

**CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198**

**May 15, 2017**

**7:00 p.m.**

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. Special Meeting of April 13, 2017
  - b. Regular Meeting of April 17, 2017
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
  - a. Pfeffer, Hanniford and Palka, CPA's, FY2017 Audit
  - b. JCM Media Group
8. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report
  - c. Utility Department Financials, period ending March 31, 2017
  - d. Financial Reports, All Funds, as of December 31, 2016
  - e. Financial Reports, All Funds, as of March 31, 2017
9. COMMUNICATIONS
  - a. Complimentary letter from Jackie Liebman to Superior Scenes Editor, Nancy Caviston, Trustee
  - b. Flyer – Community Conversations, Hosted by the Ypsilanti District Library
  - c. Flyer – 48198 - Our Community Matters!!! Saturday, May 10, 2017 11am- 1pm
10. UNFINISHED BUSINESS
  - a. Resolution 2017- 14 Ordinance No. 192 of the 2015 International Fire Code- 2<sup>nd</sup> Reading & Adoption
11. NEW BUSINESS
  - a. Road Improvement Projects for 2017
  - b. Resolution 2017-15, Geddes Ridge Street Crack Sealing
  - c. Resolution 2017-16, Summer Youth Contract with Michigan Works SE, Washtenaw County and the University of Michigan
  - d. Resolution 2017-17, Fire Department and Library Roof Repair
  - e. Resolution 2017-18, Geddes Ridge Tree Trimming and Removal
12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
13. PLEAS AND PETITIONS
14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198  
Telephone: 734-482-6099; Email:lynettefindley@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD  
SPECIAL MEETING  
April 13, 2017  
PROPOSED MINUTES  
PAGE 1**

**1. CALL TO ORDER**

The special meeting of the Superior Charter Township Board was called to order by the Supervisor at 6:00 p.m. on April 13, 2017, at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Nancy Caviston, Lynette Findley, Rod Green, Brenda McKinney, Ken Schwartz and Alex Williams.

Absent: Lisa Lewis

**4. ADOPTION OF AGENDA**

It was moved by Trustee Green, supported by Trustee Caviston to adopt the agenda as presented.

The motion carried by unanimous vote.

**5. CITIZEN PARTICIPATION**

There was none.

**6. NEW BUSINESS**

**A. FINAL PRESENTATION on the STORMWATER/MANAGEMENT/  
WASTEWATER (SAW) GRANT PROGRAM by OHM**

Supervisor Schwartz asked Jacob Rushlow from OHM to present the final presentation on the Stormwater/Management/Wastewater (SAW) grant. Lindsay from OHM also assisted Jacob Rushlow with the presentation.

**Please see attached report for the summary findings.**

The following comments and/or questions were made regarding the findings.

- OHM inspected 40% of the sewers. The results of the inspection showed deformation of the pipes.
- Treasurer McKinney asked if any were near Stamford. OHM stated yes they did show some defects.

## **SUPERIOR CHARTER TOWNSHIP BOARD**

### **SPECIAL MEETING**

**April 13, 2017**

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- Trustee Green wanted to know if the other pipes be inspected. Supervisor Schwartz reminded the Board that the purpose was to look at older structures and evaluate where the older critical structures are located.
- Trustee Williams stated that some on Ridge Rd are not that old.
- Supervisor Schwartz stated we will continue to monitor the pipes. The SAW grant paid for computerized maintenance software (Lucity) system which was approved at the March board meeting contingent upon the approval of Attorney Luca.
- Trustee Green asked if the Lucity software will identify problems as they occur. Supervisor Schwartz answered no and that it is not a tracking system. We will still have to do routine inspections.
- Treasurer McKinney asked how long the data is available. OHM said the data is permanent.
- Supervisor Schwartz said he will ask OHM to present at a later board meeting, the capabilities of the Lucity software. Treasurer McKinney reiterated that the entire Board should see how to use it. Supervisor Schwartz said that it would probably be better to have Lucity give the presentation.
- Treasurer McKinney asked if the \$46,700.00 cost for the Lucity software includes full operating systems. OHM that it will provide the difference of the Asset Management Plan likelihood of failure and consequences of failure. Also, to look at risk and help to prioritize where work should be done in the future. Can use the 5-Year plan referenced in the report on page 5 which includes the replacement of Clark lift station and rewiring Harvest Lane.
- Trustee Williams said the map does not show anything related to St. Joe Hospital. OHM stated there is nothing defective enough.
- Treasurer McKinney wanted to know where you would put Superior Township in comparison to other communities. OHM responded by saying overall, conditions are really good—structurally in good shape. Would need to continue with routine inspections.
- OHM stated the cost to rehab manholes is \$71,786.00 and the sewers cost is \$200,345.00. The bigger project is the replacement of the Clark Rd. sewer lift station is \$1,542,000. Treasurer McKinney asked why hasn't the Road Commission forced us to move the Clark Rd. Station? Supervisor Schwartz stated it is because legally it is of the road easement.
- OHM said the Harvest Lane 30 inch pipe may be able to replace a pipe within a pipe as another option. Trustee Williams stated we may need to move this project up in the schedule due to the high risk.
- OHM presented their strategy going forward. 20% of systems, inspections and cleaning every year.

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**SPECIAL MEETING**  
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- Supervisor Schwartz asked Rob Stanton to look into replacing the manholes at Cheney. Will probably have more on this at the May 15, 2017 board meeting.
- Trustee Williams stated that if things improve, the cost should drop.
- Supervisor Schwartz said the scanner is being used by maintenance staff, Building Department and the Assessor. We are finding it has multiple use for Superior Township.
- Supervisor Schwartz stated we need have a regular schedule for maintenance and have an Asset Management Plan that is proactive. As an example, the lack of service system at Harvest Lane should have been tracked on a regular basis.

**B. MOTION to AUTHORIZE ADMINISTRATIVE STAFF to EXECUTE FINAL SAW GRANT REPORT and TRANSMIT to MDEQ**

Supervisor Schwartz shared that he would need to be authorized to sign the completed agreement.

The motion was made by Treasurer McKinney, supported by Trustee Caviston to allow Supervisor Schwartz to execute the final SAW grant report and transmit to MDEQ.

The motion carried by unanimous vote.

**13. ADJOURNMENT**

It was moved by Trustee Williams, supported by Trustee Caviston, that the meeting be adjourned.

The motion carried and the meeting adjourned at 7:02 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Ken Schwartz, Supervisor

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING - DRAFT  
APRIL 17, 2017  
PROPOSED MINUTES  
PAGE 1**

**CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on April 17, 2017 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Ken Schwartz, Lynette Findley, Rodrick Green, Lisa Lewis and Alex Williams.

Absent: Brenda McKinney

**4. ADOPTION OF AGENDA**

It was moved by Caviston supported by Lewis, to adopt the agenda as presented.

The motion carried by unanimous vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF MARCH 20, 2017**

It was moved by Caviston supported by Green, to approve the minutes of the regular Board meeting of March 20, 2017 as presented.

The motion carried by unanimous vote.

**6. CITIZEN PARTICIPATION**

- Sandy Lopez voiced her concern of the agenda for the April 17, 2017 meeting posted and the material for the public for the board room not being available in a timely manner. Clerk Findley took full responsibility and stated that she would make sure that this does not occur in the future. She also mentioned, Republic Waste trash is all over the road once they empty them containers.
- Barbara Gray wanted to the completion date for Harvest Lane Rd; and why was her water bill so high. Supervisor Schwartz explained there is a large sewer pipe that needs to have some rehabilitation to the sewer line and that it should be completed next year. Ms. Gray responded by saying they have been working on it for years. She stated that Harvest Lane should be a top priority. There is water standing in houses and yards. Supervisor

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Schwartz said he would notify Water Resources Commission department. He informed Ms. Gray that he would meet with her and or Mary Burton in Utilities regarding her concerns for her water bill.

Supervisor Schwartz closed Citizen Participation.

**7. PRESENTATIONS AND PUBLIC HEARINGS**

**A. ROAD COMMISSION ANNUAL MEETING REPORT**

Managing Director Roy Townsend provided summary comments to the attached 2017 Annual Meeting, Superior Township report. Besides the report, he provided board members with several brochures. The Fix It (how to report a road issue) goes directly to Mike at 734.761.1500. Brochures on snow removal and driving roundabouts were also provided.

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- The promissory notes pledged by Fairfax Manor will be sold in a couple of weeks.
- Met with Rock LLC two weeks ago about the status for the property they own. They are getting appraisals for the 300 acres north of Geddes owned in Superior Township. Supervisor would like to involve County Parks and the Ann Arbor Greenbelt. Looking for a farmer to come in to buy the remaining agricultural rights.
- Last week, met with CTAP and Dixboro LLC and Dixboro Review Board. CTAP will be awarding \$10,000 towards the Pavilion. Will have to go to the Dixboro Review Board and the Planning Commission to share the digital drawings.
- Supervisor Schwartz and Clerk Findley met with State Representative Ronnie Peterson and his legislative aide, Joe Taylor. Since State Rep. Ronnie Peterson serves on the Appropriations subcommittee for MDOT, Supervisor Schwartz asked for Plymouth Rd to be more bike access-friendly. Trustee Williams stated he has some ideas regarding this project if funds become available.
- We have resolved St. Joe's hospital water bills. Mary Burton did a phenomenal job resolving the problems.
- Everyone should be receiving the newsletter any day. Standard Printing acknowledged a mistake made by not providing the postage to the post office.
- The board had a special meeting on April 11, 2017 to hear the results of the SAW grant from OHM and to prioritize some of the repairs- including Harvest Lane.

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**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Caviston supported by Lewis, that the Superior Township Board to receive all reports.

The motion carried by unanimous vote.

**9. COMMUNICATIONS**

None

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. FARMERS MARKET at DIXBORO VILLAGE GREEN, TRACIENT and AMUSEMENT ENTERPRISES APPLICATION -2017**

Supervisor Schwartz asked the Board to accept the application provided. He also shared there will not be a Fair in Dixboro this year.

The following motion was moved by Lewis supported by Williams, to approve the motion as presented.

The motion carried by unanimous vote.

**B. BUTLER SIDE STREET MAINTENANCE AGREEMENT -2017**

Supervisor Schwartz shared Mr. Butler will receive a 3% raise and gas allowance. He reminded the board that Mr. Swanson died last year and Mr. Butler stepped in.

The following motion was moved by Caviston supported by Lewis, to approve the motion as presented.

The motion carried by unanimous vote.

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**C. MITCHELL and MOUAT PROPOSAL for the STUDY of FIRE STATION # 2**

Supervisor Schwartz stated we need a feasibility study. The new ladder truck does not fit within the current structure in Station 2. This motion will provide \$5,800 for Mitchell and Mouat to conduct a structural evaluation of station and if worth putting money in.

The following motion was moved by Caviston supported by Green, to approve the motion as presented.

**D. RESOLUTION 2017-13, PROCLAMATION CELEBRATING the LIFE of DONALD STAEBLER**

Supervisor Schwartz summarized the Proclamation of Respect and Admiration for the Life and Works of Donald Staebler and His Legacy - Resolution 2017-13.

The following Resolution was moved by Findley supported by Caviston, to approve Resolution 2017-13 as presented.

The resolution carried by unanimous vote.

**E. INTRODUCE RESOLUTION 2017-09, ORDINANCE NO. 192, of the 2015 INTERNATIONAL FIRE CODE – 1<sup>ST</sup> READING**

Supervisor Schwartz stated Superior Township is currently operating under Superior Township Ordinance 190, the Fire Prevention Code of the Charter Township, Ordinance # 190. A copy of Ordinance No. 192, of the 2015 International Fire Code can be found in the Clerk's Office for review based on the voluminous pages (close to 600 pages).

The following Resolution 2017-09, Ordinance No. 192, of the 2015 International Fire Code – 1<sup>st</sup> Reading was moved by Williams supported by Caviston to approve the Resolution as presented.

Roll Call vote:

Ayes: Schwartz, Caviston, Green, Findley, Lewis, Williams

Nays: None

Absent: McKinney

Introducing Resolution 2017-09 carried by unanimous vote.

**F. RESOLUTION 2017-10, AUTHORIZING the APPROVAL of JOB DESCRIPTION and INCREASE PAY RATE for MARY BURTON in the UTILITIES DEPARTMENT**

Supervisor Schwartz stated we did not expect to get a "Mary" when we hired her. Mary has been a Godsend. Board approved the letter folder. We will be opening the lobby for customers who



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REGULAR MEETING - DRAFT  
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choose to pay their bills in person. We are going forward with changing around the interior so that people do not have their backs facing the door.

The following resolution was moved by Green supported by Caviston to approve Resolution 2017-10 as presented.

The resolution carried by unanimous vote.

**G. RESOLUTION 2017-11, AUTHORIZING the PURCHASE of a COMMERCIAL LAWNMOWER for UTILITIES**

Supervisor Schwartz stated this is a commercial lawnmower that will help Ricky and Gary be much more productive.

The following Resolution was moved by Green supported by Caviston, to approve Resolution 2017-11 as presented.

The resolution carried by unanimous vote.

**H. RESOLUTION 2017-12, AUTHORIZING the PURCHASE of a COLOR COPIER for UTILITIES**

Supervisor Schwartz stated this is a color copier for the Utilities Department.

The following Resolution was moved by Caviston supported by Green, to approve Resolution 2017-12 as presented.

The resolution carried by unanimous vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by Green supported by Caviston, to receive bills for payment and record of disbursements in the amount of \$747,735.01.

The motion carried by unanimous vote.

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING - DRAFT  
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**13. PLEAS and PETITIONS**

- Sandy Lopez suggested we donate the old copier from the Utilities Department to Habitat for Humanity.
- Clerk Findley thanked Nancy Caviston and Brenda Baker for their hard work on the April 2017 Newsletter

**14. ADJOURNMENT**

It was moved by Caviston supported by Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor

**CHARTER TOWNSHIP OF SUPERIOR**

**REPORT ON AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2016**

DRAFT

## **CHARTER TOWNSHIP OF SUPERIOR**

### **TOWNSHIP OFFICIALS**

Supervisor - Kenneth Schwartz  
Clerk - Lynette Findley  
Treasurer - Brenda McKinney

### **BOARD OF TRUSTEES**

Kenneth Schwartz  
Lynette Findley  
Brenda McKinney  
Nancy Caviston  
Lisa A. Lewis  
Rodrick Green  
Alex Williams

### **LEGAL COUNSEL**

Reading, Etter&Lillich  
Stefanie Carter, J.D.P.C.  
Fink & Valvo, PLLC

### **TOWNSHIP AUDITORS**

Pfeffer, Hanniford & Palka  
Certified Public Accountants

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INDEPENDENT AUDITORS' REPORT

April 17, 2017

To the Board of Trustees  
Charter Township of Superior  
3040 North Prospect  
Ypsilanti, MI 48198

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior, Michigan, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior, Michigan, as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 8 - 13 and 63 - 68 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of Superior, Michigan's, basic financial statements. The combining and individual fund financial statements are presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Pfeffer, Hanniford & Palka, P.C.*

PFEFFER, HANNIFORD & PALKA  
Certified Public Accountants



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**MANAGEMENT DISCUSSION AND ANALYSIS**

**Management Discussion and Analysis**  
**December 31, 2016**

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Within this section of the Charter Township of Superior's annual financial report, the Township's management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended December 31, 2016. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

**Overview of the Financial Statements**

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

***Government-wide Financial Statements***

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Township-wide statement of position presenting information that includes all the Township's assets and deferred outflows of resources less liabilities and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township's net position changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and revenue sharing from the business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include such activities as general government, public safety, and planning and zoning departments. Business-type activities include water & sewer system operations. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units). The Township had no component units.

***Fund Financial Statements***

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data is provided in the combining statements later in this report.

**The Township has three kinds of funds:**

**Governmental funds** are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net assets.

**Proprietary funds** are reported in the fund financial statements and are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Fiduciary funds** are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

**Notes to the financial statements**

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

**Other information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for nonmajor funds are presented in a subsequent section of this report.

**Financial analysis of the Township as a whole**

The Township's net position included under governmental activities decreased by \$209,339 and the net position included under business type activities increased by \$581,250.

The Township's total net position at the end of the year was \$29,018,698. This is a \$371,911 increase over last year's net position of \$28,646,787.

The following tables provide a summary of the Township's financial activities and changes in net position:

CHARTER TOWNSHIP OF SUPERIOR

SUMMARY OF NET POSITION  
DECEMBER 31, 2016 AND 2015

	Governmental Activities			Business Type Activities			Totals		
	12/31/16	12/31/15	Increase (Decrease)	12/31/16	12/31/15	Increase (Decrease)	12/31/16	12/31/15	Increase (Decrease)
<b>ASSETS</b>									
Current and other assets	\$ 10,493,382	\$ 10,383,061	\$ 110,321	\$ 6,052,090	\$ 5,450,608	\$ 601,482	\$ 16,545,472	\$ 15,833,669	\$ 711,803
Capital assets	6,151,922	6,300,900	(148,978)	15,844,979	16,315,488	(470,509)	21,996,901	22,616,388	(619,487)
<b>Total assets</b>	<b>16,645,304</b>	<b>16,683,961</b>	<b>(38,657)</b>	<b>21,897,069</b>	<b>21,766,096</b>	<b>130,973</b>	<b>38,542,373</b>	<b>38,450,057</b>	<b>92,316</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>									
Pension investment activities	491,634	355,424	136,210				491,634	355,424	136,210
<b>LIABILITIES</b>									
Other liabilities	849,630	532,927	316,703	703,451	288,081	415,370	1,553,081	821,008	732,073
Unearned revenues	22,646	21,431	1,215				22,646	21,431	1,215
Long-term liabilities	3,003,752	3,111,175	(107,423)	1,783,621	2,649,268	(865,647)	4,787,373	5,760,443	(973,070)
<b>Total liabilities</b>	<b>3,876,028</b>	<b>3,665,533</b>	<b>210,495</b>	<b>2,487,072</b>	<b>2,937,349</b>	<b>(450,277)</b>	<b>6,363,100</b>	<b>6,602,882</b>	<b>(239,782)</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>									
Unavailable revenue	3,652,209	3,555,812	96,397				3,652,209	3,555,812	96,397
<b>NET POSITION</b>									
Net investment in capital assets	5,476,877	5,535,849	(58,972)	13,625,276	13,666,220	(40,944)	19,102,153	19,202,069	(99,916)
Restricted	3,347,488	3,289,528	57,960				3,347,488	3,289,528	57,960
Unrestricted	784,336	992,663	(208,327)	5,784,721	5,162,527	622,194	6,569,057	6,155,190	413,867
<b>Total net position</b>	<b>\$ 9,608,701</b>	<b>\$ 9,818,040</b>	<b>\$ (209,339)</b>	<b>\$ 19,409,997</b>	<b>\$ 18,828,747</b>	<b>\$ 581,250</b>	<b>\$ 29,018,698</b>	<b>\$ 28,646,787</b>	<b>\$ 371,911</b>

**CHARTER TOWNSHIP OF SUPERIOR**

**SUMMARY OF CHANGES IN NET POSITION  
FOR THE YEARS ENDING DECEMBER 31, 2016 AND 2015**

	Governmental Activities			Business Type Activities			Totals		
	12/31/16	12/31/15	Increase (Decrease)	12/31/16	12/31/15	Increase (Decrease)	12/31/16	12/31/15	Increase (Decrease)
<b>REVENUES</b>									
Program revenues									
Charges for services	\$ 870,003	\$ 798,168	\$ 71,835	\$ 4,233,444	\$ 3,536,885	\$ 696,559	\$ 5,103,447	\$ 4,335,053	\$ 768,394
Capital/operating grants and contributions	383,352	12,217	371,135	234,930	71,436	163,494	618,282	83,653	534,629
General revenues									
State shared revenues	1,037,951	1,015,739	22,212				1,037,951	1,015,739	22,212
Property taxes	3,551,398	3,584,782	(33,384)				3,551,398	3,584,782	(33,384)
Interest	8,938	6,907	2,031	7,056	6,797	259	15,994	13,704	2,290
Other	253,777	302,324	(48,547)	3,267	3,865	(598)	257,044	306,189	(49,145)
Gain (loss) on sale of assets		7,000	(7,000)					7,000	(7,000)
<b>Total revenues</b>	<b>6,105,419</b>	<b>5,727,137</b>	<b>378,282</b>	<b>4,478,697</b>	<b>3,618,983</b>	<b>859,714</b>	<b>10,584,116</b>	<b>9,346,120</b>	<b>1,237,996</b>
<b>EXPENSES</b>									
General government	1,400,631	1,216,809	183,822				1,400,631	1,216,809	183,822
Building department	187,967	177,114	10,853				187,967	177,114	10,853
Fire protection	2,182,305	1,968,604	213,701				2,182,305	1,968,604	213,701
Police protection	1,655,649	1,675,779	(20,130)				1,655,649	1,675,779	(20,130)
Legal defense	9,207	1,680	7,527				9,207	1,680	7,527
Parks and recreation	233,170	226,922	6,248				233,170	226,922	6,248
Public works	100,378	111,520	(11,142)				100,378	111,520	(11,142)
Roads	521,412	256,341	265,071				521,412	256,341	265,071
Interest on long-term debt	24,039	31,753	(7,714)				24,039	31,753	(7,714)
Utility system				3,897,447	3,704,020	193,427	3,897,447	3,704,020	193,427
<b>Total expenses</b>	<b>6,314,758</b>	<b>5,666,522</b>	<b>648,236</b>	<b>3,897,447</b>	<b>3,704,020</b>	<b>193,427</b>	<b>10,212,205</b>	<b>9,370,542</b>	<b>841,663</b>
<b>CHANGE IN NET POSITION</b>	<b>(209,339)</b>	<b>60,615</b>	<b>(269,954)</b>	<b>581,250</b>	<b>(85,037)</b>	<b>666,287</b>	<b>371,911</b>	<b>(24,422)</b>	<b>396,333</b>
<b>BEGINNING NET POSITION</b>	<b>9,818,040</b>	<b>11,377,241</b>	<b>(1,559,201)</b>	<b>18,828,747</b>	<b>18,913,784</b>	<b>(85,037)</b>	<b>28,646,787</b>	<b>30,291,025</b>	<b>(1,644,238)</b>
<b>PRIOR PERIOD ADJUSTMENT</b>		<b>(1,619,816)</b>	<b>1,619,816</b>					<b>(1,619,816)</b>	<b>1,619,816</b>
<b>ENDING NET POSITION</b>	<b>\$ 9,608,701</b>	<b>\$ 9,818,040</b>	<b>\$ (209,339)</b>	<b>\$ 19,409,997</b>	<b>\$ 18,828,747</b>	<b>\$ 581,250</b>	<b>\$ 29,018,698</b>	<b>\$ 28,646,787</b>	<b>\$ 371,911</b>

## Financial Analysis of the Township's Major Funds

In 2016 there were three major funds.

1. **General Fund** - In compliance with GASB Standards the Parks and Recreation Fund has been consolidated with the General Fund. Overall the General Fund continues to be strong financially. Its fund balance decreased \$187,479 due in part to increase in expenditures.
2. **Fire Operating Fund** - The operations of the Fire Fund resulted in an increase of its fund balance by \$94,441. The Township continues to place emphasis on building up the Fire Department's reserves for future obligations as noted further in the footnotes.
3. **Law Enforcement Fund** - The Law Fund decreased its fund balance slightly from \$41,330 due to contract increases with the County. The Township Board consciously, decided to increase the fund balance in prior years because of anticipated increases in contract costs with Washtenaw County Sheriff Department.

### General Fund Budgetary Highlights

The General Fund adopted its budget prior to the fiscal year in accordance with Public Act 493 of 2000. Expenditures are budgeted by activity and several activities exceeded appropriations. The budget was amended during the year to account for some minor adjustments in the expenditures.

### Capital Asset and Debt Administration

There were \$114,292 in capital assets purchased under governmental activities for the year. There were no disposals for the year.

The business-type activities had capitalized \$164,759 in capital assets in 2016. There were \$51,966 in fully depreciated disposals for the year. These disposals included various equipment and office furniture.

The business-type activities began the year with \$267,711 of construction in progress. This included \$258,088 in costs associated with a sewer line expansion project and \$9,623 in costs associated with a lift station project on Clark Road. For the current fiscal year, the sewer line expansion project experienced additional costs of \$90,157, and as of December 31, 2016, is approximately 69% complete, with an estimated total cost of \$505,000. The lift station on Clark Road experienced additional costs of \$10,226, and as of December 31, 2016, is approximately 2% complete, with an estimated total cost of \$1,000,000. Additionally, a Geddes Road Booster Station demolition project was started during the year, and incurred costs of \$9,692. As of December 31, 2016, this project is approximately 19% complete, with an estimated total cost of \$50,000.

The 2013 Refunding Capital Improvement Bonds used for the Fire Department and Utility operations made payments of \$90,006 for Fire activities and \$119,994 for Utility operations. The ending balance amounted to \$675,045 for Fire Activities and \$899,955 for Utility activities.

The governmental funds also extinguished \$130,000 of the \$260,000 outstanding debt for the Hyundai project.

The business-type activities also extinguished \$309,571 of the \$1,629,319 outstanding debt for 2010 refunding bonds.

**Economic Conditions and Future Activities**

Tax revenues for the Township increased approximately 3% to 5% depending on the activity. This was due to increasing taxable values. The taxes for legal defense was not levied this year.

State shared revenues continue to increase due to the economic recovery. The Township also fulfilled the requirement of CVTRS (City, Village and Township Revenue Sharing) with the State of Michigan Department of Treasury in order to receive additional state shared revenues. Management has and will keep reviewing costs in all areas of the Township in order to maintain services at minimal costs.

**Contacting the Township’s Financial Management**

This report is designed to provide a general overview of the Township’s financial position and comply with finance-related regulations. If you have any further questions about this report or request additional information please contact the Charter Township of Superior at 3040 North Prospect, Ypsilanti, Michigan, 48198.

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**BASIC FINANCIAL STATEMENTS**



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**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

CHARTER TOWNSHIP OF SUPERIOR

STATEMENT OF NET POSITION  
DECEMBER 31, 2016

	Primary Government		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and investments	\$ 6,487,855	\$ 5,236,006	\$ 11,723,861
Receivables:			
Taxes	3,204,672		3,204,672
Special assessments	241,839		241,839
State shared revenues	357,743		357,743
Accounts	124,749	717,685	842,434
Inventory		58,566	58,566
Prepaid expenditures	76,524	39,833	116,357
Capital assets			
Assets not being depreciated	1,731,238	588,249	2,319,487
Assets, net of depreciation	4,420,684	15,256,730	19,677,414
<b>Total assets</b>	<b>16,645,304</b>	<b>21,897,069</b>	<b>38,542,373</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Differences in pension assumptions	110,847		110,847
Pension investment activities	152,721		152,721
Pension experience	228,066		228,066
<b>Total deferred outflows of resources</b>	<b>491,634</b>		<b>491,634</b>
<b>Total assets and deferred outflows of resources</b>	<b>17,136,938</b>	<b>21,897,069</b>	<b>39,034,007</b>
<b>LIABILITIES</b>			
Accounts payable	118,182	222,179	340,361
Accrued compensated absences	511,442	45,190	556,632
Unearned revenues	22,646		22,646
Net pension liability	2,418,713		2,418,713
Long-term obligations			
Other due within one year	220,006	436,082	656,088
Other due in more than one year	585,039	1,783,621	2,368,660
<b>Total liabilities</b>	<b>3,876,028</b>	<b>2,487,072</b>	<b>6,363,100</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes levied for the following year	3,652,209		3,652,209
<b>Total liabilities and deferred outflows of resources</b>	<b>7,528,237</b>		<b>10,015,309</b>
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	5,476,877	13,625,276	19,102,153
Restricted for:			
Fire protection	2,545,944		2,545,944
Police protection	213,450		213,450
Public works	295,907		295,907
Legal defense	292,187		292,187
Unrestricted	784,336	5,784,721	6,569,057
<b>Total net position</b>	<b>\$ 9,608,701</b>	<b>\$ 19,409,997</b>	<b>\$ 29,018,698</b>

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2016

Functions/Programs	Program Revenues			Net (Expenses) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental activities</b>						
General government	\$ (1,400,631)	\$ 83,351	\$ 58,523	\$ (1,258,757)	\$	\$ (1,258,757)
Building department	(187,967)	378,835		190,868		190,868
Fire protection	(2,182,305)	750	323,328	(1,858,227)		(1,858,227)
Police protection	(1,655,649)	276,970		(1,378,679)		(1,378,679)
Legal defense	(9,207)			(9,207)		(9,207)
Parks and recreation	(233,170)		1,501	(231,669)		(231,669)
Public works	(100,378)			(100,378)		(100,378)
Roads	(521,412)			(521,412)		(521,412)
Interest on long-term debt	(24,039)			(24,039)		(24,039)
<b>Total governmental activities</b>	<b>(6,314,758)</b>	<b>739,906</b>	<b>383,352</b>	<b>(5,191,500)</b>		<b>(5,191,500)</b>
<b>Business-type activities</b>						
Utility fund	(3,897,447)	4,233,444	234,930		570,927	570,927
<b>Total</b>	<b>\$ (10,212,205)</b>	<b>\$ 4,973,350</b>	<b>\$ 618,282</b>	<b>(5,191,500)</b>	<b>570,927</b>	<b>(4,620,573)</b>
<b>General revenues</b>						
Property taxes				3,551,398		3,551,398
Special assessments				130,097		130,097
State shared revenues				1,037,951		1,037,951
Unrestricted investment earnings				8,938	7,056	15,994
Cable franchise fees				214,677		214,677
Other income				39,100	3,267	42,367
<b>Total general revenues</b>				<b>4,982,161</b>	<b>10,323</b>	<b>4,992,484</b>
<b>Changes in net position</b>				<b>(209,339)</b>	<b>581,250</b>	<b>371,911</b>
<b>Net position, January 1, 2016</b>				<b>9,818,040</b>	<b>18,828,747</b>	<b>28,646,787</b>
<b>Net position, December 31, 2016</b>				<b>\$ 9,608,701</b>	<b>\$ 19,409,997</b>	<b>\$ 29,018,698</b>

The accompanying notes are an integral part of the financial statements.

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**FUND FINANCIAL STATEMENTS**

CHARTER TOWNSHIP OF SUPERIOR

BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2016

	General Fund	Fire Fund	Law Fund	Other Nonmajor Funds	Totals
<b>ASSETS</b>					
Cash and investments	\$ 2,079,101	\$ 2,795,630	\$ 430,212	\$ 1,182,912	\$ 6,487,855
Receivables:					
Taxes	432,499	1,584,095	1,188,078		3,204,672
Special assessment				241,839	241,839
State shared revenue	357,743				357,743
Due from other funds	20,601				20,601
Other	87,554		30,077		117,631
Prepaid expenditures	27,576	45,803	1,200	1,945	76,524
<b>Total assets</b>	<b>\$ 3,005,074</b>	<b>\$ 4,425,528</b>	<b>\$ 1,649,567</b>	<b>\$ 1,426,696</b>	<b>\$ 10,506,865</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 52,284	\$ 12,902	\$ 17,673	\$ 9,046	\$ 91,905
Due to other funds	9,787	15,563		14,410	39,760
Unearned revenue				22,646	22,646
<b>Total liabilities</b>	<b>62,071</b>	<b>28,465</b>	<b>17,673</b>	<b>46,102</b>	<b>154,311</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Property taxes levied for the following year	492,899	1,805,316	1,353,994	125,000	3,777,209
<b>FUND BALANCE</b>					
Nonspendable for prepaids	27,576	45,803	1,200	1,945	76,524
Restricted for:					
Fire Protection		2,545,944			2,545,944
Police Protection			213,450		213,450
Public works				295,907	295,907
Legal defense				292,187	292,187
Committed for:					
Building reserve (Parks and Recreation)	383,157				383,157
Capital improvement	2,550				2,550
Compensated absences	28,779			17,710	46,489
Non-motorized trails	30,155				30,155
Ordinance enforcement				642,845	642,845
Right of Way	13,611				13,611
Assigned for future budget deficit	159,883		63,250	5,000	228,133
Unassigned	1,804,393				1,804,393
<b>Total fund equity</b>	<b>2,450,104</b>	<b>2,591,747</b>	<b>277,900</b>	<b>1,255,594</b>	<b>6,575,345</b>
<b>Total liabilities, deferred inflows of resources and fund balance</b>	<b>\$ 3,005,074</b>	<b>\$ 4,425,528</b>	<b>\$ 1,649,567</b>	<b>\$ 1,426,696</b>	<b>\$ 10,506,865</b>

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO  
NET POSITION OF GOVERNMENTAL ACTIVITIES  
DECEMBER 31, 2016

<b>Total governmental fund balance per balance sheet</b>		\$ 6,575,345
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:		
Historical cost	\$ 9,688,312	
Depreciation	<u>(3,536,390)</u>	
<b>    Capital assets net of depreciation</b>		6,151,922
Pension related activities are not a consumption of current resources and therefore are reported as deferred outflows of resources in the Statement of Net Position:		
Pension investments deficient (in excess) of projections		491,634
Pension liabilities, net of pension plan fiduciary net position, are not due and payable in the current period and are not reported in the fund financial statements:		
Net pension liability		(2,418,713)
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. This includes:		
Bonds payable	(805,045)	
Compensated absences	<u>(511,442)</u>	
<b>Total</b>		(1,316,487)
Unavailable revenues on special assessments was recognized as revenue in the government-wide statements. Assessments are income as they are assessed.		
		<u>125,000</u>
<b>Net position of governmental activities</b>		<u><u>\$ 9,608,701</u></u>

The accompanying notes are an integral part of the financial statements.

CHARTER TOWNSHIP OF SUPERIOR

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2016

	General Fund	Fire Fund	Law Fund	Other Nonmajor Funds	Totals
<b>REVENUES</b>					
Taxes	\$ 479,276	\$ 1,755,201	\$ 1,316,393	\$ 528	\$ 3,551,398
Special assessments					
Principal				240,097	240,097
Interest				15,000	15,000
Law enforcement			274,240		274,240
Grants	58,523	321,828			380,351
Trailer fees	3,360				3,360
Cable fees	214,677				214,677
State shared revenue	1,037,951				1,037,951
Summer tax collection fees	30,270				30,270
Solid waste/recycling	3,964				3,964
Litter control	2,500				2,500
ROW fees	9,666				9,666
Cell tower fees	25,408				25,408
Ordinance fees	2,363				2,363
Charges for services	5,820	750	2,730	378,835	388,135
Reimbursements and refunds	2,602	7,592	86	242	10,522
Donations	1,501	1,500			3,001
Fines and forfeitures			17,993		17,993
Interest income	2,520	5,556	270	592	8,938
Other income	2,507	2,761			5,268
Planning department	5,317				5,317
<b>Total revenues</b>	<b>1,888,225</b>	<b>2,095,188</b>	<b>1,611,712</b>	<b>635,294</b>	<b>6,230,419</b>
<b>EXPENDITURES</b>					
Current					
Elected officials	353,026				353,026
General government	898,978				898,978
Public works	521,412				521,412
Building department				187,662	187,662
Fire protection		1,859,267			1,859,267
Legal defense				9,207	9,207
Parks and recreation	226,419				226,419
Law enforcement			1,653,042		1,653,042
Side street maintenance				19,184	19,184
Utilities				81,194	81,194
Capital outlay					
Fire		38,423			38,423
Parks and recreation	75,869				75,869
Debt Service					
Debt - principal		90,006		130,000	220,006
Debt - interest		13,051		10,988	24,039
<b>Total expenditures</b>	<b>2,075,704</b>	<b>2,000,747</b>	<b>1,653,042</b>	<b>438,235</b>	<b>6,167,728</b>
<b>Net changes in fund balances</b>	<b>(187,479)</b>	<b>94,441</b>	<b>(41,330)</b>	<b>197,059</b>	<b>62,691</b>
<b>FUND BALANCE, JANUARY 1, 2016</b>	<b>2,637,583</b>	<b>2,497,306</b>	<b>319,230</b>	<b>1,058,535</b>	<b>6,512,654</b>
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<b>\$ 2,450,104</b>	<b>\$ 2,591,747</b>	<b>\$ 277,900</b>	<b>\$ 1,255,594</b>	<b>\$ 6,575,345</b>

The accompanying notes are an integral part of the financial statements

CHARTER TOWNSHIP OF SUPERIOR

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2016

<b>Net change in fund balances - governmental funds</b>		\$ 62,691
<p>Amounts reported for governmental activities in the statement of activities are different because:</p>		
<p>Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their useful lives as depreciation expense. The amount by which capital outlay exceeded depreciation is as follows:</p>		
Capital outlay	\$ 114,292	
Depreciation expense	<u>(263,270)</u>	
<b>Net</b>		(148,978)
<p>Repayment of bond and contract payable is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.</p>		
Repayment of bonds payable		220,006
<p>Accrued absences for vacation and sick time for the employees is recorded on the Statement of Net Position.</p>		
Accrued absences at December 31, 2015	489,763	
Accrued absences at December 31, 2016	<u>(511,442)</u>	
<b>Net</b>		(21,679)
<p>Principal received on special assessments are income as they are levied annually for governmental funds, but they are income when originally assessed for the Statement of Activities.</p>		
		(125,000)
<p>Some pension contributions in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in the Governmental Funds</p>		
Change in net pension asset/(liability)	(332,589)	
Change in deferred outflows of resources		
Differences in projected investments to actual	(202,703)	
Change in assumptions and experience	<u>338,913</u>	
<b>Total</b>		<u>(196,379)</u>
<b>Change in net position</b>		<u><u>\$ (209,339)</u></u>

The accompanying notes are an integral part of the financial statements.



CHARTER TOWNSHIP OF SUPERIOR

PROPRIETARY FUND - UTILITY FUND

STATEMENT OF NET POSITION

DECEMBER 31, 2016

**CURRENT ASSETS**

Cash and investments	\$ 1,472,372
Accounts receivable - usage charges	566,781
Accounts receivable - other	150,797
Prepaid expenses	39,833
Inventory	58,566
Due from other funds	107

**Total current assets** \$ 2,288,456

**RESTRICTED ASSETS**

Cash and investments	3,763,634
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**PROPERTY, PLANT AND EQUIPMENT**

Capital assets not depreciated	588,249
Capital assets depreciated, net	15,256,730

**Property, plant and equipment** 15,844,979

**Total assets** 21,897,069

**CURRENT LIABILITIES**

Accounts payable	216,292
Accrued sick and vacation	45,190
Contract payable (from restricted assets)	316,088
Bonds payable (from restricted assets)	119,994
Due to other funds	5,887

**Total current liabilities** 703,451

**LONG-TERM OBLIGATIONS**

Contract payable (from restricted assets)	1,003,660
Bonds payable (from restricted assets)	779,961

**Total long-term liabilities** 1,783,621

**Total liabilities** 2,487,072

**NET POSITION**

Invested in capital assets, net of related debt	13,625,276
Unrestricted	5,784,721

**Total net position** \$ 19,409,997

The accompanying notes are an integral part of the financial statements.

**CHARTER TOWNSHIP OF SUPERIOR**  
**PROPRIETARY FUND - UTILITY FUND**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

<b>OPERATING REVENUES</b>	
Charges for services	\$ 4,208,728
Meter sales	24,716
<b>Total operating revenues</b>	<u>4,233,444</u>
<b>OPERATING EXPENSES</b>	
Water and sewer purchases	2,262,792
Salaries	377,151
Taxable benefits	36,855
Payroll taxes	31,760
Insurance benefits	73,189
Pension expense	43,973
Repairs and maintenance - administration building	6,022
Computer services and supplies	3,612
Supplies	5,840
Utilities	4,988
Telecommunications	5,916
Leased equipment	4,843
Cleaning services	2,620
Lift and booster station expense	48,591
Maintenance facility expense	74,005
System repairs and maintenance	74,727
Professional fees	12,852
Employee expense	3,718
Meters and supplies	69,731
Fuel	5,496
Insurance and bonds	30,391
Depreciation	635,268
Postage	7,106
Bank fees	221
Bad debt expense	3,224
Printing and publishing	2,312
Membership and dues	7,638
Miscellaneous	680
<b>Total operating expenses</b>	<u>3,835,521</u>
<b>OPERATING INCOME</b>	<u>397,923</u>
<b>NON-OPERATING REVENUES AND (EXPENSES)</b>	
Grant income	234,930
Interest income - operations	1,946
Interest income - restricted	5,110
Interest expense - debt	(61,486)
Agency fees - debt	(440)
Other income	3,267
<b>Total non-operating revenues and (expenses)</b>	<u>183,327</u>
<b>Change in net position</b>	581,250
<b>NET POSITION, JANUARY 1, 2016</b>	<u>18,828,747</u>
<b>NET POSITION, DECEMBER 31, 2016</b>	<u>\$ 19,409,997</u>

The accompanying notes are an integral part of the financial statements.

**CHARTER TOWNSHIP OF SUPERIOR**  
**UTILITY FUND**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Cash receipts from customers	\$ 4,149,727	
Cash payments to employees for services	(454,314)	
Cash payments to suppliers of goods and services	<u>(2,751,544)</u>	
<b>Net cash from operating activities</b>		<b>\$ 943,869</b>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES**

Interest on restricted assets	5,110	
Principal payments on contract payable	(429,565)	
Interest payments on contract payable	(61,926)	
Acquisition of fixed assets	(164,759)	
Other income	3,267	
Grant revenue	<u>234,930</u>	
<b>Net cash (used in) capital and related financing activities</b>		<b>(412,943)</b>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest on cash and cash equivalents		<u>1,946</u>
<b>Net increase in cash and cash equivalents</b>		<b>532,872</b>

**CASH AND CASH EQUIVALENTS, JANUARY 1, 2016**

4,703,134

**CASH AND CASH EQUIVALENTS, DECEMBER 31, 2016**

\$ 5,236,006

**ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH FROM (USED IN) OPERATING ACTIVITIES:**

Operating income		\$ 397,923
Adjustments to reconcile operating income to net cash from (used in) operating activities:		
Depreciation		635,268
Changes in assets and liabilities		
(Increase) decrease in accounts receivable		(83,717)
(Increase) decrease in prepaid expenses		(2,134)
(Increase) decrease in inventory		17,348
Increase (decrease) in due to other funds		(14,347)
Increase (decrease) in accounts payable		2,076
Increase (decrease) in accrued compensated absences		<u>(8,548)</u>
<b>Net cash from operating activities</b>		<u><u>\$ 943,869</u></u>

The accompanying notes are an integral part of the financial statements.

**CHARTER TOWNSHIP OF SUPERIOR**  
**FIDUCIARY FUNDS**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**DECEMBER 31, 2016**

**ASSETS**

Cash and investments	\$ 1,580,065
Due from others	2,454
Due from other funds	<u>31,633</u>
<b>Total assets</b>	<b><u><u>\$ 1,614,152</u></u></b>

**LIABILITIES**

Due to others	\$ 1,607,458
Due to other funds	<u>6,694</u>
<b>Total liabilities</b>	<b><u><u>\$ 1,614,152</u></u></b>

DRAFT

The accompanying notes are an integral part of the financial statements

DRAFT

**NOTES TO FINANCIAL STATEMENTS**

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Charter Township of Superior was incorporated February 26, 1979, under the provision of Public Act 90 of 1976, as amended. The policies of the Charter Township of Superior conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

**A. BASIC FINANCIAL STATEMENTS**

In accordance with GASB Statements the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental fund types are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets and deferred outflows of resources less liabilities and deferred inflows of resources equal net position, with the assets and liabilities shown in order of their relative liquidity. Net position is required to be displayed in three components: 1) invested in capital assets 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net positions are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation. Net positions not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expense between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Also, part of the basic financial statements are fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Standards. Although GASB Standards sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Fund accounts for the activities related to operating fire protection services. This fund is primarily supported through the collection of property taxes.

The Law Enforcement Fund accounts for the activities related to operating police protection services. This fund is primarily supported through the collection of property taxes and charges for services.

The Township reports the following major proprietary fund:

The Utility Fund accounts for all the activity associated with the operations and maintenance of operating the sewer and water systems of the Township.

**B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

The governmental fund financial statements are prepared on a modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

1. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, licenses, fees and permits, intergovernmental revenues, charges for services and interest.
2. Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
3. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond/debt proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balances as a measure of available spendable resources.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, reconciliations are provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-wide and enterprise funds reported on the proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989, for its business-type activities.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. The reporting focus is upon net assets and changes in net assets and employs accounting principles similar to proprietary funds. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs.

**C. BUDGETARY DATA**

The Township approves budgets for the general, special revenue and debt service funds. Amendments made during the fiscal year are reflected in the budget column of the appropriate financial statement. The budgets are prepared on a modified accrual basis.

**D. PROPERTY TAXES**

The Township property tax is levied each December 1 on the taxable valuation of property located in the Township as of the preceding December 31. Taxable values are established annually by the county and are equalized by the state. Real and personal property in the Township for the 2015 levy was assessed at an adjusted taxable value of \$606,941,273. Taxes are due and payable by February 28. Delinquent real and personal property taxes are returned to the County Treasurer for collection.

The Township levied the following millage rates in December 2015:

<b>General township operations</b>	0.8169
<b>Police</b>	2.2437
<b>Fire</b>	2.9916
<b>Total millage</b>	<u>6.0522</u>



**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. CAPITAL ASSETS**

Under GASB standards, all capital assets whether owned by governmental activities or business-type activities, are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Land is considered a capital asset regardless of initial cost. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements	10 to 50 years
Machinery and equipment	5 to 40 years

Any capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

**F. MANAGEMENT ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**G. RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**H. FUND EQUITY**

Under Governmental Accounting Standards Board (GASB) standards in the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable - Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- Restricted - Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed - Amounts that have been formally set aside by the Township board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Township Board.
- Assigned - Intent to spend resources on specific purposes expressed by the Township Board; or Supervisor, Clerk, and Treasurer; who are authorized by policy approved by the Township Board to make assignments. All current year assignments have been made by the Township Board.
- Unassigned - Amounts that do not fall into any other aforementioned category. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

**I. DEFINED PENSION BENEFIT PLAN**

For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Employees Retirement System (MERS) of Michigan and additions to/deductions from MERS' fiduciary net position have been determined on the same basis as they are reported by MERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**J. - DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

Under GASB standards the Township will report two new sections in the Statement of Net Position (Government Wide Statements) and in the Balance Sheet (Fund Statements) which are called Deferred Outflows (previously considered assets) and Deferred Inflows (previously considered liabilities).

These separate financial statement elements which meet the definition of deferred outflows and inflows are no longer considered assets or liabilities.

Deferred outflows of resources represent a consumption of net position that applies to a future period. The element will not be recognized as an expense and (or) expenditure until the time restriction is met.

For the year ended December 31, 2016 the Township records deferred outflows of resources relating to pension differences from expected investment returns compared to actual, changes in experience, and changes in actuarial assumptions. In addition, the Township records deferred outflows of resources for pension contributions made subsequent to Net Pension Liability measurement date of December 31, 2016.

Deferred outflows of resources as of December 31, 2016 are as follows:

<b>Deferred Outflows of Resources</b>	
Differences in experience	\$ 110,847
Differences in actuarial assumptions	228,066
Differences in investment expectations versus actual	152,721
Contributions made subsequent to pension liability measurement date	_____
<b>Totals</b>	<b>\$ 491,634</b>

Deferred inflows of resources, represents an acquisition of net position or fund balance that applies to future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The Township has one item that qualifies as a Deferred Inflow of Resources which is property taxes received or reported as receivables before the period in which the levy was to apply. Thus, property taxes levied in December 2016 will not be recognized as revenue until the year 2017. This type of transaction is listed on both the Statement of Net Position as well as the Balance Sheets under Fund Accounting.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 2 - DESCRIPTION OF REPORTING ENTITY**

In accordance with Governmental Accounting Standards Board (GASB) standards, all funds, agencies, and activities of the Charter Township of Superior as the primary government have been included in the financial statements.

**NOTE 3 - INTERFUND BALANCES AND TRANSFERS**

All interfund balances are short-term in character. Interfund transfers will be disbursed and collected during the next reporting period. These amounts are reported as current assets and current liabilities in the governmental balance sheets. The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Fund</u>	<u>Interfund Payables</u>	<u>Purpose</u>
General Fund	\$ 372	Fire Fund	\$ 372	Reimbursement between funds
General Fund	13,111	Streetlights Fund	13,111	Loan for Streetlight project
General Fund	424	Utility Fund	424	Reimbursement between funds
General Fund	1,598	Trust & Agency Fund	1,598	Reimbursement between funds
General Fund	96	Current Tax Fund	96	Start up funds
General Fund	5,000	Payroll Fund	5,000	Start up funds
Payroll Fund	1,299	Building Fund	1,299	Reimbursement between funds
Payroll Fund	1,097	Parks and Recreation Fund	1,097	Reimbursement between funds
Payroll Fund	5,463	Utility Fund	5,463	Reimbursement between funds
Payroll Fund	8,583	General Fund	8,583	Reimbursement between funds
Payroll Fund	15,191	Fire Fund	15,191	Reimbursement between funds
Utility Fund	82	Parks and Recreation Fund	82	Reimbursement between funds
Utility Fund	25	General Fund	25	Reimbursement between funds
<b>Total</b>	<b><u>\$ 52,341</u></b>	<b>Total</b>	<b><u>\$ 52,341</u></b>	

The General Fund transferred \$244,371 to the Parks & Recreation Fund during the year.

**CHARTER TOWNSHIP OF SUPERIOR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS**

A summary of changes in governmental fund capital assets is as follows:

	<b>GOVERNMENTAL FUNDS</b>			<b>Audited Balance 12/31/16</b>
	<b>Audited Balance 1/1/16</b>	<b>Additions</b>	<b>Deletions</b>	
<b>Capital Assets Not Being Depreciated</b>				
Land	\$ 1,614,918	\$	\$	\$ 1,614,918
Conservation easement	116,320			116,320
<b>Total non-depreciable</b>	<b>1,731,238</b>			<b>1,731,238</b>
<b>Other Capital Assets</b>				
Non-motorized Trails				
Harris road non-motor trail	238,169			238,169
Geddes #1 non-motor trail	581,411			581,411
Structures				
Parks	42,627			42,627
Buildings				
Fire Department	2,446,691			2,446,691
Law Fund	47,362			47,362
General	1,944,648			1,944,648
Vehicles				
Building Department	24,163			24,163
Fire Department	1,884,784	38,423		1,923,207
Parks	48,031	19,420		67,451
Equipment				
Building Department	7,330			7,330
General	107,493			107,493
Fire Department	286,506			286,506
Law Fund	5,945			5,945
Parks	177,622	56,449		234,071
<b>Total depreciable</b>	<b>7,842,782</b>	<b>114,292</b>		<b>7,957,074</b>
<b>Total capital assets</b>	<b>9,574,020</b>	<b>114,292</b>		<b>9,688,312</b>
<b>Accumulated depreciation</b>	<b>(3,273,120)</b>	<b>(263,270)</b>		<b>(3,536,390)</b>
<b>Governmental Funds Capital Assets, Net</b>	<b>\$ 6,300,900</b>	<b>\$ (148,978)</b>	<b>\$</b>	<b>6,151,922</b>
Related long term debt outstanding at December 31, 2016				(675,045)
<b>Capital assets, net related long term debt</b>				<b>\$ 5,476,877</b>

Depreciation expense is being recorded in the government-wide statement of activities based upon the activity utilizing the assets. The Township utilizes the straight line method to depreciate capital assets over their estimated useful lives.

Depreciation expense was distributed to the various activities as follows:

General	\$ 70,326
Building department	1,381
Law	2,607
Fire	175,071
Parks	13,885
<b>Total</b>	<b>\$ 263,270</b>

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS (continued)**

A summary of changes in capital assets and depreciation for the Utility activity is as follows:

	<b>Utility</b>			<b>Balance 12/31/16</b>
	<b>Balance 1/1/16</b>	<b>Additions</b>	<b>Deletions</b>	
<b>Non-depreciable assets</b>				
Land	\$ 210,463	\$	\$	\$ 210,463
Construction in progress	267,711	110,075		377,786
<b>Total non-depreciable assets</b>	<b>478,174</b>	<b>110,075</b>		<b>588,249</b>
<b>Depreciable assets</b>				
Building	3,365,959	19,765		3,385,724
Utility system	19,228,026	10,180		19,238,206
Equipment and improvements	954,332		2,450	951,882
Office improvements	122,945			122,945
Office equipment	160,243	11,161	49,516	121,888
Vehicles	522,213	13,578		535,791
Metering program	169,482			169,482
<b>Total depreciable</b>	<b>24,523,200</b>	<b>54,684</b>	<b>51,966</b>	<b>24,525,918</b>
<b>Total capital assets</b>	<b>25,001,374</b>	<b>164,759</b>	<b>51,966</b>	<b>25,114,167</b>
Less accumulated depreciation	(8,685,886)	(635,268)	(51,966)	(9,269,188)
<b>Business type activities</b>				
<b>Capital asset, net</b>	<b>\$ 16,315,488</b>	<b>\$ (470,509)</b>	<b>\$</b>	<b>\$ 15,844,979</b>

Investment in capital assets, net of related debt for the Utility activity was calculated as follows:

Cost	\$ 25,114,167
Accumulated depreciation	(9,269,188)
Related debt	<u>(2,219,703)</u>
<b>Investment in capital assets, net of related debt</b>	<b><u>\$ 13,625,276</u></b>

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS (continued)**

Depreciation for the systems, equipment, improvements, and software is charged as an expense against operations.

Accumulated depreciation is reported on the proprietary fund statement of Net Assets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Utility Systems	40 years
System Improvements	30 years
Building	30 years
Office Improvements	15 years
Equipment, Furniture, and Software	7 years

**NOTE 5 - LONG-TERM OBLIGATIONS**

**A. Governmental Fund Long-Term Obligations**

1. Accrued Compensated Absences – The Township has recorded a liability in the Statement of Net Position for compensated absences of the general, building, and fire funds. The policies regarding compensated absences are outlined in the Township’s “Rules of Employment” and the “Township Fire Department Agreement”.
2. During 2003 the Township sold bonds totaling \$3.5M (2003 General Obligation Capital Improvement Bonds) of which \$1.5M was used to help finance the construction of a new fire hall and \$2M was used for various water and sewer projects. The \$1.5M was recorded as part of long-term debt under governmental activities. The \$2M was recorded as a liability under business type activities. In 2013 the Township issued refunding bonds in order to defease the 2003 General Obligation Capital Improvement Bonds. The pay-off amount of the original 2003 bonds at time of defeasance was \$1,002,857. The refunding bond issued amounted to \$936,491 for the fire department. Interest is charged at 1% for years through 2017 and at 2% for years 2018 through 2023.
3. During 2008 the Township sold bonds totaling \$1,250,000 (2008 Special Assessment Bonds) to help finance the road construction near the Township’s Hyundai Plant. Interest varies from 5.0% to 5.25%. The debt is payable to Bank of New York until its maturity in 2017.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 5 - LONG-TERM OBLIGATIONS (continued)**

The following summarizes changes in the Township's governmental activity's long-term debt for 2016:

<b>Description</b>	<b>Balance 1/1/16</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance 12/31/16</b>	<b>Due Within One Year</b>
Accrued Compensated Absences	\$ 489,763	\$ 21,679	\$	\$ 511,442	\$ 511,442
2008 Special Assessment Bonds - Hyundai	260,000		(130,000)	130,000	130,000
2013 Refunding Bonds Fire	765,051		(90,006)	675,045	90,006
<b>Totals</b>	<b>\$ 1,514,814</b>	<b>\$ 21,679</b>	<b>\$ (220,006)</b>	<b>\$ 1,316,487</b>	<b>\$ 731,448</b>

**B. Proprietary Business Type Activities Long-Term Obligations**

The Township's business type activities has two long-term debt obligations which are as follows:

- The 2010 refunding bonds was a jointly constructed project between Superior and Ypsilanti Townships and was issued to refund original 2000 Sanitary Sewer System No. 2 Bonds. The total cost of \$4,740,000 broken out by townships as follows:

Superior Township	\$ 3,089,188	65.17270%
Ypsilanti Township	1,650,812	34.82730%
<b>Total</b>	<b>\$ 4,740,000</b>	<b>100.0%</b>

The bonds were issued under the provisions of (a) Act 34, Public Acts of Michigan 2001, as amended, (b) Act 233, Public Acts of Michigan, 1955, as amended (collectively, the "Acts"). The bonds were issued for the purpose of refunding the Authority's 2000 Sanitary Sewer System NO. 2 bonds dated December 1, 2000, and paying the costs associated with issuing the bonds. The interest rate ranges between 1.5% and 3.125% per annum.



**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 5 - LONG-TERM OBLIGATIONS (continued)**

The 2013 Refunding Bonds were issued to pay off 2003 Capital Improvement Bonds used to finance Utility and Fire Department projects. The total cost of \$2,185,000 is broken out by department as follows:

Fire Department	\$ 936,491	42.86%
Sewer Department	<u>1,248,509</u>	<u>57.14%</u>
Total	<u>\$ 2,185,000</u>	<u>100.0%</u>

The bonds were issued under the provisions of (a) Act 34, Public Acts of Michigan 2001, as amended, (b) Act 233 Public Acts of Michigan, 1955, as amended (collectively, the "Acts"). The bonds were issued for the purpose of refunding the Township's 2003 General Obligation Capital Improvement Bonds and paying the costs associated with issuing the bonds. Interest is charged at a rate of 1% for years 2016 through 2017 and 2% for years 2018 through 2023.

<u>Description</u>	<u>Balance 1/1/16</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/16</u>	<u>Current Portion</u>
2010 Refunding Bonds Payable	\$ 1,629,319	\$	\$ (309,571)	\$ 1,319,748	\$ 316,088
2013 Refunding Bonds Utility Payable	<u>1,019,949</u>	<u>                    </u>	<u>(119,994)</u>	<u>899,955</u>	<u>119,994</u>
<b>Totals</b>	<u>\$ 2,649,268</u>	<u>\$</u>	<u>\$ (429,565)</u>	<u>\$ 2,219,703</u>	<u>\$ 436,082</u>

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
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**NOTE 5 - LONG-TERM OBLIGATIONS (continued)**

The following is a schedule of future required principle and interest payments due from Charter Township of Superior for long-term debt:

<u>Year</u>	<b>2013 Refund Bonds</b>		
	<b>Fire Hall</b>		
	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2017	\$ 102,157	\$ 90,006	\$ 12,151
2018	102,928	92,149	10,779
2019	103,207	94,292	8,915
2020	103,443	96,435	7,008
2021	103,636	98,579	5,057
2022-2023	207,677	203,584	4,093
	<u>\$ 723,048</u>	<u>\$ 675,045</u>	<u>\$ 48,003</u>

<u>Year</u>	<b>2008 Special Assessment Bonds - Hyundai</b>		
	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2017	<u>\$ 133,413</u>	<u>\$ 130,000</u>	<u>\$ 3,413</u>

<u>Year</u>	<b>Total Governmental Funds</b>		
	<b>Long-Term</b>		
	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2017	\$ 235,570	\$ 220,006	\$ 15,564
2018	102,928	92,149	10,779
2019	103,207	94,292	8,915
2020	103,443	96,435	7,008
2021	103,636	98,579	5,057
2022-2023	207,677	203,584	4,093
	<u>\$ 856,461</u>	<u>\$ 805,045</u>	<u>\$ 51,416</u>

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
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**NOTE 5 - LONG-TERM OBLIGATIONS (continued)**

Proprietary Long-Term Debt

<u>Year</u>	<b>YCUA 2010 Refunding Bonds Payable</b>		
	<b>Total</b>	<b>Principal</b>	<b>Interest</b>
2017	\$ 353,210	\$ 316,088	\$ 37,122
2018	355,083	325,864	29,219
2019	355,898	335,640	20,258
2020	352,848	342,156	10,692
	<u>\$ 1,417,039</u>	<u>\$ 1,319,748</u>	<u>\$ 97,291</u>

<u>Year</u>	<b>2013 Refunding Bonds Utility</b>		
	<b>Total</b>	<b>Principal</b>	<b>Interest</b>
2017	\$ 136,193	\$ 119,994	\$ 16,199
2018	137,222	122,851	14,371
2019	137,593	125,708	11,885
2020	137,907	128,565	9,342
2021	138,165	131,422	6,743
2022-2023	276,872	271,415	5,457
	<u>\$ 963,952</u>	<u>\$ 899,955</u>	<u>\$ 63,997</u>

<u>Year</u>	<b>Total Proprietary Long-Term Debt Utility</b>		
	<b>Total</b>	<b>Principal</b>	<b>Interest</b>
2017	\$ 489,403	\$ 436,082	\$ 53,321
2018	492,305	448,715	43,590
2019	493,491	461,348	32,143
2020	490,755	470,721	20,034
2021	138,165	131,422	6,743
2022-2023	276,872	271,415	5,457
	<u>\$ 2,380,991</u>	<u>\$ 2,219,703</u>	<u>\$ 161,288</u>

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 6 - STATEMENT OF CASH FLOWS - ENTERPRISE FUND**

Pursuant to the Governmental Accounting Standards Board (GASB) statement number 9, a statement of cash flows is presented. The purpose of the statement of cash flows is to explain the change in cash and cash equivalents during the year. For purposes of the statement of cash flows, the enterprise fund considers all investments to be cash equivalents due to the highly liquid nature of the investments.

The direct method was utilized to present cash flows from operations. The following is the beginning and ending balances for cash and cash equivalents:

	<b>1/1/16</b>	<b>12/31/16</b>
Unrestricted - operations		
Cash and investments	\$ 1,253,409	\$ 1,472,372
Restricted		
Cash and investments	3,449,725	3,763,634
<b>Total</b>	<b>\$ 4,703,134</b>	<b>\$ 5,236,006</b>

The restricted cash and investments consist of the following:

Capital (construction, replacement, improvement)	\$ 2,767,176
Debt service	996,458
<b>Total</b>	<b>\$ 3,763,634</b>

**NOTE 7 - DEFINED CONTRIBUTION PENSION PLAN**

**History**

The Township originally adopted a Defined Contribution Plan with Manulife in October 1967 which has since become John Hancock. The plan was set up as voluntary; however, to join the plan the employee had to contribute 5% of gross pay, the Township would then match with 10%. Eligible employees were all Union Firefighters, full time employees, the Fire Chief, Ordinance Officer, Supervisor, Clerk, Treasurer, Deputy Treasurer, and Trustees (employees also had to be at least 18 year of age). In October 1990, the Union Firefighters were moved into a MERS Defined Benefit pension plan. They were allowed to keep all their years of service, and allowed to keep all their accumulated pension monies in the Manulife Plan. Their accounts with Manulife were switched to inactive status, and they can access this money upon separation from service from the Township.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 7 - DEFINED CONTRIBUTION PENSION PLAN (continued)**

In January 2004, the Township further amended the Defined Contribution Plan with John Hancock, when it approved a second MERS defined benefit plan for the non-union employees. This new MERS defined benefit plan became mandatory for all new hires that work full time. Existing employees as of January 1, 2004, were given the choice to either transfer to the new MERS Plan or remain in the John Hancock Plan (about 50% of the eligible employees moved to the new MERS Plan). The John Hancock employee accounts of the employees who switched to the new MERS Plan were withdrawn from John Hancock and deposited in the MERS Pension Plan. As of January 2004, the Township had three pension plans: the MERS Defined Benefit Plan for the Union firefighters referred to as MERS #1, the MERS Defined Benefit Plan for non-union employees referred to as MERS #2, and the John Hancock Defined Contribution Plan for all part time employees averaging at least 20 hours/week, trustees, and the full-time employees who decided to stay with John Hancock Plan at the January 2004 switchover.

**John Hancock** - (Adopted October 1967) a defined contribution plan for full-time employees only as defined above, regular part-time employees averaging 20 hrs/week (including Fire Chief and Fire Marshall), and Trustees. Participation is voluntary with 5% contribution required to participate, and a 10% matching contribution from the Township. Plan vests after 20 months of plan participation, normal retirement age 55. New employees that opt out of the John Hancock plan, cannot join at a later date. The new Fire Chief has a contract for part time services which excludes him from eligibility for any Township benefits.

The following summarizes that activity in the John Hancock defined contribution plan for 2016:

<b>Total value January 1, 2016</b>		\$ 814,488
<b>Additions</b>		
Employee contributions	\$ 18,052	
Employer contributions	36,103	
Net gain for 2016	40,539	
<b>Total additions</b>		94,694
<b>Withdrawals</b>		(159,898)
<b>Total value December 31, 2016</b>		\$ 749,284
<b>Covered payroll</b>		\$ 356,307
<b>Total payroll</b>		\$ 390,075

**NOTE 8 - DEFINED BENEFIT PLAN**

**Plan Description**

The employer's defined benefit pension plan provides certain retirement, disability and death benefits to plan members and beneficiaries. The employer participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine member Retirement Board. MERS issues a financial report that includes financial statements and required supplementary information. This report may be obtained accessing the MERS website at [www.mersofmich.com](http://www.mersofmich.com) and is available to the public.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 8 - DEFINED BENEFIT PLAN (continued)**

**Benefits Provided**

The defined benefit plan is comprised of two divisions, with Division 01 open to all full time, non-union employees and Division 05 open to all union firefighters. The plan calls for benefits to be paid as 2.25% of the final average compensation with a maximum of 80% for both divisions. Final average compensation is calculated based on the employee's final 3 years wages for Division 01 and the employee's final 5 years wages for Division 05.

For Division 01, the plan has a vesting period of 6 years, with normal retirement at age 60, and early retirement eligible at age 55 with 15 years of service or age 50 with 25 years of service and reduced benefits.

For Division 05, the plan has a vesting period of 10 years, with normal retirement at age 60 and early retirement eligible age 50 with 25 years of service or age 55 with 15 years of service and reduced benefits.

***Employees covered by benefit terms***

At the December 31, 2015 valuation date, the following employees were covered by the benefit terms:

	<b>Division 01 Non-Union</b>	<b>Division 05 Union Fire</b>
Inactive employees or beneficiaries currently receiving benefits	6	5
Inactive employees entitled to but not yet receiving benefits	0	0
Active employees	14	9
	20	14

***Contributions***

The Township is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

The actuarially determined rate for the year ended December 31, 2016 was 11.50% of eligible wages, with total contributions of \$91,560 for Division 01 and 14.22%, with total contributions of \$117,218 for Division 05. The Township also requires employees to contribute 5.0% of eligible wages for Division 01 and 6.0% for Division 05 to fund the plan.

***Net Pension Liability***

The employer's Net Pension Liability was rolled forward to December 31, 2016, and the total pension liability used to calculate the Net Pension Liability was determined by an annual actuarial valuation as of December 31, 2015.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 8 - DEFINED BENEFIT PLAN (continued)**

***Actuarial assumptions***

The total pension liability in the December 31, 2015 annual actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation: 2.5%.

Salary Increases: 3.75% in the long term.

Investment rate of return: 7.75%, net of investment and administrative expense, including inflation.

Although no specific price inflation assumptions are needed for the valuation, the 2.5% long-term wage inflation assumption would be consistent with price inflation of 3%-4%.

Mortality rates used were based on the RP-2014 Group Annuity Mortality Table of a 50% Male and Female blend.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study in 2009-2013.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equity	57.50%	5.02%
Global Fixed Income	20.00%	2.18%
Real Assets	12.50%	4.23%
Diversifying Strategies	10.00%	6.56%

**Discount Rate**

The discount rate used to measure the total pension liability is 8.25% for 2015. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 8 - DEFINED BENEFIT PLAN (continued)**

**Changes in Net Pension Liability**

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
<b>Balance at 12/31/2015</b>	\$ 6,526,747	\$ 4,440,623	\$ 2,086,124
<b>Changes for the year</b>			
Service Cost	185,852		185,852
Interest on Total Pension Liability	531,168		531,168
Changes in Benefits			
Difference between expected and actual experience	138,559		138,559
Changes in assumptions	285,083		285,083
Employer Contributions		208,778	(208,778)
Employee Contributions		89,336	(89,336)
Net Investment Income		505,591	(505,591)
Benefit payments, including employee refunds	(362,555)	(362,555)	
Administrative expense		(9,975)	9,975
Other Changes	(14,343)		(14,343)
<b>Net Changes</b>	<u>763,764</u>	<u>431,175</u>	<u>332,589</u>
<b>Balances as of 12/31/16</b>	<u>\$ 7,290,511</u>	<u>\$ 4,871,798</u>	<u>\$ 2,418,713</u>

**Sensitivity of the Net Pension Liability to changes in the discount rate**

The following presents the Net Pension Liability of the employer, calculated using the discount rate of 8.25%, as well as what the employer's Net Pension Liability would be using a discount rate that is 1 percentage point lower (7.25%) or 1% higher (9.25%) than the current rate.

	1% Decrease 7.25%	Current Discount Rate 8.25%	1% Increase 9.25%
	Net Pension Liability at 12/31/15	2,418,713	2,418,713
Change in Net Pension Liability (NPL) from change in discount rate	872,053		(730,178)
Calculated NPL	<u>3,290,766</u>	<u>2,418,713</u>	<u>1,688,535</u>

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes, it is net of administrative expenses.



**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 8 - DEFINED BENEFIT PLAN (continued)**

**Pension Expense and Deferred Outflows/Inflows of Resources Related to Pension**

For the year ended December 31, 2016, the Township recognized pension expense of \$405,157. The Township reported deferred outflows and inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences in experience	\$ 110,847	\$
Differences in assumptions	228,066	
Excess (Deficit) of Investment Returns	152,721	
Contributions subsequent to the measurement date		
<b>Totals</b>	<b>\$ 491,634</b>	<b>\$</b>

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ended</b>	<b>Expense</b>
2017	\$ 145,123
2018	145,123
2019	145,123
2020	56,265
<b>Total</b>	<b>\$ 491,634</b>

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 9 - FUND BALANCE DESIGNATIONS**

The following is a summary of all restricted and further broken down to designations of fund balances for all governmental fund types.

	Major Funds			Nonmajor Funds				Total	
	General and Parks Fund	Fire Fund	Law Fund	Hyundai SAD Fund	Building Fund	Legal Defense Fund	Streetlight Fund		Side Street Maintenance Fund
<b>Nonspendable for:</b>									
Prepays	\$ 27,576	\$ 45,803	\$ 1,200	\$	\$ 1,945	\$	\$	\$	\$ 76,524
<b>Restricted for:</b>									
Fire protection		1,441,892							1,441,892
Debt service				13,623					13,623
Legal defense						292,187			292,187
Compensated absences		464,875							464,875
General reserve			213,450						213,450
Truck replacement		66,059							66,059
Debt reserve		117,772							117,772
Building construction		455,346							455,346
Refund				188,185					188,185
Public works							85,698	8,401	94,099
<b>Committed for:</b>									
Building reserve	383,157								383,157
Capital improvement	2,550								2,550
Compensated absences	28,779				17,710				46,489
Non-motorized trails	30,155								30,155
General reserve					642,845				642,845
Right of Way	13,611								13,611
<b>Assigned for Future Budget Deficit</b>	159,883		63,250			5,000			228,133
<b>Unassigned</b>	1,804,393								1,804,393
<b>Total designated</b>	<u>\$ 2,450,104</u>	<u>\$ 2,591,747</u>	<u>\$ 277,900</u>	<u>\$ 201,808</u>	<u>\$ 662,500</u>	<u>\$ 297,187</u>	<u>\$ 85,698</u>	<u>\$ 8,401</u>	<u>\$ 6,575,345</u>

The Fire, Law, SAD, Legal Defense and Side Street Maintenance Funds are all restricted by tax millages, assessments and grants (outside of the Township Board) for the respective fund activity. As shown above various amounts which are restricted to the respective fund activity are further segregated for specific purposes within the fund activity by the Township Board.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 10 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS**

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities, and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investments in all of the investments mentioned in the preceding paragraph.

As of December 31, 2016, cash and investments consist of the following:

	<b>Total</b>	<b>Cash</b>	<b>Investments</b>
<b>Deposits</b>			
Checking accounts	\$ 6,641,223	\$ 6,641,223	\$
Money market accounts	5,541,138	5,541,138	
Non-negotiable CDs	1,391,553		1,391,553
<b>Total</b>	<b>\$ 13,573,914</b>	<b>\$ 12,182,361</b>	<b>\$ 1,391,553</b>

Cash and investments are presented in the financial statements in the following areas:

**Statement of Net Position:**

Cash and investments \$ 11,723,860

**Fiduciary Funds:**

Cash and investments 1,580,066

**Total cash and investments** **\$ 13,303,926**

The carrying amount of cash and investments is stated at \$13,303,926 as of December 31, 2016. The difference between the carrying amounts and amounts mentioned above stem from cash on hand of \$900 and outstanding checks and deposits of \$270,888.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 10 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)**

**Deposits - Custodial Credit Risk**

This is the risk that in the event of a bank failure, the Township will be able to recover its deposits. The Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

As of December 31, 2016, deposits in banks totaled \$13,573,914 which was exposed to custodial credit risk as follows:

Insured by FDIC	\$ 1,875,297
Uninsured and uncollateralized	<u>11,698,617</u>
	<u>\$ 13,573,914</u>

The Township's investment policy does not address this risk.

As of January 1, 2016, funds in noninterest-bearing accounts no longer receive unlimited deposit insurance. FDIC insurance is limited to the legal maximum of \$250,000 per public unit for all time and savings deposits and \$250,000 per public unit for all demand deposits.

**NOTE 11 - MERS POST EMPLOYMENT HEALTH CARE SAVINGS PROGRAM**

The Township adopted the MERS post employment health care savings plan (HCSP) during 2005. The program is an employer sponsored program that allows employees to save money in an account that can be used for medical expenses and (or) health insurance premiums after termination of service.

All full time employees (those with an average of 37.5 hours per week), are eligible to participate in the HCSP. The Township contributes to the plan on behalf of the eligible employees and requires the employees to contribute a percentage of pay, as described below.

For 2016 the Township contributed \$225 per non union employee and \$225 per union employee per month to individual accounts, a total of \$53,010 for all employees. To make up for previous years of service, the Township created a compensation schedule with years of service for 15 - 25 years being weighted heavier than years 1 -14. Based on this schedule, a lump sum was deposited in each employee's account by the Township. For each employee to receive the lump sum start-up money a signed release and settlement agreement releasing the Township from a previously adopted retirement health care program was completed by each employee.

The Township requires employees to contribute a percentage of wages toward their account based on the employee's employment class. All employees hired prior to November 1, 2011, are in their own individual class. The required contributions range from a minimum of 2% of compensation to a maximum 15% of compensation within the various classes. Employees may choose between three options for wages used to calculate the contribution due; regular pay only, regular and overtime pay, or regular, overtime and longevity pay. Each employee may change the contribution percentage and covered wages once per year, between November 1<sup>st</sup> and November 15<sup>th</sup> for the upcoming year.

As of November 1, 2011, all newly hired employees are classified as one uniform employee class for all union new hires and one class for all non-union new hires. These two (2) new classes of employees' contribution percentage will be reviewed annually in November and amended as necessary. Union employees elected to have 8% of all regular, overtime and longevity pay and non-union employees elected to have 3% of regular pay contributed for the year ended December 31, 2016.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 11 - MERS POST EMPLOYMENT HEALTH CARE SAVINGS PROGRAM (continued)**

The Township contribution is subject to a vesting schedule as follows:

<b><u>Employees service</u></b>	<b><u>Vested Percentage</u></b>
Prior to six (6) years full time employment	0%
Six (6) years but less than nine (9) years full time employment	25%
Nine (9) years but less than twelve (12) years full time employment	50%
Twelve (12) years but less than fifteen (15) years full time employment	75%
Fifteen (15) or more years full time employment	100%

The mandated employee contributions are vested immediately and are withheld as pretax contributions.

All contributions are invested in the MERS portfolio and grow tax free. When an employee retires the savings account is available for tax free reimbursement of medical expenses and (or) health insurance premiums for employees, and spouses and dependents of employees.

**NOTE 12 - POST EMPLOYMENT BENEFITS**

In addition to the MERS Health Care Savings Plan described in Note 11, the Township also provides post employment health care benefits to two (2) firefighters who retired prior to June 30, 2005. These two (2) firefighters are governed under the old retirement health care system as described in the union contracts for the fiscal years in which they retired (Firefighter Winters 2001 and Firefighter Dickinson January 2005). The benefit to these two (2) firefighters are: The Township pays 100% of the premium of whatever health insurance is in effect for the active firefighters and 50% of whatever Vision and Dental benefits are in effect for active firefighters (currently Vision Service Plan and Delta Dental). This is a lifelong benefit for these retired firefighters, and their spouses, if they were married to the spouse at the time of retirement. Firefighters who have retired from the Township after June 30, 2005, are not entitled to this benefit and were offered a legal buy-out for the loss of this benefit, indemnifying the Township of any claims to this benefit.

During 2016, the Township paid for the cost of covering these retirees. During the fiscal year 2016, the net cost of health care benefits for the retirees was \$5,415 which was paid directly to the healthcare provider.

**NOTE 13 - HSA PLAN**

Beginning April 21, 2016, the Charter Township of Superior approved to purchase the Blue Cross Blue Shield Simply Blue HSA plan and the Township will pay a wellness incentive to employees to help offset the plan deductible. Wellness incentives for the year ended December 31, 2016 are \$1,300 for individuals or \$2,600 for families for non-union employees and \$2,300 for individuals or \$4,600 for families for union employees.

**CHARTER TOWNSHIP OF SUPERIOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**

**NOTE 14 - CONTINGENT LIABILITIES - LITIGATION**

The Township is currently involved in several disputes related to assessment and zoning matters. Management believes these disputes will not result in substantial costs to the Township. An estimate of the costs could not be made as of the report date.

**NOTE 15 - GRANT ACTIVITIES AND CONTINGENCIES**

Grants have been received by the Charter Township of Superior for various fire department, parks and recreation, and Utility activities. Management is not aware of any compliance issues should any prior grant be audited by the grantor.

**NOTE 16 - SEGMENT INFORMATION FOR ENTERPRISE FUND**

The Township maintains a proprietary fund which is financed by user charges. Segment information as of December 31, 2016, follows:

	<b>Utility System</b>
Operating revenues	\$ 4,233,444
Depreciation	635,268
Operating gain	397,923
Non-operating revenues and (expenses) net	183,327
Changes in net assets	581,250
Current assets	2,288,456
Current liabilities	703,451
Net working capital	1,585,005
Total assets	21,897,069
Total liabilities	2,487,072
Net assets	19,409,997

**NOTE 17 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through April 26, 2017, the date the financial statements were available to be issued.

The Township was awarded a FEMA assisting firefighters grant (AFG) in the amount of \$840,910 for the acquisition of a new aerial ladder truck. The Township paid the full cost of the truck, in the amount of \$998,773, on January 30, 2017. In addition, the Township received one fourth of the AFG award of \$210,227 on February 2, 2017.

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**REQUIRED SUPPLEMENTARY INFORMATION**

**CHARTER TOWNSHIP OF SUPERIOR**

**GENERAL FUND**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 480,386	\$ 480,386	\$ 479,276	\$ (1,110)
Grants		58,073	58,523	450
Trailer fees	3,000	3,000	3,360	360
Cable TV fees	191,000	191,000	214,677	23,677
State shared revenues	1,073,443	1,040,793	1,037,951	(2,842)
Delinquent administration fees	6,000	6,000	5,820	(180)
Planning department	3,400	4,020	5,317	1,297
Summer tax collection fees	30,065	30,270	30,270	
Solid waste/recycling	4,200	4,700	3,964	(736)
Interest income	748	648	2,520	1,872
ROW fees	8,800	9,666	9,666	
Ordinance violation fees	2,000	2,000	2,363	363
Donations	100	1,551	1,501	(50)
Other income	2,250	2,490	2,507	17
Cell tower	19,000	25,405	25,408	3
Reimbursement income	950	2,715	2,602	(113)
Litter control		2,200	2,500	300
<b>Total revenues</b>	<b>1,825,342</b>	<b>1,864,917</b>	<b>1,888,225</b>	<b>23,308</b>
<b>EXPENDITURES</b>				
Township board	10,600	10,350	9,325	1,025
Administration	175,299	153,069	155,736	(2,667)
Township supervisor	88,924	88,995	88,995	
Elections	74,500	33,392	35,724	(2,332)
Accounting	49,176	52,676	53,279	(603)
Assessor	151,912	146,912	136,625	10,287
Township clerk	110,716	95,584	96,798	(1,214)
Township treasurer	143,724	160,874	157,908	2,966
Buildings and grounds	54,843	55,099	56,313	(1,214)
Special projects	56,500	102,848	101,249	1,599
Ordinance enforcement	64,148	51,723	49,420	2,303
Planning department	48,549	27,056	25,427	1,629
Infrastructure	405,252	535,084	521,412	13,672
Solid waste management	8,250	15,000	14,117	883
Transportation system	74,533	69,234	69,234	
Unallocated	248,792	224,123	224,920	(797)
Parks and recreation	251,233	275,003	279,222	(4,219)
<b>Total expenditures</b>	<b>2,016,951</b>	<b>2,097,022</b>	<b>2,075,704</b>	<b>21,318</b>
<b>Net change in fund balance</b>	<b>(191,609)</b>	<b>(232,105)</b>	<b>(187,479)</b>	<b>44,626</b>
<b>FUND BALANCE, JANUARY 1, 2016</b>	<b>2,637,583</b>	<b>2,637,583</b>	<b>2,637,583</b>	
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<b>\$ 2,445,974</b>	<b>\$ 2,405,478</b>	<b>\$ 2,450,104</b>	<b>\$ 44,626</b>



CHARTER TOWNSHIP OF SUPERIOR

FIRE FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2016

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$	\$	\$ 1,755,201	\$
Grant			321,828	
Donations			1,500	
Insurance reimbursement			7,592	
Charges for services			750	
Other income			2,761	
Interest income			5,556	
<b>Total revenues</b>	<b>1,767,088</b>	<b>2,094,394</b>	<b>2,095,188</b>	<b>794</b>
<b>EXPENDITURES</b>				
Vehicles				
Supplies			2,440	
Fuel			13,629	
Transportation			1,801	
Meals and lodging			215	
Repairs and maintenance			31,080	
Building and grounds				
Supplies			3,696	
Utilities			18,316	
Repairs and maintenance			15,949	
Operations				
Salaries			824,945	
Fire expense			556	
Training			2,472	
Taxable benefits			122,730	
Supplies			18,962	
Professional services			29,470	
Allocated expenses			10,000	
Dispatch services			21,885	
Telecommunication			10,832	
Insurance and bonds			54,906	
Fire prevention			2,553	
Grant expense			330,400	
Equipment rental			2,468	
Membership and dues			1,559	
Bank fees			88	
Equipment			53,175	
Debt principle			90,006	
Debt interest			13,051	
Tax chargeback			318	
Miscellaneous			899	
Unallocated expense				
Payroll taxes			68,535	
Insurance benefits			136,593	
Pension			117,218	
<b>Total expenditures</b>	<b>1,561,445</b>	<b>2,080,036</b>	<b>2,000,747</b>	<b>79,289</b>
<b>Net change in fund balance</b>	<b>205,643</b>	<b>14,358</b>	<b>94,441</b>	<b>80,083</b>
<b>FUND BALANCE, JANUARY 1, 2016</b>	<b>2,497,306</b>	<b>2,497,306</b>	<b>2,497,306</b>	
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<b>\$ 2,702,949</b>	<b>\$ 2,511,664</b>	<b>\$ 2,591,747</b>	<b>\$ 80,083</b>

CHARTER TOWNSHIP OF SUPERIOR

LAW ENFORCEMENT FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2016

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$	\$	\$ 1,316,393	\$
Fines and forfeits			17,993	
Law enforcement			274,240	
Charge for service			2,730	
Interest			270	
Reimbursement			86	
<b>Total revenues</b>	<u>1,633,511</u>	<u>1,615,221</u>	<u>1,611,712</u>	<u>(3,509)</u>
<b>EXPENDITURES</b>				
Crime Control				
Contract services			1,630,767	
Professional services			12,855	
Utilities			6,337	
Supplies			195	
Insurance			1,200	
Tax chargebacks			255	
Neighborhood Watch				
Salaries			1,332	
Social security			101	
<b>Total expenditures</b>	<u>1,693,176</u>	<u>1,654,060</u>	<u>1,653,042</u>	<u>1,018</u>
<b>Net change in fund balance</b>	(59,665)	(38,839)	(41,330)	(2,491)
<b>FUND BALANCE, JANUARY 1, 2016</b>	<u>319,230</u>	<u>319,230</u>	<u>319,230</u>	
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<u>\$ 259,565</u>	<u>\$ 280,391</u>	<u>\$ 277,900</u>	<u>\$ (2,491)</u>

CHARTER TOWNSHIP OF SUPERIOR

REQUIRED SUPPLEMENTARY INFORMATION  
 DEFINED BENEFIT PENSION PLAN  
 SCHEDULE OF EMPLOYER CONTRIBUTIONS  
 FOR THE YEAR ENDED DECEMBER 31, 2016

Schedule of Employer Contributions

	<u>For the Plan Year Ended December 31, 2016</u>	<u>For the Plan Year Ended December 31, 2015</u>
Actuarial determined contributions	\$ 208,778	\$ 187,940
Contributions in relation to the actuarial determined contribution	<u>208,778</u>	<u>187,940</u>
Contribution (deficiency) excess	<u>\$</u>	<u>\$</u>
Covered employee payroll	<u>\$ 1,621,846</u>	<u>\$ 1,572,197</u>
Contributions as a percentage of covered payroll	<u>12.87 %</u>	<u>11.95 %</u>

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years for which information is available will be presented.

Notes to the Schedule of Employer Contributions

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, open
Remaining amortization period	23 years
Asset valuation method	5 years smoothed
Inflation	2.50%
Salary increases	3.75%
Investment rate of return	7.75%
Retirement age	<u>Division 01</u> : Age 60, early retirement at age 55 with 15 years of service or age 50 with 25 years of service with reduced benefits. <u>Division 05</u> : Age 60, early retirement at age 50 with 25 years of service or age 55 with 15 years of service with reduced benefits.
Mortality	50% Female/50% Male RP-2014 group Annuity Mortality Table

Previous Actuarial Methods and Assumptions

A ten year smoothed asset valuation method was used for the time period of 2005 through 2015.

CHARTER TOWNSHIP OF SUPERIOR

REQUIRED SUPPLEMENTARY INFORMATION  
 DEFINED BENEFIT PENSION PLAN  
 SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS  
 FOR THE YEAR DECEMBER 31, 2016

	For the Plan Year Ended <u>December 31, 2016</u>	For the Plan Year Ended <u>December 31, 2015</u>
<b>TOTAL PENSION LIABILITY</b>		
Service Cost	\$ 185,852	\$ 171,059
Interest	531,168	505,344
Changes in benefit terms		
Differences between expected and actual experience	138,559	
Changes of assumptions	285,083	
Benefit payments, including refunds of employee contributions	(362,555)	(349,525)
Other changes	<u>(14,343)</u>	<u>(14,745)</u>
<b>Net change in total pension liability</b>	763,764	312,133
<b>TOTAL PENSION LIABILITY - BEGINNING</b>	<u>6,526,747</u>	<u>6,214,614</u>
<b>TOTAL PENSION LIABILITY - ENDING</b>	<u>\$ 7,290,511</u>	<u>\$ 6,526,747</u>
<b>PLAN FIDUCIARY NET POSITION</b>		
Contributions - employer	208,778	187,940
Contributions - employee	89,336	86,207
Net investment income	505,591	(68,734)
Benefit payments, including refunds of employee contributions	(362,555)	(349,525)
Administrative Expenses	<u>(9,975)</u>	<u>(10,063)</u>
<b>Net change in plan fiduciary net position</b>	431,175	(154,175)
<b>PLAN FIDUCIARY NET POSITION, BEGINNING</b>	<u>4,440,623</u>	<u>4,594,798</u>
<b>PLAN FIDUCIARY NET POSITION, ENDING</b>	<u>\$ 4,871,798</u>	<u>\$ 4,440,623</u>
<b>NET PENSION LIABILITY (TOTAL PENSION LIABILITY - PLAN FIDUCIARY NET POSITION)</b>	<u>\$ 2,418,713</u>	<u>\$ 2,086,124</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>66.82%</u>	<u>68.04%</u>
Covered employee payroll	<u>\$ 1,621,846</u>	<u>\$ 1,572,197</u>
Net pension liability as a percentage of covered employee payroll	<u>149.13%</u>	<u>132.69%</u>

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years for which information is available will be presented.

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**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

CHARTER TOWNSHIP OF SUPERIOR

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2016

**NOTE - BUDGETARY INFORMATION**

**Budget Overruns**

The following expenditures exceeded appropriations in the various funds:

	<u>Final Budget</u>	<u>Actual Expenditures</u>	<u>Variance (Unfavorable)</u>
General Fund			
Administration	\$ 153,069	\$ 155,736	\$ (2,667)
Elections	33,392	35,724	(2,332)
Accounting	52,676	53,279	(603)
Clerk	95,584	96,798	(1,214)
Building and grounds	55,099	56,313	(1,214)
Unallocated	224,123	224,920	(797)
Parks and recreation	275,003	279,222	(4,219)
Hyundai SAD	140,000	140,988	(988)
Legal defense	8,700	9,207	(507)
	<u>\$ 1,037,646</u>	<u>\$ 1,052,187</u>	<u>\$ (14,541)</u>

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**SUPPLEMENTARY INFORMATION**

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**COMBINING FINANCIAL STATEMENTS**



CHARTER TOWNSHIP OF SUPERIOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION  
 COMBINING BALANCE SHEET  
 DECEMBER 31, 2016

	<u>General Fund Pre GASB 54 Consolidation</u>	<u>Parks and Recreation Fund</u>	<u>Totals Restated General Fund</u>
<b>ASSETS</b>			
Cash and investments	\$ 1,494,852	\$ 584,249	\$ 2,079,101
Accounts receivable - taxes	432,499		432,499
Accounts receivable - State Shared Revenues	357,743		357,743
Other	87,554		87,554
Due from other funds	20,601		20,601
Prepaid expenditures	21,590	5,986	27,576
<b>Total assets</b>	<u>\$ 2,414,839</u>	<u>\$ 590,235</u>	<u>\$ 3,005,074</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 52,029	\$ 255	\$ 52,284
Due to other funds	8,608	1,179	9,787
<b>Total liabilities</b>	<u>60,637</u>	<u>1,434</u>	<u>62,071</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue	492,899		492,899
<b>FUND BALANCES</b>			
Nonspendable			
Prepaid	21,590	5,986	27,576
Committed			
Building reserve		383,157	383,157
Compensated absences	22,622	6,157	28,779
Non-motorized trails	30,155		30,155
Capital improvement		2,550	2,550
Right of Way	13,611		13,611
Assigned for budget deficit	105,812	54,071	159,883
Unassigned	1,667,513	136,880	1,804,393
<b>Total fund balances</b>	<u>1,861,303</u>	<u>588,801</u>	<u>2,450,104</u>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<u>\$ 2,414,839</u>	<u>\$ 590,235</u>	<u>\$ 3,005,074</u>

CHARTER TOWNSHIP OF SUPERIOR

ALL NONMAJOR FUNDS  
COMBINING BALANCE SHEET  
DECEMBER 31, 2016

	Hyundai SAD Fund	Building Fund	Legal Defense Fund	Streetlight Fund	Side Street Maintenance Fund	Totals
<b>ASSETS</b>						
Cash and investments	\$ 201,808	\$ 662,847	\$ 297,877	\$ 11,979	\$ 8,401	\$ 1,182,912
Accounts receivable - special assessments	125,000			94,193	22,646	241,839
Prepaid expenditures		1,945				1,945
<b>Total assets</b>	<u>\$ 326,808</u>	<u>\$ 664,792</u>	<u>\$ 297,877</u>	<u>\$ 106,172</u>	<u>\$ 31,047</u>	<u>\$ 1,426,696</u>
<b>LIABILITIES</b>						
Accounts payable	\$	\$ 993	\$ 690	\$ 7,363	\$	\$ 9,046
Due to other funds		1,299		13,111		14,410
Unearned revenue					22,646	22,646
<b>Total liabilities</b>		<u>2,292</u>	<u>690</u>	<u>20,474</u>	<u>22,646</u>	<u>46,102</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Unavailable revenue	125,000					125,000
<b>FUND BALANCE</b>						
Nonspendable for:						
Prepays		1,945				1,945
Restricted for:						
Public works	201,808			85,698	8,401	295,907
Legal defense			292,187			292,187
Committed for:						
Ordinance enforcement		642,845				642,845
Compensated absences		17,710				17,710
Assigned for future budget deficit			5,000			5,000
<b>Total fund equity</b>	<u>201,808</u>	<u>662,500</u>	<u>297,187</u>	<u>85,698</u>	<u>8,401</u>	<u>1,255,594</u>
<b>Total liabilities, deferred inflows and fund equity</b>	<u>\$ 326,808</u>	<u>\$ 664,792</u>	<u>\$ 297,877</u>	<u>\$ 106,172</u>	<u>\$ 31,047</u>	<u>\$ 1,426,696</u>

CHARTER TOWNSHIP OF SUPERIOR

ALL AGENCY FUNDS  
COMBINING BALANCE SHEET  
DECEMBER 31, 2016

	Trust and Agency Fund	Current Tax Fund	Payroll Fund	Totals
<b>ASSETS</b>				
Cash and investments	\$ 467,153	\$ 1,087,039	\$ 25,873	\$ 1,580,065
Due from others	2,454			2,454
Due from other funds			31,633	31,633
<b>Total assets</b>	<u>\$ 469,607</u>	<u>\$ 1,087,039</u>	<u>\$ 57,506</u>	<u>\$ 1,614,152</u>
<b>LIABILITIES</b>				
Due to others	\$ 468,009	\$ 1,086,943	\$ 52,506	\$ 1,607,458
Due to other funds	1,598	96	5,000	6,694
<b>Total liabilities</b>	<u>\$ 469,607</u>	<u>\$ 1,087,039</u>	<u>\$ 57,506</u>	<u>\$ 1,614,152</u>

CHARTER TOWNSHIP OF SUPERIOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED DECEMBER 31, 2016

	General Fund Pre GASB 54 Consolidation	Parks and Recreation Fund	Eliminations	Total Restated General Fund
<b>REVENUES</b>				
Taxes	\$ 479,276	\$	\$	\$ 479,276
Grants	14,310	44,213		58,523
Trailer fees	3,360			3,360
Cable TV fees	214,677			214,677
State shared revenues	1,037,951			1,037,951
Delinquent administration fees	5,820			5,820
Planning department professional fees	5,317			5,317
Summer tax collection fees	30,270			30,270
Solid waste/ recycling	3,964			3,964
Interest income	1,675	845		2,520
ROW fees	9,666			9,666
Ordinance violation fees	2,363			2,363
Other income	2,507			2,507
Cell tower	25,408			25,408
Reimbursements and refunds	1,407	1,195		2,602
Litter control	2,500			2,500
Donations	350	1,151		1,501
<b>Total revenues</b>	<b>1,840,821</b>	<b>47,404</b>		<b>1,888,225</b>
<b>EXPENDITURES</b>				
Township board	9,325			9,325
Administration	155,736			155,736
Township supervisor	88,995			88,995
Elections	35,724			35,724
Accounting	53,279			53,279
Assessor	136,625			136,625
Township clerk	96,798			96,798
Township treasurer	157,908			157,908
Buildings and grounds	56,313			56,313
Special projects	101,249			101,249
Ordinance enforcement	49,420			49,420
Planning department	25,427			25,427
Infrastructure	521,412			521,412
Solid waste management	14,117			14,117
Transportation system	69,234			69,234
Parks and Recreation		279,222		279,222
Unallocated expenses	201,854	23,066		224,920
<b>Total expenditures</b>	<b>1,773,416</b>	<b>302,288</b>		<b>2,075,704</b>

CHARTER TOWNSHIP OF SUPERIOR

ALL FUNDS INCLUDED IN GASB 54 GENERAL FUND CONSOLIDATION  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (continued)  
 FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>General Fund Pre GASB 54 Consolidation</u>	<u>Parks and Recreation Fund</u>	<u>Eliminations</u>	<u>Total Restated General Fund</u>
<b>Excess of revenues over (under) expenditures</b>	67,405	(254,884)		(187,479)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in		244,371	(244,371)	
Transfers (out)	(244,371)		244,371	
<b>Total other financing sources (uses)</b>	(244,371)	244,371		
<b>Net change in fund balance</b>	(176,966)	(10,513)		(187,479)
<b>FUND BALANCE, JANUARY 1, 2016</b>	2,038,269	599,314		2,637,583
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<u>\$ 1,861,303</u>	<u>\$ 588,801</u>	<u>\$</u>	<u>\$ 2,450,104</u>

CHARTER TOWNSHIP OF SUPERIOR

ALL NONMAJOR FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2016

	Hyundai Fund	Building Fund	Legal Defense Fund	Streetlight Fund	Side Street Maintenance Fund	Totals
<b>REVENUES</b>						
Taxes	\$	\$	\$ 528	\$	\$	\$ 528
Special assessments						
Principal	125,000			94,193	20,904	240,097
Interest	15,000					15,000
Charges for services		378,835				378,835
Reimbursements and refunds		242				242
Interest income	572	20				592
<b>Total revenues</b>	<u>140,572</u>	<u>379,097</u>	<u>528</u>	<u>94,193</u>	<u>20,904</u>	<u>635,294</u>
<b>EXPENDITURES</b>						
Building department		187,662				187,662
Side street maintenance					19,184	19,184
Utilities				81,194		81,194
Legal defense			9,207			9,207
Debt						
Principal	130,000					130,000
Interest	10,988					10,988
<b>Total expenditures</b>	<u>140,988</u>	<u>187,662</u>	<u>9,207</u>	<u>81,194</u>	<u>19,184</u>	<u>438,235</u>
<b>Net change in fund balance</b>	(416)	191,435	(8,679)	12,999	1,720	197,059
<b>FUND BALANCE, JANUARY 1, 2016</b>	<u>202,224</u>	<u>471,065</u>	<u>305,866</u>	<u>72,699</u>	<u>6,681</u>	<u>1,058,535</u>
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<u>\$ 201,808</u>	<u>\$ 662,500</u>	<u>\$ 297,187</u>	<u>\$ 85,698</u>	<u>\$ 8,401</u>	<u>\$ 1,255,594</u>

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**INDIVIDUAL FUNDS**

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GENERAL FUND



CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>REVENUES</b>	\$ 1,818,140	\$ 1,840,821	\$ 22,681
<b>EXPENDITURES</b>			
Township board	10,350	9,325	1,025
Administration	153,069	155,736	(2,667)
Township supervisor	88,995	88,995	
Elections	33,392	35,724	(2,332)
Accounting	52,676	53,279	(603)
Assessor	146,912	136,625	10,287
Township clerk	95,584	96,798	(1,214)
Township treasurer	160,874	157,908	2,966
Buildings and grounds	55,099	56,313	(1,214)
Special projects	102,848	101,249	1,599
Ordinance enforcement	51,723	49,420	2,303
Planning department	27,056	25,427	1,629
Infrastructure	535,084	521,412	13,672
Solid waste management	15,000	14,117	883
Transportation system	69,234	69,234	
Unallocated expenses	204,287	201,854	2,433
<b>Total expenditures</b>	<u>1,802,183</u>	<u>1,773,416</u>	<u>28,767</u>
<b>Excess of revenues over (under) expenditures</b>	15,957	67,405	51,448
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers (out)	(249,371)	(244,371)	5,000
<b>Net change in fund balance</b>	(233,414)	(176,966)	56,448
<b>FUND BALANCE, JANUARY 1, 2016</b>	<u>2,038,269</u>	<u>2,038,269</u>	
<b>FUND BALANCE, DECEMBER 31, 2016</b>	<u>\$ 1,804,855</u>	<u>\$ 1,861,303</u>	<u>\$ 56,448</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)  
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>TOWNSHIP BOARD</b>			
Salaries	\$ 10,350	\$ 9,325	1,025
<b>ADMINISTRATION</b>			
Salaries		13,031	
Taxable benefits		4,125	
Office supplies		4,948	
Training		195	
Postage		13,096	
Professional services		54,990	
Telephone		5,586	
Grant expense		2,000	
Bad debt		720	
Insurance and bonds		12,024	
Transportation		4,264	
Printing and publishing		12,686	
Repairs and maintenance		1,527	
Expense allocation		(1,822)	
Meals on Wheels		4,300	
Equipment rental		3,111	
Equipment		2,419	
Memberships and dues		14,008	
Bank charges		305	
Miscellaneous		1,223	
Cemetery upkeep		3,000	
<b>Total administration</b>	<u>153,069</u>	<u>155,736</u>	<u>(2,667)</u>
<b>TOWNSHIP SUPERVISOR</b>			
Salaries		77,713	
Taxable benefits		11,111	
Supplies		171	
<b>Total township supervisor</b>	<u>88,995</u>	<u>88,995</u>	

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)  
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)  
 FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>ELECTIONS</b>			
Salaries		24,662	
Contracted services		1,899	
Supplies and postage		6,133	
Rent		2,000	
Equipment		1,030	
	<u>33,392</u>	<u>35,724</u>	<u>(2,332)</u>
<b>ACCOUNTING</b>			
Salaries		63,136	
Taxable benefits		9,075	
Expense allocation		(19,653)	
Supplies		721	
	<u>52,676</u>	<u>53,279</u>	<u>(603)</u>
<b>ASSESSOR</b>			
Salaries		117,340	
Contract services		955	
Training		618	
Taxable benefits		15,596	
Supplies		748	
Transportation		191	
Meals and lodging		415	
Memberships and dues		281	
Telephone		481	
	<u>146,912</u>	<u>136,625</u>	<u>10,287</u>
<b>TOWNSHIP CLERK</b>			
Salary		70,214	
Training		458	
Supplies		923	
Expense allocation		(1,590)	
Other salaries		16,660	
Taxable benefits		10,133	
	<u>95,584</u>	<u>96,798</u>	<u>(1,214)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)  
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)  
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>TOWNSHIP TREASURER</b>			
Salaries		70,214	
Other salaries		65,604	
Taxable benefits		19,363	
Training		500	
Expense allocation		(600)	
Printing and publishing		1,280	
Supplies		1,547	
<b>Total township treasurer</b>	<u>160,874</u>	<u>157,908</u>	<u>2,966</u>
<b>BUILDINGS AND GROUNDS</b>			
Salaries		15,538	
Contract services		4,944	
Taxable benefits		466	
Operating supplies		5,912	
Utilities		9,301	
Repairs and maintenance		12,947	
Building additions		12,824	
Expense allocation		(5,619)	
<b>Total buildings and grounds</b>	<u>55,099</u>	<u>56,313</u>	<u>(1,214)</u>
<b>SPECIAL PROJECTS</b>	<u>102,848</u>	<u>101,249</u>	<u>1,599</u>
<b>ORDINANCE ENFORCEMENT</b>			
Salaries		39,082	
Contract services		1,595	
Supplies		707	
Taxable benefits		1,765	
Blight enforcement		2,728	
Mileage		3,543	
<b>Total ordinance enforcement</b>	<u>51,723</u>	<u>49,420</u>	<u>2,303</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF SUPERIOR

GENERAL FUND (PRE GASB 54 - RESTATEMENT)  
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)  
 FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>PLANNING DEPARTMENT</b>			
Salaries		14,492	
Taxable benefits		4,185	
Professional services		6,565	
Office supplies		185	
<b>Total planning department</b>	<u>27,056</u>	<u>25,427</u>	<u>1,629</u>
<b>INFRASTRUCTURE</b>			
	<u>535,084</u>	<u>521,412</u>	<u>13,672</u>
<b>SOLID WASTE MANAGEMENT</b>			
Recycling		8,681	
Garbage and yard waste tags		2,970	
Dump usage collection		2,466	
<b>Total solid waste management</b>	<u>15,000</u>	<u>14,117</u>	<u>883</u>
<b>TRANSPORTATION SYSTEM</b>			
A.A.T.A. contract		38,712	
Demand response		18,022	
New buses		12,500	
<b>Total transportation system</b>	<u>69,234</u>	<u>69,234</u>	<u></u>
<b>UNALLOCATED EXPENSES</b>			
Payroll taxes		48,838	
Insurance benefit		91,432	
Pension		61,584	
<b>Total unallocated expenses</b>	<u>204,287</u>	<u>201,854</u>	<u>2,433</u>
<b>Total expenditures</b>	<u>\$ 1,802,183</u>	<u>\$ 1,773,416</u>	<u>\$ 28,767</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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**PARKS AND RECREATION FUND**

CHARTER TOWNSHIP OF SUPERIOR

PARKS AND RECREATION FUND (PRE GASB 54 - RESTATEMENT)  
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL  
 FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>ADMINISTRATION</b>			
Salaries	\$	\$ 38,864	\$
Insurance and bonds		7,306	
Supplies		401	
Professional services		2,373	
Telephone		1,195	
Transportation		839	
Membership and dues		100	
Bank fees		42	
	<u>51,096</u>	<u>51,120</u>	<u>(24)</u>
<b>RECREATION</b>			
Salaries		6,242	
Operating supplies		2,323	
Telephone		384	
Miscellaneous		150	
	<u>9,686</u>	<u>9,099</u>	<u>587</u>
<b>MAINTENANCE AND IMPROVEMENTS</b>			
Salaries		98,727	
Operating supplies		2,861	
Uniforms		272	
Fuel and lubricants		3,330	
Taxable benefits		1,956	
Telephone		414	
Utilities		395	
Repair and Maintenance		8,158	
Equipment		20,460	
Controlled burn		3,700	
	<u>135,491</u>	<u>140,273</u>	<u>(4,782)</u>
<b>GRANT PARK DEVELOPMENT</b>	<u>35,357</u>	<u>35,357</u>	
<b>UNALLOCATED EXPENSES</b>	<u>19,836</u>	<u>23,066</u>	<u>(3,230)</u>
<b>BHCG GRANT</b>	<u>43,373</u>	<u>43,373</u>	
<b>Total expenditures</b>	<u>\$ 294,839</u>	<u>\$ 302,288</u>	<u>\$ (7,449)</u>

This supplementary information shows the Parks and Recreation Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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UTILITY FUND



CHARTER TOWNSHIP OF SUPERIOR

UTILITY FUND  
SCHEDULE OF OPERATIONS - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>REVENUES</b>			
Charges for services	\$	\$ 4,208,728	\$
Interest income		7,056	
Meter sales		24,716	
Other		3,267	
Grant		234,930	
	<u>4,698,939</u>	<u>4,478,697</u>	<u>(220,242)</u>
<b>EXPENSES</b>			
Water and sewer purchases		2,262,792	
Salaries		377,151	
Taxable benefits		36,855	
Payroll taxes		31,760	
Insurance benefits		73,189	
Pension expense		43,973	
Repairs and maintenance - building		6,022	
Computer services and supplies		3,612	
Supplies		5,840	
Utilities		4,988	
Telecommunications		5,916	
Leased equipment		4,843	
Cleaning service		2,620	
Lift and booster station expense		48,591	
Maintenance facility expense		74,005	
System repairs and maintenance		74,727	
Professional fees		12,852	
Employee expense		3,718	
Meters and supplies		69,731	
Fuel		5,496	
Insurance and bonds		30,391	
Depreciation		635,268	
Bank fees		221	
Postage		7,106	
Bad debt		3,224	
Printing and publishing		2,312	
Membership and dues		7,638	
Miscellaneous		680	
Agency fee		440	
Bond interest expense		61,486	
	<u>4,378,957</u>	<u>3,897,447</u>	<u>481,510</u>
<b>Total expenses</b>			
<b>Change in net assets</b>	<u>\$ 319,982</u>	<u>\$ 581,250</u>	<u>\$ 261,268</u>

This schedule is prepared on a budgetary basis for the operating accounts of the enterprise fund and as such does not present the results of operations on the basis of generally accepted accounting principles but is presented for supplemental information.

**CHARTER TOWNSHIP OF SUPERIOR**

**UTILITY FUND - COMPARATIVE STATEMENT OF REVENUES AND EXPENSES - OPERATING ACCOUNTS ONLY  
FOR THE YEARS ENDED DECEMBER 31, 2016, 2015, 2014, 2013, 2012, 2011, 2010**

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
<b>REVENUES</b>							
Charges for services	\$ 3,494,728	\$ 3,508,267	\$ 3,067,196	\$ 2,646,685	\$ 2,943,343	\$ 2,621,228	\$ 2,413,286
Meter sales and other revenue	24,716	28,618	12,265	4,345	13,065	6,748	3,675
<b>Total revenues</b>	<u>3,519,444</u>	<u>3,536,885</u>	<u>3,079,461</u>	<u>2,651,030</u>	<u>2,956,408</u>	<u>2,627,976</u>	<u>2,416,961</u>
<b>EXPENSES</b>							
Water and sewer purchases	2,262,792	2,047,088	1,855,590	1,591,836	1,708,525	1,533,302	1,430,535
Operating supplies and meters	69,731	48,577	33,646	35,896	37,528	46,242	43,106
Office expenses	37,429	32,248	21,527	18,433	15,866	6,150	6,913
Professional services	12,852	46,515	34,452	46,719	22,212	25,514	24,772
Salaries and wages	377,151	376,305	373,262	439,453	429,636	430,301	421,667
Payroll taxes	31,760	29,537	29,409	36,123	34,157	34,107	33,293
Taxable benefits	36,855	26,534	25,256	29,168	21,329	28,352	26,636
Insurance benefits	62,095	59,324	77,676	112,456	112,868	100,396	89,822
Health savings expense	11,093	10,871	11,463	13,770	12,240	12,240	11,730
Pension	43,973	39,017	31,150	38,442	38,443	37,962	42,006
Telecommunications	13,385	11,952	9,098	8,539	11,292	11,251	11,714
Insurance and bonds	30,391	28,223	24,552	25,864	25,752	13,155	33,093
Utilities	33,024	35,770	44,502	40,665	37,401	42,236	42,578
Repairs and maintenance	142,777	149,361	70,484	61,125	64,328	56,923	60,463
Printing and publishing	2,312	3,430	3,186	4,210	3,808	3,439	4,875
Memberships and dues	7,638	6,765	4,372	9,628	5,950	5,652	4,470
Computer expenses	9,414	10,941	16,183	10,483	14,981	15,294	16,802
Training and other employee expenses	3,717	3,980	3,189	5,288	5,463	5,953	5,809
Lease equipment	8,640	4,441	3,674	3,538	3,987	4,239	4,596
Bad debt expense	3,224	5,541	3,173	3,136	5,994	2,960	2,910
<b>Total expenses</b>	<u>3,200,253</u>	<u>2,976,420</u>	<u>2,675,844</u>	<u>2,534,772</u>	<u>2,611,760</u>	<u>2,415,668</u>	<u>2,317,790</u>
<b>Net revenues over expenses</b>	<u>\$ 319,191</u>	<u>\$ 560,465</u>	<u>\$ 403,617</u>	<u>116,258</u>	<u>\$ 344,648</u>	<u>\$ 212,308</u>	<u>\$ 99,171</u>

This schedule only includes operating revenues and expenses (excludes connection fees revenue, interest income, depreciation expense, and interest expense) and as such does not present results of operations on the basis of generally accepted accounting principles but is presented for supplementary information.

# **Charter Township of Superior**

## **Audit Presentation**

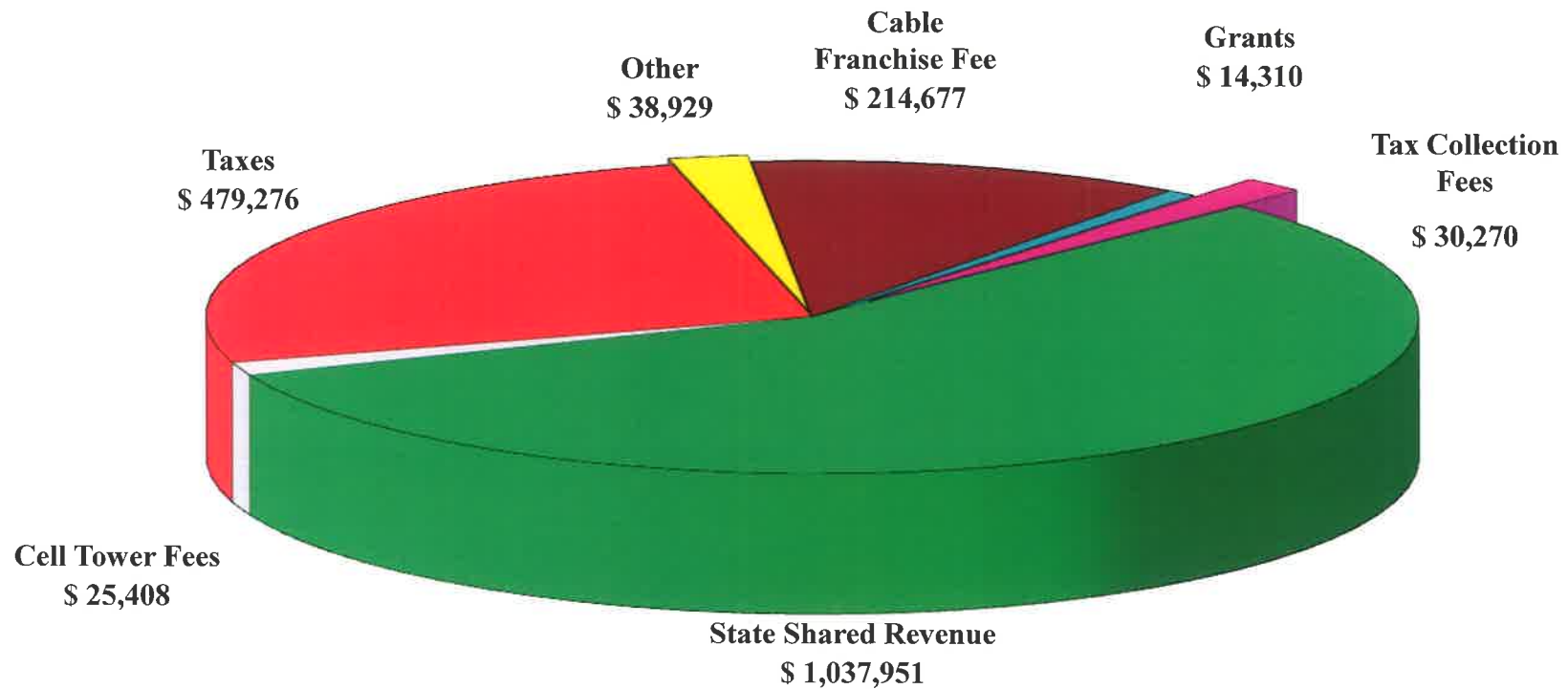
**For the Year Ended December 31, 2016**



PFEFFER, HANNIFORD & PALKA  
Certified Public Accountants

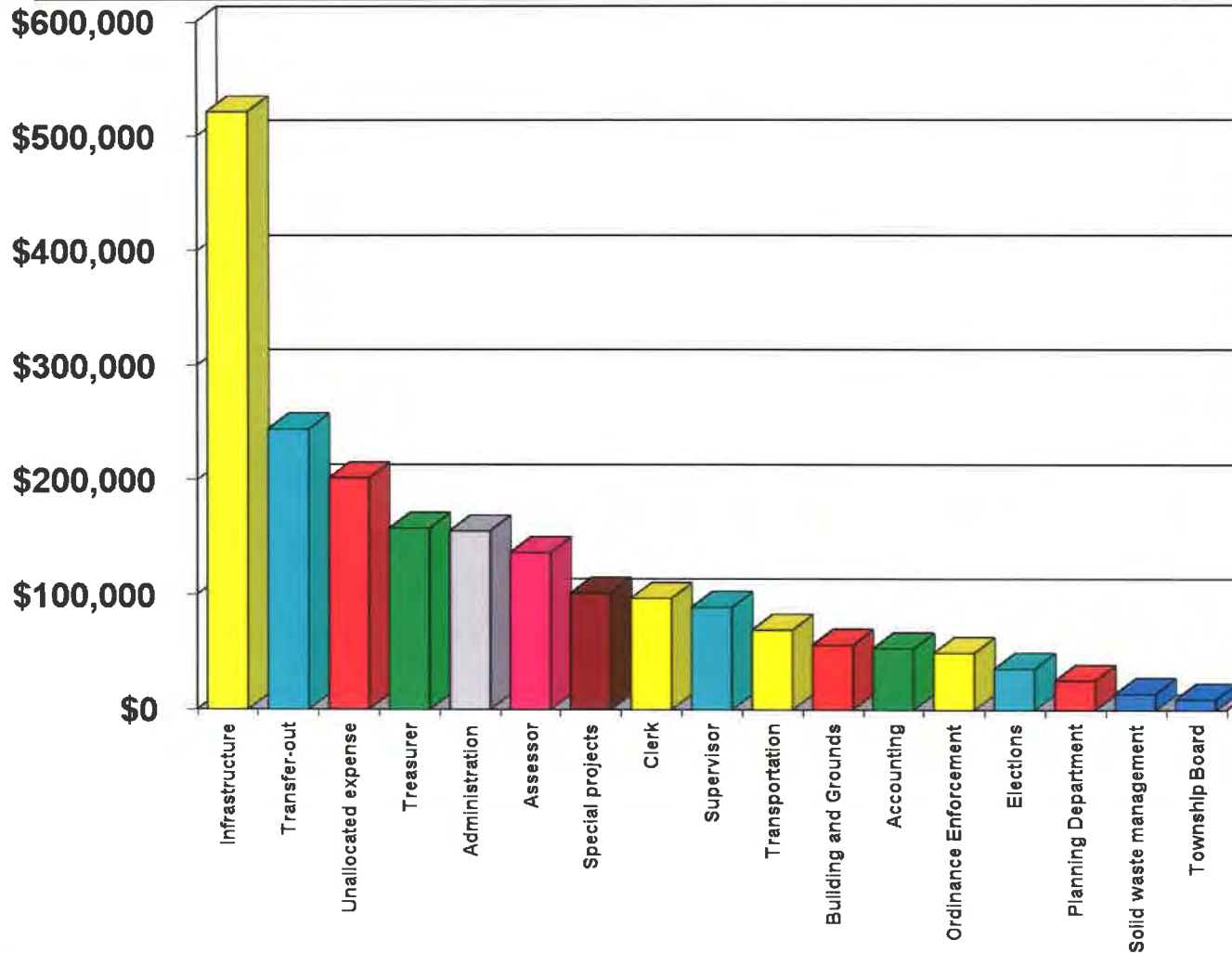
BRIGHTON, MICHIGAN

**Charter Township of Superior  
General Fund Revenues-Pre Gasb 54  
For The Year Ended December 31, 2016**



**Total Revenues = \$ 1,840,821**

**Charter Township of Superior**  
**General Fund Pre Gasb 54 - Expenditures and**  
**Transfers-out**  
**For The Year Ended December 31, 2016**

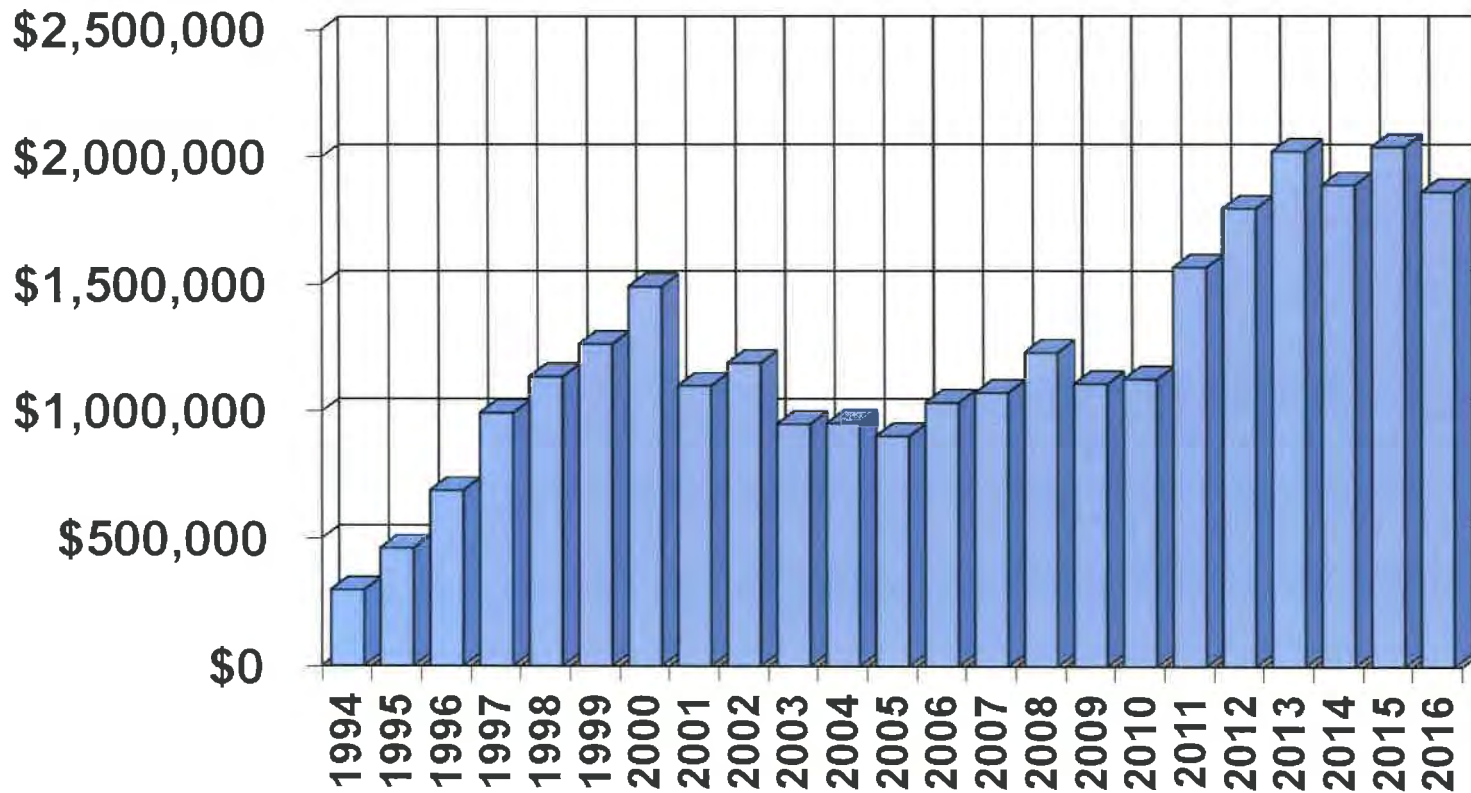


**Total Expenditures = \$ 1,773,416**

-2-

**Total Transfers – out = \$ 244,371**

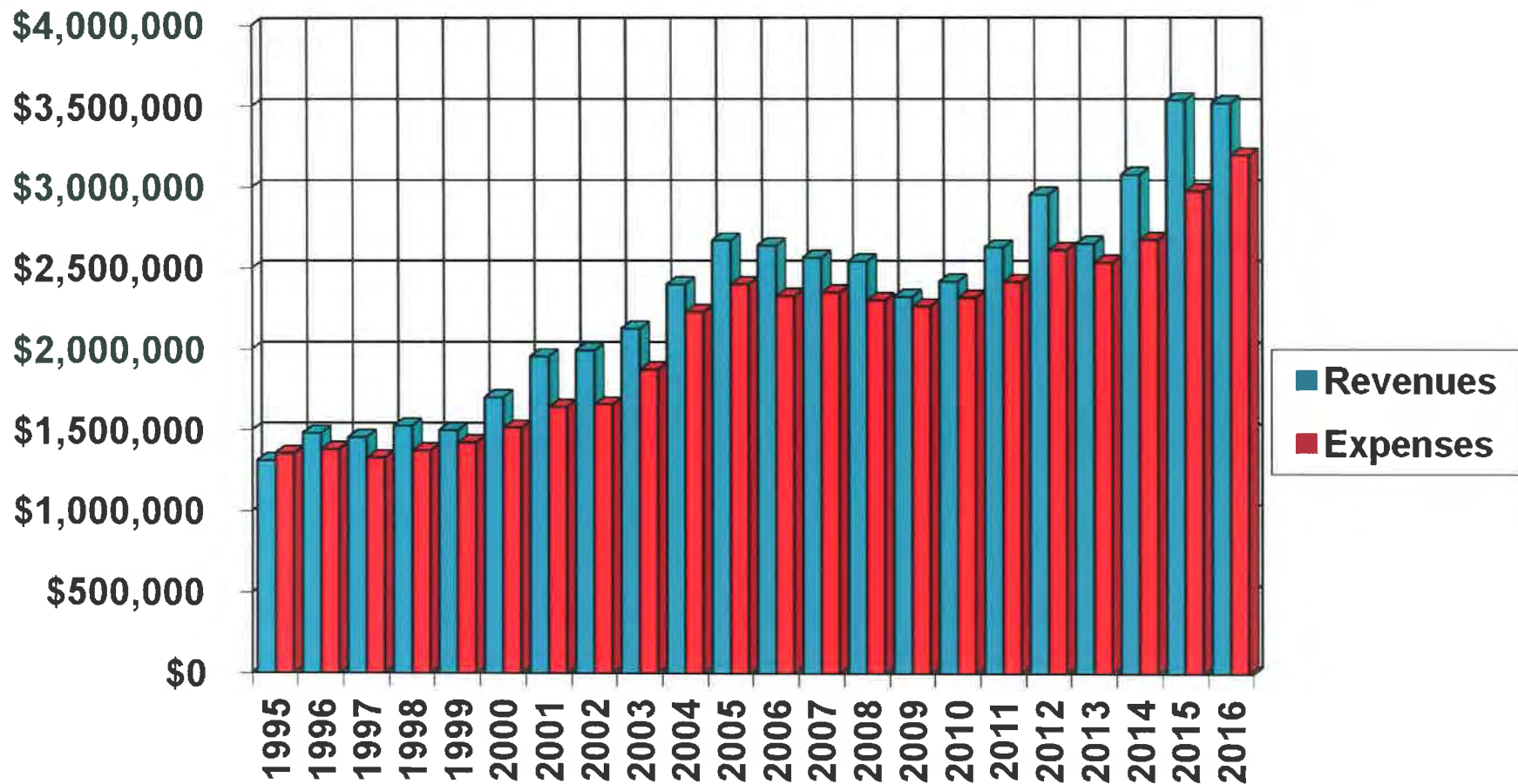
Charter Township of Superior  
General Fund – Pre Gasb 54  
Fund Balance Comparison  
December 31, 1994 – 2016



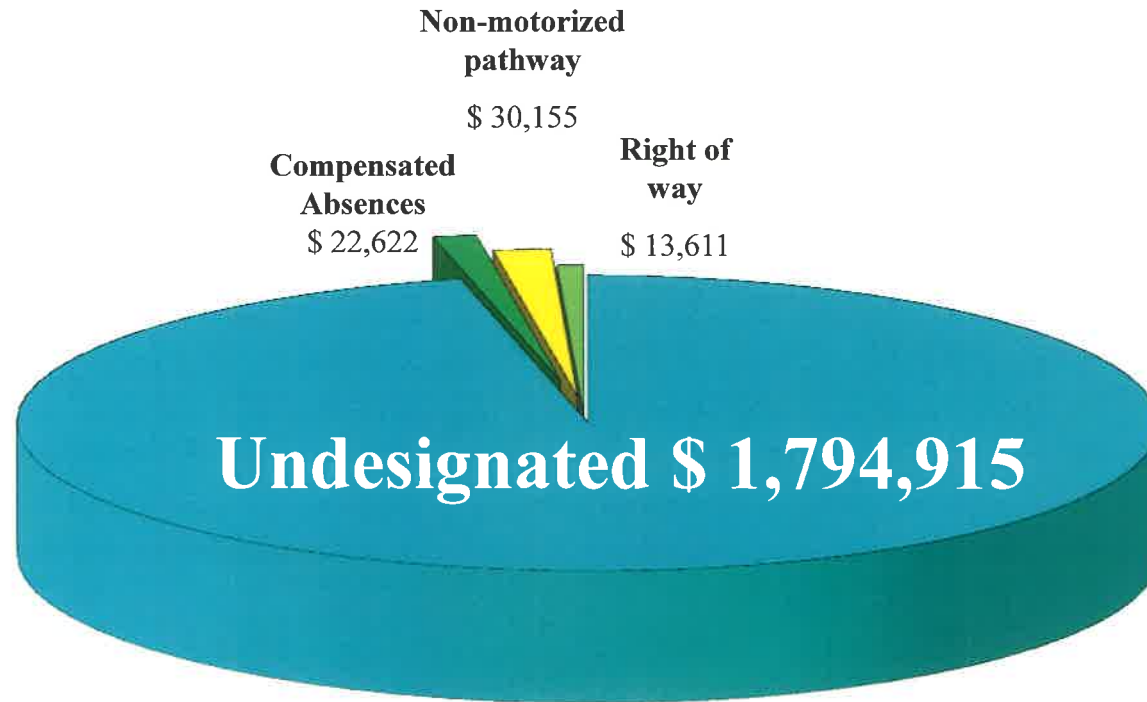
# Charter Township of Superior

## Utility Fund

Operating Revenues and Expenses Only (Excluding Depreciation)  
For the Years Ended December 31, 1995-2016



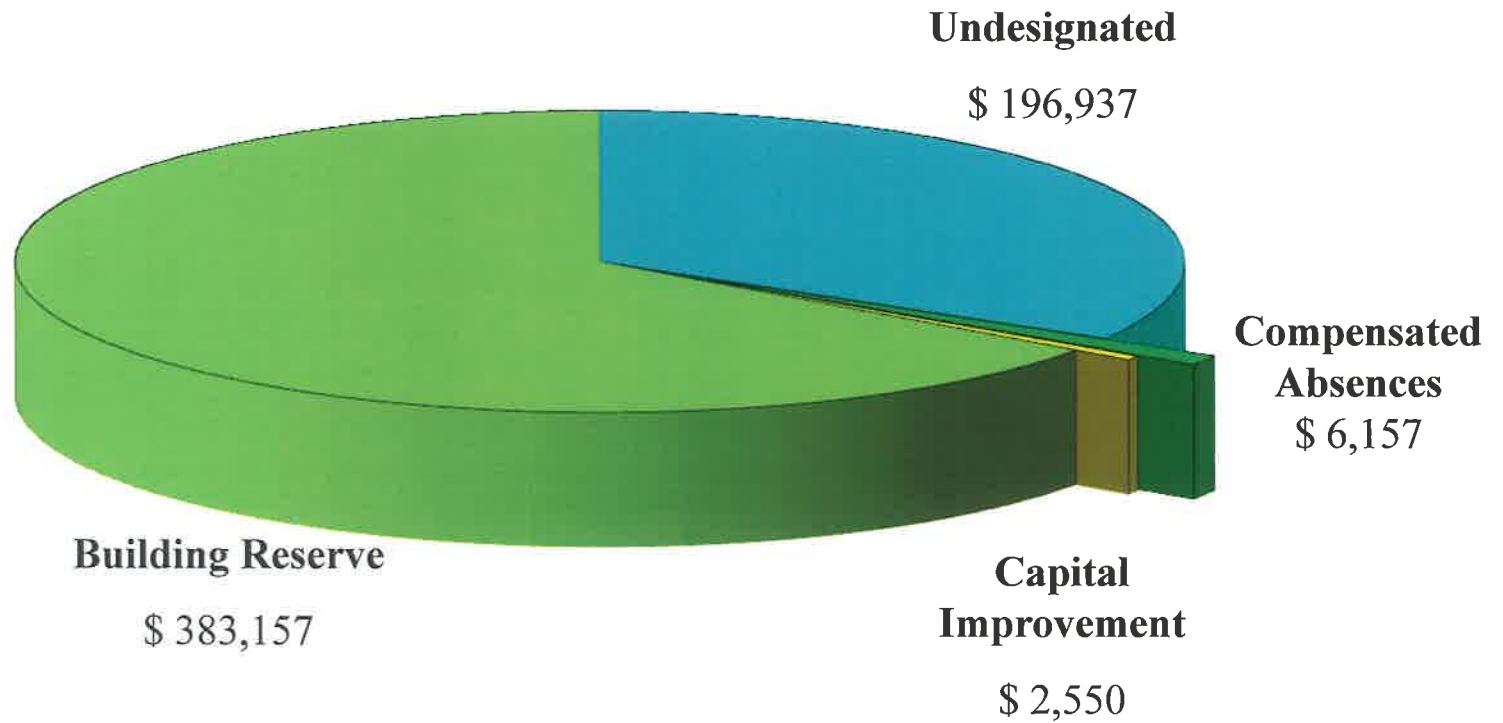
**Charter Township of Superior  
General Fund-Pre Gasb 54  
Fund Balance Designation  
December 31, 2016**



**Total Fund Balance = \$ 1,861,303**

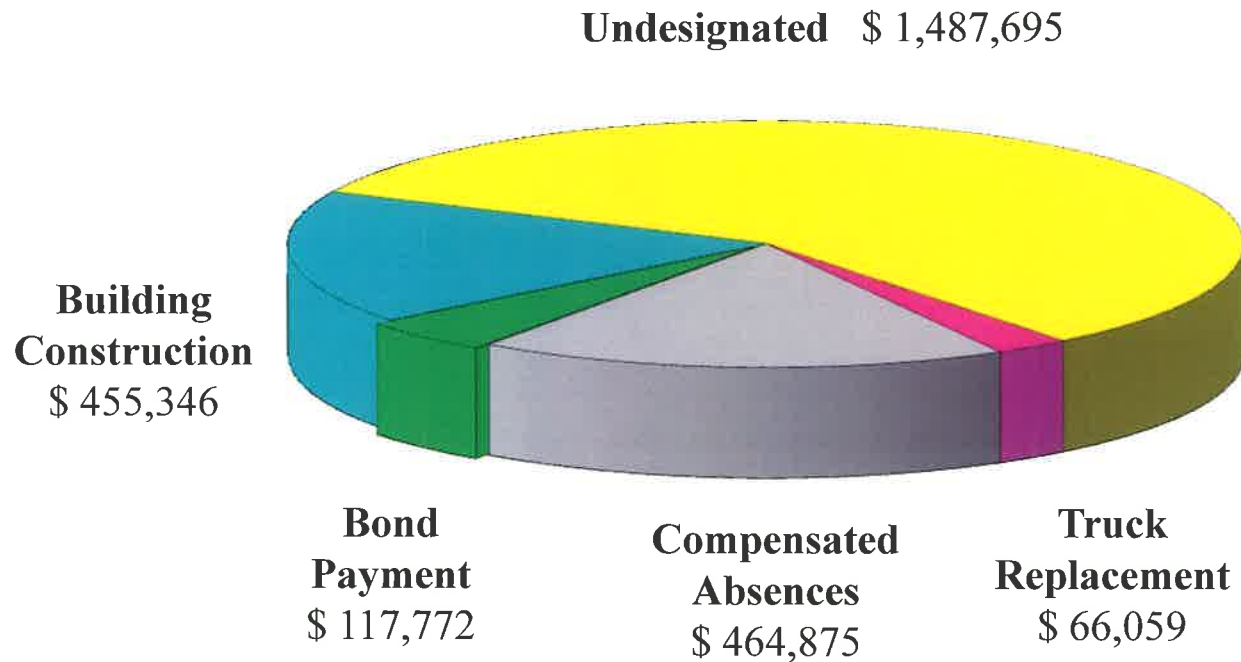


**Charter Township of Superior  
Parks Fund-Pre Gasb 54  
Fund Balance Designation  
December 31, 2016**



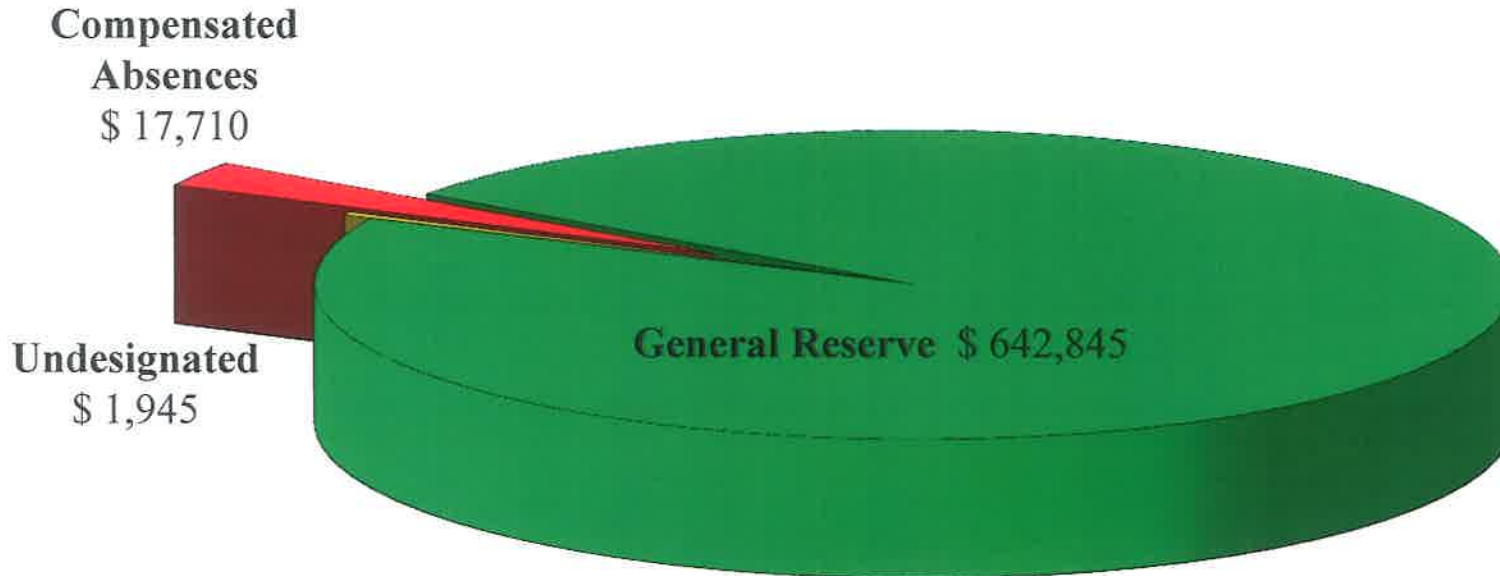
**Total Combined Fund Balance = \$ 588,801**

**Charter Township of Superior  
Fire Fund  
Fund Balance Designation  
December 31, 2016**



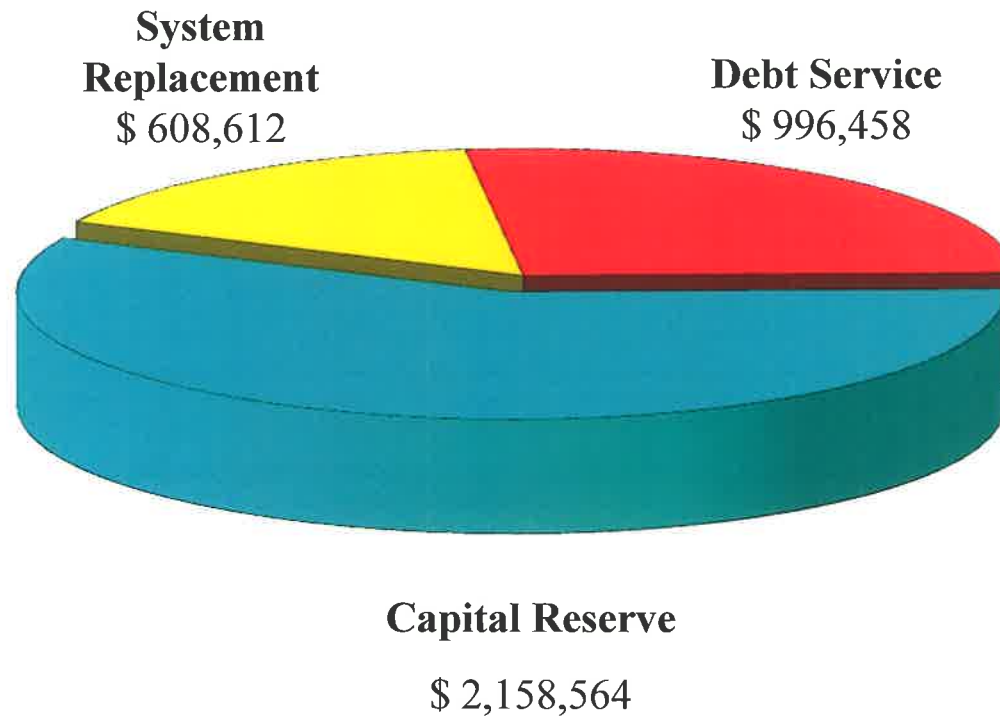
**Total Fund Balance for Fire Fund = \$ 2,591,747**

Charter Township of Superior  
Building Fund  
Fund Balance Designation  
December 31, 2016



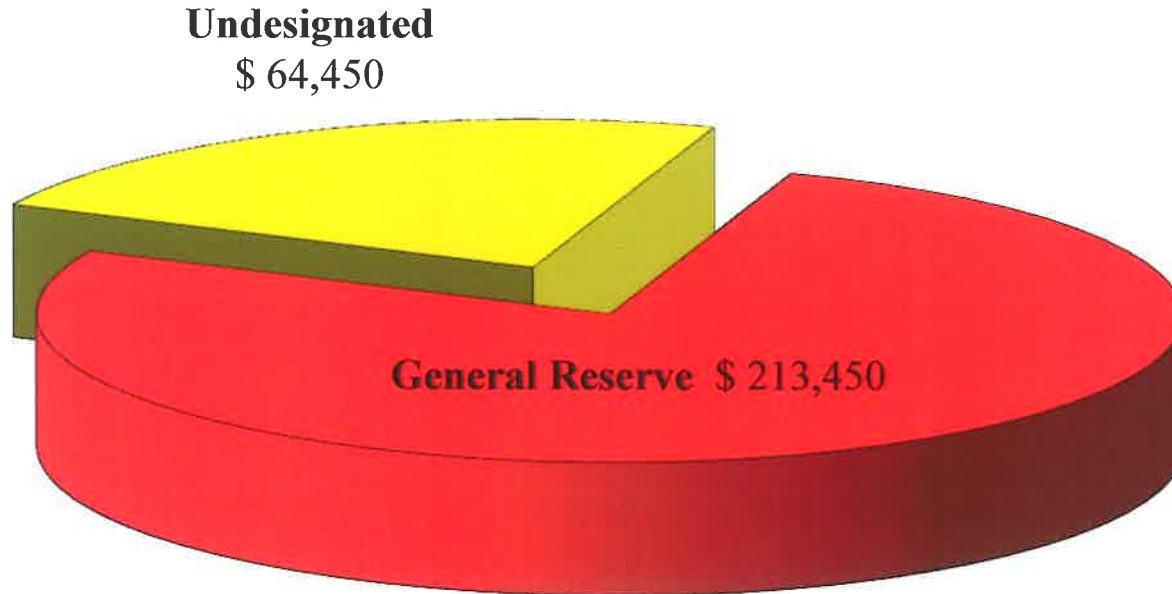
**Total Fund Balance = \$ 662,500**

**Charter Township of Superior  
Water & Sewer Fund  
Restricted Cash & Cash Equivalents  
December 31, 2016**



**Total Restricted Cash & Cash Equivalents = \$ 3,763,634**

**Charter Township of Superior  
Law Fund  
Fund Balance Designation  
December 31, 2016**



**Total Fund Balance = \$ 277,900**

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**April 2017**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com-Other Non-Building</b>	<i>\$500,000.00</i>	<i>\$3,850.00</i>	<i>4</i>
<b>Electrical Permits</b>	<i>\$0.00</i>	<i>\$4,397.00</i>	<i>26</i>
<b>Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Mechanical Permits</b>	<i>\$0.00</i>	<i>\$4,807.00</i>	<i>32</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$2,335.00</i>	<i>18</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$41,099.00</i>	<i>\$267.00</i>	<i>1</i>
<b>Res-Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$150.00</i>	<i>1</i>
<b>Res-New Building</b>	<i>\$2,013,027.00</i>	<i>\$13,332.00</i>	<i>5</i>
<b>Res-Other Building</b>	<i>\$93,681.00</i>	<i>\$1,133.00</i>	<i>9</i>
<b>Res-Other Non-Building</b>	<i>\$34,200.00</i>	<i>\$222.00</i>	<i>1</i>
<b>Res-Renovations</b>	<i>\$0.00</i>	<i>\$397.00</i>	<i>3</i>
<b>Totals</b>	<b><i>\$2,682,007.00</i></b>	<b><i>\$31,040.00</i></b>	<b><i>101</i></b>

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT**

**January, 2017 To Date**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Renovations</b>	<i>\$74,992.00</i>	<i>\$2,791.00</i>	<i>3</i>
<b>Com-Other Non-Building</b>	<i>\$510,000.00</i>	<i>\$4,600.00</i>	<i>8</i>
<b>Electrical Permits</b>	<i>\$0.00</i>	<i>\$17,133.00</i>	<i>79</i>
<b>Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$750.00</i>	<i>5</i>
<b>Mechanical Permits</b>	<i>\$0.00</i>	<i>\$21,061.00</i>	<i>140</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$14,252.00</i>	<i>85</i>
<b>PRIVATE ROAD</b>	<i>\$0.00</i>	<i>\$100.00</i>	<i>1</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$230,481.00</i>	<i>\$1,659.00</i>	<i>3</i>
<b>Res-Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$450.00</i>	<i>3</i>
<b>Res-New Building</b>	<i>\$8,057,658.00</i>	<i>\$51,698.00</i>	<i>25</i>
<b>Res-Other Building</b>	<i>\$181,326.00</i>	<i>\$3,374.00</i>	<i>22</i>
<b>Res-Other Non-Building</b>	<i>\$59,800.00</i>	<i>\$388.00</i>	<i>2</i>
<b>Res-Renovations</b>	<i>\$0.00</i>	<i>\$928.00</i>	<i>7</i>
<b>Totals</b>	<b><i>\$9,114,257.00</i></b>	<b><i>\$119,184.00</i></b>	<b><i>383</i></b>

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, Lynette Findley, Brenda McKinney  
**CC:**  
**From:** Vic Chevrette, Fire Chief  
**Date:** 5/1/2017  
**Re:** Fire Chief Activity Report April 2017

---

The following is the April 2017 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 1

Fire Alarm Plan Review: 1

Building Plan Review: 0

Inspections: 0

Fire Alarm Test: 0

Fire Investigations: 0

Fire Code consultation: 1

FOIA Request: 1

Burn Permits issued: 9

Meetings Attended: WAMAA Chiefs meeting,

Training: Metro Fire Inspectors (Damage Assessment).

Incidents Responses: 0

Other Activity: Jury duty, Jackson County Fire Department Swap meet.

Respectfully Submitted



Victor G. Chevrette, Fire Chief



# Superior Township Fire

## Incident Type Report (Summary)

Alarm Date Between {04/01/2017} And {04/30/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	1.88%	\$0	0.00%
131 Passenger vehicle fire	3	2.83%	\$20,050	100.00%
154 Dumpster or other outside trash receptacle	1	0.94%	\$0	0.00%
	<b>6</b>	<b>5.66%</b>	<b>\$20,050</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	34	32.07%	\$0	0.00%
320 Emergency medical service, other	1	0.94%	\$0	0.00%
321 EMS call, excluding vehicle accident with	11	10.37%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.83%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	2.83%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.94%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.94%	\$0	0.00%
363 Swift water rescue	1	0.94%	\$0	0.00%
	<b>55</b>	<b>51.88%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.94%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.94%	\$0	0.00%
444 Power line down	1	0.94%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.94%	\$0	0.00%
	<b>4</b>	<b>3.77%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
522 Water or steam leak	1	0.94%	\$0	0.00%
553 Public service	1	0.94%	\$0	0.00%
554 Assist invalid	1	0.94%	\$0	0.00%
561 Unauthorized burning	3	2.83%	\$0	0.00%
	<b>6</b>	<b>5.66%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	3	2.83%	\$0	0.00%
611 Dispatched & cancelled en route	19	17.92%	\$0	0.00%
622 No Incident found on arrival at dispatch	6	5.66%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.94%	\$0	0.00%

**Superior Township Fire**

**Incident Type Report (Summary)**

**Alarm Date Between {04/01/2017} And {04/30/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>6 Good Intent Call</b>	<b>29</b>	<b>27.35%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	3	2.83%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.94%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.94%	\$0	0.00%
	<b>5</b>	<b>4.71%</b>	<b>\$0</b>	<b>0.00%</b>
<b>9 Special Incident Type</b>				
911 Citizen complaint	1	0.94%	\$0	0.00%
	<b>1</b>	<b>0.94%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 106**

**Total Est Loss: \$20,050**

Superior Township Fire

Aid Responses by Incident

Alarm Date Between {04/01/2017} And {04/30/2017}

Department	Notified	Aid Type	Fire	EMS	Resc	Other	
<b>17-0710020 04/07/2017 22:25:00</b>							
<b>324 Motor Vehicle Accident with no injuries</b>							
<b>W M14 MM10 HWY /ANN ARBOR, MI 48105</b>							
AATW Ann Arbor Township	04/07/2017	2 Automatic aid received	#Personnel	0	2	0	0
			#Apparatus	0	0	0	0
Response Time:00:06:00							
-----							
<b>Subtotal Responses: 1</b>			<b>Average Aid Response Time for Incident: 00:06:00</b>				
<b>17-0710164 04/09/2017 14:03:07</b>							
<b>111 Building fire</b>							
<b>33 Normal ST</b>							
YPSI CITY Ypsilanti City Fire Department	04/09/2017	3 Mutual aid given	#Personnel	3	0	0	0
			#Apparatus	2	0	0	0
Response Time:00:02:10							
-----							
<b>Subtotal Responses: 1</b>			<b>Average Aid Response Time for Incident: 00:02:10</b>				
<b>17-0710166 04/09/2017 13:50:00</b>							
<b>745 Alarm system activation, no fire - unintentional</b>							
<b>575 S Mansfield AVE</b>							
YPSI CITY Ypsilanti City Fire Department	04/09/2017	3 Mutual aid given	#Personnel	0	0	0	0
			#Apparatus	0	0	0	0
Response Time:00:01:38							
-----							
<b>Subtotal Responses: 1</b>			<b>Average Aid Response Time for Incident: 00:01:38</b>				
<b>17-0710407 04/11/2017 21:56:00</b>							
<b>324 Motor Vehicle Accident with no injuries</b>							
<b>SB23@ M14SB/ANN ARBOR, MI 48105</b>							
AATW Ann Arbor Township	04/11/2017	4 Automatic aid given	#Personnel	3	0	0	0
			#Apparatus	1	0	0	0
Response Time:00:08:00							
-----							
<b>Subtotal Responses: 1</b>			<b>Average Aid Response Time for Incident: 00:08:00</b>				

Response time calculated from time notified to arrival time.

# Superior Township Fire

## Aid Responses by Incident

Alarm Date Between {04/01/2017} And {04/30/2017}

Department	Notified	Aid Type	Fire	EMS	Resc	Other	
<b>17-0710743 04/15/2017 14:24:00</b>							
<b>363 Swift water rescue</b>							
<b>LEFORGE RD &amp; E HURON RIVER DR</b>							
YPSI CITY Ypsilanti	04/15/2017	3 Mutual aid given	#Personnel	0	0	4	0
City Fire Department			#Apparatus	0	0	2	0
Response Time:00:04:00							

Subtotal Responses: 1 Average Aid Response Time for Incident: 00:04:00

<b>17-0710767 04/15/2017 19:06:00</b>							
<b>111 Building fire</b>							
<b>180 Rosewood AVE</b>							
YPSI TWP Ypsilanti	04/15/2017	4 Automatic aid	#Personnel	3	0	0	0
Township Fire		given	#Apparatus	2	0	0	0
Department							
Response Time:00:10:00							

Subtotal Responses: 1 Average Aid Response Time for Incident: 00:10:00

<b>17-0710850 04/16/2017 18:36:10</b>							
<b>622 No Incident found on arrival at dispatch address</b>							
<b>959 Rue Deauville</b>							
YPSI TWP Ypsilanti	04/16/2017	4 Automatic aid	#Personnel	3	0	0	0
Township Fire		given	#Apparatus	2	0	0	0
Department							
Response Time:00:04:40							

Subtotal Responses: 1 Average Aid Response Time for Incident: 00:04:40

<b>17-0711509 04/23/2017 13:16:00</b>							
<b>352 Extrication of victim(s) from vehicle</b>							
<b>US 23 HWY &amp; Lee RD /Brighton, MI 48116</b>							
GREEN OAK Green Oak	04/23/2017	3 Mutual aid given	#Personnel	0	0	0	0
Township Fire			#Apparatus	0	0	0	0
Department							
Response Time:00:38:00							

Response time calculated from time notified to arrival time.

# Superior Township Fire

## Aid Responses by Incident

Alarm Date Between {04/01/2017} And {04/30/2017}

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Department	Notified	Aid Type	Fire	EMS	Resc	Other
17-0711509	04/23/2017 13:16:00					
352 Extrication of victim(s) from vehicle						
US 23 HWY & Lee RD /Brighton, MI 48116						
-----						
Subtotal Responses: 1		Average Aid Response Time for Incident: 00:38:00				

17-0711641 04/24/2017 19:52:00  
324 Motor Vehicle Accident with no injuries  
W M14 MM10 HWY & CURTIS RD /ANN ARBOR, MI 48105

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AATW Ann Arbor	04/24/2017	1 Mutual aid	#Personnel	0	0	0	0
Township		received	#Apparatus	0	0	0	0
		Response Time:00:07:00					
-----							
Subtotal Responses: 1		Average Aid Response Time for Incident: 00:07:00					

17-0711676 04/25/2017 09:55:12  
622 No Incident found on arrival at dispatch address  
831 Green

---

YPSI CITY Ypsilanti	04/25/2017	4 Automatic aid	#Personnel	0	0	0	3
City Fire Department		given	#Apparatus	0	0	0	2
		Response Time:00:08:51					
-----							
Subtotal Responses: 1		Average Aid Response Time for Incident: 00:08:51					

17-0711749 04/25/2017 22:23:06  
622 No Incident found on arrival at dispatch address  
1926 Washtenaw

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YPSI CITY Ypsilanti	04/25/2017	4 Automatic aid	#Personnel	0	0	0	3
City Fire Department		given	#Apparatus	0	0	0	2
		Response Time:00:09:58					
-----							
Subtotal Responses: 1		Average Aid Response Time for Incident: 00:09:58					

17-0712042 04/28/2017 18:10:00  
600 Good intent call, Other  
N US23 & PLYMOUTH RD /ANN ARBOR, MI 48105

---

Response time calculated from time notified to arrival time.

Superior Township Fire

Aid Responses by Incident

Alarm Date Between {04/01/2017} And {04/30/2017}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
<b>17-0712042 04/28/2017 18:10:00</b>						
<b>600 Good intent call, Other</b>						
<b>N US23 &amp; PLYMOUTH RD /ANN ARBOR, MI 48105</b>						
AATW Ann Arbor Township	04/28/2017	4 Automatic aid given	#Personnel	0	0	0
			#Apparatus	0	0	0
Response Time:00:15:00						
<b>Subtotal Responses: 1</b>			<b>Average Aid Response Time for Incident: 00:15:00</b>			

Response time calculated from time notified to arrival time.

**Superior Township Fire**

**Incident List by Street Address**

**Alarm Date Between {04/01/2017} And {04/30/2017}  
and Incident Type Between "100" And "123"**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
17-0710164-000	04/09/2017	14:03:07	33 Normal ST	111 Building fire
17-0710767-000	04/15/2017	19:06:00	180 Rosewood AVE	111 Building fire
<b>Total Incident Count</b>			<b>2</b>	

**Superior Township Fire**

**Incident List by Street Address**

**Alarm Date Between {04/01/2017} And {04/30/2017}  
and Incident Type Between "130" And "138"**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
17-0711056-000	04/18/2017	17:00:00	1726 WEEPING WILLOW CT	131 Passenger vehicle fire
17-0710118-000	04/09/2017	01:17:44	GEDDES RD & HUNTERS CREEK	131 Passenger vehicle fire
17-0710148-000	04/09/2017	11:32:00	WB M14@MM#9	131 Passenger vehicle fire

**Total Incident Count        3**



**Superior Township Fire**

**Incident List by Street Address**

**Alarm Date Between {04/01/2017} And {04/30/2017}  
and Incident Type Between "322" And "323"**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
17-0710912-000	04/17/2017	09:17:23	5301 ELLIOTT DR	322 Motor vehicle accident with
17-0710189-000	04/09/2017	17:15:00	FORD RD & GOTFREDSON RD	322 Motor vehicle accident with
17-0709757-000	04/05/2017	08:07:00	PROSPECT RD & CHERRY HILL	322 Motor vehicle accident with

**Total Incident Count      3**

**Superior Township Fire**

**Incident List by Street Address**

**Alarm Date Between {04/01/2017} And {04/30/2017}  
and Incident Type = "352"**

---

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
17-0711509-000	04/23/2017	13:16:00	US 23 HWY & Lee RD /Brigh	352 Extrication of victim(s) fr
<b>Total Incident Count</b>		<b>1</b>		

**Superior Township Fire**

**Incident List by Street Address**

**Alarm Date Between {04/01/2017} And {04/30/2017}  
and Incident Type Between "700" And "746"**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
17-0710674-000	04/14/2017	20:09:00	7540 PLYMOUTH RD /ANN ARB	700 False alarm or false call,
17-0711442-000	04/22/2017	14:19:00	8650 CEDAR CT	700 False alarm or false call,
17-0709619-000	04/03/2017	11:12:30	2028 HUNTERS CREEK DR	743 Smoke detector activation,
17-0710166-000	04/09/2017	13:50:00	575 S Mansfield AVE	745 Alarm system activation, no
17-0711584-000	04/24/2017	08:24:00	1559 SHEFFIELD DR	700 False alarm or false call,

**Total Incident Count      5**

## **Superior Township Monthly Report April/ May 2017**

### **Resident Debris/ Complaints:**

- 9933 Avondale- 2 Sofas on Extension- **(Tagged for Removal)**
- 9159 Ascot Dr.- Carpet on Extension- **(Tagged for Removal)**
- 1613 Harvest Ln.- Debris on Extension- **(Tagged for Removal)**
- 8569 Ashton Ct.- Broken Fence- **(Spoke w/ owner)**
- 10265 Avondale- Mattress & Chest on Extension- **(Tagged for Removal)**
- 9679 Wexford- Chair on Extension- **(Tagged for Removal)**
- 10223 Avondale- Large Boxes on Extension- **(Tagged for Removal)**
- 9883 High Meadow- Mattress & Pads on Extension- **(Tagged for Removal)**
- 10115 Avondale- Chair & Door on Extension- **(Tagged for Removal)**
- 8604 Pine Ct.- Chair & Box on Extension- **(Tagged for Removal)**
- 8884 Nottingham- Large Box on Extension- **(Tagged for Removal)**
- 8883 Nottingham- 2 Seats on Extension- **(Tagged for Removal)**
- 8960 Nottingham- Chairs on Extension- **(Tagged for Removal)**
- 8718 Barrington- Cabinet on Extension- **(Tagged for Removal)**
- 1714 Hamlet- 2 sofas on Extension- **(Tagged for Removal)**
- 1803 Hamlet- Headboard & bedspring on Extension- **(Tagged for Removal)**
- 1853 Ashley- 2 Cabinets on Extension- **(Tagged for Removal)**
- 1839 Ashley- Carpet on Extension- **(Tagged for Removal)**
- 1222 Stamford- Mattress & Chair on Extension- **(Tagged for Removal)**
- 8668 Kingston Ct.- Chair & Bags on Extension- **(Tagged for Removal)**
- 8624 Hemlock Ct.- Debris on Extension- **(Tagged for Removal)**
- 8645 Cedar Ct.- Debris on Extension- **(Tagged for Removal)**
- 8689 Nottingham- Furniture on Extension- **(Tagged for Removal)**
- 1556 Stratford Ct.- Debris on Extension- **(Tagged for Removal)**
- 8943 Devon- Cabinet on Extension- **(Tagged for Removal)**
- 9234 Panama- Mattress & Doors on Extension- **(Tagged for Removal)**
- 8622 Pine Ct.- Debris on Extension- **(Tagged for Removal)**
- 8650 Cedar Ct.- Debris on Extension- **(Tagged for Removal)**

## **Yardwaste & Grass Complaints:**

- 8658 Cedar Ct.- Yardwaste on extension too soon- **(Tagged)**
- 8879 Nottingham- Yardwaste on extension too soon- **(Tagged)**
- 1763 Sheffield- Yardwaste on extension too soon- **(Tagged)**
- 1726 Sheffield- Yardwaste on extension too soon- **(Tagged)**
- 1656 Sheffield- Yardwaste on extension too soon- **(Tagged)**
- 8273 Berkshire- Yardwaste on extension too soon- **(Tagged)**
- 8623 Hemlock Ct.- Yardwaste on extension too soon- **(Tagged)**
- 8623 Pine Ct.- Yardwaste on extension too soon- **(Tagged)**
- 1654 Stephens- Yardwaste on extension too soon- **(Tagged)**
- 1642 Stephens- Yardwaste on extension too soon- **(Tagged)**
- 8671 Nottingham- Yardwaste on extension too soon- **(Tagged)**
- 8665 Nottingham- Yardwaste on extension too soon- **(Tagged)**
- 8551 Barrington- Yardwaste on extension too soon- **(Tagged)**
- 8486 Barrington- Yardwaste on extension too soon- **(Tagged)**
- 8590 Somerset- Yardwaste on extension too soon- **(Tagged)**
- 8613 Somerset- Yardwaste on extension too soon- **(Tagged)**
- 8809- 8811 Somerset- Yardwaste on extension too soon- **(Tagged)**
- 1868 Telford- Yardwaste on extension too soon- **(Tagged)**
- 1783 Hamlet- Yardwaste on extension too soon- **(Tagged)**
- 1779 Manchester- Grass needs cutting- **(Tagged)**
- 1781 Hamlet- Grass needs cutting- **(Tagged)**
- 8405 Barrington- Grass needs cutting- **(Tagged)**
- 9535 Glenhill- Grass needs cutting- **(Tagged)**
- 9120 Ascot Dr.- Grass needs cutting- **(Tagged)**
- 8647 Hemlock- Grass needs cutting- **(Tagged)**
- 8712 Heather- Grass needs cutting- **(Tagged)**
- 8715 Nottingham- Grass needs cutting- **(Tagged)**
- 1027 McArthur- Grass needs cutting- **(Tagged)**
- 1019 McArthur- Grass needs cutting- **(Tagged)**
- 8952 Nottingham- Grass needs cutting- **(Tagged)**
- 1621 Harvest Ln.- Grass needs cutting- **(Tagged)**
- 1575 Harvest Ln.- Grass needs cutting- **(Tagged)**
- 1559 Harvest Ln.- Grass needs cutting- **(Tagged)**
- 1541 Harvest Ln.- Grass needs cutting- **(Tagged)**
- 1531 Harvest Ln.- Grass needs cutting- **(Tagged)**
- 1532 Harvest Ln.- Grass needs cutting- **(Tagged)**
- 1701 Dover Ct.- Grass needs cutting- **(Tagged)**
- 9170 Panama- Grass needs cutting- **(Tagged)**

9150 Panama- Grass needs cutting- **(Tagged)**  
9360 Panama- Grass needs cutting- **(Tagged)**  
1618 Harvest Ln.- Grass needs cutting- **(Tagged)**  
1666 Wiard Rd.- Grass needs cutting- **(Tagged)**  
1742 Hamlet- Grass needs cutting- **(Tagged)**  
8526 Windsor Ct.- Grass needs cutting- **(Tagged)**  
8538 Windsor Ct.- Grass needs cutting- **(Tagged)**  
8507 Barrington- Grass needs cutting- **(Tagged)**  
8442 Barrington- Grass needs cutting- **(Tagged)**  
1836 Manchester- Brush needs to be removed **(Tagged)**

### **Vehicle Complaints:**

1167 Stamford- Vehicle w/ flat tires- **(Letter Sent to Owner)**  
1549 Devon- Vehicle w/ flat tires- **(Letter Sent to Owner)**  
1546 Devon- Vehicle blocking walkway- **(Tagged)**  
1812 Norfolk- Vehicle w/ expired tags- **(Letter Sent to Owner)**  
1772 Sheffield- Vehicle w/ exposed tags- **(Letter Sent to Owner)**

### **Illegal Dumpings:**

LaForge & Hunters Creek- Treadmill & chair dumped- **(Office Notified)**  
Harris Rd. & Geddes- Carpet rolls & 3 sofas- **(Office Notified)**

Superior Charter Township Park Commission  
Regular Meeting  
March 27, 2017

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Marion Morris at 6:30 p.m.
- II. Roll Call  
Park Commissioners present: Marion Morris, Paula Jefferson, Sandi Lopez, Nahid Sanii-Yahyai, Terry Lee Lansing, Martha Kern-Boprie, Bernedia Word  
  
Park Commissioners absent: none  
  
Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute  
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda, with correction to item 8.B. which should be listed as "2017-2021 Parks, Recreation & Opens Space Plan" rather than "2017-2012 Parks, Recreation & Open Space Plan" as currently noted. The motion carried.
- V. Prior Meeting Minutes Approval
  - A. February 27, 2017  
It was moved by Terry Lee Lansing and supported by Sandi Lopez to approve the minutes of 2/27/17 with the following correction: Reports B. Administrator In the second sentence, which presently begins "He add that the Michigan...: add the letters "ed" to "add" so that it reads "He added that the Michigan...". The motion carried.
- VI. Citizen Participation – none
- VII. Reports
  - A. Chairperson  
Chair Marion Morris met with Juan Bradford, Park Administrator frequently during the past month. She met with Carla Bisaro of the Committee to Promote Superior Township about cost associated with adding an ice carver to the Christmas Tree Lighting event in December. Blocks of ice cost \$42.00 each. Carla will investigate other costs. Rick Collman, the new township Park Steward fills two roles, one as a member of the Superior Land Preservation Society (SLPS) and the other as steward to the Park Commission. He will attend monthly SLPS meetings, and will submit written reports to the Park Commission. He will not attend Park Commission meetings unless his presence is absolutely necessary.
  - B. Administrator  
Juan Bradford submitted a written report. He provided some additional information on purchase of the van. The van is a 2016 vehicle that is only about 11 months old, and had 20,000 miles on it. It can carry 12 passengers. The van was purchased for \$23,200. Juan noted that used vehicles of similar capacity, age and mileage turn over quickly. The bird watching class suggested by Sandi Lopez will take place over two Saturdays in June. On June 17 an indoor class will take place

from 1:00 – 3:00 pm in the Township Hall. On June 24 an outdoor class will take place from 9:00 – 11:00 am, probably in LeFurge Woods Preserve.

C. Board Liaison

Trustee Alex Williams reported that Fairfax Manor debt will be auctioned 4/19/17. The purchaser of the debt will receive the facility. Likely bidders indicate they plan to operate a memory care facility on the site. Plans are advancing to extend the non-motorized path from Geddes Road south to Berkshire.

Dead trees were removed from Panama Avenue. Many new houses are under construction. This will raise township wide tax base. The township has a goal of building out land presently zoned for residential development before rezoning additional land.

The Road Commission will replace the Cherry Hill culvert as well as the Geddes Road culvert between Prospect and LeForge Roads.

Don Staebler died two weeks ago, at 106 years of age. Ownership of Staebler Farm Park has transferred to Washtenaw County. Plans are underway to use Staebler Farm Park as a folk arts school.

Dixboro Village Green is applying for another CTAP grant to build a pavilion. Ypsilanti District Library – Superior branch received a “face lift” and an additional computer for public use. The Township Board will hold a work session 4/04/17 on the SAW grant report. The board authorized purchase of software licenses by the Utility Department which should increase efficiency. The Utility Department rented an envelope stuffer/sealer.

D. Board Meeting Attendees

Sandi Lopez attended the March Township Board meeting. She reported that another mini free library has been installed on Vreeland Road near the intersection with Hickman Road.

E. Park Steward – Rick Collman submitted a written report on conditions in Cherry Hill Nature Preserve and Schroeter Park during March.

F. Safety

There were no accidents or injuries during the past month.

VIII. Communications

- A. Educational Information: Wild & Wonderful – Making a Case for Undeveloped Open Spaces
- B. 2017-2021 Parks, Recreation & Open Space Plan
- C. Superior Land Preservation Society Thank You Letter
- D. 2017 Special Events Flyer
- E. Easter Egg Hunt Flyer

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the Communications. The motion carried.

IX. Old Business

X. New Business

A. Dixboro Farmers Market Attendance

Park Commissioners agreed to staff a table at the Dixboro Farmers Market from 3:00 – 7:00 pm on the following dates:

Friday	May 26, 2017	Martha Kern-Boprie
Friday	June 30, 2017	Nahid Sanii-Yahyai
Friday	July 28, 2017	Marion Morris

Information about township parks and recreation programs will be provided. Martha suggested educational games or quizzes about nature could be an effective way to capture the interest of children.







# Washtenaw County Sheriff's Activity Log

Area: 16 Superior Twp.

Date: 4/1/2017 - 4/30/2017

Range:

## Activity Log Citation by Area Report

<b>Log ID:</b> 629683	<b>Date:</b> 4/2/2017 7:44 AM	<b>Location:</b> HURON/HARRIET	<b>Ticket #:</b> 17WD03160	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Citation 1:</b> C/I VIOLATION OF GRADUATED LICENSE				
<b>Log ID:</b> 629683	<b>Date:</b> 4/2/2017 7:53 AM	<b>Location:</b> CLARK/LEFORGE	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 629683	<b>Date:</b> 4/2/2017 7:54 AM	<b>Location:</b> CLARK/PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 629692	<b>Date:</b> 4/2/2017 12:00 AM	<b>Location:</b> SUPERIOR/GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 629692	<b>Date:</b> 4/2/2017 1:48 AM	<b>Location:</b> GEDDES/HICKMAN	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 629692	<b>Date:</b> 4/2/2017 1:28 AM	<b>Location:</b> GEDDES/HICKMAN	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 629732	<b>Date:</b> 4/2/2017 10:35 AM	<b>Location:</b> PLYMOUTH/DIXBORO	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 629734	<b>Date:</b> 4/2/2017 10:26 AM	<b>Location:</b> FORD & BERRY	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 629775	<b>Date:</b> 4/2/2017 10:48 PM	<b>Location:</b> DAWN/ PANAMA	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 629797	<b>Date:</b> 4/2/2017 10:35 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17WD03173	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Citation 1:</b> C/I IMPEDED TRAFFIC				
<b>Log ID:</b> 629817	<b>Date:</b> 4/3/2017 12:33 AM	<b>Location:</b> STAMFORD/MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Log ID:</b> 630007	<b>Date:</b> 4/4/2017 11:33 AM	<b>Location:</b> GEDDES & SUPERIOR	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 630103	<b>Date:</b> 4/4/2017 9:58 PM	<b>Location:</b> SUPERIOR/GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 630103	<b>Date:</b> 4/4/2017 10:14 PM	<b>Location:</b> FORD/BERRY	<b>Ticket #:</b>	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 630129	<b>Date:</b> 4/5/2017 12:55 AM	<b>Location:</b> STAMFORD/WIARD	<b>Ticket #:</b>	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Log ID:</b> 630165	<b>Date:</b> 4/5/2017 1:41 PM	<b>Location:</b> DIXBORO PLYMOUTH	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 630207	<b>Date:</b> 4/5/2017 12:28 PM	<b>Location:</b> GEDDES/SUPERIOR	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 630526	<b>Date:</b> 4/7/2017 8:58 AM	<b>Location:</b> PLYMOUTH/FORD	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 630679	<b>Date:</b> 4/8/2017 8:14 PM	<b>Location:</b> GEDDES & HICKMAN	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 630703	<b>Date:</b> 4/8/2017 6:33 PM	<b>Location:</b> E. AVONDALE & W. AVONDALE	<b>Ticket #:</b>	<b>Deputy:</b> LOSEY, ROBERT MICHAEL

**Activity Log Citation by Area Report**

<b>Log ID:</b> 630752	<b>Date:</b> 4/8/2017 11:44 PM	<b>Location:</b> GEDDES/DIXBORO	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 630752	<b>Date:</b> 4/8/2017 11:29 PM	<b>Location:</b> MACARTHUR/CLARK	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 630776	<b>Date:</b> 4/9/2017 7:43 AM	<b>Location:</b> CLARK/MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 630792	<b>Date:</b> 4/9/2017 9:42 AM	<b>Location:</b> GEDDES/DIXBORO	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 630816	<b>Date:</b> 4/9/2017 7:39 PM	<b>Location:</b> HRD/ SUPERIOR	<b>Ticket #:</b>	<b>Deputy:</b> LOSEY, ROBERT MICHAEL
<b>Log ID:</b> 630827	<b>Date:</b> 4/9/2017 10:26 PM	<b>Location:</b> CLARK NOTTINGHAM	<b>Ticket #:</b> 17WD03450	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Citation 1:</b> MISD DWLS				
<b>Log ID:</b> 630827	<b>Date:</b> 4/9/2017 10:42 PM	<b>Location:</b> CLARK/ DEVON	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 630827	<b>Date:</b> 4/9/2017 5:10 PM	<b>Location:</b> CLARK/ CLARK DR	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 630866	<b>Date:</b> 4/9/2017 10:07 PM	<b>Location:</b> STAMFORD/GOLFVIEW	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 630866	<b>Date:</b> 4/9/2017 10:35 PM	<b>Location:</b> NOTTINGHAM/DOVE	<b>Ticket #:</b> 17WD03451	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Citation 1:</b> MISD NO OPS				
<b>Log ID:</b> 630885	<b>Date:</b> 4/10/2017 4:55 AM	<b>Location:</b> GEDDES/GOTFREDSON	<b>Ticket #:</b> 17WD03455	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Citation 1:</b> C/I 55/50				
<b>Log ID:</b> 631021	<b>Date:</b> 4/10/2017 5:57 PM	<b>Location:</b> CLARK/DAWN	<b>Ticket #:</b>	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 631053	<b>Date:</b> 4/10/2017 10:54 PM	<b>Location:</b> PROSPECT/CHERRY HILL	<b>Ticket #:</b> NA	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Citation 1:</b> MISD dwls				
<b>Log ID:</b> 631317	<b>Date:</b> 4/12/2017 12:20 PM	<b>Location:</b> PLYMOUTH PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 631319	<b>Date:</b> 4/12/2017 3:28 PM	<b>Location:</b> PROSPECT & FORD	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 631424	<b>Date:</b> 4/12/2017 9:20 PM	<b>Location:</b> CLARK/ WIARD	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 631429	<b>Date:</b> 4/12/2017 10:27 PM	<b>Location:</b> PROSPECT/CHERRY HILL	<b>Ticket #:</b> NA	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 631471	<b>Date:</b> 4/13/2017 1:53 PM	<b>Location:</b> STAMFORD / DAWN	<b>Ticket #:</b> 17WD03616	<b>Deputy:</b> MIZER, KYLE J
<b>Citation 1:</b> C/I IMPEDED				
<b>Log ID:</b> 631471	<b>Date:</b> 4/13/2017 1:34 PM	<b>Location:</b> DAWN / STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> MIZER, KYLE J
<b>Log ID:</b> 631471	<b>Date:</b> 4/13/2017 2:44 PM	<b>Location:</b> CLARK / DAWN	<b>Ticket #:</b> 17WD03620	<b>Deputy:</b> MIZER, KYLE J
<b>Citation 1:</b> C/I NO INSURANCE		<b>Citation 2:</b> MISD IMPROPER PLATE		
<b>Log ID:</b> 631483	<b>Date:</b> 4/13/2017 12:31 AM	<b>Location:</b> CLARK/DAWN	<b>Ticket #:</b>	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Log ID:</b> 631598	<b>Date:</b> 4/13/2017 8:53 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17-3629	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Citation 1:</b> MISD Never Acquired ops		<b>Citation 2:</b> C/I Violation of posted speed limit		

**Activity Log Citation by Area Report**

<b>Log ID:</b> 631598	<b>Date:</b> 4/13/2017 8:47 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b>	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Log ID:</b> 631598	<b>Date:</b> 4/13/2017 8:44 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17-3627	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Citation 1:</b> C/I other: impeding traffic				
<b>Log ID:</b> 631598	<b>Date:</b> 4/13/2017 8:41 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17-3626	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Citation 1:</b> C/I Violation of posted speed limit				
<b>Log ID:</b> 631598	<b>Date:</b> 4/13/2017 8:51 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17-3628	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Citation 1:</b> C/I Other: impeding				
<b>Log ID:</b> 631678	<b>Date:</b> 4/14/2017 3:03 AM	<b>Location:</b> GEDDES/RIDGE	<b>Ticket #:</b>	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Log ID:</b> 631753	<b>Date:</b> 4/14/2017 2:20 PM	<b>Location:</b> PROSPECT & GEDDES RD	<b>Ticket #:</b>	<b>Deputy:</b> DEZWAAN, KEITH AREND
<b>Log ID:</b> 631808	<b>Date:</b> 4/14/2017 9:32 PM	<b>Location:</b> CLARK/ MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 631855	<b>Date:</b> 4/15/2017 1:11 AM	<b>Location:</b> GEDDES/BROOKSIDE	<b>Ticket #:</b>	<b>Deputy:</b> SMITH, JESSE N
<b>Log ID:</b> 631885	<b>Date:</b> 4/15/2017 7:39 PM	<b>Location:</b> GEDDES/ GALE	<b>Ticket #:</b> NO	<b>Deputy:</b> HILOBUK, JEREMY MICHAEL
<b>Log ID:</b> 631885	<b>Date:</b> 4/15/2017 10:40 AM	<b>Location:</b> GEDDES/ GALE	<b>Ticket #:</b> NO	<b>Deputy:</b> HILOBUK, JEREMY MICHAEL
<b>Log ID:</b> 631903	<b>Date:</b> 4/15/2017 3:26 PM	<b>Location:</b> CLARK/PROSPECT	<b>Ticket #:</b> 17WD03708	<b>Deputy:</b> VANTUYL, MARK A
<b>Citation 1:</b> C/I Violation of posted speed limit				
<b>Log ID:</b> 631947	<b>Date:</b> 4/15/2017 9:38 PM	<b>Location:</b> FORD/PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> SMITH, JESSE N
<b>Log ID:</b> 631952	<b>Date:</b> 4/15/2017 11:25 PM	<b>Location:</b> 14/FORD	<b>Ticket #:</b>	<b>Deputy:</b> ARTS, JOSHUA A
<b>Log ID:</b> 631958	<b>Date:</b> 4/16/2017 12:46 AM	<b>Location:</b> CLARK/ PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> HARVEY JR, JEFFREY CRAIG
<b>Log ID:</b> 632004	<b>Date:</b> 4/16/2017 8:28 AM	<b>Location:</b> PROSPECT & GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 632033	<b>Date:</b> 4/16/2017 10:27 PM	<b>Location:</b> GEDDES/ PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 632043	<b>Date:</b> 4/16/2017 10:18 PM	<b>Location:</b> CLARK/LEFORGE	<b>Ticket #:</b> NA	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 632056	<b>Date:</b> 4/16/2017 9:58 PM	<b>Location:</b> GEDDES/HICKMAN	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632070	<b>Date:</b> 4/17/2017 1:50 AM	<b>Location:</b> CLARK/LEFORGE	<b>Ticket #:</b>	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Log ID:</b> 632070	<b>Date:</b> 4/17/2017 1:36 AM	<b>Location:</b> CLARK/PROSPECT	<b>Ticket #:</b> 17WD03732	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Citation 1:</b> C/I NO PROOF OF INSURANCE				
<b>Log ID:</b> 632232	<b>Date:</b> 4/18/2017 3:47 AM	<b>Location:</b> GEDDES/DIXBORO	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632387	<b>Date:</b> 4/19/2017 5:09 AM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632387	<b>Date:</b> 4/18/2017 10:22 PM	<b>Location:</b> OLD FORD/FORD	<b>Ticket #:</b> NA	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632435	<b>Date:</b> 4/19/2017 12:36 PM	<b>Location:</b> STEPHENS/NOTTINGHAM	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID

**Activity Log Citation by Area Report**

<b>Log ID:</b> 632435	<b>Date:</b> 4/19/2017 8:38 AM	<b>Location:</b> HARRIS/GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 632454	<b>Date:</b> 4/19/2017 12:45 PM	<b>Location:</b> GEDDES SUPERIOR	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 632553	<b>Date:</b> 4/19/2017 11:37 PM	<b>Location:</b> WIARD/ CLARK	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 632586	<b>Date:</b> 4/19/2017 11:44 PM	<b>Location:</b> PROSPECT/LEFORGE	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632586	<b>Date:</b> 4/19/2017 11:36 PM	<b>Location:</b> PROSPECT/CLARK	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632586	<b>Date:</b> 4/19/2017 10:58 PM	<b>Location:</b> FORD/CLARK	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632586	<b>Date:</b> 4/19/2017 11:33 PM	<b>Location:</b> PROSPECT/CLARK	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632694	<b>Date:</b> 4/20/2017 9:52 PM	<b>Location:</b> GEDDES/ PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 632812	<b>Date:</b> 4/21/2017 11:33 AM	<b>Location:</b> STAMFORD/MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 632816	<b>Date:</b> 4/21/2017 11:42 AM	<b>Location:</b> PROSPECT FORD	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 632890	<b>Date:</b> 4/21/2017 8:45 PM	<b>Location:</b> CLARK/PROSPECT	<b>Ticket #:</b> N	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 632890	<b>Date:</b> 4/21/2017 5:13 PM	<b>Location:</b> CLARK/ MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 632944	<b>Date:</b> 4/22/2017 3:26 AM	<b>Location:</b> PROSPECT/FORD	<b>Ticket #:</b>	<b>Deputy:</b> SMITH, JESSE N
<b>Log ID:</b> 632987	<b>Date:</b> 4/22/2017 11:29 AM	<b>Location:</b> FORD/PLYMOUTH	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 633064	<b>Date:</b> 4/22/2017 10:17 PM	<b>Location:</b> GALE/WALNUT	<b>Ticket #:</b> 3997	<b>Deputy:</b> SMITH, JESSE N
<b>Citation 1:</b> C/I impeding				
<b>Log ID:</b> 633064	<b>Date:</b> 4/22/2017 8:54 PM	<b>Location:</b> GEDDES/BROOKSIDE	<b>Ticket #:</b> 3993	<b>Deputy:</b> SMITH, JESSE N
<b>Citation 1:</b> C/I insurance		<b>Citation 2:</b> C/I defective equip		
<b>Log ID:</b> 633098	<b>Date:</b> 4/23/2017 10:58 AM	<b>Location:</b> GEDDES & LEFORGE	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 633098	<b>Date:</b> 4/23/2017 9:25 AM	<b>Location:</b> FORD & BERY	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 633104	<b>Date:</b> 4/23/2017 11:19 AM	<b>Location:</b> FORD/PLYMOUTH	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 633149	<b>Date:</b> 4/23/2017 9:09 PM	<b>Location:</b> RIVER/CLARK	<b>Ticket #:</b> 17WD04012	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Citation 1:</b> C/I no proof insur				
<b>Log ID:</b> 633149	<b>Date:</b> 4/23/2017 10:43 PM	<b>Location:</b> GEDDES/SUPERIOR	<b>Ticket #:</b> NA	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 633166	<b>Date:</b> 4/24/2017 12:15 AM	<b>Location:</b> CLARK/PROSPECT	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 633166	<b>Date:</b> 4/23/2017 10:29 PM	<b>Location:</b> MACARTHUR/CLARK	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 633166	<b>Date:</b> 4/23/2017 9:56 PM	<b>Location:</b> CLARK/RIDGE	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 633191	<b>Date:</b> 4/24/2017 10:53 AM	<b>Location:</b> STEPHENS & STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> GONTARSKI, JEFFREY ROBERT
<b>Log ID:</b> 633373	<b>Date:</b> 4/25/2017 1:24 PM	<b>Location:</b> PROSPECT/CHERRY HILL	<b>Ticket #:</b>	<b>Deputy:</b> REX, BRIAN ANDREWS

**Activity Log Citation by Area Report**

<b>Log ID:</b> 633373	<b>Date:</b> 4/25/2017 2:09 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17-4077	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Citation 1:</b> MISD No ops on person	<b>Citation 2:</b> C/I other: no proof of insurance		<b>Citation3:</b> C/I other: speeding	
<b>Log ID:</b> 633373	<b>Date:</b> 4/25/2017 2:04 PM	<b>Location:</b> GEDDES/GALE	<b>Ticket #:</b> 17-4072	<b>Deputy:</b> REX, BRIAN ANDREWS
<b>Citation 1:</b> C/I other: speeding				
<b>Log ID:</b> 633512	<b>Date:</b> 4/25/2017 11:45 PM	<b>Location:</b> GEDDGES/ARBOR WOODS	<b>Ticket #:</b>	<b>Deputy:</b> MCGRADY, PATRICK T
<b>Log ID:</b> 633542	<b>Date:</b> 4/26/2017 1:35 AM	<b>Location:</b> MACARTHUR/HARRIS	<b>Ticket #:</b> 17WD04095	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Citation 1:</b> C/I No Proof Of Ins.				
<b>Log ID:</b> 633550	<b>Date:</b> 4/26/2017 1:20 AM	<b>Location:</b> GEDDES/GOTFREDSON	<b>Ticket #:</b>	<b>Deputy:</b> HANKAMP, JEFFREY LAMAR
<b>Log ID:</b> 633591	<b>Date:</b> 4/26/2017 9:47 AM	<b>Location:</b> PLYMOUTH DIXBORO	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 633702	<b>Date:</b> 4/26/2017 9:06 PM	<b>Location:</b> CLARK/FORD	<b>Ticket #:</b> NA	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 633702	<b>Date:</b> 4/26/2017 10:05 PM	<b>Location:</b> MACARTHUR/DEERING	<b>Ticket #:</b> 17WD04122	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Citation 1:</b> MISD no ops				
<b>Log ID:</b> 633756	<b>Date:</b> 4/27/2017 2:15 PM	<b>Location:</b> PLYMOUTH/FORD	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 633768	<b>Date:</b> 4/27/2017 3:19 PM	<b>Location:</b> PROSPECT FORD	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 633864	<b>Date:</b> 4/27/2017 7:00 PM	<b>Location:</b> STAMFORD/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> SCAFASCI, JOHN ALBERT
<b>Log ID:</b> 633931	<b>Date:</b> 4/28/2017 9:07 AM	<b>Location:</b> FORD/PLYMOUTH	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 633931	<b>Date:</b> 4/28/2017 8:51 AM	<b>Location:</b> PROSPECT/GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> ROSS, JEREMY DAVID
<b>Log ID:</b> 633942	<b>Date:</b> 4/28/2017 8:36 AM	<b>Location:</b> PROSPECT GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 634053	<b>Date:</b> 4/28/2017 11:24 PM	<b>Location:</b> GEDDES / GALE	<b>Ticket #:</b>	<b>Deputy:</b> SMITH, JESSE N
<b>Log ID:</b> 634081	<b>Date:</b> 4/29/2017 6:12 AM	<b>Location:</b> PROSPECT/ CLARK	<b>Ticket #:</b>	<b>Deputy:</b> HARVEY JR, JEFFREY CRAIG
<b>Log ID:</b> 634220	<b>Date:</b> 4/30/2017 7:28 AM	<b>Location:</b> M14/ JOY	<b>Ticket #:</b>	<b>Deputy:</b> HARVEY JR, JEFFREY CRAIG
<b>Log ID:</b> 634265	<b>Date:</b> 4/30/2017 1:01 PM	<b>Location:</b> DAWN / STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> TOTH, GRANT A
<b>Log ID:</b> 634265	<b>Date:</b> 4/30/2017 6:15 PM	<b>Location:</b> MACARTHUR / HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> TOTH, GRANT A
<b>Log ID:</b> 634265	<b>Date:</b> 4/30/2017 5:57 PM	<b>Location:</b> MACARTHUR / STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> TOTH, GRANT A
<b>Log ID:</b> 634265	<b>Date:</b> 4/30/2017 4:48 PM	<b>Location:</b> MACARTHUR / HEATHER	<b>Ticket #:</b> 17WD04204	<b>Deputy:</b> TOTH, GRANT A
<b>Citation 1:</b> C/I No ops on person				
<b>Log ID:</b> 634265	<b>Date:</b> 4/30/2017 8:31 PM	<b>Location:</b> 1390 STAMFORD	<b>Ticket #:</b> 17WD04206	<b>Deputy:</b> TOTH, GRANT A
<b>Citation 1:</b> MISD Suspended/revoked ops				

**Total Traffic Stops:** 114

**Total Citations Issued:** 28

**Total Citation 1s:** 23

**Total Citation 2s:** 4

**Total Citation 3s:** 1

**Tickets Not Issued:** 83

**Traffic stops that ended in an arrest:** 4

Date Range: 4/1/2017 - 4/30/2017

Superior Twp/Ann Arbor Twp

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests
991 CAMPBELL, JOHN WILLIAM	24		35	3	7	4	0	1	0	0
351 CROVA, JOSEPH MARIO	15		30	7	9	2	0	0	0	1
1152 DEZWAAN, KEITH AREND	1		3	1	0	0	0	0	0	0
2175 ERBES, JORDAN P		1								
1165 FARST, LISA S	1		2	0	0	0	0	0	0	0
1763 GEBAUER, JOEL J	1		1	0	1	0	0	0	0	0
793 GONTARSKI, JEFFREY ROBERT	22		64	9	18	5	0	0	0	0
832 HANKAMP, JEFFREY LAMAR	16		23	9	2	1	0	0	0	0
322 HARVEY JR, JEFFREY CRAIG	4		5	3	2	1	0	0	1	0
33 HENDRICKS, TODD ALAN	1				0	0	0	0	0	0
744 HILOBUK, JEREMY MICHAEL	1		2	2	0	0	0	0	0	0
2172 HOGAN II, MICHAEL D	1		1	0	0	0	0	0	0	0
1986 HOUK, RICHARD A	2		2	0	1	0	0	0	0	0
958 LOSEY, ROBERT MICHAEL	14		38	3	18	5	0	0	1	1
1802 MCGRADY, PATRICK T	19	9	41	8	20	3	2	2	0	2
2090 MCKINNEY, JUSTIN W	8	7	10	3	7	0	0	0	0	0
2212 MIZER, KYLE J	1		2	3	0	0	0	0	0	0
336 PASTERNAK JR, ROBERT J	1	3			0	0	0	0	0	0
1999 RICHARDSON, JEREMIAH J	2		2	8	2	0	2	0	1	1
2087 ROBERTS, BRANDON D	19	6	43	27	7	1	1	2	0	1
1050 ROSS, JEREMY DAVID	18		52	12	16	3	0	0	0	0
461 SCAFASCI, JOHN ALBERT	1		4	1	0	0	0	0	0	0
1780 SMITH, JESSE N	10	5	14	6	3	0	0	0	0	0
267 STANTON, ROBERT DAVID	21		29	12	16	3	0	1	0	0
570 STUCK, RYAN JOSEPH	1		1	0	0	0	0	0	0	0
1691 TOTH, GRANT A	9	4	7	6	8	0	1	0	0	1
1793 URBAN, SEAN G	1		1	1	1	0	0	0	0	1
1788 VANTUYL, MARK A	2		3	1	2	0	0	0	0	0
2223 WOOLLAMS, JOHNNY R	17	1	38	15	18	1	1	1	1	0



# Washtenaw County Sheriff's Activity Log

## Individual Deputy Statistical Report

Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
0	0	1	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	3	0	0
0	0	0	0	1
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	1	0	0
0	0	0	0	0
0	1	2	0	0
0	0	0	0	0
0	0	1	0	1
0	3	2	0	1
0	0	0	0	0
0	0	0	0	0
0	0	3	0	0
0	0	1	0	0
0	0	0	0	0
0	1	1	0	0
0	0	0	0	0
0	0	1	0	0
0	1	0	0	1

1714 YEE, RAY MAND

Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests
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1				0	0	0	0	0	0
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Grand Total:

234	36	453	140	158	29	7	7	4	8
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Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
0	0	0	0	0
0	6	16	0	4



# Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

05/03/2017

12:00 AM

Assistance Into Area: **Superior Twp.**

4/1/2017 - 4/30/2017

Log #	Deputy ID / Name	Date/Time	Type
629772	1050 ROSS, JEREMY DAVID	4/2/2017 4:40 PM	Follow-Up
<b>Location:</b> 1515 RIDGE #317		<b>Minutes:</b> 140	<b>Assignment Area:</b> Scio
<b>Comments:</b> Per 638 (Campbell)-follow up reference earlier death investigation Assist Into: Superior Twp.			
630597	981 WIESE, DEREK PAUL	4/7/2017 8:50 PM	Service Requests
<b>Location:</b> 1803 HAMLET		<b>Minutes:</b> 45	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> DISPO: ASSIST SUPERIOR UNIT (SGT EGELER) Assist Into: Superior Twp.			
630765	1749 CRATSENBURG, JOHN A	4/9/2017 1:15 AM	Service Request Assist
<b>Location:</b> GEDDES / PROSPECT		<b>Minutes:</b> 60	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> ASSIST SUPERIOR DEPUTIES W/TH ROLLOVER CRASH AND CAR FIRE Assist Into: Superior Twp.			
630769	1788 VANTUYL, MARK A	4/9/2017 1:25 AM	Service Request Assist
<b>Location:</b> GEDDES/PROSPECT		<b>Minutes:</b> 55	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> DISP: DISPATCHED PER SGT MAHALICK TO ASSIST SUPERIOR CAR Assist Into: Superior Twp. WITH PIA/CAR FIRE.			
631831	1715 WEBB, BRIAN J	4/14/2017 9:50 PM	Service Request Assist
<b>Location:</b> STANFORD/DAWN		<b>Minutes:</b> 20	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> ASSIST 769 SFST FOR OWIVOK BY SGT CAMPBELL Assist Into: Superior Twp.			
631964	1714 YEE, RAY MAND	4/16/2017 6:15 AM	Service Requests
<b>Location:</b> 8784 MACARTHUR BLVD		<b>Minutes:</b> 105	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> ASSIST DEPUTY HARVEY WITH F/ DV PER SGT MAHALICK Assist Into: MacArthur Blvd ASSIST WITH PRISONER WATCH AT HOSPITAL UNTIL DAY SHIFT RELIEF Contract			
631968	1749 CRATSENBURG, JOHN A	4/16/2017 6:25 AM	Service Request Assist
<b>Location:</b> 8784 MACARTHUR BLVD		<b>Minutes:</b> 95	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> ASSIST SUPERIOR DEPUTIES W/ DOUBLE STABBING Assist Into: Superior Twp.			
631962	2212 MIZER, KYLE J	4/16/2017 6:25 AM	Service Request Assist
<b>Location:</b> 8784 MACARTHUR		<b>Minutes:</b> 40	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> DISP: ASSIST SUT UNIT O FA - TWO SUBJECTS STABBED EACH OTHER Assist Into: Superior Twp. FEMALE HALF CALLED IN PER SGT MAHALICK			
632010	1360 REICH, DEAN A	4/16/2017 1:45 PM	Service Request Assist
<b>Location:</b> 8940 MACARTHUR		<b>Minutes:</b> 20	<b>Assignment Area:</b> Ypsilanti Twp
<b>Comments:</b> assisted 761 / per 638 Assist Into: MacArthur Blvd Contract			
632205	1775 FARMER HEWITT, HOLLY C	4/17/2017 4:00 PM	Administrative Duty
<b>Location:</b>		<b>Minutes:</b> 10	<b>Assignment Area:</b> Scio
<b>Comments:</b> station 7 in service/email/vehicle inspection Assist Into: Superior Twp.			
632205	1775 FARMER HEWITT, HOLLY C	4/17/2017 4:10 PM	Follow-Up
<b>Location:</b> STATION 7		<b>Minutes:</b> 20	<b>Assignment Area:</b> Scio
<b>Comments:</b> station 7 follow up Assist Into: Superior Twp.			
633058	1715 WEBB, BRIAN J	4/23/2017 12:55 AM	Self-Initiated Activity



# Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

05/03/2017

12:00 AM

Assistance Into Area: **Superior Twp.**

4/1/2017 - 4/30/2017

Log #	Deputy ID / Name			
	<b>Location:</b> 5301 HURON RIVER DR	<b>Minutes:</b> 15	<b>Assignment Area:</b> Ypsilanti Twp	
	<b>Comments:</b> DISORDERLY/UIP			Assist Into: Superior Twp.
633852	1137 RISHA, MATTHEW	<b>Date/Time:</b> 4/27/2017 9:00 PM	<b>Type:</b> Service Request Assist	
	<b>Location:</b> 9456 MACARTHUR BLVD	<b>Minutes:</b> 50	<b>Assignment Area:</b> Salem Twp	
	<b>Comments:</b> Assisted Dep. Campbell with shots fired			Assist Into: Superior Twp.
633852	1137 RISHA, MATTHEW	<b>Date/Time:</b> 4/27/2017 10:15 PM	<b>Type:</b> Service Request Assist	
	<b>Location:</b> 6074 OLD FORD	<b>Minutes:</b> 40	<b>Assignment Area:</b> Salem Twp	
	<b>Comments:</b> Disp: Subject was drunk and went to bed			Assist Into: Superior Twp.
634187	1749 CRATSENBURG, JOHN A	<b>Date/Time:</b> 4/30/2017 5:55 AM	<b>Type:</b> Service Request Assist	
	<b>Location:</b> 9152 MAC ARTHUR BLVD	<b>Minutes:</b> 15	<b>Assignment Area:</b> Ypsilanti Twp	
	<b>Comments:</b> ASSIST SUPERIOR UNIT ON A FIGHT SGT MAHALICK			Assist Into: MacArthur Blvd Contract
634183	1714 YEE, RAY MAND	<b>Date/Time:</b> 4/30/2017 6:00 AM	<b>Type:</b> Service Request Assist	
	<b>Location:</b> 9152 MACARTHUR	<b>Minutes:</b> 5	<b>Assignment Area:</b> Ypsilanti Twp	
	<b>Comments:</b> ASSIST 767 PER SGT. MAHALICK			Assist Into: MacArthur Blvd Contract
634285	991 CAMPBELL, JOHN WILLIAM	<b>Date/Time:</b> 4/30/2017 4:15 PM	<b>Type:</b> Follow-Up	
	<b>Location:</b> 4225 JOY	<b>Minutes:</b> 30	<b>Assignment Area:</b> Scio	
	<b>Comments:</b> CITATION ISSUED/ FOLLOW-UP COMPLETED			Assist Into: Ann Arbor Twp.

<b>Total Minutes:</b>	<b>765</b>	<b>( 12 hours 45 minutes )</b>
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<b>Salem Twp</b>	<b>2</b>	<b>trips totaling</b>	<b>90</b>	<b>minutes</b>
<b>Scio</b>	<b>4</b>	<b>trips totaling</b>	<b>200</b>	<b>minutes</b>
<b>Ypsilanti Twp</b>	<b>11</b>	<b>trips totaling</b>	<b>475</b>	<b>minutes</b>
<b>Total:</b>	<b>17</b>	<b>trips totaling</b>	<b>765</b>	<b>minutes</b>

# CLR-008 Monthly Summary Of Offenses (WD)

City:Superior Twp-SUT

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<b>Month:</b>	April
<b>Year:</b>	2017
<b>Print Option:</b>	Print Both Monthly and YTD
<b>Include Unfounded:</b>	No
<b>Report Offenses:</b>	Include All (1,2,3,4)
<b>Attempted/Completed/NA:</b>	Includes Attempted, Completed
<b>City:</b>	Superior Twp-SUT

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Superior Twp-SUT

For The Month Of April

Classification	Apr/2016	Apr/2017	%Change
10001 KIDNAPPING/ABDUCTION	1	0	-100%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC IST DEGREE	1	0	-100%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC IST DEGREE	0	0	0%
12000 ROBBERY	0	2	0%
13001 NONAGGRAVATED ASSAULT	8	9	12.5%
13002 AGGRAVATED/FELONIOUS ASSAULT	3	3	0%
13003 INTIMIDATION/STALKING	0	1	0%
20000 ARSON	0	0	0%
22001 BURGLARY -FORCED ENTRY	2	6	200%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	3	1	-66.6%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	3	0	-100%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	2	0%
23007 LARCENY -OTHER	1	1	0%
24001 MOTOR VEHICLE THEFT	1	0	-100%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	4	300%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	1	-50%
26007 FRAUD - IDENTITY THEFT	1	3	200%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	1	2	100%
29000 DAMAGE TO PROPERTY	6	5	-16.6%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	0	3	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	1	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
<b>Group A Totals</b>	<b>36</b>	<b>45</b>	<b>25%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100%
41002 LIQUOR VIOLATIONS -OTHER	1	2	100%
48000 OBSTRUCTING POLICE	0	1	0%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	2	3	50%
53001 DISORDERLY CONDUCT	0	1	0%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	3	5	66.66%
55000 HEALTH AND SAFETY	0	1	0%
57001 TRESPASS	4	1	-75%
70000 JUVENILE RUNAWAY	0	1	0%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Superior Twp-SUT

<b>Group B Totals</b>	<b>11</b>	<b>16</b>	<b>45.45%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	4	6	50%
2900 TRAFFIC OFFENSES	1	4	300%
3000 WARRANTS	12	8	-33.3%
3100 TRAFFIC CRASHES	30	30	0%
3200 SICK / INJURY COMPLAINT	31	26	-16.1%
3300 MISCELLANEOUS COMPLAINTS	172	126	-26.7%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	224	196	-12.5%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	142	120	-15.4%
3800 ANIMAL COMPLAINTS	7	19	171.4%
3900 ALARMS	51	40	-21.5%
<b>Group C Totals</b>	<b>674</b>	<b>575</b>	<b>-14.6%</b>
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	1	0%
4500 MISCELLANEOUS A THROUGH UUUU	2	1	-50%
<b>Group D Totals</b>	<b>2</b>	<b>3</b>	<b>50%</b>
5000 FIRE CLASSIFICATIONS	1	0	-100%
<b>Group E Totals</b>	<b>1</b>	<b>0</b>	<b>-100%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	5	7	40%
6100 MISCELLANEOUS ACTIVITIES (6100)	47	37	-21.2%
6300 CANINE ACTIVITIES	2	1	-50%
6500 CRIME PREVENTION ACTIVITIES	2	2	0%
6600 COURT / WARRANT ACTIVITIES	1	0	-100%
6700 INVESTIGATIVE ACTIVITIES	2	4	100%
<b>Group F Totals</b>	<b>59</b>	<b>51</b>	<b>-13.5%</b>
<b>City : Superior Twp Totals</b>	<b>783</b>	<b>690</b>	<b>-11.8%</b>



# CLR-008 Monthly Summary Of Offenses (WD)

## City:Superior Twp-SUT

Year To Date Through April

Classification	2016	2017	%Change
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
10001 KIDNAPPING/ABDUCTION	1	0	-100%
10002 PARENTAL KIDNAPPING	1	0	-100%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC IST DEGREE	3	1	-66.6%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC IST DEGREE	2	1	-50%
12000 ROBBERY	3	2	-33.3%
13001 NONAGGRAVATED ASSAULT	41	40	-2.43%
13002 AGGRAVATED/FELONIOUS ASSAULT	9	15	66.66%
13003 INTIMIDATION/STALKING	2	5	150%
20000 ARSON	0	1	0%
22001 BURGLARY -FORCED ENTRY	10	14	40%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	3	1	-66.6%
23003 LARCENY -THEFT FROM BUILDING	8	12	50%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	7	4	-42.8%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	3	200%
23007 LARCENY -OTHER	6	6	0%
24001 MOTOR VEHICLE THEFT	3	5	66.66%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%
25000 FORGERY/COUNTERFEITING	1	2	100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	6	9	50%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	4	4	0%
26007 FRAUD - IDENTITY THEFT	5	7	40%
27000 EMBEZZLEMENT	1	0	-100%
28000 STOLEN PROPERTY	1	2	100%
29000 DAMAGE TO PROPERTY	24	17	-29.1%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	12	12	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	5	1	-80%
52001 WEAPONS OFFENSE- CONCEALED	5	2	-60%
52003 WEAPONS OFFENSE -OTHER	1	0	-100%
<b>Group A Totals</b>	<b>166</b>	<b>167</b>	<b>0.602%</b>
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	0	-100%
36004 SEX OFFENSE -OTHER	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	3	2	-33.3%
41002 LIQUOR VIOLATIONS -OTHER	4	3	-25%
48000 OBSTRUCTING POLICE	7	3	-57.1%
49000 ESCAPE/FLIGHT	2	0	-100%
50000 OBSTRUCTING JUSTICE	11	10	-9.09%
53001 DISORDERLY CONDUCT	4	3	-25%
53002 PUBLIC PEACE -OTHER	1	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	12	11	-8.33%
55000 HEALTH AND SAFETY	3	1	-66.6%
57001 TRESPASS	10	2	-80%

# CLR-008 Monthly Summary Of Offenses (WD)

## City:Superior Twp-SUT

Year To Date Through April

Classification	2016	2017	%Change
7000 JUVENILE RUNAWAY	1	7	600%
<b>Group B Totals</b>	<b>61</b>	<b>43</b>	<b>-29.5%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	21	16	-23.8%
2900 TRAFFIC OFFENSES	10	14	40%
3000 WARRANTS	52	33	-36.5%
3100 TRAFFIC CRASHES	112	153	36.60%
3200 SICK / INJURY COMPLAINT	79	86	8.860%
3300 MISCELLANEOUS COMPLAINTS	645	569	-11.7%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	0	-100%
3500 NON-CRIMINAL COMPLAINTS	889	712	-19.9%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	519	599	15.41%
3800 ANIMAL COMPLAINTS	35	62	77.14%
3900 ALARMS	188	159	-15.4%
<b>Group C Totals</b>	<b>2551</b>	<b>2403</b>	<b>-5.80%</b>
4200 PARKING CITATIONS	2	2	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	1	0%
4500 MISCELLANEOUS A THROUGH UUUU	4	1	-75%
<b>Group D Totals</b>	<b>6</b>	<b>4</b>	<b>-33.3%</b>
5000 FIRE CLASSIFICATIONS	1	0	-100%
<b>Group E Totals</b>	<b>1</b>	<b>0</b>	<b>-100%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	24	28	16.66%
6100 MISCELLANEOUS ACTIVITIES (6100)	126	158	25.39%
6300 CANINE ACTIVITIES	5	3	-40%
6500 CRIME PREVENTION ACTIVITIES	10	11	10%
6600 COURT / WARRANT ACTIVITIES	3	1	-66.6%
6700 INVESTIGATIVE ACTIVITIES	12	13	8.333%
<b>Group F Totals</b>	<b>180</b>	<b>214</b>	<b>18.88%</b>
<b>City : Superior Twp Totals</b>	<b>2965</b>	<b>2831</b>	<b>-4.51%</b>



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

May 8, 2017

**TO:** Ken Schwartz, Superior Township Supervisor  
**FR:** Mike Trester, Lieutenant (Ann Arbor, Salem, Superior and York Townships)  
**TH:** Marlene Radzik, Commander  
**RE:** April 2017 Police Services Monthly Report

In April of 2017 there were 690 calls for service in Superior Township, compared to 783 in April 2016.

For the month of April deputies initiated 133 traffic stops and issued 29 citations.

Information on **significant events** this month includes:

- April 1 9000 Block of MacArthur Identity Theft investigation, Deputy Woollams OIC, 17-25182
- April 1, 8900 Block of Bristol Ct, Felony warrant arrest, Deputy Woollams OIC, 17-25208
- April 2, Deering and Stephens Drive, OWI arrest resulting from Traffic Stop, Deputy Richardson OIC, 17-25314
- April 2, 1515 Ridge, Sudden Natural Death investigation, victim had medical history, discovered by coworkers, Deputy Ross OIC, 17-25405
- April 2, 8800 Block of MacArthur, Assault investigation, fight between two females, Deputy Toth OIC, 17-25456
- April 4, 8900 Block of MacArthur, Recovered Stolen vehicle, vehicle stolen out of the City of Ann Arbor, Deputy McGrady OIC, 17-26039
- April 6, 3400 Block of Prospect, larceny of Motorcycle trailer, Deputy Crova OIC, 17-26472
- April 7, 1800 Block of Ridgeview, Sudden Natural Death, 70 year old victim, Deputy Woollams, OIC, 17-26775
- April 7, 1600 Sheffield, Sudden Natural Death, 54 year old male deceased, Deputy Woollams OIC, 17-26852
- April 8, 9400 Block of MacArthur, Assault and Battery, two females fighting in the parking lot, Deputy Woollams OIC, 17-27157
- April 9, Geddes and Prospect, OWI arrest resulting from traffic crash, Deputy Roberts OIC, 17-27208
- April 9. 3000 Block of Andora, home invasion, unknown entry, jewelry taken, Deputy Gontarski OIC, 17-27294

***Public Safety – Quality Service – Strong Communities***

- April 12, Prospect and Cherry Hill, OWI arrest resulting from Traffic Stop, Deputy McGrady OIC, 17-28286
- April 14, Stamford and Dawn Ave, OWI arrest resulting from Traffic Stop, Deputy Woollams OIC, 17-28927
- April 16, Nottingham and Devon St, OWI arrest resulting from crash, Deputy Harvey OIC, 17-29289
- April 16, 8700 Block of MacArthur, Aggravated Assault, Domestic related, Deputy Harvey OIC, 17-29310
- April 16, 1515 Ridge, Home Invasion, entry through back window, video games missing, Deputy Woollams, OIC 17-29433
- April 22, 8600 Block of MacArthur, Domestic Violence investigation, Deputy Gontarski OIC, 17-31073
- April 23, 9100 Block of MacArthur, Home Invasion, no signs of forced entry, firearms taken, Deputy VanTuyl OIC, 17-31304
- April 25 8300 Block of Stamford Road, three homes under construction had furnaces stolen, Deputy Gontarski OIC
- April 29, 9100 Block of MacArthur, Robbery, 5 juveniles accosted a cab driver, stole his money, Deputy Toth OIC, 1733212



# Washtenaw County Sheriff's Activity Log

**Area:** 142

AA/SUT: DDACTS Zone 2 -  
MacArthur Blvd

**Date Range:** 4/1/2017 - 4/30/2017

## Activity Log Citation by Area Report

<b>Log ID:</b> 629683	<b>Date:</b> 4/2/2017 7:49 AM	<b>Location:</b> DEERING/STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 629683	<b>Date:</b> 4/2/2017 7:56 AM	<b>Location:</b> MACATHUR/STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 629683	<b>Date:</b> 4/2/2017 7:47 AM	<b>Location:</b> STAMFORD/MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 629797	<b>Date:</b> 4/3/2017 2:18 AM	<b>Location:</b> MACARTHUR/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 630120	<b>Date:</b> 4/5/2017 1:03 AM	<b>Location:</b> MACARTHUR/DANBURY	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 630776	<b>Date:</b> 4/9/2017 7:38 AM	<b>Location:</b> DAWN/STAMFORD	<b>Ticket #:</b>	<b>Deputy:</b> RICHARDSON, JEREMIAH J
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 11:12 AM	<b>Location:</b> PROSPECT/GEDDES	<b>Ticket #:</b> 17WD03434	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Citation 1:</b> C/I Violation of posted speed limit				
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 11:34 AM	<b>Location:</b> HARRIS/MACARTHUR BLVD	<b>Ticket #:</b>	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 11:39 AM	<b>Location:</b> MACARTHUR/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 1:20 PM	<b>Location:</b> MACARTHUR/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 1:23 PM	<b>Location:</b> HARRIS/ACSOTT	<b>Ticket #:</b>	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 1:34 PM	<b>Location:</b> GEDDES/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Log ID:</b> 630806	<b>Date:</b> 4/9/2017 3:43 PM	<b>Location:</b> HARRIS/GEDDES	<b>Ticket #:</b>	<b>Deputy:</b> STANTON, ROBERT DAVID
<b>Log ID:</b> 631317	<b>Date:</b> 4/12/2017 3:26 PM	<b>Location:</b> MACARTHUR HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> CROVA, JOSEPH MARIO
<b>Log ID:</b> 631457	<b>Date:</b> 4/12/2017 11:49 PM	<b>Location:</b> MACARTHUR/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D
<b>Log ID:</b> 632694	<b>Date:</b> 4/20/2017 10:27 PM	<b>Location:</b> MACARTHUR/ HEATHER	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 632694	<b>Date:</b> 4/20/2017 10:43 PM	<b>Location:</b> CLARK/ MACARTHUR	<b>Ticket #:</b>	<b>Deputy:</b> WOOLLAMS, JOHNNY R
<b>Log ID:</b> 633120	<b>Date:</b> 4/23/2017 5:18 PM	<b>Location:</b> WIARD/ FAIRWAY	<b>Ticket #:</b>	<b>Deputy:</b> TOTH, GRANT A
<b>Log ID:</b> 633337	<b>Date:</b> 4/25/2017 1:11 AM	<b>Location:</b> MACARTHUR/HARRIS	<b>Ticket #:</b>	<b>Deputy:</b> ROBERTS, BRANDON D

**Total Traffic Stops: 19**

**Total Citations Issued: 1**

**Total Citation 1s: 1**

**Total Citation 2s: 0**

**Total Citation 3s: 0**

**Tickets Not Issued: 18**

**Traffic stops that ended in an arrest: 3**



# Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

5/3/2017 13:23 PM

Assignment Area: Superior Twp/Ann Arbor Twp

4/1/2017 - 4/30/2017

Log #	Deputy ID / Name	Date/Time	Minutes
630473	1780 SMITH, JESSE N Type: Service Request Assist Comments: assist ypsi units with man w/knife/sgt arts approved	4/07/17 0:15 Location: RILEY/MICHIGAN Area: Ypsilanti Twp.	15
630547	351 CROVA, JOSEPH MARIO Type: Service Requests Comments: disp: canceled by dispatch on back up ypsi officer on a dv OK by LT Marocco	4/07/17 13:00 Location: 171 RUSSELL CT Area: Ypsilanti Twp.	30
631429	1802 MCGRADY, PATRICK T Type: Service Request Assist Comments: assist wiese w traffic stop Sgt Egeler authorized	4/12/17 18:45 Location: CLARK/RIVER Area: Ypsilanti Twp.	15
632586	2087 ROBERTS, BRANDON D Type: Service Request Assist Comments: Perimeter, BOL suspect; Sgt. Hunt	4/19/17 22:00 Location: BUICK/TYLER Area: Ypsilanti Twp.	30
632772	832 HANKAMP, JEFFREY LAMAR Type: Service Request Assist Comments: Assist Ypsi. Twp. unit with domestic. No Twp. units available due to possible barricaded gunmen, per Sgt. Arts.	4/21/17 1:10 Location: 450 BEDFORD Area: Ypsilanti Twp.	50
633064	1780 SMITH, JESSE N Type: Service Request Assist Comments: assist ypsi units with large fight/possible guns-sgt pennington approved	4/22/17 21:20 Location: 1494 ANDREA Area: Ypsilanti Twp.	20
633256	958 LOSEY, ROBERT MICHAEL Type: Service Request Assist Comments: PER 623 SGT GEISKE, HEAD TO AREA RE LARGE GROUP, POSS FIGHT, GOA , OUT W/ THOMPSON, ALL SECURE	4/24/17 14:00 Location: FALL RIVER/ LEXINGTON Area: Ypsilanti Twp.	15
633304	991 CAMPBELL, JOHN WILLIAM Type: Court (Regular Time) Comments: HODA AWAD/ PLEAD GUILTY/ FINE PAID	4/24/17 16:00 Location: Area: Ypsilanti Twp.	15
633512	1802 MCGRADY, PATRICK T Type: Service Request Assist Comments: Approved Sgt. Egeler; BOL for suspect, Perimeter	4/25/17 21:00 Location: 386 BEDFORD Area: Ypsilanti Twp.	30
634053	1780 SMITH, JESSE N Type: Service Request Assist Comments: assist ypsi units with f/a sgt mahalick approved	4/29/17 0:50 Location: MIAMI/OAK Area: Ypsilanti Twp.	70
634053	1780 SMITH, JESSE N Type: Service Request Assist Comments: assist 710 with possible shooting/unfounded. Sgt Mahalick approved	4/29/17 3:10 Location: 1146 RUE WILETTE Area: Ypsilanti Twp.	25
634240	1050 ROSS, JEREMY DAVID Type: Service Requests Comments: Back up 760/Hunt advised	4/30/17 8:20 Location: 8985 N TERRITORIAL Area: Salem Twp.	30

Total Minutes: 345

( 5 hours 45 minutes )

Salem Twp.: 1 trips totaling 30 minutes

Ypsilanti Twp.: 11 trips totaling 315 minutes



# Washtenaw County Sheriff's Activity Log

05/05/2017

## Activity Log Area Summary Report

10:10 AM

Area: Superior Twp.  
Date Range: 4/1/2017 - 4/30/2017

CSO/ACO/Support Staff Log	Total Administrative Duty:	2 for a total of	30 minutes
	Total Follow Up:	13 for a total of	680 minutes
	Total Proactive Patrol:	9 for a total of	340 minutes
	Total Service Request:	14 for a total of	550 minutes
	<b>Total # of Activities:</b>	<b>38 for a total of</b>	<b>1600 minutes</b>
Deputy Log	Total Administrative Duty:	351 for a total of	8566 minutes
	Total Briefing:	146 for a total of	2950 minutes
	Total Court (Overtime):	1 for a total of	120 minutes
	Total Community Relations:	40 for a total of	1020 minutes
	Total Court Off-Duty:	1 for a total of	120 minutes
	Total Deputy Join Shift:	27 for a total of	0 minutes
	Total Deputy Left Shift:	28 for a total of	0 minutes
	Total Follow Up:	143 for a total of	6290 minutes
	Total Out of Service:	25 for a total of	45 minutes
	Total Property Check:	135 for a total of	2805 minutes
	Total Proactive Patrol:	593 for a total of	12923 minutes
	Total Special Detail:	8 for a total of	405 minutes
	Total Selective Enforcement:	73 for a total of	2015 minutes
	Total Self-Initiated Activity:	20 for a total of	560 minutes
	Total SM:	129 for a total of	3625 minutes
	Total Service Request:	320 for a total of	13326 minutes
	Total Service Request Assist:	53 for a total of	2170 minutes
	Total Training:	1 for a total of	30 minutes
	Total Traffic Stop:	105 for a total of	1630 minutes
	<b>Total # of Activities:</b>	<b>2199 for a total of</b>	<b>58600 minutes</b>
Detective Log	Total Follow Up:	21 for a total of	2470 minutes
	Total Service Request:	1 for a total of	90 minutes
	<b>Total # of Activities:</b>	<b>22 for a total of</b>	<b>2560 minutes</b>
General Fund Patrol	Total Administrative Duty:	1 for a total of	30 minutes
	Total Proactive Patrol:	12 for a total of	155 minutes
	Total Selective Enforcement:	3 for a total of	55 minutes
	Total Service Request:	1 for a total of	40 minutes
	Total Training:	1 for a total of	30 minutes
<b>Total # of Activities:</b>	<b>18 for a total of</b>	<b>310 minutes</b>	
Secondary Road Patrol Log	Total Administrative Duty:	4 for a total of	80 minutes



Secondary Road Patrol Log	Total Follow Up:	3 for a total of	215 minutes
	Total Proactive Patrol:	5 for a total of	85 minutes
	Total Service Request:	1 for a total of	65 minutes
	Total Traffic Stop:	8 for a total of	125 minutes
	<b>Total # of Activities:</b>	<b>21 for a total of</b>	<b>570 minutes</b>
Supervisor Log	Total Administrative Duty:	82 for a total of	3685 minutes
	Total Briefing:	8 for a total of	115 minutes
	Total Out of Service:	21 for a total of	0 minutes
	Total Property Check:	2 for a total of	25 minutes
	Total Proactive Patrol:	24 for a total of	370 minutes
	Total Special Detail:	1 for a total of	15 minutes
	Total Service Request:	1 for a total of	15 minutes
	Total Service Request Assist:	9 for a total of	870 minutes
	Total Traffic Stop:	1 for a total of	5 minutes
	Total Other:	4 for a total of	0 minutes
	<b>Total # of Activities:</b>	<b>153 for a total of</b>	<b>5100 minutes</b>
		<b>Total Superior Twp.:</b>	<b>2451 for a total of</b>

## Superior Township Utility Department

## Balance Sheet

As of March 31, 2017

	Mar 31, 17	Feb 28, 17	Mar 31, 16
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	658,403.04	535,280.96	326,261.99
102 · O&M Money Mkt. - Comerica	968,058.75	967,853.25	965,876.38
103 · O&M Cash in Register	300.00	300.00	300.00
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,626,861.79	1,503,534.21	1,292,538.37
115 · CASH - SYSTEM REPAIR RESERVE			
118 · Sys. Rep.-Money Mkt. - Comerica	608,987.12	608,857.84	607,614.23
Total 115 · CASH - SYSTEM REPAIR RES...	608,987.12	608,857.84	607,614.23
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234			
125-AA · Capital Res. Checking - AA T...	343,787.81	339,665.75	249,287.81
125-YC · Cap. Reserves Checking - YC...	1,248,694.67	1,217,285.00	1,198,584.34
Total 125 · CR Chkg. - Chase 639918234	1,592,482.48	1,556,950.75	1,447,872.15
127 · Cap. Res. Money Mkt.-Comerica	644,427.76	644,290.96	642,974.97
Total 120 · CASH - CAPITAL RESERVE	2,236,910.24	2,201,241.71	2,090,847.12
140 · CASH - DEBT SERVICE RESERVE			
145 · Debt Serv. Money Mkt.- Comerica	997,072.80	996,861.14	994,825.02
Total 140 · CASH - DEBT SERVICE RESE...	997,072.80	996,861.14	994,825.02
Total Checking/Savings	5,469,831.95	5,310,494.90	4,985,824.74
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-FF · Due From Fire Fund		60.87	
160-GF · Due From General Fund		17.22	
160-PR · Due From Parks & Rec.	87.53	86.82	91.29
160-UD · Due From Other UD Class	3,786.51	3,271.51	
Total 160 · A/R - Due From Other Funds	3,874.04	3,436.42	91.29
161 · A/R - Other Customers	87,707.75	74,346.24	51,537.52
162 · A/R - Water/Sewer Bills (UB)	553,565.84	680,896.75	507,541.20
Total Accounts Receivable	645,147.63	758,679.41	559,170.01
Other Current Assets			
164 · Undeposited Funds	35,780.78	46,947.45	13,865.84
166 · Prepaid Expenses	2,080.44	2,687.12	2,179.24
170 · Inventory - Meters & Parts	75,938.62	58,565.62	96,703.31
Total Other Current Assets	113,799.84	108,200.19	112,748.39
Total Current Assets	6,228,779.42	6,177,374.50	5,657,743.14

## Superior Township Utility Department

## Balance Sheet

As of March 31, 2017

	Mar 31, 17	Feb 28, 17	Mar 31, 16
<b>Fixed Assets</b>			
174 · Buildings	3,385,724.74	3,385,724.74	3,365,959.74
175 · Acc. Dep. - Buildings	(1,072,453.99)	(1,062,529.16)	(953,694.24)
176 · Water & Sewer System	19,238,205.90	19,238,205.90	19,228,025.90
177 · Acc. Dep. - Water & Sewer Sys.	(6,829,043.45)	(6,790,044.05)	(6,360,594.18)
178 · Improvements & Equipment	951,882.45	951,882.45	954,332.45
179 · Acc. Dep - Imp. & Equipment	(735,052.38)	(733,196.80)	(713,675.36)
180 · Office Improvements	122,945.12	122,945.12	122,945.12
181 · Acc. Dep. - Office Improvements	(33,165.49)	(32,726.66)	(27,899.45)
182 · Office Furniture & Equipment	121,887.70	121,887.70	160,242.45
183 · Acc. Dep. - Off. Furn. & Equip.	(106,941.33)	(106,227.00)	(145,938.09)
184 · Vehicles	510,922.94	510,922.94	522,213.35
185 · Acc. Dep. - Vehicles	(498,780.61)	(498,562.86)	(520,992.08)
186 · Metering Program	169,481.87	169,481.87	169,481.87
187 · Acc. Dep. - Meter Program	(126,870.49)	(126,358.66)	(120,728.45)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	446,456.96	397,699.02	308,488.00
<b>Total Fixed Assets</b>	<b>15,755,662.44</b>	<b>15,759,567.05</b>	<b>16,198,629.53</b>
<b>TOTAL ASSETS</b>	<b>21,984,441.86</b>	<b>21,936,941.55</b>	<b>21,856,372.67</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
200 · A/P - Due To Other Funds			
200-GF · Due To General Fund	18.40	13.34	
200-UD · Due To Other UD Class	515.00		
<b>Total 200 · A/P - Due To Other Funds</b>	<b>533.40</b>	<b>13.34</b>	
205 · A/P - Vendors	261,476.83	191,739.78	230,195.15
<b>Total Accounts Payable</b>	<b>262,010.23</b>	<b>191,753.12</b>	<b>230,195.15</b>
<b>Other Current Liabilities</b>			
219 · Contracts Payable			
222 · CP - 2010 YCUA Ref. Bonds	1,319,747.98	1,319,747.98	1,629,318.47
223 · 2013 Refunded Bond	899,955.24	899,955.24	1,019,949.24
<b>Total 219 · Contracts Payable</b>	<b>2,219,703.22</b>	<b>2,219,703.22</b>	<b>2,649,267.71</b>
225 · Accrued Vacation & Sick Pay	35,876.65	35,876.65	53,738.03
227 · Ann Arbor Twp. Permit Fees		6,377.94	
<b>Total Other Current Liabilities</b>	<b>2,255,579.87</b>	<b>2,261,957.81</b>	<b>2,703,005.74</b>
<b>Total Current Liabilities</b>	<b>2,517,590.10</b>	<b>2,453,710.93</b>	<b>2,933,200.89</b>
<b>Total Liabilities</b>	<b>2,517,590.10</b>	<b>2,453,710.93</b>	<b>2,933,200.89</b>

## Superior Township Utility Department

## Balance Sheet

As of March 31, 2017

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	<u>Mar 31, 17</u>	<u>Feb 28, 17</u>	<u>Mar 31, 16</u>
Equity			
390 · Retained Earnings	19,409,996.96	19,409,996.96	18,828,747.08
Net Income	56,854.80	73,233.66	94,424.70
Total Equity	<u>19,466,851.76</u>	<u>19,483,230.62</u>	<u>18,923,171.78</u>
TOTAL LIABILITIES & EQUITY	<u>21,984,441.86</u>	<u>21,936,941.55</u>	<u>21,856,372.67</u>

**SUPERIOR TOWNSHIP UTILITY DEPARTMENT**  
**O&M PROFIT & LOSS - BUDGET TO ACTUAL**  
**JANUARY THROUGH MARCH 2017**

	JAN - MAR 17	BUDGET	\$ OVER BUDGET	% OF BUDGET
ORDINARY INCOME/EXPENSE				
INCOME				
400 · WATER & SEWER INCOME				
401 · WATER & SEWER SALES	440,040.37	2,140,873.00	(1,700,832.63)	20.6%
404 · WATER SALES	294,489.52	1,378,066.00	(1,083,576.48)	21.4%
405 · SEWER SALES				
TOTAL 401 · WATER & SEWER SALES	734,529.89	3,518,939.00	(2,784,409.11)	20.9%
407 · WATER SALES DURING CONSTRUCTION	315.00	1,000.00	(685.00)	31.5%
408 · PENALTY INCOME	15,818.30	58,000.00	(42,181.70)	27.3%
TOTAL 400 · WATER & SEWER INCOME	750,663.19	3,577,939.00	(2,827,275.81)	21.0%
410 · METER SALES INCOME	5,290.00	25,000.00	(19,710.00)	21.2%
420 · MISCELLANEOUS INCOME				
421 · NEW CUST./INSTALL FEES	2,675.00	12,000.00	(9,325.00)	22.3%
423 · CUSTOMER CALL OUT INCOME	0.00	1,500.00	(1,500.00)	0.0%
425 · OTHER MISCELLANEOUS INCOME	3,211.51	3,500.00	(288.49)	91.8%
TOTAL 420 · MISCELLANEOUS INCOME	5,886.51	17,000.00	(11,113.49)	34.6%
440 · INTEREST INCOME				
441 · INTEREST ON BANK ACCOUNTS	596.50	1,400.00	(803.50)	42.6%
TOTAL 440 · INTEREST INCOME	596.50	1,400.00	(803.50)	42.6%
TOTAL INCOME	762,436.20	3,621,339.00	(2,858,902.80)	21.1%
GROSS PROFIT	762,436.20	3,621,339.00	(2,858,902.80)	21.1%
EXPENSE				
550 · WATER & SEWER PURCHASED				
555 · WATER PURCHASED	250,902.58	1,278,265.00	(1,027,362.42)	19.6%
560 · SEWER PURCHASED				
560-MO. · SEWER PURCHASED - MONTHLY	252,295.44	1,206,719.00	(954,423.56)	20.9%
560-TU · SEWER PURCHASED - TRUE UP	(6,369.04)			
560 · SEWER PURCHASED - OTHER	8,110.30			
TOTAL 560 · SEWER PURCHASED	254,036.70	1,206,719.00	(952,682.30)	21.1%
TOTAL 550 · WATER & SEWER PURCHASED	504,939.28	2,484,984.00	(1,980,044.72)	20.3%
600 · PAYROLL EXPENSES				
601 · SALARIES	82,035.59	398,353.00	(316,317.41)	20.6%
602 · OVERTIME PREMIUM	2,192.39	12,519.00	(10,326.61)	17.5%
603 · TAXABLE BENEFITS	20,498.01	26,886.00	(6,387.99)	76.2%
605 · FICA/MEDICARE	8,583.19	33,488.00	(24,904.81)	25.6%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
O&M PROFIT & LOSS - BUDGET TO ACTUAL  
JANUARY THROUGH MARCH 2017

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ACCRUAL BASIS

	JAN - MAR 17	BUDGET	\$ OVER BUDGET	% OF BUDGET
607 · EMPLOYEE INSURANCE				
607-A · HSA ADMINISTRATIVE FEES	90.00	360.00	(270.00)	25.0%
607-D · DENTAL INSURANCE PREMIUMS	1,522.75	6,859.00	(5,336.25)	22.2%
607-L · LIFE INSURANCE PREMIUMS	198.64	953.00	(754.36)	20.8%
607-M · MEDICAL INSURANCE PREMIUMS	16,608.63	75,018.00	(58,409.37)	22.1%
607-V · VISION INSURANCE PREMIUMS	290.40	1,399.00	(1,108.60)	20.8%
TOTAL 607 · EMPLOYEE INSURANCE	18,710.42	84,589.00	(65,878.58)	22.1%
609 · PENSION EXPENSE	10,917.71	53,646.00	(42,728.29)	20.4%
610 · MERS 2% HCSP	3,202.50	14,700.00	(11,497.50)	21.8%
TOTAL 600 · PAYROLL EXPENSES	146,139.81	624,181.00	(478,041.19)	23.4%
611 · BUILDING & EQUIPMENT EXPENSES				
611-AB · ADMINISTRATION BUILDING				
620-AB · REPAIRS & MAINTENANCE	1,320.76	3,000.00	(1,679.24)	44.0%
643-AB · COMPUTER SERVICES & SUPPLIES	1,132.50	5,000.00	(3,867.50)	22.7%
645-AB · OPERATING SUPPLIES	1,065.25	6,000.00	(4,934.75)	17.8%
665-AB · UTILITIES	1,413.83	6,000.00	(4,586.17)	23.6%
668-AB · TELECOMMUNICATIONS	1,634.00	6,600.00	(4,966.00)	24.8%
677-AB · LEASED EQUIPMENT	1,230.29	4,800.00	(3,569.71)	25.6%
678-AB · CLEANING SERVICES	520.00	3,500.00	(2,980.00)	14.9%
TOTAL 611-AB · ADMINISTRATION BUILDING	8,316.63	34,900.00	(26,583.37)	23.8%
611-MF · MAINTENANCE FACILITY				
620-MF · REPAIRS & MAINTENANCE	6,053.73	30,000.00	(23,946.27)	20.2%
643-MF · COMPUTER SERVICES & SUPPLIES	3,897.52	5,000.00	(1,102.48)	78.0%
645-MF · OPERATING SUPPLIES	6,417.64	10,000.00	(3,582.36)	64.2%
665-MF · UTILITIES	6,020.09	17,000.00	(10,979.91)	35.4%
668-MF · TELECOMMUNICATIONS	1,443.81	8,000.00	(6,556.19)	18.0%
TOTAL 611-MF · MAINTENANCE FACILITY	23,832.79	70,000.00	(46,167.21)	34.0%
611-LB · LIFT & BOOSTER STATIONS				
620-LB · REPAIRS & MAINTENANCE	377.40	4,000.00	(3,622.60)	9.4%
645-LB · OPERATING SUPPLIES	0.00	2,000.00	(2,000.00)	0.0%
665-LB · UTILITIES	5,806.18	18,000.00	(12,193.82)	32.3%
668-LB · TELECOMMUNICATIONS	349.68	1,200.00	(850.32)	29.1%
TOTAL 611-LB · LIFT & BOOSTER STATIONS	6,533.26	25,200.00	(18,666.74)	25.9%
TOTAL 611 · BUILDING & EQUIPMENT EXPENSES	38,682.68	130,100.00	(91,417.32)	29.7%



**SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
O&M PROFIT & LOSS - BUDGET TO ACTUAL  
JANUARY THROUGH MARCH 2017**

	JAN - MAR 17	BUDGET	\$ OVER BUDGET	% OF BUDGET
670 · OTHER EXPENSES				
618 · REPAIRS & MAINTENANCE - OTHER				
620 · R&M - SYSTEM	11,947.68	100,000.00	(88,052.32)	11.9%
625 · R&M - ROOT FOAMING	0.00	8,000.00	(8,000.00)	0.0%
<b>TOTAL 618 · REPAIRS &amp; MAINTENANCE - OTHER</b>	<b>11,947.68</b>	<b>108,000.00</b>	<b>(96,052.32)</b>	<b>11.1%</b>
630 · PROFESSIONAL SERVICES				
631 · PS-ENGINEERS (OHM)	1,394.50	5,000.00	(3,605.50)	27.9%
632 · PS-AUDITORS (PHP)	0.00	6,400.00	(6,400.00)	0.0%
634 · TOWNSHIP ACCOUNTING REIMB.	0.00	3,000.00	(3,000.00)	0.0%
635 · PS-ATTORNEYS	0.00	500.00	(500.00)	0.0%
636 · PS-OTHER	387.50			
638 · PS - MW FEES	174.48	700.00	(525.52)	24.9%
<b>TOTAL 630 · PROFESSIONAL SERVICES</b>	<b>1,956.48</b>	<b>15,600.00</b>	<b>(13,643.52)</b>	<b>12.5%</b>
650 · EMPLOYEE RELATED EXPENSES				
651 · UNIFORMS	62.98	2,400.00	(2,337.02)	2.6%
652 · TRANSPORTATION & MILEAGE	25.68	500.00	(474.32)	5.1%
653 · EMPLOYEE TRAINING	2,640.00	1,500.00	1,140.00	176.0%
656 · MISC. EMPLOYEE EXPENSES	0.00	600.00	(600.00)	0.0%
<b>TOTAL 650 · EMPLOYEE RELATED EXPENSES</b>	<b>2,728.66</b>	<b>5,000.00</b>	<b>(2,271.34)</b>	<b>54.6%</b>
671 · METERS & SUPPLIES	3,997.80	50,000.00	(46,002.20)	8.0%
672 · FUEL	1,166.15	6,000.00	(4,833.85)	19.4%
673 · INSURANCE & BONDS	26,545.39	53,000.00	(26,454.61)	50.1%
676 · POSTAGE	1,609.60	7,000.00	(5,390.40)	23.0%
700 · BANK FEES	29.88			
701 · BAD DEBT EXPENSE	3,271.51	3,500.00	(228.49)	93.5%
709 · PRINTING & PUBLISHING	1,302.18	2,000.00	(697.82)	65.1%
711 · MEMBERSHIPS, DUES & LICENSES	5,056.09	14,000.00	(8,943.91)	36.1%
712 · MISCELLANEOUS EXPENSE	0.00	500.00	(500.00)	0.0%
<b>TOTAL 670 · OTHER EXPENSES</b>	<b>59,611.42</b>	<b>264,600.00</b>	<b>(204,988.58)</b>	<b>22.5%</b>
<b>TOTAL EXPENSE</b>	<b>749,373.19</b>	<b>3,503,865.00</b>	<b>(2,754,491.81)</b>	<b>21.4%</b>
<b>NET ORDINARY INCOME</b>	<b>13,063.01</b>	<b>117,474.00</b>	<b>(104,410.99)</b>	<b>11.1%</b>

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 O&M PROFIT & LOSS - BUDGET TO ACTUAL  
 JANUARY THROUGH MARCH 2017

	JAN - MAR 17	BUDGET	\$ OVER BUDGET	% OF BUDGET
OTHER INCOME/EXPENSE				
OTHER EXPENSE				
850 · TRANSFERS OUT	0.00	117,474.00	(117,474.00)	0.0%
856 · TRANS. OUT TO CAPITAL RESERVE	0.00	117,474.00	(117,474.00)	0.0%
TOTAL 850 · TRANSFERS OUT	0.00	117,474.00	(117,474.00)	0.0%
TOTAL OTHER EXPENSE	0.00	(117,474.00)	117,474.00	0.0%
NET OTHER INCOME	13,063.01	0.00	13,063.01	100.0%
NET INCOME				



# Superior Township Utility Department O&M P&L by Month - Current Year January through March 2017

	Jan 17	Feb 17	Mar 17	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400 · Water & Sewer Income				
401 · Water & Sewer Sales	145,397	181,140	113,503	440,040
404 · Water Sales	98,766	118,398	77,326	294,490
405 · Sewer Sales				
<b>Total 401 · Water &amp; Sewer Sales</b>	<u>244,162</u>	<u>299,539</u>	<u>190,829</u>	<u>734,530</u>
407 · Water Sales during Construction	140	70	105	315
408 · Penalty Income	5,214	353	10,252	15,818
<b>Total 400 · Water &amp; Sewer Income</b>	<u>249,516</u>	<u>299,962</u>	<u>201,186</u>	<u>750,663</u>
410 · Meter Sales Income	1,750	1,400	2,140	5,290
420 · Miscellaneous Income				
421 · New Cust./Install Fees	850	820	1,005	2,675
425 · Other Miscellaneous Income	3,212			3,212
<b>Total 420 · Miscellaneous Income</b>	<u>4,062</u>	<u>820</u>	<u>1,005</u>	<u>5,887</u>
440 · Interest Income				
441 · Interest on Bank Accounts	205	186	206	597
<b>Total 440 · Interest Income</b>	<u>205</u>	<u>186</u>	<u>206</u>	<u>597</u>
<b>Total Income</b>	<u>255,533</u>	<u>302,367</u>	<u>204,536</u>	<u>762,436</u>
<b>Gross Profit</b>	<u>255,533</u>	<u>302,367</u>	<u>204,536</u>	<u>762,436</u>
<b>Expense</b>				
550 · Water & Sewer Purchased	86,573	82,668	81,661	250,903
555 · Water Purchased				
560 · Sewer Purchased				
560-Mo. · Sewer Purchased - Monthly	84,904	79,857	87,535	252,295
560-TU · Sewer Purchased - True Up	(16,806)	8,110	10,437	(6,369)
560 · Sewer Purchased - Other				8,110
<b>Total 560 · Sewer Purchased</b>	<u>68,098</u>	<u>87,967</u>	<u>97,972</u>	<u>254,037</u>
<b>Total 550 · Water &amp; Sewer Purchased</b>	<u>154,671</u>	<u>170,635</u>	<u>179,633</u>	<u>504,939</u>
<b>600 · Payroll Expenses</b>				
601 · Salaries	26,910	27,980	27,146	82,036
602 · Overtime Premium	1,260	578	354	2,192
603 · Taxable Benefits	15,558	3,809	1,131	20,498
605 · FICA/Medicare	3,299	3,138	2,146	8,583

# Superior Township Utility Department O&M P&L by Month - Current Year January through March 2017

	Jan 17	Feb 17	Mar 17	TOTAL
<b>607 - Employee Insurance</b>				
607-A - HSA Administrative Fees	30	30	30	90
607-D - Dental Insurance Premiums	437	437	648	1,523
607-L - Life Insurance Premiums	62	62	74	199
607-M - Medical Insurance Premiums	4,788	4,788	7,032	16,609
607-V - Vision Insurance Premiums	91	91	108	290
<b>Total 607 - Employee Insurance</b>	<b>5,410</b>	<b>5,410</b>	<b>7,891</b>	<b>18,710</b>
<b>609 - Pension Expense</b>	<b>3,587</b>	<b>4,082</b>	<b>3,249</b>	<b>10,918</b>
<b>610 - MERS 2% HCSP</b>	<b>1,068</b>	<b>1,068</b>	<b>1,068</b>	<b>3,203</b>
<b>Total 600 - Payroll Expenses</b>	<b>57,092</b>	<b>46,064</b>	<b>42,984</b>	<b>146,140</b>
<b>611 - Building &amp; Equipment Expenses</b>				
611-AB - Administration Building				
620-AB - Repairs & Maintenance		280	1,040	1,321
643-AB - Computer Services & Supplies	159		974	1,133
645-AB - Operating Supplies	451	409	206	1,065
665-AB - Utilities	556	520	338	1,414
668-AB - Telecommunications	809	466	359	1,634
677-AB - Leased Equipment	259	268	703	1,230
678-AB - Cleaning Services	160	160	200	520
<b>Total 611-AB - Administration Building</b>	<b>2,395</b>	<b>2,103</b>	<b>3,819</b>	<b>8,317</b>
<b>611-MF - Maintenance Facility</b>				
620-MF - Repairs & Maintenance	1,780	3,694	579	6,054
643-MF - Computer Services & Supplies	2,078	1,101	719	3,898
645-MF - Operating Supplies	3,546	980	1,892	6,418
665-MF - Utilities	2,437	1,828	1,755	6,020
668-MF - Telecommunications	526	523	396	1,444
<b>Total 611-MF - Maintenance Facility</b>	<b>10,367</b>	<b>8,126</b>	<b>5,340</b>	<b>23,833</b>
<b>611-LB - Lift &amp; Booster Stations</b>				
620-LB - Repairs & Maintenance			377	377
665-LB - Utilities	1,985	1,713	2,108	5,806
668-LB - Telecommunications	117	117	117	350
<b>Total 611-LB - Lift &amp; Booster Stations</b>	<b>2,101</b>	<b>1,830</b>	<b>2,602</b>	<b>6,533</b>
<b>Total 611 - Building &amp; Equipment Expenses</b>	<b>14,863</b>	<b>12,059</b>	<b>11,761</b>	<b>38,683</b>
<b>670 - Other Expenses</b>				
618 - Repairs & Maintenance - Other				
620 - R&M - System		3,415	8,533	11,948
<b>Total 618 - Repairs &amp; Maintenance - Other</b>		<b>3,415</b>	<b>8,533</b>	<b>11,948</b>

**Superior Township Utility Department  
O&M P&L by Month - Current Year  
January through March 2017**

	Jan 17	Feb 17	Mar 17	TOTAL
<b>630 · Professional Services</b>				
631 · PS - Engineers (OHM)		177	1,218	1,395
636 · PS - Other			388	388
638 · PS - MW Fees	49	53	72	174
<b>Total 630 · Professional Services</b>	49	230	1,677	1,956
<b>650 · Employee Related Expenses</b>				
651 · Uniforms	63		26	63
652 · Transportation & Mileage			2,430	2,430
653 · Employee Training	210			
<b>Total 650 · Employee Related Expenses</b>	273		2,456	2,729
<b>671 · Meters &amp; Supplies</b>				
672 · Fuel	181	131	3,998	3,998
673 · Insurance & Bonds	25,384	581	854	1,166
676 · Postage	578	13	581	26,545
700 · Bank Fees		30	1,018	1,610
701 · Bad Debt Expense		3,272		30
709 · Printing & Publishing	968	78	256	3,272
711 · Memberships, Dues & Licenses	4,997		59	1,302
<b>Total 670 · Other Expenses</b>	32,430	7,750	19,432	59,611
<b>Total Expense</b>	259,056	236,508	253,809	749,373
<b>Net Ordinary Income</b>	(3,523)	65,860	(49,273)	13,063
<b>Net Income</b>	(3,523)	65,860	(49,273)	13,063

# Superior Township Utility Department Profit & Loss Budget vs. Actual OTHER CLASSES

	Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Mar 17	Budget	Jan - Mar 17	Budget	Jan - Mar 17	Budget	Jan - Mar 17	Budget
<b>Ordinary Income/Expense</b>								
Income								
412 · Connection Fees Income								
416 · T&T Income	157,500	525,000					157,500	525,000
<b>Total 412 · Connection Fees Income</b>	157,500	525,000					157,500	525,000
420 · Miscellaneous Income								
427 · Grant Income	31,198						31,198	
429 · Sale of Fixed Assets	11,895						11,895	
<b>Total 420 · Miscellaneous Income</b>	43,093						43,093	
440 · Interest Income								
441 · Interest on Bank Accounts	397	1,000	375	1,000	614	1,500	1,387	3,500
<b>Total 440 · Interest Income</b>	397	1,000	375	1,000	614	1,500	1,387	3,500
<b>Total Income</b>	200,990	526,000	375	1,000	614	1,500	201,979	528,500
<b>Gross Profit</b>	200,990	526,000	375	1,000	614	1,500	201,979	528,500
<b>Expense</b>								
670 · Other Expenses								
675 · Depreciation	157,988	650,000					157,988	650,000
712 · Miscellaneous Expense								
<b>Total 670 · Other Expenses</b>	157,988	650,000					157,988	650,000
686 · Bond Expenses								
687 · Bond Agency Fees			200				200	450
689 · Bond Interest Expense								53,321
690 · Annual Disclosure Report Fee								300
691 · Overlapping Report Fee								100
<b>Total 686 · Bond Expenses</b>			200			54,171	200	54,171
<b>Total Expense</b>	157,988	650,000	200		200	54,171	158,188	704,171
<b>Net Ordinary Income</b>	43,002	(124,000)	375	1,000	414	(52,671)	43,792	(175,671)

Superior Township Utility Department  
**Profit & Loss Budget vs. Actual**  
 OTHER CLASSES

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 05/04/17  
 Accrual Basis

	Cap. Res.		Sys. Rep. Res.		Debt Serv.		TOTAL	
	Jan - Mar 17	Budget	Jan - Mar 17	Budget	Jan - Mar 17	Budget	Jan - Mar 17	Budget
Other Income/Expense								
Other Income								
800 · Transfers IN		117,474						117,474
809 · Trans. In from O&M Reserves								
Total 800 · Transfers IN		117,474						117,474
Total Other Income		117,474						117,474
Net Other Income		117,474						117,474
Net Income	43,002	(6,526)	375	1,000	414	(52,671)	43,792	(58,197)

**Superior Township Utility Department  
Profit & Loss YTD Comparison  
January through March 2017**

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05/04/17  
Accrual Basis

	O&M			Cap. Res.			Sys. Rep. Res.			Debt Serv.			TOTAL
	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	
Ordinary Income/Expense													
Income													
400 · Water & Sewer Income													
401 · Water & Sewer Sales													
404 · Water Sales	440,040	409,456										409,456	
405 · Sewer Sales	294,490	299,117										299,117	
Total 401 · Water & Sewer Sales	734,530	708,573										708,573	
407 · Water Sales during Construction	315	210										210	
408 · Penalty Income	15,818	14,250										14,250	
Total 400 · Water & Sewer Income	750,663	723,033										723,033	
410 · Meter Sales Income	5,290	5,075										5,075	
412 · Connection Fees Income			157,500	147,000								147,000	
416 · T&T Income													
Total 412 · Connection Fees Income			157,500	147,000								147,000	
420 · Miscellaneous Income	2,675	3,272										3,272	
421 · New Cust./Install Fees	3,212	3,224										3,224	
425 · Other Miscellaneous Income			31,198	169,653								169,653	
427 · Grant Income			11,895									11,895	
429 · Sale of Fixed Assets													
Total 420 · Miscellaneous Income	5,887	6,497	43,093	169,653								176,149	
440 · Interest Income	597	360	397	240								1,983	
441 · Interest on Bank Accounts													
Total 440 · Interest Income	597	360	397	240								1,983	
Total Income	762,436	734,965	200,990	316,892								964,416	
Gross Profit	762,436	734,965	200,990	316,892								964,416	
Expense													
550 · Water & Sewer Purchased													
555 · Water Purchased	250,903	246,037										246,037	
560 · Sewer Purchased													
560-Mo. · Sewer Purchased - Monthly	252,295	236,282										236,282	
560-TU · Sewer Purchased - True Up	(6,369)											(6,369)	
560 · Sewer Purchased - Other	8,110											8,110	
Total 560 · Sewer Purchased	254,037	236,282										236,282	
Total 550 · Water & Sewer Purchased	504,939	482,319										482,319	
600 · Payroll Expenses													
601 · Salaries	82,036	89,572										89,572	
602 · Overtime Premium	2,192	5,749										5,749	
603 · Taxable Benefits	20,498	26,836										26,836	
605 · FICA/Medicare	8,583	9,190										9,190	

Superior Township Utility Department  
**Profit & Loss YTD Comparison**  
 January through March 2017

	O&M			Cap. Res.			Sys. Rep. Res.			Debt Serv.			TOTAL
	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	Jan - Mar 17	Jan - Mar 16	
607 - Employee Insurance	90	90									90	90	
607-A - HSA Administrative Fees	1,523	1,466									1,523	1,466	
607-D - Dental Insurance Premiums	199	215									199	215	
607-L - Life Insurance Premiums	16,609	13,635									16,609	13,635	
607-M - Medical Insurance Premiums	290	295									290	295	
607-V - Vision Insurance Premiums													
<b>Total 607 - Employee Insurance</b>	<b>18,710</b>	<b>15,700</b>									<b>18,710</b>	<b>15,700</b>	
609 - Pension Expense	10,918	12,074									10,918	12,074	
610 - MERS 2% HCSP	3,203	2,958									3,203	2,958	
<b>Total 600 - Payroll Expenses</b>	<b>146,140</b>	<b>162,080</b>									<b>146,140</b>	<b>162,080</b>	
611 - Building & Equipment Expenses													
611-AB - Administration Building	1,321	381									1,321	381	
620-AB - Repairs & Maintenance	1,133	758									1,133	758	
643-AB - Computer Services & Supplies	1,065	1,696									1,065	1,696	
645-AB - Operating Supplies	1,414	1,536									1,414	1,536	
665-AB - Utilities	1,634	1,719									1,634	1,719	
668-AB - Telecommunications	1,230	1,205									1,230	1,205	
677-AB - Leased Equipment	520	1,020									520	1,020	
678-AB - Cleaning Services													
<b>Total 611-AB - Administration Building</b>	<b>8,317</b>	<b>8,315</b>									<b>8,317</b>	<b>8,315</b>	
611-MF - Maintenance Facility													
620-MF - Repairs & Maintenance	6,054	10,296									6,054	10,296	
643-MF - Computer Services & Supplies	3,898	1,605									3,898	1,605	
645-MF - Operating Supplies	6,418	2,666									6,418	2,666	
665-MF - Utilities	6,020	5,762									6,020	5,762	
668-MF - Telecommunications	1,444	1,534									1,444	1,534	
<b>Total 611-MF - Maintenance Facility</b>	<b>23,833</b>	<b>21,862</b>									<b>23,833</b>	<b>21,862</b>	
611-LB - Lift & Booster Stations													
620-LB - Repairs & Maintenance	377	10,645									377	10,645	
665-LB - Utilities	5,806	5,097									5,806	5,097	
668-LB - Telecommunications	350	322									350	322	
<b>Total 611-LB - Lift &amp; Booster Stations</b>	<b>6,533</b>	<b>16,065</b>									<b>6,533</b>	<b>16,065</b>	
<b>Total 611 - Building &amp; Equipment Expenses</b>	<b>38,683</b>	<b>46,242</b>									<b>38,683</b>	<b>46,242</b>	
670 - Other Expenses													
618 - Repairs & Maintenance - Other													
620 - R&M - System	11,948	29,516									11,948	29,516	
625 - R&M - Root Foaming		7,532										7,532	
<b>Total 618 - Repairs &amp; Maintenance - Other</b>	<b>11,948</b>	<b>37,049</b>									<b>11,948</b>	<b>37,049</b>	





SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
A/R - DUE FROM OTHER FUNDS (ACCT. 160)  
AS OF MARCH 31, 2017

12:04 PM  
05/04/17

TYPE	DATE	NUM	NAME	MEMO	OPEN BALANCE
CURRENT					
TOTAL CURRENT					
1-99					3,271.51
INVOICE	01/12/17	2017-MISCO	BROMLEY PARK CONDOMINIUMS, LLC-Misc.	ANNUAL UTILITY ACCESS MAINTENANCE FEE	87.53
INVOICE	03/21/17	2017-P&R06	SUPERIOR TWP. P&R	CELL PHONES - MAR 17	515.00
INVOICE	03/28/17	2017-LUD-07	SUPERIOR TWP. UTILITY CAP. RES.	0&M PORTION OF PERMIT #1543	
TOTAL 1-99					3,874.04
>99					
TOTAL >99					
TOTAL					3,874.04

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
A/R - OTHER CUSTOMERS (ACCT. 161)  
AS OF MARCH 31, 2017

TYPE	DATE	NUM	NAME	MEMO	DUE DATE	OPEN BALANCE
CURRENT INVOICE	03/28/17	2017-MSC-04	WESTRIDGE MOBILE HOME Pk. (DTE)	DTE - MAR17	04/21/17	14.27
TOTAL CURRENT						14.27
1 - 99						
INVOICE	12/05/16	2016-HYD-01	ARBOR WOODS HOME COMMUNITY	WINTERIZE FIRE HYDRANTS	12/29/16	420.00
INVOICE	12/05/16	2016-HYD-05	FAIRFAX MANOR	WINTERIZE FIRE HYDRANTS	12/29/16	60.00
CREDIT...	02/24/17	16	BROMLEY PARK CONDOMINIUMS, LLC-MISC.	WRITE OFF INV. # 2017-MISCO	02/24/17	(3,271.51)
INVOICE	03/01/17	2017-SAW-02	STATE OF MICHIGAN - SAW GRANT	SAW GRANT REIMB. #19	03/01/17	6,187.49
GENER...	03/03/17	2017-017	PINNACLE HOMES LLC	NSF - CHECK # 002317 FOR PERMIT # 1539		11,015.00
INVOICE	03/09/17	2017-SAW-03	STATE OF MICHIGAN - SAW GRANT	SAW GRANT REIMB. #20	03/09/17	3,427.65
INVOICE	03/09/17	2017-SAW-04	STATE OF MICHIGAN - SAW GRANT	SAW GRANT REIMB. #21	03/09/17	11,190.60
INVOICE	03/24/17	2017-SAW-05	STATE OF MICHIGAN - SAW GRANT	SAW GRANT REIMB. #22	03/24/17	1,473.31
TOTAL 1 - 99						30,502.54
> 99						
INVOICE	08/21/12	1385	RICHARD AND MYONG BUTLER	LC PERMIT - 1691 N. PROSPECT	08/21/13	9,000.00
INVOICE	10/14/14	2014-CM-03	ARBOR WOODS HOME COMMUNITY	PIT METER - ARBOR WOODS	01/05/15	11,632.50
INVOICE	08/26/15	2015-066	ARBOR WOODS HOME COMMUNITY	FINANCE CHARGE	08/26/15	1,163.25
INVOICE	10/15/15	2015-085	FAIRFAX MANOR	WINTERIZE FIRE HYDRANTS	11/08/15	60.00
INVOICE	04/25/16	2016-027	FAIRFAX MANOR	FIN CHARGE	04/25/16	6.00
INVOICE	10/31/16	2016-TAX	WASHTENAW COUNTY - TAX ROLL	2015 TAX ROLL, WRITTEN OFF IN 2015	10/31/16	35,329.19
TOTAL > 99						57,190.94
TOTAL						87,707.75



**PREPAID EXPENSES (a/c 166)**  
**Month of: MARCH, 2017**

**UTILITY DEPARTMENT**

Type	Date	Number	Name/Vendor	Memo/Expense	Amount	Balance	Left
BILL	02/08/16		XC2 SOFTWARE	BFP SOFTWARE MAINT. - MAY16-APR18	\$625.00		
JE	VARIOUS	VARIOUS		EXPENSES - MAY16-MAR17	(\$286.48)		
						\$338.52	13
BILL	04/25/16		MML WORKER'S COMP.	WORKER'S COMP. INS. - JUL16-JUN17	\$6,967.62		
JE	VARIOUS	VARIOUS		EXPENSES - JUL16-MAR17	(\$5,225.70)		
						\$1,741.92	3
<b>Total 166 Prepaid Expenses</b>						<b>\$2,080.44</b>	

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 SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
 A/P - DUE TO OTHER FUNDS (ACCT. 200)  
 AS OF MARCH 31, 2017

DATE	NAME	MEMO	OPEN BALANCE
CURRENT 03/31/17	SUPERIOR TWP. GENERAL FUND	POSTAGE - MARCH 17	18.40
TOTAL CURRENT			18.40
1-99 03/28/17	SUPERIOR TWP. UTIL. DEPT. O&M	TRANSFER O&M PORTION OF PERMIT # 1543	515.00
TOTAL 1-99			515.00
> 99			
TOTAL > 99			
TOTAL			533.40

**SUPERIOR TOWNSHIP UTILITY DEPARTMENT**  
**A/P - VENDORS (ACCT. 205)**  
**AS OF MARCH 31, 2017**

12:05 PM  
 05/04/17

DATE	NUM	NAME	MEMO	OPEN BALANCE
<b>CURRENT</b>				
03/31/17			POSTAGE METER REFILL	500.00
03/31/17	5-500-4000006-01	PURCHASE POWER	W/S PURCH. - AR PROPERTIES - MAR 17	366.23
03/31/17	662396	YPSILANTI COMM. UTILITIES AUTHORITY	MONTHLY FEE - MAR 17	72.25
03/31/17	5-500-4000004-01	MAGIC-WRIGHTER	W/S PURCH. - MAR 17	179,266.81
03/31/17	79294915	YPSILANTI COMM. UTILITIES AUTHORITY	RESTOCKING FEE	7.50
03/31/17		SITEONE LANDSCAPE SUPPLY	MILEAGE - MAR 17	25.68
03/31/17		MARY BURTON		
<b>TOTAL CURRENT</b>				
1-99				180,238.47
03/01/17	006-35370	CUMMINS BRIDGEWAY, LLC	GENERATOR REPAIR - ADM. BLDG.	642.98
03/01/17	S101919365.002	ETNA SUPPLY	24 PERL METERS	3,120.00
03/01/17	S101988511.001	ETNA SUPPLY	REPAIR CLAMPS	619.05
03/01/17	S102034112.001	ETNA SUPPLY	TOUCHPADS & MXUS	6,458.00
03/01/17	S102047518.001	ETNA SUPPLY	TOUCHPADS	250.00
03/01/17	S101988511.003	ETNA SUPPLY	REPAIR CLAMPS	1,678.75
03/01/17	S102013017.001	ETNA SUPPLY	TOUCHPADS	150.00
03/01/17	S102013017.002	ETNA SUPPLY	WIRE METERS	9,300.00
03/01/17	46584	PARHELION TECHNOLOGIES	MAINTENANCE FEES - MAR 17	317.50
03/01/17	46549	PARHELION TECHNOLOGIES	CREATE USER - BURTON	437.50
03/01/17	46535	PARHELION TECHNOLOGIES	TROUBLESHOOT COMPUTER - WALKER	62.50
03/01/17	46533	PARHELION TECHNOLOGIES	REPAIR ALARM SYSTEM - BACK DOOR	156.25
03/01/17	46514	PARHELION TECHNOLOGIES	MAINTENANCE FEES - FEB 17	317.50
03/01/17	46555	PARHELION TECHNOLOGIES	UPDATE BSA UB	31.25
03/01/17	46525	PARHELION TECHNOLOGIES	UPDATE QB	93.75
03/06/17	183897	OHM ENGINEERING ADVISORS	GENERAL SERVICES	1,217.50
03/06/17	183894	OHM ENGINEERING ADVISORS	SAW GRANT	1,637.00
03/07/17	530350420	UIS	TROUBLESHOOT PROSPECT PTE. & LEFORGE STATIONS	813.03
03/08/17	0049387IN	CRB CRANE AND SERVICE Co., INC.	HOIST & CRANE INSPECTION	279.00
03/10/17	3434-473024	O'REILLY AUTO PARTS	OIL AND OIL FILTERS - GMC AND 05 FORD	69.40
03/10/17	530350454	UIS	TROUBLESHOOT LIFT STATIONS	4,720.00
03/11/17	46590	PARHELION TECHNOLOGIES	REPAIRED DVR AT PUMP STATION	337.50
03/11/17	46598	PARHELION TECHNOLOGIES	TROUBLESHOOT COMPUTER - SHREWSBURY	31.25
03/11/17	46595	BATTERIES PLUS	INSTALL PLOTTER	218.75
03/14/17	389-358959	CONTINENTAL RESEARCH	BATTERIES	39.90
03/17/17	447120-CRC-1	DTE	CITRA-FLOAT	1,814.40
03/20/17	330595900078	DTE	GAS & ELECT. @ 1799 N. PROSPECT - MAR 17	251.08
03/20/17	330595900060	DTE	GAS & ELECTRIC @ 1756 RIDGE - MAR 17	190.04
03/21/17	10309	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE - APRIL 17	(5,910.11)
03/21/17	10310	CONSUMER'S LIFE INSURANCE COMPANY	LIFE INSURANCE - APRIL 17	(49.57)
03/21/17	10311	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - APRIL 17	(543.99)
03/21/17	10318	VISION SERVICE PLAN	VISION INSURANCE - APRIL 2017	(107.80)
03/21/17	330599500015	DTE	ELECT. @ ADM. BLDG. - MAR 17	210.51
03/21/17	287847000067	DTE	ELECT. @ 810 W. CLARK - MAR 17	979.07
03/21/17	330595900037	DTE	ELECT. @ 2490 HURON RIVER - MAR 17	13.40
03/21/17	330595900052	DTE	ELECT. @ 250 W. CLARK - MAR 17	175.85
03/21/17	287847000034	DTE	GAS @ ADM. BLDG. - MAR 17	127.47
03/22/17	330595900060	DTE	ELECTRIC @ 1756 RIDGE - MAR 17	152.08
03/22/17	330595900086	DTE	ELECT. @ 1649 CRAB APPLE - MAR 17	14.27
03/22/17	465405300018	DTE	GAS @ 8200 GEDDES - MAR 17	82.51
03/22/17	330595900011	DTE	ELECT. @ 8200 GEDDES - MAR 17	22.96
03/22/17	330595900045	DTE	ELECT. @ 1385 E. CLARK - MAR 17	13.40
03/22/17	80528	CONGDON'S ACE HARDWARE	MISC. SUPPLIES	43.88
03/22/17	9333626310	PERSONNEL CONCEPTS	LABOR LAW NOTICES	234.95
03/23/17	287847000059	DTE	ELECT. / GAS @ MAINT. FAC. - MAR 17	1,755.04
03/24/17		AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - MAR 17 (5 WEEKS)	200.00
03/24/17	10201 EAVO	TITLE ONE/ESCROW DEPT.	REFUND DOUBLE PAYMENT W/S - 10201 E. AVONDALE	302.83
03/24/17	324-17	FTL CONSTRUCTION INC.	REPLACE 12" GATE VALVE - 1389 STAMFORD	25,799.10
03/24/17	35346	GENE BUTMAN FORD	2005 FORD F350 EXHAUST REPAIR	155.61

SUPERIOR TOWNSHIP UTILITY DEPARTMENT  
A/P - VENDORS (ACCT. 205)  
AS OF MARCH 31, 2017

12:05 PM  
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DATE	NUM	NAME	MEMO	OPEN BALANCE
03/27/17				35.50
03/27/17	3305959000078	WEX BANK	FUEL FOR GMC	209.79
03/28/17	20409131	DTE	ELECTRIC @ 1799 N. PROSPECT - MAR17	338.54
03/28/17	OEF69FC041	MILLENNIUM BUSINESS SYSTEMS	TOSHIBA COPIER LEASE - MAR17 & COLOR COPIES	59.00
03/30/17	15881	SUPERIOR TOWNSHIP CREDIT CARD ACCOUNT	WATER DISTRIBUTION CERTIFICATION MEMBERSHIP	12,422.09
03/30/17	80805	JETT PUMP & VALVE, L.L.C.	SPARE PUMP FOR CLARK RD. LIFT STATION	25.85
03/30/17	184457	CONGDON'S ACE HARDWARE	MISC. SUPPLIES	8,899.75
03/30/17	006-37617	OHM ENGINEERING ADVISORS	GEDDES BOOSTER STA. DEMO	322.50
		CUMMINS BRIDGEWAY, LLC	GENERATOR REPAIR - ADM. BLDG.	
TOTAL 1 - 99				81,238.36
100 - 180				
TOTAL 100 - 180				
> 180				
TOTAL > 180				
TOTAL				261,476.83

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 101 - GENERAL							
Revenues							
Dept 000-REVENUE							
101-000-402.000	CURRENT- REAL/PROPERTY/IFT TAXES	491,132.69	491,004.00	0.00	(128.69)	100.03	478,203.72
101-000-403.050	PRIOR YEARS DELQ PERS PROP	0.00	500.00	0.00	500.00	0.00	0.00
101-000-404.000	TRAILER FEES	861.50	3,000.00	289.50	2,138.50	28.72	810.50
101-000-406.000	PILOT PROGRAM TAXES	0.00	1,800.00	0.00	1,800.00	0.00	0.00
101-000-407.000	PPT REIMBURSEMENT	279.63	0.00	279.63	(279.63)	100.00	0.00
101-000-452.000	CABLE TV FRANCHISE FEES - COMCAST	142,000.00	142,000.00	0.00	0.00	100.00	142,000.00
101-000-453.000	CABLE TV FRANCHISE FEES - AT&T	49,000.00	49,000.00	0.00	0.00	100.00	49,000.00
101-000-574.000	STATE SHARED REVENUE	3,234.00	1,038,997.00	3,234.00	1,035,763.00	0.31	0.00
101-000-575.000	STATE REIMBURSEMENT FOR ROWS	0.00	9,700.00	0.00	9,700.00	0.00	0.00
101-000-576.000	STATE EVIP DISTRIBUTION	0.00	0.00	0.00	0.00	0.00	34,559.00
101-000-605.000	ORDINANCE VIOLATION REIMBURSEMENTS	0.00	2,000.00	0.00	2,000.00	0.00	833.20
101-000-607.000	PLANNING ADMINISTRATION FEES	1,100.00	1,800.00	0.00	700.00	61.11	225.00
101-000-608.000	PLANNING DEPARTMENT FEES	0.00	0.00	0.00	0.00	0.00	900.00
101-000-611.000	MEETINGS, COURT REIMBURSEMENT REVENUE	0.00	500.00	0.00	500.00	0.00	650.00
101-000-626.000	SUMMER TAX COLLECTION FEES	0.00	30,065.00	0.00	30,065.00	0.00	0.00
101-000-630.000	SOLID WASTE REVENUE	691.50	3,200.00	110.00	2,508.50	21.61	484.00
101-000-631.000	RECYCLING EDUCATION REVENUE	1,500.00	1,500.00	0.00	0.00	100.00	1,500.00
101-000-632.000	SYCAMORE MEADOWS LITTER CONTROL	800.00	4,800.00	300.00	4,000.00	16.67	400.00
101-000-633.000	DANBURY LITTER CONTROL	900.00	0.00	300.00	(900.00)	100.00	0.00
101-000-664.000	INTEREST	5.81	1,200.00	1.19	1,194.19	0.48	0.13
101-000-664.075	TAX COLLECTION INTEREST	0.00	0.00	0.00	0.00	0.00	515.95
101-000-666.000	DELINQUENT INTEREST & PENALTY INCOME	1,371.64	2,000.00	0.00	628.36	68.58	0.00
101-000-672.000	MEDICAL INSURANCE/COBRA INCOME	5.24	0.00	1.60	(5.24)	100.00	0.00
101-000-673.000	INSURANCE REIMBURSEMENTS INCOME	0.00	100.00	0.00	100.00	0.00	0.00
101-000-674.000	CELL TOWER REVENUE	20,840.26	20,000.00	2,472.76	(840.26)	104.20	6,247.41
101-000-675.000	DELINQUENT W/S BILLS ADMIN FEE INCOME	0.00	6,000.00	0.00	6,000.00	0.00	0.00
101-000-695.076	CTAP GRANT - DIXBORO SIGNAGE	0.00	10,000.00	0.00	10,000.00	0.00	4,310.00
101-000-698.000	MISCELLANEOUS INCOME	3,105.01	500.00	0.01	(2,605.01)	621.00	225.00
101-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	105,812.00	0.00	105,812.00	0.00	0.00
Total Dept 000-REVENUE		716,827.28	1,925,478.00	6,988.69	1,208,650.72	37.23	720,863.91
TOTAL REVENUES		716,827.28	1,925,478.00	6,988.69	1,208,650.72	37.23	720,863.91
Expenditures							
Dept 101-TOWNSHIP BOARD							
101-101-700.000	BOARD OF TRUSTEES STIPENDS	1,200.00	8,400.00	600.00	7,200.00	14.29	1,200.00
101-101-701.000	OTHER BOARD/COMMISSION SALARIES	0.00	0.00	0.00	0.00	0.00	1,170.00
101-101-701.005	WETALNDS BOARD STIPENDS	0.00	3,500.00	0.00	3,500.00	0.00	0.00
101-101-701.010	DIXBORO REVIEW BOARD STIPENDS	0.00	700.00	0.00	700.00	0.00	0.00
101-101-701.015	ZONING BOARD OF APPEAL STIPENDS	320.00	2,320.00	0.00	2,000.00	13.79	0.00
101-101-703.000	CONTRACT SERVICES	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-101-727.000	OFFICE SUPPLIES	183.42	0.00	0.00	(183.42)	100.00	0.00
101-101-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
Total Dept 101-TOWNSHIP BOARD		1,703.42	16,020.00	600.00	14,316.58	10.63	2,370.00
Dept 102-ADMINISTRATION							
101-102-702.000	SALARIES	4,150.35	11,700.00	1,760.85	7,549.65	35.47	3,016.14
101-102-710.000	TRAINING	0.00	500.00	0.00	500.00	0.00	195.00
101-102-717.000	TAXABLE BENEFITS	650.00	676.00	0.00	26.00	96.15	511.03
101-102-727.000	OFFICE SUPPLIES	659.01	4,000.00	224.66	3,340.99	16.48	801.19
101-102-728.000	POSTAGE	5,742.26	14,000.00	1,211.03	8,257.74	41.02	7,235.47

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 101 - GENERAL							
Expenditures							
101-102-777.000	CEMETARY UPKEEP EXPENSE	0.00	5,000.00	0.00	5,000.00	0.00	0.00
101-102-798.000	ECONOMIC DEVELOPMENT	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-102-800.000	PROFESSIONAL SERVICES - ATTORNEYS	245.00	15,000.00	245.00	14,755.00	1.63	285.00
101-102-800.010	PROFESSIONAL SERVICES - AUDIT	0.00	10,170.00	0.00	10,170.00	0.00	0.00
101-102-800.015	PROFESSIONAL SERVICES - ENGINEERS	133.00	15,000.00	133.00	14,867.00	0.89	0.00
101-102-801.000	PROFESSIONAL SERVICES - OTHER	1,830.34	10,000.00	234.29	8,169.66	18.30	2,551.83
101-102-802.000	PROFESSIONAL SERVICES - IT	5,455.61	15,000.00	5,028.25	9,544.39	36.37	1,291.25
101-102-850.000	TELECOMMUNICATIONS	1,442.73	5,200.00	476.57	3,757.27	27.74	1,326.69
101-102-851.000	INSURANCE & BONDS	3,011.51	12,000.00	1,003.83	8,988.49	25.10	2,844.89
101-102-860.000	TRANSPORTATION	386.43	5,000.00	240.63	4,613.57	7.73	2,451.47
101-102-861.000	MEALS & LODGING	0.00	800.00	0.00	800.00	0.00	0.00
101-102-900.000	PRINTING & PUBLISHING	5,423.54	8,500.00	3,745.65	3,076.46	63.81	4,275.13
101-102-930.000	REPAIR & MAINTENANCE	0.00	5,000.00	0.00	5,000.00	0.00	77.07
101-102-940.000	OTHER FUND CONTRIBUTIONS	(468.64)	(2,400.00)	(139.09)	(1,931.36)	19.53	(434.72)
101-102-952.000	YPSILANTI MEALS ON WHEELS	0.00	2,150.00	0.00	2,150.00	0.00	0.00
101-102-954.000	EQUIPMENT RENTAL	934.59	2,500.00	934.59	1,565.41	37.38	621.09
101-102-958.000	MEMBERSHIPS & DUES	340.00	20,000.00	0.00	19,660.00	1.70	526.27
101-102-963.000	BANK FEES & CHARGES	398.75	1,000.00	26.00	601.25	39.88	146.45
101-102-980.000	EQUIPMENT OVER \$5,000	0.00	5,000.00	0.00	5,000.00	0.00	0.00
101-102-981.000	EQUIPMENT UNDER \$5,000	741.01	4,000.00	227.97	3,258.99	18.53	795.01
101-102-985.000	TAX CHARGEBACKS	0.00	5,000.00	0.00	5,000.00	0.00	69.00
101-102-999.000	MISCELLANEOUS EXPENSE	373.63	500.00	11.59	126.37	74.73	1,000.00
Total Dept 102-ADMINISTRATION		31,449.12	176,296.00	15,364.82	144,846.88	17.84	29,585.26
Dept 171-TOWNSHIP SUPERVISOR							
101-171-700.000	SUPERVISOR SALARY	18,471.90	80,045.00	6,157.30	61,573.10	23.08	17,933.88
101-171-717.000	TOWNSHIP SUPERVISOR TAXB BENEFITS	4,769.78	12,002.00	723.26	7,232.22	39.74	4,564.16
101-171-727.000	OFFICE SUPPLIES	29.99	100.00	29.99	70.01	29.99	0.00
Total Dept 171-TOWNSHIP SUPERVISOR		23,271.67	92,147.00	6,910.55	68,875.33	25.25	22,498.04
Dept 191-ELECTIONS							
101-191-702.000	SALARIES	0.00	19,653.00	0.00	19,653.00	0.00	576.01
101-191-703.000	CONTRACT SERVICES	241.50	6,000.00	0.00	5,758.50	4.03	5,943.93
101-191-717.000	TAXABLE BENEFITS	0.00	650.00	0.00	650.00	0.00	0.00
101-191-727.000	OFFICE SUPPLIES	63.98	1,000.00	63.98	936.02	6.40	216.89
101-191-728.000	POSTAGE	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-191-740.000	OPERATING SUPPLIES	277.15	1,000.00	277.15	722.85	27.72	2,296.70
101-191-862.000	PRECINCT RENT	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
101-191-900.000	PRINTING & PUBLISHING	0.00	500.00	0.00	500.00	0.00	278.22
101-191-981.000	EQUIPMENT UNDER \$5,000	0.00	18,000.00	0.00	18,000.00	0.00	0.00
Total Dept 191-ELECTIONS		582.63	48,803.00	341.13	48,220.37	1.19	10,311.75
Dept 201-ACCOUNTING							
101-201-702.000	SALARIES	16,158.08	81,010.00	5,458.13	64,851.92	19.95	14,976.90
101-201-710.000	TRAINING	0.00	1,500.00	0.00	1,500.00	0.00	0.00
101-201-717.000	TAXABLE BENEFITS	2,600.00	3,142.00	0.00	542.00	82.75	4,105.13
101-201-727.000	OFFICE SUPPLIES	149.18	800.00	0.00	650.82	18.65	358.44
101-201-940.000	OTHER FUND CONTRIBUTIONS	(4,577.31)	(22,000.00)	(1,446.39)	(17,422.69)	20.81	(6,871.91)



PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 101 - GENERAL							
Expenditures							
Total Dept 201-ACCOUNTING		14,329.95	64,452.00	4,011.74	50,122.05	22.23	12,568.56
Dept 209-ASSESSOR							
101-209-702.000	SALARIES	28,381.14	131,100.00	9,409.98	102,718.86	21.65	27,278.70
101-209-702.050	BOARD OF REVIEW SALARIES	795.00	0.00	795.00	(795.00)	100.00	0.00
101-209-703.000	CONTRACT SERVICES	669.64	2,500.00	0.00	1,830.36	26.79	668.20
101-209-710.000	TRAINING	0.00	2,500.00	0.00	2,500.00	0.00	30.00
101-209-717.000	TAXABLE BENEFITS	8,250.68	15,826.00	583.56	7,575.32	52.13	8,151.02
101-209-727.000	OFFICE SUPPLIES	131.86	1,500.00	83.98	1,368.14	8.79	246.98
101-209-850.000	TELECOMMUNICATIONS	120.24	500.00	40.08	379.76	24.05	120.24
101-209-860.000	TRANSPORTATION	0.00	600.00	0.00	600.00	0.00	0.00
101-209-861.000	MEALS & LODGING	177.04	500.00	177.04	322.96	35.41	149.97
101-209-958.000	MEMBERSHIPS & DUES	625.00	500.00	0.00	(125.00)	125.00	225.00
Total Dept 209-ASSESSOR		39,150.60	155,526.00	11,089.64	116,375.40	25.17	36,870.11
Dept 215-CLERK							
101-215-700.000	CLERK SALARY	16,689.30	72,320.00	5,563.10	55,630.70	23.08	16,203.18
101-215-702.000	SALARIES	9,223.20	35,721.00	3,175.20	26,497.80	25.82	2,123.71
101-215-710.000	TRAINING	634.00	0.00	0.00	(634.00)	100.00	0.00
101-215-717.000	TAXABLE BENEFITS	1,300.00	1,950.00	0.00	650.00	66.67	4,523.24
101-215-727.000	OFFICE SUPPLIES	433.43	1,500.00	(43.62)	1,066.57	28.90	409.98
Total Dept 215-CLERK		28,279.93	111,491.00	8,694.68	83,211.07	25.37	23,260.11
Dept 253-TOWNSHIP TREASURER							
101-253-700.000	TREASURER SALARY	16,689.30	72,320.00	5,563.10	55,630.70	23.08	16,203.18
101-253-702.000	SALARIES	15,049.44	58,960.00	5,231.52	43,910.56	25.52	15,519.04
101-253-710.000	TRAINING	25.00	500.00	(284.00)	475.00	5.00	499.95
101-253-717.000	TAXABLE BENEFITS	10,667.18	25,148.00	1,389.06	14,480.82	42.42	6,401.68
101-253-727.000	OFFICE SUPPLIES	407.37	1,000.00	90.48	592.63	40.74	127.84
101-253-740.000	OPERATING SUPPLIES	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-253-900.000	PRINTING & PUBLISHING	0.00	1,500.00	0.00	1,500.00	0.00	0.00
101-253-940.000	OTHER FUND CONTRIBUTIONS	0.00	(600.00)	0.00	(600.00)	0.00	(600.00)
101-253-958.000	MEMBERSHIPS & DUES	50.00	0.00	0.00	(50.00)	100.00	0.00
Total Dept 253-TOWNSHIP TREASURER		42,888.29	159,828.00	11,990.16	116,939.71	26.83	38,151.69
Dept 265-BUILDINGS & GROUNDS							
101-265-702.000	SALARIES	3,693.60	16,004.00	1,231.20	12,310.40	23.08	3,585.60
101-265-703.000	CONTRACT SERVICES	594.00	6,000.00	215.00	5,406.00	9.90	616.00
101-265-717.000	TAXABLE BENEFITS	0.00	480.00	0.00	480.00	0.00	0.00
101-265-740.000	OPERATING SUPPLIES	466.01	6,000.00	212.47	5,533.99	7.77	512.96
101-265-860.000	TRANSPORTATION	0.00	200.00	0.00	200.00	0.00	0.00
101-265-920.000	UTILITIES	2,872.91	10,000.00	903.33	7,127.09	28.73	2,990.38
101-265-930.000	REPAIR & MAINTENANCE	3,741.32	9,000.00	2,499.80	5,258.68	41.57	1,113.32
101-265-940.000	OTHER FUND CONTRIBUTIONS	(1,761.64)	(7,200.00)	(1,168.87)	(5,438.36)	24.47	(758.37)
101-265-976.000	BUILDING IMPROVEMENTS	7,373.00	10,000.00	7,373.00	2,627.00	73.73	0.00
Total Dept 265-BUILDINGS & GROUNDS		16,979.20	50,484.00	11,265.93	33,504.80	33.63	8,059.89

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 101 - GENERAL							
Expenditures							
Dept 266-SPECIAL PROJECTS							
101-266-947.000	MASTER PLAN REVISIONS	0.00	6,500.00	0.00	6,500.00	0.00	0.00
101-266-947.012	GEDDES RIDGE DRAIN	0.00	31,915.00	0.00	31,915.00	0.00	0.00
101-266-950.000	SIGNAGE	0.00	5,000.00	0.00	5,000.00	0.00	0.00
101-266-962.000	SPECIAL PROJECTS - MISCELLANEOUS	450.00	20,000.00	450.00	19,550.00	2.25	0.00
101-266-971.000-CTAP	CTAP GRANT DIXBORO	0.00	2,000.00	0.00	2,000.00	0.00	0.00
Total Dept 266-SPECIAL PROJECTS		450.00	65,415.00	450.00	64,965.00	0.69	0.00
Dept 278-ORDINANCE ENFORCEMENT							
101-278-702.000	SALARIES	9,488.95	41,076.00	3,131.15	31,587.05	23.10	8,822.79
101-278-703.000	CONTRACT SERVICES (MOWING)	0.00	4,800.00	0.00	4,800.00	0.00	0.00
101-278-717.000	TAXABLE BENEFITS	1,732.36	1,714.00	6.00	(18.36)	101.07	1,705.14
101-278-740.000	OPERATING SUPPLIES	0.00	500.00	0.00	500.00	0.00	0.00
101-278-860.000	MILEAGE ORDINANCE OFFICER	1,102.02	3,500.00	495.42	2,397.98	31.49	665.79
101-278-953.000	BLIGHT ENFORCEMENT	89.38	5,000.00	45.90	4,910.62	1.79	585.00
Total Dept 278-ORDINANCE ENFORCEMENT		12,412.71	56,590.00	3,678.47	44,177.29	21.93	11,778.72
Dept 410-PLANNING DEPARTMENT							
101-410-701.000	COMMISSION STIPENDS	0.00	5,040.00	0.00	5,040.00	0.00	0.00
101-410-702.000	SALARIES	2,781.00	11,700.00	927.00	8,919.00	23.77	3,016.14
101-410-703.000	CONTRACT SERVICES	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-410-710.000	TRAINING	0.00	600.00	0.00	600.00	0.00	0.00
101-410-717.000	TAXABLE BENEFITS	650.00	676.00	0.00	26.00	96.15	511.02
101-410-727.000	OFFICE SUPPLIES	183.43	400.00	0.00	216.57	45.86	185.00
101-410-801.000	PROFESSIONAL SERVICES - OTHER	1,023.75	10,000.00	1,023.75	8,976.25	10.24	942.50
101-410-900.000	PRINTING & PUBLISHING	0.00	1,000.00	0.00	1,000.00	0.00	0.00
Total Dept 410-PLANNING DEPARTMENT		4,638.18	30,416.00	1,950.75	25,777.82	15.25	4,654.66
Dept 446-INFRASTRUCTURE							
101-446-702.000	SALARIES	172.06	7,578.00	28.40	7,405.94	2.27	0.00
101-446-703.000	CONTRACT SERVICES	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-446-740.000	OPERATING SUPPLIES	0.00	500.00	0.00	500.00	0.00	0.00
101-446-866.000	ROAD MAINT.	102,500.03	250,000.00	60,833.33	147,499.97	41.00	82,249.99
101-446-867.000	NON-MOTOR TRAILS MAINT.	3,094.50	2,500.00	3,094.50	(594.50)	123.78	0.00
101-446-902.000	ROW MAINTENANCE	750.00	20,000.00	750.00	19,250.00	3.75	0.00
101-446-903.000	STAMFORD RD. PROPERTY MAINTENANCE	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-446-920.000	UTILITIES - STREETLIGHTS	0.00	8,200.00	0.00	8,200.00	0.00	0.00
101-446-921.000	DRAINS	0.00	3,306.00	0.00	3,306.00	0.00	0.00
Total Dept 446-INFRASTRUCTURE		106,516.59	294,084.00	64,706.23	187,567.41	36.22	82,249.99
Dept 528-SOLID WASTE MANAGEMENT							
101-528-703.000	ROADSIDE TRASH REMOVAL	1,410.00	5,000.00	0.00	3,590.00	28.20	1,117.20
101-528-824.000	RECYCLING/HAZARDOUS WASTE	0.00	3,000.00	0.00	3,000.00	0.00	0.00
101-528-826.000	GARBAGE & YARD WASTE TAGS	1,100.00	3,200.00	1,100.00	2,100.00	34.38	1,100.00
101-528-828.000	REIMBURSEMENT FOR DUMP USE	34.50	3,000.00	11.50	2,965.50	1.15	110.00
Total Dept 528-SOLID WASTE MANAGEMENT		2,544.50	14,200.00	1,111.50	11,655.50	17.92	2,327.20

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 101 - GENERAL							
Expenditures							
Dept 550-TRANSPORTATION SYSTEM							
101-550-864.000	A.A.T.A. FIXED ROUTE	13,429.77	53,719.00	4,476.59	40,289.23	25.00	9,678.06
101-550-865.000	AATA DEMAND RESPONSE	4,730.73	18,922.00	1,576.91	14,191.27	25.00	4,505.46
101-550-868.000	CAP COST OF NEW BUSES	3,125.01	12,500.00	1,041.67	9,374.99	25.00	3,125.01
Total Dept 550-TRANSPORTATION SYSTEM		21,285.51	85,141.00	7,095.17	63,855.49	25.00	17,308.53
Dept 965-TRANSFER OF FUNDS							
101-965-966.000	TRANSFER TO PARK FUND	62,925.47	251,702.00	20,975.17	188,776.53	25.00	61,092.75
Total Dept 965-TRANSFER OF FUNDS		62,925.47	251,702.00	20,975.17	188,776.53	25.00	61,092.75
Dept 966-UNALLOCATED EXPENSES							
101-966-715.000	FICA	13,021.33	54,174.00	3,869.15	41,152.67	24.04	12,105.49
101-966-852.000	MEDICAL INSURANCE	21,714.39	82,759.00	6,811.00	61,044.61	26.24	14,834.85
101-966-853.000	DENTAL INSURANCE	2,344.11	9,245.00	758.61	6,900.89	25.36	2,298.68
101-966-854.000	VISION INSURANCE	469.92	1,913.00	156.64	1,443.08	24.56	457.05
101-966-855.000	LIFE INSURANCE	459.27	1,880.00	150.95	1,420.73	24.43	421.46
101-966-856.000	HSA ADMINISTRATION FEES	78.00	400.00	27.00	322.00	19.50	88.00
101-966-857.000	HCSP	5,092.50	20,580.00	1,697.50	15,487.50	24.74	3,915.00
101-966-858.000	PENSION	16,720.94	81,932.00	5,586.18	65,211.06	20.41	14,415.12
Total Dept 966-UNALLOCATED EXPENSES		59,900.46	252,883.00	19,057.03	192,982.54	23.69	48,535.65
TOTAL EXPENDITURES		469,308.23	1,925,478.00	189,292.97	1,456,169.77	24.37	411,622.91
Fund 101 - GENERAL:							
TOTAL REVENUES		716,827.28	1,925,478.00	6,988.69	1,208,650.72	37.23	720,863.91
TOTAL EXPENDITURES		469,308.23	1,925,478.00	189,292.97	1,456,169.77	24.37	411,622.91
NET OF REVENUES & EXPENDITURES		247,519.05	0.00	(182,304.28)	(247,519.05)	100.00	309,241.00

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 204 - LEGAL DEFENSE FUND							
Revenues							
Dept 000-REVENUE							
204-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	5,000.00	0.00	5,000.00	0.00	0.00
Total Dept 000-REVENUE		0.00	5,000.00	0.00	5,000.00	0.00	0.00
TOTAL REVENUES		0.00	5,000.00	0.00	5,000.00	0.00	0.00
Expenditures							
Dept 244-DEVELOPMENT RIGHTS/LAND PURCHASES							
204-244-801.000	PROFESSIONAL SERVICES - OTHER	0.00	5,000.00	(587.50)	5,000.00	0.00	0.00
Total Dept 244-DEVELOPMENT RIGHTS/LAND PURCHASES		0.00	5,000.00	(587.50)	5,000.00	0.00	0.00
Dept 245-LEGAL DEFENSE							
204-245-800.000	PROFESSIONAL SERVICES - ATTORNEYS	990.00	0.00	990.00	(990.00)	100.00	2,500.00
204-245-985.000	TAX CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	21.06
Total Dept 245-LEGAL DEFENSE		990.00	0.00	990.00	(990.00)	100.00	2,521.06
TOTAL EXPENDITURES		990.00	5,000.00	402.50	4,010.00	19.80	2,521.06
Fund 204 - LEGAL DEFENSE FUND:							
TOTAL REVENUES		0.00	5,000.00	0.00	5,000.00	0.00	0.00
TOTAL EXPENDITURES		990.00	5,000.00	402.50	4,010.00	19.80	2,521.06
NET OF REVENUES & EXPENDITURES		(990.00)	0.00	(402.50)	990.00	100.00	(2,521.06)

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 206 - FIRE OPERATING FUND							
Revenues							
Dept 000-REVENUE							
206-000-402.000	CURRENT- REAL/PROPERTY/IFT TAXES	1,798,849.51	1,798,313.00	0.00	(536.51)	100.03	1,751,320.01
206-000-406.000	PILOT PROGRAM TAXES	0.00	6,430.00	0.00	6,430.00	0.00	0.00
206-000-407.000	PPT REIMBURSEMENT	2,042.32	0.00	2,042.32	(2,042.32)	100.00	0.00
206-000-590.000	GRANTS	212,727.00	0.00	0.00	(212,727.00)	100.00	0.00
206-000-604.000	REIMBURSEMENT FOR LABOR COSTS	878.97	5,000.00	302.58	4,121.03	17.58	2,587.87
206-000-663.000	INTEREST ON RESERVES INCOME	749.97	2,900.00	208.38	2,150.03	25.86	650.49
206-000-664.000	INTEREST	0.00	1,300.00	0.00	1,300.00	0.00	0.00
206-000-673.000	INSURANCE REIMBURSEMENTS INCOME	0.00	1,800.00	0.00	1,800.00	0.00	0.00
206-000-695.000	FALSE ALARM REVENUE	0.00	1,500.00	0.00	1,500.00	0.00	750.00
206-000-698.000	MISCELLANEOUS INCOME	400.00	500.00	400.00	100.00	80.00	50.00
Total Dept 000-REVENUE		2,015,647.77	1,817,743.00	2,953.28	(197,904.77)	110.89	1,755,358.37
TOTAL REVENUES		2,015,647.77	1,817,743.00	2,953.28	(197,904.77)	110.89	1,755,358.37
Expenditures							
Dept 264-VEHICLES							
206-264-740.000	OPERATING SUPPLIES	1,300.21	5,000.00	1,181.95	3,699.79	26.00	1,034.98
206-264-742.000	FUEL-DIESEL	3,537.47	17,000.00	1,311.70	13,462.53	20.81	2,747.94
206-264-860.000	TRANSPORTATION	285.16	4,000.00	285.16	3,714.84	7.13	161.46
206-264-861.000	MEALS & LODGING	0.00	1,000.00	0.00	1,000.00	0.00	214.70
206-264-930.000	REPAIR & MAINTENANCE	3,131.11	40,000.00	1,430.42	36,868.89	7.83	13,650.63
Total Dept 264-VEHICLES		8,253.95	67,000.00	4,209.23	58,746.05	12.32	17,809.71
Dept 265-BUILDINGS & GROUNDS							
206-265-740.000	OPERATING SUPPLIES	1,651.81	4,000.00	593.67	2,348.19	41.30	613.38
206-265-920.000	UTILITIES	6,389.68	25,000.00	1,770.79	18,610.32	25.56	6,824.42
206-265-930.000	REPAIR & MAINTENANCE	2,306.20	16,000.00	1,215.20	13,693.80	14.41	5,999.47
Total Dept 265-BUILDINGS & GROUNDS		10,347.69	45,000.00	3,579.66	34,652.31	22.99	13,437.27
Dept 336-FIRE OPERATIONS							
206-336-702.000	SALARIES FULL-TIME FIREFIGHTERS	141,508.56	613,157.00	47,169.52	471,648.44	23.08	136,055.17
206-336-702.001	STATE AUTHORIZED OVERTIME	10,945.53	47,426.00	3,648.42	36,480.47	23.08	10,544.40
206-336-702.012	OVERTIME	40,069.41	175,000.00	12,726.46	134,930.59	22.90	41,321.69
206-336-704.000	FIRE CHIEF/MARSHALL EXPENSES	0.00	800.00	0.00	800.00	0.00	0.00
206-336-710.000	TRAINING	566.65	15,000.00	566.65	14,433.35	3.78	1,101.18
206-336-717.000	TAXABLE BENEFITS	74,455.53	88,970.00	2,782.18	14,514.47	83.69	68,569.22
206-336-740.000	OPERATING SUPPLIES	8,746.13	20,000.00	7,767.61	11,253.87	43.73	8,863.92
206-336-800.000	PROFESSIONAL SERVICES - ATTORNEYS	0.00	1,000.00	0.00	1,000.00	0.00	0.00
206-336-801.000	PROFESSIONAL SERVICES - OTHER	721.50	10,000.00	296.50	9,278.50	7.22	16,186.25
206-336-803.000	ACCOUNTING CHARGEBACK FEE	2,500.03	10,000.00	833.33	7,499.97	25.00	2,500.03
206-336-849.000	DISPATCH SERVICES	6,207.54	21,000.00	1,771.88	14,792.46	29.56	5,212.50
206-336-850.000	TELECOMMUNICATIONS	2,636.93	11,000.00	1,062.88	8,363.07	23.97	3,807.84
206-336-851.000	INSURANCE & BONDS	11,986.92	40,000.00	3,995.65	28,013.08	29.97	11,252.07
206-336-880.000	FIRE PREVENTION EXPENSE	0.00	2,500.00	0.00	2,500.00	0.00	1,334.99
206-336-890.000	CONTINGENCIES	0.00	10,000.00	0.00	10,000.00	0.00	0.00
206-336-947.000	GRANT EXPENDITURES	2,639.60	1,000.00	0.00	(1,639.60)	263.96	0.00
206-336-954.000	EQUIPMENT RENTAL	627.99	3,000.00	207.57	2,372.01	20.93	568.81
206-336-958.000	MEMBERSHIPS & DUES	1,250.00	3,000.00	0.00	1,750.00	41.67	850.00

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 206 - FIRE OPERATING FUND							
Expenditures							
206-336-963.000	BANK FEES & CHARGES	314.06	500.00	100.94	185.94	62.81	87.64
206-336-980.000	EQUIPMENT OVER \$5,000	998,773.00	55,000.00	0.00	(943,773.00)	1,815.95	0.00
206-336-981.000	EQUIPMENT UNDER \$5,000	3,583.28	5,000.00	2,375.76	1,416.72	71.67	3,056.64
206-336-982.000	DEBT PRINCIPLE	0.00	90,777.00	0.00	90,777.00	0.00	0.00
206-336-983.000	DEBT INTEREST	0.00	12,151.00	0.00	12,151.00	0.00	0.00
206-336-985.000	TAX CHARGEBACKS	0.00	2,000.00	0.00	2,000.00	0.00	252.70
206-336-999.000	MISCELLANEOUS EXPENSE	0.00	500.00	0.00	500.00	0.00	844.00
Total Dept 336-FIRE OPERATIONS		1,307,532.66	1,238,781.00	85,305.35	(68,751.66)	105.55	312,409.05
Dept 965-TRANSFER OF FUNDS							
206-965-965.000	TRANSFER TO BLDG. CONST. RESERVE	0.00	120,424.00	0.00	120,424.00	0.00	0.00
206-965-966.000	TRANSFER TO TRUCK REPLACE. RESERVE	0.00	40,141.00	0.00	40,141.00	0.00	0.00
Total Dept 965-TRANSFER OF FUNDS		0.00	160,565.00	0.00	160,565.00	0.00	0.00
Dept 966-UNALLOCATED EXPENSES							
206-966-715.000	FICA	19,383.78	51,418.00	4,755.01	32,034.22	37.70	18,674.93
206-966-852.000	MEDICAL INSURANCE	22,646.72	103,065.00	7,472.38	80,418.28	21.97	28,224.12
206-966-853.000	DENTAL INSURANCE	2,583.51	9,872.00	861.25	7,288.49	26.17	2,719.88
206-966-854.000	VISION INSURANCE	547.80	2,059.00	182.60	1,511.20	26.61	547.80
206-966-855.000	LIFE INSURANCE	306.45	1,226.00	102.15	919.55	25.00	306.45
206-966-856.000	HSA ADMINISTRATION FEES	144.00	600.00	48.00	456.00	24.00	162.00
206-966-857.000	HCSP	6,750.00	27,000.00	2,250.00	20,250.00	25.00	6,075.00
206-966-858.000	PENSION	29,406.21	111,157.00	8,891.48	81,750.79	26.45	27,257.74
Total Dept 966-UNALLOCATED EXPENSES		81,768.47	306,397.00	24,562.87	224,628.53	26.69	83,967.92
TOTAL EXPENDITURES		1,407,902.77	1,817,743.00	117,657.11	409,840.23	77.45	427,623.95
Fund 206 - FIRE OPERATING FUND:							
TOTAL REVENUES		2,015,647.77	1,817,743.00	2,953.28	(197,904.77)	110.89	1,755,358.37
TOTAL EXPENDITURES		1,407,902.77	1,817,743.00	117,657.11	409,840.23	77.45	427,623.95
NET OF REVENUES & EXPENDITURES		607,745.00	0.00	(114,703.83)	(607,745.00)	100.00	1,327,734.42

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 219 - STREET LIGHT FUND							
Revenues							
Dept 000-REVENUE							
219-000-403.000	SPECIAL ASSESSMENT	0.00	89,352.00	0.00	89,352.00	0.00	0.00
Total Dept 000-REVENUE		0.00	89,352.00	0.00	89,352.00	0.00	0.00
TOTAL REVENUES		0.00	89,352.00	0.00	89,352.00	0.00	0.00
Expenditures							
Dept 223-STREETLIGHTS							
219-223-800.000	PROFESSIONAL SERVICES - ATTORNEYS	0.00	500.00	0.00	500.00	0.00	0.00
219-223-801.000	PROFESSIONAL SERVICES - OTHER	0.00	228.00	0.00	228.00	0.00	0.00
219-223-920.000	UTILITIES	21,237.44	88,624.00	6,983.14	67,386.56	23.96	20,275.77
Total Dept 223-STREETLIGHTS		21,237.44	89,352.00	6,983.14	68,114.56	23.77	20,275.77
TOTAL EXPENDITURES		21,237.44	89,352.00	6,983.14	68,114.56	23.77	20,275.77
Fund 219 - STREET LIGHT FUND:							
TOTAL REVENUES		0.00	89,352.00	0.00	89,352.00	0.00	0.00
TOTAL EXPENDITURES		21,237.44	89,352.00	6,983.14	68,114.56	23.77	20,275.77
NET OF REVENUES & EXPENDITURES		(21,237.44)	0.00	(6,983.14)	21,237.44	100.00	(20,275.77)

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 220 - SIDE STREET MAINTENANCE							
Revenues							
Dept 000-REVENUE							
220-000-403.000	SPECIAL ASSESSMENT	22,646.00	21,000.00	0.00	(1,646.00)	107.84	20,904.00
Total Dept 000-REVENUE		22,646.00	21,000.00	0.00	(1,646.00)	107.84	20,904.00
TOTAL REVENUES		22,646.00	21,000.00	0.00	(1,646.00)	107.84	20,904.00
Expenditures							
Dept 222-MAINTENANCE							
220-222-703.000	CONTRACT SERVICES	0.00	16,554.00	0.00	16,554.00	0.00	0.00
220-222-740.000	OPERATING SUPPLIES	0.00	300.00	0.00	300.00	0.00	0.00
Total Dept 222-MAINTENANCE		0.00	16,854.00	0.00	16,854.00	0.00	0.00
Dept 965-TRANSFER OF FUNDS							
220-965-965.000	TRANSFER TO RESERVES	0.00	4,146.00	0.00	4,146.00	0.00	0.00
Total Dept 965-TRANSFER OF FUNDS		0.00	4,146.00	0.00	4,146.00	0.00	0.00
TOTAL EXPENDITURES		0.00	21,000.00	0.00	21,000.00	0.00	0.00
Fund 220 - SIDE STREET MAINTENANCE:							
TOTAL REVENUES		22,646.00	21,000.00	0.00	(1,646.00)	107.84	20,904.00
TOTAL EXPENDITURES		0.00	21,000.00	0.00	21,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		22,646.00	0.00	0.00	(22,646.00)	100.00	20,904.00



REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 224 - HYUNDAI SAD FUND							
Revenues							
Dept 000-REVENUE							
224-000-402.002	HYUNDAI ROAD SAD INTEREST	7,500.00	15,000.00	0.00	7,500.00	50.00	15,000.00
224-000-403.000	SPECIAL ASSESSMENT	125,000.00	125,000.00	0.00	0.00	100.00	125,000.00
224-000-664.000	INTEREST	11.98	0.00	7.20	(11.98)	100.00	48.11
Total Dept 000-REVENUE		132,511.98	140,000.00	7.20	7,488.02	94.65	140,048.11
TOTAL REVENUES		132,511.98	140,000.00	7.20	7,488.02	94.65	140,048.11
Expenditures							
Dept 228-CONSTRUCTION BOND DEPT							
224-228-801.000	PROFESSIONAL SERVICES - OTHER	750.00	325.00	750.00	(425.00)	230.77	0.00
224-228-982.000	DEBT PRINCIPLE	0.00	135,000.00	0.00	135,000.00	0.00	130,000.00
224-228-983.000	DEBT INTEREST	0.00	4,675.00	0.00	4,675.00	0.00	6,825.00
Total Dept 228-CONSTRUCTION BOND DEPT		750.00	140,000.00	750.00	139,250.00	0.54	136,825.00
TOTAL EXPENDITURES		750.00	140,000.00	750.00	139,250.00	0.54	136,825.00
Fund 224 - HYUNDAI SAD FUND:							
TOTAL REVENUES		132,511.98	140,000.00	7.20	7,488.02	94.65	140,048.11
TOTAL EXPENDITURES		750.00	140,000.00	750.00	139,250.00	0.54	136,825.00
NET OF REVENUES & EXPENDITURES		131,761.98	0.00	(742.80)	(131,761.98)	100.00	3,223.11

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 249 - BUILDING							
Revenues							
Dept 000-REVENUE							
249-000-610.000	CHARGES FOR SERVICES INCOME	81,765.00	250,000.00	35,471.00	168,235.00	32.71	67,179.00
249-000-610.025	TEMP OCCUP ADMIN FEES	1,360.00	4,000.00	720.00	2,640.00	34.00	1,280.00
249-000-663.000	INTEREST ON RESERVES INCOME	0.00	25.00	0.00	25.00	0.00	0.00
Total Dept 000-REVENUE		83,125.00	254,025.00	36,191.00	170,900.00	32.72	68,459.00
TOTAL REVENUES		83,125.00	254,025.00	36,191.00	170,900.00	32.72	68,459.00
Expenditures							
Dept 371-SAFETY INSPECTION							
249-371-702.000	SALARIES	22,332.66	96,073.00	7,444.22	73,740.34	23.25	22,314.48
249-371-703.000	CONTRACT SERVICES	4,760.00	26,250.00	1,470.00	21,490.00	18.13	2,970.00
249-371-710.000	TRAINING	0.00	500.00	0.00	500.00	0.00	0.00
249-371-717.000	TAXABLE BENEFITS	5,342.18	5,352.00	14.00	9.82	99.82	4,916.96
249-371-727.000	OFFICE SUPPLIES	333.27	200.00	5.39	(133.27)	166.64	319.48
249-371-740.000	OPERATING SUPPLIES	1,809.51	1,000.00	500.95	(809.51)	180.95	368.45
249-371-801.000	PROFESSIONAL SERVICES - OTHER	0.00	2,000.00	0.00	2,000.00	0.00	0.00
249-371-802.000	PROFESSIONAL SERVICES - IT	0.00	6,000.00	(1,269.54)	6,000.00	0.00	0.00
249-371-803.000	BUILDING CHARGEBACK	4,007.56	13,000.00	3,090.56	8,992.44	30.83	2,864.97
249-371-850.000	TELECOMMUNICATIONS	120.24	750.00	40.08	629.76	16.03	120.24
249-371-851.000	INSURANCE & BONDS	131.31	800.00	43.77	668.69	16.41	169.80
249-371-860.000	TRANSPORTATION	241.00	4,000.00	99.50	3,759.00	6.03	1,291.81
249-371-861.000	MEALS & LODGING	0.00	100.00	0.00	100.00	0.00	0.00
249-371-900.000	PRINTING & PUBLISHING	0.00	100.00	0.00	100.00	0.00	0.00
249-371-930.000	REPAIR & MAINTENANCE	0.00	600.00	0.00	600.00	0.00	0.00
249-371-954.000	EQUIPMENT RENTAL	0.00	100.00	0.00	100.00	0.00	0.00
249-371-958.000	MEMBERSHIPS & DUES	160.00	900.00	0.00	740.00	17.78	100.00
249-371-963.000	BANK FEES & CHARGES	4.88	250.00	0.00	245.12	1.95	5.86
249-371-999.000	MISCELLANEOUS EXPENSE	0.00	200.00	0.00	200.00	0.00	0.00
Total Dept 371-SAFETY INSPECTION		39,242.61	158,175.00	11,438.93	118,932.39	24.81	35,442.05
Dept 965-TRANSFER OF FUNDS							
249-965-965.000	TRANSFER TO RESERVES	0.00	53,550.00	0.00	53,550.00	0.00	0.00
Total Dept 965-TRANSFER OF FUNDS		0.00	53,550.00	0.00	53,550.00	0.00	0.00
Dept 966-UNALLOCATED EXPENSES							
249-966-715.000	FICA	2,031.94	7,759.00	544.92	5,727.06	26.19	1,902.74
249-966-852.000	MEDICAL INSURANCE	4,494.09	17,976.00	1,498.03	13,481.91	25.00	4,710.81
249-966-853.000	DENTAL INSURANCE	235.81	738.00	78.62	502.19	31.95	198.76
249-966-854.000	VISION INSURANCE	51.48	173.00	17.16	121.52	29.76	43.23
249-966-855.000	LIFE INSURANCE	40.89	163.00	13.63	122.11	25.09	40.86
249-966-856.000	HSA ADMINISTRATION FEES	24.00	100.00	9.00	76.00	24.00	26.00
249-966-857.000	HCSP	630.00	2,520.00	210.00	1,890.00	25.00	522.00
249-966-858.000	PENSION	2,600.98	12,871.00	794.32	10,270.02	20.21	2,476.06
Total Dept 966-UNALLOCATED EXPENSES		10,109.19	42,300.00	3,165.68	32,190.81	23.90	9,920.46
TOTAL EXPENDITURES		49,351.80	254,025.00	14,604.61	204,673.20	19.43	45,362.51

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 249 - BUILDING							
Fund 249 - BUILDING:							
	TOTAL REVENUES	83,125.00	254,025.00	36,191.00	170,900.00	32.72	68,459.00
	TOTAL EXPENDITURES	49,351.80	254,025.00	14,604.61	204,673.20	19.43	45,362.51
	NET OF REVENUES & EXPENDITURES	33,773.20	0.00	21,586.39	(33,773.20)	100.00	23,096.49

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 266 - LAW ENFORCEMENT FUND							
Revenues							
Dept 000-REVENUE							
266-000-402.000	CURRENT- REAL/PROPERTY/IFT TAXES	1,349,144.59	1,348,749.00	0.00	(395.59)	100.03	1,313,481.45
266-000-403.050	PRIOR YEARS DELQ PERS PROP	0.00	1,000.00	0.00	1,000.00	0.00	0.00
266-000-406.000	PILOT PROGRAM TAXES	0.00	6,000.00	0.00	6,000.00	0.00	0.00
266-000-407.000	PPT REIMBURSEMENT	1,531.74	0.00	1,531.74	(1,531.74)	100.00	0.00
266-000-660.000	FINES & FORFEITS	4,407.16	10,000.00	2,247.96	5,592.84	44.07	2,641.66
266-000-661.000	SYCAMORE REG LAW ENFORCEMENT	25,104.84	100,000.00	8,368.28	74,895.16	25.10	24,853.32
266-000-662.000	DANBURY REG LAW ENFORCEMENT	20,694.60	60,000.00	6,898.20	39,305.40	34.49	14,323.86
266-000-663.000	INTEREST ON RESERVES INCOME	82.68	200.00	28.48	117.32	41.34	49.92
266-000-668.000	ST. JOSEPH HOSPITAL LAW ENFORCEMENT	29,676.75	117,000.00	9,892.25	87,323.25	25.36	29,382.93
266-000-673.000	INSURANCE REIMBURSEMENTS INCOME	0.00	600.00	0.00	600.00	0.00	0.00
266-000-695.000	FALSE ALARM REVENUE	710.00	2,000.00	100.00	1,290.00	35.50	695.00
266-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	63,250.00	0.00	63,250.00	0.00	0.00
Total Dept 000-REVENUE		1,431,352.36	1,708,799.00	29,066.91	277,446.64	83.76	1,385,428.14
TOTAL REVENUES		1,431,352.36	1,708,799.00	29,066.91	277,446.64	83.76	1,385,428.14
Expenditures							
Dept 310-CRIME CONTROL							
266-310-703.000	REG SHERIFF'S CONTRACT	395,690.01	1,575,600.00	131,896.67	1,179,909.99	25.11	391,772.49
266-310-703.001	AUTHORIZED SHERIFF'S OVERTIME	22,184.64	110,000.00	7,747.14	87,815.36	20.17	8,933.57
266-310-740.000	OPERATING SUPPLIES	0.00	200.00	0.00	200.00	0.00	194.50
266-310-800.000	PROFESSIONAL SERVICES - ATTORNEYS	2,101.50	10,000.00	961.50	7,898.50	21.02	0.00
266-310-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	0.00	0.00	0.00	1,853.80
266-310-803.000	ACCOUNTING CHARGEBACK FEE	300.00	1,200.00	100.00	900.00	25.00	300.00
266-310-851.000	INSURANCE & BONDS	300.00	1,200.00	100.00	900.00	25.00	300.00
266-310-920.000	UTILITIES	1,847.37	8,000.00	602.88	6,152.63	23.09	1,859.08
266-310-930.000	REPAIR & MAINTENANCE	520.00	1,500.00	520.00	980.00	34.67	0.00
266-310-985.000	TAX CHARGEBACKS	0.00	100.00	0.00	100.00	0.00	189.52
Total Dept 310-CRIME CONTROL		422,943.52	1,707,800.00	141,928.19	1,284,856.48	24.77	405,402.96
Dept 346-NEIGHBORHOOD WATCH							
266-346-702.000	SALARIES	227.62	719.00	0.00	491.38	31.66	220.97
266-346-728.000	POSTAGE	0.00	50.00	0.00	50.00	0.00	0.00
266-346-740.000	OPERATING SUPPLIES	0.00	25.00	0.00	25.00	0.00	0.00
266-346-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
266-346-900.000	PRINTING & PUBLISHING	0.00	50.00	0.00	50.00	0.00	0.00
Total Dept 346-NEIGHBORHOOD WATCH		227.62	944.00	0.00	716.38	24.11	220.97
Dept 966-UNALLOCATED EXPENSES							
266-966-715.000	FICA	17.41	55.00	0.00	37.59	31.65	16.90
Total Dept 966-UNALLOCATED EXPENSES		17.41	55.00	0.00	37.59	31.65	16.90
TOTAL EXPENDITURES		423,188.55	1,708,799.00	141,928.19	1,285,610.45	24.77	405,640.83

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 266 - LAW ENFORCEMENT FUND							
Fund 266 - LAW ENFORCEMENT FUND:							
TOTAL REVENUES		1,431,352.36	1,708,799.00	29,066.91	277,446.64	83.76	1,385,428.14
TOTAL EXPENDITURES		423,188.55	1,708,799.00	141,928.19	1,285,610.45	24.77	405,640.83
NET OF REVENUES & EXPENDITURES		1,008,163.81	0.00	(112,861.28)	(1,008,163.81)	100.00	979,787.31

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000-REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	62,925.47	251,702.00	20,975.17	188,776.53	25.00	61,092.75
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	245.04	900.00	81.68	654.96	27.23	245.04
508-000-663.000	INTEREST ON RESERVES INCOME	236.24	650.00	81.39	413.76	36.34	142.63
508-000-696.000	DONATIONS	100.00	100.00	0.00	0.00	100.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	54,071.00	0.00	54,071.00	0.00	0.00
Total Dept 000-REVENUE		63,506.75	307,423.00	21,138.24	243,916.25	20.66	61,580.42
TOTAL REVENUES		63,506.75	307,423.00	21,138.24	243,916.25	20.66	61,580.42
Expenditures							
Dept 751-PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	1,202.00	7,813.00	601.00	6,611.00	15.38	1,420.00
508-751-702.000	SALARIES	8,405.77	32,140.00	2,897.20	23,734.23	26.15	9,254.66
508-751-710.000	TRAINING	944.00	0.00	0.00	(944.00)	100.00	0.00
508-751-727.000	OFFICE SUPPLIES	91.34	500.00	0.00	408.66	18.27	73.95
508-751-728.000	POSTAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	5.00	2,400.00	0.00	2,395.00	0.21	15.00
508-751-850.000	TELECOMMUNICATIONS	277.00	1,200.00	76.10	923.00	23.08	354.29
508-751-851.000	INSURANCE & BONDS	1,784.70	7,100.00	594.92	5,315.30	25.14	1,775.17
508-751-860.000	TRANSPORTATION	229.52	600.00	0.00	370.48	38.25	407.70
508-751-900.000	PRINTING & PUBLISHING	477.48	1,000.00	399.00	522.52	47.75	0.00
508-751-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	518.00	500.00	0.00	(18.00)	103.60	100.00
508-751-963.000	BANK FEES & CHARGES	33.72	50.00	0.00	16.28	67.44	42.46
508-751-981.000	EQUIPMENT UNDER \$5,000	0.00	2,000.00	0.00	2,000.00	0.00	0.00
Total Dept 751-PARK & REC. ADMINISTRATION		13,968.53	55,903.00	4,568.22	41,934.47	24.99	13,443.23
Dept 754-RECREATION							
508-754-702.000	SALARIES	57.39	9,461.00	0.00	9,403.61	0.61	148.56
508-754-710.000	TRAINING	550.00	0.00	0.00	(550.00)	100.00	0.00
508-754-740.000	OPERATING SUPPLIES	(37.00)	3,000.00	(37.00)	3,037.00	(1.23)	473.52
508-754-850.000	TELECOMMUNICATIONS	95.91	400.00	31.97	304.09	23.98	0.00
508-754-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	0.00	500.00	0.00	500.00	0.00	0.00
Total Dept 754-RECREATION		666.30	13,961.00	(5.03)	13,294.70	4.77	622.08
Dept 755-PARK MAINTENANCE							
508-755-702.000	SALARIES	13,639.57	100,655.00	4,746.50	87,015.43	13.55	10,516.49
508-755-717.000	TAXABLE BENEFITS	1,726.31	1,945.00	0.00	218.69	88.76	1,956.09
508-755-740.000	OPERATING SUPPLIES	430.00	2,000.00	10.35	1,570.00	21.50	1,013.56
508-755-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	0.00	4,000.00	0.00	4,000.00	0.00	0.00
508-755-741.000	UNIFORMS	0.00	600.00	0.00	600.00	0.00	0.00
508-755-742.000	FUEL-LUBRICANTS	341.97	5,000.00	86.37	4,658.03	6.84	157.24
508-755-850.000	TELECOMMUNICATIONS	119.55	480.00	55.57	360.45	24.91	199.47
508-755-860.000	TRANSPORTATION	0.00	50.00	0.00	50.00	0.00	0.00
508-755-920.000	UTILITIES	99.49	350.00	24.63	250.51	28.43	70.21

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2016
Fund 508 - PARKS & RECREATION							
Expenditures							
508-755-930.000	REPAIR & MAINTENANCE	135.51	10,000.00	110.85	9,864.49	1.36	943.39
508-755-930.001	CONTROLLED BURNS	0.00	3,800.00	0.00	3,800.00	0.00	3,700.00
508-755-975.000	SIGNAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,192.00	36,000.00	23,192.00	12,808.00	64.42	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	0.00	1,000.00	0.00	1,000.00	0.00	0.00
Total Dept 755-PARK MAINTENANCE		39,684.40	166,480.00	28,226.27	126,795.60	23.84	18,556.45
Dept 756-PARK DEVELOPMENT/IMPROVEMENT							
508-756-740.000	OPERATING SUPPLIES	0.00	500.00	0.00	500.00	0.00	0.00
508-756-951.000	PROJECTS	0.00	50,000.00	0.00	50,000.00	0.00	0.00
Total Dept 756-PARK DEVELOPMENT/IMPROVEMENT		0.00	50,500.00	0.00	50,500.00	0.00	0.00
Dept 966-UNALLOCATED EXPENSES							
508-966-715.000	FICA	1,908.54	11,654.00	624.36	9,745.46	16.38	1,782.13
508-966-858.000	PENSION	2,301.26	8,925.00	724.74	6,623.74	25.78	2,225.90
Total Dept 966-UNALLOCATED EXPENSES		4,209.80	20,579.00	1,349.10	16,369.20	20.46	4,008.03
TOTAL EXPENDITURES		58,529.03	307,423.00	34,138.56	248,893.97	19.04	36,629.79
Fund 508 - PARKS & RECREATION:							
TOTAL REVENUES		63,506.75	307,423.00	21,138.24	243,916.25	20.66	61,580.42
TOTAL EXPENDITURES		58,529.03	307,423.00	34,138.56	248,893.97	19.04	36,629.79
NET OF REVENUES & EXPENDITURES		4,977.72	0.00	(13,000.32)	(4,977.72)	100.00	24,950.63
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		4,465,617.14	6,268,820.00	96,345.32	1,803,202.86	71.24	4,152,641.95
TOTAL EXPENDITURES - ALL FUNDS		2,431,257.82	6,268,820.00	505,757.08	3,837,562.18	38.78	1,486,501.82
NET OF REVENUES & EXPENDITURES		2,034,359.32	0.00	(409,411.76)	(2,034,359.32)	100.00	2,666,140.13

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
101-000-012.000	PETTY CASH	100.00	100.00
101-000-012.025	REGISTER DRAWER CASH	300.00	300.00
101-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	1,492,956.80	1,267,779.62
101-000-015.000	BANK OF A2 8408 CD - GENERAL	251,895.62	250,381.26
101-000-015.050	COMERICA 6834 CD - GENERAL	326,314.50	327,177.53
101-000-015.070	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	12,156.21	24,240.35
101-000-015.080	CHASE 3801 CD - NM TRAIL MAINT.	30,124.48	30,154.70
101-000-015.090	COMERICA 9108 CHKG - CREDIT CARDS	4,532.46	5,689.33
101-000-016.000	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,584.36	19,559.36
Cash		2,137,964.43	1,925,382.15
Accounts Receivable			
101-000-024.000	A/R - STATE OF MICHIGAN EVIP	34,559.00	0.00
101-000-025.000	A/R - CABLE FEES AT&T AND COMCAST	191,000.00	191,000.00
101-000-026.000	A/R - OTHER	13,877.28	33,989.50
101-000-031.001	A/R - TAXROLL REVENUE	21,434.73	40,581.79
Accounts Receivable		260,871.01	265,571.29
Other Assets			
101-000-013.050	DEPOSITS IN TRANSIT	20,475.65	0.00
101-000-123.000	PRE-PAID EXPENSES MISC.	499.95	0.00
101-000-123.050	PREPAID INSURANCE	7,515.81	7,623.97
Other Assets		28,491.41	7,623.97
Due From Other Funds			
101-000-065.000	DUE FROM UTIL	0.00	77.40
101-000-068.050	DUE FROM TAX FUND UNDISBURSED INT	115.00	95.94
101-000-070.000	DUE FROM PAYROLL FUND	5,000.00	5,000.01
101-000-072.000	DUE FROM TRUST & AGENCY	2,112.24	0.00
101-000-072.050	DUE FROM T&A OVERDRAW ESCROW MONEY	1,598.38	1,598.38
101-000-074.000	DUE FROM STREET LIGHT FUND	13,111.00	7,609.40
Due From Other Funds		21,936.62	14,381.13
<b>Total Assets</b>		<b>2,449,263.47</b>	<b>2,212,958.54</b>
*** Liabilities ***			
Accounts Payable			
101-000-201.000	A/P - VENDORS	4,448.65	9,984.55
101-000-203.050	A/P - AATA CONTRACT	0.00	3,976.98
101-000-208.000	DUE TO OTHERS	5.00	0.00
101-000-290.000	A/P - CREDIT CARD ACCOUNT	2,268.51	1,602.11
Accounts Payable		6,722.16	15,563.64
Liabilities-ST			
101-000-204.000	ACCRUED ROAD MAINTENANCE CONTRACT	81,249.99	62,500.03
101-000-208.001	FIRE INSURANCE WITHHOLDING PROGRAM	12,056.00	24,112.00
Liabilities-ST		93,305.99	86,612.03
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
101-000-287.001	DEFERRED REVENUE PILOT	1,728.63	1,765.60
Liabilities-LT (over 1 year)		1,728.63	1,765.60
Due To Other Funds			
101-000-285.000	DUE TO UTILITY FUND	0.00	119.96
101-000-289.000	DUE TO PAYROLL FUND	(3.00)	75.94



Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Liabilities ***			
	Due To Other Funds	(3.00)	195.90
<b>Total Liabilities</b>		<b>101,753.78</b>	<b>104,137.17</b>
*** Fund Balance ***			
	Unassigned		
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,968,918.47	1,794,914.69
	Unassigned	1,968,918.47	1,794,914.69
	Assigned		
101-000-390.026	FUND BALANCE - NM TRAILS MAINT.	27,484.37	30,154.70
101-000-390.027	FUND BALANCE - RIGHT OF WAY	11,345.27	13,610.99
101-000-390.030	FUND BALANCE - ACCRUED ABSENCES	30,520.58	22,621.94
	Assigned	69,350.22	66,387.63
<b>Total Fund Balance</b>		<b>2,038,268.69</b>	<b>1,861,302.32</b>
<b>Beginning Fund Balance</b>		<b>2,038,268.69</b>	<b>1,861,302.32</b>
<b>Net of Revenues VS Expenditures</b>		<b>309,241.00</b>	<b>247,519.05</b>
<b>Ending Fund Balance</b>		<b>2,347,509.69</b>	<b>2,108,821.37</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,449,263.47</b>	<b>2,212,958.54</b>

Fund 204 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
204-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	306,372.09	296,599.59
	Cash	<u>306,372.09</u>	<u>296,599.59</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b>306,372.09</b>	<b>296,599.59</b>
*** Liabilities ***			
Accounts Payable			
204-000-201.000	A/P - VENDORS	2,500.00	402.50
	Accounts Payable	<u>2,500.00</u>	<u>402.50</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
204-000-287.001	DEFERRED REVENUE PILOT	527.54	0.00
	Liabilities-LT (over 1 year)	<u>527.54</u>	<u>0.00</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities</b>	<b>3,027.54</b>	<b>402.50</b>
*** Fund Balance ***			
Unassigned			
204-000-390.000	FUND BALANCE - UNDESIGNATED	305,865.61	297,187.09
	Unassigned	<u>305,865.61</u>	<u>297,187.09</u>
	<b>Total Fund Balance</b>	<b>305,865.61</b>	<b>297,187.09</b>
	<b>Beginning Fund Balance</b>	<b>305,865.61</b>	<b>297,187.09</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(2,521.06)</b>	<b>(990.00)</b>
	<b>Ending Fund Balance</b>	<b>303,344.55</b>	<b>296,197.09</b>
	<b>Total Liabilities And Fund Balance</b>	<b>306,372.09</b>	<b>296,599.59</b>

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
<b>*** Assets ***</b>			
Cash			
206-000-013.000	HUNT 6014 - DAILY OPERATING CHECKING	1,706,859.05	1,798,120.80
206-000-013.033	COMERICA 9660 MM - ACCRUED ABSENCES	406,374.75	407,292.94
206-000-016.000	COMERICA 9652 MM - DAILY OPERATING	570,892.85	248,490.06
206-000-016.005	COMERICA 9686 MM - BUILD & BOND PAYMENT	322,587.95	323,316.83
206-000-016.006	COMERICA 5561 MM - TRUCK REPLACEMENT	65,958.34	1,072.35
206-000-016.009	AA ST BANK 9068 CD - BUILD & BOND	250,000.00	250,000.00
206-000-016.050	COMERICA 9645 MM - GENERAL RESERVE	400,749.02	1,462.36
Cash		<u>3,723,421.96</u>	<u>3,029,755.34</u>
Accounts Receivable			
206-000-026.000	A/R - OTHER	1,210.03	0.00
206-000-031.001	A/R - TAXROLL REVENUE	78,501.31	148,637.97
Accounts Receivable		<u>79,711.34</u>	<u>148,637.97</u>
Other Assets			
206-000-013.050	DEPOSITS IN TRANSIT	249.67	0.00
206-000-123.050	PREPAID INSURANCE	22,379.61	23,479.77
Other Assets		<u>22,629.28</u>	<u>23,479.77</u>
Due From Other Funds			
Due From Other Funds		<u>0.00</u>	<u>0.00</u>
<b>Total Assets</b>		<b><u>3,825,762.58</u></b>	<b><u>3,201,873.08</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
206-000-201.000	A/P - VENDORS	(5,607.47)	(4,083.71)
Accounts Payable		<u>(5,607.47)</u>	<u>(4,083.71)</u>
Liabilities-ST			
Liabilities-ST		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Liabilities-LT (over 1 year)			
206-000-287.001	DEFERRED REVENUE PILOT	6,330.45	6,465.86
Liabilities-LT (over 1 year)		<u>6,330.45</u>	<u>6,465.86</u>
Due To Other Funds			
Due To Other Funds		<u>0.00</u>	<u>0.00</u>
<b>Total Liabilities</b>		<b><u>722.98</u></b>	<b><u>2,382.15</u></b>
<b>*** Fund Balance ***</b>			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,377,604.01	1,487,694.22
Unassigned		<u>1,377,604.01</u>	<u>1,487,694.22</u>
Assigned			
206-000-393.010	FUND BALANCE - BUILDING RESERVE	455,345.85	455,345.85
206-000-393.015	FUND BALANCE - TRUCK RESERVE	120,328.19	66,058.78

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Fund Balance ***			
206-000-393.050	FUND BALANCE - ACCRUED ABSENCES	427,164.62	464,875.32
206-000-393.085	FUND BALANCE - BOND PAYMENT RESERVE	116,862.51	117,771.76
	Assigned	1,119,701.17	1,104,051.71
	<b>Total Fund Balance</b>	<b>2,497,305.18</b>	<b>2,591,745.93</b>
	<b>Beginning Fund Balance</b>	<b>2,497,305.18</b>	<b>2,591,745.93</b>
	<b>Net of Revenues VS Expenditures</b>	<b>1,327,734.42</b>	<b>607,745.00</b>
	<b>Ending Fund Balance</b>	<b>3,825,039.60</b>	<b>3,199,490.93</b>
	<b>Total Liabilities And Fund Balance</b>	<b>3,825,762.58</b>	<b>3,201,873.08</b>

Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
219-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	66,538.84	54,171.89
	Cash	<u>66,538.84</u>	<u>54,171.89</u>
Accounts Receivable			
219-000-031.001	A/R - TAXROLL REVENUE	5,857.53	24,881.57
	Accounts Receivable	<u>5,857.53</u>	<u>24,881.57</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b><u>72,396.37</u></b>	<b><u>79,053.46</u></b>
*** Liabilities ***			
Accounts Payable			
219-000-201.000	A/P - VENDORS	6,862.67	6,983.14
	Accounts Payable	<u>6,862.67</u>	<u>6,983.14</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
219-000-205.001	DUE TO GENERAL FUND	13,111.00	7,609.40
	Due To Other Funds	<u>13,111.00</u>	<u>7,609.40</u>
	<b>Total Liabilities</b>	<b><u>19,973.67</u></b>	<b><u>14,592.54</u></b>
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	72,698.47	85,698.36
	Unassigned	<u>72,698.47</u>	<u>85,698.36</u>
	<b>Total Fund Balance</b>	<b><u>72,698.47</u></b>	<b><u>85,698.36</u></b>
	<b>Beginning Fund Balance</b>	<b>72,698.47</b>	<b>85,698.36</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(20,275.77)</b>	<b>(21,237.44)</b>
	<b>Ending Fund Balance</b>	<b>52,422.70</b>	<b>64,460.92</b>
	<b>Total Liabilities And Fund Balance</b>	<b>72,396.37</b>	<b>79,053.46</b>

Fund 220 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
<b>*** Assets ***</b>			
Cash			
220-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	26,076.21	25,430.45
	Cash	<u>26,076.21</u>	<u>25,430.45</u>
Accounts Receivable			
220-000-031.001	A/R - TAXROLL REVENUE	1,508.76	5,616.52
	Accounts Receivable	<u>1,508.76</u>	<u>5,616.52</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b><u>27,584.97</u></b>	<b><u>31,046.97</u></b>
<b>*** Liabilities ***</b>			
Accounts Payable			
	Accounts Payable	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
	Due To Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>*** Fund Balance ***</b>			
Unassigned			
220-000-390.000	FUND BALANCE - UNDESIGNATED	6,680.97	8,400.97
	Unassigned	<u>6,680.97</u>	<u>8,400.97</u>
	<b>Total Fund Balance</b>	<b><u>6,680.97</u></b>	<b><u>8,400.97</u></b>
	<b>Beginning Fund Balance</b>	<b>6,680.97</b>	<b>8,400.97</b>
	<b>Net of Revenues VS Expenditures</b>	<b>20,904.00</b>	<b>22,646.00</b>
	<b>Ending Fund Balance</b>	<b>27,584.97</b>	<b>31,046.97</b>
	<b>Total Liabilities And Fund Balance</b>	<b>27,584.97</b>	<b>31,046.97</b>

Fund 224 HYUNDAI SAD FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
224-000-013.001	HUNT 0768 CKG - HYUNDAI ROAD SP. ASSESS.	17,739.35	145,385.46
224-000-015.050	HUNT 1576 CD - HYUNDAI ROAD SP. ASSESS.	187,707.98	188,185.07
	Cash	205,447.33	333,570.53
Accounts Receivable			
224-000-031.001	A/R - TAXROLL REVENUE	125,000.00	0.00
	Accounts Receivable	125,000.00	0.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>330,447.33</b>	<b>333,570.53</b>
*** Liabilities ***			
Accounts Payable			
	Accounts Payable	0.00	0.00
Liabilities-LT (under 1 year)			
224-000-287.000	DEFERRED REVENUE	125,000.00	0.00
	Liabilities-LT (under 1 year)	125,000.00	0.00
	<b>Total Liabilities</b>	<b>125,000.00</b>	<b>0.00</b>
*** Fund Balance ***			
Unassigned			
224-000-390.000	FUND BALANCE - UNDESIGNATED	14,858.70	13,623.48
	Unassigned	14,858.70	13,623.48
Restricted			
224-000-390.015	FUND BALANCE - HYUNDAI GEDDES SP ASSESS	187,365.52	188,185.07
	Restricted	187,365.52	188,185.07
	<b>Total Fund Balance</b>	<b>202,224.22</b>	<b>201,808.55</b>
	<b>Beginning Fund Balance</b>	<b>202,224.22</b>	<b>201,808.55</b>
	<b>Net of Revenues VS Expenditures</b>	<b>3,223.11</b>	<b>131,761.98</b>
	<b>Ending Fund Balance</b>	<b>205,447.33</b>	<b>333,570.53</b>
	<b>Total Liabilities And Fund Balance</b>	<b>330,447.33</b>	<b>333,570.53</b>

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
<b>*** Assets ***</b>			
Cash			
249-000-012.000	PETTY CASH	100.00	100.00
249-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	467,895.77	675,659.45
249-000-015.050	CHASE 7250 CD - ACCRUED ABSENCES	19,569.85	19,589.48
	Cash	487,565.62	695,348.93
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
249-000-013.050	DEPOSITS IN TRANSIT	5,431.00	0.00
249-000-123.050	PREPAID INSURANCE	169.80	131.31
	Other Assets	5,600.80	131.31
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>493,166.42</b>	<b>695,480.24</b>
<b>*** Liabilities ***</b>			
Accounts Payable			
249-000-201.000	A/P - VENDORS	(994.48)	(792.09)
	Accounts Payable	(994.48)	(792.09)
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	<b>Total Liabilities</b>	<b>(994.48)</b>	<b>(792.09)</b>
<b>*** Fund Balance ***</b>			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	452,277.90	644,788.82
	Unassigned	452,277.90	644,788.82
Assigned			
249-000-393.050	FUND BALANCE - ACCRUED ABSENCES	18,786.51	17,710.31
	Assigned	18,786.51	17,710.31
	<b>Total Fund Balance</b>	<b>471,064.41</b>	<b>662,499.13</b>
	<b>Beginning Fund Balance</b>	<b>471,064.41</b>	<b>662,499.13</b>
	<b>Net of Revenues VS Expenditures</b>	<b>23,096.49</b>	<b>33,773.20</b>
	<b>Ending Fund Balance</b>	<b>494,160.90</b>	<b>696,272.33</b>
	<b>Total Liabilities And Fund Balance</b>	<b>493,166.42</b>	<b>695,480.24</b>



Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
266-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	848,973.17	784,147.06
266-000-013.025	COMERICA 5611 MM - GENERAL	133,884.34	134,186.85
266-000-016.000	TALMER 2756 CD - RESERVE	251,481.42	251,481.42
Cash		1,234,338.93	1,169,815.33
Accounts Receivable			
266-000-031.001	A/R - TAXROLL REVENUE	58,305.45	111,248.70
266-000-036.000	A/R - SYCAMORE REG PATROLS	8,284.44	8,368.28
266-000-037.000	A/R - ST JOE HOSPITAL REG PATROLS	0.00	9,892.25
Accounts Receivable		66,589.89	129,509.23
Other Assets			
266-000-013.050	DEPOSITS IN TRANSIT	4,774.62	0.00
266-000-123.050	PREPAID INSURANCE	900.00	900.00
Other Assets		5,674.62	900.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
<b>Total Assets</b>		<b>1,306,603.44</b>	<b>1,300,224.56</b>
*** Liabilities ***			
Accounts Payable			
266-000-201.000	A/P - VENDORS	2,838.37	9,311.52
Accounts Payable		2,838.37	9,311.52
Liabilities-ST			
Liabilities-ST		0.00	0.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
266-000-287.001	DEFERRED REVENUE PILOT	4,747.84	4,849.40
Liabilities-LT (over 1 year)		4,747.84	4,849.40
Due To Other Funds			
Due To Other Funds		0.00	0.00
<b>Total Liabilities</b>		<b>7,586.21</b>	<b>14,160.92</b>
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	319,229.92	277,899.83
Unassigned		319,229.92	277,899.83
<b>Total Fund Balance</b>		<b>319,229.92</b>	<b>277,899.83</b>
<b>Beginning Fund Balance</b>		<b>319,229.92</b>	<b>277,899.83</b>
<b>Net of Revenues VS Expenditures</b>		<b>979,787.31</b>	<b>1,008,163.81</b>

Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
	<b>Ending Fund Balance</b>	<b>1,299,017.23</b>	<b>1,286,063.64</b>
	<b>Total Liabilities And Fund Balance</b>	<b>1,306,603.44</b>	<b>1,300,224.56</b>

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
<b>*** Assets ***</b>			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	167,169.43	131,816.17
508-000-015.050	CHASE 2453 CD - GENERAL	71,072.53	71,143.83
508-000-015.100	CHASE 1076 CD - ACCRUED ABSENCES	3,436.43	3,439.87
508-000-017.000	COMERICA 5579 MM - BUILDING RESERVE	382,529.05	383,393.36
	Cash	624,207.44	589,793.23
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
508-000-013.050	DEPOSITS IN TRANSIT	81.68	0.00
508-000-123.050	PREPAID INSURANCE	4,136.79	4,200.96
	Other Assets	4,218.47	4,200.96
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	<b>Total Assets</b>	<b>628,425.91</b>	<b>593,994.19</b>
<b>*** Liabilities ***</b>			
Accounts Payable			
508-000-201.000	A/P - VENDORS	4,161.52	215.83
	Accounts Payable	4,161.52	215.83
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Other Liabilities			
	Other Liabilities	0.00	0.00
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	<b>Total Liabilities</b>	<b>4,161.52</b>	<b>215.83</b>
<b>*** Fund Balance ***</b>			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	198,311.59	196,936.77
	Unassigned	198,311.59	196,936.77
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	381,711.34	383,157.12
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	13,290.83	6,156.75
	Assigned	395,002.17	389,313.87
Restricted			
508-000-393.055	FUND BALANCE - SCHROETER	6,000.00	2,550.00
	Restricted	6,000.00	2,550.00

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Fund Balance ***			
	<b>Total Fund Balance</b>	<b>599,313.76</b>	<b>588,800.64</b>
	<b>Beginning Fund Balance</b>	<b>599,313.76</b>	<b>588,800.64</b>
	<b>Net of Revenues VS Expenditures</b>	<b>24,950.63</b>	<b>4,977.72</b>
	<b>Fund Balance Adjustments</b>	<b>0.00</b>	<b>0.00</b>
	<b>Ending Fund Balance</b>	<b>624,264.39</b>	<b>593,778.36</b>
	<b>Total Liabilities And Fund Balance</b>	<b>628,425.91</b>	<b>593,994.19</b>

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
701-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	496,872.91	441,863.92
	Cash	<u>496,872.91</u>	<u>441,863.92</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
701-000-013.050	DEPOSITS IN TRANSIT	500.00	0.00
	Other Assets	<u>500.00</u>	<u>0.00</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b><u>497,372.91</u></b>	<b><u>441,863.92</u></b>
*** Liabilities ***			
Accounts Payable			
701-000-201.000	A/P - VENDORS	1,937.50	6,484.75
701-000-208.000	DUE TO OTHERS	2,604.10	14.60
	Accounts Payable	<u>4,541.60</u>	<u>6,499.35</u>
Liabilities-ST			
701-000-202.003	DELINQUENT PERSONAL/MANUF PROP TAX	10,984.77	682.35
	Liabilities-ST	<u>10,984.77</u>	<u>682.35</u>
Other Liabilities			
701-000-201.015	SPIRITUS SANCTUS ACADEMY	48.25	0.00
701-000-202.001	CONSTRUCTION BONDS	1,500.00	7,000.00
701-000-202.002	MISC BONDS	1,000.00	1,000.00
701-000-202.005	TEMPORARY BOND SIGNS	200.00	0.00
701-000-202.006	SUPERIOR FARM AND GARDEN	3,000.55	(1,472.70)
701-000-202.007	BROOKSIDE-3	697.02	0.00
701-000-202.014	PROSPECT POINTE PERFORMANCE GUARANTEE	150,400.00	150,400.00
701-000-202.020	TEMPORARY OCCUPANCY	22,793.93	20,335.43
701-000-202.026	PROSPECT POINTE EAST INSPECTION ESCROW	6,740.38	2,573.63
701-000-202.028	BROOKSIDE-3-TREES	42,000.00	42,000.00
701-000-202.035	PROSPECT POINTE WEST - FINAL SITE PLAN	0.00	(6,281.50)
701-000-202.040	PROSPECT POINTE 1 SIDEWALK REPLACE	25,800.28	0.00
701-000-202.046	WAYNE DISPOSAL WETLANDS	2,199.48	2,199.48
701-000-202.050	SUTTON RIDGE	3,110.50	4,224.25
701-000-202.051	WETLANDS MITIGATION JACK SMILEY PRESERVE	22.50	22.50
701-000-202.052	FLEMING CREEK MIX-USE DEVELOPMENT	0.00	(649.00)
701-000-202.055	BROMLEY PARK CONDOS	0.00	2,571.00
701-000-202.056	AUTUMN WOODS INSPECTION ESCROW	188.92	0.00
701-000-202.059	AUTUMN WOODS ESCROW	1,600.00	1,788.92
701-000-202.070	WETLAND MITIGATION MONTCARET	1,114.50	1,114.50
701-000-202.071	HUMANE SOCIETY PARKING LOT	1,024.50	796.00
701-000-202.075	SJMH AMBULATORY SURGERY CENTER	1,141.76	(524.74)
701-000-202.076	WOODLANDS AT GEDDES GLEN STAGE 3	1,688.32	1,012.57
701-000-202.077	HYUNDAI EXPANSION PHASE 2 STAGE 3	16,196.50	15,600.25
701-000-202.080	DG RESIDENTIAL SALES LLC	184,630.00	184,630.00
701-000-202.085	PROSPECT POINTE - LOMBARDO CONST SERV	10,946.75	3,388.25
701-000-202.087	JACK SMILY WETLAND MITIGATION 2016	0.00	875.00
701-000-202.092	MUTUSZAK WETLAND PERMIT	0.00	480.00
701-000-205.004	UNRECONCILED MONEY	91.78	0.00
	Other Liabilities	<u>478,135.92</u>	<u>433,083.84</u>
Due To Other Funds			
701-000-205.001	DUE TO GENERAL FUND	3,710.62	1,598.38

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Liabilities ***			
	Due To Other Funds	3,710.62	1,598.38
	<b>Total Liabilities</b>	<b>497,372.91</b>	<b>441,863.92</b>
*** Fund Balance ***			
	Unassigned	0.00	0.00
	<b>Total Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>0.00</b>	<b>0.00</b>
	<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Liabilities And Fund Balance</b>	<b>497,372.91</b>	<b>441,863.92</b>

Fund 751 PAYROLL FUND

GL Number	Description	PERIOD ENDED 03/31/2016	PERIOD ENDED 03/31/2017
*** Assets ***			
Cash			
751-000-014.000	HUNT 9485 CHECKING	26,439.55	29,352.30
	Cash	<u>26,439.55</u>	<u>29,352.30</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
	Other Assets	<u>0.00</u>	<u>0.00</u>
Due From Other Funds			
751-000-071.000	DUE FROM GENERAL FUND	0.00	75.94
	Due From Other Funds	<u>0.00</u>	<u>75.94</u>
	<b>Total Assets</b>	<b><u>26,439.55</u></b>	<b><u>29,428.24</u></b>
*** Liabilities ***			
Accounts Payable			
751-000-204.006	DUE TO CHOICE STRATEGIES HSA	258.00	114.00
751-000-207.000	DUE TO MERS #1 FIRE MERS-EMPLOYEE	3,215.14	3,568.49
751-000-207.025	DUE TO MERS#1 FIRE -EMPLOYER	7,619.84	8,891.48
751-000-207.050	DUE TO MERS#2-EMPLOYEE	3,134.45	3,350.58
751-000-207.055	DUE TO MERS#2-EMPLOYER	7,209.12	8,503.68
	Accounts Payable	<u>21,436.55</u>	<u>24,428.23</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
751-000-205.001	DUE TO GENERAL FUND	3.00	0.00
751-000-205.003	DUE TO GENERAL FUND-START LOAN	5,000.00	5,000.01
	Due To Other Funds	<u>5,003.00</u>	<u>5,000.01</u>
	<b>Total Liabilities</b>	<b><u>26,439.55</u></b>	<b><u>29,428.24</u></b>
*** Fund Balance ***			
Unassigned			
	Unassigned	<u>0.00</u>	<u>0.00</u>
	<b>Total Fund Balance</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>0.00</b>	<b>0.00</b>
	<b>Ending Fund Balance</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Liabilities And Fund Balance</b>	<b>26,439.55</b>	<b>29,428.24</b>

**LIEBMAN**  
7 Maple Ct.  
CHELSEA, MI 48118-9419  
734-660-8779 (Jcell)  
734-660-2751 (Rcell)

April 24, 2017

Superior Charter Township  
Superior Scenes Editor  
Nancy Caviston, Trustee  
3040 N. Prospect Rd.  
Superior Township, MI 48198

RE: Monthly Newsletter

Thank you so much for sending me the April issue of Superior Scenes. Having lived in Superior Township for over 38 years and still owning that property and having many friends and family still residing in Superior Township, I have a great interested in keeping up with what is happening.

We hated to move, but in this season of our lives we are finding it necessary to be closer to our daughters. The happiest years of our lives was spent in Superior Township. We do miss it.

Thank you again, \

  
Jacquelin A. Liebman



# Community Conversations



**Space is limited.  
Register now!**

To register for a conversation, please contact:

**Lisa Hoenig**  
Library Director  
734-879-1300  
lisa@ypsilibrary.org



**What kind of community do you want to live in?**

**Join the conversation and share your ideas.**

**Sign up today!**

## **Hosted by the Ypsilanti District Library**

- ◆ **Wednesday, May 10, from 6:30-8:30 p.m.**  
YDL-Whittaker (5577 Whittaker Road)
- ◆ **Thursday, May 18, from 2:00-4:00 p.m.**  
YDL-Michigan (229 W. Michigan Avenue)
- ◆ **Saturday, June 10, 10:30-12:30 p.m.**  
YDL-Michigan (229 W. Michigan Avenue)
- ◆ **\*Wednesday, June 14, 1:00-3:00 p.m.**  
YDL-Superior (8975 Mac Arthur Boulevard)  
\*Pizza and Pop provided!



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING ORDINANCE NO: 192**

**Fire Prevention Code of the Charter Township of Superior**

**Resolution Number: 2017-14**

**Date: May 15, 2017**

**WHEREAS**, the Charter Township of Superior is currently operating under Superior Township Ordinance 190, the “Fire Prevention Code of the Charter Township of Superior, Ordinance # 190, passed by the Superior Township Board of Trustees February 16, 2016; and,

**WHEREAS**, fire science is an ever evolving subject with amendments and new procedures being adopted as public policy from time to time; and,

**WHEREAS**, the International Fire Code was updated and modified in 2015 as new rules and procedures were promulgated by the International Code Council thus requiring the repeal and replacement of inconsistent township ordinances thereof.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby adopts Ordinance 192 which shall be known as the “Fire Prevention Code of the Charter Township of Superior”.

**BE IT FURTHER RESOLVED** that upon final approval and adoption, Superior Township Ordinance 190, effective February 16, 2016, is hereby repealed.

**BE IT FURTHER RESOLVED** that this ordinance is effective upon publication.



OFFICE OF  
**Ken Schwartz**  
Supervisor

**CHARTER TOWNSHIP OF SUPERIOR**

3040 North Prospect Road • Ypsilanti, MI 48198  
Telephone (734) 482-6099 • Fax (734) 482-3842  
e-mail [Kenschwartz@superior-twp.org](mailto:Kenschwartz@superior-twp.org)

MEMO: Superior Township Board of Trustees

RE: 2017 Road Projects

Dear Board Members,

This is the draft WCRC agreement. There are still outstanding items as usual. At this time I am recommending:

1. 3 applications of dust control.
2. Lakeview
3. Panama
4. Township wide limestone 2,000 tons.

I am negotiating for Tanglewood, Joy road, Vorhies and the drainage projects. I will present a final recommendation on Monday. If I can arrive at final figures and estimates by Friday, I will email to the Board. Once we agree to the final agreement a contract will be developed for execution.

Yours truly,

  
Ken Schwartz



## 2017 SUPERIOR TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Township Board of Superior Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Superior, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

IT IS FURTHER AGREED, the Road Commission has provided an estimated cost for each individual project included herein. If, prior to beginning an individual project, it is determined that the original cost estimate will not cover project costs, the Road Commission will notify the Township to determine, if the Township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpected funds remaining in the Township's total township agreement. If the overrun exceeds the total township agreement, the Road Commission may bill the Township up to an additional 10 percent of the total agreement amount with the Township. At the Township's option, such overruns can be taken from the following years matching funds.

**1. Dust Control (497-10-108)**

Work to include three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 190,440 gallons @ \$0.1650 per gallon.

Estimated project cost: \$ 31,422.60

**2. Vorhies Road, M-14 to Warren Road (Northern Leg) :**

Work to include crushing, shaping, and compacting the existing pavement, the placement of a 3½" HMA resurfacing, aggregate shoulders and associated project restoration.

Estimated project cost: \$ 186,000.00

**3. Lakeview Estates Drive, Berkshire Drive to end of road:**

Work to include milling the existing pavement, structure adjustments, and the placement of a 3½" HMA resurfacing with associated project restoration.

Estimated project cost: \$ 70,900.00

4. **Panama Court & Panama Avenue, Dawn Street easterly 1,500 ft:**  
Work to include milling the existing pavement, structure adjustments, ADA sidewalk ramps, and the placement of a 2¼" HMA resurfacing with associated project restoration. This is a proposed Community Development Block Grant project administered through the Washtenaw County Office of Community & Economic Development and subject to the terms and conditions of that program. The estimated cost is subject to competitive bidding.  
Estimated project cost: \$ 88,200.00
  
5. **Cherry Hill Road, Gotfredson Road westerly 2,100 ft:**  
Work to include roadside berm removal, ditching, and associated project restoration.  
Estimated project cost: \$ 33,100.00
  
6. **Cherry Hill Road, Gotfredson Road to Napier Road:**  
Work to include roadside berm removal, ditching, and associated project restoration.  
Estimated project cost: \$ 41,100.00
  
7. **Township-wide Limestone:**  
Work to include the application of 2,000 tons of 23a limestone with associated dust control and project restoration on various local roads within the township. Locations to be determined by the Township Supervisor and District Foreman. Estimated cost includes compacted-in-place unit price of \$17.61 per ton and overhead rate.  
Estimated project cost: \$ 36,800.00

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**AGREEMENT SUMMARY**

2017 LOCAL ROAD PROGRAM	
Dust Control	\$ 31,422.60
Vorhies Road	\$ 186,000.00
Lakeview Estates Drive	\$ 70,900.00
Panama Avenue & Panama Court	\$ 88,200.00
Cherry Hill Road	\$ 33,100.00
Cherry Hill Road	\$ 41,100.00
Township-wide Limestone	\$ 36,800.00
Subtotal	\$ 487,522.60

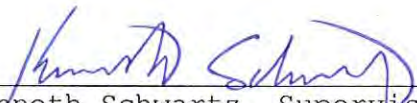


2017 Superior Township Agreement  
Page Three

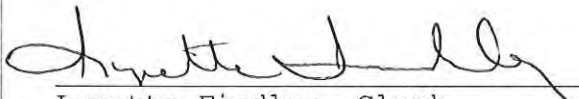
Less 2017 WCRC Conventional Matching Funds \$ 43,672.00  
Less 2017 WCRC Drainage Matching Funds \$ 8,793.00

ESTIMATED AMOUNT TO BE PAID BY SUPERIOR TOWNSHIP  
UNDER THIS AGREEMENT DURING 2017: \$ 435,057.60

FOR SUPERIOR TOWNSHIP:

  
\_\_\_\_\_  
Kenneth Schwartz, Supervisor

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Lynette Findley, Clerk

  
\_\_\_\_\_  
Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness

Ken,

Here is our current proposal for Spring Hill Drive:

**Spring Hill Drive, Tanglewood Drive to Creekside Drive:**

Work to include milling the existing pavement and the placement of a 2" HMA 5E1 resurfacing with associated project restoration.

Estimated project cost: **\$ 85,600.00**

Here is our proposal for the alternative intersection repairs:

**Tanglewood Drive @ Creekside Drive, Creekside Drive @ Spring Hill Drive, & Tanglewood Drive @ Spring Hill Drive:**

Work to include milling the existing pavement at the subject intersections (1,944 syd) and the placement of a 1 ½ " HMA 5E1 resurfacing with associated project restoration.

Estimated project cost: **\$ 56,300.00**

Jim



---

**James D. Harmon, P.E. | Director of Operations**

Washtenaw County Road Commission | 555 N. Zeeb Rd., Ann Arbor, MI

Direct: (734) 327-6653 | Main: (734) 761-1500 | Fax: (734) 761-3737

[www.wcroads.org](http://www.wcroads.org) | [Follow us on Facebook](#) | [@washtenawroads](#)



May 15, 2017

Kenneth Schwartz  
Superior Township  
3040 North Prospect Road  
Ypsilanti, MI 48198

RE: **TANGLEWOOD**  
**ASPHALT REPAIR & OVERLAY WITH NEW CONCRETE CATCH BASIN APRON PACKAGE**

Dear Kenneth,

We have completed our evaluation for the proposed project.

This proposal presents the results of our observations and analysis, and our recommendations for the project construction methods as well as pertinent construction considerations.

All are in accordance with our meeting conducted 5/2/2017.

If you should have any questions or comments please contact me at your earliest convenience.

Otherwise I will follow up with you on a later date.

We look forward to working with you.

Respectfully Submitted,

**Mike A. Chunko**

Mike A. Chunko  
Sales Consultant  
Hutch Paving, Inc.  
The Professional Paving People™  
mchunko@hutchpaving.com  
Mobile 248.514.6922

**Client Information:**

Kenneth Schwartz  
Superior Township  
3040 North Prospect Road  
Ypsilanti, MI 48198

**Date:** 5/15/2017 6:43 AM  
**Phone:** 734.482.6099  
**Fax:** 734.482.3842  
**Mobile:** 7344802060  
**Email:** kenschwartz@superior-twp.org  
**Bid No:** 70407

**Project Information:**

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**ASPHALT REPAIR & OVERLAY WITH NEW CONCRETE CATCH BASIN APRON PACKAGE**

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**ENGINEERING & SAFETY**

1. Provide all engineering and layout to perform this construction.
2. Maintain sufficient safety barricading during construction

**BUTT JOINT MILLING 200 LF**

1. Hutch Paving will mill all transitions and high points to ensure smooth transition as required.
2. Milling will also ensure a consistent pavement thickness of asphalt as specified below which will yield longer pavement life
3. Power sweep and clean parking lot removing all debris to approved recycling facility.

**EXISTING ASPHALT REPAIRS – APPROXIMATELY - 300 SF**

1. Hutch Paving will remove the asphalt pavement to the full depth exporting all millings to an approved recycling facility.
2. Fine grade and compact existing aggregate base compacting to maximum density (no undercutting included)
3. Install 2.00" #1100 20AA MDOT SPEC HEAVY DUTY leveling course asphalt and compact.

**2.00" ASPHALT RESURFACING PACKAGE – 30,540 SF**

1. Wedge in & repair all low areas, holes, voids & deviations in the existing asphalt surface with #5E1 Leveling course asphalt ensuring asphalt is smooth before the installation of the 2.00" wearing course this will promote & yield improved consistency of new surface thickness.
2. Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
3. Install 2.00" 5E1 Wearing course asphalt and compact.
4. Remove all debris associated with our work.

**OUR PRICE IS..... \$ 38,650.00**

**INCLUDES:** TWO YEAR LIMITED WRITTEN WARRANTY Excluding Reflective Cracking

**EXCLUDES:** Permits, Inspections, Undercutting of unsuitable sub base, restoration of Striping, restoration of landscaping, repair to hidden structures, such as but not limited to irrigation lines, electrical lines, or anything not marked by the miss dig system, repair to asphalt under milled surface.

**STANDARD TERMS & CONDITIONS**

**WARRANTY COVERAGE:** Work quoted in our proposals is covered by our standard warranty against defects in materials and workmanship for a period of 12 months (unless specified otherwise) subject to the terms and conditions contained herein. Due to the volatility of the crude oil market and the potential for geopolitical issues, prices quoted are valid for 30 days from issue date of the proposal, unless specified otherwise.

**STANDARD TERMS:** This contract shall be subject to the following general conditions and standard terms of the contract printed below. Hutch Paving, Inc., will be referred to as contractor or HPI. The owner, architect, client or customer to whom this proposal/contract is addressed and authorized by will be referred to as "Customer".

A finance charge of 1-1/2% per month will be added to all past due accounts; an annum of 18%.

Payment is due in full upon completion or upon invoicing of completed work.

**NO ORAL AGREEMENTS:** It is expressly understood that all terms, agreements, and conditions relating to this contract are only those expressed in writing herein, and that there are no oral representations, undertakings, terms, agreements or conditions of any kind.

**CHANGES:** No changes or alterations in the specifications shall be allowed except in writing and at prices agreed upon at the time the changes are authorized.

**EXTRA WORK:** Any additional work requested beyond the specifications on the reverse side will be outlined in writing on a separate proposal form. Extra work performed on a time & material basis shall be signed for at the time the work is performed. The lack of a representative of the Customer does not relieve the Customer from payment obligation for the work billed.

**ESTIMATED OR APPROXIMATE QUANTITIES:** Quantities and areas in this proposal are approximate, arrived at for estimating purposes only. In addition, it is understood that payment is to be made on actual quantities of work completed and actual areas covered unless otherwise indicated.

**PROPERTY LINES:** The Customer shall establish and designate property lines, and shall be obligated to pay for work performed as ordered in the event the property lines established and designated by Customer trespass on other property. Also, the Customer shall be responsible for any damages caused hereby to the owner of any property encroached on by work specified in this proposal.

**DELAYS/TIME OF COMPLETION:** HPI shall complete this work within a reasonable time, but shall not be held responsible for delays beyond the control of the contractor.

**SUB GRADES:** No material shall be placed on a wet, unstable or frozen subgrade. A suitable subgrade is a condition precedent to the requirement of performance of this contract.

**MINIMUM GRADE:** HPI reserves the right to refuse to construct a pavement unless minimum grades of 1% are possible for surface drainage. If construction is performed with less than a minimum grade of 1%, it is understood that waterponding may occur and that there is no warranty attached to the work as to satisfactory surface drainage. Depressions over 3/4" can be filled.

**WATER DRAINAGE:** HPI will make water drain as best as possible. However, we make no guarantees against drainage of new or old pavement of any type when resurfacing and not replacing the project in its entirety.

**PERMITS:** Customers of the work shall obtain and pay for any and all permits, inspections or assessments if they are required, unless otherwise noted.

**ZONING REQUIREMENTS & REGULATIONS:** HPI assumes no responsibility for determining whether Customer has the legal right or authority to perform the work as specified. Notwithstanding that such work might be deemed to violate any ordinance, zoning regulation, or other law, the Customer shall, nevertheless, be obligated to pay for the work performed as ordered.

**REPRODUCTION OF CRACKS:** When resurfacing existing pavement of any type, HPI is not responsible for the reproduction of cracks ("reflective cracking") which may occur when resurfacing existing asphalt.

**STOCKPILING MATERIALS:** HPI shall be permitted to stockpile materials necessary to perform its work on the Customer's property or adjacent to the site of the work at no cost.

**HIDDEN OBJECTS:** HPI assumes no responsibility for removing hidden objects encountered during the performance of their work, nor the cost associated with same.

**THICKNESS OF ASPHALT PAVEMENT:** All descriptions of pavement in this proposal refer to average thickness. Variations in subgrade and technical limitations may result in variations from the average. HPI warrants that sufficient material will be used on the project as to result in the average thickness specified.

**SOIL CONDITIONS:** HPI assumes no responsibility for any unusual soil conditions encountered that are not specifically referred to in this proposal. Also, HPI assumes no responsibility for the excavation, removal or disposal of any contaminated soils encountered during any excavation for the Customer. The Customer will pay any extra cost for such conditions incurred by HPI.

**TREE ROOTS:** Contractor shall not be responsible for any damage to trees occasioned by the removal of tree or tree roots in preparing the site.

**UNDERGROUND STRUCTURES:** It is the Customer's responsibility to advise contractor of the existence and location of all underground structures such as sewers, water lines, gas lines, etc., which might be encountered by HPI in the performance of its work. HPI shall be deemed to have notice of the existence of only those structures specifically referred to in this proposal and of the location thereof as indicated in this proposal. If a condition develops in the performance of HPI's work where the identity or location of the underground structures varies from those specified herein, any extra cost incurred thereby in moving, protecting or covering same, or otherwise, shall be borne by the Customer.

**COLD WEATHER CONDITIONS:** Effective October 1<sup>st</sup>, jobs are subject to winter conditions (50 degrees or below). Roller marks and asphalt marks may be visible due to cold weather temperatures.

**STREET PRINT®** The sample card replicates as closely as possible the Street Bond Surface System. Natural pigments are used in the colorants, and as a result some color variation may occur. It is recommended that these colors be applied in an inconspicuous area of asphalt to verify color choice.

**STAMPED CONCRETE:** Color samples shown represent the color of the finished product as closely as possible when sealed with two coats of hard bright sealer. Variations occur due to differences in cement aggregate, water/cement ratio, weather, finishing and application methods.

**NOTICE OF COMMENCEMENT:** Notice of Commencement is requested per Sec. 570.1108a (1)(9)(10)(11) of the Michigan Construction Lien Act 497 of 1980, on any signed contract.

**STANDARD TERMS OF CONTRACT:** Customer shall not withhold payment to HPI in the event of any dispute arising out of this contract. In the event of a dispute, Customer will deposit any unpaid balance due on this contract with a mutually agreed upon bank, which will act as an Escrow Agent until the dispute is resolved.

Any dispute arising out of this contract that cannot be resolved between the Customer and HPI shall be submitted to an arbitrator who shall be a registered engineer or architect selected by both parties. In the event the parties cannot agree upon such an arbitrator, the American Institute of Architects shall select the arbitrator and the arbitration proceedings shall be governed by their rules.

The decision of the arbitrator shall be binding upon the parties and enforceable in a Circuit Court for the State of Michigan. The arbitrator shall be empowered to direct the Escrow Agent to disburse the funds held in escrow to the proper party and to direct such other relief as he determines necessary.

The cost of the arbitration shall be borne equally by both parties.

In the event of an anticipatory breach of this contract by Customer, HPI shall be entitled to liquidated damages equal to 25% of the total contract amount.

The Customer shall pay HPI all costs, including actual attorney's fees, incurred by contractor in enforcing this contract, including collection of any payment due herein.

By signing below, Superior Township \ agent agrees to the payment terms detailed and Terms and Conditions set forth below on all pages of this contract.

X  
 \_\_\_\_\_  
 Print Name / Tile / Date

X  
 \_\_\_\_\_  
 Superior Township \ Agent Authorized Agent Signature

I have read all pages and agreed to these general conditions. The general conditions and prices and specifications associated with this contract are hereby accepted. Hutch Paving Inc. is authorized to perform this work.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM  
HUTCH PAVING FOR SEAL CRACK  
FOR GEDDES RIDGE SUBDIVISION**

**Resolution Number: 2017-15**

**Date: May 15, 2016**

**WHEREAS**, the Geddes Ridge subdivision is in Superior Township and located south of Geddes east of Harris; and,

**WHEREAS**, the roads for Geddes ridge are in fair to good condition and not yet deteriorated and can be rehabilitated with an 2<sup>nd</sup> application of crack seal; and,

**WHEREAS**, to apply a 2<sup>nd</sup> crack seal the roads in Geddes Ridge will lengthen the useful life of the roads and lower costs for the township in the long run; and,

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves Hutch Paving to crack seal the public roads in the Geddes Ridge Subdivision in the total amount of \$10,175.00 payable from general fund line item 101-446-866-000, roads.

May 4, 2017

Kenneth Schwartz  
Superior Township  
3040 North Prospect Road  
Ypsilanti, MI 48198

RE: **GEDDES RIDGE  
ASPHALT PAVEMENT PREVENTIVE MAINTENANCE PACKAGE**

Dear Kenneth,

We have completed our evaluation for the proposed project.

This proposal presents the results of our observations and analysis, and our recommendations for the project construction methods as well as pertinent construction considerations.

All are in accordance with our meeting conducted 5/2/2017.

If you should have any questions or comments please contact me at your earliest convenience.

Otherwise I will follow up with you on a later date.

We look forward to working with you.

Respectfully Submitted,

**Mike A. Chunko**

Mike A. Chunko  
Sales Consultant  
Hutch Paving, Inc.  
The Professional Paving People™  
mchunko@hutchpaving.com  
Mobile 248.514.6922

**Client Information:**

Kenneth Schwartz  
Superior Township  
3040 North Prospect Road  
Ypsilanti, MI 48198

**Project Information:**

**Date:** 5/4/2017 11:56 AM  
**Phone:** 734.482.6099  
**Fax:** 734.482.3842  
**Mobile:** 7344802060  
**Email:** kenschwartz@superior-twp.org  
**Bid No:** 70407

---

**ASPHALT PAVEMENT PREVENTIVE MAINTENANCE PACKAGE**

---

**ENGINEERING & SAFETY**

1. Maintain sufficient safety barricading during construction

**ASPHALT CRACK / JOINT REPAIR & FILL 18,500 LF**

1. Mechanically Rout Clean existing cracks with Hot Air Crack Jet Heat Lance to remove weeds and dirt to promote adhesion.
2. Install silica sand backer in deep holes if necessary to fill large voids prior to hot rubber installation minimizing sinking.
3. Fill prepared joint / crack with MDOT SPEC HOT rubber that will meet or exceed ASTM NEW specification DD6690.
4. Cracks can be ready for vehicle or foot traffic usually within one hours our less depending on weather conditions.
5. Remove all debris resulting from our operation.

**OUR PRICE IS..... \$ 10,175.00**

**INCLUDES: MULTISTAGE CONSTRUCTION TO HELP MITIGATE INCONVENIENCE TO OWNERS, MANAGEMENT & GUESTS**

**INCLUDES: ONE YEAR LIMITED WRITTEN WARRANTY**

**EXCLUDES:** Permits, Inspections, Undercutting of unsuitable sub base, restoration of Striping, restoration of landscaping, repair to hidden structures, such as but not limited to irrigation lines, electrical lines, or anything not marked by the miss dig system

*By signing below, Superior Township \ agent agrees to the payment terms detailed and Terms and Conditions set forth below on all pages of this contract.*

X

Print Name / Tile / Date

X

Superior Township \ Agent Authorized Agent Signature



## STANDARD TERMS & CONDITIONS

**WARRANTY COVERAGE:** Work quoted in our proposals is covered by our standard warranty against defects in materials and workmanship for a period of 12 months (unless specified otherwise) subject to the terms and conditions contained herein. Due to the volatility of the crude oil market and the potential for geopolitical issues, prices quoted are valid for 30 days from issue date of the proposal, unless specified otherwise.

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**WATER DRAINAGE:** HPI will make water drain as best as possible. However, we make no guarantees against drainage of new or old pavement of any type when resurfacing and not replacing the project in its entirety.

**PERMITS:** Customers of the work shall obtain and pay for any and all permits, inspections or assessments if they are required, unless otherwise noted.

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**STOCKPILING MATERIALS:** HPI shall be permitted to stockpile materials necessary to perform its work on the Customer's property or adjacent to the site of the work at no cost.

X

Client \ Agent Please Initial Here

**HIDDEN OBJECTS:** HPI assumes no responsibility for removing hidden objects encountered during the performance of their work, nor the cost associated with same.

**THICKNESS OF ASPHALT PAVEMENT:** All descriptions of pavement in this proposal refer to average thickness. Variations in subgrade and technical limitations may result in variations from the average. HPI warrants that sufficient material will be used on the project as to result in the average thickness specified.

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**TREE ROOTS:** Contractor shall not be responsible for any damage to trees occasioned by the removal of tree or tree roots in preparing the site.

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**STANDARD TERMS OF CONTRACT:** Customer shall not withhold payment to HPI in the event of any dispute arising out of this contract. In the event of a dispute, Customer will deposit any unpaid balance due on this contract with a mutually agreed upon bank, which will act as an Escrow Agent until the dispute is resolved.

Any dispute arising out of this contract that cannot be resolved between the Customer and HPI shall be submitted to an arbitrator who shall be a registered engineer or architect selected by both parties. In the event the parties cannot agree upon such an arbitrator, the American Institute of Architects shall select the arbitrator and the arbitration proceedings shall be governed by their rules.

The decision of the arbitrator shall be binding upon the parties and enforceable in a Circuit Court for the State of Michigan. The arbitrator shall be empowered to direct the Escrow Agent to disburse the funds held in escrow to the proper party and to direct such other relief as he determines necessary.

The cost of the arbitration shall be borne equally by both parties.

In the event of an anticipatory breach of this contract by Customer, HPI shall be entitled to liquidated damages equal to 25% of the total contract amount.

The Customer shall pay HPI all costs, including actual attorney's fees, incurred by contractor in enforcing this contract, including collection of any payment due herein.

I have read all pages and agreed to these general conditions. The general conditions and prices and specifications associated with this contract are hereby accepted. Hutch Paving Inc. is authorized to perform this work.



**SUPERIOR CHARTER TOWNSHIP BOARD  
RESOLUTION**

**RESOLUTION 2017-16**

**MAY 15, 2017**

**A RESOLUTION ESTABLISHING A SUMMER YOUTH PROGRAM  
THROUGH THE AUSPICES OF WASHTENAW COUNTY**

**WHEREAS**, the Superior Township has been offered to participate in a summer youth work program for the summer of 2017; and,

**WHEREAS**, the proposed summer workforce and schedule will be for three (3) Superior Township youths to work Twenty (20) hours per week for eight (8) weeks at the rate of \$9.78 per hour, including taxes, to be supervised by Superior Township personnel per a contract with Washtenaw County.

**NOW THEREFORE BE IT RESOLVED** that the Superior Charter Township Board of Trustees adopts the proposed summer youth work program and authorizes the Supervisor to execute the contract and all other necessary documentation.



# SUMMER17

June 26, 2017-  
August 25, 2017

*Youth Employment & Mentorship program pairs area youth & businesses for nine-week, on-the-job training.*

## **OBJECTIVE**

Summer17 seeks to provide youth with on-the-job training that sets the stage for life-long careers, opens doors to new industries, and provides mentorship critical to building professional networks. Youth will be placed in a variety of jobs to allow understanding of the impact of the nature of the work on outcomes.

## **HISTORY**

In 2016, Michigan Works! and Washtenaw County launched a pilot program of Summer17. Twenty-six businesses employed and mentored 50 youth who gained meaningful work experience and earned an income over the summer.

In 2017, Poverty Solutions and The Ginsberg Center at the University of Michigan (U-M), partnered with Washtenaw County and Michigan Works! to expand youth employment and enrichment opportunities by providing jobs to youth on the U-M campus and conducting a study about the impact of participation in the program.

## **OPPORTUNITY**

Summer17 provides youth with the opportunity to increase their marketability, while trying out different types of work experiences. As part of Summer17, youth will be provided with enrichment programming to develop skills in: communication, conflict resolution, leadership development, professionalism, and networking.

In addition, Summer17 supports talent development for local businesses and industries, leverages U-M as an anchor institution and job-provider in the community, and allows U-M researchers to study and measure various program outcomes.

# Key Dates

Summer 2017

## Soft Skills Trainings

- Who: Youth Employees
- When: 6-8pm: Tuesdays, 5/16, 5/23, and 5/30 or Thursdays, 5/18, 5/25, and 6/01
- Location: Morris Lawrence Building, WCC (4800 E Huron River Dr., Ann Arbor)

## Job Matching Fair

- Who: Youth Employees (6-8 PM) & Supervisors (5:30-8 PM)
- When: June 7th
- Location: Morris Lawrence Building, WCC (4800 E Huron River Dr., Ann Arbor)

# Expectations of Involvement

## For Supervisors:

- Attend Job Matching Fair
- Provide 180 hours of work at a rate of \$9 per hour between the dates of June 26th and August 25th
- Discuss workplace culture and expectations with youth (attendance, time, and payroll procedures)
- Ensure that a supervisor is present when youth employee is working
- Provide a safe working environment
- Monitor the progress of youth employee, providing feedback and encouragement

## For Youth:

- Attend all 3 Soft Skills Trainings
- Attend Job Matching Fair
- Be available to work 20 hours per week between the dates of June 26th and August 25th
- Be on time and commit to a consistent work schedule
- Follow job placement instructions and safety procedures for your position
- Show initiative, responsibility and be responsive to constructive feedback

## Contact Information:

- Youth Employees: Shana Collins - [scollins@mwse.org](mailto:scollins@mwse.org); (734) 714-9833
- County Employers: Kimberly Bentley - [kbentley@mwse.org](mailto:kbentley@mwse.org); (734) 714-9836
- UM Employers: Julia Weinert - [weinertj@umich.edu](mailto:weinertj@umich.edu); (734) 615-5353

At WorkZone SUPERvision (super supervision) is a key component of our work with youth interns. By providing plentiful opportunities to process new situations, reflect on choices, review actions, and get feedback we support our youth interns as they develop their professional skills. Below you'll find some of our tips and techniques for offering SUPERvision.

### 1. Check in Early & Often

We recommend starting with a face-to-face meeting with your intern. This is a great opportunity to get to know a little more about them and to set the tone for check-ins. While it's easy to get caught up in the day-to-day it's important to give your intern your undivided attention when you meet. This shows them you are paying attention, invested, that they are an important part of the team and that you expect focus during supervision. Be sure to provide/review any essential information such as schedule, contact numbers, and key policies they will be expected to follow.

Some sites will need to have daily check-ins other will be able to do this weekly. Let your intern know how often you will meet, how to contact you or key staff members, and be sure to tell them the protocol for addressing issues that come up during their shifts.

### 2. Set Clear Expectations

Young people require structure and clear limits for optimal development so clear expectations are non-negotiable for successful internships. Take time to lay out your expectations and let your intern know if they are the same or different from your expectations for your non-intern staff.

We find that successful supervisors ask their interns about their own expectations for both the job site and their performance. When interns have not worked before this will require a little more guidance from you! A super example to get a new intern started is: Often interns expect to have enough work to stay busy – what do you think about that?

### 3. Set Measureable Goals

Both studies and anecdotal evidence tell us that when youth set goals they have a much higher likelihood of reaching them! Support your youth intern by helping them develop measurable goals. Young folks often haven't learned a solid process for goal setting in the professional world so this is a great opportunity for mentoring them! A super resource to help you both do this can be found online at <https://www.sparkpeople.com/resource/SMARTgoalsWS-NN.pdf>

### 4. Set Great Boundaries

Supervisors are often very experienced in the working world and that makes it easy to forget that things aren't always "common sense" or something you "should just know." Setting great boundaries with your youth intern helps make sure they learn appropriate professional behavior. Use your initial face-to-face supervision meeting to help your youth intern understand what acceptable and unacceptable behavior in your workplace is. A super list to start with includes how to handle: cell phone use, friends coming into the worksite, communication with upset customers, transportation (ex. asking staff for rides), social media (one usually doesn't friend their boss on social media). Many of

these boundaries may be included in your program manual or work contract – in which case it is key to review these with your intern to ensure they understand clearly.

## 5. Ask & Listen

Sure, this sounds basic! But, we encourage you to really consider your communication with your youth intern. Asking before jumping to conclusions can help build a solid working relationship. And, asking open-ended questions (those that do not have just a yes or no answer) is a **super technique** for getting more information.

Listening to your intern even when things are busy, busy, busy is key. They will have questions, or concerns that go along with being new to the workplace and helping them address these will help them build their skills! Creating an atmosphere where questions are safe and problem-solving is encouraged and appreciated is what our youth interns report “makes the difference” to them.

## 6. Observe & Describe

Try this **super technique** if you need to address an issue with your youth intern. **Observe** the behavior that doesn't work well in your space and **Describe** it to your intern to get the conversation going.

Example: You **observe** your intern on their cell phone in the backroom but they are not on an approved break. This goes against your policy and there are things you need them to be doing. Approach them and **describe** what you saw, “Scott, I noticed that you were just on your cell during a non-break time. I know you know the policy about not using cell phones at these times – tell me about what's going on.” This provides you with a **super opportunity** to listen to!

## 7. Skip the Sarcasm and Talking Down

Youth interns report that when their supervisor or teammates talk down to them or are sarcastic when providing feedback make them feel isolated and fearful. It can be challenging to teach someone new to the working world especially if it's your first time supervising! This is true for your staff members too. Providing safe, respectful communication no matter how stressful things may be creates a professional atmosphere for you to coach your intern!

Here are examples youth have heard from internship providers: “Oh wow, you did *all* that since I was back here?” indicating the intern is moving too slow or “*Yeah*, you are *so* busy working here and going to school. Just wait until you're in the real world then you'll really be busy.”)

Notice how different it is when you use **observing and describing**: “I see that you have finished 2 out of 10 boxes since I was back here about 10 minutes ago. Typically we do 1 box a minute so I was expecting more to be done. Tell me how it's going and how we could get that number up.” Or, “I heard you say how busy you have been since you started. I know how it feels to be busy too! I'm glad you are figuring out how to be here at work like we agreed to.”

## 8. Use the “Buddy System”

Whenever possible assigning a staff member to support your youth intern can help them see how things get done at your site. It can also be a **super practice** to assign someone for the intern to

check in with during each shift. This helps them know who to go to with questions or concerns and helps staff understand who is responsible for supporting the intern.

## 9. Honor Problem Solving Skills

Young people who will be interning with you have grown up with Google, Siri, texting, and lots of social media. This quick access to information, crowd sourced answers, and immediate responses has impacted how millennials and Generation Z process information.

A **super contribution** to your intern's professional development is your support in learning to problem solve in the workplace. A **super starting point** is helping your youth intern identify a problem, brainstorm solutions, chose the "best" option, put it into action, and evaluate it.

## 10. Share Your Expert Process

And, we're back to SUPERvision! There are often so many demands on supervisor's time that it's easy to "let things go" when there are no obvious issues. But here's what we know – interns need feedback and support at every shift to build solid professional skills. So, share your process! Let your intern know why you are doing what you do, let them know how you've seen others be successful at tasks they are responsible for. Call out **super work** and hold interns accountable to the expectations you set. This is another **super opportunity** to provide mentorship and help your youth intern have a **super experience!**

## Developmental Needs of Adolescents

Contributed by High/Scope Educational Research Foundation.

The High/Scope approach to working with adolescents addresses both directly and indirectly the seven major developmental needs of adolescents that Lefstein and Lipstiz (1986) and Scales (1991) described:

- **Creative expression-** the need for diverse experiences to accommodate wide variations in development, especially opportunities to express feelings, interests, abilities, and thoughts. This need can be fulfilled through engagement in performance, drama, literature, arts, and music.
- **Self-exploration and definition-** the need to consider themselves, their relationships, and what lies ahead for them in adulthood. This need can be fulfilled by providing and encouraging plentiful opportunities for informal discussion.
- **Meaningful participation-** the need to use their talents, to assume responsibility, and to participate in activities that shape their lives.
- **Positive interaction with peers and adults-** the need to work with peers in small groups, pairs, and teams; opportunities for being with nonfamily adults.
- **Physical activity-** the need to exercise and move about (in programs that take into account individual differences in size, strength, and ability).
- **Competence and achievement-** the need for various opportunities for success and reward for service to others.
- **Structure and clear limits-** the need for clear rules, expectations, and structures so that youths understand their own limits within a system. Adolescents, however, must have a meaningful and appropriate role in developing these structures and limits.

## SERVICE CONTRACT SUPERIOR TOWNSHIP

AGREEMENT is made this 1<sup>st</sup> day of June, 2017, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107 ("County") and SUPERIOR TOWNSHIP located at 3040 NORTH PROSPECT, YPSILANTI, MI 48198 ("Contractor").

In consideration of the promises below, the parties mutually agree as follows:

### ARTICLE I - SCOPE OF SERVICES

The Contractor will train the assigned youth participants and abide by the provisions set forth in **Attachment A: Summer 17 Contractor Terms** and **Attachment B: Youth Employment Standards Act, Act 90 of 1978**

### ARTICLE II - COMPENSATION

The Contractor is responsible for actual costs incurred for youth participant(s) including all hourly wages plus necessary taxes. This equates to approximately \$9.78 per hour.

The Contractor will be invoiced three times during the nine-week program. Refer to the invoicing schedule in **Attachment A: Summer 17 Contractor Terms**.

### ARTICLE III - REPORTING OF CONTRACTOR

**Section 1:** The Contractor is to report to **Washtenaw County Office of Community & Economic Development (OCED)** and will cooperate and confer with OCED as necessary to ensure satisfactory work progress.

**Section 2:** All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

**Section 3:** All reports made in connection with these services are subject to review and final approval by the County Administrator.

**Section 4:** The County may review and inspect the Contractor's activities during the term of this contract.

**Section 5:** When applicable, the Contractor will submit a final, written report to the County Administrator.

**Section 6:** After reasonable notice to the Contractor, the County may review any of the Contractor's internal records, reports, or insurance policies.

### ARTICLE IV - TERM

This contract begins June 1, 2017 and ends August 31, 2017.



## **ARTICLE V - PERSONNEL**

**Section 1:** The Contractor will provide the required services and will not subcontract or assign the services without the County's written approval.

**Section 2:** The Contractor will not hire any County employee for any of the required services without the County's written approval.

**Section 3:** The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

## **ARTICLE VI - INDEPENDENT CONTRACTOR**

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

## **ARTICLE VII - INDEMNIFICATION AGREEMENT**

The Contractor will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

## ARTICLE VIII - INSURANCE REQUIREMENTS

**Section 1.** The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage.
2. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

**Section 2.** Worker's Compensation.

1. Washtenaw County will cover youth participants under their self-insured Workers' Compensation Program, Workers' Compensation Excess Insurance, and Employers Liability Insurance with a minimum of \$100,000 each accident. Washtenaw County reserves the right to file a third party lien against the Contractor in accordance with provisions provided for under Michigan's Workers' Disability Compensation Act.

Insurance companies, named insured's and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No youth participants can be placed until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this contract. Certificates shall be addressed to **Washtenaw County c/o: Oke Agahro, The Office of Community and Economic Development, 415 W. Michigan Avenue, Ypsilanti MI 48197** and CR# \_\_\_\_\_, and shall provide for written notice to the certificate holder of cancellation of coverage.

## ARTICLE IX - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

## ARTICLE X - INTEREST OF CONTRACTOR AND COUNTY

The Contractor promises that it has no interest which would conflict with the performance of services required by this contract. The Contractor also promises that, in the performance of this contract, no officer, agent, employee of the County of Washtenaw, or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or

association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

#### **ARTICLE XI - CONTINGENT FEES**

The Contractor promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Contractor, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach of this promise, the County may cancel this contract without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Contractor.

#### **ARTICLE XII - EQUAL EMPLOYMENT OPPORTUNITY**

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Contractor will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Contractor agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Contractor, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

#### **ARTICLE XIV - EQUAL ACCESS**

The Contractor shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

#### **ARTICLE XV - OWNERSHIP OF DOCUMENTS AND PUBLICATION**

All documents developed as a result of this contract will be freely available to the public. None may be copyrighted by the Contractor. During the performance of the services, the Contractor will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this contract by the Contractor must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

## **ARTICLE XVI - ASSIGNS AND SUCCESSORS**

This contract is binding on the County and the Contractor, their successors and assigns. Neither the County nor the Contractor will assign or transfer its interest in this contract without the written consent of the other.

## **ARTICLE XVII - TERMINATION OF CONTRACT**

**Section 1:** Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

## **ARTICLE XVIII - PAYROLL TAXES**

The Contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the County against such liability.

## **ARTICLE XIX - PRACTICE AND ETHICS**

The parties will conform to the code of ethics of their respective national professional associations.

## **ARTICLE XX- CHANGES IN SCOPE OR SCHEDULE OF SERVICES**

Changes mutually agreed upon by the County and the Contractor, will be incorporated into this contract by written amendments signed by both parties.

## **ARTICLE XXI - CHOICE OF LAW AND FORUM**

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

**ARTICLE XXII - EXTENT OF CONTRACT**

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

**ARTICLE XXIII – ELECTRONIC SIGNATURES**

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_ (DATE)  
Gregory Dill  
County Administrator

APPROVED AS TO CONTENT:

CONTRACTOR

By: \_\_\_\_\_ (DATE)  
Andrea Plevak  
Director, OCED

By: \_\_\_\_\_ (DATE)  
Superior Township

APPROVED AS TO FORM:

By: \_\_\_\_\_ (DATE)  
Curtis N. Hedger  
Office of Corporation Counsel

**Summer 17 Contractor Terms**

- The Contractor shall reimburse Washtenaw County for actual costs incurred for the youth participant(s) covered under this contract. The hourly pay rate is \$9.00 plus taxes equating to roughly \$0.78 per hour. Youth participant(s) will also be paid for an orientation session with Washtenaw County Human Resources. This session will be held prior to June 26, 2017 and will last approximately one hour.
- The Contractor will provide all necessary instruction, materials, equipment and supplies to ensure the youth participant(s) may safely fulfill the requirements of the position.
- The Contractor assures that the youth is not being placed in a position or substantially equivalent position to one that is vacant due to layoff or hiring freeze.
- The Contractor shall maintain adequate time and attendance records for all youth participant(s) covered under this contract. The Contractor shall provide the County with such time and attendance records or copies thereof, and other records and information related to the services performed under this contract.
- The Contractor shall keep all records pertaining to the services provided and the youth participant(s) covered under this contract according to their retention schedule or the schedule established by law for the State of Michigan.
- The Contractor agrees to grant the County or its representative access to its premises for the purpose of periodic on-site review of the program operation, or for any other purpose set forth in or inferable from this contract.
- The Contractor shall submit timesheet information no later than 5:00 pm on the Timesheet Due date listed on the schedule below:

<b>Pay Period</b>	<b>Timesheet Due</b>	<b>Pay Date</b>
Orientation Session		7/14/2017
6/25/2017 - 7/1/2017	7/3/2017	7/14/2017
7/2/2017 - 7/15/2017	7/17/2017	7/28/2017
7/16/2017 - 7/29/2017	7/31/2017	8/11/2017
7/30/2017 - 8/12/2017	8/14/2017	8/26/2017
8/13/2017 - 8/26/2017	8/28/2017	9/8/2017

- The contractor will be invoiced three times during the program according to the schedule below:

<b>Invoice Period</b>	<b>Invoice Sent</b>
Orientation Session	
6/25/2017 - 7/15/2017	7/31/2017
7/16/2017 - 8/12/2017	8/31/2017
8/13/2017 - 8/26/2017	9/15/2017

**YOUTH EMPLOYMENT STANDARDS ACT**  
**Act 90 of 1978**

AN ACT to provide for the legal employment and protection of minors; to provide for the issuance and revocation of work permits; to provide for the regulation of hours and conditions of employment of minors; to prescribe powers and duties of the departments of labor and education; to provide for the enforcement of this act; to prescribe penalties; and to repeal certain acts and parts of acts.

*History:* 1978, Act 90, Eff. June 1, 1978.

*The People of the State of Michigan enact:*

**409.101 Short title.**

Sec. 1. This act shall be known and may be cited as the "youth employment standards act".

*History:* 1978, Act 90, Eff. June 1, 1978.

*Compiler's note:* For creation of bureau of worker's and unemployment compensation within department of consumer and industry services; transfer of powers and duties of bureau of worker's compensation and unemployment agency to bureau of worker's and unemployment compensation; transfer of powers and duties of director of bureau of worker's compensation and director of unemployment agency to director of bureau of worker's and unemployment compensation; and, transfer of powers and duties of wage and hour division of worker's compensation board of magistrates to bureau of worker's and unemployment compensation, see E.R.O. No. 2002-1, compiled at MCL 445.2004 of the Michigan Compiled Laws.

For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.102 Definitions.**

Sec. 2. As used in this act:

- (a) "Employ" means engage, permit, or allow to work.
- (b) "Employer" means a person, firm, or corporation that employs a minor, and includes the state or a political subdivision of the state, an agency or instrumentality of the state, and an agent of an employer.
- (c) "Issuing officer" means the chief administrator of a school district, intermediate school district, public school academy, or nonpublic school, or a person authorized by that chief administrator in writing to act on his or her behalf.
- (d) "Minor" means a person under 18 years of age.
- (e) "Rule" means a rule promulgated pursuant to the administrative procedures act of 1969, Act No. 306 of the Public Acts of 1969, being sections 24.201 to 24.328 of the Michigan Compiled Laws.

*History:* 1978, Act 90, Eff. June 1, 1978; Am. 1996, Act 438, Imd. Eff. Dec. 18, 1996.

*Compiler's note:* For creation of bureau of worker's and unemployment compensation within department of consumer and industry services; transfer of powers and duties of bureau of worker's compensation and unemployment agency to bureau of worker's and unemployment compensation; transfer of powers and duties of director of bureau of worker's compensation and director of unemployment agency to director of bureau of worker's and unemployment compensation; and, transfer of powers and duties of wage and hour division of worker's compensation board of magistrates to bureau of worker's and unemployment compensation, see E.R.O. No. 2002-1, compiled at MCL 445.2004 of the Michigan Compiled Laws.

For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

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For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.103 Employment of minor; prohibited occupations; minimum age; exceptions and limitations.**

Sec. 3. (1) A minor shall not be employed in, about, or in connection with an occupation that is hazardous or injurious to the minor's health or personal well-being or that is contrary to standards established under this act, unless a deviation is granted under section 20.

(2) The minimum age for employment of minors is 14 years, subject to the following exceptions and limitations:

- (a) A minor at least 11 years of age and less than 14 years of age may be employed as a youth athletic program referee or umpire for an age bracket younger than his or her own age if an adult representing the

athletic program is on the premises at which the athletic program event is occurring and a person responsible for the athletic program possesses a written acknowledgment of the minor's parent or guardian consenting to the minor's employment as a referee or umpire.

(b) A minor 11 years of age or older may be employed as a golf caddy.

(c) A minor 13 years of age or older may be employed in farming operations as described in section 4(3).

(d) A minor 11 years of age or older may be employed as a bridge caddy at any event sanctioned by the American contract bridge league or other national bridge league association.

(e) A minor 13 years of age or older may be employed to perform services which entail setting traps for formal or informal trap, skeet, and sporting clays shooting events.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 1987, Act 71, Imd. Eff. June 29, 1987; Am. 1997, Act 132, Imd. Eff. Nov. 14, 1997.

**Compiler's note:** For creation of bureau of worker's and unemployment compensation within department of consumer and industry services; transfer of powers and duties of bureau of worker's compensation and unemployment agency to bureau of worker's and unemployment compensation; transfer of powers and duties of director of bureau of worker's compensation and director of unemployment agency to director of bureau of worker's and unemployment compensation; and, transfer of powers and duties of wage and hour division of worker's compensation board of magistrates to bureau of worker's and unemployment compensation, see E.R.O. No. 2002-1, compiled at MCL 445.2004 of the Michigan Compiled Laws.

For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

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For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.104 Employment of minor; copy of work permit or temporary permit required; issuance and filing of work permit; duration of temporary permit; oath; return of permit; exception to work permit requirement; evidence of age; exception in subsection (3) inapplicable to other provisions.**

Sec. 4. (1) Except as provided in subsection (3), a minor shall not be employed in an occupation regulated by this act until the person proposing to employ the minor procures from the minor and keeps on file at the place of employment a copy of the work permit or a temporary permit. The work permit shall be issued by the issuing officer of the school district, intermediate school district, public school academy, or nonpublic school at which the minor is enrolled, and a copy of the work permit shall be placed in the minor's permanent school file for as long as the minor is employed. A temporary permit is valid for 10 days from the date of issue. A work permit may be issued by the school district in which the minor's place of employment is located, or by the public school academy or nonpublic school nearest that place of employment. An issuing officer may administer oaths in relation to work permits.

(2) Immediately after the termination of the minor's employment, the employer shall return the permit to the issuing officer.

(3) The work permit requirement of subsection (1) does not apply to any of the following:

(a) A minor 13 years of age or older who is employed in farming operations involving detasseling, roguing, hoeing, or any similar act involved in the production of seed. This exception applies only when a minor is employed during school vacation periods or when the minor is not regularly enrolled in school. An employer shall keep on file at the place of employment evidence of the age of any minor employed under this work permit exception. Evidence of the age of the minor shall be established as provided in section 5(b).

(b) A minor who is performing work as an unpaid volunteer for an organization that is recognized as tax-exempt under, or whose purposes, structure, or activities are exclusively those that are described in, section 501(c)(3) of the internal revenue code, 26 USC 501(c)(3).

(c) A minor who is performing work as an unpaid volunteer for a fair or exhibition operated and managed under 1929 PA 11, MCL 46.151 to 46.153, or held by an agricultural or horticultural society under 1855 PA 80, MCL 453.231 to 453.240.

(4) A work permit exception in subsection (3) does not provide an exemption from any other provision of this act.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 1987, Act 71, Imd. Eff. June 29, 1987; Am. 1996, Act 438, Imd. Eff. Dec. 18, 1996; Am. 2010, Act 221, Imd. Eff. Dec. 9, 2010; Am. 2011, Act 80, Imd. Eff. July 12, 2011.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

Rendered Wednesday, November 19, 2014

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Michigan Compiled Laws Complete Through PA 355 of 2014



For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.105 Work permit; application; examination, approval, and filing of papers.**

Sec. 5. An issuing officer shall issue a work permit only upon application in person by the minor desiring employment and after having examined, approved, and filed the following papers:

(a) A statement of intention to employ, signed by the prospective employer or by a person authorized by the prospective employer, setting forth the general nature of the occupation in which the employer intends to employ the minor, the hours during which the minor will be employed, the wages to be paid and other information the department of education, in cooperation with the department of labor, requires.

(b) Evidence showing that the minor is of the age required by this act. Proof of age shall be established by one of the following:

(i) A certified copy of the birth record or any other proof of age showing the place and date of birth.

(ii) A certified copy of valid operator's license issued by this state clearly showing date of birth.

(iii) The school record or the school census record.

(iv) The sworn statement of the minor's parent or guardian, together with a corroborating statement of a physician.

(v) If documentary proof as described in subparagraphs (i) to (iv) is not obtainable, the issuing officer may accept other documentation as established by department of education rules.

History: 1978, Act 90, Eff. June 1, 1978.

Compiler's note: For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.106 Work permit; form; color; contents; rules.**

Sec. 6. (1) Work permits shall be issued in the form prescribed by the department of education in cooperation with the department of labor and in accordance with instructions so prescribed. The color of work permits for minors under 16 years of age shall be distinct from that for minors 16 years of age and over. Work permits shall state the name and address of the minor, the date of birth, the occupation and industry in which the minor is employed, the employer's name and address, and other information required by the department of education.

(2) The department of education shall promulgate rules prescribing standards for the issuance of work permits, which shall include the following factors:

(a) Evidence of age.

(b) Standards of work as established by the department of labor and federal regulation.

(c) Statutory requirements.

(3) A fee shall not be charged for a work permit or other record required by this act.

History: 1978, Act 90, Eff. June 1, 1978.

Compiler's note: For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

Administrative rules: R 340.186 et seq.; R 408.201 et seq.; R 409.1 et seq.; and R 423.401 et seq. of the Michigan Administrative Code.

#### **409.107 Revocation of permit; factors; record of refusal, suspension, or revocation; informing minor of appeal process.**

Sec. 7. (1) The issuing officer may revoke a permit based solely on the following factors:

(a) Poor school attendance, characterized by repeated erratic or unexcused absences, which results in consistent performance of school work at a level lower than that which preceded the minor's employment. The work permit shall be revoked only after the permit has been suspended. The suspension shall take place upon notice to the minor and the employer, and an opportunity to correct the deficiency is afforded. The suspension shall not exceed 30 days after date of notification.

(b) The minor's employment is in violation of federal or state law or of a regulation or rule promulgated

under federal or state law, and the issuing officer is informed of the violation by the department of labor.

(2) The issuing officer shall keep a record of each refusal, suspension, or revocation and the reasons for the action. Upon revocation, the minor shall be informed of the appeal process and shall be given instructions as to the initiation of an appeal.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.108 Failure or refusal to issue work permit; appeal; procedure.**

Sec. 8. The failure or refusal of the issuing officer to issue a work permit may be appealed in accordance with Act No. 306 of the Public Acts of 1969, as amended, by the minor or by the parent or guardian of the minor applying therefor, or by the person or agency to whom custody of the minor has been awarded. An appeal may be taken in the same manner from the revocation of a permit.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.109 Work permit as evidence of age.**

Sec. 9. A work permit issued in accordance with this act shall be conclusive evidence of the age of the minor for whom issued in a proceeding involving the employment of the minor under this act.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.110 Minor under 16 years; days and hours of employment.**

Sec. 10. A minor under 16 years shall not be employed in an occupation subject to this act for more than 6 days in 1 week, nor for a period longer than a weekly average of 8 hours per day or 48 hours in 1 week, nor more than 10 hours in 1 day. The minor shall not be employed between the hours of 9 p.m. and 7 a.m. A minor who is a student in school shall not be employed more than a combined school and work week of 48 hours during the period when school is in session.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.111 Minor 16 years or older; days and hours of employment; definitions.**

Sec. 11. (1) Except as provided in subsection (3), a person shall not employ a minor 16 years of age or older in an occupation subject to this act for more than any of the following periods:

- (a) Six days in 1 week.
- (b) An average of 8 hours per day in 1 week.
- (c) Ten hours in 1 day.
- (d) Subject to subdivision (e), 48 hours in 1 week.
- (e) If the minor is a student in school and school is in session, 24 hours in 1 week. (2) Except as provided in subsection (3), a person shall not employ a minor 16 years of age or older

between 10:30 p.m. and 6 a.m. However, except as provided in subsection (3), a person may employ a minor 16 years of age or older who is a student in school until 11:30 p.m. on any of the following days:

- (a) On Fridays and Saturdays.
- (b) During school vacation periods.
- (c) During periods when the minor is not regularly enrolled in school.

(3) A person may employ a minor 16 years of age or older in farming operations involved in the production of seed or in agricultural processing for a period greater than the periods described in subsections (1) and (2) if all of the following conditions are met:

- (a) If the minor is a student in school, the period greater than the periods described in subsections (1) and (2) occurs when school is not in session.
- (b) The minor is employed for not more than 11 hours in 1 day.
- (c) The minor is employed for not more than 62 hours in any week. However, the employer shall not require the minor to work more than 48 hours during any week without the consent of the minor.
- (d) The minor is not employed between 2 a.m. and 5:30 a.m.
- (e) The agricultural processing employer maintains on file a written acknowledgment of the minor's parent or guardian consenting to the period of employment authorized under this subsection.
- (4) As used in this section:
  - (a) "Agricultural processing" means the cleaning, sorting, or packaging of fruits or vegetables.
  - (b) "Farming operations involved in the production of seed" means farming activities and research involved in the production of seed, including plant detasseling, hand-pollination, roguing, or hoeing, and any other similar farming activity required for commercial seed production.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 1995, Act 251, Eff. Mar. 28, 1996; Am. 1996, Act 499, Imd. Eff. Jan. 9, 1997; Am. 2000, Act 418, Imd. Eff. Jan. 8, 2001; Am. 2011, Act 197, Imd. Eff. Oct. 18, 2011.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.112 Meal and rest period.**

Sec. 12. A minor shall not be employed for more than 5 hours continuously without an interval of at least 30 minutes for a meal and rest period. An interval of less than 30 minutes shall not be considered to interrupt a continuous period of work.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.112a Employment of minor in occupation involving a cash transaction after sunset or 8 p.m. at fixed location; condition.**

Sec. 12a. A minor who would otherwise be permitted under this act to be employed in an occupation subject to this act shall not be employed in an occupation that involves a cash transaction subject to this act after sunset or 8 p.m., whichever is the earlier, at a fixed location unless an employer or other employee 18 years of age or older is present at the fixed location during those hours.

