

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission
Regular**

NOVEMBER 2019 meeting

will be held

MONDAY NOVEMBER 25, 2019 @ 6:30 p.m.

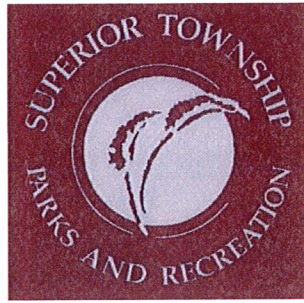
at

OLD TOWNSHIP HALL

(Corner of Cherry Hill & Prospect)



**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**



SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

Superior Township Parks & Recreation Commission
Regular

NOVEMBER 2019 meeting

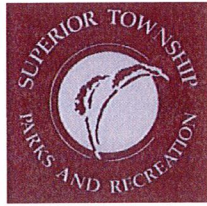
will be held on

MONDAY NOVEMBER 25, 2019 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
NOVEMBER 25, 2019 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) October 28, 2019
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Importance of Outdoor Play
 - B) Retirement Letter from David Buterbaugh
 - C) Healthy Food Access Letter of Support
- 9) OLD BUSINESS**
 - A) 2020 Approved P&R Budget
- 10) NEW BUSINESS**
 - A) Christmas Tree Lighting Duties
 - B) Schock Park Subcommittee Report
- 11) BILLS FOR PAYMENT**
 - A) October 29, 2019 – November 25, 2019
- 12) FINANCIAL STATEMENTS**
 - A) October 2019 Revenue & Expenditure Report
 - B) Pumpkin Carving Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday December 16, 2019 @ 6:00 p.m.

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Superior Charter Township Park Commission
Regular Meeting
October 28, 2019

Proposed Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:30pm.

2. Roll Call

Park Commissioners present: Paula Jefferson, Bernedia Word, Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie

Park Commissioners absent: Marion Morris (excused due to illness)

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. September 23, 2019

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to approve the minutes of 9/23/19 with the following corrections. Reports B. correct the spelling of "fragmites" to "phragmites" each time it appears in this section. New Business A. 2019 Tree Planting correct the number of units of Little Leaf Lindon and Tulip Trees to 2 instead of 4 for each of these two varieties. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Paula Jefferson stated her comments related to items on the agenda, and she would provide them as the items came up.

B. Administrator

Juan Bradford submitted a written report. Martha Kern-Boprie asked if park commissioners could help at the Dixboro Christmas event on December 14, without participating in all the planning meetings. Juan responded they could. He also noted that this event starts at 6:00 pm on December 14.

C. Board Liaison

Trustee Alex Williams reported that on October 21 the township board commended township residents who saved a man's life during a cooking fire. County Parks & Recreation gave a presentation to the township board about Staebler Farm Park. Plans are to construct a building east of the current buildings. Several people present at the township board meeting voiced concerns about people trespassing, access to the lake, and gates to the park remaining open all night, and the presence of drone aircraft in the park. The park gates are closed now overnight.

The Truth in Taxation Public Hearing was held. No one spoke, and the hearing closed. There has been no full review of the township master plan for nine years. The township contracted with the firm Carlisle/Wortman to conduct a full review of the master plan. The updated plan will go to the Planning Commission first, and then to the Township Board for review. The Park Commission will be asked to review when it comes to the Township Board.

The Building Department gave a presentation to the Township Board. The Building Department will go paperless, and purchase of a scanner was approved to facilitate this change.

Supervisor Ken Schwartz reported that Salem Township sent a note to Superior Township, requesting review by Superior Township of the sewer line proposed to run through Superior township from Salem township. Salem township will pay for this review. The Washtenaw County Road Commission informed Superior Township it will not issue any permits for construction related to this sewer project, until Superior Township approves. The Rock Properties in Superior township are now for sale. Staebler Farm County Park grand opening was October 12. Dixboro Green Pavillion was dedicated October 25.

2019 street paving in Tanglewood subdivision is complete. There is limestone available for gravel road repair. Contact the township hall if you know of a road that could use some limestone.

The township's IT consultant named "Nimble" was sold to "Taz Networks."

The Ypsilanti City Council approved removal of Peninsular Dam. This may impact Superior Township properties that border the Huron River upstream from Peninsular Dam. These Superior Township properties have legal descriptions that state the property line runs to the middle of the river.

Ordinance 193 which prohibits all marijuana establishments, passed on second and final reading.

The 2019 special assessment roll was approved. 2020 budgets for all funds were approved. Landis Smith was hired as a Utility Department clerk. Approved purchase of three trucks for the Utility Department.

D. Board Meeting Attendee

Paula Jefferson attended the October 21 meeting, and stated Alex' report was thorough. She added that township parks are not gated at night. People will enter parks if they want to, with or without gates.

E. Park Steward

Rick Collman sent a note that Superior Land Preservation Society (SLPS) members asked how many people use Cherry Hill Nature Preserve (CHNP). A guest book keep in CHNP might provide some of this information.

F. Safety

David Buterbaugh reported there were no accidents or injuries in the past month.

8. Communications

- A. Educational: Monarch Butterfly facts
- B. Christmas Tree Lighting flyer
- C. Pumpkin Carving pictures

It was moved by Nahid Sani-Yahyai and supported by Terry Lee Lansing to receive the communications. The motion carried.

9. Old Business

- A. 2020 Approved Budget
The township board approved the 2020 Park Fund budget on October 21, 2019.

10. New Business

- A. Norfolk/Oakbrook Trail Restoration Bids

Bids were received from two vendors to restore and enhance the trails in Norfolk/Oakbrook parks. McLennan Landscape of Manchester MI bid \$9,097.50. Conklin Landscaping of Ann Arbor submitted bids for three options, ranging in price from \$24,819 up to \$30,110.00. Juan Bradford stated both vendors have worked for Superior Township Parks before, and he has confidence in their work. It was moved by Martha Kern-Boprie and supported by Sandi Lopez to approve the bid from McLennan Landscape dated 9/25/19 for an amount not to exceed \$9,097.50. The motion carried.

B. Cherry Hill Nature Preserve (CHNP) Boardwalk Final Phase

Mark Barrett submitted a bid dated 10/20/19 to build 250 feet of 6 foot wide boardwalk, two benches and other repairs and adjustments for \$15,500.00. It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the bid from Mark Barrett dated 10/20/19 for an amount not to exceed \$15,500.00. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Paula Jefferson to approve payment of the bills for a total of \$28,642.87. The motion carried.

12. Financial Statements

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the September Revenue & Expenditure reports. The motion carried.

13. Pleas and Petitions

Nahid Sanii-Yahyai asked if there was some way the Park Commission could recognize volunteers. She suggested a plaque or mention in the township newsletter. Juan Bradford suggested a broad message of thanks, without naming specific volunteers, as the volunteers are spouses of staff and park commissioners.

Alex Williams complimented the Park Commission on the CHNP boardwalks. He also reported that the Washtenaw County Hazardous Materials drop off opportunity will take place on Saturday, November 9 from 9:00 am to 1:00 pm at the EMU Rynearson Stadium parking lot.

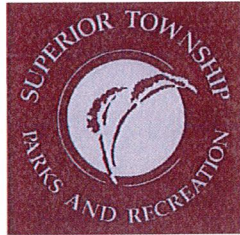
Paula Jefferson mentioned the November Park Commission agenda will include a discussion of the Schock Park proposal made by Supervisor Ken Schwartz in August. Martha Kern-Boprie reported the Schock Park work group met twice, and issued a memo of recommendation on October 22.

14. Adjournment

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to adjourn at 7:17 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary

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**ADMINISTRATOR REPORT
NOVEMBER 25, 2019**

- Next Board of Trustees Meeting: December 16, 2019 @ 7:00 p.m.
Attendee: Commission Chair Jefferson
- Please note that your December Commission meeting will be held on December 16th, which is the third Monday. We will be meeting at 6:00pm instead of the usual 6:30pm.
- Dave Buterbaugh has submitted a letter with his intent to retire January 17, 2020. Dave has been a great asset to this department and will be missed. I wish him all the best in the future. His letter is included in your communications.
- The Dixboro Village Green Board will be hosting Dixboro Christmas at 6:00pm, Saturday December 14th at the Dixboro Schoolhouse & Pavilion. There will be a tree lighting and a cookie walk sale. Santa will be there to see kids. If anyone would like to help them out, please let me know. Their next planning meeting is Tuesday, December 10th @ 9:30pm.
- There is a group of business owners in Dixboro who have expressed an interest in forming a working group to bring awareness to the Dixboro area. As of now nothing has been scheduled. This may be a good opportunity for our department to be involved and expand our reach. If I hear any updates or progress, I will keep you informed.
- We will be deferring the purchase of a new mower that was in this year's budget until 2020. It was originally planned for a fall 2019 purchase. Waiting until spring 2020 will enable us to better optimize the warranty. There is \$23,000 in the 2020 budget to purchase equipment.
- Happy Thanksgiving to you and your families!!!

Respectfully submitted,


Juan Bradford

The Importance of Outdoor Play



Research has shown that children today engage in half as much outdoor play as their parents. While indoor play is also beneficial to children, getting kids outdoors provides physical and mental health benefits that can't be gained indoors. Establishing limits on technology, finding safe outdoor spaces in which to play and carving out time for children to engage in fun outdoor activities is essential to their health and well-being.

As parks and recreation officials, you've undoubtedly seen the positive effects of outdoor activity countless times. But do you find it hard to convince parents of its benefits? If so, here are some of the proven advantages of outdoor play:

1. Physical Fitness Benefits

Outdoor play offers children many physical fitness benefits that are vital to their health and development and can help them stay healthy throughout their lives. Children who play outdoors regularly are much more likely to maintain a healthy weight and continue their physical activity level into adulthood, making it essential to establish these healthy habits at an early age.

2. Social Development Benefits

Playgrounds provide spaces where children can learn social skills both through active play and observation of others. Outdoor play also helps children strengthen their language skills learn to overcome challenges, and build healthy relationships.

3. Mental Health Benefits

With the busy schedules of today's kids, conditions such as anxiety, stress and depression are becoming increasingly common in children. Spending time outdoors and in nature provides the outlet that children need to expend their energy and alleviate stress and anxiety. This, in turn, helps them to concentrate better and have better overall mental health.

4. Intellectual Health Benefits

Playing outside stimulates children intellectually and has a positive impact on their school readiness and performance. Outdoor play can help children learn better in the classroom by stimulating their creativity and allowing them to view learning materials in a variety of ways. It also increases focusing ability which helps them to more easily absorb and process new concepts.

5. Appreciation for the Outdoors

Being active in childhood sets up children to have a lifelong love of nature and appreciation for conservation. Studies have shown that children who have a strong connection to nature are more likely to engage in pro-environmental behavior throughout their lives such as recycling and water conservation.

8 B.

David Buterbaugh
31335 Barton
Garden City, Michigan 48135

November 4th, 2019

Ken Schwartz
Charter Township of Superior
3040 North Prospect
Ypsilanti, Michigan 48198

Dear Mr. Schwartz,

I would like to inform you that I am retiring from Superior Township Parks and Recreation effective January 17, 2020.

I have thoroughly enjoyed working here the past 13 plus years, and I am grateful for the support I have received from you, every department, and every individual that I have encountered in my tenure here. I have made many lasting friendships with employees, contractors, suppliers, and residents that I will carry with me.

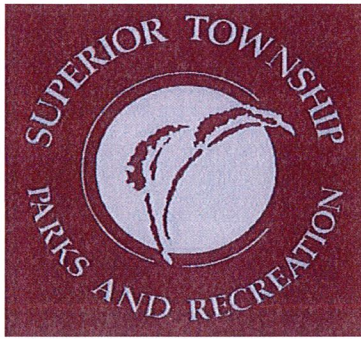
I will miss working, and hopefully I can return to volunteer at future events with Superior Township and Parks and Recreation.

Respectfully,



Cc: Juan Bradford - Administrator, Superior Township Parks and Recreation

Cc: Paula Jefferson - Chair, Superior Township Parks Commission



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November 5, 2019

Tedi Milgrom
Health Educator
Washtenaw County Health Department
555 Towner Street, Ypsilanti, MI 48198

Subject: Letter of Support for Building Healthy Communities Healthy Food Access Project

To whom it may concern:

This letter is to express the strong support from the Superior Township Parks & Recreation Department for the grant application submitted by the Washtenaw County Parks and Recreation Commission (WCPRC) to obtain funding from the Washtenaw County Health Department to establish a Healthy Food Access Program.

This program would coincide with WCPRC's already established Summer Playground Program. Most of the children that attend the Summer Playground Program come from the 48198 zip code and reside in low income households. Having the ability to provide these children with healthy food choices as well as educate them about health food choices would help to set a foundation for future eating habits.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Juan Bradford", with a large, sweeping flourish extending upwards and to the right.

Juan Bradford
Parks & Recreation Administrator
Superior Township MI

10 A

CHRISTMAS TREE LIGHTING DUTIES

Line Up Kids

Cookies & Coco

Pass Out Programs

Fire Pit

Don Waligor

Santa Claus

SANTA CLAUS

103

To: Superior Charter Township Park Commission
From: Committee Evaluating Schock Park Proposal of Supv. Schwartz
Subject: Committee Suggestions
Date: October 22, 2019

The committee evaluating Supervisor Ken Schwartz' proposal to turn Schock Park properties over to the township board met twice. The committee is composed of Sandi Lopez, Nahid Sani-Yahyai, Martha Kern-Boprie and Juan Bradford. Park Commissioners asked Juan Bradford how much park staff labor is spent mowing non-park properties. Juan provided the following information:

<u>Non-Park Properties Mowed</u>	<u>Actual hours through 9/22/19</u>
NW and NE corners of Prospect & Geddes Rds	22.0 hours
Non-motorized path on Harris Rd: MacArthur to Geddes	38.5 hours
Non-motorized path on Geddes Rd: Prospect to Harris to Andover	8.0 hours
Roundabout at Geddes & Superior Rds	33.5 hours
Township Hall & NW corner Ford & Prospect Rds	<u>126.0 hours</u>
	227.5 hours
Estimated additional hours in 2019	<u>47.5 hours</u>
2019 Total Projected Hours	275.0
Average Hourly Pay Rate (does not include fringe benefits)	\$18.65

275 hours x \$18.65 per hour = \$5,115.00 Wage expense to Park Fund to mow non-park properties in 2019.

Park Commissioners on the committee noted that Schock Park property is not presently used for active or passive recreation, and given its location, is not likely to be used for recreation. There could be merit to turning this property over to the township board to maintain. Committee members stated there were objectives that should be met before making this change.

1. Park staff do a good job maintaining non-park properties, and this should continue. However, the Park Fund should be compensated for the labor spent maintaining non-park properties. This could take the form of charging hours to General Fund accounts, or by increasing the budget allocation to the Park Fund. \$5,000 per year would go a long way toward improving our parks, such as providing barrier-free access sidewalks.
2. We want to ensure that the Park Department and its staff have full access to the Maintenance Building that sits in Schock Park.
3. Committee members would like to know what the Township Board plans to do with the property that composes Schock Park.

Committee members look forward to discussing these ideas at a Park Commission meeting.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
10/29/2019	GENL	42276	92419	LUCAS NURSERIES & LANDSCAPING TREES @ FIREMAN'S PARK		951.000	756	4,489.50
10/29/2019	GENL	42279	A-124656	PARKWAY SERVICES	PORTA JOHN @ PUMPKIN CARVING	740.000	754	100.00
10/29/2019	GENL	42283	103119	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 10/31/19 PAYROLL	289.000	000	8,280.18
10/29/2019	GENL	42284#	2019-015A	SUPERIOR TWP UTILITY DEPARTMENT CELL PHONES - OCT 2019		850.000	751	51.23
			2019-015A	CHECK GENL 42284 TOTAL FOR FU	CELL PHONES - OCT 2019	850.000	755	33.24
								84.47
10/29/2019	GENL	42288	61944720	WEX BANK	FUEL - OCT 19 (FINAL BILL OLD ACCOU	742.000	755	41.78
10/29/2019	GENL	42289	112624	YPSILANTI ACE HARDWARE	PUMPKIN CARVING DAY SUPPLIES	740.000	754	6.95
11/05/2019	GENL	42290#	62034575	WEX BANK	FUEL - OCT 19	740.000	754	4.99
			62034575	CHECK GENL 42290 TOTAL FOR FU	FUEL - OCT 19	742.000	755	248.47
								253.46
11/05/2019	GENL	42298	OCT 19	DTE ENERGY	ELECTRIC - PARKS BARN -OCT 2019	920.000	755	38.38
11/05/2019	GENL	42300#	906635 912247	LOWE'S	SHOP & PUMPKIN CARVING SUPPLIES	740.000	754	18.97
			906635 912247	CHECK GENL 42300 TOTAL FOR FU	SHOP & PUMPKIN CARVING SUPPLIES	740.000	755	89.67
								108.64
11/05/2019	GENL	42308	OCT 19	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - OCTOBER 2019	289.000	000	1,846.18
11/13/2019	GENL	42322	SEPT/OCT	JUAN BRADFORD	MILEAGE REIMBURSEMENT 9/4-10/23/19	860.000	751	131.08
11/13/2019	GENL	42326	OCT `9	PATRICK PIGOTT	CELL PHONE STIPEND- OCTOBER 2019	850.000	754	32.00
11/13/2019	GENL	42330	934373	SUPERIOR TOWNSHIP CREDIT CARD RURAL KING - BRUSH HOG BLADES		205.001	000	59.99
11/13/2019	GENL	42331	2019-016-A	SUPERIOR TWP UTILITY DEPARTMENT DIESEL FUEL		742.000	755	219.26
11/13/2019	GENL	42333	200499891	TRACTOR SUPPLY CO.	GREASE	930.000	755	27.90
11/19/2019	GENL	42341	1104	CLEAR CUT ICE	ICE CARVING FOR TREE LIGHTING	740.000	754	450.00
11/19/2019	GENL	42347	A-125106	PARKWAY SERVICES	PORTA-JOHN - FIREMAN'S PARK	740.000	755	115.00
11/19/2019	GENL	42354	111419-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/14/19 PAY	289.000	000	7,455.57
				Total for fund 508 PARKS & RECREATION				23,740.34

*# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 10/31/2018
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	282,282.00	282,282.00	235,235.00	23,523.50	47,047.00	83.33	216,044.16
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	735.12	81.68	264.88	73.51	735.12
508-000-663.000	INTEREST ON RESERVES INCOME	6,000.00	6,000.00	7,211.67	0.00	(1,211.67)	120.19	5,732.30
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	183.97	0.00	16.03	91.99	156.95
508-000-696.000	DONATIONS	500.00	500.00	2,350.00	0.00	(1,850.00)	470.00	600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
Total Dept 000 - REVENUE		319,982.00	319,982.00	245,715.76	23,605.18	74,266.24	76.79	223,268.53
TOTAL REVENUES		319,982.00	319,982.00	245,715.76	23,605.18	74,266.24	76.79	223,268.53
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	8,289.00	8,289.00	5,463.37	637.57	2,825.63	65.91	5,485.78
508-751-702.000	SALARIES	42,118.00	42,118.00	30,871.28	4,209.72	11,246.72	73.30	31,827.01
508-751-702.002	CONTROLLER SALARY	0.00	0.00	4,855.26	644.33	(4,855.26)	100.00	0.00
508-751-710.000	TRAINING	1,000.00	1,000.00	1,095.80	0.00	(95.80)	109.58	753.36
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	729.68	729.68	(729.68)	100.00	354.22
508-751-727.000	OFFICE SUPPLIES	600.00	600.00	0.00	0.00	600.00	0.00	374.53
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	0.00	0.00	169.31	0.00	(169.31)	100.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	1,000.00	0.00	500.00	66.67	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,200.00	2,200.00	2,484.88	93.29	(284.88)	112.95	1,224.69
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	616.49	51.23	583.51	51.37	554.04
508-751-851.000	INSURANCE & BONDS	7,725.00	7,725.00	8,639.24	807.55	(914.24)	111.83	7,018.09
508-751-860.000	TRANSPORTATION	1,100.00	1,100.00	839.84	131.08	260.16	76.35	813.66
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	78.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	440.00	0.00	210.00	67.69	430.00
508-751-963.000	BANK FEES & CHARGES	100.00	100.00	28.06	0.00	71.94	28.06	10.47
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	711.71	0.00	288.29	71.17	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	200.00	0.00	(200.00)	100.00	100.00
Total Dept 751 - PARK & REC. ADMINISTRATION		74,582.00	74,582.00	64,144.92	7,304.45	10,437.08	86.01	50,229.33
Dept 754 - RECREATION								
508-754-702.000	SALARIES	10,341.00	10,341.00	10,065.01	2,545.09	275.99	97.33	7,346.73
508-754-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	5,464.06	271.87	35.94	99.35	3,958.38
508-754-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	724.93	12.50	(724.93)	100.00	0.00
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	320.00	32.00	80.00	80.00	334.17
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	300.00
508-754-975.000	SIGNAGE	600.00	600.00	0.00	0.00	600.00	0.00	755.80
Total Dept 754 - RECREATION		17,941.00	17,941.00	16,574.00	2,861.46	1,367.00	92.38	12,695.08
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	112,998.00	112,998.00	94,157.02	13,758.36	18,840.98	83.33	88,169.91
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00

12.12

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 10/31/2018
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-717.000	TAXABLE BENEFITS	1,900.00	1,900.00	3,984.79	0.00	(2,084.79)	209.73	1,820.56
508-755-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	3,135.04	89.67	364.96	89.57	2,439.66
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	132.82
508-755-741.000	UNIFORMS	1,000.00	1,000.00	501.00	0.00	499.00	50.10	340.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	3,314.02	509.51	1,685.98	66.28	3,892.68
508-755-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	1,027.28	39.43	(1,027.28)	100.00	0.00
508-755-850.000	TELECOMMUNICATIONS	500.00	500.00	435.92	33.24	64.08	87.18	324.46
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	522.37	38.38	327.63	61.46	505.04
508-755-930.000	REPAIR & MAINTENANCE	10,500.00	10,500.00	9,030.74	165.84	1,469.26	86.01	5,900.40
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	4,400.00	0.00	(600.00)	115.79	5,850.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	24,198.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,500.00	2,500.00	44.99	0.00	2,455.01	1.80	1,209.72
Total Dept 755 - PARK MAINTENANCE		170,248.00	170,248.00	120,553.17	14,634.43	49,694.83	70.81	134,783.25
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
PROJECTS								
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		30,000.00	30,000.00	4,489.50	0.00	25,510.50	14.97	1,433.90
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	13,475.00	13,475.00	11,484.64	1,723.14	1,990.36	85.23	10,326.25
508-966-838.000	PENSION	13,736.00	13,736.00	12,001.96	1,846.18	1,734.04	87.38	10,355.26
Total Dept 966 - UNALLOCATED EXPENSES		27,211.00	27,211.00	23,486.60	3,569.32	3,724.40	86.31	20,681.51
TOTAL EXPENDITURES								
TOTAL EXPENDITURES		319,982.00	319,982.00	229,248.19	28,369.66	90,733.81	71.64	219,823.07
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		319,982.00	319,982.00	245,715.76	23,605.18	74,266.24	76.79	223,268.53
TOTAL EXPENDITURES		319,982.00	319,982.00	229,248.19	28,369.66	90,733.81	71.64	219,823.07
NET OF REVENUES & EXPENDITURES		0.00	0.00	16,467.57	(4,764.48)	(16,467.57)	100.00	3,445.46

PUMPKIN CARVING DAY

OCTOBER 19, 2019

12 B.

Vendor	Description	Total
SUPPLIES		
Gordon Food Service	Food Service Supplies	\$25.96
Walmart	Carving Supplies, Bags & Decorations, Cider & Snacks	\$130.95
Parkway Services	Porta-John	\$100.00
Lowe's	Carving Supplies	\$18.97
Ace Hardware	Masking Tape	\$6.95
Circle K	Ice	<u>\$4.99</u>
	TOTAL SUPPLIES	\$256.91
LABOR		
Dave Buterbaugh	14 hours	\$371.98
Patrick Pigott	46 hours	\$933.34
Don Waligore	7 hours	\$117.11
Matt Szanti	7 hours	\$108.15
	TOTAL LABOR (does NOT include fringes)	\$1,530.58
	TOTAL EVENT EXPENDITURES (does not include fringes)	\$1,818.40
	2008 TOTAL EVENT COST (does not include fringes)	\$2,530.38