house and into nature. His vision includes giving each participant a card with a list and description of items to find. The participant picks up a token after finding each item. They bring the card and tokens back and get a small prize or treat. This event could work well at different times of year. In early fall it could be especially interesting as leaf colors change.

Guy Conti asked about the bird watching event that took place the past two years in May. Juan responded that with COVID still active it is not safe to have people walking near each other. Guy suggested another format. The leader could give instruction with photographs via zoom. Then people could look for the birds on their own time, with encouragement to photograph birds they see.

Marion Morris will meet with Juan and Patrick to firm up the special events schedule.

B. Schock Park Response from Supervisor Schwartz

Supervisor Ken Schwartz sent a memo to Juan Bradford with his comments about the Park Commission's memo concerning Schock Park. Those comments are paraphrased below:

1. He can support compensating the Park Fund for maintenance performed by park staff on non-park properties.
2. He is willing to let park staff use the buildings in Schock Park, but not in perpetuity.

Guy Conti suggested proposing to Supervisor Schwartz establishing a joint committee of Park and Township board members and key staff to draft a formal plan and agreement. Marion Morris asked Guy if he would serve on such a committee, and he said he would. Bernice Lindke will contact Supervisor Schwartz about this.

10. New Business

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Guy Conti to approve payment of the bills totaling \$13,662.82 at 2/22/2021. The motion carried.

12. Financial Statements

- A. January 2021 Revenue & Expenditure Report
- B. January 2021 Balance Sheet
- C. 2020 Budget Amendments

It was moved by Terry Lee Lansing and supported by Marion Morris to receive the financial statements. The motion carried.

13. Pleas and Petitions

Martha Kern-Boprie noted that the first recreational event, the Easter Egg Give-Away is planned on March 27. She asked if we could find out which park commissioners would be willing to volunteer at this event. Martha is willing to help. Patrick Pigott informed commissioners that the event will be at Fireman's Park, beginning at 11:00 am and running for one to two hours. It will end when the treats are all given away. Park Commissioners are encouraged to call or email Patrick if they will volunteer. The Park Department office telephone is 734-480-5500, and Patrick's email address is ppigott@superior-twp.org.

Marion Morris informed the Park Commission that she will have surgery in a few weeks and will not chair the Park Commission meeting on March 22. Nahid Sani-Yahyai the Vice-Chair will chair that meeting. Commissioners all wished Marion well and a rapid recovery.

14. Adjournment

It was moved by Greg Vessels and supported by Marion Morris to adjourn the meeting at 7:48 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary