

SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

**The Superior Township Parks & Recreation Commission
Regular**

AUGUST 2019 meeting

will be held

MONDAY AUGUST 26, 2019 @ 6:30 p.m.

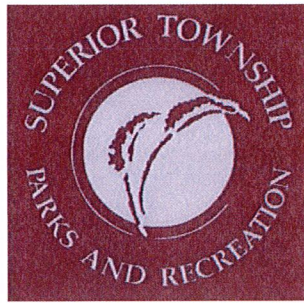
at

OLD TOWNSHIP HALL

(Corner of Cherry Hill & Prospect)



**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**



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Regular

AUGUST 2019 meeting

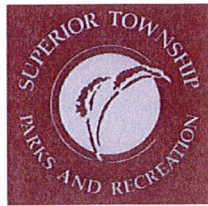
will be held on

MONDAY AUGUST 26, 2019 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
AUGUST 26, 2019 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) July 22, 2019
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Thank You Letter from Oakbrook Sports LLC
 - B) Educational: Stinging Nettles / Poison Ivy / Poison Oak
 - C) Kickball Day Flier
 - D) Fireman's Park Reservation Form: Wash. Co. Health Dept.
 - E) Safety Social at Fireman's Park Flier
- 9) OLD BUSINESS**
 - A) Special Events Sign-up Information
- 10) NEW BUSINESS**
 - A) Schock Park Plans
- 11) BILLS FOR PAYMENT**
 - A) July 23, 2019-August 26, 2019
- 12) FINANCIAL STATEMENTS**
 - A) July 2019 Revenue & Expenditure Report
 - B) Movies on the Green 2019 Expenditures
 - C) Movies in the Park 2019 Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday September 23, 2019 @ 6:30 p.m.

SA.

Superior Charter Township Parks & Recreation Commission
Regular Meeting
July 22, 2019

Proposed Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:32 pm.

2. Roll Call

Park Commissioners present: Paula Jefferson, Marion Morris, Bernedia Word, Sandi Lopez, Nahid Sanii-Yahyai, Martha Kern-Boprie

Park Commissioners absent: Terry Lee Lansing

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; Patrick Pigott, Recreation Coordinator; Ellen Kurath

3. Flag Salute

Chair Paula Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. June 24, 2019

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 6/24/19 as presented. The motion carried.

6. Citizen Participation

Ellen Kurath addressed the Park Commission about the presence of invasive plants she noted during recent visits to township parks, particularly Schroeter and Schock parks.

Schroeter Park: "Stick-Tites" are not present now. Garlic Mustard presence has decreased. "Stick-Tites" are a biennial plant, and may be more present next year.

Schock Park: "Wild Parsnip" is present and expanding. This plant is extremely irritating to the skin, and may cause painful blisters that take a year or more to heal. Ellen is noting locations where Wild Parsnip is found. Ellen, park commissioners and staff discussed methods to decrease the presence of Wild Parsnip, in particular herbicide versus cutting and bagging plants. While working around this plant, be sure to completely cover all skin that may contact the plant. After working around Wild Parsnip, be sure to wash all skin, clothing, tools and equipment contacted by Wild Parsnip plants.

7. Reports

A. Chairperson

Chair Paula Jefferson commented that the movie night in Dixboro Green on July 13 went well. Approximately 125 people attended, which was good for the first time this event was held in Dixboro.

B. Administrator

Juan Bradford submitted a written report. Marion Morris requested that decisions about trees to plant in Schock Park be placed on the August Park Commission agenda.

- C. Township Board Liaison
Trustee Alex Williams reported on the July 15 township board meeting. Ellen Kurath provided history on the Clark Road Pump Station. SEMCOG dues were paid, and water rates for Superior Township customers of the Ann Arbor water system were amended. The entire meeting lasted six minutes.
- D. Board Meeting Attendee
Martha Kern-Boprie was assigned to attend the 7/15/19 meeting, and forgot to attend. Sandi Lopez was present, and had nothing to add to Trustee Williams' report.
- E. Park Steward
No report.
- F. Safety
There were no accidents or injuries in the past month.

8. Communications

- A. Educational: Invasive Species Alert – Wild Parsnip
- B. Fireman's Park Rental
- C. Movies in the Park flyer

It was moved by Nahid Sanii-Yahyai and supported by Bernedia Word to receive the communications. The motion carried.

9. Old Business

- A. Movies on the Green wrap-up
The event went well. The movie was a bit longer than some expected, and ended around 11:30 pm. The United Methodist Church in Dixboro provided fresh popcorn and cold water for free to all attendees. A taco truck and flavored ice truck were also on site, selling their wares.
- B. Movies in the Park
The next movie night is scheduled on August 10 in Oakbrook Park. The Lego Movie 2 will be screened. Games start at 8:00 pm and the movie will screen at 9:00 pm.

10. New Business

- A. Special Event Sign-Up: August – December 2019

<u>Event</u>	<u>Date</u>	<u>Location</u>	<u>Commissioners</u>
Movie Night	8/10/19 8:00 – 11:00 pm	Oakbrook Park	Paula Jefferson Bernedia Word Nahid Sanii-Yahyai Marion Morris
Family Kickball	9/14/19 11:00 am – 2:00 pm	Oakbrook Park	Martha Kern-Boprie Nahid Sanii-Yahyai Paula Jefferson
Pumpkin Carving/ Arts & Crafts	10/19/19 11:00 am – 2:00 pm	Norfolk Park	Sandi Lopez Martha Kern-Boprie Nahid Sanii-Yahyai Marion Morris
Christmas Tree Lighting with Santa	12/07/19 6:00 – 8:00 pm	Old Township Hall	Martha Kern-Boprie Sandi Lopez

Marion Morris
Nahid Sanii-Yahyai
Bernedia Word
Paula Jefferson

Dixboro Farmers Market	Friday afternoons 3:00 – 7:00 pm	Location: Dixboro Green
7/26/19		No Commissioner
8/30/19		No Commissioner
9/27/19		Nahid Sanii-Yahyai
10/25/19	Trunk or Treat	Bernedia Word & Terry Lee Lansing

11. Bills for Payment

It was moved by Marion Morris and supported by Bernedia Word to approve payment of the bills totaling \$22,211.84. The motion carried.

12. Financial Statements

- A. June 2019 Revenue & Expenditure Report
- B. Kite & Rocket Day 2019 Expenditures

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to receive the June 2019 Revenue and Expenditure Report and the Kite & Rocket Day 2019 Expenditure Report. The motion carried.

13. Pleas and Petitions

Paula Jefferson reported that the Harvest Moon Block Party is planned for August 24 from 1:00 – 4:00 pm in Harvest Moon Park. This is a block party for the Washtenaw Autumn subdivision composed of Harvest Lane, Wiard Road and connecting streets. Public officials, games and food will be present. The Parks Department will loan tents for this event, and staff will ensure Harvest Moon Park is clean and in good condition. Park Commissioners are encouraged to attend.

Sandi Lopez made a plea to the Park Commission, asking to borrow township tables for a private event. Park Commissioners responded our policies do not permit this.

Sandi Lopez also informed Park Commissioners that Thornetta Davis will give a free concert on Friday, July 26 at 8:00 pm in Ypsilanti Community Schools Shadford Parking Lot.

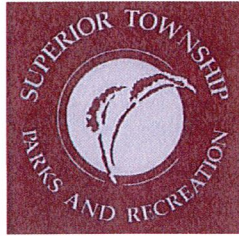
Juan Bradford reported that a free grocery and produce give away will take place on July 25 from 11:00 am – 1:00 pm at Ypsilanti High School.

14. Adjournment

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to adjourn at 7:25 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary

7B.



**ADMINISTRATOR REPORT
AUGUST 26, 2019**

- Next Board of Trustees Meeting: September 16, 2019 @ 7:00 p.m.
Attendee: Commissioner Sani-Yahyai
- The Summer Playground Program wrapped up the summer on August 15th with the 3rd annual Kickball Challenge held at Ypsi. Township's Community Park. Thank you Nahid for coming out to help cheer on the kids. Everyone in attendance had a great time playing and cheering the kickball teams, playing in the park and finished it up with lunch and Kona froze ice. In the next couple weeks Washtenaw Co. P&R will be having a wrap up meeting and begin talking about opportunities for next year.
- Dixboro Village Green Board and the Dixboro United Methodist Church have expressed interest in possibly holding 2 movie nights in Dixboro next summer.
- Dixboro Village Green Board and the Dixboro United Methodist Church would like to have a Christmas event in mid-December at either the schoolhouse or the church. This is another great opportunity for us to be involved in an event on the west end of the township. I am going to meet with them on Tuesday September 17th to discuss their ideas further.
- The Washtenaw County Sheriff Department free picnic and backpack/school supplies giveaway at Fireman's Park on Thursday August 1st was a great success with 300+ in attendance throughout the day.
- There are two events happening in Fireman's Park
 - Washtenaw County Health Department is hosting a Community Fun Day, Thursday August 22nd beginning at 2:00pm and lasting until 7:00pm
 - C.S. Mott Children's Hospital is hosting a Summer Safety Social, Saturday September 7th beginning at 11:00am and lasting until 2:00pm.

Respectfully submitted,

Juan Bradford

8A.

July 31, 2,019

Dear Parks & Recreation Commission,

On behalf of all the Families, friends, & Joe and I who have participated in various activities sports and fellowship at Oakbrook Sports on Wednesdays, we'd like to thank you for the generous \$200.00 donation, putting a port a jon in the park, and cutting the grass.

The money allowed us to purchase a volleyball net and 2 soccer goals. There are about 117 people who participate-including the High School youth, parents, and young adults, who volunteer to coach.

We have 2 sessions left and hope that many families come to enjoy the Movie Nite coming soon. We appreciate your support.

Respectfully,

Joe and Susanne Yocum

JB.



Nothing derails great times in the great outdoors like a run-in with stinging nettles, poison ivy and poison oak. According to Dr. Watkins, no matter the type of plant, prevention is key.

“Wear full-length clothing to avoid contact with plants,” suggests Dr. Watkins.

“Barrier creams such as bentoquatam can also be applied prior to exposure to prevent the development of dermatitis.” However, Dr. Watkins does caution, “It must be reapplied every 4 hours and leaves a clay residue that may be undesirable to some.”



MEET OUR EXPERT:
Marc R. Watkins,
Medical Doctor



STINGING NETTLES

Identification: The stinging nettle is a long, tall stalk with hairs on its stem. It also features drooping, catkin flowers and oval, toothed leaves.

Interaction and Reaction: When touched, the spicules on the plant (also known as the hairs) cause a stinging or burning sensation and can manifest as raised bumps or hives. While it doesn't truly sting, it certainly feels that way.

Treatment: “Allow affected areas to dry and then gently wash with soap and water,” instructs Dr. Watkins. Surprisingly, it's easier to remove spicules when dry. “Avoid heat or warm compresses as this will cause further irritation.” A combination of topical, anti-inflammatory creams and oral antihistamines can provide relief from the stinging sensation.



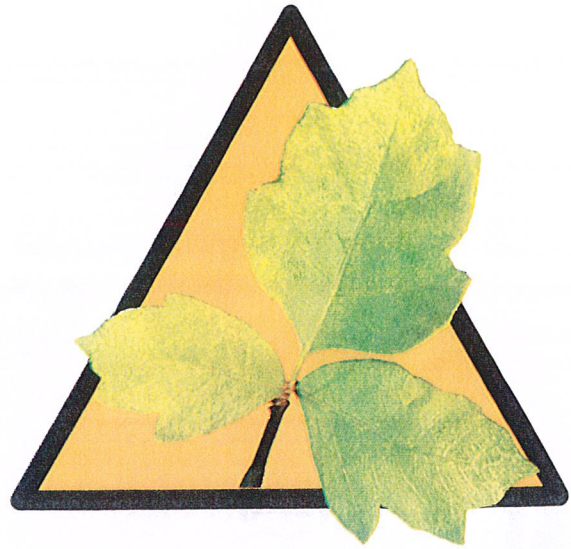
POISON IVY

Identification: The telltale sign of poison ivy? A cluster of three leaves with pointed tips. Just remember, if it has leaves of three, let it be! Depending on the season, this plant can be reddish, green or even yellow-orange.

Interaction and Reaction: Poison ivy secretes an oil called urushiol, which causes the itchy rash associated with this pesky plant. Contrary to popular belief, it actually takes up to 24 hours for a reaction to surface. However, direct contact isn't the only way to experience "a brush" with urushiol. Burning poison ivy also releases gas that can cause lung irritation if inhaled.

Treatment: "The first step to getting rid of the rash is washing the affected areas with soap and water and scrubbing under nails to remove any resin," says Dr. Watkins. Also wash any clothes that may have been contaminated. Did your dog join you on the hike? Use gloves and give pets a thorough scrub, too.

The one thing you shouldn't do? Scratch. "Scratching affected areas could break the skin and cause an infection," Dr. Watkins cautions. Not to mention, it could reintroduce the oil to other places.



POISON OAK

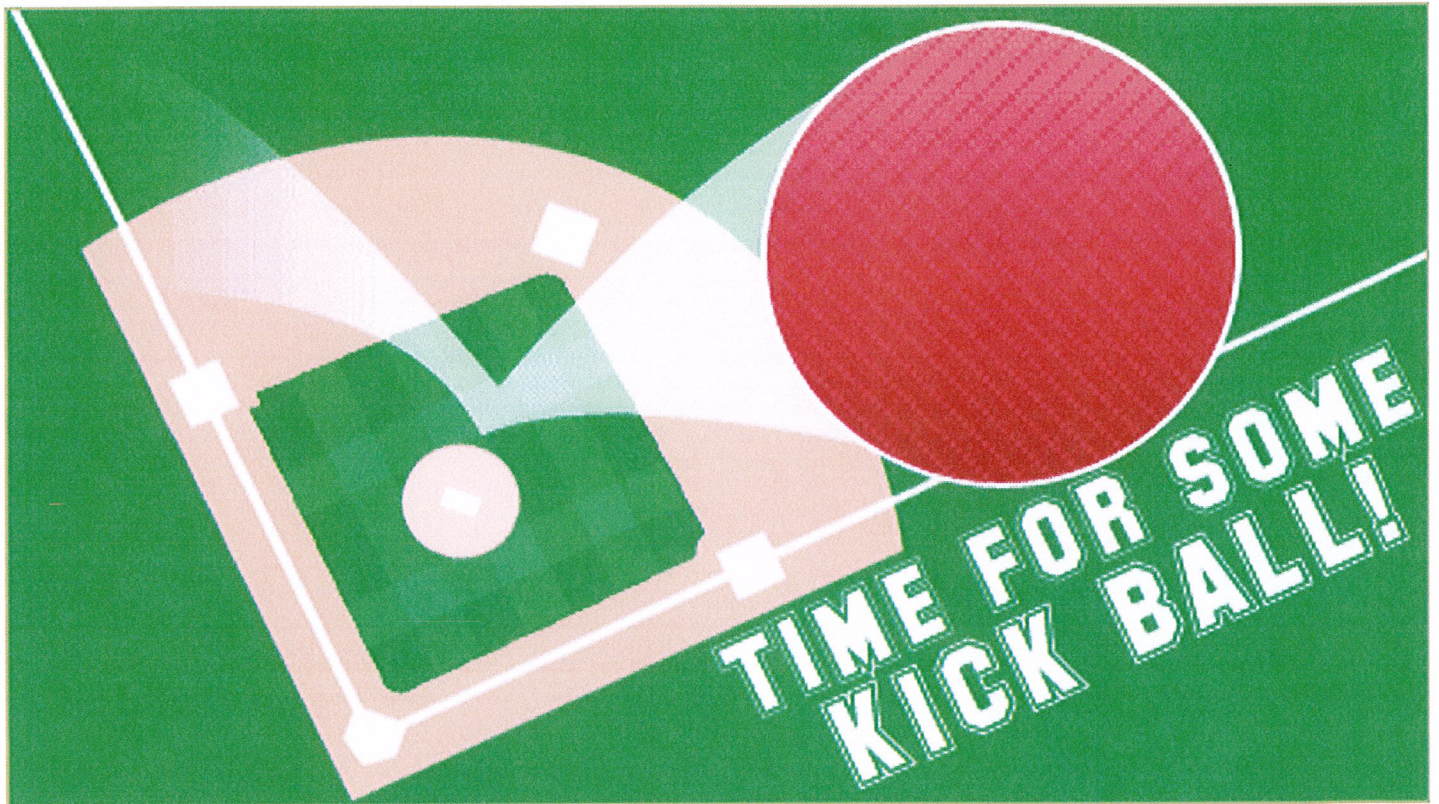
Identification: Unlike poison ivy, poison oak doesn't always grow in clusters of three. Instead, look for scalloped (wavy) leaves that have rounded tips (much like its namesake the oak leaf). The color changes with the seasons: bright green in spring, yellow-green or pink in summer and yellow-brown in fall.

Interaction and Reaction: Poison oak also contains the irritating urushiol oil. "The rash usually develops 4-96 hours after exposure," says Dr. Watkins. "The rash or associated blister are not contagious." Wash affected areas and any clothing that may be contaminated — and don't scratch.

Treatment: "Topical treatments can be helpful to reduce the irritation and itch," explains Dr. Watkins. "Products containing menthol and phenol (calamine lotion) and astringents such as aluminum acetate can help." Hydrocortisone (a topical steroid cream) is also beneficial. A cool soak with an oatmeal-based bath product can help relieve itching. Or, try placing cool compresses on the affected areas for 15-30-minute intervals throughout the day. If untreated, the rash should resolve in approximately 3 weeks. If it persists or continues spreading to other areas, it should be evaluated by a medical professional. ■

82.

SUPERIOR TOWNSHIP PARKS & RECREATION FAMILY KICKBALL DAY



SATURDAY, SEPTEMBER 14th 11:00am – 2:00pm
OAKBROOK PARK - 8460 BERKSHIRE DRIVE

**JOIN US FOR A FAMILY FRIENDLY GAME OF KICKBALL
WHERE EVERYONE GETS A CHANCE TO PLAY! THERE WILL
ALSO BE OTHER PLAYGROUND GAMES & CRAFTS, AND
A FREE LUNCH IS PROVIDED.**



PARKS & RECREATION

**FOR ADDITIONAL INFO CONTACT:
(734) 482-5502 OFFICE
WWW.SUPERIORTOWNSHIP.ORG**



PARKS & RECREATION



PARKS & RECREATION

575 E. Clark • Ypsilanti, MI 48198

PARK RENTAL FORM

80.

Renter's Name: [Redacted], Washtenaw County Health Department Phone: [Redacted]

Address: 555 Towner Street

City, State: Ypsilanti MI

E-mail: paberzsa@washtenaw.org

Park Requested: Fireman's Park Date(s): August 22, 2019

Times: From: 2 pm To: 7 pm

Event: 2nd Annual MacArthur Blvd. Community Fun Day

No. of Participants: ~150

Will admission be charged: Yes No [checked] If Yes, what amount:

Will food and/or beverages be served: Yes [checked] No If Yes, how often: 3-6 pm

Please list any special equipment to be used (lighting, sound system, etc.):

bounce house

Cleanup will be completed by: [Redacted] Phone: [Redacted]

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: _____

Rental Fee: _____

Additional Fees: _____ Description: _____

TOTAL FEE: NONE

Renter's Signature: [Signature] Date: 7/23/19

Superior Township's Approval: [Signature] Date: 7/24/19



C.S. MOTT CHILDREN'S HOSPITAL
MICHIGAN MEDICINE

8E.

SUMMER SAFETY SOCIAL AT FIREMAN'S PARK!

DATE: SATURDAY, SEPTEMBER 7TH

TIME: 11:00 - 2:00

Come to Fireman's Park for fun family activities and to learn about all types of safety topics. Complete each station to collect your Home Safety Kit full of items to make your home safer. Pizza and water will be available while supplies last.

Safety Topics will include:

- Vehicle
- Home
- Pedestrian
- Fire
- Infant
- Sleep
- Firearm
- Railroad Bike and more!



CHILDREN MUST BE ACCOMPANIED BY AN ADULT

For more information or to cancel your registration, call: 734-763-2251

*Home Safety Kits are reserved for those that register.

Extra kits will be given as a first come - first serve basis.

Donor support by State Farm

WWW.PEDIATRICTRAUMA.ORG

9A.

2019 Special Events / Dixboro Market Attendance Calendar (Fall/Winter)

<u><i>EVENT</i></u>	<u><i>EVENT TIME</i></u>	<u><i>EVENT DATE</i></u>	<u><i>COMMISSIONER(S)</i></u>
<i>Movies in the Park</i>	<i>8:00pm - 11:00pm</i>	<i>Saturday, August 10th</i>	<u><i>Paula Jefferson</i></u> <u><i>Marion Moriss</i></u> <u><i>Nahid Sanii-Yahyai</i></u> <u><i>Bernedia Word</i></u>
<i>Family Kickball Day</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, September 14th</i>	<u><i>Paula Jefferson</i></u> <u><i>Martha Kern-Boprie</i></u> <u><i>Nahid Sanii-Yahyai</i></u> <u><i>NEEDED</i></u>
<i>Pumpkin Carving and Arts & Crafts</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, October 19th</i>	<u><i>Marion Morris</i></u> <u><i>Martha Kern-Boprie</i></u> <u><i>Sandi Lopez</i></u> <u><i>Nahid Sanii-Yahyai</i></u>
<i>Christmas Tree Lighting with Santa Claus</i>	<i>6:00pm - 8:00pm</i>	<i>Saturday, December 7th</i>	<u><i>All Hands On Deck!!</i></u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, July 26th</i>	<u><i>NEEDED</i></u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, August 30th</i>	<u><i>NEEDED</i></u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, September 27th</i>	<u><i>Nahid Sanii-Yahyai</i></u>
<i>Dixboro Farmers Market Trunk or Treat!</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, October 25th</i>	<u><i>Bernedia Word</i></u> <u><i>Terry Lee Lansing</i></u>

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 07/23/2019 - 08/26/2019

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
07/23/2019	GENL	41945	72519	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/25/19 PAYROLL	289.000	000	8,253.93
07/23/2019	GENL	41947	001538	WALMART COMMUNITY/SYNCB	MARY POPPINS DVD	740.000	754	24.96
07/30/2019	GENL	41949	8578	ABBEY DOOR, LLC	GARAGE DOOR REPAIR	930.000	755	431.00
07/30/2019	GENL	41957#	6013071	HOME DEPOT CREDIT SERVICES	WEED KILLER, SHOP SUPPLIES & BLIND	740.000	751	22.97
			6013071		WEED KILLER, SHOP SUPPLIES & BLIND	740.000	755	60.03
			6013071		WEED KILLER, SHOP SUPPLIES & BLIND	930.000	755	27.76
				CHECK GENL 41957 TOTAL FOR FU				110.76
07/30/2019	GENL	41964	A-121903	PARKWAY SERVICES	PORTA-JOHN @ COMMUNITY PARK - JULY	740.000	755	115.00
			A-121931		PORTA-JOHN @ FIREMAN'S PARK - JULY	740.000	755	115.00
			A-122133		PORTA-JOHN OAKBROOK PARK - JULY	201740.000	755	115.00
				CHECK GENL 41964 TOTAL FOR FU				345.00
07/30/2019	GENL	41965	JULY 19	PATRICK PIGOTT	CELL PHONE STIPEND - JULY 19	850.000	754	32.00
07/30/2019	GENL	41969	11793907	SPARTAN DISTRIBUTORS INC	MOWER IGNITION SWITCH	930.000	755	27.70
			22428300		TORO MOWER REPAIR	930.000	755	1,233.69
				CHECK GENL 41969 TOTAL FOR FU				1,261.39
07/30/2019	GENL	41973	JULY 19	SUPERIOR TWP PAYROLL FUND	PENSION- JULY 2019	289.000	000	1,133.04
07/30/2019	GENL	41974	106269415	TRUGREEN PROCESSING CENTER	SPRAY FOR MOSQUITOS @ DIXBORO	740.000	754	79.00
07/30/2019	GENL	41976	60397602	WEX BANK	FUEL - JULY 19 & KITE & ROCKET DAY	742.000	755	285.44
08/06/2019	GENL	41983	JULY 2019	DTE ENERGY	ELECTRIC - PARKS BARN -JULY 2019	920.000	755	37.82
08/06/2019	GENL	41986	G19-2703	GREENSTREET TREE CARE	TREE REMOVAL @ SCHOCK	930.000	755	625.00
08/06/2019	GENL	41993	3434190098	O'REILLY AUTOMOTIVE, INC.	OIL & BATTERY FOR MOWERS	742.000	755	24.78
			3434190098		OIL & BATTERY FOR MOWERS	930.000	755	99.22
				CHECK GENL 41993 TOTAL FOR FU				124.00
08/06/2019	GENL	41997	8519-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/8/19 PAYROLL	289.000	000	8,823.82
08/06/2019	GENL	41998#	2019-010	SUPERIOR TWP UTILITY DEPARTME	CELL PHONES JULY 19	850.000	751	51.24
			2019-010		CELL PHONES JULY 19	850.000	755	68.65
				CHECK GENL 41998 TOTAL FOR FU				119.89

119.89

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
08/13/2019	GENL	42008	156	CAREY AND PAUL GROUP	MOVIE IN THE PARK - AUDIO EQUIPMENT	740.000	754	800.00
08/13/2019	GENL	42017	3351615792	JUAN BRADFORD	REIMBURSEMENT FOR MIC FROM GUITAR	C740.000	754	105.95
08/13/2019	GENL	42020	81019	MARK BERRY	CARICATURE DRAWINGS @ MOVIES IN THE	740.000	754	250.00
08/13/2019	GENL	42022	A-122739	PARKWAY SERVICES	PORTA-JOHN @ FIREMAN'S PARK - AUGUS	740.000	755	115.00
08/13/2019	GENL	42025	22428734	SPARTAN DISTRIBUTORS INC	TORO MOWER REPAIR - WHEEL & LUGS	930.000	755	477.71
			22428733		TORO MOWER REPAIR - PTO REPAIR	930.000	755	280.95
					CHECK GENL 42025 TOTAL FOR FU			758.66
08/20/2019	GENL	42052	82019-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/22/19 PAY	289.000	000	8,082.24
					Total for fund 508 PARKS & RECREATION			31,798.90

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 07/31/2019

ACTIVITY FOR 2019

GL NUMBER	DESCRIPTION	MONTH 07/31/19	YTD BALANCE 07/31/2019	ORIGINAL BUDGET	2019 AMENDED BUDGET	AVAILABLE BALANCE	% BDCFT USED	YTD BALANCE 07/31/2018
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	23,523.50	164,664.50	282,282.00	282,282.00	117,617.50	58.33	151,230.90
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	81.68	490.08	1,000.00	1,000.00	509.92	49.01	490.08
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	5,167.72	6,000.00	6,000.00	832.28	86.13	3,857.47
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	183.97	200.00	200.00	16.03	91.99	156.95
508-000-696.000	DONATIONS	0.00	1,850.00	500.00	500.00	(1,350.00)	370.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	0.00
Total Dept 000 - REVENUE		23,605.18	172,356.27	319,982.00	319,982.00	147,625.73	53.86	155,835.40
TOTAL REVENUES		23,605.18	172,356.27	319,982.00	319,982.00	147,625.73	53.86	155,835.40
Expenditures								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	450.86	3,638.71	8,289.00	8,289.00	4,650.29	43.90	3,628.69
508-751-702.000	SALARIES	2,806.48	21,048.60	42,118.00	42,118.00	21,069.40	49.98	22,429.34
508-751-702.002	CONTROLLER SALARY	404.85	3,221.64	0.00	0.00	(3,221.64)	100.00	0.00
508-751-710.000	TRAINING	0.00	1,095.80	1,000.00	1,000.00	(95.80)	109.58	753.36
508-751-727.000	OFFICE SUPPLIES	0.00	0.00	600.00	600.00	600.00	0.00	252.65
508-751-728.000	POSTAGE	0.00	0.00	100.00	100.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	22.97	169.31	0.00	0.00	(169.31)	100.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	0.00	1,000.00	1,500.00	1,500.00	500.00	66.67	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	93.29	2,082.01	2,200.00	2,200.00	117.99	94.64	61.25
508-751-850.000	TELECOMMUNICATIONS	51.24	462.92	1,200.00	1,200.00	737.08	38.58	382.04
508-751-851.000	INSURANCE & BONDS	754.95	5,284.61	7,725.00	7,725.00	2,440.39	68.41	4,812.66
508-751-860.000	TRANSPORTATION	0.00	557.38	1,100.00	1,100.00	542.62	50.67	555.25
508-751-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	500.00	0.00	78.48
508-751-930.000	REPAIR & MAINTENANCE	0.00	0.00	500.00	500.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	0.00	0.00	6,000.00	6,000.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	0.00	440.00	650.00	650.00	210.00	67.69	430.00
508-751-963.000	BANK FEES & CHARGES	0.00	8.38	100.00	100.00	91.62	8.38	10.47
508-751-981.000	EQUIPMENT UNDER \$5,000	0.00	711.71	1,000.00	1,000.00	288.29	71.17	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	200.00	0.00	0.00	(200.00)	100.00	100.00
Total Dept 751 - PARK & REC. ADMINISTRATION		4,584.64	39,921.07	74,582.00	74,582.00	34,660.93	53.53	34,699.19
Dept 754 - RECREATION								
508-754-702.000	SALARIES	933.67	5,392.87	10,341.00	10,341.00	4,948.13	52.15	4,293.27
508-754-710.000	TRAINING	0.00	0.00	500.00	500.00	500.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	1,363.91	3,214.59	5,500.00	5,500.00	2,285.41	58.45	2,228.05
508-754-801.000	PROFESSIONAL SERVICES - OTHER	12.50	687.43	0.00	0.00	(687.43)	100.00	0.00
508-754-850.000	TELECOMMUNICATIONS	32.00	224.00	400.00	400.00	176.00	56.00	270.17
508-754-860.000	TRANSPORTATION	0.00	0.00	100.00	100.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	0.00	0.00	500.00	500.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	0.00	0.00	600.00	600.00	600.00	0.00	755.80
Total Dept 754 - RECREATION		2,342.08	9,518.89	17,941.00	17,941.00	8,422.11	53.06	7,547.29
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	10,487.23	59,869.07	112,998.00	112,998.00	53,128.93	52.98	54,864.97
508-755-710.000	TRAINING	0.00	0.00	500.00	500.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	0.00	3,984.79	1,900.00	1,900.00	(2,084.79)	209.73	1,820.56

2A

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	AVAILABLE BALANCE	% BDCY USED	YTD BALANCE
		MONTH 07/31/19	07/31/2019						
Fund 508 - PARKS & RECREATION									
Expenditures									
508-755-740.000	OPERATING SUPPLIES	405.03	2,371.47	3,500.00	3,500.00	3,500.00	1,128.53	67.76	1,860.88
508-755-740.003	HERBICIDE (NON-SELECTIVE)	0.00	0.00	500.00	500.00	500.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL UNIFORMS	0.00	501.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	84.82
508-755-741.000	FUEL-LUBRICANTS	310.22	1,725.40	5,000.00	5,000.00	5,000.00	499.00	50.10	340.00
508-755-801.000	PROFESSIONAL SERVICES - OTHER	39.43	908.99	0.00	0.00	0.00	3,274.60	34.51	2,296.92
508-755-850.000	TELECOMMUNICATIONS	68.65	265.34	500.00	500.00	500.00	(908.99)	100.00	0.00
508-755-860.000	TRANSPORTATION	0.00	0.00	100.00	100.00	100.00	234.66	53.07	226.80
508-755-920.000	UTILITIES	37.82	252.44	850.00	850.00	850.00	100.00	0.00	0.00
508-755-930.000	REPAIR & MAINTENANCE	3,298.12	7,829.15	10,500.00	10,500.00	10,500.00	597.56	29.70	259.23
508-755-930.001	CONTROLLED BURNS	0.00	4,400.00	3,800.00	3,800.00	3,800.00	2,670.85	74.56	4,700.03
508-755-975.000	SIGNAGE	0.00	0.00	100.00	100.00	100.00	(600.00)	115.79	5,850.00
508-755-980.000	EQUIPMENT OVER \$5,000	0.00	0.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	0.00	44.99	2,500.00	2,500.00	2,500.00	2,455.01	1.80	1,209.72
Total Dept 755 - PARK MAINTENANCE		14,646.50	82,152.64	170,248.00	170,248.00	170,248.00	88,095.36	48.25	73,513.93
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT PROJECTS									
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00	1,433.90
Dept 966 - UNALLOCATED EXPENSES									
508-966-715.000	FICA	1,153.83	7,432.37	13,475.00	13,475.00	13,475.00	6,042.63	55.16	6,657.18
508-966-858.000	PENSION	1,133.04	7,865.04	13,736.00	13,736.00	13,736.00	5,870.96	57.26	6,975.74
Total Dept 966 - UNALLOCATED EXPENSES		2,286.87	15,297.41	27,211.00	27,211.00	27,211.00	11,913.59	56.22	13,632.92
TOTAL EXPENDITURES		23,860.09	146,890.01	319,982.00	319,982.00	319,982.00	173,091.99	45.91	130,827.23
Fund 508 - PARKS & RECREATION:									
TOTAL REVENUES		23,605.18	172,356.27	319,982.00	319,982.00	319,982.00	147,625.73	53.86	155,835.40
TOTAL EXPENDITURES		23,860.09	146,890.01	319,982.00	319,982.00	319,982.00	173,091.99	45.91	130,827.23
NET OF REVENUES & EXPENDITURES		(254.91)	25,466.26	0.00	0.00	0.00	(25,466.26)	100.00	25,008.17

MOVIES ON THE GREEN

JULY 13, 2019

123

Vendor	Description	Total
SUPPLIES		
Carey & Paul Group	Sound & Audio Equipment & Operators	\$800.00
Swank Motion Pictures Inc.	Movie Licensing	\$435.00
TruGreen	Mosquito Control	\$79.00
Signs by Tomorrow	Banner for Park & 10 Two-sided Signs	\$503.50
Walmart	DVD - Mark Poppins Returns	\$24.96
Circle K	Ice	<u>\$26.50</u>
	TOTAL SUPPLIES	\$1,868.96
LABOR		
Dave Buterbaugh		\$0.00
Patrick Pigott	16 hours	\$324.64
Don Waligore	6 hours	\$100.38
Matt Szanti	6 hours	<u>\$92.70</u>
	TOTAL LABOR (does NOT include fringes)	\$517.72
	TOTAL EVENT EXPENDITURES (does not include fringes)	\$2,386.68
** English Gardens Donation	\$1,000.00	
** Destination Ann Arbor Marketing Sponsorship Grant	\$250.00	
** Signage paid for with CTAP Funds	\$503.50	
	TOTAL EVENT EXPENDITURES AFTER SPONSORSHIPS	\$633.18
	(does not include fringes)	

MOVIES IN THE PARK

AUGUST 10, 2019

126

Vendor	Description	Total
SUPPLIES		
Carey & Paul Group	Sound & Audio, Equipment & Operators	\$800.00
Swank Motion Pictures Inc.	Movie Licensing	\$435.00
TruGreen	Mosquito Control	\$309.00
Walmart	DVD & Games	\$53.18
Parkway Services Inc.	Porta-John	\$115.00
Mark Berry	Caricature Artist	\$250.00
	TOTAL SUPPLIES	\$1,962.18
LABOR		
Dave Buterbaugh	6.5 hours	\$172.71
Patrick Pigott	23	\$466.67
Don Waligore	5.5 hours	\$92.02
Matt Szanti	5.5 hours	\$84.98
Michael Afnan	5 hours	\$84.98
	TOTAL LABOR (does NOT include fringes)	\$901.36
	TOTAL EVENT EXPENDITURES (does not include fringes)	\$2,863.54
**Washtenaw County Sheriff Department Sponsorship		\$500.00
** Destination Ann Arbor Marketing Sponsorship Grant		\$250.00
	TOTAL EVENT EXPEDITUES AFTER SPONSORSHIPS (does not include fringes)	\$2,113.54
	2018 EVENT EXPENDITURES (does NOT include fringes)	\$2,991.85