

# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

The Superior Township Parks & Recreation Commission

JULY 2020

Regular Meeting

will be held

MONDAY JULY 27, 2020 @ 6:30 p.m.

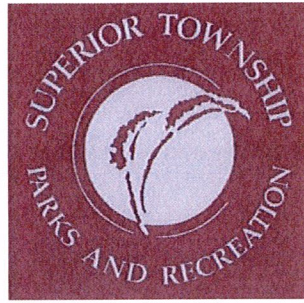
at

SUPERIOR TOWNSHIP HALL

(Corner of Cherry Hill & Prospect)

**All Attendees Will Practice  
Social Distancing  
And  
Wearing of Masks**

For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)



# SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

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Regular Meeting

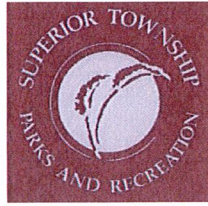
will be held

MONDAY JULY 27, 2020 @ 6:30 p.m.

at

SUPERIOR TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING  
TOWNSHIP HALL  
JULY 27, 2020 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) June 22, 2020
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: Stay Active to Stay Out of the Hospital
  - B) A Guide to Yellow Stripey Things
  - C) Fireman's Park Reservation
- 9) OLD BUSINESS**
  - A) Movies in the Park
- 10) NEW BUSINESS**
  - A) Rapid Response Grant
- 11) BILLS FOR PAYMENT**
  - A) June 23, 2020 – July 27, 2020
- 12) FINANCIAL STATEMENTS**
  - A) June 2020 Revenue & Expenditure Report
  - B) Movies on the Green Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting Date: Monday August 24, 2020 @ 6:30 p.m.**

5 A

Superior Charter Township Park Commission  
Regular Meeting  
June 22, 2020

Proposed Minutes

1. Call to Order  
The meeting was called to order by Chair Paula Jefferson at 6:36 pm.
2. Roll Call  
Park Commissioners present: Paula Jefferson, Marion Morris, Bernedia Word, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: Nahid Sanii-Yahyai  
  
Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
3. Flag Salute  
Chair Jefferson led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Martha Kern-Boprie and supported by Marion Morris to approve the agenda, with correction to the spelling of Item 8.D. Washtenaw County Conservation District Millage Question, and add New Business B. Donation to Boy Scouts of America for Garlic Mustard Removal. The motion carried.
5. Prior Meeting Minutes Approval
  - A. May 26, 2020  
It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve the minutes of 5/26/2020 with spelling corrections in 7.B Administrator's Report and 10.A. New Business Fireman's Park Play Structure Bid Approval. The motion carried.
6. Citizen Participation – none
7. Reports
  - A. Chairperson – no report
  - B. Administrator  
Juan Bradford submitted a written report. He expanded on that report with information that the play structure to be installed in Fireman's Park will not have a roof feature, and may have a side panel feature. Marion Morris asked Juan about Garlic Mustard removal from Cherry Hill Nature Preserve (CHNP). A boy scout troop from Ypsilanti will pursue this. Logan Miller, a member of the troop and candidate for Eagle Scout is leading the garlic mustard removal project.
  - C. Township Board Liaison  
Trustee Alex Williams noted that Martha Kern-Boprie's report as board meeting attendee was accurate and thorough. Alex added that the township board is looking at budget constraint in 2021 due to decreased revenue. He also updated the township board on Schock Park discussions amongst Park Commissioners, and correspondence from the Park Commission.
  - D. Board Attendee  
Martha Kern-Boprie attended the June 15 township board meeting, and submitted a written report to the Park Commission.

E. Park Steward – No report.

F. Safety

There were no accidents or injuries during the past month. However, during mowing and weed whipping in Schock Park, a stone was flipped up that broke a window in the park truck. The window was repaired by Butman Ford in two days. Ticks are present in the parks. Some park commissioners suggested posting warning notices about the ticks.

8. Communications

A. Educational: Parks are Essential During a Health Crisis

B. Governor’s Executive Order 2020-115 (June 5, 2020)

C. Oakbrook Park Reservation

D. Washtenaw County Conservation District Millage Question

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the communications. The motion carried.

9. Old Business

A. Movies in the Park and on the Green

Park Commissioners reviewed and discussed a list of family movies for potential screening this summer. It was moved by Marion Morris and supported by Bernedia Word to screen “Toy Story 4” in Oakbrook Park and “Snow White and the Seven Dwarves (1937 version) in the Dixboro Green. The motion carried.

B. Prescribed Burn in Cherry Hill Nature Preserve

Juan Bradford reported to the Park Commission that the prescribed burn took place on Sunday, May 31, and went well. Photographs of the burn in progress were provided to the Park Commission.

10. New Business

A. July 2020 Park & Recreation Month Resolution 2020-01

It was moved by Martha Kern-Boprie and supported by Paula Jefferson that

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the Charter Township of Superior; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Charter Township of Superior Parks & Recreation Commission recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY Superior Township Parks & Recreation Commission that July is recognized as Park and Recreation Month in the Charter Township of Superior.

A roll call vote was taken on the resolution:

Jefferson	Yes
Morris	Yes
Kern-Boprie	Yes
Word	Yes
Lansing	Yes
Lopez	Yes
Sanii-Yahyai	Absent

The motion carried and the resolution was adopted.

- B. Donation to Boy Scouts of America for Garlic Mustard Removal from CHNP  
Logan Miller is a boy scout, member of a troop in Ypsilanti and a candidate for Eagle Scout. As his Eagle Scout project he has offered to organize fellow troop members to assist with garlic mustard removal from Cherry Hill Nature Preserve (CHNP). It was moved by Martha Kern-Boprie and supported by Marion Morris to authorize a contribution to the Boy Scouts of America of up to \$300.00 for assistance with Garlic Mustard removal and directed to Logan Miller's Eagle Scout project. The exact amount will be determined after the project is complete. The motion carried.

11. Bills for Payment

It was moved by Marion Morris and supported by Terry Lee Lansing to approve paying the bills for a total amount of \$16,746.00. The motion carried.

12. Financial Statements

A. May 2020 Revenue and Expenditure Report

It was moved by Marion Morris and supported by Martha Kern-Boprie to receive the May 2020 Revenue and Expenditure Report. The motion carried.

13. Pleas and Petitions

Alex Williams recommended the Park Commission immediately post the resolution adopted tonight on the township website, and not wait for Township Board adoption of the resolution.

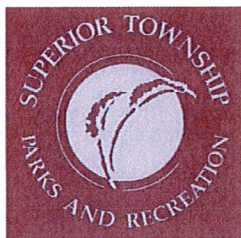
Bernedia Word informed the Park Commission and staff that she has located a vendor for kites for Kite & Rocket Day.

14. Adjournment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to adjourn the meeting at 7:20 pm. The motion carried.

Submitted by

Martha Kern-Boprie, Park Commissioner and Secretary



7B.

## ADMINISTRATOR REPORT July 27, 2020

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- Next Board of Trustees Meeting: August 17, 2020 @ 7:00 p.m.  
Attendee: Commission Chair Jefferson
- Last month I applied for a Rapid Response for Support Grant through the Michigan Recreation & Park Association (mParks) to fund COVID-19 informational signage in the amount of \$2,925.00. I recently received an email from mParks notifying me that the request has been selected to be funded at the full amount requested. This is a great way for us to share vital information regarding ways to help stop the spread of COVID-19 with the community.
- I will have bids for your approval at next months meeting for both the sidewalk construction at Fireman's Park and the purchase of a new mower.
- Due to COVID-19 restrictions shortening 2020 construction season we will be pushing the restoration of the Community Park tennis courts to the spring of 2021. None of the tennis court contractors that I spoke with were taking any new projects this year. I have already spoken with Tara Cohen, Washtenaw County CDBG Project Manager, regarding this and she has confirmed the decision.
- Boy Scout Miller has been diligently working to clear garlic mustard at Cherry Hill Nature Preserve. We will be making the \$300 donation to Troop 243 this week.
- The playground equipment for Fireman's Park is currently scheduled to be installed August 27<sup>th</sup> & 28<sup>th</sup>.
- Dixboro United Methodist Church and Dixboro Village Green Board will be donating the extra snacks from Movies on the Green to us to be used for Movies in the Park.
- Mask Up!

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Juan Bradford", with a long, sweeping flourish extending upwards and to the right.

Juan Bradford



What can we help you find?



[Pay My Bill »](#)

HEART HEALTH	MIND & MOOD	PAIN	STAYING HEALTHY	CANCER	DISEASES & CONDITIONS	MEN'S HEALTH	WOMEN'S HEALTH	LICENSING
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[Harvard Health Letter](#)

# Stay active to stay out of the hospital

## News briefs

Published: August, 2020

It's well established that regular exercise is healthy. But how much exercise do you need to achieve health benefits? Even just a little activity — both at home and at work — may reduce your risk of hospitalization, suggests a long-term observational study published May 6, 2020, in *BMC Geriatrics*. Researchers analyzed the self-reported workplace and leisure activity of 25,000 men and women ages 40 to 79 over a 20-year period. During the first 10 years of the study, people who were active were 25% less likely to be hospitalized for more than 20 days per year, compared with people who were inactive. In the second 10 years of the study, people who remained active or became active — even just slightly — were 34% less likely to be hospitalized for more than 20 days per year. Also, people who were inactive or became inactive during the study had the highest risk of being hospitalized. The take-home message: Stay as active as you can, whether it's a brisk walk most days of the week or just vigorous housework. Even a little activity protects your health.



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8  
A



87B

# A COMPREHENSIVE GUIDE TO YELLOW STRIPEY THINGS



## CARPENTER BEE

- ACTS LIKE IT'S TOUGH, BUT CAN'T ACTUALLY HURT YOU
- HAS NO CONCEPT OF WHAT GLASS IS
- LIVES IN YOUR FENCE
- FLIES AGGRESSIVELY TO TRY AND SCARE YOU AWAY



## HONEYBEE

- IS THE BEE THAT NEEDS HELP THE MOST
- EXCELLENT POLLINATOR
- VERY FRIENDLY
- CAN ONLY STING ONCE



## BUMBLEBEE

- ALSO POLLINATES STUFF VERY WELL
- SO FAT IT SHOULDN'T BE ABLE TO FLY
- WILL LET YOU PET IT WITHOUT GETTING AGITATED
- ACTUALLY A FLYING PANDA



## HOVERFLY

- WEARS YELLOW STRIPEY UNIFORM TO SCARE YOU
- ACTUALLY CAN'T DO ANYTHING TO YOU
- HANGS OUT IN FIELDS
- FOLLOWS YOU IF IT LIKES YOU



## PAPER WASP

- LOOKS SCARY, BUT WILL ONLY ATTACK IF PROVOKED
- STING HURTS LIKE THE DEVIL
- WILL CHASE YOU IF YOU SWAT AT IT
- HAS NO CONCEPT OF PERSONAL SPACE



## YELLOW JACKET

- WANTS YOUR FOOD AND WILL FIGHT YOU FOR IT
- NEVER LEAVES YOU ALONE
- WILL STING YOU JUST FOR THE HECK OF IT
- IS JUST A JERK



## CICADA KILLER

- LOOKS LIKE SATAN'S NIGHTMARES
- EXCLUSIVELY EATS CICADAS
- CAN STING YOU, BUT USUALLY WON'T
- STILL PRETTY TERRIFYING



## DIRT DAUBER

- ALMOST NEVER STINGS ANYTHING EXCEPT SPIDERS
- BUILDS NEST IN THE GROUND
- HOARDS SPIDERS IN SAID NEST
- COOLEST LOOKING OF THE WASPS



PARKS & RECREATION

575 E. Clark • Ypsilanti, MI 48198

# PARK RENTAL FORM

80

Renter's Name: Mary Garboden/Ypsilanti District Library Phone: 734-717-6773

Address: 8795 MacArthur Blvd

City, State: Ypsilanti, MI 48197

E-mail: garboden@ypsilibrary.org

Park Requested: Fireman's Park Date(s): 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, July-October

Times: From: 6:00pm To: 8:00pm

Event: Sycamore Meadows Tenants' Association meetings

No. of Participants: 10

Will admission be charged:  Yes  No If Yes, what amount: \_\_\_\_\_

Will food and/or beverages be served:  Yes  No If Yes, how often: unsure, possibly each time in single serve packets

Please list any special equipment to be used (lighting, sound system, etc.):

Possible use of a tent for shade

Cleanup will be completed by: Mary Garboden & others Phone: 734-717-6773

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: \_\_\_\_\_

Rental Fee: \_\_\_\_\_

Additional Fees: 5 4 \_\_\_\_\_

TOTAL FEE: \_\_\_\_\_

Description: \_\_\_\_\_

Renter's Signature: Mary Garboden (signed electronically) Date: 6/29/2020

Superior Township's Approval: [Signature] Date: 6/30/2020

## Rapid Response for Funding FY20

### Memorandum of Agreement (MOU)

This Partnership Agreement (Agreement) by and between the Michigan Recreation and Park Association (“mParks”) and **Superior Twp. Parks and Recreation** (Partner) for the period from June 29 to September 30, 2020. The funding scope is outlined in this document.

#### **COVID-19 Related Signage:**

Partner agrees to:

- Design and install COVID-related signage and materials on-site.
- Funding and projects must be completed by September 30, 2020.
- Submit reimbursements by September 30, 2020.
- Provide pictures of installations and materials purchased with this funding to mParks by September 30, 2020.
- Provide at least one success story on impact of funding towards community health and COVID-19 related support by September 30, 2020.

#### **Reporting:**

Partner agrees to:

- Submit Expenditure Report (either monthly or one final)
  - o Submit “Expenditure Report” Form
  - o Must include receipts or P.O.’s detailing proof of purchase
  - o **Any reimbursement submitted after September 30, 2020 will not be reimbursed**

Please send pictures, success stories and reimbursements to Kari Woloszyk at [kwoloszyk@mparks.org](mailto:kwoloszyk@mparks.org).

#### **Program Payment:**

mParks agrees to provide Partner a payment total amount of **\$2,925 for COVID-related signage and supplies.**

Payment will be processed as reimbursements throughout the duration of grant. Payment will be issued monthly after mParks receives a detailed expense report from Partner listing expenses requested for reimbursement and appropriate receipts/purchase orders. Please allow three to four weeks for reimbursements. All expenses must be approved in advance by mParks.

Partner will:

- Submit a monthly and/or final expense report detailing the incurred costs under this partnership.
- Partner must include with the expense report a copy of:
  - o Copies of receipts or P.O.’s for all items listed in the expense report.
- **Any expenses accrued after September 30, 2020 will not be reimbursed.**

Partner agrees that payments received from mParks shall not be used to influence the outcome of any public election or to carry on any voter registration drive and are to be used solely for the purpose of developing and administering the goals of this project. mParks reserves the right to reject any payment request, or part thereof, which in its sole discretion does not comply with the terms of this Agreement.

**Indemnification:** The partner agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless mParks, and the Michigan Department of Health and Human Services (MDHHS) and their officers, directors, employees and agents from and against any and all claims, liabilities, losses and expenses (including reasonable attorney fees) which directly or, indirectly, wholly or partially arise from or in connection with any act or omission of Partner, its employees, or agents in applying for or accepting the program reimbursement in expending or applying the program reimbursement funds, or in carrying out any project supported by the program reimbursement funds except to the extent that such claims, liabilities, losses and expenses arise from or are related to any act of omission of mParks or MDHHS and their officers, directors, employees or agents.

**Changes:** The Partner shall immediately notify mParks about any changes, events or occurrences which significantly affect the ability of the partner to fulfill the activities outlined in this document.

**Records and Access to Information:** The partner shall maintain records of all activities related to or funded under this Agreement, including but not limited to, financial records, receipts and expenditures relating to the partnership. The partner's books and records shall be made available for mParks inspection during normal business hours at the partner's principal place of business for the purpose of making financial audits, verifications or program evaluations as mParks deems necessary concerning the partnership.

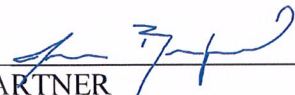
**Right to Discontinue Funding:** mParks may terminate this agreement or withhold payment, or both, in its sole discretion, if the partner is unable to carry out the purposes of the grant or fails to meet the terms and conditions of this agreement. If termination or withholding of the payment is being considered by mParks, the partner will be notified of the non-compliance issues and will have a specified period of time to remediate the non-compliance issues cited by mParks. Successful remediation will be determined in the sole discretion of mParks.

**Publicity:** mParks and the partner shall each permit the other to include information regarding the partnership, including the MDHHS, mParks and the partner and the purpose of the partnership in each party's periodic public reports, newsletters and news releases. The partner agrees to acknowledge the support of mParks and MDHHS whenever activities funded pursuant to this Agreement are published in any news media. Any proposed publicity that goes beyond the disclosure described in this section shall require the approval of the other party which shall not be unreasonable withheld.


**Assignment:** The partner shall not transfer or assign responsibility for any obligation of Partner hereunder to another party without the prior written consent of mParks.

**Governing Law:** This Agreement shall be construed in accordance with the laws of the State of Michigan.

**Complete Agreement:** This Agreement constitutes the entire Agreement of the parties as to the subject matter hereof and may not be modified or amended except by written amendment signed by both parties.

  
PARTNER

7/6/2020  
Date

  
Clay Summers, mParks

7-10-20  
Date

## ***Attachment A: Project Scope***

**Background.** With the park and recreation landscape changing every day in response to COVID-19, many cities have closed recreation centers, park facilities, and in some cases, even parks and trails in an effort to slow the spread of the virus. As the voice of Michigan's parks and recreation, our association is responding to these challenges through innovation, adaptation, and teamwork to continuing serving our communities during this challenging and unprecedented time.

**Action is Needed Now.** To address this need, the Michigan Recreation and Park Association (mParks), with funding from the Michigan Department of Health and Human Services, invites parks and recreation-focused applications to provide resources that will contribute to the safety of youth, families and seniors being active outdoors. Because of the urgency of this issue, innovative, highly impactful short-term funding requests (June 2020 – September 2020), which can show progress within the period, are sought.

**Funding amounts will be up to \$3,000 per community, with funds focused on providing:**

**1. Activity Packs for youth and family + Nutrition Education Materials provided by Taste The Local Difference (TLD)**

- Activity packs will be created by each awarded grantee
- mParks will provide COAP Quests + TLD's Nutrition Education materials

**2. Signage**

- Specific to COVID-19 & social distancing protocols
  - All signage and language must be evidence-based under the direction of the CDC, WHO, or State of Michigan guidelines (or similar).

**Eligibility.** Funding is available for the following regions:

- Eastern Washtenaw County
- Western Wayne County
- Northwest Michigan

**The timeline for this project is June 29, 2020 through September 30, 2020.**

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 06/23/2020 - 07/27/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
<b>Fund: 508 PARKS &amp; RECREATION</b>								
06/23/2020	GENL	42936	A-128711	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK - JUNE 2020	2801.000	755	115.00
06/23/2020	GENL	42937	1000051281	PFEFFER, HANNIFORD & PALKA	2019 AUDIT	800.010	751	1,000.00
06/23/2020	GENL	42947	62520	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/25/20 PAY	289.000	000	7,108.24
06/23/2020	GENL	42951	02896	WALMART COMMUNITY/SYNCR	SHOP SUPPLIES	740.000	755	74.02
06/30/2020	GENL	42962	77317	GENE BUTMAN FORD SALES, INC.	WINDOW REPAIR - DODGE PICKUP	930.000	755	244.75
06/30/2020	GENL	42964	5549492	HOME DEPOT CREDIT SERVICES	12 VOLT BATTERY	740.000	755	35.99
06/30/2020	GENL	42970	000717	SAM'S CLUB	SHOP SUPPLIES	740.000	755	122.12
06/30/2020	GENL	42971#	1629674268	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	110.59
			1629674268		OFFICE SUPPLIES	740.000	755	14.95
					CHECK GENL 42971 TOTAL FOR FU			<u>125.54</u>
06/30/2020	GENL	42974	JUNE 2020-GBP	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - JUNE 2020	289.000	000	1,146.50
06/30/2020	GENL	42975#	4	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE - JUAN JUNE 2020	850.000	751	50.95
			5		DIESEL FUEL	742.000	755	288.60
					CHECK GENL 42975 TOTAL FOR FU			<u>339.55</u>
07/07/2020	GENL	42982	66198982	WEX BANK	FUEL - JUNE 2020	742.000	755	199.29
07/07/2020	GENL	42990	JUNE 2020 - P	DTE ENERGY	ELECTRIC - PARKS BARN -JUNE 2020	920.000	755	33.50
07/07/2020	GENL	43000	MAR-JUNE 20	JUAN BRADFORD	MILEAGE REIMBURSEMENT 3/1-6/30/20	860.000	751	46.58
07/07/2020	GENL	43002	715370	O'REILLY AUTOMOTIVE, INC.	BATTERY FOR DUMP TRAILER	930.000	755	92.63
07/07/2020	GENL	43003	JUNE 20	PATRICK PIGOTT	CELL PHONE STIPEND -JUNE 20	850.000	754	32.00
07/07/2020	GENL	43006	22436954	SPARTAN DISTRIBUTORS INC	TORO MOWER PARTS	930.000	755	105.17
07/07/2020	GENL	43007	22437100	SPARTAN DISTRIBUTORS INC	TORO MOWER REPAIR	930.000	755	224.50
07/07/2020	GENL	43009	7920	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/9/20 PAYROLL	289.000	000	8,556.61
07/07/2020	GENL	43010	1719431	SWANK MOTION PICTURES, INC	(2) MOVIE LICENSES	740.000	754	830.00
07/14/2020	GENL	43023	MCOM35767204	JUAN BRADFORD	COVID SUPPLIES (FACE MASKS)	740.000	754	302.95
07/14/2020	GENL	43032	22437634	SPARTAN DISTRIBUTORS INC	REPAIRS - TORO MOWER	930.000	755	535.99
07/14/2020	GENL	43033	111-1803582-1528209	SUPERIOR TOWNSHIP CREDIT CARD	AMAZON - MOVIES	205.001	000	36.46
07/21/2020	GENL	43043	592	CAREY AND PAUL GROUP	MOVIES ON THE GREEN - SCREEN & SOUN	801.000	754	800.00

11A

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 06/23/2020 - 07/27/2020

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
07/21/2020	GENL	43045	ST_CHERRY_HILL-1-20	DAVID BORNEMAN L.L.C.	PRESCRIBED BURN @ CHERRY HILL NATUR	930.001	755	3,400.00
07/21/2020	GENL	43046	1832	DAVID BUTERBAUGH	REIMBURSEMENT FOR AN OFFICE FAN	740.000	755	10.59
07/21/2020	GENL	43055	A-129581	PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK - JULY	2801.000	755	120.00
07/21/2020	GENL	43062	INV30542644	SUPERIOR TOWNSHIP CREDIT CARDZOOM	- PARTIAL MONTH	205.001	000	6.99
07/21/2020	GENL	43063	72320-GB	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/23/20 PAYROLL	289.000	000	8,360.13
Total for fund 508 PARKS & RECREATION								34,005.10

' #' -INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 06/30/2020	ACTIVITY FOR MONTH 06/30/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	290,876.00	290,750.00	145,374.98	24,229.17	145,375.02	50.00	141,141.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	408.40	81.68	591.60	40.84	408.40
508-000-663.000	INTEREST ON RESERVES INCOME	10,000.00	8,000.00	1,666.26	0.00	6,333.74	20.83	5,167.72
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	443.92	443.92	(243.92)	221.96	183.97
508-000-696.000	DONATIONS	500.00	500.00	100.00	0.00	400.00	20.00	1,850.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	34,147.00	0.00	0.00	34,147.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>147,993.56</b>	<b>24,754.77</b>	<b>186,603.44</b>	<b>44.23</b>	<b>148,751.09</b>
<b>TOTAL REVENUES</b>		<b>332,576.00</b>	<b>334,597.00</b>	<b>147,993.56</b>	<b>24,754.77</b>	<b>186,603.44</b>	<b>44.23</b>	<b>148,751.09</b>
<b>Expenditures</b>								
<b>Dept 751 - PARK &amp; REC. ADMINISTRATION</b>								
508-751-701.000	COMMISSION STIPENDS	8,567.00	8,567.00	3,283.45	656.69	5,283.55	38.33	3,187.85
508-751-702.000	SALARIES	37,579.00	37,579.00	19,085.92	2,890.68	18,493.08	50.79	18,242.12
508-751-702.002	CONTROLLER SALARY	5,859.00	5,859.00	2,644.78	432.89	3,214.22	45.14	2,816.79
508-751-710.000	TRAINING	1,300.00	1,300.00	370.00	0.00	930.00	28.46	1,095.80
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	500.00	500.00	174.45	164.57	325.55	34.89	146.34
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,040.00	1,040.00	1,000.00	1,000.00	40.00	96.15	1,000.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	3,000.00	3,000.00	559.74	93.29	2,440.26	18.66	1,988.72
508-751-850.000	TELECOMMUNICATIONS	800.00	1,400.00	305.87	50.95	1,094.13	21.85	411.68
508-751-851.000	INSURANCE & BONDS	9,000.00	9,000.00	4,870.77	811.80	4,129.23	54.12	4,529.66
508-751-860.000	TRANSPORTATION	1,200.00	1,200.00	195.51	46.58	1,004.49	16.29	557.38
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	880.00	650.00	450.00	0.00	200.00	69.23	440.00
508-751-963.000	BANK FEES & CHARGES	10.00	10.00	5.00	0.00	5.00	50.00	8.38
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	711.71
508-751-999.000	MISCELLANEOUS EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	200.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>78,035.00</b>	<b>78,405.00</b>	<b>32,945.49</b>	<b>6,147.45</b>	<b>45,459.51</b>	<b>42.02</b>	<b>35,336.43</b>
<b>Dept 754 - RECREATION</b>								
508-754-702.000	SALARIES	10,651.00	10,651.00	250.80	62.70	10,400.20	2.35	4,459.20
508-754-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-717.000	TAXABLE BENEFITS	0.00	206.00	0.00	0.00	206.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	4,400.00	5,500.00	934.46	866.46	4,565.54	16.99	1,850.68
508-754-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	75.00	12.50	1,925.00	3.75	674.93
508-754-850.000	TELECOMMUNICATIONS	400.00	359.00	192.00	32.00	167.00	53.48	192.00
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
<b>Total Dept 754 - RECREATION</b>		<b>19,551.00</b>	<b>20,816.00</b>	<b>1,452.26</b>	<b>973.66</b>	<b>19,363.74</b>	<b>6.98</b>	<b>7,176.81</b>
<b>Dept 755 - PARK MAINTENANCE</b>								
508-755-702.000	SALARIES	116,370.00	116,370.00	52,122.00	10,158.98	64,248.00	44.79	49,381.84
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	4,497.00	4,444.00	4,506.52	0.00	(62.52)	101.41	3,984.79

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REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 06/30/2020	ACTIVITY FOR MONTH 06/30/20	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2019
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-740.000	OPERATING SUPPLIES	4,300.00	4,300.00	577.40	301.06	3,722.60	13.43	1,966.44
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	501.00
508-755-742.000	FUEL-LUBRICANTS	3,000.00	3,000.00	1,050.61	487.89	1,949.39	35.02	1,415.18
508-755-801.000	PROFESSIONAL SERVICES - OTHER	2,000.00	2,000.00	926.58	154.43	1,073.42	46.33	869.56
508-755-850.000	TELECOMMUNICATIONS	800.00	800.00	1.68	0.00	798.32	0.21	196.69
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	183.02	33.50	666.98	21.53	214.62
508-755-930.000	REPAIR & MAINTENANCE	11,500.00	11,500.00	3,200.47	1,244.70	8,299.53	27.83	4,531.03
508-755-930.001	CONTROLLED BURNS	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00	4,400.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,500.00	23,500.00	0.00	0.00	23,500.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	44.99
Total Dept 755 - PARK MAINTENANCE		176,917.00	176,864.00	62,568.28	12,380.56	114,295.72	35.38	67,506.14
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000 PROJECTS								
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	14,097.00	14,093.00	6,264.88	1,086.45	7,828.12	44.45	6,278.54
508-966-858.000	PENSION	14,424.00	14,419.00	6,727.02	1,146.50	7,691.98	46.65	6,732.00
Total Dept 966 - UNALLOCATED EXPENSES		28,521.00	28,512.00	12,991.90	2,232.95	15,520.10	45.57	13,010.54
TOTAL EXPENDITURES		333,024.00	334,597.00	109,957.93	21,734.62	224,639.07	32.86	123,029.92
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		332,576.00	334,597.00	147,993.56	24,754.77	186,603.44	44.23	148,751.09
TOTAL EXPENDITURES		333,024.00	334,597.00	109,957.93	21,734.62	224,639.07	32.86	123,029.92
NET OF REVENUES & EXPENDITURES		(448.00)	0.00	38,035.63	3,020.15	(38,035.63)	100.00	25,721.17

