

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on September 21, 2020 on a Zoom Virtual Board Meeting.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Nancy Caviston, Lynette Findley, Meghan Winslow, Lisa Lewis, Brenda McKinney, Ken Schwartz, and Alex Williams.

Absent: None

4. ADOPTION OF AGENDA

It was moved by McKinney, supported by Lewis, to adopt the agenda with the addition of adding: “f, Engine bid to fix the turbo on Engine #2”, under new business.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF AUGUST 17, 2020

It was moved by Caviston, supported by Lewis, to approve the minutes of the regular Board meeting of August 17, 2020 as presented.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- Treasurer McKinney asked for a moment of silence for our Supreme Court Justice, Ruth Bader Ginsburg, who had just passed.
- Trustee Lewis mentioned the minutes from last meeting needed to be approved according to the minutes. Supervisor Schwartz stated Clerk Findley could just add in names.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 2**

- Kay Williams let the Board know she was there for any questions they have regarding the Library.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- He briefly discussed the active shooter incident that occurred on Wednesday, September 16th.
- On the same day as the active shooter event, he was interviewed by Channel 7 News about a lawsuit between the Glenborough Subdivision and the United States Postal Service.
- The Connecting Communities grant was submitted last week. It must be approved by the Board through a resolution which is included in this meeting's board packet.
- The General Fund Budget has not been completed because the township has not received an estimate from the State on revenue sharing. The township did learn that our revenue sharing is not going to be cut. The Utilities' and Parks and Recreation's budget is done. The last payment on the bond between the township and YCUA was paid in September. The budget reflects about a half a million dollars to the good for next year.
- Supervisor Schwartz expects to be presenting some adjustments to the development agreement with the Woodside Subdivision at the October meeting.
- The Eyde Real Estate submitted a new site plan for the Meadows. They will be going in front of the Planning Commission in October.
- The work on the Personnel Manual was stalled because of the pandemic. Supervisor Schwartz has met with Harvey Wax, an attorney who had a set of questions which he has forwarded to Nancy Mason.
- The bond with the state for the Clark Road Pump Station was closed at the end of August. Construction will begin within two to three weeks on Clark Road.
- Superior, Clark, and Curtis Roads have been treated with a new kind of chip seal.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 3**

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Findley supported by Williams, that the Superior Township Board receive all reports.

Supervisor Schwartz mentioned because of the few incidents the Township had over the summer and the active shooter, we should see a spike in overtime charges. The township is going to try to recoup those charges from Danbury and Sycamore Meadows.

The motion carried by unanimous vote.

C. FINANCIAL REPORTS, ALL FUNDS, AS OF JUNE 30, 2020

It was moved by Lewis, supported by Findley, to receive the Financial Reports, All Funds for the period ending June 30, 2020 with the correction on the agenda.

The motion carried by unanimous vote.

9. COMMUNICATIONS

None

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

A. RESOLUTION 2020-28, APPROVING HAZARD PAY FOR SUPERIOR TOWNSHIP UTILITY FIELD WORKERS

Supervisor Schwartz explained the field utilities workers dealt with multiple people during March, April, and May with the sewer break and probably had the most exposure of all township employees. While employees worked overtime on the sewer break, Mr. Schwartz highlighted the overtime put in by Ricky Harding. Supervisor Schwartz is working with Laura Bennett to try to get the township reimbursed through the Cares Act.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 4**

The following resolution was moved by McKinney supported by Winslow.

Before voting on the resolution, Trustee Lewis asked Supervisor Schwartz if the Utilities workers received overtime during this time. Supervisor Schwartz explained none of the field workers received overtime pay but Ricky Harding was not compensated for the amount of work he put in.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING HAZARD PAY FOR SUPERIOR
TOWNSHIP UTILITY FIELD WORKERS**

RESOLUTION NUMBER: 2020-28

DATE: SEPTEMBER 21, 2020

WHEREAS, the Superior Township Utility Department (STUD) field personnel were required to work through the pandemic due to the essential nature of the work and due to the Stamford Road sewer break; and,

WHEREAS, the field workers were constantly exposed to various contractor technicians, heavy equipment operators and various other laborers and personnel during the height of the pandemic and performed hazardous duty or work involving physical hardship and potential harm.

WHEREAS, the STUD field personnel served all STUD customers throughout the pandemic, and Superintendent Rickey Harding worked an extraordinary number of hours overseeing the repair operation.

NOW THEREFORE, BE IT RESOLVED that Charter Township of Superior hereby authorizes the payment of \$1,000.00 hazard pay (non-taxable) to the following Superior Township Utility Department personnel on the next pay cycle.

1. Dan Allen
2. Gary Foster
3. Robert Millet

NOW THEREFORE, BE IT RESOLVED that Charter Township of Superior hereby authorizes the payment of \$2,000.00 hazard pay (non-taxable) to the following Superior Township Utility Department personnel on the next pay cycle.

1. Ricky Harding

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 5**

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on September 21, 2020 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call:

Ayes: Winslow, Schwartz, Williams, McKinney, Lewis, Caviston, Findley

Nays: None

Absent: None

The resolution carried by unanimous vote.

B. RESOLUTION 2020-29, A RESOLUTION TO APPROVE THE APPLICATION FOR WASHTENAW COUNTY PARKS FUNDING ON THE PROSPECT ROAD NON-MOTORIZED PATH

Supervisor Schwartz explained the board has to pass this resolution in order to be eligible for the grant funding of \$107,000.

The following resolution was moved by McKinney and supported by Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE THE APPLICATION TO WASHTNEAW COUNTY
PARKS FOR FUNDING ON THE PROSPECT ROAD
NON- MOTORIZED PATH**

RESOLUTION NUMBER: 2020-29

DATE: SEPTEMBER 21, 2020

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 6**

WHEREAS, Superior Township has applied to the Washtenaw County Parks Commission to assist with funding for the construction of non-motorized paths on Prospect Road from Geddes to Berkshire.

NOW THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees hereby approves of such application for funding.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on September 21, 2020 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The resolution carried by unanimous vote.

C. RECEIVE PRELIMINARY BUDGETS: ALL FUNDS

Supervisor Schwartz explained the general budget would be done this coming week. Parks and Recreation is asking a 4% increase over last year which is probably 1% more than we are recommending on the general funds. Supervisor Schwartz believes that it is a reasonable request. There is going to be a \$585,000 surplus for Utilities. The Utilities budget is close to being done.

The motion to receive the budgets was moved by Lewis supported by McKinney.

The motion carried by unanimous vote.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 7**

D. SCHEDULE TRUTH-IN-TAXATION PUBLIC HEARING FOR OCTOBER 19, 2020

The motion to schedule the Truth-In-Taxation Public Hearing was moved by Winslow supported by McKinney.

The motion carried by unanimous vote.

E. BID FOR SITE CLEARING ON SUPERIOR PORTION OF LIBRARY SITE: \$21,000

The motion to accept the bid for site clearing on the Superior portion of the Library site was moved by McKinney supported by Findley.

Roll Call:

Ayes: McKinney, Lewis, Findley, Caviston, Schwartz, Winslow, Williams

Nays: None

Absent: None

The motion carried by unanimous vote.

F. BID TO FIX TURBO ON FIRE DEPARTMENT ENGINE #2

Fire Chief Chevrette explained this engine is a diesel engine and needs to be fixed. The truck is at the Cummings Dealer in Milford. All the new parts will be under warranty once installed.

The motion to accept the bid to fix the turbo on Fire Department engine #2 was moved by Winslow supported by Williams.

The motion carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Lewis and supported by Caviston, to receive bills for payment and record of disbursements.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Trustee Lewis thanked Supervisor Schwartz and the executive committee for checking on her during the active shooting incident.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 21, 2020
ADOPTED MINUTES
PAGE 8**

- Kay Williams thanked the Board for helping build the Library in the Township.

14. ADJOURNMENT

It was moved by Caviston supported by Findley, that the meeting be adjourned. The motion carried and the meeting adjourned at 7:42 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor