

Superior Charter Township Park Commission
Regular Meeting
December 16, 2019

Adopted Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:00 pm.

2. Roll Call

Park Commissioners present: Marion Morris, Paula Jefferson, Terry Lee Lansing, Bernedia Word, Nahid Sanii-Yahyai Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Park Administrator Juan Bradford, Maintenance Supervisor David Buterbaugh, Recreation Coordinator Patrick Pigott, Treasurer Brenda McKinney

3. Flag Salute

Chair Paula Jefferson led those assembled in the pledge of allegiance to the flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the agenda as presented. The motion carried.

5. Prior Meeting Minutes Approval

A. November 25, 2019

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 11/25/19 with the following corrections. In Reports B. Administrator the second sentence presently reads "H reminded Park Commissioners that..." Correct the spelling to read "He reminded Park Commissioners that...". In New Business A. final paragraph, second sentence presently reads "Marion Morris will work with Patrick Pigott and..." Correct this to read "Terry Lee Lansing will work with Patrick Pigott and..." The motion to approve with noted corrections passed.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Paula Jefferson thanked Park Commissioners for their help and support this year.

B. Administrator

Juan Bradford submitted a written report. He updated the report with news that the new boardwalk segments in Cherry Hill Nature Preserve should be complete tomorrow, December 17.

C. Board Liaison

Trustee Alex Williams noted that the Township Board has not met since the last Park Commission meeting, and will meet tonight at 7:00 pm. The Township Board agenda includes an update on the sewer extension from Salem Township.

D. Board Meeting Attendee

There has been no meeting to report on.

E. Park Steward - No report.

F. Safety

There have been no accidents or injuries in the past month.

8. Communications

- A. Educational: Safe Winter Driving
- B. Tree Planting and Educational Grant
- C. Township 2020 Holiday Closing Schedule
- D. Christmas Luncheon

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to receive the Communications. The motion carried.

9. Old Business – none

10. New Business

A. Election of 2020 Park Commission Officers

It was moved by Martha Kern-Boprie and supported by Marion Morris to nominate Paula Jefferson for Chairperson. Paula Jefferson was elected Chairperson by unanimous ballot.

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to nominate Marion Morris for Vice-Chairperson. Marion Morris was elected Vice-Chairperson by unanimous ballot.

It was moved by Sandi Lopez and supported by Marion Morris to nominate Martha Kern-Boprie for Secretary. Martha Kern-Boprie was elected Secretary by unanimous ballot.

B. 2020 Park Commission Regular Meeting Schedule

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the following schedule of Park Commission meetings in 2020:

Monday	January 27	6:30 pm
Monday	February 24	6:30 pm
Monday	March 23	6:30 pm
Monday	April 27	6:30 pm
Tuesday	May 26	6:30 pm
Monday	June 22	6:30 pm
Monday	July 27	6:30 pm
Monday	August 24	6:30 pm
Monday	September 28	6:30 pm
Monday	October 26	6:30 pm
Monday	November 23	6:30 pm
Monday	December 21	6:00 pm

The motion carried.

C. Park Commissioner attendance at Township Board Meetings

Park Commissioners volunteered to attend the following Township Board meetings in 2020

January 21, 2020	Martha Kern-Boprie
February 18, 2020	Sandi Lopez
March 16, 2020	Terry Lee Lansing
April 20, 2020	Marion Morris
May 18, 2020	Terry Lee Lansing
June 15, 2020	Nahid Sanii-Yahyai
July 20, 2020	Paula Jefferson
August 17, 2020	Sandi Lopez
September 21, 2020	Bernedia Word

Approved by Superior Charter Township Park Commission on 1/27/2020.

October 19, 2020	Paula Jefferson
November 16, 2020	Martha Kern-Boprie
December 21, 2020	Nahid Sanii-Yahyai

11. Bills for Payment

It was moved by Marion Morris and supported by Terry Lee Lansing to approve payment of the bills totaling \$22,179.24. The motion carried.

12. Financial Statements

A. November 2019 Revenue and Expenditure Report

B. Christmas Tree Lighting Event Expense Report

It was moved by Martha Kern-Boprie and supported by Paula Jefferson to receive the financial statements. The motion carried.

13. Pleas and Petitions

Treasurer Brenda McKinney complimented the Park Commissioners and staff on the holiday decorations in Old Township Hall. Nahid Sanii-Yahyai thanked David Buterbaugh for his great service to the Park Department and wished him well in retirement. Nahid suggested a retirement reception for him in January.

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Martha Kern-Boprie to adjourn the meeting at 6:25 pm. The motion carried.

Submitted by

Martha Kern-Boprie, Park Commissioner and Secretary