

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198  
DECEMBER 16, 2019  
7:00 p.m.  
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. Regular Meeting of November 18, 2019
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
8. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff's Report
9. COMMUNICATIONS
  - a. Parks & Recreation 2020 Meeting Schedule
  - b. Brenda Baker, Committee to Promote Superior Township
10. UNFINISHED BUSINESS
  - a. None
11. NEW BUSINESS
  - a. Resolution 2019-54, Board Response to Salem Sewer Application
  - b. Resolution 2019-55, Hiring of the Permanent Assistant Assessor Bill Brandon
  - c. Resolution 2019-56, Purchase Employee Health Care Insurance
  - d. Resolution 2019-57, HCSP Contributions for Individual Employees
  - e. Resolution 2019-58, HCSP Contributions for Employee Groups
  - f. Resolution 2019-59, Adopt A Water Service Contract with Ypsilanti Communities Utility Authority
  - g. Resolution 2019-60, Budget Amendments for Year-End 2019
  - h. Adopt Changes to the 2020 Budget

- i. Automatic Mutual Aid Agreement between Ypsilanti City and Ypsilanti Twp. Fire Departments
- j. Bromley Park Condos Annual Utility Access Maintenance Fee

12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

13. PLEAS AND PETITIONS

14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198  
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

**There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.**

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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on November 18, 2019, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Lisa Lewis, Nancy Caviston, Alex Williams, Lynette Findley, Brenda McKinney, Ken Schwartz, and Meghan Winslow.

**4. ADOPTION OF AGENDA**

It was moved by Caviston, supported by McKinney, to adopt the agenda with the revision to table K under new business, the ordinance officer salary and expense budget item to the next meeting.

The motion carried by a unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF OCTOBER 21, 2019**

It was moved by McKinney, supported by Findley to approve the minutes of the regular Board meeting of October 21, 2019, as presented.

The motion carried by a unanimous voice vote.

**6. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

- Mr. & Mrs. Kenneth Lewis presented they would like to open a karate studio, but they are running into a zoning issue. Supervisor Schwartz advised he would communicate with the zoning official concerning the matter and allow time to research.

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- Sandy Lopez advised yard waste was not picked up. Supervisor Schwartz advised if Republic does not pick up yard waste in the future, forward an email to him. Republic indicated they were driving in rural areas and nothing was found for pick up.

**7. PRESENTATIONS AND PUBLIC HEARINGS**

None

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- A meeting took place with the Townships' healthcare advisors Brown & Brown concerning the 2020 benefit year. Healthcare benefits will remain with Blue Cross Blue Shield. The resolution concerning healthcare will be presented in December.
- Washtenaw County Board of Commissioners will meet in the Township Hall on November 21, 2019, at 6:30 p.m. regarding the renewal of the county ½ mill road tax.
- There will be a meeting over the next couple of weeks concerning the status of removing Cheney School.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Winslow, supported by Caviston, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

**C. UTILITY DEPARTMENT FINANCIAL REPORTS PERIOD ENDING SEPTEMBER 30, 2019.**

It was moved by Lewis, supported by Caviston, to receive the Utility Department Financial reports Period Ending September 30, 2019.

The motion carried by a unanimous vote.

**D. CONTROLLER'S REPORT, 3<sup>rd</sup> QUARTER, 2019**

It was moved by Lewis, supported by Caviston, to receive the Controller's Report, 3<sup>rd</sup> Quarter, 2019 report.

The motion carried by a unanimous vote.

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**9. COMMUNICATIONS**

- A. It was moved by McKinney, supported by Winslow, to receive the letter of retirement from David Buterbaugh and the letter of support to acquire the development rights for the property on Vreeland from Robert Muise.

The motion carried by a unanimous vote.

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. RESOLUTION 2019-47, AFFIRMING THE SALARIES OF ALL  
NON-UNION EMPLOYEES OF SUPERIOR TOWNSHIP FOR THE 2020 BUDGET**

Supervisor Schwartz explained resolutions 2019-47 through 51 are annual salary resolutions. Trustee Williams indicated he would like to look at the salaries of similar offices as a comparison as salaries have gone up 3%. Supervisor Schwartz indicated he would forward a comparison completed by Michael Moran from Ann Arbor Charter Township. The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF  
SUPERIOR TOWNSHIP FOR THE 2020 BUDGET**

**RESOLUTION NUMBER: 2019-47**

**DATE: NOVEMBER 18, 2019**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2020 budgets for all funds on October 21, 2019; and

**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees and

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**WHEREAS:** the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for all full-time and part-time non-union employees be three percent (3%) higher in 2020 than their compensation in 2019 except as otherwise set by the 2020 budget.

The resolution carried by a unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**B. RESOLUTION 2019-48, AFFIRMING SALARIES OF THE BOARD OF TRUSTEES**

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARY OF SUPERIOR TOWNSHIP  
TRUSTEES FOR THE 2020 BUDGET**

**RESOLUTION NUMBER: 2019-48**

**DATE: NOVEMBER 18, 2019**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2020 budgets for all funds on October 21, 2019; and

**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

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**WHEREAS:** the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for the Superior Charter Township Board of Trustees shall be \$175.00 per meeting attended in 2020.

The resolution carried by a unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**C. RESOLUTION 2019-49, AFFIRMING THE SALARY FOR THE SUPERVISOR**

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE 2020 SALARY OF  
THE SUPERIOR TOWNSHIP SUPERVISOR**

**RESOLUTION NUMBER: 2019-49**

**NOVEMBER 18, 2019**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2020 budgets for all funds on October 21, 2019; and

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**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

**WHEREAS:** the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for the Supervisor be three percent (3%) higher in 2020 than his compensation in 2019 as listed in the 2020 budget adopted by the Superior Charter Township Board of Trustees.

The resolution carried by a unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**D. RESOLUTION 2019-50, AFFIRMING THE SALARY FOR THE CLERK**

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE 2020 SALARY OF  
SUPERIOR TOWNSHIP CLERK**

**RESOLUTION NUMBER: 2019-50**



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**DATE: NOVEMBER 18, 2019**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2020 budgets for all funds on October 21, 2019; and

**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

**WHEREAS:** the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for the Clerk be three percent (3%) higher in 2020 than her compensation in 2019 as listed in the 2020 budget adopted by the Superior Charter Township Board of Trustees.

The resolution carried by a unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**E. RESOLUTION 2019-51, AFFIRMING THE SALARY FOR THE TREASURER**

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE 2020 SALARY OF**

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**SUPERIOR TOWNSHIP TREASURER**

**RESOLUTION NUMBER: 2019-51**

**DATE: NOVEMBER 18, 2019**

**WHEREAS:** the Superior Charter Township Board of Trustees approved the 2020 budgets for all funds on October 21, 2019; and

**WHEREAS:** the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

**WHEREAS:** the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

**WHEREAS:** the residents of Superior Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township,

**NOW THEREFORE BE IT RESOLVED:** that compensation for the Treasurer be three percent (3%) higher in 2020 than her compensation in 2019 as listed in the 2020 budget adopted by the Superior Charter Township Board of Trustees.

The motion carried by a unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**F. RESOLUTION 2019-52, HIRING OF BLAKELY HARGRAVE FOR PART TIME ASSISTANT IN TREASURER DEPARTMENT**

Treasurer McKinney introduced Blakely. She advised he will be part-time. The following resolution was moved by Caviston supported by Lewis.

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**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE HIRING OF BLAKELY HARGRAVE FOR  
PART-TIME ASSISTANT IN THE TREASURER'S DEPARTMENT AND THE  
ASSESSING DEPARTMENT**

**RESOLUTION NUMBER: 2019-52**

**DATE: NOVEMBER 18, 2019**

**WHEREAS**, Deputy Treasurer and Assessing office assistant, Vickie Kooyers, has requested to work part-time beginning December 2, 2019, leaving a staff shortage in the Treasurer's Department and in the Assessing Department; and,

**WHEREAS**, Blakely Hargrave has been interviewed and has had ten years of work experience with JPMorgan Chase and will bring a wealth of experience in cash handling, customer service, understanding of account reconciliation, and detail-oriented data entry, now

**THEREFORE, BE IT RESOLVED** that effective December 2, 2019, the Superior Charter Township Board of Trustees hereby hires Blakely Hargrave as a permanent part-time employee to be trained to share the duties and responsibilities of part-time Deputy Treasurer and Assessing office assistant at a wage of \$21.00 per hour.

The motion carried by a unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**G. RESOLUTION 2019-53, NOTICE OF INTENT RESOLUTION 2020 CAPITAL  
IMPROVEMENT BONDS IN TREASURER DEPARTMENT (STATE REVOLVING  
FUND)**

Supervisor Schwartz explained resolutions 2019-53 The notice of intent to bond was drafted by

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Miller Canfield. It is required to borrow money from the State Revolving Fund (SRF). If approved the notice of intent will be published in the Ann Arbor News, which will activate a referendum period if the public should want to initiate.

The following resolution was moved by Mckinney, supported by Williams.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**NOTICE OF INTENT RESOLUTION**

**2020 CAPITAL IMPROVEMENT BONDS  
(STATE REVOLVING FUND PROJECT)**

**RESOLUTION NUMBER: 2019-53**

**DATE: NOVEMBER 18, 2019**

Minutes of a regular meeting of the Township Board of the Charter Township of Superior, County of Washtenaw, State of Michigan, held on the 18th day of November 2019, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Schwartz, Findley, McKinney, Caviston, Lewis, Willaims, Winslow

ABSENT: None

The following preamble and resolution were offered by Member: \_\_\_\_\_  
and supported by Member: \_\_\_\_\_:

WHEREAS, the Charter Township of Superior, County of Washtenaw, State of Michigan (the "Township"), has determined that it is necessary for the public health, safety and welfare of the Township to acquire, construct, furnish and equip sanitary sewer system improvements, including pump station replacement, gravity sewer and force main improvements, sewer line and manhole rehabilitation, together with all related appurtenances and attachments (the "Project"); and

WHEREAS, the Township has been advised by the Michigan Department of Environment, Great Lakes and Energy ("EGLE") that financial assistance to accomplish the acquisition and construction of all or a portion of the Project is available through the State Revolving Fund ("SRF") loan program administered by the EGLE and the Michigan Finance Authority; and

WHEREAS, the Township has made an application for participation in the SRF loan program; and

WHEREAS, the Township intends to issue general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in an aggregate principal amount

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of not to exceed Three Million Seven Hundred Fifty Thousand Dollars (\$3,750,000) (the "Bonds") for the purpose of financing all or part of the Project; and

WHEREAS, a notice of intent to issue revenue bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the Township intends at this time to state its intentions to be reimbursed from the proceeds of the Bonds for any expenditures undertaken by the Township for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Clerk is authorized and directed to publish a notice of intent to issue bonds in the Ann Arbor News Daily Edition, a newspaper of general circulation in the Township.

2. The notice of intent shall be published as a display advertisement not less than one quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. The Township Board does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the Township's electors and taxpayers residing in the boundaries of the Township of the Township's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The Township makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the Township reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the Township.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring the Project which was paid or will be paid subsequent to sixty (60) days prior to the date hereof from the funds of the Township.
- (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$3,750,000.
- (d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the related Projects are placed

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in service or abandoned, but in no event, more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the Township's use of the proceeds of the debt to be issued for the Project to reimburse the Township for a capital expenditure made pursuant to this resolution.

5. Miller, Canfield, Paddock, and Stone, P.L.C. is hereby confirmed as Bond Counsel to the Township in connection with the issuance of the Bonds.

6. Baker Tilly is hereby confirmed as the registered municipal advisor to the Township in connection with the issuance of the Bonds.

7. All resolutions and parts of resolutions in so far as they conflict with the provisions of this resolution be and the same hereby are rescinded.

**Roll Call Vote:**

Ayes: McKinney, Findley, Caviston, Lewis, Winslow, Williams, Schwartz

Nays: None

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on November 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

**H. ZONING BOARD AND DIXBORO DESIGN REVIEW BOARD**

Supervisor Schwartz explained the Zoning Board and Dixbor Design Review Board has seats that are expiring with a renew period that will end in three years.

With a unanimous voice, all appointments were authorized.

**Zoning Board and Dixboro Design Review Board**

The appointments of the following Zoning Board and Dixboro Design Review Board are scheduled to expire and will be renewed for a period of three years ending 12/31/2022.

**Zoning Board**

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**Daniel Deeds**  
7498 Cherry Hill Road  
Ypsilanti, MI 48198  
Home: (734) 487-2624  
[DPVSJ@comcast.net](mailto:DPVSJ@comcast.net)

**Expires: 12/31/2019**

**John Rintamaki, Chairman**  
5503 Great Hawk Circle  
Ann Arbor, MI 48105  
(734) 485-5648  
[jrintamaki@comcast.net](mailto:jrintamaki@comcast.net)

**Avery Heningburg**  
1610 Zoey Court  
Ypsilanti, MI 48198  
Home: (734)354-7391  
Fax: (734) 354-7392  
[Aheningburg@plastipak.com](mailto:Aheningburg@plastipak.com)  
**Expires: 12/31/2019**

**Dixboro Design Review Board**

**Tom Freeman, Chairman**  
3381 Alan Mark Drive  
Ann Arbor, MI 48105  
Home: (734) 665-8471  
Work: (734) 971-6337 ext. 323  
Fax: (734) 971-6386  
[Tafreeman24@gmail.com](mailto:Tafreeman24@gmail.com)  
**Expires: 12/31/2019**

**Lance Pierce**  
5182 Plymouth Road  
Ann Arbor, MI 48105  
Home: (734) 663-6487  
[lapd@comcast.net](mailto:lapd@comcast.net)  
**Expires: 12/31/2019**

**I. APPROVE 2020 BOARD SCHEDULES**

It was moved by McKinney, supported by Lewis, to authorize meeting schedules.

All regular meetings are held at the Township Hall, 3040 N. Prospect, at **7:00 p.m.** on the third Monday of each month. If a holiday falls on a third Monday, the meeting will be on the Tuesday following that Monday of that week.

Tuesday, January 21, 2020 (following Martin Luther King Day)

Tuesday, February 18, 2020 (following Presidents' Day)

Monday, March 16, 2020

Monday, April 20, 2020

Monday, May 18, 2020

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Monday, June 15, 2020

Monday, July 20, 2020

Monday, August 17, 2020

Monday, September 21, 2020

Monday, October 19, 2020

Monday, November 16, 2020

Monday, December 21, 2020

**PLANNING COMMISSION** (subject to Planning Commission approval)

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:30 p.m. on the fourth Wednesday of each month, except for the November and December meetings, which will be held on the third Wednesday of the month.

Wednesday, January 22, 2020

Wednesday, July 22, 2020

Wednesday, February 26, 2020

Wednesday, August 26, 2020

Wednesday, March 25, 2020

Wednesday, September 23, 2020

Wednesday, April 22, 2020

Wednesday, October 28, 2020

Wednesday, May 27, 2020

Wednesday, November 18, 2020

Wednesday, June 24, 2020

Wednesday, December 16, 2020

The motion carried by a unanimous vote.



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**J. APPROVE 2020 HOLIDAY SCHEDULE**

It was moved by McKinney, supported by Caviston, to authorize the holiday schedule.

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2020 HOLIDAY CLOSINGS SCHEDULE**

Wednesday, January 1, 2020	New Year's Day
Thursday, January 2, 2020	Day after New Year's Day
Monday, January 20, 2020	Martin Luther King, Jr. Day
Monday, February 17, 2020	President's Day
Friday, April 10, 2020*	Good Friday
Monday, May 25, 2020	Memorial Day
Friday, July 3, 2020	Independence Day (Observed)
Monday, September 7, 2020	Labor Day
Monday, October 12, 2020	Columbus Day
Wednesday, November 11, 2020	Veteran's Day
Wednesday, November 25, 2020*	Day before Thanksgiving
Thursday, November 26, 2020	Thanksgiving Day
Friday, November 27, 2020	Day after Thanksgiving
Thursday, December 24, 2020	Christmas Eve
Friday, December 25, 2020	Christmas Day
Thursday, December 31, 2020	New Year's Eve

\* denotes ½ day, offices close at 12:00 noon

The motion carried by a unanimous vote.

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**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by McKinney supported by Lewis, to receive bills for payment and record of disbursements in the amount of \$904,801.91.

The motion carried by a unanimous vote.

**13. PLEAS and PETITIONS**

- Trustee Williams advised while driving by Stabler Farms Park there are no lights. Treasurer McKinney advised she would address the following day.
- Supervisor Schwartz advised Fire Chief Chevette presented a letter from Daniel Ripple, from the St Joseph Mercy Health System in response to the fundraiser the fireman engaged in for breast cancer awareness. Everyone bought tee-shirts to support. He advised the Chief to thank everyone for a job well done.

**14. ADJOURNMENT**

It was moved by McKinney supported by Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT

January 2019 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family New Building</b>	\$52,945.00	\$472.00	2
<b>Com/Multi-Family Other Building</b>	\$0.00	\$0.00	1
<b>Com/Multi-Family Renovations</b>	\$3,131,190.00	\$15,662.00	9
<b>Com-Other Non-Building</b>	\$411,000.00	\$2,223.00	11
<b>Electrical</b>	\$0.00	\$52,242.00	297
<b>Mechanical</b>	\$0.00	\$76,440.25	549
<b>Plumbing</b>	\$0.00	\$65,669.00	262
<b>Res-Additions (Inc. Garages)</b>	\$272,541.00	\$1,709.00	6
<b>Res-Manufactured/Modular</b>	\$401,500.00	\$1,950.00	13
<b>Res-New Building</b>	\$13,684,036.0	\$90,898.00	38
<b>Res-New Building (Attached SFD)</b>	\$12,456,303.0	\$79,788.00	125
<b>Res-Other Building</b>	\$1,016,021.00	\$7,447.00	57
<b>Res-Other Non-Building</b>	\$530,683.00	\$3,517.00	31
<b>Res-Renovations</b>	\$1,155,957.00	\$5,113.00	23
<b>Totals</b>	<b>\$33,112,176.00</b>	<b>\$403,130.25</b>	<b>1,424</b>

Due to Reissue Permits, Please Reduce  
Number of Permits Count:  
Com/Multi-Family Other Building -1  
Res-New Building (Attached SFD) -53

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**November 2019**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family New Building</b>	<i>\$41,879.00</i>	<i>\$272.00</i>	<i>1</i>
<b>Electrical</b>	<i>\$0.00</i>	<i>\$1,657.00</i>	<i>12</i>
<b>Mechanical</b>	<i>\$0.00</i>	<i>\$2,355.00</i>	<i>21</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$829.00</i>	<i>8</i>
<b>Res-Manufactured/Modular</b>	<i>\$50,000.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Res-New Building</b>	<i>\$221,028.00</i>	<i>\$1,486.00</i>	<i>1</i>
<b>Res-Other Building</b>	<i>\$172,181.00</i>	<i>\$683.00</i>	<i>4</i>
<b>Res-Other Non-Building</b>	<i>\$190,972.00</i>	<i>\$612.00</i>	<i>5</i>
<b>Res-Renovations</b>	<i>\$124,089.00</i>	<i>\$855.00</i>	<i>5</i>
<b>Totals</b>	<b><i>\$800,149.00</i></b>	<b><i>\$8,899.00</i></b>	<b><i>58</i></b>

12/02/2019

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB19-0300	GUNNAR WILLIAM & PETROCE	7853 ROLLING ACRE	\$100.00	\$43,900
<b>Work Description:</b> P.V. solar panels mounted on roof of detached accessory structure				
PB19-0301	HANSON BENJAMIN L & KRYSI	8777 PLYMOUTH-ANN ARBOR RD	\$100.00	\$61,900
<b>Work Description:</b> P.V. solar panels roof mounted on existing detached garage				
PB19-0302	BABU SURESH R & GEETHA S	3326 WOODHILL CIR	\$100.00	\$48,681
<b>Work Description:</b> Wood deck w/ helical piers				
PB19-0303	INFINITY ACQUISITIONS LLC	1660 CRAB APPLE DR	\$1,486.00	\$221,028
<b>Work Description:</b> Two story SFD on full unfinished basement w/ 2 car attached garage. 'Nantucket' model - Garage left - Elevation 'A'				
11-20-19 Revise porch to elevation 'C'.				
PB19-0304	MATTHAEI FARM CONDOMINI	COMMONS AREA	\$100.00	\$18,055
<b>Work Description:</b> Structural repairs to building floor joists and supporting structure.				
PB19-0305	LI SUMIN & LIN QING	2215 PARKVIEW CT	\$285.00	\$43,800
<b>Work Description:</b> Finish existing basement for bathroom and recreation space. No sleeping rooms.				
PB19-0306	INFINITY ACQUISITIONS LLC	10685 SCARLET OAK DR	\$100.00	\$4,500
<b>Work Description:</b> 10x15 wood deck				
PB19-0307	TURNER GEORGE & SANDRA	9748 MAPLELAWN	\$100.00	\$9,000
<b>Work Description:</b> Aluminum handicap ramp serving single family dwelling				
PB19-0308	SUTTON RIDGE ONE LLC	9870 CAMBRIDGE PL	\$272.00	\$41,879
<b>Work Description:</b> 24'x38' one story maintenance garage - slab on grade				
PB19-0309	VREELAND PAMELA A LIVING	5885 GEDDES RD	\$212.00	\$32,700
<b>Work Description:</b> 75' interior basement "waterguard" drain system with sump. 12 exterior helical piers for foundation support.				
PB19-0310	DOLSON SCOTT & LILA TRUSTI	2027 HUNTERS CREEK DR	\$383.00	\$110,000
<b>Work Description:</b> In ground swimming pool and spa. Barrier fence, door guards and window alarms meeting UL 2017 are required				
PB19-0311	SUN HOMES - VACANT	1898 FORESTVIEW DR	\$150.00	\$50,000
<b>Work Description:</b> Install new 24" piers for a new manufactured home.				
Installation of a new manufactured home.				
PB19-0312	HARRIS KENNETH & ABBY	5975 FOX HOLLOW CT	\$100.00	\$13,222
<b>Work Description:</b> Interior basement waterproofing (158 foot) and new sump				

PB19-0313	KRUEGER DAVID & MARIANNI 9242 ABBEY LN	\$100.00	\$12,234
<b>Work Description:</b> Bathroom remodel			
PB19-0314	WHITE STERLING & SHARON B 1559 SHEFFIELD DR	\$100.00	\$39,250
<b>Work Description:</b> 17 roof mounted photovoltaic solar panels			
PB19-0315	CEDAR RIDGE VENTURE LLC 1811 ASHLEY DR	\$175.00	\$20,000
<b>Work Description:</b> Structure fire repairs to SFD which includes removing wall panels, replace kitchen cabinets, furnace, HWH, and damaged plumbing & electrical Separate plumbing & electrical permits required.			
PB19-0316	SMITH MATTHEW S & DUST LIS 8275 STAMFORD RD	\$195.00	\$30,000
<b>Work Description:</b> Finish basement of SFD for bedroom, bathroom and rec room			

<b>Total Permits For Type:</b>	<b>17</b>
<b>Total Fees For Type:</b>	<b>\$4,058.00</b>
<b>Total Const. Value For Type:</b>	<b>\$800,149</b>

## Report Summary

Population: All Records

Permit.PermitType = Building  
AND

Permit.DateIssued in <Previous  
month> [11/01/19 - 11/30/19]

**Grand Total Fees: \$4,058.00**

**Grand Total Permits: 17**

**Grand Total Const. Value: \$800,149**

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, Lynette Findley, Brenda McKinney  
**CC:** Denisa Terrell  
**From:** Vic Chevrette, Fire Chief  
**Date:** 12/11/2019  
**Re:** Fire Chief Activity Report November 2019

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The following is the November 2019 activity report for the Fire Chief.  
Fire Suppression Plan Reviews: 1

Fire Suppression Inspections: 8

Fire Protection Inspections: 0

Building Plan Review: 0

Building Inspection: 2

Site Plan Review: 1

Pre-construction meeting: 0

Consultation, Fire Protection: 2

Fire Alarm Plan Review: 0

Fire Alarm Test: 1

Fire Investigations: 1

Fire Code Enforcement: 0

Burn Permits issued: 3

Smoke Detector Installation: 1

December 11, 2019

Meetings Attended: WAMAA meeting.

Training: Huron Valley Code Officials.

Other: Attended Cancer Center Presentation at St. Joseph Hospital

Conducted Fire Report training to all three Shifts

Ladder Testing was conducted by Independent Company, Annual testing required by MIOSHA part 74 and NFPA.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief





NOVEMBER 2019

**TO: KEN SCHWARTZ -SUPERVISOR**

**FROM: SHAUN BACH - CAPTAIN**

**SUBJECT: HOSPITAL ALARMS**

**DATE: 12-11-2019**

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO  
SAINT JOSEPH HOSPITAL**

**TOTAL FALSE ALARMS:**

**1ST. ALARM: NO CHARGE**

**2<sup>ND</sup> ALARM \$50.00**

**3<sup>RD</sup> ALARM \$200.00**

**TOTAL: \$.200.00**

**ALARM LOCATIONS:**

NONE



# **Superior Township**

## **Monthly Report**

### **November/ December 2019**

#### **Resident Debris/ Complaints:**

- 1821 Wexford- Misc. debris on Extension- **(Tagged)**
- 1630 Stephens Dr.- Metal Doors on Extension- **(Tagged)**
- 8641 Nottingham- Large wood pieces on Extension- **(Tagged)**
- 8743 Barrington- Refuse on Extension- **(Tagged)**
- 1937 Savannah- Mattress on Extension- **(Tagged)**
- 8409 Thames Ct.- Sofa on Extension- **(Tagged)**
- 9173 Arlington- Sink on Extension- **(Tagged)**
- 1362 Stamford Rd.- Refuse on Extension- **(Tagged)**
- 1342 Stamford Rd.- Refuse on Extension- **(Tagged)**
- 1616 Abigail- Wood Pieces on Extension- **(Tagged)**
- 1953 Andover- T.V. on Extension- **(Tagged)**
- 9258 Abbey Ln.- Small Table on Extension- **(Tagged)**
- 1635 McArthur Dr.- Bags of Leaves on Extension- **(Tagged)**

#### **Illegal Dumping:**

- Geddes & Gotfredson- Refrigerator dumped on road- **(Office Notified)**

#### **Vehicle Complaints:**

- 2027 Sheffield- Trailer sitting in street
- 1586 Harvest Ln.- Vehicle on lawn- **(Tagged for Removal)**

Superior Charter Township Park Commission  
Regular Meeting  
October 28, 2019

Adopted Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:30pm.

2. Roll Call

Park Commissioners present: Paula Jefferson, Bernedia Word, Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie

Park Commissioners absent: Marion Morris (excused due to illness)

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. September 23, 2019

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to approve the minutes of 9/23/19 with the following corrections. Reports B. correct the spelling of "fragmites" to "phragmites" each time it appears in this section. New Business A. 2019 Tree Planting correct the number of units of Little Leaf Lindon and Tulip Trees to 2 instead of 4 for each of these two varieties. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Paula Jefferson stated her comments related to items on the agenda, and she would provide them as the items came up.

B. Administrator

Juan Bradford submitted a written report. Martha Kern-Boprie asked if park commissioners could help at the Dixboro Christmas event on December 14, without participating in all the planning meetings. Juan responded they could. He also noted that this event starts at 6:00 pm on December 14.

C. Board Liaison

Trustee Alex Williams reported that on October 21 the township board commended township residents who saved a man's life during a cooking fire. County Parks & Recreation gave a presentation to the township board about Staebler Farm Park. Plans are to construct a building east of the current buildings. Several people present at the township board meeting voiced concerns about people trespassing, access to the lake, and gates to the park remaining open all night, and the presence of drone aircraft in the park. The park gates are closed now overnight.

The Truth in Taxation Public Hearing was held. No one spoke, and the hearing closed. There has been no full review of the township master plan for nine years. The township contracted with the firm Carlisle/Wortman to conduct a full review of the master plan. The updated plan will go to the Planning Commission first, and then to the Township Board for review. The Park Commission will be asked to review when it comes to the Township Board.

The Building Department gave a presentation to the Township Board. The Building Department will go paperless, and purchase of a scanner was approved to facilitate this change.

Supervisor Ken Schwartz reported that Salem Township sent a note to Superior Township, requesting review by Superior Township of the sewer line proposed to run through Superior township from Salem township. Salem township will pay for this review. The Washtenaw County Road Commission informed Superior Township it will not issue any permits for construction related to this sewer project, until Superior Township approves. The Rock Properties in Superior township are now for sale. Staebler Farm County Park grand opening was October 12. Dixboro Green Pavilion was dedicated October 25.

2019 street paving in Tanglewood subdivision is complete. There is limestone available for gravel road repair. Contact the township hall if you know of a road that could use some limestone.

The township's IT consultant named "Nimble" was sold to "Taz Networks."

The Ypsilanti City Council approved removal of Peninsular Dam. This may impact Superior Township properties that border the Huron River upstream from Peninsular Dam. These Superior Township properties have legal descriptions that state the property line runs to the middle of the river.

Ordinance 193 which prohibits all marijuana establishments, passed on second and final reading.

The 2019 special assessment roll was approved. 2020 budgets for all funds were approved. Landis Smith was hired as a Utility Department clerk. Approved purchase of three trucks for the Utility Department.

D. Board Meeting Attendee

Paula Jefferson attended the October 21 meeting, and stated Alex' report was thorough. She added that township parks are not gated at night. People will enter parks if they want to, with or without gates.

E. Park Steward

Rick Collman sent a note that Superior Land Preservation Society (SLPS) members asked how many people use Cherry Hill Nature Preserve (CHNP). A guest book ~~keep~~ kept in CHNP might provide some of this information.

F. Safety

David Buterbaugh reported there were no accidents or injuries in the past month.

8. Communications

- A. Educational: Monarch Butterfly facts
- B. Christmas Tree Lighting flyer
- C. Pumpkin Carving pictures

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to receive the communications. The motion carried.

9. Old Business

- A. 2020 Approved Budget

The township board approved the 2020 Park Fund budget on October 21, 2019.

10. New Business

- A. Norfolk/Oakbrook Trail Restoration Bids

Approved by Superior Charter Township Park Commission on 11/25/2019.

Bids were received from two vendors to restore and enhance the trails in Norfolk/Oakbrook parks. McLennan Landscape of Manchester MI bid \$9,097.50. Conklin Landscaping of Ann Arbor submitted bids for three options, ranging in price from \$24,819 up to \$30,110.00. Juan Bradford stated both vendors have worked for Superior Township Parks before, and he has confidence in their work. It was moved by Martha Kern-Boprie and supported by Sandi Lopez to approve the bid from McLennan Landscape dated 9/25/19 for an amount not to exceed \$9,097.50. The motion carried.

B. Cherry Hill Nature Preserve (CHNP) Boardwalk Final Phase

Mark Barrett submitted a bid dated 10/20/19 to build 250 feet of 6 foot wide boardwalk, two benches and other repairs and adjustments for \$15,500.00. It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the bid from Mark Barrett dated 10/20/19 for an amount not to exceed \$15,500.00. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Paula Jefferson to approve payment of the bills for a total of \$28,642.87. The motion carried.

12. Financial Statements

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the September Revenue & Expenditure reports. The motion carried.

13. Pleas and Petitions

Nahid Sanii-Yahyai asked if there was some way the Park Commission could recognize volunteers. She suggested a plaque or mention in the township newsletter. Juan Bradford suggested a broad message of thanks, without naming specific volunteers, as the volunteers are spouses of staff and park commissioners.

Alex Williams complimented the Park Commission on the CHNP boardwalks. He also reported that the Washtenaw County Hazardous Materials drop off opportunity will take place on Saturday, November 9 from 9:00 am to 1:00 pm at the EMU Rynearson Stadium parking lot.

Paula Jefferson mentioned the November Park Commission agenda will include a discussion of the Schock Park proposal made by Supervisor Ken Schwartz in August. Martha Kern-Boprie reported the Schock Park work group met twice, and issued a memo of recommendation on October 22.

14. Adjournment

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to adjourn at 7:17 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

December 6<sup>th</sup>, 2019

To: Kenneth Schwartz, Superior Twp Supervisor  
From: Keith Flores, Lieutenant  
Through: Mike Marocco, A / Police Services Commander  
Re: November 1<sup>st</sup> – November 30<sup>th</sup>, 2019 Police Services Monthly Report

During the month of November there were 705 calls for service. Deputies conducted 345 traffic stops during this time with 87 citations issued.

Noteworthy events in Superior Township during last month include:

- 19-87734 On November 5<sup>th</sup> deputy Rieboldt conducted a traffic stop on Prospect near Clark for a defective front headlight. After making contact with the driver, Rieboldt discovered the driver had been drinking and using narcotics. The driver was arrested and a search warrant was completed to obtain the drivers blood. Investigation pending labs.
- 19-87937 On November 5<sup>th</sup> deputy Pearson responded to the 1400blk of Stamford for a strong-arm robbery complaint. The victim responded to the area to sell a cell phone. When the victim presented the phone to the suspect, the suspect fled on foot. After further investigation and observing the cameras in the area, a suspect was developed. Investigation ongoing.
- 19-88448 On November 7<sup>th</sup> deputy Pearson responded to the 8300blk of Stamford for an illegal use of credit card. The victim realized that she had two charges on her credit card that she didn't make. Both charges were for \$459. Investigation ongoing.
- 19-88775 On November 8<sup>th</sup> deputy Pearson responded to the 9200blk of Macarthur for a home invasion complaint. Sometime between 12:40pm and 2:50pm someone made entry thru the rear door and stole several video games. There are no suspect leads at this time.
- 19-88792 On November 8<sup>th</sup> deputy Mcgrady attempted to make a traffic stop in the area of Dawn and Stamford for driving 38mph in a 25mph zone. As the deputies attempted to stop the vehicle, the vehicle fled refusing to stop. After a short time, the pursuit was terminated. The vehicle was later recovered unoccupied in Canton.
- 19-90702 On November 15<sup>th</sup> deputy Sharrock responded to the 9900blk of Warren for a burglary complaint. Sometime between 12pm on November 5<sup>th</sup> and 8:45am on November 15<sup>th</sup> unknown suspects broke into a barn and stole some power tools, a crossbow and camping gear. There are no suspects at this time

- 19-90801 On November 15<sup>th</sup> deputy Mcgrady responded to a forgery of checks complaint. Upon arrival the victim advised that his checking account had been fraudulently used. A check that was mailed for payment never arrived at the intended location. That same check had the amount changed and was cashed for approx. \$800 more. Investigation ongoing
- 19-92493 On November 22<sup>nd</sup> deputy Mercure responded to the 8600blk of Deering for a home invasion report. Sometime between 8am and 10am on November 22<sup>nd</sup> someone forcibly entered the attached garage door. It didn't appear anything was stolen. Investigation ongoing.
- 19-92486 On November 22<sup>nd</sup> deputy Hankamp responded to the 1800blk of Sheffield and the 870blk of Macarthur (19-92434) for a larceny of auto parts. Sometime between 8pm on November 21<sup>st</sup> and 8am on November 22<sup>nd</sup> suspect(s) cut off the catalytic converters to the vehicles. Investigation ongoing.
- 19-92678 On November 22<sup>nd</sup> deputy Gombos responded to 8600blk of Deering for a larceny of auto part complaint. Sometime overnight, unknown suspect(s) cut off and stole the victim's catalytic converter from his vehicle. Investigation ongoing.
- 19-93922 On November 27<sup>th</sup> deputy Hankamp responded to the 9300blk of Joy for a burglary. Sometime between midnight and 6am on November 27<sup>th</sup> unknown suspects broke into a pole barn and stole some power tools and misc. hand tools. There are no suspects at this time.
- 19-93971 On November 27<sup>th</sup> deputy Hankamp responded to 6100blk of Ford Rd for a fraud complaint. On November 26<sup>th</sup> the victim received a notice advising her credit card payment was refused due to insufficient funds. Sometime over the previous 10 days, an unknown suspect withdrew over \$50,000 from the victim's bank account. Investigation ongoing.
- 19-94891 On November 30<sup>th</sup> deputy Luke responded to the 1500blk of Ridge for a drug overdose. Upon arrival, deputy Luke observed the victim showing obvious signs of overdose and administered a dose of Naloxone. After a short time, a second dose was administered. The victim woke up and was transported to the hospital for further treatment.
- 4 felony warrant arrests made from traffic stops
- 5 misdemeanor warrant arrests made from traffic stops





## SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA November 2019

JERRY L. CLAYTON  
SHERIFF

Incidents	Month 2019	Month 2018	% Change	YTD 2019	YTD 2018	% Change
Traffic Stops	345	185	86%	3711	2644	40%
Citations	87	56	55%	1204	830	45%
Drunk Driving (OWI)	1	2	-50%	25	14	79%
Drugged Driving (OUID)	0	1	-	4	2	100%
Calls for Service Total	705	740	-5%	10243	8980	14%
Calls for Service <i>(Traffic stops and non-response medicals removed)</i>	275	477	-42%	5606	5437	3%
Robberies	1	1	0%	5	5	0%
Assaultive Crimes	9	17	-47%	164	153	7%
Home Invasions	3	3	0%	38	32	19%
Breaking and Entering's	3	1	200%	12	5	140%
Larcenies	11	4	175%	124	90	38%
Vehicle Thefts	1	2	-50%	21	14	50%
Traffic Crashes	46	42	10%	329	318	3%
Medical Assists	5	7	-29%	112	109	3%
Animal Complaints <i>(ACO Response)</i>	5	11	-55%	133	71	87%
<b>In/Out of Area Time</b>	<b>Month</b> <i>(minutes)</i>	<b>YTD</b> <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Into Area Time	1926	19641				
Out of Area Time	2120	22448				
Investigative Ops (DB)	8035	93670				
Secondary Road Patrol	0	1380				
County Wide	0	1367				
	<b>Hours Accum.</b>	<b>Hours Used</b>				



# SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

## November 2019

JERRY L. CLAYTON  
SHERIFF

<b>Banked Hours</b>	600	230	1485.5
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### Incident Count by Incident Type For Agency WD

For 11/1/2019 12:00:00 AM Thru 11/30/2019 12:00:00 AM  
For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	190086821	5626 GEDDES RD	11/01/2019 12:18:43	HICKOK RESD
	190086864	5317 BETHENY CIR	11/01/2019 15:06:24	
	190087023	10101 W PLYMOUTH RD	11/02/2019 06:27:52	TRINITY PRESBYTERIAN CHURCH
	190087775	9983 W AVONDALE CIR	11/05/2019 08:39:28	VAUGHAN RESIDENCE
	190087981	5205 MCAULEY DR	11/05/2019 22:13:55	FRESENIUS MEDICAL
	190088332	330 W CLARK RD	11/07/2019 07:20:50	WDEO BROADCASTERS
	190088529	9565 CHERRY HILL RD	11/07/2019 21:45:30	YOUNG RESID
	190088740	5209 WARREN RD	11/08/2019 18:13:07	COLANER RESIDENCE
	190089192	2393 HIGHLAND DR	11/10/2019 11:05:24	HONG LI RESIDENCE
	190089201	1842 HUNTERS CREEK DR	11/10/2019 12:03:03	SHARON KAIN RESD
	190090602	5263 PLYMOUTH RD	11/14/2019 20:08:31	RFC HOLDINGS LLC
	190090670	9800 W PLYMOUTH RD	11/15/2019 02:34:22	ONE HELPFUL FINANCIAL
	190091402	1636 WEEPING WILLOW CT	11/18/2019 10:12:15	WILLIAMS RESIDENCE
	190091550	7734 PLYMOUTH RD	11/18/2019 19:49:17	STAEBLER FARMS
	190091810	2013 SHEFFIELD DR	11/19/2019 18:28:20	GANNON RESD
	190091889	7980 JORDAN CT	11/20/2019 02:11:29	RES: TAHOOR KHAN
	190091924	8621 DEERING ST	11/20/2019 08:22:46	CANNON RESIDENCE
	190091975	8278 S WARWICK CT	11/20/2019 12:08:25	ROGGOW RESIDENCE
	190092445	8891 NOTTINGHAM DR	11/22/2019 08:10:06	BROWN RESID
	190092705	9933 W AVONDALE CIR	11/22/2019 23:12:51	FRYE RESIDENCE
	190092847	8342 LAKEVIEW DR	11/23/2019 15:10:55	PAMELA RONCI
	190093055	9503 WARREN RD	11/24/2019 10:17:42	MAKI RESID
	190093340	3021 ANDORA DR	11/25/2019 13:26:30	NEUMAR RESIDENCE
	190093613	9775 W PLYMOUTH RD	11/26/2019 14:13:35	MONTGOMERY, JEFFREY/SONJA
	190093765	8357 BERKSHIRE DR	11/27/2019 00:06:44	OWENS RESIDENCE

**Incident Count by Incident Type For Agency WD**  
 For 11/1/2019 12:00:00 AM Thru 11/30/2019 12:00:00 AM  
 For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	190093844	10685 SCARLET OAK DR	11/27/2019 09:45:11	INFINITY HOMES
	190093940	8903 NOTTINGHAM DR	11/27/2019 12:37:31	MICHAEL BREWER RESD
	190093989	2220 GALE RD	11/27/2019 14:37:03	CAROL/NICHOLAS WEIL
	190094006	3255 GOTFREDSON RD	11/27/2019 15:41:30	STEVEN KLINE RESD
	190094506	9347 FORD RD	11/29/2019 13:58:51	KEITH JACKSON RES
SUT	30			
			<b>Total:</b>	<b>30</b>

### Incident Count by Incident Type For Agency WD

For 11/1/2019 12:00:00 AM Thru 11/30/2019 12:00:00 AM  
 For City Code(s) - SUT  
 For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
11/01/2019 15:06:24	C3902 - BURGLARY ALARM	190086864	5317 BETHENY CIR	SUT	
11/07/2019 21:45:30		190088529	9565 CHERRY HILL RD	SUT	YOUNG RESID
11/10/2019 12:03:03		190089201	1842 HUNTERS CREEK DR	SUT	SHARON KAIN RESD
11/20/2019 02:11:29		190091889	7980 JORDAN CT	SUT	RES. TAHOOR KHAN
11/23/2019 15:10:55		190092847	8342 LAKEVIEW DR	SUT	PAMELA RONCI
11/24/2019 10:17:42		190093055	9503 WARREN RD	SUT	MAKI RESID
11/27/2019 09:45:11		190093844	10685 SCARLET OAK DR	SUT	INFINITY HOMES
11/27/2019 14:37:03		190093989	2220 GALE RD	SUT	CAROL/NICHOLAS WEIL
	C3902 - BURGLARY ALARM		<b>Total:</b>	<b>8</b>	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
11/05/2019 08:39:28	C3907 - PANIC ALARM	190087775	9983 W AVONDALE CIR	SUT	VAUGHAN RESIDENCE
	C3907 - PANIC ALARM		<b>Total:</b>	<b>1</b>	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
11/01/2019 12:18:43	C3999 - ALARMS ALL OTHER	190086821	5626 GEDDES RD	SUT	HICKOK RESD
11/02/2019 06:27:52		190087023	10101 W PLYMOUTH RD	SUT	TRINITY PRESBYTERIAN CHURCH
11/05/2019 22:13:55		190087981	5205 MCAULEY DR	SUT	FRESENIUS MEDICAL
11/07/2019 07:20:50		190088332	330 W CLARK RD	SUT	WDEO BROADCASTERS
11/08/2019 18:13:07		190088740	5209 WARREN RD	SUT	COLANER RESIDENCE
11/10/2019 11:05:24		190089192	2393 HIGHLAND DR	SUT	HONG LI RESIDENCE
11/14/2019 20:08:31		190090602	5263 PLYMOUTH RD	SUT	RFC HOLDINGS LLC
11/15/2019 02:34:22		190090670	9800 W PLYMOUTH RD	SUT	ONE HELPFUL FINANCIAL
11/18/2019 10:12:15		190091402	1636 WEEPING WILLOW CT	SUT	WILLIAMS RESIDENCE
11/18/2019 19:49:17		190091550	7734 PLYMOUTH RD	SUT	STAEBLER FARMS
11/19/2019 18:28:20		190091810	2013 SHEFFIELD DR	SUT	GANNON RESD

### Incident Count by Incident Type For Agency WD

For 11/1/2019 12:00:00 AM Thru 11/30/2019 12:00:00 AM

For City Code(s) - SUT  
For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
11/20/2019 08:22:46	<b>C3999 - ALARMS ALL OTHER</b>	190091924	8621 DEERING ST	SUT	CANNON RESIDENCE
11/20/2019 12:08:25		190091975	8278 S WARWICK CT	SUT	ROGGOW RESIDENCE
11/22/2019 08:10:06		190092445	8891 NOTTINGHAM DR	SUT	BROWN RESID
11/22/2019 23:12:51		190092705	9933 W AVONDALE CIR	SUT	FRYE RESIDENCE
11/25/2019 13:26:30		190093340	3021 ANDORA DR	SUT	NEUMAR RESIDENCE
11/26/2019 14:13:35		190093613	9775 W PLYMOUTH RD	SUT	MONTGOMERY, JEFFREY/SONJA
11/27/2019 00:06:44		190093765	8357 BERKSHIRE DR	SUT	OWENS RESIDENCE
11/27/2019 12:37:31		190093940	8903 NOTTINGHAM DR	SUT	MICHAEL BREWER RESD
11/27/2019 15:41:30		190094006	3255 GOTFREDSON RD	SUT	STEVEN KLINE RESD
11/29/2019 13:58:51		190094506	9347 FORD RD	SUT	KEITH JACKSON RES
	<b>C3999 - ALARMS ALL OTHER</b>		<b>Total:</b>	<b>21</b>	

**Sum.: 30**

# Parks & Recreation Commission

## 2020 Regular Meeting Schedule

All meetings are held on the 4th Monday of the month at 6:30pm at Old Township Hall.

*\*unless otherwise noted*

Monday, January 27<sup>th</sup> @ 6:30pm

Monday, February 24<sup>th</sup> @ 6:30pm

Monday, March 23<sup>rd</sup> @ 6:30pm

Monday, April 27<sup>th</sup> @ 6:30pm

Tuesday, May 26<sup>th</sup> @ 6:30pm

*\*Meeting held on Tuesday due to Memorial Day Holiday*

Monday, June 22<sup>nd</sup> @ 6:30pm

Monday, July 27<sup>th</sup> @ 6:30pm

Monday, August 24<sup>th</sup> @ 6:30pm

Monday, September 28<sup>th</sup> @ 6:30pm

Monday, October 26<sup>th</sup> @ 6:30pm

Monday, November 23<sup>rd</sup> @ 6:30pm

Monday, December 21<sup>st</sup> @ 6:00pm

*\*Meeting held the third Monday due to Christmas Holiday*

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**BOARD RESPONSE TO SALEM SEWER APPLICATION**

**RESOLUTION NUMBER 2019-54**

**DATE: DECEMBER 16, 2019**

On September 20, 2019, the Charter Township of Superior received an application from Salem Township for authorization or permit for municipal sewerage lines and appurtenances to be installed in the public right-of-way in the Township. This application contained engineering plans.

Following receipt of the application, Superior Township requested that Salem Township deposit an engineering and legal fee escrow with the Township to cover the cost of having the Townships' experts review the attached plans.

In response to this request, Salem Township indicated it would deposit the funds but only if Superior Township agreed to the following conditions:

“Superior will provide Salem with a letter assuring us that:

1. Superior will grant the permit for the sewer line if Superior's engineers, OHM, do not find any deficiencies in the plans which have already been approved by the MDEQ and the County Road Commission, and
2. The legal fees will be used for the legal review of the plans and the drafting of an agreement between Salem Township and Superior Township to prohibit any proposed property owners or developers in Superior from tapping into the sewer line.”

Therefore, it is resolved as follows:

1. The conditions imposed for establishing an escrow by Salem Township are unacceptable.
2. Without an escrow, the Township will not review the engineering plans submitted by Salem Township.
3. Without review by the Township's =experts, the application submitted by Salem Township is not complete and therefore, cannot be acted upon by the Township Board.



**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**APPROVE THE HIRING OF WILLIAM BRANDON  
FOR FULL-TIME ASSISTANT ASSESSOR IN THE ASSESSING DEPARTMENT**

**RESOLUTION NUMBER: 2019-55**

**DATE: DECEMBER 16, 2019**

**WHEREAS**, the Assistant Assessor, Saxon Lee, has resigned to work full time at the Washtenaw County Department of Equalization, creating a vacancy; and,

**WHEREAS**, William Brandon has been interviewed and has had two years of work experience as an assessor with the City of East Pointe, Michigan and is a certified level two assessor.

**THEREFORE, BE IT RESOLVED** that effective December 16, 2019, the Superior Charter Township Board of Trustees hereby hires William (Bill) Brandon as a permanent full-time employee to continue assessment training, to conduct field appraisals, to inspect and value structures for tax purposes, to assist with the Board of Review, to accurately document the reassessment and reappraisal of Superior Township and other responsibilities as set forth by the Supervisor and the Superior Township assessor, Paula Calopisis, and to comply with the standards as set forth in the Auditing of Minimal Assessing Requirements (AMAR) at a wage of \$25.00 per hour.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**THE APPROVAL OF THE ADMINISTRATIVE STAFF TO PURCHASE MEDICAL,  
DENTAL AND VISION INSURANCE FOR EMPLOYEES OF SUPERIOR TOWNSHIP**

**RESOLUTION NUMBER 2019-56**

**DATE: DECEMBER 16, 2019**

**WHEREAS**, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

**WHEREAS**, the Township's current health care insurance plan expires on December 31, 2019; and

**WHEREAS**, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

**WHEREAS**, pursuant to its authority, Superior Township has elected to renew the Simply Blue HSA PPO Gold \$1,500 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2020 with a total health care premium cost to the township of approximately \$319,111.08 with an effective term of January 1, 2020, through December 31, 2020; and

**WHEREAS**, Superior Township will continue to offer its fulltime employees the option to opt-out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a cost of \$38,698.92; and,

**WHEREAS**, Superior Township will offer its employees a wellness bonus in 2020 in the following amounts which is the employee's responsibility to utilize as desired to ensure maximum personal health in the amount of \$99,000.00 divided as follows:

<u>Non-union</u>		<u>Union</u>	
Single	\$1,500	Single	\$3,000
Family	\$3,000	Family	\$6,000

**WHEREAS**, the total costs to Superior Township to provide medical, dental and vision insurance, plus opt-outs and wellness is \$481,649.82.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt-out and wellness incentive payments.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**AMEND THE HEALTH CARE SAVINGS PLAN PARTICIPATION  
AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

**RESOLUTION NUMBER 2019-57**

**DATE: DECEMBER 16, 2019**

**WHEREAS** Superior Charter Township employees hired prior to November 1, 2011, are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

**WHEREAS** employees hired after November 1, 2011, are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP) and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

**WHEREAS** said non-union decided in November 2019 not to amend the amount withheld and continue to contribute at the rate of 3% for and the union groups decided to amend their amount to 6% of their gross pay; and,

**WHEREAS** the following employees hired prior to November 1, 2011, have requested a change in the amount they contribute to their HCSP for fiscal 2020 heretofore;

**2020 HEALTH OPTION CHANGES**

<b>NAME</b>	<b>DIVISION NUMBER</b>		<b>New Rate</b>
Conklin, Barry	<b>300488</b>	<b>Fire Union Health Option #1</b>	<b>0%</b>
Kujawa, Jeffrey	<b>300492</b>	<b>Fire Union Health Option #1</b>	<b>0%</b>
Bach, Shaun	<b>300488</b>	<b>Fire Union Health Option #3</b>	<b>5%</b>
Calopisis, Paula	<b>300515</b>	<b>Non-Union Health Option #1</b>	<b>2%</b>

**NOW, THEREFORE, BE IT RESOLVED** that a new MERS Health Care Savings Plan Participation Agreement be created for each above employee with the employee contribution rates for 2020 as indicated above, with all other provisions of their current existing MERS Health Care Savings Plan Participation Agreement to remain the same;

**BE IT FURTHER RESOLVED** that any full-time employee, upon termination or separation from Superior Township, may elect to roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay and unpaid personal time pay.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**APPROVAL TO SET THE RATE OF EMPLOYER CONTRIBUTION  
TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR  
NON-UNION AND UNION EMPLOYEES**

**RESOLUTION NUMBER 2019-58**

**DECEMBER 16, 2019**

**WHEREAS**, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

**WHEREAS**, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

**WHEREAS**, the Township Board has given this matter due consideration through the budgeting process;

**NOW, THEREFORE, BE IT RESOLVED** that the Superior Township Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of three hundred (\$325.00) per month in 2020; and does hereby establish the monthly contribution for non-union employees in the amount of two hundred fifty dollars (\$265.00) per month in 2020.

# WATER SERVICE CONTRACT

## Ypsilanti Community Utilities Authority – Superior Charter Township

This contract is made by and between:

The **Ypsilanti Community Utilities Authority**, a municipal corporation, constituted under Act 233 of 1955, as amended, located in the County of Washtenaw, State of Michigan (“YCUA”); and

The **Superior Charter Township**, a municipal corporation, located in the County of Washtenaw, State of Michigan (“**Superior**”).

### **1.0 ACKNOWLEDGMENTS**

1.1 YCUA is the owner and operator of a water distribution system.

1.2 YCUA and Superior are parties to a contract, under which YCUA supplies water to Superior, which expired on November 7, 2018, and under which YCUA has supplied and Superior has received and purchased water service from that date to the effective date of this contract.

1.3 Superior needs and wishes to continue to obtain a water supply from YCUA, under to the terms, conditions, and limitations of a new contract.

1.4 YCUA is willing and prepared to furnish and sell a supply of water to Superior, under the terms, conditions, and limitations of a new contract.

THEREFORE, the parties agree as follows:

### **2.0 CONTRACT TERM AND BASIC AGREEMENT**

2.1 The effective date of this contract is December 16<sup>th</sup>, 2019.

2.2 From the effective date, this contract shall continue in effect for twenty (20) years and, therefore, shall expire on the 15<sup>th</sup> day of December 2039.

2.3 YCUA agrees to provide water to Superior to be consumed and used by Superior within and limited to the geographical area of Superior Charter Township, and through the term of this contract, Superior may not contract with another water utility or entity, municipal or otherwise, for such water supply services within that geographical area without prior written approval from YCUA.

2.4 YCUA agrees to sell and supply and Superior agrees to purchase all water needed by Superior within and limited to the geographical area of Superior Charter Township.

2.5 Recognizing that YCUA, as a water contract customer of the Great Lakes Water Authority, does not treat water, YCUA will endeavor to provide water to Superior under this contract that meets all applicable state and federal water quality standards, as amended from time to time.

### **3.0 RATE CHARGE SYSTEM**

3.1 Superior shall pay a cost-of-service based commodity rate of \$3.31 per one hundred cubic feet (ccf) for the water supplied to Superior by YCUA under this contract, subject to periodic adjustment. Any periodic adjustment in rate shall be based on YCUA's cost to provide such water service to Superior.

### **4.0 WATER USAGE MEASUREMENT AND METERING**

4.1 All water delivered to Superior shall be measured and reported as provided in this Section.

4.1.1 Water flow to Superior shall pass through and be measured by a flow meter or meters located at Geddes and Ridge Roads, Dawn and Clark Roads, Leforge and Clark Roads, Clark Road and Huron River Drive, and Clark and Golfside Roads, or other location(s) to be established and acceptable to YCUA. These flow meters shall report to a radio-transmitting unit that shall be monitored by YCUA and all flow data derived therefrom shall be recorded by YCUA. YCUA shall read and gather all flow information and data from these flow meters and shall use this information and data for billing and all other necessary purposes under this contract.

4.1.2 Superior's total flow of water under this agreement shall be calculated based on the information and data gathered by YCUA under this section.

4.1.3 All meter reading information and data gathered by Superior or YCUA under this contract and all background information, facts, and documents that support or form the basis, in whole or in part, for rates, billing, flow, or any other calculations and results reached or used under this contract, shall be made available to the other party for inspection and review upon reasonable notice and request.

4.2 All meters used for the implementation of this contract shall be maintained by YCUA at Superior's expense. Superior or YCUA may inspect and field test all such meters on an annual basis or more frequently, with adequate notice to the other party, in the presence of the other party's representatives. If a meter has a registration error in excess of the tolerance level

specified by the American Water Works Association, as amended from time to time, appropriate adjustments shall be made in the next succeeding billing. All costs incurred by YCUA for inspections, field-testing or meter adjustments shall be paid by Superior within forty-five (45) days of receipt of an itemized billing statement.

## **5.0 BILLING**

5.1 YCUA shall bill Superior on or before the 15<sup>th</sup> day of each month for all charges under this contract for the preceding calendar month. Payments are due and shall be made, in full, on or before forty-five (45) days after the date of each billing statement. A ten (10%) percent late payment charge shall be added to any billing statement amount that is unpaid after the last date on which payment may be made on that billing statement. All payments made to YCUA under this contract will be first applied to billing statements in arrears and then to current billing statements. Failure by Superior to pay a billing statement within thirty (30) days from the last day on which the statement may be paid may result in termination of this contract and all services provided pursuant to this contract, in YCUA's sole discretion. Termination under this section may not occur, however, until YCUA has provided no less than a fifteen (15) day advance written notice to Superior, which notice may be sent to Superior during said thirty (30) day period.

5.2 The rate charge system and billings under this contract shall commence and be effective on the 15<sup>th</sup> of that month following the first month on which water is delivered to Superior under this contract.

## **6.0 SYSTEM CONNECTIONS & CONSTRUCTION**

6.1 All costs entailed in the construction of a system or system component to transport water from YCUA to Superior shall be borne solely by Superior.

6.2 YCUA shall have no obligation whatsoever to construct, procure, install or maintain water distribution or appurtenant facilities in Superior nor shall YCUA have any control over or liability arising out of the operation thereof. Superior shall have no obligation whatsoever to construct, procure, install or maintain water distribution or appurtenant facilities in jurisdictions outside of Superior nor shall Superior have any control over or liability arising out of the operation thereof, except as otherwise provided in this contract.

6.3 Initial connections from Superior to the YCUA water system are identified above. Future connections, if any, to the YCUA water system for the purpose of providing services under this contract shall be made at points to be determined and agreed to by between the parties. The cost of constructing any future connection that will benefit Superior only shall be borne solely by Superior. The cost of any such connection benefiting Superior and any other entity shall be paid proportionately. Any such connection shall be subject to inspection and approval by YCUA of the



work performed. Approval by YCUA shall not be unreasonably withheld. The reasonable cost of such inspection by YCUA shall be paid for by Superior.

## **7.0 INDEMNIFICATION**

7.1 To the extent permitted by law, Superior shall indemnify, defend, and hold harmless, YCUA, the City of Ypsilanti, the Charter Township of Ypsilanti, and all of their employees, agents, and Council and Board members (“the indemnified parties”) from and against all liability of any nature whatsoever, for any and all legal or administrative claims, actions, demands, expenses, damages, and losses including, but not limited to, claims or liabilities under state, federal or local environmental laws or regulations, or claims for loss of property, personal injury or death arising out of Superior’s alleged violation of the laws, rules or regulations applicable to Superior’s acceptance, sale or delivery of water provided to Superior under this contract.

## **8.0 ARBITRATION OF DISPUTES**

8.1 All claims, counterclaims, disputes and other matters in question between the parties arising out of or relating to this contract or any alleged breach of this contract will be decided by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, as amended from time to time. This agreement to arbitrate and any other agreement or consent to arbitrate entered into in accordance with this contract will be specifically enforceable under the prevailing arbitration law in the Circuit Court for the County of Washtenaw.

8.2 Notice of demand for arbitration must be filed in writing with the other party to this contract and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand be made more than one (1) year from the date on which the claim, dispute or other matter accrued. The claim, dispute or other matter shall be deemed to have accrued at the time the parties asserting the claim, dispute or other matter knew or, by the exercise of reasonable diligence, should have known of the existence of such claim. After the expiration of said one (1) year period, the claim in question shall be barred from arbitration.

8.3 No arbitration arising out of or relating to this contract may include, by consolidation or in any other manner, any person or entity that is not a party to this contract.

8.4 The award rendered by the arbitrator(s) will be final, not subject to appeal, except as provided by the laws of the State of Michigan and judgment may be entered upon such award in the Circuit Court for the County of Washtenaw.

8.5 Notwithstanding anything to the contrary contained herein, either party may request

equitable remedies including, but not limited to, injunctive relief and writ of mandamus, without first having to submit to arbitration.

8.6 The parties agree that the venue for all claims, whether subject to arbitration or not, shall be in the Circuit Court for the County of Washtenaw.

## **9.0 GENERAL PROVISIONS**

9.1 All notices hereunder are deemed given when mailed by first-class mail, postage pre-paid, or personally delivered as follows:

### **For YCUA**

Ypsilanti Community Utilities Authority  
Attention: YCUA Director  
2777 State Street  
Ypsilanti, MI 48198

### **For Superior**

Superior Charter Township  
Attention: Superior Township Supervisor  
3040 North Prospect  
Ypsilanti, MI 48198

9.2 YCUA and Superior may, by notice given pursuant to this contract, designate any further or different addresses or persons to which subsequent notices or other communication shall be sent under this contract.

9.3 This contract constitutes the entire contract between the parties and all previous communications between the parties, written or oral, with reference to the subject matter of this contract, are hereby canceled and superseded.

9.4 If any provision of this contract violates any law, the remaining provisions of this contract shall continue in full force and effect.

9.5 This contract shall be interpreted and construed in all respects in accordance with the laws of the State of Michigan.

9.6 This contract has been jointly drafted by the parties and, therefore, shall be construed and interpreted accordingly.

9.7 Failure or delay in performance of this contract by either party shall not be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, labor strike, lock-out, war, terrorism, riot, epidemic, explosion, breakage or accident to machinery or lines of pipe, the binding order of any court or governmental authority or any other cause, whether of the kind enumerated here or otherwise, not within the control of the party claimed to be responsible for such failure or delay or other similar alleged breach of this contract.

9.8 Without the prior written consent of the governing body of either party, neither this contract nor any interest created by this contract nor any claim arising under this contract shall be transferred or assigned by either party.

9.9 The parties agree and it is specifically understood that Superior's payment of a commodity rate under this contract, or Superior's payment, if any, of a portion of existing debt and future debt service on the YCUA water distribution system or any improvements and modifications thereto, does not and shall not confer upon Superior any right, title or interest in that system or any portion of that system or any capacity therein, except as specified and limited in this contract, for the term of this contract.

9.10 This contract does not create or vest any rights or privileges in any third party not a party to this contract. Notwithstanding any other provision of this contract, this contract or actions taken by either party under this contract, will not and shall not be construed by any third party or any court of law as vesting any rights or privileges in any third party under any circumstances.

9.11 This contract may not be revised, modified, amended, altered or otherwise changed in any manner except by a written document properly approved and signed by each party.

**IN WITNESS WHEREOF**, the parties have set their hands to this contract the day and year here written.

**YPSILANTI COMMUNITY UTILITIES  
AUTHORITY**

_____	_____
By: Jeff Castro	Date
Its: Director	
_____	_____

By: Brenda Stumbo  
Its: Board Chairperson

Date

**SUPERIOR CHARTER TOWNSHIP**

\_\_\_\_\_  
By: Ken Schwartz  
Its: Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: Lynette Findley  
Its: Clerk

\_\_\_\_\_  
Date

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**BUDGET AMENDMENTS FOR ALL FUNDS**

**RESOLUTION NUMBER 2019-60**

**DATE: DECEMBER 16, 2019**

**WHEREAS**, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

**WHEREAS**, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS**, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2019 and offers the following budget amendments.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.

To: **Super Township Board of Trustees**  
 From: **Keith Locke/Nancy Mason**  
 Date: **December 16, 2019**  
 Re: **2019 ALL Funds Budget Amendment #1 of 1**



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
<b>GENERAL FUND:</b>						
451.000	Election Reimbursements	\$10,728		\$1,000	\$11,728	
607.000	Planning Admin Fees		\$6,000	\$15,000	\$9,000	
664.000	Interest Income	\$38,900		\$4,100	\$43,000	Higher Rates
695.076	CTAP Grant - Dixboro	\$7,500		\$2,500	\$10,000	
698.000	Miscellaneous Income	\$4,800		\$500	\$5,300	Reimb. From County for Paths
	<b>TOTAL REVENUE</b>	<b>\$61,928</b>	<b>\$6,000</b>			
700.000	Board of Trustees		\$1,600	\$9,300	\$7,700	
701.005	Wetlands Board		\$2,700	\$3,000	\$300	Not Required
710.000	Training		\$1,000	\$1,000	\$0	Not Required
	<b>Total Dept. 101 - Board</b>	<b>\$0</b>	<b>\$5,300</b>			
702.000	Salaries	\$8,188		\$0	\$8,188	Building Clerk
802.000	IT Services	\$14,000		\$30,000	\$44,000	New Server
	<b>Total Dept. 102 - Administration</b>	<b>\$22,188</b>	<b>\$0</b>			
702.000	Assistant Supervisor Salary		\$25,000	\$25,000	\$0	No Hire
	<b>Total Dept. 171 - Township Supervisor</b>	<b>\$0</b>	<b>\$25,000</b>			
702.000	Salaries	\$1,937		\$500	\$2,437	Election Workers
702.037	FICA Exempt Salaries	\$2,320		\$10,000	\$12,320	Election Workers
980.000	Equipment Over \$5000		\$2,000	\$2,000	\$0	
	<b>Total Dept. 191 - Elections</b>	<b>\$4,257</b>	<b>\$2,000</b>			
717.000	Taxable Benefits	\$714		\$3,829	\$4,543	New Longevity Rates
	<b>Total Dept. 201 - Accounting</b>	<b>\$714</b>	<b>\$0</b>			
703.000	Contract Services	\$4,000		\$18,669	\$22,669	Outside Appraiser for Hyundai
	<b>Total Dept. 209 - Assessor</b>	<b>\$4,000</b>	<b>\$0</b>			
710.000	Training		\$1,500	\$1,500	\$0	
	<b>Total Dept. 215 - Clerk</b>	<b>\$0</b>	<b>\$1,500</b>			
702.000	Salaries	\$11,000		\$58,799	\$69,799	New Employee
	<b>Total Dept. 253 - Treasurer's</b>	<b>\$11,000</b>	<b>\$0</b>			
703.000	Contract Services	\$7,200		\$12,000	\$19,200	Weekly Town Hall Cleaning Service
	<b>Total Dept. 265 - Building &amp; Grounds</b>	<b>\$7,200</b>	<b>\$0</b>			

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
950.000	Signage		\$5,000	\$5,000	\$0	Town Hall Sign not Purchased
962.002	Ypsi District Library	\$5,261		\$0	\$5,261	Board Approved Permit
962.005	Perry Property	\$20,000		\$0	\$20,000	Board Approved Land Purchase
971.000	CTAP Grant - Dixboro	\$11,300		\$2,000	\$13,300	
	<b>Total Dept. 266 - Special Projects</b>	<b>\$36,561</b>	<b>\$5,000</b>			
717.000	Taxable Benefits	\$1,100		\$1,771	\$2,871	New Longevity Rates
	<b>Total Dept. 278 - Ordinance Enforcement</b>	<b>\$1,100</b>	<b>\$0</b>			
701.000	Commission Stipends		\$3,160	\$5,000	\$1,840	
702.000	Salaries	\$13,000		\$18,000	\$31,000	Perm. Part Time Employee
	<b>Total Dept. 410 - Planning Department</b>	<b>\$13,000</b>	<b>\$3,160</b>			
866.000	Road Maintenance	\$50,000		\$150,000	\$200,000	
921.000	Drains		\$48,400	\$50,000	\$1,600	Actual
	<b>Total Dept. 446 - Infrastructure</b>	<b>\$50,000</b>	<b>\$48,400</b>			
703.000	Roadside Trash Removal	\$2,000		\$5,000	\$7,000	
	<b>Total Dept. 528 - Solid Waste Management</b>	<b>\$2,000</b>	<b>\$0</b>			
965.000	Transfer to Reserves		\$5,459	\$87,988	\$82,529	
965.001	Transfer for Non-Motorized Trails		\$273	\$10,000	\$9,727	
	<b>Total Dept. 965 - Transfer of Funds</b>	<b>\$0</b>	<b>\$5,732</b>			
	<b>TOTAL EXPENDITURES</b>	<b>\$152,020</b>	<b>\$96,092</b>			

Acct. #	Account Name	Increase	Decrease	oved	REQUESTED	Explanation
<b>FIRE FUND:</b>						
402.000	Property Taxes		\$302,573	\$2,226,670	\$1,924,097	Actual
590.000	Grants	\$1,322,000		\$0	\$1,322,000	SAFER & FEMA Grants
663.000	Interest on Reserves	\$19,000		\$18,000	\$37,000	Higher Interest Rates
673.000	Insurance Reimbursements		\$7,000	\$8,000	\$1,000	
664.000	Interest on Checking	\$6,600		\$0	\$6,600	New Acct.
699.000	Appropriations from Reserves	\$33,971		\$0	\$33,971	Required
	<b>TOTAL REVENUE</b>	<b>\$1,381,571</b>	<b>\$309,573</b>			
930.00	Repairs & Maintenance	\$10,000		\$30,000	\$40,000	
	<b>Total Dept. 264 - Vehicles</b>	<b>\$10,000</b>	<b>\$0</b>			
930.000	Repairs & Maintenance	\$42,000		\$17,000	\$59,000	New Driveway Station #1
	<b>Total Dept. 265 - Building &amp; Grounds</b>	<b>\$42,000</b>	<b>\$0</b>			
717.000	Taxable Benefits	\$155,000		\$117,547	\$272,547	New Employees
802.000	IT Services	\$17,000		\$0	\$17,000	New Acct.
947.000	Grant Expenditures	\$1,147,758		\$0	\$1,147,758	FEMA Grant
985.000	Tax Chargebacks	\$11,800		\$600	\$12,400	Hyundai
	<b>Total Dept. 336 - Fire Operations</b>	<b>\$1,331,558</b>	<b>\$0</b>			
715.000	FICA	\$65,000		\$58,847	\$123,847	New Employees
	<b>Total Dept. 966 - Unallocated Expenses</b>	<b>\$65,000</b>	<b>\$0</b>			
	<b>TOTAL EXPENDITURES</b>	<b>\$1,448,558</b>	<b>\$0</b>			
965.000	Transfer to Building Reserve		\$282,420	\$282,420	\$0	
966.000	Transfer to Truck Reserve		\$94,140	\$94,140	\$0	



