

# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

The Superior Township Parks & Recreation Commission  
Regular

**DECEMBER 2019** meeting

will be held

**MONDAY DECEMBER 16, 2019 @ 6:00 p.m.**

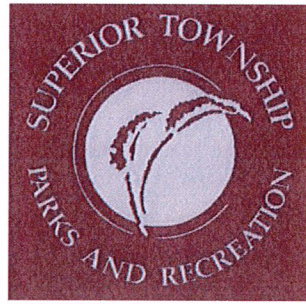
at

**OLD TOWNSHIP HALL**

(Corner of Cherry Hill & Prospect)



For additional info call: (734) 480-5502  
or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)



# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

**Superior Township Parks & Recreation Commission  
Regular**

**DECEMBER 2019 meeting**

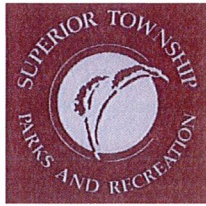
**will be held on**

**MONDAY DECEMBER 16, 2019 @ 6:00 p.m.**

**at**

**OLD TOWNSHIP HALL**

<b>Dave Buterbaugh</b>	<b>Marion Morris</b>
<b>Paula Jefferson</b>	<b>Nahid Sanii-Yahyai</b>
<b>Martha Kern-Boprie</b>	<b>Patrick Pigott</b>
<b>Terry Lee Lansing</b>	<b>Alex Williams</b>
<b>Sandi Lopez</b>	<b>Bernedia Word</b>



**PARKS & RECREATION COMMISSION REGULAR MEETING  
OLD TOWNSHIP HALL  
DECEMBER 16, 2019 @ 6:00 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) November 25, 2019
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational: Safe Winter Driving
  - B) Tree Planting & Educational Grant
  - C) Township 2020 Holiday Closing Schedule
  - D) Christmas Luncheon
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
  - A) 2020 Election of Officers
  - B) 2020 Commission Regular Meeting Schedule
  - C) Commissioners Attendance at 2020 Township Board Meetings
- 11) BILLS FOR PAYMENT**
  - A) November 26, 2019-December 16, 2019
- 12) FINANCIAL STATEMENTS**
  - A) November 2019 Revenue & Expenditure Report
  - B) Christmas Tree Lighting Expenses
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting Date: Monday January 27, 2020 @ 6:30 p.m.**

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Superior Charter Township Park Commission  
Regular Meeting  
November 25, 2019

Proposed Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:30 pm.

2. Roll Call

Park Commissioners present: Bernedia Word, Nahid Sanii-Yahyai, Marion Morris, Martha Kern-Boprie, Paula Jefferson, Terry Lee Lansing, Sandi Lopez

Park Commissioners absent: none

Others present: Trustee Alex Williams, David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Juan Bradford, Park Administrator; David Boprie

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the flag.

4. Agenda Approval

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. October 28, 2019

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the minutes of 10/28/2019 with correction of a spelling error in 7. Reports E. Park Steward. The second sentence presently begins "A guest book keep in CHNP might..." Change the word "keep" to "kept" so that it reads "A guest book kept in CHNP might..." The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Paula Jefferson thanked David Buterbaugh for his thirteen years of good service to Superior Charter Township Parks and Recreation, and wished him well in retirement

B. Administrator

Juan Bradford submitted a written report. He reminded Park Commissioners that the December meeting will take place on December 16, which is the third Monday of the month, at 6:00 pm. He also reminded Park Commissioners that they are welcome to volunteer at the Dixboro Christmas event on Saturday, December 14 at 6:00 pm. Martha Kern-Boprie said she would like to help at the event, and asked Juan to pass her name along to the event organizers.

C. Board Liaison

Trustee Alex Williams reported that during Citizen Participation a man named Ken Lewis stated he wished to open a karate studio in Dixboro. Township staff researched this land use, and find it conforms with existing zoning. Health insurance premiums for township staff will rise approximately 3.5% and coverage will remain the same. The Washtenaw County Road Commission (WCRC) held a meeting with local officials on improvements funded by the road millage. The WCRC will try to allocate road work projects to local units in line with the millage tax revenue that unit generates.

Findings: Schock Park is rarely used as a park for recreation. Park staff spend about 275 hours per year maintaining non-park properties. Those hours cost about \$5,115 per year in wages alone.

Recommendations: It would be reasonable to discuss turning Schock Park properties over to the township board, on the condition that:

The Park Fund is compensated for the time Park staff do non-park maintenance work.

The Park staff are provided full access to the Park Maintenance building that sits in Schock Park.

The committee would like to know what the township board plans to do with the Schock Park properties.

Park commissioners discussed these ideas extensively. Marion Morris expressed interest in asking the township board to present their plans for the Schock Park properties to the Park Commission for review.

Trustee Alex Williams noted that it is very unlikely that any structures will be built on Schock Park in the near future. He suggested that the Park Commission may be given the opportunity to review and comment upon proposed uses of Schock Park, but not given authority to approve/disapprove plans. He suggested the Park Commission seek funding from the township board for all expenses associated with non-park work performed by park staff.

Martha Kern-Boprie will draft a memo to the township board from the Park Commission, and submit the memo to the Park Commission in advance of the December 16 meeting.

11. Bills for Payment

It was moved by Marion Morris and supported by Bernedia Word to approve payment of the bills for a total of \$23,740.34. The motion carried.

12. Financial Statements

A. October 2019 Revenue & Expense Report

B. Pumpkin Carving Expenditures

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the Financial Statements. The motion carried.

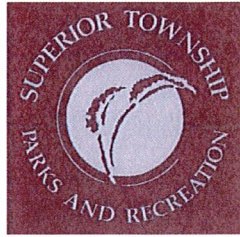
13. Pleas & Petitions

Martha Kern-Boprie informed park commissioners of a holiday craft market in the Ypsilanti Freighthouse on December 7 from 12:00 noon to 4:30 pm.

14. Adjournment

It was moved by Nahid Sani-Yahyai and supported by Marion Morris to adjourn the meeting at 7:20 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner & Secretary



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**ADMINISTRATOR REPORT  
DECEMBER 16, 2019**

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- Next Board of Trustees Meeting: January 21, 2020 @ 7:00 p.m.  
Attendee: TBD
- Thank you to everyone that helped to make the Christmas Tree Lighting with Santa Claus another success. P&R Staff, P&R Commissioners, Committee to Promote Superior Township, Superior Township Fire Department, and Washtenaw Co. Sheriff.
- Construction has begun on the final phase of the boardwalk at Cherry Hill Nature Preserve. It should be completed by the end of the week, weather permitting.
- The path between Oakbrook Park & Norfolk Park is complete. I asked McLennan Landscaping to add drain tile to two areas to help move the water away from the path. This will be billed separately.
- Washtenaw County Conservation District has asked us to participate in a Tree Planting & Education Grant with them. I will be meeting with them and other grant partners this week. I have included an email that I received asking us to join them in your Communications. The grant proposal is due January 10, 2020. Awards will be announced spring of 2020.
- As we complete another successful year, I am looking forward to 2020 and all of us working together to continue moving forward. Thank you for your continued support.

Merry Christmas and a Happy New Year to you and your families!

A handwritten signature in blue ink, appearing to read "Juan Bradford", is written over the printed name.

Juan Bradford

## Safe Winter Driving

Winter driving can be hazardous and scary, especially in northern regions that get a lot of snow and ice. Additional preparations can help make a trip safer, or help motorists deal with an emergency. This sheet provides safety information to your residents to help prevent motor vehicle injuries due to winter storms.

*The three P's of Safe Winter Driving:*

**PREPARE** for the trip; **PROTECT** yourself; and **PREVENT** crashes on the road.

### PREPARE

**Maintain Your Car:** Check battery, tire tread, and windshield wipers, keep your windows clear, put no-freeze fluid in the washer reservoir, and check your antifreeze.

**Have On Hand:** flashlight, jumper cables, abrasive material (sand, kitty litter, even floor mats), shovel, snow brush and ice scraper, warning devices (like flares) and blankets. *For long trips, add food and water, medication and cell phone.*

**Stopped or Stalled?** Stay in your car, don't overexert, put bright markers on antenna or windows and shine dome light, and, if you run your car, clear exhaust pipe and run it just enough to stay warm.

**Plan Your route:** Allow plenty of time (check the weather and leave early if necessary), be familiar with the maps/ directions, and let others know your route and arrival time.

**Practice Cold Weather Driving!**

- \* During the daylight, rehearse maneuvers slowly on ice or snow in an empty lot.
- \* Steer into a skid.
- \* Know what your brakes will do: *stomp on antilock brakes, pump on non-antilock brakes.*
- \* Stopping distances are longer on water-covered ice and ice.
- \* Don't idle for a long time with the windows up or in an enclosed space.

### PROTECT YOURSELF

- \* Buckle up and use child safety seats properly.
- \* Never place a rear-facing infant seat in front of an air bag.
- \* Children 12 and under are much safer in the back seat.

### PREVENT CRASHES

- \* Drugs and alcohol never mix with driving.
- \* Slow down and increase distances between cars.
- \* Keep your eyes open for pedestrians walking in the road.
- \* Avoid fatigue – Get plenty of rest before the trip, stop at least every three hours, and rotate drivers if possible.
- \* If you are planning to drink, designate a sober driver.



Juan Bradford

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8B

**From:** Megan D  
**Sent:** Tuesday, November 26, 2019 9:08 AM  
**To:** Juan Bradford  
**Subject:** Tree Planting and Education Grant

Hello Juan,

My name is Megan DeLeeuw, I am the Manager of the Washtenaw County Conservation District. I wanted to reach out as the same we have a grant opportunity to provide tree planting and education around planting and maintenance in developed areas in the County. We would love to partner with the Superior Township on this!

A short summary of the grant is: the grant is available through the National Association of Conservation Districts and is only open to Conservation Districts the purpose of Urban Agriculture for a total grant amount of \$50,000 requiring a 25% in-kind or cash match. The grant would support 1) tree planting as part of an Earth Day event , 2) 4 workshops for residents on tree planting and maintenance, 3) some sort of training and equipment associated with whoever will be maintaining the trees planted from the event

As a partner, we see Superior Township's involvement as the following 1) promoting workshops to your residents and encouraging tree planting and habitat as part of home or community lots ( for pollination, water management , beautification, air quality, etc), 2) helping to identify species of trees and a site(s) for the Earth Day tree planting effort, 3) Potentially committing staff time to maintenance of the trees that are planted during the Earth Day event if we cannot identify a local neighborhood association or community group or landscaping company who wants to do so, 4) Providing letter of support outlining above match

For some additional background, I worked for Greening of Detroit (now Keep Growing Detroit) for three years and so did one of the WCCD Board Members Jill Dohner (as a community forester). I am also a small vegetable farmer in Sharon Township. The WCCD is a 71 year old organization that has traditionally served rural areas (larger conventional farms) and is working expand our capacity and serve residents in urban and suburban areas, helping them to address resource concerns. We see this as a beautiful match up and opportunity to work with new partners, build community knowledge on trees and habitat, and more!

Would love your initial thoughts and would love to talk further! The grant is due on January 10th. If you are interested we would love to pull together a quick brainstorming session with the other potential grant partners we've reached out to (Growing Hope, City of Ypsi, Ypsi Township).

Best,

Megan

Megan DeLeeuw  
District Manager



Washtenaw County Conservation District



86.

**CHARTER TOWNSHIP OF SUPERIOR  
2020 HOLIDAY CLOSINGS SCHEDULE**

Wednesday, January 1, 2020	New Year's Day
Thursday, January 2, 2020	Day after New Year's Day
Monday, January 20, 2020	Martin Luther King, Jr. Day
Monday, February 17, 2020	President's Day
Friday, April 10, 2020*	Good Friday
Monday, May 25, 2020	Memorial Day
Friday, July 3, 2020	Independence Day (Observed)
Monday, September 7, 2020	Labor Day
Monday, October 12, 2020	Columbus Day
Wednesday, November 11, 2020	Veteran's Day
Wednesday, November 25, 2020*	Day before Thanksgiving
Thursday, November 26, 2020	Thanksgiving Day
Friday, November 27, 2020	Day after Thanksgiving
Thursday, December 24, 2020	Christmas Eve
Friday, December 25, 2020	Christmas Day
Thursday, December 31, 2020	New Year's Eve

\* denotes ½ day, offices close at 12:00 noon

Lynette Findley, Clerk  
Charter Township of Superior  
3040 N. Prospect  
Superior Township, MI 48198  
734-482-6099

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# *Superior Township's Christmas Lunch*

**Somewhere Different This Year!!**

**Please join us at Karl's Cabin  
6005 Gotfredson Road  
Plymouth, MI 48170**

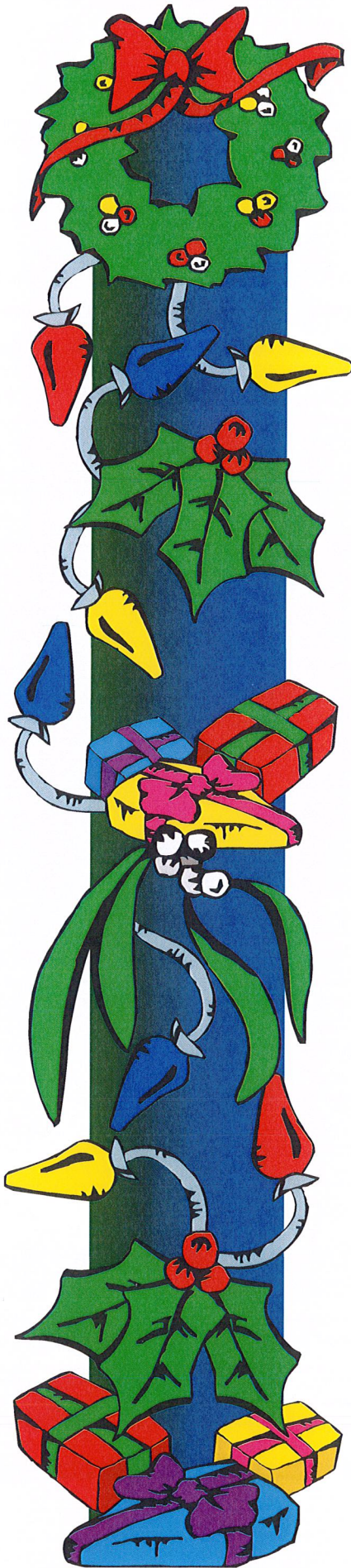
**Wednesday DECEMBER 18th  
11:45 -1:30**

*Everyone will be able to order from the MENU.  
Lunch menu items begin at \$8.00.*

*Check out the lunch menu on their website  
[www.karlscabin.com](http://www.karlscabin.com)*

**No Gifts  
Please RSVP BY  
December 10, 2019**

*Brenda L. McKinney, Treasurer  
Thank You*



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# Parks & Recreation Commission 2020 Regular Meeting Schedule

All meetings are held on the 4th Monday of the month at 6:30pm at Old Township Hall.

*\*unless otherwise noted*

Monday, January 27<sup>th</sup> @ 6:30pm

Monday, February 24<sup>th</sup> @ 6:30pm

Monday, March 23<sup>rd</sup> @ 6:30pm

Monday, April 27<sup>th</sup> @ 6:30pm

Tuesday, May 26<sup>th</sup> @ 6:30pm

*\*Meeting held on Tuesday due to Memorial Day Holiday*

Monday, June 22<sup>nd</sup> @ 6:30pm

Monday, July 27<sup>th</sup> @ 6:30pm

Monday, August 24<sup>th</sup> @ 6:30pm

Monday, September 28<sup>th</sup> @ 6:30pm

Monday, October 26<sup>th</sup> @ 6:30pm

Monday, November 23<sup>rd</sup> @ 6:30pm

Monday, December 21<sup>st</sup> @ 6:00pm

*\*Meeting held the third Monday due to Christmas Holiday*

2020

100.

# Township Board Mtg. P&R Attendees Schedule

Meeting Date	Day Of Week	Commissioner
January 21, 2020	Tuesday	
February 18, 2020	Tuesday	
March 16, 2020	Monday	
April 20, 2020	Monday	
May 18, 2020	Monday	
June 15, 2020	Monday	
July 20, 2020	Monday	
August 17, 2020	Monday	
September 21, 2020	Monday	
October 19, 2020	Monday	
November 16, 2020	Monday	
December 21, 2020	Monday	

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/26/2019	GENL	42369	112719-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/27/19 PAY	289.000	000	5,897.97
11/26/2019	GENL	42372#	9801	WALMART COMMUNITY/SYNCH	PUMPKIN CARVING/CHRISTMAS TREE	LIGH740.000	754	179.53
			9801		PUMPKIN CARVING/CHRISTMAS TREE	LIGH740.000	755	14.64
				CHECK GENL 42372	TOTAL FOR FU			<u>194.17</u>
12/03/2019	GENL	42373	62619111	WEX BANK	FUEL - NOVEMBER 2019	742.000	755	129.86
12/03/2019	GENL	42379	NOV 19	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	740.000	755	13.97
12/03/2019	GENL	42381#	902290	LOWE'S	LED LIGHTS FOR CHRISTMAS TREE &	JUM740.000	754	132.92
			902290		LED LIGHTS FOR CHRISTMAS TREE &	JUM740.000	755	23.73
				CHECK GENL 42381	TOTAL FOR FU			<u>156.65</u>
12/03/2019	GENL	42384	NOV 19	SAM'S CLUB/SYNCHRONY BANK	TRUNK & TREAT @ DIXBORO	740.000	754	80.30
12/03/2019	GENL	42389	NOV 19	SUPERIOR TWP PAYROLL FUND	PENSION- NOV 2019	289.000	000	994.84
12/03/2019	GENL	42390#	2019-PR-100	SUPERIOR TWP UTILITY DEPARTME	CELL PHONES - NOV 19	850.000	751	51.23
			2019-PR-100		CELL PHONES - NOV 19	850.000	755	34.24
				CHECK GENL 42390	TOTAL FOR FU			<u>85.47</u>
12/10/2019	GENL	42399	823204	BADER & SONS CO.	JOHN DEERE TRACTOR REPAIR	930.000	755	482.30
12/10/2019	GENL	42400	699809437	BERNEDIA WORD	GIFT BAG SUPPLIES FOR TREE	LIGHTING740.000	754	148.26
12/10/2019	GENL	42402	7277215	CHET'S RENT-ALL	RENTAL OF LIGHT TOWER FOR TREE	LIGH740.000	754	158.20
12/10/2019	GENL	42406	NOV 19	DTE ENERGY	ELECTRIC - PARKS BARN -NOV 2019	920.000	755	30.75
12/10/2019	GENL	42409	752236297	GORDON FOOD SERVICE, INC.	CHRISTMAS TREE LIGHTING	740.000	754	47.42
12/10/2019	GENL	42413	8479	LATVALA BROS. INC.	WELD LAWNMOWER	930.000	755	100.00
12/10/2019	GENL	42415	DEPOSIT - CHNP	MARK BARRETT BUILDING CO	DEPOSIT FOR CHERRY HILL BOARDWALK	951.000	756	6,500.00
12/10/2019	GENL	42418	NOV 19	PATRICK PIGOTT	CELL PHONE STIPEND - NOV 19	850.000	754	32.00
12/10/2019	GENL	42424	121219	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/12/19 PAYROLL	289.000	000	7,127.08
					Total for fund 508 PARKS & RECREATION			<u>22,179.24</u>

HA

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 11/30/2018
		ORIGINAL BUDGET	2019 AMENDED BUDGET				
<b>Fund 508 - PARKS &amp; RECREATION</b>							
<b>Revenues</b>							
Dept 000 - REVENUE							
508-000-587.000	GENERAL FUND CONT- SPECIAL #1	0.00	0.00	0.00	0.00	0.00	11,000.00
508-000-588.000	GENERAL FUND CONTRIBUTION	282,282.00	282,282.00	23,523.50	23,523.50	91.67	237,648.58
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	816.80	183.20	81.68	816.80
508-000-663.000	INTEREST ON RESERVES INCOME	6,000.00	6,000.00	0.00	(1,804.50)	130.08	6,413.64
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	183.97	16.03	91.99	156.95
508-000-696.000	DONATIONS	500.00	500.00	0.00	(1,850.00)	470.00	600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>23,605.18</b>	<b>50,068.23</b>	<b>84.35</b>	<b>256,635.97</b>
<b>TOTAL REVENUES</b>							
<b>Total Dept 000 - REVENUE</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>23,605.18</b>	<b>50,068.23</b>	<b>84.35</b>	<b>256,635.97</b>
<b>Expenditures</b>							
<b>Dept 751 - PARK &amp; REC. ADMINISTRATION</b>							
508-751-701.000	COMMISSION STIPENDS	8,289.00	8,289.00	549.52	2,276.11	72.54	6,104.81
508-751-702.000	SALARIES	42,118.00	42,118.00	2,806.48	8,440.24	79.96	36,536.92
508-751-702.002	CONTROLLER SALARY	0.00	0.00	404.85	(5,260.11)	100.00	0.00
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	(95.80)	109.58	753.36
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	0.00	(729.68)	100.00	354.22
508-751-727.000	OFFICE SUPPLIES	600.00	600.00	0.00	600.00	0.00	374.53
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	0.00	0.00	169.31	(169.31)	100.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	0.00	0.00	66.67	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,200.00	2,497.38	12.50	(297.38)	113.52	2,088.09
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	51.23	667.72	55.64	610.32
508-751-851.000	INSURANCE & BONDS	7,225.00	7,225.00	807.55	(1,721.79)	122.29	7,715.15
508-751-860.000	TRANSPORTATION	1,100.00	1,100.00	0.00	260.16	76.35	813.66
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00	78.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	100.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	440.00	0.00	210.00	67.69	430.00
508-751-963.000	BANK FEES & CHARGES	100.00	100.00	0.00	71.94	28.06	10.47
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	288.29	71.17	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	(200.00)	100.00	100.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>74,582.00</b>	<b>74,582.00</b>	<b>4,632.13</b>	<b>5,804.95</b>	<b>92.22</b>	<b>57,175.01</b>
<b>Dept 754 - RECREATION</b>							
508-754-702.000	SALARIES	10,341.00	10,341.00	131.89	144.10	98.61	9,547.39
508-754-710.000	TRAINING	500.00	500.00	0.00	500.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	5,500.00	6,455.07	991.01	(955.07)	117.36	4,231.06
508-754-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	12.50	(737.43)	100.00	0.00
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	32.00	48.00	88.00	366.17
508-754-860.000	TRANSPORTATION	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	300.00
508-754-975.000	SIGNAGE	600.00	600.00	0.00	600.00	0.00	755.80
<b>Total Dept 754 - RECREATION</b>		<b>17,941.00</b>	<b>17,941.00</b>	<b>1,167.40</b>	<b>199.60</b>	<b>98.89</b>	<b>15,200.42</b>
<b>Dept 755 - PARK MAINTENANCE</b>							
508-755-702.000	SALARIES	112,998.00	112,998.00	8,511.83	10,329.15	90.86	103,085.62

12A

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2018
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,900.00	1,900.00	3,984.79	0.00	(2,084.79)	209.73	1,820.56
508-755-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	3,302.38	167.34	197.62	94.35	2,836.41
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	132.82
508-755-741.000	UNIFORMS	1,000.00	1,000.00	501.00	0.00	499.00	50.10	340.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	3,443.88	129.86	1,556.12	68.88	4,123.86
508-755-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	1,039.78	12.50	(1,039.78)	100.00	0.00
508-755-850.000	TELECOMMUNICATIONS	500.00	500.00	470.16	34.24	29.84	94.03	356.76
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	553.12	30.75	296.88	65.07	543.12
508-755-930.000	REPAIR & MAINTENANCE	10,500.00	10,500.00	9,453.05	482.30	1,046.95	90.03	7,963.38
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	4,400.00	0.00	(600.00)	115.79	5,850.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	24,198.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,500.00	2,500.00	44.99	0.00	2,455.01	1.80	1,209.72
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>170,248.00</b>	<b>170,248.00</b>	<b>129,862.00</b>	<b>9,368.82</b>	<b>40,386.00</b>	<b>76.28</b>	<b>152,460.25</b>
<b>Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>								
<b>PROJECTS</b>								
<b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>4,489.50</b>	<b>0.00</b>	<b>25,510.50</b>	<b>14.97</b>	<b>45,663.90</b>
<b>Dept 966 - UNALLOCATED EXPENSES</b>								
508-966-715.000	FICA	13,475.00	13,475.00	12,433.61	948.97	1,041.39	92.27	12,043.31
508-966-858.000	PENSION	13,736.00	13,736.00	12,001.96	0.00	1,734.04	87.38	12,004.72
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>27,211.00</b>	<b>27,211.00</b>	<b>24,435.57</b>	<b>948.97</b>	<b>2,775.43</b>	<b>89.80</b>	<b>24,048.03</b>
<b>TOTAL EXPENDITURES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>245,305.52</b>	<b>16,117.32</b>	<b>74,676.48</b>	<b>76.66</b>	<b>294,547.61</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>269,913.77</b>	<b>23,605.18</b>	<b>50,068.23</b>	<b>84.35</b>	<b>256,635.97</b>
<b>TOTAL EXPENDITURES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>245,305.52</b>	<b>16,117.32</b>	<b>74,676.48</b>	<b>76.66</b>	<b>294,547.61</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>24,608.25</b>	<b>7,487.86</b>	<b>(24,608.25)</b>	<b>100.00</b>	<b>(37,911.64)</b>

