

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
AUGUST 15, 2016
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of July 18, 2016
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
 - a. JCM Media Group, Township Website Design and Hosting
8. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Sheriff's Report
9. COMMUNICATIONS
 - a. Mr. and Mrs. Roelofs, Email Regarding Sutton Ridge – Redwood Area Plan Amendment
10. UNFINISHED BUSINESS
 - a. Ordinance 174-18 Sutton Ridge-Redwood Acquisition LLC, Area Plan Amendment
11. NEW BUSINESS
 - a. Fire Dept. FEMA Grant for Vehicle Acquisition
 - b. Windows at the Township Hall
 - c. Resolution 2016-12, Agreement for Township Website Design and Hosting
 - d. Resolution 2016-13, Closing Stamford Road
 - e. Resolution 2016-14, Hire Keith Lockie as PT Controller
 - f. Christian Love Fellowship Ministries International Church, Transient and Amusement Enterprises Activity Permit Application
 - g. SEMCOG Annual Dues
 - h. WATS Annual Dues
12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
13. PLEAS AND PETITIONS
14. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.

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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on July 18, 2016, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Nancy Caviston, Brenda McKinney, Rodrick Green and Alex Williams. Trustee Lisa Lewis was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Green adopt the agenda with the addition of presentation by OHM on the Utility Department SAW Grant as item a. under Presentations.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JUNE 20, 2016

It was moved by Green, seconded by Caviston, to approve the minutes of the regular Board meeting of June 20, 2016, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

Supervisor Schwartz said that the Board would not be taking action tonight on Ord. 174-18, Sutton Ridge – Redwood Area Plan Amendment. He expects the Board will take action at the August 15 meeting.

Tracey Pitt, West Avondale, said that at the last board meeting, the Township attorney said if the Bromley Condo board hadn't signed the agreement we wouldn't be here. All they had to say was

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no. She said the condo board will not discuss the issue with them and when she and her husband attended one of their meetings they were asked to leave. The planning commission recommended denial due to incompatibility.

Ron Horvarth, Wexford, said he was offended by the way his condo owners association was being characterized. The board members are elected to represent the condo owners. Some of us believe the apartments are proposed for where they should go. There is mobile home park next door.

Ken Hubbs, Kenwyck, said Mr. Horvarth has not attended all of the meetings and that he is poorly informed.

Kathy Smith, Kenwyck, said she and another person collected the signatures. They show more than 50% of the condo owners are against the proposed apartments. She said the main objection she heard was that the apartments would share the condo roads to enter.

Kathleen Hubbs, Kenwyck, said that some of the mobile homes are rented but they have their own road to enter. The valuation study was a waste of tax payer money and that she has proof that they are building condos on Geddes just east of Ridge. It is a Del Webb community. The apartments are not compatible with the condo complex.

Eric McGuigan, West Avondale, said the Bromley HOA was approached by Redwood to make a deal to not oppose the proposed apartments but the HOA declined the offer.

Vicky Evans, owns a condo on Kenwyck and lives at 10872 E. Avondale she provide sales information and said that integrating a rental property with a condo unit doesn't work. She provided information on the third amendment of the Bromley condo owners association, which addressed contraction of the development.

William McFarlane, former Township Supervisor, congratulated Trustee Rod Green on his appointment as President of SEMCOG. Supervisor Schwartz said Trustee Green was instrumental in securing \$50,000 needed to fund a non-motorized trail, which will start at Parker's Mill on Geddes and go run parallel to Dixboro Road to the Matthaei Botanical Gardens and Plymouth Road.

Diane Denore, Wexford, moved into Bromley condos thinking that phase 2 would be condos. He is concerned that he is on the access road to the apartments.

Karen Michaels, Kenwyck, thanked the Board for their part in getting Prospect repaved.

Joan Johnson, Kenwyck, was one of the first people to move into Bromley condos in 2002. She wanted a peaceful place to live in her senior years. She would rather wait until condos came.

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Paul Blash, Avondale, had questions and concerns about signs posted on the road ROW.

Pam Schultz, Wexford, said the original plans were for there to be a third entrance to the apartments from Avondale but it was changed to a cul-de-sac. Now all of the traffic goes through the condos.

Kelli McIvor, Redwood, said that Redwood did say they didn't want to be part of the community. They said they didn't want to be part of the association. Because there are more units in Phase 2 than in Phase 1, Phase 2 would become the majority of the association and have the potential to control the association. She said Redwood felt they did not need the letter from the association but decided to obtain it to resolve some of the issues.

Eric McGuigan, Avondale, said the apartments are not compatible with the rest of the community because they do not have sidewalks, no common areas for the public to gather and they said they do not allow bicycles.

Karen Cant, W. Avondale, inquired if about what is the target renter for the development.

7. PRESENTATIONS

A. OHM, PRESENTATION ON THE UTILITY DEPARTMENT SAW GRANT

Jacob Rushlow and Kyle Currie of OHM made a presentation to the Board about the Utility Department SAW grant. The Township was approved for the grant in 2014 to examine the status of the sanitary sewer system, what improvements are needed, what service is needed and what rates are make needed repairs and to keep the system functioning properly. OHM said that the inspections have been completed and they found the structure to be not too bad but the service needs to be improved. They are still working on the financial aspects of the system.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following: Crack sealing in Brookside will start tomorrow; the Board of Review will be meeting tomorrow to address errors and omissions; the Superior Township branch library will be reconfigured to allow the librarians to better monitor the patrons; several areas of Fireman's Park are being cleaned-up and a split rail fence has been installed along the north border; Township officials met with the prospective purchaser of Danbury Manor apartments, who will probably be purchasing the property soon; Supervisor Schwartz provided Tanglewood, Tanglewood Hills and Timberwood with PA 181 petitions to

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establish a special assessment district to improve the roads; he congratulated Rod Green on his appointment to President of SEMCOG.

B. DEPARTMENT REPORTS; BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, SHERIFF'S REPORT

Clerk Phillips said that the crime statistics are down slightly.

It was moved by McKinney, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by unanimous voice vote.

8. COMMUNICATIONS

A. EMAILS IN REGARDS TO ORDINANCE 174-18, SUTTON RIDGE ACQUISITION LLC, AREA PLAN

The Board received emails from ten residents in regards to the Sutton Ridge – Redwood rezoning.

It was moved by McKinney, seconded by Green, for the Board to receive the emails.

The motion carried by unanimous voice vote.

B. PETITIONS TO THE SUPERIOR TOWNSHIP BOARD OF TRUSTEES, RE: PROPOSED DEVELOPMENT ADJACENT TO BROMLEY PARK

The Board received a petition with about 70 signatures of Bromley Park residents indicating they opposed the proposed apartment development adjacent to Bromley Park.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

A. ORDINANCE 174-18, SUTTON RIDGE – REDWOOD ACQUISITION LLC, AREA PLAN AMENDMENT

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Action on the petition remained postponed until the August 15, 2016 Board meeting.

B. ORDINANCE NO 191, PROPERTY MAINTENANCE ORDINANCE, SECOND READING

There were no changes to Ordinance No. 191 from the first reading of the ordinance.

The second reading and adoption of following resolution was moved by Green, and seconded by McKinney:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NUMBER 191

**ORDINANCE FOR THE ADOPTION OF THE 2015 PROPERTY MAINTENANCE
CODE
WHICH REPEALS AND REPLACES ORDINANCE NUMBER 153 ADOPTION OF
THE 2000 PROPERTY MAINTENANCE CODE**

An Ordinance of the Charter Township of Superior adopting the 2015 edition of the International Property Maintenance Code, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and repealing Ordinance Number 153 of the Charter Township of Superior and all other ordinances or parts of laws in conflict therewith.

The Board of Trustees of the Charter Township of Superior does ordain as follows:

Section 1. Adoption of International Property Maintenance Code. That a certain document, three (3) copies of which are on file in the office of the Clerk of the Charter Township of Superior, being marked and designated as the *International Property Maintenance Code, 2015* edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the Charter Township of Superior, in the State of Michigan for regulating and governing the conditions and maintenance of all property, essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the Clerk are hereby referred to,

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adopted , and made a part hereof, as if fully set out in this legislation, with the additions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. Code Amendments. The following sections are hereby revised:

A. Section 101.1. Insert: Charter Township of Superior, Washtenaw County, State of Michigan

B. Section 103.5. Deleted and replace with the following:

The Township Board may establish by resolution a schedule of fees for activities and services performed by the department in carrying out its responsibilities under this code. Such schedule may be amended from time to time. Fee schedules shall be published in the manner as required by law and except as otherwise provide by law, shall be effective on the day after publication.

C. Section 106. Deleted and replace with the following:

106.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code.

106.2 Notice of violation. The code official shall serve a notice of violation or order in accordance with Section 107.

106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed responsible of a civil infraction, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, collect or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

106.4 Violation penalties. Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

106.5 Abatement of violation. The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a

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building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

D. Section 112.4. Delete and replace with the following:

Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to fines and prosecution per sections 106.3 and 106.4.

E. Section 302.4. Delete and replace with the following:

Weeds. *Premises and exterior property* shall be maintained free from weeds or plant growth in accordance with the Charter Township of Superior Ordinance No. 179, Turf Grass, Weeds and Brush.

F. Section 304.14. Insert for the first "DATE" "April 1". Insert for the second "DATE" "November 1"

G. Section 602.3. Insert for the first "DATE" "January 1". Insert for the second "DATE" "December 31"

H. Section 602.4. Insert for the first "DATE" "January 1". Insert for the second "DATE" "December 31"

Section 3. Repealer. That Ordinance Number 153 of the Charter Township of Superior entitled Ordinance for the Adoption of the 2000 Property Maintenance Code Ordinance Number 153 and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. Severability. That if any section, subsection, sentence, clause or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Charter Township of Superior Board of Trustees hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Sections 5. Preservation of Actions. That nothing in this legislation or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just of legal right or remedy of any character be lost, impaired or affected by this legislation.

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Section 6. Publication. That the Charter Township of Superior Clerk is hereby ordered and directed to cause this legislation to be published in the manner as required by law and except as otherwise provide by law, shall be effective on the day after final publication.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Williams

Nays: None

Absent: Lewis

The motion carried

10. NEW BUSINESS

A. RESOLUTION 2016-11, PURCHASE OF HOME ON PANAMA

Supervisor Schwartz said the home is the only home in the Township that went to tax lien foreclosure this year. He said the home is in nice condition and he recommends the Township purchase it so that it can be sold to Habitat for Humanity, who will rehab it and sell it to an owner-occupied single family. The Township has done this with several other homes and had good results. If the Township does not do this, it will probably be purchased by an investor, who will have it as rental property. The address of the home is 9170 Panama.

The following resolution was moved by McKinney, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES RESOLUTION
EXERCISING FIRST RIGHT OF REFUSAL AGAINST
PARCEL NUMBER J-10-35-372-008**

RESOLUTION NUMBER: 2016-11

JULY 18, 2015

Resolution adopted at a regular meeting of the Superior Charter Township Board of Trustees, Washtenaw County, Michigan, held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on July 18, 2015.

WHEREAS, under the Michigan General Property Tax Act, a township has a right of first refusal to acquire tax foreclosed property available within that township; and

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WHEREAS, The County Treasurer has provided Superior Township notice that parcel number J-10-35-372-008 is foreclosed and the township has the right of first refusal on the conditions of paying all outstanding taxes and liens of record, which in this case amounts to thirty thousand three hundred and thirty four dollars, (\$30,334.00) and that the parcel is being **acquired for a legitimate public use and purpose**; to wit, to rehabilitate the housing stock of Superior Township and to provide safe, affordable and efficient housing within Superior Township.

NOW THEREFORE BE IT RESOLVED, that the Superior Township Board exercises its first right of refusal as to parcel number J-10-35-372-008 and authorizes a payment to the Washtenaw County Treasurer in the amount of thirty thousand three hundred and thirty four dollars, (\$30,334.00) with said funds to be used from the General Fund, GL 101-890-985.000 Miscellaneous Expenses, which will require a budget amendment.

The motion carried by unanimous voice vote.

B. RFP FOR TOWNSHIP WEBSITE DESIGN AND HOSTING

Clerk Phillips explained that the posting on the BidNet/MITN was very successful. He received twenty RFP's. Board members were provided a CD with 10 of the RFP's and all of the RFP's are available for their review. The vendors were from Michigan and many other states. They varied in price from about \$2,400 to \$44,000 with numerous differences in features and costs. He said some of the services and programs are highly technical and it will be difficult to evaluate and compare the different RFP's. Trustee Williams offered to assist with evaluating the RFP's and they will bring a recommendation to the Board at the August 15, 2016 meeting.

C. APPEAL OF THE DENIAL OF A LICENSE APPLICATION FOR A PEDDLER'S LICENSE

Clerk Phillips explained that Mr. Mack had applied for Solicitor's/Peddler's License but he refused to issue it to him based upon section 13.1, (4) of the ordinance. Mr. Phillips explained that it was his opinion that someone with six felony and two misdemeanor convictions who was driving around the community, unsupervised, selling ice cream, candy, pop and other things to children was an unreasonable threat to persons or property within the Township. Mr. Phillips also explained that Mr. Mack claimed he was engaged in "non-commercial" business activity and under section 14 of the ordinance and that was exempt from the ordinance. He claimed he was a minister at his church and was raising money for his church. Mr. Phillips explained that the Sheriff's Department advised him that Mr. Mack has been selling in the community and Mr. Phillips advised them to not ticket Mr. Mack until the issue of the appeal and Mr. Mack's status as a non-commercial business activity is reviewed and decided on by the Board.

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Board members discussed the age of the convictions and that Mr. Mack did complete an application.

It was moved by Green, seconded by McKinney, that the Application for a Solicitors License for pre-packaged goods dates 6-7-2016 be approved.

Ayes: Schwartz, McKinney, Green, Williams

Nays: Caviston, Phillips

Absent: Lewis

The motion carried

D. DIXBORO VILLAGE GREEN, INC., TRANSIENT AND AMUSEMENT ENTERPRISES ACTIVITY

Supervisor Schwartz indicated the application was basically the same as previous years. Board members praised the Dixboro Village Green organization and the Dixboro community for the numerous positive

It was moved by Green, seconded by Williams, for the Board to approve the Dixboro Village Green's application for a Transient and Amusement Enterprise Activity Permit.

The motion carried by unanimous voice vote.

E. HURON RIVER WATERSHED COUNCIL ANNUAL DUES

Board members expressed support for the Huron River Watershed.

It was moved by Green, seconded by Caviston, to approve the annual dues for the Huron River Watershed Council in the amount of \$744.31.

The motion carried by unanimous voice vote.

12. PAYMENT OF BILLS

There were no Bills for Payment.

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It was moved by McKinney, seconded by Green that the Record of Disbursements be received.

The motion carried by a unanimous voice vote

13. PLEAS AND PETITION

Clerk Phillips suggested that the Township complete an inventory and capital improvement plan of the Township Hall in order to budget for future repair and improvement expenses.

14. ADJOURNMENT

It was moved by McKinney, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:20 pm.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
July 2016

Category	Estimated Cost	Permit Fee	Number of Permits
Com-Other Non-Building	<i>\$0.00</i>	<i>\$250.00</i>	<i>2</i>
Electrical Permits	<i>\$0.00</i>	<i>\$4,728.00</i>	<i>26</i>
Manufactured/Modular	<i>\$0.00</i>	<i>\$900.00</i>	<i>6</i>
Mechanical Permits	<i>\$0.00</i>	<i>\$7,036.00</i>	<i>57</i>
Plumbing	<i>\$0.00</i>	<i>\$6,222.00</i>	<i>35</i>
PRIVATE ROAD	<i>\$0.00</i>	<i>\$100.00</i>	<i>1</i>
Res-Additions (Inc. Garages)	<i>\$0.00</i>	<i>\$708.00</i>	<i>2</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$150.00</i>	<i>1</i>
Res-New Building	<i>\$1,950,058.00</i>	<i>\$23,006.00</i>	<i>7</i>
Res-Other Non-Building	<i>\$0.00</i>	<i>\$650.00</i>	<i>5</i>
Res-Renovations	<i>\$99,225.00</i>	<i>\$895.00</i>	<i>3</i>
Totals	<i>\$2,049,283.00</i>	<i>\$44,645.00</i>	<i>145</i>

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT
January through July 2016

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	\$0.00	\$5,046.00	1
Com/Multi-Family Renovations	\$136,490.00	\$1,867.00	2
Com-Other Non-Building	\$0.00	\$550.00	4
Electrical Permits	\$0.00	\$25,180.00	136
Manufactured/Modular	\$0.00	\$3,450.00	23
Mechanical Permits	\$0.00	\$37,144.00	266
Plumbing	\$0.00	\$26,389.00	162
PRIVATE ROAD	\$0.00	\$100.00	1
Res-Additions (Inc. Garages)	\$316,346.00	\$6,999.00	13
Res-Manufactured/Modular	\$0.00	\$1,050.00	7
Res-New Building	\$12,098,921.0	\$92,495.00	42
Res-Other Building	\$8,800.00	\$1,050.00	10
Res-Other Non-Building	\$37,800.00	\$4,044.00	31
Res-Renovations	\$189,225.00	\$2,894.00	12
Totals	\$12,787,582.00	\$208,258.00	710

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, David Phillips, Brenda McKinney
CC:
From: Vic Chevrette, Fire Chief
Date: 8/8/2016
Re: Fire Chief Activity Report, July 2016

The following is the July 2016 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 0

Site Plans Review: 0

Building Plan Review: 0

Inspections: 2

Fire Alarm Test: 0

Fire Suppression Systems Inspection: 0

Fire Investigations: 1

Fire Code consultation: 1


FOIA Request: 2

Meetings Attended: Ladder Truck meeting (Spartan), Washtenaw County Homeland Security meeting, St. Joseph Hospital Active Shooter Training meeting (2), Hazmat Team Leaders meeting, HVA Quarterly dispatch meeting,.

Training: Hazmat Team.

Other Activity: Responded to Ypsilanti City for Hazardous Materials Spills (7-15-16 & 7-16-16), Call back for Brush Fires in Superior Township on 7-4-16. Notification that the Township received the 2016 FEMA Assistant to Fire Grant for Vehicle Acquisition (Ladder Truck) for amount of \$840,910.00 with Township to match 10% of the grant.

Respectfully Submitted,



Victor G. Chevrette, Fire Chief

Dingell Announces Grant for New Fire Truck for Superior Township

Smith, Hannah <Hannah.Smith@mail.house.gov>

Wed 7/27/2016 4:47 PM

To: Smith, Hannah <Hannah.Smith@mail.house.gov>;



Dingell Announces Grant for New Fire Truck for Superior Township

July 27, 2016

Contact:

Hannah Smith

202-315-8446

hannah.smith@mail.house.gov

WASHINGTON, D.C. – U.S. Congresswoman Debbie Dingell (MI-12) today announced that the Superior Township Fire Department will receive a \$840,910 grant through the U.S. Department of Homeland Security's Assistance to Firefighters Grant (AFG) Program. The grant will be used to purchase a new Ladder truck for the department.

"Our firefighters and first responders keep our communities safe day in and day out, and it is critical that they have the most up-to-date equipment to carry out this mission," said Dingell. "This grant will ensure Superior Township can respond to a myriad of emergencies with the best tools available. Their success securing this important funding speaks to the quality of their application and the good work being done at the Superior Township Fire Department as a whole."

Superior Township Fire Chief Vic Chevrette said, "We appreciate Congresswoman Dingell's support of our application, which will allow us to purchase a new, and much-needed Ladder truck to meet the needs of our community and keep families safe. The Ladder truck will provide response to the region under the Automatic Mutual Aid Pac with the City of Ypsilanti, Charter Township of Ypsilanti and Ann Arbor Township. I would also like to mention a special thanks to Fire Fighter Christopher Wiggins, who was instrumental in writing the grant. We at the Superior Township Fire Department, greatly appreciate the support of the Taxpayers for making this grant possible."

The AFG program awards grants directly to fire departments and EMS organizations that are unaffiliated with a hospital to enhance their response capabilities and to more effectively protect the health and safety of the public and emergency response personnel with respect to fire and all other hazards.

###

Senators Stabenow, Peters Announce Support for Superior Township Fire Department to Buy New Vehicle

Wilhite, Ian (Stabenow) <Ian_Wilhite@stabenow.senate.gov>

Thu 7/28/2016 2:02 PM

To:Wilhite, Ian (Stabenow) <Ian_Wilhite@stabenow.senate.gov>;



News from
Michigan's U.S. Senators

Debbie Stabenow & Gary Peters

stabenow.senate.gov | peters.senate.gov



For Immediate Release
JULY 28, 2016

Contact:

Ian Wilhite (Stabenow)
202-224-1437
Allison Green (Peters)
202-834-2281

Senators Stabenow, Peters Announce Support for Superior Township Fire Department to Buy New Vehicle

DETROIT – U.S. Senators Debbie Stabenow and Gary Peters today announced that the Superior Township Fire Department will receive \$840,910 to purchase a new vehicle. This grant comes from the Federal Emergency Management Agency's Assistance to Firefighters Grants program.

"Our firefighters in Superior Township put their lives on the line to protect our families and homes," **said Senator Stabenow**. "This new firetruck will help make sure there is always someone there to quickly respond in an emergency."

"The brave men and women at the Superior Township Fire Department risk their lives to keep their community safe," **said Senator Peters**. "I am pleased that these funds will help ensure they have the right tools to safely respond in emergency situations."

"The FEMA Assistance to Fire Fighter Grant will be used to purchase a new Ladder Truck," **said Victor Chevrette, Fire Chief of the Superior Township Fire Department**. "This new Ladder Truck will also be used to respond as required under the Regional Mutual Aid Pac with the City of Ypsilanti, Charter Township of Ypsilanti and Ann Arbor Township. This much needed truck will provide emergency response and will help better protect the citizens and property. I

would like to thank Senator Stabenow and Senator Peters and the taxpayers for supporting this much needed grant.”

Eligible fire departments and Emergency Medical Services organizations in Michigan and across the country can apply for Assistance to Firefighters Grants. These competitive grants help first responders purchase the equipment and obtain the training needed to handle fire-related hazards. More information about the grant can be found at <http://www.fema.gov/welcome-assistance-firefighters-grant-program>.

###

Fwd: Fire Grant Award

Chris Wiggins <cwiggins@superior-twp.org>

Wed 7/27/2016 11:07 AM

To: Victor Chevrette <chevrettev@ewashtenaw.org>; Shaun Bach <sbach@superior-twp.org>; Jeff French <jfrench@superior-twp.org>; Dave Judson <djudson@superior-twp.org>;

Sent from my iPhone

Begin forwarded message:

From: "McCallahan, Barbara (Stabenow)" <Barbara.McCallahan@state.legis.mi.gov>
Date: July 27, 2016 at 10:46:33 AM EDT
To: Chris Wiggins <cwiggins@superior-twp.org>
Subject: Fire Grant Award

Hi Chris,

Here is this week's Fire Grant announcement. Congratulations!

Barb

Superior Township Fire Department	MI-12	Ypsilanti	Michigan	48198	Vehicle Acquisition	\$840,910
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JULY 2016

TO: KEN SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 8/5/2016

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$.00

ALARM LOCATIONS:

1. 7-13-16

5205 MCAULEY DR.

SUPERIOR

Incident Type Report (Summary)

Alarm Date Between {07/01/2016} And {07/31/2016}

Incident Type	Count	Pot of Incidents	Total Est Loss	Pot of Losses
1 Fire				
111 Building fire	2	2.02%	\$50,000	99.60%
113 Cooking fire, confined to container	1	1.01%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	1.01%	\$0	0.00%
154 Dumpster or other outside trash receptacle	2	2.02%	\$200	0.39%
	6	6.06%	\$50,200	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	24	24.24%	\$0	0.00%
320 Emergency medical service, other	1	1.01%	\$0	0.00%
321 EMS call, excluding vehicle accident with	21	21.21%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.03%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	4.04%	\$0	0.00%
357 Extrication of victim(s) from machinery	1	1.01%	\$0	0.00%
	54	54.54%	\$0	0.00%
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	1.01%	\$0	0.00%
422 Chemical spill or leak	2	2.02%	\$0	0.00%
424 Carbon monoxide incident	1	1.01%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	3.03%	\$0	0.00%
442 Overheated motor	1	1.01%	\$0	0.00%
444 Power line down	2	2.02%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	3.03%	\$0	0.00%
463 Vehicle accident, general cleanup	1	1.01%	\$0	0.00%
	14	14.14%	\$0	0.00%
5 Service Call				
522 Water or steam leak	1	1.01%	\$0	0.00%
531 Smoke or odor removal	1	1.01%	\$0	0.00%
551 Assist police or other governmental agency	1	1.01%	\$0	0.00%
554 Assist invalid	1	1.01%	\$0	0.00%
	4	4.04%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	2.02%	\$0	0.00%
611 Dispatched & cancelled en route	12	12.12%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.01%	\$0	0.00%

SUPERIOR

Incident Type Report (Summary)

Alarm Date Between (07/01/2016) And (07/31/2016)

Incident Type	Count	Pot of Incidents	Total Est Loss	Pot of Losses
6 Good Intent Call	15	15.15%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	2.02%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.01%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.01%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	1.01%	\$0	0.00%
	5	5.05%	\$0	0.00%
9 Special Incident Type				
911 Citizen complaint	1	1.01%	\$0	0.00%
	1	1.01%	\$0	0.00%

Total Incident Count: 99

Total Est Loss:

\$50,200

SUPERIOR

Aid Responses by Incident

Alarm Date Between (07/01/2016) And (07/31/2016)

Department	Notified	Aid Type		Fire	EMS	Resc	Other
00-0619875 07/23/2016 23:45:00							
322 Motor vehicle accident with injuries							
E CLARK RD & PROSPECT RD							
YPSI CITY Ypsilanti	07/23/2016	1 Mutual aid	#Personnel	4	0	0	0
City Fire Department		received	#Apparatus	2	0	0	0
Response Time:00:03:00							
Subtotal Responses: 1				Average Aid Response Time for Incident: 00:03:00			

16-0618004 07/05/2016 15:09:00							
154 Dumpster or other outside trash receptacle fire							
9194 MACARTHUR BLVD							
YPSI TWP Ypsilanti	07/05/2016	1 Mutual aid	#Personnel	2	0	0	0
Township Fire Department		received	#Apparatus	1	0	0	0
Response Time:00:11:00							
Subtotal Responses: 1				Average Aid Response Time for Incident: 00:11:00			

16-0618005 07/05/2016 15:20:00							
442 Overheated motor							
1395 Michigan AV							
YPSI TWP Ypsilanti	07/05/2016	4 Automatic aid	#Personnel	2	0	0	0
Township Fire Department		given	#Apparatus	1	0	0	0
Response Time:00:07:00							
Subtotal Responses: 1				Average Aid Response Time for Incident: 00:07:00			

16-0618742 07/12/2016 20:02:00							
111 Building fire							
1310 Rodleaf LN							
YPSI TWP Ypsilanti	07/12/2016	4 Automatic aid	#Personnel	1	0	0	0
Township Fire Department		given	#Apparatus	1	0	0	0
Response Time:00:04:00							

Response time calculated from time notified to arrival time.

SUPERIOR

Aid Responses by Incident

Alarm Date Between {07/01/2016} And {07/31/2016}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
16-0618742	07/12/2016 20:02:00					
111 Building fire						
1310 Rodleaf LN						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:04:00			

16-0619038	07/15/2016 14:26:00					
422 Chemical spill or leak						
200 Arnet ST						
YPSI CITY Ypsilanti	07/15/2016	3 Mutual aid given	#Personnel	0	0	0
City Fire Department			#Apparatus	0	0	0
Their Inci 615038	Response Time:00:14:00					
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:14:00			

16-0619102	07/16/2016 11:13:00					
445 Arcing, shorted electrical equipment						
4701 E HURON RIVER DR /ANN ARBOR, MI 48105						
AATW Ann Arbor	07/16/2016	4 Automatic aid	#Personnel	0	0	0
Township		given	#Apparatus	0	0	0
	Response Time:00:10:00					
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:10:00			

16-0619134	07/16/2016 17:56:00					
422 Chemical spill or leak						
513 Pearl ST /YPSILANTI, MI 48197						
YPSI CITY Ypsilanti	07/16/2016	3 Mutual aid given	#Personnel	0	0	0
City Fire Department			#Apparatus	0	0	0
Their Inci 619134	Response Time:01:43:53					
Subtotal Responses: 1			Average Aid Response Time for Incident: 01:43:53			

16-0619945 07/24/2016 20:09:40
 611 Dispatched & cancelled en route
 55205 8 Mile RD /Salem, MI 48167

Response time calculated from time notified to arrival time.

SUPERIOR

Aid Responses by Incident

Alarm Date Between {07/01/2016} And {07/31/2016}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
16-0619945 07/24/2016 20:09:40						
611 Dispatched & cancelled en route						
55205 8 Mile RD /Salem, MI 48167						
SALEM Salem Township Fire Department	07/24/2016	3 Mutual aid given	#Personnel 3	0	0	0
			#Apparatus 2	0	0	0
Response Time:00:03:51						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:03:51			

16-0620251 07/27/2016 22:28:00						
111 Building fire						
8606 BARRINGTON DR						
YPSI CITY Ypsilanti City Fire Department	07/27/2016	2 Automatic aid received	#Personnel 5	0	0	0
			#Apparatus 2	0	0	0
Response Time:00:05:00						
YPSI TWP Ypsilanti Township Fire Department	07/27/2016	2 Automatic aid received	#Personnel 5	0	0	0
			#Apparatus 2	0	0	0
Response Time:00:05:00						
Subtotal Responses: 2			Average Aid Response Time for Incident: 00:05:00			

16-0620413 07/29/2016 15:49:00						
410 Combustible/flammable gas/liquid condition, other						
1044 Woodridge AV/Ann Arbor, MI 48105						
AATW Ann Arbor Township	07/29/2016	3 Mutual aid given	#Personnel 0	0	0	0
			#Apparatus 0	0	0	0
Response Time:00:08:00						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:08:00			

Response time calculated from time notified to arrival time.

SUPERIOR

Dollar Value Saved & Loss Analysis

Alarm Date Between {07/01/2016} And {07/31/2016}

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	1	\$118,400	\$50,000	\$68,400	42.23%	57.77%
154 Dumpster or other outside	1	\$1,000	\$200	\$800	20.00%	80.00%
Grand Totals	2	\$119,400	\$50,200	\$69,200		

Total Percent Lost: 42.04%

Total Percent Saved: 57.96%

SUPERIOR

Aid Responses by Incident

Alarm Date Between {07/01/2016} And {07/31/2016}

Department	Notified	Aid Type	Fire	EMS	Reso	Other
00-0619875 07/23/2016 23:45:00						
322 Motor vehicle accident with injuries						
E CLARK RD & PROSPECT RD						
YPSI CITY Ypsilanti	07/23/2016	1 Mutual aid	#Personnel	4	0	0
City Fire Department		received	#Apparatus	2	0	0
Response Time:00:03:00						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:03:00			

16-0618004 07/05/2016 15:09:00						
154 Dumpster or other outside trash receptacle fire						
9194 MACARTHUR BLVD						
YPSI TWP Ypsilanti	07/05/2016	1 Mutual aid	#Personnel	2	0	0
Township Fire Department		received	#Apparatus	1	0	0
Response Time:00:11:00						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:11:00			

16-0618005 07/05/2016 15:20:00						
442 Overheated motor						
1395 Michigan AV						
YPSI TWP Ypsilanti	07/05/2016	4 Automatic aid	#Personnel	2	0	0
Township Fire Department		given	#Apparatus	1	0	0
Response Time:00:07:00						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:07:00			

16-0618742 07/12/2016 20:02:00						
111 Building Fire						
1310 Redleaf LN						
YPSI TWP Ypsilanti	07/12/2016	4 Automatic aid	#Personnel	1	0	0
Township Fire Department		given	#Apparatus	1	0	0
Response Time:00:04:00						

Response time calculated from time notified to arrival time.

SUPERIOR

Aid Responses by Incident

Alarm Date Between (07/01/2016) And (07/31/2016)

Department	Notified	Aid Type		Fire	EMS	Reso	Other
16-0619945 07/24/2016 20:09:40							
611 Dispatched & cancelled en route							
55205 8 Mile RD /Salem, MI 48167							
SALEM Salem Township Fire Department	07/24/2016	3 Mutual aid given	#Personnel	3	0	0	0
			#Apparatus	2	0	0	0
Response Time:00:03:51							
Subtotal Responses: 1				Average Aid Response Time for Incident: 00:03:51			

16-0620251 07/27/2016 22:28:00							
111 Building fire							
8606 BARRINGTON DR							
YPSI CITY Ypsilanti City Fire Department	07/27/2016	2 Automatic aid received	#Personnel	5	0	0	0
			#Apparatus	2	0	0	0
Response Time:00:05:00							
YPSI TWP Ypsilanti Township Fire Department	07/27/2016	2 Automatic aid received	#Personnel	5	0	0	0
			#Apparatus	2	0	0	0
Response Time:00:05:00							
Subtotal Responses: 2				Average Aid Response Time for Incident: 00:05:00			

16-0620413 07/29/2016 15:49:00							
410 Combustible/Flammable gas/liquid condition, other							
1044 Woodridge AV/Ann Arbor, MI 48105							
AATW Ann Arbor Township	07/29/2016	3 Mutual aid given	#Personnel	0	0	0	0
			#Apparatus	0	0	0	0
Response Time:00:08:00							
Subtotal Responses: 1				Average Aid Response Time for Incident: 00:08:00			

Response time calculated from time notified to arrival time.

SUPERIOR

Incident List by Street Address

Alarm Date Between {07/01/2016} And {07/31/2016}
and Incident Type In "322", "323", "352", "357"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0103150-000	07/28/2016	10:31:50	2791 PROSPECT RD	357 Extrication of victim(s) fr
00-0619875-000	07/23/2016	23:45:00	E CLARK RD & PROSPECT RD	322 Motor vehicle accident with
16-0617938-000	07/05/2016	00:08:19	PROSPECT RD & GEDDES RD	322 Motor vehicle accident with
16-0619764-000	07/22/2016	22:05:00	PROSPECT RD & PLYMOUTH RD	322 Motor vehicle accident with

Total Incident Count 4

SUPERIOR

Incident List by Street Address

Alarm Date Between {07/01/2016} And {07/31/2016}
and Incident Type Between "700" And "740"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0620015-000	07/25/2016	15:23:00	TANGLEWOOD CT /ANN ARBOR,	736 CO detector activation due
16-0619426-000	07/19/2016	20:19:00	8839 MACARTHUR BLVD	700 False alarm or false call,
16-0618773-000	07/13/2016	00:58:00	5205 MCAULEY DR /Ypsilant	700 False alarm or false call,
16-0619694-000	07/22/2016	11:34:00	3105 WESTLOCH CIR	736 Alarm system sounded due to
16-0619758-000	07/22/2016	21:24:46	1803 WEXFORD CIR	740 Unintentional transmission

Total Incident Count 5

Superior Charter Township Park Commission
Regular Meeting
May 23, 2016

Adopted Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.
- II. Roll Call
Park Commissioners present: Marion Morris, Mirada Jenkins, Paula Jefferson, Nahid Sanii-Yahyai, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; Juan Bradford, Parks Administrator; David Buterbaugh, Parks Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Tom Brennan; Supervisor Ken Schwartz
- III. Flag Salute
Chair Morris led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. April 25, 2016 Regular
It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to approve the minutes of 4/25/16 as drafted. The motion carried. Park commissioners pointed out corrections that should be made to the minutes of 4/25/16. It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to rescind approval of the 4/25/16 minutes. The motion to rescind carried. It was moved by Terry Lee Lansing and supported by Sandi Lopez to approve the minutes of 4/25/16 with the following corrections:
Old Business Item C 2016 Capital Projects correct the word "Conservancy" in the second sentence to "Preservation Society".
Old Business Item E Dixboro Farmers Market correct the July date to July 29.
Old Business Item F Jan Berry Memorial correct the third word in the third sentence from "Conservancy" to "Preservation Society".
The motion carried.
 - B. May 9, 2016 Special
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the minutes of 5/09/16 as drafted. The motion carried.
- VI. Citizen Participation
Tom Brennan commented that a neighbor on Sheffield Drive in the Oakbrook subdivision is installing a "Little Library" in front of his home, where people can leave and borrow books.
- VII. Reports
 - A. Chairperson
Chair Marion Morris reported that Bill Secrest, chair of the Superior Township Land Conservancy, would like the Parks Department staff to mow the entrance to the Jack Smiley Nature Preserve.

Bill Secrest contacted Supervisor Ken Schwartz, who directed him to the Park Commission. He spoke with Marion Morris, Commission Chairperson. Marion spoke with David Buterbaugh, Maintenance Supervisor. David informed her that the grass is too tall to find the trail in the Jack Smiley Preserve. Bill asked that Park staff find the trail and mow it before the July 9 preservation celebration. The township general fund will pay for this mowing. Marion will send a letter to the SouthEast Michigan Land Conservancy outlining this commitment to mow the entry to the first bridge of the Jack Smiley Nature Preserve by July 9.

Juan Bradford has suggested that communications requiring action be listed in the old or new business portion of the agenda, rather than in the communications portion. Commissioners concurred with this suggestion.

B. Administrator

Juan Bradford submitted a written report. Marion Morris asked about County Parks programming in Superior Township, and also what the plans were for collaboration with the Ypsilanti District Library (YDL). Juan responded that he has worked with Mary Garboden of the YDL staff to plan the YDL activities at the Superior branch library. Marion also asked for attendance information on YDL activities at the Superior branch library.

C. Board Liaison

Trustee Alex Williams reported that the new Fire Department vehicle is for the Chief's use, rather than for general firefighting. Road projects totaling \$466,000 were approved by the Township Board on May 16. This amount included noted street repairs plus limestone on gravel roads in the township.

D. Board Meeting Attendee

Martha Kern-Boprie and Sandi Lopez attended the 5/16/16 Township Board meeting. Martha had to leave that meeting at 8:30 pm, and submitted a written report based on notes by herself and Sandi. The audit report on 2015 financial activity was delivered to the township board. The auditors rendered a clean opinion and informed the board the township is in very sound financial position, with combined reserves exceeding \$6.2 million. The board voted to make the Valbridge Property Advisors Report on the Sutton Ridge – Redwood zoning issue a public document. The board voted to spend up to \$4,850 on Dixboro Area Plan revisions. New signs for the Dixboro area will be delivered in the next week.

E. Park Steward – No report

F. Safety

There were no accidents or injuries in the past month.

It was moved by Mirada Jenkins and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

VIII. Communications

- A. Memo to Township Supervisor RE: Cancellation of Kelly Miller Circus
- B. Updated 2016 Events Flier
- C. Walk With Ease Flier
- D. Ed info: Nature Play & Learning Places National Guidelines Executive Summary
- E. Fireman's Park Improvements Bid Tally
- F. 2016 Proposed Park Improvements Bid Tally
- G. Commissioner Events Sign-Up Calendar (Spring/Summer)
- H. Jan Berry Memorial Plaque

It was moved by Mirada Jenkins and supported by Marion Morris to receive the communications.
The motion carried.

IX. Old Business – None

X. New Business

A. Fireman's Park Improvements

Tree & Brush Removal

Five bids were received. Three bidders have performed work for Superior Township before. The low bid was \$12,500 from McLennan Landscaping. It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to award the bid for Tree & Brush Removal to McLennan Landscaping for an amount not to exceed \$12,500. A roll call vote was taken.

Kern-Boprie	Yes
Jenkins	Yes
Lopez	Yes
Jefferson	Yes
Morris	Yes
Sanii-Yahyai	Yes
Lansing	Yes

The motion carried.

Split Rail Fence

Three bids were received. The low bid was \$4,400 from Upright Fence Company. It was moved by Martha Kern-Boprie and supported by Marion Morris to award the bid for split rail fence construction for an amount not to exceed \$4,400. A roll call vote was taken.

Lopez	Yes
Jefferson	Yes
Lansing	Yes
Sanii-Yahyai	Yes
Morris	Yes
Jenkins	Yes
Kern-Boprie	Yes

The motion carried.

Park Sign

Bids were only sought from Fast Signs to ensure conformity with other park signage and savings on re-creation of artwork. The bid was \$720. It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to award the bid for Park Sign to Fast Signs for an amount not to exceed \$720. The motion carried. Park commissioners commented that two signs were preferred, one on Harris Road and one on MacArthur Boulevard. It was moved by Mirada Jenkins and supported by Martha Kern-Boprie to rescind the vote to award the bid to Fast Signs for \$720. The motion to rescind carried. It was moved by Mirada Jenkins and supported by Martha Kern-Boprie to award the bid to Fast Signs for two signs for an amount not to exceed \$1,440. The motion carried.

2-Bay Swing Set

Three bids were received. The low bid was \$6,856 from Playworld Midstates. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to award the bid to Playworld Midstates for an amount not to exceed \$6,856. A roll call vote was taken.

Jenkins	Yes
Morris	Yes
Jefferson	Yes
Sanii-Yahyai	Yes
Lansing	Yes
Lopez	Yes

Kern-Boprie Yes

The motion carried.

Juan Bradford noted that all three bids were for "above ground" installation. Installing this swing set 6 inches below grade would make it more stable. It will cost an additional \$2,000 to install it 6 inches below grade. It was moved by Sandi Lopez and supported by Terry Lee Lansing to install the two-bay swing set 6 inches below grade for an additional cost not to exceed \$2,000. A roll call vote was taken.

Lopez Yes

Sanii-Yahyai Yes

Lansing Yes

Jenkins Yes

Jefferson Yes

Morris Yes

Kern-Boprie Yes

The motion carried.

Park Amenities

Three bids were received for picnic tables and benches. The low bids of \$802 Picnic Table and \$322 Bench were from Kay Park Recreation. It was moved by Sandi Lopez and supported by Martha Kern-Boprie to purchase two picnic tables, two benches and anchors from Kay Park Recreation, including freight for a total not to exceed \$2,800. A roll call vote was taken.

Morris Yes

Jefferson Yes

Lansing Yes

Lopez Yes

Jenkins Yes

Sanii-Yahyai Yes

Kern-Boprie Yes

The motion carried.

B. 2016 Proposed Park Projects

Community Park

Crack sealing two tennis courts, without striping or recoating

Six bids were requested. Two bids arrived. The low bid was \$2,000 from S & J Asphalt Paving. It was moved by Martha Kern-Boprie and supported by Sandi Lopez to award the bid to S & J Asphalt Paving for an amount not to exceed \$2,000. A roll call vote was taken.

Morris Yes

Lopez Yes

Lansing Yes

Jefferson Yes

Jenkins Yes

Sanii-Yahyai Yes

Kern-Boprie Yes

The motion carried.

Harvest Moon Park

Remove and Replace 480' Fence

Bids were requested for galvanized and color fencing, in both 4 foot and 6 foot heights. Three bids were received. Only Upright Fence Company supplied bids for both heights and in galvanized and color fencing. It was moved by Sandi Lopez and supported by Mirada Jenkins to award the bid to Upright Fence Company for 480 feet of green 4 foot tall fencing for an amount not to exceed \$7,500. A roll call vote was taken.

Morris Yes

Lansing	Yes
Sanii-Yahyai	Yes
Jenkins	Yes
Jefferson	Yes
Kern-Boprie	Yes
Lopez	Yes

The motion carried.

Removal of brush and debris along fence line for fence installation

Only one bid was received, from All Arbor Fence Company for \$1,800. Park Commissioners asked Juan Bradford to seek a bid from McLennan Landscaping. He agreed to do so. The consensus of commissioners was to defer action on this item to the June Park Commission meeting.

Schroeter Park

Remove and Replace 300 foot wire fence

Three bids were received. The low bid was \$1,200 from Upright Fence Company. It was moved by Martha Kern-Boprie and supported by Sandi Lopez to award the bid for removal and replacement of a 300 foot wire fence to Upright Fence Company for an amount not to exceed \$1,200. A roll call vote was taken.

Lansing	Yes
Sanii-Yahyai	Yes
Jenkins	Yes
Morris	Yes
Lopez	Yes
Jefferson	Yes
Kern-Boprie	Yes

The motion carried.

Removal of brush and debris along fence line

Two bids were received. The low bid was \$1,050 from McLennan Landscaping. It was moved by Martha Kern-Boprie and supported by Sandi Lopez to award the bid for removing brush and debris along the fence line to McLennan Landscaping for an amount not to exceed \$1,050. A roll call vote was taken.

Morris	Yes
Lansing	Yes
Sanii-Yahyai	Yes
Jefferson	Yes
Lopez	Yes
Jenkins	Yes
Kern-Boprie	Yes

The motion carried.

New Park Sign on Berry Road

Bids were only sought from Fast Signs to ensure conformity with other park signage and savings on re-creation of artwork. The bid was \$720. It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyal to award the bid for Park Sign to Fast Signs for an amount not to exceed \$720. The motion carried.

North Prospect Park

Construction of a six space parking area. Orchard, Hiltz & McCliment, Inc submitted an estimate of \$36,460 for this project. No action was taken.

C. Commissioner Events Sign-up

Approved by Superior Township Park Commission on 6/27/2016.

Superior Day on 6/11/16: Mirada Jenkins, Martha Kern-Boprie, Paula Jefferson, Nahid Sanii-Yahyai, Sandi Lopez, Marlon Morris

Dixboro Farmers Market

June 24: Terry Lee Lansing, possibly Nahid Sanii-Yahyai

July 29: Martha Kern-Boprie

August 26: Possibly Nahid Sanii-Yahyai

Kites & Rockets Day on 7/16/16: Martha Kern-Boprie, Nahid Sanii-Yahyai, Terry Lee Lansing, possibly Sandi Lopez

Dixboro Fair on 8/06/16: Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai

Kickball on 9/10/16: Paula Jefferson, Mirada Jenkins, Martha Kern-Boprie

D. Jan Berry Memorial Placque

Extensive discussion took place about text to enter on placques that will be installed on park benches in memory of Jan Berry. Mirada Jenkins suggested deferring this decision to the June Park Commission meeting. The consensus of the commission was to defer to June 27, 2016.

E. Park Commissioner Badges

Marlon Morris will bring a sample badge to the June Park Commission meeting for commissioners to consider.

XI. Bills for Payment

It was moved by Terry Lee Lansing and supported by Mirada Jenkins to approve payment of the bills totaling \$21,012.78. The motion carried.

XII. Financial Statements

A. April 2016 P & L

B. 2015 Park & Recreation Audit Information

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the 4/30/16 financial statements and the 2015 Park & Recreation Fund audit information. The motion carried.

XIII. Pleas and Petitions

Nahid Sanii-Yahyai informed commissioners that the University of Michigan has summer projects for adolescents. These projects are:

1) Is your child at risk of Type 2 Diabetes study

2) Stress Reactivity research study

Benefits to project participants include health education, financial incentives and free physical health assessments for youth participants. Nahid asked for a table at recreation events to allow study staff to recruit participants. Park commissioners encouraged Nahid to proceed.

XIV. Adjournment

It was moved by Mirada Jenkins and supported by Sandi Lopez to adjourn at 8:27 p.m. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary

Superior Charter Township Park Commission
Regular Meeting
June 27, 2016

Adopted Minutes

I. Call to Order

Chair Marlon Morris called the meeting to order at 6:38 pm.

II. Roll Call

Park Commissioners present: Marion Morris, Terry Lee Lansing, Nahid Sanii-Yahyai, Paula Jefferson, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Mirada Jenkins (excused due to illness)

Others present: Juan Bradford, Parks Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Trustee Alex Williams

III. Flag Salute

Chair Morris led those assembled in the Pledge of Allegiance to the flag.

IV. Agenda Approval

It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve the agenda with the addition of New Business A. Dixboro Festival. The motion carried.

V. Prior Meeting Minutes Approval

A. May 23, 2016

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 5/23/16 with the following corrections:

Reports A. Chairperson Correct the text after the first sentence to read "Bill Secrest contacted Supervisor Ken Schwartz, who directed him to the Park Commission. He spoke with Marion Morris, Commission Chairperson. Marlon spoke with David Buterbaugh, Maintenance Supervisor. David informed Marion that the grass is too high to find the trail in the Jack Smiley Preserve. Bill Secrest asked park staff to find the trail and mow it. The township general fund will pay for this mowing. Marion will send a letter to the Southeast Michigan Land Conservancy outlining this commitment to mow the entry to the first bridge of the Jack Smiley Nature Preserve by until July 9."

Reports C. Board Liaison Correct the final sentence in this report by removing the word "all" between "limestone on" and "gravel roads" so the final sentence reads "This amount included noted street repairs plus limestone on gravel roads in the township."

New Business E. Park Commissioner Badges Insert the word "a" between the word "bring" and "samples" and remove the second letter "s" from samples, so that the sentence reads "Marion Morris will bring a sample badge to the June Park Commission meeting for commissioners to consider."

Pleas and Petitions Correct the listed projects to read:

- 1) Is your child at risk of Type 2 Diabetes study
- 2) Stress Reactivity research study

Correct the benefits to project participants to read: health education, financial incentives for youth participants and free physical health assessments.

The motion carried.

VI. Citizen Participation

Chair Marion Morris noted that the Ypsilanti District Library has invited Park Commissioners to participate in community conversations, and the next conversation is scheduled on 6/30/16 at the Michigan Avenue branch library. Martha Kern-Boprie informed the commission she will attend this community conversation.

VII. Reports

A. Chairperson

Chair Marlon Morris reported that Washtenaw County Parks & Recreation will end its summer programming in Fireman's Park. The "Come Out and Play" program will continue during the mornings in Fireman's Park, including lunch for the children who participate. The wooded thicket in Fireman's Park is larger than it appears from the street. Some larger trees found in this wooded thicket, including some cottonwoods, a pin oak, some sumac and a large hawthorn tree will be saved when the rest of the thicket is cleared. Soil will be needed for this site in Fireman's Park, and Juan will pursue this. The Five Year Plan work for Superior Township Parks is underway, largely editing for date and other details.

B. Administrator

Juan Bradford submitted a written report. Community Park courts are scheduled for repair on July 9. The Sheriff Department is sponsoring two youth programs in Community Park this summer:
"Ballin in the Boulevard" Wednesdays at 5:00 pm June 15 – July 20
"Change the World" rap class Mondays at 5:00 pm begins June 27

C. Board Liaison

Trustee Alex Williams reported that the Township Board meeting on 6/20/16 lasted 3.5 hours. A representative from the Ann Arbor-Ypsilanti Convention and Visitors Bureau spoke about tourism in Washtenaw County. Discussion took place on the Redwood development proposal and study. The study found no net impact on neighboring property values. Fred Lucas, township legal counsel, state he must have a soundly based and not capricious, reason to go to court. The Township Board voted, to take a vote on the Redwood Acquisition at the August meeting.

Supervisor Ken Schwartz' report included: The township's AA Standard & Poors rating is maintained. Hyundai tax assessment abatements are expiring soon. Hyundai is challenging the new higher amounts. DTE Energy is still looking into a MacArthur Blvd decorative lighting proposal. Tanglewood/Timberwood subdivisions in the Dixboro area may establish a special assessment district to pay for road repair in these subdivisions. Danbury Park Manor apartments on MacArthur Blvd may be sold. Supervisor Schwartz is seeking a litter fee to pay for picking up litter. Attempts are beginning to install recycle bins in Sycamore Meadows and Danbury Park Manor apartments.

The Dixboro Farmers Market is open on Fridays. Sealcoating of several subdivision streets has commenced. A request for proposal (RFP) for Township Website Design has been issued. Proposals are due 7/15/16 at 10:00 am. A resolution was adopted to recognize Keith Lockie's contributions to Superior Township. Ordinance #191 regulating property maintenance was updated to meet current codes. Discussed replacing four windows on the south side of township hall, because they are wearing out. Approved payment of an invoice from Growing Hope for the Farm Stand on MacArthur Blvd. Approved payment of MTA dues. Approved the 7/9/16 Preservation Celebration. Trustee Rod Green was elected Chair of SEMCOG.

D. Board Meeting Attendee

Sandi Lopez covered the 6/20/16 Township Board Meeting for Mirada Jenkins. Sandi added to Trustee Alex Williams' report that Attorney Lucas said agreement had to be reached by Redwood, Superior Township and the Bromley Park Condo Association. The Condo Association board agreed not to object to apartment construction. They received \$75,000 for declining to object.

Chair Marion Morris emphasized that commissioners find a substitute or contact the chair if one cannot meet their obligation of attending Township Board meetings.

- E. Park Steward – no report
- F. Safety – there were some exposure to poison ivy by park staff during the past month.

It was moved by Terry Lee Lansing and supported by Nahid Sanli-Yahyai to receive the reports. The motion carried.

VIII. Communications

A. Educational Info: Healthy Kids Through the Power of Play

It was moved by Sandi Lopez and supported by Martha Kern-Boprie to receive the Communications. The motion carried.

IX. Old Business

A. Commissioner 2016 Event Attendance Calendar

Dixboro Farmers Market	6/24/16 Friday	3:00 – 7:00 pm	Terry Lee Lansing
Kite & Rocket Day	7/16/16 Saturday	11:00 am – 2:00 pm	Martha Kern-Boprie Terry Lee Lansing Nahid Sanli-Yahyai
Dixboro Farmers Market	7/29/16 Friday	3:00 – 7:00 pm	Martha Kern-Boprie
Dixboro Fair	8/06/16 Saturday	10:00 am – 5:00 pm	Terry Lee Lansing Sandi Lopez Nahid Sanli-Yahyai
Dixboro Farmers Market	8/26/16 Friday	3:00 – 7:00 pm	NEED SOMEONE possibly Nahid
Kickball	9/10/16 Saturday	11:00 am – 2:00 pm	Paula Jefferson Mirada Jenkins Martha Kern-Boprie

Marion Morris suggested taking a few boxes of books to all events, to give away. Other commissioners suggested bringing the donation jar to all events.

B. Fireman's Park Improvements Update

late June: woodlot cleanout
late July: fence
late August: swingset installation

C. Building Healthy Communities (BHC) Update

BHC programming will operate alone, as the county Parks & Recreation decided to cancel afternoon programming in Fireman's Park. 5 to 6 children participate daily in "Come Out and Play". This program takes place Monday – Friday 10:00 am – 12:00 noon followed by lunch for the children. 4 adults regularly participate in "Walk With Ease" plus 2 more occasionally. This program takes place Monday, Wednesday and Friday in the evening.

D. Memorial Bench Update

The bench has arrived. It was stained today, and should be installed next week. Commissioners agreed on the following text for the plaque:

"In memory of Jan Berry
Park Commissioner
dates of Jan's service"

E. Commissioner Badge Update

Badges have been ordered and will be ready for pick-up soon. Park staff will bring the badges to recreation events this summer, to distribute to commissioners.

X. New Business

A. Dixboro Fair

The Dixboro Fair Committee informed Parks we cannot distribute free books this year, because the Methodist church is selling books as a fundraiser. Marion Morris suggested not participating in the Dixboro Fair this year. It was moved by Sandi Lopez and supported by Martha Korn-Boprie to decline to participate in the Dixboro Fair in 2016 as an organization. The motion carried.

Commissioners then discussed the possibility of conducting a book giveaway at the Preservation Celebration on July 9. It was moved by Sandi Lopez and supported by Terry Lee Lansing to conduct a book giveaway at the Preservation Celebration on July 9. The motion carried.

XI. Bills for Payment

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve payment of the bills totaling \$23,037.30. The motion carried.

XII. Financial Statements

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the 5/31/16 Financial Statements. The motion carried.

XIII. Pleas and Petitions

Alex Williams suggested more promotion of Parks and Recreation events at future Dixboro Fairs. Paula Jefferson agreed to staff the Old Township Hall book giveaway at the Preservation Celebration on July 9.

XIV. Adjournment

It was moved by Terry Lee Lansing and supported by Marion Morris to adjourn at 7:50 pm. The motion carried.

Superior Township

Monthly Report July/ August 2016

Resident Complaints/ Debris:

- 8430 Barrington Dr.- Generator always running- **(Spoke with owner)**
- 8460 Barrington Dr.- Drywall on Extension- **(Tagged for Removal)**
- 8402 Barrington Dr.- 3 monitors on Extension- **(Tagged for Removal)**
- 8282 Warwick Ct.- Box of wood on Extension- **(Tagged for Removal)**
- 9848 High Meadow- Cabinet on Extension- **(Tagged for Removal)**
- 8975 Nottingham- Brush hanging over fence- **(Tagged & Letter Sent)**
- 1506 Harvest Ln.- Debris & Furniture on Extension- **(Tagged & Letter Sent)**
- 1560 Wlard Rd.- Debris on Extension- **(Tagged for Removal)**
- 10243 Avondale-Toys & Debris on Extension- **(Tagged for Removal)**
- 1722 Ridge Rd.-Large T.V. on Extension- **(Tagged for Removal)**
- 1825 Savannah Ln.- Dresser on Extension- **(Tagged for Removal)**
- 1771 Sheffield- Toilet on Extension- **(Tagged for Removal)**
- 8551 Canterbury Ct.- Basketball Hoop in street- **(Tagged for Removal)**
- 1042 Stamford- Toilet on Extension- **(Tagged for Removal)**
- 1665 Harvest Ln.- Debris on Extension- **(Tagged for Removal)**
- 8503 Berkshire- Dresser on Extension- **(Tagged for Removal)**
- 1726 Wheeping Willow- Basketball Hoop in wrong place- **(Spoke with Owner)**
- 8455 Barrington Dr.- Toilet on Extension- **(Tagged for Removal)**
- 8576 Durham Ct.- Large T.V. on Extension- **(Tagged for Removal)**
- 9662 Wexford- Large T.V. & Wood on Extension- **(Tagged for Removal)**
- 9753 Ravenshire- Wood Pallet on Extension- **(Tagged for Removal)**
- 1567 Stratford Ct.- Large Box on Extension- **(Tagged for Removal)**
- 8896 Nottingham- Debris on Extension- **(Tagged for Removal)**
- 8803 Somerset- Carpet on Extension- **(Tagged for Removal)**
- 9132 Ascot Dr.- Sofa on Extension- **(Tagged for Removal)**

Yardwaste & Grass Complaints:

- 1717 Savannah- Yardwaste on extension- **(Tagged)**
- 1770 Savannah- Yardwaste on extension- **(Tagged)**
- 8259 Warwick- Yardwaste on extension- **(Tagged)**
- 8260 Warwick- Yardwaste on extension- **(Tagged)**
- 8611 Somerset- Grass needs cutting- **Tagged & Letter Sent)**
- 8503 Berkshire- Yardwaste on extension- **(Tagged)**

1788 Sheffield- Yardwaste on extension- **(Tagged)**

Vehicle Complaints:

6060 Cherry Hill Rd.- Abandoned trailer on road- **(Office Notified)**

1384 Stamford Rd.- Vehicles on lawn -**(Tagged for Removal)**

1525 Devon- Vehicle has no tags -**(Letter Sent)**

2325 Harris Rd.- Vehicle parked on lawn -**(Letter Sent)**

9662 Wexford- Vehicle parked on lawn -**(Tagged for Removal)**

17575 Sheffield- Vehicle has no tags -**(Letter Sent)**

1838 Norfolk- Vehicle on jacks -**(Tagged for Removal)(Letter Sent)**

8623 Cedar Ct.- Vehicle has expired tags -**(Tagged for Removal)(Letter Sent)**

Illegal Dumpings:

Gotfredson Vreeland- Dresser & chest dumped- **(Office Notified)**

LaForge & Hunters Creek- Debris dumped on side of road

Gotfredson by Geddes- Furniture dumped- **(Office Notified)**

Vreeland & Prospect- Mattress & dresser dumped- **(office Notified)**

LaForge By Farm Land- Boxes, Yardwaste, Wood & Pallets dumped



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2291 Hogback Road ♦ Ann Arbor, Michigan 48106-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashlenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

August 4, 2016

TO: Ken Schwartz, Superior Township Supervisor
FR: Mike Trester, Lieutenant (Ann Arbor, Salem, Superior and York Townships)
TH: Marlene Radzik, Commander
RE: July 2016 Police Services Monthly Report

In July of 2016 there were 911 calls for service in Superior Township, compared to 1022 in July 2015.

For the month of June deputies initiated traffic stops and issued citations.

Information on **significant events** this month includes:

- July 1, Clark and Prospect, OUID arrest, result of traffic stop, Deputy Webb OIC, 16-51510
- July 7, 8400 Block of Berkshire, Home Invasion, entry through garage, electronic items taken and cash, Deputy Ross OIC, 16-53474
- July 9, 200 Block of E. Clark Rd, Burglary, 4 mountain bikes stolen, no suspects, Deputy Erbes OIC, 16-54064
- July 11, 1200 Block of Stamford, Felony warrant arrest, Deputy Erbes and McFadden OIC, 16-54446
- July 11, 9100 Block of W. Plymouth Road, Larceny from Vehicle, construction trailer broken into, tools taken, Deputy Crova OIC, 16-54522
- July 13, 5301 E. Huron River Drive, Larceny from Vehicle, window broken out, electronic items taken, Deputy Hall OIC, 16-55327
- July 14, 1700 Block of Hamlet Drive, Larceny from Vehicle, Catalytic converter stolen, Deputy Ross OIC, 16-55498
- July 14, Stephens and Cedar Court, Larceny from Vehicle, purse stolen from vehicle after being towed to home, Deputy McFadden OIC, 16-55630
- July 15, Larceny from vehicle, 1800 Block of Knollwood Bend, License plate stolen, Deputy Parker OIC, 16-56004
- July 18, 1100 Block of Stamford, Armed Robbery, Domino's Pizza driver robbed, 3 black males robbed the victim using a hand gun. Deputies Gebauer and Parker OIC, 16-56533
- July 20, 7000 block of Joy road, Larceny from vehicle, Tools taken from unlocked vehicle, Deputy Carter OIC, 16-57282

Public Safety – Quality Service – Strong Communities

- July 22, Assault with intent to Murder, MacArthur and Wiard, Victim shot in chest for not giving suspect his cell phone. Suspect taken into custody on July 27 in the city of Westland by Washtenaw Metro SWAT, Deputies Erbes and Hankamp OIC, 16-57749, Case turned over to the Detective Bureau
- July 22, OWI arrest resulting from vehicle crash, Plymouth and Prospect, Deputy McGrady OIC, 16-58006
- July 31, OWI arrest resulting from vehicle crash, Plymouth and Vorheis, Deputy Parker OIC, 16-60506

City: Superior Twp-SUT

For The Month Of July

Classification	Jul/2015	Jul/2016	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
12000 ROBBERY	1	1	0%
13001 NONAGGRAVATED ASSAULT	12	12	0%
13002 AGGRAVATED/FELONIOUS ASSAULT	7	3	-57.1%
13003 INTIMIDATION/STALKING	1	2	100%
20000 ARSON	0	1	0%
22001 BURGLARY -FORCED ENTRY	6	3	-50%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Comrnt)	4	1	-75%
23003 LARCENY -THEFT FROM BUILDING	3	2	-33.3%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	3	4	33.33%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	3	200%
23007 LARCENY -OTHER	4	1	-75%
24001 MOTOR VEHICLE THEFT	2	0	-100%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
25000 FORGERY/COUNTERFEITING	0	1	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	3	3	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	3	2	-33.3%
26005 FRAUD -WIRE FRAUD	0	0	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	12	8	-50%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	3	1	-66.6%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	3	0	-100%
52003 WEAPONS OFFENSE -OTHER	1	0	-100%
Group A Totals	69	46	-33.3%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
26006 FRAUD -BAD CHECKS	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	2	0	-100%
41002 LIQUOR VIOLATIONS -OTHER	0	1	0%
48000 OBSTRUCTING POLICE	5	0	-100%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	4	5	25%
53001 DISORDERLY CONDUCT	1	1	0%
53002 PUBLIC PEACE -OTHER	0	0	0%

City: Superior Twp-SUT

For The Month Of July

Classification	Jul/2015	Jul/2016	%Change
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	3	200%
55000 HEALTH AND SAFETY	0	0	0%
57001 TRESPASS	5	4	-20%
62000 CONSERVATION	0	0	0%
70000 JUVENILE RUNAWAY	3	2	-33.3%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%
Group B Totals	21	16	-23.8%
2800 JUVENILE OFFENSES AND COMPLAINTS	14	9	-35.7%
2900 TRAFFIC OFFENSES	4	2	-50%
3000 WARRANTS	19	9	-52.6%
3100 TRAFFIC CRASHES	34	30	-11.7%
3200 SICK / INJURY COMPLAINT	27	21	-22.2%
3300 MISCELLANEOUS COMPLAINTS	218	195	-9.72%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	324	250	-22.8%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	167	185	10.77%
3800 ANIMAL COMPLAINTS	17	7	-58.8%
3900 ALARMS	49	62	26.53%
Group C Totals	671	770	-11.5%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4500 MISCELLANEOUS A THROUGH UUUU	1	6	500%
Group D Totals	2	7	250%
5000 FIRE CLASSIFICATIONS	1	0	-100%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	1	0	-100%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	11	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	49	51	4.081%
6300 CANINE ACTIVITIES	2	3	50%
6500 CRIME PREVENTION ACTIVITIES	4	4	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	3	3	0%
Group F Totals	58	72	24.13%
City : Superior Twp Totals	1022	911	-10.8%

City: Superior Twp-SUT

Year To Date Through July

Classification	2015	2016	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	0	-100%
10001 KIDNAPPING/ABDUCTION	0	1	0%
10002 PARENTAL KIDNAPPING	0	1	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	3	200%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	2	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	3	0	-100%
12000 ROBBERY	4	7	75%
13001 NONAGGRAVATED ASSAULT	71	76	7.042%
13002 AGGRAVATED/FELONIOUS ASSAULT	34	21	-38.2%
13003 INTIMIDATION/STALKING	5	5	0%
20000 ARSON	0	1	0%
22001 BURGLARY -FORCED ENTRY	27	15	-44.4%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	8	4	-50%
23003 LARCENY -THEFT FROM BUILDING	19	17	-10.5%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	29	14	-51.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	2	4	100%
23007 LARCENY -OTHER	19	10	-47.3%
24001 MOTOR VEHICLE THEFT	6	3	-50%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%
25000 FORGERY/COUNTERFEITING	1	2	100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	12	9	-25%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	14	10	-28.5%
26005 FRAUD -WIRE FRAUD	3	1	-66.6%
26007 FRAUD - IDENTITY THEFT	12	8	-33.3%
27000 EMBEZZLEMENT	1	1	0%
28000 STOLEN PROPERTY	2	4	100%
29000 DAMAGE TO PROPERTY	56	46	-19.6%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	25	22	-12%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	5	400%
52001 WEAPONS OFFENSE- CONCEALED	7	8	14.28%
52003 WEAPONS OFFENSE -OTHER	1	2	100%
Group A Totals	365	303	-18.9%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	1	0%
26006 FRAUD -BAD CHECKS	0	1	0%
36004 SEX OFFENSE -OTHER	0	1	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	7	3	-57.1%
41002 LIQUOR VIOLATIONS -OTHER	5	5	0%
48000 OBSTRUCTING POLICE	18	10	-44.4%
49000 ESCAPE/FLIGHT	0	3	0%
50000 OBSTRUCTING JUSTICE	14	19	35.71%
53001 DISORDERLY CONDUCT	3	6	100%

City: Superior Twp-SUT

Year To Date Through July

Classification	2015	2016	%Change
53002 PUBLIC PEACE -OTHER	0	2	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	13	20	53.84%
55000 HEALTH AND SAFETY	2	4	100%
57001 TRESPASS	23	17	-26.0%
62000 CONSERVATION	1	0	-100%
70000 JUVENILE RUNAWAY	8	6	-25%
73000 MISCELLANEOUS CRIMINAL OFFENSE	4	1	-75%
Group B Totals	100	100	0%
2800 JUVENILE OFFENSES AND COMPLAINTS	50	47	-6%
2900 TRAFFIC OFFENSES	23	17	-26.0%
3000 WARRANTS	100	89	-11%
3100 TRAFFIC CRASHES	214	184	-14.0%
3200 SICK / INJURY COMPLAINT	140	140	0%
3300 MISCELLANEOUS COMPLAINTS	1274	1213	-4.78%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	2	1	-50%
3500 NON-CRIMINAL COMPLAINTS	1523	1651	8.404%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	1587	999	-37.0%
3800 ANIMAL COMPLAINTS	116	68	-41.3%
3900 ALARMS	345	364	5.507%
Group C Totals	5374	4773	-11.1%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	2	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4200 PARKING CITATIONS	7	5	-28.5%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	1	0%
4500 MISCELLANEOUS A THROUGH UUUU	13	14	7.692%
Group D Totals	24	22	-8.33%
5000 FIRE CLASSIFICATIONS	1	2	100%
5100 16A STATE CODE FIRE CLASSIFICATIONS	3	0	-100%
Group E Totals	4	2	-50%
6000 MISCELLANEOUS ACTIVITIES (6000)	39	46	17.94%
6100 MISCELLANEOUS ACTIVITIES (6100)	242	246	2.479%
6300 CANINE ACTIVITIES	5	11	120%
6500 CRIME PREVENTION ACTIVITIES	32	18	-43.7%
6600 COURT / WARRANT ACTIVITIES	1	3	200%
6700 INVESTIGATIVE ACTIVITIES	21	23	9.523%
Group F Totals	340	349	2.647%
City : Superior Twp Totals	6207	5548	-10.6%



Washtenaw County Sheriff's Activity Log

08/02/2016

Activity Log Area Summary Report

9:04 AM

Area: Superior Twp.

Date Range: 7/1/2016 - 7/31/2016

CSO/ACO/Support Staff Log

Total Administrative Duty:	2 for a total of	50 minutes
Total Follow Up:	11 for a total of	545 minutes
Total Proactive Patrol:	10 for a total of	410 minutes
Total Service Request:	5 for a total of	180 minutes
Total # of Activities:	28 for a total of	1185 minutes

Deputy Log

Total Administrative Duty:	430 for a total of	7645 minutes
Total Briefing:	150 for a total of	2710 minutes
Total Court (Regular Time):	1 for a total of	260 minutes
Total Court (Overtime):	2 for a total of	300 minutes
Total Community Relations:	29 for a total of	515 minutes
Total Court Off-Duty:	1 for a total of	300 minutes
Total Deputy Join Shift:	25 for a total of	0 minutes
Total Deputy Left Shift:	24 for a total of	0 minutes
Total Follow Up:	139 for a total of	7270 minutes
Total Out of Service:	68 for a total of	155 minutes
Total Property Check:	224 for a total of	4340 minutes
Total Proactive Patrol:	684 for a total of	14289 minutes
Total Special Detail:	20 for a total of	1135 minutes
Total Selective Enforcement:	117 for a total of	2615 minutes
Total Self-Initiated Activity:	20 for a total of	875 minutes
Total SM:	23 for a total of	395 minutes
Total Service Request:	361 for a total of	13773 minutes
Total Service Request Assist:	136 for a total of	4758 minutes
Total Training:	6 for a total of	420 minutes
Total Traffic Stop:	177 for a total of	2560 minutes
Total # of Activities:	2637 for a total of	64315 minutes

Detective Log

Total Administrative Duty:	1 for a total of	960 minutes
Total Court Off-Duty:	1 for a total of	300 minutes
Total Follow Up:	36 for a total of	8190 minutes
Total # of Activities:	38 for a total of	9450 minutes

General Fund Patrol

Total Administrative Duty:	2 for a total of	25 minutes
Total Out of Service:	2 for a total of	15 minutes
Total Proactive Patrol:	4 for a total of	65 minutes
Total Selective Enforcement:	3 for a total of	60 minutes
Total Service Request:	2 for a total of	210 minutes

Date Range: 7/1/2016 - 7/31/2016

Superior Twp/Ann Arbor Twp

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests
1695 ARTS, JOSHUA A	3		5	8	2	0	1	0	0	0
2171 BEEVER, JESSE L	1		5	3	1	1	0	0	0	0
2071 BYNUM, L'SHANE D	1		3	0	0	0	0	0	0	0
1952 BYRD, LAUREN E	2		1	1	0	0	0	0	0	0
991 CAMPBELL, JOHN WILLIAM	24	2	32	9	15	5	0	0	0	0
1810 CARTER, ANDREW N	20	1	52	21	10	1	0	1	0	0
1749 CRATSENBURG, JOHN A	1				1	0	0	0	0	0
351 CROVA, JOSEPH MARIO	11		30	7	6	1	0	0	0	0
2175 ERBES, JORDAN P	12	2	32	28	7	1	0	1	1	2
1763 GEBAUER, JOEL J	13	3	28	17	10	0	1	1	0	0
1177 GORNEY, JOHN ARTHUR	1		4	1	0	0	0	0	0	0
2140 HALL, MICHAEL S	11	2	20	8	9	2	3	1	2	1
832 HANKAMP, JEFFREY LAMAR	17	2	39	19	4	2	0	0	0	0
586 HAUSE, KEVIN PATRICK	1	1	0	2	0	0	0	0	0	0
33 HENDRICKS, TODD ALAN	1				0	0	0	0	0	0
744 HILOBUK, JEREMY MICHAEL	1		2	0	1	0	0	0	0	0
2172 HOGAN II, MICHAEL D		1								
1986 HOUK, RICHARD A	2				0	0	0	0	0	0
958 LOSEY, ROBERT MICHAEL	11		39	3	17	5	0	0	0	0
2113 MCFADDEN III, ROBERT B	8	1	17	7	6	0	1	1	0	1
1802 MCGRADY, PATRICK T	15	1	32	11	16	0	0	0	0	0
2090 MCKINNEY, JUSTIN W	9	8	22	6	8	1	0	0	0	0
746 MERCURE, THOMAS DELAND		1								
1690 MORRISON, HEATHER M	1		1	0	0	0	0	0	0	0
2114 PARKER, GARRETT A	14		40	30	34	0	0	1	0	0
336 PASTERNAK JR, ROBERT J	1				0	0	0	0	0	0
1999 RICHARDSON, JEREMIAH J	2		7	3	1	1	1	0	0	1
2087 ROBERTS, BRANDON D	1		2	0	0	0	0	0	0	0
1050 ROSS, JEREMY DAVID	22		80	22	13	3	0	0	0	0

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (St)	Felony Arrests (St)	Self Initiated Warrant Arrests
1790 SHARROCK II, MARVIN G	1		2	0	0	0	0	0	0	0
1780 SMITH, JESSE N	10	1	21	3	8	1	0	0	0	0
267 STANTON, ROBERT DAVID	16		28	5	12	1	0	0	0	0
2170 TRASKOS, RICHARD T	1				0	0	0	0	0	0
1788 VANTUYL, MARK A	1		2	1	0	0	0	0	0	0
1714 YEE, RAY MAND	1		1	3	0	0	0	0	0	0
Grand Total:	236	26	547	218	181	25	7	6	3	5

Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	1	0	0
0	2	2	0	0
0	11	37	0	1



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/02/2016

Assistance Info Area: Superior Twp.

12:00 AM

7/1/2016 - 7/31/2016

Log #	Deputy ID / Name	Date/Time	Type
586880	1749 CRATSENBURG, JOHN A	7/2/2016 10:40 AM	Service Request Assist
Location: 4501 GOTFREDSON		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: HOME INVASION IN PROGRESS ASSIST SUPERIOR UNITS		Assist Info: Superior Twp.	
SGT CAMPBELL			
587004	1714 YEE, RAY MAND	7/3/2016 4:45 AM	Service Request Assist
Location: 9200 MACARTHUR		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: ASSIST 769 PER 628		Assist Info: MacArthur Blvd Contract	
587004	1714 YEE, RAY MAND	7/3/2016 5:15 AM	Service Request Assist
Location: 9770 REVENSHIRE		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: ASSIST 769 PER 628		Assist Info: MacArthur Blvd Contract	
587119	797 KITTLE, BRIAN SCOTT	7/4/2016 3:10 AM	Service Requests
Location: 5301 E. HURON RIVER DRIVE		Minutes: 45	Assignment Area: Ypsilanti Twp
Comments: 16-52373 trespassing arrest		Assist Info: Superior Twp.	
Cleared by Sgt. Mahalick			
587119	797 KITTLE, BRIAN SCOTT	7/4/2016 5:15 AM	Service Request Assist
Location: 9376 MACARTHUR BVD		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: Secure, UTL on disorderly subject		Assist Info: MacArthur Blvd Contract	
Cleared to assist by Sgt. Mahalick			
587362	1952 BYRD, LAUREN E	7/5/2016 5:35 PM	Service Request Assist
Location: 8414 BERKSHIRE		Minutes: 45	Assignment Area: Ypsilanti Twp
Comments: Per Sgt. Campbell assist 769		Assist Info: Superior Twp.	
587384	1654 GYNES, THOMAS V	7/5/2016 7:05 PM	Service Request Assist
Location: 9398		Minutes: 20	Assignment Area: Ypsilanti Twp
Comments: ASST 763		Assist Info: Superior Twp.	
638 AWARE			
587356	1355 LARKIN, ERIN T	7/5/2016 7:10 PM	Service Request Assist
Location: 9400 MACARTHUR BLVD		Minutes: 20	Assignment Area: Ypsilanti Twp
Comments: DISP:		Assist Info: MacArthur Blvd Contract	
ASSIST SUPERIOR DEPS. PER 638			
588060	1749 CRATSENBURG, JOHN A	7/11/2016 3:10 AM	Service Request Assist
Location: 1200 STAMFORD		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: ASSIST SUPERIOR UNITS WITH FOOTCHASE/DOG TRACK		Assist Info: MacArthur Blvd Contract	
588067	1793 URBAN, SEAN G	7/11/2016 3:15 AM	Service Requests
Location: 1200 STAMFORD		Minutes: 45	Assignment Area: Ypsilanti Twp
Comments: K9 REPORT		Assist Info: Superior Twp.	
588040	2087 ROBERTS, BRANDON D	7/11/2016 3:20 AM	Service Request Assist
Location: 1200 STAMFORD		Minutes: 10	Assignment Area: Ypsilanti Twp



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/02/2016

Assistance Into Area: Superior Twp.

12:00 AM

7/1/2016 - 7/31/2016

Log #	Deputy ID / Name	Date/Time	Type	Assignment Area	Comments	Assist Info
Comments: Porimeter; 628 approve						
588485	1758 YEAGER, BRIAN S	7/13/2016 8:30 PM	Service Request Assist	Ypsilanti Twp		Assist Info: Superior Twp.
Location: 5301 E HRD						
Minutes: 45						
Comments: evidence tech response to b&e, approved by sgt. pennington						
589123	1749 CRATSENBURG, JOHN A	7/18/2016 1:10 AM	Service Request Assist	Ypsilanti Twp		Assist Info: Superior Twp.
Location: 1139 STAMFORD						
Minutes: 15						
Comments: ASSIST CHECKING THE AREA FOR SUSPECTS SGT ARCHER						
589123	1749 CRATSENBURG, JOHN A	7/18/2016 1:45 AM	Service Request Assist	Ypsilanti Twp		Assist Info: Superior Twp.
Location: 1139 STAMFORD						
Minutes: 50						
Comments: PROCESS VICTIM VEHICLE SGT ARCHER						
589396	1123 WALLACE, SAMUEL D	7/20/2016 12:40 AM	Service Request Assist	Ypsilanti Twp		Assist Info: MacArthur Blvd Contract
Location: 9230 MACARTHUR BLVD						
Minutes: 55						
Comments: Dispo: Back Superior Twp units w/Disorderly subjects call. Approved by Sgt. Egeier.						
589443	353 HOWELL, BRIAN LEE	7/20/2016 12:40 PM	Court (Regular Time)	Ypsilanti Twp		Assist Info: Superior Twp.
Location:						
Minutes: 260						
Comments: DETROIT FEDERAL DISTRICT COURT, SGT BELL ADVISED						
589579	322 HARVEY JR, JEFFREY CRAIG	7/21/2016 9:20 AM	Service Request Assist	Ypsilanti Twp		Assist Info: Superior Twp.
Location: MACARTHUR BLVD&N HARRIS RD						
Minutes: 20						
Comments: Assit with BOL						
589621	991 CAMPBELL, JOHN WILLIAM	7/21/2016 9:35 AM	Service Request Assist	Ypsilanti Twp		Assist Info: Superior Twp.
Location: CLARK/ LEXINGTON						
Minutes: 60						
Comments: ASSIST REF SUPERIOR F/A						
589798	797 KITTLE, BRIAN SCOTT	7/22/2016 2:15 AM	Service Request Assist	Ypsilanti Twp		Assist Info: MacArthur Blvd Contract
Location: MACARTHUR/ WIARD						
Minutes: 90						
Comments: K9 TRACK						
589796	586 HAUSE, KEVIN PATRICK	7/22/2016 2:15 AM	Service Request Assist	Ypsilanti Twp		Assist Info: Superior Twp.
Location: MACARTHUR & WIARD						
Minutes: 225						
Comments: TWO CLEAR SUPP REPORTS COMPLETED / OKAY PER LT. TRESTER						
589851	1530 RUSH, HORACE E	7/22/2016 3:30 PM	Service Request Assist	Ypsilanti Twp		Assist Info: MacArthur Blvd Contract
Location: 9148 MACARTHUR BLVD						
Minutes: 135						
Comments: Assisted SWAT with Search Warrant, per Lt. Marocco						
589928	1788 VANTUYL, MARK A	7/22/2016 4:00 PM	Special Detail	York Twp		
Location:						
Minutes: 120						



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/02/2016

Assistance Into Area: Superior Twp.

12:00 AM

7/1/2016 - 7/31/2016

Log #	Deputy ID / Name	Date/Time	Type	Assist Into
Comments: SWAT SEARCH WARRANT AT 9148 MACARTHUR. CLEARED TO ASSIST PER 632.				
589942	1986 HOUK, RICHARD A	7/22/2016 4:00 PM	Service Request Assist	MacArthur Blvd Contract
Location: 9148 MACARTHUR BLVD		Minutes: 150	Assignment Area: Salem Twp	
Comments: SWAT SEARCH WARRANT ON BLVD SERVED PER LT MAROCCO				
590050	2113 MCFADDEN III, ROBERT B	7/24/2016 5:35 AM	Service Requests	MacArthur Blvd Contract
Location: 8271 S WARWICK		Minutes: 30	Assignment Area: Ypsilanti Twp	
Comments: CFS NOTES				
590192	2113 MCFADDEN III, ROBERT B	7/25/2016 12:35 AM	Service Request Assist	Superior Twp.
Location: 8900 MACARTHUR		Minutes: 5	Assignment Area: Ypsilanti Twp	
Comments: ASSISTED SUT UNITS / APPROVED BY SGT. MAHALICK				
590188	1781 CORRIE, PAUL E	7/25/2016 3:05 AM	Service Request Assist	MacArthur Blvd Contract
Location: 9238 MACARTHUR		Minutes: 45	Assignment Area: Ypsilanti Twp	
Comments: ASSIST 761 W/DV/MDOP PER 628				
590192	2113 MCFADDEN III, ROBERT B	7/25/2016 3:10 AM	Service Request Assist	Superior Twp.
Location: BROOKSIDE / BARRINGTON		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: ASSISTED 7F15				
590181	797 KITTLE, BRIAN SCOTT	7/25/2016 3:10 AM	Service Request Assist	MacArthur Blvd Contract
Location: 1139 STAMFORD		Minutes: 5	Assignment Area: Ypsilanti Twp	
Comments: ASSIST, APPROVED BY SGT MAHALICK				
590181	797 KITTLE, BRIAN SCOTT	7/25/2016 3:15 AM	Traffic Stop	MacArthur Blvd Contract
Location:		Minutes: 25	Assignment Area: Ypsilanti Twp	
Comments: SUSP				
590315	1793 URBAN, SEAN G	7/25/2016 3:15 AM	Service Request Assist	Superior Twp.
Location: 1139 STAMFORD		Minutes: 45	Assignment Area: Ypsilanti Twp	
Comments: ASSIST W/ POTENTIAL R.A MAHALICK APPROVED				
590192	2113 MCFADDEN III, ROBERT B	7/25/2016 3:30 AM	Service Request Assist	Superior Twp.
Location: 9238 MACARTHUR		Minutes: 15	Assignment Area: Ypsilanti Twp	
Comments: APPROVED BY SGT. MAHALICK				
590181	797 KITTLE, BRIAN SCOTT	7/25/2016 4:30 AM	Service Request Assist	MacArthur Blvd Contract
Location: 8828 MACARTHUR		Minutes: 20	Assignment Area: Ypsilanti Twp	
Comments: ASSIST, APPROVED BY SGT MAHALICK				
590188	1781 CORRIE, PAUL E	7/25/2016 4:55 AM	Service Request Assist	Ypsilanti Twp
Location: 9238 MACARTHUR BLVD		Minutes: 55	Assignment Area: Ypsilanti Twp	



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/02/2016

Assistance Into Area: Superior Twp.

12:00 AM

7/1/2016 - 7/31/2016

Log #	Deputy ID / Name	Date/Time	Type	Assignment Area	Assist Info
Comments: ASSIST 761 WITH PROPERTY CHECK, DV SUSPECT MAY HAVE RETURNED TO APARTMENT. PER 628.					
590315	1793 URBAN, SEAN G	7/25/2016 5:00 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9238 MACARTHUR					
Minutes: 70					
Comments: MAHALICK APPROVED DV SUSPECT					
590181	797 KITTLE, BRIAN SCOTT	7/25/2016 7:35 AM	Service Request Assist	Ypsilanti Twp	Superior Twp.
Location: 1919 CARLISLE					
Minutes: 15					
Comments: ASSIST SGT BELL/ APPROVED BY SGT BELL					
590355	322 HARVEY JR, JEFFREY CRAIG	7/26/2016 5:20 AM	Service Request Assist	Ypsilanti Twp	Superior Twp.
Location: 9430 MACARTHUR BLVD					
Minutes: 10					
Comments: Assist 767 per Sgt. Mahalick					
590344	1781 CORRIE, PAUL E	7/26/2016 6:45 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 8986 MACARTHUR BLVD					
Minutes: 20					
Comments: ASSIST 767 W/DISORDERLY/FIGHT. PER 628.					
590365	353 HOWELL, BRIAN LEE	7/26/2016 1:10 PM	Service Requests	Ypsilanti Twp	MacArthur Blvd Contract
Location: 9170 MACARTHUR					
Minutes: 50					
Comments: ALL SECURE, APPROVED BY LT TRESTER					
590556	1530 RUSH, HORACE E	7/27/2016 4:00 PM	Special Detail	Ypsilanti Twp	MacArthur Blvd Contract
Location:					
Minutes: 180					
Comments: Assisted SWAT and DFAT with Search Warrant for Attempt Murder Suspect					
590792	1715 WEBB, BRIAN J	7/28/2016 8:40 PM	Service Requests	Ypsilanti Twp	Superior Twp.
Location: CAMILLE CT&HUNTERS CREEK DR					
Minutes: 185					
Comments: PI CRASH/PED INVEST PER SGT EGELER/ARCHER/FOLLOW UP AT UOFM MOTTS					
590964	1749 CRATSENBURG, JOHN A	7/30/2016 3:55 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 8734 MAC ARTHUR BLVD					
Minutes: 45					
Comments: ASSIST SUPERIOR UNIT/FOOT CHASE SGT MAHALICK					
590948	1750 ROY, JAMES M	7/30/2016 4:00 AM	Service Request Assist	Ypsilanti Twp	MacArthur Blvd Contract
Location: 8734 MCARTHUR					
Minutes: 30					
Comments: ASSIST IN SEARCH FOR MAN WITH GUN					
590979	2114 PARKER, GARRETT A	7/30/2016 4:00 AM	Service Requests	Ypsilanti Twp	Superior Twp.
Location: 8734 MACARTHUR BLVD					
Minutes: 50					
Comments: APPROVED BY 628 / ARRIVED ON SCENE / CHASED AFTER INDIVIDUAL / UTL					



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

08/02/2016

Assistance Into Area: Superior Twp.

12:00 AM

7/1/2016 - 7/31/2016

Log # Deputy ID / Name

Total Minutes: 2,440 (40 hours 40 minutes)

Salem Twp	1	trip totaling	150	minutes
York Twp	1	trip totaling	120	minutes
Ypsilanti Twp	41	trips totaling	2170	minutes
Total:	43	trips totaling	2440	minutes



Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

8/2/2016 08:40 AM

Assignment Area: Superior Twp/Ann Arbor Twp

7/1/2016 - 7/31/2016

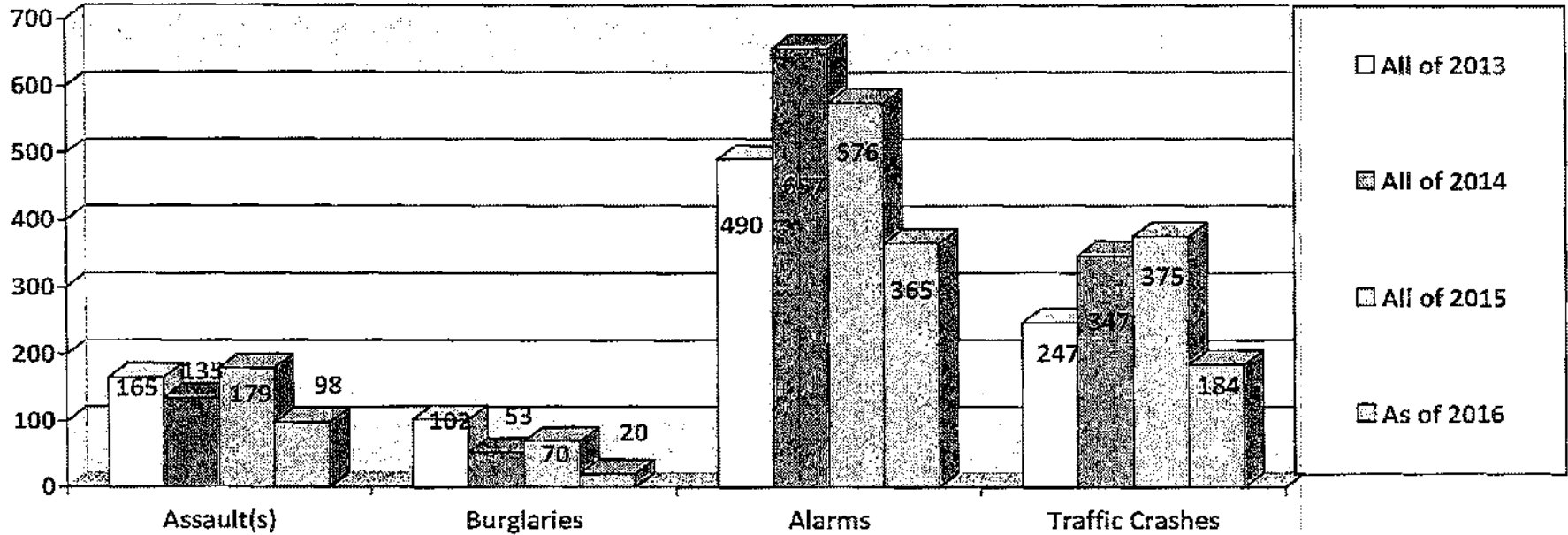
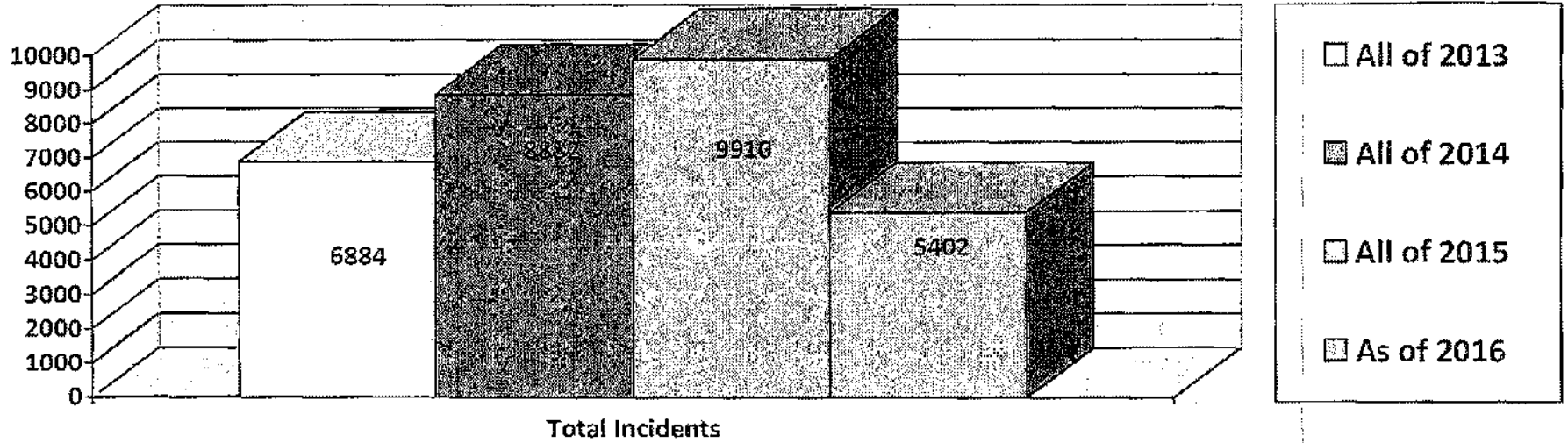
Log #	Deputy ID / Name	Date/Time	Minutes
586758	351 CROVA, JOSEPH MARIO	7/01/16 12:00	30
Type:	Service Requests	Location: HARRIET ADAMS	Area: Ypsilanti (city)
Comments:	disp: tropper was calling for another car on a stop I responded per sgt campbell		
587047	1810 CARTER, ANDREW N	7/03/16 15:15	30
Type:	Service Request Assist	Location: HOLMES / SPENCER	Area: Ypsilanti Twp.
Comments:	DISP: PER 630 / ASSIST 707 / B&E / 10-11 / TWO IN CUSTODY REAR OF THE BUILDING / TOT 707		
587026	1050 ROSS, JEREMY DAVID	7/03/16 15:20	20
Type:	Service Requests	Location: HOLMES/SPENCER	Area: Ypsilanti Twp.
Comments:	back up 707 w/ foot pursuit per 630/secure one in custody		
587094	1763 GEBAUER, JOEL J	7/04/16 2:50	10
Type:	Service Requests	Location: 1286 RAMBLING	Area: Ypsilanti Twp.
Comments:	Infant choking, no Twp. units available. TOT HVA, Sgt. Mahalick		
587098	2113 MCFADDEN III, ROBERT B	7/04/16 2:50	10
Type:	Service Request Assist	Location: 1286 RAMBLING RD	Area: Ypsilanti Twp.
Comments:	ASSISTED YPSI UNITS / APPROVED BY SGT. MAHALICK		
587213	2175 ERBES, JORDAN P	7/04/16 18:20	15
Type:	Service Request Assist	Location: CAROL ANN AVE&EILEEN AVE	Area: Ypsilanti Twp.
Comments:	SCENE SECURITY		
587263	832 HANKAMP, JEFFREY LAMAR	7/05/16 2:05	25
Type:	Service Requests	Location: 1580 HARRY	Area: Ypsilanti Twp.
Comments:	Assist at scene, ovacuations. Sgt. Mahalick		
587263	832 HANKAMP, JEFFREY LAMAR	7/05/16 2:30	25
Type:	Service Requests	Location: 1395 E. MICHIGAN	Area: Ypsilanti Twp.
Comments:	RA, assist w/ perimeter for k-9 track. Sgt. Mahalick		
587263	832 HANKAMP, JEFFREY LAMAR	7/05/16 6:20	50
Type:	Service Request Assist	Location: 595 E. GRAND	Area: Ypsilanti Twp.
Comments:	Assist 715 w/ mental destroying the house. Sgt. Mahalick		
587392	1763 GEBAUER, JOEL J	7/05/16 22:15	15
Type:	Service Request Assist	Location: WEST WILLOW	Area: Ypsilanti Twp.
Comments:	ASSISTED YPSILANTI TWP IN WEST WILLOW / SGT. CAMPBELL / LARGE FIGHT SUBJECT WITH GUN		
587364	2175 ERBES, JORDAN P	7/05/16 22:20	25
Type:	Service Request Assist	Location: EUGENE ST & CAYUGA ST	Area: Ypsilanti Twp.
Comments:	ASSIST YP UNITS		
588652	2140 HALL, MICHAEL S	7/14/16 16:05	50
Type:	Service Request Assist	Location: 2001 CHEVROLET ST	Area: Ypsilanti Twp.
Comments:	PER 632, ASSIST YPSI DEPS WITH POSSIBLE MAN W/ GUN AND POSSIBLE HOSTAGE SITUATION: UNFOUNDED		
588851	1714 YEE, RAY MAND	7/15/16 21:45	15
Type:	Service Request Assist	Location: HOLMES/FORD	Area: Ypsilanti Twp.
Comments:	ASSIST 708 PER 638		
588855	2114 PARKER, GARRETT A	7/15/16 21:50	15
Type:	Self-Initiated Activity	Location: HOLMES RD&N FORD BLVD	Area: Ypsilanti Twp.
Comments:	ASSISTED YPSILANTI TWP DEP. SGT. CAMPBELL		
588842	2090 MCKINNEY, JUSTIN W	7/15/16 22:20	10
Type:	Service Request Assist	Location: 1449 FOLEY AVE	Area: Ypsilanti Twp.
Comments:	ASSIST YPT WITH HOME INVASION IN PROGRESS PER SGT EGELER		

588842	2090 MCKINNEY, JUSTIN W	Date/Time: 7/16/16	1:15	Minutes: 10
Type:	Self-Initiated Activity	Location: E CLARK RD&N FORD BLVD	Area: Ypsilanti Twp.	
Comments:	LAWN MOWER GUTTING GREENS ON GOLF COURSE, NEG ON VEHICLE.			
588855	2114 PARKER, GARRETT A	Date/Time: 7/16/16	1:30	Minutes: 15
Type:	Self-Initiated Activity	Location: 1324 CONCORD DR	Area: Ypsilanti Twp.	
Comments:	SGT. CAMPBELL BOL THE AREA FOR VEH. WITH INDIVIDUALS WITH MASKS ON			
588874	1695 ARTS, JOSHUA A	Date/Time: 7/16/16	7:00	Minutes: 60
Type:	Service Request Assist	Location: FORD/PARKWOOD	Area: Ypsilanti Twp.	
Comments:	ASSIST 729 CHASING UDAA SUSPECTS; IMPOUND SLIP COMPLETED; 638; TRANSPORT FEMALE TO WCJ			
589101	2114 PARKER, GARRETT A	Date/Time: 7/17/16	23:30	Minutes: 75
Type:	Service Requests	Location: 2875 N MAPLE RD	Area: Scio Twp.	
Comments:	MADE CONTACT WITH HOME OWNERS / APPROVED BY 624			
589563	832 HANKAMP, JEFFREY LAMAR	Date/Time: 7/21/16	1:10	Minutes: 20
Type:	Service Request Assist	Location: LAKE IN THE WOODS	Area: Ypsilanti Twp.	
Comments:	Assist with foot pursuit, Sgt. Archer.			
589694	2090 MCKINNEY, JUSTIN W	Date/Time: 7/21/16	20:40	Minutes: 15
Type:	Service Request Assist	Location: 1369 ANDREA ST	Area: Ypsilanti Twp.	
Comments:	ASSIST YPT DEPUTIES WITH ARMED FA CALL PER SGT EGELER			
589770	2114 PARKER, GARRETT A	Date/Time: 7/21/16	20:45	Minutes: 15
Type:	Self-Initiated Activity	Location: 1369 ANDREA ST	Area: Ypsilanti Twp.	
Comments:	ASSISTED YPSILANTI TWP DEPUTIES ON SCENE / SGT. EGELER			
589947	2175 ERBES, JORDAN P	Date/Time: 7/23/16	0:10	Minutes: 15
Type:	Service Request Assist	Location: 1235 CANDLEWOOD LN	Area: Ypsilanti Twp.	
Comments:	DROPPED DOG POLE OFF TO 711 PR 615			
590033	1802 MCGRADY, PATRICK T	Date/Time: 7/23/16	17:35	Minutes: 15
Type:	Service Request Assist	Location: 291 STEVENS	Area: Ypsilanti Twp.	
Comments:	assist ypt units w shots fired per sgt pennington			
590033	1802 MCGRADY, PATRICK T	Date/Time: 7/24/16	0:30	Minutes: 65
Type:	Service Request Assist	Location: ASSIST CITIZEN	Area: Ypsilanti Twp.	
Comments:	Interviews at st joes per sgt pennington			
590053	2114 PARKER, GARRETT A	Date/Time: 7/24/16	2:00	Minutes: 105
Type:	Service Requests	Location: 8926 MACARTHUR BLVD	Area: Ypsilanti Twp.	
Comments:	MADE CONTACT AND U OF M HOSP.			
590324	1695 ARTS, JOSHUA A	Date/Time: 7/25/16	23:55	Minutes: 80
Type:	Service Requests	Location: 2500 HOLMES #203	Area: Ypsilanti Twp.	
Comments:	PER 628- ASSIST 701 W/ DV			
590865	351 CROVA, JOSEPH MARIO	Date/Time: 7/29/16	10:00	Minutes: 90
Type:	Service Requests	Location: 1834 TYLER	Area: Ypsilanti Twp.	
Comments:	disp: bol for 16 year old kidnapp victim per sgt gleske. I located her and turned her over to YPD the incident occured in ypsi city.			

Total Minutes: 925 (15 hours 25 minutes)

Scio Twp.:	1	trips totaling	75	minutes
Ypsilanti (city):	1	trips totaling	30	minutes
Ypsilanti Twp.:	26	trips totaling	820	minutes

Superior Township Four Year Activity Report – JULY, 2016



David Phillips

From: Roelofs, Jonathan <JRoelofs@lear.com>
Sent: Friday, August 12, 2016 12:38 AM
To: Ken Schwartz; David Phillips; Brenda McKinney
Cc: jonathan.roelofs@gmail.com; kimberly.roelofs@gmail.com
Subject: Bromley Park / Redwood Proposal -August 15th Board Meeting
Attachments: Roelofs Letter Concerning Bromley Redwood Development August 2016.pdf

Hello Ken, David, and Brenda,

I am writing you tonight to make a final plea for you to consider as you prepare to vote on the Bromley Park / Redwood proposal during the August 15th board meeting.

My wife Kimberly and I are most likely not going to be able to attend the meeting on Monday night as we have vacation plans with our family as we enjoy the last weeks before our children resume school. I ask for you to please read the attached letter and, if possible, include it in the record for Monday's meeting and distribute to Mr. Green, Mrs. Caviston, Mrs. Lewis, and Mr. Williams.

By now you obviously know our position as we have shared it in several meetings and correspondences. For us this is a very personal issue that we are very passionate about. It isn't a matter of increased traffic, or even future housing values. It is a matter of our home and where we want to raise our children. We have very real concerns about what this apartment complex would do to our neighborhood and our quality of life here. We are already seeing the impact of additional rental homes in the immediate vicinity of the proposed Redwood property as several neighbors have chosen to move and place their homes for lease. One by one we are seeing homes and yards fall into disrepair. It is very disappointing and is something that we feel will only be compounded if the Redwood complex is developed. We have further concerns about our children's safety if 130+ rental units are developed, effectively in our front yard. We enjoy our home and our neighborhood and want to continue to raise our young family here.

If you read no other part of my attached letter, please at least read the section below:

The Superior Township Planning Commission voted to not recommend the Redwood proposal for development due primarily to concerns on compatibility with the existing neighborhood. Mr. David Guenther was particularly adamant that there was a fundamental difference between owner occupied housing and rental housing. Chapter 4 of the Superior Township Master Plan details some of these concerns as well stating that "Communities across Michigan are facing significant challenges with older residential neighborhoods, including abandoned properties, crime, blight, and conversions from owner-occupied to predominantly rental properties" and that "The conversion of formerly owner-occupied homes to rental properties can lead to a loss of neighborhood cohesion and character, and a lower standard of property maintenance." The Board of Trustees should be very concerned that the approval of the Redwood development will lead to the unintended consequence of destabilizing the entire Bromley Park community by effectively creating an enclave of primarily rental properties.

This should be a real concern of yours. You have many issues on your plate as Trustees in this Township, and I think this subdivision will become another cause for concern if the Redwood development moves forward. I understand the fear of possible litigation if you deny Redwood's proposal, but it is the Board's duty and right to do what they feel is best for the Township, and I feel that you have sound reasoning to deny the proposal on the grounds that it is not compatible with the existing neighborhood and will potentially lead to destabilization and a loss of neighborhood cohesion. Please consider this as you make your decision.

I appreciate the transparency that you have shown throughout this process and the dedication that you have for Superior Township and our citizens. You all work very hard and it is very clear to me from sitting in so many board meetings the last year that you really care for our community.

Thank you for your time and service.

Best regards,

Jonathan Roelofs

(9624 W Avondale Circle – Bromley Park Homeowner since 2005)

Platform Manager - Electrical
Lear Corporation
jroelofs@lear.com
(Office): (248) 447-1420
(Cell): (734) 260-3989

** LEGAL DISCLAIMER **

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August 11th, 2016

Mr. Ken Schwartz
Superior Township Supervisor

Dear Mr. Schwartz,

We are writing to you concerning the proposed rezoning of Parcel #J-10-35-100-006 within the existing Bromley Park community for apartments constructed and managed by Redwood Apartments. We are unable to attend the Board meeting on August 15th due to summer vacation plans with our family. We have been very active participants in this process, having attended nearly all meetings concerning this topic since it was first brought to our attention during the spring of 2015, and we certainly don't want our lack of attendance on August 15th to be seen as support of Redwood's proposal. We are very concerned that this project will cause irreparable damage to our neighborhood and we hope that you will agree and not allow the Redwood project to continue.

We purchased our first home in Bromley Park as young newlyweds in March 2005. We were very excited about the prospects of starting our lives together within a wonderful new neighborhood in the great community of Superior Township. Soon afterward economic uncertainty took a particularly large hit on the Bromley Park community. Our home value decreased by nearly 50%. Many of our neighbors chose to short sell or foreclose on their houses, taking advantage of the system to 'upgrade' to a larger home elsewhere. The neighborhood started to decline as people stopped valuing their homes and many became rental properties. Instead of turning our back on our home, we chose to invest in our neighborhood as we started a new family in Superior Township. Finally after many difficult years Bromley Park has started to return to the wonderful community that we chose to raise our family in. It is a great, diverse mix of young families, professionals, and retirees of all demographics, most of which take great pride in their homes and their neighborhood. We are very concerned that allowing an apartment community to build completely within the confines of Bromley Park will drastically change that dynamic.

Many of our neighbors in the houses near to our home have owned their residences in Bromley Park for several years. This includes several who are the original owners like us. Part of the appeal of a neighborhood such as Bromley Park is the lack of turnover and the ability to raise a family in a safe environment where you get to know and trust your neighbors. This is exactly what we have now in Bromley. Placing 130+ rental units directly contained within our neighborhood will change this environment forever. I invite the board to think about how they would feel to have an apartment complex entrance located directly across the street from their home. Had we ever envisioned this possibility there is no way we would have purchased here!

During one of the several Board meetings I've attended in the past year, while discussing a property that the Township was able to procure and subsequently donate to Habitat for Humanity, Mr. Schwartz himself commented on the issues that rental units have created elsewhere within Superior Township. I believe the exact quote was, "we all know that the majority of the Township's issues are due to rentals". Why would we want to introduce this dynamic to a nice stable neighborhood like Bromley Park?

Since the potential Redwood development was announced several homes in the immediate proximity to the proposed apartment site have been placed on the rental market. Already we have begun to see a dramatic difference as these homes are starting to fall into disrepair. Lawns are no longer watered, weeds are prevalent, and the landscaping is no longer kept up in the manner in which we were accustomed when they were owner occupied. If this apartment complex is approved, we anticipate seeing more of this dynamic in Bromley Park as more families move out and place their homes for lease. We may be forced to make that

decision ourselves as we are not comfortable raising our children with an apartment complex effectively in our front yard.

The Superior Township Planning Commission voted to not recommend the Redwood proposal for development due primarily to concerns on compatibility with the existing neighborhood. Mr. David Guenther was particularly adamant that there was a fundamental difference between owner occupied housing and rental housing. Chapter 4 of the Superior Township Master Plan details some of these concerns as well stating that "Communities across Michigan are facing significant challenges with older residential neighborhoods, including abandoned properties, crime, blight, and conversions from owner-occupied to predominantly rental properties" and that "The conversion of formerly owner-occupied homes to rental properties can lead to a loss of neighborhood cohesion and character, and a lower standard of property maintenance." The Board of Trustees should be very concerned that the approval of the Redwood development will lead to the unintended consequence of destabilizing the entire Bromley Park community by effectively creating an enclave of primarily rental properties.

There is a reason that the Valbridge study was not able to find any similar apartment/single home community/condominium arrangements to the proposed Redwood / Bromley Park development. It is a very unusual arrangement to have an apartment complex nested completely within an existing neighborhood. Please don't allow our neighborhood to be the test case! There aren't many communities in Superior Township like Bromley Park and I don't understand why the Board would want to risk creating disharmony in one of the few middle class neighborhoods in the Township.

We want to ensure that our neighborhood continues to be a safe and welcoming place to raise our young family. Please consider our concerns and the concerns that were also voiced by the Superior Township Planning Commission and deny the Redwood proposal to develop an apartment complex nested within Bromley Park.

Thank you for your consideration and your service to Superior Township,

Jonathan & Kimberly Roelofs

Homeowners of Bromley Park Lot #265 since March 2005

9624 W. Avondale Circle
Superior Township, MI
48198

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
ORDINANCE #174-18**

SUTTON RIDGE AREA PLAN

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008 as amended, and the zoning district map attached thereto and made a part thereof are hereby amended from the present PC (Planned Community - Bromley Park Area Plan Phase II) to PC (Planned Community - Sutton Ridge Area Plan), revised Sutton Ridge Area Plan dated 12/18/15; Exhibit 2 - Meadhurst Drive/ "Drive B" Revised Right-of-Way Detail dated 1/22/16; and Exhibit 3 - Revised West Avondale Circle/ "Drive C" Detail dated 1/22/2016; and described as:

Parcel Tax ID # J-10-35-100-006

Legal Description

M.D. L4261 P698 "PHASE II REMAINDER" SU 35-1A COM AT NE COR SEC 35, TH S 01-54-15 E 60.00 FT, TH S 87-40-29 W 811.53 FT, TH S 02-19-31 E 383.94 FT, TH S 00-38-51 E 72.80 FT, TH S 03-23-04 E 180.00 FT, TH S 03-21-17 E 60.00 FT, TH S 00-12-28 W 62.04 FT, TH S 04-51-53 W 58.62 FT, TH S 05-15-45 W 300.00 FT, TH S 84-44-15 E 120.00 FT, TH S 05-15-45 W 132.53 FT, TH N 84-44-15 W 120.00 FT TO POB, TH S 05-15-45 W 120.00 FT, TH S 01-51-39 W 71.79 FT, TH S 05-36-34 E 72.45 FT, TH S 12-37-05 E 68.38 FT, TH S 14-25-17 E 120.00 FT, TH S 13-27-59 E 59.99 FT, TH S 20-31-43 E 78.75 FT, TH S 31-39-53 E 79.79 FT, TH S 43-37-23 E 79.79 FT, TH S 55-34-53 E 79.79 FT, TH S 58-51-19 E 81.39 FT, TH N 26-28-40 E 126.40 FT, TH S 63-32-11 E 140.62 FT, TH S 25-36-20 W 120.00 FT, TH S 69-43-25 E 77.65 FT, TH S 80-22-56 E 77.65 FT, TH N 88-57-34 E 77.65 FT, TH N 78-18-03 E 77.65 FT, TH N 67-38-32 E 77.65 FT, TH N 56-54-29 E 78.74 FT, TH N 51-00-21 E 13.18 FT, TH S 01-54-15 E 539.62 FT, TH S 87-43-42 W 1487.50 FT, TH N 02-11-20 W 1262.48 FT, TH N 87-48-40 E 185.95 FT, TH 108.96 FT ALNG CURV RT RAD=263.00 FT CH=N 15-16-53 E 108.18 FT, TH S 62-52-02 E 66.00 FT, TH N 27-07-50 E 114.75 FT, TH 67.46 FT ALNG CURV LFT RAD=263.00 FT CH=S 77-23-21 E 67.28 FT, TH S 84-44-15 E 234.34 FT, TH S 05-15-45 W 19.77 FT TO POB. PT OF N 1/2 SEC 35, T2S-R7E. 30.77 AC.

SECTION II

The Sutton Ridge Area Plan dated 12/18/15, with revisions included in Exhibits 2 and 3 shall constitute the Approved Area Plan. Within 30 calendar days of the effective date of this Ordinance, the applicant, Redwood Acquisition, LLC, shall submit to the Township Clerk four (4) sets of an updated Area Plan that incorporates the improvements shown on Exhibit 2 and Exhibit 3 into the overall plan, subject to verification by the Township.

SECTION III

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website -- www.superior-twp.org pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinance or parts of ordinances in conflict herewith are hereby repealed.

December 11, 2015

Superior Charter Township Board of Trustees
Superior Township
Washtenaw County, Michigan

RE: STPC #15-02 Sutton Ridge Area Plan, 127 single-story apartments on the 30.7 acre undeveloped portion of the Bromley Park Condominium community.

Dear Members of the Board of Trustees:

The Superior Township Planning Commission held a public hearing on the Sutton Ridge Area Plan on May 27, 2015. At the developer's request, action was postponed until July 22, 2015 to allow them time to provide the Planning Commission with additional information. At the July meeting, the area plan was discussed and the developer asked for another postponement until October 28, 2015.

During the October meeting, the Planning Commission took two actions on the Area Plan. The first was to make a recommendation on the developer's requested deviations from the zoning ordinance. Section 7.003(1) of the zoning ordinance allows deviations from standards if the result is an improved development. The deviations must be approved by the Township Board

A motion was made by Phillips and supported by Steele to concur with the planner's report dated 7-16-15 and recommend to the Township Board approval of deviations #1 and #2; approval of #5 on the condition that changes are made as provided in the report; and rejection of #3, #4, #6, #7 and #8.

The motion carried unanimously.

The second action was to make a recommendation on the Area Plan itself.

*A motion was made by Comr. Phillips and supported by Comr. Brennan that the Superior Township Planning Commission, having reviewed STPC#15-02 Sutton Ridge Area Plan dated 7-7-15 and the related reports, recommends to the Superior Township Board **DENIAL** of the Area Plan based on the following analysis of the standards of Section 7.102.C (Special District Approval- Standards of Petition Review) of the Superior Township Zoning Ordinance:*

C.1 Growth Management Plan polices - As indicated in Section 2.01 of the Township Planner's report (Area Plan Amendment

Report) dated July 16, 2015 the petition is compatible with the Superior Township Master Plan. The standard is met.

- C.2 Ordinance standards - As indicated in the Township Planner's report (Area Plan -- Regulatory Flexibility Report) dated July 16, 2015 the petition requires eight deviations from the Zoning Ordinance standards and the Planning Consultant recommends approval of only two of the deviations. The standard is not met.*
- C.3 Public facilities - The petition is adequately served by public facilities and services, using the water and sewer services that were installed for the original Area Plan, and conceptually, the same street layout. The standard is met.*
- C.4 Open space and recreation areas -- The petition identifies open space but the recreation areas in the original Area Plan were removed; however, an open space and recreation improvement plan could be provided at the preliminary and final site plan stages. The standard is not met.*
- C.5 Common areas and improvements --The petitioner will be required to make satisfactory provisions in the Development Agreement to provide for the financing and maintenance of improvements shown on the plan for open space and common use areas included in the development. The standard should be met in the Development Agreement.*
- C.6 Location and layout -- As indicated in Section 3.01 of the Township Planner's report (Area Plan-Amendment Report) dated July 16, 2015 the petition is similar in dwelling unit design, development intensity, pedestrian access and the amount of traffic associated with it so the location and layout is compatible with the existing neighborhood. The standard is met.*
- C.7 Compatibility of land uses - The following findings of fact were determined:*
- 1. The petition is incompatible with the original Area Plan because it is an apartment use wedged into an established condominium and single-family community.*
 - 2. The petition will create issues of financial fairness because the parties creating financial conditions on the existing neighborhood may not necessarily be the bearers of the cost.*
 - 3. The petition does not comply with the intent of the original area plan to provide condominium and single family owner-occupied residences.*

The standard is not met.

- C.8 *Minimize adverse impacts. The noise, odor, light, or other external effects connected with the proposed petition is expected to be the same as would be in the original Area Plan. The standard is met.*
- C.9 *Preservation of natural features. The petition will not create any disturbance to natural features any more than the original Area Plan. The standard is met.*
- C.10 *Streets. As indicated in the Township Planner's report (Area Plan – Regulatory Flexibility) the petitioner proposed a network of internal drives rather than private streets as approved in the original Area Plan and requested a deviation from the requirement to provide streets. The deviation is recommended to be rejected. The standard is met if the deviation is rejected and the streets are constructed to Township standards.*
- C.11 *Pedestrian facilities. As indicated in the Township Planner's report (Area Plan – Regulatory Flexibility) dated July 16, 2015, the petitioners requested a deviation from the requirement to provide sidewalks along both sides of internal streets. The deviation is recommended to be rejected. The standard is met if the deviation is rejected and the requirement for sidewalks on both side of the streets remain.*

The motion carried with the following vote: Yes – Brennan, Findley, Gardner, Guenther, McGill and Phillips No – Steele; Absent -- None ; Abstain – None.

Enclosed for your information are the Township Planner's and the Engineer staff reports, minutes from the three Planning Commission meetings, a petition from area residents against the area plan and written comments received in the office .

Sincerely,

Deborah L. Kuehn
Planning Administrator

Attachments

AREA PLAN PETITION

(This application must be typewritten or printed. All questions must be answered.)

APPLICANT NAME Bedwood Acquisition LLC

NAME OF PROPOSED DEVELOPMENT Sutton Ridge

APPLYING FOR AREA PLAN
 AREA PLAN AMENDMENT
 AREA PLAN REVISION

FEES (adopted by the Superior Township Board on 1-19-11): The following fees shall be paid by the petitioner to the Superior Charter Township Treasurer at the time of submittal of the application For a Special District and at the time of each subsequent submittal:

A. REZONING PETITION AND AREA PLAN REVIEW

Application fees:	\$ 900.00
Review escrow:	\$1,200.00
Total:	<u>\$2,100.00</u>

Review escrow funds are used for the Township consultants' engineering, planning and legal reviews and other costs as appropriate. Review costs will be deducted from the escrow account along with the appropriate administrative fee. If a review cost exceeds the amount in the escrow account, the cost plus the appropriate administrative fee, shall be billed to the petitioner. Billing rates are available upon request. If a second public hearing must be scheduled due to the petitioner's failure to post required signage or provide information as required, an additional fee of \$300.00 to offset the Township's additional costs of public notices and affidavits of notice shall be paid by the petitioner prior to the Township scheduling the public hearing.

TOWNSHIP USE

Date Received _____ Fee Paid _____

Signature of Township Clerk or Designee _____

A-20-15

GENERAL INFORMATION

- Name of Proposed Development Sutton Ridge
- Address of Property SW corner of Arundale Drive and Westford Circle, Superior Township, Michigan
- Current Zoning District Classification of Property PC
- Has this property been the subject of a rezoning request, Zoning Board of Appeals petition or other Township action with the past five (5) years? YES NO
Please explain _____
- Tax ID Number(s) of property J-10-35-100-006
- Site Location - Property is located on (circle one) NE W side of Jeddes Road between _____ and _____ Roads.
Southwest corner of Westford Drive and Arundale Circle
- Legal Description of Property (please attach a separate sheet)
Where a metes and bounds description is used, lot line angles or bearings shall be indicated on the plan. Lot line dimensions and angles or bearings shall be based upon a boundary survey prepared by a registered surveyor and shall correlate with the legal description.
- Site Area (Acreage) and Dimensions 30.7729 acres
- Are there any existing structures on the property? YES NO
Please explain: _____

PROPOSED LAND USE

- Residential Office Commercial Other

If other, please specify _____

- Number of units 127
- Total floor area of each unit 1123 Square Feet - 1400 Square Feet
- Give a complete description of the proposed development. (attached)

APPLICANT INFORMATION

- APPLICANT'S NAME Richard Ball, Kellie MSW
Company Redwood Acquisition LLC
Address 23775 Commerce Park, Suite 7, Beachwood, Ohio 44122
Telephone Number (216) 254-8425 Email lmc@redwood.com
(216) 970-3236 rball@redwood.com
- PROPERTY OWNER'S NAME RT Properties LLC
Company RT Properties LLC (Brian Rothhaus)
Address 10386 Bouldercrest Drive, South Lyon, MI 48178
Telephone Number (248) 470-8793 Email brhaus@yahoo.com
- DEVELOPER'S NAME Richard Ball, Kellie MSW
Company Redwood Acquisition LLC
Address see above
Telephone Number see above Email see above
- ENGINEER'S NAME Dan Kever, Jonathan Kachinski
Company CCSO
Address 395 Springside Drive, Suite 202, Akron, OH 44333
Telephone Number (330) 665-6660 Email kever@ccsoinc.com
kachinski@ccsoinc.com
- ARCHITECT/PLANNER'S NAME James Keys
Company Mann Architects, Inc.
Address 3660 Embassy Parkway, Fairlawn, OH 44333
Telephone Number (330) 666-5770 Email james@mann-architects.com

**INFORMATION REQUIRED ON THE AREA PLAN
AS SPECIFIED IN SECTION 10.07 OF THE SUPERIOR TOWNSHIP ZONING ORDINANCE**

1. Vicinity map showing the general location of the site.
2. Scale, north arrow, initial plan date, and any revision dates.
3. Existing zoning classifications for the subject parcels and surrounding parcels (including across road rights-of-way)
4. Identification of all adjacent property in which the applicant(s), developer(s), or owner(s) have an ownership interest.
5. Dimensions of all property boundaries and interior lot lines.
6. Location of existing structures, fences, and driveways on the subject property, with notes regarding their preservation or alteration.
7. Location, outline, ground floor area, and height of proposed structures; and of existing structures to remain on-site.
8. Conceptual drawings of exterior building facades for principal buildings and building additions, drawn to an appropriate scale
9. Locations, layout, surface type, centerlines, road pavement and right-of-way widths, and indication of public or private road status for all existing and proposed roads and access drives serving the site.
10. Conceptual locations, layout, and surface type for all parking lots, sidewalks and pedestrian pathways within and accessing the site.
11. General description and delineation of existing natural features on and abutting the site; such as trees, shrubs, wooded areas, general topography and soil information, areas of steep slopes, bodies of water, watercourses, drainage ways, and wetlands; with clear indication of all features to be preserved, removed or altered.
12. Delineation of the 100-year floodplain on and abutting the site (see Section 14.05D of the Zoning Ordinance.)
13. Outdoor open space and recreation areas; location, area, and dimensions.
14. Location and size of required landscape strips, if applicable.

15. General layout of existing and proposed water supply systems, sanitary sewerage or septic systems, and stormwater management facilities.
16. General areas of intended filling or cutting.
17. Other information as requested by the Township Planner or Planning Commission to verify that the site and use are in accordance with the intent, purposes, and requirements of this Ordinance and the policies of the Township's Growth Management Plan.

The applicant indicated on page 3 must sign this application. All correspondence regarding the application and plan will be directed to the applicant. If the applicant is not the property owner, the owner's signed consent must also be provided with this application.

APPLICANT AFFIDAVIT

The applicant(s) represents that he/she/they are the owner(s) of the subject property or are acting on behalf of the above listed owner, and herewith file sixteen (16) copies of the identified area plan. The applicant also acknowledges that the filing of this application grants permission for Township staff and/or officials to enter the property to determine the accuracy of the submitted area plan including existing conditions.

I hereby depose and certify that all information contained in this application, all accompanying plans and all attachments are complete and accurate to the best of my knowledge.

Redwood Acquisition LLC
APPLICANT'S PRINTED NAME: Kellie McLean, VP/Dev
APPLICANT'S SIGNATURE Kellie McLean, VP/Development DATE 04/20/15

PROPERTY OWNER'S PRINTED NAME see attached owner authorization letter
PROPERTY OWNER'S SIGNATURE _____

April 3, 2015

Superior Township
3040 North Prospect Road
Ypsilanti, MI 48198

RE: Owner Authorization
Undeveloped Phase 2 of Bromley Park Condominiums, Superior Township
Parcel: J-10-35-100-006

Dear Sir or Madam,

As owner of the above referenced property, I hereby give my signed consent to Redwood Acquisition LLC, to submit the following applications on my behalf:

- Area Plan Petition
- Site Plan Review

Sincerely,

R4 Properties, LLC,
a Michigan Limited Liability Company

By: 
Brian Rottinghaus, Managing Member

Date: 4-17-15

Area Plan Petition
Sutton Ridge
Legal Description of Property

Phase 2: Commencing at the Northeast corner of Section 35, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan; thence South 01 degree 54 minutes 15 seconds East 60.00 feet along the East line of said Section 35; thence South 87 degrees 40 minutes 29 seconds West 811.53 feet along the Southerly right of way line of Geddes Road (proposed 60.00 foot 1/2 width); thence South 02 degrees 19 minutes 31 seconds East 383.94 feet; thence South 00 degrees 38 minutes 51seconds East 72.80 feet; thence South 03 degrees 23 minutes 04 seconds East 180.00 feet; thence South 03 degrees 21 minutes 17 seconds East 60.00 feet; thence South 00 degrees 12 minutes 28 seconds West 62.04 feet; thence South 04 degrees 51 minutes 53 seconds West 58.62 feet; thence South 05 degrees 15 minutes 45 seconds West 300.00 feet; thence South 84 degrees 44minutes 15 seconds East 120.00 feet; thence South 05 degrees 15 minutes 45 seconds West 132.53 feet; thence North 84 degrees 44 minutes 15 seconds West 120.00 feet to the Place of Beginning; thence South 05 degrees 15 minutes 45 seconds West 120.00 feet; thence South 01 degree 51 minutes 39 seconds West 71.79 feet; thence South 05 degrees 36 minutes 34 seconds East 72.45 feet; thence South 12 degrees 37 minutes 05 seconds East 68.38 feet; thence South 14 degrees 25 minutes 17 seconds East 120.00 feet; thence South 13 degrees 27 minutes 59 seconds East 59.99 feet; thence South 20 degrees 31minutes43 seconds East 78.75 feet; thence South 31 degrees 39 minutes 53 seconds East 79.79 feet; thence South 43 degrees 37 minutes 23 seconds East 79.79 feet; thence South 55 degrees 34 minutes 53 seconds East 79.79 feet; thence South 58 degrees 51 minutes 19 seconds East 81.39 feet; thence North 26 degrees 28 minutes 40 seconds East 126.40 feet; thence South 63 degrees 32 minutes 11 seconds East 140.62 feet; thence South 25 degrees 36 minutes 20 seconds West 120.00 feet; thence South 69 degrees 43 minutes 25 seconds East 77.65 feet; thence South 80 degrees 22 minutes 56 seconds East 77.65 feet; thence North 88 degrees 57 minutes 34 seconds East 77.65 feet; thence North 78 degrees 18 minutes 03 seconds East 77.65 feet; thence North 67 degrees 38 minutes 32 seconds East 77.65 feet; thence North 56 degrees 54 minutes 29 seconds East 78.74 feet; thence North 51degrees 00 minutes 21 seconds East 13.18 feet; thence South 01 degrees 54 minutes 15 seconds East 539.62 feet along the East line of said Section 35; thence South 87 degrees 43 minutes 42 seconds West 1487.50 feet along the East-West 1/4 line of said Section 35; thence North 02 degrees 11 minutes 20 seconds West 1262.48 feet; thence North 87 degrees 48 minutes 40 seconds East 185.95 feet; thence 108.96 feet along the arc of a 263.00 foot radius non-tangential circular curve to the right with a chord bearing North 15 degrees 16 minutes 53 seconds East 108.18 feet; thence South 62 degrees 52 minutes 02 seconds East 66.00 feet; thence North 27 degrees 07 minutes 50 seconds East 114.75 feet; thence 67.46 feet along the arc of a 263.00 foot radius non-tangential circular curve to the left with a chord bearing South 77 degrees 23 minutes 21 seconds East 67.28 feet; thence South 84 degrees 44 minutes 15 seconds East 234.34 feet; thence South 05 degrees 15 minutes 45 seconds West 19.77 feet to the Place of Beginning, being part of the Northeast 1/4 of said Section 35, Town 2 South, Range 7 East, Superior Township, Washtenaw County, Michigan. (30.77 acres)

Tax Item No. J -10-35-100-006

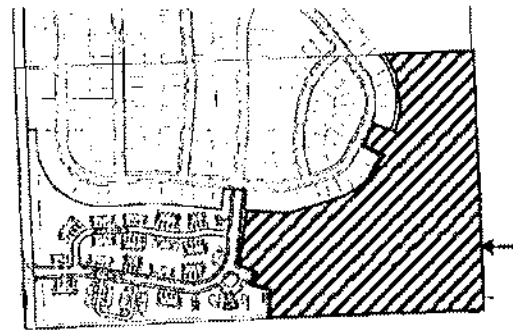
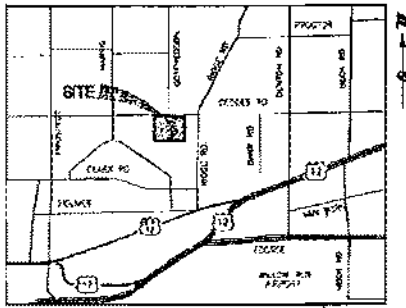
Redwood

ACQUISITION

Area Plan Petition Sutton Ridge Description of the Proposed Development

Project Description

Sutton Ridge is a distinctive single story apartment community situated in the southwest corner of Wexford Drive & Avondale Circle, south of Geddes Road. It is located in the undeveloped 30.7 acre portion of Bromley Park Phase No. 2 in Superior Township, Michigan. The community will contain approximately 127 distinctive single story apartment homes, each with two bedrooms, two baths, and its own attached garage. The units will be distributed among 22 buildings containing three to eight units each. Sutton Ridge will utilize the high design and architectural standards of its adjacent development, Bromley Park Condominiums, while keeping its own branding and unique identity. The planned community will continue to provide residents of the sounding neighborhoods with a link to nearby Danbury Park.



Proposed Development Area

How Will Sutton Ridge Fit into the Existing Community?

It is Redwood's hope that Sutton Ridge will fit seamlessly into the existing community. We have taken great care to match the Sutton Ridge plan as closely as possible to the previously approved Bromley Park plan. In addition, Redwood homes look very similar to the existing Bromley Park condominium units. Redwood will take care during the site plan approval process to continue to refine its elevations with color and material selections that will further create harmony between the two sites.



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Finally, Redwood's effort and proven success in creating and maintaining quiet, peaceful, and comfortable environments will minimize any practical impact on the current Bromley Park residents.

Who Is Redwood?

Redwood is a single-story apartment home developer based in Cleveland, Ohio. Redwood started managing apartment homes in 1991; it began constructing its own units in 2001. Redwood owns-- and closely manages-- every unit it has ever built. Redwood's portfolio includes 4,500 units throughout Ohio, Indiana, Michigan and the Carolinas. Across its portfolio, Redwood consistently maintains a 98% - 99% occupancy rate. All communities are conventionally financed. Redwood strictly adheres to all Fair Housing requirements.

Redwood prides itself on creating a community of peace, quiet and comfort for its residents by (i) constructing a carefully planned community; (ii) limiting on-site amenities; (iii) closely managing its sites with onsite personnel; and, (iv) adhering to strict rental standards.

Who Are Redwood's Residents?

Portfolio-wide, 70% of Redwood tenants are empty nesters; the average age of a Redwood resident is 53. (The remaining 30% of Redwood residents are generally young professionals with odd sleep hours, like medical, airport or emergency personnel. These are people for whom the quiet Redwood atmosphere is important so they can sleep during the day.) Redwood communities are generally not age-restricted. However, they are designed to appeal to the empty-nester community, with no stairs, attached garages and ADA accessibility. Every unit is single story-- no one above you or below you. Each home boasts an open floor design, attached one- or two- car garage, two bedrooms, two full bathrooms and a den suitable for a home office.

Every unit is designed in conformity with FHA regulations/ADA accessibility. *Redwood is fully compliant with all Fair Housing practices.*



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Community Management/Promotion of Peace, Quiet & Comfort

Redwood prides itself on creating an atmosphere of peace, quiet and comfort in all its communities. It consistently achieves that atmosphere with careful site planning and specific operational strategies.

First, Redwood offers no community amenities. Facilities like community centers, gazebos, basketball courts, etc. encourage gathering and noise. Redwood is able to maintain a peaceful and quiet environment by not furnishing those things onsite-- and they are generally not missed. Because the majority of Redwood's residents come from within three miles of the site, they are usually quite familiar with local amenities. And because they are in the income sensitive empty-nester bracket, our residents generally prefer the option to cherry pick from local businesses the services they want to pay for, rather than having a community amenity built into the rent.

Second, no on-street parking is allowed in Redwood communities. Redwood provides three to four parking spaces per unit (full drive and garage) and ample off-street parking for residents' guests. This discourages traffic, another contributor to noise and congestion. Unit-wise, individual private front and rear entries and a rear patio with a privacy fence further enhance the amenity of peace and quiet.

Operationally, each community provides full-time/full-service onsite management and maintenance. On-site personnel perform daily site quality controls and take immediate action to remedy any lease violations. Personnel also offer Redwood tenants a high level of service. If a resident needs a heavy package carried inside, or a light bulb changed, or his garbage can pulled to the curb, on-site staff will take care of that for him.

Finally, Redwood abides by strict rental standards, requiring background and credit checks for residency.

Requested Zoning

Redwood requests an amendment to the Bromley Park Planned Community District Area Plan to allow for multifamily rental units in the area of the proposed Sutton Ridge development. This change would decrease the density of the area from 135



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previously approved multifamily condominium units to 127 multifamily rental units, and would decrease the number of buildings from 27 to 22.



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Donald N. Pennington *Land Use Planning And Consulting*
5427 Pine View Drive Ypsilanti, Michigan 48197 734/485-1445 Fax 734/485-0212

AREA PLAN AMENDMENT REPORT

Superior Charter Township Board of Trustees

Sutton Ridge Apartments

Original Reports: May 21, 2015 and July 16, 2015

Current Report Date: January 15, 2016

1. Description

- 1.01 Action Requested.** Approval of a major amendment to the approved Area Plan for the unbuilt phases of the Bromley Park Condominiums Planned Community (PC) development on parcel #J-10-35-100-006 to alter the development concept from 135 attached condominium units served by private roads to 125 single-story apartment units with attached garages served by access drives.
- 1.02 Applicant.** Redwood Acquisition LLC, 23775 Commerce Park, Ste. 2, Beachwood, OH 44122.
- 1.03 Owner.** R4 Properties LLC, 10356 Bouldercrest Dr., South Lyon, MI 48178
- 1.04 Location.** Parcel # J-10-35-100-006; 30.77 acres south of Geddes Road and adjacent to the Bromley Park Condominium and Bromley Park Subdivision in the northeast quarter of section 35.

2. Area Plan Review

Section 7.200 (General Standards) includes a set of general conditions that apply to all Special Districts, while Section 7.301 [Planned Community (PC) Special District] includes design and development requirements that apply specifically to PC projects. Other Zoning Ordinance site design standards also apply, except where a deviation is proposed on the Area Plan and accepted by the Township Board. The following review comments on the revised Sutton Ridge Area Plan dated 12/18/2015 are based in part on Section 7.102C (Standards for Petition Review), and are intended to ensure compliance with ordinance standards as the preliminary and final site plans are developed:

- 2.01 Compatibility with the Master Plan.** The subject land to be planned for a mixture of urban residential development. The revised Area Plan depicts a residential density of 4.06 units per acre, which represents a significant (7.5%) reduction in residential density from the approved Bromley Park Condominium Phase 2 final site plan density of 4.39 units per acre. The overall density of the combined Bromley Park/Sutton Ridge development would remain consistent with the Master Plan if the proposed Area Plan amendment is approved.
- 2.02 Ordinance standards.** The proposed development is required to conform to all

applicable Zoning Ordinance requirements, except for specific deviations accepted by the Township Board as part of Area Plan approval. See part 4 of our report for additional comments on the proposed deviations.

- 2.03 Circulation and access.** The revised Area Plan includes two (2) ingress/egress points off of Wexford Drive. The applicants have proposed to eliminate the access from West Avondale Circle shown on previous plans, replacing it with a cul-de-sac and an emergency vehicle access.

Within the development, sidewalks are proposed along one side of the internal access drives "A" and "C," along both sides of access drive "B" (Meadhurst Dr.), and along the Wexford Dr. frontage. A pedestrian connection to the Township Park at the southwest corner of the development site is also planned. See part 4 of our report for additional comments.

- 2.04 Public facilities.** Public water and sanitary sewer lines and stormwater management facilities are available to serve the proposed development.

- 2.05 Open space.** The planned open space within the development is consistent with the requirements of Section 7.203 (Open Space Regulations), and includes both wetlands and upland areas. Recreation improvement details (such as seating areas, playgrounds, swimming pools, walking paths, etc.) would be required as part of site plan review for the development, per Section 5.206A.3. (Recreation Areas).

- 2.06 Parking and loading.** Resident parking is proposed in the garages and driveways of the proposed units, which is sufficient to satisfy the minimum requirements of Section 8.05 (Schedule of Off-Street Parking...). The additional guest parking shown on the revised Area Plan adjacent to access drives "A" and "C" has been set back from the internal access drive intersections consistent with our previous review comments. See part 4 of our report for additional comments.

- 2.07 Preservation of natural features.** The proposed layout generally follows the Bromley Park Condominium Area Plan layout related to preservation of natural features. Preservation and mitigation details would be required as part of site plan review, per Section 14.05 (Natural Features Protection).

- 2.08 Building layout and design.** The mix of exterior finish materials (vinyl siding, premium vinyl shakes, and stone veneer) is consistent with the requirements of Section 14.09B (Residential Building Exteriors). The rear facades for buildings A - E (which back up to the Bromley Park single-family homes along West Avondale Circle) have been further updated on the revised Area Plan to include additional architectural details and expanded areas of stone veneer (see sheets A1.1 and A1.5) that are well in excess of minimum Zoning Ordinance requirements.

The building layout on the revised Area Plan has been adjusted to substantially increase the separation distance between the proposed Sutton Ridge buildings A - E and the adjacent Bromley Park single-family homes above what had been previously

approved for the Bromley Park Condominium Phase 2 buildings. Otherwise, the revised building layout is generally consistent with the previously approved Bromley Park Condominium Area Plan.

3. Compatibility

The potential compatibility of the proposed Sutton Ridge development with the adjacent Bromley Park Subdivision was a topic of substantial concern during the public hearing. The importance of compatibility between land uses is also reflected in the following additional review criteria listed in Section 7.102C (Standards for Petition Review):

3.01 Location and layout. Section 7.102C.6. requires that *“The location of the proposed uses, layout of the site, and its relation to streets giving access to it, shall be such that traffic to, from, and within the site, and assembly of persons in connection therewith, will not be hazardous or inconvenient to the project or the neighborhood.”*

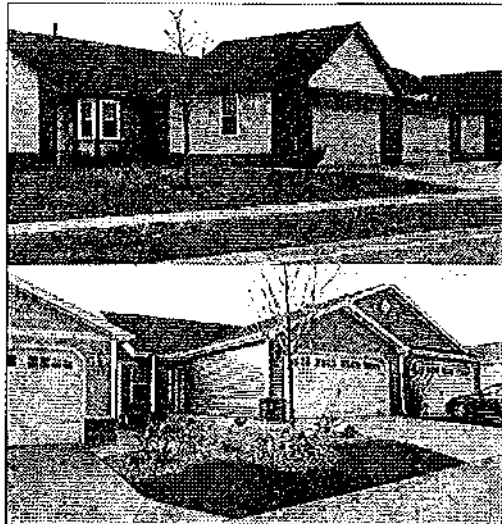
- (1) The proposed change to restrict the ingress/egress from West Avondale Circle to emergency vehicles only would effectively resolve the concerns expressed by Bromley Park homeowners about Sutton Ridge traffic impacts on the single-family neighborhood.
- (2) Based on the similarity in dwelling unit design, the amount of traffic associated with the proposed Sutton Ridge development is not anticipated to exceed the amount that would have been generated by the previously approved Bromley Park Condominium Phase 2 development.
- (3) The existing public roads in the neighborhood and access to Geddes Road were designed to accommodate a development of similar intensity and impact to the proposed Sutton Ridge development.
- (4) The network of sidewalks and pedestrian paths shown on the revised Area Plan is compatible with the neighborhood for purposes of pedestrian access, and would resolve several missing links in the public sidewalk network.

3.02 Compatibility of land uses. Section 7.102C.7. requires that, *“The proposed...mix of housing unit types and densities...shall satisfy the intent of the proposed Special District, conform to applicable use standards and limitations, and be acceptable in terms of convenience, privacy, compatibility, and similar standards.”* Section 7.102C.8. also addresses the compatibility issue by requiring that *“noise, odor, light, or other external effects from any source whatsoever, which is connected with the proposed use, will not adversely affect adjacent and neighboring lands and uses.”* The following compatibility-related findings should be considered:

- (1) The revised layout and design of buildings A - E (increased rear yard setback area and enhanced rear facade design and materials) are positive changes to maximize compatibility with the adjacent single-family neighborhood.
- (2) The revised Area Plan includes extensive landscaping along the common lot boundary to establish a visual buffer from the adjacent single-family homes,

The proposed landscape improvements substantially exceed the minimum screening requirements of the Zoning Ordinance.

- (3) A "condominium" is not a land use per se, but rather is a means by which real property is divided into individual units, where ownership and occupancy are governed by deeds. In a similar way, "rental apartment" describes occupancy of individual residential units governed by leases. While the change from a condominium development and other proposed site alterations would constitute a major change from the approved Bromley Park Condominium Area Plan, the types of residential land uses are similar in character, appearance, and potential impact.
- (4) As defined in Article 17.0 (Definitions), both the existing Bromley Park Condominium and proposed Sutton Ridge dwelling units would be considered to be "attached townhouses," or what the approved Bromley Park Condominium Area Plan referred to as "attached single-family dwellings."
- (5) The existing Bromley Park homes and condominium units can be leased, just as the Sutton Ridge units are proposed to be.
- (6) At the Township's suggestion, the applicant has included their rules and regulations for tenant behavior as an exhibit on sheet C5.0 of the revised Area Plan. If accepted by the Township Board as part of an Area Plan approval, these standards (which address noise, cleanliness, maintenance, parking, and other conduct-related conditions) would apply to the property, regardless of future ownership changes. These lease addendum standards are more restrictive than the existing Bromley Park Condominium bylaws, and are designed to ensure an "atmosphere of peace and quiet."



4. Review of Proposed Ordinance Deviations

Section 7.003 (Regulatory Flexibility) allows for the option of Township Board approval of "limited deviations" from specific Zoning Ordinance standards. Permitted deviations are required to "result in a higher quality of development than would be possible without the deviation." A total of eight (8) ordinance deviations were proposed on the Area Plan reviewed by the Planning Commission. The applicant has modified several of the proposed deviations and deleted deviation #6 in response to the comments received during the Planning Commission's review. Seven (7) deviations are listed on the revised Area Plan's cover sheet, and our comments on each request follow:

#	Requested Deviation(s)
1	<p>Section 5.206A.1.b. (minimum side-to-side separation distance)</p> <p>Comments: The requested 3.25-foot deviation is minimal, and would facilitate the inclusion of additional variation in the mix of dwelling unit types. <u>We have no objection from a planning perspective to approval of deviation #1.</u></p>
2	<p>Section 5.206A.1.c. (minimum rear-to-rear separation distance)</p> <p>Comments: The requested five-foot deviation is minimal, and allows for an increased separation area between Sutton Ridge and the adjacent single-family homes. <u>We have no objection from a planning perspective to approval of deviation #2.</u></p>
3	<p>Section 7.201A (Vehicular Access)</p> <p>Comments: The Planning Commission recommended rejection of the applicant's original deviation request to allow private access drives within the development, rather than the private roads shown on the approved Bromley Park Condominium final site plan. In response, the applicant has proposed to develop access drive "B" (Meadhurst Dr.) as a private road consistent with county Road Commission standards and the cross-section detail depicted at the top of sheet C5.0. This change was requested by the Township in part to ensure continuing access to the utility corridor for maintenance purposes, and unrestricted pedestrian access to the adjacent Township park.</p> <p>Deviation #3 would still be required to facilitate the conversion of the West Avondale Circle entrance to a cul-de-sac and emergency access only, to allow for guest parking, and to provide for safe access to the "mail center" located on the access drive "A." Allowing the deviation for access drive "A" would also help to maximize the separation distance between Sutton Ridge and the adjacent single-family homes. <u>For these reasons, we have no objection to Board approval of the revised Area Plan with deviation #3.</u></p> <p>[Also see deviations #7 and #8 below, which also address road-related issues.]</p>
4	<p>Section 7.201B (Pedestrian Access)</p> <p>Comments: This provision of the general standards for all Special Districts effectively requires that a sidewalk be provided along both sides of internal streets and access drives to provide pedestrian access to "each lot or principal building" in the development. The Planning recommended denial of the applicant's original request to provide internal sidewalks along only one side of the internal access drives. The revised Area Plan includes sidewalks on both sides of access drive "B" (Meadhurst Dr.), which would facilitate direct pedestrian access to the adjacent Township park. Deviation #4 would still be required to allow provision of sidewalks on one side of access drives "A" and "C." Allowing the deviation for drive "A" in particular would help to maximize the separation distance between Sutton Ridge and the adjacent single-family homes. <u>For this reason, we have no objection to Board approval of the revised Area Plan with deviation #4.</u></p>

#	Requested Deviation(s)
5	<p>Section 7.201E6.a. (Meadhurst Dr. perimeter open space setback)</p> <p>Comments: A minimum 50-foot wide area of perimeter open space is required adjacent to the short section of Meadhurst Dr. public road that was part of phase 1 of the Bromley Park Condominium development. A note on sheet C4.1 indicates that the applicant plans to seek an abandonment of this short section of public road right-of-way in favor of a private easement that would maintain access to the Bromley Park community pool.</p> <p>The proposed deviation is minimal, and is consistent with the approved Bromley Park Condominium Phase 2 final site plan, which showed a similar building at this location. The deviation would permit building "K" to remain at its proposed location, whether the public road stub is abandoned or not. <u>We have no objection from a planning perspective to approval of deviation #5, provided that the minimum 25-foot long space for parking in the driveway is provided for each unit in building "K" as shown on the revised Area Plan.</u></p>
7	<p>Section 8.06E.3. (parking space ingress/egress)</p> <p>Comments: This provision of the general parking standards prohibits the creation of parking spaces that would require a motorist to back out directly onto a street. The Planning Commission recommended rejection of the applicant's original request to allow guest parking on all internal drives, including directly adjacent to intersections. In response, the applicant has revised the Area Plan to address safety concerns noted in our previous report, and to restrict guest parking to more limited areas of access drives "A" and "C."</p> <p>The proposed parking arrangement would reduce development costs, but would not add to the development's character or result in a higher quality of development. However, with the proposed conversion of the West Avondale Circle entrance to a cul-de-sac and emergency entrance only, the potential safety impacts of this deviation are minimal, and approval of the deviation would minimize the need to intrude into the expanded setback area adjacent to the single-family homes to provide additional area for off-street guest parking elsewhere within the development. <u>For these reasons, we have no objection to Board approval of the revised Area Plan with deviation #7.</u></p>
8	<p>Section 7.201C (Design and Construction of Streets)</p> <p>Comments: This provision of the general standards for all Special Districts requires that all internal streets <i>"be designed and constructed according to established standards for public streets, unless a deviation is approved."</i> The Planning Commission recommended rejection of the applicant's original request to waive this requirement for all internal drives. The applicant has revised the Area Plan in response to Commission comments.</p> <p><u>This deviation should be tie-barred with deviation #3 in any action by the Board. If deviation #3 is accepted by the Board as presented, we have no objection to Board approval of the revised Area Plan with deviation #8 as well.</u></p>

5. Plan Details that Remain to be Addressed by the Applicant

The conceptual land use arrangement, range of dwelling units, and proposed dwelling unit density depicted on the revised Sutton Ridge PC Area Plan dated 12/18/2015 are generally acceptable, based upon applicable Master Plan policies and Zoning Ordinance standards. The applicant's revisions to the building layout, pedestrian and vehicular access, and scope of ordinance deviations, as depicted on the revised Area Plan, are substantial in character and reflect a thoughtful response to the comments received during the Planning Commission's review.

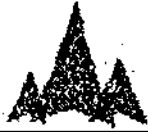
The revised Sutton Ridge PC Area Plan dated 12/18/2015 is substantially complete. However, we would recommend that the following details be addressed by the applicant, prior to final action by the Township Board:

- 5.01 The location of the turnaround area so close to West Avondale Circle and directly between the two adjacent homes has the potential to create noise and headlight-related conflicts with these immediate neighbors when in use. In addition, close proximity to West Avondale may encourage some motorists to cut across the emergency access. For these reasons, we would recommend that the applicant revise the Area Plan to move the turnaround at least 75 feet further to the southwest away from West Avondale Circle.
- 5.02 The inclusion of proposed deviation #6 in the chart on the Sutton Ridge Area Plan cover sheet is potentially confusing, since the applicant also states on the plan that the *"requested deviation is no longer needed."* We recommend that deviation #6 be deleted entirely from the chart, and the requested deviations renumbered accordingly.

Respectfully submitted,

Donald N. Pennington
Rodney C. Nanney, AICP
Land Use Planning Consultants

This report is made to the Township Board, and is the property of Superior Charter Township. The report addresses the completeness of the application and issues of concern. While reports may be provided to applicants and may be helpful to them, the report is not generated for the applicant and does not necessarily address all items that may be raised by the Commission or required by the Zoning Ordinance. The report is not binding upon the Township, and final authority to determine all matters, including completeness of application, remains with the Planning Commission. In all cases, it is the responsibility of the applicant to carefully review the Zoning Ordinance and Master Plan, and to ensure that all requirements have been met.



AREA PLAN AMENDMENT SUPPLEMENTAL REPORT

Superior Charter Township Board of Trustees

Sutton Ridge Apartments

Previous Report: January 15, 2016

Current Report Date: June 15, 2016

1. Description

- 1.01 Action Requested.** Approval of a major amendment to the approved Area Plan for the unbuild phases of the Bromley Park Condominiums Planned Community (PC) development on parcel #J-10-35-100-006 to alter the development concept from 135 attached condominium units served by private roads to 125 single-story apartment units with attached garages served by access drives.
- 1.02 Applicant.** Redwood Acquisition LLC, 23775 Commerce Park, Ste. 2, Beachwood, OH 44122.
- 1.03 Owner.** R4 Properties LLC, 10356 Bouldercrest Dr., South Lyon, MI 48178
- 1.04 Location.** Parcel # J-10-35-100-006; 30.77 acres south of Geddes Road and adjacent to the Bromley Park Condominium and Bromley Park Subdivision in the northeast quarter of section 35.
- 1.05 Plan revision dates.** Our supplemental review comments are based upon the following Area Plan materials, as submitted by the applicant for Township Board consideration:
- Revised Sutton Ridge PC Area Plan dated 12/18/2015;
 - Exhibit 2 -- Meadhurst Dr./"Drive B" Revised Right-of-Way dated 1/22/2016;
 - Exhibit 3 -- Revised W. Avondale Circle/"Drive C" Detail dated 1/22/2016; and
 - Letter of Agreement between Bromley Park Condominium Association and Redwood Acquisition LLC dated 10/21/2015.

2. History of Development on the Site

The site of the proposed Sutton Ridge development is located within the existing Bromley Park Planned Community (PC) District, which also includes the existing Bromley Park subdivision of single-family homes and the developed phase 1 portion of the Bromley Park Condominium development. The following is a summary of the site's development history:

2.01 Bromley Park Condominium Area Plan approvals.

- (2001) The Bromley Park Condominium Area Plan dated 9/12/2001 was approved by the Township Board on 10/15/2001. This approved Area Plan included development of 135 dwelling units in phase 2, all with basements; including seven (7) two-story buildings.
- (2002) During site plan review for the condominiums, the Planning Commission approved minor changes to the approved Area Plan, which resulted in a reduction of density, some street changes, and other minor revisions. Accordingly, the approved Final Site Plan dated 2/6/2002 also serves as the final approved Area

Plan for the overall condominium development, including the phase 2 area now proposed for the Sutton Ridge project.

This amended Area Plan included development of 127 dwelling units in phase 2, all without basements and located in single-story buildings.

2.02 Construction of the Bromley Park development.

(2005) The 266 single-family homes in Bromley Park were started in December of 2002 and sold quickly. By August of 2005, all of the single-family homes were completed and occupied.

The 93 attached condominium units in phase 1 of the Bromley Park condominium development were started in October 2002 and were constructed and sold at a much slower pace. The developer experienced financial problems, and the last building permit was issued in 2004. A total 77 units in Phase 1 were completed and occupied, and eight (8) additional units had completed exteriors only; and eight. The sites for eight (8) other units were left vacant.

In phase 2, the underground utilities were installed but no streets or units were constructed.

(2008) By this point, the developer had abandoned the project, which was subsequently taken over by the bank.

(2011) The current owner purchased the unfinished units in phase 1 and all of the vacant land for phase 2 of the condominium development. The owner began to finish the phase 1 units with unfinished interiors.

(2014) The eight (8) unfinished units in phase 1 had been completed and occupied.

3. Compatibility

Section 7.102C.7. of the Zoning Ordinance requires that, *"The proposed...mix of housing unit types and densities (in a Planned Community project) shall satisfy the intent of the proposed Special District, conform to applicable use standards and limitations, and be acceptable in terms of convenience, privacy, compatibility, and similar standards."* Section 7.102C.8. also addresses the compatibility issue by requiring that *"noise, odor, light, or other external effects from any source whatsoever, which is connected with the proposed use, will not adversely affect adjacent and neighboring lands and uses."*

As noted in their recommendation to the Township Board, the Planning Commission's principal concerns related to the proposed Sutton Ridge Area Plan focused on the potential incompatibility of land uses, and potential financial incompatibilities with the planned arrangement of funding infrastructure and community facility maintenance through the Bromley Park condominium, homeowners, and community associations.

3.01 Compatibility of land uses. In response to land use compatibility concerns, the applicant has included the following Area Plan revisions and other updates, as presented to the Township Board:

- (1) **Drive "C" cul-de-sac.** The secondary "Drive C" entrance from W. Avondale Circle (which was part of the original Bromley Park Condominium Phase 2 development plans) is now proposed to be closed and limited to access by emergency vehicles only. In addition, the "Exhibit 3" addition to the revised

Area Plan shows the proposed relocation of the cul-de-sac turnaround so that it would be set back 144-feet from the W. Avondale right-of-way and further from the adjacent single-family lots.

- (2) **Drive "B" right-of-way/pedestrian pathway.** The "Exhibit 2" addition to the revised Area Plan depicts a modest adjustment to the Meadhurst Dr./"Drive B" alignment to provide the required 66-foot-road right-of-way along its entire length. This change will have a modest positive benefit related to pedestrian safety and the arrangement of the required pathway on the west side of the drive.
- (3) **Exterior façade upgrades.** The exterior facades of buildings A – E (which are closest to the adjacent Bromley Park single-family homes) have been revised to include additional rear facade design details and decorative materials. The proposed façade improvements substantially exceed the minimum exterior facade requirements of the Zoning Ordinance.
- (4) **Enhanced screening and buffering.** The location of buildings A – E have been revised to expand the area for establishment of a visual buffer along the common lot boundary with the adjacent Bromley Park single-family homes. The revised Area Plan includes extensive landscaping improvements in this area, which substantially exceed minimum Zoning Ordinance requirements.
- (5) **Rules for tenant behavior on the Area Plan.** The applicant has voluntarily chosen to include their rules and regulations for tenant behavior on the revised Area Plan. If accepted by the Township Board as part of an Area Plan approval, these standards (which address noise, cleanliness, maintenance, parking, and other conduct-related conditions) would apply to the property, regardless of future ownership changes.

3.02 Financial compatibility. The question of whether a new development will contribute financially to infrastructure and community facility maintenance is not normally part of the scope of Area Plan approval. However, the proposed Sutton Ridge development site is in an existing PC District that includes an existing Bromley Park Community Association. The Community Association is financially responsible for maintaining certain infrastructure elements common to the overall Bromley Park development.

The applicant has taken the following steps to address financial compatibility concerns associated with the Sutton Ridge project:

- (1) **Maintenance of Sutton Ridge site improvements.** The applicant provided extensive details related to Redwood's maintenance practices and policies as part of the Area Plan submittal. The company's practices related to landscaping maintenance substantially exceed the standards set by Section 14.101 (Plant Material Installation and Maintenance) of the Zoning Ordinance.
- (2) **Maintenance of stormwater management facilities.** The applicant proposed as part of the Area Plan submittal to take over full responsibility for maintenance and upkeep of the existing stormwater detention basin that also serves the Bromley Park condominiums and single-family homes. This action would relieve the Bromley Park associations of this financial burden.
- (3) **Agreement with the Condo Association.** As indicated in the 10/21/2015 Letter of Agreement between Bromley Park Condominium Association and Redwood Acquisition LLC (which has been made part of the revised Area Plan submittal),

the applicant has chosen to enter into an agreement with the Condo Association to provide a one-time payment that is *“intended to defray the Wexford road maintenance costs incurred by the Association for the roads located within the Association which connect to the (Sutton Ridge) Property.”*

4. Proposed Ordinance Deviations

Section 7.003 (Regulatory Flexibility) allows for the option of Township Board approval of *“limited deviations”* from specific Zoning Ordinance standards. Permitted deviations are required to *“result in a higher quality of development than would be possible without the deviation.”* A total of eight (8) ordinance deviations were proposed on the Area Plan reviewed by the Planning Commission.

As noted in our previous report to the Board dated 1/11/2016, the applicant has modified several of the proposed deviations and deleted deviation #6 in response to the comments received during the Planning Commission's review. We have no objection from a planning perspective to approval of the seven (7) deviations listed on the revised Area Plan.

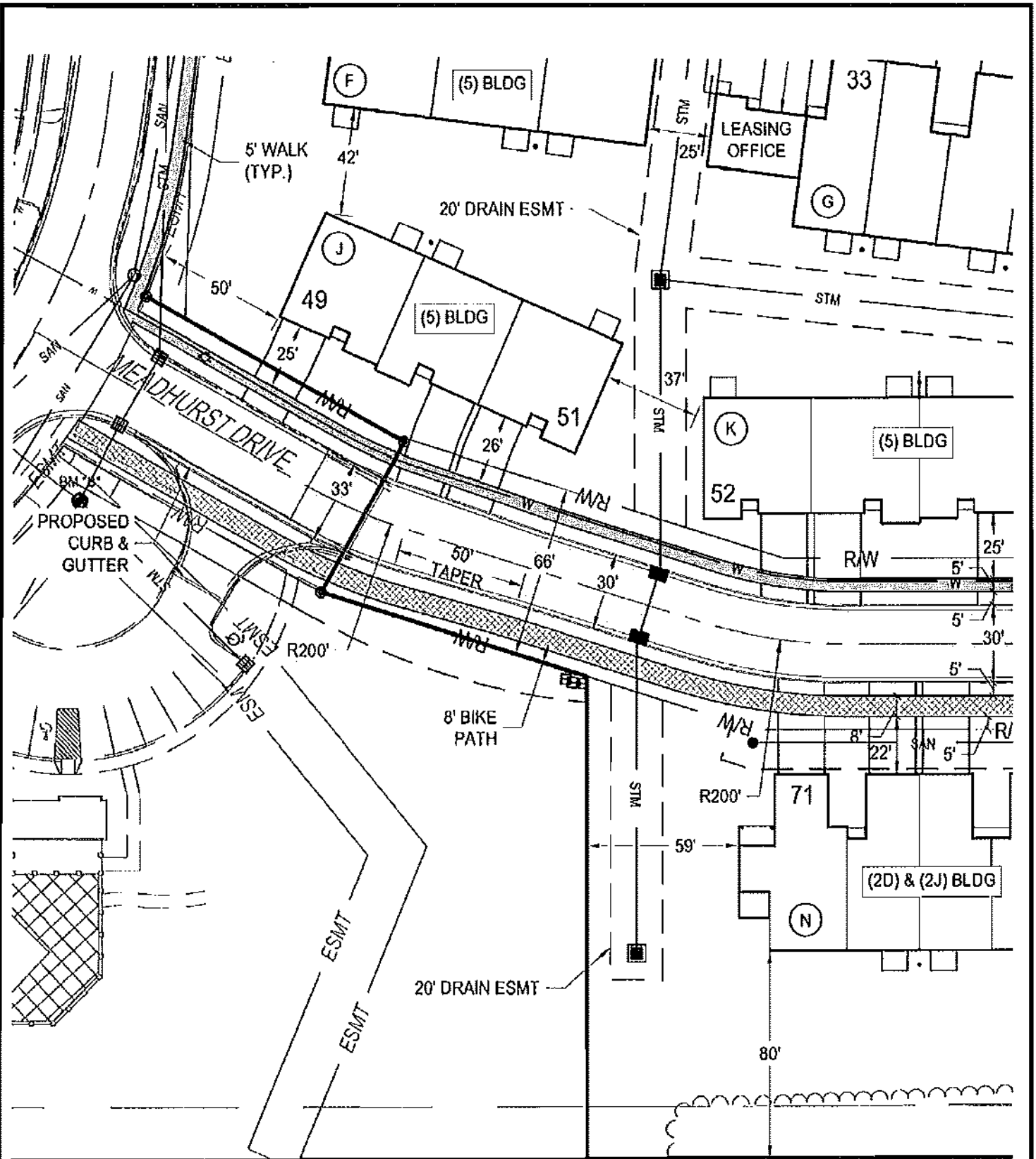
5. Conclusion

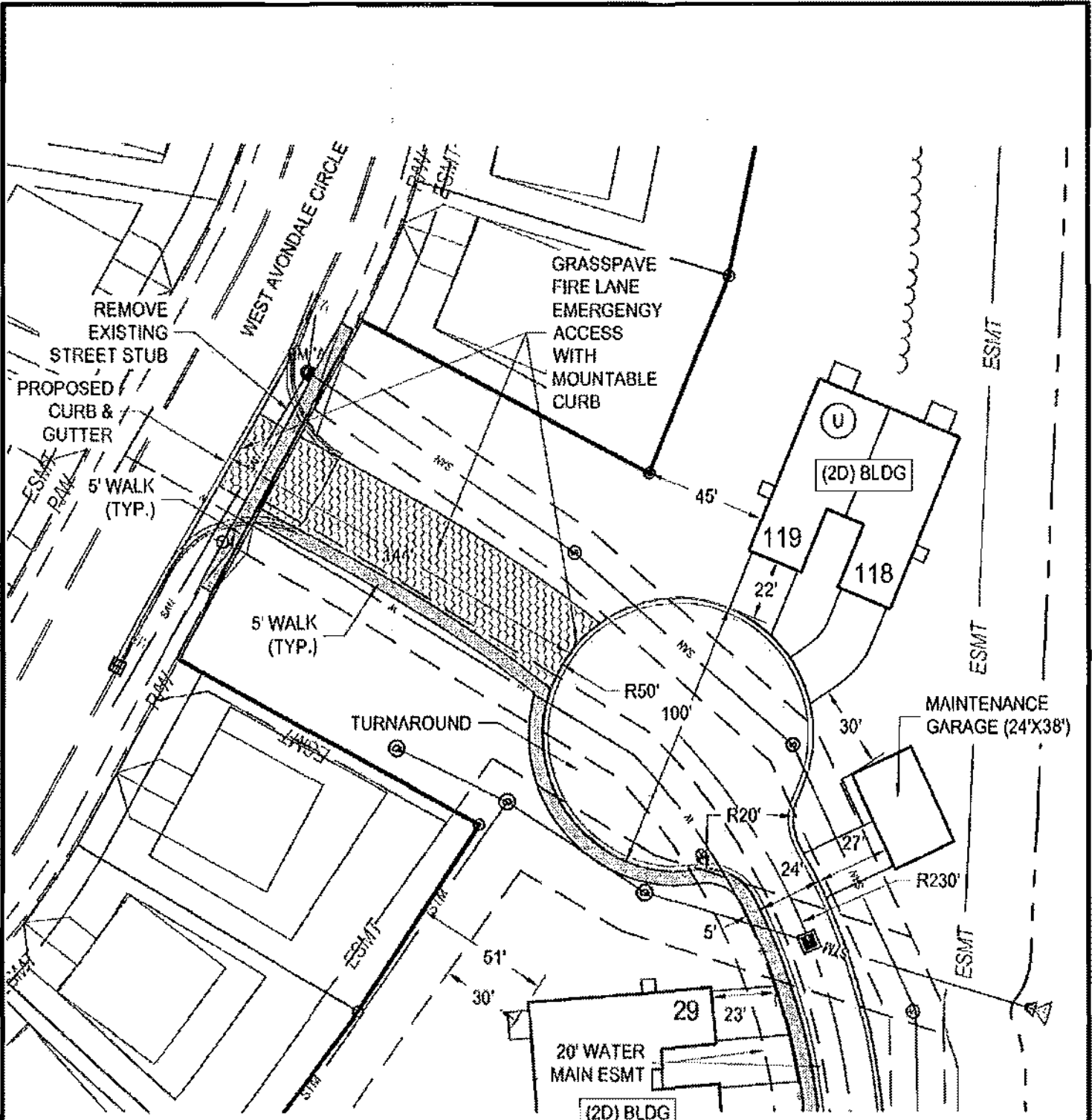
The minimum information requirements for a Planned Community (PC) District Area Plan are found in Section 64.07 of the Zoning Ordinance, and the standards for Area Plan approval are listed in Section 7.102C (Standards of Petition Review). Based upon our review of the revised Sutton Ridge PC Area Plan dated 12/18/2015 and associated Exhibit 2 and Exhibit 3, we would offer the following statements about the submittal:

- 5.01 All necessary information for Area Plan review has been provided.
- 5.02 With the addition of the changes depicted on Exhibit 2 and Exhibit 3, the revised Sutton Ridge PC Area Plan dated 12/18/2015 is complete and ready for Township Board consideration and action.
- 5.03 The conceptual land use arrangement, range of dwelling units, and proposed dwelling unit density depicted on the revised Sutton Ridge PC Area Plan dated 12/18/2015 and associated Exhibit 2 and Exhibit 3 are acceptable, based upon applicable Master Plan policies and Zoning Ordinance standards.
- 5.04 The applicant's revisions to the building layout, pedestrian and vehicular access, landscaping, and scope of ordinance deviations are substantial in character and reflect a thoughtful response to the comments received during the development review process.
- 5.05 Based on the changes made by the applicant following the Planning Commission's review, we would have no objection from a planning perspective to Township Board approval of the revised Sutton Ridge PC Area Plan dated 12/18/2015 and associated Exhibit 2 and Exhibit 3 dated 1/22/2016.

Respectfully submitted,

Donald N. Pennington
Rodney C. Nanney, AICP
Land Use Planning Consultants





**SUPERIOR CHARTER TOWNSHIP BOARD
RESOLUTION**

RESOLUTION 2016-15

August 15, 2016

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT EMV-
2015-FV-90115 FROM THE FEDERAL EMERGENCY
MANAGEMENT AGENCY (FEMA)**

WHEREAS, the Superior Charter Township Fire Department applied for a FEMA grant for the acquisition of a fire engine ladder truck.

WHEREAS, Superior township was notified by the federal government, (Offices of Congresswoman Debbie Dingell) that the grant was approved in the amount of \$840,910.00; and,

WHEREAS, a condition of the grant is a match by Superior Township in the amount of ten percent (10%) of the total allocation to Superior Township; and

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees authorizes the administrative staff to accept grant EMV-2015-FV090115 from FEMA; and,

BE IT FURTHER RESOLVED that Superior Township shall match the portion of the grant allocated to Superior Township to be paid out of appropriate line item of the fire fund.

BE IT FURTHER RESOLVED that the Superior Township Board of Trustees acknowledges and appreciates the special efforts of Fire Fighter Christopher Wiggins and Fire Chief Vic Chevrette for their efforts in securing this grant.

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Superior Township Board of Trustee's
CC:
From: Vic Chevrette, Fire Chief
Date: 8/10/2016
Re: Summary for Ladder Truck/Mutual Aid Agreement

To: Superior Township Board Members,

In an email request from Clerk David Phillips, I have been requested to summarize some items addressed by Mr. Phillips.

1. Cost to each community as it relates to the FEMA AFG Grant for the Ladder Truck: There is no cost to Ypsilanti Township or Ypsilanti City for any financial responsibility for the Ladder Truck. This is stated in the attachment called "Vehicle Acquisition Aerial Apparatus".
2. Superior Township's responsibilities for staffing of the Ladder Truck and Automatic Mutual Aid Responses: this is clearly stated in the attached document called "Automatic Mutual Aid Agreement" (AMA) between Superior Township, Ypsilanti Township and Ypsilanti City. This AMA is for all Structure Fires.
3. Maps for AMA areas for the three agencies are listed in the "Automatic Mutual Aid Agreement".
4. Mutual Aid Box Alarm System (MABAS): Several run cards have been created as part of the Washtenaw County MABAS system. Superior Township FD Ladder truck would be listed under 2nd, 3rd, 4th and 5th Box Alarms within the County.

If you have any questions, please feel free to contact me. I will answer any questions that you may have.

Respectfully



Victor G. Chevrette

Automatic Mutual Aid Agreement

THIS AGREEMENT is made on this ____ day of _____, 2014 by and between the City of Ypsilanti (hereinafter "City"), Charter Township of Ypsilanti (hereinafter "Township") and Superior Charter Township (hereinafter "Superior").

WHEREAS, the parties of this Agreement may, pursuant to the provision of PA 1987, Ex. Sess., No. 8, being MCL 124.531, et seq., enter into an Agreement whereby they may provide each other with fire assistance; and

WHEREAS, due to the staffing levels that each party currently has, the parties desire automatic response assistance from each other to increase initial staffing on structure fire scenes and facilitate better response times and increased safety of firefighters and our citizens; and

WHEREAS, the parties are willing to provide each other with fire assistance on a long term basis, subject to the terms and condition contained herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Purpose

The purpose of an Automatic Mutual Aid Agreement is to establish a predetermined arrangement between two or more agencies to support and assist each other in times of emergency related to fire suppression assistance. Also to decrease response times to a Box Alarm and/or mutual aid request and to improve fire scene safety with increased manpower.

2. Fire Assistance

The Fire Chief(s), Public Safety Director(s) of the aforementioned departments, or their designees, hereby agree that they will assist each other on an Automatic Mutual Aid basis, in accordance with the response protocol listed below.

3. Policy

Such assistance will be provided and requested in according to the following provisions:

Superior shall respond automatically with a Ladder Truck (2-FFs) and/or Engine (1-FF).

Superior will respond to Ypsilanti Township sections 1, 2, 3, 4, 5, 6 also 10 and 11

Superior will respond to Ypsilanti City sections 3, 4, 5 and 6.

Township shall respond automatically with two Engines: E14-1 (2-FFs) & E14-3 (2-FFs).

Township will respond to Superior sections 31, 32, 33, 34, 35 and 36.

Township will respond to the entire City of Ypsilanti.

City shall respond automatically with a Tower Truck (2-FFs) and Engine (2-FFs).

City will respond to Superior sections 31, 32, 33, 34, 35 and 36.

City will respond to Township sections 1 thru 24 (Clark Rd. south to Textile Rd.)

4. Definitions

A. *"Commanding Officer"* shall mean the senior or highest ranking officer available and/or his/her designee, who has responsibility for directing the department at the time of an emergency.

B. *"Requesting Agency"* shall mean the jurisdiction in which an emergency exists and that requests aid pursuant to this agreement.

C. *"Responding Agency"* shall mean the agency that sends personnel and/or equipment to a requesting agency pursuant to this agreement.

5. Equipment and Personnel Expenses

A. Unless covered by another agreement, no party to this Agreement shall be required to pay any compensation to any other party to this Agreement for services rendered hereunder, the mutual advantages and protections afforded by this Agreement being considered adequate compensation to all of the parties.

5. Equipment and Personnel Expenses (continued)

- B.** All usage and disability payments, pension, worker's compensation claims, damage to equipment and clothing, and medical expenses shall be paid by the governmental entity regularly employing the firefighter who may be involved in providing fire assistance in accordance with this Agreement. Any and all furlough payments and charges to be made for equipment, supplies and materials used or expended while rendering assistance pursuant to this Agreement shall be paid by the governmental entity regularly employing the fire personnel who may be involved in providing fire assistance in accordance with this Agreement.

6. Liability and Indemnification

- A.** The requesting agency shall indemnify, hold harmless and defend the responding agency from all claim (except for those defined in section C below), demands, costs of damages (including attorney's fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the act or omissions of personnel of the responding agency which are specifically directed or ordered by the requesting agency's commanding officer or his/her designee.
- B.** The responding agency shall indemnify, hold harmless and defend the requesting agency from all claims, demands, costs of damages (including attorney's fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the responding agency which are not specifically directed or ordered by the requesting agency's commanding officer or his/her designee.
- C. Waiver of Compensation:** The responding and requesting agencies waive all claims for compensation from each other including wages, disability payments, retirement, furlough and payments or charges made for equipment, supplies and materials used or expended while rendering service under this Automatic Mutual Aid Agreement.
- D. Waiver of Attorney Fee:** To the extent attorney fees are covered by an insurance carrier for either the responding and requesting agency, the parties hereto waive indemnification of attorney fees, except for applicable deductibles.

7. Term

The term of this agreement shall be for one year after acceptance by each governing body and shall be automatically renewed for one year on the anniversary date of this acceptance.

8. Termination

Notwithstanding paragraph 4, parties to this Agreement may withdraw from this Agreement by providing the other parties to this Agreement with written notice (30) days prior to termination.

9. Notices

Any notice required or permitted by the terms of this Agreement shall be deemed to have been properly and sufficiently made, given, and served when such notice is placed in a properly addressed and sealed envelope, with postage prepaid, and sent by certified or registered mail to the other party at the following addresses:

TO THE CITY OF YPSILANTI:

One South Huron Street
Ypsilanti, Michigan 48197
Attention: City Manager & Fire Chief

TO THE CHARTER TOWNSHIP OF YPSILANTI: 7200 South Huron River Drive

Ypsilanti, MI 48197
Attention: Twp. Supervisor & Fire Chief

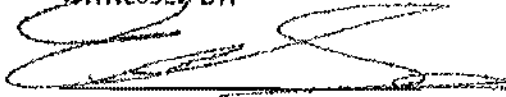
TO SUPERIOR CHARTER TOWNSHIP:

3040 N. Prospect Road
Superior Township, Michigan 48198
Attention: Twp. Supervisor & Fire Chief

All notices shall be deemed to have been made, given and served which they are deposited in the United States mail. The parties may designate another address for notices by providing the other parties with written notice of a change of address in the manner set forth.

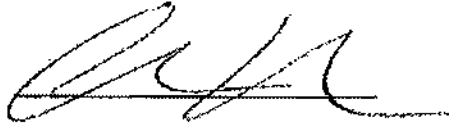
IN WITNESS WHEREOF, the parties have caused this Agreement to be signed on the _____ day of _____, 2014.

WITNESSED BY:



CITY OF YPSILANTI

Ralph A. Lange
Ralph A. Lange, City Manager



Francis McMullan
Francis McMullan, Clerk 10/23/2014
Francis McMullan

WITNESSED BY:

Nancy Wypych-Ranski

CHARTER TOWNSHIP OF YPSILANTI

Brenda L. Stumbo
Brenda L. Stumbo, Supervisor 10-21-14

Nancy Wypych-Ranski

Karen Lovejoy Roe
Karen Lovejoy Roe, Clerk 10-21-14

WITNESSED BY:

SUPERIOR CHARTER TOWNSHIP

Kenneth Schwartz, Supervisor

Dave Phillips, Clerk

APPROVE AS TO FORM:

John M. Barr
John M. Barr, P-10475 for City

William Douglas Winters, P-28965 for Twp.

(Information forthcoming) for Superior

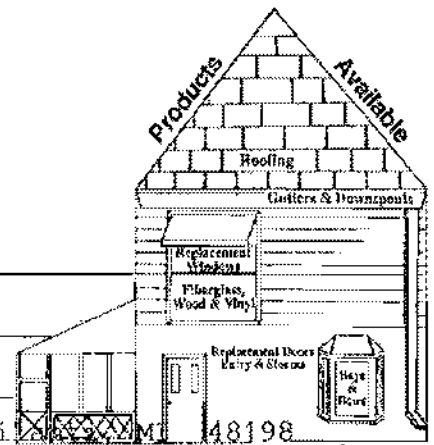


3488 Pontiac Trail • Ann Arbor, MI 48105
 ph. (734) 768-7330 • fax (734) 769-4767
 email: info@georgemeyerco.com
 www.georgemeyerco.com

Proposal

**Ann Arbor's
 Window & Door Specialists**

• OVER 26,000 CUSTOMERS •
 • LARGE EXTENSIVE SHOWROOM •



PROPOSAL SUBMITTED TO Superior Twp.		DATE 04/21/16	
STREET 3040 N. Prospect		JOB NAME Superior Twp.	
CITY, STATE AND ZIP CODE Ypsilanti, MI 48198		JOB LOCATION 3040 N. Prospect, Ypsilanti, MI 48198	
SALESPERSON Tim	LICENSE # 2102126526	JOB SITE PHONE 734-482-6099 ext. Rick	WORK PHONE 734-482-6099

We hereby submit estimates for:

I. WINDOWS

Remove 4 twin Casement units and haul away. Replace bad wood around exterior of openings as needed.

Supply and Install 4 Sunrise white vinyl twin Casement units with ultra-u insulated glass and screens. (ultra-u 12 add \$590.00)

Insulate, caulk and trim outside with clay fabricated aluminum trim.

Trim inside with 3 1/4 colonial pine wood trim with extension jamb.

Clean up debris. ****TOTAL= \$7,283.00**

*Optional: Andersen 400 series twin Casements. *TOTAL= \$8,280.00

PERMIT FEES

- Conditions on the reverse side of this form are mutually accepted as being part of this agreement.
- Products are on display in our 10,000 square foot showroom/shop for inspection.
- Any required building permits to be furnished by George Meyer Company.
- For your protection our company and crews are licensed and insured.

PARTIALLY COMPLETED JOBS:

If, due to delays caused by special orders, back orders, services or repairs, it is agreed that the customer will pay the contract in full less 5%, or less the cost of the service part or repair, whichever is less.

We Propose hereby to furnish material and labor — complete in accordance with above specification, for the sum of:

1/2 DOWN, BAL UPON COMPLETION

dollars (\$ _____).

Payment to be made as follows:

Company Authorized Signature

Acceptance of Proposal

Pricing, specifications and conditions on above data, and on reverse side of this document and attached forms are satisfactory and accepted. Payment will be made as outlined above.

Note: This proposal may be withdrawn by us if not accepted within _____ days. Date of Acceptance 4/21/16

Signature X

Signature _____



R.D. Kleinschmidt, Inc.

We Build Our Reputation Around Your Home.

19800 Sharon Valley Road
Manchester, Michigan 48168 email: rdklnc@aol.com
Phono: (734) 428-8836

PROPOSAL

Fax (734) 428-1030 Proposal # 64099

TO	Richard Mayeruk Superior Township 3040 Prospect Rd. Ypsilanti, MI 48198 Salesman: Jason Aldrich	PHONE 482-6099	DATE 07/01/16
		JOB NAME / LOCATION	
		JOB NUMBER	JOB PHONE

We hereby submit specifications for:

REPLACEMENT WINDOWS: Sunrise Premiums

- ** Provide and install 4 Sunrise vinyl replacement window units
- ** Windows to be White with double 7/8" insulated glass and full screens
- ** Windows to consist of the following types:
- 4- Twin casement units with Ultra U Plus glass
- ** Insulate around outside frame of windows
- ** Trim outside window frame with aluminum
- ** Provide any necessary permits
- ** Clean up and dispose of all job related debris upon completion of work
- ** Price: \$8,635.00 (Yes or No)

NOTE: To install 4 Anderson 400 Series casement window units instead of Sunrise, would cost \$8,795.00 (Yes or No)

NOTE: Upgrade Sunrise windows to Ultra U Plus 12 glass would cost an additional \$300.00 (Yes or No)

NOTE: Caulk other front & side windows as discussed for an additional \$335.00 (Yes or No)

NOTE: Wrap 1 existing window with aluminum for an additional \$85.00 (Yes or No)

NOTE: If lumber around window opening is rotted and requires replacement, to be done for an additional \$195.00 per opening.

We Propose hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:

Eight Thousand Six Hundred Thirty-five and 00/100***dollars (\$ 8,635.00)**

Payment to be made as follows:

**One Third Down When Order is Placed
Balance Upon Completion**

If this proposal is acceptable to you, please sign, date and return both copies to us within 30 days. We will then sign and return one copy to you.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE ADMINISTRATIVE STAFF OF
SUPERIOR TOWNSHIP TO ENTER INTO A CONTRACT WITH JCM MEDIA
GROUP FOR THE DESIGN AND HOSTING OF THE TOWNSHIP WEBSITE
AND TO APPROVE ADDITIONAL EMPLOYEE HOURS TO IMPLEMENT
THE PROJECT**

RESOLUTION NUMBER: 2016-12

DATE: AUGUST 15, 2016

WHEREAS, the Charter Township of Superior must transition to a new website because Washtenaw County is discontinuing to offer their Zope content management system and hosting service; and,

WHEREAS, the Township's posted an RFP for website design and hosting on the Michigan Inter-Governmental Trade Network (MITN) and received twenty RFP's; and,

WHEREAS, after extensive review, evaluation and checking of references, it was decided by the review committee that JCM Media Group LLC (JCM) was the best selection for the design and hosting of the new Township website; and,

WHEREAS, JCM's Project Cost Summary dated July 12, 2016 was for \$12,320.00; and,

WHEREAS, the review committee has identified additional desirable features that were not included in the July 12, 2016 Project Cost Summary; and,

WHEREAS, it is recommended that the Township assign at least one employee or official to be involved in the website design and transition process; and,

NOW, THEREFORE, BE IT RESOLVED, that the Superior Township administrative staff is authorized to execute any documents necessary to approve the contract with JCM for the design and hosting of the Township website at cost of \$12,320.00, to include the Standard Support Plan as outlined in Appendix B of the RFP and to approve additional features at a cost of _____ for a total cost not to exceed _____ and that these funds will be from be assigned from G.L 100-266.962.000, Special Projects and will require a budget amendment; and,

NOW, THEREFORE, BE IT RESOLVED, that prior to executing all necessary documents, the Township administrative staff shall have the documents reviewed by the Township Attorney, the Township IT Consultant and any other appropriate parties; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED, that in order to better implement the design and transition of the new website, the Board authorizes hiring Becky El-Assadi to work additional hours at her current rate of pay, so long as her total hours in a week do not exceed _____ hours, so that she can be part of the design and transition process and also be trained to perform content management.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

David Phillips, Superior Township Clerk



David M. Phillips, Clerk

davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734)482-6099 Fax: (734) 482-3842

MEMORANDUM

DATE: August 11, 2016
TO: Superior Township Board of Trustees
FROM: David M. Phillips, Township Clerk
RE: Township Website Design and Hosting

On July 18, 2016, the Board instructed me to review, investigate and evaluate the twenty RFP's we received for the Township website design and hosting. I enlisted the assistance of Dave Donoghue from Parhelion, who has been the Township's longtime IT consultant, and Trustee Alex Williams. Their scope of knowledge and assistance was tremendously valuable. They were able to weave their way through the layers of issues related to this complicated and complex RFP. They addressed technical issues such as the type of website platforms (i.e.: WordPress or CMS); different ways to implement an email/text messaging system (a true text message system would be very expensive); the different business models of the vendors and the resulting costs; the accessibility and availability of service and maintenance; and other issues.

At the end of a long review process JCM Media Group LLC, 315 E. Eisenhower Pkwy, STE 302, Ann Arbor, MI 48108 was at the top of the list. We interviewed them on August 9 and the three of us, Dave, Alex and I, were satisfied with their proposal. I have contacted their references from Ann Arbor Township and Sharon Township and received good reports from both of them.

With the concurrence of Dave and Alex, I am recommending the Township contract JCM Media Group LLC to design and host the Township website according to their proposal date 07/12/2016. There are also some added features that I would recommend.

I also recommend that the Board approve Becky El-Assadi to work with the website transition. As you know, the Kay Williams and I have pretty much been responsible for all the website content and management. I will be leaving in November, at which time there will be a new clerk. I think it is important that we have at least one employee or official to be involved with the new website, beginning with the design and transition. Becky has worked with me since November 2012. She is responsible for maintaining the QVF voter records, assisting with elections and other tasks as needed. She has proven herself to be a valuable, competent and reliable employee. I feel confident she has the ability and skills needed to assist with the design and content management of the new website. She is a permanent part-time employee (hours vary depending on need), earns \$20.00 per hour and is willing to accept the job and work additional hours as needed.



07/12/2016

Superior Township

Dear Dave,

Thank you for the opportunity to earn your digital marketing business. Our team is excited to learn more about your business during the website redesign process and help you achieve your business goals. We use a highly collaborative process to treat each of our clients as a unique entity with distinctive needs.

While the primary project focus is on the design and development of the Superior Township website, JCM has three divisions that enable us to deliver best-in-class solutions.

1. **Interactive Marketing** – JCM has a custom approach to interactive web development because we don't believe that the cookie cutter approach delivers the same results or communicates the brand message effectively.
2. **Creative Services** – JCM offers a variety of creative services including graphic design for web and print, branding and identity, trade show materials, and ad campaign concepts.
3. **Technology Services** – JCM creates custom applications ranging from custom social media software to media streaming, ecommerce, mobile applications, and more. We also integrate our systems with current business applications (CRM, ERP, etc...) to create immersive, interactive experiences without having to recreate the wheel.

We are constantly looking for ways to improve our clients' experience, which means feedback is essential. I encourage you to contact me any time with questions or concerns.

We look forward to a long-term partnership with Superior Township.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Travilla', written over a white background.

Jeff Travilla
CEO & Head of Accounts
JCM Media Group
800.383.0582 ext. 700
jeff@jcmmediagroup.com
www.jcmmediagroup.com

800.383.0582

contact@jcmmediagroup.com

JCM Media Group LLC
315 E. Eisenhower Pkwy STE 302
Ann Arbor, MI 48108



Superior Township

Submission Date:
07/12/2016

Project Title:
Website Redesign and Hosting Setup

Version:
1.0



Proposal

Client Name:	Superior Township
Client Administrator:	Dave Phillips
Project Name:	Website Redesign and Hosting Setup
Project Duration:	7 weeks
Project Start:	TBD
Project End:	7 weeks from start date

Executive Summary

JCM would like to work with Superior Township to redesign your website on the Wordpress platform, bringing the design into 2016 with years of staying power and responsiveness to all device sizes.

Process and Methodology Suggestions

- JCM recommends the Wordpress platform with a customized theme and including the Visual Composer plugin. This will allow for the lowest learning curve on the client side, while still providing enough features and access to create a dynamic and modern website.
- Because of the amount of content and functionality that the Superior Township website requires, we suggest a "desktop-first" responsive design methodology, using the assumption that more than 50% of the traffic to the Superior Township site is from desktop vs. mobile. The website will be responsive to all device sizes including mobile, but the desktop design will be created first.
- We suggest a highly collaborative process between Dave, Jeff, and Chelsea (Art Director). The more insight we gain from the client perspective, the better projects tend to turn out. Weekly progress meetings will aid in this process, and Jeff will be available to Dave 24/7 to answer any questions or provide insights into our process.



Website Design Experience

Municipal Clients

- Ann Arbor Charter Township <http://aatwp.org>
- Sharon Township <http://sharontownship.org>

Other Clients

- Rockford Public Schools <http://www.rockfordschools.org/>
- Legacy Land Conservancy <http://legacylandconservancy.org/>
- MedTest <http://medtest.com/>
- MedTest DX <http://www.medtestdx.com/>
- Pointe Scientific <http://www.pointescientific.com/>
- DreamMaker Bath & Kitchen <http://www.dm-remodel.com/>
- Paragon Stairs <https://www.paragonstairs.com/>
- Salter Spiral Stair <https://www.salterspiralstair.com>
- University Towers <http://u-towers.com/>
- General International <http://www.gipowerproducts.com/>
- Eagle Crest Resort <http://eaglecrestresort.com/>

References

- Ann Arbor Charter Township
 - i. Client Contact: Rena Basch, Clerk
 - ii. Client Phone: (734) 663-3418 ext. 108
 - iii. Client Address: 3792 Pontiac Trail, Ann Arbor, MI 48105
 - iv. Website Address: <http://aatwp.org/>
- Sharon Township
 - i. Client Contact: Chelsea Mikel, Clerk
 - ii. Client Phone: (248) 910-5527
 - iii. Client Address: 3792 Pontiac Trail, Ann Arbor, MI 48105
 - iv. Website Address: <http://sharontownship.org/>
- MedTest
 - i. Client Contact: Ted Newel, Marketing Manager
 - ii. Client Phone: (734) 487-8300 ext. 116

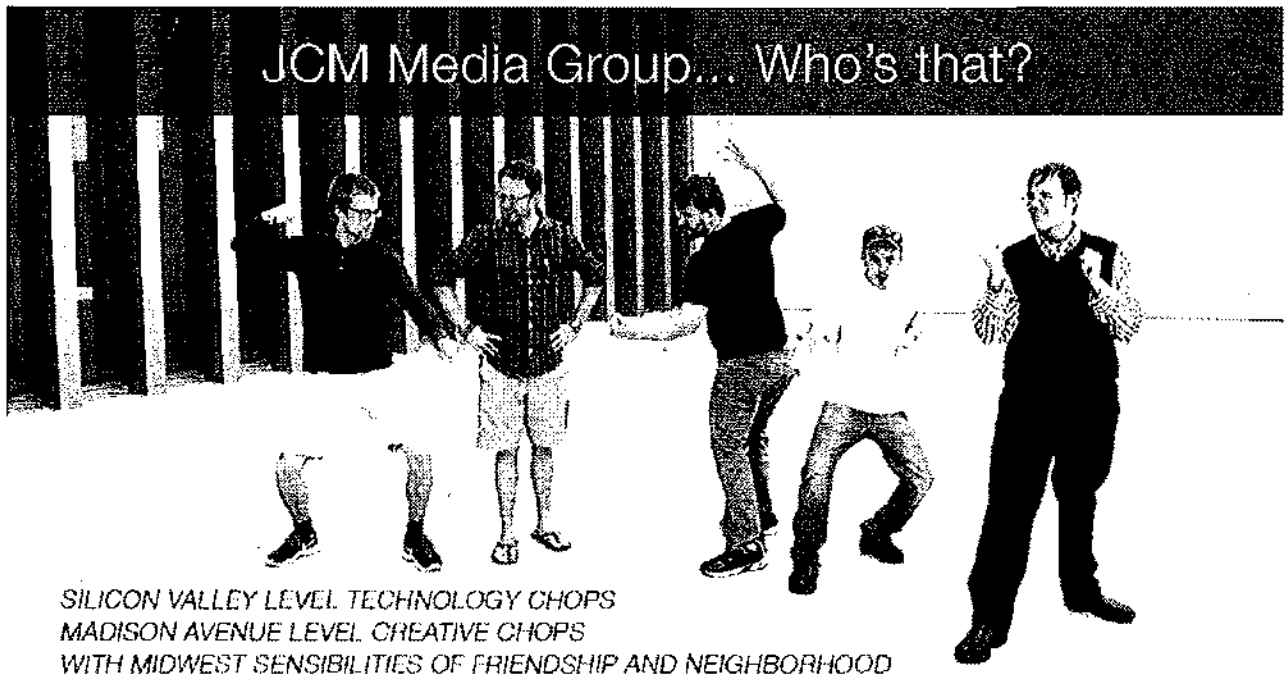


- iii. Client Address: 5449 Research Dr., Canton, MI 48188
- iv. Website Addresses: <http://medtest.com/>, <http://www.medtestdx.com/>,
<http://www.pointescientific.com/>

-- Rockford Public Schools

- i. Client Contact: Dr. Mike Shabler, Superintendent
- ii. Client Phone: (616) 863-6557
- iii. Client Address: 350 N. Main St., Rockford, MI 49341
- iv. Website Address: <http://www.rockfordschools.org/>

Company Profile



JCM Media Group LLC is an Ann Arbor, MI-based digital marketing agency founded January 2nd, 2012 by its owners Jeff Travilla (CEO) and Mark Landowski (COO).

JCM currently operates with a lean and efficient team of six employees, as well as two long-term independent contractors who help with projects on an as needed basis. Each person on our team brings a different set of skills from various aspects of the digital media industry.



While JCM is, at our core, a digital agency, we design and develop our websites, ad campaigns, and applications with a unique emphasis on all of the important aspects from creative all the way through the final goal, whether that is generating a lead or closing a sale. During the "Idea Stage," we focus on a collaborative approach, working hand-in-hand with client-side creative teams. We have found working this way promotes the highest levels of thinking and innovation. In any type of engagement, our goal is to strategically fit robust digital applications into the overall marketing mix to drive interaction, sales, and customer loyalty.

Our Team

Here's who we are going to set you up with:

Jeff Travilla, Account Manager



With 10 years of advertising industry experience, Jeff came to JCM after deciding he wanted to work for an agency with a total passion for its clients and its work, and the best way to do this would be to create the culture himself. Jeff's main focus is on the client relationship side of the equation, but he also dips his toes into creative, manning most of our digital marketing campaign strategies, and executing our shared visions.

Jeff graduated Magna Cum Laude from Central Michigan University's Honors program, attending on a full ride academic scholarship. Because of this scholarship, he was able to take two trips to Europe to study abroad and fostered a deep seeded love for travel. Jeff's favorite city in the world is New York City, with Paris, Rome, and Dublin being close contenders. Jeff helps our team to always keep a focus on our clients and their needs, never allowing us to lose sight of the fact that we succeed when we help others succeed.

Joshua Dean, Lead Developer



Joshua is a master in programming. His first book that he ever bought was "Learning C++" at the age of seven. At age eight he programmed his first project which was a digital dog that allowed the user to feed and play with the dog.

Throughout his career he has programmed everything from complex robotics software to mobile games. He is experienced in software engineering, complex three-dimensional math, robotic artificial intelligence for common robot manufacturers including Fanuc and KUKA, mobile application engineering for Android and iOS, HTML development, PHP development, and video game development. He works hard to get the job done properly and efficiently with a great attitude and sense of humor.



Chelsea Smith, Art Director



Chelsea has had a passion for art and design since she was in elementary school, doodling cartoons inside every notebook she had. When she was ten years old, her dad encouraged her to learn Web Design, and she was instantly hooked. She frequently spent her nights after school creating website designs and learning everything there was to know on the subject.

She now spends whatever spare time she has teaching herself the latest and greatest Web Design techniques and combining them with Graphic Design elements to create virtual works of art. Her favorite platform is the feature-rich WordPress, as it gives her endless possibilities to express her creativity.

Timothy Gray -- Web Developer



Tim is a passionate person when it comes to both computers and writing. He takes on most of our custom web development projects and is highly skilled in PHP, MySQL database management, jQuery/Javascript, and systems architecture.


His two favorite open source platforms to work on are Wordpress and Magento, with the former being the preference for a content management system and the later being a robust and dynamic eCommerce platform. He has recently successfully combined both platforms into a "code beast" that contains over 100,000 files yet still runs efficiently and loads pages screaming fast.

Company Financials


See Appendix A.

Contact Information

Jeff Travilla
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JCM Media Group

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 jcmmediagroup.com



Vendor Service Capabilities

Web Development/Design Process

01 DISCOVERY

The objective of this initial task is to assist you in defining the business requirements for the project objectives. The process will establish a strong foundation for the project and give JCM Media Group the opportunity to make carefully considered recommendations concerning the depth and scope of the initiatives.

02 RESEARCH

During this phase we take the information gathered during Discovery and then research the market further to eventually create a concept, theme and color scheme that will lead into the design phase.

03 DESIGN

The design phase starts with wireframing and/or storyboarding to determine site navigation and content layout. Then multiple compositions are created for a homepage design. Going back and forth with the client, we determine the best design direction for the homepage and then begin building interior pages to match the look and feel.

04 FRONT-END DEV

This phase is where a design starts to become a website through front-end development including HTML, CSS, and Javascript. This section also includes responsive design, content writing, photo selection, further keyword analysis, and on-page search engine optimization.

05 BACK-END DEV

This is the phase where higher level functionality gets added to the site including adding the CMS, contact forms, software integrations, ecommerce applications, social media integrations (if more advanced than just linking to a social media page), and more, depending on the functionalities the project dictates.





06 TESTING AND QA

While testing and QA is doing at each stage of the development cycle, the final testing and quality assurance of the site and its functionality is the most rigorous. Each member of our team tests different aspects of the website to ensure maximum effectiveness and usability. Many times, a client likes to be involved in this process as well.

07 DEPLOYMENT

This is the easiest, yet most satisfying, part of the process. After everything is tested and client-approved, we put it on the internet either by hosting it internally or installing the project on a client-preferred hosting solution.

Software Tools

- Content Management Systems
 - We have worked with the "Big 3" open source CMS platforms (Wordpress, Joomla, and Drupal) as well as a handful of proprietary systems, including our own.
 - We recommend Wordpress for this project, as we have found the learning curve is the lowest for clients on this type of website.
 - We will build the Wordpress theme with an extension called Visual Composer that will make content editing more user-friendly and eliminate the need for knowledge of any HTML, CSS, or other programming languages.
- Analytics
 - On every project we install Google Analytics and Webmaster Tools, and then tie them together for more advanced and robust reporting.
 - We can also add another tool called Mouseflow, which has a free version. This tool tracks users' mouse movements and clicks around the website to generate "heat maps," which can be useful for understanding exactly how visitors are interacting with your website.
- Communications
 - We primarily use Dropbox and/or Basecamp for collaborating with our clients during the development process.
- QA & Testing
 - In our office we have PCs running Windows 7, 8, and 10, a Mac Mini running El Capitan, an iPad Air 2, and a Samsung Galaxy Tab for testing purposes.
 - We use Google Chrome developer tools, Firebug for Firefox, and IE Developer Tools and version emulator to test in all browsers at all screen sizes.





- Because IE8 does not support media queries for responsive design, we can only provide backwards compatibility to IE9. For browsers older than IE9, we can detect them and prompt the user to upgrade their browser.

Site Maintenance

- Because our goal is to train the staff on maintenance of the website, we don't see a need for an ongoing monthly support contract.
- From time-to-time (usually once a year or less), Wordpress and/or browser updates may require some tweaks to the website code infrastructure to resolve bugs. JCM will jump in to resolve any issues on an as-needed/as-requested basis at our normal hourly rate of \$110. We can also assist with server/email troubleshooting in the same manner.
- See Appendix B for support arrangements.

Site Hosting Suggestions

- We recommend a hosting company called Hostmonster. (packages here: <https://www.hostmonster.com/cgi-bin/signup>)
 - When Ann Arbor Charter Township and Sharon Township switched away from the county's hosting, they transitioned to Hostmonster and have had a good experience.
- For email hosting, we recommend either the Hostmonster Pro package or a combination of Hostmonster Basic and Google Apps. If your staff generally uses Outlook or a similar email client, the Hostmonster package is a good choice. If staff members typically use webmail, Google Apps might be a better choice since it will give users the familiar Gmail interface.
 - Google Apps (professional email) costs \$5/month/user.

Client Training

We generally budget four hours worth of training, with two hours being a live training in-service, and the other two hours being reserved for consultation, phone support, and questions via email.

Support Documentation & Technical Support

We will create screencast training videos going over the basics of editing the website, adding events to the event calendar, adding news posts, etc... The staff at Superior Township who will be working on the site can direct us on which parts of the CMS they would like video training prepared for. Your Account Manager, Jeff, will be available on-call for technical support, whether that is support with the website or admin support on the server. For small support requests, there is never a charge. We have two levels



of support available. See Appendix B for details. We think Superior Township will fit best with the Standard option.

Redundancy & Scalability

Server redundancy, load balancing, and failover are probably overkill for your needs. Those server configurations can get into the multiple thousands of dollars per month. In my experience with audiences of your size, a shared server with Unmetered Bandwidth on Hostmonster will meet your needs perfectly. Hostmonster also has a service called Site Backup Pro (included in their package) that creates restore points of the entire server, including all the website files and databases. In case something really breaks on the site, we can always help you revert to a restore point.

If our initial assessment is incorrect, and we need to move to a stronger solution, we would recommend Rackspace Cloud Sites. That's what we have Rockford Public Schools on because their site gets thousands of visitors per day. Rackspace Cloud Sites costs \$150/month.

ADA Requirements

We learned a lot about building a website with ADA requirements in mind when working on the Rockford Schools website. Here are some key points for consideration:

- All images will have supporting text so that screen readers will be able to tell the user what the image is depicting.
- Any PDF documents that the site links to should be in text-format, not flattened as an image. Flattened PDF's cannot be read by screen readers. Any PDF's that are not compliant should be rebuilt.
- Responsive design will allow people with low vision to easily zoom in on the screen to make text bigger without breaking the design.
- Any videos posted to the website should be embedded from YouTube with the closed captions turned on by default.
- For users with motor skill difficulty, the site will be navigable without the need for a mouse. We will ensure keyboard-only navigation is as intuitive as possible.

24/7 Support

Both your Account Manager and hosting support from Hostmonster are available 24/7 for emergencies. See Appendix B for support options.





Security

We will help you install an SSL certificate on your new server to make your website as secure as possible and minimize the potential for hacking, adware, spyware, etc... Another good internal security protocol is to have staff members change their CMS login password every 6 months.

Mobile Development

For this project we recommend responsive design strategy for mobile, versus a mobile-only version of the site. The two main reasons for this recommendation is keeping the cost manageable and not having to edit the website in two different places (the desktop version and the mobile version). With responsive design, you only have to update the site in one location. The only downside to responsive design is that responsive websites load a little slower on mobile devices than mobile specific websites, but we think the benefits outweigh the negatives.

App Development

We have capabilities in native app development (iOS and Xcode, Java for Android) and hybrid app technologies such as Titanium, Unity, Cordova, and Salesforce1. We have experience working with complex data systems, API's and SDK's. We haven't done as much App development as we have web development since it's a newer service line for us. It also is quite a bit more development intensive, so it costs substantially more than web development, so we don't get as many inquiries for App development as we do for website design.





Required Specific Information

Project Approach and Schedule

Functional Stage	Dependencies	JCM Deliverables	Milestone Date
Project Management			End of week 7
Discovery, Research, and Site Architecture	Discovery and kickoff meeting with client		End of week 1
Homepage Design (3 design choices)		Homepage mockups	End of week 1
Front End Development (HTML, CSS, Javascript - and responsive design for all devices and screen sizes with focus on ADA compliance)	Homepage design choice	Development testing site set up for client to monitor progress	End of week 3
Content Production, Migration and Installation – with special regard to best SEO practices and ADA compliance	Copy and original photography (no extra charge for stock photography)		End of week 6
Email and Popup Notifications	Types of potential popup notifications so we can make templates		End of week 6
Fillable Forms			End of week 6
Events Calendar			End of week 6
Enhancements and Plugins to extend Wordpress' functionality for improved performance (Analytics, Server-side caching, etc...)			End of week 6
Cross-Browser and Device Testing & Debugging			End of week 6





Server Configuration and Email Account Setup	Hosting information and/or selection of new hosting provider	End of week 7
Training & Deployment	Deployed website & training materials	End of week 7

Project Cost Summary

JCM Media Group's hourly rate is \$110/hr for all services rendered.

Functional Stage	Hours Estimate	Cost Estimate
Project Management	12	1320
Discovery, Research, and Site Architecture	4	440
Homepage Design (3 design choices)	12	1320
Front End Development (HTML, CSS, Javascript - and responsive design for all devices and screen sizes with focus on ADA compliance)	20	2200
Content Production, Migration and Installation – with special regard to best SEO practices and ADA compliance	30	3300
Email and Popup Notifications	4	440
Fillable Forms	4	440
Events Calendar	4	440
Enhancements and Plugins to extend Wordpress' functionality for improved performance (Analytics, Server-side caching, etc...)	6	660
Cross-Browser and Device Testing & Debugging	8	880
Server Configuration and Email Account Setup	4	440
Training & Deployment	4	440
Total Estimate		\$12,320.00



Employee Intranet

If the functionality of the Intranet is simply to be a password protected document repository, that can be included in the above scope. For additional functionality and features, we would need a "wishlist" in order to properly quote out that project.

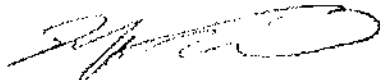
Payment Schedule

Item	Date	Payment Due
Down Payment	On start	\$4107
Progress Payment	3.5 week milestone	\$4107
Delivery and Deployment	On deployment	\$4106

- Payments are due upon receipt. Invoices over 15 days past due may result in a cessation of the work until payment is received.
- There are no recurring costs other than hosting and support/updates as requested by the client

Iran Linked Business Attestation

JCM Media Group LLC and its owners Jeffrey Travilla and Mark Landowski certify that we are not an Iran linked business as defined in MCL 129.312.

Mark Landowski 





Assumptions

Client Role

- Client will assist in helping with dependencies in a timely manner to keep project within the agreed upon timeline and budget.
- Dependencies may include, but are not limited to:
 - Meetings
 - Design and function decisions
 - Reviews and approval
 - Text/copy/keywords
 - Multimedia (photography, audio, video)
 - Conference calls for progress reports
 - Payments

Change Management Process

- Change requests that alter the scope of work may require a reworking of allocated hours and/or deliverables.
- Please allow up to 5 business days to implement any change request.

Engagement Related Expenses

- Any additional services, outside the scope of the project, will require a new statement of work with a proposed budget for new activities
- These additional services could potentially include:
 - Additional software development
 - New features
 - Timeline expedition
 - Consultation
 - Approved purchased of unanticipated 3rd party software/hardware, billed as a pass-through cost
 - Out of state travel



JCM Media Group LLC - Professional Services Agreement

Contract Number: SUPTWP001

This Professional Services Agreement ("Agreement") is entered into as of this _____ ("Effective Date"), by and between JCM Media Group ("ORGANIZATION"), and _____ ("Client").

1 Services

1.1 Statements of Work. All services provided by JCM Media Group (the "Services") shall be outlined in a mutually agreed upon and jointly executed document describing the services to be performed (each, a "Statement of Work"). Each Statement of Work shall be subject to all of the terms and conditions contained in this Agreement and is incorporated herein by reference.

1.2 Performance of Services. JCM Media Group shall, to the best of its ability, render the services set forth in the Statement of Work in a timely and professional manner consistent with generally accepted industry standards. Client shall provide in a timely and professional manner, and at no cost to JCM Media Group, assistance, cooperation, complete and accurate information and data, equipment, computer and telecommunications facilities, programs, files, documentation, a suitable work environment, and other resources requested by JCM Media Group to enable it to perform the Services (collectively, "Assistance"). JCM Media Group shall not be liable for any deficiency in performing the Services if such deficiency results from Client's failure to provide full Assistance as required hereunder. Assistance includes, but is not limited to, designating a project manager to interface with JCM Media Group during the course of the Services and communicating with the JCM project manager in a timely manner to provide information and materials to assist in the accurate development of the work.

1.3 Ownership of Work Product. As used herein, the term "Work Product" means all materials, software, tools, data, inventions, works of authorship and other innovations of any kind. With the exception of customer software developed to be licensed rather than purchased, ownership of Work Product is immediately transferred to Client upon its completion and approval.

1.3a Joint Development. Any idea, concept, know-how, or technique that is developed by the parties jointly in the performance of the Services shall be jointly owned by the parties (and each party hereby assigns to the other party an equal and undivided one-half interest therein) and may (subject to applicable patents and copyrights) be freely used by either party without the consent of the other party and without accounting to the other party.

2 Compensation

2.1 Payment Terms. Unless otherwise indicated in a Statement of Work, all Services will be performed on a time-and-materials basis at JCM Media Group then-current fees and charges therefore. Accordingly, Client shall pay JCM Media Group for all time spent performing the Services, plus the cost of any materials, taxes, travel, lodging, communications, shipping charges and out-of-pocket expenses incurred by JCM Media Group in connection with providing the Services.

2.2 Net-30. Invoices shall be bound by Net-30 terms from the date sent to Client.

2.3 Late Payment. Invoices past due shall be subject to a 2% late fee per month.

3 Termination

3.1 Term. This Agreement shall commence on the Effective Date. Either party may terminate this Agreement and/or any Statement of Work at any time upon thirty (30) days advance written notice to the other party. Notice of termination of any Statement of Work shall not be considered notice of termination of this Agreement unless specifically stated in the notice; provided, however, any termination of this Agreement shall automatically terminate all Statements of Work. Any Statement of Work outstanding at the time of termination of this Agreement shall continue to be governed by this Agreement as if it had not been terminated.



3.2 Termination for Cause. Either party may terminate this Agreement immediately upon notice to the other party if the other party breaches or is in default of any obligation hereunder, including the failure to make any payment when due, which default is incapable of cure or which, being capable of cure, has not been cured within thirty (30) days after receipt of written notice from the non-defaulting party.

3.3 Effect of Termination. Upon termination of this Agreement, JCM Media Group shall immediately cease performing any Services and Client shall pay JCM Media Group any compensation due for Services actually rendered. Sections 1.4, subject to any payments due hereunder, 3.3, 4, 5 and 6, shall survive the termination of this Agreement. Termination of this Agreement by either party shall not act as a waiver of any breach of this Agreement and shall not act as a release of either party from any liability for breach of such party's obligations under this Agreement. Neither party shall be liable to the other for damages of any kind solely as a result of terminating this Agreement in accordance with its terms, and termination of this Agreement by a party shall be without prejudice to any other right or remedy of such party under this Agreement or applicable law.

4 Limitation of Liability

JCM MEDIA GROUP WILL DELIVER MATERIALS FIT FOR THE AGREED UPON PURPOSE BUT MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE CONDITION OF THE SERVICES OR ANY WORK PRODUCT OR DELIVERABLES DEVELOPED HEREUNDER, AND JCM MEDIA GROUP EXPRESSLY DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OF THIRD PARTY RIGHTS AND TITLE, AND ALL WARRANTIES THAT MAY ARISE FROM COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. To the extent permitted by applicable law, in no event will either party be liable under any legal theory for any special, indirect, consequential, exemplary or incidental damages, however caused, arising out of or relating to this Agreement, even if such party has been advised of the possibility of such damages. Neither party's liability to the other party under this Agreement shall exceed the total amounts paid or payable by Client under this Agreement.

5 Confidentiality

5.1 Confidential Information. By virtue of this Agreement, the parties may have access to information that is confidential to one another ("Confidential Information"). For purposes of this Agreement, Confidential Information of a party means information, ideas, materials or other subject matter of such party, whether disclosed orally, in writing or otherwise, that is provided under circumstances reasonably indicating that it is confidential or proprietary. Confidential Information includes, without limitation, the terms and conditions of this Agreement; all business plans, technical information or data, product ideas, methodologies, calculation algorithms and analytical routines; and all personnel, client, contracts and financial information or materials disclosed or otherwise provided by such party ("Disclosing Party") to the other party ("Receiving Party"). Confidential Information does not include that which (a) is already in Client's possession at the time of disclosure to Client, (b) is or becomes part of public knowledge other than as a result of any action or inaction of the Client, (c) is obtained by Client from an unrelated third party without a duty of confidentiality, or (d) is independently developed by Client.

5.2 Restrictions on Use. The Receiving Party shall not use Confidential Information of the Disclosing Party for any purpose other than in furtherance of this Agreement and the activities described herein. The Receiving Party shall not disclose Confidential Information of the Disclosing Party to any third parties except as otherwise permitted hereunder. The Receiving Party may disclose Confidential Information of the Disclosing Party only to those employees or consultants who have a need to know such Confidential Information and who are bound to retain the confidentiality thereof under provisions (including, without limitation, provisions relating to nonuse and nondisclosure) no less restrictive than those required by the Receiving Party for its own Confidential Information. The Receiving Party shall maintain Confidential Information of the Disclosing Party with at least the same degree of care it uses to protect its own proprietary information of a similar nature or sensitivity, but no less than reasonable care under the circumstances. Each party shall advise the other party in writing of any misappropriation or misuse of Confidential Information of the other party of which the notifying party becomes aware.

5.3 Exclusions. Notwithstanding the foregoing, this Agreement shall not prevent the Receiving Party from disclosing Confidential Information of the Disclosing Party to the extent required by a judicial order or other legal obligation, provided that, in such event, the Receiving Party shall promptly notify the Disclosing Party to allow intervention (and shall cooperate with the Disclosing Party) to contest or minimize the scope of the disclosure (including application for a protective order).





5.4 Equitable Relief. The Receiving Party acknowledges that the Disclosing Party considers its Confidential Information to contain trade secrets of the Disclosing Party and that any unauthorized use or disclosure of such information would cause the Disclosing Party irreparable harm for which its remedies at law would be inadequate. Accordingly, each party (as the Receiving Party) acknowledges and agrees that the Disclosing Party will be entitled, in addition to any other remedies available to it at law or in equity, to the issuance of injunctive relief, without bond, enjoining any breach or threatened breach of the Receiving Party's obligations hereunder with respect to the Confidential Information of the Disclosing Party, and such further relief as any court of competent jurisdiction may deem just and proper.

5.5 Return of Materials. Upon termination of this Agreement, the Receiving Party will immediately return to the Disclosing Party all Confidential Information of the Disclosing Party embodied in tangible (including electronic) form or destroy all such Confidential Information and certify in writing to the Disclosing Party that all such Confidential Information has been destroyed.

6 General Provisions

6.1 Governing Law. This Agreement is to be construed in accordance with and governed by the internal laws of the State of Michigan, without regard to or application of provisions relating to choice of law.

6.2 Severability. If any provision of this Agreement is unenforceable, then such provision will be enforced to the maximum extent possible under applicable law so as to effect the intent of the parties and the other provisions of this Agreement will continue in full force and effect. The parties agree to refer all matters in controversy to arbitration in accordance with the rules of the American Arbitration Association. The arbitration fees and costs of said arbitration shall be borne by the party which, in the opinion of the arbitrator, shall bear same. All arbitration proceedings shall be conducted at a place in Ann Arbor, MI selected by the parties.

6.3 Counterparts. This Agreement may be executed in counterparts.

6.4 Entire Agreement; Amendment; Waiver. This Agreement (including any Statements of Work) constitutes the entire agreement between the parties with respect to the subject matter hereof. No modification of or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Statement of Work, under seal.

Client:

Service Provider:

Jeffrey Travilla/JCM Media Group

Full name

Full name

Title

Title

CEO - Head of Accounts

Signature

07/12/2016

Date

Date





Appendix A





Appendix B

Support Plan Details

Premium

Payment

- \$299/month
- Billed for a prorated month on start date, and billed on the first of the month thereafter

Features

- Priority flag on support requests in ticketing system
- Client access to ticketing system to submit requests directly to development team
- Support requests may be made by phone, email, or ticketing system
- Up to 6 hours of support and maintenance per month*
- Unused hours rollover to the next month**
- Discounted hourly rate for additional support that exceeds the allotted hours in a given month (\$90/hr vs. \$110/hr)

*Additional monthly support hour maximums may be negotiated for a higher monthly rate

**Rollover hours are only available for 30 days (i.e. a maximum of 12 hours per month may be accumulated)

Standard

Payment

- No monthly fees
- Time and Materials will be billed at the completion of each request (Net-30 billing)
- 2 hour billable minimum for each request
- Automatic Client authorization of support requests for up to 4 hours of work per request
- Support requests requiring over 4 hours of work will require a Client-approved itemized work order
- Outstanding invoices that are over Net-30 will result in a suspension of additional support services until overdue balances have been paid

Features

- Priority flag on support requests
- Support requests may be made by phone or email

If no support plan is desired, any change/maintenance requests will need a signed off work order before work can commence and the request will be flagged as lower priority.



Website Development: JCM Media Group

Website Development					
Basic Cost (USD)		\$12,320			
Timeline (weeks)		7 weeks			
		Included (Y/N)	Additional Cost	Additional Time	
Functions	Editable by Township Employees		Y		
	On-line fillable forms	Forms can be developed by Township Employees	Y - A		
		Training for Township Employees to create forms	Y		
		Fillable rather than download and print.	Y		
	Community Calendar		Y - B		
		Multiple Calendars for Different departments/citizen groups	Y		
	Interface with Current software used by Superior Township		Y - C		
		Assessing Department	Y		
		Building Department	Y		
		Utility Department	Y		
		BS&A Financial Software	Y		
	Alert Section - Notice Appears on All Pages		Y		
	Citizen e-mail subscription		Y		
		Selectable by Citizen's needs/desires	Y		
		RSS option	Y		
		Bulk Text Messaging from Township to citizens (~10,000 max at one time)	N - D	\$4400	2 weeks
	Community Maps		Y		
	Parks	Y			
	Utilities	Y			
	Roads/construction/snow removal	Y - E			
	Interactive?	Y			

	Other Community Service Notifications	Y		
	Trash Collection	Y		
	Recycling	Y		
	Yard Waste	Y		
	Separate Sections to be designated for Citizen Group Blogs/Webpages	N - F	\$2200	1 week
	Photo Galleries	Y		
	Citizen Concern reporting/tracking/contact	N - G	\$2200	1 week
	Citizen Survey Capability	Y		
	Discussion Forums - Municipal, community group, and citizen	N - H	\$1100	3 days
	Video support	Y - I		
Mobile/Tablet	Apple	Y		
	Android	Y		
	Others - List	Y - J		
Social Media	Facebook	Y		
	Twitter	Y		
	Google +	Y		
	Others - List	Y - K		
	Browser Compatibility			
	Internet Explorer 7	N - L		
	Internet Explorer 8	N - L		
	Internet Explorer 9	Y		
	Internet Explorer 10	Y		
	Internet Explorer 11	Y		
	Chrome	Y		
	Firefox	Y		
	Safari	Y		
	Android	Y		
	Opera	Y		
	Others - List	N - M		
	Intranet for Township Employees (to be added at a later date)	Y - N		
	Secure, password protected	Y - N		

Website Hosting:

Website Hosting				
	Hosting Cost (Yearly)		Time	Cost
		\$167.40		
Maintenance	Included hours		4 - O	
	Cost of additional hours		1 hr	\$110
	Backup/Recovery Services		Incl	
	Downtime guarantee		See "P" for uptime	
	Phone/Chat service		24/7 server support	
	Tracking tools for searches/page views		Incl - Q	
	Other (adding content)		As needed	\$110/hr
Security			Incl - R	
Training	Included Training/Year		4 hrs - S	Incl
	Cost of Additional Training		1 hr	\$110



Detailed Explanation

- A. We plan to install a licensed copy of Gravity Forms, which is the easiest drag and drop fillable form builder for Wordpress. The license is good for one year of support and code updates. The license does not necessarily have to be renewed because the code is open source, but if you choose to keep the license active, the cost is \$39/year.
- B. For the calendar functionality, we recommend a Wordpress plugin called All In One Events Calendar by Timely because of its ability to create multiple calendars by event category, meaning all of your calendars can be managed in one area.
- C. If the current software used are all 3rd party outside links, that's definitely included in the prepared scope. If deeper integration of software into the website is required, that would necessitate a round of discovery to uncover requirements.
- D. This wasn't originally requested in the RFP. We could build a module that sends texts through an email relay service, but the server may not allow that much traffic across its network. Would require an additional 40 hours of development.
- E. We can integrate MDOT's MI Drive map within the included scope.
- F. This was not included in the RFP and would require setting up, configuring, and developing on Wordpress Multisite, which would require 20 hours of additional development.
- G. A contact form for reporting issues would be part of the defined scope, but a Issue tracking/ticketing system would require 20 hours of additional effort.
- H. This was not requested in the initial RFP and would require 10 hours of development to include in the project.
- I. Video would be best managed with YouTube and embedding YouTube videos into the website to save on Bandwidth
- J. Because of responsive design, the website will display properly on all mobile devices and browsers.
- K. Any social media platforms that the township wishes to manage can be added to the website in the current scope of work.
- L. Because responsive design is dependent on media queries, and IE 7 and 8 don't have support for media queries (as well as a lot of other current technologies), the best bet will be to detect for these old browsers and give the user an alert that it's time to upgrade their browser, with links to applicable browser downloads.
- M. Can't think of any others.
- N. If the functionality of the Intranet is simply to be a password protected document repository, that can be included in the above scope. For additional functionality and features, we would need a "wishlist" in order to properly quote out that project.
- O. We always expect a few hours of on-boarding maintenance requests, so we include four hours by default. Other maintenance is most cost effectively managed on a case by case basis at our standard hourly rate.
- P. Hostmonster's uptime agreement:

Solution: We at HostMonster strive to offer the best in the industry for Network and Server





uptime. Like all shared hosting companies from time to time, we experience downtime. Server and Network uptime are dependent on a variety of issues, ranging from the activity by our clients, traffic to other sites, hardware failure, to issues like harddrive failure and file corruption. Most issues are resolved in approximately 15 minutes. However, on extreme issues, it may take more than 15 minutes to resolve. In these extremely rare circumstances, the server may require additional time to resolve the issue. This can take several hours and in very rare cases as much as a day to get your server back up and running. We at HostMonster, unlike most hosting companies, will not charge you for leaving your hosting agreement early due to server downtime. Furthermore, we allow you to cancel your account at anytime without any penalties and with a prorated refund of the unused portion of your hosting agreement. At any time, should you have questions or comments, you may contact us via Phone or Live Chat. We appreciate your business and look forward to a continued relationship of honesty and trust. Yours truly,
HostMonster Management and Staff

- Q. We plan to install Google Analytics and Mouseflow (heatmapping tool)
- R. We will install a tool called WordFence as a security measure for the website. Hostmonster also partners with a company called SiteLock that offers packages for automatic detection and removal of Malware. I would recommend holding off on that to start and adding a package if the site starts getting too much malicious activity.
- S. We have included four hours of initial training. We will also provide tutorial videos to serve as reminders after the initial training sessions.



RESOLUTION NO. 2016-13

TOWNSHIP OF SUPERIOR RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE

AUGUST 15, 2016

- Resolution authorizing the temporary road closure of Stamford Road between Norfolk Road and Panama Road on Saturday, (September) (10), (2016) from (10:45 am) until (12:45 pm) for the (New Christian Love Fellowship Community Parade).

WHEREAS, the Township of Superior has approved the temporary closure of Stamford Road as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Superior Board of Trustees designates and agrees that Charissa Clarke of New Christian Love Fellowship Church be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO HIRE KEITH LOCKIE
AS SUPERIOR TOWNSHIP PART TIME CONTROLLER**

RESOLUTION 2016-14

AUGUST 15, 2016

WHEREAS, Superior Township has been served by Keith Lockie as controller from April 1, 2014 until his retirement on May 31, 2016; and,

WHEREAS, Keith Lockie performed the duties of controller with distinction; and,

WHEREAS, Superior township has the need for a part time controller; and,

WHEREAS, Keith Lockie is ready, able and willing to return to the controllers position part time; and,

NOW THEREFORE, the Superior Township Board hereby hires Keith Lockie as part time Superior Township controller at a wage of fifty dollars and hour (\$50.00) with no benefits as an at-will employee and delegates to him the following responsibilities and duties:

Responsibilities & Duties:

1. Develops budget estimates, and makes recommendations to the Supervisor, annually.
2. Monitors annual budget for all funds and makes recommendations to the Board on an as-needed-basis for amendments.
3. Monitors financial condition of the utility department on a monthly basis and makes recommendations to the Utility Director for any Water/Sewer rate adjustments.
4. Reconciles all Balance Sheet accounts.
5. Tracks financial data required in the annual audit.
6. Creates all month-end financial reports for the Board for all funds, including a quarterly Controller's Report.
7. Works closely with the Township Bookkeeper in an advisory capacity.
8. Heads up and works closely with the auditors during the annual audit.
9. Enters all financial data into the Parks & Recreation QuickBooks general ledger.
Also produces monthly and annual reports for the Parks Administrator.

10. Reconciles the Parks & Recreation BS&A to the QuickBooks general ledger.
11. Responsible for grant monitoring and special financial projects as directed by the Board of Trustees and/or the Supervisor.
12. Reports daily to the Supervisor and generally to the Board of Trustees.

TRANSIENT AND AMUSEMENT ENTERPRISES ACTIVITY PERMIT APPLICATION

Request is hereby made for a permit to operate a Transient and Amusement Enterprise as permitted in Section 6.05 of the Superior Township Zoning Ordinance.

APPLICANT INFORMATION

Organization Name: **Christian Love Fellowship Ministries International**

I.R.S.501(c) (3): **38-3098266**

Contact Person: **Min. Kamala Massey**

Contact Address: **1601 Stamford Rd. Ypsilanti, MI 48198**

Telephone: **734-483-7967** or **734-717-8843** Fax: **734-483-1750**

Email: **kjamassey@gmail.com**

Is the property owned by the organization? YES NO

If "NO", what is the organization's interest in the property? _____

Name, address and telephone number of property owner(s): **Christian Love Fellowship Ministries International – 1601 Stamford Rd. Ypsilanti MI 48198/ Pastor Barbara Hill – 734-483-7967**

DESCRIPTION OF THE ACTIVITY

Proposed activity (describe each separate activity): **Please see attached documentation**

Date and time of activity: **Sunday, September 18th Outdoor Service / 8am - 4pm**

Location of activity: **CLFMI on the church grounds**

Staff person(s) in charge of activity: **Pastor Barbara Hill and Min. Kamala Massey**

Describe staff supervision of activity: **Pastors, Ministers, Deacons, and security staff will be available to make sure event is safe and orderly.**

Permits required by other agencies _____

DESCRIPTION OF THE SITE

Size of activity site: **See attached map** Size of buildings (if any): **See attached map**

Tax code number(s) of the property: **J-10-35-300-012 / 8.67 ACRES**

Adjoining land uses: North: **Vacant Land** South: **Urban Residential**
East: **Vacant Land** West: **New Bethel Church**

Availability of bathroom, hygiene facilities. Please describe: **Portable Toilets**

Clean-up and removal of waste. Please describe. **Church members will assist in clean-up and disposed appropriately. Animal company will dispose of own clean-up.**

The following items are required as part of the Transient and Amusement Enterprises Use Permit Application:

1. A letter of authority, or power of attorney, in case the application is made by a person other than the actual owner of the property.

CHECK IF ATTACHED

2. A complete legal description of the premises (as stated on the deed or tax bills available in the Treasurer's Office).

✓ CHECK IF ATTACHED

3. An accurate plot plan, drawn to scale, which indicates all access drives, buildings and other existing features of the site as well as all proposed features (parking, etc.) for the activity.

✓ CHECK IF ATTACHED

4. A detailed description of the proposed activity.

✓ CHECK IF ATTACHED

5. A copy of the property owner's liability insurance policy covering the proposed activity.

✓ CHECK IF ATTACHED

APPLICANT

I hereby depose and say that all the statements in this application and statements contained in the documents and papers submitted herewith are true and correct.

Signature of Applicant: _____

Sworn to before me this _____ day of _____ 20_____

My commission expires _____
(Notary Public, Washtenaw County, Michigan)

Signature of Property Owner (if other than applicant): _____

To be filled in by Township Clerk (or designated Township Officer/Personnel)

I hereby state that this petition was properly received and filed on _____ (date)

Signature of Clerk (or designee)

OWNER REQUEST ****FROM 1035300006 08/01/95****FROM 1035300007 08/01/95****FROM
1035300008 08/01/95****FROM 1035300009 08/01/95****FROM 1035300010 08/01/95SU 35-8A-1A
PCLS "A,B,C&D" COM AT S 1/4 COR SEC 35, TH S 87-43-30 W 162.76 FT, TH S 87-44-18 W 542.00 FT, TH
N 23-47-00 W 394.80 FT, TH N 00-22-50 W 114.67 FT, TH 47.84 FT ALNG CURV LFT RAD= 537.00 FT CH=S
64-07-54 W 47.83 FT, TH 478.58 FT ALNG CURV RT RAD=600.00 FT CH=S 81-52-39 W 465.99 FT, TH N 69-
26-42 W 193.79 FT TOPOB, TH CONT N 69-26-42 W 1.75 FT, TH N 59-38-17 W 604.45 FT, TH N 37-01-45
E 134.05 FT, TH N 53-04-10 E 130.63 FT, TH S 60-55-00 E 109.24 FT, TH N 34-45-30 E 158.80 FT, TH N 62-
16-00 W 65.15 FT, TH N 51-13-00 E 101.84 FT, TH S 86-34-00 E 469.15 FT, TH 31.76 FT ALNG CURV LFT
RAD=20.00 FT CH=S 24-50-09 E 28.53 FT, TH S 70-36-00 E 116.45 FT, TH S 11-50-10 W 343.51 FT, TH N
78-02-05 W 186.90 FT, TH N 78-00-10 W 36.27 FT, TH S 39-09-20 W 347.88 FT TOPOB. PT OF SW 1/4 SEC
35, T2S-R7E. 8.67 AC.

COMMERCIAL LIABILITY DECLARATIONS

Page 1 of 1

Named Insured: CHRISTIAN LOVE FELLOWSHIP
MINISTRIES INTERNATIONAL

Policy Number: 21M5A0384720
Policy Period: 06/10/16 - 06/10/17

The Coverages listed herein are provided subject to the terms of the designated coverage form and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such limit applies. For application of limits, see Liability and Medical Coverage form (BGL-11).

SCHEDULE OF LIMITS

POLICY LIMITS	GENERAL OCCURRENCE LIMIT (\$)	GENERAL AGGREGATE LIMIT (\$)
	1,000,000	3,000,000

PRINCIPAL COVERAGES	(Coverage Designation)	FORM	COVERAGE LIMIT (\$)	COVERAGE AGGREGATE LIMIT (\$)
Bodily Injury/Property Damage Liab.	(L)	GL100 1.0	1,000,000*	3,000,000*
Medical Payments	(M)	GL100 1.0	10,000*per person	3,000,000*
Products/Completed Work	(N)	GL100 1.0	1,000,000*	3,000,000*
Fire Legal Liability	(O)	BGL951 3.0	300,000*	900,000*

ADDITIONAL COVERAGES/INCLUDED	FORM	COVERAGE LIMIT (\$)	COVERAGE AGGREGATE LIMIT (\$)
Church	BGL51 4.0	1,000,000*	3,000,000*

ADDITIONAL COVERAGES/OPTIONAL	FORM	COVERAGE LIMIT (\$)	COVERAGE AGGREGATE LIMIT (\$)
Media Liability	BGL41 1.0	1,000,000*	3,000,000*
Counseling Acts	BGL63 4.0	1,000,000*	3,000,000*
Directors & Officers	BGL81 4.0	1,000,000*	3,000,000*
Nonowned Property Damage	BGL951 3.0	300,000*	900,000*
Sexual Acts (With Screening)	BGL61 4.0	300,000*	300,000*
Religious Athletic Medical	BGL91 4.0	10,000*Per Person	3,000,000*
Nonowned/Rented Vehicles	BGL71 4.0	1,000,000*	3,000,000*
Cyber Liability	BGL87 4.0	1,000,000*	3,000,000*
Disaster Relief	BGL994 1.0	1,000,000*	3,000,000*
Security Operations Liability	BGL993 4.0	1,000,000*	1,000,000*
Worldwide Liability Extension	BGL111T 1.1	See Form BGL111T	See Form BGL111T
Traumatic Incident Response	BGL991B 4.0	See Form BGL991B	See Form BGL991B
Clergy Accidental Death Benefit	BGL998B 1.0	25,000*Per Person	3,000,000*
Religious Freedom	BGL66 1.0	1,000,000*	3,000,000*
Benefits Administration	BGL83 4.0	1,000,000*	3,000,000*
Employment Practices	BGL85 4.0	300,000*	900,000*
Defense Reimbursement	BGL89 4.0	See Form BGL89	See Form BGL89
Wage Reimbursement	BGL99 4.0	3,500*Per Person	3,000,000*

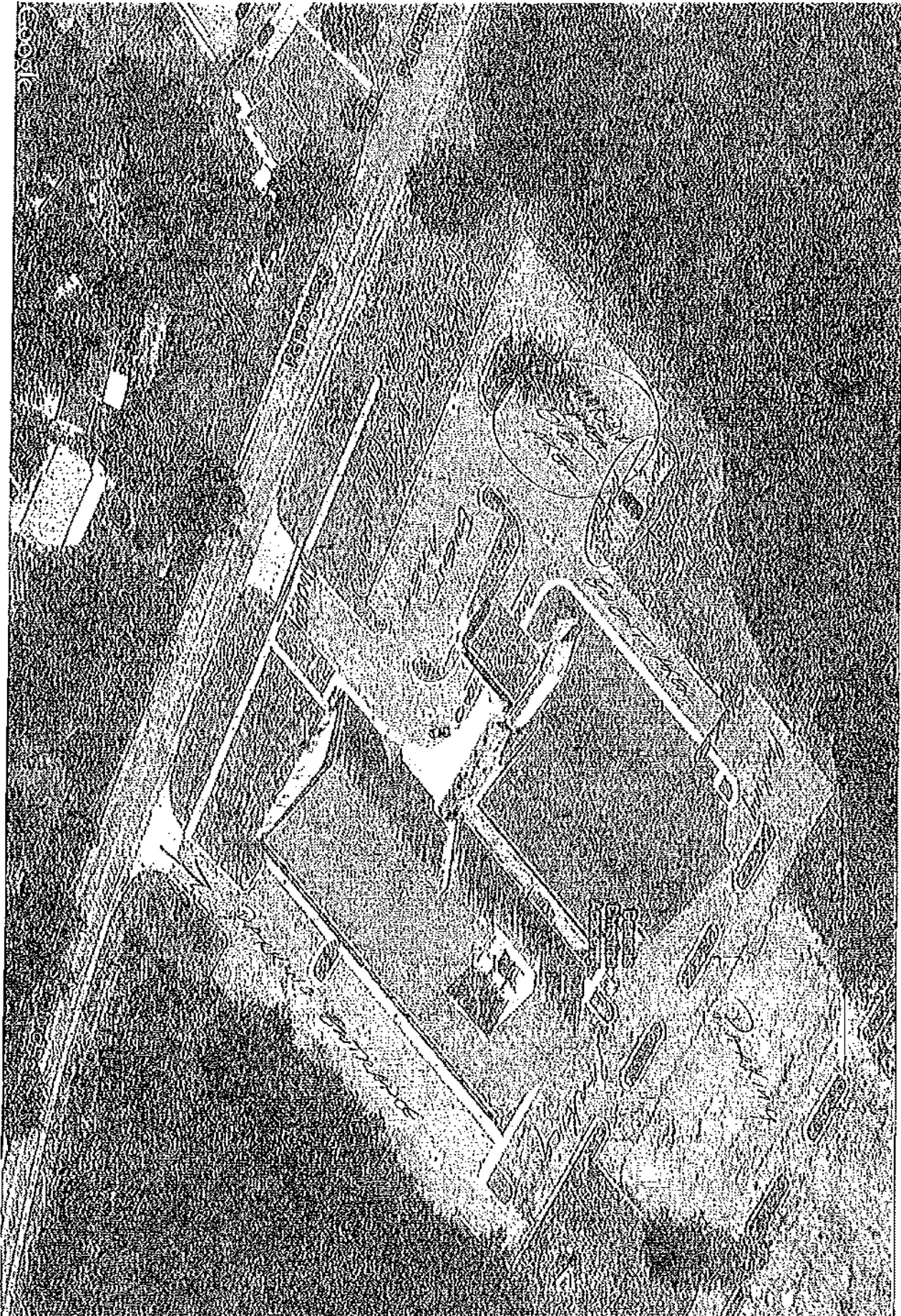
* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.

External Geocortex Visualization for Google Maps™

Sunday, Sept 18th Community Database Sunday Services

Worship Services / Food / Fun Activities / Book Study

Page 1 of 2
 Syncronize
any



CHRISTIAN LOVE FELLOWSHIP NON-PROFIT COMMUNITY EVENT

Event: Christian Love Fellowship Sunday Community Outdoor Service

Location: Christian Love Fellowship International grounds

Date: Sunday, September 18, 2016

Time: 8:00 AM – 4:00 PM

Propose of Event: This non-profit outreach event is to re-introduce Christian Love Fellowship Ministries International to the community and to find out the needs of the community that surrounds our church so that we may be a help to our community.

Description of Events

Worship Service

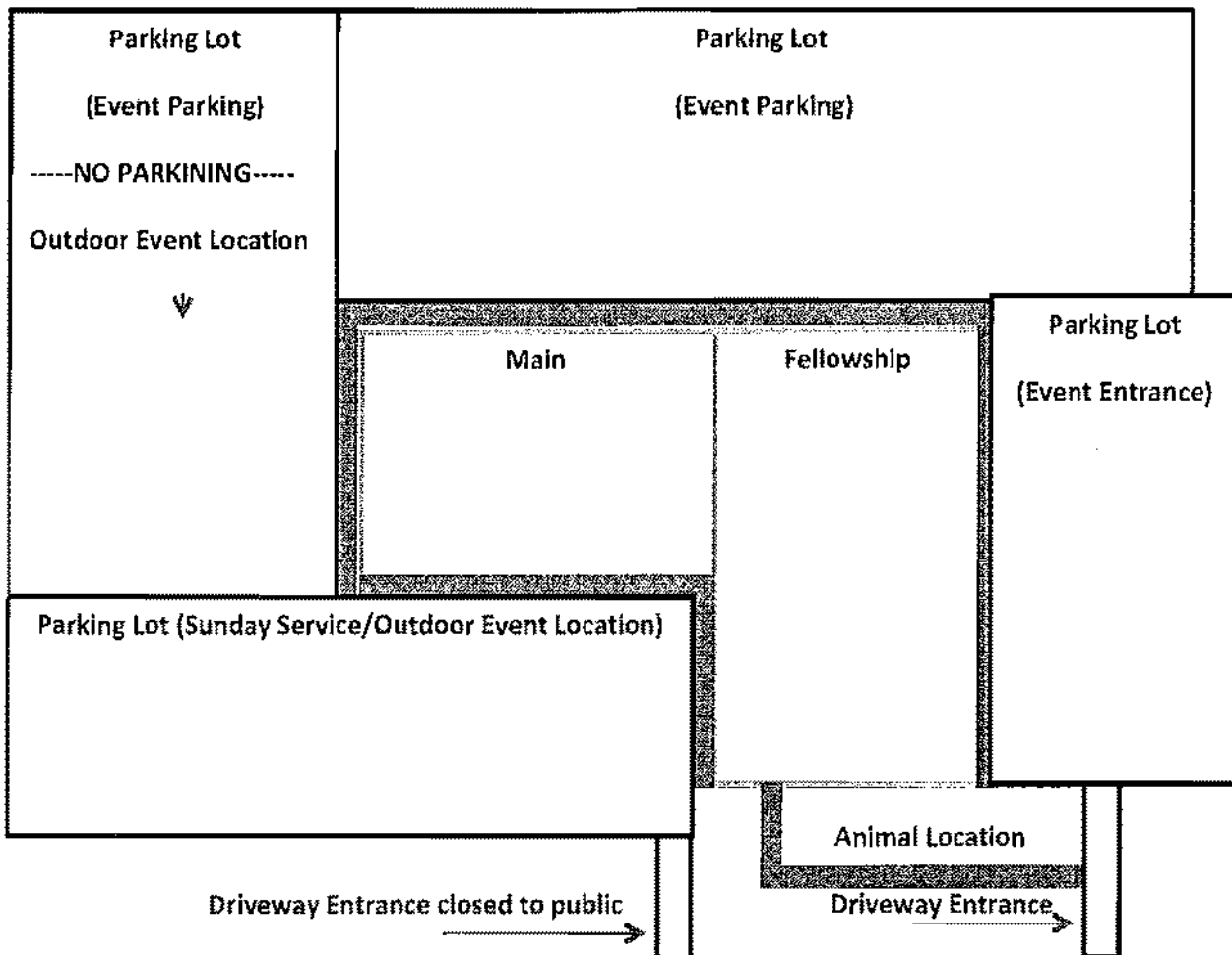
7:00 AM – 9:30 AM (Event Set-up)

10:15 AM – 12:30 PM (Outdoor Sunday Service which will include music for worship service {10:30 AM – 12:30 PM})

Community Event

12:30 PM – 4:00 PM (Listed below)

- Hamburgers (Beef, Turkey, Veggie)
- Hot dogs (Beef, Turkey)
- Condiments
- Cotton Candy
- Snow Cones
- Popcorn
- Beverages (Juice and Water)
- 3-1 Dry/Wet Inflatable
- Pony Rides
- DJ (12:30 PM – 4:00 PM)



Stamford



NEWCHRISTIANLOVE

FELLOWSHIP INTERNATIONAL

August 10, 2016

To Superior Township Representative:

Good Afternoon, this letter is authorizing Sonia Anders & Kamala Massey to address and answer any questions for the date of Sunday, September 18, 2016 for an outreach event being held at New Christian Love Fellowship International, 1601 Stamford Rd. Ypsilanti, MI 48198 during your 7pm meeting being held on Monday August 15th with the township.

If there is any further information necessary our contact information is (734)483-7967.

Sincerely,

Barbara A. Hill
Senior Pastor

June 14, 2016

David Phillips, Clerk
Superior Charter Township
3040 N Prospect Rd
Ypsilanti, MI 48198-9426

Dear Clerk Phillips:

Congratulations on participating with over 165 SEMCOG members to create a successful region! We are proud to partner with our members on transportation, environment, economic development, and housing initiatives. Our work together is creating stronger communities and a stronger region.

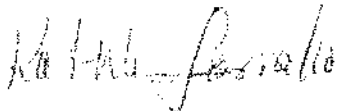
In a recent membership satisfaction survey, you told us SEMCOG adds value to your local decision making by providing local data, information, and analysis that is timely, clear, and relevant. We will continue to focus on these high value services in 2016.

Make a commitment this year to surround yourself with others working hard to make this region an even better place to live, work, and play. This is a great time to be a member of SEMCOG.

For additional information on making your SEMCOG membership work for you, visit www.semco.org/About-SEMCOG/Membership, or contact Amy Malmer at 313/324-3308 or by e-mail at malmmer@semco.org.

It is an honor to serve your community. Please let us know if we can better serve you.

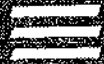
Best Regards,



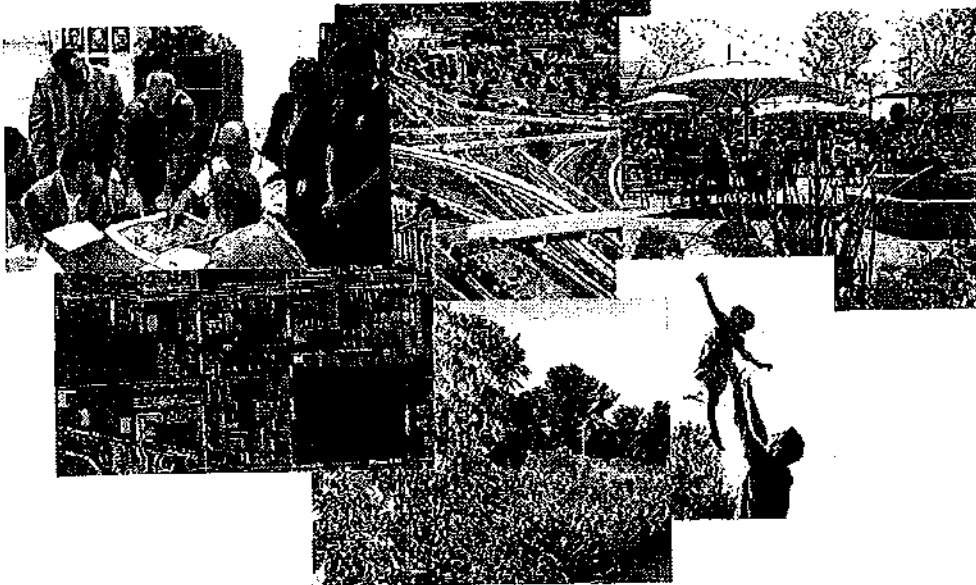
Kathleen Lomako, AICP, CAE
Executive Director
SEMCOG

SEMCOG

SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS



SEMCOG Member Services



I appreciated all the information you forwarded so quickly. As a member of SEMCOG we will be utilizing your research talents regularly.

- Jim Jacobs, President, Macomb Community College

HOW SEMCOG'S EXPERTS CAN HELP YOU...

SEMCOG

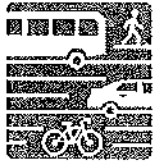
SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS



SEMCOG's data analysis, technical expertise, and intergovernmental cooperation are the foundation of regional solutions. SEMCOG members are urged to consider these and other SEMCOG resources as their own. The knowledge and effort that fuel regional policies and planning efforts can be leveraged to improve quality of life at the local level. We, at SEMCOG, are eager to help members realize a return on their investment. The member benefits listed here demonstrate how our staff can help you translate regional thinking into local action.

Kathleen Lomako

Kathleen Lomako
Executive Director, SEMCOG



**WASHTENAW
AREA
TRANSPORTATION
STUDY**

200 N. Main
Ann Arbor, MI 48103
phone: 734.994.3127
website: miwats.org
email: wats@miwats.org

July 28, 2016

Mr. Ken Schwartz, Supervisor
Superior Township
3040 N. Prospect
Ypsilanti, MI 48198

Invoice for WATS FY 2017 Membership Dues

Dear Mr. Schwartz:

The Fixing America's Surface Transportation (FAST) Act, signed by President Obama on December 4, 2015, provides an opportunity for communities and agencies within Washtenaw County to utilize federal transportation planning and construction funds for local transportation projects. As with previous federal legislation, local matching funds are required to take advantage of the significant federal support for local priorities.

The WATS membership dues, paid by local units of government and supporting agencies, provide most of the required 20 percent local match necessary to obtain the federal Metropolitan Planning funds (PL 112) and federal Transit Planning funds (5303). These matching funds support 80 percent of WATS' activities. These activities, in turn, maintain the eligibility of Washtenaw County communities and transportation agencies to secure millions of federal dollars for a range of eligible projects countywide.

The WATS Policy Committee approved the FY 2017 Unified Planning Work Program (UPWP) of the Washtenaw Area Transportation Study (WATS) on January 20, 2016. On June 15, 2016, the WATS Policy Committee approved the FY 2017 administrative budget of \$576,480 to support the activities described in the UPWP. The annual membership dues approved in the administrative budget reflect necessary local match to secure our federal allocation. ***Dues levels remain unchanged from fiscal year 2016.***

POLICY COMMITTEE MEMBERS

City of Ann Arbor • Ann Arbor DDA • Ann Arbor Township • City of Chelsea • City of Dexter
Dexter Township • Eastern Michigan University • Michigan Department of Transportation • City of Milan • Northfield Township •
Pittsfield Township • City of Saline • Scio Township • Southwest Washtenaw Council of Governments • Superior Township • The Ride
University of Michigan • Washtenaw County Board of Commissioners • Washtenaw County Road Commission • City of Ypsilanti • Ypsilanti Township •
• Ex Officio: Federal Highway Administration • Southeast Michigan Council of Governments •

An Intermunicipality Committee organized under Act 200 of Public Acts of Michigan (1957)
representing Washtenaw County

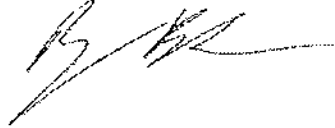
As in the past, the County Board of Commissioners, the County Road Commission, The Ride, and the University of Michigan provide more than two-thirds of the required local match. The local communities supply the balance proportionately based on population.

Accordingly, the FY 2017 dues for Superior Township are \$1,000.00.

Please note the address change and mail checks payable to the **Washtenaw Area Transportation Study**, 200 N. Main, Ann Arbor, MI 48104.

If you have any questions or need additional information, please call me at (734) 994-3127. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ryan Buck', with a horizontal line extending to the right.

Ryan Buck
Director



SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: August 15, 2016

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



SUPERIOR TOWNSHIP

Record of Disbursements

Date: August 15, 2016

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
07/19/2016	GENL	38278	ALEX PHAM	DUMP TICKET REIMBURSEMENT	44.00
07/19/2016	GENL	38279	ALL SEASONS LANDSCAPING CO. INC.	TRIMMER PARTS	29.64
07/19/2016	GENL	38280	CRUQUITA WALKER	DUMP TICKET REIMBURSEMENT	22.00
07/19/2016	GENL	38261	CINTRAS CORPORATION - 300	RUG SERVICE WEEK OF 7/14/16	68.97
07/19/2016	GENL	38282	GONGDON'S ACE HARDWARE	PUSH MOWER	416.16
07/19/2016	GENL	38283	DANIEL FALL	DUMP TICKET REIMBURSEMENT	50.00
07/19/2016	GENL	38284	DONALD PENNINGTON	CONSULTING SERVICES - JUNE 2016	910.00
07/19/2016	GENL	38285	EDWIN MANIER	ELECTRICAL INSPECTIONS FOR THE MONTH OF	600.00
07/19/2016	GENL	38286	FRED STOVALL	DUMP TICKET REIMBURSEMENT	11.50
07/19/2016	GENL	38287	GREENSTREET TREE CARE	TREE TRIMMING & REMOVAL ALONG PLYMOUTH R	2,290.00
07/19/2016	GENL	38288	JOEL BURRELL	DUMP TICKET REIMBURSEMENT	22.00
07/19/2016	GENL	38289	JUAN BRADFORD	MILEAGE REIMBURSEMENT 5/31-6/30/16	136.76
07/19/2016	GENL	38290	KAY PARK RECREATION	(2) PICNIC TABLES, (2) BENCHES (1) DOG W	2,974.00
07/19/2016	GENL	38291	LOMBARDO HOMES	TEMP C OF O BOND REFUND - 1953 HUNTERS C	1,500.00
07/19/2016	GENL	38292	NCLENNAN LANDSCAPE & NURSERY	FIREMANS PARK & SCHROETER PARK LANDSCAPE	13,550.00
07/19/2016	GENL	38293	MICHAEL STEWARD	DUMP TICKET REIMBURSEMENT	5.75
07/19/2016	GENL	38294	MICHIGAN TOWNSHIP'S ASSOCIATION	ANNUAL DUES 7/1/16 THRU 6/30/17	5,491.96
07/19/2016	GENL	38295	OHM ADVISORS	PROSPECT POINTE LOMBARDO	3,893.75
07/19/2016	GENL	38296	PAETEC	TELEPHONES - JUNE 2016	351.43
07/19/2016	GENL	38297	PLAYWORLD MIDSTATES	SWINGS @ FIREMAN'S PARK	4,690.00
07/19/2016	GENL	38298	PRINTING SYSTEMS, INC.	ACCUVOTE ENDER CARDS	12.68
07/19/2016	GENL	38299	RICOH USA INC.	TONER FOR COPIER	43.46
07/19/2016	GENL	38300	ROBERT BUTLER	6TH INSTALLMENT 2016 CONTRACT	1,178.93
07/19/2016	GENL	38301	SPARTAN DISTRIBUTORS INC	TOPO MOWER REPAIR	646.00
07/19/2016	GENL	38302	STANDARD PRINTING	BUSINESS CARDS - RICK	47.20
07/19/2016	GENL	38303	STAPLES ADVANTAGE	COMMISSION ENVELOPES	163.75
07/19/2016	GENL	38304	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MAA - VICKIE TRAINING AUG 2016	198.68
07/19/2016	GENL	38305	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES JUNE 2016	456.00
07/19/2016	GENL	38306	TOLL BROTHERS	C OF O TEMP BOND REFUND 3552 NORTHEROCK	732.50
07/19/2016	GENL	38307	TOLL BROTHERS MICHIGAN DIVISION	TEMP C OF O BOND REFUND - 1851 HUNTERS C	1,500.00
07/19/2016	GENL	38308	TOLL BROTHERS, INC.	TEMP C OF O BOND REFUND - 2477 HIGHLAND	500.00
07/19/2016	GENL	38309	WASHTENAW COUNTY ENVIRONMENTAL HEAL	TESTING OF WATER @ TOWN HALL	27.00
07/19/2016	GENL	38310	WEX BANK	FUEL - JULY 2016	116.44
07/19/2016	GENL	38311	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - AUGUST 2016	6,923.56
07/19/2016	GENL	38312	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE -AUGUST 2016	158.90
07/19/2016	GENL	38313	DELTA DENTAL	DENTAL INSURANCE - AUGUST 2016	815.73
07/26/2016	GENL	38314	ABSOFURE WATER COMPANY	SPRING WATER & CUPS	50.20
07/26/2016	GENL	38315	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	126.00
07/26/2016	GENL	38316	BARCO PRODUCTS COMPANY	PLAQUE FOR JAN BERRY MEMORIAL BENCH	140.37
07/26/2016	GENL	38317	CINTRAS CORPORATION - 300	RUG SERVICE WEEK OF 7/21/16	68.97
07/26/2016	GENL	38318	CLASSIC T'S	STAFF SHIRTS	72.00
07/26/2016	GENL	38319	DTE ENERGY	STREETLIGHTS - JUNE 2016	6,938.16
07/26/2016	GENL	38320	ERIN BURDIS	DUMP TICKET REIMBURSEMENT	33.50
07/26/2016	GENL	38321	GARY MASON	INSTALLATION OF TWO SIGNS IN DIXBORO	400.00
07/26/2016	GENL	38322	GORDON FOOD SERVICE, INC.	KITE & ROCKET DAY	6.99
07/26/2016	GENL	38323	HURON RIVER WATERSHED CCUNCIL	MEMBERSHIP DUES - APRIL 2016 - MAR 2017	744.31
07/26/2016	GENL	38324	JIMMIE MACK	TRASH PICK-UP MACARTHUR	48.00
07/26/2016	GENL	38325	MARK BRADY	DUMP TICKET REIMBURSEMENT	33.00
07/26/2016	GENL	38326	PETTY CASH/ BRENDA MCKINNEY	PETTY CASH REIMBURSEMENT	90.69
07/26/2016	GENL	38327	PINNACLE HOMES	BOND REFUND TEMP C/O - 9257 STAMFORD	1,000.00
07/26/2016	GENL	38328	REYNOLDS WATER CONDITIONING CO	REFUND FOR DUPLICATE PERMIT	56.00
07/26/2016	GENL	38329	RICHARD MAYERNIK	PETTY CASH REIMBURSEMENT BUILDING FUND	37.44
07/26/2016	GENL	38330	RON PRATRY	MILEAGE REIMBURSEMENT 7/11/16 - 7/22/16	165.24
07/26/2016	GENL	38331	S & J	CRACK FILLER @ COMMUNITY PARK	2,000.00
07/26/2016	GENL	38332	SPARTAN DISTRIBUTORS INC	MOWER PARTS	148.43
07/26/2016	GENL	38333	SUPERIOR TWP PAYROLL FUND	BANK FEES OWED FOR STOP PAYMENT ON CHECK	37,328.47
07/26/2016	GENL	38334	UPRIGHT FENCE, INC.	FENCE FOR FIREMAN'S PARK	4,400.00

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 07/19/2016 - 08/15/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
07/26/2016	GENL	38335	VISION SERVICE PLAN	VISION INSURANCE - AUG 16	165.00
07/26/2016	GENL	38336	WALMART COMMUNITY/RFCSLLC	KITE & ROCKET DAY SUPPLIES	115.56
07/26/2016	GENL	38337	WEX BANK	FUEL - FORD VAN	293.69
08/03/2016	GENL	38338	ANN ARBOR CLEANING SUPPLY	TRASH BAGS FOR GARBAGE PICK UP	137.70
08/03/2016	GENL	38339	CHARTER TOWNSHIP OF YPSILANTI	TOPSOIL PURCHASED FROM COMPOST SITE	180.00
08/03/2016	GENL	38340	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 7/26/16	68.97
08/03/2016	GENL	38341	CONGDON'S ACE HARDWARE	TREE SEALER	12.98
08/03/2016	GENL	38342	DTE ENERGY	GEN/LAW SPLIT/GENERATOR-GAS JULY 2016	1,103.20
08/03/2016	GENL	38343	EDWIN MANIER	15-ELECTRICAL INSPECTIONS JULY 14 - JULY	450.00
08/03/2016	GENL	38344	GARY MASON	INSTALLATION OF FINAL SIGN IN DIXBORO	300.00
08/03/2016	GENL	38345	HOME DEPOT CREDIT SERVICES	PARK SUPPLIES - MULCH	33.30
08/03/2016	GENL	38346	JAMES BERGLER	DUMP TICKET REIMBURSEMENT	5.75
08/03/2016	GENL	38347	JENNIFER DOEHRER	TEMP C OF O BOND REFUND - 3717 VORHIES	500.00
08/03/2016	GENL	38348	JIMMIE MACK	TRASH PICK-UP MACARTHUR	168.00
08/03/2016	GENL	38349	LOWE'S	PARK SUPPLIES - MULCH	114.69
08/03/2016	GENL	38350	MARGOLIS COMPANIES, INC.	MULCH FOR TREES	144.00
08/03/2016	GENL	38351	PATRICK PIGOTT	CELL PHONE STIPEND - PIGOTT JULY 16	31.97
08/03/2016	GENL	38352	PINNACLE HOMES	TEMP. C OF O BOND REFUND 8230 STAMFORD	500.00
08/03/2016	GENL	38353	REPUBLIC WASTE SERVICES #241	350 WASTE TAGS	770.00
08/03/2016	GENL	38354	RICOH USA, INC	ADD'L COPIES 4/30/16 TO 7/30/16	707.27
08/03/2016	GENL	38355	ROBERT BUTLER	6TH INSTALLMENT 2016 CONTRACT	1,178.93
08/03/2016	GENL	38356	SAM'S CLUB/SYNCHRONY BANK	KITE AND ROCKET DAY FOOD	140.28
08/03/2016	GENL	38357	STANDARD PRINTING	ENVELOPES - ACCOUNTING	105.00
08/03/2016	GENL	38358	STAPLES ADVANTAGE	OFFICE SUPPLIES	216.57
08/03/2016	GENL	38359	STEFANI A CARTER PLLC	LEGAL SERVICES - JULY 16	759.60
08/03/2016	GENL	38360	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JULY 16	7,817.18
08/03/2016	GENL	38361	SUPERIOR TWP UTILITY DEPARTMENT	PHONES ADMIN BUILDING - JULY 16	128.08
08/03/2016	GENL	38362	TOLL BROTHERS	TEMPORARY C OF O BOND REFUND - 24 HIGHLA	500.00
08/03/2016	GENL	38363	TRUGREEN PROCESSING CENTER	LAWN SERVICE CLARK @ MACARTHUR	58.00
08/03/2016	GENL	38364	VERIZON WIRELESS	HOT SPOT CHARGES - JULY 16	80.16
08/03/2016	GENL	38365	WASHTENAW COUNTY TREASURER	OVERTIME - JUNE 2016	132,250.26
08/03/2016	GENL	38366	WEX BANK	FUEL - JULY	87.69
08/04/2016	GENL	38367	ROBERT BUTLER	ORDINANCE MOWING	400.00
08/04/2016	GENL	38368	WASHTENAW COUNTY TREASURER	FORECLOSURE PURCHASE OF 9170 PANAMA	30,334.00
08/10/2016	GENL	38369	ABSOPURE WATER COMPANY	COOLER RENTAL - 2016	24.00
08/10/2016	GENL	38370	ABUNDANT LIFE MINISTRIES CHURCH	PRECINCT RENTAL 8/2/16 ELECTION	250.00
08/10/2016	GENL	38371	ALBERT WASHINGTON	ELECTION TRAINING	33.00
08/10/2016	GENL	38372	ANN ARBOR CARPETS, INC	CARPET FOR SHERIFF OFFICES	466.03
08/10/2016	GENL	38373	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	111.76
08/10/2016	GENL	38374	ANN ARBOR PUBLIC SCHOOLS	2015 DELINQUENT PERSONAL PROPERTY TAXES	191.70
08/10/2016	GENL	38375	BS&A SOFTWARE	ANNUAL SERVICE CONTRACT AUG 16 - AUG17	5,157.00
08/10/2016	GENL	38376	CANDISE WASHINGTON	ELECTION TRAINING	33.00
08/10/2016	GENL	38377	CANON SOLUTIONS AMERICA	COPIER MAINTENANCE JUNE - JULY	93.40
08/10/2016	GENL	38378	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 8/4/16	68.97
08/10/2016	GENL	38379	COMCAST	INTERNET SERVICES - JULY 2016	93.90
08/10/2016	GENL	38380	DAVID PHILLIPS	REIMBURSEMENT FOR ELECTION EXPENSES	62.73
08/10/2016	GENL	38381	DIXBORO UNITED METHODIST CHURCH	PRECINCT RENTAL 8/2 ELECTION	250.00
08/10/2016	GENL	38382	FIDLAR TECHNOLOGIES, INC.	RECEIPT BOOKS	505.61
08/10/2016	GENL	38383	GENE BUTMAN FORD SALES, INC.	REPLACE BATTERY IN EXPLORER	149.90
08/10/2016	GENL	38384	JIMMIE MACK	TRASH PICK-UP MACARTHUR	120.00
08/10/2016	GENL	38385	JOANNE KEEFER	ELECTION WORK 8/2/16	36.00
08/10/2016	GENL	38386	MCLENNAN LANDSCAPE & NURSERY	2016 GEDDES ROAD RIGHT OF WAY CLEARING	650.00
08/10/2016	GENL	38387	NANCY DURSTON	ELECTION WORK 8/2/16	52.00
08/10/2016	GENL	38388	NEW CHRISTIAN LOVE FELLOWSHIP	PRECINCT RENTAL 8/2/16 ELECTION	500.00
08/10/2016	GENL	38389	PARHELION TECHNOLOGIES	ANTI-SPAM/EMAIL/SERVER - AUGUST 2016	132.50
08/10/2016	GENL	38390	PITTSFIELD TOWNSHIP	13 PLUMBING & MECH INSPECTORS JUNE 3 -	805.00
08/10/2016	GENL	38391	RAYMOND FRANZEN	ELECTION WORK - AUG 3, 2016	39.00
08/10/2016	GENL	38392	RON PEATRY	MILEAGE REIMBURSEMENT - 7/25/16 THRU 8/5	166.85
08/10/2016	GENL	38393	SUPERIOR TWP FIRE FUND	2015 DELINQUENT PERSONAL PROPERTY TAXES	144.26
08/10/2016	GENL	38394	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/11/16 PAYROLL	51,495.18

08/11/2016 09:28 AM
User: NANCY
DB: SUPERIOR TWP

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 07/19/2016 - 08/15/2016

Page: 3/3

Check Date	Bank	Check	Vendor Name	Description	Amount
08/10/2016	GENL	38395	TERMINIX PROCESSING CENTER	PEST CONTROL - JULY 2016	81.00
08/10/2016	GENL	38396	WASHTENAW AREA	2017 MEMBERSHIP DUES	1,000.00
08/10/2016	GENL	38397	WASHTENAW COUNTY ROAD COMMISSION	2016 FIRST & SECOND BILLING	380,025.90
08/10/2016	GENL	38398	WASHTENAW COUNTY TREASURER	TRAILER FEES - 2016	1,590.00
08/10/2016	GENL	38399	WASHTENAW COUNTY TREASURER	TAX CHARGE BACKS 4/15 - 6/15	131.52
08/10/2016	GENL	38400	WASHTENAW COUNTY TREASURER	2015 DELINQUENT PERSONAL PROPERTY TAXES	84.65
08/10/2016	GENL	38401	WASHTENAW COUNTY TREASURER	TRAILER FEES - 2016	1,392.50

GENL TOTALS:

Total of 124 Checks:

730,175.74

Less 0 Void Checks:

0.00

Total of 124 Disbursements:

730,175.74

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
07/19/2016	FIRE	22826	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	63.10
07/19/2016	FIRE	22827	ANN ARBOR WELDING SUPPLY	MEDICAL OXYGEN TANK LEASE	68.61
07/19/2016	FIRE	22828	ELGE CROSS/ELGE SHIELD-M	MEDICAL INSURANCE - AUGUST 2016	7,416.58
07/19/2016	FIRE	22829	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE -AUGUST 2016	102.15
07/19/2016	FIRE	22830	CORRIGAN OIL COMPANY	250.4 GALLONS DIESEL	515.99
07/19/2016	FIRE	22831	DELTA DENTAL	DENTAL INSURANCE -AUGUST 2016	923.90
07/19/2016	FIRE	22832	FIREHOUSE	2 YEAR SCRIPT	39.95
07/19/2016	FIRE	22833	GABEYS BP	GASOLINE FOR FUEL CANS	28.00
07/19/2016	FIRE	22834	PAETEC	TELEPHONES STATION #2 - JULY 2016	76.54
07/19/2016	FIRE	22835	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT AUGUST 20	130.67
07/19/2016	FIRE	22836	SUPERIOR TOWNSHIP CREDIT CARD ACCT	BALANCE OWED FROM CUR DESIGN	524.75
07/26/2016	FIRE	22837	ANN ARBOR CLEANING SUPPLY	SUPPLIES	208.51
07/26/2016	FIRE	22838	AUTO VALUE YPSILANTI	AIRCONDITIONER REFRIGERANT	22.47
07/26/2016	FIRE	22839	COMCAST	INTERNET SERVICES STATION #2 - AUGUST 20	189.56
07/26/2016	FIRE	22840	CORRIGAN OIL COMPANY	REPAIR/REPLACE NOZZLE & HOSE ON DIESEL P	297.51
07/26/2016	FIRE	22841	DOUGLASS SAFETY SYSTEMS, LLC	AFEF FOAM FOR FLAMABALE & HYDROCARBON FI	1,971.17
07/26/2016	FIRE	22842	HOME DEPOT CREDIT SERVICES	REPLACEMENT LIGHT FOR BAY - STATION #1	546.62
07/26/2016	FIRE	22843	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT AUGUST 20	130.67
07/26/2016	FIRE	22844	PUBLIC FINANCIAL MANAGEMENT, INC	2016 ANNUAL DISCLOSURE STATEMENT	471.46
07/26/2016	FIRE	22845	RICOH USA, INC	COPIER LEASE - JULY 2016	182.93
07/26/2016	FIRE	22846	ROBERTSON MORRISON INC.	REPAIR CONDENSER MOTOR FAN	190.00
07/26/2016	FIRE	22847	SUPERIOR TWP GENERAL FUND	PETTY CASH GIVEN TO CHIEF	15.00
07/26/2016	FIRE	22848	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/28/16 PAY	46,169.18
07/26/2016	FIRE	22849	VISION SERVICE PLAN	VISION INSURANCE - AUG 16	187.00
08/03/2016	FIRE	22850	ANN ARBOR WELDING SUPPLY	OXYGEN RENTAL	10.12
08/03/2016	FIRE	22851	AUTO VALUE YPSILANTI	OIL DRY	197.71
08/03/2016	FIRE	22852	CITY OF ANN ARBOR	10% MATCH OF BURN TRAILER MATERIALS	40.89
08/03/2016	FIRE	22853	COMCAST	INTERNET SERVICES - STATION #1 - AUG 201	73.90
08/03/2016	FIRE	22854	CORRIGAN OIL COMPANY	242.8 GALLONS DIESEL	415.34
08/03/2016	FIRE	22855	DTE ENERGY	ELECTRIC & GAS - STATION #2 - JULY 2016	1,237.88
08/03/2016	FIRE	22856	GABEYS BP	GAS FOR ATV AND MOWERS	22.75
08/03/2016	FIRE	22857	PAETEC	TELEPHONES STATION #1 - JULY 2016	140.28
08/03/2016	FIRE	22858	SAFETY- KLEEN CORP.	DISPOSAL OF USED MOTOR OIL	250.00
08/03/2016	FIRE	22859	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CODE UPDATE BOOK - IOC	42.81
08/03/2016	FIRE	22860	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES - AUG 16	833.33
08/03/2016	FIRE	22861	SUPERIOR TWP PAYROLL FUND	PENSION/HOSP - JULY 16	10,691.67
08/03/2016	FIRE	22862	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -AUG 16	124.27
08/03/2016	FIRE	22863	VERIZON WIRELESS	CELL PHONES - JULY 2016	264.34
08/03/2016	FIRE	22864	WEX BANK	FUEL - CHIEF VEHICLE	200.15
08/10/2016	FIRE	22865	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	47.40
08/10/2016	FIRE	22866	APOLLO FIRE EQUIPMENT	RIT GRANT EQUIPMENT	128,579.20
08/10/2016	FIRE	22867	EMERGENT HEALTH PARTNERS	AUGUST 2016	1,771.88
08/10/2016	FIRE	22868	HEALTH CARE LOGISTICS, INC.	ENVOTITE SEALS NUMBERED	134.07
08/10/2016	FIRE	22869	PARHELION TECHNOLOGIES	SERVER/ANTI-SPAM/EMAIL - AUGUST 2016	115.00
08/10/2016	FIRE	22870	ROBERTSON MORRISON INC.	REPAIR TO GENERATOR - STATION #1	631.00
08/10/2016	FIRE	22871	SHIELD	RIT GRANT EQUIPMENT	9,750.00
08/10/2016	FIRE	22872	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/11/16 PAYROLL	35,820.56
08/10/2016	FIRE	22873	TERMINIX PROCESSING CENTER	PEST CONTROL - JULY - STATION #2	205.00
08/10/2016	FIRE	22874	WASHTENAW COUNTY TREASURER	TAX CHARGE BACKS 4/15 - 6/15	65.76

FIRE TOTALS:

Total of 49 Checks:	246,144.55
Less 0 Void Checks:	0.00
Total of 49 Disbursements:	246,144.55

9:49 AM
 08/11/16
 Accrual Basis

Superior Township Utility Department
 Check Register
 July 19 through August 15, 2016

Date	Num	Name	Memo	Amount
100 - CASH - O&M				
101 - Checking - Chase 205000485529				
07/19/16	9958	Abbey Door	Repair Door #12	(100.00)
07/19/16	9959	Ann Arbor Cleaning Supply Co.	Supplies	(29.84)
07/19/16	9960	Auto-Wares Group (Auto Value)	Antifreeze	(16.38)
07/19/16	9961	Batteries Plus	Lift Station Battery	(18.99)
07/19/16	9962	Blue Cross Blue Shield	Medical Insurance - Aug 16	(4,544.84)
07/19/16	9963	Congdon's Ace Hardware	Keys for Tractor/ Supplies	(24.05)
07/19/16	9964	Consumer's Life Insurance Company	Life Insurance - AUGUST 2016	(62.43)
07/19/16	9965	Delta Dental Plan of Michigan	Dental Insurance - AUGUST 2016	(461.08)
07/19/16	9966	EJ USA, Inc. (East Jordan)	Manhole Risers	(385.26)
07/19/16	9967	Priority One Emergency	Work Boots	(89.99)
07/19/16	9968	Red Wing Shoe Store	Work Boots	(152.99)
07/19/16	9969	SiteOne Landscape Supply	Work Gloves & Shovels	(478.26)
07/19/16	9970	Standard Printing	#10 Envelopes	(220.00)
07/19/16	9971	Staples Advantage	Office Supplies	(126.18)
07/19/16	9972	Stericycle Communications	Answering Service - July 16	(138.53)
07/19/16	9973	TruGreen	lawn Care	(425.00)
07/19/16	9974	Verizon	Cell Phones - June 16	(328.86)
07/19/16	9975	Windstream	Phones - Adm. Bldg. - July 16	(239.49)
07/19/16	9976	Ypsilanti Comm. Utilities Authority	Water/Sewer - July 16	(205,494.87)
07/26/16	9977	Al's Cleaning Service	Adm. Bldg. Cleaning - JULY 16 (4 weeks)	(160.00)
07/26/16	9978	AT&T	Booster Sta. Phone -July 16	(120.61)
07/26/16	9979	Comcast	Internet - Maint. Fac. - July 16	(109.85)
07/26/16	9980	Home Depot	Saw/Boards for fence repair	(18.84)
07/26/16	9981	Pitney Bowes 2	Postage Machine Supplies	(40.79)
07/26/16	9982	Purchase Power	Postage Meter Refill	(500.00)
07/26/16	9983	Staples Advantage	Office Supplies	(403.07)
07/26/16	9984	Vision Service Plan	Vision Insurance - Aug 16	(91.30)
07/26/16	9985	Superior Twp. Payroll Fund	Payroll - 07/28/16	(14,078.35)
07/26/16	9986	Wex Bank	Fuel - July 16	(224.05)
08/03/16	9987	DTE	Gas/Electric - July 16	(1,800.23)
08/03/16	9988	MRWA	CEC Training	(95.00)
08/03/16	9989	Todd's Services, Inc. (TSI)	Sprinkler System Service	(261.18)
08/03/16	9990	TruGreen	Lawn Serv. - Maint. Fac.	(101.58)
08/03/16	9991	Superior Twp. Payroll Fund	Pension & HCSP - July 16	(3,884.20)

9:49 AM
 08/11/16
 Accrual Basis

Superior Township Utility Department
 Check Register
 July 19 through August 15, 2016

Date	Num	Name	Memo	Amount
08/10/16	9992	O'Reilly Auto Parts	Battery for tractor	(89.40)
08/10/16	9993	Superior Twp. Payroll Fund	Payroll - 08/11/16	(13,850.06)
Total 101 - Checking - Chase 205000485529				(249,165.55)
Total 100 - CASH - O&M				(249,165.55)
120 - CASH - CAPITAL RESERVE				
125 - CR Chkg. - Chase 639918234				
125-AA - Capital Res. Checking - AA Twp.				
08/03/16	563	Ann Arbor Charter Township	A2 Twp's Portion of Conn. Fees	(6,501.28)
08/03/16	564	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of Permit # 1503	(555.00)
Total 125-AA - Capital Res. Checking - AA Twp.				(7,056.28)
125-YC - Cap. Reserves Checking - YCUA				
07/19/16	560	Superior Twp. Util. Dept. O&M	CR Pays O&M for Midwest Maint. Invoice # 16-156	(900.00)
07/26/16	561	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of Permit # 1498, 1499, 1500, 1501 1...	(2,575.00)
07/26/16	562	Public Financial Management, Inc.	2016 Annual Disclousre Report	(628.54)
08/03/16	565	Superior Twp. Util. Dept. O&M	Transfer O&M Portion of Permit # 1504	(1,261.00)
Total 125-YC - Cap. Reserves Checking - YCUA				(5,364.54)
Total 125 - CR Chkg. - Chase 639918234				(12,420.82)
Total 120 - CASH - CAPITAL RESERVE				(12,420.82)
TOTAL				(261,586.37)



FYI

July 20, 2016

David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

RE: Important Information--Billing Changes

Dear Mr. Phillips:

As part of our continuing effort to keep you informed, I wanted to let you know of a change, beginning August 29, 2016, in the billing vendors Comcast uses, which will enable us to provide an improved billing experience for our customers.

We plan for this change to have a minimal impact on our customers; however, customers' account numbers and monthly due dates will change. Customers will need to update their Comcast account number if they make payments online or through their bank. We are informing customers of this upcoming change through emails and letters to their homes. A sample notification letter is enclosed for your reference. This change to the billing system will enable us to provide more detailed bills and enhance our customers' experience.

As always, feel free to contact me directly at 734-254-1557 with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Mazurek", written over a horizontal line.

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

IMPORTANT INFORMATION ABOUT YOUR BILL

Dear [NAME],

Beginning **August 29, 2016**, we will be converting to a new billing system in order to provide an improved billing experience for our customers.

As part of this billing system conversion, several changes will take place starting with your next monthly bill. Your **account number and your bill due date will change**. Your **new due date is [Insert Date]**. We will be unable to mail bills during the billing system conversion, so we may be a couple of days late mailing your bill. Please be assured even if your bill is delayed, you will have 21 days to pay.

If you use electronic banking to pay your Comcast bill, you need to:

- Update your due date with the new due date.
- Update the Comcast information on your bank's bill pay system with your new account number.

If you use Comcast's AutoPay service to pay your Comcast bill:

- No action is required.

If you are a Comcast Ecobill customers:

- No action is required however the availability of your bill online may be delayed. You will receive an email when your Ecobill is available.

For more information or to sign up for Ecobill, please log in to your Comcast account online at www.xfinity.com/help.

Thank you for choosing Comcast. We appreciate your business and look forward to serving you in the future. Should you have any questions or concerns, please feel free to visit us at www.xfinity.com/billchange or call 1-800-XFINITY.

Sincerely,
Comcast



Public Hearing Notice

**City of Ypsilanti Planning Commission
Wednesday, August 17, 2016, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, August 17, 2016, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Map Amendment (Rezoning): 107 E Cross

The Planning Commission will hear a presentation, hold a public hearing, and make a recommendation to City Council regarding the rezoning of that portion of 400 N River, formerly known as 107 E Cross. **This parcel is currently zoned CN-SF, Core Neighborhood Single-family district. The applicant is requesting a rezoning to C, Center.** The Master Planned future land use for 107 E Cross is central neighborhood. The address, parcel number, and legal description of the portion of the parcel to be rezoned are:

- **400 N River:** 11-11-04-495-024, LOTS 422, 423, 424, 425 & 43, ALSO ADJACENT VACATED ALLEY PER RESOLUTION 1197 L5015 P952 MARK NORRIS' ADDITION. SPLIT ON 02/10/2014 WITH 11-11-04-495-023 INTO 11-11-04-495-024.
 - **107 E Cross:** 11-11-04-495-015, LOT 431 M. NORRIS' ADDITION. Split on 02/10/2014 with 11-11-04-495-023 into 11-11-04-495-024.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. Planning Commission packets, including staff reviews and digital plans when possible, are available at cityofypsilanti.com/PlanningCommission. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.aspx.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.



Public Hearing Notice

**City of Ypsilanti Planning Commission
Wednesday, August 17, 2016, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, August 17, 2016, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Alley Closure Petition:

2nd Alley west of Prospect, between Oak Street and Maple Street

The Planning Commission will hear a presentation, hold a public hearing, and make a recommendation to City Council regarding a petition to close the 2nd alley west of Prospect, between Oak Street and Maple Street. If granted, the alley would be closed to vehicular traffic, but remain open to pedestrians. Ownership would remain with the City.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. Planning Commission packets, including staff reviews and digital plans when possible, are available at cityofypsilanti.com/PlanningCommission. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.aspx.

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Ypsilanti, Michigan 48197
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Frances McMullan
City Clerk

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Public Hearing Notice

**City of Ypsilanti Planning Commission
Wednesday, August 17, 2016, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, August 17, 2016, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

**Alley Vacation Petition:
Alley behind 211 Woodward Street**

The Planning Commission will hear a presentation, hold a public hearing, and make a recommendation to City Council regarding a petition to vacate that portion of an alley behind 211 Woodward Street. If granted, property ownership of this portion would revert to the adjacent landowners.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email wesslerb@cityofypsilanti.com. Planning Commission packets, including staff reviews and digital plans when possible, are available at cityofypsilanti.com/PlanningCommission. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.aspx.

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City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.



Public Hearing Notice

City of Ypsilanti Zoning Board of Appeals Wednesday, August 24, 2016, 7:00 p.m. Council Chambers, City Hall

The City of Ypsilanti Zoning Board of Appeals will hold a public hearing on Wednesday, August 24, 2016, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

Zoning Ordinance Interpretation: Lot lines at 908 Pleasant Drive

The Zoning Board of Appeals will hear a presentation, hold a public hearing, and make a determination regarding an application to interpret the zoning ordinance in order to determine the location of the front yard(s) of 908 Pleasant Drive. The property in question is currently zoned R-1, single-family residential. Its address, parcel number, and legal description are: 908 Pleasant Drive, 11-11-40-460-013, YP CITY 61W-25 LOT 26 EXCEPT N 45 FT AND EXCEPT W 25 FT THE WOODS SUBDIVISION.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email bwessler@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.aspx.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.