

**MEETING NOTICE**  
Superior Charter Township  
Parks & Recreation Commission  
Virtual Meeting  
6:30 PM  
Monday, January 25, 2021

**NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.**

The Township will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be able to speak during a public comment period.

**The following is a link to attend and participate in the meeting:**

<https://us02web.zoom.us/j/7344805502>

Call in option: +1 312 626 6799 or +1 646 558 8656, Webinar ID: 734 480 5502

International numbers available: <https://us02web.zoom.us/j/7344805502>

For details on how to connect to the Zoom meeting please go to the township website under the "LATEST NEWS" tab and follow the links for the Board meeting.

Members of the public participating in the public comment via ZOOM will wait in a virtual queue until called during the public comment period. Because of limitations on un-muting and re-muting members of the public, there will be only one public comment period, *which will be at the end of the meeting* (unless there is a public hearing item, in which case the following procedures will apply to that portion of the meeting as well).

When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The Commission Chair will determine the order of public speakers. If you want to speak, you must use the "Raise Hand" feature for the Commission Chair to know you need to be unmuted. When you are unmuted, and you will have three (3) minutes to share your comments to the public body. At the conclusion of your comments or your three (3) minutes, you will be re-muted and then removed from the queue.

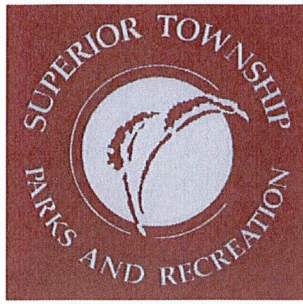
Participants may also choose to submit comments that can be read into the record. Comments can be submitted electronically via email to the Parks & Recreation Administrator at: [jbradford@superior-twp.org](mailto:jbradford@superior-twp.org)  
Comments shall be submitted prior to 5:00 p.m. on the day of the meeting.

**Procedures by which persons may contact members of the public body prior to a meeting.**

The Superior Charter Township government e-mail addresses of the members of all public bodies utilizing this means of meeting are available on the Township's website at:  
<https://superiortownship.org/government>

**Procedures for participation by persons with disabilities.**

*The Township will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Parks & Recreation Administrator at 734-482-5502 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*



# SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

Superior Township Parks & Recreation Commission  
January 2021

Regular Meeting

will be held

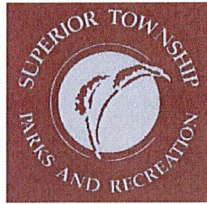
MONDAY January 25, 2021 @ 6:30 p.m.

Via ZOOM

ZOOM Meeting ID# 7344805502

Call in option: 1(646) 558-8656 or 1(312) 626-6799

Dave Buterbaugh	Patrick Pigott
Guy Conti	Nahid Sanii-Yahyai
Martha Kern-Boprie	Riley Schofield
Terry Lee Lansing	Gregory Vessels
Marion Morris	



**PARKS & RECREATION COMMISSION REGULAR MEETING**  
**Via ZOOM**  
**JANUARY 25, 2021 @ 6:30 P.M.**  
**AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) December 21, 2020
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: 2020 NRPA Agency Performance Review
  - B) 2021 Township Board of Trustees Meeting Attendees
  - C) Ellen Kurath: Schroeter Park & Cherry Hill Nature Preserve Reports
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
  - A) 2021 P&R Commission Pay Rates
  - B) 2021 Special Events
- 11) BILLS FOR PAYMENT**
  - A) December 22, 2020 – January 25, 2021
- 12) FINANCIAL STATEMENTS**
  - A) December 2020 Revenue & Expenditure Report
  - B) December 2020 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting Date: Monday, February 22, 2021 @ 6:30 p.m.**

SA

Superior Charter Township Park Commission  
Regular Meeting  
December 21, 2020  
Conducted via Zoom platform technology

Proposed Minutes

1. Call to Order  
The meeting was called to order at 6:00 pm by Chair Marion Morris.  
  
Chair Morris read the rules governing government meetings conducted via Zoom platform technology.
2. Roll Call  
Park Commissioners present: Terry Lee Lansing, Nahid Sanii-Yahyai, Marion Morris, Guy Conti, Greg Vessels, Riley Schofield, Martha Kern-Boprie  
  
Park Commissioners absent: none  
  
Others present: Juan Bradford, Park Administrator; Patrick Pigott, Recreation Coordinator
3. Flag Salute  
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
  - A. November 23, 2020  
It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels to approve the minutes of 11/23/2020 as drafted. The motion carried.
6. Citizens Participation – none
7. Reports
  - A. Chairperson  
Chair Morris referred to her comments at the November 23 Park Commission meeting, in which she noted that she, the former Park Commission chair Paula Jefferson and Juan Bradford met to discuss financial matters. Chair Morris now expanded on that report. During 2020 most recreation events were cancelled due to the COVID-19 pandemic. Park maintenance staff members work at these events to set up and take down equipment, as well as conduct the event program. Because most events were cancelled, park staff lost wages they had expected for the season. A decision was made to pay maintenance staff for three hours for each of the cancelled recreation events. Chair Morris asked the new Park Commissioners if they have the current Five Year Parks and Open Space Plan, and if they have read it yet. All have the plan, and are working on reading it. The Township Board has not appointed a liaison to the Park Commission yet. This appointment is planned for the January Township Board meeting. The January Township Board meeting occurs a week before the Park Commission meeting, so the appointed liaison will be able to attend the Park Commission meeting.
  - B. Administrator  
Juan Bradford submitted a written report. In addition to the written report, Juan reported he has been in contact with a national company named “Nation Fitness Campaign” that designs fitness courses around the country, and offers to assist with fund raising. Juan will investigate this company

and any opportunities it may offer. Juan also reported a wedding was conducted today in Harvest Moon Park. All township offices will be closed all of next week.

C. Board Liaison  
No liaison appointed.

D. Board Meeting Attendee  
There has been no Township Board meeting since the last Park Commission meeting.

E. Park Steward  
No report from Rick Collman.

F. Safety  
There have been no accidents or injuries in the past month.

8. Communications

A. Educational: Outdoor Gyms

B. 2021 Parks & Recreation Commission Contact Information

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the Communications. The motion carried.

9. Old Business

A. Schock Park Memo

Chair Marion Morris reviewed the memo presented to the Park Commission. It is similar to the memo presented in February by a park commission sub-committee with some clarification on the cost of mowing non-park properties by park staff. Guy Conti informed park commissioners he researched the transaction by which the township acquired the real estate that composes Schock Park, and there are no limitations on the use of this real estate. It was moved by Martha Kern-Boprie and supported by Marion Morris to approve sending the memo dated 12/21/2020 with subject: Schock Park Use and Maintenance Responsibilities to the Superior Charter Township Board of Trustees. The motion carried.

10. New Business

A. 2021 Park & Recreation Commission Meeting dates

It was moved by Martha Kern-Boprie and supported by Guy Conti to approve the following Superior Charter Township Park Commission 2021 meeting schedule.

Monday	January 25	6:30 pm
Monday	February 22	6:30 pm
Monday	March 22	6:30 pm
Monday	April 26	6:30 pm
Tuesday*	May 24*	6:30 pm Meeting held Tuesday due to Memorial Day holiday
Monday	June 28	6:30 pm
Monday	July 26	6:30 pm
Monday	August 23	6:30 pm
Monday	September 27	6:30 pm
Monday	October 25	6:30 pm
Monday	November 22	6:30 pm
Monday	December 20*	6:00 pm* Meeting held 3 <sup>rd</sup> Monday due to Christmas holiday

The motion carried.

B. Park & Recreation Commissioners Township Board Meeting attendee schedule

Park Commissioners volunteered to attend the following Township Board meetings and report back to the Park Commission. Township Board meetings start at 7:00 pm.

<u>Twp Board Meeting Date</u>	<u>Day of Week</u>	<u>Park Commissioner</u>
January 19, 2021	Tuesday	Martha Kern-Boprie
February 16, 2021	Tuesday	Terry Lee Lansing
March 15, 2021	Monday	Guy Conti
April 19, 2021	Monday	Guy Conti
May 17, 2021	Monday	Marion Morris
June 21, 2021	Monday	Terry Lee Lansing
July 19, 2021	Monday	Greg Vessels
August 16, 2021	Monday	Riley Schofield
September 20, 2021	Monday	Riley Schofield
October 18, 2021	Monday	Marion Morris
November 15, 2021	Monday	Nahid Sanii-Yahyai
December 20, 2021	Monday	Martha Kern-Boprie

C. 2021 Recreation Special Events

Juan Bradford told Park Commissioners he would like to focus discussion at the January Park Commission meeting on Recreation Special Events for 2021. Commissioners were asked to bring their ideas to the January meeting.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve payment of the bills totaling \$33,251.71. The motion carried.

12. Financial Statements

A. November 2020 Revenue & Expenditure Report

B. November 2020 Balance Sheet

It was moved by Terry Lee Lansing and supported by Greg Vessels to receive the November financial statements. The motion carried.

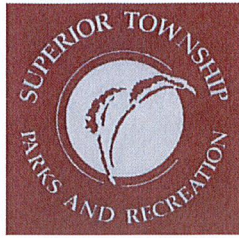
13. Pleas and Petitions

There were none.

14. Adjournment

Chair Marion Morris adjourned the meeting at 6:35 pm.

Submitted by Martha Kern-Boprie, Park Commissioner and Secretary



7B.

**ADMINISTRATOR REPORT  
JANUARY 25, 2021**

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- Next Board of Trustees Meeting: Tuesday, February 16, 2021 @ 7:00 p.m.  
Attendee: Commissioner Lansing
- Township offices are operational but remain closed to the public until further notice.
- I continue to regularly attend the meetings of the Dixboro Village Green Board. They are currently working on a DVG board visioning session. They have also requested that this years Movies on the Green be held on July 10<sup>th</sup>.
- Parks maintenance staff continue to rotate workdays to provide daily park checks and cleanup Monday thru Friday.
- The 2021 Michigan Recreation & Parks Association conference will be held virtually this year. I will be signing up for sessions so that I keep up my Continuing Education Units which are required to maintain my Parks & Recreation Professional Certification (CPRP).
- The appointment of a Township Board of Trustees Liaison to the Parks & Recreation Commission was not on the January Board of Trustees agenda.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Juan Bradford", with a large, sweeping flourish extending upwards and to the right.

Juan Bradford

10

To: Superior Charter Township Park Commission  
From: Martha Kern-Boprie  
Subject: Board Attendee Report on January 21, 2021 Township Board Meeting  
Date: January 21, 2021

I attended the Superior Charter Township Board meeting tonight as a park commissioner. This report is my summary of board action and discussion at that meeting.

Attendance: All seven members of the township board were present.

#### Citizen Participation

Ms. Duckworth a resident of Van Buren Township and member of "Ypsi Can I Share" read a communication from Ypsi Can I Share which is an organization that promotes greater political participation at the local level. She thanked several board members for posting their video on Ypsi Can I Share.

Jan Peert of southwest Superior Township asked, when emailing a township official, how long should one wait for a response. And if a response is not received, what should one do next. Ken Schwartz responded that if one is emailing an elected official, he suggests following up with a telephone call. If emailing a township employee, he suggests calling the elected department head or his (Township Supervisor) office. Brenda McKinney also responded that she may be the person Ms. Peert contacted about the township budget. Brenda stated she did send a copy of the budget to Ms. Peert, and further, Brenda does not put the budget on the township website. Ken Schwartz said he could email the budget to Ms. Peert, if she still needs it.

Scott Bowers said he recently purchased a home in the Dixboro area, and asked what the process is to petition for installation of sidewalks in Dixboro. Ken Schwartz responded that sidewalks in Superior Township are paid for by special assessment on the tax rolls, and outlined the process to petition for sidewalks which calls for at least 51% of the property owners to be impacted by the sidewalk and the special assessment. Ken encouraged Mr. Bowers to contact him at township hall about this.

I spoke and said I was available to answer any questions board members may have about the Schock Park memo on the Communications portion of the agenda.

#### Reports

Supervisor – Ken Schwartz said his report was only about a proposed consent judgement of the litigation from Salem Springs/Schostak Developers for a sewer line through Superior Township from Salem Township. Ken cannot discuss it now, and recommended a closed session at the February township board meeting.

Department reports were approved without discussion.

#### Communications

- a. Schock Park Use and Maintenance Responsibilities – Parks and Recreation  
Ken Schwartz outlined his history of the acquisition and use of the property known as Schock Park. He suggested a broader discussion by the township board at a later date when the new township trustees are a bit more up to speed on township issues. Ken said he agreed with some things in the memo from the Park Commission, but not everything. No one asked me any questions.
- b. Parks & Recreation Commission 2021 Regular Meeting Schedule
- c. Salary Discussion by Trustee Lindke  
Trustee Lindke attended a workshop for Township Trustees, and learned there are two ways to determine salary amounts for elected township officials: a Salary Commission or the township board just sets the amounts. Trustee Lindke is concerned there is not enough information provided to explain the salary levels. Trustee McGill commented she does not want to add more bureaucracy to a small township



operation, and is concerned that a salary commission would represent more bureaucracy. Trustee Lindke stated she is seeking information such as cost of living, salary levels at comparable municipalities, professional responsibilities. Ken Schwartz stated that for many years township officials received the same percentage increase in salary as non-union township employees. Several board members said it seemed reasonable, and probably resulted in some elected officials being underpaid. Brenda McKinney and Lynette Findley both stated they thought the trustees are underpaid. Ken Schwartz said the board could put more information into salary consideration next time.

#### New Business

- a. Resolution 2021-1 Approve 2021 Poverty Exemption Guidelines for the Tax Board of Review  
Sets the income level that would qualify an applicant for a poverty exemption from property tax.  
Approved.
- b. Resolution 2021-2 Extend Poverty Exemptions granted in 2019 or 2020 to carry forward in 2021, 2022 and 2023. The taxpayer must apply for this carry forward. Approved.
- c. Resolution 2021-3 Extend Poverty Exemptions granted in 2019 or 2020 to carry forward to 2021 without application or protest. Approved.
- d. Resolution 2021-4 Approve an Animal Control Contract with Washtenaw County for a cost of \$10,000 for one year. Approved.
- e. Resolution 2021-5 Appoint Superior Township Board Members to serve on numerous Superior Township Committees, Commissions, Boards and Authorities. Approved.
- f. Appointment of Ellen Kurath and Jim McIntyre to the Superior Township Wetlands Board. Approved.

#### Bills for Payment

Trustee Lindke asked why Superior Township was paying \$500 per year for cemetery maintenance of Free Church and Pray cemeteries. Lengthy discussion ensued about the history of paying for this maintenance. Trustee Lindke also asked why Superior Township was paying \$21,000 to Ypsilanti District Library (YDL) for site preparation work. Ken Schwartz explained that this was grounds owned by the township and adjacent to the library, and it was more economical to clean up the site all at once and reimburse YDL. The board authorized this, and budgeted for it during the fall of 2020.

#### Pleas and Petitions

Clerk Lynette Findley asked Ken Schwartz if he was approaching Bill Ford for financial assistance with the new YDL branch in Superior Twp. Ken responded he was not, as Bill Ford has been so consistently generous in the past. Ken also stated YDL officials were welcome to approach Bill Ford if they wished. Lynette stated the library is worth approaching Bill Ford for help.

#### Adjournment

The meeting adjourned at 8:00 pm.

8 A.

# 2020 NRPA Agency Performance Review Key Findings



Agencies that ban the use of tobacco products at parks and facilities

76%

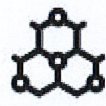
Full-Time Equivalent Employees (FTES) Per 10,000 Residents:

8.1



Operating Expenditures Per Capita:

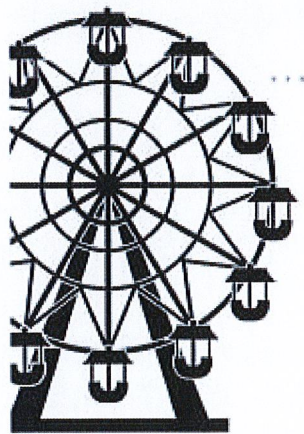
\$81.19/year



54%

of park and recreation agencies deliver STEM programming to children and young adults

Manages 11.0 miles of walking, hiking, running and biking trails



Residents Per Park:

2,281

Revenue-to-Operating Expenditures:

25.9%

88%

of park and recreation agencies offer themed special events to the public



2021

83

# Township Board Mtg. P&R Attendees Schedule

Meeting Date	Day Of Week	Commissioner
January 19, 2021	Tuesday	Martha Kern-Boprie
February 16, 2021	Tuesday	Terry Lee Lansing
March 15, 2021	Monday	Guy Conti
April 19, 2021	Monday	Guy Conti
May 17, 2021	Monday	Marion Morris
June 21, 2021	Monday	Terry Lee Lansing
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August 16, 2021	Monday	Riley Schofield
September 20, 2021	Monday	Riley Schofield
October 18, 2021	Monday	Marion Morris
November 15, 2021	Monday	Nahid Sanii-Yahyai
December 20, 2021	Monday	Nahid Sanii-Yahyai

80

E. KURATH

2203 HICKMAN ROAD  
YPSILANTI, MICHIGAN  
48198

30 November 2020

To: Superior Township Parks Department and  
Superior Township Parks Commission

Re: Schroeter Park

These comments include some things which have been talked about with Parks Department, but which are also written down here for the Parks Commission.

1. New trees at SW end of park: I put animal repellent on them in late October, as I have been doing for some years (Plantskydd on cotton rag strips). A few of the biggest trees, I did not think they needed it any more. By now, what is still there after surviving several difficult years is likely to continue to grow.
2. Weeds: Garlic Mustard and Hackelia stick-tights  
In summer 2020, some plants were near the SE trail intersection, see the map. They were fewer than in the past. The place should be checked each summer. The map also indicates where there used to be more of them. County Parks also goes around in Weatherbee Woods and there are some scattered plants.
3. Autumn Olive: They are in the W. meadow, and regular mowing is keeping them down, but they re-sprout. They do not make seeds on stems which are new. Frequent mowing prevents seeds. In my own observation, they can re-sprout indefinitely. If a plant is dug up, pieces of the roots remaining in the ground develop new tops and become complete new plants. However, cut off pieces of stem do not develop new roots. The concern about herbicide is that (for instance) the MSDS for Garlon 3A says it travels readily in the soil. They are being kept cut but I do not know if they are increasing.

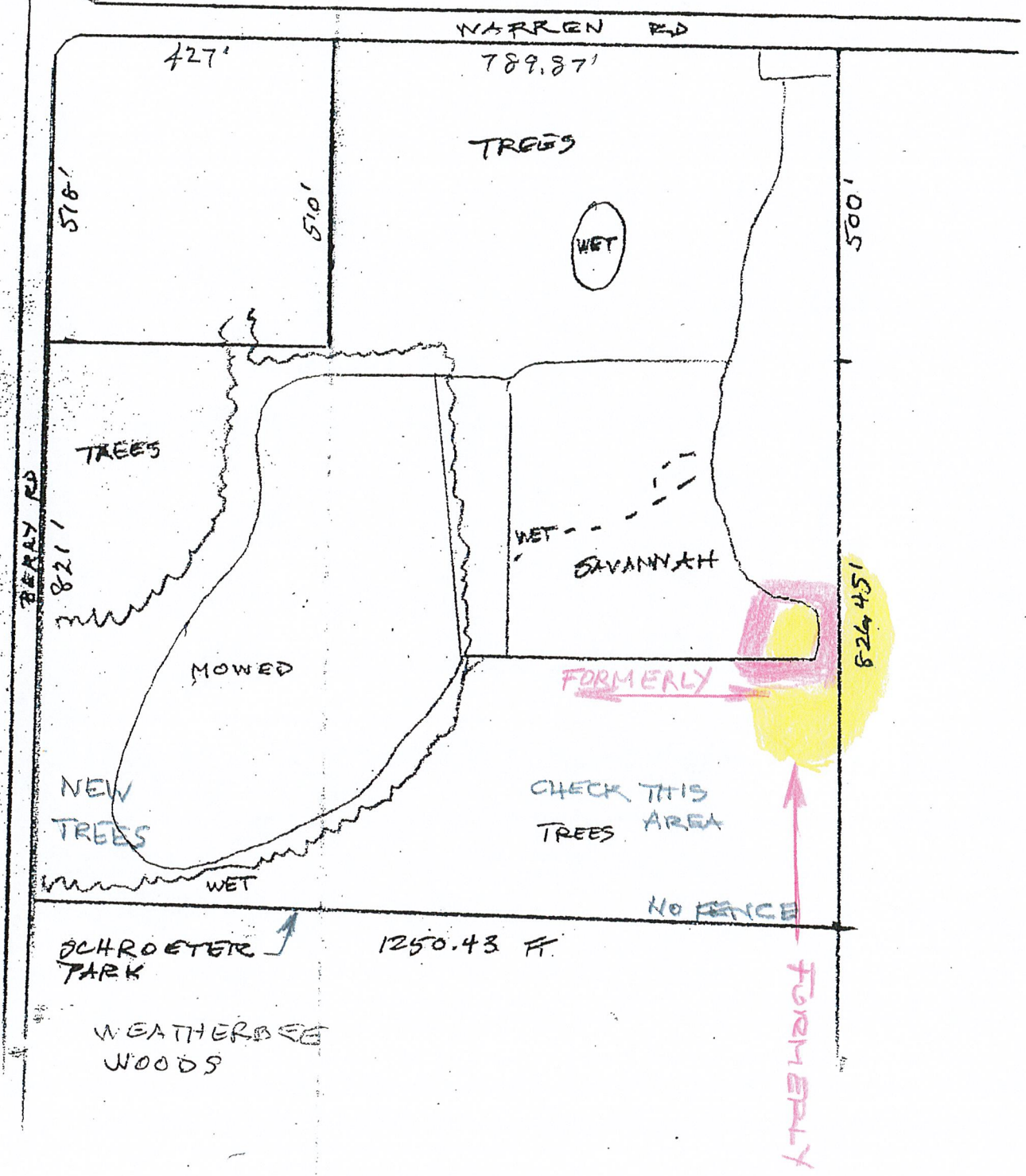
30 November 2020

4. Inventory: Since the 1992 Weatherbee inventory, some black maples have grown at the NE part of the park. Also there are now many ironweed, nice purple flowers, along a wet area near the SW trail. The E central area is like savannah with trees coming along, and there has not been an inventory lately. In season there are chiggers.
5. Personality of this park: Some years ago, in preparation for planting the new SW trees, there were stakes in the ground to show where to make holes for the trees. Several people asked what the stakes were for and they were concerned, thinking there might be a pavilion, which they did not favor. When told it was for new trees, they liked that better.

Schroeter Park is quiet, peaceful and unpretentious. This is exactly the character of this park, peace and quiet, and the more I see it, the better I like it.

*E. Kuntz*

Nov. 2020



- HACKELIA 2020
- GARLIC MUSTARD 2020

E. KURATH

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2203 HICKMAN ROAD  
YPSILANTI, MICHIGAN  
48198

18 December 2020

To: Superior Township Parks Department            and  
Superior Township Parks Commission

Re: Cherry Hill Nature Preserve  
Nuisance Plants    2020

These remarks about 2020 continue to support a plan to do more burns and to find more people to help with the weeds.

The accompanying maps show the places where weeds were dealt with in 2020 by Parks people and also local residents. The Southwest quarter of CHNP has the most infestation. This is a big park and some places were not checked this year.

1. Asian Bittersweet: Mostly these are near the SW swamp. Large plants are on the flats north of the swamp, and many seedlings are on the hillside SW of the swamp. Burns have already been proposed but conditions were not suitable last spring. Burns probably need to be done repeatedly to limit the increase. Also, cutting the big plants each year can prevent seeds. There is concern about using herbicide around there.
2. Garlic Mustard: (see map) A large amount was SW of the swamp. Also many plants were west of the main entrance, and scattered plants were in the central woods north of the main entrance. Some seeds escaped removal so more plants are expected for 2021. This is mostly an annual, but there are small plants, which may be big plants in 2021.
3. Hackalia (stick tights. See map) Many plants were near the SW swamp. Scattered plants were elsewhere. Some of the previously worst places were not as bad as before. Because of the large amount of work this year, some places have not been checked, in particular alongside the stream which feeds the SW swamp. This is a biennial. The first year plants are short and inconspicuous, but in October, still being dark green while the other plants are tan after frost, they are easy to see. Some first year plants are along the Wetland Trail where the stream goes under a bridge. I only checked a few places.

19 Dec. 2020

4. Conditions Where Burns Have Been Done: The weeds and nuisance shrubs are most likely to grow near the edge of woods. Mostly the burns have been done in the woods, and after years of this, it is easy to see what is growing there, and also down trees are easy to see. This makes it easy to walk around without being tripped. The stick tights first showed up along the trails, presumed to be from people's garments or dogs, and these places were easy to get at. However, seeds escaped and other animals have spread them. Now plants are scattered everywhere, and it is necessary to go everywhere to go after the weeds. Also, plants and brush make it difficult to see, and hidden deadwood trips anyone who is going in those places.

The burns have not been done in such places. These comments do not decide whether to extend the areas of burns. The intent is to explain what people encounter if they are trying to do anything in such places.

5. Inspection Recommendations:  
Bittersweet leaves are yellow in autumn and small plants are easy to see. Amur Honeysuckle leaves also turn yellow late in autumn, making the plants easy to recognize. Parks already knows the amount and the scope of the problem with them, and this letter does not go into this any further.

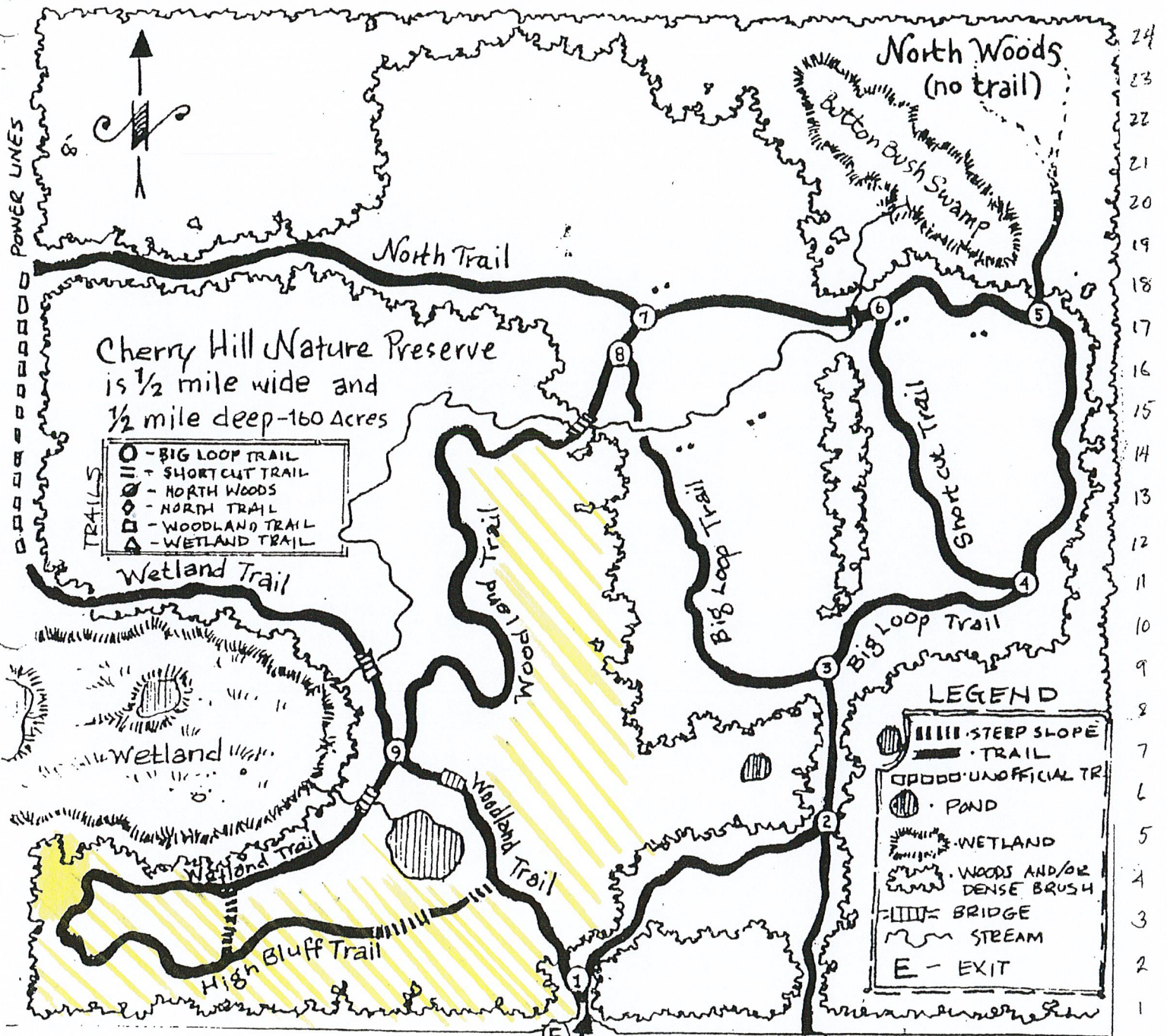
The Hackelia stick-tight first year plant is noticeable in late autumn, as already remarked. This suggests that doing a late season inspection might be a way to estimate how much of a workload the seed bearing plants would be in the forthcoming year.

*W. K. Smith*



2020

48° = 100' 10"  
7/4

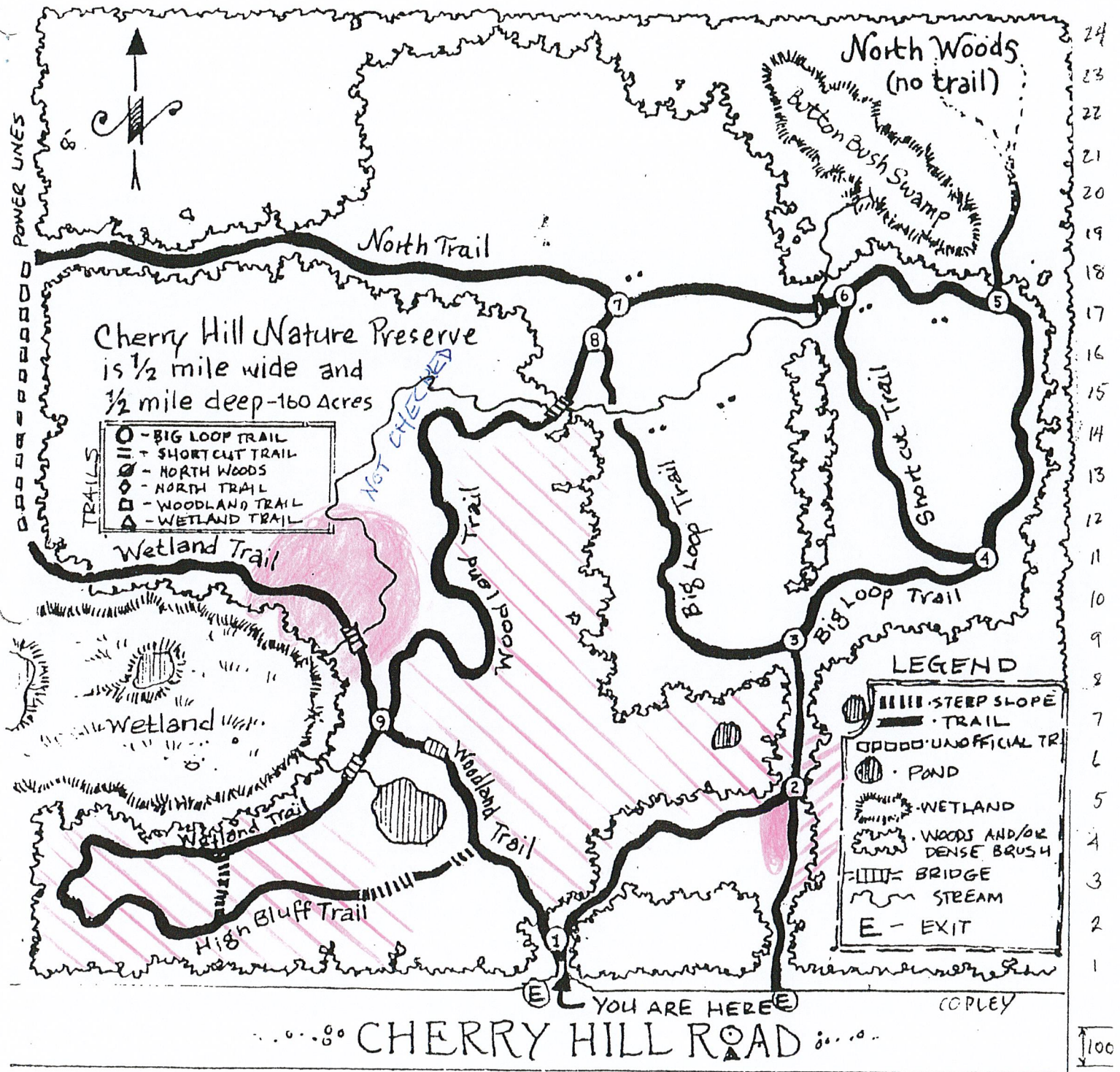


GARLIC MUSTARD

128" = 100'

28" = 100'  
7/4

2020



CHERRY HILL ROAD

Z Y X W V U T S R Q P O N M L K J I H G F E D C B A

HACKELIA

28" = 100'

## Parks & Recreation Commissioners 2021 Budget/Pay Rates

2021 Approved Budget                      \$8,793.00

Commission is budgeted for 13 meeting a year at \$676.39 per meeting

13 meetings include the 12 monthly meetings and 1 extra in case a special meeting is needed ant any point during the year

### 2021 Approved Pay Rates

Chair & Secretary     \$104.67

Commissioners         \$93.41

### 2021 Potential Pay Rates and Budget Impact

Chair & Secretary     \$150.00

Commissioners         \$125.00

\$925.00 per meeting

12 Meetings = \$11,100.00

Chair & Secretary     \$130.00

Commissioners         \$115.00

\$835.00 per meeting

12 meetings = \$10,020.00

Chair & Secretary     \$114.00

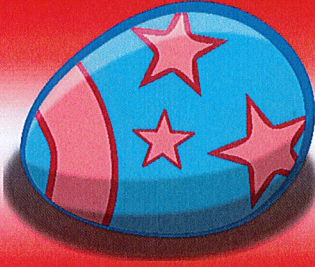
Commissioners         \$103.00

\$743.00 per meeting

12 meetings = \$8,916.00



# SUPERIOR TOWNSHIP PARKS & RECREATION 2020 SPECIAL EVENTS



## EASTER EGG HUNT

Date & Time: Saturday April 4<sup>th</sup>, 11:00a.m. - Noon  
Rain Date: Saturday April 11<sup>th</sup>

Location: Fireman's Park Corner of Harris & MacArthur Blvd.  
Program: Easter Egg Hunt, Craft Bags, A special visit from the EASTER BUNNY!  
Snacks: Candy Provided Cost: FREE



## Backyard Bird Watching

Date & Time: Saturday May 9<sup>th</sup> @ 10:00a.m.

Location: LeFurge Nature Preserve 2452 N. Prospect Rd.  
Program: Presented by the Detroit Audubon Society and is designed for all ages to learn about local birds & how to view them in the wild with binoculars.  
Binoculars available for use Cost: FREE



## Superior Day

Date & Time: Saturday June 13<sup>th</sup>, 11:00a.m. - 2:00p.m.  
Rain Date & Time: June 20<sup>th</sup>.

Location: Oakbrook Park 8460 Berkshire Dr. east of N. Prospect Rd.  
Program: Township & Recycling Info, Horseback rides, Library info, Games, Sheriff & Fire Dept., Farm Animals, Free Books, Face Painting, & More  
Sponsored in part by Destination Ann Arbor  
Lunch: Provided Cost: FREE



## KITE & ROCKET DAY

Date & Time: Saturday June 27<sup>th</sup>, 11:00a.m. - 2:00p.m.  
Rain Date & Time: June 28<sup>th</sup>, 11:00a.m. - 2:00p.m.

Location: Fireman's Park Corner of Harris & MacArthur Blvd.  
Program: Building & Flying Kites, Air Rocket Launchers  
Lunch: Provided Cost: FREE



## COME OUT & PLAY! SUMMER CAMP

Dates: Monday, June 22<sup>nd</sup> – Thursday, August 13<sup>th</sup>

Days & Times: Mondays – Thursdays, 9:00a.m. – 4:00p.m

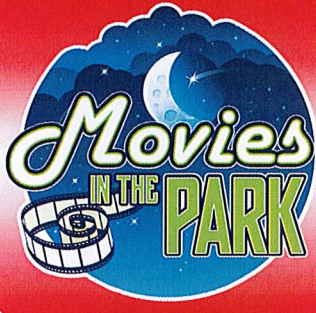
Location: Christian Love Fellowship, 1601 Stamford Rd.

Program: Safe, structured, supervised setting that includes education, games, crafts, fitness, sports, field trips and more

Breakfast & Lunch: Provided daily FREE Cost: FREE.

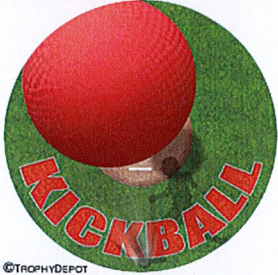
Register @ Parks & Recreation Office: 575 E. Clark Rd

Registration is limited. Call (734) 480-5502 for more info.



# MOVIES ON THE GREEN

Date & Time: Saturday July 11<sup>th</sup>, Fun @ 8:00p.m., Movie @ 9:30p.m.  
Location: Dixboro Village Green 5221 Church Rd. Superior Township  
Program: Family event with playground games beginning at 8:00p.m. followed by a current family friendly movie shown on a 20' screen.  
Bring your picnic blankets, snacks and coolers (NO ALCOHOL)  
Sponsored in part by Destination Ann Arbor & Dixboro Village Green  
Cost: FREE



# Family Kickball Fun Day

Date & Time: Saturday July 25<sup>th</sup>, 11:00a.m. - 2:00p.m.  
Rain Date & Time: August 1<sup>st</sup>, 11:00a.m. - 2:00p.m.  
Location: Oakbrook Park 8460 Berkshire Dr. east of N. Prospect Rd.  
Program: Kickball, Foot Golf, Games & Crafts  
Lunch: Provided Cost: FREE



# MOVIES IN THE PARK

Date & Time: Saturday August 8<sup>th</sup>, Fun @ 8:00p.m., Movie @ 9:00p.m.  
Location: Oakbrook Park 8460 Berkshire Dr. east of N. Prospect Rd.  
Program: Family event with playground games beginning at 8:00p.m. followed by a current family friendly movie shown on a 20' screen.  
Bring your picnic blankets, snacks and coolers (NO ALCOHOL)  
Sponsored in part by Washtenaw County Sheriff's Office & Destination Ann Arbor  
Cost: FREE



# PUMPKIN CARVING/ARTS & CRAFTS

Date & Time: Saturday October 24<sup>th</sup>, 11:00a.m. - 2:00p.m.  
Rain Date & Time: October 25<sup>th</sup>, 11:00a.m. - 2:00p.m.  
Location: Norfolk Park 1815 Norfolk Ave.  
Program: Pumpkin Carving and Arts & Crafts  
Refreshments: Provided Cost: FREE



# CHRISTMAS TREE LIGHTING

## WITH SANTA CLAUS

Date & Time: Saturday December 5<sup>th</sup>, 6:00p.m.  
Location: Old Township Hall  
3040 N. Prospect Rd. Corner of N. Prospect & Cherry Hill  
Program: Lighting the Township Christmas Tree, Caroling, Ice Carving Demo, Pictures w/ Santa (bring your camera)  
Refreshments: Hot Chocolate & Cookies Cost: FREE

For further information, please call (734) 480-5502 or visit us at:  
website:[www.superiortownship.org](http://www.superiortownship.org) email:[superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)

01/20/2021 12:10 PM CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 User: NANCY CHECK DATE FROM 12/22/2020 - 01/25/2021  
 DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
12/22/2020	GENL	43647	3555	DECKER AGENCY	MUNICIPAL INSURANCE 2021	123.050	000	6,617.00
12/22/2020	GENL	43658	821206	MML WORKERS' COMP FUND	BALANCE DUE 7/1/2019-6/30/2020 AUDI 851.000	123.050	000	6,617.00
12/22/2020	GENL	43659	A-133292	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -DEC 202 801.000	289.000	755	(522.81)
12/22/2020	GENL	43669	122420	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/24/20 PAYROLL	289.000	000	120.00
12/22/2020	GENL	43671	2967834	THE REINHALT-THOMAS CORPORATITIRE FOR DODGE PICKUP	CASH TRANSFER 12/24/20 PAYROLL	289.000	000	5,729.18
12/30/2020	GENL	43678	NOV-DEC20	JUAN BRADFORD	MILEAGE RIMBURSEMENT 11/3/20-12/23/ 860.000	740.000	755	116.17
12/30/2020	GENL	43680	818	SAM'S CLUB/SYNCHRONY BANK	SHOP SUPPLIES	740.000	755	34.37
12/30/2020	GENL	43681	1632481053	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	33.96
12/30/2020	GENL	43682	2020-088	SUPERIOR TOWNSHIP CREDIT CARDZOOM - DECEMBER 2020	OFFICE SUPPLIES	740.000	751	33.96
12/30/2020	GENL	43683	DEC 202	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - DECEMBER 2020	205.001	000	14.99
12/30/2020	GENL	43684	122120-2	SUPERIOR TWP UTILITY DEPARTMECELL PHONE - BRADFORD DEC 20	PENSION /HCSP - DECEMBER 2020	289.000	000	1,051.60
01/05/2021	GENL	43688	69353133	WEX BANK	FUEL -DECEMBER 2020	850.000	751	49.49
01/05/2021	GENL	43694	300001262	MPARKS	2021 MEMBERSHIP	742.000	755	87.08
01/05/2021	GENL	43696	1721	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/7/21 PAYROLL	958.000	751	360.00
01/20/2021	GENL	43719	192700	ALL SEASONS LANDSCAPING CO. I WEED WHIP REPAIR	CASH TRANSFER 1/7/21 PAYROLL	289.000	000	9,070.56
01/20/2021	GENL	43729	DEC 2020 - P	DTE ENERGY	ELECTRIC - PARKS BARN - DEC 2020	930.000	755	72.50
01/20/2021	GENL	43737	A-133774	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK -JAN 202 801.000	920.000	755	29.46
01/20/2021	GENL	43743	12121	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/21/21 PAYROLL	289.000	000	120.00

Total for fund 508 PARKS & RECREATION

30,703.21

11A.

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	290,876.00	290,750.00	290,750.00	24,229.17	0.00	100.00	282,282.00
508-000-590.000	GRANTS	0.00	46,000.00	45,761.00	32,836.00	239.00	99.48	0.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	816.80	0.00	183.20	81.68	980.16
508-000-663.000	INTEREST ON RESERVES INCOME	10,000.00	3,000.00	2,281.09	0.00	718.91	76.04	9,472.22
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	443.92	0.00	(243.92)	221.96	183.97
508-000-696.000	DONATIONS	500.00	500.00	100.00	0.00	400.00	20.00	2,350.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	326.18	0.00	(326.18)	100.00	0.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	10,097.00	0.00	0.00	10,097.00	0.00	0.00
Total Dept 000 - REVENUE		332,576.00	351,547.00	340,478.99	57,065.17	11,068.01	96.85	295,288.35
<b>TOTAL REVENUES</b>								
Total Dept 000 - REVENUE		332,576.00	351,547.00	340,478.99	57,065.17	11,068.01	96.85	295,288.35
<b>Expenditures</b>								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	8,567.00	8,567.00	7,132.90	656.69	1,434.10	83.26	7,288.03
508-751-702.000	SALARIES	37,579.00	37,579.00	37,875.34	2,890.68	(296.34)	100.79	36,484.24
508-751-702.002	CONTROLLER SALARY	5,859.00	5,859.00	5,612.76	495.16	246.24	95.80	5,602.23
508-751-710.000	TRAINING	1,300.00	1,300.00	920.00	0.00	380.00	70.77	1,095.80
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	751.58	0.00	(751.58)	100.00	729.68
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	500.00	500.00	389.50	33.96	110.50	77.90	365.91
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,040.00	1,040.00	1,000.00	0.00	40.00	96.15	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	1,216.41	108.28	1,783.59	40.55	2,671.46
508-751-850.000	TELECOMMUNICATIONS	800.00	1,400.00	1,038.68	49.94	361.32	74.19	718.93
508-751-851.000	INSURANCE & BONDS	9,000.00	9,000.00	9,055.73	288.99	(55.73)	100.62	10,254.34
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	482.44	59.23	717.56	40.20	925.10
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	880.00	650.00	450.00	0.00	200.00	69.23	440.00
508-751-961.001	CAPITAL IMPROVEMENT	0.00	1,700.00	1,681.50	0.00	18.50	98.91	0.00
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	42.26	0.00	(32.26)	422.60	28.06
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	711.71
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	300.00	0.00	(100.00)	150.00	334.00
Total Dept 751 - PARK & REC. ADMINISTRATION		78,035.00	80,105.00	73,949.10	4,582.93	6,155.90	92.32	74,649.51
<b>Dept 754 - RECREATION</b>								
508-754-702.000	SALARIES	10,651.00	6,651.00	6,045.27	1,493.49	605.73	90.89	12,156.40
508-754-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-717.000	TAXABLE BENEFITS	0.00	206.00	0.00	0.00	206.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	4,400.00	5,500.00	2,207.44	0.00	3,292.56	40.14	7,199.66
508-754-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,990.00	12.50	10.00	99.50	749.93
508-754-850.000	TELECOMMUNICATIONS	400.00	359.00	352.00	0.00	7.00	98.05	384.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 754 - RECREATION		19,551.00	16,816.00	10,594.71	1,505.99	6,221.29	63.00	20,489.99

12A

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
<b>Dept 755 - PARK MAINTENANCE</b>								
508-755-702.000	SALARIES	116,370.00	116,370.00	116,720.10	6,483.52	(350.10)	100.30	108,491.72
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,497.00	4,444.00	4,862.58	356.06	(418.58)	109.42	3,984.79
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	2,896.99	34.37	1,403.01	67.37	3,592.28
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	335.00	0.00	665.00	33.50	501.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	2,992.33	87.08	7.67	99.74	3,651.30
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,883.16	159.43	116.84	94.16	1,106.14
508-755-850.000	TELECOMMUNICATIONS	800.00	800.00	1.68	0.00	798.32	0.21	503.22
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	590.07	29.46	259.93	69.42	585.05
508-755-930.000	REPAIR & MAINTENANCE	11,500.00	11,500.00	5,978.94	205.75	5,521.06	51.99	10,762.42
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	3,400.00	0.00	1,000.00	77.27	4,400.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,500.00	23,500.00	17,878.00	0.00	5,622.00	76.08	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,000.00	2,000.00	279.96	0.00	1,720.04	14.00	44.99
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>176,917.00</b>	<b>175,364.00</b>	<b>157,818.81</b>	<b>7,355.67</b>	<b>17,545.19</b>	<b>89.99</b>	<b>137,622.91</b>
<b>Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>								
<b>508-756-951.000 PROJECTS</b>								
<b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>30,000.00</b>	<b>51,000.00</b>	<b>50,292.95</b>	<b>0.00</b>	<b>707.05</b>	<b>98.61</b>	<b>29,087.00</b>
<b>Dept 966 - UNALLOCATED EXPENSES</b>		<b>14,097.00</b>	<b>13,843.00</b>	<b>13,693.58</b>	<b>946.74</b>	<b>149.42</b>	<b>98.92</b>	<b>13,367.36</b>
508-966-715.000	FICA	14,424.00	14,419.00	14,307.58	1,051.60	111.42	99.23	13,938.24
508-966-859.000	PENSION							
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>28,521.00</b>	<b>28,262.00</b>	<b>28,001.16</b>	<b>-1,998.34</b>	<b>260.84</b>	<b>99.08</b>	<b>27,305.60</b>
<b>TOTAL EXPENDITURES</b>		<b>333,024.00</b>	<b>351,547.00</b>	<b>320,656.73</b>	<b>15,442.93</b>	<b>30,890.27</b>	<b>91.21</b>	<b>289,155.01</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>332,576.00</b>	<b>351,547.00</b>	<b>340,478.99</b>	<b>57,065.17</b>	<b>11,068.01</b>	<b>96.85</b>	<b>295,268.35</b>
<b>TOTAL EXPENDITURES</b>		<b>333,024.00</b>	<b>351,547.00</b>	<b>320,656.73</b>	<b>15,442.93</b>	<b>30,890.27</b>	<b>91.21</b>	<b>289,155.01</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(448.00)</b>	<b>0.00</b>	<b>19,822.26</b>	<b>41,622.24</b>	<b>(19,822.26)</b>	<b>100.00</b>	<b>6,113.34</b>



GL Number	Description	PERIOD ENDED 12/31/2019	PERIOD ENDED 12/31/2020
*** Assets ***			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	55,686.64	65,548.94
508-000-013.001	CHASE 5503 - GENERAL RESERVE	0.00	73,994.99
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	0.00	3,577.69
508-000-015.050	CHASE 2453 CD - GENERAL	73,520.24	0.00
508-000-015.100	CHASE 1076 CD - ACCRUED ABSENCES	3,554.78	0.00
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERVE	399,942.83	401,726.26
	Cash	532,704.49	544,847.88
Accounts Receivable			
508-000-026.000	A/R - OTHER	81.68	0.00
	Accounts Receivable	81.68	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	8,229.63	7,639.88
	Other Assets	8,229.63	7,639.88
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>541,015.80</b>	<b>552,487.76</b>
*** Liabilities ***			
Accounts Payable			
508-000-201.000	A/P - VENDORS	1,428.78	116.99
	Accounts Payable	1,428.78	116.99
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
508-000-285.000	DUE TO UTILITY FUND	84.29	0.00
508-000-289.000	DUE TO PAYROLL FUND	6,954.22	0.00
	Due To Other Funds	7,038.51	0.00
	<b>Total Liabilities</b>	<b>8,467.29</b>	<b>116.99</b>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	131,505.35	137,618.69
	Unassigned	131,505.35	137,618.69
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	383,157.12	383,157.12
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	9,222.70	9,222.70
	Assigned	392,379.82	392,379.82

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
PREPARED BY: KEITH LOCKIE, CONTROLLER  
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 12/31/2019	PERIOD ENDED 12/31/2020
*** Fund Balance ***			
508-000-393.055	Restricted FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Restricted	2,550.00	2,550.00
	<b>Total Fund Balance</b>	<b>526,435.17</b>	<b>532,548.51</b>
	Beginning Fund Balance	526,435.17	532,548.51
	Net of Revenues VS Expenditures	6,113.34	19,822.26
	Fund Balance Adjustments	0.00	0.00
	Ending Fund Balance	532,548.51	552,370.77
	Total Liabilities And Fund Balance	541,015.80	552,487.76