

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, SUPERIOR TOWNSHIP, MI 48198
JANUARY 22, 2019
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES (Tab 1)
 - a. Regular Meeting of December 17, 2018
6. CITIZEN PARTICIPATION
7. PRESENTATIONS AND PUBLIC HEARINGS
8. REPORTS (Tab 2)
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Parks Commission Minutes, Sheriff's Report
9. COMMUNICATIONS (Tab 3)
 - a. Retirement Notice from Captain David Judson
 - b. Memo from Ellen Kurath regarding YDL Branch, Harris Road
10. UNFINISHED BUSINESS

None
11. NEW BUSINESS (Tab 4)
 - a. Resolution 2019-01, Poverty Exemptions for 2019
 - b. Resolution 2019-02, 2019 HCSP Change for Lance Pierce
 - c. Resolution 2019-03, Grant the Position of Assistant Assessor a Raise
 - d. Resolution 2019-04, Reclassify Laura Bennett from Temporary Part-Time to Permanent Part-Time
12. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS (Tab 5)
13. PLEAS AND PETITIONS
14. ADJOURNMENT

Lynette Findley, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email: lynettetfindley@superior-twp.org

DECEMBER 2018

TO: KEN SCHWARTZ -SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: HOSPITAL ALARMS

DATE: 1-4-2019

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$.200.00

ALARM LOCATIONS:

NONE

SUPERIOR

Incident Type Report (Summary)

Alarm Date Between {12/01/2018} And {12/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	4	4.54%	\$0	0.00%
113 Cooking fire, confined to container	4	4.54%	\$450	100.00%
114 Chimney or flue fire, confined to chimney	1	1.13%	\$0	0.00%
131 Passenger vehicle fire	1	1.13%	\$0	0.00%
	10	11.36%	\$450	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	22	25.00%	\$0	0.00%
321 EMS call, excluding vehicle accident with	24	27.27%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.40%	\$0	0.00%
323 Motor vehicle/pedestrian accident (M/Ped)	1	1.13%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	4.54%	\$0	0.00%
	54	61.36%	\$0	0.00%
4 Hazardous Condition (No Fire)				
422 Chemical spill or leak	1	1.13%	\$0	0.00%
424 Carbon monoxide incident	1	1.13%	\$0	0.00%
440 Electrical wiring/equipment problem Other	1	1.13%	\$0	0.00%
	3	3.40%	\$0	0.00%
5 Service Call				
551 Assist police or other governmental agency	1	1.13%	\$0	0.00%
	1	1.13%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	1	1.13%	\$0	0.00%
611 Dispatched & cancelled en route	12	13.63%	\$0	0.00%
622 No incident found on arrival at dispatch	3	3.40%	\$0	0.00%
	16	18.18%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	1	1.13%	\$0	0.00%
733 Smoke detector activation due to	1	1.13%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.13%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.13%	\$0	0.00%

SUPERIOR

Incident Type Report (Summary)

Alarm Date Between {12/01/2018} And {12/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	4	4.54%	\$0	0.00%

Total Incident Count: 88

Total Est Loss: \$450

SUPERIOR

Aid Responses by Incident

Alarm Date Between {12/01/2018} And {12/31/2018}

Department	Notified	Aid Type	Fire	EMS	Resc	Other
18-0131737 12/29/2018 17:21:00						
114 Chimney or flue fire, confined to chimney or flue						
8727 WARREN RD						
AATW Ann Arbor Township	12/29/2018	2 Automatic aid received	#Personnel 6	0	0	0
			#Apparatus	2	0	0
		Response Time: 00:00:00				
Subtotal Responses: 1			Average Aid Response Time for Incident: 00:00:00			

18-0133685 12/30/2018 13:54:00						
113 Cooking fire, confined to container						
9444 MACARTHUR BLVD						
YPSI CITY Ypsilanti City Fire Department	12/30/2018	2 Automatic aid received	#Personnel 5	0	0	0
			#Apparatus	2	0	0
		Response Time: 00:02:00				
YPSI TWP Ypsilanti Township Fire Department	12/30/2018	2 Automatic aid received	#Personnel 4	0	0	0
			#Apparatus	2	0	0
		Response Time: 00:02:00				
Subtotal Responses: 2			Average Aid Response Time for Incident: 00:02:00			

Response time calculated from time notified to arrival time.

SUPERIOR

Incident List by Street Address

Alarm Date Between {12/01/2018} And {12/31/2018}
and Incident Type Between "100" And "123"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0110186-000	12/21/2018	11:34:00	510 W CLARK RD	113 Cooking fire, confined to co
18-0080240-000	12/12/2018	00:12:00	1441 Desoto	111 Building fire
18-0129388-000	12/28/2018	15:30:00	815 Green	113 Cooking fire, confined to co
18-0133685-000	12/30/2018	13:54:00	9444 MACARTHUR BLVD	113 Cooking fire, confined to co
18-0125316-000	12/27/2018	04:55:00	3375 E Michigan AVE	111 Building fire
18-0088746-000	12/12/2018	14:26:00	507 Osband	111 Building fire
18-0105248-000	12/19/2018	20:31:00	1125 STAMFORD RD	113 Cooking fire, confined to co
18-0131737-000	12/29/2018	17:21:00	8727 WARREN RD	114 Chimney or flue fire, confin
18-0130190-000	12/28/2018	22:51:00	1926 Washtenaw AVE	111 Building fire

Total Incident Count 9

SUPERIOR

Incident List by Street Address

Alarm Date Between {12/01/2018} And {12/31/2018}
and Incident Type Between "130" And "138"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0104025-000	12/19/2018	11:25:00	1203 Woodridge Dr. / Ann A	131 Passenger vehicle fire

Total Incident Count 1

SUPERIOR

Incident List by Street Address

Alarm Date Between {12/01/2018} And {12/31/2018}
and Incident Type Between "322" And "323"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0104148-000	12/19/2018	12:13:00	5011 CHURCH ST / Ann Arbor	323 Mtor vehicle/pedestrian acc
18-0084044-000	12/12/2018	23:40:00	4175 GOTFREDSON RD / Plym	322 Mtor vehicle accident with
18-0121456-000	12/25/2018	23:12:00	FORD RD & PROSPECT RD	322 Mtor vehicle accident with
18-0026290-000	12/01/2018	23:45:00	LEFORGE RD & GEDDES RD	322 Mtor vehicle accident with

Total Incident Count 4

5 A.

Superior Charter Township Park Commission
Regular Meeting
November 26, 2018

Proposed Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:30 pm.

2. Roll Call

Park Commissioner present: Marion Morris, Sandi Lopez, Bernedia Word, Nahid Sanii-Yahyai, Paula Jefferson, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Parks Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

3. Flag Salute

Chair Morris led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. October 22, 2018

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 10/22/18 with the following corrections: Prior Meeting Minutes Approval: in sentence that presently reads "...and increase in interest earnings from %5,330 to \$6,000" change the "%" punctuation to "\$" so that it reads "and increase in interest earnings from \$5,330 to \$6,000" Reports D. Board Meeting Attendee: in sentence that presently reads "Marion commented that she was not alerted in advance that she would be expected to comment on the Park Budget items discussed" enter the following corrections so the sentence reads "Marion commented that she was not alerted in advance that the Park Budget was an agenda item, separate from other budgets to be discussed." The motion carried.

6. Citizen Participation – none

7. Reports

A. Chairperson

Chair Marion Morris received two calls from township residents who are concerned about the proposed design for the new library. Both considered the roof design problematic. Marion was a bit surprised these residents called her, as she does not serve on the Township Board or the Ypsilanti District Library board. Marion reported that the Parks Department has had an information table set up at the Superior Feed Store since the store opened.

All Park Commissioners volunteered to help at this event. In the event of rain, activities will be held inside the main township hall. Volunteers should arrive by 5:30 pm. The event begins at 6:00 pm.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Bernedia Word to approve payment of the bills totaling \$60,823.46. The motion carried.

12. Financial Statements

It was moved by Sandi Lopez and supported by Marion Morris to receive the October 2018 financial statements. The motion carried.

13. Pleas and Petitions

Terry Lee Lansing informed Park Commissioners that Supervisor Schwartz complimented Juan Bradford and the Parks Staff and Commission for their good work producing the Tree Lighting Event.

Nahid Sanii-Yahyai commented she got stuck in the township parking lot late at night, because she could not see ditches and rocks. She suggested better lighting and reflectors to prevent future problems of this nature. Nahid also noted the final Dixboro Farmers Market was well attended. Nahid publicized the Tree Lighting Event during this Farmers Market. Nahid also requested a photograph of the Park Commission be displayed at the Old Township Hall.

14. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Bernedia Word to adjourn the meeting at 7:14 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

January 7th, 2019

TO: Ken Schwartz, Superior Township Supervisor
FR: Keith Flores, Lieutenant (Ann Arbor, Salem, Superior and York Townships)
TH: Lisa King, A/Commander
RE: December 2018 Police Services Monthly Report

In December of 2018 there were 843 calls for service in Superior Township, compared to 864 in December 2017 (including traffic stops).

For the month of December 2018, deputies initiated 374 traffic stops and issued 69 citations compared to 472 traffic stops and 144 citations in December 2017.

Information on **significant events** this month includes:

- December 3rd 8600blk of Macarthur, Child neglect, Deputy Houk 18-93113
- December 3rd 1500blk of Ridge, Misdemeanor warrant arrest, Deputy Couke 18-93209
- December 4th 8800blk of Macarthur, Home invasion, Deputy Ross 18-93296
- December 4th 8400blk of Barrington, Home invasion, Deputy Farmer 18-93452
- December 4th Stamford and Dawn, CCW, Deputy Hogan 18-93510
- December 8th 1500blk of Ridge, MDOP, Deputy Ross 18-94429
- December 8th 8700blk of Macarthur, Assault, Deputy Woollams 18-94458
- December 9th 8900blk of Macarthur, CSC, Deputy Woollams 18-94666
- December 10th 5600blk of Meadow Ln, Larceny from building, Deputy Farmer 18-94960
- December 13th Stephens and Deering, Misdemeanor warrant arrest, Deputy Pearson 18-95748
- December 14th 8700blk of Macarthur, CSC/hostage, Deputy Hankamp 18-95849
- December 14th 9400blk of Macarthur, Fail to comply SOR, Deputy Yeager 18-96028
- December 14th 1500blk of Macarthur, Fail to comply SOR, Deputy Yeager 18-96029
- December 14th 7600blk of Abigail, Fail to comply SOR, Deputy Yeager 18-96030
- December 14th Macarthur and Heather, Misdemeanor warrant arrest, Deputy Woollams 18-96033
- December 22nd Stamford and Stamford Ct., Felony warrant arrest, Deputy Woollams 18-98100

Public Safety – Quality Service – Strong Communities

Incidents cont.

- December 24th 5300blk of E. Huron River, Mental health walkaway, Deputy Traskos 18-98456
- December 25th 1500blk of Ridge, MDOP, Deputy Rieboldt 18-98610
- December 26th Clark and Wiard, Felony warrant arrest, Deputy Rieboldt 18-98655
- December 26th Stamford and Wiard, Flee and elude, Deputy Pearson 18-98817
- December 30th 1300blk of Stamford, Home invasion, Deputy Hilobuk 18-99646
- December 31st 1700blk of Dover Ct., Illegal use of credit card, Deputy Hilobuk 18-99829

CSC-Criminal sexual conduct

CCW-Carrying a concealed weapon

MDOP-Malicious destruction of property

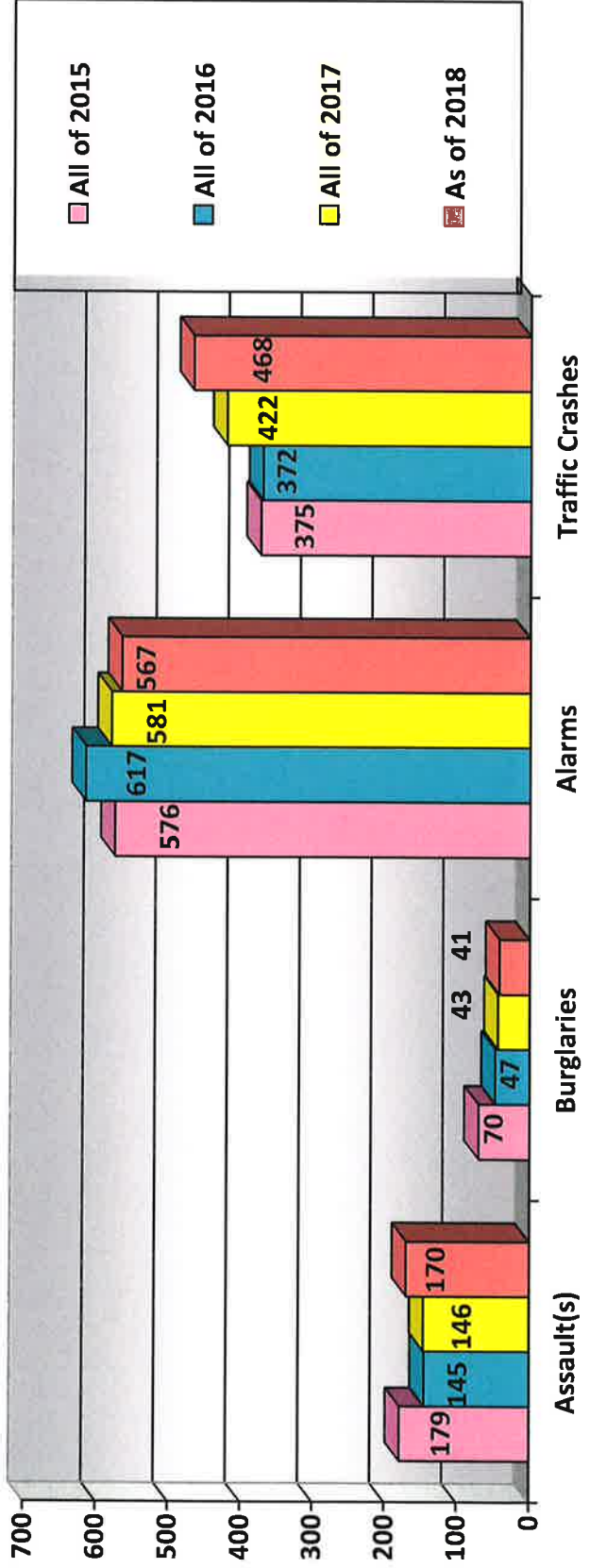
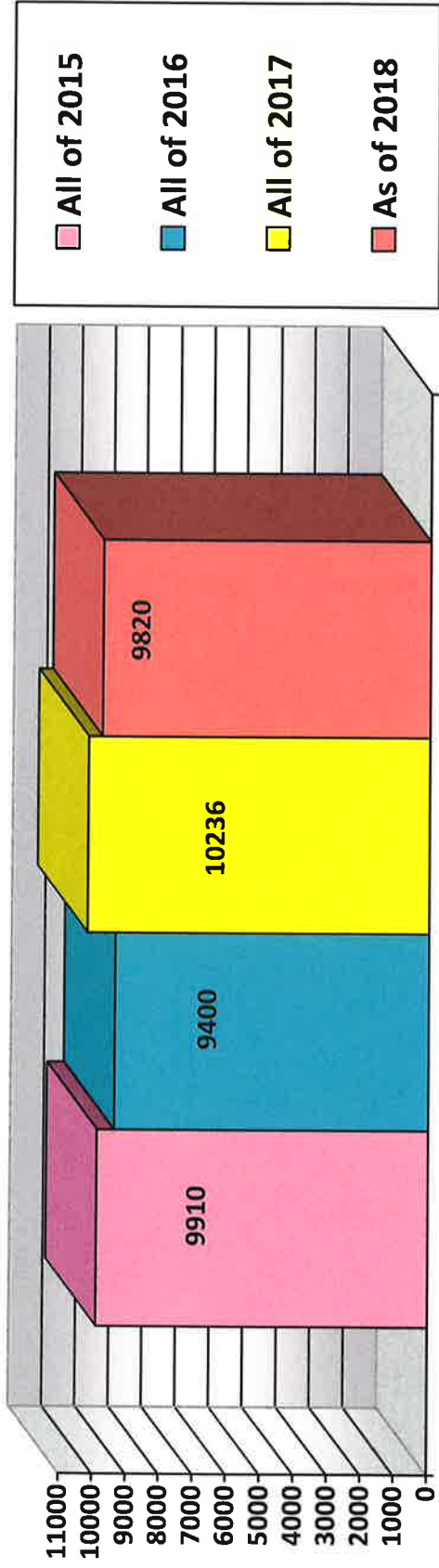
LFA-Larceny from auto

OUID-Operating under influence of drugs

Misdemeanor warrant-Warrant arrest made either due to a call for service or stemming from a traffic stop

Felony warrant-Same as misdemeanor warrant only a felony warrant

Superior Township Four Year Activity Report – DECEMBER, 2018



Superior Twp - Burglary Alarms

AGENCY	INCIDENT NO.	STREET NAME	TYPE OF CALL	REPORT DATE
WCOS	180095472	6769 FLEMING CREEK DR, SUPERIOR TWP, MI, 48198	Burglary	20181212
WCOS	180093519	1515 RIDGE RD, SUPERIOR TWP, MI, 48198	Burglary	20181204
WCOS	180093144	8100 GEDDES RD, SUPERIOR TWP, MI, 48198	Burglary	20181203
WCOS	180092889	3150 ANDORA DR, SUPERIOR TWP, MI, 48198	Burglary	20181202
WCOS	180092769	2026 HUNTERS CREEK DR, SUPERIOR TWP, MI, 48198	Burglary	20181202

Superior Twp - Open Alarms

AGENCY	INCIDENT NO.	STREET NAME	TYPE OF CALL	REPORT DATE
WCOS	180094380	5477 W CLARK RD, SUPERIOR TWP, MI, 48105	Open	20181208
WCOS	180092863	8621 DEERING ST, SUPERIOR TWP, MI, 48198	Open	20181202
WCOS				
WCOS				
WCOS				

Superior Twp - Panic Alarms

WCOS	180098624	7258 BRENTWOOD CT, SUPERIOR TWP, MI, 48197	Panic	20181225
WCOS	180098500	3900 N DIXBORO RD, SUPERIOR TWP, MI, 48197	Panic	20181224
WCOS	180096483	3300 HILLSHIRE CT, SUPERIOR TWP, MI, 48198	Panic	20181216
WCOS	180094347	1758 SHEFFIELD DR, SUPERIOR TWP, MI, 48198	Panic	20181208
WCOS	180094276	8605 NOTTINGHAM DR, SUPERIOR TWP, MI, 48198	Panic	20181207

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Ken Schwartz, Brenda McKinney, Lynette Findley
CC: Nancy Mason, IAFF Local 3291, File
From: Fire Chief Vic Chevrette
Date: 1/11/2019
Re: Retirement notice from Captain David Judson

I have received written notification from Captain David Judson announcing his retirement effective 15 March 2019. Attached is the letter that I have received. Captain Judson has worked for the township for 33 years. We wish him well with his retirement and many years to enjoy.

Respectfully

Victor G. Chevrette, Fire Chief

Victor G. Chevrette



David W. Judson

4519 S. Staley Lake Rd., Grayling, MI 49738 - 734-323-1474 - dwjudson513@gmail.com

January 10, 2019

Fire Chief Victor Chevrette
Superior Township Fire Department
7999 Ford Rd. Ypsilanti, MI. 48198

Dear Fire Chief:

I would like to inform you that I will be retiring effective March 15, 2019.

I have truly enjoyed working at Superior Township Fire Department, and I sincerely appreciate the support showed to me through a total of 33 years as a member of Superior Township and the Superior Township Fire Department.

While I look forward to enjoying retirement, I will miss being part of our team and serving our wonderful community. I trust that the friendships I have developed here will last well into the future.

If I can be of any assistance before or after my departure, please let me know. I would be more than happy to provide whatever assistance I can to help with a smooth transition into the future.

Sincerely,



Captain David W. Judson

RECEIVED

JAN 11 2018 VC

SUPERIOR TOWNSHIP
FIRE DEPARTMENT

E. KURATH

2203 HICKMAN ROAD
YPSILANTI, MICHIGAN
48198

7 January 2019

To: Ypsilanti District Library and
Superior Charter Township

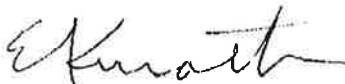
Re: YDL Branch, Harris Road, 19 December 2018 Figures

These figures show a complicated roof. Concern is maintenance. Structure of a building needs to be logical and stable to give good service life of the roof. Specific places of question are associated with glass walls.

Glass walls:

1. Heat transfer: what is the R value of such material of a wall? For local weather, consider 0°F to +95°F with moderate wind, included in the aerodynamic heat transfer.
2. Solar heat load: The figures show glass walls on three sides. What is going to cope with this, at what cost?
3. A glass wall is dark at night.

Addition to building: A practical plan for addition to the building deserves high priority in deciding the building configuration, right from the start. For this piece of property study of the nature of the soil and also water table are still to be done. That is the structural base.



E. Kurath, P.E.

734-4826398

FROM: 734-4826398
TO: 734-4823842

Superior Township Monthly Report

December/ January 2019

Resident Debris/ Complaints:

- 9108 Panama- Shed with large hole- **(Tagged)**
- 1614 Wiard Rd.- Bench & Hamper on Extension- **(Tagged for Removal)**
- 1654 Wiard Rd.- Refuse on Extension- **(Tagged for Removal)**
- 1821 Stephens Dr.- Refuse on Extension- **(Tagged for Removal)**
- 9216 Ascot Dr.- Doors on Extension- **(Tagged)**
- 8689 Nottingham Ct.- T.V. on Extension- **(Tagged for Removal)**
- 1019 MacArthur Dr.- Cardboard on lawn- **(Tagged for Removal)**
- 8265 Plymouth Rd.- Furniture on Extension- **(Tagged for Removal)**
- 1708 Dover Ct.- Debris on Extension- **(Tagged for Removal)**
- 1723 Hamlet- Sofa on Extension- **(Tagged for Removal)**
- 9124 Panama- Debris by garage- **(Tagged for Removal)**
- 9400 Geddes Rd.- Debris in front of house- **(Tagged for Removal)**
- 10119 Avondale- Wood pieces on Extension- **(Tagged for Removal)**
- 8645 Cedar Ct.- Black bags on Extension- **(Tagged for Removal)**
- 8607 Heather- Wood dresser on Extension- **(Tagged for Removal)**

Vehicle Complaints:

- 8960 Nottingham- Vehicle on jacks- **(Tagged for Removal)**
- 1069 Stamford Rd.- Vehicle with expired tags- **(Tagged)**
- 1615 Zoey Ct.- Vehicle with no tags- **(Tagged for Removal)**
- 1718 Bridgewater- Vehicle with expired tags- **(Tagged)**
- 1514 Harvest Ln.- Vehicle parked on lawn- **(Tagged for Removal)**
- 6790 Ford Rd.- Vehicle with no tags- **(Letter sent to owner)**
- 1725 Dover Ct.- Vehicle with no tags- **(Tagged for Removal)**
- 9108 Panama- Wrecked vehicle in driveway- **(Letter sent to owner)**

Illegal Dumpings:

- Yardwaste bags dumped on Gotfredson & Cherry Hill- **(Office Notified)**
- Loveseat Dumped on Vreeland & Prospect Rd.- **(Office Notified)**
- Debris Dumped on LaForge Rd. & Vreeland Rd.- **(Office Notified)**

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION APPROVING 2019 POVERTY EXEMPTION
GUIDELINES FOR THE TAX BOARD OF REVIEW**

RESOLUTION NUMBER: 2019-01

DATE: JANUARY 22, 2019

WHEREAS, the adoption of guidelines for poverty exemptions is to be set from time to time by the Township Board; and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Charter Township of Superior, Washtenaw County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.

- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence as revised.

Annual Allowable Income for 2019 Assessments

Number of Persons Residing Township in the Principal Residence <u>allowable income</u>	Federal Poverty Guidelines <u>Annual allowable income</u>	Superior <u>Annual</u>
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1 Person	\$12,140	\$22,000
2 Persons	\$16,460	\$27,000
3 Persons	\$20,780	\$32,000
4 Persons	\$25,100	\$37,000
5 Persons	\$29,420	\$42,000
6 Persons	\$33,740	\$47,000
7 Persons	\$38,060	\$52,000
8 Persons	\$42,380	\$57,000
For each additional person	\$4,320 per person	\$5,000

NOW, THEREFORE, BE IT HEREBY RESOLVED that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION NUMBER: 2019-02

DATE: JANUARY 22, 2019

**A RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN
PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES**

WHEREAS Superior Charter Township employees hired prior to November 1, 2011 are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

WHEREAS the following employees hired prior to November 1, 2011 have requested a change in the amount they contribute to their HCSP for fiscal 2019 heretofore;

2019 HEALTH OPTION CHANGES

NAME	DIVISION NUMBER		New Rate
Pierce, Lance	300490	Fire Union Health Option #1	0%

NOW, THEREFORE, BE IT RESOLVED that a new MERS Health Care Savings Plan Participation Agreement be created for each above employees with the employee contribution rates for 2019 as indicated above, with all other provisions of their current existing MERS Health Care Savings Plan Participation Agreement to remain the same;

BE IT FURTHER RESOLVED that any fulltime employee, upon termination or separation from Superior Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay and unpaid personal time pay.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on January 22, 2019 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO GRANT THE POSITION OF
ASSISTANT ASSESSOR A RAISE**

RESOLUTION NUMBER: 2019-03

DATE: JANUARY 22, 2019

WHEREAS, the Superior Township Assessors Department has administratively reorganized to prepare for the landmark Michigan Audit of Minimum Assessing Requirements (AMAR) which is a new requirement that will happen in 2019; an audit of the entire assessing department from simple data entry to finalized taxable value for the entire tax roll as equalized; and,

WHEREAS, Saxon Lee has been employed by the township since June of 2017 and has passed his level one, level two and now his level three assessing examinations; and, consequently can begin to address more complex assessing issues for the township and to prepare the township for the AMAR; and,

WHEREAS, the demand for assessing officers of level three and level four throughout the State of Michigan and locally is forcing up the wages of these positions to unprecedented heights and the number of individuals interested in entering the field is very low causing a sharp increase in demand for competent assessing officers; and,

WHEREAS, finding competent help in the assessing field is increasingly more difficult and it is incumbent for the township to maintain its staff in this department. Saxon Lee currently earns a wage of \$23.39 per hour.

NOW THEREFORE, the Superior Township Board hereby approves a wage increase for the position of Assistant Assessor by 5% effective on the next pay cycle which equates to a wage of \$24.55 per hour; and,

BE IT FURTHER RESOLVED, that the duties of the assistant assessor be administratively revised to include duties that are consistent with a level three certification.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO RECLASSIFY LAURA BENNETT
FROM TEMPORAY PART-TIME TO PERMANENT PART-TIME**

RESOLUTON NUMBER: 2019-04

WHEREAS, Laura Bennett was hired by Superior Township on October 10, 2016 as an assistant to the building department and general receptionist; and,

WHEREAS, Laura Bennett performed all her duties with distinction, and accomplished many tasks outside of the building department befitting a person with a master's degree in public administration; and,

WHEREAS, Laura Bennett took maternity leave in September 2017 and remained on staff as a temporary part-time employee working as the planning department assistant responsible for tracking all planning commission activities, communications, development issues, the minutes and notes for the planning commission and associated website work. She currently works approximately 16-20 hours per week; and,

WHEREAS, Laura Bennett has demonstrated her value to the township by taking on additional duties and projects such as the state mandated Michigan State Treasury dash board (which must be maintained to receive state statutory revenue sharing), and she can help all departments including the Supervisor, Treasurer and Clerk's office; and,

WHEREAS, the township needs a website manager and Laura has agreed to perform the work without any additional pay and is already trained to work the township website.

NOW THEREFORE, the Superior Township Board hereby reclassifies Laura Bennett from temporary part-time to permanent part-time effective with the next pay cycle and delegates to her the following responsibilities and duties:

Responsibilities & Duties:

1. Works with the Supervisor to develops budget estimates for the annually budget.
2. Monitors the state mandated dashboard and updates as necessary.
3. Maintains current planning department responsibilities including assistance to the township planner and zoning officials.
4. Manages the website for the administrative staff.

5. Works for the Supervisor on specialty projects.
6. Reports to the Supervisor and more generally to the Board of Trustees.
7. Generates reports for any department within her training and purview.



SUPERIOR TOWNSHIP Record of Disbursements

Date: January 22, 2019

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

- 101 - General Fund
- 204 - Legal Defense Fund
- 219 - Streetlight Fund
- 220 - Side Street Maintenance Fund
- 249 - Building Fund
- 266 - Law Fund
- 508 - Park Fund
- 701 - Trust & Agency Fund

- 206 - Fire Fund
- 592 - Utility Dept.

Total amount for all disbursements - \$987,384.78

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
12/18/2018	GENL	41227	ADAM NICHOLSON	DUMP TICKET REIMBURSEMENT	30.25
12/18/2018	GENL	41228	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	132.14
12/18/2018	GENL	41229	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE- JAN 2019	6,974.63
12/18/2018	GENL	41230	BRENDA MCKINNEY	CELL PHONE STIPEND - DEC 2018	50.57
12/18/2018	GENL	41231	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES NOVEMBE 2018	320.00
12/18/2018	GENL	41232	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE 2019	118.04
12/18/2018	GENL	41233	DECKER AGENCY	MUNICIPAL INSURANCE 2019	18,152.42
12/18/2018	GENL	41234	DELL MARKETING L.P.	NEW SERVER	7,457.17
12/18/2018	GENL	41235	DELTA DENTAL	DENTAL INSURANCE - JAN 2019	633.74
12/18/2018	GENL	41236	ERNEST WIEGAND	DUMP TICKET REIMBURSEMENT	21.00
12/18/2018	GENL	41237	GARY MASON	INSTALLATION OF SIGN IN DIXBORO	300.00
12/18/2018	GENL	41238	GLEMPS, INC.	BUSINESS CARDS - BRENDA MCKINNEY	230.00
12/18/2018	GENL	41239	HARRY PARKE	DUMP TICKET REIMBURSEMENT	23.00
12/18/2018	GENL	41240	JALEEN WILSON	TRASH PICK-UP MACARTHUR	180.00
12/18/2018	GENL	41241	KCI	PREPAYMENT OF POSTAGE FOR PP STATEMENTS	79.00
12/18/2018	GENL	41242	LEE MATTHEWS	DUMP TICKET REIMBURSEMENT	11.50
12/18/2018	GENL	41243	LUCAS LAW, PC	LEGAL SERVICES - NOVEMBER 2018	105.00
12/18/2018	GENL	41244	MLIVE MEDIA GROUP	ZEA NOTICES	205.80
12/18/2018	GENL	41245	PARKWAY SERVICES	PORTA-JOHN @ FIREMAN'S PARK - NOV 2018	115.00
12/18/2018	GENL	41246	PAULA CALOPISSIS	MILEAGE/TRAVEL REIMBURSEMENT 2018	383.36
12/18/2018	GENL	41247	RICHARD MAYERNIK	CELL PHONE STIPEND - DEC 2018	50.57
12/18/2018	GENL	41248	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MICROSOFT ONLINE SERVICES	914.88
12/18/2018	GENL	41249	VOID		0.00
Void Reason: Created From Check					
12/18/2018	GENL	41250	SUPERIOR TWP UTILITY DEPARTMENT	Run Process	27.85
12/18/2018	GENL	41251	TOLL BROTHERS	MONITOR ADAPTER FOR NANCY MASON	500.00
12/18/2018	GENL	41252	WEX BANK	TEMP C/O BOND REFUND 2482 HIGHLAND	76.78
12/18/2018	GENL	41253	YU-HUEY WU	FUEL - DECEMBER 2018	11.50
12/27/2018	GENL	41254	EDWIN MANIER	DUMP TICKET REIMBURSEMENT	910.00
12/27/2018	GENL	41255	JOHN DIEFENBACHER	26-ELECTRICAL INSPECTIONS 12/10/18-12/21/	1,925.00
12/27/2018	GENL	41256	RON PEATRY	55- BUILDING INSPECTIONS 12/10/18-12/21/18	72.49
12/27/2018	GENL	41257	SUPERIOR TWP PAYROLL FUND	MILEAGE REIMBURSEMENT 12/10/18-12/21/18	37,376.09
12/28/2018	GENL	41258	ABSOPURE WATER COMPANY	CASH TRANSFER 12/27/18 PAY	33.25
12/28/2018	GENL	41259	ANN ARBOR AREA TRANSPORTATION AUTH.	SPRING WATER	7,363.90
12/28/2018	GENL	41260	CANON FINANCIAL SERVICES INC.	NOVEMBER 2018	435.45
12/28/2018	GENL	41261	CINTAS CORPORATION - 300	LEASE ON (2) COPY MACHINES & COPIES OCT-	229.33
12/28/2018	GENL	41262	DELL MARKETING L.P.	RUG SERVICE MONTH OF DECEMBER 2018	125.79
12/28/2018	GENL	41263	GEMPLER'S	MONITOR - NANCY	103.98
12/28/2018	GENL	41264	GERALD BURRIDGE	VEST FOR SAXON LEE	34.50
12/28/2018	GENL	41265	GLEMPS, INC.	DUMP TICKET REIMBURSEMENT	75.00
12/28/2018	GENL	41266	JALEEN WILSON	SUPERIOR DAYS/MANUFACTURED HOMES NOTICES	195.00
12/28/2018	GENL	41267	JENNIFER NEFF	TRASH PICK-UP MACARTHUR	122.08
12/28/2018	GENL	41268	JERRY NOVAK	MILEAGE REIMBURSEMENT 10/2/18-12/27/18	11.50
12/28/2018	GENL	41269	JUAN BRADFORD	DUMP TICKET REIMBURSEMENT	98.10
12/28/2018	GENL	41270	LUCAS NURSERIES & LANDSCAPING	MILEAGE REIMBURSEMENT 11/5/18-12/20/18	5,325.00
12/28/2018	GENL	41271	LYNETTE FINDLEY	TREE PLANTING	5,595.24
12/28/2018	GENL	41272	MARK BARRETT BUILDING CO	REIMBURSEMENTS FOR ELECTION EXPENSES	5,000.00
12/28/2018	GENL	41273	MCLENNAN LANDSCAPE & NURSERY	FINAL PAYMENT -CHERRY HILL NATURE PRESER	8,700.00
12/28/2018	GENL	41274	MICHIGAN ASSESSORS ASSOCIATION	PATH CLEARING @ SCHROETER PARK	200.00
12/28/2018	GENL	41275	NIMBLE SYSTEMS	2019 MEMBERSHIP DUES - PAULA & SAXON	12,071.73
12/28/2018	GENL	41276	STAPLES BUSINESS CREDIT	SUPPLEMENTAL HARDWARE/SERVER CUTOVER PRO	994.76
12/28/2018	GENL	41277	STARKS CLEANING LLC	OFFICE SUPPLIES	1,600.00
12/28/2018	GENL	41278	STATE OF MICHIGAN	MONTHLY CLEANING SERVICES - TOWN HALL	48.92
12/28/2018	GENL	41279	SUPERIOR TWP PAYROLL FUND	PRE INTEREST	12.75

CHECK REGISTER FOR CHAPTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 1/1/2018 - 01/22/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
12/28/2018	GENL	41280	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - DEC 2018	110.42
12/28/2018	GENL	41281	VISION SERVICE PLAN	VISION INSURANCE - JAN 2019	143.00
12/28/2018	GENL	41282	WALMART COMMUNITY/SYNCH	CHRISTMAS TREE LIGHTING	120.50
12/28/2018	GENL	41283	WASHTENAW COUNTY TREASURER	FRE INTEREST	6.99
12/28/2018	GENL	41284	WEX BANK	FUEL - DECEMBER 2018	169.50
01/08/2019	GENL	41285	DTE ENERGY	STREETLIGHTS - DEC 2018	6,571.47
01/08/2019	GENL	41286	BRENDA MCKINNEY	MILEAGE REIMBURSEMENT DEC 2018	98.37
01/08/2019	GENL	41287	COMCAST	INTERNET/PHONE SERVICES -DEC 2018	164.84
01/08/2019	GENL	41288	DECKER AGENCY	ADD'L \$ OWED FOR 2019 MUNICIPAL	167.00
01/08/2019	GENL	41289	DELL MARKETING L.P.	NEW COMPUTER MONITORS	248.01
01/08/2019	GENL	41290	DTE ENERGY	SIREN @ 1989 PROSPECT	1,602.78
01/08/2019	GENL	41291	EDWIN MANIER	2 -ELECTRICAL INSPECTIONS 12/24/18-01/04	70.00
01/08/2019	GENL	41292	JALEEN WILSON	TRASH PICK-UP MACARTHUR	270.00
01/08/2019	GENL	41293	JEFFREY BECKER	DUMP TICKET REIMBURSEMENT	50.00
01/08/2019	GENL	41294	JESSE CHRISTIAN	DUMP TICKET REIMBURSEMENT	12.50
01/08/2019	GENL	41295	JOHN DIEFENBACHER	21- BUILDING INSPECTIONS/8 - 106 INSPECT	855.00
01/08/2019	GENL	41296	KCI	PERSONAL PROPERTY STATEMENTS	309.82
01/08/2019	GENL	41297	MAILFINANCE	POSTAGE METER LEASE - 10/24/18-01/23/19	934.59
01/08/2019	GENL	41298	NIMBLE SYSTEMS	UPKEEP MANAGED SERVICES JANUARY 2019	839.80
01/08/2019	GENL	41299	OHM ADVISORS	ENGINEERING SERVICES	7,133.75
01/08/2019	GENL	41300	ROBERT KELLY	DUMP TICKET REIMBURSEMENT	17.25
01/08/2019	GENL	41301	ROBERTSON MORRISON INC.	ROUTINE MAINTENANCE - GENERATOR	2,251.29
01/08/2019	GENL	41302	RON PEATRY	MILEAGE REIMBURSEMENT - DECEMBER 2018	105.17
01/08/2019	GENL	41303	STEFANI A CARTER PLLC	LEGAL SERVICES - DECEMBER 2018	540.00
01/08/2019	GENL	41304	SUPERIOR TOWNSHIP CREDIT CARD ACCT	PAINT FOR LIBRARY ZONING SIGN	33.30
01/08/2019	GENL	41305	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - DECEMBER 2018	72,271.56
01/08/2019	GENL	41306	TERMINIX PROCESSING CENTER	PEST CONTROL -DECEMBER 2018	87.00
01/08/2019	GENL	41307	VICTOR L. LILLICH, J.D.	LEGAL SERVICES DECEMBER 2018	595.00
01/08/2019	GENL	41308	WASHTENAW COUNTY TREASURER	2019 CONTRACT - JANURAY	133,875.00
01/08/2019	GENL	41309	WEX BANK	FUEL -DECEMBER 2018	175.03
01/10/2019	GENL	41310	U.S. POSTAL SERVICE	POSTAGE FOR METER	2,500.00
01/15/2019	GENL	41311	ABSOPURE WATER COMPANY	COOLER RENTAL - DECEMBER 2018	24.00
01/15/2019	GENL	41312	AF SMITH ELECTRIC INC.	TAKE DOWN LIGHT POLE ON MACARTHUR BLVD	999.20
01/15/2019	GENL	41313	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - - FEB 2019	6,974.63
01/15/2019	GENL	41314	BRENDA MCKINNEY	CELL PHONE STIPEND - JAN 2019	50.57
01/15/2019	GENL	41315	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES DECEMBER 2018	1,782.50
01/15/2019	GENL	41316	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - FEB 2019	153.23
01/15/2019	GENL	41317	FLAME FURNACE CO.	OVERPAYMENT OF PERMIT - 8660 PINE CT	125.00
01/15/2019	GENL	41318	HOME DEPOT CREDIT SERVICES	CHRISTMAS TREE LIGHTING SUPPLIES	104.62
01/15/2019	GENL	41319	JALEEN WILSON	TRASH PICK-UP MACARTHUR	135.00
01/15/2019	GENL	41320	KEITH LOCKIE	REIMBURSEMENT FOR PLANE TICKET FOR AUDIT	589.60
01/15/2019	GENL	41321	LUCAS NURSERIES & LANDSCAPING	2 ARBERVITIES	83.98
01/15/2019	GENL	41322	MCPLENNAN LANDSCAPE & NURSERY	CHNP TRAIL STABILIZATION	378.00
01/15/2019	GENL	41323	MPARKS	2019 MEMBERSHIP	340.00
01/15/2019	GENL	41324	PATRICK PIGOTT	CELL PHONE STIPEND - DEC 2018	32.00
01/15/2019	GENL	41325	PAULA CALOPISTIS	CELL PHONE STIPEND - JAN 2019	50.57
01/15/2019	GENL	41326	RICHARD MAYERNIK	CELL PHONE STIPEND - JAN 2019	50.57
01/15/2019	GENL	41327	SAM'S CLUB/SYNCHRONY BANK	CHRISTMAS TREE LIGHTING SUPPLIES/PA SYST	255.61
01/15/2019	GENL	41328	STATE OF MICHIGAN	PLATE FOR 2019 FORD TRUCK	13.00
01/15/2019	GENL	41329	SUPERIOR TOWNSHIP CREDIT CARD ACCT	1099 SUPPLIES	38.99
01/15/2019	GENL	41330	SUPERIOR TWP UTILITY DEPARTMENT	AMAZON PURCHASE FOR PLANNING DEPT	159.98
01/15/2019	GENL	41331	WASHTENAW COUNTY TREASURER	TRAILER FEES - 2018	1,885.00
Total Paper Check:					367,319.05

GENL TOTALS:

Total of 105 Checks:
 Less 1 Void Checks:

367,319.05
 0.00

Check Date	Bank	Check	Vendor Name	Description	Amount
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Total of 104 Disbursements:

367,319.05

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 1 /2018 - 01/22/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
12/18/2018	FIRE	24094	ANN ARBOR CLEANING SUPPLY	BUILDING SUPPLIES	293.96
12/18/2018	FIRE	24095	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE- JAN 2019	9,568.27
12/18/2018	FIRE	24096	COMCAST	ADD'L OUTLET ADDED AT STATION #1	10.61
12/18/2018	FIRE	24097	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - JAN 2019	102.15
12/18/2018	FIRE	24098	CORRIGAN OIL COMPANY	299.4 GALLONS DIESEL FUEL	650.73
12/18/2018	FIRE	24099	DECKER AGENCY	MUNICIPAL INSURANCE 2019	22,651.86
12/18/2018	FIRE	24100	DELTA DENTAL	DENTAL INSURANCE - JAN 2019	897.21
12/18/2018	FIRE	24101	ESO SOLUTIONS, INC.	FIRE/EMS REPORTING SOFTWARE SERVICE	6,525.00
12/18/2018	FIRE	24102	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT -JAN 2019	152.43
12/18/2018	FIRE	24103	SUPERIOR TWP GENERAL FUND	MICROSOFT ONLINE SERVICES - DEC 18	2,506.30
12/27/2018	FIRE	24104	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/27/18 PAY	31,768.89
12/28/2018	FIRE	24105	ANN ARBOR WELDING SUPPLY	OXYGEN CYLINDER RENTAL	37.50
12/28/2018	FIRE	24106	AUTO VALUE YPSILANTI	WAX/WASHER SOLVENT	55.04
12/28/2018	FIRE	24107	COMCAST	INTERNET/PHONE SERVICES STATION #2 -JAN	272.70
12/28/2018	FIRE	24108	CORRIGAN OIL COMPANY	260 GALLONS DIESEL FUEL	518.66
12/28/2018	FIRE	24109	CUMMINS SALES AND SERVICE	TRUCK PARTS	88.18
12/28/2018	FIRE	24110	DINGES FIRE COMPANY	STREAMLIGHT SURVIVOR LIGHTS	366.28
12/28/2018	FIRE	24111	DTE ENERGY	GAS - STATION #1 -DECEMBER 2018	618.95
12/28/2018	FIRE	24112	JEFFREY KUJAWA	MILEAGE REIMBURSEMENT 2018	758.10
12/28/2018	FIRE	24113	OCCUPATIONAL HEALTH CENTERS OF MI	LEE RUDOWSKI PHYSICAL	967.00
12/28/2018	FIRE	24114	PAYETTE SALES & SERVICE, INC.	E11-2 REPAIR OF AIR FILTER	245.65
12/28/2018	FIRE	24115	PREMIER SAFETY	REPAIR REDUCER MOUNT & LIGHT BAR	109.93
12/28/2018	FIRE	24116	RICOH USA, INC	COPIER LEASE -DECEMBER 2018	182.93
12/28/2018	FIRE	24117	SUPERIOR TWP GENERAL FUND	SERVER CUTOVER/HARDWARE PROJECT	2,208.00
12/28/2018	FIRE	24118	SUPERIOR TWP PAYROLL FUND	HSA FEES - DEC 2018	34.00
12/28/2018	FIRE	24119	VISION SERVICE PLAN	VISION INSURANCE - 2019	198.00
01/08/2019	FIRE	24120	ALPHA PSYCHOLOGICAL SERVICES, P. C.	EXAM - RUDOWSKI	695.00
01/08/2019	FIRE	24121	COMCAST	INTERNET/PHONE SERVICES - STATION #1 -JA	194.84
01/08/2019	FIRE	24122	CUMMINS SALES AND SERVICE	ANTIFREEZE	149.82
01/08/2019	FIRE	24123	DECKER AGENCY	ADD'L MONEY OWED FOR 2019 MUNICIPAK	183.00
01/08/2019	FIRE	24124	DINGES FIRE COMPANY	BOOTS FOR NEW FF'S	2,074.72
01/08/2019	FIRE	24125	DTE ENERGY	ELECTRIC @ STATION #1 -DEC 2018	1,472.68
01/08/2019	FIRE	24126	MAPS BY WAGNER, LLC	SERVICE SCRIPT FOR TABLET MAPS12/1/18-11	100.00
01/08/2019	FIRE	24127	NIMBLE SYSTEMS	UPKEEP MANAGED SERVICES JANUARY 2019	395.20
01/08/2019	FIRE	24128	ROBERT VOGEL	NEW LOCK FOR FRONT PASSAGE STATION #1	600.00
01/08/2019	FIRE	24129	SUPERIOR TOWNSHIP CREDIT CARD ACCT	MICHIGAN FIRE SOCIETY WINTER CONFERENCE	146.15
01/08/2019	FIRE	24130	SUPERIOR TWP PAYROLL FUND	PENSION/HOSP - DECEMBER 2018	123,320.38
01/08/2019	FIRE	24131	SWEAT SHOP CUSTOM EMBROIDERY, LLC	3 - DUFFEL BAGS	90.00
01/08/2019	FIRE	24132	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -2019	150.36
01/08/2019	FIRE	24133	VERIZON WIRELESS	CELL PHONES -DECEMBER 2018	371.55
01/08/2019	FIRE	24134	WEX BANK	FUEL - CHIEF DECEMBER 2018	124.61
01/15/2019	FIRE	24135	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	57.12
01/15/2019	FIRE	24136	AUTO VALUE YPSILANTI	OIL	111.42
01/15/2019	FIRE	24137	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - FEB 2019	9,568.27
01/15/2019	FIRE	24138	CONSUMERS LIFE INSURANCE CO	LIFE INSURANCE - FEB 2019	102.15
01/15/2019	FIRE	24139	CORRIGAN OIL COMPANY	156.7 GALLONS DIESEL FUEL	292.93
01/15/2019	FIRE	24140	DETROIT SHIELDS	HELMET SHIELDS	110.00
01/15/2019	FIRE	24141	STANDARD PRINTING	SIGNATURE STAMP - CHEIF	33.00
01/15/2019	FIRE	24142	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES JAN 2019	833.33
01/15/2019	FIRE	24143	WASHTEANAW AREA MUTUAL AID ASSOC	ANNUAL DUES FOR WAMAA 2019	1,000.00
01/15/2019	FIRE	24144	WASHTEANAW COUNTY TREASURER	BACKGROUND CHECK - L RUDOWSKI	4,112.50
Total Paper Check:					228,077.36

