

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
REGULAR MEETING  
OCTOBER 15, 2018  
ADOPTED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:03 p.m. October 15, 2018 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Ken Schwartz, Meghan Winslow, Lynette Findley, Lisa Lewis, Alex Williams, and Nancy Caviston.

Absent: Brenda McKinney

**4. ADOPTION OF AGENDA**

It was moved by Caviston, supported by Lewis, to adopt the agenda as presented with the addition of Resolution 2018-40, Hiring Fire Fighters Pursuant to FEMA SAFER Grant under New Business “i”, move Utility Administration Postage Machine “j” and Huron River Watershed Council Revised Draft Five-Year Work Plan and Budget to “k”.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF SEPTEMBER 17, 2018**

It was moved by Winslow, supported by Caviston, to approve the minutes of the regular board meeting of September 17, 2018.

The motion carried by unanimous vote.

**6. CITIZEN PARTICIPATION**

- Paul Lambrodie, 2791 Prospect Rd stated he missed last month’s meeting where we adopted the Medical Marihuana Facilities Licensing Act (MMFLA) Ordinance. Supervisor Schwartz clarified, stating it was referred to the Planning Commission to draft an Ordinance which will not be done until after the elections at their November meeting. Mr. Lambrodie stated there was an October 31<sup>st</sup> deadline with the state of Michigan and thought we were opting in so that they could get a signature from the township.

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**7. PRESENTATIONS AND PUBLIC HEARINGS**

- Carol Shulman from Nimble gave a presentation on IT Infrastructure (full report is Resolution 2018-35). She summarized by stating her proposal specifically address the following:
  - Move email to Microsoft's Office 365 cloud service (called Exchange Online).
  - Develop a rational structure for Township data and an associated access permission structure.
  - Replace all three existing physical servers with a single new server.

Trustee Caviston wanted to know was there a lot of difference between Office 365 and Microsoft 2010 version? Carol stated Office 365 is what Microsoft Cloud Platform 2010, 2016 and actually soon, 2019 are not that different. The big change was in 2003 to 2007. Shulman said that currently our data was widely scattered on individual personal computers. Or data is housed on a 12 year old server. We have the township small business server, data server and the newer server which is virtualize. Currently, we are using eight servers, with 33 different users. Nimble would like to take all servers, some virtual, some physical, and the servers that do emails and put all on Microsoft Cloud, harvest data and put on one work station. First proposal deals with finding all data, organize and assign permissions to users. There will always be public folders for others to see. Trustee Caviston asked if anyone other than Nimble had access. Carol stated that those are decisions to be made by management. Carol continued by stating that emails will be moved to Microsoft 365. It is cheaper to move and operate; it is only \$5.00 a month per user. All migrations are smooth and done over the weekend. Generally starting late Friday and on a Monday, Nimble staff are here to assist with any concerns. After all the above is completed, then we will be ready for a new server. Supervisor Schwartz complimented Carol and Nimble on the work that has been done thus far. Trustee Caviston asked about the security. Carol responded by stating that personal servers are backed up on the server. Trustee Caviston asked about the cost of the entire project. Schulman stated after these two proposals are done, she estimated a server would cost, \$25,000ish, then we will need all new firewalls, improvements to wireless network (which should be several thousand) and then you have over 33 old PC's. They will pull hard drives and recycle computers.

- Chairperson Marion Morris gave a presentation on the Parks and Recreation 2019 proposed budget and 2018 accomplishments (please see attachment at the end of minutes). Budget explanations, average salary by job title were provided in the handout. Supervisor Schwartz mentioned he had talked to Controller Lockie and that \$30,000 was

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moved from Parks fund balance and applied to next year's budget which helps to account for the 3% raises across the board for staff. Chairperson Morris also stated they had many accomplishments during 2018 budget year. Trustee Lewis asked was Controller Lockie's salary included in the 2018 budget, if not, why? Supervisor Schwartz provided an explanation. He stated that throughout the years, Lockie as Controller and doing the accounting for Parks and Rec salary was absorbed through the general fund budget and that we are taking it out evenly, and that amount was Park's portion. Other departments also have their share. The 20 hours a week is paid hourly and sometimes he does not work the entire 20 hours. Chairperson Morris stated they would like to see a new line item for Lockie, or whoever is in the position. Supervisor Schwartz stated that it was there. Chairperson Morris stated she did not see it. Supervisor Schwartz stated it will be clearer next year. Trustee Williams questioned the \$6,000 rent amount. Supervisor Schwartz stated the rent is attributed to the Utility Department providing the space. Trustee Williams was fine with the explanation, but stated that essentially, it means that the Parks budget is reduced by the \$6,000 for the space rental and the amount for Lockie's salary. Trustee Williams stated that in the past, Parks & Recs budget was for \$100,000 and it is now increased to \$103,000. But they are paying for expenses that were not there in the past. He questioned whether or not the increase covered the new expenses. Supervisor Schwartz said "no". Trustee Williams further questioned if they are operating on a smaller budget in real dollars. Supervisor Schwartz said "yes". Chairperson Morris still questioned the \$6,000 for rent and stated that it was a verbal agreement with previous Supervisor McFarlane that Parks & Rec could remain in the Utility Building rent-free as long as they needed. She wanted to know if the \$6,000 was coming out of one hand and put into another. Supervisor Schwartz stated he did not remember this commitment and Trustee Caviston agreed. Parks Commissioner Lopez wanted to know why at this time, they needed to pay for rent. Supervisor Schwartz provided the explanation that the Utility Building is being funded by rate payers of the Utility Department. It is better to break it out to show capital expenses are being accounted for by Parks & Rec. Chairperson Morris asked was that amount (\$6,000) going into the Utility Department budget. Supervisor Schwartz stated it was as a function of how we are accounting for the funds. Chairperson Morris questioned, where is the \$6,000 going? Supervisor Schwartz said he will get with Controller Lockie, but that technically, it does not go as revenue, but as an accounting function that separates out the cost. Chairperson Morris asked again, then why do they have to pay? Supervisor Schwartz said you are not paying anything, the Township general fund budget is paying and we were advised by our auditors to break it out. Parks Commissioner Lopez wanted to know how the amount of \$6,000 was determined. Supervisor Schwartz stated that Controller Lockie came up with the amount based on it being a fair amount if you had to rent an office in a building and make copies, that \$500 a month was fair. Trustee's Caviston and Lewis both stated the amount is reasonable. Supervisor Schwartz reiterated again that we had been advised to do so by the township auditors. When he worked for the County, every department had to pay back to the General Fund budget. He reminded Chairperson Morris that her job at the present time was to explain budget and accomplishments. Clerk Findley stated she believed Chairperson Morris was finished with presentation.

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Chairperson Morris agreed and stated we have everything in front of us which was provided at the start of her presentation. Supervisor Schwartz ended by saying if we set aside the \$6,000, Parks has done a fine job over the last several years. The General Fund budget has been generous to Parks. Juan Bradford has been a big addition. He has excellent connections with the County Parks, they like Juan. He brings in revenue from County Parks in order to provide the summer activities. Chairperson Morris stated if it were not for the County we would not have been able to do as much as we did. It would have been a great deal more of the money provided by the township that would have gone towards those programs. The Sheriff's department has also done a great job supporting some of their events. She recognizes that they are fully beholden to the township for the monies received for Parks & Rec. Supervisor Schwartz stated we recognize this and wanted all to understand that the largest transfer from the General Fund budget goes to the Parks & Recreation department.

- Supervisor Schwartz opened the Truth-in-Taxation Public Hearing at 7:50 pm. There were no comments on the Utility Department budget, Government Funds and Park & Rec budgets from the public. The Public Hearing was closed at 7:51 pm.

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz stated he was going to keep his report short. He stated the following:

- There were two homicides this past two weeks. One last weekend at Arbor Woods where a lady was murdered with a small caliber gun. It is being investigated and believes the Sheriff's department has a suspect. This past Saturday night on Panama there appeared to be an execution style murder. We have had a lot of problems over the past several years with this particular house. Lieutenant Keith Flores has investigated the house and at the time could not find any wrong doings. The Sheriff's department has stopped over 40 people because there were allegations of drug dealings, but the police could never prove it. The person who lives there was murdered on Saturday night. When the police went in, they found 13 dogs living in the house (some could have been puppies from a litter). Supervisor Schwartz stated that we are going to do what we can to condemn the house. This particular house was a problem before these tenants. Supervisor Schwartz worked with the homeowner to evict the previous tenants. He will talk to the owner of the house because he allows questionable tenants to rent. Trustee Lewis asked were background checks performed. Supervisor Schwartz stated they are Section 8, so they should be doing them and they pre-qualify from Section 8. Supervisor Schwartz ended by saying two homicides within the past two weeks is very disappointing.

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- Supervisor Schwartz had a meeting today regarding the Peninsular Dam. We are not really involved because it is owned by Ypsilanti, but six of our residents own six parcels and they have some concerns. The Huron Watershed Council is taking the lead on this. They hired Prince Hydro who conducted a study where they found no heavy pollutants and chemicals found were below EPA standards. Ypsilanti is going to make a determination whether to remove or repair the dam. Money is available from the state of Michigan to remove the dam, but no money is available to repair. Sandy Lopez asked Supervisor Schwartz for a copy of the report.

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Williams, supported by Lewis, that the Superior Township Board receive all reports.

Trustee Lewis asked when was Paula Jefferson's last day? Supervisor Schwartz answered September 24, 2018. Trustee Lewis wanted to know why her name was still on reports. Supervisor Schwartz stated we will make sure her name is removed.

The motion carried by unanimous vote.

**9. COMMUNICATIONS**

None

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS**

**A. APPROVAL OF 2018 SPECIAL ASSESSMENT REPORT PRESENTED BY TREASURER MCKINNEY**

Supervisor Schwartz stated that Treasurer McKinney had a substitution of her report which he provided at the meeting. He went over the corrected 2018 special assessments to be levied on the December bill.

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It was moved by Lewis, supported by Caviston to approve the 2018 Special Assessments.

The motion carried by unanimous vote.

**B. RESOLUTION ADOPTING 2019 GENERAL APPROPRIATION ACT  
 MILLAGE RATES:**

It was moved by Lewis, supported by Caviston to approve the 2019 General Appropriation Act Millage Rates.

**CHARTER TOWNSHIP OF SUPERIOR  
 BOARD OF TRUSTEE'S  
 A RESOLUTION ADOPTING GENERAL APPROPRIATION ACT MILLAGE  
 RATES**

**Resolution Number 2018-33**

**October 15, 2018**

**WHEREAS:** the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

**WHEREAS:** the Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

**WHEREAS:** the auditors suggested that millage rates for revenue should be by resolution, and

**THEREFORE BE IT RESOLVED:** that the Charter Township of Superior Board of Trustee's adopts the millage on the attachment by Resolution.

	TAXABLE VALUE	MILLAGE	TOTAL TAX REVENUE
<b>GENERAL</b>			
REG	\$638,179,086	0.8096	\$516,669.78

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IFT	\$24,025,539	0.4048	\$9,725.53
<b>FIRE</b>	Voter Approved		
REG	\$638,179,086	2.9655	\$1,892,520.07
IFT	\$24,025,539	1.4827	\$35,622,66
<b>LAW</b>	Voter Approved		
REG	\$638,179,086	2.2241	\$1,419,374.10
IFT	\$24,025,539	1.1120	\$26,716,39

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on October 15, 2018 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

Roll call:

Ayes: Williams, Findley, Winslow, Caviston, Schwartz, Lewis,

Nays: None

Absent: McKinney

The motion carried by unanimous vote.

**C. RESOLUTION 2018-34, APPROVE 2019 BUDGETS FOR ALL FUNDS**

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It was moved by Findley, supported by Winslow, to approve the 2019 Budgets All for Funds.

Trustee Caviston questioned page 3 of 20 on Government Funds budget, specifically line 702 Supervisor Asst. Salary of \$25,000. Supervisor Schwartz stated he may need to hire some assistance next year for some special projects for roads, utilities and other projects. Sometimes he needs some extra help. Trustee Caviston asked if it will only be use as needed. Supervisor Schwartz stated yes, he will use it only when needed and that he is not hiring a permanent deputy. Supervisor Schwartz continued by providing an overview of each of the budgets presented.

**CHARTER TOWNSHIP OF SUPERIOR  
BOARD OF TRUSTEE'S**

**A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:  
2019 BUDGETS FOR ALL FUNDS**

**Resolution Number 2018-34**

**October 15, 2018**

**WHEREAS:** the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

**WHEREAS:** the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS:** the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

**NOW THEREFORE BE IT RESOLVED:** that the Charter Township of Superior Board of Trustee's adopt the proposed budgets for the 2019 calendar year: the General Fund Budget by activity dated October 15, 2019, the Fire fund Budget dated October 15, 2019, the Building Fund budget dated October 15, 2019, the Law Fund budget dated October 15, 2019, the Park Fund Budget dated October 15, 2019, the Utility Fund Budget dated October 15, 2019, The Streetlight Budget dated October 15, 2019, the Side Street Maintenance fund budget dated October 15, 2019, and the Hyundai Special Assessment Fund dated October 15, 2019.

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Fund	Revenues	Expenditures	Transfers
General	\$1,998,507	\$1,618,238	\$380,269
Fire	2,263,970	1,887,410	376,560
Law	2,138,007	1,813,790	324,217
Building	330,394	330,394	-0-
Parks	319,982	319,982	-0-
Streetlights	87,115	87,115	-0-
SidestreetMaint.	22,646	15,300	7,346
Hyundai SAD	-0-	-0-	-0-
Utilities	3,923,538	3,901,573	21,965

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\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

Roll call:

Ayes: Williams, Lewis, Findley, Winslow, Caviston, Schwartz

Nays: None

Absent: McKinney

The motion carried by unanimous vote.

**D. RESOLUTION 2018-35, NIMBLE PROPOSALS FOR IT INFRASTRUCTURE IMPROVEMENTS**

It was moved by Caviston, supported by Winslow, to approve the proposals presented by Nimble for IT Infrastructure Improvements.

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**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE INFORMATION TECHNOLOGY PROVIDER**

**Resolution Number: 2018-35**

**October 15, 2018**

**WHEREAS**, the Charter Township of Superior chose Nimble Systems to be the township's I.T. provider in July 2018.

**WHEREAS**, Nimble Systems undertook an evaluation of the township's current I.T. status and found the overall I.T. architecture inadequate and potentially one event away from a catastrophic loss of data; and

**WHEREAS**, the township administrative staff met with Nimble Systems to receive the assessment report; and,

**WHEREAS**, the Township's administrative staff requested nimble to present proposals to begin an overhaul of the Township's I.T. hardware and systems; and,

**WHEREAS**, Nimble Systems has presented proposals to migrate to Microsoft Office 365/Exchange Online and consulting for designing new folder and permission architecture; and,

**WHEREAS**, the building department will be the primary beneficiary of these two improvements and should bare the majority of the costs.

**NOW, THEREFORE BE IT RESOLVED**, that the Superior Township Board of Trustees accepts the two proposals from Nimble Systems of Ann Arbor to provide I. T. services to the township in an amount not to exceed \$16,975.00; and,

**NOW, BE IT FURTHERED RESOLVED** that the administrative staff shall apportion the costs of these bids between the building department and the general funds proportionately.

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Lynette Findley, Township Clerk

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Date Certified

Roll call:

Ayes: Schwartz, Caviston, Winslow, Findley, Williams

Nays: Lewis

Absent: McKinney

The motion carried by majority vote.

**E. RESOLUTION 2018-36, APPROVE THE AMENDED UTILITY SEWER RATES**

It was moved by Lewis, supported by Caviston, to approve the amended rates, fees and charges related to sewer and water services provided by the Township Utility Department.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AMENDING THE RATES, FEES AND CHARGES RELATED TO  
SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY  
DEPARTMENT**

**Resolution 2018-36**

**October 15, 2018**

**WHEREAS**, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

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**WHEREAS**, the Ypsilanti Community Utilities Authority has increased the charge for sewer by 2.6%, and

**WHEREAS**, the Superior Charter Township Utility Fund may not operate at a deficit, and

**WHEREAS**, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our sewer rates by 2.8%, and

**WHEREAS**, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

**BE IT FURTHER RESOLVED** that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – [www.superior-twp.org](http://www.superior-twp.org) – with notice of such in *The Ann Arbor News*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

**CERTIFICATION STATEMENT**

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\_\_\_\_\_  
Lynette Findley, Township Clerk  
The motion carried by unanimous vote.

\_\_\_\_\_  
Date Certified

**F. RESOLUTION 2018-37, AMENDING PURCHASE OF SERVICE AGREEMENT WITH ANN ARBOR AREA TRANSPORTATION AUTHORITY (AAATA)**

It was moved by Lewis, supported by Caviston, to approve the amended purchase of service agreement with Ann Arbor Area Transportation Authority (AAATA).

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AMENDING PURCHASE OF SERVICE AGREEMENT WITH ANN  
ARBOR AREA TRANSPORTATION AUTHORITY**

**Resolution Number: 2018 - 37**

**October 15, 2018**

**WHEREAS**, the Charter Township of Superior is operating under a Purchase of Service Agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for public transportation services within Superior Township; and,

**WHEREAS**, the AAATA is now offering an amendment to the POSA to include the following services:

**October 1, 2018 – September 30, 2019**

A full year operating Route 42.

**Costs:**

1.	Capital charge for new bus	\$12,500
2.	A-Ride service	\$20,405
3.	Service hours	\$55,461
	Total Costs 10/1/2018 - 9/30/19	\$88,366

**WHEREAS**, many citizens of Superior Township are dependent upon public transportation to commute to school, work, church and other activities; and,

**WHEREAS**, it is in the public interest to provide improved bus and demand response transportation services to the residents of Superior Township.

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**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby approves the purchase of service agreement (POSA) amendment with the Ann Arbor Area Transportation Authority (AAATA) for a term beginning on October 1, 2018 through September 30, 2019.

**BE IT FURTHER RESOLVED** that the payment for contractual services with AAATA for fixed route services shall be appropriated from budget line item G.L. 101-550-864.000, and that the payment for contractual services with AAATA for services for the demand response (A-Ride) shall be appropriated from budget line item G.L. 101-550-864.025.

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\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

The motion carried by unanimous vote.

**G. RESOLUTION 2018-38, 2018 SUSAN MUMM'S SETTLEMENT OFFER AND JURY JUDGMENT**

It was moved by Winslow, supported by Williams, to approve Resolution 2018-38 rejecting the settlement offer of Susan Mumm.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**RESOLUTION TO REJECT SETTLEMENT OFFER FROM SUSAN  
MUMM**

**Resolution Number: 2018 - 38**

**Date: October 15, 2018**

**WHEREAS**, a former employee of the Charter Township of Superior filed an EEOC complaint against the Township claiming the Township engaged in prohibited gender discrimination and retaliated against her for filing the complaint with the EEOC; and,

**WHEREAS**, the EEOC found for Superior Township on both counts, thus giving Susan Mumm the right to sue in Federal Court; and,

**WHEREAS**, Susan Mumm filed a lawsuit in Federal Court which resulted in a jury trial before the Honorable Linda Parker, Federal District Judge in the Eastern District of Michigan; and,

**WHEREAS**, the jury rendered a verdict in favor of the Township and against Susan Mumm, finding no gender discrimination or retaliation by the Township; and,

**WHEREAS**, after the entry of the verdict and judgment Susan Mumm has offered to settle the case for \$85,147.00 in consideration of not filing an appeal of the verdict.

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees hereby rejects the settlement offer of Susan Mumm.

**CERTIFICATION STATEMENT**

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and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

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Date Certified

Roll call:

Ayes: Schwartz, Caviston, Winslow, Findley, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried by unanimous vote.

**H. RESOLUTION 2018-39, APPROVE THE POSITION OF UTILITY  
DEPARTMENT ADMINISTRATOR A 5% RAISE**

It was moved by Findley, supported by Lewis, to approve the position of Utility Department Administrator a 5% raise.

**CHARTER TOWNSHIP OF SUPERIOR  
BOARD OF TRUSTEE'S  
RESOLUTION TO GRANT THE POSITION OF UTILITY DEPARTMENT  
ADMINISTRATOR A 5% RAISE**

**RESOLUTION 2018- 39**

**OCTOBER 15, 2018**

**WHEREAS**, the Superior Township Utility Department (STUD) has administratively reorganized the utility administrative office; and,

**WHEREAS**, when the job description for the Utility Department Administrator was approved in October 2017, and Mary Burton was appointed, the Board committed to reviewing her performance and making a salary adjustment after one year in the new position; and,

**WHEREAS**, the Utility Department Administrator has met every administrative challenge and need of the Department, and has been praised by the STUD licensed operator, Jeff Castro,

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as providing invaluable assistance in resolving a major reporting issue to the MDEQ for the new lead and cooper rule administration resulting in the saving the department tens of thousands of dollars annually; and,

**WHEREAS**, Mary Burton has excelled in every relevant job related respect and has gone above and beyond her job description and has proven to be an exceptionally valuable employee relieving many burdens on the office of supervisor while providing excellent service to the customers.

**NOW THEREFORE**, the Superior Township Board hereby approves a salary increase for the position of Utility Department Administrator by 5% effective on the next pay cycle.

**CERTIFICATION STATEMENT**

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\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

Roll call:

Ayes: Caviston, Schwartz, Winslow, Findley, Lewis, Williams

Nays: None

Absent: McKinney

The motion carried by unanimous vote.

**I. RESOLUTION 2018-40 APPROVE HIRING FIRE FIGHTERS PURSUANT TO FEMA SAFER GRANT**

It was moved Caviston, supported by Winslow to approve the hiring of fire fighters pursuant to FEMA SAFER grant and subject to a driving and background review.

**CHARTER TOWNSHIP OF SUPERIOR  
BOARD OF TRUSTEE'S**

**A RESOLUTION HIRING FIRE FIGHTERS  
PURSUANT TO FEMA SAFER GRANT**

**Resolution 2018-40**

**October 15, 2018**

**WHEREAS,** The Charter Township of Superior through its Fire Chief, fire captains and fighters, and the township Treasurer has carefully reviewed the applications to hire three (3) new fire fighters to augment the fire fighting force, and;

**WHEREAS,** The Superior Township Fire Chief, Victor Chevrette, has submitted a memorandum recommending the Board to hire the following individuals as full time fire fighters to be hired at the time as determined by the Fire Chief, Victor Chevrette:

Jonathon T. Murphy (Marine Corp Veteran) (SAFER Grant Position)  
35164 Banbury Road  
Livonia, MI 48152

Lee S. Rudowski (SAFER Grant Position)  
35245 Elmira  
Livonia, MI 48150

Jordan M. Burns (SAFER Grant Position)  
9402 Summerland Drive  
Whitmore Lake, MI 48189

subject to a driving and background review, and subject to all the provisions of the labor agreement with Fire fighters Union Local 3292, International Association of Fire fighters.

**NOW THEREFORE BE IT RESOLVED** that the Superior Township Board of Trustees hereby hires Jonathon T. Murphy, Lee S. Rudowski and Jordan M. Burns, effective at the discretion of the Fire Chief.

**CHARTER TOWNSHIP OF SUPERIOR BOARD  
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**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on October 15, 2018 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

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Date Certified

The motion carried by unanimous vote.

**J. APPROVE UTILITY POSTAGE MACHINE**

It was moved by Caviston, supported by Winslow, to approve Utility Department to enter a 60 month lease for an updated postage machine with Neopost that includes a maintenance contract for servicing the unit for repairs and parts.

The motion carried by unanimous vote.

**K. ACCEPT THE HURON RIVER WATERSHED COUNCIL REVISED DRAFT FIVE-YEAR WORK PLAN AND BUDGET**

It was moved by Caviston, supported by Lewis to accept the Huron River Watershed Council Revised Draft Five-Year Work Plan and Budget.

The motion carried by unanimous vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by Lewis, supported by Winslow, to receive bills for payment and record of disbursements in the amount of \$1,344,217.35

The motion carried by unanimous vote.

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**13. PLEAS and PETITIONS**

None

**14. ADJOURNMENT**

It was moved by Caviston, supported by Lewis, to adjourn the meeting. The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor