

To: Superior Township Board of Trustees

From: Keith Lockie/Nancy Mason

Date: December 17, 2018

Re: 2018 Government Funds Budget Amendment #1



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
GENERAL FUND:						
575.000	ROW Revenue & Other Resources	\$5,500		\$9,500	\$15,000	
607.000	Planning Admin Fees	\$6,500		\$3,500	\$10,000	
664.000	Interest Income	\$2,500		\$100	\$2,600	Higher Rates
	TOTAL REVENUE	\$14,500	\$0			
701.005	Wetland Board Stipends		\$3,000	\$3,500	\$500	
701.015	Zoning Board of Appeals		\$2,500	\$2,500	\$0	
	Total Dept. 101 - Board	\$0	\$5,500			
702.000	Salaries	\$7,700		\$11,489	\$19,189	Website Maintenance
860.000	Transportation	\$5,500		\$1,000	\$6,500	Vehicle Maintenance
900.00	Printing & Publishing		\$2,000	\$15,000	\$13,000	
958.000	Memberships & Dues		\$5,000	\$19,000	\$14,000	Not Required
980.000	Equipment Over \$5,000		\$3,000	\$5,000	\$2,000	Not Required
	Total Dept. 102 - Administration	\$13,200	\$10,000			

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
727.000	Office Supplies		\$50	\$100	\$50	
	Total Dept. 171 - Township Supervisor	\$0	\$50			
702.000	Salaries	\$5,000		\$0	\$5,000	
702.037	FICA Exempt Salary	\$4,000	\$0	\$24,000	\$28,000	Election Workers
740.000	Operating Supplies	\$2,000		\$4,000	\$6,000	
981.000	Equipment under \$5,000		\$2,000	\$2,000	\$0	
	Total Dept. 191 - Elections	\$11,000	\$2,000			
710.000	Training		\$1,500	\$1,500	\$0	Not Required
	Total Dept. 201 -Accounting	\$0	\$1,500			
703.000	Contract Services	\$500		\$1,500	\$2,000	
	Total Dept. 209 - Assessor	\$500	\$0			
710.000	Training		\$1,500	\$1,500	\$0	
	Total Dept. 215 - Clerk	\$0	\$1,500			
717.000	Taxable Benefits		\$10,000	\$25,172	\$15,172	New Employee on Benefits
	Total Dept. 253 - Treasurer's	\$0	\$10,000			
976.000	Building Improvements	\$38,000		\$5,000	\$43,000	Floor, Cameras, Water System
	Total Dept. 265 - Building & Grounds	\$38,000	\$0			
962.00	Special Projects - Miscellaneous		\$5,000	\$20,000	\$15,000	Not Required
971.000	CTAP Grant - Dixboro	\$5,000		\$2,000	\$7,000	
	Total Dept. 266 - Special Projects	\$5,000	\$5,000			
953.000	Blight Enforcement		\$4,000	\$5,000	\$1,000	Not Required
	Total Dept. 278 - Ordinance Enforcement	\$0	\$4,000			
702.000	Salaries	\$8,000		\$6,000	\$14,000	
900.000	Printing & Publishing	\$1,500		\$500	\$2,000	
	Total Dept. 410 - Planning Department	\$9,500	\$0			
866.000	Road Maintenance	\$100,000		\$150,000	\$250,000	Actual
921.000	Drains		\$26,500	\$40,000	\$13,500	Actual
	Total Dept. 446 - Infrastructure	\$100,000	\$26,500			
703.000	Roadside Trash Removal	\$4,000		\$5,000	\$9,000	
	Total Dept. 528 -Solid Waste Management	\$4,000	\$0			
965.000	Transfer to Reserves		\$56,174	\$56,174	\$0	
966.000	Transfer to Parks Fund	\$11,000		\$259,253	\$270,253	Increase in Pay
	Total Dept. 965 - Transfer of Funds	\$11,000	\$56,174			
	TOTAL EXPENDITURES	\$192,200	\$122,224			
699.000	Appropriations from Reserves	\$55,476		\$0	\$55,476	Primarily due to Roads

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
FIRE FUND:						
664.00	Interest	\$23,000		\$2,700	\$25,700	Higher Interest Rates
673.000	Insurance Reimbursements Income	\$7,000		\$2,200	\$9,200	
	TOTAL REVENUE	\$30,000	\$0			
930.00	Repairs & Maintenance	\$30,000		\$25,000	\$55,000	
	Total Dept. 264 - Vehicles	\$30,000	\$0			
930.000	Repairs & Maintenance	\$15,000		\$10,000	\$25,000	Station #2
	Total Dept. 265 - Building & Grounds	\$15,000	\$0			
800.010	Professional Services - Audit	\$8,500		\$2,148	\$10,648	Special Audit
801.000	Professional Services - Other	\$20,000		\$4,000	\$24,000	IT
	Total Dept. 336 - Fire Operations	\$28,500	\$0			
856.000	H S A Admin. Fees		\$200	\$600	\$400	
	Total Dept. 966 - Unallocated Expenses	\$0	\$200			
	TOTAL EXPENDITURES	\$73,500	\$200			
965.000	Transfer to Building Reserve		\$32,475	\$93,400	\$60,925	
966.000	Transfer to Truck Reserve		\$10,825	\$31,133	\$20,308	

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
STREET LIGHT FUND:						
920.000	Special Assessment		\$5,401	\$87,115	\$81,714	Actual
	TOTAL REVENUE	\$0	\$5,401			
920.000	Utilities		\$900	\$85,849	\$84,949	Not Required
	Total Dept. 223 - Streetlights	\$0	\$900			
	TOTAL EXPENDITURES	\$0	\$900			
SIDE STREET MAINTENANCE FUND:						
703.000	Contract Services (Mowing)	\$3,500		\$17,059	\$20,559	Actual
	Total Dept. 222 - Maintenance	\$3,500	\$0			
BUILDING FUND:						
610.000	Charges for Services	\$92,000		\$250,000	\$342,000	More Permits
699.000f	Appropriations from Reserves		\$6,046	\$6,046	\$0	
	TOTAL REVENUE	\$92,000	\$6,046			
703.000	Contract Services	\$25,000		\$35,000	\$60,000	Inspector
980.000	Equipment Over \$5,000	\$34,800		\$0	\$34,800	New Vehicle
	Total Dept. 371 - Safety Inspection	\$59,800	\$0			
	TOTAL EXPENDITURES	\$59,800	\$0			
965.000	Transfer to Reserves	\$26,154		\$0	\$26,154	Transfer to Reserves
LAW ENFORCEMENT FUND:						
660.000	Fines & Forfeits	\$4,000		\$22,000	\$26,000	
663.000	Interest on Reserves Income	\$1,000	\$0	\$3,000	\$4,000	Increased Interest Rate
	TOTAL REVENUE	\$5,000	\$0			
703.001	Authorized Overtime		\$60,000	\$110,000	\$50,000	
703.002	Special Operations	\$10,000	\$0	\$0	\$10,000	Animal Control
	Total Dept. 310 - Crime Control	\$10,000	\$60,000			
702.000	Salaries	\$200		\$740	\$940	
	Total Dept. 346 - Neighborhood Watch	\$200	\$0			
	TOTAL EXPENDITURES	\$10,200	\$60,000			
699.000	Appropriations from Reserves		\$36,019	\$36,019	\$0	

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965.000	Transfer to Reserves	\$54,800		\$0	\$54,800	
PARK FUND:						
587.000	General Fund Cont. - Special	\$11,000		\$0	\$11,000	Pay Raises
663.000	Interest on Reserves	\$6,000		\$670	\$6,670	Higher Interest Rates
696.000	Donations	\$600		\$0	\$600	Washtenaw Sheriff - Movie night/SLPS
	TOTAL REVENUE	\$17,600	\$0			
702.000	Salaries	\$6,500		\$33,104	\$39,604	Controller & Pay Increase
	Total Dept. 751 - Administration	\$6,500	\$0			
702.000	Salaries	\$2,000		\$9,744	\$11,744	
740.000	Operating Supplies	\$2,000		\$3,000	\$5,000	Expanded Programs
	Total Dept. 754 - Recreation	\$4,000	\$0			
702.000	Salaries	\$3,500		\$103,662	\$107,162	Pay Increase
	Total Dept. 755 - Maintenance	\$3,500	\$0			
951.000	Projects		\$10,000	\$80,000	\$70,000	
	Total Dept. 756 - Park Dev/Improvements	\$0	\$10,000			
715.000	FICA	\$1,500		\$11,989	\$13,489	
858.000	Pension	\$3,500		\$9,176	\$12,676	
	Total Dept. 966 - Unallocated Expenses	\$5,000	\$0			
	TOTAL EXPENDITURES	\$19,000	\$10,000			
699.000	Appropriation from Reserves		\$8,600	\$77,238	\$68,638	Not Required

To: Superior Township Board of Trustees
 From: Keith Lockie
 Date: December 17, 2018
 Re: 2018 UTILITY DEPARTMENT Budget Amendment #1



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Explanation
O&M:						
404	Water Sales	192,178		2,304,223	\$2,496,401	Usage & Rate Increase
408	Penalty Income	5,000		62,000	\$67,000	
441	Interest on Bank Accts.	13,000		2,000	\$15,000	Higher Interest Rates
	Total Revenue	\$210,178	\$0			
555	Water Purchased	460,000		1,364,196	\$1,824,196	Under Budgeted
560-MO	Sewer Purchased		10,000	1,070,220	\$1,060,220	Not Required
607-M	Medical Ins. Premiums		13,000	68,927	\$55,927	Actual Rates Lower than Anticipated
609	Pension Expense		9,000	58,694	\$49,694	Fewer Employees
643-AB	Computer Serv. - Adm. Bldg.	12,000		5,000	\$17,000	New Computers
643-MF	Computer Serv. - Maint. Fac.	10,000		10,000	\$20,000	New Computers
620-LB	Repairs & Maint. - Lift & Booster	15,000		3,500	\$18,500	SCADA Upgrades
620	Rep. & Maint. - System		42,000	75,000	\$33,000	Not Needed
631	Prof. Serv. - Engineers	12,000		5,000	\$17,000	Various Projects
652	Transportation & Mileage	2,000		500	\$2,500	Controller's Airfare
671	Meters & Supplies		160,000	200,000	\$40,000	Not Needed
672	Fuel	4,000		5,000	\$9,000	Higher Fuel Prices
673	Insurance & Bonds		21,000	54,000	\$33,000	
711	Memberships, Dues		5,000	12,000	\$7,000	Not Needed
	Total Expenses	\$515,000	\$260,000			
	Total Rev. & Exp.	(\$304,822)	(\$260,000)	(\$44,822)		
856	Transfers to Cap. Res.		44,822	90,094	\$45,272	