**History:** Add. 1980, Act 436, Eff. Mar. 31, 1981.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.113 Posting copy of MCL 409.110, 409.111, and 409.112; time record.**

Sec. 13. (1) Each employer shall keep posted conspicuously in or about the premises at which a minor is

employed, a printed copy of sections 10, 11, and 12 as furnished by the department.

(2) Each employer shall keep in or about the premises at which a minor is employed, an adequate time record which shall state the number of hours worked by the minor each day of the week together with starting and ending times and other information the department of labor requires. The employer shall keep the record on file for not less than 1 year.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.114 Employment of minor in performance by performing arts organization; approval.**

Sec. 14. This act shall not prevent a minor from being employed in a performance by any performing arts organization if a letter of approval is obtained from the department of labor by the representative of the arts organization. Approval shall be issued only if the department of labor determines that the employment is not detrimental to the health or personal well-being of the minor, that the minor is adequately supervised, and that the minor's education is not neglected.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.114a Performing in or being subject to child abusive commercial activity.**

Sec. 14a. Except as provided in section 14, a minor shall not perform in or be a subject of a child abusive commercial activity as defined in section 145c of Act No. 328 of the Public Acts of 1931, being section 750.145c of the Michigan Compiled Laws.

**History:** Add. 1978, Act 228, Imd. Eff. June 14, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.115 Employment of minor in establishment manufacturing, distributing, or selling alcoholic beverages.**

Sec. 15. (1) A work permit shall not be issued authorizing the employment of a minor 16 years of age or older in, about, or in connection with that part of an establishment where alcoholic beverages are distilled, rectified, compounded, brewed, manufactured, bottled, consumed, distributed, sold at retail, or sold for consumption on the premises unless the sale of food or other goods constitutes at least 50% of the total gross receipts.

(2) This act shall not prohibit the issuance of work permits for 14- and 15-year-olds to be employed in establishments where alcoholic beverages are sold at retail, if the sale of food or other goods constitutes at least 50% of the total gross receipts of the establishment. Minors 14 and 15 years of age shall not be employed in, or about, or in connection with that part of the establishment where alcoholic beverages are consumed or sold for consumption on the premises.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.116 Exemption; minor 16 years of age completing requirements for graduation or high school equivalency; minor 17 years of age passing general educational development test; duty of employer.**

Sec. 16. (1) This act does not apply to or prohibit the employment of a minor 16 years of age or older who has completed the requirements for graduation from high school or obtained a high school equivalency certificate. An employer, before employing the minor, shall obtain and keep on file a certification from the school the minor attended certifying that the minor has completed the requirements for graduation or a copy of the high school equivalency certificate.

(2) This act does not apply to or prohibit the employment of a minor 17 years of age or older who has successfully passed the general educational development test. An employer, before employing the minor, shall obtain and keep on file proof of the minor's successful completion.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 2014, Act 144, Imd. Eff. June 3, 2014.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.117 Exemption; emancipated minor; duty of employer.**

Sec. 17. This act shall not apply to nor prohibit the employment of an emancipated minor, as defined by section 4 of Act No. 293 of the Public Acts of 1968, as amended, being section 722.4 of the Michigan Compiled Laws. An employer, before employing the minor, shall obtain and keep on file proof of the minor's emancipated status.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.118 Exemption; minor 14 years of age employed under agreement or contract between employer and governing body of school district, public school academy, or nonpublic school.**

Sec. 18. This act does not apply to or prohibit the employment of a student minor 14 years of age or older by an employer if a written agreement or contract is entered into between the employer and the governing body of the school district, public school academy, or nonpublic school at which the minor is enrolled. The employment shall not be in violation of a federal statute or regulation and a signed copy of the agreement shall be on file in the place of employment before the minor begins employment.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 1996, Act 438, Imd. Eff. Dec. 18, 1996.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.119 Exemptions generally; hours of work.**

Sec. 19. (1) This act shall not apply to or prohibit a minor from engaging in any of the following activities:

- (a) Domestic work or chores in connection with a private residence.
- (b) Soliciting, distributing, selling, or offering for sale newspapers, magazines, periodicals, political, or advertising matter.
- (c) Shoe shining.
- (d) Services performed as a member of a recognized youth oriented organization that is engaged in citizenship training and character building, if the services are not intended to replace employees in occupations for which workers are ordinarily paid.

(e) Employment in a business owned and operated by the parent or guardian of the minor. For the purposes of this subdivision, a business is considered to be owned by the parent or guardian of the minor if the parent or guardian is either the sole owner, partner, or stockholder in the business and a business is considered to be operated by the parent or guardian of the minor if he or she devotes substantially all of his or her working hours to the operation of the business.

(f) Farm work if the employment is not in violation of a standard established by the department of labor and economic growth. Farm work means the work activity designated in sector 11 - agriculture, forestry, fishing, and hunting, of the North American industry classification system - United States, 1997, published by the office of management and budget. Farm work includes any practices performed on a farm as an incident to or in conjunction with farming operations, including preparation for market and delivery to storage, market, or carriers for transport to market.

(g) Employment by a school, academy, or college in which the minor is enrolled if the minor is 14 years old or older.

(h) Nonhazardous construction work or operations performed as an unpaid volunteer, if the construction work or operations are performed under adult supervision for a charitable housing organization. As used in this subdivision:

(i) "Charitable housing organization" means a nonprofit charitable organization the primary purpose of which is the construction or renovation of residential housing for low-income individuals.

(ii) "Family income" and "statewide median gross income" mean those terms as defined in section 11 of the state housing development authority act of 1966, 1966 PA 346, MCL 125.1411.

(iii) "Low-income person" means a person with a family income of not more than 60% of the statewide median gross income.

(iv) "Nonhazardous construction work or operations" means construction work or operations that are performed at a construction site of a new or renovated single family home and do not involve the use of power tools, woodworking machinery, or hazardous substances or other activities that would constitute a great risk of serious injury. Activities that would constitute a great risk of serious injury include, but are not limited to, all of the following:

- (A) Excavation.
- (B) Highway, bridge, or street construction.
- (C) Wrecking.
- (D) Demolition.
- (E) New commercial or new multiple residential construction.

(2) If a minor is required by law to attend school, the work may only be performed outside of school hours, unless the minor is enrolled and employed under a work-related educational program.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 2003, Act 288, Imd. Eff. Jan. 8, 2004.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

#### **409.120 Rules; deviations.**

Sec. 20. (1) The department of labor shall promulgate rules prescribing standards not inconsistent with this act as to the working conditions, safety, health and personal well-being of minors in various types of employment.

(2) Deviations from established standards or from hours by employment shall be granted by the director of labor when it is determined to be in the best interests of the minor and the community. The procedures for applying and issuing deviations shall be prescribed by the department of labor.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**Administrative rules:** R 408.6202 et seq. of the Michigan Administrative Code.

**409.121 Enforcement and prosecution of act; right of entry and inspection.**

Sec. 21. The department of labor shall enforce this act and assist in the prosecution of this act. The department shall have the authority to enter and inspect any place where a minor may be employed and to have access to work permits, age certificates, or other proof of age and time records of the employer, and other records which may aid in the enforcement of this act.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.122 Violation as misdemeanor or felony; penalties.**

Sec. 22. (1) Except as provided in subsection (2) or (3), a person who employs a minor in violation of this act, violates this act or a rule promulgated under this act, or obstructs the department of labor in the enforcement of this act is guilty of a misdemeanor punishable by imprisonment for not more than 1 year, or a fine of not more than \$500.00, or both.

(2) A person who employs, permits, or suffers a minor in violation of section 12a is guilty of a misdemeanor punishable by imprisonment for not more than 1 year, or a fine of not more than \$2,000.00, or both. A person who commits a second offense under section 12a is guilty of a misdemeanor, punishable by imprisonment for not more than 2 years, or a fine of not more than \$5,000.00, or both. A person who commits a third or subsequent violation of section 12a is guilty of a felony, punishable by imprisonment for not more than 10 years, or a fine of not more than \$10,000.00, or both.

(3) A person who employs, permits, or suffers a minor to be employed or to work in violation of section 14a is guilty of a felony, punishable by imprisonment for not more than 20 years, or a fine of not more than \$20,000.00, or both.

**History:** 1978, Act 90, Eff. June 1, 1978; Am. 1978, Act 228, Imd. Eff. June 14, 1978; Am. 1980, Act 436, Eff. Mar. 31, 1981.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.123 Repeal of MCL 409.1 to 409.30 and 380.1597.**

Sec. 23. (1) Act No. 157 of the Public Acts of 1947, as amended, being sections 409.1 to 409.30 of the Compiled Laws of 1970, is repealed.

(2) Section 1597 of Act No. 451 of the Public Acts of 1976, being section 380.1597 of the Compiled Laws is repealed.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.

**409.124 Effective date.**

Sec. 24. This act shall take effect June 1, 1978.

**History:** 1978, Act 90, Eff. June 1, 1978.

**Compiler's note:** For creation of the new wage and hour division as a type II agency within the department of labor and economic growth, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of the former wage and hour division of the department of consumer and industry services, transferred to the bureau of worker's and unemployment compensation, to the new wage and hour division within the department of labor and economic growth by type II transfer, see E.R.O. No. 2003-1, compiled at MCL 445.2011.

For transfer of powers and duties of wage hour division relative from department of licensing and regulation to department of education, see E.R.O. No. 2011-4, compiled at MCL 445.2030.



RICK SNYDER  
GOVERNOR

Office of Career and Technical Education  
P.O. Box 30712, Lansing, MI 48909

**Youth Employment Standards Act 90 of 1978**

ATTACHMENT B



(517) 335-6041  
www.michigan.gov/mde

**Work Activities Prohibited or Restricted by Law or Administrative Rule**

Work Activity	Age 14/15	Age 16/17	MCL or Rule Cite
<b>1. Alcoholic Beverages:</b>			
Employed in Establishments Where Alcohol Sales are 50% or More of Total Sales	Prohibited	Prohibited	MCL 409.115
Employed Where Alcohol is Consumed in Establishments Where Alcohol Sales are Less than 50% of Total Sales	Prohibited	Permitted	MCL 409.115
Minors Cannot Sell, Serve, or Furnish Alcoholic Beverages; Liquor Control Commission Regulations, 1-866-893-2121	Prohibited	Prohibited	Liquor Control Commission
<b>2. Clay Construction Products / Silica Refractory Products</b>	Prohibited	Prohibited	R 408.6209(1)
<b>3. Child Commercial Abusive Activities</b>	Prohibited	Prohibited	MCL 409.114a
<b>4. Confined Spaces</b>	Prohibited	Permitted	R 408.6208(8)
<b>5. Construction Operations:</b>			
Involving Additions, Improvements, Excavation, Highway, Bridge, or Street Construction, Roofing, Wrecking, Demolition, and Ship Breaking Operations	Prohibited	Prohibited	R 408.6208(2)
Involving Cleanup (Not in Above Operations)	Prohibited	Permitted	R 408.6208 (1)
Non-Hazardous Construction Work for Charitable Housing Organization	Exempt	Exempt	MCL 409.119
<b>6. Explosives</b>	Prohibited	Prohibited	R 408.6208(3)
<b>7. Extinguishment of Fires</b>	Prohibited	Restricted	R 408.6209(11)
<b>8. Hazardous Substances (see R 408.6204(a) for definition)</b>	Prohibited	Prohibited	R 408.6208(5)
<b>9. Hoisting Apparatus:</b>			
Operation of	Prohibited	Prohibited	R 408.6208(11)(a)
Riding on	Prohibited	Prohibited	R 408.6208(11)(b)
Assisting in the Operation of	Prohibited	Prohibited	R 408.6208(11)(c)
Working Under	Prohibited	Permitted	R 408.6208(12)
<b>10. Ladders and Scaffolding</b>	Prohibited	Permitted	R 408.6209(10)
<b>11. Logging and Sawmills</b>	Prohibited	Prohibited	R 408.6209(5)
<b>12. Mines and Quarries</b>	Prohibited	Prohibited	R 408.6209(6)
<b>13. Motor Vehicles</b>	Prohibited	Prohibited	R 408.6208(13)
Outside Helpers	Prohibited	Prohibited	R 408.6208(14)
<b>14. Ore Reduction, Casting Metals</b>	Prohibited	Permitted	R 408.6209(7)
<b>15. Power Driven:</b>			
Bakery Machines	Prohibited	Prohibited	R 408.6208(9)(c)
Meat Processing Machines	Prohibited	Prohibited	R 408.6208(9)(f)
Paper Product Machines	Prohibited	Prohibited	R 408.6208(9)(d)
Metal Forming Machines	Prohibited	Prohibited	R 408.6208(9)(b)
Saws	Prohibited	Prohibited	R 408.6208(9)(e)
Woodworking Machines	Prohibited	Prohibited	R 408.6208(9)(a)
Tractors (Non-Agricultural)	Prohibited	Restricted	R 408.6208(10)(b)
Lawn Mowers and Cutters	Prohibited	Permitted	R 408.6209(8)
Earth Moving Equipment and Trenchers	Prohibited	Prohibited	R 408.6208(10)(a)
<b>16. Radioactive Substances including Self-Luminous Compounds</b>	Prohibited	Prohibited	R 408.6208(6)
<b>17. Respiratory Equipment</b>	Prohibited	Prohibited	R 408.6208(7)
<b>18. Slaughtering, Meat Packing, and Rendering</b>	Prohibited	Prohibited	R 408.6209(9)
<b>19. Tanning (Animal Hides)</b>	Prohibited	Prohibited	R 408.6209(4)
<b>20. Welding</b>	Prohibited	Permitted	R 408.6209(2)
Heat Treating, Brazing, and Soldering	Prohibited	Permitted	R 408.6209(3)

*This document contains general information only. It does not carry the effect of law. Act 90 contains other limitations on employment of minors and all requirements must be met. Please contact the Office of Career and Technical Education for specific restrictions.*

It is the policy of the Michigan Department of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, height, weight, marital status, or disability shall be subjected to discrimination in any program, service, or activity for which it is responsible, or for which it receives financial assistance from the U. S. Department of Education. For further information, contact the Civil Rights Coordinator, Office of Career and Technical Education, P.O. Box 30712, Lansing, MI 48909. (517) 241-2091





RICK SNYDER  
GOVERNOR

Office of Career and Technical Education  
P.O. Box 30712, Lansing, MI 48909



(517) 335-6041  
[www.michigan.gov/mde](http://www.michigan.gov/mde)

### Youth Employment Standards Act 90 of 1978

#### Work Activities Prohibited or Restricted by Department Review under MCL 409.103

Work Activity	Age 14/15	Age 16/17
1. Amusement Park/Recreational Establishment -- No Assembly, Disassembly, or Operation of Rides; Age 16/17 may tend, i.e., Take Tickets, Board and Disembark Passengers	Prohibited	Restricted
2. Bloodborne Pathogens Exposure	Prohibited	Prohibited
3. Boats and Other Watercraft	Prohibited	Prohibited
4. Conveyors (Belt), Work On or Near	Prohibited	Restricted
5. Firearms (Loaded), Any Gauge or Caliber including Air Powered	Prohibited	Prohibited
6. Garbage Cart -- Easy Tipper	Prohibited	Prohibited
7. Gator Type Utility Vehicles (Not on a Public Road)	Prohibited	Permitted
8. Go-Cart Spotters	Prohibited	Permitted
9. Golf Carts (Not on a Public Road)	Prohibited	Permitted
10. Hot Grease or Oil (Exceeding 100 degrees Fahrenheit)	Prohibited	Prohibited
11. Kansmacker, Un-jamming, Servicing, or Repairing	Prohibited	Prohibited
12. Knives: Chef, Boning, Butcher, Meat Cleaver, Filet, Skinning, and Machete	Prohibited	Prohibited
13. Laminators, Used to Form a Multiple-Ply Product	Prohibited	Prohibited
14. Lawn Care Equipment (Power-Driven) -- Mowers, Edgers, Weed Eaters, Hedger Clippers, Tillers, Wheelbarrows, Thatchers, and Aerators	Prohibited	Permitted
15. Life Guard (Certified)		
Swimming Pools and Water Amusement Parks	Permitted (15 only)	Permitted
Natural Bodies of Waters, Such as Lakes and Rivers	Prohibited	Permitted
16. Pharmacies and Prescription Drug Delivery	Prohibited	Prohibited
17. Power Drills (Over 3/8" Chuck)	Prohibited	Prohibited
18. Propane (LP) Gas, Dispensing	Prohibited	Prohibited
19. Sewing Machines Used in a Manufacturing Process	Prohibited	Permitted
20. Snow Blower	Prohibited	Permitted
21. Tire Changer	Prohibited	Prohibited
22. Youth Peddling, Door-to-Door and Street Sales for Profit Making Companies including Mobile Sales Crews	Prohibited	Permitted

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(July 26, 2013)

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID  
FOR ROOF REPAIR  
TO FIRE STATION TWO**

**Resolution Number: 2017-17**

**Date: May, 2017**

**WHEREAS,** fire station number two has a defective roof and needs to be replaced; and,

**WHEREAS,** the roof is currently leaking and in need of repair and replacement; and,

**WHEREAS,** the fire chief has solicited three proposals;

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves \_\_\_\_\_ to repair and replace the roof at fire station number two, and authorizes the Supervisor to execute any necessary documents



R.D. Kleinschmidt, Inc.  
We Build Our Reputation Around Your Home.

**FAX COVER SHEET**

RETURN FAX NO: 734-428-1030

TO: ATTN: Fire Chief

FROM: Joel

COMPANY: Superior Twp

DATE: 5.12.2017

FAX NO: 734-484-1997

NO. OF PAGES: 2  
(including this page)

MESSAGE: Re: Roof @ Mac Arthur

RECEIVED  
MAY 12 2017  
SUPERIOR TOWNSHIP  
FIRE DEPARTMENT



# R.D. Kleinschmidt, Inc.

We Build Our Reputation Around Your Home.

19860 Sharon Valley Road  
Manchester, Michigan 48158

Phone: (734) 428-8886  
email: rdkinc@aol.com

# PROPOSAL

Fax (734)428-1030 Proposal # 66110

TO	Superior Township Fire Department	PHONE 484-1996	DATE 5/12/2017
	7999 Ford Rd.	JOB NAME / LOCATION 8795 MacArthur Blvd. Ypsilanti	
	Ypsilanti, MI. 48197	JOB NUMBER	JOB PHONE
	Salesman: Devin Stace		

We hereby submit specifications and estimates for:

### Roof Area: Flat Roof on Southside of Building

- \*\* Tear off all existing roofing material
- \*\* Provide and install custom tapered insulation system over old roof boards
- \*\* Provide and install 3" faced aluminum drip metal on all roof edges
- \*\* Provide and install fully adhered 60 mill EPDM roofing on all flat roof areas
- \*\* Install new flashing boots on all vent pipes
- \*\* Provide and install flashings where needed
- \*\* Seal around all protruding objects
- \*\* Provide and install new aluminum counter flashing as needed
- \*\* Clean up and dispose of all job related debris upon completion of work
- \*\* Price: \$ 29,795.00

RECEIVED  
MAY 12 2017  
SUPERIOR TOWNSHIP  
FIRE DEPARTMENT

**NOTE:** Any rotten or weakened plywood that needs replacement will be done at a rate of \$39.00 per 4 x 8 sheet.

**A 10 Year Warranty on Material by Manufacturer - 10 Year Warranty on Workmanship by Installer.** Any Rotted roof boards needing replacement will be charged as an extra on a time and material basis.

We Propose hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of: **Twenty-Nine Thousand Seven Hundred Ninety-five and 00/100\*\*\*\* dollars (\$ 29,795.00).**

Payment to be made as follows:

**One Third Down When Job Begins  
Balance upon Completion**

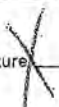
If this proposal is acceptable to you, please sign, date and return both copies to us within 30 days. We will then sign and return one copy to you.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature  \_\_\_\_\_  
Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



# Shain Roofing and Sheet Metal, Inc.

11845 Brookfield, Livonia, MI 48150

Phone: (734) 812-6203

Fax: (734) 524-0157

**Company Name:** Superior Twp. Fire Department

**Contact Name:** Vick Chevrette

**Street Address:** 8795 Macarthur Blvd

**City:** Superior Twp

**State:** Mi.

**Zip Code:**

**Phone:** 734-484-1996

**Fax:**

**Date:** 5/12/2017

**Proposal #51217STFD**

### Scope of Work

- ❖ Remove entire existing roof down to deck and properly dispose of.
- ❖ Repair or replace any deteriorated wood deck as needed at a rate of \$4.00 per square foot.
- ❖ Mechanically attach 2 inch ISO insulation to wood deck.
- ❖ Fully adhere 60 MIL EPDM in bonding adhesive.
- ❖ Fully adhere 60 MIL EPDM base flashings in bonding adhesive at all walls and curbs.
- ❖ Install EPDM details at all corners, penetrations, curbs and drains per manufacturer specs.
- ❖ Fabricate and install sheet metal slip flashing under existing thru wall flashing detail.
- ❖ Install termination bar and sealant at block wall at North elevation.
- ❖ Provide Firestone Red Shield 20 Year Warranty.

**Total**

**\$22,475.00**

The above prices, specifications and conditions are satisfactory and are hereby accepted. By signing below, Shain Roofing and Sheet Metal, Inc is authorized to do the work specified.

Shain Roofing and Sheet Metal Inc \_\_\_\_\_

Superior Twp. Fire Department \_\_\_\_\_





---

May 9, 2017

To: Superior Township Fire Department      Ph: 734-564-4675  
Attn: Vic Chevrette      Email: chevrettev@ewashtenaw.org  
8795 MacArthur Blvd.  
Superior Twp, MI

Re: Re-roof Proposal (South Section) over Library and Firemans Sleeping Quarters

Bloom Roofing is pleased to make the following recommendations and proposal for your consideration re-roofing project at the above mentioned facility.

**Scope of Work:      South Section ( approx. 2032 sf )**

PREPARATION: Remove roof membrane and insulation down to ply's over plywood deck. Inspect wood deck for soft or rotten area's, NOTE: plywood deck replacement will be additional \$3.75 se ft. Did not appear to be an issue.

INSULATION: Install 2" to match existing, isocyanurater insulation and mechanically attached to existing deck.

ROOF SYSTEM: Install a 60 MIL fully adhered EPDM roofing and flashing system per manufacturer's specification.

METAL: Reuse existing counter flashing metal.

DEBRIS: Bloom Roofing will legally and safely dispose of any debris created in the performance of this job.

WARRANTY: Provide a manufacturer's 10-year material warranty.

TERMS: Payment in full due upon job completion.

**Roofing Cost:              \$17,840.00**

Respectfully submitted,  
*Marvin Iott*  
Marvin Iott  
Service Manager

**ACCEPTANCE OF PROPOSAL:** The above pricing, scope will be of work and conditions are hereby accepted. Bloom Roofing Systems, Inc. is authorized to perform the work as specified. This agreement is subject to the terms and conditions on the following pages.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

*This proposal is valid for a period of 60 days.*

## **TERMS AND CONDITIONS**

Bloom Roofing Systems, Inc. (BRSI) will complete all work to be completed in a workmanlike manner according to standard practices.

If roof tear off is to be performed, BRSI shall not be responsible for damages caused by (a) water penetration into the building resulting from moisture contained or trapped in or under the existing roof surface which is released during tear-off, and (b) penetrations of dust, dirt or mold spores into the building resulting from the tear-off. BRSI shall not be responsible for damage from leaks through any area of the existing (present) roof surface where BRSI has not performed tear-off surface preparation work.

If roof membrane is installed over an existing system, BRSI shall have no responsibility for water penetration or mold growth that occurs as a result of moisture contained in the old, or former, roofing system.

If structures of any kind are to be added to and installed on the roof membrane after its application, such installation shall be entirely at the risk of the owner, unless BRSI is given reasonable notice in writing of the time and date of such installation and is permitted to supervise or conduct (at its option) the cutting and sealing of the roof membrane necessary for such installation. BRSI shall be paid on a time-and-material basis for such supervision or work. (See Manufacturers warranty for requirements after warranty is delivery.)

BRSI shall maintain Worker's Compensation Insurance in the limits required by state law and Comprehensive General Liability Insurance coverage in force for all of its operations under this contract.

BRSI shall take reasonable safety precautions with respect to its work and shall have responsibility for compliance of its equipment and employees with all applicable laws, ordinances, rules, regulations and orders of any public authority for the safety and health of persons on the job site. BRSI will remove and legally dispose of debris caused by its work.

In the event BRSI must commence legal action in order to recover any amount payable or owed to BRSI under this Agreement, Customer shall pay BRSI all court costs and attorney fees incurred by BRSI. A lien will be filed on all jobs where payment is past due.

To the extent permitted by law, Owner shall defend, indemnify and hold BRSI harmless from any and all penalties, actions, liabilities, costs expenses and damages arising from or related to the presence of (a) asbestos or similar hazardous materials or (b) mold of such type or in such quantity as to require remediation (hereafter "potentially harmful materials") at this work site, including without limitation, installation, disturbance or removal of any product containing potentially harmful materials or violation of government regulations relating to such potentially harmful materials. Owner releases BRSI from all claims and liabilities relating to such potentially harmful materials at this work site, including claims for subrogation.

Any disputes, claims and questions regarding the rights and obligations of the parties under the terms of this Agreement are subject to arbitration. Either party may make a demand for arbitration by filing such demand in writing with the other party within thirty (30) days after the dispute first arises. Thereafter, arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect.



Any alteration to, or deviation from, this Agreement involving extra work will require a written agreement and will be performed for an additional fee.

## **PRE-ROOFING INFORMATION**

- Due to the noise and dust involved with re-roofing, Bloom Roofing Systems, Inc. (BRSI) recommends sensitive items be removed from the walls. Electronic items should be covered with a tarp or visqueen.
- The bulk of the roofing work will be completed in approximately 6 working days.

Re-roofing is a major renovation and the process will have an impact on your facility. BRSI recognizes this impact and is committed to making the process as smooth as possible. To mitigate the impact and allow management to operate the facility with the least amount of inconvenience, BRSI will take the following steps.

1. A map of the roof will be provided to your facility director. The site foreman and your facility director will communicate daily so that the staff inside will understand where work will be occurring.
2. There will be large trucks, forklifts, and heavy equipment. The equipment is loud and large. Due to the handling of material, roofing debris and equipment a large area in the parking lot will need to be committed exclusively to the re-roof operation.
3. During the removal of the old roof and during the installation of the new roof there will be a lot of noise inside the facility. There is nothing that can be done about the noise. The staff will have to work around this inconvenience.
4. There will be vibration inside the building. BRSI recommends that valuables be removed from the walls under the areas where work is occurring. The vibration will cause dust to fall from the light fixtures and the ceiling. BRSI is not responsible for anything that may fall off of the ceiling, the walls, or the dust that may be created.
5. BRSI will provide night watertight tie-offs on a daily basis. The building will NEVER be left unprotected.
6. As the roof is renovated, there are construction items that may occur that cannot be determined until the existing roof is removed. These items are considered contingency items. BRSI's experience has been that approximately 5% of the contract amount should be allocated for contingency items.

**Examples of contingency items are:**



- A. Bad Roof Deck - Often when an existing roof system has failed, the roof deck has deteriorated to the point it needs to be replaced, re-covered or painted to inhibit the spread of rust.
- B. Wood – Existing wood blocking that is deteriorated or saturated will require replacement.
- C. Raising Mechanical Equipment - The assistance of a mechanical contractor may be needed for any changes to duct work, electrical, or gas lines. These costs are not included in our quote.
- D. Electrical Conduit –Most buildings have electrical conduit strapped to the underside of the decking or running across the roof. Occasionally the conduit sustains damage during the demolition of the existing roofing. The cost for conduit replacement and/or repair is not included in the quote.
- E. Most facilities have a relationship with an electrician and a mechanical contractor. BRSI prefers that the facility hire its own mechanical and electrical contractors, as these people are already familiar with the facility.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO ACCEPT BID FROM  
GREENSTREET TREE SERVICE  
FOR GEDDES RIDGE SUBDIVISION**

**Resolution Number: 2017-18**

**Date: May 15, 2017**

**WHEREAS**, the Geddes Ridge subdivision is in Superior Township and located south of Geddes east of Harris; and,

**WHEREAS**, the street trees for Geddes Ridge have never been trimmed and are in fair to poor condition, and not yet deteriorated to the point that they cannot be rehabilitated; and,

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves Greenstreet Tree Service to trim the public street trees in the Geddes Ridge Subdivision in the total amount of \$16,300.00 payable from general fund line item 101-446-866-000, roads.



May 10, 2017

Superior Charter Township  
3040 N Prospect  
Ypsilanti MI 48198

attn: Ken Schwartz, township supervisor

**Quotation for tree trimming and removal services at Geddes Ridge Subdivision**

Trim the following trees of dead and weakly structured branches, elevate same trees as necessary over yards, sidewalks and street. Price includes clean-up and disposal of all wood, brush and debris. Note: price also includes one maple removal and the grinding of its stump to below grade.

Abbey: 27 maples

Ascot: 33 maples

Arlington: 38 maples, 3 crabs, 1 willow, 1 aspen, 1 bradford pear, 1 sweetgum

Andover: 22 maples, 1 corkscrew willow, 2 bradford pears, 1 pin oak

Ashley: 13 maples, 1 weeping crabapple, 1 tuliptree; remove maple @ 1825 Ashley

total: 147 trims, one removal plus stump grinding

**Cost for above work: \$16,300.**

Quotation submitted by

Guelin Wilkinson

## CLOUD BASED METER READING

Over the last several months, Superior Township Utility Department partnered with SLC Endpoint to test a cloud based meter reading service. The service was tested on ten random commercial and residential properties throughout the township. The testing of this system went very well without any issues.

This system allows you to instantly access monthly, daily and hourly readings with time, temperature and precipitation graphs through hosted software. By using this system, it will simplify many of the day-to-day operations of the Utility Department and increase productivity.

Some of the benefits include:

- Cloud based software – access is managed through a website by logging in
- Minimum manpower – service techs will not have to physically visit the site but can access the meter remotely for reads
- Quicker Bills – reads can be downloaded by the billing clerk into BS&A software directly from the website
- Final bills can be requested and completed on the same day
- Water leaks can be detected almost immediately
- Abnormal or high usage can be pinpointed down to the day/hour

It is imperative that we replace our current meter reading devices (MXU) with something that is optimal like SLC Endpoint. Many of the MXU's are obsolete, no longer work and require a touch read due to issues with batteries, wiring, etc. Additionally, the number of failing MXU's continues to increase month- to-month and has hindered the billing process from moving forward due to a high number of re-reads needed.

SLC Meter llc  
 595 Bradford St.  
 Pontiac, MI 48341

Ph. 248-625-0667  
 Fx. 248-625-8650  
 www.slcmeter.com

# QUOTATION

Date	Quote #
3/8/2017	29851

Name / Address
SUPERIOR TOWNSHIP 575 E. CLARK YPSILANTI, MI 48198

Ship To
SUPERIOR TOWNSHIP 575 E. CLARK YPSILANTI, MI 48198

Expires on	Terms	Rep	Entered by
12/31/2017	Net 30	HA	JT

Item	Description	Qty	Unit Price	Total
BM-OBE-LTE	BADGER ORION UNIVERSAL CELLULAR BADGER CELLULAR END POINT, CDMA-N, 6' BARE END WIRE W/ REMOTE WALL MOUNT BOX ENCLOSURE (PN: 660009-004)	200	108.65	21,730.00
BM-BENGAGE	Beacon Engagement agreement (excludes Utility Billing Software interface)  * The BEACON Engagement Fee (BEACON-Engagement) is required for all BEACON AMA managed solution opportunities utilizing the published volume-based pricing. This fee includes the setup and activation of utility customer's ("Customer") BEACON AMA portfolio and initial licensing of the BEACON AMA software. Fees charged to a Customer by its utility billing vendor for an interface file are the responsibility of the Customer. BEACON Engagement Fee is based on total number of utility services system wide.	1	4,687.50	4,687.50

Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Brass products not marked "N-L" "BIA" "E-B" or "NSF-61" may contain lead and are not for use in potable or drinking water systems. Please go to www.slcmeter.com for further details.

**Total**

\$26,417.50

Thank You!



# SUPERIOR TOWNSHIP Record of Disbursements

Date: May 15, 2017

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

**Total amount for all disbursements - \$998,276.53**

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

CHECK DATE FROM 04/18/2017 - 05/15/2017

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
04/18/2017	GENL	39168	ABSOPURE WATER COMPANY	COOLER RENTAL - 2017	71.50
04/18/2017	GENL	39169	AF SMITH ELECTRIC INC.	REPAIR LIGHTS AS NEEDED @ TOWN HALL	1,441.42
04/18/2017	GENL	39170	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL - 2 WEEKS	56.00
04/18/2017	GENL	39171	ANN ARBOR AREA TRANSPORTATION AUTH.	APRIL 2017	5,769.51
04/18/2017	GENL	39172	BELFOR USA GROUP, INC	EMERGENCY REPAIR @ 1815 MANCHESTER RD TO	145.00
04/18/2017	GENL	39173	BENJAMIN STEINER	DUMP TICKET REIMBURSEMENT	50.00
04/18/2017	GENL	39174	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE MAY 2017	8,309.03
04/18/2017	GENL	39175	CANON SOLUTIONS AMERICA	FEB-MAR 2017 COPIES	150.98
04/18/2017	GENL	39176	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 3/30/17	169.10
04/18/2017	GENL	39177	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE MAY 2017	164.58
04/18/2017	GENL	39178	CORBERT GRIFFITH	DUMP TICKET REIMBURSEMENT	11.50
04/18/2017	GENL	39179	DELTA DENTAL	DENTAL INSURANCE MAY 2017	904.24
04/18/2017	GENL	39180	ERNEST WIEGAND	DUMP TICKET REIMBURSEMENT	11.50
04/18/2017	GENL	39181	GREENSTREET TREE CARE	TREE TRIMMING PANAMA AND DAWN AVE	8,230.00
04/18/2017	GENL	39182	HURON RIVER WATERSHED COUNCIL	FACILITATION SERVICES DUES 2017	919.67
04/18/2017	GENL	39183	JAMES N. LITTLE CO.	PAINTING OF NEW WINDOWS @ TOWN HALL	200.00
04/18/2017	GENL	39184	JIMMIE MACK	TRASH PICK-UP MACARTHUR	270.00
04/18/2017	GENL	39185	KEVIN CONWAY	DUMP TICKET REIMBURSEMENT	50.00
04/18/2017	GENL	39186	MARCELLUS GREGORY	DUMP TICKET REIMBURSEMENT	11.50
04/18/2017	GENL	39187	MILTON GIBSON	DUMP TICKET REIMBURSEMENT	44.00
04/18/2017	GENL	39188	OHM ADVISORS	VERIZON CELL TOWER	5,009.00
04/18/2017	GENL	39189	PAETEC	TELEPHONES - MARCH 2017	351.51
04/18/2017	GENL	39190	PLANNING & ZONING CENTER, INC.	2017 YEARLY SUBSCRIPTION	185.00
04/18/2017	GENL	39191	RON PEATRY	MILEAGE REIMBURSEMENT 4/3/17-4/14/17	181.90
04/18/2017	GENL	39192	SPEARS FIRE & SAFETY	FIRE EXT. SERVICE	61.35
04/18/2017	GENL	39193	STAPLES ADVANTAGE	OFFICE SUPPLIES	219.80
04/18/2017	GENL	39194	STEVE DOYAL	DUMP TICKET REIMBURSEMENT	50.00
04/18/2017	GENL	39195	SUPERIOR TOWNSHIP TAX FUND	PARCEL #J-10-32-300-027 2016 SUMMER TAX	378.00
04/18/2017	GENL	39196	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/20/17 PAYROLL	35,989.53
04/18/2017	GENL	39197	WASHTENAW COUNTY TREASURER	OVERTIME - MARCH 2017	7,747.14
04/18/2017	GENL	39198	WEX BANK	FUEL - APRIL 2017	71.72
04/18/2017	GENL	39199	WINDOW DRESSERS	DEPSOIT REQUIRED FOR NEW BLINDS FOR TOWN	1,000.00
04/25/2017	GENL	39200	WASHTENAW COUNTY TREASURER	2016 DELINQUENT PERSONAL PROPERTY TAXES	193.27
04/25/2017	GENL	39201	ABSOPURE WATER COMPANY	SPRING WATER	33.25
04/25/2017	GENL	39202	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	28.00
04/25/2017	GENL	39203	ANGELA ROBINSON	ELECTION CONSULTATION	293.25
04/25/2017	GENL	39204	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 4/20/17	100.13
04/25/2017	GENL	39205	DAVID THOMAS	DUMP TICKET REIMBURSEMENT	22.00
04/25/2017	GENL	39206	DONALD PENNINGTON LAND USE PLANNERS	PLANNING SERVICES - MARCH 2017	2,015.00
04/25/2017	GENL	39207	JIMMIE MACK	TRASH PICK-UP MACARTHUR	150.00
04/25/2017	GENL	39208	KEN BUTMAN	DUMP TICKET REIMBURSEMENT	46.00
04/25/2017	GENL	39209	KENNETH SCHWARTZ	DUMP TICKET REIMBURSEMENT	17.25
04/25/2017	GENL	39210	PARHELLION TECHNOLOGIES	ANTI-SPAM/EMAIL/SERVER - FEB-MARCH 2017	960.00
04/25/2017	GENL	39211	VOID		0.00
Void Reason: Created From Check Run Process					
04/25/2017	GENL	39212	SUPERIOR TWP FIRE FUND	2016 DELINQUENT PERSONAL PROPERTY TAXES	48.14
04/25/2017	GENL	39213	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - APRIL 2017	9,177.73
04/25/2017	GENL	39214	VISION SERVICE PLAN	VISION INSURANCE - MAY 2017	188.10
04/25/2017	GENL	39215	WALMART COMMUNITY/RFCSLLC	EASTER EGG HUNT SUPPLIES	39.63
04/25/2017	GENL	39216	WASHTENAW COMMUNITY COLLEGE	2016 DELINQUENT PERSONAL PROPERTY TAXES	54.05
04/25/2017	GENL	39217	WASHTENAW COUNTY TREASURER	OVERTIME -DANBURY	221.00
04/25/2017	GENL	39218	WASHTENAW INTERMEDIATE SCHOOL DIST	2016 DELINQUENT PERSONAL PROPERTY TAXES	85.74
04/25/2017	GENL	39219	WEX BANK	FUEL - MAPRIL 2017	103.12
04/25/2017	GENL	39220	YPSILANTI COMMUNITY SCHOOLS	2016 DELINQUENT PERSONAL PROPERTY TAXES	219.79

Check Date	Bank	Check	Vendor Name	Description	Amount
04/25/2017	GENL	39221	YPSILANTI DISTRICT LIBRARY	2016 DELINQUENT PERSONAL PROPERTY TAXES	30.15
05/02/2017	GENL	39222	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	28.00
05/02/2017	GENL	39223	BOB BICKLE	NEW SHELVING UNIT FOR BUILDING DEPT PLAN	679.00
05/02/2017	GENL	39224	EDWIN MANIER	29 ELECTRICAL INSPECTIONS -APRIL 2017	1,015.00
05/02/2017	GENL	39225	GARY COX	DUMP TICKET REIMBURSEMENT	44.00
05/02/2017	GENL	39226	GREENSTREET TREE CARE	CHEERY HILL/DIXBORO REMOVE DEAD TREES	1,580.00
05/02/2017	GENL	39227	INTERNATIONAL CODE COUNCIL, INC.	CODE UPDATE BOOKS	363.50
05/02/2017	GENL	39228	JIMMIE MACK	TRASH PICK-UP MACARTHUR	105.00
05/02/2017	GENL	39229	LAMONA BERNARD	DUMP TICKET REIMBURSEMENT	33.00
05/02/2017	GENL	39230	LOWE'S	BUILDING SUPPLIES - TOWN HALL	60.30
05/02/2017	GENL	39231	MLIVE MEDIA GROUP	PRINTING & PUBLISHING MARCH 2017	128.50
05/02/2017	GENL	39232	MML WORKERS' COMP FUND	WORKERS' COMPENSATION COVERAGE JULY 17-	5,519.20
05/02/2017	GENL	39233	PARHELION TECHNOLOGIES	REPAIR/CLEAN KEN'S COMPUTER - HAD VIRUS	156.25
05/02/2017	GENL	39234	READING & ETTER, PLC	LEGAL SERVICES 4/3/17 - 4/17/17	700.00
05/02/2017	GENL	39235	RICHARD MAYERNIK	REIMBURSEMENT FOR LICENSE RENEWAL	150.00
05/02/2017	GENL	39236	RICOH USA INC.	BLACK/COLOR COPIES 1/31/17-4/29/17	756.59
05/02/2017	GENL	39237	ROBERT BUTLER	2017 CONTRACT - 1ST INSTALLMENT	1,329.67
05/02/2017	GENL	39238	RON PEATRY	MILEAGE REIMBURSEMENT 4/17/17-4/28/17	178.69
05/02/2017	GENL	39239	STAPLES ADVANTAGE	OFFICE SUPPLIES	271.50
05/02/2017	GENL	39240	STEFANI A CARTER PLLC	LEGAL SERVICES - APRIL 2017	1,110.90
05/02/2017	GENL	39241	SUPERIOR TOWNSHIP CREDIT CARD ACCT	LODGING - TRAINING FOR ELECTIONS - PAULA	773.34
05/02/2017	GENL	39242	SUPERIOR TWP PAYROLL FUND	HSA FEES - MAY 2017	38,322.22
05/02/2017	GENL	39243	SUPERIOR TWP UTILITY DEPARTMENT	KTL CELL PHONE = APRIL 2017	20.22
05/02/2017	GENL	39244	TRUGREEN PROCESSING CENTER	LAWN SERVICE - APRIL 2017	121.80
05/02/2017	GENL	39245	VERIZON WIRELESS	HOT SPOT CHARGES -APRIL 17	80.16
05/02/2017	GENL	39246	VICTOR L. LILLICH, J.D.	LEGAL SERVICES - APRIL 2017	792.50
05/02/2017	GENL	39247	WASHTENAW ASSESSORS ASSOC	EDUCATION COURSE AUGUST 21, 2017	50.00
05/02/2017	GENL	39248	WASHTENAW COUNTY TREASURER	2017 CONTRACT - MAY	131,896.67
05/02/2017	GENL	39249	WEX BANK	FUEL - APRIL 2017	152.86
05/09/2017	GENL	39250	COMERICA BANK	NEW CD FOR LAW FUND	250,000.00
05/09/2017	GENL	39251	DTE ENERGY	STREETLIGHTS - APRIL 2017	6,922.66
05/09/2017	GENL	39252	ABSOPURE WATER COMPANY	COOLER RENTAL - 2017	24.00
05/09/2017	GENL	39253	AF SMITH ELECTRIC INC.	REPAIR WALL PACK LIGHTS AT TOWN HALL	447.00
05/09/2017	GENL	39254	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	28.00
05/09/2017	GENL	39255	BS&A SOFTWARE	DELINQUENT PERSONAL PROPERTY/INTERNET 5/	4,826.00
05/09/2017	GENL	39256	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 5/4/17	100.13
05/09/2017	GENL	39257	COMCAST	INTERNET SERVICES -APRIL 2017	104.85
05/09/2017	GENL	39258	COMERICA BANK	TRANSFER OF INTEREST EARNED TO RESERVES	4,355.61
05/09/2017	GENL	39259	CONGDON'S ACE HARDWARE	GALE ROAD	49.92
05/09/2017	GENL	39260	DIXBORO UNITED METHODIST CHURCH	PRECINCT RENTAL 5/2/17 ELECTION	250.00
05/09/2017	GENL	39261	DONALD RUTH	DUMP TICKET REIMBURSEMENT	22.00
05/09/2017	GENL	39262	DTE ENERGY	GEN/LAW SPLIT/GENERATOR-GAS APRIL 17	1,275.63
05/09/2017	GENL	39263	FASTSIGNS	GRAPHICS ON NEW VAN	401.45
05/09/2017	GENL	39264	GBS INC.	10 - BALLOT BAGS	237.54
05/09/2017	GENL	39265	GORDON FOOD SERVICE, INC.	BUILDING SUPPLIES	182.92
05/09/2017	GENL	39266	HOME DEPOT CREDIT SERVICES	GRILL LINERS	14.97
05/09/2017	GENL	39267	JAMES HEILEMAN	11 ELECTRICAL INSPECTIONS 5/2-5/4/17	385.00
05/09/2017	GENL	39268	JAMES OTT	DUMP TICKET REIMBURSEMENT	33.50
05/09/2017	GENL	39269	MICHIGAN ASSESSORS ASSOCIATION	EMPLOYMENT AD IN THE MICHIGAN ASSESSOR	75.00
05/09/2017	GENL	39270	MLIVE MEDIA GROUP	PRINTING & PUBLISHING APRIL 2017	457.83
05/09/2017	GENL	39271	NEW CHRISTIAN LOVE FELLOWSHIP	PRECINCT RENTAL 5/4/17 ELECTION	500.00
05/09/2017	GENL	39272	PARHELION TECHNOLOGIES	EMAIL - FEB-APRIL 2017	15.00
05/09/2017	GENL	39273	PATRICK PIGOTT	CELL PHONE STIPEND - APRIL 2017	31.97
05/09/2017	GENL	39274	PAUL SWENDERS	CLEAN UP OF PROPERTY @ 1621 HARVEST LANE	1,350.00
05/09/2017	GENL	39275	STAPLES ADVANTAGE	ELECTION SUPPLIES	153.75
05/09/2017	GENL	39276	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - ARPIL 2017	87.42
05/09/2017	GENL	39277	TERMINIX PROCESSING CENTER	PEST CONTROL -APRIL 2017	84.00
05/09/2017	GENL	39278	WASHTENAW COUNTY TREASURER	PA105 INTEREST FOR OLD TAX ROLL	186.09
05/09/2017	GENL	39279	WINDOW DRESSERS	FINAL PAYMENT ON BLINDS FOR TOWN HALL	1,074.00

Total Paper Check:

552,345.19



05/09/2017 12:29 PM  
User: NANCY  
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 04/18/2017 - 05/15/2017

Check Date	Bank	Check	Vendor Name	Description	Amount
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GENL TOTALS:

Total of 112 Checks:

552,345.19

Less 1 Void Checks:

0.00

Total of 111 Disbursements:

552,345.19

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
04/18/2017	FIRE	23227	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE MAY 2017	7,172.17
04/18/2017	FIRE	23228	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE MAY 2017	102.15
04/18/2017	FIRE	23229	DELTA DENTAL	DENTAL INSURANCE MAY 2017	878.84
04/18/2017	FIRE	23230	OHM ADVISORS	FIRE STATION #2 STUDY	66.50
04/18/2017	FIRE	23231	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/20/17 PAYROLL	35,390.69
04/25/2017	FIRE	23232	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	98.48
04/25/2017	FIRE	23233	APOLLO FIRE EQUIPMENT	UTILITY WEBBING	73.00
04/25/2017	FIRE	23234	COMCAST	ADD'L OUTLET ADDED AT STATION #1	209.43
04/25/2017	FIRE	23235	CORRIGAN OIL COMPANY	250 GALLONS DIESEL FUEL	480.54
04/25/2017	FIRE	23236	DETROIT SHIELDS	HELMET SHIELDS	90.00
04/25/2017	FIRE	23237	GIZMO'S GRAPHICS, LLC	"RIT" DECALS	80.00
04/25/2017	FIRE	23238	HOME DEPOT CREDIT SERVICES	CLEANING SUPPLIES	223.36
04/25/2017	FIRE	23239	PAETEC	TELEPHONES STATION #2 - APRIL 2017	76.53
04/25/2017	FIRE	23240	PARHELION TECHNOLOGIES	SERVER/ANTI-SPAM/EMAIL - FEB - MARCH 201	345.00
04/25/2017	FIRE	23241	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT MAY 17	141.86
04/25/2017	FIRE	23242	RICOH USA, INC	COPIER LEASE - APRIL 2017	182.93
04/25/2017	FIRE	23243	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - APRIL 2017	11,687.41
04/25/2017	FIRE	23244	TRUGREEN PROCESSING CENTER	LAWN SERVICE STATION #1	162.76
04/25/2017	FIRE	23245	VISION SERVICE PLAN	VISION INSURANCE - MAY 2017	187.00
04/25/2017	FIRE	23246	WEST SHORE SERVICES, INC.	REPAIR TORNADO SIREN	195.48
05/02/2017	FIRE	23247	A & N ELECTRIC, INC.	REPAIR DRYER AT STATION #2	173.81
05/02/2017	FIRE	23248	ANN ARBOR WELDING SUPPLY	OXGYEN CYLINDER RENTAL	27.28
05/02/2017	FIRE	23249	AUTO VALUE YPSILANTI	DEF FLUID	103.92
05/02/2017	FIRE	23250	COMCAST	INTERNET SERVICES - STATION #1 - MAY 17	73.90
05/02/2017	FIRE	23251	DTE ENERGY	GAS - STATION #1 APRIL 2017	1,608.38
05/02/2017	FIRE	23252	MML WORKERS' COMP FUND	WORKERS' COMPENSATION COVERAGE JULY 17-	29,186.38
05/02/2017	FIRE	23253	PAETEC	TELEPHONES STATION #1 -APRIL 17	136.98
05/02/2017	FIRE	23254	PRIORITY ONE EMERGENCY	FIRE CHIEF - CLOTHING	217.97
05/02/2017	FIRE	23255	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES MAY 2017	833.33
05/02/2017	FIRE	23256	SUPERIOR TWP PAYROLL FUND	HSA FEES - MAY 2017	42,766.61
05/02/2017	FIRE	23257	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -MAY 2017	148.50
05/02/2017	FIRE	23258	WEX BANK	FUEL - APRIL 2017 CHIEF	48.34
05/09/2017	FIRE	23259	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	122.10
05/09/2017	FIRE	23260	CORRIGAN OIL COMPANY	238.7 GALLONS DIESEL FUEL	465.98
05/09/2017	FIRE	23261	EMERGENT HEALTH PARTNERS	MAY 2017	1,771.88
05/09/2017	FIRE	23262	GABBYS BP	GASOLINE FOR MOWERS	32.50
05/09/2017	FIRE	23263	MICH ASSOCIATION OF FIRE CHIEFS	ANNUAL MEMBERSHIP DUES	85.00
05/09/2017	FIRE	23264	START RESCUE LLC	TRAINING ON FIRE FIGHTER EMERGENCY EGRES	566.65
05/09/2017	FIRE	23265	SUPERIOR TOWNSHIP CREDIT CARD ACCT	WALDO & ASSOCIATES - CREDIT CARD	369.00
05/09/2017	FIRE	23266	TIME EMERGENCY EQUIPMENT	FIRE BRAKE CLASS "A" FOAM	569.70
05/09/2017	FIRE	23267	VERIZON WIRELESS	CELL PHONES - APRIL 2017	264.16
Total Paper Check:					137,416.50

FIRE TOTALS:

Total of 41 Checks:	137,416.50
Less 0 Void Checks:	0.00
Total of 41 Disbursements:	137,416.50

12:26 PM  
05/09/17  
Accrual Basis

Superior Township Utility Department  
Check Register  
April 18 through May 15, 2017

Date	Num	Name	Memo	Amount
100 · CASH - O&M				
101 · Checking - Chase 205000485529				
04/18/17	10349	All Seasons Landscaping Co., Inc.	New Chainsaw	(478.00)
04/18/17	10350	Auto-Wares Group (Auto Value)	Grease	(76.90)
04/18/17	10351	Blue Cross Blue Shield	Medical Insurance - May 17'	(5,910.11)
04/18/17	10352	Consumer's Life Insurance Company	Life Insurance - May 17'	(62.43)
04/18/17	10353	Delta Dental Plan of Michigan	Dental Insurance - May 17'	(543.99)
04/18/17	10354	Gene Butman Ford	2005 Ford F350 Exhaust Repair	(155.61)
04/18/17	10355	Millennium Business Systems	Toshiba Copier Lease - Mar17 & Color Copies	(338.54)
04/18/17	10356	Superior Twp. Payroll Fund	Payroll - 04/20/17	(15,362.33)
04/18/17	10357	Van's Home Maintenance, LLC	Repair to Kitchen Cabinets @ UDAB	(220.00)
04/18/17	10358	Windstream	Phones - Maint. Fac. - Apr17	(201.16)
04/18/17	10359	Ypsilanti Comm. Utilities Authority	W/S - March 17'	(179,633.04)
04/25/17	10360	American Leak Detection	Valve Bo Located	(262.50)
04/25/17	10361	Cummins Bridgeway, LLC	Generator Repair	(965.48)
04/25/17	10362	Etna Supply	Meters & supplies	(21,575.80)
04/25/17	10363	Go To Roofing, Inc.	Repair to roof at Admin Building	(750.00)
04/25/17	10364	Mary Burton	Mileage Reimbursement	(41.73)
04/25/17	10365	SiteOne Landscape Supply	Restocking Fee	(7.50)
04/25/17	10366	Stericycle Communications	Answering Service - Apr17	(138.82)
04/25/17	10367	Superior Twp. Payroll Fund	Pension & HCSP - April 17	(4,470.72)
04/25/17	10368	Vision Service Plan	Vision Insurance - May 17	(107.80)
04/25/17	10369	Wex Bank	Fuel for GMC	(32.52)
04/25/17	10370	Windstream	Phones - Adm. Bldg. - Apr17	(235.91)
05/02/17	10371	AT&T	Booster Sta. Phone - Apr17	(116.65)
05/02/17	10372	DTE	Elect. @ 1470 Wiard - April 17	(13.40)
05/02/17	10373	MML Workers' Comp. Fund	Workers' Comp. - Jul17-Jun18	(7,009.42)
05/02/17	10374	Staples Advantage	Office Supplies	(242.33)
05/02/17	10375	Superior Twp. Payroll Fund	Payroll 5/4/17	(20,056.44)
05/02/17	10376	Verizon	Cell Phones - Apr17	(326.16)
05/09/17	10377	BlueTarp Financial, Inc.	Shipping Saver Renewal	(40.59)
05/09/17	10378	Cintas Corporation	First Aid Supply Restock	(126.21)
05/09/17	10379	Comcast	Internet - Adm. Bldg. - April 17	(95.35)
05/09/17	10380	Cummins Bridgeway, LLC	Generator Battery Replacement - Adm. Bldg.	(145.92)
05/09/17	10381	DTE	Gs/Elec -April 17	(3,353.01)
05/09/17	10382	Jett Pump & Valve, L.L.C.	Service to Replace Floats	(684.50)
05/09/17	10383	Keith Lockie	Office Supplies	(68.98)
05/09/17	10384	Parhelion Technologies	Maintenance Fees - Feb/March/April	(2,352.50)
05/09/17	10385	Pitney Bowes	Postage Meter Supplies	(171.67)

12:26 PM  
05/09/17  
Accrual Basis

Superior Township Utility Department  
Check Register  
April 18 through May 15, 2017

Date	Num	Name	Memo	Amount
05/09/17	10386	PRP Building & Development	Refund Credit on Final W/S Bill - 8940 Nottingham	(83.16)
05/09/17	10387	Roofs & Exterior Cleaners	Treat Roof at Admin Building for Algea	(500.00)
05/09/17	10388	Superior Township Credit Card Account	Distributors	(174.49)
05/09/17	10389	Todd's Services, Inc. (TSI)	Sprinkler Service	(145.00)
05/09/17	10390	TruGreen	Lawn Service	(233.38)
05/09/17	10391	Wolverine Rental	SmartHitch & Toggle Switch Kit	(121.49)
Total 101 · Checking - Chase 205000485529				(267,631.54)
Total 100 · CASH - O&M				(267,631.54)
120 · CASH - CAPITAL RESERVE				
125 · CR Chkg. - Chase 639918234				
125-YC · Cap. Reserves Checking - YCUA				
04/18/17	609	Ypsilanti Comm. Utilities Authority	2010 Bond Payment	(18,723.72)
04/25/17	610	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of Permit # 1547	(515.00)
04/25/17	611	OHM Engineering Advisors	Geddes Booster Sta. Demo	(8,899.75)
05/09/17	612	Commercial Lawnmower	New Lawnmower	(11,199.83)
05/09/17	613	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of Permit # 1548-1550	(1,545.00)
Total 125-YC · Cap. Reserves Checking - YCUA				(40,883.30)
Total 125 · CR Chkg. - Chase 639918234				(40,883.30)
Total 120 · CASH - CAPITAL RESERVE				(40,883.30)
TOTAL				<u>(308,514.84)</u>



# SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: May 15, 2017

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT