

Superior Charter Township Park Commission
Regular Meeting
December 21, 2020
Conducted via Zoom platform technology

Approved Minutes

1. Call to Order

The meeting was called to order at 6:00 pm by Chair Marion Morris.

Chair Morris read the rules governing government meetings conducted via Zoom platform technology.

2. Roll Call

Park Commissioners present: Terry Lee Lansing, Nahid Sani-Yahyai, Marion Morris, Guy Conti, Greg Vessels, Riley Schofield, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Juan Bradford, Park Administrator; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sani-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. November 23, 2020

It was moved by Nahid Sani-Yahyai and supported by Greg Vessels to approve the minutes of 11/23/2020 as drafted. The motion carried.

6. Citizens Participation – none

7. Reports

A. Chairperson

Chair Morris referred to her comments at the November 23 Park Commission meeting, in which she noted that she, the former Park Commission chair Paula Jefferson and Juan Bradford met to discuss financial matters. Chair Morris now expanded on that report. During 2020 most recreation events were cancelled due to the COVID-19 pandemic. Park maintenance staff members work at these events to set up and take down equipment, as well as conduct the event program. Because most events were cancelled, park staff lost wages they had expected for the season. A decision was made to pay maintenance staff for three hours for each of the cancelled recreation events. Chair Morris asked the new Park Commissioners if they have the current Five Year Parks and Open Space Plan, and if they have read it yet. All have the plan, and are working on reading it. The Township Board has not appointed a liaison to the Park Commission yet. This appointment is planned for the January Township Board meeting. The January Township Board meeting occurs a week before the Park Commission meeting, so the appointed liaison will be able to attend the Park Commission meeting.

B. Administrator

Juan Bradford submitted a written report. In addition to the written report, Juan reported he has been in contact with a national company named "Nation Fitness Campaign" that designs fitness courses around the country, and offers to assist with fund raising. Juan will investigate this company

and any opportunities it may offer. Juan also reported a wedding was conducted today in Harvest Moon Park. All township offices will be closed all of next week.

C. Board Liaison
No liaison appointed.

D. Board Meeting Attendee
There has been no Township Board meeting since the last Park Commission meeting.

E. Park Steward
No report from Rick Collman.

F. Safety
There have been no accidents or injuries in the past month.

8. Communications

A. Educational: Outdoor Gyms

B. 2021 Parks & Recreation Commission Contact Information

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the Communications. The motion carried.

9. Old Business

A. Schock Park Memo

Chair Marion Morris reviewed the memo presented to the Park Commission. It is similar to the memo presented in February by a park commission sub-committee with some clarification on the cost of mowing non-park properties by park staff. Guy Conti informed park commissioners he researched the transaction by which the township acquired the real estate that composes Schock Park, and there are no limitations on the use of this real estate. It was moved by Martha Kern-Boprie and supported by Marion Morris to approve sending the memo dated 12/21/2020 with subject: Schock Park Use and Maintenance Responsibilities to the Superior Charter Township Board of Trustees. The motion carried.

10. New Business

A. 2021 Park & Recreation Commission Meeting dates

It was moved by Martha Kern-Boprie and supported by Guy Conti to approve the following Superior Charter Township Park Commission 2021 meeting schedule.

Monday	January 25	6:30 pm	
Monday	February 22	6:30 pm	
Monday	March 22	6:30 pm	
Monday	April 26	6:30 pm	
Tuesday*	May 24*	6:30 pm	Meeting held Tuesday due to Memorial Day holiday
Monday	June 28	6:30 pm	
Monday	July 26	6:30 pm	
Monday	August 23	6:30 pm	
Monday	September 27	6:30 pm	
Monday	October 25	6:30 pm	
Monday	November 22	6:30 pm	
Monday	December 20*	6:00 pm*	Meeting held 3 rd Monday due to Christmas holiday

The motion carried.

B. Park & Recreation Commissioners Township Board Meeting attendee schedule

Park Commissioners volunteered to attend the following Township Board meetings and report back to the Park Commission. Township Board meetings start at 7:00 pm.

<u>Twp Board Meeting Date</u>	<u>Day of Week</u>	<u>Park Commissioner</u>
January 19, 2021	Tuesday	Martha Kern-Boprie
February 16, 2021	Tuesday	Terry Lee Lansing
March 15, 2021	Monday	Guy Conti
April 19, 2021	Monday	Guy Conti
May 17, 2021	Monday	Marion Morris
June 21, 2021	Monday	Terry Lee Lansing
July 19, 2021	Monday	Greg Vessels
August 16, 2021	Monday	Riley Schofield
September 20, 2021	Monday	Riley Schofield
October 18, 2021	Monday	Marion Morris
November 15, 2021	Monday	Nahid Sanii-Yahyai
December 20, 2021	Monday	Martha Kern-Boprie

C. 2021 Recreation Special Events

Juan Bradford told Park Commissioners he would like to focus discussion at the January Park Commission meeting on Recreation Special Events for 2021. Commissioners were asked to bring their ideas to the January meeting.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve payment of the bills totaling \$33,251.71. The motion carried.

12. Financial Statements

A. November 2020 Revenue & Expenditure Report

B. November 2020 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the November financial statements. The motion carried.

13. Pleas and Petitions

There were none.

14. Adjournment

Chair Marion Morris adjourned the meeting at 6:35 pm.

Submitted by Martha Kern-Boprie, Park Commissioner and Secretary