

**SUPERIOR CHARTER TOWNSHIP  
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission**

**NOVEMBER 2020**

**Regular Meeting**

**will be held**

**MONDAY NOVEMBER 23, 2020 @ 6:30 p.m.**

**at**

**SUPERIOR TOWNSHIP HALL**

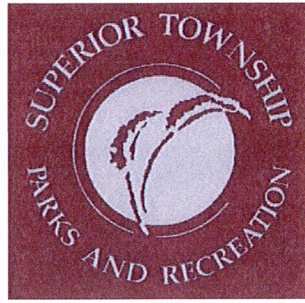
**3040 N. Prospect Rd.**

**(Corner of Cherry Hill & Prospect)**

**All Attendees Will Be Required to  
Wear a Mask and Social Distance**

**For additional info call: (734) 480-5502**

**or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**



# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

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**NOVEMBER 2020**

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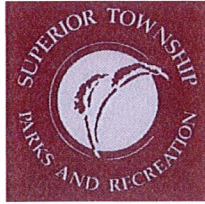
**MONDAY NOVEMBER 23, 2020 @ 6:30 p.m.**

**at**

**SUPERIOR TOWNSHIP HALL**

**3040 N. PROSPECT**

Dave Buterbaugh	Patrick Pigott
Guy Conti	Nahid Sanii-Yahyai
Martha Kern-Boprie	Riley Schofield
Terry Lee Lansing	Gregory Vessels
Marion Morris	



**PARKS & RECREATION COMMISSION REGULAR MEETING  
TOWNSHIP HALL  
NOVEMBER 23, 2020 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) October 26, 2020
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: Substitute for Senate Bill No.1108; Open Meetings Act
- 9) OLD BUSINESS**
  - A) Schock Park Memo
    - Martha Kern-Boprie Email
    - Feb. 24, 2020 Parks & Recreation Commission Minutes
    - Schock Park Memo; Draft #1
    - Schock Park Memo: Draft #2
- 10) NEW BUSINESS**
  - A) Welcome New Commissioners
  - B) Election of Officers
- 11) BILLS FOR PAYMENT**
  - A) October 26, 2020 – November 23, 2020
- 12) FINANCIAL STATEMENTS**
  - A) October 2020 Revenue & Expenditure Report
  - B) October 2020 Balance Sheet
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday **December 21, 2020 @ 6:00 p.m.**

5 A

Superior Charter Township Park Commission  
Regular Meeting  
October 26, 2020

Proposed Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:32 pm.

2. Roll Call

Park Commissioners present: Paula Jefferson, Marion Morris, Nahid Sanii-Yahyai, Bernedia Word, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance; Patrick Pigott, Recreation Coordinator; Evelyn Coleman; Greg Vessels

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Marion Morris and supported by Martha Kern-Boprie to approve the agenda with the addition of the following items:

Old Business

- A. Health Care Committee report
- B. Schock Park discussion

New Business

- B. Resolutions to recognize out-going officials
- The motion carried.

5. Prior Meeting Minutes Approval

A. September 28, 2020

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 9/28/20 as drafted. The motion carried.

6. Citizen Participation

Marion Morris introduced her daughter Evelyn Coleman, who is visiting from Georgia.

7. Reports

A. Chairperson

Chair Paula Jefferson had no report, as she is very busy with election preparation at her job.

B. Administrator

Juan Bradford submitted a written report. He updated this report with news that graffiti was found on the sign in Schroeter Park. The Pumpkin Give-Away event on Saturday was a success and 130 pumpkins were distributed.

C. Township Board Liaison

Trustee Alex Williams reported that Supervisor Ken Schwartz will be off for two weeks for a medical procedure. Clerk Lynette Findley reported some election statistics. Superior Township has 12,000

registered voters. 6,000 absent ballots have already been issued, and 3,500 of those ballots have been returned already.

At the township board meeting on 10/19/20 the annual Truth in Taxation public hearing was held with no comments received. The Danbury Park Manor rental housing development on MacArthur Boulevard was sold. Ordinance #159 which updates the agreement with the owners for this property was adopted. There were no substantive changes to the agreement.

Resolution 2020-30 was adopted, which approved the agreement with OHM to design the non-motorized path along the east side of Prospect Road, from Berkshire south to Clark Road. County Parks & Recreation funds will pay for most of this.

Resolution 2020-31 was proposed, which breaks a development agreement into phases.

Resolution 2020-34 was adopted, which approves the contract for the Clark Road pumping station. 2021 millage rates, 2021 budgets and 2020 special assessments were approved.

A resolution by the Charter Township of Plymouth was delivered to the Superior Charter Township board and many other entities; that opposes construction of a sewer line from the "Salem Springs" project in Salem Township south through Superior Township.

D. Board Attendee

Paula Jefferson attended the 10/19/20 township board meeting. She noted that Trustee Williams' report was thorough, but clarified that Resolution 2020-31 was tabled. Trustee Williams acknowledged this was correct.

E. Park Steward

No report.

F. Safety

No accidents or injuries in the past month.

8. Communications

A. Educational: MSHHS COVID-19 Epidemic Order Oct 9, 2020

B. Fireman's Park Reservation: Zion House of Prayer Food Drive

C. Hidden Gems Article CHNP

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business

A. Health Care Coverage committee report

A committee of park commissioners composed of Nahid Sanii-Yahyai, Sandi Lopez and Martha Kern-Boprie met to review a request made by Juan Bradford for financial compensation for health insurance coverage, and for all year-round park department staff. The committee reported that while they do not have a final recommendation, they find funding a Health Service Account (HSA) for eligible staff would be most cost-effective. Contributions to HSA are exempt from federal income tax. The employee could be reimbursed for health care expenses from the HAS. The committee proposed a concept of establishing an annual amount of HAS contribution for a full time employee, and make contributions to the HAS in the same proportion as the employee's appointment. For example, for a half time employee the contribution would be half the amount for a full time employee. To fund this additional expense, the committee suggested looking to the Park Fund Balance for the first year. In subsequent years, this expense should be part of the annual funding from the Township General Fund. The committee requested the current Park Fund Balance Sheet, to obtain the amount of the Park Fund Balance. The committee also wished to find out how much health care coverage costs for eligible township employees.

Discussion of these ideas took place among park commissioners. Some commissioners doubted the township board would concur with this, stating if they were favorable, health care coverage would already be in place. Juan Bradford said he would provide the Park Fund Balance Sheet via email to

park commissioners. Martha Kern-Boprie said she would contact the township controller's office to obtain the current cost of health care insurance at Superior Township. Other commissioners noted that for some time, several Superior Township staff had spouses whose health care insurance covered them, so Superior Township did not have to spend as much. That situation may be changing. The township has several part-time employees now, and the township may have to grapple with providing health care coverage for more staff than it has in the past. This could be a reasonable time to raise the issue with township elected officials. The committee will do some more work and report again.

B. Schock Park

Paula Jefferson asked for an update on discussions about the proposal made by Supervisor Ken Schwartz in 2019 to turn Schock Park over to the township board. A committee of Nahid Sanii-Yahyai, Sandi Lopez and Martha Kern-Boprie reviewed, discussed and submitted a final report to the Park Commission in early 2020. Marion Morris and Paula Jefferson concurred with that, and recalled that Juan Bradford was to follow-up with Supervisor Ken Schwartz. Juan and Ken have not met yet. Juan said he would review his notes, and follow-up with Supervisor Schwartz. Marion Morris commented she is concerned that we need to complete action in writing, so it does not get lost.

10. New Business

A. 2021 Approved Budget

The 2021 Park Fund Budget was approved by the Township Board on October 19. No changes were made to the budget.

B. Resolutions to recognize out-going elected officials

1. Paula Jefferson

**PARKS & RECREATION COMMISSION  
CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOGNIZE AND HONOR THE CONTRIBUTIONS OF OUTGOING PARKS &  
RECREATION COMMISSION CHAIR PAULA JEFFERSON**

**PARKS & RECREATION COMMISSION RESOLUTION 2020-04**

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that

WHEREAS Parks & Recreation Commission Chair Paula Jefferson has served the residents of Superior Charter Township as an elected member of the Superior Township Parks & Recreation Commission; and

WHEREAS Paula Jefferson has contributed her time, talent, and leadership to the mission of the Parks & Recreation Commission; and

WHEREAS Paula Jefferson has served as Vice-Chair and then Chair of the Parks & Recreation Commission; and

WHEREAS Paula Jefferson has chosen to leave the Parks & Recreation Commission at the end of her term of office on November 20, 2020.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Parks & Recreation Commission of the Charter Township of Superior thanks and honors the contributions of Parks & Recreation Commission Chair Paula Jefferson and wishes her well in her future endeavors.

A roll call vote was taken on the motion.

M. Morris	Yes	S. Lopez	Yes
M. Kern-Boprie	Yes	T. Lansing	Yes
N. Sanii-Yahyai	Yes	P. Jefferson	Yes
B. Word	Yes		

The resolution was adopted.

2. Bernedia Word

**PARKS & RECREATION COMMISSION  
CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOGNIZE AND HONOR THE CONTRIBUTIONS OF OUTGOING PARKS &  
RECREATION COMMISSIONER BERNEDIA WORD**

**PARKS & RECREATION COMMISSION RESOLUTION 2020-06**

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that

WHEREAS Parks & Recreation Commissioner Bernedia Word has served the residents of Superior Charter Township as an elected member of the Superior Township Parks & Recreation Commission; and

WHEREAS Bernedia Word has contributed her time, talent, and leadership to the mission of the Parks & Recreation Commission; and

WHEREAS Bernedia Word has contributed to design and delivery of brand and logo enhancement with shirts for Parks & Recreation Commissioners; and

WHEREAS Bernedia Word has chosen to leave the Parks & Recreation Commission at the end of her term of office on November 20, 2020.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Parks & Recreation Commission of the Charter Township of Superior thanks and honors the contributions of Parks & Recreation Commissioner Bernedia Word and wishes her well in her future endeavors.

A roll call vote was taken on the motion.

P. Jefferson	Yes	S. Lopez	Yes
M. Morris	Yes	T. Lansing	Yes
M. Kern-Boprie	Yes	B. Word	Yes
N. Sanii-Yahyai	Yes		

The resolution was adopted.

3. Sandi Lopez

**PARKS & RECREATION COMMISSION  
CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOGNIZE AND HONOR THE CONTRIBUTIONS OF OUTGOING PARKS &  
RECREATION COMMISSIONER SANDI LOPEZ**

**PARKS & RECREATION COMMISSION RESOLUTION 2020-05**

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that

WHEREAS Parks & Recreation Commissioner Sandi Lopez has served the residents of Superior Charter Township as an elected member of the Superior Township Parks & Recreation Commission; and

WHEREAS Sandi Lopez has contributed her time, talent, and leadership to the mission of the Parks & Recreation Commission; and

WHEREAS Sandi Lopez has served on several subcommittees and helped maintain connection with land preservation organizations: and

WHEREAS Sandi Lopez has chosen to leave the Parks & Recreation Commission at the end of her term of office on November 20, 2020.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Parks & Recreation Commission of the Charter Township of Superior thanks and honors the contributions of Parks & Recreation Commissioner Sandi Lopez and wishes her well in her future endeavors.

A roll call vote was taken on the motion.

P. Jefferson	Yes	B. Word	Yes
M. Morris	Yes	T. Lansing	Yes
M. Kern-Boprie	Yes	S. Lopez	Yes
N. Sanii-Yahyai	Yes		

The resolution was adopted.

4. Alex Williams  
**PARKS & RECREATION COMMISSION  
CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO RECOGNIZE AND HONOR THE CONTRIBUTIONS OF OUTGOING TOWNSHIP  
TRUSTEE ALEX WILLIAMS**

**PARKS & RECREATION COMMISSION RESOLUTION 2020-03**

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai that

**WHEREAS** Superior Charter Township Trustee Alex Williams has served the residents of Superior Charter Township as elected township trustee for twelve years; and

**WHEREAS** Trustee Alex Williams has served as liaison to the Parks & Recreation Commission throughout his service on the Township Board; and

**WHEREAS** in his capacity Trustee Alex Williams has provided valuable insight to Parks & Recreation Commissioners on township board issues, and advocated to the Township Board on behalf of the Parks & Recreation Commission; and

**WHEREAS** Trustee Alex Williams chose to leave the Township Board at the end of his term of office on November 20, 2020.



**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Parks & Recreation Commission of the Charter Township of Superior thanks and honors the contributions of Trustee Alex Williams and wishes him well in his future endeavors.

A roll call vote was taken on the motion.

P. Jefferson	Yes	B. Word	Yes
M. Morris	Yes	S. Lopez	Yes
M. Kern-Boprie	Yes	T. Lansing	Yes
N. Sanii-Yahyai	Yes		

The resolution was adopted.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve payment of the bills totaling \$37,884.52. The motion carried.

12. Financial Statements

It was moved by Marion Morris and supported by Sandi Lopez to receive the September 2020 Revenue and Expenditure Report. The motion carried.

13. Pleas and Petitions

Alex Williams thanked the park commissioners for their good work over the past several years, and expressed his appreciation for their accomplishments. He also noted that he will no longer be the township board liaison at the next Park Commission meeting, and he has informed the township board it needs to appoint a new liaison to the Park Commission.

Martha Kern-Boprie introduced incoming Park Commissioner Greg Vessels and let everyone know that she and Marion Morris brought cookies and cider to share after the meeting.

14. Adjournment

It was moved by Terry Lee Lansing and supported by Bernedia Word to adjourn the meeting at 7:30 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary

7 A

To: Superior Township Park Commissioners  
From: Martha Kern-Boprie  
Subject: Township Board Meeting Attendee Report  
Date: November 17, 2020

I attended the Township Board meeting yesterday, November 16, 2020 via zoom technology.

Roll Call: all present except Trustee Megan Winslow.

#### Citizen Participation

LaMar Weir of Congresswoman Debbie Dingell's local office staff introduced himself and offered to assist Superior Township with any needs or concerns.

Brenda Baker complained that zoom technology does not permit her to see other people in the audience. She can only see the township board members. She wants to see who else is attending the meeting. Supervisor Ken Schwartz responded the board cannot see anyone in the audience either. Brenda mentioned this is not a problem with other organizations. Supervisor Schwartz said he would investigate to see if there was an opportunity to show audience members.

Kay Williams said she was present to answer any questions about agenda items related to the Ypsilanti District Library (YDL) when the board addresses those items.

Bernice Lindke introduced herself as a newly elected Township Trustee who will take office on November 20. She is excited to represent Superior Township citizens and promote transparency, especially related to the compensation commission.

#### Reports

Supervisor Ken Schwartz reported that the Administrative Staff (Supervisor, Clerk, Treasurer) met with department heads concerning the most recent directive from Governor Whitmer related to COVID-19 infections. Beginning Wednesday, November 18 the township hall will not be open to the public. People are encouraged to contact township staff via telephone and online technology. If someone absolutely has to meet in person with township staff, they should call and make an appointment, so that arrangements for social distancing can be made. There will always be at least one person physically present in the township hall and in the Utility Department building at Clark and Prospect Roads. Building inspections of un-occupied structures will continue. Inspections inside occupied structures will pause for three weeks.

Supervisor Schwartz met with lawyers for Salem Township. He suggests the Superior Township Board should meet with its own legal counsel soon on this issue, in closed session.

A letter was sent to residents of section 5 in Superior Township about gunfire heard recently, generally on Sundays. The supervisor thinks our hunting ordinance needs updating.

The supervisor commended Clerk Lynette Findlay on a well-run election on November 3.

The supervisor was contacted by Sam Pernick who organizes marijuana businesses. Mr. Pernick has started many initiatives throughout southeast Michigan.

The supervisor was contacted by Jim Dunn who wants to set up a booth in the township hall parking lot to promote recall of Governor Whitmer. The supervisor is seeking legal counsel on this issue.

#### Old Business

Ordinance 159 – amending the Danbury Park Manor Tax Exemption agreement was approved on second and final reading.

#### New Business

Resolution 2020-31 Woodside Development permitted Phase Two of this development to break up into sub-phases A, B, and C. Approved.

Resolution 2020-35 to purchase firefighting equipment with a FEMA grant. The grant will provide equipment for four fire departments: Superior Twp., Ann Arbor Twp., Belleville, and Chelsea. Superior will serve as fiduciary, receiving the grant, paying the vendor and collecting the 10% match from each jurisdiction.

Resolution 2020-36 Approve Municipal Employee Retirement System (MERS) defined benefit plan amendments. No change to the township, but adds flexibility for MERS. Approved.

Resolution 2020-37 Harris Road improvement agreement between the township and county road commission for 2021 road improvement on Harris Road near the future YDL entrance. Approved.

Resolution 2020-38 Approve easement for YDL entrance. Permits Superior Township to use the easement in the future, if desired. Approved.

Resolution 2020-39 Proposal from D & D Water and Sewer to replace an old line for a force main sewer from the Clark Road pump station up the hill. Line and force main is old and wearing out. Asbestos is present. George Tsakoff from Orchard, Hiltz & McCliment (OHM) engineers spoke and explained the need for replacing this segment. Approved.

Resolution 2020-40 appoint new member of Planning Commission to replace David Guenther who is moving out of Superior Township in February. Emily Davich of the Dixboro area was appointed, effective 3/01/21.

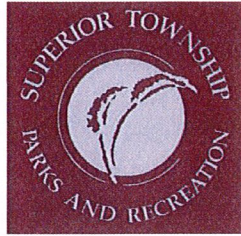
Resolution 2020-41 appoint new member of the Zoning Board of Appeals to replace John Rintamaki who resigned. Appointed Rebecca Craigmile, effective immediately for a three-year term.

#### Pleas and Petitions

Supervisor Ken Schwartz noted this is the last township board meeting for Trustee Alex Williams, and told Alex he respects and values his work, capacity and integrity. Other board members also thanked Alex for his service.

Alex commented that the twelve years he has served on the township board have been interesting.

The meeting adjourned at 8:15 pm.



13

## ADMINISTRATOR REPORT NOVEMBER 23, 2020

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- Next Board of Trustees Meeting: December 21, 2020 @ 7:00 p.m.  
Attendee: Commissioner Sanii-Yahyai
- I would like to welcome in-coming Commissioners Guy Conti, Riley Schofield, and Greg Vessels. I appreciate your desire to be involved and look forward to your ideas and input.
- Considering the changes that we made to the Pumpkin Carving & Crafts Day event due to COVID -19, I am happy to report that it was a great success! We gave away 130 pumpkins and goodie bags. The goodie bags contained pumpkin stencils, a Superior Township Parks & Recreation book marker, a DIY craft, and some candy. All the attendees were very appreciative that we were continuing to provide this family event during this difficult time. Many of the children were dressed in costumes and got out of their vehicles with BIG smiles on their faces to show them off. I sent a letter of thanks on behalf of the Commission to Brookside Farms for donating the pumpkins. Thank you, Martha, for assisting the day of the event.
- As you are aware, the Michigan Department of Health and Human Services has implemented new COVID-19 restrictions which began on November 18<sup>th</sup>. Due to these restrictions, all Township offices will be closed to the public except by appointment only. As was the case in the spring, most Township employees will be working from home. Parks & Recreation staff members will rotate days with each working one day a week to preform park and safety checks. I will be maintaining our regular office hours both remotely and from the office.
- Please remember that next months meeting will be held on Monday, December 21<sup>st</sup> @ 6:00pm. The reason for the change from the usual fourth Monday at 6:30pm, to the third Monday at 6:00pm, is due to the Christmas holiday.
- Keep Washing Those Hands!

Respectfully Submitted,



Juan Bradford

8 A.

SUBSTITUTE FOR  
SENATE BILL NO. 1108

A bill to amend 1976 PA 267, entitled  
"Open meetings act,"  
by amending section 3 (MCL 15.263), as amended by 2018 PA 485, and  
by adding section 3a.

**THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1       Sec. 3. (1) All meetings of a public body ~~shall~~**must** be open  
2 to the public and ~~shall~~**must** be held in a place available to the  
3 general public. All persons ~~shall~~**must** be permitted to attend any  
4 meeting except as otherwise provided in this act. The right of a  
5 person to attend a meeting of a public body includes the right to  
6 tape-record, to videotape, to broadcast live on radio, and to  
7 telecast live on television the proceedings of a public body at a  
8 public meeting. The exercise of this right does not depend on the

1 prior approval of the public body. However, a public body may  
2 establish reasonable rules and regulations in order to minimize the  
3 possibility of disrupting the meeting.

4 (2) All decisions of a public body ~~shall~~**must** be made at a  
5 meeting open to the public. For purposes of any meeting subject to  
6 this ~~subsection,~~**section**, except a meeting of any state legislative  
7 body **at which a formal vote is taken**, the public body shall,  
8 **subject to section 3a**, establish the following procedures to  
9 accommodate the absence of any member of the public body due to  
10 military duty, **medical condition, or a statewide or local state of**  
11 **emergency declared pursuant to law or charter by the governor or a**  
12 **local official or local governing body that would risk the personal**  
13 **health or safety of members of the public or the public body if the**  
14 **meeting were held in person:**

15 (a) Procedures by which the absent member may participate in,  
16 and vote on, business before the public body, including, ~~if~~  
17 ~~feasible, but not limited to,~~ procedures that ~~ensure 2-way~~**provide**  
18 **for both of the following:**

19 (i) **Two-way** communication.

20 (ii) For each member of the public body attending the meeting  
21 remotely from a location outside this state for a reason unrelated  
22 to obtaining medical treatment, a public announcement at the outset  
23 of the meeting by that member, to be included in the meeting  
24 minutes, that the member is in fact attending the meeting remotely  
25 from a location outside this state. This subparagraph does not  
26 require the member to identify specifically where he or she is  
27 physically located at the time of the meeting.

28 (b) Procedures by which the public is provided notice of the  
29 absence of the member and information about how to contact that

1 member sufficiently in advance of a meeting of the public body to  
2 provide input on any business that will come before the public  
3 body.

4 (3) All deliberations of a public body constituting a quorum  
5 of its members ~~shall~~**must** take place at a meeting open to the  
6 public except as provided in this section and sections 7 and 8.

7 (4) A person ~~shall~~**must** not be required as a condition of  
8 attendance at a meeting of a public body to register or otherwise  
9 provide his or her name or other information or otherwise to  
10 fulfill a condition precedent to attendance.

11 (5) A person ~~shall~~**must** be permitted to address a meeting of a  
12 public body under rules established and recorded by the public  
13 body. The legislature or a house of the legislature may provide by  
14 rule that the right to address may be limited to prescribed times  
15 at hearings and committee meetings only.

16 (6) A person ~~shall~~**must** not be excluded from a meeting  
17 otherwise open to the public except for a breach of the peace  
18 actually committed at the meeting.

19 (7) This act does not apply to the following public bodies,  
20 but only when deliberating the merits of a case:

21 (a) The Michigan compensation appellate commission operating  
22 as described in either of the following:

23 (i) Section 274 of the worker's disability compensation act of  
24 1969, 1969 PA 317, MCL 418.274.

25 (ii) Section 34 of the Michigan employment security act, 1936  
26 (Ex Sess) PA 1, 421.34.

27 (b) The state tenure commission created in section 1 of  
28 article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a  
29 board of review from the decision of a controlling board.

1 (c) The employment relations commission or an arbitrator or  
2 arbitration panel created or appointed under 1939 PA 176, MCL 423.1  
3 to 423.30.

4 (d) The Michigan public service commission created under 1939  
5 PA 3, MCL 460.1 to 460.11.

6 (8) This act does not apply to an association of insurers  
7 created under the insurance code of 1956, 1956 PA 218, MCL 500.100  
8 to 500.8302, or other association or facility formed under that act  
9 as a nonprofit organization of insurer members.

10 (9) This act does not apply to a committee of a public body  
11 that adopts a nonpolicymaking resolution of tribute or memorial, if  
12 the resolution is not adopted at a meeting.

13 (10) This act does not apply to a meeting that is a social or  
14 chance gathering or conference not designed to avoid this act.

15 (11) This act does not apply to the Michigan veterans' trust  
16 fund board of trustees or a county or district committee created  
17 under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board  
18 of trustees or county or district committee is deliberating the  
19 merits of an emergent need. A decision of the board of trustees or  
20 county or district committee made under this subsection ~~shall~~**must**  
21 be reconsidered by the board or committee at its next regular or  
22 special meeting consistent with the requirements of this act.

23 "Emergent need" means a situation that the board of trustees, by  
24 rules promulgated under the administrative procedures act of 1969,  
25 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate  
26 action.

27 **(12) As used in subsection (2):**

28 **(a) "Formal vote" means a vote on a bill, amendment,**  
29 **resolution, motion, proposal, recommendation, or any other measure**



1 on which a vote by members of a state legislative body is required  
2 and by which the state legislative body effectuates or formulates  
3 public policy.

4 (b) "Medical condition" means an illness, injury, disability,  
5 or other health-related condition substantiated in writing by an  
6 appropriate medical provider without disclosure of any specific  
7 diagnosis or other private medical information.

8 Sec. 3a. (1) A meeting of a public body held, in whole or in  
9 part, electronically by telephonic or video conferencing in  
10 compliance with this section and, except as otherwise required in  
11 this section, all of the provisions of this act applicable to a  
12 nonelectronic meeting, is permitted by this act in the following  
13 circumstances:

14 (a) Before January 1, 2021 and retroactive to April 30, 2020,  
15 any circumstances, including, but not limited to, any of the  
16 circumstances requiring accommodation of absent members described  
17 in section 3(2).

18 (b) On and after January 1, 2021 through December 31, 2021,  
19 only those circumstances requiring accommodation of members absent  
20 due to a medical condition or statewide or local state of emergency  
21 as described in section 3(2).

22 (c) On and after January 1, 2021, only in the circumstances  
23 requiring accommodation of members absent due to military duty as  
24 described in section 3(2).

25 (2) A meeting of a public body held electronically under this  
26 section must be conducted in a manner that permits 2-way  
27 communication so that members of the public body can hear and be  
28 heard by other members of the public body, and so that public  
29 participants can hear members of the public body and can be heard

1 by members of the public body and other participants during a  
2 public comment period. A public body may use technology to  
3 facilitate typed public comments during the meeting submitted by  
4 members of the public participating in the meeting that may be read  
5 to or shared with members of the public body and other participants  
6 to satisfy the requirement under this subsection that members of  
7 the public be heard by others during the electronic meeting and the  
8 requirement under section 3(5) that members of the public be  
9 permitted to address the electronic meeting.

10 (3) A physical place is not required for an electronic meeting  
11 held under this section, and members of a public body and members  
12 of the public participating electronically in a meeting held under  
13 this section that occurs in a physical place are to be considered  
14 present and in attendance at the meeting for all purposes.

15 (4) If a public body directly or indirectly maintains an  
16 official internet presence, the public body shall, in addition to  
17 any other notices that may be required under this act, post advance  
18 notice of a meeting held electronically under this section on a  
19 portion of the public body's website that is fully accessible to  
20 the public. The public notice on the website must be included on  
21 either the homepage or on a separate webpage dedicated to public  
22 notices for nonregularly scheduled or electronic public meetings  
23 that is accessible through a prominent and conspicuous link on the  
24 website's homepage that clearly describes its purpose for public  
25 notification of nonregularly scheduled or electronic public  
26 meetings. Subject to the requirements of this section, any  
27 scheduled meeting of a public body may be held as an electronic  
28 meeting under this section if a notice consistent with this section  
29 is posted at least 18 hours before the meeting begins. Notice of a

1 meeting of a public body held electronically must clearly explain  
2 all of the following:

3 (a) Why the public body is meeting electronically.

4 (b) How members of the public may participate in the meeting  
5 electronically. If a telephone number, internet address, or both  
6 are needed to participate, that information must be provided  
7 specifically.

8 (c) How members of the public may contact members of the  
9 public body to provide input or ask questions on any business that  
10 will come before the public body at the meeting.

11 (d) How persons with disabilities may participate in the  
12 meeting.

13 (5) Beginning on the effective date of the amendatory act that  
14 added this section, if an agenda exists for an electronic meeting  
15 held under this section, a public body that directly or indirectly  
16 maintains an official internet presence shall make the agenda  
17 available to the public on the internet at least 2 hours before the  
18 electronic meeting begins. This publication of the agenda does not  
19 prohibit subsequent amendment of the agenda at the meeting.

20 (6) A public body shall not, as a condition of participating  
21 in an electronic meeting of the public body held under this  
22 section, require a person to register or otherwise provide his or  
23 her name or other information or otherwise to fulfill a condition  
24 precedent to attendance, other than mechanisms established and  
25 required by the public body necessary to permit the person to  
26 participate in a public comment period of the meeting.

27 (7) Members of the general public otherwise participating in a  
28 meeting of a public body held electronically under this section are  
29 to be excluded from participation in a closed session of the public

1 body held electronically during that meeting if the closed session  
2 is convened and held in compliance with the requirements of this  
3 act applicable to a closed session.

9A.  
MARTHA'S EMAIL

**Juan Bradford**

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**From:** Kern-Boprie, Martha <kernm@med.umich.edu>  
**Sent:** Wednesday, November 18, 2020 10:53 AM  
**To:** Juan Bradford  
**Subject:** FW: Schock Park  
**Attachments:** Schock Park 9-30-19 meeting notes.docx; Park Comm to Twp Board RE Schock Park Proposal DRAFT.docx; Park Comm minutes 1-27-20.docx; Park Comm minutes 2-24-20.docx; Park Comm minutes 5-26-20.docx; Park Comm minutes 6-22-20.docx; Park Comm minutes 7-27-20.docx; Park Comm minutes 8-24-20.docx; Park Comm minutes 9-28-20.docx; Park Comm minutes 10-26-20.docx

Juan,

This is the correspondence I sent to Nahid, Sandi and you on Nov. 2. I suggest you print for the Park Commission packet the attached file labeled "Park Comm to Twp Board RE Schock Park Proposal DRAFT.docx" as that is the draft memo presented in January and February to be voted on. I also recommend printing this email correspondence and the minutes of 2/24/20 because those minutes contain the amendments Marion sought. The minutes of 2/24/20 should be printed in color.

I will produce a second version of the DRAFT memo containing Marion's recommended changes, and send it to you in a few minutes. Then the Park Comm can choose which, if any, memo to send to the Twp Board.

Martha

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**From:** Kern-Boprie, Martha  
**Sent:** Monday, November 2, 2020 9:30 PM  
**To:** Nahid Sanii-Yahyai <nyahyai@comcast.net>; SANDI LOPEZ <sandiclopez@comcast.net>; Juan Bradford <jbradford@superior-twp.org>  
**Subject:** Schock Park

Nahid, Sandi and Juan,

Following the Park Commission meeting last week, Juan contacted me, and asked that our committee review actions related to the Schock Park issue. I attached the meeting notes from our 9/30/19 committee meeting and also the draft memo from the Park Commission to the Township Board that our committee presented at the January Park Commission meeting. I also attached minutes of every Park Commission meeting in 2020.

A short synopsis of action on this issue:

January 27, 2020: We presented the draft memo to Park Commissioners. They said they wanted more time to review it, and passed a motion to table to the February meeting.

February 24, 2020: We presented the memo again. I moved and Nahid supported sending the memo to the Twp Board. Marion Morris recommended several text amendments. Which are detailed in the minutes of this meeting. According to these minutes, the consensus was to amend the memo and consider the amended memo at the March 2020 meeting. Nahid and I withdrew our motion.

There was no Park Commission meeting in March or April due to the COVID-19 pandemic.

There was no action taken on this issue during the Park Commission meetings in May through October.

I think the issue simply got lost in this very unusual year coping with COVID-19 and two canceled Park Commission meetings.

My suggestion is to bring two drafts of the memo to the December Park Commission meeting.

A. The draft we presented at the February Park Commission meeting

B. An amended draft including the text Marion proposed

Ask the Park Commission to approve one of the drafts, and send it to the Twp Board.

What are your thoughts?

Martha

\*\*\*\*\*

Electronic Mail is not secure, may not be read every day, and should not be used for urgent or sensitive issues

9A.  
FEB 24, 2020  
MINUTES

Superior Charter Township Park Commission  
Regular Meeting  
February 24, 2020

Approved Minutes

1. Call to Order  
The meeting was called to order by Chair Paula Jefferson at 6:33 pm.
2. Roll Call  
Park Commissioners present: Paula Jefferson, Bernedia Word, Marion Morris, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie, Nahid Sanii-Yahyai (arrived at 7:10 pm)  
  
Park Commissioners absent: none  
  
Others present: Juan Bradford, Park Administrator; Don Wolagar; Ken Schwartz, Township Supervisor
3. Flag Salute  
Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the flag.
4. Agenda Approval  
It was moved by Marion Morris and supported by Terry Lee Lansing to approve the agenda as drafted.  
The motion carried.
5. Prior Meeting Minutes Approval
  - A. January 27, 2020  
It was moved by Sandi Lopez and supported by Marion Morris to approve the minutes of 1/27/20 as drafted. The motion carried.
6. Citizen Participation  
Ken Schwartz addressed the Park Commission about an initiative by the Township Board to acquire the real estate presently owned by Rock Properties, and convey it to conservancy. The initiative involves collaboration between Superior Township, a local farmer, several land conservancies and the Ann Arbor Greenbelt.
7. Reports
  - A. Chairperson  
Chair Paula Jefferson had no report.
  - B. Administrator  
Juan Bradford submitted a written report. He provided a further update on repair of the tennis courts in Community Park. Community Development Block Grant (CDBG) funds have been secured to fully repair the tennis court this year, at no cost to the Park Fund. Juan also informed Park Commissioners that a representative of a platform tennis group in Dixboro approached Juan about collaborating on installation of a platform tennis facility. Currently discussion is only on the broad concepts of collaboration. Park Commissioners requested more detail on the proposal.
  - C. Board Liaison  
No report because Trustee Alex Williams was away on business travel.
  - D. Board Meeting Attendee  
Sandi Lopez attended the February Township Board meeting. Movement is happening on the initiative to acquire the Rock properties. A letter was received by Superior Township from a lawyer

involved in the proposed sewer from Salem Township. Superior Township responded to the letter. Ordinance #169 was adopted, which makes it unlawful to discharge water into Superior Township without approval from the township board.

E. Park Steward  
No report.

F. Safety  
Don Wolagar reported there have been no accidents or injuries in the past month.

8. Communications

- A. Educational: NRPA Park Pulse – Link to Healthy Food
- B. Superior Land Preservation Society (SLPS) Building Reservation
- C. 2020 Township Board Meeting Attendees UPDATED

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the Communications. The motion carried.

9. Old Business

- A. Schock Park Memo

Park Commissioners discussed the draft text of a memo to the township board from the Park Commission concerning proposed changes to Schock Park. Bernedia Word commented that all park properties are owned by the township, and asked what was the Schock Park subcommittee trying to accomplish with its proposals. Martha Kern-Boprie responded that the subcommittee was attempting to retain access to the park maintenance barn, shed and Old Township Hall, and leveraging this change to secure funding for maintenance work performed by Park Department staff on non-park properties.

Marion Morris suggested several text amendments to the memo. These amendments impact paragraph #3 and #5.

Paragraph #3

Current text:

Subcommittee members noted that Schock Park property is not presently used for park purposes, and given its location, is not likely to be used for recreation. They could see merit to turning Schock Park property over to the township board to maintain. The subcommittee noted concerns they want addressed before recommending changes to Schock Park.

Marion's Amended text: (amendments highlighted in yellow)

Subcommittee members noted that Schock Park property is not presently used for active park purposes, and given its location, has only been used for passive recreation, most often by town hall staff. They could see merit to turning Schock Park property over to the township board to maintain. The subcommittee noted concerns they want addressed before recommending changes to Schock Park.

Paragraph #5

Current text:

1. Park Staff do a good job maintaining non-park properties, and this should continue. However, the Park Fund should be compensated for the labor spent maintaining non-park properties. This could take the form of charging hours to General Fund accounts, or by increasing the budget allocation to the Park Fund. \$5,000 per year would go a long way toward improving our parks, such as providing barrier-free sidewalks in them.

Marion's Amended text: (amendments highlighted in yellow)



1. Park Staff do a good job maintaining non-park properties, and this should continue. However, the Park Fund should be compensated for the labor spent maintaining non-park properties. This could take the form of charging hours to General Fund accounts.

Current text:

2. Subcommittee members also noted that the Park Maintenance Barn sits on Schock Park, and Access to this structure should be continued and limited to Park Department staff.

Marion's Amended text: (amendments highlighted in yellow)

2. Subcommittee members also noted that the Park Maintenance Barn, park garage and Old Township Hall sit on Schock Park, and access to these structures should be continued and limited to Park Department staff.

Current text:

3. The Park Commission wishes to know what the Township Board plans to do with the property that composes Schock Park.

Marion's Amended text: (amendments highlighted in yellow)

3. The Park Commission wants to know what the Township Board plans to do with the property that composes Schock Park.

Martha Kern-Boprie moved and Nahid Sanii-Yahyai supported a motion to direct the Park Administrator to meet with the Township Supervisor to discuss Park Commission concerns with access to Park structures in Schock Park and budgetary concerns about maintaining non-park properties.

After discussion among park commissioners Martha and Nahid withdrew the motion. A consensus among park commissioners was to put the memo back on the March park commission agenda, to complete the text before sending the memo to the township board.

10. New Business  
None

11. Bills for Payment  
It was moved by Martha Kern-Boprie and supported by Paula Jefferson to approve payment of the bills totaling \$16,032.21. The motion carried.

12. Financial Statements  
It was moved by Sandi Lopez and supported by Bernedia Word to receive the January 2020 financial statements. The motion carried.

13. Pleas and Petitions  
None

14. Adjournment  
It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to adjourn the meeting at 7:28 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary



# DRAFT

9A.  
MEMO: DRAFT #1

To: Superior Charter Township Board of Trustees  
From: Superior Charter Township Park Commission  
Subject: Proposed revisions to Schock Park use and maintenance responsibility  
Date: XX-XX-XXXX

During summer 2019 Supervisor Ken Schwartz attended a Park Commission meeting and proposed turning Schock Park over to the township board for maintenance, and recognize that it would be used and considered part of the township hall campus. He commented that the parcel that composes Schock Park is not really used as a park now, and it does not appear likely to be used as a park in the future.

A subcommittee of park commissioners and the Park Administrator evaluated this proposal.

Subcommittee members noted that Schock Park property is not presently used for park purposes, and given its location, is not likely to be used for recreation. They could see merit to turning Schock Park property over to the township board to maintain. The subcommittee noted concerns they want addressed before recommending changes to Schock Park.

Among subcommittee findings were the fact that park staff spend a significant portion of their time each year maintaining township owned, but non-park properties. During 2019 the hours spent on this maintenance totaled 275 and wage cost of these hours was \$5,115.00. Fringe Benefits associated with these wages expand the labor cost.

<u>Hours</u>	<u>Average Hourly Wage</u>	<u>Annual Wage Cost</u>
275	\$18.65	\$5,115.00

Properties maintained by Park Staff include:

NW and NE corners of Prospect and Geddes Roads  
Non-motorized path on Harris Road: MacArthur to Geddes  
Non-motorized path on Geddes Road: Prospect to Harris to Andover  
Roundabout at Superior and Geddes Roads  
Township Hall and NW corner of Ford and Prospect Roads

Subcommittee members also noted that the park maintenance barn sits on Schock Park, and access to this barn should be continued and limited to park staff.

The Park Commission is willing to discuss turning Schock Park over to the Township Board, provided the following objectives are met:

1. Park Staff do a good job maintaining non-park properties, and this should continue. However, the Park Fund should be compensated for the labor spent maintaining non-park properties. This could take the form of charging hours to General Fund accounts, or by increasing the budget allocation to the Park Fund. \$5,000 per year would go a long way toward improving our parks, such as providing barrier-free sidewalks in them.
2. Continued access to the Park Maintenance barn by park staff. This access should be limited to park staff.
3. The Park Commission wishes to know what the Township Board plans to do with the property that composes Schock Park.

The Park Commission welcomes a work session discussion of the future of Schock Park with the Township Board.

# DRAFT

9 A.  
MEMO DRAFT #2

To: Superior Charter Township Board of Trustees  
From: Superior Charter Township Park Commission  
Subject: Proposed revisions to Schock Park use and maintenance responsibility **DRAFT #2**  
Date: XX-XX-XXXX

During summer 2019 Supervisor Ken Schwartz attended a Park Commission meeting and proposed turning Schock Park over to the township board for maintenance, and recognize that it would be used and considered part of the township hall campus. He commented that the parcel that composes Schock Park is not really used as a park now, and it does not appear likely to be used as a park in the future.

A subcommittee of park commissioners and the Park Administrator evaluated this proposal.

Subcommittee members noted that Schock Park property is not presently used for active park purposes, and given its location, has only been used for passive recreation, most often by town hall staff. They could see merit to turning Schock Park property over to the township board to maintain. The subcommittee noted concerns they want addressed before recommending changes to Schock Park.

Among subcommittee findings were the fact that park staff spend a significant portion of their time each year maintaining township owned, but non-park properties. During 2019 the hours spent on this maintenance totaled 275 and wage cost of these hours was \$5,115.00. Fringe Benefits associated with these wages expand the labor cost.

<u>Hours</u>	<u>Average Hourly Wage</u>	<u>Annual Wage Cost</u>
275	\$18.65	\$5,115.00

Properties maintained by Park Staff include:

NW and NE corners of Prospect and Geddes Roads  
Non-motorized path on Harris Road: MacArthur to Geddes  
Non-motorized path on Geddes Road: Prospect to Harris to Andover  
Roundabout at Superior and Geddes Roads  
Township Hall and NW corner of Ford and Prospect Roads

Subcommittee members also noted that the park maintenance barn sits on Schock Park, and access to this barn should be continued and limited to park staff.

The Park Commission is willing to discuss turning Schock Park over to the Township Board, provided the following objectives are met:

1. Park Staff do a good job maintaining non-park properties, and this should continue. However, the Park Fund should be compensated for the labor spent maintaining non-park properties. This could take the form of charging hours to General Fund accounts, or by increasing the budget allocation to the Park Fund. \$5,000 per year would go a long way toward improving our parks, such as providing barrier-free sidewalks in them.
2. Continued access to the Park Maintenance barn, Park garage and Old Township Hall by park staff. Access to these structures should be limited to park staff.
3. The Park Commission wants to know what the Township Board plans to do with the property that composes Schock Park.

The Park Commission welcomes a work session discussion of the future of Schock Park with the Township Board.

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 10/21/2020 - 11/23/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
10/28/2020	GENL	43436	SINV-02684	MIDSTATES RECREATION	PLAYSTRUCTURE @ FIREMAN'S PARK	951.000	756	32,836.00
10/28/2020	GENL	43438	12844	NOWATZKE TRUCK AND TRAILER	IDOUBLE AXEL TRAILER REPAIR	930.000	755	931.72
10/28/2020	GENL	43442#	000853	SAM'S CLUB	DIXBORO HALLOWEEN EVENT/ PUMPKIN	DA740.000	754	164.47
			000853		DIXBORO HALLOWEEN EVENT/ PUMPKIN	DA740.000	755	41.27
				CHECK GENL 43442 TOTAL FOR FU				205.74
10/28/2020	GENL	43446	102920	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/26/20 PAYROLL	289.000	000	8,065.88
10/28/2020	GENL	43450	030787	WALMART COMMUNITY/SYNCB	SHOP SUPPLIES	740.000	755	47.44
10/28/2020	GENL	43452	124684	YPSILANTI ACE HARDWARE	CHAINSAW SHARPENING	930.000	755	20.00
11/06/2020	GENL	43454#	68383536	WEX BANK	FUEL - OCTOBER 2020	740.000	754	8.87
			68383536		FUEL - OCTOBER 2020	742.000	755	232.51
				CHECK GENL 43454 TOTAL FOR FU				241.38
11/06/2020	GENL	43466	OCT 2020 - P	DTE ENERGY	ELECTRIC - PARKS BARN - OCT 2020	920.000	755	39.97
11/06/2020	GENL	43469	SEPT-OCT 20	JUAN BRADFORD	MILEAGE REIMBURSEMENT 9/9-10/29/20	860.000	751	103.50
11/06/2020	GENL	43474	A-132498	PARKWAY SERVICES	PORTAJOHN @ PUMPKIN GIVEAWAY	801.000	754	120.00
11/06/2020	GENL	43476	OCT 20	PATRICK PIGOTT	CELL PHONE STIPEND -OCTOBER 2020	850.000	754	32.00
11/06/2020	GENL	43484#	11	SUPERIOR TWP UTILITY DEPARTMENT	BRADFORD CELL PHONE - OCTBER 20	850.000	751	49.94
			102920		135 GALLONS DIESEL FUEL	742.000	755	228.15
				CHECK GENL 43484 TOTAL FOR FU				278.09
11/10/2020	GENL	43502	OCT 20	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - OCTOBER 2020	289.000	000	1,855.80
			111220		CASH TRANSFER 11/12/20 PAYROLL	289.000	000	9,174.20
				CHECK GENL 43502 TOTAL FOR FU				11,030.00
11/17/2020	GENL	43508#	1KYT-9DNNM-DFJ1	AMAZON CAPITAL SERVICES, INC	PPE MASKS	740.000	751	18.99
			1KYT-9DNNM-DFJ1		PPE MASKS	740.000	755	199.84
				CHECK GENL 43508 TOTAL FOR FU				218.83
11/17/2020	GENL	43525	102227	OHIO CONCRETE SAWING AND DRILLCORE	CONCRETE FOR BENCHED FIREMAN'S	930.000	755	425.00
				Total for fund 508 PARKS & RECREATION				54,595.55

11/17

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 10/31/2020	ACTIVITY FOR MONTH 10/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 10/31/2019
		ORIGINAL BUDGET	2020 AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	290,876.00	290,750.00	242,291.66	24,229.17	48,458.34	83.33	235,235.00
508-000-590.000	GRANTS	0.00	0.00	10,000.00	10,000.00	(10,000.00)	100.00	0.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	735.12	81.68	264.88	73.51	735.12
508-000-663.000	INTEREST ON RESERVES INCOME	10,000.00	8,000.00	2,268.25	0.00	5,731.75	28.35	7,804.50
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	443.92	0.00	(243.92)	221.96	183.97
508-000-696.000	DONATIONS	500.00	500.00	100.00	0.00	400.00	20.00	2,350.00
508-000-698.000	MISCELLANEOUS INCOME	0.00	0.00	326.18	326.18	(326.18)	100.00	0.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	34,147.00	0.00	0.00	34,147.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>256,165.13</b>	<b>34,637.03</b>	<b>78,431.87</b>	<b>76.56</b>	<b>246,308.59</b>
<b>TOTAL REVENUES</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>256,165.13</b>	<b>34,637.03</b>	<b>78,431.87</b>	<b>76.56</b>	<b>246,308.59</b>
<b>Expenditures</b>								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	8,567.00	8,567.00	5,819.52	656.69	2,747.48	67.93	5,463.37
508-751-702.000	SALARIES	37,579.00	37,579.00	36,148.41	2,890.68	1,430.59	96.19	30,871.28
508-751-702.002	CONTROLLER SALARY	5,859.00	5,859.00	4,518.67	489.23	1,340.33	77.12	4,855.26
508-751-710.000	TRAINING	1,300.00	1,300.00	920.00	0.00	380.00	70.77	1,095.80
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	751.58	751.58	(751.58)	100.00	729.68
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	500.00	500.00	286.20	0.00	213.80	57.24	169.31
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,040.00	1,040.00	1,000.00	0.00	40.00	96.15	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	999.85	108.28	2,000.15	33.33	2,484.88
508-751-850.000	TELECOMMUNICATIONS	800.00	1,400.00	508.82	49.94	891.18	63.34	616.49
508-751-851.000	INSURANCE & BONDS	9,000.00	9,000.00	7,954.94	811.80	1,045.06	88.39	8,639.24
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	423.21	103.50	776.79	35.27	839.84
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	880.00	650.00	450.00	0.00	200.00	69.23	440.00
508-751-961.001	CAPITAL IMPROVEMENT	0.00	0.00	1,681.50	0.00	(1,681.50)	100.00	0.00
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	42.26	0.00	(32.26)	422.60	28.06
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	711.71
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	300.00	0.00	(100.00)	150.00	200.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>78,035.00</b>	<b>78,405.00</b>	<b>67,804.96</b>	<b>5,861.70</b>	<b>10,600.04</b>	<b>86.48</b>	<b>64,144.92</b>
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,651.00	10,651.00	2,252.93	83.60	8,398.07	21.15	10,065.01
508-754-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-717.000	TAXABLE BENEFITS	0.00	206.00	0.00	0.00	206.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	4,400.00	5,500.00	2,192.62	380.96	3,307.38	39.87	5,464.06
508-754-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,965.00	132.50	35.00	98.25	724.93
508-754-850.000	TELECOMMUNICATIONS	400.00	359.00	320.00	32.00	39.00	89.14	320.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
<b>Total Dept 754 - RECREATION</b>		<b>19,551.00</b>	<b>20,816.00</b>	<b>6,730.55</b>	<b>629.06</b>	<b>14,085.45</b>	<b>32.33</b>	<b>16,574.00</b>

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User: NANCY

DB: Superior Twp

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 10/31/2020	ACTIVITY FOR MONTH 10/31/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 10/31/2019
		ORIGINAL BUDGET	2020 AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	116,370.00	116,370.00	91,679.01	12,458.07	24,690.99	78.78	94,157.02
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,497.00	4,444.00	4,506.52	0.00	(62.52)	101.41	3,984.79
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	2,252.55	231.76	2,047.45	52.38	3,135.04
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	335.00	0.00	665.00	33.50	501.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	2,766.14	460.66	233.86	92.20	3,314.02
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,564.30	159.43	435.70	78.22	1,027.28
508-755-850.000	TELECOMMUNICATIONS	800.00	800.00	1.68	0.00	798.32	0.21	435.92
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	515.40	39.97	334.60	60.64	522.37
508-755-930.000	REPAIR & MAINTENANCE	11,500.00	11,500.00	5,348.19	951.72	6,151.81	46.51	8,970.75
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	3,400.00	0.00	1,000.00	77.27	4,400.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,500.00	23,500.00	0.00	0.00	23,500.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,000.00	2,000.00	279.96	0.00	1,720.04	14.00	44.99
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>176,917.00</b>	<b>176,864.00</b>	<b>112,648.75</b>	<b>14,301.61</b>	<b>64,215.25</b>	<b>63.69</b>	<b>120,493.18</b>
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000 PROJECTS								
<b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>50,292.95</b>	<b>16,750.00</b>	<b>(20,292.95)</b>	<b>167.64</b>	<b>4,489.50</b>
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>28,521.00</b>	<b>28,512.00</b>	<b>21,470.89</b>	<b>1,325.74</b>	<b>7,041.11</b>	<b>75.30</b>	<b>23,486.60</b>
<b>TOTAL EXPENDITURES</b>								
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>333,024.00</b>	<b>334,597.00</b>	<b>258,948.10</b>	<b>38,868.11</b>	<b>75,648.90</b>	<b>77.39</b>	<b>229,188.20</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>256,165.13</b>	<b>34,637.03</b>	<b>78,431.87</b>	<b>76.56</b>	<b>246,308.59</b>
<b>TOTAL EXPENDITURES</b>		<b>333,024.00</b>	<b>334,597.00</b>	<b>258,948.10</b>	<b>38,868.11</b>	<b>75,648.90</b>	<b>77.39</b>	<b>229,188.20</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(448.00)</b>	<b>0.00</b>	<b>(2,782.97)</b>	<b>(4,231.08)</b>	<b>2,782.97</b>	<b>100.00</b>	<b>17,120.39</b>

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 PREPARED BY: KEITH LOCKIE, CONTROLLER  
 Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 10/31/2019	PERIOD ENDED 10/31/2020
*** Assets ***			
Cash			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	67,795.28	40,582.02
508-000-013.001	CHASE 5503 - GENERAL RESERVE	0.00	73,994.99
508-000-013.002	CHASE 5503 - ACCRUED ABSENCES	0.00	3,577.69
508-000-015.050	CHASE 2453 CD - GENERAL	72,874.36	0.00
508-000-015.100	CHASE 1076 CD - ACCRUED ABSENCES	3,523.55	0.00
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERVE	398,952.22	401,713.42
	Cash	<u>543,145.41</u>	<u>519,868.12</u>
Accounts Receivable			
	Accounts Receivable	<u>0.00</u>	<u>0.00</u>
Other Assets			
508-000-123.050	PREPAID INSURANCE	3,127.04	2,646.48
	Other Assets	<u>3,127.04</u>	<u>2,646.48</u>
Due From Other Funds			
	Due From Other Funds	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets</b>	<b><u>546,272.45</u></b>	<b><u>522,514.60</u></b>
*** Liabilities ***			
Accounts Payable			
508-000-201.000	A/P - VENDORS	591.46	2,670.74
	Accounts Payable	<u>591.46</u>	<u>2,670.74</u>
Liabilities-ST			
	Liabilities-ST	<u>0.00</u>	<u>0.00</u>
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	<u>0.00</u>	<u>0.00</u>
Other Liabilities			
	Other Liabilities	<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
508-000-205.001	DUE TO GENERAL FUND	59.99	0.00
508-000-285.000	DUE TO UTILITY FUND	219.26	0.00
508-000-289.000	DUE TO PAYROLL FUND	1,846.18	(9,921.68)
	Due To Other Funds	<u>2,125.43</u>	<u>(9,921.68)</u>
	<b>Total Liabilities</b>	<b><u>2,716.89</u></b>	<b><u>(7,250.94)</u></b>
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	131,686.45	137,618.69
	Unassigned	<u>131,686.45</u>	<u>137,618.69</u>
Assigned			
508-000-393.010	FUND BALANCE - BUILDING RESERVE	383,157.12	383,157.12
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	9,041.60	9,222.70
	Assigned	<u>392,198.72</u>	<u>392,379.82</u>



PREPARED BY: KEITH LOCKIE, CONTROLLER

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 10/31/2019	PERIOD ENDED 10/31/2020
*** Fund Balance ***			
508-000-393.055	Restricted FUND BALANCE - SCHROETER	2,550.00	2,550.00
	Restricted	<u>2,550.00</u>	<u>2,550.00</u>
	<b>Total Fund Balance</b>	<u>526,435.17</u>	<u>532,548.51</u>
	<b>Beginning Fund Balance</b>	526,435.17	532,548.51
	<b>Net of Revenues VS Expenditures</b>	17,120.39	(2,782.97)
	<b>Fund Balance Adjustments</b>	0.00	0.00
	<b>Ending Fund Balance</b>	543,555.56	529,765.54
	<b>Total Liabilities And Fund Balance</b>	546,272.45	522,514.60