

Superior Charter Township Park Commission
Regular Meeting
May 26, 2020

Approved Minutes

1. Call to Order
The meeting was called to order by Chair Paula Jefferson at 6:34 pm.
2. Roll Call
Park Commissioners present: Paula Jefferson, Bernedia Word, Nahid Sanii-Yahyai, Terry Lee Lansing, Sandi Lopez, Marion Morris, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Greg Vessels
3. Flag Salute
Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the agenda as presented. The motion carried.
5. Prior Meeting Minutes Approval
 - A. February 24, 2020
It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the minutes of 2/24/2020 as drafted. The motion carried.
6. Citizen Participation – None
7. Reports
 - A. Chairperson
Chair Paula Jefferson hoped everyone is well, and coping with COVID-19 restrictions. She was exposed to a family member with COVID-19, but did not contract the illness. She will be tested.
 - B. Administrator
Juan Bradford submitted a written report. He expanded on it with the information that the Dixboro Farm Market will take place this Friday, May 29 from 3:00 – 6:00 pm. There will be only six vendors, and no entertainment. Everyone will be masked. Customers are encouraged to just complete their shopping and leave. Juan also reported that he was contacted by John Copley because garlic mustard is growing in Cherry Hill Nature Preserve (CHNP). Juan went to CHNP and there is a significant patch present. John Copley and Ellen Kurath each volunteered time to pull some of the garlic mustard, and staff will work on it as well. Martha Kern-Boprie volunteered to pull some, if someone will show her what garlic mustard looks like. Juan informed the Park Commission that he did receive enough email approval messages to authorize the controlled burn in northeast CHNP, but the ground is too wet now for the burn to be effective. He and David Borneman will continue to monitor the weather, but the burn may have to be deferred to summer or fall.
 - C. Board Liaison
Trustee Alex Williams reported on the May 18, 2020 Township Board meeting conducted via ZOOM technology. The Stamford Road sewer break was discussed. Pumps were recently able to remove

sufficient water to put dams in. This sewer line was 36 inches in diameter, and was less than 20 years old. The sides of the line buckled and the top collapsed. The repair cost will probably exceed \$500,000. Trustee Williams also reported that there is time available to add more projects to the list for the county Road Commission to perform this year. The Fire Department is replacing a pick-up truck. The township board approved the annual contract for side-street maintenance of lawns. Approval was given to the Dixboro Farmers Market. A new janitorial service named "Belfor" was contracted for cleaning of buildings and vehicles. This firm has experience with the level of sanitation needed by the township.

D. Board Meeting Attendee
Nahid Sanii-Yahyai was present, and said Trustee Williams' report was thorough.

E. Park Steward
No report.

F. Safety
There have been no accidents or injuries in the past month.

8. Communications

- A. Educational: Physical Distancing in Public Parks
- B. Educational: Public Health Guidance for Outdoor Activity
- C. Washtenaw County Conservation District Letter of Support

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

9. Old Business – none

10. New Business

A. Fireman's Park Play Structure Bid Approval

Eight vendors submitted bids to construct a play structure in Fireman's Park. Each bid came with drawings of the finished play structure. This play structure will be funded by a CDBG grant of \$33,000. All bids were at or just below that dollar amount. Juan Bradford reviewed the features of each bid. Commissioners discussed the merits of each proposal. It was moved by Marion Morris and supported by Martha Kern-Boprie to accept the bid from Mid-States in amount \$32,836. The motion carried. Juan noted that the structure proposed by Mid-States includes a roof piece that he thinks would be more fun for children as a side play panel. He asked commissioners if they would like to see if the roof piece could be exchanged at no cost for a side panel. Commissioners encouraged Juan to discuss this with the vendor Mid-States.

B. 2020 Special Events

All 2020 special events this spring from the Easter Egg Hunt through Superior Day have been canceled due to the COVID-19 pandemic. The current stay home order from Governor Whitmer continues through June 12. The next scheduled special event is Kite & Rocket Day on June 27. Park commissioners and staff discussed whether or not to hold Kite & Rocket Day, and if it is held, what modifications to the day's activities are prudent. Juan Bradford noted that if the event takes place, it should not have any food provided, and kites should just be provided to children, not assembled by park staff and volunteers. Everyone should wear a mask. Patrick Pigott also noted he has had trouble finding kites for sale. Bernedia Word expressed concern that June is too soon. Martha Kern-Boprie suggested re-scheduling this event to September, as we do not have a special event planned for September. More discussion took place. It was noted that the kites could be purchased, and will be available whenever we decide to host the event. Commissioners decided to leave Kite & Rocket Day on the schedule, and asked Juan to update them as the day gets closer. Bernedia also suggested to Patrick that she could help him locate a kite vendor.

Discussion turned to the movie nights. Nahid Sani-Yahyai suggested these events be modified to a "drive-in" style event, where families arrive and stay in their cars to watch the movie. One challenge to this, is locating a large enough parking lot in Superior Township. Trustee Alex Williams suggested the Cheney School parking lot on Stamford Road. There are also church parking lots across the street from Cheney School that might also be close enough to see the movie. In the Dixboro community, the parking lots around Freeman School at the corner of Church Street and Dixboro Road might work well. Juan will look into these suggestions.

11. Bills for Payment

It was moved by Marion Morris and supported by Bernedia Word to approve payment of the bills totaling \$53,464.96. The motion carried.

12. Financial Statements

- A. February 2020 Revenue & Expenditure Report
- B. March 2020 Revenue & Expenditure Report
- C. April 2020 Revenue & Expenditure Report

It was moved by Martha Kern-Boprie and supported by Paula Jefferson to receive the Financial Statements for February, March and April 2020. The motion carried.

13. Pleas and Petitions

Marion Morris informed park commissioners that township supervisor Ken Schwartz and other people are taking action to protect the swans that are nesting on the east side of Prospect Road between Geddes and Vreeland Roads. Supervisor Schwartz contacted the County Road Commission about placing signage alerting motorists to the presence of the swans. Marion also spoke about a proposed text amendment to the Wetlands Mitigation ordinance. She informed park commissioners that a potential Superior Greenways Walk was canceled due to the COVID-19 pandemic.

14. Adjournment

It was moved by Terry Lee Lansing and supported by Nahid Sani-Yahyai to adjourn the meeting at 7:36 pm. The motion carried.

Submitted by
Martha Kern-Boprie, Park Commissioner and Secretary