

**SUPERIOR CHARTER TOWNSHIP  
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission**

**OCTOBER 2020**

**Regular Meeting**

**will be held**

**MONDAY OCTOBER 26, 2020 @ 6:30 p.m.**

**at**

**SUPERIOR OLD TOWNSHIP HALL**

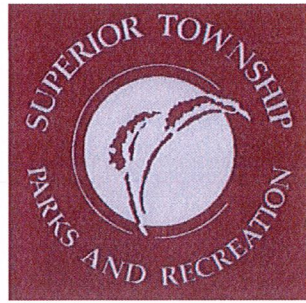
**3040 N. Prospect Rd.**

**(Corner of Cherry Hill & Prospect)**

**All Attendees Will Be Required to  
Wear a Mask and Social Distance**

**For additional info call: (734) 480-5502**

**or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**



# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

**Superior Township Parks & Recreation Commission**

**OCTOBER 2020**

**Regular Meeting**

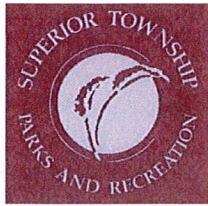
**will be held**

**MONDAY OCTOBER 26, 2020 @ 6:30 p.m.**

**at**

**SUPERIOR OLD TOWNSHIP HALL**

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING  
TOWNSHIP HALL  
OCTOBER 26, 2020 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) September 28, 2020
- 6) CITIZENS PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: MDHHS COVID-19 Epidemic Order Oct. 9, 2020
  - B) Fireman's Park Reservation; Zion House of Prayer Food Drive
  - C) Hidden Gems Article CHNP
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
  - A) 2021 APPROVED Budget
- 11) BILLS FOR PAYMENT**
  - A) September 28, 2020 – October 26, 2020
- 12) FINANCIAL STATEMENTS**
  - A) September 2020 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting Date: Monday November 23, 2020 @ 6:30 p.m.**

Superior Charter Township Park Commission  
Regular Meeting  
September 28, 2020

5A

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Paula Jefferson at 6:33 pm.

2. Roll Call

Park Commissioners present: Paula Jefferson, Marion Morris, Terry Lee Lansing, Bernedia Word, Nahid Sanii-Yahyai, Martha Kern-Boprie, Sandi Lopez

Park Commissioners absent: none

Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the Agenda with the addition of New Business B. Resolution Supporting the Ballot Proposal to Amend the Michigan Natural Resources Trust Fund. The motion carried.

5. Prior Meeting Minutes Approval

A. August 24, 2020

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the minutes of 8/24/2020 as drafted. The motion carried.

6. Citizen Participation

Ellen Kurath spoke with park commissioners about the presence and condition of vegetation found in North Prospect Park. Ellen wrote a memo to the Park Commissioners and Staff dated September 9, 2020 that detailed many of her findings. She visited this park on 9/04/20 and found a lot of buckthorn near the north boundary of the park, under electric lines. This large, dense line of buckthorn is approximately 700 feet long. Ellen recommends removing these buckthorn bushes, if possible. A large brush hog machine will be necessary to remove this stand of buckthorn.

Deer and other wild life have been eating many trees. Ellen will consider applying wildlife repellent to protect young trees.

Ellen reviewed what plants grew well and what did not. During summer 2020 young trees grew more than average. Most of these trees are located in higher elevations within the park.

Ellen will meet with David Buterbaugh in the next two weeks to determine what will be the preferred maintenance work this fall.

7. Reports

A. Chairperson

Chair Paula Jefferson noted that the next Township Board meeting is scheduled on October 19, 2020 and she will be the Park Commissioner Attendee. The October meeting is the budget meeting. Paula reached out to Harold Gonzales about the Little Free Library he installed in Fireman's Park, but Harold's telephone was disconnected.

B. Administrator



Juan Bradford submitted a written report. He added that 250 bookmarks were acquired with the Rapid Response grant, and another 250 were acquired using Park funds. The Dixboro United Methodist Church will host another Halloween trunk or treat event this year, on October 30. Early planning for this event is underway, and he does not know if it will be a simple drive-through to minimize human contact. Superior Township will contribute bookmarks for the goodie bags.

C. Board Liaison

Trustee Alex Williams reported on the township board meeting held 9/21/20. An overview of the active shooter incident that took place in the Lakeview Condominiums was provided. A lawsuit has been filed by residents of a neighborhood in Superior Township located in the Ann Arbor school district and the Ypsilanti 48198 zip code, to have the US Postal Service change the zip code to Ann Arbor 48105. A grant application has been submitted to construct a non-motorized path along the east side of Prospect Road, from Berkshire south to Clark Road. The state of Michigan made a decision on the amount of Revenue Sharing to distribute to local governments during 2021. Superior Township will receive the same amount as in 2020. With this decision in place, township budget preparation has commenced. The Ypsilanti Community Utilities Authority (YCUA) bond has been paid off. Preliminary budgets have been drafted for all funds. The utility rate increase recently approved should be sufficient to cover all expense for a year, including the sewer repairs on MacArthur/Stamford this year. The Woodside subdivision should complete Phase One this year. Review of the township personnel manual is underway again. Construction of the Clark Road pump station will begin very soon. Chip seal road maintenance will begin soon. The township board approved hazard pay of \$2,000 for Utility Department field staff that worked on the sewer break. Land has been cleared for the Ypsilanti District Library (YDL) branch in Superior Township. The board approved repair of a fire engine.

D. Board Attendee

No report.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month. A seasonal employee developed a mild fever and had a COVID-19 test. The test result was negative. The employee had a second COVID-19 test, and this result was also negative. The employee returned to work after completion of quarantine with all required paperwork.

8. Communications

- A. Educational: Equitable Access to Parks & Recreation
- B. Fireman's Park Reservation: Y on the Fly
- C. Oakbrook Park Reservation: Abi S. Photography
- D. Free Activity Packs Flyer

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the Communications. The motion carried.

9. Old Business

A. Fireman's Park Play Structure Completed

Construction of the new play structure in Fireman's Park is complete. Juan is happy with the job. Photographs were provided to park commissioners.

B. Park Use by community organizations

Park commissioners discussed use of township parks by community organizations on a planned basis, as opposed to impromptu gatherings. A consensus of the park commissioners was to require

application to use township parks for planned events, including meetings, rallies and celebrations. Bernedia Word mentioned that Township Treasurer Brenda McKinney was aware of this.

10. New Business

A. Proposed Budget

A draft 2021 Park Fund budget was presented to park commissioners by Juan Bradford. The budget contains a cumulative expense decrease of \$14,117. Most of this will come from Park Improvements. A significant change is a request from Juan Bradford for a stipend for health care of \$6,000 per year. This dollar amount equals about 15.3% of his current salary. Juan and the other regular (year-round) employees receive no health care coverage. Juan pointed out that after working for Superior Township for five years, he is only now starting to earn the amount that the previous administrator was paid. After extensive discussion the following comments were provided by park commissioners. Nahid Sanii-Yahyai – approves paying the stipend. She said all should have health care.

Bernedia Word – people should be paid.

Sandi Lopez – wants a well-documented proposal.

Terry Lee Lansing – we should discuss all employee’s compensation, not just Juan’s.

Marion Morris – she does not think the Board of Trustees will concur with paying a stipend for health care. We should award this compensation to all regular year-round employees.

Paula Jefferson – noted that Superior Township tends to under-compensate all staff, including salary fringe benefits and paid time off.

Martha Kern-Boprie – noted that the stipend would address an inequity, by providing health coverage. But we should not expect to award annual increments of 15% in future years. She sees merit in providing some form of health care coverage to our regular year-round staff.

A sub-committee of Nahid Sanii-Yahyai, Sandi Lopez and Martha Kern-Boprie agreed to analyze this request in detail, and bring a report back to the Park Commission.

B. Resolution supporting the ballot proposal to amend the Michigan Natural Resources Trust Fund

It was moved by Martha Kern-Boprie and supported by Marion Morris that WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) has funded public land acquisition and recreation projects with royalties from oil, gas and minerals from public lands in all eighty-three counties in the state since its founding in 1976; and

WHEREAS, projects supported by the MNRTF help Michigan communities protect the state’s lakes, streams, lands and wildlife habitats and build recreational facilities like parks, trails and river and beach access for the enjoyment of Michigan residents and visitors, with economic, quality-of-life and public health benefits; and

WHEREAS, every Michigan resident is within a one-hour drive of a state park or recreation area, which are critical contributors to Michigan’s \$25.7 billion tourism industry that supports 237,733 direct jobs; and

WHEREAS, Superior Charter Township has received \$420,000 to create park and recreation opportunities such as Cherry Hill Nature Preserve; and

WHEREAS, the Michigan Legislature unanimously voted to allow the MNRTF to again receive royalties from oil, gas and mining on public land to fund land conservation and recreation, to commit at least 25% of Trust Fund dollars to building and renovating public recreation facilities like trails, parks and rivers and lake access and at least 25% for land conservation, and requiring 20% of State Parks Endowment Fund expenditures be for improvements at state parks, without raising taxes; and

WHEREAS, Michigan voters will now have the opportunity to approve these changes in the 2020 general election, thus amending Article IX, Section 35 and 35a of the Michigan Constitution

NOW THEREFORE BE IT RESOLVED that Superior Charter Township Parks & Recreation Commission support the ballot question placed before voters in the 2020 general election to update and expand the MNRTF, guaranteeing investment in conservation and outdoor recreation for generations to come, protecting our natural resources and invigorating our local economies.

A roll call vote was taken

	Yes	No	Absent
Paula Jefferson	X		
Marion Morris	X		
Sandi Lopez	X		
Bernedia Word	X		
Terry Lee Lansing	X		
Nahid Sanii-Yahyai	X		
Martha Kern-Boprie	X		

The motion carried and the resolution was adopted.

11. Bills for Payment

It was moved by Marion Morris and supported by Terry Lee Lansing to approve payment of the bills totaling \$23,111.85. The motion carried.

12. Financial Statements

A. August 2020 Revenue & Expenditure Report

It was moved by Marion Morris and supported by Paula Jefferson to receive the August 2020 Revenue & Expenditure Report. The motion carried.

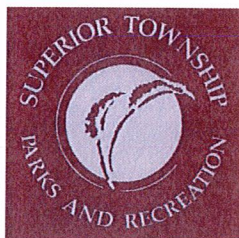
13. Pleas and Petitions

Nahid Sanii-Yahyai asked what the plans are for the Pumpkin Carving event this year. Juan informed commissioners that the event will take place on October 24 in Norfolk Park from 11:00 am – 2:00 pm. The event will be a drive-through, with each child receiving a pumpkin, a carving pattern, a bookmark and a packaged treat. Martha Kern-Boprie volunteered to assist.

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adjourn at 7:25 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner & Secretary



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## ADMINISTRATOR REPORT OCTOBER 26, 2020

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- Next Board of Trustees Meeting: November 16, 2020 @ 7:00 p.m.  
Attendee: Commission Secretary Kern-Boprie
- I would like to thank outgoing Commissioners Jefferson, Lopez, and Word, as well as Board of Trustees liaison Alex Williams for your service and commitment. It is people like you that make this Township Superior!
- We will be participating in Dixboro United Methodist Church's Dixboro Halloween Drive-thru by setting up a station and handing out our new bookmarks and candy.
- The person that graffitied the bridge at Community Park has been located by the Washtenaw County Sheriff Dept. She has pled guilty and will be making restitution. Kudo's to our part-time summer employee Jacob for being alert and getting her license plate number the day of the incident. Getting the plate number was what enabled the Sheriff's Deputies to track her down.
- The new sidewalk at Fireman's Park has been completed. The contractor did an excellent job of winding the sidewalk through the trees in the picnic area.
- Zion Church will be holding a food drive at Fireman's Park the next two Saturdays.
- Brush hogging has begun for the season. North Prospect Park is complete and looks great!
- Dead and/or dying trees have been removed from Norfolk Park (7) and Fireman's Park (2). The tree removal, stump grinding, and restoration was paid for by the Township.
- Mask Up!

Respectfully Submitted,



Juan Bradford



# MDHHS EPIDEMIC ORDER OCT. 9



## Limits on attendance at residential gatherings.

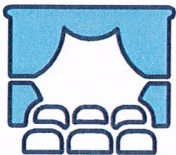
INDOORS: UP TO 10 PERSONS

OUTDOORS: UP TO 100 PERSONS

- Indoor gatherings of up to 10 persons and outdoor gatherings of up to 100 persons at a residence are permitted (face coverings are strongly recommended).

## Limits on attendance at non-residential venues.

INDOORS



- Indoor gatherings of up to 10 persons occurring at a non-residential venue are permitted provided each person at the gathering wears a face covering.
- Indoor gatherings of more than 10 and up to 500 people occurring at a non-residential venue are permitted only to the extent that the organizers and venue:
  - FOR FIXED SEATING: limit attendance to 20% of seating capacity of the venue.
  - WITHOUT FIXED SEATING: limit attendance to 20 persons per 1,000 square feet in each occupied room.
  - Require that each person at the gathering wear a face covering.

OUTDOORS



- Outdoor gatherings of up to 100 persons occurring at a non-residential venue are permitted provided that each person wears a face covering.
- Outdoor gatherings of more than 100 and up to 1,000 persons occurring at a non-residential venue with fixed seating are permitted only to the extent that the organizers and venue:
  - FOR FIXED SEATING: limit attendance to 30% of seating capacity.
  - WITHOUT FIXED SEATING: limit attendance to 30 persons per 1,000 square feet, including within any distinct area within the event space.
  - Require that each person at the gathering wear a face covering.

“Gathering” means any occurrence where two or more persons from more than one household are present in a shared space. Except for incidental gatherings in a shared space, all gatherings must include 6 feet of social distance between households.

## Face coverings are still required.



Businesses, government offices, schools, child care organizations, and other operations must not allow indoor gatherings of any kind unless they require individuals to wear a face covering. These entities may not assume that someone who enters the business without a face covering falls in one of the exceptions; but may accept an individual’s verbal representation that they are not wearing a face covering because they fall within a specified exception. Exceptions can be found within the Oct. 9, 2020, Epidemic Order at [Michigan.gov/Coronavirus](https://www.michigan.gov/Coronavirus).

Region 6, the Traverse City region, has slightly less strict rules, which can be read in the MDHHS Oct. 9, 2020, Epidemic Order at [Michigan.gov/Coronavirus](https://www.michigan.gov/Coronavirus).





## Capacity Limitations

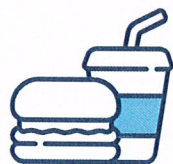


- Gatherings at public facilities, such as a retail store, library or museum, may not exceed 50% total occupancy limits.
- Gatherings at recreational sports and exercise facilities, such as gyms, fitness centers, recreation centers, bowling centers, roller and ice rinks, and trampoline parks, may not exceed 25% of total occupancy limits or are not allowed if it is not possible to maintain a distance of six feet between workout stations.
- Gatherings at professional sports and entertainment facilities, including arenas, cinemas, concert halls, performance and sporting venues, stadiums and theaters, are allowed only if the venue can ensure there is six feet of distance between patrons not of the same household.
- Gatherings at outdoor pools must not exceed 50% of capacity limits, and at indoor pools must not exceed 25% of capacity limits.
- Gatherings at non-tribal casinos may not exceed 15% of total occupancy limits.
- Workplace gatherings are prohibited under the following circumstances: it is not necessary to perform job duties; employees not wearing face coverings cannot maintain six feet of distance from others; employees not wearing face coverings occupy the same shared space; if they include any person who is experiencing COVID-19 symptoms or who is subject to a CDC recommendation to isolate or quarantine.



## Food Service Establishments

### INDOOR COMMON AREAS AND SEATING



- Must maintain six feet of distance between each party.
- Must not exceed 50% of normal seating capacity.
- Close indoor common areas in which people can congregate, dance, or otherwise mingle.
- Prohibit indoor gatherings anywhere alcoholic beverages are sold for consumption onsite, except for where parties are seated and separated from one another by at least six feet, and do not intermingle.



## Organized Sports

### FACE COVERINGS AND DISTANCE

- Athletes must wear face coverings (except when swimming) or consistently maintain six feet of distance from others.
- Follow live audience limits (two per player or as described in attendance limits).
- No concession sales.
- Follow additional guidance from MDHHS.

**To read the complete MDHHS Oct. 9, 2020, Epidemic Order, visit [Michigan.gov/Coronavirus](https://www.michigan.gov/Coronavirus).  
Questions or concerns can be emailed to [COVID19@michigan.gov](mailto:COVID19@michigan.gov).**

Michigan Department of Health and Human Services (MDHHS) has issued this order under a law first enacted by the Michigan Legislature after the Spanish Flu of 1918, specifically to deal with epidemics. This gives the MDHHS director broad authority to take actions by emergency order to protect the public health during an epidemic. To reduce confusion following the recent Michigan Supreme Court decision, MDHHS issued orders following existing executive orders as much as possible under the different law to prevent and control the spread of COVID-19.

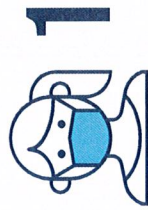


COVID-19

# MDHHS EPIDEMIC ORDER OCT. 9

MDHHS has issued orders under a law first enacted by the Michigan Legislature after the Spanish Flu of 1918 specifically to deal with epidemics. Note that the Supreme Court struck down a different, broader law.

## Under MDHHS's epidemic order:



**1** **Masks** must be worn over nose and mouth in gatherings of two or more people, including stores, offices, schools and events. Businesses cannot admit people without masks, with few exceptions.



**2** **Capacity** limits apply to indoor and outdoor gatherings, including business, social and recreational settings. They're stricter inside.



**3** **Restaurants and bars** must limit capacity for gatherings, and may only serve alcohol to parties who are seated, 6 feet apart, and stay separate.



**4** **Organized sports** require masks (except for swimming) and have gathering limits.



**5** **Employees** who are in isolation or quarantine because of COVID-19 exposure, symptoms or test results cannot go to work with others, or be required to go to work with others.



**6** **Contact tracing:** Many businesses must collect contact information from their customers so they can be contacted in case they are exposed to someone who is ill.

**To reduce confusion following the Supreme Court decision, MDHHS issued orders following existing executive orders as much as possible under the different law to prevent and control the spread of COVID-19.**

- Capacity limits and rules for sports are the same as before.
- Traverse City (Region 6) has slightly less strict rules, as before.
- Mask requirements are almost the same; they do not apply to individuals not in gatherings.
- There are no longer bar closures, but bars may only serve alcohol to gatherings seated at tables.
- MDHHS rules do not include all prior worker protections.

To read the complete MDHHS Oct. 9, 2020, Epidemic Order, visit [Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus). Questions or concerns can be emailed to [COVID19@michigan.gov](mailto:COVID19@michigan.gov).



## PARK RENTAL FORM

Renter's Name: Jill Jackson Phone: 248-231-0500

Address: 9970 W. Avondale Circle

City, State: Superior Township, Michigan

E-mail: paige30@att.net

Park Requested: Fireman's Park Date(s): October 17, 24, 31 November 7, 2020 Other dates to be added as needed and approved

Times: From: 1:00 PM To: 2:00PM

Event: Z ion House of Prayer Food Drive

No. of Participants: 4

Will admission be charged:  Yes  No If Yes, what amount: \_\_\_\_\_

Will food and/or beverages be served:  Yes  No If Yes, how often: \_\_\_\_\_

Please list any special equipment to be used (lighting, sound system, etc.):

This will be a drive up event and for the safety of all we ask all recipients to remain in their vehicle and boxes will be loaded

Cleanup will be completed by: 2:15PM Phone: 248-231-0500

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: 0

Rental Fee: 0

Additional Fees: 0 4 Description: \_\_\_\_\_

TOTAL FEE: 0 4

Renter's Signature: Jill Jackson Date: 10-14-20

Superior Township's Approval: [Signature] Date: 10/15/2020

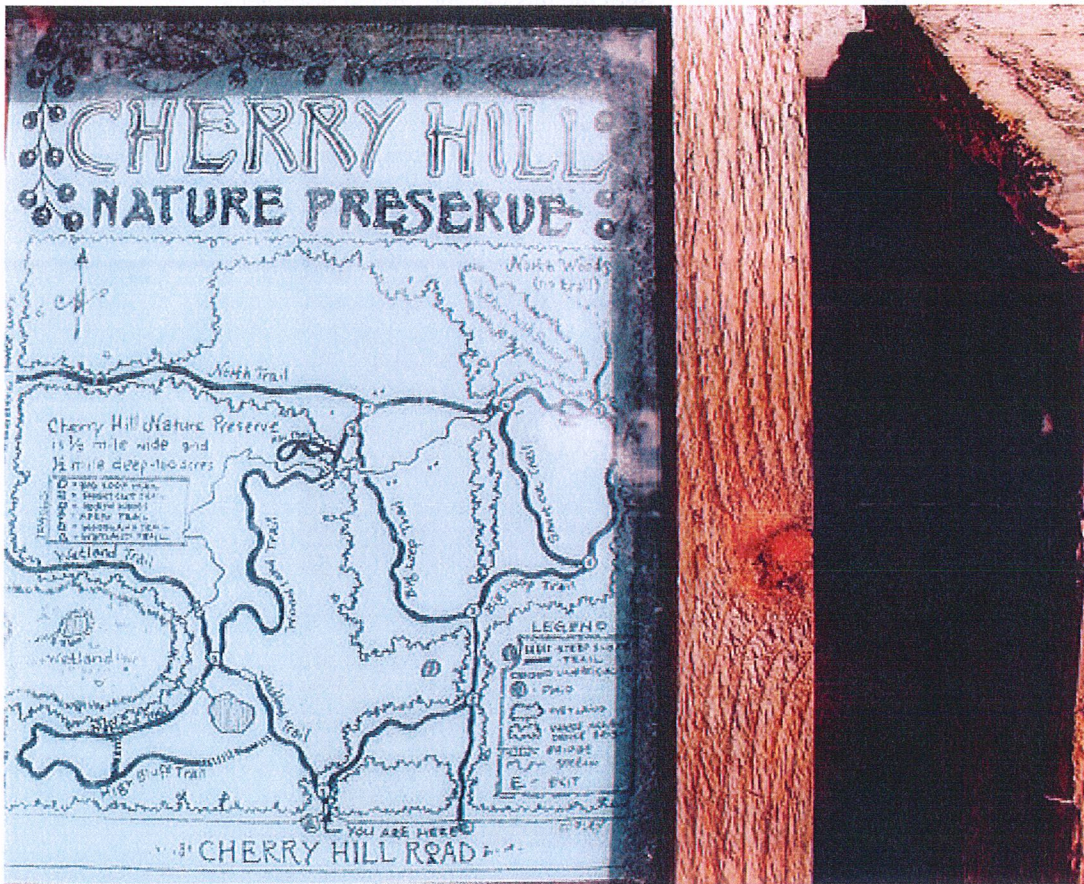


# Hidden Gems: Green Spaces You Might Not Know About, but Need to Explore!

By Annabelle Otto

We're fortunate to live in a city where nature is preserved. Over 200 parks continue to be open to the public during the pandemic in Ann Arbor, and studies have shown that being in nature makes us healthier, more creative, more empathetic, and more likely to pursue active engagement with the world around us. No wonder Gallup Park gets so crowded! If you're looking for a quieter space to immerse yourself in nature, these three hidden gems are exceptional places to unplug.

## Cherry Hill Nature Preserve



The first place my boyfriend and I explored was the Cherry Hill Nature Preserve. This beautiful preserve features a 1.6-mile loop for people and dogs alike. While there are small sections of wooden boardwalk closer to the Wetland Trail, most of the trails are dirt trails that would make it difficult for handicapped people to traverse. Dogs do need to be leashed when enjoying the trails, and you should be sure to clean up after them, but Cherry Hill provides waste disposal facilities at numerous points along the trail. Humans are not so lucky as to have facilities at Cherry Hill, so empty your bladder beforehand.

Unfortunately, parking at Cherry Hill is almost as nonexistent as facilities. You can only park on the side of the road close to the preserve entrance. A hand-drawn map encased in glass and wood greeted us at the entrance to the



trail, and we found more maps dotted throughout the woods. The preserve is 15.5 miles wide and the map showcases one large main trail named the “Big Loop Trail” with a shorter trail, cutting the distance in half, called the “Shortcut Trail,” as well as a number of other trails.

At first, I was mildly irritated by the noise pollution. We heard cars driving through Dixboro nearby and planes overhead. But the trees do their best to block out the noise, and as we walked deeper into the preserve, most of the clamor faded away, and we became mesmerized by the tall trees that were spread out from each other to allow lots of sunlight through. Although the setting is peaceful, this trail demands some dexterity since the ground is uneven and loose sticks seem to pop up out of nowhere. We ambled through the Shortcut Trail and found ourselves on a dense, winding path that led to a small field where we watched the clouds mosey across the sky.

After that, we decided to go into the woods rather than take the North Trail, which borders the woods. The thicket of tall trees, after having been out in the open for the past half-mile, beckoned us. Near the entrance to the woods, we found a tiny loop called the Ash Trail off to the right. A charming placard at the entrance informs travelers that Boy Scout Troop 243, and specifically a boy named Tyler Allum, was in charge of creating this inviting trail in 2010. The Ash Trail takes you for a lovely stroll around a grove of ash trees. One such tree looked like it had been split in half by lightning (or old age) so that the tree curved downward until the tips met the ground, forming a wondrous arch to walk under. All of the different trail options definitely make for a captivating adventure.



Once we enjoyed the Ash Trail, we hiked through the sunny woods on the Woodland Trail, bending down to watch a spider make a thin web and stopping to listen to the birds. Since this is such a quiet and seemingly obscure spot, I can easily imagine bird watchers spending hours here. After feeling like the only two people on the earth in a beautiful woodland utopia, we crossed paths with a jogger, but she turned up another path, leaving the Wetland Trail clear for us to explore.

A wooden boardwalk took us to a bench where we watched the sun’s rays dance over the wetlands. This was a pond encircled by trees, grasses, and reeds. The trail back to the entrance continued to awe us as the terrain expanded and grew into hills filled with many different species of trees. The Wetland Trail meanders around the pond in a U-shape, and if you continue to the left of the wetlands, you’ll find yourself on the High Bluff Trail,

which offers a more difficult hiking experience. If you're not up for a hilly hike, the Wetland Trail connects back to the Woodland Trail and eases you out of the preserve.

As with most nature preserves, horses are not allowed, and the signage at Cherry Hill was compelled to reiterate that to the public. The preserve is open daily from dawn to dusk. Camping, hunting, ground fires, alcohol and illegal substances, weapons, fireworks, littering and dumping, and unauthorized vehicles are not allowed. These rules have allowed Cherry Hill Nature Preserve to become the sanctuary that it is, a pocket of woodland delight that will leave you with both a sense of peace and adventure.

*Cherry Hill Nature Preserve is located at 6375 Cherry Hill Road, Superior Charter Township, MI 48198. You can find directions and information online at, [superiortownship.org/wp-content/uploads/2016/10/Cherry-Hill-Nature-Preserve.pdf](http://superiortownship.org/wp-content/uploads/2016/10/Cherry-Hill-Nature-Preserve.pdf).*



2021 Budget - APPROVED 10/19/20



PARKS & RECREATION DEPARTMENT



107

	ACTUALS Jan - Jun 2020	B U D G E T		Change
		2020	2021	
		AMENDED	BUDGET	
<b>Revenue:</b> 588.000 · General Fund Contribution	145,375	290,750	302,380	4.0%
604.000 - Reimb. For Labor Costs	408	1,000	1,000	0.0%
663.000 - Interest on Reserves	1,666	8,000	1,000	3.0%
671.100 - Disposition of Assets Income	0	0	0	100.0%
673.000 - Insurance Reimbursements	444	200	500	100.0%
696.000 · Donations	100	500	600	100.0%
699.000 · Approp. from Reserves	0	34,147	15,000	-56.1%
<b>Total Revenue</b>	<b>147,994</b>	<b>334,597</b>	<b>320,480</b>	<b>-4.2%</b>
<b>Expense:</b> 751 · Administration Department:				
701.000 · Commission Stipends	3,283	8,567	8,793	2.6%
702.000 · Admin. Salary	19,086	37,579	38,706	3.0%
702.002 · Controller's Salary	2,645	5,859	6,084	-100.0%
710.000 - Training	370	1,300	1,000	100.0%
728.000 · Postage	0	100	100	0.0%
740.000 · Operating Supplies	174	500	600	100.0%
801.010 · Professional Services-Audit	1,000	1,040	1,100	100.0%
801.000 · Professional Services-Other	560	3,000	2,000	-33.3%
850.000 · Telecommunications	306	1,400	700	-50.0%
851.000 · Insurance and Bonds	4,871	9,000	10,000	11.1%
860.000 · Transportation	196	1,200	1,200	0.0%
900.000 · Printing & Publishing	0	500	500	0.0%
930.000 · Repairs & Maintenance	0	500	500	0.0%
945.000 - Office Rent	0	6,000	6,000	0.0%
958.000 · Memberships & Dues	450	650	650	0.0%
963.000 · Bank Fees & Charges	5	10	10	0.0%
981.000 · Equipment Under \$5,000	0	1,000	1,000	0.0%
999.000 - Miscellaneous Expense	0	200	200	0.0%
<b>Total 751 · Administration Department</b>	<b>32,945</b>	<b>78,405</b>	<b>79,143</b>	<b>0.9%</b>





2021 Budget - APPROVED 10/19/20



**PARKS & RECREATION DEPARTMENT**

	ACTUALS Jan - Jun 2020	B U D G E T		Change
		2020 AMENDED	2021 BUDGET	
754. Recreation Department:				
702.000 · Staff Salaries	251	10,651	11,014	3.4%
710.000 - Training	0	500	0	100.0%
717.000 - Taxable Benefits	0	206	200	100.0%
740.000 · Operating Supplies	934	5,500	6,000	9.1%
801.000 - Professional Services - Other	75	2,000	3,000	100.0%
850.000 Telecommunications	192	359	600	67.1%
860.000 · Transportation	0	100	100	0.0%
930.000 · Rep. & Maint.	0	500	500	0.0%
975.000 Signage	0	1,000	1,000	0.0%
<b>Total 754. · Recreation Department</b>	<b>1,452</b>	<b>20,816</b>	<b>22,414</b>	<b>7.7%</b>
755. Parks Maintenance Department:				
702.000 · Staff	52,122	116,370	125,834	8.1%
710.000 - Training	0	500	700	100.0%
717.000 · Taxable Benefits -Staff	4,507	4,444	4,899	10.2%
740.000 · Operating Supplies	577	4,300	4,300	0.0%
740.003 · Herbicide (Non-Selective)	0	500	500	0.0%
740.004 · Sand, Gravel, Bark and Soil	0	1,500	1,500	0.0%
741.000 · Uniforms	0	1,000	800	-20.0%
742.000 · Fuel - Lubricants	1,051	3,000	3,000	0.0%
801.000 - Professional Services-Other	927	2,000	2,000	1000.0%
850.000 · Telecommunications	2	800	600	-25.0%
860.000 · Transportation	0	100	100	0.0%
920.000 · Utilities	183	850	850	0.0%
930.000 · Repairs & Maintenance	3,200	11,500	11,000	-4.3%
930.001 · Controlled Burns	0	4,400	4,400	0.0%
975.000 - Signage	0	100	100	0.0%
980.000 · Equipment Over \$5,000	0	23,500	10,000	-57.4%
981.000 - Equipment Under \$5,000	0	2,000	1,000	-50.0%
<b>Total 755. · Parks Maintenance Department</b>	<b>62,568</b>	<b>176,864</b>	<b>171,584</b>	<b>-3.0%</b>





**2021 Budget - APPROVED 10/19/20**



**PARKS & RECREATION DEPARTMENT**

	ACTUALS Jan - Jun 2020	B U D G E T		C H A N G E
		2020	2021	
		AMENDED	BUDGET	
756 - Park Development/Improvement:				
740.000 Operating Supplies	0	0	442	0.0%
951.000 - Projects	0	30,000	15,000	-50.0%
<b>Total 756 - Park Development/Improvement</b>	0	30,000	15,442	-48.5%
966 - Unallocated Expenses:				
715.000 - FICA	6,265	14,093	15,032	6.7%
858.000 - Pension	6,727	14,419	16,865	17.0%
<b>Total 966 - Unallocated Expenses</b>	12,992	28,512	31,896	100.0%
<b>Total 755.999 - TOTAL EXPENSES</b>	109,958	334,597	320,480	-4.2%
<b>Net of Revenues and Expenditures</b>	38,036	0	0	0.0%



CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 09/29/2020 - 10/26/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
09/29/2020	GENL	43312	1-A-76539	FASTSIGNS	250 BOOKMARKERS	740.000	754	250.00
09/29/2020	GENL	43315	3010461	HOME DEPOT CREDIT SERVICES	COVID-19 SIGN POSTS & HARDWARE	740.000	755	141.58
09/29/2020	GENL	43323#	001535	SAM'S CLUB	WATER AND HAND SANITIZER STATIONS	963.000	751	37.26
			001535		WATER AND HAND SANITIZER STATIONS	740.000	755	842.45
			001535		WATER AND HAND SANITIZER STATIONS	740.000	755	51.80
				CHECK GENL 43323 TOTAL FOR FU				931.51
09/29/2020	GENL	43327	100120	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/1/20 PAYROLL	289.000	000	8,325.14
09/29/2020	GENL	43328	10	SUPERIOR TWP UTILITY DEPARTMECELL PHONE - J BRADFORD SEPT 20		850.000	751	49.93
09/29/2020	GENL	43330	2956956	THE REINHALT-THOMAS CORPORATI	LANDSCAPE TRAILER TIRE	930.000	755	83.67
09/29/2020	GENL	43332	009594	WALMART COMMUNITY/SYNCB	EAR PLUGS	740.000	755	9.44
10/06/2020	GENL	43335	67796402	WEX BANK	FUEL - SEPTEMBER 2020	742.000	755	224.17
10/06/2020	GENL	43348	SEP 2020 - P	DTE ENERGY	ELECTRIC - PARKS BARN -SEPT 2020	920.000	755	41.57
10/06/2020	GENL	43356	1066	MICHAEL ANDREWS CONCRETE, LLC	NEW SIDEWALK - FIREMAN'S PARK	951.000	756	16,750.00
10/06/2020	GENL	43359	SEPT 20	PATRICK PIGOTT	CELL PHONE STIPEND -SEPT 2020	850.000	754	32.00
10/06/2020	GENL	43363	22442285	SPARTAN DISTRIBUTORS INC	TORO MOWER PARTS	930.000	755	19.40
10/06/2020	GENL	43364	2020-58	SUPERIOR TOWNSHIP CREDIT CARDZOOM	- SEPTEMBER 2020	205.001	000	14.99
10/06/2020	GENL	43367	2958113	THE REINHALT-THOMAS CORPORATI	TORO MOWER TIRE	930.000	755	25.00
			2958382		TORO TIRE REPAIR	930.000	755	60.00
				CHECK GENL 43367 TOTAL FOR FU				85.00
10/14/2020	GENL	43390	101520	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/15/20 PAYROLL	289.000	000	10,330.45
10/20/2020	GENL	43396	1646-C1M7-71FQ	AMAZON CAPITAL SERVICES, INC	PUMPKIN & CRAFT SUPPLIES	740.000	754	113.62
10/20/2020	GENL	43403	1-A-76663	FASTSIGNS	BOOK MARKERS	740.000	754	125.00
10/20/2020	GENL	43410#	10720	JUAN BRADFORD	PLAYGROUND SAFETY BOOK (REIMBURSEME	740.000	754	94.00
			1010230446536100720		TRAIL CAM FOR SCHROETER PARK (REIMB	740.000	755	143.05
				CHECK GENL 43410 TOTAL FOR FU				237.05
10/20/2020	GENL	43413	A-131924	PARKWAY SERVICES	PORTAJOHNN @ FIREMAN'S PARK - OCT 20	801.000	755	120.00
					Total for fund 508 PARKS & RECREATION			37,884.52

10/20/2020 12:17 PM

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR

User: NANCY

CHECK DATE FROM 09/29/2020 - 10/26/2020

DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
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'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



PERIOD ENDING 09/30/2020

2020

ACTIVITY FOR MONTH

ORIGINAL BUDGET 2020 YTD BALANCE 09/30/2020

AVAILABLE BALANCE % BGDY USED

YTD BALANCE 09/30/2019

Fund 508 - PARKS & RECREATION

Revenues

Dept 000 - REVENUE

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 09/30/2020	ACTIVITY FOR MONTH 09/30/20	AVAILABLE BALANCE	% BGDY USED	YTD BALANCE 09/30/2019
508-000-588.000	GENERAL FUND CONTRIBUTION	290,876.00	290,750.00	218,062.49	24,229.17	72,687.51	75.00	211,711.50
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	653.44	81.68	346.56	65.34	653.44
508-000-663.000	INTEREST ON RESERVES INCOME	10,000.00	8,000.00	2,261.27	0.00	5,738.73	28.27	7,211.67
508-000-673.000	INSURANCE REIMBURSEMENTS INCOMV	200.00	200.00	443.92	0.00	(243.92)	221.96	183.97
508-000-696.000	DONATIONS	500.00	500.00	100.00	0.00	400.00	20.00	2,350.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	34,147.00	0.00	0.00	34,147.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>221,521.12</b>	<b>24,310.85</b>	<b>113,075.88</b>	<b>66.21</b>	<b>222,110.58</b>

TOTAL REVENUES

332,576.00	334,597.00	221,521.12	24,310.85	113,075.88	66.21	222,110.58
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Expenditures

Dept 751 - PARK & REC. ADMINISTRATION

508-751-701.000	COMMISSION STIPENDS	8,567.00	8,567.00	5,162.83	656.69	3,404.17	60.26	4,825.80
508-751-702.000	SALARIES	37,579.00	37,579.00	33,257.73	2,890.68	4,321.27	88.50	26,661.56
508-751-702.002	CONTROLLER SALARY	5,859.00	5,859.00	4,029.44	501.09	1,829.56	68.77	4,210.93
508-751-710.000	TRAINING	1,300.00	1,300.00	920.00	0.00	380.00	70.77	1,095.80
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	500.00	500.00	286.20	0.00	213.80	57.24	169.31
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,040.00	1,040.00	1,000.00	0.00	40.00	96.15	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	891.57	108.28	2,108.43	29.72	2,391.59
508-751-850.000	TELECOMMUNICATIONS	800.00	1,400.00	458.88	49.93	941.12	32.78	565.26
508-751-851.000	INSURANCE & BONDS	9,000.00	9,000.00	7,306.17	811.80	1,693.83	81.18	7,831.69
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	319.71	0.00	880.29	26.64	708.76
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	6,000.00
508-751-958.000	MEMBERSHIPS & DUES	880.00	650.00	450.00	0.00	200.00	69.23	440.00
508-751-961.001	CAPITAL IMPROVEMENT	0.00	0.00	1,681.50	0.00	(1,681.50)	100.00	0.00
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	42.26	37.26	(32.26)	422.60	28.06
508-751-991.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	711.71
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	300.00	0.00	(100.00)	150.00	200.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>78,035.00</b>	<b>78,405.00</b>	<b>62,106.29</b>	<b>5,055.73</b>	<b>16,298.71</b>	<b>79.21</b>	<b>56,840.47</b>

Dept 754 - RECREATION

508-754-702.000	SALARIES	10,651.00	10,651.00	2,169.33	62.70	8,481.67	20.37	7,519.92
508-754-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-717.000	TAXABLE BENEFITS	0.00	206.00	0.00	0.00	206.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	4,400.00	5,500.00	1,811.66	375.00	3,688.34	32.94	5,192.19
508-754-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,832.50	12.50	167.50	91.63	712.43
508-754-850.000	TELECOMMUNICATIONS	400.00	359.00	288.00	32.00	71.00	80.22	288.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
<b>Total Dept 754 - RECREATION</b>		<b>19,551.00</b>	<b>20,816.00</b>	<b>6,101.49</b>	<b>482.20</b>	<b>14,714.51</b>	<b>29.31</b>	<b>13,712.54</b>

Dept 755 - PARK MAINTENANCE

508-755-702.000	SALARIES	116,370.00	116,370.00	79,220.94	11,404.15	37,149.06	68.08	80,398.66
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00

12A



REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 09/30/2020	ACTIVITY FOR MONTH 09/30/20	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 09/30/2019
		ORIGINAL BUDGET	2020 AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
508-755-717.000	TAXABLE BENEFITS	4,497.00	4,444.00	4,506.52	0.00	(62.52)	101.41	3,984.79
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	2,020.79	1,059.25	2,279.21	47.00	3,045.37
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	335.00	0.00	665.00	33.50	501.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	2,305.48	224.17	694.52	76.85	2,804.51
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	1,404.87	159.43	595.13	70.24	987.85
508-755-850.000	TELECOMMUNICATIONS	800.00	800.00	1.68	0.00	798.32	0.21	402.68
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	475.43	213.92	374.57	55.93	483.99
508-755-930.000	REPAIR & MAINTENANCE	11,500.00	11,500.00	4,396.47	413.19	7,103.53	38.23	8,864.90
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	3,400.00	0.00	1,000.00	77.27	4,400.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,500.00	23,500.00	0.00	0.00	23,500.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,000.00	2,000.00	279.96	0.00	1,720.04	14.00	44.99
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>176,917.00</b>	<b>176,864.00</b>	<b>98,347.14</b>	<b>13,474.11</b>	<b>78,516.86</b>	<b>55.61</b>	<b>105,918.74</b>
<b>Dept 756 - PARK DEVELOPMENT/IMPROVEMENT PROJECTS</b>								
<b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>706.95</b>	<b>706.95</b>	<b>29,293.05</b>	<b>2.36</b>	<b>4,489.50</b>
<b>Dept 966 - UNALLOCATED EXPENSES</b>								
508-966-715.000	FICA	14,097.00	14,093.00	9,818.57	1,186.91	4,274.43	69.67	9,761.50
508-966-858.000	PENSION	14,424.00	14,419.00	10,326.58	1,176.56	4,092.42	71.62	10,155.78
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>28,521.00</b>	<b>28,512.00</b>	<b>20,145.15</b>	<b>2,363.47</b>	<b>8,366.85</b>	<b>70.65</b>	<b>19,917.28</b>
<b>TOTAL EXPENDITURES</b>		<b>333,024.00</b>	<b>334,597.00</b>	<b>187,407.02</b>	<b>22,082.46</b>	<b>147,189.98</b>	<b>56.01</b>	<b>200,878.53</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>221,521.12</b>	<b>24,310.85</b>	<b>113,075.88</b>	<b>66.21</b>	<b>222,110.58</b>
<b>TOTAL EXPENDITURES</b>		<b>333,024.00</b>	<b>334,597.00</b>	<b>187,407.02</b>	<b>22,082.46</b>	<b>147,189.98</b>	<b>56.01</b>	<b>200,878.53</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(448.00)</b>	<b>0.00</b>	<b>34,114.10</b>	<b>2,228.39</b>	<b>(34,114.10)</b>	<b>100.00</b>	<b>21,232.05</b>