Check Date	Bank	Check	Vendor Name	Description	Amount
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FIRE TOTALS:

Total of 51 Checks:
Less 0 Void Checks:
Total of 51 Disbursements:

228,077.36
0.00
228,077.36

Superior Township Utility Department Check Register

December 18, 2018 through January 22, 2019

10:50 AM
01/15/19
Accrual Basis

Date	Num	Name	Memo	Amount
100 - CASH - O&M				
12/18/18	11428	AV Multimedia Solutions	Install of Ethernet Port for New Postage Machine	(400.00)
12/18/18	11429	Amazon Capital Services, Inc.	VGA Adapter for Nancy Mason	(27.85)
12/18/18	11430	Blue Cross Blue Shield	Medical Insurance - Jan 2019	(5,091.53)
12/18/18	11431	Consumer's Life Insurance Company	Life Insurance - Jan 2019	(62.43)
12/18/18	11432	Daniel Allen	Reimbursement of DEQ License	(95.00)
12/18/18	11433	Delta Dental Plan of Michigan	Dental Insurance - Jan 2019	(514.55)
12/18/18	11434	Ferguson Waterworks	Sanoscope	(127.36)
12/18/18	11435	Gary Foster	License Renewal	(95.00)
12/18/18	11436	Gempler's	Work Clothes	(77.96)
12/18/18	11437	Marco	B+W & Color Copies	(22.57)
12/18/18	11438	Miss Dig System, Inc.	Annual Membership - 2019	(641.73)
12/18/18	11439	Ypsilanti Comm. Utilities Authority	W/S Purch. - Nov18	(217,302.86)
12/18/18	11440	Decker Agency	Municipal Insurance - 2019	(28,720.72)
12/27/18	11441	Superior Twp. Payroll Fund	Payroll - 12/27/18	(21,671.00)
12/28/18	11442	Amazon Capital Services, Inc.	Rubber Stamp	(174.96)
12/28/18	11443	Auto-Wares Group (Auto Value)	Wiper Blades	(21.98)
12/28/18	11444	Badger Meter	Orion Cellular Service Unit - Nov18	(537.56)
12/28/18	11445	Capital Title	Refund W/S Payment - 8459 Berkshire	(117.79)
12/28/18	11446	Comcast	Internet - Maint. Fac. - Dec18	(160.84)
12/28/18	11447	Commercial Lawnmower	Lawnmower Tune-up	(520.00)
12/28/18	11448	DTE	Gas/Elec - Dec 18	(2,096.71)
12/28/18	11449	Gempler's	Socks, Shirt	(239.97)
12/28/18	11450	Ingersoll Rand	Semi-Annual Maintenance on PM T-30 Air Compressor	(712.00)
12/28/18	11451	MailFinance	Folding Machine Lease - Nov18-Jan19	(867.45)
12/28/18	11452	Mary Burton	Mileage - 11/01-12/18/18	(61.03)
12/28/18	11453	Metro Environmental Services, Inc.	Vector Truck Cleaning & Clark Rd. Lift Sta. Cleaning	(1,887.50)
12/28/18	11454	Ore Creek Development	Refund W/S Overpayment - 1919 Carlisle Ct.	(21.53)
12/28/18	11455	Pitney Bowes	Postage Meter Lease - 4th/18	(434.37)
12/28/18	11456	R.D. Kleinschmidt	Maint. Fac. Roof Seal	(95.00)
12/28/18	11457	Staples Credit Plan	Office supplies	(812.88)
12/28/18	11458	Starks Cleaning, LLC	Adm. Bldg. Cleaning - Dec 2018	(775.00)
12/28/18	11459	Stericycle Communications	Answering Service - Dec18	(517.40)
12/28/18	11460	Terminix Processing Center	Pest Control	(53.00)
12/28/18	11461	UIS	Troubleshoot Flow Meter - Clark Rd. Booster	(278.00)
12/28/18	11462	Verizon	Cell Phones - Dec18	(620.55)
12/28/18	11463	Vision Service Plan	Vision Insurance - Jan 2019	(62.43)
12/28/18	11464	Washtenaw County Road Commission	MacArthur - water main	(47.61)

Superior Township Utility Department

Check Register

December 18, 2018 through January 22, 2019

10:50 AM
01/15/19
Accrual Basis

Date	Num	Name	Memo	Amount
12/28/18	11465	Wex Bank	Fuel - Dec 18	(215.76)
12/28/18	11466	Ypsilanti Comm. Utilities Authority	W/S Purch. - AR Properties - Nov18	(222.31)
12/28/18	11467	AT&T	Booster Sta. Phone - Dec18	(174.35)
12/28/18	11468	Vision Service Plan	Vision Insurance - Jan 2019	(45.37)
01/08/19	11469	DTE	Gas/Elec - Dec 18	(2,290.61)
01/08/19	11470	Home Depot	Misc. Supplies	(181.13)
01/08/19	11471	International Controls & Equipment	Maint. on Front Gate	(175.00)
01/08/19	11472	Kennedy Industries, Inc.	Clark Rd. Pumping Sta. Pump Repair	(790.75)
01/08/19	11473	Millennium Business Systems	Toshiba Copier Lease - Dec18 + Color Copies	(272.92)
01/08/19	11474	MWEA	Operators' Day Reg.	(440.00)
01/08/19	11475	SLC Meter, LLC	End Points	(10,430.40)
01/08/19	11476	Superior Twp. General Fund	Microsoft email services	(110.00)
01/08/19	11477	Superior Twp. Payroll Fund	Payroll 1/10/19	(40,875.39)
01/08/19	11478	UIS	Replaced Transducer - Clark Rd. Lift	(1,569.70)
01/10/19	EFT	Magic-Wrighter	Monthly Fee - Dec18	(71.27)
01/15/19	11479	Amazon Capital Services, Inc.	Frame	(292.04)
01/15/19	11480	Badger Meter	Orion Cellular Service Unit - Dec18	(631.01)
01/15/19	11481	Blue Cross Blue Shield	Medical Insurance - Feb 19	(5,091.53)
01/15/19	11482	Cintas Corporation	First Aid Restock	(80.94)
01/15/19	11483	City Services Inc.	Vibrant Living Meter Installation	(1,960.00)
01/15/19	11484	Climate-Tech Heating and Cooling	Maint. Fac. Furnace Repair	(883.00)
01/15/19	11485	Comcast	Internet - Adm. Bldg. - Dec18	(149.84)
01/15/19	11486	Consumer's Life Insurance Company	Life Insurance - Feb 2019	(62.43)
01/15/19	11487	Core & Main	Marking Paint	(84.00)
01/15/19	11488	Gempler's	Work Clothes	(129.97)
01/15/19	11489	Macomb Mechanical, Inc.	Furnace Repair	(4,571.00)
01/15/19	11490	Mr. Root Out Plumbing	Snake out Sewer Line - Adm.	(220.00)
01/15/19	11491	Neofunds	Postage Meter Refill	(500.00)
01/15/19	11492	Pollardwater.com	Curb Box Bolt	(149.55)
01/15/19	11493	Share Corporation	Degreaser	(3,201.06)
01/15/19	11494	Superior Twp. General Fund	Nimble Invoice 201812015	(32.00)
01/15/19	11495	UIS	Replaced Transducer - Clark Rd. Lift	(1,713.67)
01/15/19	11496	Ypsilanti Comm. Utilities Authority	W/S Purch. - AR Properties - Dec18	(148.15)
Total 101 - Checking - Chase 205000485529				(363,731.27)
Total 100 - CASH - O&M				(363,731.27)

Superior Township Utility Department
 Check Register

December 18, 2018 through January 22, 2019

10:50 AM
 01/15/19
 Accrual Basis

Date	Num	Name	Memo	Amount
120		CASH - CAPITAL RESERVE		
125		CR Chkg. - Chase 639918234		
125-YC		Cap. Reserves Checking - YCUA		
12/28/18	664	FTL Construction Inc.	Fire Hydrant Installation - Maint. Fac.	(7,526.72)
01/15/19	665	FTL Construction Inc.	Water Main Repair - MacArthur	(12,341.80)
01/15/19	666	OHM Engineering Advisors	MacArthur Water Main Replacement	(1,570.00)
01/15/19	667	Superior Twp. General Fund	Utility's portion of new server	(6,818.58)
Total 125-YC · Cap. Reserves Checking - YCUA				(28,257.10)
Total 125 · CR Chkg. - Chase 639918234				(28,257.10)
Total 120 · CASH - CAPITAL RESERVE				(28,257.10)
TOTAL				(391,988.37)

**CHARTER TOWNSHIP OF SUPERIOR BOARD
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1. **CALL TO ORDER**

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. December 17, 2018 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. **PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. **ROLL CALL**

The members present were Meghan Winslow, Brenda McKinney, Nancy Caviston, Ken Schwartz, Lynette Findley, Lisa Lewis, and Alex Williams.

4. **ADOPTION OF AGENDA**

It was moved by McKinney, supported by Caviston, to adopt the agenda as presented.

5. **APPROVAL OF MINUTES**

REGULAR MEETING OF NOVEMBER 19, 2018

It was moved by Caviston, supported by Winslow to adopt the minutes of the regular board meeting of November 19, 2018

The motion carried by unanimous vote.

6. **CITIZEN PARTICIPATION**

- Lawrence Zelanka, known as Larry introduced himself. Larry spoke on behalf of the citizens present at the meeting. He stated, we reside at 9109 Panama Ave. for the last three years. We have had renters across the street at 9108 Panama. The first year was a disaster, we requested Supervisor Schwartz and the Washtenaw County Sheriff to look into the matters at hand, and as a result, the owner evicted a mother and daughter for many reasons. Then a new renter moved into the home with a marijuana license, this has been a difficult situation for us. Larry stated that the police monitored everything for some time and could not find anything wrong. He is there 24 hours a day and able to see what is actually taking place in their community. The person that was renting the home was shot and killed on October 14, 2018, and we (the residents) were not happy with how it ended. In the context of us attending the last meeting at the Township, some stated our troubles were

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over, however, Larry stated, he would not agree because the property is up for rent again, we are concerned about who would move in next. Larry previously spoke with Mr. Schwartz, who stated, a property management company will run credit and criminal background checks for future renters. Mr. Brown lives next door to the renters and has experienced hell in the last three years. Ms. Marlene Karpo has witnessed some of the things that he has seen as well. We are concerned about our future with who is going to move in next, Larry believes the landlord is moving in the right direction with hiring a property management company, but it seems he has a problem with screening his tenants.

- Marlene Karpo introduced herself and stated, she lives at 9117 Panama, just across the street from the house Larry discussed. We have seen all of the drug traffic going in and out; hands down we have known what was going on for many years. We have been involved with the neighborhood watch program and this is our next step as a result of the incident of seeing the man die. Our concerns and safety for our neighborhood are overwhelming. What happens next time? Is it a drive-by shooting? We have children living on one side of the house and next door to me. This really terrified us and shook the neighbors. She stated her home has been a family home since the beginning of that community for 40 years; this is disturbing. In the past, we have brought issues up, there have been a lot of correspondences with Larry being the liaison for us and Mr. Schwartz; but our frustrations has built up. The recommendation was made for us to buy the home if we wanted to terminate this situation, this is not the remedy we want. Ms. Karpo stated, she had concerns about the condition of the property. She has looked through the window of this home and there are things that should meet code and she believes from what she has seen through the windows, do not meet code. Therefore, she asked, are there any inspections that could be done at the township level for rental homes? Supervisor Schwartz stated the only inspections that are done by ordinance are done for multi-family homes, we do not have them for single family homes. Supervisor Schwartz further stated that if you are saying you have concerns because you have witnessed some possible code violations, the township could have their inspector take a look. Marlene Karpo stated that would be wonderful, and that she really appreciates them going through a property management company. She wants to continue to make that her home and feel safe there.
- Mr. Mark Brown, 9100 Panama, stated he has been living there for about 26 years and the last three years has been miserable. He feels unsafe and has had problems with the renter's dogs. He has had problems with pit bull dogs in his yard and has reported it on two different occasions. Mr. Brown has made a few calls to check the records and it appears nothing has been done. The dogs have been out of control until unfortunately this young man was killed. He does not believe the property owner has received any tickets. His mailbox along with his neighbor

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Larry's mailbox has been ran over. We have experienced loud noise all through the night and day and our quality of life has really gone down. He loves his home and neighbors and really wish the township could do something to help and correct this situations.

- Supervisor Schwartz stated this house has been a problem for three years now, there were problems with dogs with the prior tenants also, and we did go there to enforce compliance. The renter got rid of one dog and came into compliance. Every time animal control went out to the house, the dogs were in their own backyard. The property owner did evict those people. However, the new tenants became a problem as well and he did keep some of his dogs in the house and they were not all in the backyard at the same time. Supervisor Schwartz further stated that we did meet with Larry and brought Officer Flores in at the time. Sergeant Hunt is here tonight to describe what was done. Sergeant Hunt stated that the police did surveillance on that house for well over a year. They made over 40 stops of people coming out of that house, found a few people with bench warrants, but found nothing illegal in the vehicles or within themselves. They did a house inspection and found him to be compliant. Furthermore, after roughly 40 stops, the police said they did not feel comfortable stopping anyone anymore, they felt like it was going overboard. Sergeant Hunt, stated the property owner called the police and said his tenant was getting harassed and everyone that came to his house. They were stopping individuals but were not getting any investigative leads out of the stops to lead to anything further. They spoke to the renter and he let them into the house, he was running his music business out of his house and worked as a marijuana caregiver. We knew it may have been a cover-up, but we have to be able to prove that it was. We do believe this is what led to the robbery of his home. We have two individuals in custody in regards to this homicide. A resident asked can the property owner be charged for anything that could have been caught on the tape in the home, Sergeant Hunt, replied the property owner cannot be held responsible for what his tenant was doing.
- Schwartz, stated that he did talk with the property manager and she is the realtor trying to lease the house. She told him they will do a criminal background and credit checks. He told her they were prohibiting marijuana production in the house as an option and she agreed. She stated she will do everything possible as she understand the entire history of the home. The company she works for helps landlords in distress in these situations, the landlord will only sign the lease but the recommendation will come from the property manager. Supervisor Schwartz stated again that he will have our Township Inspector go down and inspect the house to see if there are any code violations that we can enforce. He wants the people of Panama to know that the Township Board has done a lot to try to address issues in Panama besides that issue, which was very difficult. We have paved the road, the Court would have been done this year, but due to the strike

and the lockout by the asphalt company, it will not be completed until spring. We trimmed all the trees, we did everything within reasonable power to enhance the property value of the home. In 2013, the houses in that area were selling for \$45 - \$50,000 and now they are selling for \$125,000. He thinks we are on the right track and your concerns are very legitimate, you have been very understanding and we did try to do what we could within law enforcement and our legal powers. Mr. Brown, stated that we are really concerned about our quality of life and safety. Mr. Schwartz, asked the question, is it from that one house? All the residents' present stated, "yes". Supervisor Schwartz stated that maybe the neighbors could pitch in and buy the house. We have to give everyone due process, we are a government. We have to give equal protection to every individual in the community. We tried to give that to that person as well, there was no evidence for probable cause.

- Larry stated, we praise the Washtenaw County Sheriff Department and how they did everything. Supervisor Schwartz stated he will send a letter to the realtor tomorrow to let her know the residents have concerns about criminal & credit background checks, marijuana, home business, and dogs. Thank you all for coming in; he will send our inspector down this week.

7. PRESENTATIONS AND PUBLIC HEARINGS

- Supervisor Schwartz stated, we will move on to Presentation and Public Hearing. Lance Pierce, who is the Union representative for Firefighters, would like to present at this time. Lance Pierce stated he will talk briefly about the labor agreement. We started negotiations with the Township with Kevin, Chief, Supervisor Schwartz, the president, Captain Bob and Captain French with the negotiation committee. It started in October and we have come to a tentative agreement. We have had a good relationship with the Township and the Firefighter's Union and nothing has changed at this time. He thinks we have a fair agreement between us (the Firefighters) and the Township with 3%. It is a 3-year contract, we both agreed we did not want to go further than three years. We made a few notes on the contract and there was discuss on healthcare. Schwartz, asked Lance to stay in case further questions arise.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

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- On the agenda under unfinished business is Ordinance 193 to prohibit marijuana to establish the second reading. We introduced this at the request of our attorney in November. This was to prohibit any establishments under the recreational licensing. We already sent to the Planning Commission the medical facilities act. They held off because they want to see how this all goes together, but since we introduced the marijuana ordinance he has received clarification from LARA that no license will be issued until the rules are written and they have one year in which to do that. He thinks that when we get to that on the agenda, we will need a motion so that we can table it till June. Trustee Lewis, asked to clarify LARA for all, Schwartz stated LARA is the Licensing and Regulatory Affairs.
- We had a Christmas party at HAABs a week ago where almost everyone attended. We had individuals from Parks, Utilities, Fire Chief, and the firemen on duty did not attend because it was not feasible to park their trucks.
- A couple of weeks ago we met with OCED, Office of Community Economic Development and they were just wondering how we might want to spend our CBDG money. We have historically put it towards roads because the assessments that go with these federal grants request forms that the road commission already had. Therefore completing them are pretty easy. However, they may not require them anymore so we may be able to do more such as street lights and trees. We will talk more about it later. We have \$63,000 plus our allocation for 2019 that will be available which is roughly \$80,000. Supervisor Schwartz will send out an email that will explain the program and some of the things that public communities are now doing.
- If you travel down Geddes you will see a large structure going up there. It is a stable and horse arena. This is for one of our resident horses. It will not be a stable like Superior stable where you can board your horse. They will not be renting anything out there, it is almost done being built.
- We had a water main break on MacArthur road over the last month or so in an area that was kind of hidden. An old pipe that ran from MacArthur to Geddes Ridge into the wetland is where it broke. It was AC or Asbestos cement and that the water main from MacArthur from Harris down to Wiard was the oldest water main. It was put in about 65 years ago or so. We had OHM design a water main replacement and they will be here in January for the replacement. We applied for SRF (Clean Water State Revolving) grant from the State. We had to have it in by the end of the year, its non-binding. We will see if we can finance this project through the grant.
- Library update: we met with the Library and the architecture and some of the project managers are coming to meet with us on Wednesday morning, you will

see in your package later on that you will be receiving the bid for a topographical survey. The library is on 12 acres, rectangle over on Harris Road. The library will take up 2 ½ acres in the extreme southwest corner of the 12 acres, so they will have to do a topographical survey on that no matter what. The question is do we want to tag along to be able to get the rest of the topo done even if we decide to put a structure in there. It is \$3800 to tag on and get our Topo done which is a pretty good price. The lowest part of the property is in the southeast corner where we may end up having a detention facility for the Library and the rest of the Parks. Supervisor Schwartz thinks it would be wise to do the topo at this time all at once with the discount. Clerk Findley, asked Schwartz about the meeting on Wednesday morning, he replied Wednesday at 9:30 here, he thought Lisa sent the email to everyone, Findley replied she did not see the actual meeting time in the last email.

- Sandy Lopez asked about a drainage problem in Arbor Woods. Schwartz stated there was a problem there with the houses. There was a petition approved and completed in 2017 and the Township had to pay 35% of that project which was \$300,000, which solved the problem.
- Lopez asked a question about the library and would like to know if the land the library is being built on could be assessed first. Supervisor Schwartz stated that the board is not sure how the land will be purchased by land lease or other, we do not know at this point.
- Lopez asked, with the Parks Commission meeting being held on Wednesday, will there be any discussion if Parks will be able to use the facility at all? Supervisor Schwartz answered “No” he thinks the decision has kind of been made that they really did not want Parks to do that unless Parks would join in. It would have been \$400 per square foot and the cost would have been about \$500,000. Lopez stated they are building on our (Parks) property. Schwartz, stated that is Township property, every parcel in this Township is bought by the township. Lopez stated the property has been assigned to Parks for maintenance and care. Schwartz said he did not know, it was before his time. He thinks before the decision is made it would be appropriate to sit down and meet with the Commission as everyone will not be able to make the Wednesday meeting. He further explained that this meeting here was to talk about the topo primarily, how they will proceed with the survey and try to get a time limit. His sense was that a joint use agreement for that facility was not that desirable and Schwartz personally did not think it would be that workable. He thought the usage between the library and parks was inconsistent. In addition, he stated we need to develop our own community center and recreation center probably right on this property. We should join in to the degree that we can on utilities, water main, sewer, and parking, so we can start creating an infrastructure and share in on some of that cost, so when we decide to

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build, that is already done or if we do not build and we use it for recreation, we can have restrooms and water. Lopez stated it seems that it has been a lack of communication between the commission and the people making the decision and that she would like that to be clarified. Schwartz stated, that it is the library making the decision not us, we are not telling you what they can and cannot do, and they are a separate independent body. Marion, the Chairperson has been to all the meetings thus far.

- Next, a quick update on Cheney School. The Ypsilanti Community School (YPS) District is willing to give us Cheney School. There was a water main break. The utility workers did a walk through, the roof is leaking everywhere, and there are lots of problems throughout the school. The individuals that met with the Utility workers stated they do not want the building because it will cost too much to repair, eventually they will want to know if we want the building. Supervisor Schwartz does not think it will be worth the cost.
- Gotfredson Road, there was a bill that was pending in the Senate to erode local patrol over the Township controls over right-a-ways. Supervisor Schwartz thought it was Schostak, but found out it was AT&T for their G-5 towers that they are putting up.
- Supervisor Schwartz is supposed to have a meeting in Lansing and has already talked to Senator Warren and Representative Peterson to make sure they are on alert for any possible entities to come in and amend that statute that gives us authority over those sewers coming into our Township from another community. They both said it has not come through yet. The road commission reaffirmed last week they will not issue a permit until the Township signs off.
- Finally, McKinney, the Treasurer will make a report on the interest we have earned on our funds last year. Treasurer McKinney stated the interest of investment rates has been rising and she is pleased to report the YTD interest earned as of November 30. In 2007 and 2008 the interest rate dropped when the economy went down. She made sure that our money was in the safest financial institutions. \$87,000 is a lot compared to what it was when the economy drop. Summer tax collections ended September 14, 2018, she has collected \$19,165,501.00 and everything balanced to the penny.
- Clerk Findley inquired about a visit from the Mr. Holman, (video camera installer) and if a meeting was held. McKinney and Schwartz stated it was a social visit.
- That concludes the Supervisor's Report

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENTS
ORDNANCE OFFICER REPORT, PARKS COMMISSION MINUTES,
SHERIFF'S REPORT**

It was moved Caviston, supported by Winslow, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. PARKS & RECREATION - Information only

B. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP - Brenda Baker

- The committee is a group of volunteers who supports and motivate the township residents to show appreciation for what we have here in Superior Township. Our mission statement is always at the top of the communications. We are an ad hoc committee, we are not appointed by the Supervisor, but we are in place at the request of the board. We use facilities to meet, we might need the photocopy machine and help with some incidentals. A list of things we do are provided in the communication. Baker stated that she has outlined the bullet points in the document as to what we have done and the continuous new things going on throughout the year. Even though we have been around for some time, we are still meaningful and have difficulty with participation and finding volunteers. If there is anything you can do to help us with participation it will be appreciated.

**C. A RESOLUTION UPHOLDING SUSTAINABLE FOOD PACKAGING AND
RESTRICTING THE PURCHASE OF SOME TYPES OF SINGLE USE
PLASTICS BY WASHTENAW COUNTY - this is just an FYI**

10. UNFINISHED BUSINESS

**A. ORDINANCE 193, TO PROHIBIT MARIHUANA ESTABLISHMENTS, SECOND
READING**

- Supervisor Schwartz suggested Ordinance 193 Prohibit Marihuana be tabled till June 2019, once LARA Clarify rules. This ordinance was introduced at the last meeting by our Attorney, Fred Lucas. He was under the impression that they will began to issue licenses to recreational users unless a township opted out of the recreational side. It has been clarified since then and that will not happen. Schwartz personally think we

should wait till we get clarification on the rules for LARA and table this till the June meeting.

The motion was made by Lewis, supported by McKinney to table Ordinance 19

The motion carried by unanimous vote.

11. NEW BUSINESS

A. RESOLUTION 2018-46, ADOPT OPT-OUT UNDER PUBLIC ACT 152

Supervisor Schwartz stated that when the state of Michigan set the amount of medical care cost that a township can spend on employees that was an amount that we could not exceed per employee on the bases of the group unless you opted out. We still come in under that amount.

The following resolution was moved by McKinney, supported by Lewis.

SUPERIOR CHARTER TOWNSHIP WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

RESOLUTION NUMBER: 2018-46

DATE: DECEMBER 17, 2018

WHEREAS, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

1. Section 3 – Hard Caps Option- limits a public employer’s total health care costs for employees based on coverage in the Act.
2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.
3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

WHEREAS, the Superior Township Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED, the Superior Township Board of Trustees elects to comply with the requirements of the Act by adopting the annual exemption option for the medical benefit plan coverage year from 1/1/2019 through 12/31/2019.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Ayes: Meghan Winslow, Brenda McKinney, Nancy Caviston, Ken Schwartz Lynette Findley, Lisa Lewis, and Alex Williams.

Nays: None

The motion carried by unanimous vote.

B. RESOLUTION 2018-47 – PURCHASE EMPLOYEE HEALTH CARE INSURANCE

The following resolution was moved by McKinney, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER
TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL AND VISION
INSURANCE FOR EMPLOYEES OF SUPERIOR TOWNSHIP**

RESOLUTION NUMBER: 2018-47

DATE: DECEMBER 17, 2018

WHEREAS, the Charter Township of Superior provides health care insurance plan benefits to all full-time Township employees; and

WHEREAS, the Township's current health care insurance plan expires on December 31, 2017; and

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WHEREAS, Township officials and staff have received and reviewed quotes for various health care providers through its agent Brown and Brown; and

WHEREAS, pursuant to its authority, Superior Township has elected to renew the Simply Blue HSA PPO Gold \$1,350 health care plan, the Delta Dental Premier dental insurance plan and the VSP vision plan for 2019 with a total health care premium cost to the township of approximately \$293,461.56 with an effective term of January 1, 2019 through December 31, 2019; and

WHEREAS, Superior Township will continue to offer its fulltime employees the option to opt-out of health insurance in consideration of a payment to the employee of 40% of the costs of providing health care insurance resulting in a costs of \$38,698.92; and,

WHEREAS, Superior Township will offer its employees a wellness bonus in 2019 in the following amounts which is the employee's responsibility to utilize as desired to ensure maximum personal health in the amount of \$72,350.00 divided as follows:

<u>Non-union</u>		<u>Union</u>	
Single	\$1,350	Single	\$2,350
Family	\$2,700	Family	\$4,700

WHEREAS, the total costs to Superior Township to provide medical, dental and vision insurance, plus opt outs and wellness is \$404,510.24 for 2019, a 0.16% increase over 2018.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Supervisor, Clerk or Treasurer are authorized to execute any documents necessary to provide the described health care benefits and corollary opt out and wellness incentive payments.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

 Lynette Findley, Township Clerk

 Date Certified

Ayes: Lewis, Williams, Findley, Schwartz, Winslow, Caviston, McKinney
 Nays: None

The motion carried by unanimous vote.

C. RESOLUTION 2018-48, AMEND HCSP CONTRIBUTIONS FOR INDIVIDUAL EMPLOYEES

Supervisor Schwartz stated that only two firemen decided to change their selections. They are allowed to do so according to MERS.

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES

RESOLUTION NUMBER: 2018-48

DATE: DECEMBER 17, 2018

WHEREAS Superior Charter Township employees hired prior to November 1, 2011 are permitted to request the Superior Township Board to amend their MERS Health Care Savings Plan Participation Agreement (HCSP) once per calendar year; and

WHEREAS employees hired after November 1, 2011 are a separate and distinct group for purposes of their MERS Health Care Savings Plan Participation Agreement (HCSP), and are divided into non-union and union groups, and each group must vote as a separate group to amend their contribution by majority vote; and,

WHEREAS said non-union and union groups decided in November 2018 not to amend the amount withheld and continue to contribute at the rate of 3% for non-union and 8% for union of their gross pay; and,

WHEREAS the following employees hired prior to November 1, 2011 have requested a change in the amount they contribute to their HCSP for fiscal 2019 heretofore;

2019 HEALTH OPTION CHANGES

NAME	DIVISION NUMBER		New Rate
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Conklin, Barry	300488	Fire Union Health Option #1	2%
Kujawa, Jeffrey	300492	Fire Union Health Option #3	5%

NOW, THEREFORE, BE IT RESOLVED that a new MERS Health Care Savings Plan Participation Agreement be created for each above employees with the employee contribution rates for 2019 as indicated above, with all other provisions of their current existing MERS Health Care Savings Plan Participation Agreement to remain the same;

BE IT FURTHER RESOLVED that any fulltime employee, upon termination or separation from Superior Township, may elect roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay and unpaid personal time pay.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Ayes: Williams, Findley, Schwartz, Winslow, McKinney, Findley, Caviston.
Nays: None

The motion carried by unanimous vote.

D. RESOLUTION 2018-49, HCSP CONTRIBUTIONS FOR EMPLOYEE GROUP

The following resolution was moved by Winslow, supported by Lewis.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO SET THE RATE OF EMPLOYER CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND UNION EMPLOYEES

RESOLUTION NUMBER: 2018-49

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DATE: DECEMBER 18, 2018

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

WHEREAS, the Township contribution to each employee was set at one hundred (\$100.00) dollars per month, and this amount has been raised several times since then; and

WHEREAS, the Township Board has given this matter due consideration through the budgeting process;

NOW, THEREFORE, BE IT RESOLVED that the Superior Township Board does hereby establish the monthly contribution for Health Care Savings Plan for union employees in the amount of two hundred and seventy five dollars (\$300.00) per month in 2019; and does hereby establish the monthly contribution for non-union employees in the amount of two hundred dollars (\$250.00) per month in 2019.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote

E. RESOLUTION 2018-50, AFFIRM SALARIES FOR NON-UNION EMPLOYEES

Supervisor Schwartz stated he was going to combine Resolutions 50-54 because nothing has changed.

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARIES OF ALL NON-UNION EMPLOYEES OF
SUPERIOR TOWNSHIP FOR THE 2019 BUDGET**

RESOLUTION NUMBER: 2018-50

DATE: DECEMBER 17, 2018

WHEREAS: the Superior Charter Township Board of Trustees approved the 2019 budgets for all funds on October 15, 2018; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time and part time Township employees and

WHEREAS: the Township auditors have requested that the compensation for the employees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for all full-time and part-time non-union employees be three percent (3%) higher in 2019 than their compensation in 2018 except as otherwise set by the 2019 budget.

The motion carried by unanimous vote.

F. RESOLUTION 2018-51, AFFIRM SALARIES FOR BOARD OF TRUSTEES

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE SALARY OF SUPERIOR TOWNSHIP
TRUSTEES FOR THE 2019 BUDGET**

**RESOLUTION NUMBER: 2018-51
DATE: DECEMBER 17, 2018**

WHEREAS: the Superior Charter Township Board of Trustees approved the 2019 budgets for all funds on October 15, 2018; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Superior Charter Township Board of Trustees shall be \$175.00 per meeting attended in 2019.

The following resolution was moved by Winslow, supported by Caviston.

G. RESOLUTION 2018-52, AFFIRM SALARY FOR SUPERVISOR

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE 2019 SALARY OF SUPERIOR TOWNSHIP
SUPERVISOR**

RESOLUTION NUMBER: 2018-52

DECEMBER 17, 2018

WHEREAS: the Superior Charter Township Board of Trustees approved the 2019 budgets for all funds on October 15, 2018; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Supervisor be three percent (3%) higher in 2019 than his compensation in 2018 as listed in the 2019 budget adopted by the Superior Charter Township Board of Trustees.

H. RESOLUTION 2018-53, AFFIRM SALARY FOR CLERK

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE 2019 SALARY OF
SUPERIOR TOWNSHIP CLERK**

RESOLUTION NUMBER: 2018-53

DATE: DECEMBER 17, 2018

WHEREAS: the Superior Charter Township Board of Trustees approved the 2019 budgets for all funds on October 15, 2018; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Clerk be three percent (3%) higher in 2019 than her compensation in 2018 as listed in the 2018 budget adopted by the Superior Charter Township Board of Trustees.

I. RESOLUTION 2018-54, AFFIRM SALARY FOR TREASURER

The following resolution was moved by Winslow, supported by Caviston.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AFFIRMING THE 2019 SALARY OF
SUPERIOR TOWNSHIP TREASURER**

RESOLUTION NUMBER: 2018-54

DATE: DECEMBER 17, 2018

WHEREAS: the Superior Charter Township Board of Trustees approved the 2019 budgets for all funds on October 15, 2018; and

WHEREAS: the Board of Trustees did not specifically designate the compensation for the full-time elected officials or the Board of Trustees; and

WHEREAS: the Township auditors have requested that the compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS: the residents of Superior Township continue to receive service that reflects positively on the employees, officials and trustees of the Township,

NOW THEREFORE BE IT RESOLVED: that compensation for the Treasurer be three percent (3%) higher in 2019 than her compensation in 2018 as listed in the 2019 budget adopted by the Superior Charter Township Board of Trustees.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote.

J. RESOLUTION 2018-55, BUDGET AMENDMENTS FOR YEAR-END 2018

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION ADOPTING BUDGET AMENDMENTS FOR ALL FUNDS

RESOLUTION NUMBER 2018-55

DATE: DECEMBER 17, 2018

Supervisor Schwartz stated the budget amendments for year end 2018 were computed by Nancy Mason and Controller Keith Lockie. This is the beginning of the audit, getting the information together for the audit.

The following resolution was moved by Winslow, supported by Caviston.

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

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WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for the 2018 and offers the following budget amendments.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustee's adopt the proposed budget amendments as set forth in the attached spreadsheet.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Ayes: Meghan Winslow, Brenda McKinney, Nancy Caviston, Ken Schwartz Lynette Findley, Lisa Lewis, and Alex Williams.

Nays: None

K. RESOLUTION 2018-56, BOARD OF REVIEW APPOINTMENTS FOR 2019

Supervisor Schwartz stated the Board of Review appointments must be made annually. The committee meets three times a year

The following resolution was moved by Findley, supported by Lewis.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPOINTING SUPERIOR TOWNSHIP BOARD OF REVIEW
MEMBERS FOR 2019**

RESOLUTION NUMBER: 2018-56

DATE: DECEMBER 17, 2018

WHEREAS, Superior Township conducts annual boards of review in March, July and December to hear property assessment appeals and to correct error and omissions on the tax roll; and,

WHEREAS, three township residents and property owners have volunteered to serve on the Board of Review for 2019.

NOW THEREFORE, the following residents are appointed to serve on the Superior Township Board of Review for the calendar year 2019.

1. John MacNicol
2. James Switala
3. Kay Williams

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote

L. RESOLUTION 2018-57, APPROVE THE LABOR AGREEMENT BETWEEN SUPERIOR TOWNSHIP AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS UNION LOCAL 3292

Supervisor Schwartz discussed the Labor Agreement between Superior Townships and the Fire Fighters Union Local 32 92 National Association of Fire Fighters. He stated that he sent everyone an email on Friday, and he apologized for being late. We received it late and we got it done on Friday night. According to the Fire Department it is usually approved in January. He has outlined the changes which most of them were clarifications: it is a 3% raise across the

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board, we increase HCSP by \$25 a year. We have basically doubled the healthcare savings plan for the firefighters from the last contract to the current one. Most firefighters will retire in their early 50's and they do not have any retirement healthcare benefits. They rely on the healthcare savings plans over the years to accumulate enough money to payout on healthcare premium until they get Medicare, co-pays, or they may have to pay 80/20. Our firefighter really need this accounts to pay for healthcare and these accounts are only for healthcare. The cost would be much more if we were paying retiree healthcare. Firemen also have a high presumptive illnesses and diseases. It is a hazardous job, and they face a lot of toxic materials. Trustee Caviston questioned Article A-11, page 17, "holiday pay, all employees shall be paid \$2,300 holiday pay on the first payroll of November". She stated, this did not make a lot of sense to her and that it might need some tweaking, also pages 16 & 17 were not clear to her. Supervisor Schwartz stated that we have paid holiday pay in the past it use to be \$2,150 so they will receive \$150 increase. It only applies to fire fighter employees. Trustee Lewis, asked the fire fighters if they had as a collective group of firefighters, and had gone to the state of Michigan or the Federal Government? She thought this is a travesty they did not have healthcare after retirement. Supervisor Schwartz stated that it was a part of the 2005 negotiations. The firefighters did have retirement healthcare, however in 2005 they took that away.

The following resolution was moved by Winslow, supported by Lewis.

CHARTER TOWNSHIP OF SUPERIOR

**RESOLUTION APPROVING THE LABOR AGREEMENT BETWEEN SUPERIOR
TOWNSHIP AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS
UNION LOCAL 3292**

RESOLUTION NUMBER: 2018-57

DATE: DECEMBER 17, 2018

WHEREAS, The Charter Township of Superior through the Fire Chief and the Supervisor (management) and, the fire captains and fire fighters bargaining team (union), and;

WHEREAS, The Superior Township and the union has reviewed all the provisions of the current labor agreement with Fire fighters Union Local 3292, International Association of Fire fighters, and have negotiated in good faith to address all work-related issues which are relevant to a labor contract; and,

WHEREAS, the union had a meeting of its members and voted to tentatively approve a new labor agreement covering January 1, 2019 through December 31, 2021.

NOW THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the labor agreement with Union Local 3292 of the International Association of Fire Fighters as presented.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Ayes: Meghan Winslow, Brenda McKinney, Nancy Caviston, Ken Schwartz Lynette Findley, Lisa Lewis, and Alex Williams

Nays: None

M. RESOLUTION 2018-58, APPROVE LONGEVITY INCREASES TO NON-UNION EMPLOYEES

Supervisor Schwartz stated that back in 2012 the board took away nonunion longevity actually cut from 1% 2 – 5; 2% 6 -15; 3% 16 + reduction from 2,4,6 % and we had more brackets in the pass and more rates, which was done legitimately at the time because we were in a recession and everyone was looking for ways to cut. We cut the general fund in half one year, firefighter did not get the best agreement during that time. Right now we are a very prosperous Township. He received mail from the University of Michigan that analyzed where we are financially and we are considered the top 10% financially top in the state. Our tax rate growth of almost 6% which is really good, and the five year projections for Superior Township is really good. So if we ever have another downturn, we may have to take a look at this again. We have good workers and a good workforce and we can afford it at this point. Trustee Caviston asked, on Resolution 55, we affirmed the salaries for all employees at 3%, Schwartz stated that is their increase. Trustee Caviston stated that Resolution 58, we are approving over and above 3% up to 6%. Supervisor Schwartz stated that this came about because years ago we were training employees and they were going elsewhere, so now they get the longevity to retain employees.

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Trustee Lewis, asked if the longevity pay will be offered only when the Township is in good standing to be able to cover the pay? Supervisor Schwartz responded that once we approve the pay, it will stay into effect for the contract unless we hit a recession. We have let people go and they have gone, in Utilities a few people retired and we only hired two back and we have saved money on salaries. We use to have three people in utilities and now we have 2 ½ and Brenda use to have two people now she has 1 ½. Therefore, we have reduced employees and hours. He has not completed a comparison to other communities but some do not carry the longevity pay, but some pay more. Rick has 19 years and Paula C has 13 years. They will receive the highest longevity pay. Saxon has received his level 3 in 18 months and makes about \$44K and have received offers from other areas making \$62,500 but has turned them down, and Paula has others in her role making \$95K as a Township Assessor. We have individuals working in our clerical with Master's Degree. This is generous that we do this and we have done it before. Rick's salary is paid by the Building Department and last year we bought a vehicle for inspection and one for the fire department for the Chief. Juan clarified that the difference between the yearly increase and the longevity. The raise is 3% yearly and the longevity is on an individual's anniversary date.

The following resolution was moved by Winslow, supported by McKinney.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE LONGEVITY INCREASES
TO NON-UNION EMPLOYEES**

RESOLUTION NUMBER: 2018-58

DATE: DECEMBER 17, 2018

WHEREAS, the Charter Township of Superior provides longevity increases to all full-time Township employees; and

WHEREAS, longevity was established in the 1990's to keep good employees from leaving Superior Township to pursue better salary options; and,

WHEREAS, the Township's current longevity pay for nonunion employees is:

2-5 years	1%
6-15 years	2%
16+ years	3%

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; and

WHEREAS, several township employees have received numerous bona fide job offers from other communities, governments and the private sector for more pay and equal benefits; and

WHEREAS, longevity pay was reduced in 2012 during the recession from the following:

2-3 years	1%
4-5 years	2%
6-7 years	3%
8-9 years	4%
10-19 years	5%
Over 20	6%

and,

WHEREAS, the Board can take common notice that the current labor market is a worker's market, and that many opportunities for advancement or increased pay are available throughout Washtenaw County and southeast Michigan for Superior Township employees.

WHEREAS, Superior Township has several permanent part time employees that provide invaluable service to the residents and should receive longevity pay to entice continued employment.

NOW, THEREFORE BE IT RESOLVED, that the Superior Township Board shall return to the pre-recession levels of longevity pay as set forth below.

2-3 years	1%
4-5 years	2%
6-7 years	3%
8-9 years	4%
10-19 years	5%
Over 20	6%

BE IT FURTHER RESOLVED that part time employees shall receive longevity pay in exactly (1/2) one half of the amount as set forth above.

BE IT FURTHER RESOLVED, that these increases do not constitute a vested right and may be maintained at this level, increased, decreased or eliminated depending on the financial condition of the Township.

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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote

N. RESOLUTION 2018-59, APPROVE A PROPOSAL TO PURCHASE NEW EQUIPMENT AND SERVICES FROM NIMBLE SYSTEMS

This resolution is to approve the proposal for purchase of new equipment from Dell and Service from Nimble. The proposal came in late last Friday, December 14, 2018 and I was unable to put a copy together because that was a mistake that needed to be corrected. We authorized purchase for a new service for the township and Nimble plans to work on the installation on MLK Holiday shutdown. We will eventually have new computers for everyone tied to a new server with a new software architecture, this will take us to about 80% of the IT expenses. Lewis states there is a typo, and correction should be in in the agreement "an authorized" in the third paragraph.

The following resolution was moved by McKinney, supported by Lewis.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE A PROPOSAL TO PURCHASE NEW
EQUIPMENT AND SERVICES FROM NIMBLE SYSTEMS**

RESOLUTION NUMBER: 2018-59

DATE: DECEMBER 17, 2018

WHEREAS, the Superior Township needs a supplemental hardware and services to cut over to the new server and tie all the old server's information and data into the new server; and,

WHEREAS, the township has received two proposals for this work and hardware; and,

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WHEREAS, the Nimble Systems is an authorized Dell Consultant Network member has passed along a 47% discount of the hardware to the township.

NOW, THEREFORE BE IT RESOLVED, the Superior Township Board of Trustees accepts the bid from Nimble Systems and the estimated amounts as follows:

Supplemental hardware in the amount of	\$17,100
Server installation and cut over in the amount of	\$11,000

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on _____ and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote.

O. SUPERIOR BRANCH TOPO SURVEY PROPOSAL

Supervisor Swartz stated, he put a motion together for the Topo survey proposal and no motion was presented. He put a copy on the table for each board member. This is the land survey and scope for the library, which is zone A and our alternate zone B. He informed us that we need to have the 9 ½ and 10 acres survey boundary and topo will only be \$3900 and Rick our inspector, said it will be a great deal.

12. BILLS for PAYMENT and RECORD of DISBURSEMENT

It was moved by McKinney, supported by Caviston to receive bills for payment (none) and record of disbursements in the amount of \$1,101,694.59.