

SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

The Superior Township Parks & Recreation Commission

Regular

APRIL 2019 meeting

will be held

MONDAY, APRIL 22, 2019 @ 6:30 p.m.

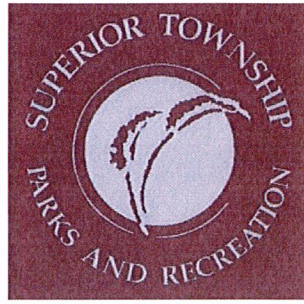
at

OLD TOWNSHIP HALL

(Corner of Cherry Hill & Prospect)



**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**



SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION COMMISSION MEETING

Superior Township Parks & Recreation Commission
Regular

APRIL 2019 meeting

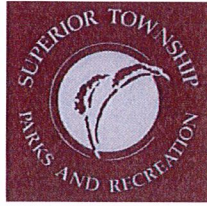
will be held on

MONDAY, APRIL 22, 2019 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
APRIL 22, 2019 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) March 25, 2019
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Easter Egg Hunt Pictures
 - B) Educational Info: 2019 NRPA Performance Review Key Findings
 - C) Washtenaw County Road Commission 2019 Local Road Program Report
 - D) Washtenaw County P&R Commission 2020-2024 Master Plan Meeting
 - E) Oakbrook Sports Donation Request
- 9) OLD BUSINESS**
 - A) Possible Sidewalk Layout at Fireman's Park in Conjunction with New Playstructure
- 10) NEW BUSINESS**
- 11) BILLS FOR PAYMENT**
 - A) March 26, 2019 – April 22, 2019
- 12) FINANCIAL STATEMENTS**
 - A) March 2019 Revenue & Expenditure Report
 - B) Easter Egg Hunt Expenditures
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: TUESDAY, May 28, 2019 @ 6:30 p.m.

5 A.

Superior Charter Township Park Commission
Regular Meeting
March 25, 2019

Proposed Minutes

1. Call to Order
The meeting was called to order by Chair Paula Jefferson at 6:30 pm.
2. Roll Call
Park Commissioners present: Bernedia Word, Sandi Lopez, Paula Jefferson, Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Other present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
3. Flag Salute
Chair Jefferson led those assembled in the Pledge of Allegiance to the Flag.
4. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to approve the agenda with the addition of New Business B. Prescribed Burn. The motion carried.
5. Prior Meeting Minutes Approval
 - A. February 25, 2019
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 2/25/19 as drafted. The motion carried.
6. Citizen Participation – none
7. Reports
 - A. Chairperson
Chair Jefferson said she has no report at this time. She expects to have more to report as the spring/summer season gets closer.
 - B. Administrator
Juan Bradford submitted a written report. All news was about receiving additional funds for Parks in the form of grants and gifts.
 - C. Board Liaison
Trustee Alex Williams reported on the March 18 Township Board meeting. Staff from Orchard, Hiltz & McCliment (OHM) gave a presentation on the quality of water obtained via the Ypsilanti Community Utilities Authority (YCUA). Water samples will be collected from each tap in each structure in Superior Township that is served by YCUA. Superior Township had only ten houses potentially containing lead water pipes. All ten will be inspected and remediated if lead pipes are found. At this point, six of the ten homes have been inspected, and none of the six contained lead pipes.
Sandi Lopez gave a good report to the Township Board about the Parks Commission and its programs and facilities. A2 Destinations awarded three grants of \$250 each that will help fund Movies in the Park: Oakbrook Park and Dixboro Green and Superior Day. English Gardens contributed \$1,000 to Dixboro Village Green that will be used for the Movie in the Park event there. English Gardens also

contributed landscaping to the township. A Community Development Block Grant (CDBG) was awarded to the Parks Department for \$30,000 to provide a new play structure in Fireman's Park. The Washtenaw County Road Commission (WCRC) informed all townships they will no longer meet with township boards during their board meeting. The WCRC did meet with Superior Township Administrative Staff (Supervisor, Clerk, Treasurer) during the day, and gave them an electronic packet. Trustee Williams will provide this electronic packet to Juan Bradford, and Juan will forward it to the Park Commissioners. The Township Board has not decided how much to spend on roads this year. The WCRC presented a "wish list" of potential projects that totaled \$1,400,000 in cost. The WCRC will seal Curtis Road, and mill and fill Prospect Road from Vreeland south to Geddes at county expense. Any other road work in Superior Township this year will have to be paid for with township funds.

A sports complex has been proposed in the area around the intersections of Ford Road, M-14 and Plymouth Road on the site of the historic Nannery house. Both indoor and outdoor facilities are anticipated, with four to five acres under a roof, active outdoor facilities and conservations areas with hiking opportunities. The Nannery house may be moved east to a township owned parcel.

A property on Harvest Lane with building code violations has been donated to Habitat for Humanity for rehabilitation. A CDBG grant will fund planting of hardwood trees on MacArthur Blvd this year. Redwood Development will take care of a number of Box Elder trees that fell down on their property this year. Ordinance 122 to rezone the parcel for the Ypsilanti District Library branch was approved. A new firefighter named Derrick G. Monday was hired. There is an opening on the Dixboro Master Plan Steering Committee for a township resident. People interested in serving on this committee should contact the Township Clerk's office. The township board approved contributing funds toward construction of a non-motorized path along the west side of Dixboro Road, from the entrance to Matthaei Botanical Gardens north to Plymouth Road. The Utility Department is shifting its billing cycle from a quarterly cycle to a monthly cycle. The Township Board approved paying for the engineering cost to design a non-motorized path on the east side of Prospect Road, from Berkshire north to Geddes. Construction will be at least another year into the future.

D. Board Meeting Attendee

Sandi Lopez attended the March 18 board meeting. She said Alex Williams' report was thorough, and she had nothing to add.

Nahid Sanii-Yahyai also attended the March 18 meeting, and complimented Sandi on the presentation she gave about Parks.

E. Park Steward

Marion Morris spoke with Rick Collman, and conveyed that Rick visited Cherry Hill Nature Preserve (CHNP) and Schroeter Park. He will work on bluebird boxes soon. He saw bicycle tire tracks in CHNP. Rick also complimented the brush hogging in CHNP.

F. Safety

There were no accidents or injuries in the past month.

8. Communications

- A. Educational Info: Carbon Monoxide Dangers
- B. 2019 Special Events Flyer
- C. 2019 Easter Egg Hunt Flyer
- D. 2019 Spring Special Events Attendance List
- E. Parks & Recreation Commission Presentation to Township Board
- F. Oakbrook Sports LLC Park Rental Form
- G. Ann Arbor Greenbelt Awarded \$1M Grant

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

9. Old Business – none

10. New Business

A. 2019 Park Development/Improvement Budget

The adopted 2019 budget for Park Development/Improvements is \$30,000.00 for the following projects:

Cherry Hill Nature Preserve	Boardwalk Extension Phase 5 Final	\$15,000.00
Oakbrook/Norfolk Park	Restoration of cleared area between parks	\$10,000.00
Various	Tree Planting Program	<u>\$ 5,000.00</u>
		\$30,000.00

A Community Development Block Grant (CDBG) was recently awarded in the amount of \$30,000.00 to install a new play structure in Fireman’s Park. Juan Bradford proposed installing an ADA compliant sidewalk to improve access to this new play structure. He proposed a route for the sidewalk from the parking area around the fire station directly to the play structure. This route is shortest at 165 feet and would cost approximately \$7,000. Several park commissioners expressed support for a sidewalk, but were concerned that this was not the best route. Park commissioners worried this route could direct too much pedestrian traffic to the fire truck routes. A consensus was to have Juan re-work the route and bring another sidewalk proposal to the April park commission meeting.

B. Prescribed Burn 2019 Proposal

The adopted 2019 budget for Prescribed Burns is \$3,800.00. David Borneman, LLC submitted a bid to perform the requested burn in Cherry Hill Nature Preserve for \$4,400.00 which is \$600.00 more than budget. Commissioners discussed this, noting that Mr. Borneman’s work has been commended by Park Steward Rick Collman, Ellen Kurath and park staff. It was moved by Marion Morris and supported by Sandi Lopez to increase the budget for Prescribed Burns by \$600.00 to \$4,400.00. The motion carried.

11. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to approve payment of the bills totaling \$11,443.54. The motion carried.

12. Financial Statements

A. February 2019 Revenue & Expenditure Report

It was moved by Marion Morris and supported by Terry Lee Lansing to receive the February 2019 Revenue & Expenditure Report. During discussion Martha Kern-Boprie asked what was spent on the following line items, as the end of February represents around 16.7% of the fiscal year, and these lines have spent nearly their entire year’s budget.

Dept 751 Park & Rec Administration	Budget	Actual	% of Budget
508-751-702.000 Salaries	\$42,118.00	\$5,612.96	13.33%
508-751-702.002 Controller Salary	\$ 0.00	\$ 792.58	

Juan Bradford explained that the budget for both his (Juan’s) salary and the controller’s salary is contained in line 508-751-702.000 but the expense recorded to that line is only Juan’s and the Controller’s salary is recorded to 508-751-702.002. This will facilitate a year-end budget adjustment to separate the combined budget for Park Administrator and Controller. Combined expense for Park Administrator and Controller equals \$6,405.54 which equals 15.21% of \$42,118.00 budgeted.

Dept 751 Park & Rec Administration	Budget	Actual	% of Budget
508-751-801.000 Professional Services-Other	\$2,200.00	\$2,026.14	92.10%

This is expense for the IT consultant Nimble. Expense has been more than expected at this point, and may continue. Expense may exceed annual budget.

Dept 751 Park & Rec Administration	Budget	Actual	% of Budget
508-751-981.000 Equip under \$5,000.00	\$1,000.00	\$711.71	71.17%

Purchase of a laptop computer

Aggregate expense for all departments in the Park Fund is under budget.

The motion to receive the financial statement carried.

13. Pleas and Petitions – none

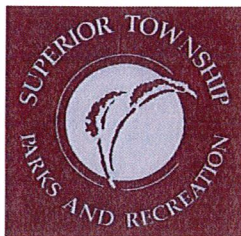
14. Adjournment

It was moved by Terry Lee Lansing and supported by Marion Morris to adjourn the meeting at 7:28 pm.

The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary



T.B.

**ADMINISTRATOR REPORT
APRIL 22, 2019**

- Board of Trustees Meeting Attendee: Commissioner Sanii-Yahyai
Next Meeting: Monday, May 20, 2019 @ 7:00 p.m.
- A great big Thank You to everyone that assisted with the Easter Egg Hunt. The weather was great, and the crowd was our biggest ever. I have included a couple pictures in your communications for your review. Dividing the kids into age groups made it fair for everyone and it appeared that all the kids were able to collect at least a couple eggs.
- The trees that were removed at Schrock Park were done so at no cost to Parks & Recreation thanks to Supervisor Ken Schwartz. Dave Buterbaugh marked the trees for removal and Ken was able to work with Redwood Development to have the trees cut down and is working with Dan Spiker to have all the stumps removed. This will open the area for possible future improvement/development.
- I have been in contact with Lucas Nursery regarding the remaining trees that need to be planted from last year's contract. As soon as the ground is firm enough to get the appropriate equipment into the parks safely without tearing up the ground they will proceed.
- The prescribed burn at CHNP is just waiting for a good weather day to be completed.
- Today is Earth Day!!!

Respectfully submitted,

Juan Bradford

8A



8 B.

2019 NRPA AGENCY PERFORMANCE REVIEW KEY FINDINGS

OPERATING EXPENDITURES PER CAPITA: \$78.69/YEAR



REVENUE-TO-OPERATING EXPENDITURES:

27.3 PERCENT

ACRES OF PARK LAND PER 1,000 RESIDENTS: **10.1**



FULL-TIME

EQUIVALENT EMPLOYEES (FTEs) PER 10,000 RESIDENTS: **8.3**

RESIDENTS PER PARK: **2,181**



AGENCIES OFFERING SUMMER CAMPS:



82.4%

AGENCIES WITH PLAYGROUNDS: **94.4%**



AGENCIES THAT BAN THE USE OF TOBACCO PRODUCTS AT PARKS AND FACILITIES: **73.7%**



COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
RODRICK K. GREEN
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
www.wcroads.org
TELEPHONE (734) 761-1500
FAX (734) 761-3737

86.
SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR

MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

March 20, 2019

Dear Superior Township Board of Trustees:

On behalf of everyone at the Washtenaw County Road Commission (WCRC), I would like to thank you for your financial assistance towards improving local roads in 2018. In total, townships provided \$4.1 million in road and culvert funding during the last year.

We are pleased to provide you with our 2019 Annual Local Road Funding Program. For the second year in a row, we have increased the total amount of conventional matching funds to \$1.1 million, thanks to supplemental road appropriations from the state.

Please note, we need your written commitment to this year's Local Road Program by **Friday, May 17, 2019**, and hopefully sooner, to obligate allocated matching funds. Your timely response and participation are essential to successfully accomplishing this year's program.

To better assist townships, this year's road booklet includes...

- 5 Buckets of Road Funding Handout
- Details on the 2019 Local Road Program and matching fund allocations
- Quote for 2019 proposed dust control program
- List of proposed local road projects
- County-wide map of 2019 primary road projects
- Resource list for residents to submit concerns, get road alerts, project updates, etc.
- "Many Roles" Brochure from the County Road Association of Michigan

2019 also marks a very special year for WCRC, it is our 100th anniversary. We are proud to have served the people of Washtenaw County for a century. This anniversary also represents an achievement for all 20 townships in Washtenaw County. Township advocacy in the 1910's helped spark our founding and your continued support helps us better serve our residents each year.

We look forward to talking more about this year's road program during our annual meeting. If you have any immediate concerns, please feel free to contact me at (734) 327-6687 or Jim Harmon, director of operations, at (734) 327-6653.

Sincerely,

Sheryl Soderholm Siddall, P.E.
Managing Director

8 D.



Washtenaw County Parks and Recreation Commission

March 26, 2019

Juan Bradford
Parks Administrator
Superior Township
3040 North Prospect
Ypsilanti, MI 48198

Washtenaw County Parks and Recreation Master Plan: 2020-2024

Dear Mr. Bradford:

Washtenaw County Parks and Recreation Commission is in the process of updating our 5-Year Recreation Master Plan. Stakeholder and community input is an important part of the process to ensure we are providing recreational opportunities that meet the needs of the community and are complementary to local efforts. We would like to invite a representative from your agency to participate in a stakeholders meeting (details below). If you have staff focused on parks and recreation development, please forward this invitation to the appropriate person.

Date: April 30, 2019

Time: 9:00-11:30am

Location: Learning Resource Center (LRC), Superior Room

Address: 4135 Washtenaw Ave, Ann Arbor, MI 48108

During the meeting, we will share the results of a community survey completed in the fall of 2018 to identify Washtenaw County residents' desired recreation and leisure opportunities. We think you will find the information valuable, and it may assist in future collaboration. In addition, we are seeking input on the draft goals, objectives, and action items, which detail desired improvements at our parks, preserves, and recreation center.

Please RSVP to Park Planner, Kira Macyda, at macydak@washtenaw.org by April 23, 2019, with attendees' name and position within your agency. Light refreshments will be served.

We look forward to seeing you!

Best regards,

Handwritten signature of Coy P. Vaughn.

Coy P. Vaughn, Director

8 E.

Dear Parks and Recreation Committee,

April 1st, 2,019

We are thankful we have a beautiful park- Oakbrook Park nearby that allows all to enjoy being outside and fellowship.

Thank you again to the people- Patrick, who provided the port a jon to the Park last year. That is such a blessing for all the little ones (and big ones)!

Joe and I are preparing for The Oakbrook Sports Program again as spring is slowly, but eventually coming.

We really appreciate your donation from last year and purchased a soccer net. We need another net this year and we REALLY need to purchase a volleyball net. The net made it 1/2 way thru many mendings with duct tape.

😊 So, if our budget allows you again to help us out, we'll purchase a sturdy volleyball net and another soccer goal.


If you're ever around on a Wednesday evening between 6:30 pm and 8, stop over and say hello- see how the money is being used.

We plan to begin on May 29 - Aug. 7th (not including the July 4th Wednesday).

Thank you for all you do.

Sincerely,

Joe and Susanne Yocum
1742 Sheffield Dr.
Ypsilanti, MI. 48198

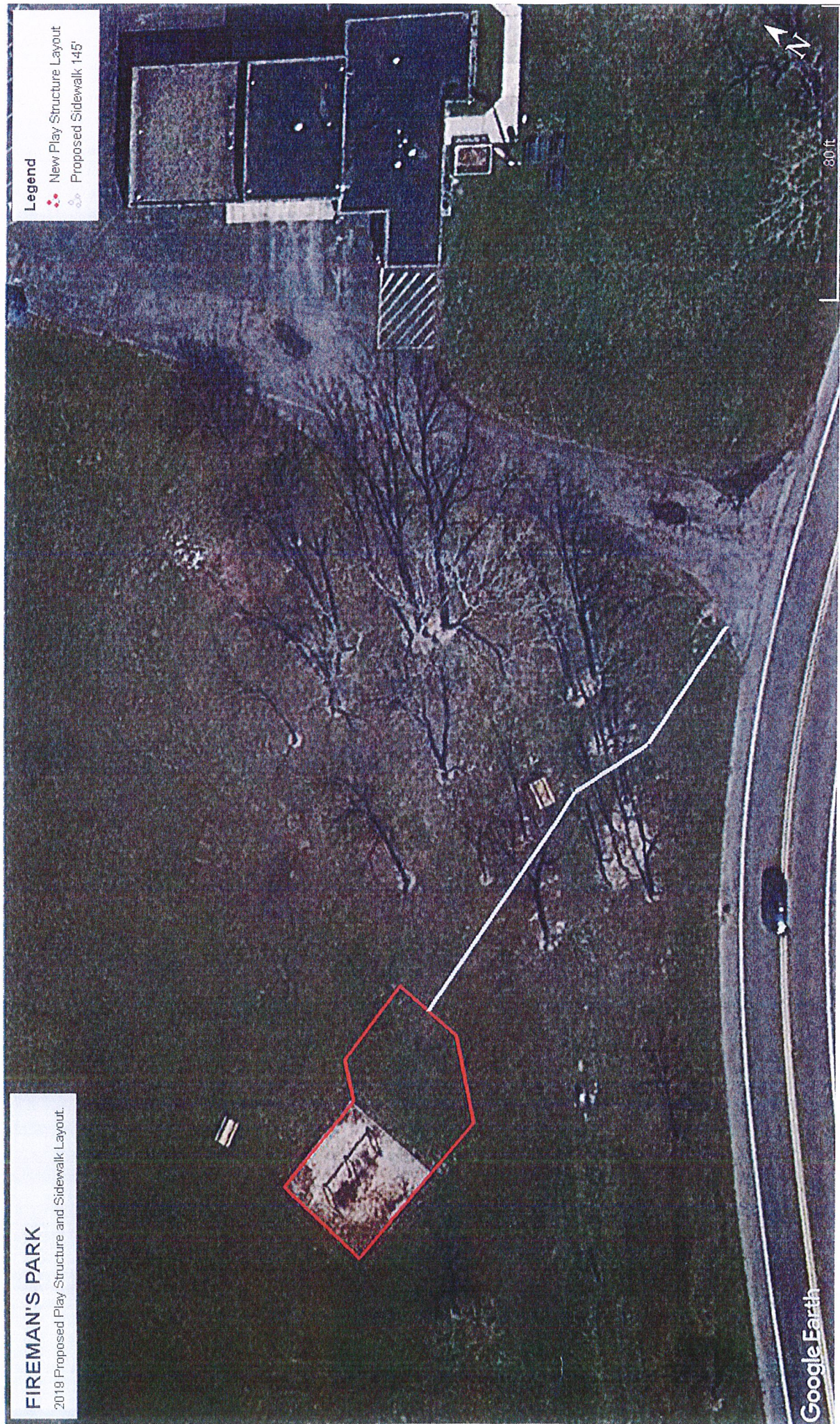
Susanne Yocum


FIREMAN'S PARK

2019 Proposed Play Structure and Sidewalk Layout.

Legend

- New Play Structure Layout
- Proposed Sidewalk 145'



Google Earth

9A.

User: NANCY

CHECK DATE FROM 03/26/2019 - 04/22/2019

DB: Superior Twp

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
03/26/2019	GENL	41509	BP00086704	BARCO PRODUCTS COMPANY	PET WASTE BAGS	740.000	755	321.64
03/26/2019	GENL	41521	A-118981	PARKWAY SERVICES	PORTA-JOHN @ FIREMAN'S PARK - MARCH 2019	740.000	755	115.00
03/26/2019	GENL	41522	JAN 2019	PATRICK PIGOTT	CELL PHONE STIPEND - JAN 2019	850.000	754	32.00
03/26/2019	GENL	41524	MARCH 2019	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - MARCH 2019	289.000	000	799.82
03/26/2019	GENL	41525#	2019-004	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - MARCH 2019	850.000	751	56.35
			2019-004		CELL PHONES - MARCH 2019	850.000	755	34.93
					CHECK GENL 41525 TOTAL FOR FU			<u>91.28</u>
03/26/2019	GENL	41527	001115	WALMART COMMUNITY/SYNCR	SHOP SUPPLIES	740.000	755	29.88
03/26/2019	GENL	41529	58393836	WEX BANK	FUEL - MARCH 2019	742.000	755	85.73
04/02/2019	GENL	41537	915112	LOWE'S	HARD HATS	740.000	755	38.67
04/02/2019	GENL	41544	7215595945-0-1	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	740.000	751	33.57
04/02/2019	GENL	41546	41118	SUPERIOR TOWNSHIP CREDIT CARD	CREDIT CARD ANNUAL FEE	205.001	000	8.38
04/02/2019	GENL	41547	4419	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/4/19 PAY	289.000	000	6,680.20
04/09/2019	GENL	41560	MARCH 2019	DTE ENERGY	ELECTRIC - PARKS BARN -FEB - MAR 2019	20920.000	755	51.38
04/16/2019	GENL	41594	MARCH 19	PATRICK PIGOTT	CELL PHONE STIPEND - MARCH 2019	850.000	754	32.00
04/16/2019	GENL	41599	41819-G	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 4/18/19 PAY	289.000	000	6,989.11
04/16/2019	GENL	41601	105158	YPSILANTI ACE HARDWARE	MARKING PAINT	740.000	755	13.10
					Total for fund 508 PARKS & RECREATION			<u>15,321.76</u>

'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

11A.

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR MONTH 03/31/19	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 03/31/2018
		ORIGINAL BUDGET	2019 AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	282,282.00	282,282.00	23,523.50	211,711.50	25.00	64,813.22
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	1,000.00	1,000.00	163.36	836.64	16.34	81.68
508-000-663.000	INTEREST ON RESERVES INCOME	6,000.00	6,000.00	0.00	5,230.47	12.83	1,243.46
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	200.00	200.00	0.00	200.00	0.00	0.00
508-000-696.000	DONATIONS	500.00	500.00	1,000.00	(600.00)	220.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
Total Dept 000 - REVENUE		319,982.00	319,982.00	24,686.86	247,378.61	22.69	66,238.36
TOTAL REVENUES							
Total Dept 000 - REVENUE		319,982.00	319,982.00	24,686.86	247,378.61	22.69	66,238.36
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,289.00	8,289.00	637.57	7,013.86	15.38	1,238.06
508-751-702.000	SALARIES	42,118.00	42,118.00	2,806.48	33,698.56	19.99	8,926.55
508-751-702.002	CONTROLLER SALARY	0.00	0.00	436.20	(1,228.78)	100.00	0.00
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	(95.80)	109.58	753.36
508-751-727.000	OFFICE SUPPLIES	600.00	600.00	0.00	600.00	0.00	87.30
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-740.000	OPERATING SUPPLIES	0.00	0.00	33.57	(33.57)	100.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,200.00	2,200.00	307.81	(133.95)	106.09	41.25
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	56.35	951.47	20.71	156.95
508-751-851.000	INSURANCE & BONDS	7,725.00	7,725.00	754.95	5,460.19	29.32	2,057.81
508-751-860.000	TRANSPORTATION	1,100.00	1,100.00	0.00	862.78	21.57	211.59
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00	78.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-945.000	OFFICE RENT	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	650.00	650.00	0.00	210.00	67.69	430.00
508-751-963.000	BANK FEES & CHARGES	100.00	100.00	0.00	91.62	8.38	10.47
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	288.29	71.17	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		74,582.00	74,582.00	5,032.93	56,284.67	24.53	13,991.82
Dept 754 - RECREATION							
508-754-702.000	SALARIES	10,341.00	10,341.00	202.90	9,884.47	4.41	0.00
508-754-710.000	TRAINING	500.00	500.00	0.00	500.00	0.00	0.00
508-754-740.000	OPERATING SUPPLIES	5,500.00	5,500.00	0.00	5,454.28	0.83	222.70
508-754-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	36.31	(41.31)	100.00	0.00
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	32.00	304.00	24.00	142.17
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	600.00	600.00	0.00	600.00	0.00	255.30
Total Dept 754 - RECREATION		17,941.00	17,941.00	271.21	17,301.44	3.56	620.17
Dept 755 - PARK MAINTENANCE							
508-755-702.000	SALARIES	112,998.00	112,998.00	4,988.76	98,177.64	13.12	13,976.08
508-755-710.000	TRAINING	500.00	500.00	0.00	500.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,900.00	1,900.00	0.00	(2,084.79)	209.73	1,820.56
508-755-740.000	OPERATING SUPPLIES	3,500.00	3,500.00	489.09	2,326.77	33.52	891.52

12 A.

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP
 PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/19	AVAILABLE BALANCE	% BDDT USED	YTD BALANCE 03/31/2018
		ORIGINAL BUDGET	2019 AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	177.89	85.73	4,822.11	3.56	373.58
508-755-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	145.01	36.31	(145.01)	100.00	0.00
508-755-850.000	TELECOMMUNICATIONS	500.00	500.00	99.81	34.93	400.19	19.96	97.83
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	850.00	850.00	107.47	51.38	742.53	12.64	104.40
508-755-930.000	REPAIR & MAINTENANCE	10,500.00	10,500.00	214.79	0.00	10,285.21	2.05	439.57
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	0.00	0.00	3,800.00	0.00	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	2,500.00	2,500.00	44.99	0.00	2,455.01	1.80	0.00
Total Dept 755 - PARK MAINTENANCE		170,248.00	170,248.00	20,768.34	5,686.20	149,479.66	12.20	17,703.54
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-951.000	PROJECTS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	1,433.90
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	1,433.90
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	13,475.00	13,475.00	2,309.17	693.98	11,165.83	17.14	1,985.66
508-966-858.000	PENSION	13,736.00	13,736.00	2,768.12	799.82	10,967.88	20.15	2,308.78
Total Dept 966 - UNALLOCATED EXPENSES		27,211.00	27,211.00	5,077.29	1,493.80	22,133.71	18.66	4,294.44
TOTAL EXPENDITURES								
TOTAL EXPENDITURES		319,982.00	319,982.00	44,782.52	12,484.14	275,199.48	14.00	38,043.87
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		319,982.00	319,982.00	72,603.39	24,686.86	247,378.61	22.69	66,238.36
TOTAL EXPENDITURES		319,982.00	319,982.00	44,782.52	12,484.14	275,199.48	14.00	38,043.87
NET OF REVENUES & EXPENDITURES		0.00	0.00	27,820.87	12,202.72	(27,820.87)	100.00	28,194.49

