

Superior Charter Township Park Commission
Regular Meeting
April 22, 2019

Approved Minutes

1. Call to Order

Chair Paula Jefferson called the meeting to order at 6:30 pm.

2. Roll Call

Park Commissioners present: Bernedia Word, Sandi Lopez, Paula Jefferson, Marion Morris, Nahid Sanii-Yahyai, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Coordinator; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Chair Jefferson led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. March 25, 2019

It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the minutes of 3/25/19 as drafted. The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Paula Jefferson reported the Easter Egg Hunt on April 13 was a success. She met with Juan Bradford about the rising cost of services from Nimble, the consultant to Superior Township for computerization.

B. Administrator

Juan Bradford submitted a written report. Juan commended Patrick Pigott on exceptionally good organization of the Easter Egg Hunt. Bernedia Word asked about the comment from an individual who asserted they could organize an egg hunt better. It is believed this may have been a humorous remark. Nahid Sanii-Yahyai also commended Patrick on the organization of the Easter Egg Hunt. Juan also informed the Park Commission that the prescribed burn in Cherry Hill Nature Preserve (CHNP) will take place during the next week. He will send an email when the actual date and time is known, allowing commissioners to come and observe the prescribed burn if they wish.

C. Board Liaison

Trustee Alex Williams reported on the April 15 Township Board meeting. During citizen participation a resident complained about truck traffic on local roads. Ihab Ishmeer also spoke to the board on behalf of the sports complex proposed on Plymouth Road near Ford Road and M153. This will be operated by a private sector entity, funded by user participation fees. Marion Morris asked where the historic home on the property will be moved to. That is unknown at this point. The Supervisor

provided an update on the possible sewer line coming into Superior Township from Salem Township. Officials from the State of Michigan have expressed some reluctance to running a sewer line for six miles when there is sewer service available much closer in Plymouth.

Work has begun on the pavilion in Dixboro Green. Completion is expected in July. Work on the Sava Restaurant in Dixboro, in the site of the former Lord Fox restaurant is on hold. The reason is the cost of conforming with county drainage requirements. Approval was granted to a request for a block party in the Harvest Lane neighborhood. Remediation of blight at some township residences is underway. Fundraising for the county folk school at Staebler farm park is underway again. A township resident commended township firefighters on their professionalism and thoughtfulness during a recent incident at her home. Ordinance 174-22 to rezone land for the Superior Township branch of the Ypsilanti District Library was approved on second and final reading. Construction on the library is expected to begin in September. The township board approved the weekly Dixboro Farmer Market in 2019, buying a new truck and security cameras for the Utility Department. Road work approved included crack sealing several subdivision streets and adding limestone to Joy Road from Plymouth to Curtis. Firefighter Jeffrey Kujawa was promoted to Fire Captain.

D. Board Meeting Attendee

Sandi Lopez attended the April 15 meeting, and said Trustee Williams' report was thorough.

E. Park Steward

Marion Morris reported that Steward Rick Collman has closed up some bluebird boxes. More bicycle tracks have been seen in Cherry Hill Nature Preserve (CHNP). We need to fill the box near the entrance to CHNP with trail maps.

F. Safety

David Buterbaugh reported there have been no accidents or injuries in the past month.

8. Communications

A. Easter Egg Hunt photographs

B. Educational Information: 2019 NRPA Performance Review Key Findings

C. Washtenaw County Road Commission 2019 Local Road Program Report

D. Washtenaw County Parks & Recreation Commission 2020-2024 Master Plan Meeting

E. Oakbrook Sports Donation Request

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to receive the Communications. During discussion on the motion, Marion noted that she will attend a May 7 meeting on the County Park & Recreation Master Plan. The motion carried.

9. Old Business

A. Possible Sidewalk Layout at Fireman's Park in Conjunction with new Play Structure

Commissioners reviewed and discussed the proposed sidewalk layout. Juan Bradford will bring back cost estimates at a future Park Commission meeting.

10. New Business

It was moved by Marion Morris and supported by Martha Kern-Boprie to add Item A. Oakbrook Sports Donation Request to New Business. The motion carried.

A. Oakbrook Sports Donation Request

Joe and Susanne Yocum operate Oakbrook Sports for children in Oakbrook Park during the summer. They do this on a volunteer basis. Last year Superior Township Parks donated \$100.00 to Oakbrook Sports to purchase a soccer net. Mr. and Mrs. Yocum wrote that they need another soccer net and a volleyball net this year. Juan Bradford informed the Park Commission that \$200.00 would be reasonable, and the Yocums provide a great public recreation service. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to provide \$200.00 to Oakbrook Sports led by Joe and Susanne Yocum, for equipment. The motion carried.

Approved by the Superior Charter Township Park Commission on 5/28/2019.

11. Bills for Payment

It was moved by Marion Morris and supported by Martha Kern-Boprie to approve paying the bills for a total of \$15,321.76. The motion carried.

12. Financial Statements

It was moved by Marion Morris and supported by Paula Jefferson to receive the March 2019 Revenue and Expense Report and the Easter Egg Hunt Expenditure Report. Terry Lee Lansing asked about Rent Expense. The 2019 budget is \$6,000 but zero has been charged at the end of March. Juan Bradford reported this was a new expense mandated by the township board. Because the Park Department offices are located in the Utility Department building, and the Utility Fund is an enterprise fund, it must charge all users of its space. The township board offset this mandated new expense by increasing the Park Fund budget by \$6,000 for 2019. It is expected that at the end of the fiscal year a journal entry will be made to transfer funds. The motion to receive the Financial Reports carried.

13. Pleas and Petitions – none

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Bernedia Word to adjourn the meeting at 7:20 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary