

CHARTER TOWNSHIP OF SUPERIOR  
REGULAR BOARD MEETING  
SUPERIOR CHARTER TOWNSHIP HALL  
3040 N. PROSPECT, YPSILANTI, MI 48198  
FEBRUARY 16, 2016  
7:00 p.m.  
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
  - a. Regular Meeting of January 19, 2016
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
8. REPORTS
  - a. Supervisor
  - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department
9. COMMUNICATIONS
10. UNFINISHED BUSINESS
  - a. Ordinance 174-18 Sutton Ridge-Redwood Acquisition LLC, Area Plan Amendment
11. NEW BUSINESS
  - a. Resolution 2016-01, Ordinance No. 190, Adoption of the 2012 International Fire Code
  - b. Resolution 2016-02, Zoning Map Corrections
12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
13. PLEAS AND PETITIONS
14. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198  
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

**There will be a meeting of the Superior Township Election Commission immediately after the Board meeting.**

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
JANUARY 19, 2016  
PROPOSED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on January 19, 2016, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

**4. ADOPTION OF AGENDA**

It was moved by Green seconded by Caviston, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF DECEMBER 21, 2015**

It was moved by McKinney, seconded by Green, to approve the minutes of the regular Board meeting of December 21, 2015, as presented.

The motion carried by a unanimous voice vote.

**6. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

There were no citizen comments.

**7. PRESENTATIONS**

**A. SUTTON RIDGE – REDWOOD REZONING**

Kelli McIvor and Richard Batt, representing Redwood Acquisition LLC, made a presentation to the Board. They gave a brief background about Redwood and summarized

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and reviewed the differences between the proposed Area Plan dated July 15, 2015 that were reviewed and acted upon by the Planning Commission and the amended Area Plan dated December 15, 2015. They indicated that the Area Plan was amended in response to comments and concerns by the Planning Commission, Township consultants and Township staff. The amendments include: blocking the entry of the apartments onto East Avondale by changing the entry into a cul-de-sac; constructing Drive B (Meadhurst) to meet the Washtenaw County Road Commission standards for a private road and having sidewalks on both sides of Drive B; increasing the separation between the apartments and the single family homes located on East Avondale; improving the siding, adding "bump-out" windows and other architectural upgrades to the rear of the apartments that face the single family homes on East Avondale; and, other minor changes to setbacks. Township Planner, Rodney Nanney, reviewed his report dated January 15, 2016, which was provided with the Board's packet.

Supervisor Schwartz welcomed comments and questions from the audience. He stressed that the Board was not going to vote on the rezoning at tonight's meeting. The purpose of tonight's meeting was to complete fact finding, educate the Board and to receive public comment.

The following members of the audience addressed the Board:

Victoria Evans, E. Avondale (and also owns a condo in Bromley Condos), provided a written report to the Board which she reviewed. She presented information on the impact of the rezoning, its effect on property values and the need for more rental housing.

Karen Michaels, N. Kenwyck Drive, expressed concerns about the rezoning's effect on the roads in the condominium development.

Catherine Hubbs, N. Kenwyck Drive, indicated the condos pay for road maintenance through their association fees and was concerned that the apartments would not be paying.

Gregg Pitt, E. Avondale, had questions about the Planner's report and suggested the Board not forget the Planning Commission's findings and recommendation.

Jean Ruth, E. Avondale, said that most of the residents would not be opposed to the development if were single family homes.

Leslie Harding, Ravenshire, expressed concerns about the compatibility of owner occupied homes versus renters.

Ken Hubbs, N. Kenwyck Drive, indicated he has lived in the condos for 13 years, Phase II was always proposed to be condos and he is opposed to developing it as apartments. He said the proposed cul-de-sac would negatively affect the two homes.

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Nazli (not sure of name), Wexford, indicated that if she had known Phase II was going to be a rental community, they would not have purchased the condo. She questioned the income and demographics of the residents of the apartments.

Cathy Smith, N. Kenwyck Drive, said that she attended a Board of Trustees meeting where the Board approved \$10,000 to purchase a home to sell to Habitat for Humanity so that it could be sold to a home owner instead of renters. She also referred to sections of the Master Plan that indicate the Township encourages owner occupied homes over rentals.

John Roeloff, W. Avondale, said he would not have purchased his home if he knew Phase II was going to be apartments.

Julie Patterson, Wexford, said she is opposed to the rezoning, she feels it is incompatible to have a rental community located within and surrounded by owner occupied homes. She has lived in Bromley condos since 2003 and was always told Phase II would be condos like Phase I. She feels there are significant differences between owner occupied homes and rental units. She said 100's of people signed petitions opposing the rezoning

Traci Pitt, E. Avondale, made comments about the Harvard study and MIT study. She felt neither was very applicable to the situation and issues related to the Redwood rezoning as they were from the 1980's to 2000, they were completed in the Boston area and all had separate access. She opposes the rezoning.

Oana Ciocoiu, E. Avondale, she indicated she has lived in Bromley homes since 2005. She said the Planning Commission understood the core issue, a rental unit inside of single family, owner occupied homes.

Lakisha Polasky, E. Avondale, said she has lived in Bromley homes for two years. They lived in an apartment for ten years and is familiar with the difference between apartment living and home ownership. She said if Phase II is rezoned to apartments they will probably put their home up for sale and move.

Eric McWiggin, W. Avondale, had questions about what vision the Master Plan had for the area around Bromley and the area north of Geddes Road.

Naima Hall, E. Avondale, had questions on what effect taxes had the Township's decision on this and other zoning matters.

Diana Moore, High Meadow, questioned the value of the changes to the Area Plan, the studies and the consultant's reports. She said the real issue is what the people in the room want and she said they all oppose rezoning Phase II to apartments.

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Supervisor Schwartz closed the presentation and public comment. He said the Board should educate themselves on the issue and that they would vote on the matter in either February or March.

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following: The Township and other governmental agencies reviewing the status and operation of Fairfax Manor. In December 2015, the State of Michigan Bureau of Child and Adult Services completed a special investigation. They have forwarded their results to the Attorney General's office, who may investigate the facility. State staffers indicated they feel that Fairfax should be licensed for the type of patients they are housing and that there are numerous other problems with the facility. Township officials and the Township Attorney met with the owner of Fairfax to discuss progress on the Interim Order. Township officials encouraged Fairfax to complete building improvements in a timely manner. Township staff met with representatives from the Hoarder's Task Force, legal aid, mental health and Anne Brown from State Rep. David Rutledge's office concerning Alden David Burley and his blight issue at 6645 Warren Road. The various groups requested time to work with Mr. Burley in order to attempt to get him to voluntarily complete the cleanup. Supervisor Schwartz agreed to give them some time to see if they can make progress.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT, ZONING REPORT**

It was moved by Green, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by unanimous voice vote.

**8. COMMUNICATIONS**

There were no communications.

**9. UNFINISHED BUSINESS**

**A. ORDINANCE 174-18, SUTTON RIDGE – REDWOOD ACQUISITION LLC, AREA PLAN AMENDMENT**

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Supervisor Schwartz explained that the Board was not requesting a motion to decide the rezoning, he requested a motion to introduce the rezoning.

It was moved by McKinney, seconded by Green to introduce Ordinance 174-18, Sutton Ridge Acquisition LLC, Area Plan Amendment.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

**10. NEW BUSINESS**

**A. FIRST MERIT, N.A., POSITIVE PAY AGREEMENT**

Treasurer McKinney explained that the positive pay agreement was needed for fraud prevention.

It was moved by McKinney, seconded by Lewis, for the Board to approve the positive pay agreement and to authorize Township officials to sign it as needed.

The motion carried by unanimous voice vote.

**B. BUDGET AMENDMENTS**

Board members reviewed the budget amendments. Clerk Phillips commented that because of the Fire Department budget was tightening due to increased salary and pension costs and that the Board needed to monitor the budget to make sure adequate transfers were being made to the reserved funds.

Budget amendments attached.

It was moved by McKinney, seconded by Lewis, for the Board to approve the budget amendments from Controller Keith Lockie dated January 19, 2016.

**12. PAYMENT OF BILLS**

There were no Bills for Payment. It was moved by Green, seconded by Lewis, that the Record of Disbursements be received.

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The motion carried by a unanimous voice vote

13. PLEAS AND PETITION

There were none.

14. ADJOURNMENT

It was moved by Green, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:25 pm.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT**  
**MONTH-END REPORT**  
**January 2016**

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Renovations</b>	<i>\$136,490.00</i>	<i>\$987.00</i>	<i>1</i>
<b>Electrical Permits</b>	<i>\$0.00</i>	<i>\$1,209.00</i>	<i>9</i>
<b>Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$300.00</i>	<i>2</i>
<b>Mechanical Permits</b>	<i>\$0.00</i>	<i>\$7,359.00</i>	<i>48</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$4,707.00</i>	<i>22</i>
<b>Res-Additions (Inc. Garages)</b>	<i>\$35,000.00</i>	<i>\$228.00</i>	<i>1</i>
<b>Res-New Building</b>	<i>\$852,004.00</i>	<i>\$5,638.00</i>	<i>1</i>
<b>Res-Other Non-Building</b>	<i>\$0.00</i>	<i>\$400.00</i>	<i>2</i>
<b>Totals</b>	<i>\$1,023,494.00</i>	<i>\$20,828.00</i>	<i>86</i>



SUPERIOR TOWNSHIP BUILDING DEPARTMENT  
YEAR-TO-DATE REPORT

January 2016

Category	Estimated Cost	Permit Fee	Number of Permits
<b>Com/Multi-Family Renovations</b>	<i>\$136,490.00</i>	<i>\$987.00</i>	<i>1</i>
<b>Electrical Permits</b>	<i>\$0.00</i>	<i>\$1,209.00</i>	<i>9</i>
<b>Manufactured/Modular</b>	<i>\$0.00</i>	<i>\$300.00</i>	<i>2</i>
<b>Mechanical Permits</b>	<i>\$0.00</i>	<i>\$7,359.00</i>	<i>48</i>
<b>Plumbing</b>	<i>\$0.00</i>	<i>\$4,707.00</i>	<i>22</i>
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<b>Totals</b>	<i>\$1,023,494.00</i>	<i>\$20,828.00</i>	<i>86</i>

Superior Township Fire

Incident Type Report (Summary)

Alarm Date Between {01/01/2016} And {01/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	4	3.60%	\$145,000	100.00%
113 Cooking fire, confined to container	1	0.90%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.90%	\$0	0.00%
	<u>6</u>	<u>5.40%</u>	<u>\$145,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	4	3.60%	\$0	0.00%
311 Medical assist, assist EMS crew	15	13.51%	\$0	0.00%
320 Emergency medical service, other	4	3.60%	\$0	0.00%
321 EMS call, excluding vehicle accident with	27	24.32%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.70%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	5.40%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.90%	\$0	0.00%
	<u>60</u>	<u>54.05%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
440 Electrical wiring/equipment problem, Other	1	0.90%	\$0	0.00%
442 Overheated motor	1	0.90%	\$0	0.00%
	<u>2</u>	<u>1.80%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
510 Person in distress, Other	1	0.90%	\$0	0.00%
553 Public service	1	0.90%	\$0	0.00%
	<u>2</u>	<u>1.80%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	5	4.50%	\$0	0.00%
611 Dispatched & cancelled en route	24	21.62%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.90%	\$0	0.00%
	<u>30</u>	<u>27.02%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	6	5.40%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.90%	\$0	0.00%
744 Detector activation, no fire -	1	0.90%	\$0	0.00%
745 Alarm system activation, no fire -	3	2.70%	\$0	0.00%

Superior Township Fire

Incident Type Report (Summary)

Alarm Date Between (01/01/2016) And (01/31/2016)

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	11	9.90%	\$0	0.00%

Total Incident Count: 111

Total Est Loss:

\$145,000

<b>A</b>	MM DD YYYY 08111 MI 01 20 2016	Station 142	Incident Number 16-0601882	Exposure 000	<input type="checkbox"/> Delete <input type="checkbox"/> Change <input type="checkbox"/> No Activity	NFIRS -1 Basic	
<b>B</b>	Location* <input type="checkbox"/> Check this box to indicate that the address for this incident is provided on the Wildland Fire Module in Section B "Alternative Location Specifications". Use only for Wildland fires.						
	<input checked="" type="checkbox"/> Street address <input type="checkbox"/> Intersection <input type="checkbox"/> In front of <input type="checkbox"/> Rear of <input type="checkbox"/> Adjacent to <input type="checkbox"/> Directions						
	3658 VORHIES RD ANN ARBOR MI 48105 Cross streets or directions, as applicable						
<b>C</b>	<b>Incident Type *</b> 111 Building fire		<b>E1 Date &amp; Times</b> Midnight is 0000 Check boxes if dates are the same as Alarm Dates. Alarm * 01 20 2016 19:18:53 Arrival * 01 20 2016 19:24:33 Controlled 01 20 2016 21:10:33 Cleared 01 20 2016 23:41:50		<b>E2 Shift &amp; Alarms</b> Local Option 3 SU 7 Shift or Alarm District Platooon		
<b>D</b>	<b>Aid Given or Received *</b> 1 <input checked="" type="checkbox"/> Mutual aid received 2 <input type="checkbox"/> Automatic aid recvd. 3 <input type="checkbox"/> Mutual aid given 4 <input type="checkbox"/> Automatic aid given 5 <input type="checkbox"/> Other aid given N <input type="checkbox"/> None		Their FID# 08102 Their State Their Incident Number		<b>E3 Special Studies</b> Local Option Special Study IDs Special Study Value		
<b>F</b>	<b>Actions Taken *</b> 11 Extinguishment by fire 12 Salvage & overhaul 51 Ventilate		<b>G1 Resources *</b> <input checked="" type="checkbox"/> Check this box and skip this section if an Apparatus or Personnel form is used. Apparatus 0003 Personnel 0008 EMS Other <input type="checkbox"/> Check box if resource counts include aid received resources.		<b>G2 Estimated Dollar Losses &amp; Values</b> LOSSES: Required for all fires if known. Optional for non fires. Property \$ 095,000 Contents \$ 050,000 PRE-INCIDENT VALUE: Optional Property \$ 190,000 Contents \$ 070,000		
<b>Completed Modules</b> <input checked="" type="checkbox"/> Fire-2 <input checked="" type="checkbox"/> Structure-3 <input type="checkbox"/> Civil Fire Cas.-4 <input checked="" type="checkbox"/> Fire Serv. Cas.-5 <input type="checkbox"/> EMS-6 <input type="checkbox"/> HazMat-7 <input type="checkbox"/> Wildland Fire-8 <input checked="" type="checkbox"/> Apparatus-9 <input checked="" type="checkbox"/> Personnel-10 <input type="checkbox"/> Arson-11		<b>H1 * Casualties</b> None Deaths Injuries Fire Service 001 Civilian		<b>H3 Hazardous Materials Release</b> N None 1 Natural Gas: slow leak, no evacuation or evacuation actions 2 Propane gas: 421 lb. tank (as in home #82 25131) 3 Gasoline: vehicle fuel tank or portable container 4 Kerosene: fuel burning equipment or portable storage 5 Diesel fuel/fuel oil: vehicle fuel tank or portable 6 Household solvents: home/office spill, cleanup only 7 Motor oil: from engine or portable container 8 Paint: from paint cans totaling < 55 gallons 0 Other: special hazmat actions required or spill > 55gal., please complete the E3000 form		<b>I Mixed Use Property</b> NN Not Mixed 10 Assembly use 20 Education use 33 Medical use 40 Residential use 51 Row of stores 53 Enclosed mall 58 Bus. & Residential 59 Office use 60 Industrial use 63 Military use 65 Farm use 00 Other mixed use	
<b>J Property Use *</b> Structures 131 Church, place of worship 161 Restaurant or cafeteria 162 Bar/Tavern or nightclub 213 Elementary school or kindergarten 215 High school or junior high 241 College, adult education 311 Care facility for the aged 331 Hospital Outside 124 Playground or park 655 Crops or orchard 669 Forest (timberland) 807 Outdoor storage area 919 Dump or sanitary landfill 931 Open land or field		341 Clinic, clinic type infirmary 342 Doctor/dentist office 361 Prison or jail, not juvenile 419 1-or 2-family dwelling 429 Multi-family dwelling 439 Rooming/boarding house 449 Commercial hotel or motel 459 Residential, board and care 464 Dormitory/barracks 519 Food and beverage sales 936 Vacant lot 938 Graded/care for plot of land 946 Lake, river, stream 951 Railroad right of way 960 Other street 961 Highway/divided highway 962 Residential street/driveway		539 Household goods, sales, repairs 579 Motor vehicle/boat sales/repair 571 Gas or service station 599 Business office 615 Electric generating plant 629 Laboratory/science lab 700 Manufacturing plant 819 Livestock/poultry storage (barn) 862 Non-residential parking garage 891 Warehouse 981 Construction site 984 Industrial plant yard Lookup and enter a Property Use code only if you have NOT checked a Property Use box: Property Use 419 1 or 2 family dwelling NFIRS-1 Revision 03/11/99			

Superior Township Fire

Dollar Value Saved & Loss Analysis

Alarm Date Between {01/01/2016} And {01/31/2016}

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	1	\$260,000	\$145,000	\$115,000	55.77%	44.23%
Grand Totals	1	\$260,000	\$145,000	\$115,000		

Total Percent Lost: 55.77%

Total Percent Saved: 44.23%

Superior Township Fire

Incident List by Street Address

Alarm Date Between {01/01/2016} And {01/31/2016}  
and Incident Type = "322"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0602063-000	01/22/2016	14:20:52	M14 HWY /At Vorhies	322 Motor vehicle accident with
16-0601357-000	01/15/2016	03:13:00	FORD RD & FORD RD	322 Motor vehicle accident with
16-0600304-000	01/04/2016	16:16:04	E HURON RIVER DR & SUPERI	322 Motor vehicle accident with

Total Incident Count 3

Superior Township Fire

Incident List by Street Address

Alarm Date Between {01/01/2016} And {01/31/2016}  
and Incident Type = "322"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0602063-000	01/22/2016	14:26:52	M14 HWY /At Vorhies	322 Motor vehicle accident with
16-0601357-000	01/15/2016	03:13:00	FORD RD & FORD RD	322 Motor vehicle accident with
16-0600304-000	01/04/2016	16:16:04	E HURON RIVER DR & SUPERI	322 Motor vehicle accident with

Total Incident Count 3

Superior Township Fire

Aid Responses by Incident

Alarm Date Between {01/01/2016} And {01/31/2016}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
16-0600304 01/04/2016 16:16:04						
322 Motor vehicle accident with injuries						
E HURON RIVER DR & SUPERIOR RD						
YPSI TWP Ypsilanti	01/04/2016	3 Mutual aid given	#Personnel	0	3	0
Township Fire			#Apparatus	0	2	0
Department						
	Response Time:00:11:37					
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:11:37			

16-0600358 01/05/2016 13:43:00						
151 Outside rubbish, trash or waste fire						
8130 AUTUMN WOODS TRL						
YPSI CITY Ypsilanti	01/05/2016	2 Automatic aid	#Personnel	0	0	0
City Fire Department		received	#Apparatus	0	0	0
	Response Time:00:05:00					
YPSI TWP Ypsilanti	01/05/2016	2 Automatic aid	#Personnel	0	0	0
Township Fire		received	#Apparatus	0	0	0
Department						
	Response Time:00:05:00					
Subtotal Responses: 2			Average Aid Response Time for Incident: 00:05:00			

16-0600404 01/05/2016 16:23:00						
113 Cooking fire, confined to container						
793 GREEN RD						
YPSI CITY Ypsilanti	01/05/2016	4 Automatic aid	#Personnel	0	0	0
City Fire Department		given	#Apparatus	0	0	0
	Response Time:00:03:00					
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:03:00			

16-0600587 01/08/2016 11:10:38  
 111 Building fire  
 6900 Five Mile RD /Northville, MI 48168

Response time calculated from time notified to arrival time.



Superior Township Fire

Aid Responses by Incident

Alarm Date Between {01/01/2016} And {01/31/2016}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
16-0600687 01/08/2016 11:10:38						
111 Building fire						
6900 Five Mile RD /Northville, MI 48168						
SALEM Salem Township Fire Department	01/08/2016	3 Mutual aid given	#Personnel 0	0	0	0
			#Apparatus 0	0	0	0
Response Time:00:13:51						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:13:51			

16-0600761 01/09/2016 07:07:00						
111 Building fire						
99 HARRIS RD						
YPSI TWP Ypsilanti Township Fire Department	01/09/2016	4 Automatic aid given	#Personnel 4	0	0	0
			#Apparatus 2	0	0	0
Response Time:00:04:00						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:04:00			

16-0600908 01/10/2016 18:51:00						
352 Extrication of victim(s) from vehicle						
GEDDES RD & ARBOR WOODS BLVD						
AATW Ann Arbor Township	01/10/2016	2 Automatic aid received	#Personnel 0	0	0	0
			#Apparatus 0	0	1	0
Response Time:00:03:00						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:03:00			

16-0601076 01/12/2016 11:22:00						
311 Medical assist, assist EMS crew						
1472 TOWSLEY LN /ANN ARBOR, MI 48105						
AATW Ann Arbor Township	01/12/2016	3 Mutual aid given	#Personnel 0	3	0	0
			#Apparatus 0	0	0	0
Response Time:00:08:00						

Response time calculated from time notified to arrival time.

Superior Township Fire

Aid Responses by Incident

Alarm Date Between {01/01/2016} And {01/31/2016}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
16-0601076	01/12/2016 11:22:00					
311 Medical assist, assist EMS crew						
1472 TOWSLEY LN /ANN ARBOR, MI 48105						
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:08:00			

16-0601204	01/13/2016 19:19:00					
111 Building fire						
9340 Sunset CT /Salem, MI 48175						
SALEM Salem Township	01/13/2016	3 Mutual aid given	#Personnel	3	0	0
Fire Department			#Apparatus	2	0	0
Their Inci 601204	Response Time:00:14:00					
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:14:00			

16-0601882	01/20/2016 19:18:53					
111 Building fire						
3658 VORHIES RD /ANN ARBOR, MI 48105						
AATW Ann Arbor Township	01/20/2016	1 Mutual aid received	#Personnel	0	0	0
			#Apparatus	0	0	0
	Response Time:00:05:40					
SALEM Salem Township	01/20/2016	1 Mutual aid received	#Personnel	0	0	0
Fire Department			#Apparatus	0	0	0
	Response Time:00:05:40					
Subtotal Responses: 2			Average Aid Response Time for Incident: 00:05:40			

16-0602063	01/22/2016 14:20:52					
322 Motor vehicle accident with injuries						
M14 HWY /At Vorhies						
AATW Ann Arbor Township	01/22/2016	2 Automatic aid received	#Personnel	0	0	0
			#Apparatus	0	0	0
	Response Time:00:06:31					
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:06:31			

Response time calculated from time notified to arrival time.

JANUARY 2016

**TO: KEN SCHWARTZ SUPERVISOR**

**FROM: SHAUN BACH - CAPTAIN**

**SUBJECT: HOSPITAL ALARMS**

**DATE: 2/2/2016**

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO  
SAINT JOSEPH HOSPITAL**

**TOTAL FALSE ALARMS: 5**

**1ST. ALARM: NO CHARGE**

**2<sup>ND</sup> ALARM \$50.00**

**3<sup>RD</sup> ALARM \$200.00**

**TOTAL: \$650.00**

**ALARM LOCATIONS:**

1. 1/6/2016  
5301 BILLOT
2. 1/10/2016  
5401 MCAULEY
3. 1/20/2016  
5337 MCAULEY
4. 1/22/2016  
5301 BILLOT
5. 1/30/2016  
5401 MCAULEY

# SUPERIOR TOWNSHIP FIRE DEPARTMENT

## MEMO

**To:** Ken Schwartz, David Phillips, Brenda McKinney  
**CC:**  
**From:** Vic Chevrette, Fire Chief  
**Date:** 2/8/2016  
**Re:** Fire Chief Activity Report, January 2016

---

The following is the January 2016 activity report for the Fire Chief.

Fire Suppression Plan Reviews: 0

Site Plans Review: 0

Building Plan Review: 0

Inspections: 3

Fire Sprinkler Test: 0

Fire Alarm Test: 0

Fire Investigations: 1

Meetings Attended: Township Board, Superior Township FD Officers, Washtenaw County fire Investigators, Building Department.

Training: Washtenaw County Hazmat Team, Haz-mat No-Spills Conference, Michigan Fire Inspectors Conference.

Other Activity: None.

Respectfully Submitted



Victor G. Chevrette, Fire Chief

Superior Charter Township Park Commission  
Regular Meeting  
December 21, 2015

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Jan Berry, Mirada Jenkins, Terry Lee Lansing, Nahid Sanii-Yahyai, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: Marlon Morris (excused)  
  
Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Trustee Alex Williams, Supervisor Ken Schwartz, Treasurer Brenda McKinney, Keith Lockle, Kay Williams, Lisa Hoenig, Diana Rivis, Trustee Roderick Green
- III. Flag Salute  
Chair Berry led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval  
It was moved by Sandi Lopez and supported by Mirada Jenkins to approve the agenda, moving New Business item (A) to the end of New Business. The motion carried.
- V. Prior Meeting Minutes Approval  
A. November 23, 2015  
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 11/23/15 with spelling correction of Mr. "McLennan" in the Chairperson's report in Park Reports. The motion carried.
- VI. Citizen Participation  
Kay Williams, Ypsilanti District Library Trustee re-introduced herself to Park Commissioners. She then introduced Lisa Hoenig, the new Head Librarian of the Ypsilanti District Library. Ms. Hoenig is a Superior Township resident. Ms. Hoenig said she welcomes the opportunity to collaborate with Park Commissioners on programming and potentially facilities.
- VII. Park Reports  
A. Chairperson  
Chair Jan Berry reported the Cherry Hill Nature Preserve (CHNP) boardwalk extensions that were recently completed look great. She has not received further contact from Mr. McLennan about clearing invasive species from CHNP.  
  
B. Administrator  
Juan Bradford submitted a written report.  
  
C. Board Liaison  
Trustee Alex Williams reported that the Township Board has not met since the last Park Commission meeting.  
  
D. Board Meeting Attendees  
There has been no Township Board meeting since the last Park Commission meeting.

- E. Park Steward – no report
- F. Safety  
There have been no accidents or injuries in the past month.

It was moved by Nahid Sanii-Yahyai and supported by Mirada Jenkins to receive the Park Reports. The motion carried.

VIII. Communications

- A. DNR Recreation Grant History
- B. MRPA Fact Sheet RE: Parks & Improved Mental Health and Quality of Life
- C. Proposed Special Events for 2016
- D. 2015 Superior Township Christmas Luncheon

It was moved by Terry Lee Lansing and supported by Mirada Jenkins to receive the Communications. The motion carried.

IX. Old Business

- A. CHNP Boardwalk Extension  
The boardwalk extension in CHNP has been completed. The workmanship is very good. Photographs will be sent to Park Commissioners.
- B. Park & Recreation By-Laws Update  
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to amend the Park Commission By-Laws with text changes proposed at the November Park Commission meeting and presented in print form at today's meeting. The motion carried.

X. New Business

- A. 2016 Township Board Meeting Attendees  
Park Commissioners volunteered to attend the following Township Board meetings in 2016:

<u>Meeting Date</u>	<u>Park Commissioner</u>
1/19/16	Jan Berry
2/16/16	Mirada Jenkins
3/21/16	Sandi Lopez
4/18/16	Nahid Sanii-Yahyai
5/16/16	Martha Kern-Boprie
6/20/16	Mirada Jenkins
7/18/16	Sandi Lopez
8/15/16	Nahid Sanii-Yahyai
9/19/16	Jan Berry
10/17/16	Martha Kern-Boprie
11/21/16	Terry Lee Lansing
12/19/16	Terry Lee Lansing

- B. Rental Agreement with Superior Land Preservation Society for use of Old Township Hall  
It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to permit the Superior Land Preservation Society (SLPS) to use the Old Township Hall for meetings that generally occur on the third Wednesday of the month in the evening. Sandi Lopez abstained because she is an officer in the SLPS. The motion carried.
- C. Resolution for Keith Lockie  
Park Commissioners presented Keith Lockie with a framed copy of the resolution commending him for his excellent work during the years he worked for Superior Township as Park

Administrator. Commissioner Martha Kern-Boprie read the resolution to all present. Several people, including Township Supervisor Ken Schwartz thanked Keith for his contributions to Superior Township and the good performance of the Park Department.

XI. Bills for Payment

It was moved by Mirada Jenkins and supported by Terry Lee Lansing to approve paying the bills for a total of \$16,266.46. The motion carried.

XII. Financial Statements

A. November 2015 Financial Statements

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to receive the 11/30/15 Financial Statements. The motion carried.

B. 2015 Budget Amendments

Amendments to the 2015 budget that were approved by the township board were presented to Park Commissioners.

XIII. Pleas & Petitions

Jan Berry asked Park Commissioners to consider and discuss proposed 2016 recreation events at the January 2016 Park Commission meeting.

Nahid Sanii-Yahyai asked Park Commissioners to discuss a program for disposing of unneeded pharmaceuticals at the January 2016 Park Commission meeting.

XIV. Adjournment

It was moved by Mirada Jenkins and supported by Terry Lee Lansing to adjourn the meeting at 6:52 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary

# **Superior Township Monthly Report**

## **January/ February 2016**

### **Resident Complaints/ Debris:**

- 8650 Cedar Ct.- Furniture on side of house- **(Owner Notified)**
- 8975 Nottingham- Wood pellets & Debris- **(Tagged)**
- 7502 Timberwood Ct.- Yard waste bags on extension- **(Tagged)**
- 8876 Nottingham- T.V. & Debris on extension- **(Tagged for Removal)**
- 8618 Heather- Furniture & Debris by Garage- **(Tagged for Removal)**
- 1714 Devon- Debris on side of house- **(Tagged for Removal)**
- 8875 Nottingham- Busted bags of yard waste by garage- **(Tagged)**
- 1621 Harvest Ln.- Junk in backyard- **(Pictures Taken)**
- 9625 Avondale- Table & misc. junk- **(Tagged for Removal)**
- 1605 Harvest Ln.- Large box on extension- **(Tagged for Removal)**

### **Vehicle Complaints:**

- 8357 Berkshire- Vehicle w/ expired tags- **(Letter Sent)**
- 1751 Devon- Vehicle has no tags- **(Letter Sent)**
- 1803 Hamlet- Vehicles w/ no tags- **(Letter Sent)**

### **Illegal Dumpings:**

- LaForge & Geddes- Mattress on private property
- Cherry Hill & Gotfredson- Wood Pellets & Debris
- Gotfredson & Geddes- Carpet on side of road
- Gotfredson & Geddes- 2 chairs on side of road

### **Dog Complaint:**

- 1579 Harvest Ln.- Owner not cleaning up after dog- **(Notified)**



Superior Charter Township Park Commission  
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There has been no Township Board meeting since the last Park Commission meeting.

E. Park Steward -- no report

F. Safety

There have been no accidents or injuries in the past month.

It was moved by Nahid Sanli-Yahyai and supported by Mirada Jenkins to receive the Park Reports.  
The motion carried.

VIII. Communications

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The motion carried.

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It was moved by Mirada Jenkins and supported by Terry Lee Lansing to approve paying the bills for a total of \$16,266.46. The motion carried.
  
- XII. Financial Statements
  - A. November 2015 Financial Statements  
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to receive the 11/30/15 Financial Statements. The motion carried.
  
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Amendments to the 2015 budget that were approved by the township board were presented to Park Commissioners.
  
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Jan Berry asked Park Commissioners to consider and discuss proposed 2016 recreation events at the January 2016 Park Commission meeting.  
  
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- XIV. Adjournment  
It was moved by Mirada Jenkins and supported by Terry Lee Lansing to adjourn the meeting at 6:52 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary

*Memorandum*

To: Superior Township Board of Trustees  
From: Keith Lockie  
Date: February 16, 2016  
Re: Utility Department Report

- Department personnel televised multiple homes' service leads.
- C of O inspections continue, with all passing.
- The replacement of MXUs continues. These MXUs, for the most part, are the original MXUs installed when the Township first went to radio reads.
- The switch from Fund Balance to BS&A software complete. December Commercial and January Residential bills were printed utilizing BS&A.

We purchased a bar code scanner, which is being used in the receipting process, since bills now are printed with bar codes.

Treasurer McKinney first approached me late last year about investigating BS&A since all other Township databases were using it. This switch, which overall went very smoothly, will prove to be beneficial to residents for many reasons; including the ability to pay water bills at Township Hall (I've included examples of the old and new bills).

- Clark Road Lift Station had a power failure on January 19. We had to connect to our trailer-mounted generator until DTE rectified the problem.
- Maintenance assisted FTL Construction to repair a water main break in front of the Maintenance Facility. The crew discovered two separate leaks in different joints.
- Department personnel assisted Mr. Rootout in the replacement of 10' of sewer service at the Utility Department Administration Building. This section, which had been a problem since the building was purchased, was completely blocked. Possibly one fernco coupling was not tightened when originally installed.
- We continue to work with United Resources to obtain an acceptable deliverable of the sewer inspection videos and database. We have reviewed a submittal of this information from them and found issues they need to address. We held a meeting in late January to go over all the issues in detail to better communicate what needs to be corrected. We received another deliverable from them and still found some issues.

We are preparing a response letter to them itemizing the remaining issues and anticipate having that back to them by this Friday, 2/12. Once we receive an acceptable deliverable we will proceed with the next steps in preparing an Asset Management Plan which includes analysis of the inspection data and detailed condition assessment. The condition assessments will then be used to determine probability of failure, criticality rating, and calculation of a business risk factor for each asset. The results of this analysis, along with other factors, will be used to prepare a capital improvement plan and a final asset management plan.

OLD

CHARTER TOWNSHIP OF SUPERIOR  
UTILITY DEPT.  
575 E. CLARK RD. • YPSILANTI, MI 48198  
(734) 480 5500

PROPERTY ADDRESS

CYCLE SECTION ACCOUNT NO.  
COM 09A  
FROM TO

HOW REMAINING PORTION BE ADDED TO  
QUANTITY/PERIOD/DATE

11/30/2015 12/30/2015

RETURN THIS PORTION WITH PAYMENT  
CUSTOMER NAME & ADDRESS

UTILITY BILL

CODE	QUANTITY	PERIOD	UNIT PRICE	AMOUNT
WA 46		R 0	6.00	41.28
SW 46		R 0	6.00	30.00

CYCLE SECTION REFERENCE NO.  
COM 09A 0000000091  
ACCOUNT NO.

BILLING DATE 12/30/2015 AMOUNT DUE 71.28

BILLING DATE 12/30/2015 AMOUNT DUE 71.28

IF PAID AFTER 02/08/2016 PAY THIS LATE AMT 78.41

AFTER 02/08/2016 PAY THIS LATE AMT 78.41



**UTILITY DEPARTMENT**  
 575 E. Clark Rd. • Ypsilanti, MI 48198  
 UTILITYDEPT@SUPERIOR-TWP.ORG  
 Telephone (734) 480-5500  
 Fax (734) 484-4883

NEW

**Utility Bill**  
 Bill Date: 02/10/2016

**ANNOUNCEMENTS**

**BILLING INFORMATION**

**Account Number:**  
**Customer Name:**  
**Service Address:**  
**Billing Period:** 12/30/2015 To 01/29/2016  
**Billing Days:** 31

**Last Posted Payment:** \$368.09  
**Payment Date:** 02/01/2016

**Water & Sewer Rates**

**Water** \$5.16/100 cubic ft. (subject to \$29.70 minimum)  
**Sewer** \$3.75/100 cubic ft. (subject to \$12.49 minimum)

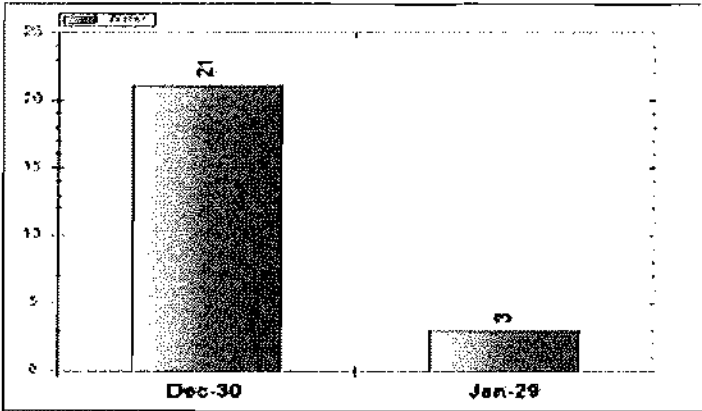
**METER INFORMATION**

CODE	METER ID	READ TYPE	CURRENT READ	PREVIOUS READ	USAGE
Water	09982386		0	2050	0

**CURRENT BILL DETAILS**

CHARGE TYPE	CONSUMPTION	AMOUNT
-------------	-------------	--------

**Water Usage Chart**



UNPAID BILLS ARE A LIEN ON THE PROPERTY. FAILURE TO RECEIVE BILL DOES NOT WAIVE PENALTY. A 10% PENALTY WILL BE ADDED TO YOUR ACCOUNT AFTER THE DUE DATE.

LAST BILL AMOUNT	\$368.09
ADJUSTMENTS/PENALTIES	\$0.00
PAYMENTS SINCE LAST BILLING	0.00
PAST DUE BALANCE	368.09
CURRENT BILLING AMOUNT	\$0.00
DUE DATE	03/07/16
AMOUNT DUE AFTER DUE DATE	404.90
<b>TOTAL DUE</b>	<b>\$368.09</b>

PLEASE RETURN THIS BOTTOM PORTION OF THE BILL WITH YOUR PAYMENT.



**UTILITY DEPARTMENT**  
 575 E. Clark Rd. • Ypsilanti, MI 48198  
 UTILITYDEPT@SUPERIOR-TWP.ORG  
 Telephone (734) 480-5500  
 Fax (734) 484-4883

**REMITTANCE STUB**

Please bring bottom portion when paying bill.  
 Please do NOT staple your check to this stub.

ACCOUNT NUMBER	
DUE DATE	03/07/16
CURRENT BILLING AMOUNT	\$0.00
AMOUNT AFTER DUE DATE	\$404.90
<b>TOTAL DUE</b>	<b>\$368.09</b>



\$ \_\_\_\_\_  
 AMOUNT PAID

Make Checks Payable to: STUD  
 CREDIT CARDS ARE ACCEPTED ONLINE

To Pay by Credit Card Online Visit...  
[www.superior-twp.org](http://www.superior-twp.org)





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@washtenaw.org](mailto:sheriff@washtenaw.org)

MARK A. PIASZEK  
UNDERSHERIFF

February 5, 2016

TO: Ken Schwartz, Superior Township Supervisor

FR: Mike Trester, Lieutenant (Ann Arbor, Salem, Superior and York Townships)

TH: Marlene Radzik, Commander

RE: January 2016 Police Services Monthly Report

In January of 2016 there were 720 calls for service in Superior Township, compared to 822 in January 2015.

For the month of January deputies initiated 175 traffic stops and issued 40 citations. Of the 175 traffic stops, 3 ended with an arrest.

Information on **significant events** this month includes:

- Friday January 1, 1700 Block of Devon, Home Invasion, entry through basement window, electronic items taken, Deputy McGrady OIC 16-162
- Sunday January 3, 9200 Block of MacArthur, Home Invasion, entry through bedroom window, house ransacked nothing taken, Deputy Hall OIC, 16-517
- Sunday January 3, 8700 Block of MacArthur, Home invasion, entry through unlocked kitchen window, electronic items taken, Deputy Smith OIC 16-631
- Thursday January 7, OUID arrest, MacArthur and N. Harris, Deputy Peltier and Hall OIC, 16-2042
- Monday January 11, Home invasion, 1900 Block of MacArthur, entry with hidden key, possible suspect known to victim, Deputy Gebauer OIC, 16-2803
- Tuesday January 19, Home invasion, 600 W. Clark Road, Front door kicked in, nothing stolen, Deputy Smith OIC, 16-4807
- Wednesday January 20, 5301 E. HRD, Felony Warrant arrest, Deputy Crova OIC, 16-4983
- Monday January 25, 3100 Block of Fleming Road, Larceny from Vehicle, construction equipment taken, Deputy Crova OIC, 16-6230
- Thursday January 26, Superior/ Geddes Road, OWI arrest, Deputy Crova OIC, 16-6668
- Saturday January 30, 8900 Block of MacArthur, Robbery, entry through front door, money stolen, suspect used knife to threaten victim. Deputy Peltier OIC, 16-7739
- Sunday January 30, 1700 Block of Sheffield Dr., Home invasion, entry through living room window, nothing stolen, Deputy McGrady OIC, 16-7914





# Washtenaw County Sheriff's Activity Log

02/03/2016

## Activity Log Area Summary Report

7:30 AM

Area: Superior Twp.

Date Range: 1/1/2016 - 1/31/2016

CSO/ACO/Support Staff Log	Total Administrative Duty:	3 for a total of	50 minutes
	Total Follow Up:	10 for a total of	565 minutes
	Total Proactive Patrol:	11 for a total of	500 minutes
	Total Service Request:	3 for a total of	125 minutes
	<b>Total # of Activities:</b>	<b>27 for a total of</b>	<b>1240 minutes</b>
Deputy Log	Total Administrative Duty:	347 for a total of	8512 minutes
	Total Briefing:	175 for a total of	3345 minutes
	Total Court (Regular Time):	1 for a total of	55 minutes
	Total Court (Overtime):	2 for a total of	240 minutes
	Total Community Relations:	44 for a total of	1125 minutes
	Total Court Off-Duty:	1 for a total of	120 minutes
	Total Deputy Join Shift:	40 for a total of	0 minutes
	Total Deputy Left Shift:	40 for a total of	0 minutes
	Total Follow Up:	117 for a total of	6585 minutes
	Total Out of Service:	51 for a total of	75 minutes
	Total Property Check:	254 for a total of	5095 minutes
	Total Proactive Patrol:	466 for a total of	10795 minutes
	Total Special Contact:	1 for a total of	10 minutes
	Total Special Detail:	13 for a total of	275 minutes
	Total Selective Enforcement:	113 for a total of	2605 minutes
	Total Self-Initiated Activity:	9 for a total of	170 minutes
	Total SM:	34 for a total of	880 minutes
	Total Service Request:	308 for a total of	14088 minutes
	Total Service Request Assist:	78 for a total of	2604 minutes
	Total Training:	2 for a total of	60 minutes
	Total Traffic Stop:	124 for a total of	2096 minutes
	Total Other:	3 for a total of	435 minutes
<b>Total # of Activities:</b>	<b>2223 for a total of</b>	<b>59170 minutes</b>	
Detective Log	Total Court (Regular Time):	3 for a total of	840 minutes
	Total Follow Up:	13 for a total of	2370 minutes
	<b>Total # of Activities:</b>	<b>16 for a total of</b>	<b>3210 minutes</b>
General Fund Patrol	Total Administrative Duty:	3 for a total of	90 minutes
	Total Follow Up:	4 for a total of	220 minutes
	Total Out of Service:	2 for a total of	30 minutes
	Total Proactive Patrol:	9 for a total of	190 minutes

General Fund Patrol	Total SM:	1 for a total of	30 minutes
	Total Service Request Assist:	1 for a total of	45 minutes
	Total Training:	1 for a total of	40 minutes
	<b>Total # of Activities:</b>	<b>21 for a total of</b>	<b>645 minutes</b>
Secondary Road Patrol Log	Total Administrative Duty:	1 for a total of	25 minutes
	Total Proactive Patrol:	8 for a total of	150 minutes
	Total Traffic Stop:	7 for a total of	105 minutes
	<b>Total # of Activities:</b>	<b>16 for a total of</b>	<b>280 minutes</b>
Supervisor Log	Total Administrative Duty:	173 for a total of	9050 minutes
	Total Briefing:	32 for a total of	380 minutes
	Total Community Relations:	1 for a total of	60 minutes
	Total Out of Service:	18 for a total of	0 minutes
	Total Property Check:	6 for a total of	215 minutes
	Total Proactive Patrol:	19 for a total of	290 minutes
	Total Selective Enforcement:	3 for a total of	125 minutes
	Total Self-Initiated Activity:	2 for a total of	70 minutes
	Total Service Request:	2 for a total of	70 minutes
	Total Service Request Assist:	12 for a total of	465 minutes
	Total Training:	2 for a total of	390 minutes
	Total Traffic Stop:	1 for a total of	15 minutes
	<b>Total # of Activities:</b>	<b>271 for a total of</b>	<b>11130 minutes</b>
	<b>Total Superior Twp.:</b>	<b>2574 for a total of</b>	<b>75675 minutes ( 1261 hours 15 minutes)</b>



# Washtenaw County Sheriff's Activity Log

02/03/2016

## Activity Log Area Summary Report

7:31 AM

Area: AA/SUT: DDACTS Zone 2 - MacArthur Blvd  
Date Range: 1/1/2016 - 1/31/2016

### Deputy Log

Total Follow Up:	2 for a total of	40 minutes
Total Property Check:	1 for a total of	40 minutes
Total Proactive Patrol:	348 for a total of	9960 minutes
Total Selective Enforcement:	11 for a total of	285 minutes
Total Self-Initiated Activity:	7 for a total of	185 minutes
Total SM:	4 for a total of	80 minutes
Total Service Request:	4 for a total of	180 minutes
Total Service Request Assist:	1 for a total of	30 minutes
Total Traffic Stop:	36 for a total of	900 minutes
<b>Total # of Activities:</b>	<b>414 for a total of</b>	<b>11700 minutes</b>
<b>Supervisor Log</b>		
Total Property Check:	1 for a total of	30 minutes
<b>Total # of Activities:</b>	<b>1 for a total of</b>	<b>30 minutes</b>
<b>Total AA/SUT: DDACTS Zone 2 - MacArthur Blvd:</b>	<b>415 for a total of</b>	<b>11730 minutes ( 195 hours 30 minutes)</b>



# Washtenaw County Sheriff's Activity Log

02/03/2016

## Activity Log Area Summary Report

7:31 AM

Area: AA/SUT; DDACTS Zone 1 - Oakbrook Park  
Date Range: 1/1/2016 - 1/31/2016

Deputy Log	Total Proactive Patrol:	99 for a total of	2505 minutes
	Total Self-Initiated Activity:	1 for a total of	10 minutes
	Total Traffic Stop:	7 for a total of	95 minutes
	<b>Total # of Activities:</b>	<b>107 for a total of</b>	<b>2610 minutes</b>
General Fund Patrol	Total Proactive Patrol:	1 for a total of	20 minutes
	<b>Total # of Activities:</b>	<b>1 for a total of</b>	<b>20 minutes</b>
Supervisor Log	Total Property Check:	1 for a total of	30 minutes
	<b>Total # of Activities:</b>	<b>1 for a total of</b>	<b>30 minutes</b>
	<b>Total AA/SUT; DDACTS Zone 1 - Oakbrook Park:</b>	<b>109 for a total of</b>	<b>2660 minutes ( 44 hours 20 minutes)</b>



# Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

2/4/2016 10:53 AM

Assignment Area: Superior Twp/Ann Arbor Twp

1/1/2016 - 1/31/2016

Log #	Deputy ID / Name	Date/Time	Minutes
557321	1803 MONTGOMERY, JOSEPH J	1/01/16 0:00	20
Type:	Service Request Assist	Location: 748 JEROME AVE	Area: Ypsilanti Twp.
Comments:	ASSIST TO YPSI PER 639		
557343	1986 HOUK, RICHARD A	1/01/16 0:00	210
Type:	Service Request Assist	Location: 1705 WATSON	Area: Ypsilanti Twp.
Comments:	ASSIST YPT UNITS WITH POSSIBLE BARRICADED GUNMAN		
557321	1803 MONTGOMERY, JOSEPH J	1/01/16 1:45	40
Type:	Service Requests	Location: 1191 HULL	Area: Ypsilanti Twp.
Comments:	TOT HVA/PER 624		
557321	1803 MONTGOMERY, JOSEPH J	1/01/16 2:40	25
Type:	Service Requests	Location: SERVICE/DORSET	Area: Ypsilanti Twp.
Comments:	CRASH REPORT TO COMPLETE//PER624		
557321	1803 MONTGOMERY, JOSEPH J	1/01/16 3:05	85
Type:	Service Requests	Location: 2930 INTERNATIONAL	Area: Ypsilanti Twp.
Comments:	TOT HVA/PER 624		
557843	1763 GEBAUER, JOEL J	1/05/16 1:25	55
Type:	Service Request Assist	Location: 1288 WOODGLEN	Area: Ypsilanti Twp.
Comments:	assist twp units, armed robbery; 3 s1's with 121 bol per 628		
558115	1810 CARTER, ANDREW N	1/06/16 17:20	20
Type:	Service Request Assist	Location: 1212 E CLARK	Area: Ypsilanti Twp.
Comments:	DISP: PER 622 / ASSIST / 3-4 SUBJECTS IN A VACANT HOME / BACK-UP YPSI TWP UNITS / 2 IN CUSTODY		
558685	1810 CARTER, ANDREW N	1/09/16 18:00	30
Type:	Service Request Assist	Location: 936 DAVIS	Area: Ypsilanti Twp.
Comments:	DISP: PER 630 / BACK-UP YPSI TWP UNITS / SECURE / ONE IN CUSTODY		
558733	1802 MCGRADY, PATRICK T	1/09/16 18:00	20
Type:	Service Request Assist	Location: 936 DAVIS	Area: Ypsilanti Twp.
Comments:	assist ypt units w apprehending resisting dv suspect, pennington authorized		
558812	1810 CARTER, ANDREW N	1/10/16 17:00	30
Type:	Service Requests	Location: 203 OREGON ST	Area: Ypsilanti Twp.
Comments:	DISP: PER 630 / ASSIST YPSI TWP UNITS / SECURE		
558859	1780 SMITH, JESSE N	1/10/16 17:00	30
Type:	Service Request Assist	Location: 203 OREGON	Area: Ypsilanti Twp.
Comments:	assist ypsi w/man gun call pennington approved		
558816	1918 PELTIER, SHANE C	1/10/16 17:05	40
Type:	Service Request Assist	Location: 203 OREGON ST	Area: Ypsilanti Twp.
Comments:	DISP: ASSIST YPSI TWP. UNITS - 630		
558812	1810 CARTER, ANDREW N	1/10/16 17:30	35
Type:	Service Requests	Location: 407 ALLSTON CT	Area: Ypsilanti Twp.
Comments:	DISP: PER 630 / ALL YPSI TWP UNITS TIED UP / SECURE / TOT HVA		
558846	1802 MCGRADY, PATRICK T	1/10/16 17:30	40
Type:	Service Request Assist	Location: 407 ALLSTON CT	Area: Ypsilanti Twp.
Comments:	assist smith/carter w suicidal subject, tot hva, pennington authorized		
558859	1780 SMITH, JESSE N	1/10/16 17:30	40
Type:	Service Requests	Location: 407 ALLSTON	Area: Ypsilanti Twp.
Comments:	subject tot hva no ypsi unit avail. pennington approved		

558846	1802 MCGRADY, PATRICK T	Date/Time: 1/10/16 19:15	Minutes: 45
Type:	Service Request Assist	Location: 394 BEDFORD	Area: Ypsilanti Twp.
Comments:	assist traskos w owifam troub, attempted to do datamaster for traskos but arrestee was refusal		
559283	1810 CARTER, ANDREW N	Date/Time: 1/13/16 14:00	Minutes: 20
Type:	Service Request Assist	Location: 30 OHIO ST	Area: Ypsilanti Twp.
Comments:	DISP: PER 638 / BACK-UP YPSI TWP UNITS / AREA CHECK FOR S1 / UTL		
559353	1918 PELTIER, SHANE C	Date/Time: 1/14/16 1:10	Minutes: 10
Type:	Service Request Assist	Location: 1429 LEFORGE	Area: Ypsilanti (city)
Comments:	DISP: ASSIST YPD / SCENE SECURITY - 639		
559438	832 HANKAMP, JEFFREY LAMAR	Date/Time: 1/14/16 11:15	Minutes: 15
Type:	Service Requests	Location: 2515 ELLSWORTH	Area: Ypsilanti Twp.
Comments:	Rerouted		
559438	832 HANKAMP, JEFFREY LAMAR	Date/Time: 1/14/16 11:30	Minutes: 15
Type:	Service Request Assist	Location: 2144 E. MICHIGAN	Area: Ypsilanti Twp.
Comments:	Unfounded		
559666	1918 PELTIER, SHANE C	Date/Time: 1/15/16 22:30	Minutes: 10
Type:	Service Request Assist	Location: CLARK / DAWN	Area: Ypsilanti Twp.
Comments:	DISP: ASSIST 716 / ADVISED - 630		
559666	1918 PELTIER, SHANE C	Date/Time: 1/15/16 23:15	Minutes: 15
Type:	Service Request Assist	Location: 528 E CLARK	Area: Ypsilanti Twp.
Comments:	DISP: ASSIST 716 / ARREST MADE / 628		
559762	1050 ROSS, JEREMY DAVID	Date/Time: 1/16/16 9:20	Minutes: 20
Type:	Traffic Stop	Location:	Area: Ypsilanti Twp.
Comments:	VW		
559996	991 CAMPBELL, JOHN WILLIAM	Date/Time: 1/18/16 0:30	Minutes: 120
Type:	Service Requests	Location: 1645 DOROTHY	Area: Ypsilanti Twp.
Comments:	CONTACT WITH CALLER; CONTACT WITH S1; TRANSPORT TO WCJ; STATION 2 REPORT; STATION 1 PACKET		
559996	991 CAMPBELL, JOHN WILLIAM	Date/Time: 1/18/16 3:35	Minutes: 5
Type:	Special Detail	Location:	Area: Ypsilanti Twp.
Comments:	STATION #2 DROP OFF PARTNER		
560476	832 HANKAMP, JEFFREY LAMAR	Date/Time: 1/21/16 6:15	Minutes: 95
Type:	Service Requests	Location: 2201 HOGBACK	Area: Pittsfield Twp.
Comments:	16-5192/Approved by Sgt. Hunt		
559328	1802 MCGRADY, PATRICK T	Date/Time: 1/22/16 17:35	Minutes: 25
Type:	Service Request Assist	Location: 1330 CHESTNUT	Area: Ypsilanti Twp.
Comments:	assist ypt units w FA BOL, Egeler authorized		
560625	2152 THOMPSON, LINDSEY K	Date/Time: 1/23/16 0:00	Minutes: 45
Type:	Service Request Assist	Location: 6587 ROBINDALE DR	Area: Ypsilanti Twp.
Comments:	ASSIST ON DV PER SGT MAHALICK		
560814	1918 PELTIER, SHANE C	Date/Time: 1/23/16 0:05	Minutes: 15
Type:	Service Request Assist	Location: 405 DEVONSHIRE	Area: Ypsilanti Twp.
Comments:	DISP: ASSIST YPSI TWP UNITS - SCENE SECURITY - 628		
561019	1810 CARTER, ANDREW N	Date/Time: 1/24/16 19:30	Minutes: 30
Type:	Service Request Assist	Location: 1359 JEFF ST	Area: Ypsilanti Twp.
Comments:	DISP: PER 630 / BACK-UP YPSI TWP UNITS / B&E 10-11 / 3 IN CUSTODY		
561056	1780 SMITH, JESSE N	Date/Time: 1/24/16 19:30	Minutes: 45
Type:	Service Request Assist	Location: 1359 JEFF	Area: Ypsilanti Twp.
Comments:	assist ypsi units with a b/e in progress pennington approved		
561420	832 HANKAMP, JEFFREY LAMAR	Date/Time: 1/27/16 1:15	Minutes: 20
Type:	Service Requests	Location: 3061 INTERNATIONAL	Area: Ypsilanti Twp.
Comments:	PER SGT. MAHALICK/ NO ANSWER AT THE DOOR/ DISPATCHED CALLED NO ANSWER		
561926	1802 MCGRADY, PATRICK T	Date/Time: 1/29/16 17:10	Minutes: 90
Type:	Service Requests	Location: 4125 WASHTENAW	Area: Pittsfield Twp.
Comments:	youth center b&e/mdop investigation/arrest, logging property		

562042	1802 MCGRADY, PATRICK T	Date/Time: 1/30/16 23:20	Minutes: 5
Type:	Service Request Assist	Location: 77 RUSSELL CT	Area: Ypsilanti Twp.
Comments:	DISP: CANCELLED BEFORE ARRIVAL - 628		
562071	1780 SMITH, JESSE N	Date/Time: 1/30/16 23:25	Minutes: 15
Type:	Service Request Assist	Location: 77 RUSSELL CT	Area: Ypsilanti Twp.
Comments:	ASSIST YPSI UNITS WITH POSSIBLE DV- MAHALICK APPROVED		
562105	1137 RISHA, MATTHEW	Date/Time: 1/31/16 5:55	Minutes: 55
Type:	Service Request Assist	Location: 1210 MEDFORD	Area: Ypsilanti Twp.
Comments:	Disp: Assist on HV with possible suspects and evidence		
562139	1810 CARTER, ANDREW N	Date/Time: 1/31/16 18:35	Minutes: 55
Type:	Service Request Assist	Location: 1133 BUICK	Area: Ypsilanti Twp.
Comments:	DISP : PER 630 / BACKUP YPSI TWP UNITS WITH LARGE CROWD / ONE IN CUSTODY		
562137	1918 PELTIER, SHANE C	Date/Time: 1/31/16 18:45	Minutes: 35
Type:	Service Request Assist	Location: BUICK	Area: Ypsilanti Twp.
Comments:	ASSIST YPSI TWP UNITS FOR LARGE GROUP GATHERING		
562175	1802 MCGRADY, PATRICK T	Date/Time: 1/31/16 18:50	Minutes: 35
Type:	Service Requests	Location: 1133 BUICK	Area: Ypsilanti Twp.
Comments:	assist ypt units w fight, per sgt. pennington		
562187	1780 SMITH, JESSE N	Date/Time: 1/31/16 18:55	Minutes: 35
Type:	Service Request Assist	Location: 1133 BUICK	Area: Ypsilanti Twp.
Comments:	assist ypsi units w/ large fight. Sgt pennington approved		

Total Minutes: 1595 ( 26 hours 35 minutes )

Pittsfield Twp.:	2	trips totaling	185	minutes
Ypsilanti (city):	1	trips totaling	10	minutes
Ypsilanti Twp.:	37	trips totaling	1400	minutes



# Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

02/04/2016

Assistance Into Area: Superior Twp.

12:00 AM

1/1/2016 - 1/31/2016

Log #	Deputy ID / Name	Date/Time	Type
557338	991 CAMPBELL, JOHN WILLIAM	1/1/2016 2:20 AM	Service Request Assist
Location: 9024 MACARTHUR BLVD		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: ASSISTED 767 / OK PER SGT ARCHER		Assist Into: MacArthur Blvd Contract	
557338	991 CAMPBELL, JOHN WILLIAM	1/1/2016 2:35 AM	Service Request Assist
Location: 1135 E CLARK		Minutes: 5	Assignment Area: Ypsilanti Twp
Comments: ASSIST 767 / OK PER SGT ARCHER		Assist Into: Superior Twp.	
557821	1810 CARTER, ANDREW N	1/4/2016 8:00 AM	Court Off-Duty
Location:		Minutes: 120	Assignment Area: Dexter/Dexter Twp/Webster Twp
Comments: DISP: 22ND CIRCUIT CT / JURY TRIAL / CASE #12-25998 / PWID NARCOTICS / S1 FTA / BENCH WARRANT ISSUED		Assist Into: MacArthur Blvd Contract	
557770	793 GONTARSKI, JEFFREY ROBERT	1/4/2016 3:15 PM	Service Requests
Location: 5301 HURON RIVER DR		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: AOA JUV DETENTION/ JUV RUNAWAY FROM ER (OUT OF AREA PER EGELER) DISP; JUV LOCATED AND TOT JUV DETENTION		Assist Into: Superior Twp.	
557727	1715 WEBB, BRIAN J	1/4/2016 3:25 PM	Service Request Assist
Location: 5301 E HURON		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: ASSIST AT ST JOES ER/CALLED SECURE BEFORE ARRIVAL PER 632		Assist Into: Ann Arbor Twp.	
557939	793 GONTARSKI, JEFFREY ROBERT	1/5/2016 1:45 PM	Service Requests
Location: 5301 MCAULLY DR		Minutes: 60	Assignment Area: Ypsilanti Twp
Comments: DISP: SUBJECT NO SHOW (OUT OF AREA PER MAROCCO)		Assist Into: Superior Twp.	
558439	1715 WEBB, BRIAN J	1/7/2016 7:25 PM	Service Request Assist
Location: WCJ		Minutes: 50	Assignment Area: Ypsilanti Twp
Comments: DRE EVAUL WCJ FOR 688		Assist Into: Superior Twp.	
559549	1123 WALLACE, SAMUEL D	1/15/2016 3:05 AM	Service Request Assist
Location: 1532 HARVEST LN		Minutes: 20	Assignment Area: Ypsilanti Twp
Comments: Dispo: Backed Superior Unit w/Disorderly/DV call. Unfounded. Approved by Sgt. Hunt		Assist Into: Superior Twp.	
559502	1355 LARKIN, ERIN T	1/15/2016 3:15 AM	Service Request Assist
Location: PLYMOUTH/FORD		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: DISP: ASSIST SUPERIOR PER 639		Assist Into: Superior Twp.	
559807	2170 TRASKOS, RICHARD T	1/16/2016 7:40 PM	Service Request Assist
Location: 8734 MACARTHUR BLVD		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: ASSIST SUPERIOR UNITS / APPROVED SGT. PENINGTON		Assist Into: Superior Twp.	
561012	1137 RISHA, MATTHEW	1/24/2016 8:05 AM	Self-Initiated Activity
Location: 1634 WIARD		Minutes: 25	Assignment Area: Salem Twp





# Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

02/04/2016

Assistance Into Area: Superior Twp.

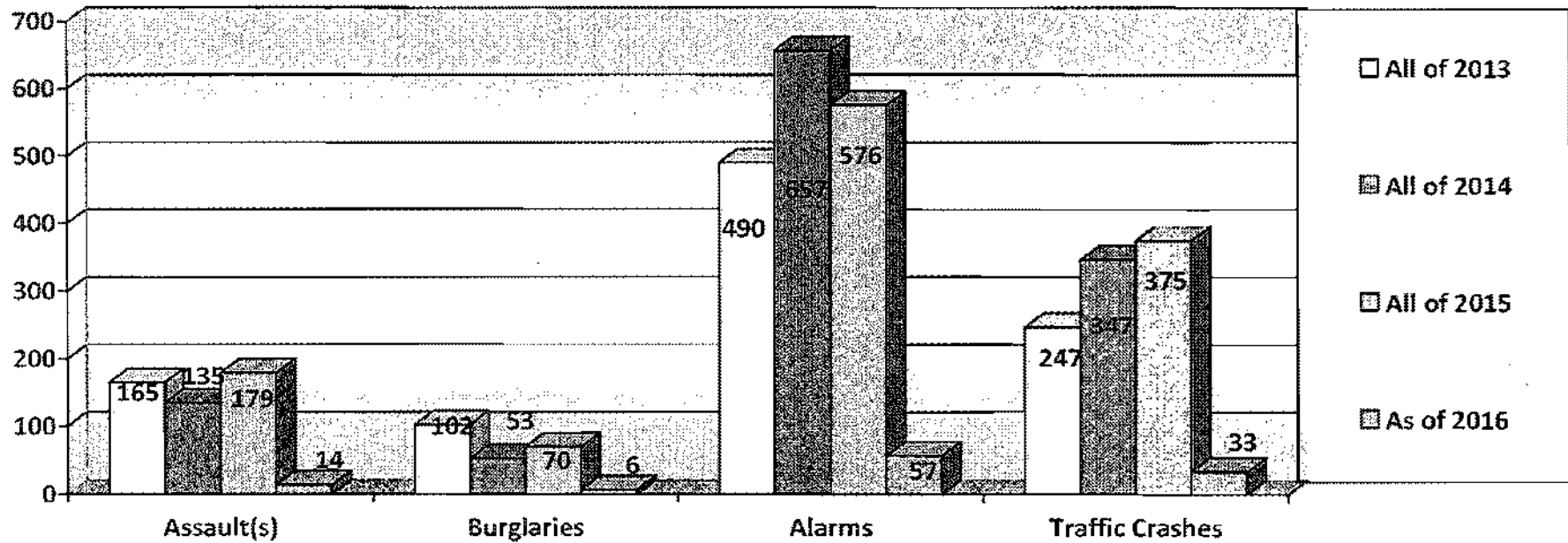
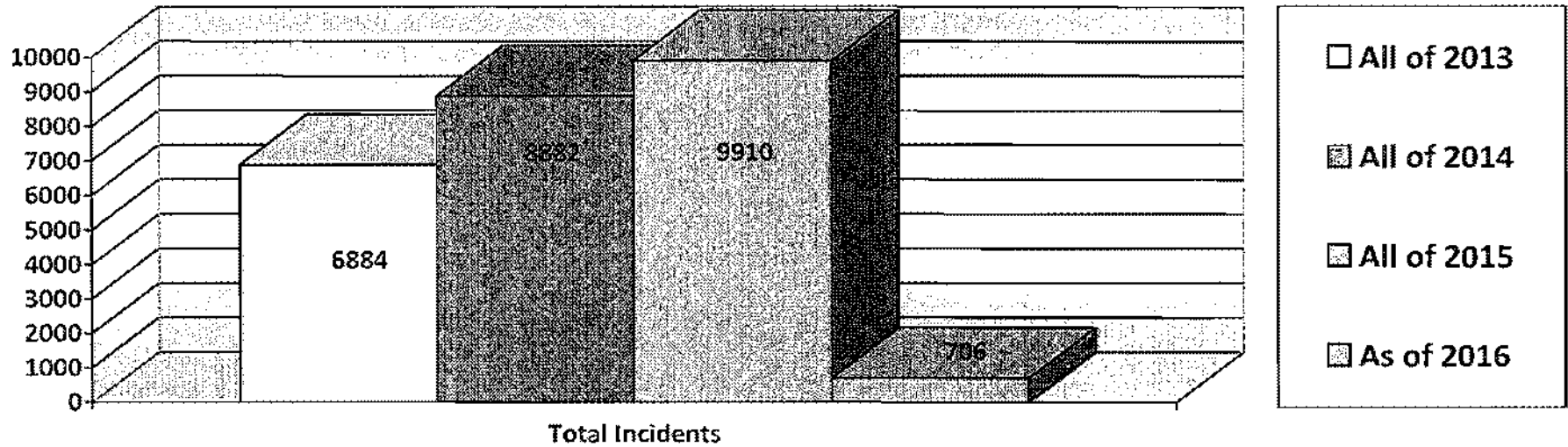
12:00 AM

1/1/2016 - 1/31/2016

Log #	Deputy ID / Name	Date/Time	Type	Assist Info
<b>Comments:</b> Assisted Superior Twp Units on a family trouble				
562022	2170 TRASKOS, RICHARD T	1/30/2016 10:20 PM	Service Request Assist	Assist Info: Superior Twp.
<b>Location:</b> 8996 MACARTHUR BLVD		<b>Minutes:</b> 40	<b>Assignment Area:</b> Ypsilanti Twp	
<b>Comments:</b> ASSISTED SUPERIOR UNITS / APPROVED SGT. PENNINGTON				
562022	2170 TRASKOS, RICHARD T	1/30/2016 11:00 PM	Service Request Assist	Assist Info: Superior Twp.
<b>Location:</b> 77 RUSSELL CT APT 77		<b>Minutes:</b> 45	<b>Assignment Area:</b> Ypsilanti Twp	
<b>Comments:</b> ASSISTED 701				
<b>Total Minutes:</b>		<b>435</b>	<b>( 7 hours 15 minutes )</b>	

Dexter/Dexter Twp/Webster Twp	1	trip totaling	120	minutes
Salem Twp	1	trip totaling	25	minutes
Ypsilanti Twp	11	trips totaling	290	minutes
<b>Total:</b>	<b>13</b>	<b>trips totaling</b>	<b>435</b>	<b>minutes</b>

# Superior Township Four Year Activity Report – JANUARY, 2016



Date Range: 1/1/2016 - 1/31/2016

Superior Twp/Ann Arbor Twp

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending In Arrest	Misdemeanor Arrests (SI)	Felcny Arrests (SI)	Self Initiated Warrant Arrests
991 CAMPBELL, JOHN WILLIAM	22	7	27	8	12	2	0	0	1	0
1810 CARTER, ANDREW N	20	2	48	41	10	4	0	3	0	0
2164 COUCH, THOMAS R	1		2	0	0	0	0	0	0	0
351 CROVA, JOSEPH MARIO	22		43	20	12	3	0	2	2	0
1763 GEBAUER, JOEL J	12	7	10	13	5	2	0	0	0	0
1177 GORNEY, JOHN ARTHUR	1	1	3	2	2	0	0	0	0	0
1654 GUYNES, THOMAS V	1		0	2	0	0	0	0	0	0
2140 HALL, MICHAEL S	8	3	5	11	5	0	0	0	0	0
832 HANKAMP, JEFFREY LAMAR	17	2	25	4	5	1	0	1	1	0
586 HAUSE, KEVIN PATRICK	2		2	2	2	0	0	0	0	0
744 HILOBUK, JEREMY MICHAEL	3		1	1	0	0	0	0	0	0
2172 HOGAN II, MICHAEL D	2		0	4	0	0	0	0	0	0
1986 HOUK, RICHARD A	3		1	1	1	0	0	0	0	0
958 LOSEY, ROBERT MICHAEL	20		54	5	28	8	0	0	0	0
1802 MCGRADY, PATRICK T	21		41	4	21	4	0	0	0	0
1803 MONTGOMERY, JOSEPH J		3								
928 NEUMANN, MARK DAVID	1				0	0	0	0	0	0
1918 PELTIER, SHANE C	17	5	11	16	5	0	2	3	1	0
1999 RICHARDSON, JEREMIAH J	1				0	0	0	0	0	0
1137 RISHA, MATTHEW	1				0	0	0	0	0	0
2087 ROBERTS, BRANDON D	2	1	2	1	0	0	0	0	0	0
1050 ROSS, JEREMY DAVID	22		65	23	19	6	0	1	0	0
1750 ROY, JAMES M	1		1	0	1	0	0	0	0	0
1530 RUSH, HORACE E	2		2	3	0	0	0	0	0	0
1780 SMITH, JESSE N	20	10	32	10	13	1	0	0	0	0
267 STANTON, ROBERT DAVID	23		37	6	19	14	0	0	1	0
570 STUCK, RYAN JOSEPH	1		1	0	0	0	0	0	0	0
2152 THOMPSON, LINDSEY K	1				2	0	0	0	0	0
2170 TRASKOS, RICHARD T	4		6	9	0	1	1	1	0	1

# Washtenaw County Sheriff's Activity Log

## Individual Deputy Statistical Report

Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
0	0	2	0	0
0	6	3	0	0
0	0	0	0	0
0	0	10	0	1
0	0	0	0	0
0	0	0	0	0
0	0	1	0	0
0	1	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	1	0	0
0	0	0	0	0
0	0	1	0	0
0	1	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	3	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
1	0	4	3	0
0	0	0	0	0
0	0	0	0	0
0	0	1	0	0

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests
1793 URBAN, SEAN G	1		1	0	0	0	0	0	0	0
1788 VANTUYL, MARK A	6		9	4	0	0	0	0	0	0
981 WIESE, DEREK PAUL		1								
1693 WILLIAMS, SCOTT W		1								
Grand Total:	258	43	429	190	162	46	3	11	6	1

Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
0	0	0	0	0
0	2	0	0	0
1	10	26	3	1

## David Phillips

---

**From:** Ken Schwartz  
**Sent:** Tuesday, February 02, 2016 1:19 PM  
**To:** David Phillips; Brenda McKinney  
**Subject:** FW: Sutton Ridge - Adjustments  
**Attachments:** 160122 Sutton Ridge Exhibits (002).pdf

Ken Schwartz  
Superior Township Supervisor  
(734) 482-6099

---

**From:** Kellie McIvor [<mailto:KMclvor@byRedwood.com>]  
**Sent:** Tuesday, February 02, 2016 12:42 PM  
**To:** Ken Schwartz  
**Cc:** Rodney Nanney; Rushlow, Jacob  
**Subject:** Sutton Ridge - Adjustments

Hi, Ken—

We took the feedback from the planners' and engineer's last review letters for Sutton Ridge. We were able to move the northerly cul de sac back an additional 92 feet from Avondale. The cul de sac is now 144' feet from Avondale. We were also able to preserve the two units at that end. Please see page 2 of the attached PDF.

Additionally, we were able to rework the Meadhurst entrance so it is 66' wide down the length of the ROW (no taper!). Please see page 1 of the attached PDF.

Rodney and Jacob have reviewed the changes and found them positive/non-objectionable. If you are in agreement, how would you like to proceed? I'm happy to overnight 11 x 17 copies of the attached PDFs for the Board's review prior to the meeting.

Thanks, Ken, and have a great afternoon—

Kellie

**Kellie McIvor**  
Vice President of Development

**Redwood Living, Inc.**  
23775 Commerce Park, Suite 7  
Beachwood, OH 44122  
c: 216.254.8425  
[kmclvor@byRedwood.com](mailto:kmclvor@byRedwood.com)  
[www.byRedwood.com](http://www.byRedwood.com)

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Redwood Living is on a mission

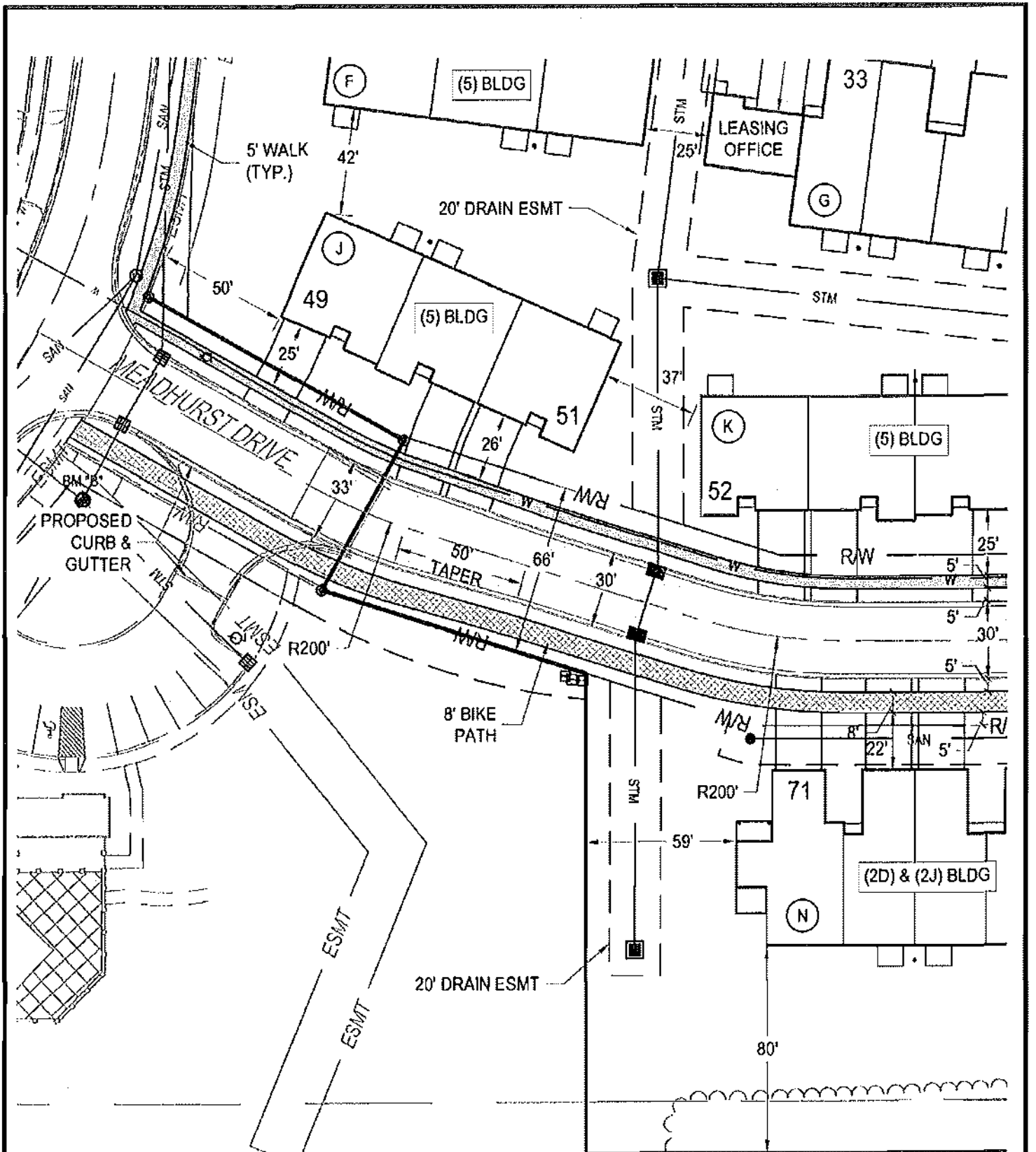


[click here to discover why](#)

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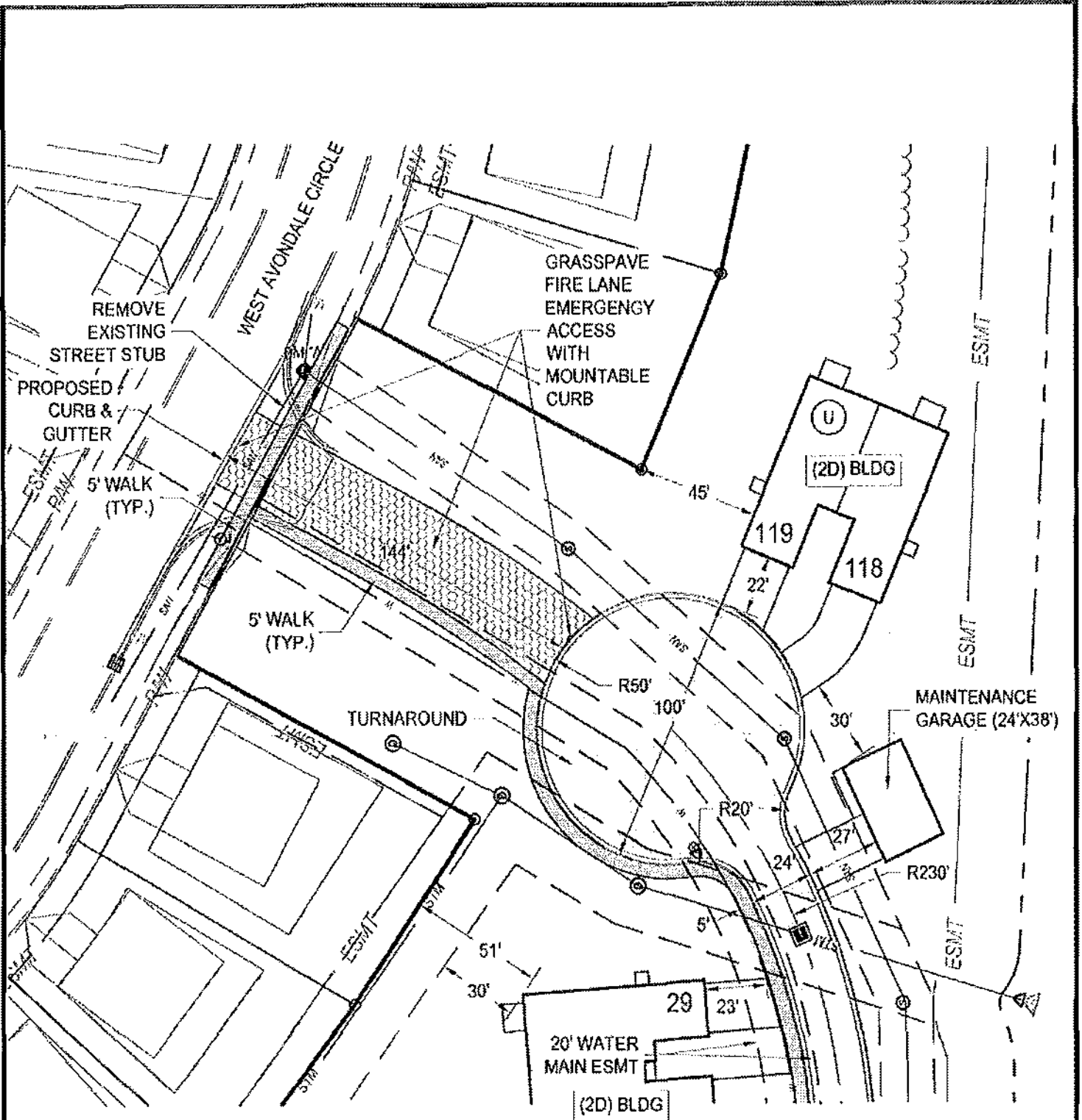
GRAPHIC SCALE (IN FEET)

1"=50'

## EXHIBIT 2 SUTTON RIDGE

01/22/16

SUPERIOR TWP.



**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING ORDINANCE NO: 190**

**Fire Prevention Code of the Charter Township of Superior**

**Resolution Number: 2016-01**

**Date: February 16, 2016**

**WHEREAS**, the Charter Township of Superior is currently operating under Superior Township Ordinance 154, the "Fire Prevention Code of the Charter Township of Superior, Ordinance No. 154", passed by the Superior Township Board of Trustees October 15, 2001; and,

**WHEREAS**, fire science is an ever evolving subject with amendments and new procedures being adopted as public policy from time to time; and,

**WHEREAS**, the International Fire Code was updated and modified in 2012 as new rules and procedures were promulgated by the International Code Council thus requiring the repeal and replacement of inconsistent township ordinances thereof.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby introduces Ordinance 190 which shall be known as the "Fire Prevention Code of the Charter Township of Superior".

**BE IT FURTHER RESOLVED** that upon final approval and adoption, Superior Township Ordinance 154, effective October 15, 2001, is hereby repealed.

**CERTIFICATION**

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on \_\_\_\_\_ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
David Phillips, Superior Township Clerk

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE NUMBER 190**

**ORDINANCE FOR THE ADOPTION OF THE 2012 INTERNATIONAL FIRE CODE**

**AN ORDINANCE ADOPTING THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCES, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES IN THE CHARTER TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, MICHIGAN, PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS, REPEALING ORDINANCE NUMBER 154 OF SUPERIOR CHARTER TOWNSHIP AND ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH.**

**THE CHARTER TOWNSHIP OF SUPERIOR WASHTENAW COUNTY, MICHIGAN ORDAINS:**

**Section 190.01. Short Title**

This Ordinance shall be known and may be cited as the "Fire Prevention Code of the Charter Township of Superior."

**Section 190.02. Adoption of Fire Prevention Code**

The International Fire Code, 2012 Edition, including Appendix Chapters A, B, C, D, E and G, (see International Fire Code Section 101.2.1, 2012 edition) as published by the International Code Council, is hereby adopted by reference as an ordinance of the Charter Township of Superior, with the additions, insertions and changes as hereafter provided in Section 190.03; and each and all of the regulations, provisions, conditions, and terms of such International Fire Code are hereby referred to, adopted and made a part hereof as if fully set out in this Ordinance. At least three (3) copies on file in the offices of the Charter Township of Superior,

**Section 190.03. Changes in Code**

That the following sections are hereby revised:

(A) **Section 101.1 Title.** These regulations shall be known as the Fire Code of Charter Township of Superior, hereinafter referred to as "this code."

(B) **Section 109.4 Violation penalties.** Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be responsible for a municipal civil infraction, punishable by a fine of not

more than five hundred dollars (\$500). Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(C) **Section 111.4. Failure to comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than one hundred dollars (\$100) or more than five hundred dollars (\$500).

#### **Section 190.04. Geographic Limits**

The geographic limits referred to in certain sections of the 2012 International Fire Code are hereby established as follows:

(A) **Section 5704.2.9.6.1** (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited): within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located

(B) **Section 5706.2.4.4** (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks is prohibited): within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located

(C) **Section 5806.2** (geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited): within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located

(D) **Section 6104.2** (geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas): within any residential zoning district in the township, or any non-agricultural zoned lot upon which a dwelling is located

#### **Section 190.05. Inconsistent Ordinances Repealed**

All ordinances adopting the prior versions of the International Fire Code are repealed, including without limitation Ordinances 131 and 154, and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

#### **Section 190.06. Saving clause**

(A) That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Township Board hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that anyone or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

(B) That nothing in this Ordinance or in the International Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or

ordinances hereby repealed as cited in Section 2 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 190.07. Effective Date; Publication**

This Ordinance shall be published in the Ann Arbor News, a newspaper having general circulation in said Township and shall become effective thirty (30) days after publication.

YEAS:  
NAYS:  
ABSENT:

Ordinance Declared Adopted on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kenneth Schwartz  
Township Supervisor

**CERTIFICATE OF ADOPTION AND PUBLICATION**

I, David Phillips, the duly elected Clerk of the Charter Township of Superior, certify that the foregoing ordinance is a true and correct copy of the ordinance enacted by the Township Board of the Charter Township of Superior on \_\_\_\_\_, 2016 and published in a newspaper, circulated in the Charter Township of Superior on \_\_\_\_\_, 2016.

\_\_\_\_\_  
David Phillips, Clerk  
Charter Township of Superior

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION CORRECTING OFFICIAL TOWNSHIP ZONING MAP**

**Resolution Number: 2016-02**

**Date: February 16, 2016**

**WHEREAS**, the Charter Township of Superior is required by the Michigan Zoning Enabling Act to maintain an official zoning map of the township for all parcels and districts.

**WHEREAS**, township officials have discovered minor discrepancies in the official zoning map; and,

**WHEREAS**, the township needs to correct minor errors and omissions and update and produce an official 2016 Superior Township zoning map.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves the following changes to the Superior Township official zoning map and authorizes the Superior Township administrative staff to produce a 2016 official Superior Township zoning map for review and adoption.

**Errors and correction on the 2009 official Superior Township zoning map**

1. **Mystic Forest Condo PC– J-10-08-300-007.** The 2009 official zoning map shows the PC district for the Mystic Forest condo that includes an extra parcel. This parcel is not included in the approved Mystic Forest Area Plan and the legal description for the lot does not refer to “Mystic Forest Condominium” as do all of the lots in the condo.

Mystic Forest Condo was never drawn onto the 1978 official zoning map. When it was drawn on the 2009 map, it was drawn incorrectly to include the extra parcel.

**Approved -** Change the 2009 official map to remove parcel J-10-08-300-007 from PC to R-1.

2. **Plymouth Nursery - J-10-02-400-023.** The nursery was expanded and rezoned to PC in 2006. The 1978 official zoning map was drawn incorrectly and did not include the expansion parcel (2.96 acre). The error was carried over to the 2009 official map. A note

was made on the official map indicating the change, however it was not co-signed by the Township Supervisor as has been done historically.

**Approved** - change the official zoning map to include the 2.96 acres on the western side of parcel as the PC.

3. **3616 Dixboro Road – J-10-07-300-018.** The parcel was rezoned from A-2 to R-2 on 3-5-90. The change was not drawn on the 1978 official map. This error was carried over onto the 2009 official map.

**Approved** – Change the 2009 official map to show the parcel as R-2.

4. **1745 Prospect Road J-10-33-400-033 and 1725 Prospect Road J-10-33-400-034** These two lots were incorrectly changed from A-2 to R-3 on the 1978 official zoning map and transferred over onto the 2009 official zoning map. According to the Township Board minutes of 8-1-88, the two parcels that should have been changed to R-3 were **1693 Prospect Road J-10-33-400-031 and 1691 Prospect Road J-10-33-400-032.**

**Approved**– Change the official map to show 1725 and 1745 Prospect Road as A-2, and change the official map to show 1693 and 1691 Prospect Road as R-3.

### **Coloring Error on 2009 official map**

1. **15 Clark Road, J-10-33-400-038 and 17 Clark Road, J-10-33-400-043.** Both parcels show small portions that are colored R-3 while the majority of the parcel is zoned R-7. The prior maps show both parcels to be entirely R-7. This was a coloring error on the 2009 official map.

**Approved** – Correct coloring error on map to R-7 for both parcels.

### **CERTIFICATION**

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on \_\_\_\_\_ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
David Phillips, Superior Township Clerk





# SUPERIOR TOWNSHIP BILLS FOR PAYMENT

Date: February 16, 2016

GENERAL FUND	NONE TO SUBMIT
FIRE	NONE TO SUBMIT
LAW	NONE TO SUBMIT
PARK	NONE TO SUBMIT
BUILDING	NONE TO SUBMIT
UTILITY	NONE TO SUBMIT



# SUPERIOR TOWNSHIP

## Record of Disbursements

Date: February 16, 2016

\*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

204 - Legal Defense Fund

219 - Streetlight Fund

220 - Side Street Maintenance Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

701 - Trust & Agency Fund

206 - Fire Fund

592 - Utility Dept.

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 01/20/2016 - 02/16/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
01/20/2016	GENL	37658	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	70.00
01/20/2016	GENL	37659	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 1/14/16	57.64
01/20/2016	GENL	37660	CRYSTAL ELECTRIC	PERMIT CANCELLED 8570 OLD OAK DRIVE	235.00
01/20/2016	GENL	37661	INTERNATIONAL CODE COUNCIL, INC.	CODE UPDATE BOOK	71.50
01/20/2016	GENL	37662	PAETEC	TELEPHONES DEC 2015	343.61
01/20/2016	GENL	37663	PARHELION TECHNOLOGIES	ANTI SPAM - DEC 2015	10.00
01/20/2016	GENL	37664	PRINTING SYSTEMS, INC.	AV SECURITY INSTRUCTION SHEETS	398.22
01/20/2016	GENL	37665	STAPLES ADVANTAGE	OFFICE SUPPLIES	361.49
01/25/2016	GENL	37666	WASHTENAW COUNTY TREASURER	OVERTIME - DECEMBER 2015	4,829.79
01/26/2016	GENL	37667	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	70.00
01/26/2016	GENL	37668	ANN ARBOR CLEANING SUPPLY	CLEANING SUPPLIES	389.00
01/26/2016	GENL	37669	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2016	6,929.56
01/26/2016	GENL	37670	BRENDA MCKINNEY	MILEAGE 12/15/15 THRU 12/21/15	65.54
01/26/2016	GENL	37671	CARL SADDLER	MILEAGE REIMBURSEMENT JAN 2016	15.12
01/26/2016	GENL	37672	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 1/21/16	57.64
01/26/2016	GENL	37673	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - FEB 2016	172.52
01/26/2016	GENL	37674	DAVID PHILLIPS	REIMBURSEMENT FOR RECORDING OF SCHOFIELD	41.00
01/26/2016	GENL	37675	DELTA DENTAL	DENTAL INSURANCE - FEB 2016	891.53
01/26/2016	GENL	37676	INTERNATIONAL CODE COUNCIL, INC.	CODE UPDATE BOOKS	213.00
01/26/2016	GENL	37677	LUCAS LAW, PC	FAIRFAX MANOR, GENERAL SERVICES	4,671.95
01/26/2016	GENL	37678	OHM ADVISORS	ENGINEERING SERVICES - SUTTON RIDGE	1,424.53
01/26/2016	GENL	37679	PETTY CASH/ BRENDA MCKINNEY	PETTY CASH REIMBURSEMENT	104.74
01/26/2016	GENL	37680	PRINTING SYSTEMS, INC.	NOMINATING PETITION PADS	199.59
01/26/2016	GENL	37681	RON PEATRY	MILEAGE 01/11/16 THRU 01/22/16	133.38
01/26/2016	GENL	37682	SAMANTHA TROTTER	ELECTION WORK	84.00
01/26/2016	GENL	37683	SPEARS FIRE & SAFETY	FIRE EXTINGUISHER INSPECTION @ TOWN HALL	55.00
01/26/2016	GENL	37684	STAPLES ADVANTAGE	OFFICE SUPPLIES	388.12
01/26/2016	GENL	37685	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER PAYROLL 01/28/16	53,342.88
01/26/2016	GENL	37686	U.S. POSTAL SERVICE	RENEW PERMIT #489	225.00
01/26/2016	GENL	37687	VISION SERVICE PLAN	VISION INSURANCE - FEB 2016	166.76
01/26/2016	GENL	37688	WALLACE BRYANT	DUMP TICKET REIMBURSEMENT	22.00
01/26/2016	GENL	37689	WALMART COMMUNITY/RPCSLLC	SHOP SUPPLIES	9.97
01/26/2016	GENL	37690	WASHTENAW COUNTY TREASURER	TRAILER FEES - JANUARY 2016	1,352.50
01/26/2016	GENL	37691	WCRAO	STC RENEWAL CREDITS -CALOPISIS,KOOYERS,	30.00
01/26/2016	GENL	37692	WEX BANK	FUEL - JAN 2016	41.74
02/02/2016	GENL	37693	DTE ENERGY	STREETLIGHTS - DEC 2015	6,647.29
02/02/2016	GENL	37694	AL'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	70.00
02/02/2016	GENL	37695	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 1/28/16	57.64
02/02/2016	GENL	37696	DTE ENERGY	GEN/LAW SPLIT/GENERATOR-GAS JAN 2016	1,860.05
02/02/2016	GENL	37697	EDWIN MANIER	ELECTRICAL INSPECTIONS FOR THE MONTH OF	1,020.00
02/02/2016	GENL	37698	GENE BUTMAN FORD SALES, INC.	TIE ROD, OIL SERP BELT REPAIRS FOR EXPLC	1,801.43
02/02/2016	GENL	37699	HOME DEPOT CREDIT SERVICES	SHOP & PICNIC TABLE SUPPLIES	33.35
02/02/2016	GENL	37700	OHM ADVISORS	ENGINEERING SERVICES - PROSPECT POINTE	1,739.50
02/02/2016	GENL	37701	PRINTING SYSTEMS, INC.	GENERAL BANK DEPOSIT SLIPS	75.44
02/02/2016	GENL	37702	RICOH USA, INC	ADD'L COPIES 10/31/15 TO 01/31/16	462.60
02/02/2016	GENL	37703	STEFANI A CARTER PLLC	LEGAL SERVICES NOVEMBER 2015	1,258.74
02/02/2016	GENL	37704	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP JANUARY 2016	7,677.54
Void Reason: WRONG VENDOR					
02/02/2016	GENL	37705	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES @ ADMIN BUILDING	40.12
02/02/2016	GENL	37706	TERMINIX PROCESSING CENTER	PEST CONTROL - JANUARY 2016	78.00
02/02/2016	GENL	37707	VERIZON WIRELESS	HOT SPOT CHARGES - JANUARY 2016	80.16
02/02/2016	GENL	37708	WEX BANK	FUEL - JANUARY 2016	70.58
02/02/2016	GENL	37709	WEXFORD HOMES LLC	BOND REFUND - 5415 WALDENHILL COURT	500.00
02/02/2016	GENL	37710	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP JANUARY 2016	7,595.30
02/02/2016	GENL	37711	SUPERIOR TWP UTILITY DEPARTMENT	CELLPHONES - PARK ADMIN/MAINTENANCE	82.24
02/09/2016	GENL	37712	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/11/16 PAY	49,232.83
02/09/2016	GENL	37713	ABSOPURE WATER COMPANY	COOLER RENTAL - JAN 2016	47.75

02/11/2016 10:08 AM  
User: NANCY  
DB: SUPERIOR TWP

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR  
CHECK DATE FROM 01/20/2016 - 02/16/2016

Page: 2/2

Check Date	Bank	Check	Vendor Name	Description	Amount
02/09/2016	GENL	37714	AD'S CLEANING SERVICE	MISC CLEANING @ TOWN HALL	70.00
02/09/2016	GENL	37715	ANN ARBOR TRANSPORTATION AUTHORITY	JANUARY 2016	5,769.51
02/09/2016	GENL	37716	AT&T	WHITE PAGE LISTINGS 2016	235.44
02/09/2016	GENL	37717	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 2/4/16	57.64
02/09/2016	GENL	37718	COMCAST	INTERNET SERVICES - JAN 2016	93.90
02/09/2016	GENL	37719	CULLIGAN OF ANN ARBOR/DETROIT	SALT FOR WATER SOFTNER	105.19
02/09/2016	GENL	37720	DONALD PENNINGTON	CONSULTING SERVICES - JAN 2016	1,300.00
02/09/2016	GENL	37721	INTERNATIONAL CODE COUNCIL, INC.	CODE UPDATE BOOKS	50.00
02/09/2016	GENL	37722	MLIVE MEDIA GROUP	PUBLISHING - JAN 2016	234.00
02/09/2016	GENL	37723	PARHELION TECHNOLOGIES	REPAIR EMAIL ISSUES	125.00
02/09/2016	GENL	37724	PATRICK PIGOTT	CELLPHONE STIPEND - JAN 16	31.97
02/09/2016	GENL	37725	RICHARD MAYERNIK	MILEAGE REIMBURSEMENT FOR 2/2/16	59.72
02/09/2016	GENL	37726	RON PEATRY	MILEAGE REIMBURSEMENT 1/25/16 THRU 2/5/16	133.38
02/09/2016	GENL	37727	SAMANTHA TROTTER	ELECTION WORK	24.00
02/09/2016	GENL	37728	SUPERIOR TOWNSHIP CREDIT CARD ACCT	CREDIT CARD CHARGES - CHAMBER LUNCHEON	1,372.87
02/09/2016	GENL	37729	SUPERIOR TWP PAYROLL FUND	JUAN BRADFORD JOHN HANCOCK - JAN 2016	276.04
02/09/2016	GENL	37730	WASHTENAW COUNTY TREASURER	FEBRUARY 2016	130,590.83

GENL TOTALS:

Total of 73 Checks:	296,448.34
Less 1 Void Checks:	7,677.54
Total of 72 Disbursements:	290,770.80

User: NANCY

CHECK DATE FROM 01/20/2016 - 02/16/2016

DB: SUPERIOR TWP

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
01/20/2016	FIRE	22545	CORRIGAN OIL COMPANY	REPAIR DIESEL PUMP	64.95
01/20/2016	FIRE	22546	PAETEC	TELEPHONES STATION #2 - JAN 2016	76.77
01/20/2016	FIRE	22547	SAMANTHA TROTTER	MISC FILING @ FIRE STATION	600.00
01/26/2016	FIRE	22548	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2016	7,416.58
01/26/2016	FIRE	22549	ANN ARBOR WELDING SUPPLY	MEDICAL OXYGEN	6.82
01/26/2016	FIRE	22550	BLUCE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE RETIREES - FEB 2016	929.67
01/26/2016	FIRE	22551	COMCAST	INTERNET SERVICES STATION #2 - FEB 2016	189.56
01/26/2016	FIRE	22552	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - FEB 2016	102.15
01/26/2016	FIRE	22553	CORRIGAN OIL COMPANY	318.2 GALLONS DIESEL FUEL	442.50
01/26/2016	FIRE	22554	DELTA DENTAL	DENTAL INSURANCE - FEB 2016	924.02
01/26/2016	FIRE	22555	FIRST DUE FIRE SUPPLY	GLOVES	284.60
01/26/2016	FIRE	22556	LEGEND DATA SYSTEMS, INC.	VESTS	500.15
01/26/2016	FIRE	22557	LUCAS LAW, PC	FIREMEN CONTRACT	150.00
01/26/2016	FIRE	22558	NICHOLAS ROBSON	REIMBURSEMENT FOR FIRE INSPECTOR II TEST	350.00
01/26/2016	FIRE	22559	RICOR USA, INC	COPIER LEASE - JAN 2016	182.93
01/26/2016	FIRE	22560	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER PAYROLL 01/28/16	37,768.67
01/26/2016	FIRE	22561	VICTOR CHEVRETTE	REIMBURSEMENT FOR TRAINING CLASSES	538.04
01/26/2016	FIRE	22562	VISION SERVICE PLAN	VISION INSURANCE - FEB 2016	187.00
02/02/2016	FIRE	22563	COMCAST	INTERNET SERVICES - STATION #1 - FEB 2016	64.40
02/02/2016	FIRE	22564	DTE ENERGY	GAS - SATION #1 - JANUARY 2016	2,882.97
02/02/2016	FIRE	22565	PAETEC	TELEPHONES STATION #1 - JANUARY 2016	139.82
02/02/2016	FIRE	22566	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES - FEBRUARY 2016	868.33
02/02/2016	FIRE	22567	SUPERIOR TWP PAYROLL FUND	PENSION/HOSP - JAN 2016	12,143.19
02/02/2016	FIRE	22568	WEST SHORE FIRE	REGULATOR GASKETS/HOLDERS	268.82
02/09/2016	FIRE	22569	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/11/16 PAY	45,251.17
02/09/2016	FIRE	22570	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	90.80
02/09/2016	FIRE	22571	CORRIGAN OIL COMPANY	338.6 GALLONS DIESEL FUEL	487.80
02/09/2016	FIRE	22572	EMERGENT HEALTH PARTNERS	BATTERIES FOR PORTABLES	1,989.50
02/09/2016	FIRE	22573	PAYETTE SALES & SERVICE, INC.	PARTS FOR E11-2	700.65
02/09/2016	FIRE	22574	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT FOR THE M	1,061.79
02/09/2016	FIRE	22575	SUPERIOR TWP GENERAL FUND	WHITE PAGE LISTINGS 2016	78.46
02/09/2016	FIRE	22576	SUPERIOR TWP PAYROLL FUND	HSA FEES - FEB 2016	54.00
02/09/2016	FIRE	22577	TIME EMERGENCY EQUIPMENT	REPAIR NOZZLE OF E11-1	213.96
02/09/2016	FIRE	22578	VERIZON WIRELESS	CELL PHONES - JANUARY 2016	231.83

## FIRE TOTALS:

Total of 34 Checks:

117,233.32

Less 0 Void Checks:

0.00

Total of 34 Disbursements:

117,233.32

10:10 AM  
 02/11/16  
 Accrual Basis

Superior Township Utility Department  
 Check Register  
 January 20 through February 16, 2016

Date	Num	Name	Memo	Amount
100 - CASH - O&M				
101 - Checking - Chase 205000485529				
01/20/16	9645	Superior Twp. General Fund	Payroll - 01/14/16	(32,514.77)
01/20/16	9646	Cintas Corporation	First Aid Supply Restock	(118.53)
01/20/16	9647	Climate-Tech Heating and Cooling	New Furnace - Booster Station	(2,600.00)
01/20/16	9648	Enmet Corporation	Gas Detector (1)	(655.00)
01/20/16	9649	Gempler's	Shipping Saver	(59.00)
01/20/16	9650	Kennedy Industries, Inc.	Preventative Maint. - Lift Stations	(1,250.00)
01/20/16	9651	Millennium Business Systems	Toshiba Copier Lease - Dec15	(228.96)
01/20/16	9652	Ricoh USA, Inc.	Copier Repair	(208.95)
01/20/16	9653	Spartan Distributors	Toro Service	(2,687.06)
01/20/16	9654	Stericycle Communications	Answering Service - Jan16	(197.33)
01/20/16	9655	Verizon	Cell Phones - Jan16	(330.12)
01/20/16	9656	Windstream	Phones - Adm. Bldg. - Jan16	(239.14)
01/20/16	9657	Ypsilanti Comm. Utilities Authority	Water - Adm. Bldg. - Nov-Dec15	(52.95)
01/26/16	9658	AT&T	Booster Sta. Phone - Jan16	(110.35)
01/26/16	9659	Blue Cross Blue Shield	Medical Insurance - Feb16	(4,544.84)
01/26/16	9660	Comcast	Internet - Maint. Fac. - Jan16	(119.35)
01/26/16	9661	Consumer's Life Insurance Company	Life Insurance - Feb16	(71.51)
01/26/16	9662	Delta Dental Plan of Michigan	Dental Insurance - Feb16	(488.81)
01/26/16	9663	Vision Service Plan	Vision Insurance - Feb16	(98.34)
01/26/16	9664	Wright Express FSC	Fuel - Jan 16	(105.76)
02/02/16	9665	Al's Cleaning Service	Adm. Bldg. Cleaning - Jan16 (4 Weeks)	(160.00)
02/02/16	9666	DTE	Gas/Elec- Jan 16	(4,251.24)
02/02/16	9667	FTL Construction Inc.	Clear Access Road - Behind Glen Oaks	(4,411.40)
02/02/16	9668	Home Depot	Misc. Supplies	(263.09)
02/02/16	9669	OHM Engineering Advisors	General Services	(193.50)
02/02/16	9670	Red Wing Shoe Store	Work Boots	(220.98)
02/02/16	9671	Superior Twp. General Fund	Payroll - 01/28/16	(20,655.63)
02/02/16	9672	Superior Twp. Payroll Fund	Pension & HCSP - Jan16	(5,024.90)
02/09/16	9673	Superior Twp. Payroll Fund	HSA Fees - Feb16	(30.00)
02/09/16	9674	Comcast	Internet - Adm. Bldg. - Jan16	(104.85)
02/09/16	9675	Congdon's Ace Hardware	Operating Supplies	(140.38)
02/09/16	9676	DTE	Gas/Elec - Jan 16	(434.90)
02/09/16	9677	Enmet Corporation	Gas Detector Recalibration	(100.00)
02/09/16	9678	Etna Supply	MXUs (60)	(9,000.00)
02/09/16	9679	Fastenal	Gloves	(57.98)
02/09/16	9680	FTL Construction Inc.	Repair watermain/hydrant	(7,360.92)
02/09/16	9681	HD Supply Waterworks, Ltd.	Repair Clamp	(858.65)

10:10 AM  
02/11/16  
Accrual Basis

Superior Township Utility Department  
Check Register  
January 20 through February 16, 2016

Date	Num	Name	Memo	Amount
02/09/16	9682	Millennium Business Systems	Toshiba Copier Lease - Jan16	(251.44)
02/09/16	9683	Plumbing Professors	Snake & Camera Inspection - Glendale	(435.00)
02/09/16	9684	Priority One Emergency	Shipping for Light	(11.80)
02/09/16	9685	Ricoh USA, Inc.	Copier Repair	(52.68)
02/09/16	9686	UIS	Cruise Subscription - Jun-Dec16	(1,515.00)
02/09/16	9687	Windstream	Phones - Maint. Fac. - Feb16	(203.45)
02/09/16	9688	XC2 Software, LLC	Software Maint. - 05/16-04/18	(625.00)
02/09/16	9689	Ypsilanti Comm. Utilities Authority	W/S Purch. - AR Properties - Jan16	(350.56)
02/10/16	EFT	Magic-Wrighter	Monthly Fee - Jan16	(46.22)
Total 101 - Checking - Chase 205000485529				(103,440.34)
Total 100 - CASH - O&M				(103,440.34)
120 - CASH - CAPITAL RESERVE				
125 - CR Chkg. - Chase 639918234				
125-YC - Cap. Reserves Checking - YCUA				
02/02/16	532	FTL Construction Inc.	Emergency Valve Replacement	(9,078.08)
02/02/16	533	OHM Engineering Advisors	SAW Grant - Tasks 1 & 3	(7,533.50)
Total 125-YC - Cap. Reserves Checking - YCUA				(16,611.58)
Total 125 - CR Chkg. - Chase 639918234				(16,611.58)
Total 120 - CASH - CAPITAL RESERVE				(16,611.58)
TOTAL				(120,051.92)



FYI

**Washtenaw County Road Commission**  
555 N. Zeeb Road  
Ann Arbor, Michigan 48103

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## **MEDIA ADVISORY**

# **2016 ADOPT-A-COUNTY-ROAD PROGRAM**

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- WHAT:** 2016 Adopt-A-County-Road Program
- WHO:** Any group or organization with seven or more volunteers may participate
- WHEN:** Cleanup Weekends:
- April 16 & 17, 2016
  - July 16 & 17, 2016
  - September 24 & 25, 2016
- BACKGROUND:** The Washtenaw County Road Commission has announced the 2016 Adopt-A-County-Road Program and put out a call for volunteers to help keep Washtenaw County's roadsides attractive for residents and visitors.
- Any organization, company, or group with seven or more volunteers may participate. Participants must be at least 18 years old.
- Organizations choose at least a two mile section of roadway (paved, county primary roads only) that they would like to see kept clean and adopt it.
- In addition to the pride of helping the community, two road signs will be installed on the adopted road publicizing the organization's name. The Road Commission will also provide a one time supply of bags and orange safety vests.
- To sign up: <http://bit.ly/adoptaroadpermit>
- For more Information: <http://bit.ly/adoptaroad>
- CONTACTS:** If you have any questions concerning this project, please contact Lauren Purdy, Permits Clerk, at (734) 327-6642 or [purdyl@wccroads.org](mailto:purdyl@wccroads.org).
- ISSUE DATE:** January 27, 2016





FYI

## **2016 Clean-up Weekends are scheduled as follows!**

April 16th & 17th, 2016

July 16th & 17th, 2016

September 24th & 25th, 2016

### **What is Adopt-A-County Road?**

The goal is to keep Washtenaw County roadsides attractive for residents and visitors. Participants chose a stretch of roadway (paved, county primary roads only) they would like to see kept clean and adopt it.

### **Who can participate?**

Any group or organization with seven or more volunteers may participate.  
Group participants must be at least 18 years old

### **What is required to participate?**

- Adopt at least a two mile section of roadway.
- Schedule three clean ups a year.
- Follow all safety guidelines & procedures.
- Notify the Road Commission when you have completed a clean up.

### **How does your group benefit by adopting a road?**

Aside from the pride you will feel from helping your community, two road signs will be installed on the adopted road publicizing your organization name. The Road Commission will also provide a one time supply of bags, and orange safety vests.

### **How are the roads assigned?**

Your group requests a specific road segment on your application and the Washtenaw County Road Commission will attempt to match your preference on a first come/first served basis.

### **Why do you need a permit?**

The permit helps track which roads have been adopted. It is also provides documentation to us that all groups have received the required safety information, provided by the Road Commission, to make your clean up as safe as possible.

### **How much does it cost to Adopt-A-County Road?**

There is no fee. The WCRC will supply an initial set of Adopt-A-County Road safety vests, and bags.

### **Did You Know?**

- One mile of an average highway contains about 16,000 pieces of litter!
- A fire starts every 12 minutes due to littered cigarette butts and matches!
- It takes 100 years for a soda can to decompose, 20 years for a Styrofoam cup, and 15 years for a cigarette filter!

David Phillips

PM

**From:** Paul M Ganz <ganzp@dteenergy.com>  
**Sent:** Wednesday, February 03, 2016 1:56 PM  
**To:** Ken Schwartz; David Phillips  
**Subject:** Fw: DTE Tree Trim program notice/details  
**Attachments:** DTE Tree Trim Customer Comm Materials.pdf; RR TT Superior Twp External.pdf

Dear Supervisor Schwartz and Clerk Phillips:

I want to let you know that DTE plans to trim trees in your community this year as part of our commitment to deliver safe and reliable electric service. Trees growing near and into power lines create public safety hazards and outages.

In fact, more than two-thirds of the time customers spend without power is caused by trees.

Our tree trim program was executed successfully in many communities last year, resulting in fewer outages.

We understand that some may have concerns about tree trimming. But everyone wants reliable power. Our commitment is to work collaboratively with local residents to deliver both.

The attached map shows where we plan to trim this year.

Before we begin, we'll reach out to property owners along the proposed trim route, using letters, phone calls, knocking on doors, and leaving door hangers if no one is at home.

Customers will be informed about trimming/removals on their property before work begins. We do not remove trees without written permission.

Attached to this e-mail you will find examples of our customer communications, including the pre-tree trimming letter and door hanger. I am also sending a brochure on how to plant trees to avoid interfering with power lines.

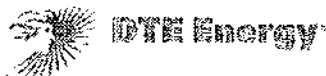
We plan to move forward on tree trimming in your community within the next few weeks. If you have questions, please contact me directly so that we can address your concerns before work begins. If not I will be in touch with you shortly.

Thank you for your attention to this matter.

Sincerely,

Paul M. Ganz-- Regional Manager  
DTE Energy  
425 South Main LL 114  
Ann Arbor, Michigan 48104

Counties of: Ingham, Livingston, Washtenaw 734-332-8145 office



One Energy Plaza, Detroit, MI 48226-1279

DATE:

Dear Customer:

DTE Energy is committed to the highest standards of service while providing safe and reliable electricity for every home and family in this region. To support that commitment, DTE Energy work crews will soon be visiting your area to trim and, if necessary, remove trees growing too close to power lines.

Trees growing near and into power lines can create public safety hazards and cause power outages. In fact, two-thirds of the time our customers spend without power is due to trees. DTE's tree trimming program is an industry best practice designed to prevent dangerous situations and ensure electric reliability.

We understand our customers value trees. These same customers also rely on DTE to provide reliable power – in good weather and in bad. That's why our tree care experts work to find a balance between reliable power and healthy trees. We are committed to working collaboratively with you to address any concerns before tree work begins. Here's what you can expect will happen over the next several weeks.

- You may see our arborist planners in your yard or neighborhood inspecting the power lines and trees to determine where trimming is needed. Arborist planners will be wearing yellow DTE Energy vests and carrying ID badges.
- If tree work is needed on your property, the arborist planner will knock on your door. If you are not home, we will leave a "Tree Work Scheduled" door card. If you have questions about the work intended for your property, please call the number on the door card.
- If a tree poses a serious hazard to power lines or if trimming will put the tree's health at risk, we may need to remove it. We will make every effort to work with property owners before removing any trees.

Please be assured that DTE follows industry standards for trimming and/or removal of trees near power lines. All work will be completed by tree professionals who have been trained on safe, proper and environmentally responsible work practices.

For more information regarding our tree trimming program, visit our web site at [dteenergy.com/treecare](http://dteenergy.com/treecare). Please also review the enclosed brochure to learn more about how to plant the right tree in the right place. This program will ensure that trees and power lines co-exist safely in your yard while delivering the energy you depend on each and every day.

Sincerely,

Shannen Palmer, Manager  
Tree Trimming, DTE Energy

# TREE WORK SCHEDULED

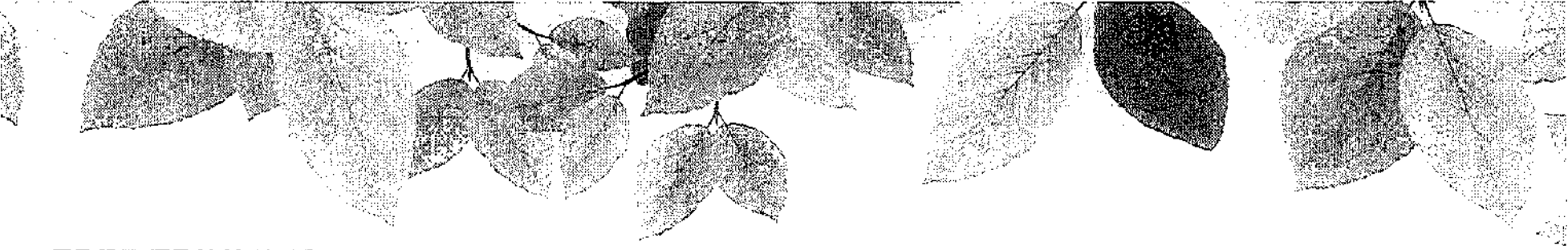
Dear Customer:

Date: \_\_\_\_\_

**DTE Energy has scheduled tree trimming and/or removals on your property.** We are doing this work because we are committed to providing reliable electric service for our customers. Trees growing near and into power lines cause power outages and create public safety hazards. **In fact, more than two-thirds of the time our customers spend without power is due to trees.**

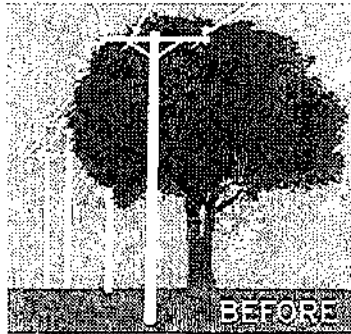
**There is no charge for this service.** Our representatives have inspected your property. We have scheduled the following work:

- Tree Trimming** - No action is required on your part. Trees slated for trimming are marked with one white dot at the base of the tree. Crews will remove debris.\*
- Tree Removal** - Trees recommended for removal are marked with two white dots at the base of the tree. We want to discuss this work with you before we begin. *Please read and fill out the "Tree Removal Agreement"*
- Other:** \_\_\_\_\_



## TREE TRIMMING

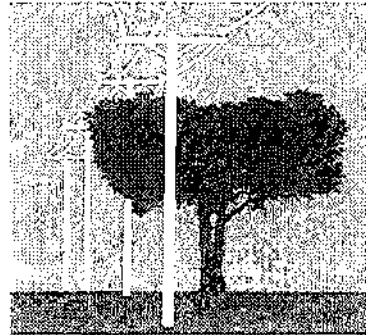
The trimming work will be done by a professional tree-trimming company. The crews will remove all branches, limbs and other debris created by this work unless you indicate that you would like it to remain on your property.



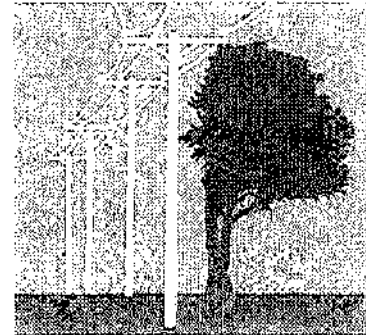
Our field crews have been trained on safe, proper and environmentally responsible tree care practices. They follow utility industry best practices.

### EXAMPLES OF PROPER PRUNING FOR SAFER, STRONGER TREES:

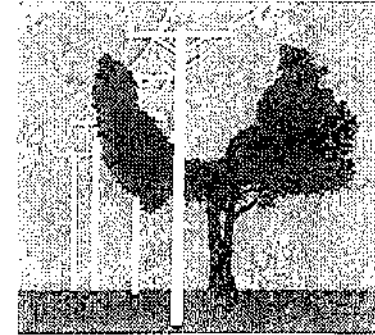
Top Trim:



Side Trim:

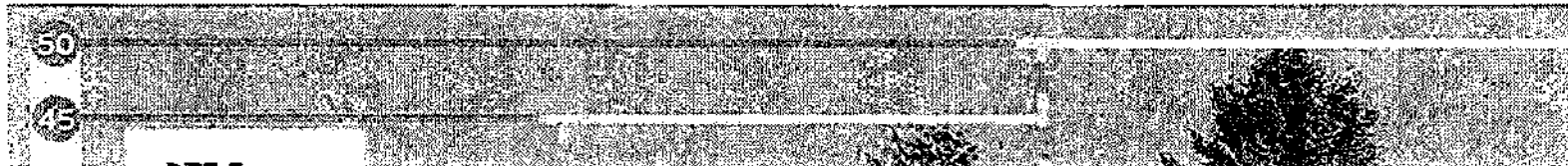


V Trim:



Thank you in advance for your support.

## PLANT THE RIGHT TREE IN THE RIGHT PLACE



Ideally, no trees should be planted near power lines. However,



**DTE Energy**

## TREES AND SAFETY

The safety of our customers and employees is DTE Energy's top priority. Please be alert for these signs of a safe space around overhead power lines:

• If you see trees near overhead power lines, do not touch them. These lines carry very high voltage. If you or your trimming tool come into contact with these power lines, you risk serious injury or worse. Please consult a professional tree-trimming service to trim trees near overhead power lines.

• Trees that sag can be a favorite pastime for children. For safety's sake, teach your children not to climb trees near power lines. It's also important to remember not to build tree houses in a tree growing near power lines.

• DTE Energy does not trim around service drops, which are the lines that run between the pole and your house. These lines do carry voltage. Because your safety is important to us, we recommend you hire a professional to complete this trimming.





DTE Energy

# TREE REMOVAL AGREEMENT

DTE Energy has determined the tree noted below should be removed. The tree poses a serious hazard to power lines and safety. Our tree experts have determined the remaining tree will damage its health and strength.

This is our final attempt to contact you.

Please complete this form and attach it to your front door. Our work crews will pick it up. Please contact the DTE Energy Representative below if you have questions.

Address \_\_\_\_\_

Date \_\_\_\_\_

City \_\_\_\_\_

Zip \_\_\_\_\_

Description of tree(s) to be removed: \_\_\_\_\_

DTE Energy Representative: \_\_\_\_\_