

# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission  
Regular**

**MAY 2019 meeting**

**will be held**

**TUESDAY, MAY 28, 2019 @ 6:30 p.m.**

**at**

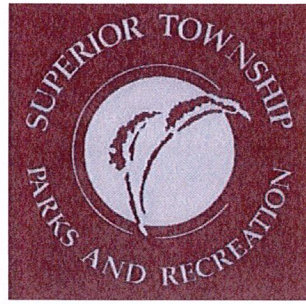
**OLD TOWNSHIP HALL**

**(Corner of Cherry Hill & Prospect)**



**For additional info call: (734) 480-5502**

**or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**



# **SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING**

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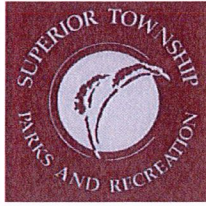
**will be held on**

**TUESDAY, MAY 28, 2019 @ 6:30 p.m.**

**at**

**OLD TOWNSHIP HALL**

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING  
OLD TOWNSHIP HALL  
MAY 28, 2019 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) April 22, 2019
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) 2019 Parks & Recreation Contact Info
  - B) Educational Info: Health.gov Top 10 Things to Know About Second Edition of the Physical Activity Guidelines for Americans
  - C) Cherry Hill Nature Preserve Burn Pictures
  - D) Bird Watching Pictures
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
  - A) Cherry Hill Nature Preserve Boardwalk Map
  - B) Procedures
- 11) BILLS FOR PAYMENT**
  - A) April 23, 2019 – May 28, 2019
- 12) FINANCIAL STATEMENTS**
  - A) 2018 Revenue & Expenditure Report FINAL
  - B) 2018 Balance Sheet FINAL
  - C) April 2019 Revenue & Expenditure Report
  - D) Bird Watching Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting Date: Monday June 24, 2019 @ 6:30 p.m.**

5 A.

Superior Charter Township Park Commission  
Regular Meeting  
April 22, 2019

Proposed Minutes

1. Call to Order  
Chair Paula Jefferson called the meeting to order at 6:30 pm.
2. Roll Call  
Park Commissioners present: Bernedia Word, Sandi Lopez, Paula Jefferson, Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Martha Kern-Boprie  
  
Park Commissioners absent: none  
  
Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Coordinator; Patrick Pigott, Recreation Coordinator
3. Flag Salute  
Chair Jefferson led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.
5. Prior Meeting Minutes Approval
  - A. March 25, 2019  
It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the minutes of 3/25/19 as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
  - A. Chairperson  
Chair Paula Jefferson reported the Easter Egg Hunt on April 13 was a success. She met with Juan Bradford about the rising cost of services from Nimble, the consultant to Superior Township for computerization.
  - B. Administrator  
Juan Bradford submitted a written report. Juan commended Patrick Pigott on exceptionally good organization of the Easter Egg Hunt. Bernedia Word asked about the comment from an individual who asserted they could organize an egg hunt better. It is believed this may have been a humorous remark. Nahid Sanii-Yahyai also commended Patrick on the organization of the Easter Egg Hunt. Juan also informed the Park Commission that the prescribed burn in Cherry Hill Nature Preserve (CHNP) will take place during the next week. He will send an email when the actual date and time is known, allowing commissioners to come and observe the prescribed burn if they wish.
  - C. Board Liaison  
Trustee Alex Williams reported on the April 15 Township Board meeting. During citizen participation a resident complained about truck traffic on local roads. Ihab Ishmeer also spoke to the board on behalf of the sports complex proposed on Plymouth Road near Ford Road and M153. This will be operated by a private sector entity, funded by user participation fees. Marion Morris asked where the historic home on the property will be moved to. That is unknown at this point. The Supervisor

provided an update on the possible sewer line coming into Superior Township from Salem Township. Officials from the State of Michigan have expressed some reluctance to running a sewer line for six miles when there is sewer service available much closer in Plymouth.

Work has begun on the pavilion in Dixboro Green. Completion is expected in July. Work on the Sava Restaurant in Dixboro, in the site of the former Lord Fox restaurant is on hold. The reason is the cost of conforming with county drainage requirements. Approval was granted to a request for a block party in the Harvest Lane neighborhood. Remediation of blight at some township residences is underway. Fundraising for the county folk school at Staebler farm park is underway again. A township resident commended township firefighters on their professionalism and thoughtfulness during a recent incident at her home. Ordinance 174-22 to rezone land for the Superior Township branch of the Ypsilanti District Library was approved on second and final reading. Construction on the library is expected to begin in September. The township board approved the weekly Dixboro Farmer Market in 2019, buying a new truck and security cameras for the Utility Department. Road work approved included crack sealing several subdivision streets and adding limestone to Joy Road from Plymouth to Curtis. Firefighter Jeffrey Kujawa was promoted to Fire Captain.

D. Board Meeting Attendee

Sandi Lopez attended the April 15 meeting, and said Trustee Williams' report was thorough.

E. Park Steward

Marion Morris reported that Steward Rick Collman has closed up some bluebird boxes. More bicycle tracks have been seen in Cherry Hill Nature Preserve (CHNP). We need to fill the box near the entrance to CHNP with trail maps.

F. Safety

David Buterbaugh reported there have been no accidents or injuries in the past month.

8. Communications

- A. Easter Egg Hunt photographs
- B. Educational Information: 2019 NRPA Performance Review Key Findings
- C. Washtenaw County Road Commission 2019 Local Road Program Report
- D. Washtenaw County Parks & Recreation Commission 2020-2024 Master Plan Meeting
- E. Oakbrook Sports Donation Request

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to receive the Communications. During discussion on the motion, Marion noted that she will attend a May 7 meeting on the County Park & Recreation Master Plan. The motion carried.

9. Old Business

- A. Possible Sidewalk Layout at Fireman's Park in Conjunction with new Play Structure  
Commissioners reviewed and discussed the proposed sidewalk layout. Juan Bradford will bring back cost estimates at a future Park Commission meeting.

10. New Business

It was moved by Marion Morris and supported by Martha Kern-Boprie to add Item A. Oakbrook Sports Donation Request to New Business. The motion carried.

- A. Oakbrook Sports Donation Request

Joe and Susanne Yocum operate Oakbrook Sports for children in Oakbrook Park during the summer. They do this on a volunteer basis. Last year Superior Township Parks donated \$100.00 to Oakbrook Sports to purchase a soccer net. Mr. and Mrs. Yocum wrote that they need another soccer net and a volleyball net this year. Juan Bradford informed the Park Commission that \$200.00 would be reasonable, and the Yocum's provide a great public recreation service. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to provide \$200.00 to Oakbrook Sports led by Joe and Susanne Yocum, for equipment. The motion carried.

11. Bills for Payment

It was moved by Marion Morris and supported by Martha Kern-Boprie to approve paying the bills for a total of \$15,321.76. The motion carried.

12. Financial Statements

It was moved by Marion Morris and supported by Paula Jefferson to receive the March 2019 Revenue and Expense Report and the Easter Egg Hunt Expenditure Report. Terry Lee Lansing asked about Rent Expense. The 2019 budget is \$6,000 but zero has been charged at the end of March. Juan Bradford reported this was a new expense mandated by the township board. Because the Park Department offices are located in the Utility Department building, and the Utility Fund is an enterprise fund, it must charge all users of its space. The township board offset this mandated new expense by increasing the Park Fund budget by \$6,000 for 2019. It is expected that at the end of the fiscal year a journal entry will be made to transfer funds. The motion to receive the Financial Reports carried.

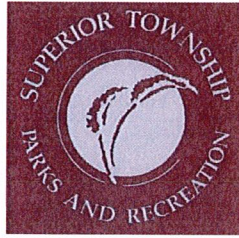
13. Pleas and Petitions – none

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Bernedia Word to adjourn the meeting at 7:20 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary



1B.

**ADMINISTRATOR REPORT  
MAY 28, 2019**

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- Board of Trustees Meeting Attendee: Commissioner Lopez  
Next Meeting: Monday, June 17, 2019 @ 7:00 p.m.
- A great big Thank You to Martha for volunteering at the Bird Watching event. It was our largest group yet with 30 in attendance. I have included pictures in the Communications portion of the agenda for you to review.
- The burn at CHNP was completed earlier this month. I have included pictures in the Communications portion of the agenda for you to review.
- The Library has approached me about being involved in Kite & Rocket Day by reading stories. They will be reading stories that involve kites, wind, rocket, propulsion, etc...
- I have continued to attend the Dixboro Village Green board meetings when I am able. The construction of the pavilion is moving along. The weather seems to be slowing the progress slightly. The DVG board continues to firm up plans for the farmers markets and plan to include musicians performing on the pavilion during the markets.
- Planning continue for the Summer Playground Program with interview for staff ongoing. Washtenaw County P&R will be registering the program with the State of Michigan as a "Summer Camp" which will involve adhering to licensing and regulation rules put forth by the state. As of last week, the Superior site is already near capacity.
- I met with CHNP Park Steward Rick Collman the week of May 13<sup>th</sup> to gather information, and documents that he had pertaining to the boardwalk at CHNP
- I met with John Copley at CHNP on May 9<sup>th</sup> to discuss his vision for the completion of the boardwalk. I have included a map in the New Business portion of the agenda for your review and discussion.
- The maintenance staff is continuing to ready the parks & preserves for the season. Unfortunately, the wet weather is slowing down the progress on mowing. Other areas they are working on include repairing the basketball rims at Harvest Moon Park, replacing damaged timbers around the Community Park parking lot, and refurbishing the swing set at Community Park.

Respectfully submitted,

  
Juan Bradford

# 2019 Parks & Recreation Contact Information

Name	Title	Address	Home # (734)	Work # (734)	Cell/Fax # (734)	Email Address
Bradford, Juan	Parks & Recreation Administrator	3147 S. Newburgh Wayne, MI 48184	326-2204	480-5502 Ext. 114	Cell: 649-1991 Fax: 484-4883	jbradford@superior-twp.org
Buterbaugh, Dave	Maintenance Supervisor	31335 Barton Garden City, MI 48135	522-9557	480-5502 Ext. 108	Cell: 660-9992 Fax: 484-4883	dbuterbaugh@superior-twp.org
Rick Collman	CHNP Park Steward		453-5069		Cell: 453-5069	rick@thecollmans.com
Jefferson, Paula	Commissioner Chair	1585 Harvest Lane Superior Twp. MI 48198	657-6836			pjeffuller@gmail.com
Kern-Boprie, Martha	Commissioner Secretary	1659 Sheffield Dr. Superior Twp. MI 48198	483-3621	647-8006	330-0520	kernm@umich.edu
Lansing, Terry Lee	Commissioner	9805 Geddes Rd. Superior Twp. MI 48198	484-6481			Terryleeisme7@gmail.com
Lopez, Sandi	Commissioner	6735 Vreeland Rd. Superior Twp. MI 48198			Cell: 485-7558	sandiciopez@comcast.net
Morris, Marion	Commissioner Vice-Chair	8264 Vreeland Rd. Superior Twp. MI 48198	482-7414			petermorris201@comcast.net
Pigott, Patrick	Recreation Coordinator	41391 Southwind Dr. Canton, MI 48188		480-5502 Ext. 108	Cell: 652-0929 Fax: 484-4883	ppigott@superior-twp.org
Sanii-Yahyai, Nahid	Commissioner	3500 Blue Heron Ct. Superior Twp. MI 48198	922-5911		272-2854	nyahyai@comcast.net
Word, Bernedia	Commissioner	8607 Barrington Dr. Superior Twp. MI 48198		544-4336	Cell: 417-0334 Fax: 544-3452	Glemps2@att.net
Parks & Recreation Office		575 E. Clark Road Superior Twp. MI 48198		480-5502	Fax: 484-4883	superiorparks@superior-twp.org jbradford@superior-twp.org

Updated 1/29/2019

8A



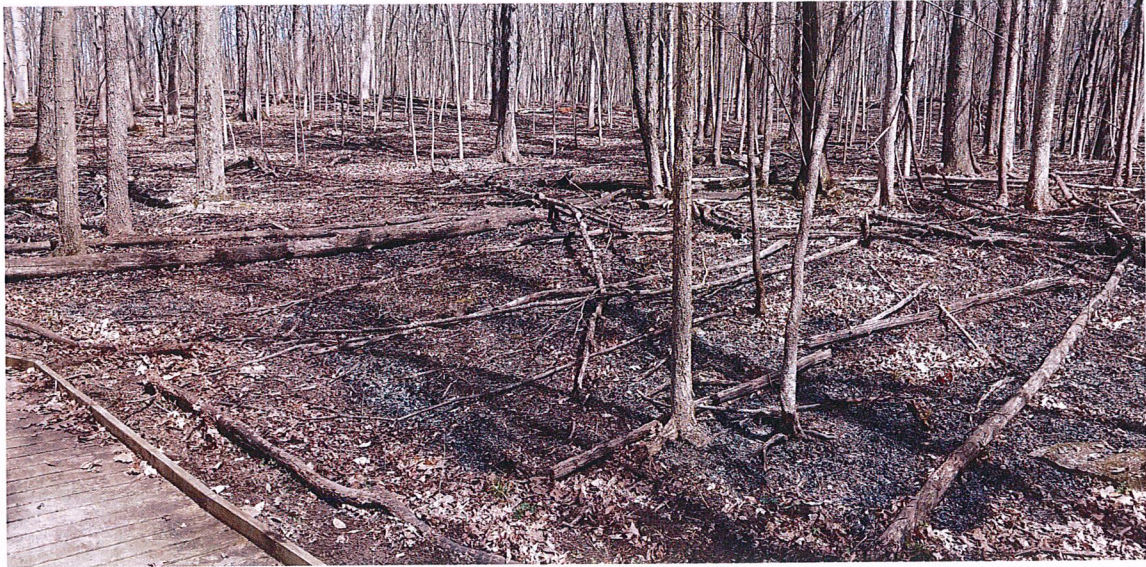
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## Top 10 Things to Know About the Second Edition of the Physical Activity Guidelines for Americans

1. The second edition of the Physical Activity Guidelines for Americans (</paguidelines/second-edition/>) **provides evidence-based recommendations for adults and youth ages 3 through 17** to safely get the physical activity they need to stay healthy. There are new key guidelines for children ages 3 through 5 and updated guidelines for youth ages 6 through 17, adults, older adults, women during pregnancy and the postpartum period, adults with chronic health conditions, and adults with disabilities.
2. The new key guidelines for children ages 3 through 5 state that **preschool-aged children should be active throughout the day to enhance growth and development**. Adults caring for children this age should encourage active play (light, moderate, or vigorous intensity) and aim for at least 3 hours per day.
3. The **recommended amount of physical activity for youth ages 6 through 17 is the same**. Each day, youth ages 6 through 17 need at least 60 minutes of moderate-to-vigorous activity to attain the most health benefits from physical activity. Most activity can be aerobic, like walking, running, or anything that makes their hearts beat faster. They also need activities that make their muscles and bones strong, like climbing on playground equipment, playing basketball, and jumping rope.
4. The **recommended amount of physical activity for adults is the same**. To attain the most health benefits from physical activity, adults need at least 150 to 300 minutes of moderate-intensity aerobic activity, like brisk walking or fast dancing, each week. Adults also need muscle-strengthening activity, like lifting weights or doing push-ups, at least 2 days each week.
5. We now know about **more health benefits** from physical activity — and how Americans can more easily achieve them. The second edition of the Physical Activity Guidelines for Americans is based on the latest scientific evidence that shows that physical activity has many health benefits independent of other healthy behaviors, like good nutrition.
6. The first key guideline for adults is to **move more and sit less**. This recommendation is based on new evidence that shows a strong relationship between increased sedentary behavior and increased risk of heart disease, high blood pressure, and all-cause mortality. All physical activity, especially moderate-to-vigorous activity, can help offset these risks.
7. We now know that **any amount of physical activity has some health benefits**. Americans can benefit from small amounts of moderate-to-vigorous physical activity throughout the day. The first edition of the Physical Activity Guidelines for Americans stated that only 10-minute bouts of physical activity counted toward meeting the guidelines. The second edition removes this requirement to encourage Americans to move more frequently throughout the day as they work toward meeting the guidelines.
8. New evidence shows that physical activity has **immediate health benefits**. For example, physical activity can reduce anxiety and blood pressure and improve quality of sleep and insulin sensitivity.
9. We now know that meeting the recommendations in the Physical Activity Guidelines for Americans consistently over time can lead to **even more long-term health benefits**. (New benefits appear in bold with \*.)
  - For youth, physical activity can help improve **cognition**,\* bone health, fitness, and heart health. It can also reduce the risk of depression.
  - For adults, physical activity helps prevent 8 types of cancer (**bladder**,\* breast, colon, **endometrium**,\* **esophagus**,\* **kidney**,\* **stomach**,\* and **lung**\*); reduces the risk of **dementia**\* (including **Alzheimer's disease**\*), all-cause mortality, heart disease, stroke, high blood pressure, type 2 diabetes, and depression; and improves bone health, physical function, and quality of life.

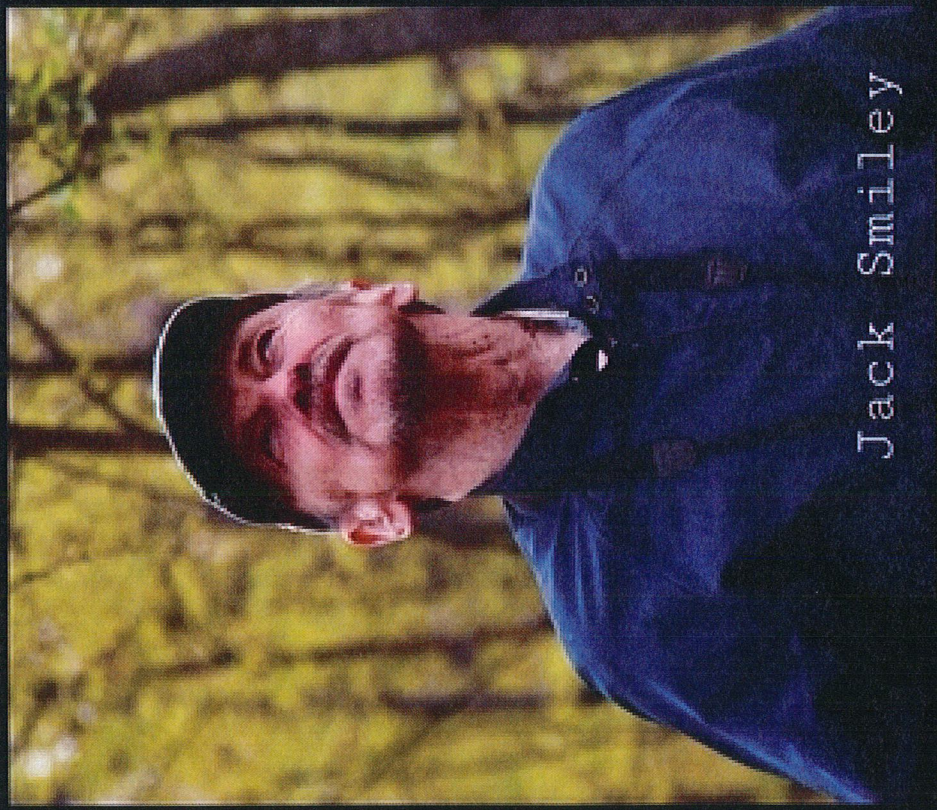
- For older adults, physical activity also lowers the risk of falls and **injuries from falls**.\*
  - For pregnant women, physical activity reduces the risk of **postpartum depression**.\*
  - For all groups, physical activity reduces the risk of **excessive weight gain**\* and helps people maintain a healthy weight.
10. New evidence shows that physical activity can help **manage more health conditions** that Americans already have. For example, physical activity can decrease pain for those with osteoarthritis, reduce disease progression for hypertension and type 2 diabetes, reduce symptoms of anxiety and depression, and improve cognition for those with dementia, multiple sclerosis, ADHD, and Parkinson's disease.

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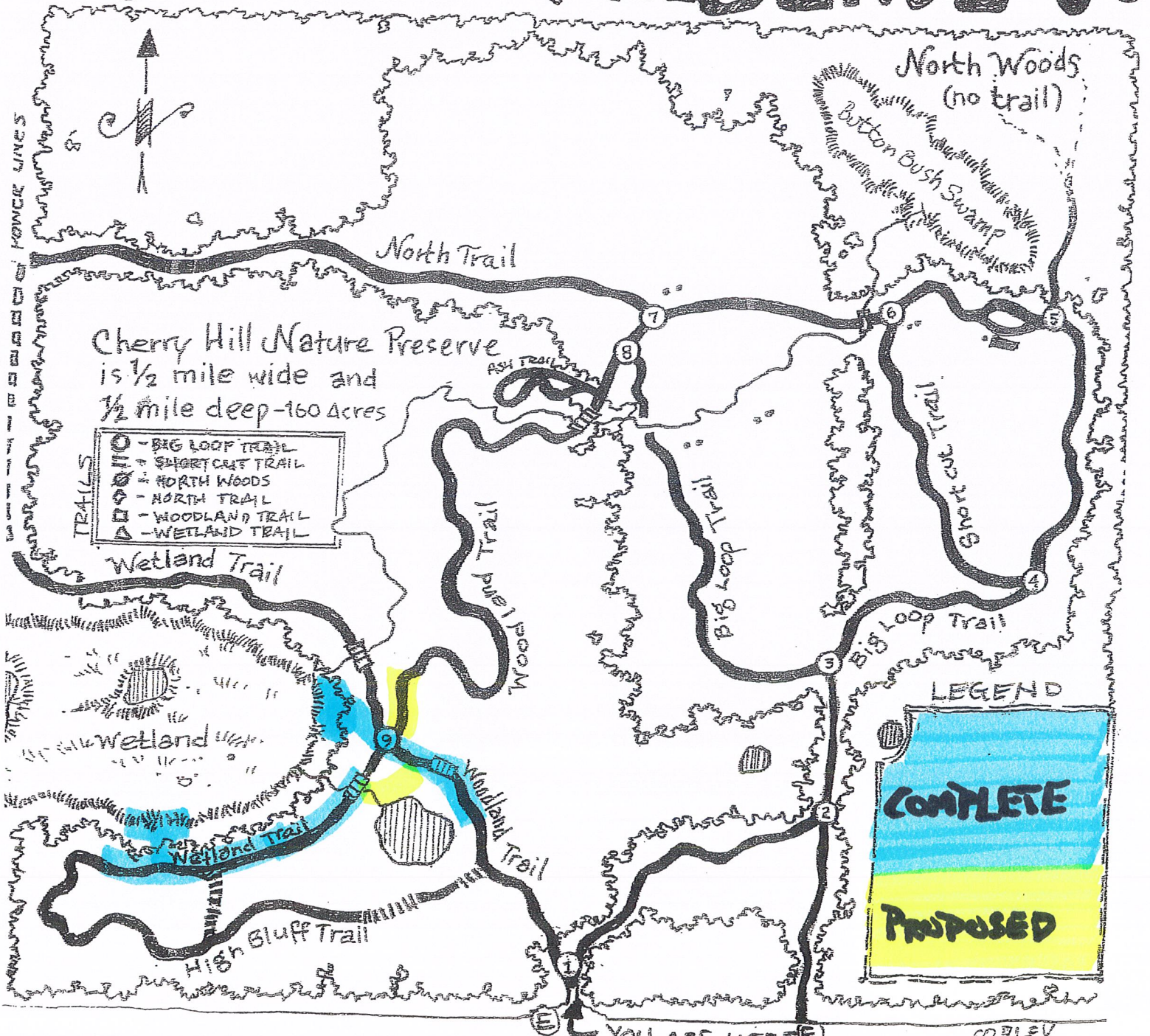
Cherry Hill  
Nature Preserve  
5/11/19



Jack Smiley



# CHERRY HILL NATURE PRESERVE



CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 CHECK DATE FROM 04/23/2019 - 05/28/2019

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
04/23/2019	GENL	41603	184708	ALL SEASONS LANDSCAPING CO.	ICHAIN SAW CHAIN/LINE	930.000	755	93.68
04/23/2019	GENL	41608	2325381237170372	DANIEL ALLEN	REIMBURSEMENT FOR EASTER EGG HUNT	5740.000	754	81.81
04/23/2019	GENL	41612#	201904009	NIMBLE SYSTEMS	HOURLY SERVICE CHARGES - MARCH 2019	801.000	754	533.50
			201904009		HOURLY SERVICE CHARGES - MARCH 2019	801.000	755	533.50
				CHECK GENL 41612 TOTAL FOR FU				1,067.00
04/23/2019	GENL	41613	A-119575	PARKWAY SERVICES	PORTA-JOHN FOR EASTER EGG HUNT	740.000	754	115.00
04/23/2019	GENL	41616	APRIL 2019	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - APRIL 2019	289.000	000	998.46
04/23/2019	GENL	41618	2907	WALMART COMMUNITY/SYNCR	EASTER EGG HUNT SUPPLIES	740.000	754	118.88
04/30/2019	GENL	41624	6293559	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	740.000	755	136.14
04/30/2019	GENL	41627	MAR-APRIL	JUAN BRADFORD	MILEAGE REIMBURSEMENT 3/1-4/29/19	860.000	751	139.20
04/30/2019	GENL	41628	APRIL 2019	PATRICK PIGOTT	CELL PHONE STIPEND - APRIL 2019	850.000	754	32.00
04/30/2019	GENL	41632#	000969	SAM'S CLUB/SYNCHRONY BANK	EASTER EGG HUNT - SHOP SUPPLIES	740.000	754	99.80
			000969		EASTER EGG HUNT - SHOP SUPPLIES	740.000	755	27.96
				CHECK GENL 41632 TOTAL FOR FU				127.76
04/30/2019	GENL	41633#	721657466-0-2	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	11.79
			7215595945-0-2		OFFICE SUPPLIES	740.000	751	18.99
			721657466-0-2		OFFICE SUPPLIES	740.000	754	33.54
			721657466-0-2		OFFICE SUPPLIES	740.000	755	14.99
				CHECK GENL 41633 TOTAL FOR FU				79.31
04/30/2019	GENL	41634	5219-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5-2-19 PAYROLL	289.000	000	7,898.91
04/30/2019	GENL	41635#	2019-005-P	SUPERIOR TWP UTILITY DEPARTME	CELL PHONES - APRIL 2019	850.000	751	56.23
			2019-005-P		CELL PHONES - APRIL 2019	850.000	755	33.00
				CHECK GENL 41635 TOTAL FOR FU				89.23
04/30/2019	GENL	41638	58883113	WEX BANK	FUEL - APRIL 2019	742.000	755	244.46
05/07/2019	GENL	41649	915656	LOWE'S	MAINTENANCE OFFICE CHAIRS	740.000	755	75.92
05/07/2019	GENL	41652	6639205	MML WORKERS' COMP FUND	WORKERS COMP INSURANCE 7/2019-6/2021	23.050	000	3,023.84
05/07/2019	GENL	41654	3434179109	O'REILLY AUTOMOTIVE, INC.	TORO MOWER BATTERY	930.000	755	101.99



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
05/07/2019	GENL	41655	42319	OAKBROOK SPORTS, LLC	DONATION FOR RECREATION EQUIPMENT	999.000	751	200.00
05/14/2019	GENL	41669	57071	AL WALTERS HEATING	REPLACE HEATER MOTOR @ MAINT OFFICE	930.000	755	461.00
05/14/2019	GENL	41694	11299817540687433	SUPERIOR TOWNSHIP CREDIT CARD	AMAZON - PARKS	205.001	000	180.10
05/14/2019	GENL	41696	51619	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 5/16/19 PAY	289.000	000	7,643.88
Total for fund 508 PARKS & RECREATION								22,908.57

' #' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

**Final**

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 12/31/2018	ACTIVITY FOR MONTH 12/31/18	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 12/31/2017
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-587.000	GENERAL FUND CONT- SPECIAL #1	0.00	11,000.00	11,000.00	0.00	0.00	100.00	0.00
508-000-588.000	GENERAL FUND CONTRIBUTION	259,253.00	259,253.00	259,253.00	21,604.42	0.00	100.00	251,702.00
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	927.00	927.00	980.16	163.36	(53.16)	105.73	1,061.84
508-000-663.000	INTEREST ON RESERVES INCOME	670.00	6,670.00	7,709.46	1,295.82	(1,039.46)	115.58	2,095.35
508-000-671.100	DISPOSITION OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	2,150.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	156.95	0.00	(156.95)	100.00	246.31
508-000-696.000	DONATIONS	0.00	600.00	600.00	0.00	0.00	100.00	5,100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	77,238.00	68,638.00	0.00	0.00	68,638.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>338,088.00</b>	<b>347,088.00</b>	<b>279,699.57</b>	<b>23,063.60</b>	<b>67,388.43</b>	<b>80.58</b>	<b>262,355.50</b>
<b>TOTAL REVENUES</b>		<b>338,088.00</b>	<b>347,088.00</b>	<b>279,699.57</b>	<b>23,063.60</b>	<b>67,388.43</b>	<b>80.58</b>	<b>262,355.50</b>
<b>Expenditures</b>								
Dept 751 - PARK & REC. ADMINISTRATION								
508-751-701.000	COMMISSION STIPENDS	8,047.00	8,047.00	7,342.87	1,238.06	704.13	91.25	7,378.00
508-751-702.000	SALARIES	33,104.00	39,604.00	39,649.18	3,112.26	(45.18)	100.11	36,603.91
508-751-710.000	TRAINING	1,000.00	1,000.00	753.36	0.00	246.64	75.34	944.00
508-751-717.000	TAXABLE BENEFITS	0.00	0.00	354.22	0.00	(354.22)	100.00	321.36
508-751-727.000	OFFICE SUPPLIES	500.00	500.00	518.75	144.22	(18.75)	103.75	366.23
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	46.83
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,300.00	1,300.00	1,205.00	0.00	95.00	92.69	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,400.00	2,400.00	3,332.03	1,243.94	(932.03)	138.83	140.35
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	666.60	56.28	533.40	55.55	1,557.04
508-751-851.000	INSURANCE & BONDS	7,500.00	7,500.00	8,412.21	697.06	(912.21)	112.16	7,053.48
508-751-860.000	TRANSPORTATION	1,000.00	1,000.00	911.76	98.10	88.24	91.18	994.66
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	78.48	0.00	421.52	15.70	477.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	600.00	600.00	430.00	0.00	170.00	71.67	518.00
508-751-963.000	BANK FEES & CHARGES	50.00	50.00	10.47	0.00	39.53	20.94	33.72
508-751-980.000	EQUIPMENT OVER \$5,000	0.00	0.00	596.57	596.57	(596.57)	100.00	0.00
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	149.99
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	100.00	0.00	(100.00)	100.00	0.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>58,801.00</b>	<b>65,301.00</b>	<b>64,361.50</b>	<b>7,186.49</b>	<b>939.50</b>	<b>98.56</b>	<b>57,790.05</b>
Dept 754 - RECREATION								
508-754-702.000	SALARIES	9,744.00	11,744.00	10,964.94	1,417.55	779.06	93.37	7,828.46
508-754-710.000	TRAINING	800.00	800.00	0.00	0.00	800.00	0.00	550.00
508-754-740.000	OPERATING SUPPLIES	3,000.00	5,000.00	4,898.59	667.53	101.41	97.97	3,621.07
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	398.17	32.00	1.83	99.54	383.67
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	300.00	0.00	200.00	60.00	122.34
508-754-975.000	SIGNAGE	1,000.00	1,000.00	755.80	0.00	244.20	75.58	330.40
<b>Total Dept 754 - RECREATION</b>		<b>15,544.00</b>	<b>19,544.00</b>	<b>17,317.50</b>	<b>2,117.08</b>	<b>2,226.50</b>	<b>88.61</b>	<b>12,435.94</b>
Dept 755 - PARK MAINTENANCE								
508-755-702.000	SALARIES	103,662.00	107,162.00	108,582.78	5,497.16	(1,420.78)	101.33	92,768.12
508-755-710.000	TRAINING	800.00	800.00	0.00	0.00	800.00	0.00	0.00

**12A**



REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP  
 PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 12/31/2018	ACTIVITY FOR MONTH 12/31/18	AVAILABLE BALANCE	% BODT USED	YTD BALANCE 12/31/2017
		ORIGINAL BUDGET	2018 AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
508-755-717.000	TAXABLE BENEFITS	1,836.00	1,836.00	1,820.56	0.00	15.44	99.16	1,726.31
508-755-719.000	MISC UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	326.18
508-755-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	2,982.98	146.57	17.02	99.43	2,720.97
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	132.82	0.00	1,367.18	8.85	3,872.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	340.00	0.00	660.00	34.00	468.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	4,293.36	169.50	706.64	85.87	3,613.69
508-755-850.000	TELECOMMUNICATIONS	480.00	480.00	388.73	31.97	91.27	80.99	402.65
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	800.00	800.00	543.12	0.00	256.88	67.89	485.02
508-755-930.000	REPAIR & MAINTENANCE	10,000.00	10,000.00	8,047.36	83.98	1,952.64	80.47	4,223.99
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	5,850.00	0.00	(2,050.00)	153.95	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	24,198.00	0.00	802.00	96.79	23,593.45
508-755-981.000	EQUIPMENT UNDER \$5,000	5,000.00	5,000.00	1,209.72	0.00	3,790.28	24.19	694.96
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>162,578.00</b>	<b>166,078.00</b>	<b>158,389.43</b>	<b>5,929.18</b>	<b>7,688.57</b>	<b>95.37</b>	<b>134,895.34</b>
<b>Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>								
508-756-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	344.40
508-756-951.000	PROJECTS	80,000.00	70,000.00	65,066.90	19,403.00	4,933.10	92.95	44,968.23
<b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>80,000.00</b>	<b>70,000.00</b>	<b>65,066.90</b>	<b>19,403.00</b>	<b>4,933.10</b>	<b>92.95</b>	<b>45,312.63</b>
<b>Dept 966 - UNALLOCATED EXPENSES</b>								
508-966-715.000	FICA	11,989.00	13,489.00	12,905.09	861.78	583.91	95.67	11,208.90
508-966-858.000	PENSION	9,176.00	12,676.00	12,915.86	911.14	(239.86)	101.89	11,821.40
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>21,165.00</b>	<b>26,165.00</b>	<b>25,820.95</b>	<b>1,772.92</b>	<b>344.05</b>	<b>98.69</b>	<b>23,030.30</b>
<b>TOTAL EXPENDITURES</b>		<b>338,088.00</b>	<b>347,088.00</b>	<b>330,956.28</b>	<b>36,408.67</b>	<b>16,131.72</b>	<b>95.35</b>	<b>273,464.26</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>338,088.00</b>	<b>347,088.00</b>	<b>279,699.57</b>	<b>23,063.60</b>	<b>67,388.43</b>	<b>80.58</b>	<b>262,355.50</b>
<b>TOTAL EXPENDITURES</b>		<b>338,088.00</b>	<b>347,088.00</b>	<b>330,956.28</b>	<b>36,408.67</b>	<b>16,131.72</b>	<b>95.35</b>	<b>273,464.26</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>(51,256.71)</b>	<b>(13,345.07)</b>	<b>51,256.71</b>	<b>100.00</b>	<b>(11,108.76)</b>

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BALANCE SHEET FOR SUPERIOR TOWNSHIP  
 Month Ended: December

*FINAL*

GL NUMBER	DESCRIPTION	BALANCE AS OF 12/31/2017	BALANCE AS OF 12/31/2018
<b>Fund 508 - PARKS &amp; RECREATION</b>			
<b>Assets</b>			
508-000-013.000	CHASE 5503 - DAILY OPERATING CHECKING	112,032.95	54,535.70
508-000-015.050	CHASE 2453 CD - GENERAL	71,300.75	72,194.43
508-000-015.100	CHASE 1076 CD - ACCRUED ABSENCES	3,447.46	3,490.67
508-000-017.000	COMERICA 1274 J-FUND - BUILDING RESERV	385,087.96	391,860.53
508-000-026.000	A/R - OTHER	81.68	81.68
508-000-123.000	PRE-PAID EXPENSES MISC.	390.00	450.00
508-000-123.050	PREPAID INSURANCE	7,101.65	7,863.02
<b>TOTAL ASSETS</b>		<b>579,442.45</b>	<b>530,476.03</b>
<b>Liabilities</b>			
508-000-201.000	A/P - VENDORS	805.55	1,304.21
508-000-205.001	DUE TO GENERAL FUND	0.00	1,825.51
508-000-285.000	DUE TO UTILITY FUND	137.30	0.00
508-000-289.000	DUE TO PAYROLL FUND	807.72	911.14
<b>TOTAL LIABILITIES</b>		<b>1,750.57</b>	<b>4,040.86</b>
<b>Fund Equity</b>			
508-000-390.000	FUND BALANCE - UNDESIGNATED	195,133.39	182,943.16
508-000-393.010	FUND BALANCE - BUILDING RESERVE	383,157.12	383,157.12
508-000-393.050	FUND BALANCE - ACCRUED ABSENCES	7,960.13	9,041.60
508-000-393.055	FUND BALANCE - SCHROETER	2,550.00	2,550.00
<b>TOTAL FUND EQUITY</b>		<b>588,800.64</b>	<b>577,691.88</b>
<b>Total Fund 508 - PARKS &amp; RECREATION</b>			
<b>BEG. FUND BALANCE</b>		<b>588,800.64</b>	<b>577,691.88</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(11,108.76)</b>	<b>(51,256.71)</b>
<b>ENDING FUND BALANCE</b>		<b>577,691.88</b>	<b>526,435.17</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b>579,442.45</b>	<b>530,476.03</b>

PERIOD ENDING 04/30/2019

ACTIVITY FOR

2019

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019 AMENDED BUDGET	YTD BALANCE 04/30/2019	MONTH 04/30/19	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 04/30/2018
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Revenues</b>								
Dept 000 - REVENUE								
508-000-588.000	GENERAL FUND CONTRIBUTION	282,282.00	282,282.00	94,094.00	23,523.50	188,188.00	33.33	86,417.64
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	245.04	81.68	754.96	24.50	245.04
508-000-663.000	INTEREST ON RESERVES INCOME	6,000.00	6,000.00	2,968.35	744.70	3,031.65	49.47	1,750.99
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-000-696.000	DONATIONS	500.00	500.00	1,100.00	0.00	(600.00)	220.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
<b>Total Dept 000 - REVENUE</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>98,407.39</b>	<b>24,349.88</b>	<b>221,574.61</b>	<b>30.75</b>	<b>88,513.67</b>
<b>TOTAL REVENUES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>98,407.39</b>	<b>24,349.88</b>	<b>221,574.61</b>	<b>30.75</b>	<b>88,513.67</b>
<b>Expenditures</b>								
<b>Dept 751 - PARK &amp; REC. ADMINISTRATION</b>								
508-751-701.000	COMMISSION STIPENDS	8,289.00	8,289.00	1,912.71	637.57	6,376.29	23.08	1,857.09
508-751-702.000	SALARIES	42,118.00	42,118.00	11,225.92	2,806.48	30,892.08	26.65	11,904.84
508-751-702.002	CONTROLLER SALARY	0.00	0.00	1,736.26	507.48	(1,736.26)	100.00	0.00
508-751-710.000	TRAINING	1,000.00	1,000.00	1,095.80	0.00	(95.80)	109.58	753.36
508-751-727.000	OFFICE SUPPLIES	600.00	600.00	0.00	0.00	600.00	0.00	139.16
508-751-728.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	0.00	0.00	64.35	30.78	(64.35)	100.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,200.00	2,200.00	1,851.62	(482.33)	348.38	84.16	46.25
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	304.76	56.23	895.24	25.40	213.03
508-751-851.000	INSURANCE & BONDS	7,725.00	7,725.00	3,019.76	754.95	4,705.24	39.09	2,743.75
508-751-860.000	TRANSPORTATION	1,100.00	1,100.00	376.42	139.20	723.58	34.22	334.76
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	78.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	440.00	0.00	210.00	67.69	430.00
508-751-963.000	BANK FEES & CHARGES	100.00	100.00	8.38	0.00	91.62	8.38	10.47
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	711.71	0.00	288.29	71.17	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	200.00	200.00	(200.00)	100.00	0.00
<b>Total Dept 751 - PARK &amp; REC. ADMINISTRATION</b>		<b>74,582.00</b>	<b>74,582.00</b>	<b>22,947.69</b>	<b>4,650.36</b>	<b>51,634.31</b>	<b>30.77</b>	<b>18,511.19</b>
<b>Dept 754 - RECREATION</b>								
508-754-702.000	SALARIES	10,341.00	10,341.00	1,875.98	1,419.45	8,465.02	18.14	440.29
508-754-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	494.75	449.03	5,005.25	9.00	671.24
508-754-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	618.62	43.81	(618.62)	100.00	0.00
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	128.00	32.00	272.00	32.00	174.17
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	600.00	600.00	0.00	0.00	600.00	0.00	255.30
<b>Total Dept 754 - RECREATION</b>		<b>17,941.00</b>	<b>17,941.00</b>	<b>3,117.35</b>	<b>1,944.29</b>	<b>14,823.65</b>	<b>17.38</b>	<b>1,541.00</b>
<b>Dept 755 - PARK MAINTENANCE</b>								
508-755-702.000	SALARIES	112,998.00	112,998.00	22,147.29	7,326.93	90,850.71	19.60	20,627.11
508-755-710.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,900.00	1,900.00	3,984.79	0.00	(2,084.79)	209.73	1,820.56

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PERIOD ENDING 04/30/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 04/30/2019	ACTIVITY FOR MONTH 04/30/19	AVAILABLE BALANCE	% BODGT USED	YTD BALANCE 04/30/2018
		ORIGINAL BUDGET	AMENDED BUDGET					
<b>Fund 508 - PARKS &amp; RECREATION</b>								
<b>Expenditures</b>								
508-755-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	1,441.34	268.11	2,058.66	41.18	1,103.16
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	422.35	244.46	4,577.65	8.45	587.11
508-755-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	722.32	43.81	(722.32)	100.00	0.00
508-755-850.000	TELECOMMUNICATIONS	500.00	500.00	132.81	33.00	367.19	26.56	130.79
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	107.47	0.00	742.53	12.64	104.40
508-755-930.000	REPAIR & MAINTENANCE	10,500.00	10,500.00	871.46	656.67	9,628.54	8.30	764.37
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	0.00	0.00	3,800.00	0.00	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,500.00	2,500.00	44.99	0.00	2,455.01	1.80	1,086.86
<b>Total Dept 755 - PARK MAINTENANCE</b>		<b>170,248.00</b>	<b>170,248.00</b>	<b>29,874.82</b>	<b>8,572.98</b>	<b>140,373.18</b>	<b>17.55</b>	<b>26,224.36</b>
<b>Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>								
508-756-951.000	PROJECTS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	1,433.90
<b>Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>1,433.90</b>
<b>Dept 966 - UNALLOCATED EXPENSES</b>								
508-966-715.000	FICA	13,475.00	13,475.00	3,280.57	971.40	10,194.43	24.35	2,803.16
508-966-858.000	PENSION	13,736.00	13,736.00	3,766.58	998.46	9,969.42	27.42	3,190.68
<b>Total Dept 966 - UNALLOCATED EXPENSES</b>		<b>27,211.00</b>	<b>27,211.00</b>	<b>7,047.15</b>	<b>1,969.86</b>	<b>20,163.85</b>	<b>25.90</b>	<b>5,993.84</b>
<b>TOTAL EXPENDITURES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>62,987.01</b>	<b>17,137.49</b>	<b>256,994.99</b>	<b>19.68</b>	<b>53,704.29</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>								
<b>TOTAL REVENUES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>98,407.39</b>	<b>24,349.88</b>	<b>221,574.61</b>	<b>30.75</b>	<b>88,513.67</b>
<b>TOTAL EXPENDITURES</b>		<b>319,982.00</b>	<b>319,982.00</b>	<b>62,987.01</b>	<b>17,137.49</b>	<b>256,994.99</b>	<b>19.68</b>	<b>53,704.29</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>35,420.38</b>	<b>7,212.39</b>	<b>(35,420.38)</b>	<b>100.00</b>	<b>34,809.38</b>