Acct. #	Account Name	Increase	Decrease	oved	REQUESTED	Explanation
<b>STREET LIGHT FUND:</b>						
920.000	Special Assessment		\$8,116	\$87,115	\$78,999	Actual
	<b>TOTAL REVENUE</b>	\$0	\$8,116			
920.000	Utilities		\$8,116	\$85,574	\$77,458	Not Required
	<b>Total Dept. 223 - Streetlights</b>	\$0	\$8,116			
	<b>TOTAL EXPENDITURES</b>	\$0	\$8,116			

<b>SIDE STREET MAINTENANCE FUND:</b>						
703.000	Contract Services (Mowing)	\$6,365		\$15,000	\$21,365	Actual
965.000	Transfer to Reserves		\$6,365	\$7,346	\$981	
	<b>Total Dept. 222 - Maintenance</b>	\$6,365	\$6,365			

<b>BUILDING FUND:</b>						
610.000	Charges for Services	\$120,000		\$300,000	\$420,000	More Permits
663.000	Interest on Reserves	\$13,000		\$200	\$13,200	Higher Interest Rates
699.000	Appropriations from Reserves		\$7,899	\$27,694	\$19,805	
	<b>TOTAL REVENUE</b>	\$133,000	\$7,899			
802.000	IT Services	\$27,000		\$3,000	\$30,000	New Software
962.000	Special Projects	\$98,111		\$0	\$98,111	Dixboro Pavilion
	<b>Total Dept. 371 - Safety Inspection</b>	\$125,111	\$0			
	<b>TOTAL EXPENDITURES</b>	\$125,111	\$0			

<b>LAW ENFORCEMENT FUND:</b>						
402.000	Property Taxes		\$344,977	\$1,788,027	\$1,443,050	Actual
663.000	Interest on Reserves Income	\$8,200		\$2,000	\$10,200	Higher Interest Rates
	<b>TOTAL REVENUE</b>	\$8,200	\$344,977			
703.001	Authorized Overtime		\$79,000	\$113,300	\$34,300	
963.000	Blight Enforcement		\$25,000	\$25,000	\$0	Not Required
	<b>Total Dept. 310 - Crime Control</b>	\$0	\$104,000	\$763	\$1,393	
702.000	Salaries	\$630				
	<b>Total Dept. 346 - Neighborhood Watch</b>	\$630	\$0			
	<b>TOTAL EXPENDITURES</b>	\$630	\$104,000			
965.000	Transfer to Reserves		\$233,407	\$324,216	\$90,809	

Acct. #	Account Name	Increase	Decrease	oved	REQUESTED	Explanation
<b>PARK FUND:</b>						
663.000	Interest on Reserves	\$3,000		\$6,000	\$9,000	Higher Interest Rates
696.000	Donations	\$1,850		\$500	\$2,350	Washtenaw Cty.
	<b>TOTAL REVENUE</b>	\$4,850	\$0			
851.000	Insurance	\$800		\$7,725	\$8,525	
	<b>Total Dept. 751 - Administration</b>	\$800	\$0			
702.000	Salaries	\$500		\$10,341	\$10,841	
	<b>Total Dept. 754 - Recreation</b>	\$500	\$0			
980.000	Equipment over \$5000		\$25,000	\$25,000	\$0	Not Required
	<b>Total Dept. 755 - Maintenance</b>	\$0	\$25,000			
715.000	FICA	\$500		\$13,475	\$13,975	
	<b>Total Dept. 966 - Unallocated Expenses</b>	\$500	\$0			
	<b>TOTAL EXPENDITURES</b>	\$1,800	\$25,000			
699.000	Appropriation from Reserves		\$28,050	\$30,000	\$1,950	Not Required

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
<b>UTILITY FUND:</b>						
<b>O&amp;M:</b>						
404	Water Sales		100,000	2,442,476	\$2,342,476	
405	Sewer Sales	50,000		1,368,012	\$1,418,012	
407	Water Sales During Construction	750		500	\$1,250	Add'l Construction
421	New Customer/Installation Fees	11,000		10,000	\$21,000	Add'l Construction
441	Interest on Bank Accts.	6,000		15,000	\$21,000	Higher Interest Rates
	<b>TOTAL REVENUE</b>	<b>\$67,750</b>	<b>\$100,000</b>			
555	Water Purchased		75,000	1,446,048	\$1,371,048	Not Required
560-MO	Sewer Purchased		100,000	1,113,029	\$1,013,029	Not Required
601	Salaries	112,000		478,561	\$590,561	Add'l Employees
602	Overtime Premium	27,000		18,689	\$45,689	End Point Installations
609	Pension	10,900		58,732	\$69,632	Add'l Employees
643-AB	Computer Serv. - Adm. Bldg.		7,000	20,000	\$13,000	
643-MF	Computer Serv. - Maint. Fac.		13,000	20,000	\$7,000	
620-LB	Repairs & Maint. - Lift & Booster		12,000	50,000	\$38,000	SCADA Upgrades
620	Rep. & Maint. - System		35,000	75,000	\$40,000	Not Needed
631	Prof. Serv. - Engineers		9,000	30,000	\$21,000	
653	Employee Training	500		3,000	\$3,500	
671	Meters & Supplies	30,000		150,000	\$180,000	New End Points
711	Memberships, Dues	2,000		9,000	\$11,000	Work Order System Monthly Main.
	<b>TOTAL EXPENDITURES</b>	<b>\$182,400</b>	<b>\$251,000</b>			
	<b>TOTAL REVENUE &amp; EXPENDITURES</b>	<b>(\$114,650)</b>	<b>(\$151,000)</b>	<b>\$36,350</b>		
856	Transfers to Cap. Res.	36,350		21,966	\$58,316	



# 2020 SUPERIOR TOWNSHIP

## Government Funds Budget - PROPOSED

	ACTUALS Jan - Jun 2019	B U D G E T			% CHANGE 2020/2019
		2019 AMENDED	2020 BUDGET		
<b>101 - GENERAL FUND:</b>					
000 402 000					
403 050	\$531,458	\$520,144	\$542,956	4.4%	
404	0	200	200	0.0%	
406	2,279	4,000	4,000	0.0%	
407	950	1,800	1,800	0.0%	
451	651	400	400	0.0%	
452	0	1,000	1,000	0.0%	
453	145,000	145,000	145,000	0.0%	
574	50,000	50,000	50,000	0.0%	
575	172,598	1,107,096	1,147,000	3.6%	
576	9,600	15,000	15,000	0.0%	
605	45,132	45,131	46,169	2.3%	
607	80	200	200	0.0%	
611	5,965	15,000	15,000	0.0%	
626	0	100	100	0.0%	
630	0	31,000	31,000	0.0%	
631	1,148	2,400	2,400	0.0%	
632	2,000	3,000	3,000	0.0%	
633	1,500	3,708	3,819	3.0%	
664	1,800	3,708	3,708	0.0%	
666	19,274	4,100	38,000	826.8%	
672	418	500	500	0.0%	
673	0	20	20	0.0%	
674	158	500	500	0.0%	
675	13,137	35,000	35,000	0.0%	
695 076	0	6,500	6,500	0.0%	
698	10,000	2,500	10,000	300.0%	
699	0	500	500	0.0%	
<b>Total Revenue</b>	<b>1,013,147</b>	<b>1,998,507</b>	<b>2,103,772</b>	<b>5.3%</b>	





# 2020 SUPERIOR TOWNSHIP

## Government Funds Budget - PROPOSED

	ACTUALS Jan - Jun 2019	B U D G E T		% CHANGE 2020/2019
		2019 AMENDED	2020 BUDGET	
<b>266 - LAW ENFORCEMENT FUND</b>				
000 402 000 Current Real, Personal & IFT Taxes	\$1,443,050	\$1,788,027	\$1,844,359	3.2%
403 050 Prior Years Delinquent Personal Property Tax	0	750	750	0.0%
406 000 Pilot Program Taxes	2,609	6,000	6,000	0.0%
407 PPT Reimbursement	1,519	4,200	4,200	0.0%
660 Fines & Forfeits	19,355	25,000	30,000	20.0%
661 Sycamore Reg Law Enforcement	50,964	103,000	103,000	0.0%
662 Danbury Reg Law Enforcement	42,010	85,261	85,261	0.0%
663 Interest on Reserves Income	6,302	2,000	2,000	0.0%
668 St. Joseph Law Enforcement	60,240	122,268	122,268	0.0%
673 Insurance Reimbursements Income	37	500	500	0.0%
695 False Alarm Revenue	25	1,000	1,000	0.0%
699 Appropriations from Fund Balance	0	0	0	0.0%
<b>Total Revenue</b>	<b>1,626,111</b>	<b>2,138,007</b>	<b>2,199,339</b>	<b>2.9%</b>
<b>310 - CRIME CONTROL</b>				
700 000 Salaries	0	0	10,851	100.0%
703 000 Contract Services	803,250	1,651,268	1,680,165	1.8%
703 001 Contract Overtime	31,172	113,300	113,300	0.0%
715 FICA	0	0	830	100.0%
740 Operating Supplies	0	200	200	0.0%
800 Professional Services - Attorneys	8,152	10,000	10,000	0.0%
800 010 Professional Services - Audit	1,000	1,076	1,087	1.0%
801 Professional Services - Other	145	0	500	100.0%
803 Accounting Chargeback Fee	600	1,200	1,200	0.0%
851 Insurance & Bonds	600	1,200	1,200	0.0%
858 Pension	0	0	1,085	100.0%
920 Utilities	3,281	8,000	8,000	0.0%
930 Repairs & Maintenance	1,165	1,000	2,000	100.0%
Blight Enforcement	0	25,000	25,000	0.0%

# Automatic Mutual Aid Agreement

**THIS AGREEMENT** is made on this 16<sup>th</sup> day of December 2019 by and between the City of Ypsilanti (hereinafter “City”), Charter Township of Ypsilanti (hereinafter “Township”) and Superior Charter Township (hereinafter “Superior”).

**WHEREAS**, the parties of this Agreement may, pursuant to the provision of PA 1987, Ex. Sess., No. 8, being MCL 124.531, et seq., enter into an Agreement whereby they may provide each other with fire assistance; and

**WHEREAS**, due to the staffing levels that each party currently has, the parties desire automatic response assistance from each other to increase initial staffing on structure fire scenes and facilitate better response times and increased the safety of firefighters and our citizens; and

**WHEREAS**, the parties are willing to provide each other with assistance on a predetermined basis, subject to the terms and conditions contained herein.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the parties agree as follows:

**1. Purpose**

The purpose of an Automatic Mutual Aid Agreement is to establish a predetermined arrangement between two or more agencies to support and assist each other in times of emergency related to fire suppression assistance and to decrease response times to a Box Alarm and/or mutual aid request and to improve fire scene safety with increased manpower.

**2. Fire Assistance**

The Fire Chief(s), Public Safety Director(s) of the aforementioned departments, or their designees, hereby agree that they will assist each other on an Automatic Mutual Aid basis, in accordance with the response protocol listed below.

### 3. Policy

Automatic aid requests shall render in accordance with the following provisions:

**Superior** shall respond automatically with a Ladder Truck (2-FFs) and/or Engine (2-FF).

**Superior** will respond to the entire Ypsilanti Township.

**Superior** will respond to the entire City of Ypsilanti.

**Township** shall respond automatically with two Engines: E14-1 (2-FFs) & E14-3 (2-FFs).

**Township** will respond to the entire Superior.

**Township** will respond to the entire City of Ypsilanti.

**The city** shall respond automatically with a Tower Truck and/or Engine with (2 to 4-FFs).

**The city** will respond to the entire Superior Township.

**The city** will respond to the entire Ypsilanti Township.

### 4. Definitions

A. *"Commanding Officer"* shall mean the senior or highest-ranking officer available and/or his/her designee, who has responsibility for directing the department at the time of an emergency.

B. *"Requesting Agency"* shall mean the jurisdiction in which an emergency exists and that requests aid pursuant to this agreement.

C. *"Responding Agency"* shall mean the agency that sends personnel and/or equipment to a requesting agency pursuant to this agreement.

### 5. Equipment and Personnel Expenses

A. Unless covered by another agreement, no party to this Agreement shall be required to pay any compensation to any other party to this Agreement for services rendered hereunder, the mutual advantages and protections afforded by this Agreement is to be considered adequate compensation to all of the parties.

## 5. Equipment and Personnel Expenses (continued)

- B. All usage and disability payments, pension, worker's compensation claims, damage to equipment and clothing, and medical expenses to be paid by the governmental entity regularly employing the firefighter who may be involved in providing fire assistance in accordance with this Agreement. Any and all furlough payments and charges to be made for equipment, supplies and materials used or expended while rendering assistance pursuant to this Agreement shall be paid by the governmental entity regularly employing the fire personnel who may be involved in providing fire assistance in accordance with this Agreement.

## 6. Liability and Indemnification

- A. The requesting agency shall indemnify, hold harmless and defend the responding agency from all claims (except for those defined in section C below), demands, costs of damages (including attorney's fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the act or omissions of personnel of the responding agency which are specifically directed or ordered by the requesting agency's commanding officer or his/her designee.
- B. The responding agency shall indemnify, hold harmless and defend the requesting agency from all claims, demands, costs of damages (including attorney's fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the responding agency which are not specifically directed or ordered by the requesting agency's commanding officer or his/her designee.
- C. **Waiver of Compensation:** The responding and requesting agencies waive all claims for compensation from each other including wages, disability payments, retirement, furlough and payments or charges made for equipment, supplies and materials used or expended while rendering service under this Automatic Mutual Aid Agreement.
- D. **Waiver of Attorney Fee:** To the extent attorney fees are covered by an insurance carrier for either the responding and/or requesting agency, the parties hereto waive indemnification of attorney fees, except for applicable deductibles.



**7. Term**

The term of this agreement shall be for one year after acceptance by each governing body and shall automatically renewed for one year on the anniversary date of this acceptance.

**8. Termination**

Notwithstanding paragraph 4, parties to this Agreement may withdraw from this Agreement by providing the other parties to this Agreement with written notice (30) days prior to termination.

**9. Notices**

Any notice required or permitted by the terms of this Agreement shall be deemed to have been properly and sufficiently made, given, and served when such notice is placed in a properly addressed and sealed envelope, with postage prepaid, and sent by certified or registered mail to the other party at the following addresses:

TO THE CITY OF YPSILANTI: One South Huron Street  
Ypsilanti, Michigan 48197  
Attention: City Manager & Fire Chief

TO THE CHARTER TOWNSHIP OF YPSILANTI: 7200 South Huron River Drive  
Ypsilanti, MI 48197  
Attention: Twp. Supervisor & Fire Chief

TO SUPERIOR CHARTER TOWNSHIP: 3040 N. Prospect Road  
Superior Township, Michigan 48198  
Attention: Twp. Supervisor & Fire Chief

All notices have been given and served are deposited in the United States mail. The parties may designate another address for notices by providing the other parties with written notice of a change of address in the manner set forth (email if acceptable).

IN WITNESS WHEREOF, the parties have caused Agreement signatures on the \_\_\_\_ day of \_\_\_\_\_, 2018.

WITNESSED BY:

CITY OF YPSILANTI

\_\_\_\_\_

\_\_\_\_\_

Francis McMullen, City Manager

\_\_\_\_\_

\_\_\_\_\_

Andrew Hellenga, Clerk

WITNESSED BY:

CHARTER TOWNSHIP OF YPSILANTI

\_\_\_\_\_

\_\_\_\_\_

Brenda L. Stumbo, Supervisor

\_\_\_\_\_

\_\_\_\_\_

Karen Lovejoy Roe, Clerk

WITNESSED BY:

SUPERIOR CHARTER TOWNSHIP

\_\_\_\_\_

\_\_\_\_\_

Kenneth Schwartz, Supervisor

\_\_\_\_\_

\_\_\_\_\_

Lynette Findlay, Clerk

APPROVE AS TO FORM:

\_\_\_\_\_

John M. Barr, P-10475 for City

\_\_\_\_\_

William Douglas Winters, P-28965 for Twp.

\_\_\_\_\_

(designee forthcoming) for Superior



*Memorandum*

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**To:** Superior Township Board of Trustees  
**From:** Mary Burton, Utility Administrator  
**Date:** December 16, 2019  
**Re:** Bromley Park Condos Annual Utility Access Maintenance Fee

**Background**

Superior Township Utility Department invoices Bromley Park Community Association an annual utility access maintenance fee. As a courtesy, it has been the practice every year, upon Board approval, to write this fee off.

Issues:

1. The utility maintenance fees are being solely absorbed by the Utility Department and should be paid by the customer.

**Recommended Action**

Write-off the current invoice fee of \$3,420.71 for 2019 and inform the Bromley Park Community Association that this will be the last year the fee will be written off.

/attachments



**UTILITY DEPARTMENT**  
 575 E. Clark Rd. • Ypsilanti, MI 48198  
 Corner of Clark Rd. & Prospect  
 Telephone (734) 480-5500  
 Fax (734) 484-4883

# Invoice

Date	Number
1/10/19	2019-001

<b>Bill To</b>
<b>Bromley Park Community Association</b> <b>c/o Mr. Paul Blasch</b> <b>10149 E. Avondale Circle</b> <b>Ypsilanti, MI 48198</b>

P.O. No.	Terms	Due Date	Location
		3/1/19	Bromley Park

Description	Qty	U/M	Rate	Amount
Annual Utility Access Maintenance Fee - Prior Year's Amt.	1		3,344.46	3,344.46
September, 2018 All Urban Consumers CPI - 2.28% Increase	3,344.46		0.0228	76.25

<b>Total</b>	<b>\$3,420.71</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$3,420.71</b>

White - Customer Copy  
 Yellow - Remittance Copy  
 Green - Accounting Copy

Phone #	Web Site	E-mail
734-480-5500	www.superior-twp.org	utilitydept@superior-twp.org



# SUPERIOR TOWNSHIP Record of Disbursements

Date: December 16, 2019

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

- 101 - General Fund
- 204 - Legal Defense Fund
- 219 - Streetlight Fund
- 220 - Side Street Maintenance Fund
- 249 - Building Fund
- 266 - Law Fund
- 508 - Park Fund
- 701 - Trust & Agency Fund
  
- 206 - Fire Fund
- 592 - Utility Dept.

**Total amount for all disbursements - \$770,800.20**

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
11/19/2019	GENL	42335	AF SMITH ELECTRIC INC.	REPAIR INDOOR/OUTDOOR LIGHTS AT TOWN HAL	307.86
11/19/2019	GENL	42336	AMAZON CAPITAL SERVICES, INC	NEW MAILBOX FOR TOWN HALL	169.47
11/19/2019	GENL	42337	BLAKELY HARGRAVE	MILEAGE REIMBURSEMENT FOR BS & A TRAININ	187.92
11/19/2019	GENL	42338	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE- DEC 2019	7,078.05
11/19/2019	GENL	42339	BRENDA MCKINNEY	CELL PHONE STIPEND -NOV 19	50.57
11/19/2019	GENL	42340	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES OCTO	446.49
11/19/2019	GENL	42341	CLEAR CUT ICE	ICE CARVING FOR TREE LIGHTING	450.00
11/19/2019	GENL	42342	DELTA DENTAL	DENTAL INSURANCE - DEC 2019	601.80
11/19/2019	GENL	42343	GENE BUTMAN FORD SALES, INC.	ROTATE TIRES	21.95
11/19/2019	GENL	42344	MEDMUTUAL LIFE	LIFE INSURANCE - DEC 2019	164.58
11/19/2019	GENL	42345	MICROSOFT	ONLINE SERVICES - PREMIUM - NOV 2019	508.31
11/19/2019	GENL	42346	NATIVIDAD MORALES	DUMP TICKET REIMBURSEMENT	33.00
11/19/2019	GENL	42347	PARKWAY SERVICES	PORTA-JOHN - FIREMAN'S PARK	115.00
11/19/2019	GENL	42348	PAULA CALOPISSIS	CELL PHONE STIPEND-NOV 19	50.57
11/19/2019	GENL	42349	REBECCA EARWOOD	DUMP TICKET REIMBURSEMENT -8634 HEATHER	50.00
11/19/2019	GENL	42350	RICHARD MAYERNIK	CELL PHONE STIPEND - NOV 2019	50.57
11/19/2019	GENL	42351	ROBERT BUTLER	2019 CONTRACT - #15	1,424.36
11/19/2019	GENL	42352	SUPERIOR TOWNSHIP CREDIT CARD ACCT	SEPTIC JOE CREDIT CARD	52.94
11/19/2019	GENL	42353	SUPERIOR TOWNSHIP TAX FUND	REFUND OF INTEREST CHARGED ON PARCEL 10-	243.32
11/19/2019	GENL	42354	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/14/19 PAY	43,122.90
11/19/2019	GENL	42355	VISION SERVICE PLAN	VISION INSURANCE -DEC 2019	134.20
11/26/2019	GENL	42356	WASHTENAW COUNTY TREASURER	MTT/STC HYUNDAI 2018	10,410.44
11/26/2019	GENL	42357	BS&A SOFTWARE	TRAINING - HARGRAVE -11/6/19	410.00
11/26/2019	GENL	42358	CAROL NAIMOWICZ	DUMP TICKET REIMBURSEMENT	11.50
11/26/2019	GENL	42359	CORBET GRIFFITH	DUMP TICKET REIMBURSEMENT	22.00
11/26/2019	GENL	42360	DIXBORO CHURCH	DUMP TICKET REIMBURSEMENT	250.00
11/26/2019	GENL	42361	EDWIN MANIER	34-ELECTRICAL INSPECTIONS 11/11-11/22/19	1,190.00
11/26/2019	GENL	42362	ERNEST WIEGAND	DUMP TICKET REIMBURSEMENT	33.50
11/26/2019	GENL	42363	JALEEN WILSON	TRASH PICK-UP MACARTHUR	105.00
11/26/2019	GENL	42364	JOHN DIEFENBACHER	29 - BUILDING INSPECTIONS 11/11-11/22/19	1,015.00
11/26/2019	GENL	42365	PEAR SPERLING EGGAN & DANIELS, P.C.	PERSONNEL MANUAL - REVIEW	1,140.00
11/26/2019	GENL	42366	RON PRATRY	MILEAGE REIMBURSEMENT 11/11-22/19	143.84
11/26/2019	GENL	42367	STARKS CLEANING LLC	MONTHLY CLEANING SERVICES - TOWN HALL	1,600.00
11/26/2019	GENL	42368	SUPERIOR TOWNSHIP CREDIT CARD ACCT	LIGHTS FOR TOWN HALL	63.40
11/26/2019	GENL	42369	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/27/19 PAY	40,582.00
11/26/2019	GENL	42370	SUPERIOR TWP UTILITY DEPARTMENT	AIRFARE KTL - BUDGET AMENDMENTS	248.16
11/26/2019	GENL	42371	TERMINIX PROCESSING CENTER	PEST CONTROL - OCTOBER 2019	90.00
11/26/2019	GENL	42372	WALMART COMMUNITY/SYNCR	PUMPKIN CARVING/CHRISTMAS TREE LIGHTING/	194.17
12/03/2019	GENL	42373	WEX BANK	FUEL - NOVEMBER 2019	129.86
12/03/2019	GENL	42374	WEX BANK	FUEL - NOVEMBER 2019	48.61
12/03/2019	GENL	42375	ANN ARBOR AREA TRANSPORTATION AUTH.	OCTOBER 2019	7,511.84
12/03/2019	GENL	42376	BRENDA MCKINNEY	MILEAGE REIMBURSEMENT 11/7/19-11/19/19	89.32
12/03/2019	GENL	42377	BROOKE BALA	DUMP TICKET REIMBURSEMENT	18.75
12/03/2019	GENL	42378	GBS INC.	VOTER ID CARDS	191.01
12/03/2019	GENL	42379	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	13.97
12/03/2019	GENL	42380	JALEEN WILSON	TRASH PICK-UP MACARTHUR	120.00
12/03/2019	GENL	42381	LOWE'S	LED LIGHTS FOR CHRISTMAS TREE & JUMPER C	156.65
12/03/2019	GENL	42382	LUCAS NURSERIES & LANDSCAPING	WREATH FOR TOWNHALL	99.00
12/03/2019	GENL	42383	PETTY CASH/ BRENDA MCKINNEY	PETTY CASH REPLENISHMENT	98.11
12/03/2019	GENL	42384	SAM'S CLUB/SYNCHRONY BANK	TRUNK & TREAT @ DIXBORO	80.30
12/03/2019	GENL	42385	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	398.69
12/03/2019	GENL	42386	STEFANI A CARTER PLLC	LEGAL SERVICES - NOVEMBER 2019	990.00
12/03/2019	GENL	42387	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ADOBE - MONTHLY SCRIPT - DEC 19	68.96
12/03/2019	GENL	42388	SUPERIOR TOWNSHIP TAX FUND	TAX ASSESSMENT 9045 MACARTHUR BLVD	20.25
12/03/2019	GENL	42389	SUPERIOR TWP PAYROLL FUND	PENSION- NOV 2019	8,148.76

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 12/10/2019 - 12/16/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
12/03/2019	GENL	42390	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - NOV 19	369.16
12/03/2019	GENL	42391	TAZ NETWORKS, INC	NETWORK FLAT FEE - DECEMBER 2019	1,130.93
12/03/2019	GENL	42392	TERMINIX PROCESSING CENTER	PEST CONTROL - NOVEMBER 2019	90.00
12/03/2019	GENL	42393	TOM CRABILL	TEMP C.O BOND REFUND - 7509 VREELAND	500.00
12/03/2019	GENL	42394	WEX BANK	FUEL - NOVEMBER 2019	90.41
12/10/2019	GENL	42395	DTE ENERGY	STREETLIGHTS -NOV 2019	6,905.57
12/10/2019	GENL	42396	ABSOPURE WATER COMPANY	COOLER RENTAL - 2019	40.50
12/10/2019	GENL	42397	AF SMITH ELECTRIC INC.	LIGHTING REPAIR @ TOWN HALL	900.37
12/10/2019	GENL	42398	ANN ARBOR/YPSILANTI REG CHAMBER	LUNCHEON	40.00
12/10/2019	GENL	42399	BADER & SONS CO.	JOHN DEERE TRACTOR REPAIR	482.30
12/10/2019	GENL	42400	BERNEDIA WORD	GIFT BAG SUPPLIES FOR TREE LIGHTING	148.26
12/10/2019	GENL	42401	CARLISLE WORDMAN ASSOCIATES	PLANNING SERVICES - OCTOBER 2019	1,000.00
12/10/2019	GENL	42402	CHET'S RENT-ALL	RENTAL OF LIGHT TOWER FOR TREE LIGHTING	158.20
12/10/2019	GENL	42403	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF NOVEMBER 2019	259.74
12/10/2019	GENL	42404	COMCAST	INTERNET/PHONE SERVICES - NOV 2019	165.11
12/10/2019	GENL	42405	DES MOINES STAMP	DATE STAMPER - TREASURER	139.00
12/10/2019	GENL	42406	DTE ENERGY	SIREN @ 1989 PROSPECT	1,349.46
12/10/2019	GENL	42407	EDWIN MANIER	ELECTRICAL INSPECTIONS 11/25-12/6/19	315.00
12/10/2019	GENL	42408	FOUNDATION SYSTEMS OF MICHIGAN	CANCELLATION OF PERMIT FOR 1823 RIDGE RD	55.00
12/10/2019	GENL	42409	GORDON FOOD SERVICE, INC.	CHRISTMAS TREE LIGHTING	47.42
12/10/2019	GENL	42410	JALEEN WILSON	TRASH PICK-UP MACARTHUR	120.00
12/10/2019	GENL	42411	JOHN DIEFENBACHER	BUILDING INSPECTIONS - 11/11/19-12/6/19	1,295.00
12/10/2019	GENL	42412	KELBY WEILNAU	DUMP TICKET REIMBURSEMENT	20.00
12/10/2019	GENL	42413	LATVALA BROS. INC.	WELD LAWNMOWER	100.00
12/10/2019	GENL	42414	LUCAS LAW, PC	EMAIL WITH ED PLATO	30.00
12/10/2019	GENL	42415	MARK BARRETT BUILDING CO	DEPOSIT FOR CHERRY HILL BOARDWALK	6,500.00
12/10/2019	GENL	42416	MLIVE MEDIA GROUP	NOV 2019	367.00
12/10/2019	GENL	42417	OHM ADVISORS	ENGINEERING SERVICES	12,199.75
12/10/2019	GENL	42418	PATRICK PIGOTT	CELL PHONE STIPEND - NOV 19	32.00
12/10/2019	GENL	42419	PETER GALE	DUMP TICKET REIMBURSEMENT	20.00
12/10/2019	GENL	42420	PRIMETIME HEATING & COOLING	OVERPAYMENT OF PERMIT FOR 5589 TANGLEWOOD	35.00
12/10/2019	GENL	42421	RON PEATRY	MILEAGE REIMBURSEMENT 11/25/19-12/6/19	111.36
12/10/2019	GENL	42422	STANDARD PRINTING	WINTER TAX BILLS	2,032.50
12/10/2019	GENL	42423	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CHRISTMAS DECOR - BUILDING	163.86
12/10/2019	GENL	42424	SUPERIOR TWP PAYROLL FUND	HSA FEES - 2019	39,185.05
12/10/2019	GENL	42425	WASHTENAW COUNTY ROAD COMMISSION	LIBRARY WORK	410.40
12/10/2019	GENL	42426	WASHTENAW COUNTY TREASURER	2019 CONTRACT - DECEMBER	135,780.00
Total Paper Check:					343,545.30

GENL TOTALS:

Total of 92 Checks: 343,545.30  
Less 0 Void Checks: 0.00  
Total of 92 Disbursements: 343,545.30

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 12/10/2019 - 12/16/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
11/19/2019	FIRE	24644	WASHTENAW COUNTY TREASURER	RADIO MAINTENANCE FEES 2019	1,110.00
11/19/2019	FIRE	24645	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	263.64
11/19/2019	FIRE	24646	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - DEC 2019	12,861.96
11/19/2019	FIRE	24647	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - OCTOBER COPIES	176.86
11/19/2019	FIRE	24648	COMCAST	ADD'L OUTLET ADDED AT STATION #1	10.50
11/19/2019	FIRE	24649	CORRIGAN OIL COMPANY	270 GALLONS DIESEL FUEL	676.52
11/19/2019	FIRE	24650	CYNERGY PRODUCTS	REPAIR FIRE-COM SYSTEM IN TRUCK	92.95
11/19/2019	FIRE	24651	DELTA DENTAL	DENTAL INSURANCE - DEC 2019	1,250.15
11/19/2019	FIRE	24652	GRAINGER	BATTERIES	230.02
11/19/2019	FIRE	24653	MEDMUTUAL LIFE	LIFE INSURANCE- DEC 2019	136.20
11/19/2019	FIRE	24654	METROPOLITAN DETROIT FIRE INSP SOC.	2020 MEMBERSHIP	25.00
11/19/2019	FIRE	24655	MICHIGAN STATE FIREMEN'S ASSOC.	2020 ASSOCIATION DUES	75.00
11/19/2019	FIRE	24656	PAYETTE SALES & SERVICE, INC.	HEADLIGHT KIT	1,314.42
11/19/2019	FIRE	24657	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CELL PHONE HOLDER -CHIEF VEHICLE	47.99
11/19/2019	FIRE	24658	SUPERIOR TWP GENERAL FUND	MICROSOFT CHARGES - NOVEMBER 2019	182.50
11/19/2019	FIRE	24659	SUPERIOR TWP PAYROLL FUND	ADD'L \$ OWED HCSP OCT - FORFEITED \$ RAN	71,143.64
11/19/2019	FIRE	24660	VISION SERVICE PLAN	VISION INSURANCE -DEC 2019	260.70
11/26/2019	FIRE	24661	WASHTENAW COUNTY TREASURER	MTT/STC 2018 - HYUNDAI	10,176.41
11/26/2019	FIRE	24662	ANN ARBOR WELDING SUPPLY	OXYGEN CYLINDER RENTAL	33.48
11/26/2019	FIRE	24663	AUTO VALUE YPSILANTI	WASHER FLUID	76.74
11/26/2019	FIRE	24664	COMCAST	INTERNET/PHONE -STATION #2 -DEC 2019	276.95
11/26/2019	FIRE	24665	CYNERGY PRODUCTS	REPAIR WIRELESS HEADSETS	692.50
11/26/2019	FIRE	24666	DTE ENERGY	ELECTRIC @ STATION #1 -NOV 2019	818.41
11/26/2019	FIRE	24667	MICHIGAN ASSOC OF FIRE CHIEFS	MEMBERSHIP DUES 2020	125.00
11/26/2019	FIRE	24668	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT- DEC 2019	168.44
11/26/2019	FIRE	24669	SUPERIOR TOWNSHIP CREDIT CARD ACCT	FIRE LINE EQUIPMENT	239.59
11/26/2019	FIRE	24670	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/27/19 PAY	55,827.90
12/03/2019	FIRE	24671	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	133.80
12/03/2019	FIRE	24672	ANN ARBOR CLEANING SUPPLY	LAUNDRY DETERGENT	234.81
12/03/2019	FIRE	24673	COMCAST	INTERNET/PHONE SERVICES - ST #1 -DEC 201	195.11
12/03/2019	FIRE	24674	DTE ENERGY	ELECTRIC & GAS - STATION #2 - NOV 19	707.96
12/03/2019	FIRE	24675	LUCAS NURSERIES & LANDSCAPING	WREATHS FOR STATIONS	198.00
12/03/2019	FIRE	24676	SUPERIOR TOWNSHIP CREDIT CARD ACCT	STRUTS FOR TRUCK BOXES	85.15
12/03/2019	FIRE	24677	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES 2019 - DEC	833.33
12/03/2019	FIRE	24678	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - NOV 2019	21,821.76
12/03/2019	FIRE	24679	TAX NETWORKS, INC	NETWORK FLAT FEE - DECEMBER 2019	161.57
12/03/2019	FIRE	24680	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -DEC 2019	158.04
12/03/2019	FIRE	24681	WEX BANK	FUEL CHIEF - NOVEMBER 2019	117.14
12/10/2019	FIRE	24682	BATTERIES PLUS - 389	BATTERIES	26.96
12/10/2019	FIRE	24683	CORRIGAN OIL COMPANY	155.6 GALLONS DIESEL	406.97
12/10/2019	FIRE	24684	DINGES FIRE COMPANY	BOOTS	309.95
12/10/2019	FIRE	24685	MICHIGAN ELECTRIC GROUP	REPAIR SWITCH IN COMPRESSOR ROOM	180.00
12/10/2019	FIRE	24686	NATIONAL HOSE TESTING SPECIALTIES	2019 GROUND LADDER TESTING	1,140.70
12/10/2019	FIRE	24687	SUPERIOR TWP PAYROLL FUND	HSA FEES - NOV 2019	40,903.81
12/10/2019	FIRE	24688	VERIZON WIRELESS	CELL PHONES -NOVEMBER 2019	269.99
Total Paper Check:					226,178.52

FIRE TOTALS:

Total of 45 Checks:

Less 0 Void Checks:

Total of 45 Disbursements:

226,178.52

0.00

226,178.52



SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
CHECK REGISTER  
NOVEMBER 19 THROUGH DECEMBER 16, 2019

12:23 PM  
12/10/19  
ACCRUAL BASIS

DATE	NUM	NAME	MEMO	AMOUNT
100 · CASH - O&M				
101 · CHECKING - CHASE 2050000485529				
11/19/19	12077	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE-DEC 19	(5,437.41)
11/19/19	12078	CORE & MAIN	METERS & MARKING PAINT	(870.98)
11/19/19	12079	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE -DEC 19	(669.81)
11/19/19	12080	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 11/14/19	(24,378.75)
11/19/19	12081	VISION SERVICE PLAN	VISION INSURANCE - DEC 19	(145.20)
11/26/19	12082	ALLSTAR ALARM LLC	ALARM CONNECTION FEE	(119.60)
11/26/19	12083	ANN ARBOR CLEANING SUPPLY CO.	MISC. CLEANING SUPPLIES	(42.12)
11/26/19	12084	AT&T	BOOSTER STA. PHONE - NOV19	(228.90)
11/26/19	12085	AUTO VALUE YPSILANTI	TRUCK PARTS	(31.98)
11/26/19	12086	COMCAST	INTERNET - MAINT. FAC. - NOV19	(165.11)
11/26/19	12087	DTE	GAS & ELECTRIC @ 1756 WIARD - NOV19	(87.02)
11/26/19	12088	DTE	GAS & ELECTRIC @ MAINT. FAC. - NOV19	(1,178.48)
11/26/19	12089	DTE	ELECT. & GAS @ 1799 N. PROSPECT - NOV19	(253.97)
11/26/19	12090	EGLE	2020 PUBLIC WATER SUPPLY FEE	(3,181.02)
11/26/19	12091	EJ USA, INC. (EAST JORDAN)	HYDRANT FITTINGS	(134.99)
11/26/19	12092	FTL CONSTRUCTION INC.	REPAIR MAIN BREAK - STAMFORD RD.	(4,813.90)
11/26/19	12093	IPS DRUG TESTING	RANDOM DRUG TESTS	(80.00)
11/26/19	12094	KEITH LOCKIE	AIRFARE TO DTW	(565.60)
11/26/19	12095	MAILFINANCE	POSTAGE MACHINE LEASE - NOV19-JAN20	(588.57)
11/26/19	12096	MEDMUTUAL LIFE	LIFE INSURANCE - DECEMBER 2019	(73.78)
11/26/19	12097	OHM ENGINEERING ADVISORS	GENERAL SUPPORT	(290.00)
11/26/19	12098	SHARE CORPORATION	DEGREASER	(2,649.17)
11/26/19	12099	STERICYCLE COMMUNICATIONS	ANSWERING SERVICE - NOV19	(396.02)
11/26/19	12100	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	UTILITY CLERK ADV.	(25.00)
11/26/19	12101	SUPERIOR TWP. GENERAL FUND	MICROSOFT 360 - NOV19	(135.00)
11/26/19	12102	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 11/27/19	(27,123.43)
11/26/19	12103	TERMINIX PROCESSING CENTER	PEST CONTROL	(55.00)
11/26/19	12104	VERIZON	CELL PHONES - NOV19	(615.13)
11/26/19	12105	WEINGARTZ	SNOW PLOW PARTS	(288.08)
11/26/19	12106	YPSILANTI ACE HARDWARE	MISC. SUPPLIES	(27.04)
11/26/19	12107	YPSILANTI COMM. UTILITIES AUTHORITY	W/S - OCT 19	(278.76)
12/03/19	12108	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	(201.59)
12/03/19	12109	BADGER METER	ORION CELLULAR SERVICE UNIT (2051) - NOV19	(1,825.39)
12/03/19	12110	CORE & MAIN	METERS & MARKING PAINT	(2,322.03)
12/03/19	12111	DTE	ELECT. @ ADM. BLDG. - NOV19	(319.70)
12/03/19	12112	DTE	GAS @ ADM. BLDG. - NOV19	(98.36)
12/03/19	12113	DTE	ELECTRIC @ 250 W. CLARK - NOV19	(85.15)
12/03/19	12114	DTE	ELECTRIC @ 810 W. CLARK - NOV19	(824.91)
12/03/19	12115	MARCO	B+W & COLOR COPIES	(104.12)
12/03/19	12116	MILLENNIUM BUSINESS SYSTEMS	TOSHIBA COPIER LEASE - NOV19	(277.08)
12/03/19	12117	STARKS CLEANING, LLC	ADM. BLDG. CLEANING - NOV19	(400.00)
12/03/19	12118	SUPERIOR TWP. GENERAL FUND	POSTAGE - NOV19	(61.50)
12/03/19	12119	SUPERIOR TWP. PAYROLL FUND	PENSION & HCSP - NOVEMBER 2019	(7,770.00)
12/03/19	12120	TRANSNATION TITLE AGENCY	REFUND OVERPAID W/S BILL	(202.29)

12:23 PM  
 12/10/19  
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 CHECK REGISTER  
 NOVEMBER 19 THROUGH DECEMBER 16, 2019

DATE	NUM	NAME	MEMO	AMOUNT
12/03/19	12121	WEX BANK	FUEL - NOV 19	(262.45)
12/10/19	12122	SUPERIOR TWP. TAX CHECKING	DEPOSIT ERROR INTO UTILITY ACCOUNT	(65,950.53)
12/10/19	12123	SUPERIOR TWP. PAYROLL FUND	PAYROLL - DEC 12TH	(23,479.21)
TOTAL 101 - CHECKING - CHASE 205000485529				(179,114.13)
TOTAL 100 - CASH - O&M				(179,114.13)
120 - CASH - CAPITAL RESERVE				
125 - CR CHKG. - CHASE 639918234				
125YC - CAP. RESERVES CHECKING - YCUA				
11/26/19	724	ALL STAR ALARM LLC		(143.00)
11/26/19	725	OHM ENGINEERING ADVISORS	ALARM SYSTEM SETUP - MAINT. FAC. ENGINEERING FEES	(21,819.25)
TOTAL 125YC - CAP. RESERVES CHECKING - YCUA				(21,962.25)
TOTAL 125 - CR CHKG. - CHASE 639918234				(21,962.25)
TOTAL 120 - CASH - CAPITAL RESERVE				(21,962.25)
TOTAL				(201,076.38)

# SUPERIOR TOWNSHIP BILLS FOR PAYMENT



Date: December 16, 2019

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT