

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on March 18, 2019 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Meghan Winslow, Alex Williams, Ken Schwartz, Brenda McKinney, Lisa Lewis, Lynette Findley, Nancy Caviston.

Absent: 0

4. ADOPTION OF AGENDA

It was moved by Caviston, supported by Lewis, to adopt the agenda.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF FEBRUARY 19, 2019

It was moved by Caviston, supported by Lewis, to approve the minutes of the regular Board meeting of February 19, 2019 as presented.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

Nancy Caviston requested that Supervisor Schwartz contact the Wayne County Road Commission concerning the condition of Napier Road. She has received numerous complaints from the community. Supervisor Schwartz explained that Napier Road is a border street and would require Wayne County to complete repairs. He will contact the department concerning the repairs.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 2**

7. PRESENTATIONS AND PUBLIC HEARINGS

Lindsey Kerkez, an advisor from OHM gave a PowerPoint presentation on lead and copper compliance. Lindsey provided a detailed report on the progression timeline of rules and regulations in Michigan. Lindsey also explained how lead and copper affects the neurological system when ingested. She explained due to the Flint water crisis, Michigan's lead and copper rules are stringent. The water sampling requirements and lead service line replacement guidelines were outlined. Mary Burton from the Utility Department explained water testing for the Township has changed from every three years to once a year. She also explained five properties in older subdivisions were tested, but testing is required for an additional twenty properties. Sandy Lopez, a resident, and Parks & Rec commissioner asked if she would have to do testing on her well to be in compliance. The response was a private well is not considered as needing to meet any compliance standards. The compliance rules are for public municipal systems. Lindsey completed the presentation indicating the data show that Superior Township is in compliance with the lead and copper rules.

Sandy Lopez from the Parks and Recreation Commission highlighted the many contributions they are responsible for including \$131,501 in development and improvements since 2016. Parks & Recreation Commission will fund another \$30,000 in improvements for 2019. She also shared the events they are working on for 2019 to make the Township better for everyone. Currently planned events include an Easter Egg Hunt, Backyard Bird Watching, Superior Day, Kite and Rocket Day, Come Out & Play, Movies on the Green, Movies in the Park, Family Kickball Fun Day, Pumpkin Carving, and a Christmas Tree Lighting all free of cost. Recognition was also given to the Parks & Rec maintenance workers.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- The meeting with Ann Arbor Destinations for the annual CTAP funds was last week. The Dixboro Village Green people were invited to the meeting. The only area in which the CTAP funds are used is in Dixboro. The plans will be submitted to Ann Arbor Destination by the end of the year. The plan is for some of the funds to go to signage and the pavilion. Treasurer McKinney advised some of the funding will go to movie nights and Superior Day. English Gardens will give \$1200 to Dixboro and Superior Day.
- Clerk Findley, Supervisor Schwartz, and Trustee Caviston attended the Grand opening of English Garden. They gave a \$1000 check for Superior Parks & Rec to offset the cost of movie night and \$200 to offset the cost of Superior Day. They have

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 3**

also agreed to help with the landscape around the pavilion and the schoolhouse once construction is completed this fall. The Township has a great relationship with them.

- The Road Commission will no longer appear before the Township Board. It was advised that twenty townships requested that the commission appear before them within three weeks. They could not accommodate the demand. They will come to the township building during working hours or the board can go to the Road Commission during their working hours. Currently, they are scheduled to come out to the office on March 20, 2019, at 1:30 p.m. to present the budget, drainage amounts, and projects specific to the Township. The board members are welcome to attend the meeting. In response to questions concerning various road repairs, Supervisor Schwartz advised Geddes Road is scheduled to be resurfaced from the roundabout to Dixboro in 2020. He also stated there are three projects not completed in 2018 due to the road construction workers strike that will be completed. The price rate was locked in.
- A developer came in to talk about developing 40 acres on Plymouth Road at the old Hen & Chic Greek Revival Hall. They are coming into the office on Friday with escrow money. Rick and Laura went out on pre-planning to visit the site. The trees have been marked in preparation of getting started. The marketing study has been completed. Dixboro Green is in support of the development.
- According to our County Commissioner, there is interest in rehabilitating the Douglas Nanry House for a museum. He will advise of future updates.
- We have settled on the house at 1621 Harvest Lane which was condemned when the residents died. We petitioned the probate court to start a probate estate. The last heir sold the house to Habitat for Humanity. We will get back all money put into the house totaling \$7,000. We will use this situation as a model on how to handle similar situations should this scenario happen in the future. We would have to petition the probate court to establish an estate as a municipality and have a public administrator assigned to the county as a personal representative.
- We put in the request for street trees from the Community Block Development Grant (CBDG) money. The trees will be planted on MacArthur and Stamford Road down to Cheney School. Old stumps will be removed. Every house will have a street tree.

The Township also has a \$31,000 grant for Fireman's Park for playground equipment. It must be determined if there are any antiquities before the money is issued. Two years ago, swings were put in, and this past year we put in a slide.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 4**

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT,
ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES,
SHERIFF'S REPORT**

It was moved by Caviston, supported by Lewis, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

9. COMMUNICATIONS

None

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

**A. ORDINANCE 174-22, REZONING AGRICULTURAL DISTRICT TO PUBLIC/
SEMI PUBLIC SERVICES DISTRICT (PSP)**

The ordinance is to rezone the library property to Public/Semi-Public Services District (PSP). The Township has submitted the petition for the library, and we are the property owner. The planning commission had a public hearing. The second and final reading will take place at the next board meeting.

It was moved by McKinney, supported by Williams, to approve the ordinance to rezone from an Agriculture District to PSP for the library, First Reading.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE # 174-22

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174-22, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 5**

SECTION I

Superior Charter Township Ordinance Number 174-22, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached hereto and made a part thereof, are hereby amended by rezoning the following described property at J-10-35-200-001 in Superior Township, Washtenaw County, Michigan, from A-2 (Agricultural District) to PSP (Public/Semi-Public Services District)

Parcel Tax ID #: J-10-35-200-001

Legal Description: *OLD SID - J 10-035-007-00 SU 35-5B COM AT NW COR OF SEC 35, TH S 1-47-15 E 753.28 FT ON W/LOF SEC TO POB, TH N 88-27-45 E 968 FT, TH S 1-47-15 E 541.81 FT TH S 88-27-45 W 968 FT, TH N 1-47-15 W 541.81 FT TO POB PART NW 1/4 SEC 35 T2S R7E 12.04 AC

SECTION II

This Ordinance shall be published in a newspaper circulated within the Township of Superior within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Roll call:

Yeas: McKinney, Caviston, Findley, Lewis, Schwartz, Williams, Winslow

Nays: None

Absent: 0

The motion carried by unanimous vote.

CERTIFICATION

I, Lynette Findley, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on March 18, 2019 and for final reading on April 15, 2019. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

Lynette Findley, Township Clerk

Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 6**

B. RESOLUTION 2019-09, HIRING A FIREFIGHTER PURSUANT TO FEMA SAFER GRANT

Supervisor Schwartz explained the interviewing process to hire a firefighter took place two weeks ago. Derek did well on the testing. Clerk Findley sat on the hiring committee. She expressed that Derek is a nice young man. He is also a marine core veteran. The Chief and Derek were not available however, Derek will be introduced at the next board meeting. Supervisor Schwartz also stated the promotional testing to replace retired Captain Dave Judson is complete. The recommendation to replace the captain will also be presented in the April meeting.

It was moved by McKinney, supported by Williams, to accept the following resolution to hire Derek J. Monday as a full-time firefighter.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION HIRING A FIREFIGHTER
PURSUANT TO FEMA SAFER GRANT**

RESOLUTION NUMBER: 2019-09

DATE: March 18, 2019

WHEREAS, The Charter Township of Superior through its Fire Chief Chevrette, Captain French, and Clerk Findley, have carefully reviewed the applications to hire a new firefighter to augment the fire fighting force, and;

WHEREAS, The Superior Township Fire Chief, Victor Chevrette, has submitted a memorandum recommending the Board to hire the following individual as a full-time firefighter to be hired at the time as determined by the Fire Chief, Victor Chevrette:

Derek J. Monday
1950 Fort St. Apt. 3
Trenton, MI 48183

Subject to a driving and background review, and subject to all the provisions of the labor agreement with Firefighters Union Local 3292, International Association of Firefighters.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 7**

NOW THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees hereby hire Derek J. Monday, effective at the discretion of the Fire Chief.

The motion carried by unanimous vote.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on March 18, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

C. DIXBORO MASTER PLAN STEERING COMMITTEE APPOINTMENTS

The Dixboro Master Plan Steering Committee will have a nine-member board comprised of two members from the planning commission, two members from the board of trustees, and five members from the public. Anyone interested in servicing on the committee should inform Supervisor Schwartz to be appointed at the April board meeting.

Supervisor Schwartz indicated in reference to Dixboro when driving down Cherry Hill Road you will find the old office building, as well as an acre of asphalt, have been removed. There was a group interested in placing a community center there, however, it has been a while since we have heard from them. There was some asbestos and junk at that site. There is also a non-conforming trucking business location there, which is operational in the summer only. The property in the master plan is zoned for residential however, maybe it should be considered for other appropriate use.

It was moved by Lewis, supported by Caviston, to create a master plan steering committee.

The motion carried by unanimous vote.

**D. REQUESTED CONTRIBUTION TO THE MATTHAEI BOTANICAL GARDENS-
PLYMOUTH ANN ARBOR NON-MOTORIZED PATH**

The Matthaei Botanical Garden-Plymouth /Ann Arbor non-motorized path is located at Geddes and Dixboro Road. The path is ten feet wide and is 2.1 miles long with two or three bridges along the path. The Township hopes to build a pedestrian walkway along Plymouth Road connecting Cherry Hill Road to Dixboro Road.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 8**

It was moved by McKinney, supported by Winslow, to approve a \$2500 contribution for the Phase 2 Matthaei Botanical Gardens Trail Project.

The motion carried by unanimous vote.

E. UTILITY DEPARTMENT WATER/SEWER 30-DAY BILLING CYCLE

Mary Burton from the Utility Department indicated that the billing and reading of meters take place every 90 days. A customer who rents a property on Ashley was not aware that there was an issue with the sump pump failing. The backup sump pump was hydraulic and ran constantly pushing away public water for 90 days resulting in an \$8500 bill. The utility department could not reach the tenant or the owner for 10 days after billing resulting in an additional \$2300 accumulating. The owner was encouraged to file a claim with the property insurance. There are residents that struggle to pay their water bill. There is a 10% penalty applied when the bill is late. The 30-day billing will also allow the public to budget payments.

It was moved by McKinney, supported by Williams, to approve a 30-day water/ sewer billing cycle.

The motion carried by unanimous vote.

**F. PROSPECT ROAD PATHWAY FROM GEDDES ROAD TO BERKSHIRE ROAD
PRELIMINARY ENGINEERING PROPOSAL**

The Township has received a reimbursement grant from the county parks for the preliminary engineering proposal from OHM Advisors on the Prospect Road Pathway along Geddes Road to Berkshire Road. Supervisor Schwartz requested the board approve the preliminary engineering proposal. The Township will then be able to get the money back.

It was moved by McKinney, supported by Lewis, to submit the Prospect Road Pathway Preliminary Engineering Proposal.

The motion carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Caviston supported by Winslow, to receive bills for payment and record of disbursements in the amount of \$756,555.84.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
MARCH 18, 2019
ADOPTED MINUTES
PAGE 9**

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

None

14. ADJOURNMENT

It was moved by Findley supported by Caviston to adjourn the meeting. The motion carried and the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor