

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission
Regular**

OCTOBER 2019 meeting

will be held

MONDAY OCTOBER 28, 2019 @ 6:30 p.m.

at

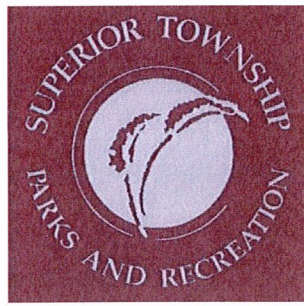
OLD TOWNSHIP HALL

(Corner of Cherry Hill & Prospect)



For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



**SUPERIOR CHARTER TOWNSHIP
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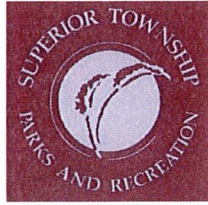
will be held on

MONDAY OCTOBER 28, 2019 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
OCTOBER 28, 2019 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) September 23, 2019
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational: Monarch Butterfly Facts
 - B) Christmas Tree Lighting flyer
 - C) Pumpkin Carving Pictures
- 9) OLD BUSINESS**
 - A) 2020 Approved Budget
- 10) NEW BUSINESS**
 - A) Norfolk/Oakbrook Trail Restoration Bids
 - B) CHNP Boardwalk Final Phase
- 11) BILLS FOR PAYMENT**
 - A) September 24, 2019 – October 28, 2019
- 12) FINANCIAL STATEMENTS**
 - A) September 2019 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday November 25, 2019 @ 6:30 p.m.

5A

Superior Charter Township Park Commission
Regular Meeting
September 23, 2019

Proposed Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:35 pm.

2. Roll Call

Park Commissioners present: Paula Jefferson, Marion Morris, Bernedia Word, Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Parks Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. August 26, 2019

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the minutes of 8/26/19 with correction to New Business B. The second sentence presently reads "We have not funding recommendation from the township board yet." Insert the words "received a" between "not" and "funding" so that it reads "We have not received a funding recommendation from the township board yet." The motion carried.

6. Citizen Participation - none

7. Reports

A. Chairperson

Chair Paula Jefferson noted that her comments pertained to items in New Business, and she would share them at that point in the meeting.

B. Administrator

Juan Bradford submitted a written report. Marion Morris commented that township hall staff have requested additional copies of her report on Fragmites, as there is significant demand for this report from township residents. Marion suggested mapping all township roads for the presence of Fragmites.

C. Board Liaison

Trustee Alex Williams reported the Dixboro Pavillion ribbon-cutting ceremony is scheduled on 10/11/19 and the Staebler County Farm Park ribbon-cutting ceremony is scheduled on 10/12/19.

A "Connecting Communities" grant has been applied for, to construct a non-motorized path along Plymouth Road, from Dixboro Road to Sava restaurant.

A meeting about the road millage expected on the November 2019 ballot is planned. A date has not been set for this meeting.

A meeting was held with Ann Arbor Area Transportation Authority (AAATA) about our service agreement over the next six years. Ann Arbor Township may choose to contract with AAATA for transit service in the future, and this could facilitate providing transit to the Dixboro area. Nimble is the IT consultant to the township. The company has been sold to a company named "Taz" located in Brighton, because the owners of Nimble wish to retire. Taz will become the service provider to Superior Township.

Township officials met with the Washtenaw County Road Commission (WCRC) about the pump station located on Geddes Road. The pump station will be moved a few hundred feet to take it off a wetland. Discussions have begun with the Michigan Department of Transportation (MDOT) about installing a pedestrian crossing at the intersection of M153 and Plymouth Road (formerly known as "sixteen corners"). There is no timeline for this pedestrian crossing.

Meetings have taken place with staff at Sycamore Meadows to make improvements needed to achieve Housing & Urban Development (HUD) compliance.

Township board members discussed the proposal to take over Schock Park.

Pat Shrewsbury of the Utility Department staff plans to retire in a few months.

A lengthy discussion took place about the Harvest Lane sewer. Orchard, Hiltz & McCliment (OHM) the township's engineering consultant reviewed sewer condition records. OHM reported that sewer replacement is not needed now, but roots growing into the sewer need to be cut. The urgency of sewer replacement will be re-evaluated after the roots are cut and the sewer can be fully viewed. 2020 budget proposals were received for all funds. The Truth in Taxation public hearing is scheduled on 10/21/19. The township board terminated the Geddes Road tax abatement district that had been established for Hyundai. The balance remaining in the tax abatement fund will be used for road repair. A water main in MacArthur Blvd will be replaced this autumn. Short term water cut-offs will occur, associated with this replacement.

The Animal Control contract with Washtenaw County was renewed for a cost of \$10,000 per year.

The township will accept debit & credit card payments at the Utility Department. A fee will be charged on debit and credit card payments.

The annual contract with AAATA was signed. The Utility Department Meter Fee Schedule was updated. Washtenaw Area Transportation Study (WATS) dues were paid. The board passed opt-out of the Marijuana ordinance passed on first reading. Second reading is expected at the October board meeting. A county park resolution was discussed. The details were unclear.

D. Board Meeting Attendee

Nahid Sanii-Yahyai attended the township board meeting. She noted that Alex Williams' report was thorough.

E. Park Steward

Rick Collman did not send a report. The conservancy groups have not met recently.

F. Safety

Dave Buterbaugh reported two park staff members were injured at the Kickball Event on September 14. They pulled hamstring muscles. Dave also reported he met with Ellen Kurath on September 13 in Cherry Hill Nature Preserve (CHNP). They cut down Asian Bittersweet plants.

8. Communications

A. Educational Information: Know the Buzz about EEE

B. Thank you letter from Food Gatherers

C. Pumpkin Carving Event flyer

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to receive the Communications. The motion carried.

9. Old Business – none

10. New Business

A. 2019 Tree Planting

A bid was received from Lucas Nurseries and Landscaping on Ford Road in Superior Township for trees to be planted in Oakbrook and Fireman’s Parks. The bid was for:

<u>Units</u>	<u>Product Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
2	Chestnut Trees (yellow)	\$300.00	\$ 599.99
4	Little Leaf Lindon	\$325.00	\$ 649.99
4	Tulip Trees	\$325.00	\$ 649.99
10	Plant	\$125.00	\$1,250.00
	Delivery		\$ 39.50
10	Dewitt Tree Bags	\$ 19.99	<u>\$ 199.90</u>
			<u>\$4,489.50</u>

Note: 50% off sale
No Warranty

Juan Bradford noted that this bid contains no warranty on the trees, but the cost is significantly less than it would be with a warranty. The savings are enough that even if a few trees do not survive, it would still cost less with their replacement than the cost of a bid with all trees warranted.

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve the bid from Lucas Nursery for purchase of trees and Dewitt Tree Bags as described in the bid, for a cost not to exceed \$4,489.50. The motion carried.

B. Form Schock Park working group

Park Commissioners discussed the proposal made by Supervisor Ken Schwartz at the August Park Commission meeting to turn the property that composes Schock Park to the township’s general fund and township board for use as township hall grounds. A consensus developed to have a working group of three investigate advantages, disadvantages and matters of concern; and then report back to the Park Commission. Martha Kern-Boprie, Nahid Sanii-Yahyai and Sandi Lopez offered to serve on this working group.

C. 2020 Budget proposals

Juan Bradford developed a 2020 Budget Proposal, and Township Supervisor countered with another proposal that is a little bit less. In summary by Department the two proposals are:

	<u>Park Administrator</u>	<u>Township Supervisor</u>
Revenue	\$332,576	\$328,840
Expense		
Administration Department	\$ 73,196	\$ 78,035
Recreation Department	\$ 20,651	\$ 19,551
Park Maintenance Department	\$176,920	\$176,917
Park Development/Improvement	\$ 30,000	\$ 30,000
Un-allocated Expenses	<u>\$ 28,073</u>	<u>\$ 28,521</u>
	\$328,840	\$333,024

It was moved by Martha Kern-Boprie and supported by Paula Jefferson to recommend the Township Supervisor’s budget to the township board. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Sandi Lopez to pay the bills for a total of \$26,880.58. The motion carried.

12. Financial Statements

- A. August 2019 Revenue & Expense Report
- B. Family Kickball Day Expenditures

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the financial reports. The motion carried.

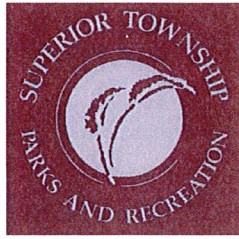
13. Pleas and Petitions

Nahid Sanii-Yahyai reported that she attended the safety event in Fireman's Park on 9/12/19 that was sponsored by Mott Children's Hospital. The event was well organized with many children as well as graduate students from the School of Public Health present. A number of prizes and souvenirs were distributed to children.

14. Adjournment

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to adjourn at 7:45 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



7B

**ADMINISTRATOR REPORT
OCTOBER 28, 2019**

- Next Board of Trustees Meeting: November 18, 2019 @ 7:00 p.m.
Attendee: Commission Vice-Chair Morris
- Thank you to the Commissioners and volunteers that came out to help at Pumpkin Carving and Arts & Crafts Day. This event seems to get bigger each year thanks to everyone's help and this year we gave out 140+ pumpkins!!! We could not do this without the kind donation of pumpkins from Judy Wheeler, Larry Vanos, and Robert Schultz from Brookside Farms.
- The Dixboro Village Green Board will be hosting Dixboro Christmas on Saturday December 14th at the Dixboro Schoolhouse & Pavilion. They will be lighting a tree, and having a cookie walk sale. Santa will be there as well to see kids. If anyone would like to help them out, please let me know. Their next planning meeting is Tuesday, November 19th.
- Park Staff had begun brush hogging the meadow areas in our parks & preserves last week. Unfortunately, we have had to send the tractor with the brush hogging deck in for service due to some hydraulic issues. As soon as it is back in service, we will continue.

Respectfully submitted,



Juan Bradford

10 Amazing Facts About The Monarch Butterfly

8 A.

by Deborah Tukua | Posted In: [Home and Garden](#)



Each fall, millions of monarch butterflies leave their summer breeding grounds in the northeastern U.S. and Canada and travel some 3,000 miles south to Mexico to escape the cold of winter—a migration that's one of the greatest natural events on Earth.

How much do you know about the monarch butterfly? These 10 facts will amaze!

10 Amazing Facts About The Monarch Butterfly

1. The adult female monarch butterfly lays tiny eggs covered with a sticky substance on the underside of milkweed leaves, which are extremely toxic. The caterpillar hatches from its egg several days later and survives on these milkweed leaves.
2. The monarch caterpillar and adult butterfly retain the poison from the milkweed leaves in its body, thus protecting it from being eaten by predators.
3. Every spring, adult monarch butterflies head north from their winter respite in the southern forests of Mexico and California, and return in the fall—a journey some 2,000-3,000-miles each way!
4. The monarch butterfly will continue to feed, fly, and reproduce throughout the U.S. and southern Canada, for several generations. It is the fourth generation of monarch butterflies that actually migrate to Mexico in fall.
5. Monarch butterflies travel as much as 100 miles a day during its 3,000-mile migration south.
6. During its migration, each butterfly relies on the huge volume of food it ate when it was a caterpillar for fuel.
7. Monarchs smell with their antennae. Nectar and water are tasted by the sensory hairs on their legs and feet.
8. Monarch butterflies cannot bite, and drink through a long tongue called a *proboscis* that works like an eyedropper drawing up nectar. Like a retractable garden hose, its tongue coils up under its lower lip when not in use.
9. Once the Monarch butterfly is hatched, it only lives for approximately 2-6 weeks.
10. The monarch butterfly's bright colors serve as a warning to predators that they are poisonous, and they should attack at their own risk!

85

SUPERIOR TOWNSHIP CHRISTMAS TREE LIGHTING WITH SANTA CLAUS



SATURDAY, DECEMBER 7TH @ 6:00PM



LOCATION:

**OLD TOWNSHIP HALL
3040 N. PROSPECT RD.
CORNER OF PROSPECT & CHERRY HILL**

PROGRAM:

**LIGHTING OF THE SUPERIOR TOWNSHIP
CHRISTMAS TREE, CAROLING,
PICTURES W/ SANTA BRING YOUR CAMERA
ICE CARVING DEMONSTRATION**

REFRESHMENTS:

HOT CHOCOLATE & COOKIES

FREE FREE FREE FREE FREE FREE FREE FREE

86/



10A

Estimate



10950 M-52 Manchester, MI 48158
 734-428-7005
 mclennanlandscape@gmail.com
 mclennanlandscape.com

Valid for 15 Days

Date	Estimate #
9/25/2019	5186

Name / Address
SUPERIOR TOWNSHIP JUAN BRADFORD 575 E. Clark Rd Superior Twp, Mi 48198

Terms	Project	BUSINESS	HOME PHONE	CELL PHONE	EMAIL
	2019 Path - Gravel			7346491991	

Item	Description / Item	Quantity	Size	Unit Price	Total
LABOR	2019 PATH - GRAVEL Labor and equipment to deliver, machine install and pack pathway material. Approximate dimensions are 637' x 12'. Remove existing topsoil and replace over road gravel after installation of road gravel. Seed and straw all disturbed areas. NOTES: Address: 8460 Berkshire Dr., Superior Charter Township, MI 48198 Staging location: On Norfolk Ave. between Sheffield Dr. and Stamford Rd. Client to mark pathway.		labor & equip	1,200.00	1,200.00
ROAD GRAVEL	MATERIALS Road Gravel Estimated	350	tons	21.75	7,612.50T
Straw Bale	Straw bale (staging area)	10	bale	6.00	60.00T
Sunny Lawn M...	Sunny Lawn Mix 50lb (staging area)	1.5	50 lb bag	150.00	225.00T

PLEASE NOTE: All plants are guaranteed for one year providing our care instructions are followed, plants are accompanied by a receipt, and no promotion is in effect that would void this guarantee. PAST DUE: A finance charge of 2% per month, which is equal to 24% per annum, will be added to all past due accounts. Warranty is voided when payment is not received within the terms specified. TERMS: 1/3 to confirm job acceptance with balance due upon job completion or nursery sale. Immediate terms.	Subtotal	\$9,097.50
	Sales Tax (6.0%)	\$473.85
	Total	\$9,571.35
Thank you for your business!		

CONKLIN LANDSCAPING, INC.

Commercial Property Maintenance Service

10A

Experienced Dependable Service for 25 Years

7270 Plymouth Road Ann Arbor, MI 48105

Office (734) 930-6617 Fax (734) 663-3358

Email conklinlandscape@yahoo.com

Date: 10/18/2019

LANDSCAPE PROPOSAL

PROPOSAL SUBMITTED TO:

Name: Superior Township Parks Department

Address: 575 E. Clark

City/State/Zip: Ypsilanti, MI. 48198

Attn: Juan Bradford

Phone: 480-5502

Email: superiorparks@superior-twp.org

LOCATION OF JOB:

Job Name: Norfolk Park

Address: Norfolk

City/State/Zip: Ypsilanti, MI 48198

Cell: 734 649-1991

Fax:

WE HEREBY SUBMIT THE FOLLOWING ESTIMATES FOR LANDSCAPING

Norfolk Park Walking Trail Installation

Option 1:

Excavate and remove approximately 8 inches of vegetation and soil without installing fabric.

- Leave spoils on site by spreading around in low areas.
- 200 tons of #3 C/C as the first layer.
- 200 tons of 21 A C/C on top of #3 as locking agent.
- 125 tons of topsoil spread across 650' L x 16' W path.
- Entire area of new path will be seeded and straw matted.
- Apply starter Fertilizer.
- (14) 8' W x 112.5' L Erosion King Straw Blankets § With Staples.
- Repair track marks created by equipment during the project.
- Harley Rake with Skid Steer.

*Total cost for material and labor for option 1 is \$27,845

Option 2:

Excavate and remove approximately 4 inches of vegetation and soil and install Geotextile Fabric.

- Leave spoils on site by spreading around in low areas.
- Fabric:
 - (2) 8 Oz Non Woven Geotextile Fabric 15' x 300'.
 - 125 tons of #3 C/C as the first layer.
 - 150 tons of 21 A C/C on top of #3 as locking agent.
 - 125 tons of topsoil spread across 650' L x 16' W to cover the sides of the walkway.
- Entire area of new path will be seeded and straw matted.
- Install starter Fertilizer.
- (14) 8' W x 112.5' L Erosion King Straw Blankets § With Staples
- Repair track marks created by equipment during the project
- Harley Rake with Skid Steer.

*Total Price for labor and material for option 2 is \$24,819

Option 3:

Using 22A Road Gravel

- Using 22A Road Gravel instead of C/C
- Additional: + \$2,265

*Prices include delivering material and dumping them on Norfolk Ave. and moving material onto the site with equipment. If this is not possible additional charges may apply to dump material in the park and clean up at the end of the project.

If additional excavation is required beyond 8 inches for soil conditions, addition charges may apply:

\$65.00 per machine hour for excavation.

\$32.00 per ton for additional stone.

Terms and Conditions:

1. *Subcontracts.* Conklin Landscaping, Inc. may subcontract portions of this work to properly licensed and qualified subcontractors.
2. *Right to Stop Work.* Conklin Landscaping, Inc. shall have the right to stop work if any payment shall not be made, when due, to Conklin Landscaping, Inc. under this agreement. Conklin Landscaping, Inc. may keep the job idle until all payments due are received. Such failure to make payment, when due, is a material breach of this agreement.
3. *Billing and Fees.* Any complaints or disputes regarding billing and fees generated by Conklin Landscaping, Inc. shall be submitted in writing to Conklin Landscaping, Inc. within ten days from the date of the billing or invoice. Any complaints or disputes regarding billing and/or fees not received within seven days from the date of the invoice or billing are waived. Owner agrees that any complaint concerning billing or fees that is not received by the Contractor within the time stated above shall be waived and is agreed that it is not in dispute.
4. *Interest:* Overdue payments will bear 7% interest per year for residential customers, or 10% per year for all other customers, or at the statutory rate which ever is rate is higher. If this interest rate is determine invalid then that parties agree to use the highest rate permitted under local and state laws.
5. *Attorney Fees.* Conklin Landscaping, Inc. shall be entitled to reimbursement for all attorneys' fees, collections costs, or other expense incurred due to a breach or non payment by the owner.
6. *Damages.* Any damages or disputes concerning work performed by Conklin Landscaping, Inc. shall be submitted in writing to Conklin Landscaping, Inc. within ten days from the date of the incident. Owner agrees that any complaint, dispute, or claim not reported within that time period shall be waived by the owner.
7. *Severability.* If, for any reason, any provision of this agreement is held invalid, all other provisions of this agreement shall remain in effect.
8. All work is to be completed in a workmanlike manner according to standard practices. Extra charges will be incurred, over and above the estimated if there is any alteration or deviation from the above specifications. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. For customer's protection, our workers are fully covered by liability insurance and Workman's Compensation.
9. **Fuel Surcharge.** Conklin Landscaping, Inc. reserves the right to charge a fuel surcharge if fuel costs rise above \$ 4.00 per gallon.
10. *Non Cash Payments:* A 3% administrative fee will be added to all credit card transactions made to Conklin Landscaping, Inc.
11. Owner or representative of property who signs contract is solely responsible for insuring this contract and accompanying design complies with local and subdivision ordinances and bylaws and approvals.

We hereby propose to furnish labor and materials in accordance with the above specifications for the total price of _____, with payment to be made within 30 days of completion of the work.

AUTHORIZED SIGNATURE: Barry Conklin Date: 10/18/2019

ACCEPTANCE OF PROPOSAL

The above conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Position/Title _____

Print Name _____ Date Accepted _____

Signature _____ Position/Title _____

Print Name _____ Date Accepted _____

103.

Mark Barrett

11843 Dexter-Pinckney Rd
Pinckney, MI 48169
734-845-0741

JOB NAME:

Cherry hill boardwalk
Oct 20,2019

WORK TO BE PERFORMED:

Build approximately 250' of 6' wide board walk	\$14,500.00
Build 2 Bench's with rail behind them on lookout	\$600.00
Remove ramp and cap edge of walkway	\$100.00
Repair section that tree fell on	\$300.00

Job Total \$15,500.00

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 08/24/2019 - 09/28/2019

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
08/27/2019	GENL	42057	9057132580	BSN SPORTS	TENNIS NET COMMUNITY PARK	930.000	755	238.07
08/27/2019	GENL	42058	12997160-637456	DAVID BUTERBAUGH	REIMBURSEMENT FOR POLE SAW REPAIR	930.000	755	6.78
08/27/2019	GENL	42064	A-122889	PARKWAY SERVICES	PORTA-JOHN FOR KICKBALL DAY	740.000	755	115.00
08/27/2019	GENL	42069	AUG 19 - G	SUPERIOR TWP PAYROLL FUND	PENSION - AUGUST 2019	289.000	000	1,157.44
08/27/2019	GENL	42070#	2019-013	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - AUG 19	850.000	751	51.16
			2019-012		ADMIN OFFICE RENT - 2019	945.000	751	6,000.00
			2019-011A		DIESEL FUEL - AUG 19	742.000	755	161.70
			2019-58		DIESEL FUEL - JULY 19	742.000	755	332.81
			2019-013		CELL PHONES - AUG 19	850.000	755	104.22
					CHECK GENL 42070 TOTAL FOR FU			6,649.89
08/27/2019	GENL	42072	108137770	TRUGREEN PROCESSING CENTER	MOSQUITO DEFENSE SERVICE - OAKBROOK	740.000	754	309.00
08/27/2019	GENL	42074#	4752 74	WALMART COMMUNITY/SYNCR	SHOP SUPPLIES /OAKBROOK MOVIE NIGHT	740.000	754	53.18
			4752 74		SHOP SUPPLIES /OAKBROOK MOVIE NIGHT	740.000	755	40.11
					CHECK GENL 42074 TOTAL FOR FU			93.29
08/27/2019	GENL	42076	60913750	WEX BANK	FUEL - AUG 19 & ICE FOR DAY CAMP	742.000	755	385.70
09/04/2019	GENL	42078	AUG 2019	DTE ENERGY	ELECTRIC - PARKS BARN -AUGUST 2019	920.000	755	37.15
09/04/2019	GENL	42084	910400	LOWE'S	WEED KILLER	740.000	755	52.25
09/04/2019	GENL	42086	3434196799	O'REILLY AUTOMOTIVE, INC.	OIL CHANGE FOR PICKUP	742.000	755	25.48
09/04/2019	GENL	42096	9519-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/5/19 PAYROLL	289.000	000	8,512.45
09/10/2019	GENL	42110	JULY-AUG	JUAN BRADFORD	MILEAGE REIMBURSEMENT 7/1/19-8/28/18	1860.000	751	151.38
09/10/2019	GENL	42115	A-123191	PARKWAY SERVICES	PORTA-JOHN - HARVEST MOON PARK	740.000	755	115.00
09/10/2019	GENL	42116	AUG 19	PATRICK PIGOTT	CELL PHONE STIPEND - AUG 2019	850.000	754	32.00
09/10/2019	GENL	42119	AUG 19	SAM'S CLUB/SYNCHRONY BANK	SHOP SUPPLIES	740.000	755	99.74
09/17/2019	GENL	42130	752233284	GORDON FOOD SERVICE, INC.	KICKBALL FOOD	740.000	754	79.87
09/17/2019	GENL	42136	8160205	MML WORKERS' COMP FUND	BALANCE DUE 7/2018-6/2019 PREMIUM	851.000	751	879.42
09/17/2019	GENL	42142	11798664	SPARTAN DISTRIBUTORS INC	TORO MOWER CASTOR ARM	930.000	755	584.07
09/17/2019	GENL	42145	91919-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/19/19 PAY	289.000	000	7,356.60
09/24/2019	GENL	42147	187556	ALL SEASONS LANDSCAPING CO.	I MOWER MAINTENANCE SUPPLIES	930.000	755	65.79

Handwritten mark: A.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
09/24/2019	GENL	42156	A-1238660	PARKWAY SERVICES	PORTA-JOHN - FIREMAN'S PARK	740.000	755	115.00
09/24/2019	GENL	42161	SEPT 19 - G	SUPERIOR TWP PAYROLL FUND	PENSION - SEPT 2019	289.000	000	1,133.30
09/24/2019	GENL	42162#	2019-014 2019-014	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES SEPT 19 - BRADFORD/BUTE	850.000	751	51.18
				CHECK GENL 42162	TOTAL FOR FU		755	33.12
								84.30
09/24/2019	GENL	42166#	1327 1327	WALMART COMMUNITY/SYNCB	SHOP SUPPLIES / KICKBALL DAY	740.000	754	88.57
				CHECK GENL 42166	TOTAL FOR FU		755	21.80
								110.37
09/24/2019	GENL	42168	61452020	WEX BANK	FUEL - SEP 19 & ICE FOR KICKBALL	DA 742.000	755	158.44
09/24/2019	GENL	42169	86558	WOLVERINE RENTAL & SUPPLY	WHEEL FOR TORO MOWER	930.000	755	95.09
					Total for fund 508 PARKS & RECREATION			28,642.87

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR MONTH 09/30/19	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 09/30/2018
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	282,282.00	282,282.00	23,523.50	70,570.50	75.00	194,439.74
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	81.68	346.56	63.30	653.44
508-000-663.000	INTEREST ON RESERVES INCOME	6,000.00	6,000.00	625.88	(1,211.67)	120.19	5,061.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	0.00	183.97	91.99	156.95
508-000-696.000	DONATIONS	500.00	500.00	0.00	(1,850.00)	470.00	600.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
Total Dept 000 - REVENUE		319,982.00	319,982.00	24,231.06	97,871.42	69.41	200,911.13
TOTAL REVENUES		319,982.00	319,982.00	24,231.06	97,871.42	69.41	200,911.13
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,289.00	8,289.00	637.57	3,463.20	58.22	4,866.75
508-751-702.000	SALARIES	42,118.00	42,118.00	2,806.48	15,456.44	63.30	28,742.43
508-751-702.002	CONTROLLER SALARY	0.00	0.00	530.28	(4,210.93)	100.00	0.00
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	(95.80)	109.58	753.36
508-751-727.000	OFFICE SUPPLIES	600.00	600.00	0.00	600.00	0.00	374.53
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	(169.31)	100.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	0.00	500.00	66.67	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,200.00	2,200.00	216.29	(191.59)	108.71	71.25
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	51.18	634.74	47.11	495.63
508-751-851.000	INSURANCE & BONDS	7,725.00	7,725.00	1,686.97	(106.69)	101.38	6,206.78
508-751-860.000	TRANSPORTATION	1,100.00	1,100.00	0.00	391.24	64.43	660.98
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00	78.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	100.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	0.00	210.00	67.69	430.00
508-751-963.000	BANK FEES & CHARGES	100.00	100.00	19.68	71.94	28.06	10.47
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	288.29	71.17	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	(200.00)	100.00	100.00
Total Dept 751 - PARK & REC. ADMINISTRATION		74,582.00	74,582.00	5,948.45	17,741.53	76.21	43,995.66
Dept 754 - RECREATION							
508-754-702.000	SALARIES	10,341.00	10,341.00	1,012.64	2,821.08	72.72	7,011.83
508-754-710.000	TRAINING	500.00	500.00	0.00	500.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	356.37	307.81	94.40	3,655.54
508-754-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	12.50	(712.43)	100.00	0.00
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	32.00	112.00	72.00	302.17
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	300.00
508-754-975.000	SIGNAGE	600.00	600.00	0.00	600.00	0.00	755.80
Total Dept 754 - RECREATION		17,941.00	17,941.00	1,413.51	4,228.46	76.43	12,025.34
Dept 755 - PARK MAINTENANCE							
508-755-702.000	SALARIES	112,998.00	112,998.00	9,754.37	32,599.34	71.15	76,699.05
508-755-710.000	TRAINING	500.00	500.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,900.00	1,900.00	0.00	(2,084.79)	209.73	1,820.56

12A

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2018
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	3,045.37	136.80	454.63	87.01	2,231.19
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	132.82
508-755-741.000	UNIFORMS	1,000.00	1,000.00	501.00	0.00	499.00	50.10	340.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	2,804.51	173.42	2,195.49	56.09	3,560.60
508-755-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	987.85	39.43	(987.85)	100.00	0.00
508-755-850.000	TELECOMMUNICATIONS	500.00	500.00	402.68	33.12	97.32	80.54	291.78
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	483.99	45.08	366.01	56.94	464.41
508-755-930.000	REPAIR & MAINTENANCE	10,500.00	10,500.00	8,864.90	790.90	1,635.10	84.43	5,675.40
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	4,400.00	0.00	(600.00)	115.79	5,850.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,500.00	2,500.00	44.99	0.00	2,455.01	1.80	1,209.72
Total Dept 755 - PARK MAINTENANCE		170,248.00	170,248.00	105,918.74	10,973.12	64,329.26	62.21	98,275.53
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	1,433.90
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	1,433.90
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	13,475.00	13,475.00	9,761.50	1,127.71	3,713.50	72.44	9,112.84
508-966-858.000	PENSION	13,736.00	13,736.00	10,155.78	1,133.30	3,580.22	73.94	9,238.74
Total Dept 966 - UNALLOCATED EXPENSES		27,211.00	27,211.00	19,917.28	2,261.01	7,293.72	73.20	18,351.58
TOTAL EXPENDITURES								
TOTAL EXPENDITURES		319,982.00	319,982.00	196,389.03	20,596.09	123,592.97	61.38	174,082.01
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		319,982.00	319,982.00	222,110.58	24,231.06	97,871.42	69.41	200,911.13
TOTAL EXPENDITURES		319,982.00	319,982.00	196,389.03	20,596.09	123,592.97	61.38	174,082.01
NET OF REVENUES & EXPENDITURES		0.00	0.00	25,721.55	3,634.97	(25,721.55)	100.00	26,829.12