

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission
Regular**

SEPTEMBER 2018 meeting

will be held

MONDAY, SEPTEMBER 24, 2018 @ 6:30 p.m.

at

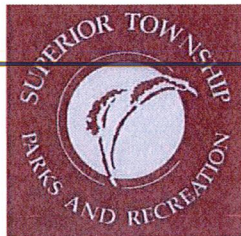
OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



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SEPTEMBER 2018 meeting

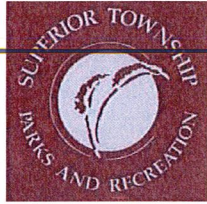
will be held

MONDAY, SEPTEMBER 24, 2018 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
SEPTEMBER 24, 2018 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
 - 2) ROLL CALL**
 - 3) FLAG SALUTE**
 - 4) AGENDA APPROVAL**
 - 5) PRIOR MEETING MINUTES APPROVAL**
 - A) August 27, 2018
 - 6) CITIZEN PARTICIPATION**
 - 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
 - 8) COMMUNICATIONS**
 - A) Educational Info: Committing to an Invasive Species-Free Landscape
 - B) Park Rental Form – Fireman's Park / YMCA
 - C) Superior Scenes Fall 2018 Newsletter
 - D) Thank You Letter from Washtenaw County Parks & Recreation Commission
 - E) Thank You Letter from Food Gatherers
 - F) Letter of Support for Purchase of 80 Acre Parcel at Ford Rd. & Barry Rd.
 - 9) OLD BUSINESS**
 - A) 2018 Tree Planting Bids
 - B) Community Park Play Structure Bids
 - C) Fireman's Park Slide Bid
 - 10) NEW BUSINESS**
 - A) 2019 Proposed Budget
 - B) Fall/Winter Special Event Sign Up
 - 11) BILLS FOR PAYMENT**
 - A) August 28, 2018 – September 24, 2018
 - 12) FINANCIAL STATEMENTS**
 - A) August 2018 Revenue & Expenditure Report
 - B) Movies in the Park Expenditures
 - 13) PLEAS AND PETITIONS**
 - 14) ADJOURNMENT**
- Next Meeting Date: Monday, October 22, 2018 @ 6:30pm**

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Superior Charter Township Park Commission
Regular Meeting
August 27, 2018

Proposed Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.

- II. Roll Call
Park Commissioners present: Marion Morris, Bernedia Word, Nahid Sanii-Yahyai, Terry Lee Lansing, Sandi Lopez, Paula Jefferson, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Parks Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath

- III. Flag Salute
Chair Morris led those assembled in the Pledge of Allegiance to the Flag.

- IV. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.

- V. Prior Meeting Minutes Approval
 - A. July 23, 2018
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the minutes of 7/23/18 with clerical corrections. In Citizen Participation, the last sentence which presently reads "These small plants grow large and produce seeks a year later" should be corrected to read "These small plants grown large and produce seeds a year later." In Reports A. Chairperson, the second sentence that presently reads "The "Come Out and Play program will end on August 9with a kickball event..." should be corrected to read "The Come Out and Play program will end on August 9 with a kickball event...." The motion carried.

- VI. Citizen Participation
Ellen Kurath spoke about the condition of trees planted and the presence of weeds in Schroeter Park, North Prospect Park and Cherry Hill Nature Preserve (CHNP). Ellen also presented a detailed written outline of her findings to the Park Commission. Park Commissioners thanked Ellen, and asked park staff to follow up with her on her findings and suggestions. Ellen's written report will be copied and provided to all Park Commissioners.

- VII. Reports
 - A. Chairperson
Chair Marion Morris reported the Movie Night on August 11 was a success. Approximately 120 people attended. Nahid Sanii-Yahyai received several positive comments.

 - B. Administrator
Juan Bradford submitted a written report. In response to commissioner questions, he responded that the vendor screening the movie handled everything. That vendor has additional entertainment options available we may want to consider for a future year, to present before the movie starts. These could include magicians, balloon artists, musicians and others. Some concern was expressed by attendees that the movie was not loud enough.

C. Board Liaison

Trustee Alex Williams reported on the Township Board meeting held August 20. County Parks & Recreation staff provided a report on Staebler County Farm Park development. Plans for this part are up on the Washtenaw County website, and soon will be up on the Superior Township website. Both Fire Fund and Law Enforcement Fund millage requests were approved in the August 7 election. A FEMA funded grant was awarded and accepted to provide three new firefighters. The hunting ordinance will be reviewed for potential updating. Volunteers are sought to serve on the review committee for the hunting Ordinance. Supervisor Schwartz met with Attorney Fred Lucas about a marijuana ordinance. An ordinance for a growing and processing facility may be drafted. Nimble, the new IT contractor, inventoried all IT assets. The DTE Energy generator sitting on N. Prospect Road is there to cover peak electricity demand during the summer months. The generator should be gone during September. Streetlights should be installed on MacArthur Boulevard during September. There have been many problems with Republic Waste picking up garbage and recyclables. Clerk Lynette Findlay noted there were no problems with the Absentee Ballot Count Board during the August 7 election. Election workers are needed. Please contact the Township Clerk's office if interested. Trustee Rod Green resigned to take a position on the Washtenaw County Road Commission. There were four applicants to fill the open position on the township board, and Megan McFarlane Winslow was appointed to it. The Dixboro House development agreement was approved for the structure formerly housing the Lord Fox restaurant, and later Roger Monks restaurant. The business will be a restaurant again. A new copier was acquired for the township offices. Warren Road culvert engineering was approved. Zoning Review fees were adjusted, and escrow accounts established for these fees. State law requires a penalty for transferring property without paying all fees on time. Superior Township chose to waive the penalties on these fees if paid late. New security cameras were installed on the Township Hall structure.

D. Board Meeting Attendee

Paula Jefferson attended the August 20 meeting and concurred with Trustee Williams' report. She added some more detail on the marijuana ordinance discussion with Darryl Stavros and on the Staebler County Farm Park plans. To install a grow and process facility, an ordinance must be adopted, and that process will take six to eight months.

E. Park Steward – no report

F. Safety

There were no accidents or injuries in the past month.

VIII. Communications

A. Educational Information: NRPA Park Pulse/Staycation Activities

B. Washtenaw Conservation District July 2018 Newsletter

C. Park Rental Form – Fireman's Park/August 30, 2018

It was moved by Nahid Sani-Yahyai and supported by Terry Lee Lansing to receive the Communications. The motion carried.

IX. Old Business – None

X. New Business

A. 2018 Tree Planting

A cost schedule for trees sold by the Washtenaw County Conservation District was provided. Park Commissioners asked staff to bring recommendations for tree purchase and planting to the September Park Commission meeting.

B. Community Park RFP
Purchase and installation of new playground equipment is planned for Community Park this year. Specifications for the equipment and installation schedule were provided to park commissioners. Bids are due to the Park Department by 2:00 pm on 9/11/18.

C. Fireman's Park RFP
Purchase and installation of a new playground slide is planned for Fireman's Park this year. Specifications for this slide and installation schedule were provided to park commissioners. Bids are due to the Park Department by 2:00 pm on 9/11/18.

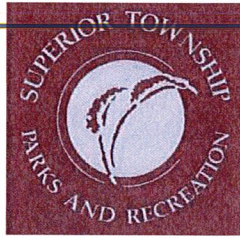
XI. Bills for Payment
It was moved by Martha Kern-Boprie and supported by Paula Jefferson to approve payment of the bills totaling \$33,719.10. The motion carried.

XII. Financial Statements
A. July 2018 Revenue and Expenditure Report
It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the July 2018 Revenue and Expenditure report. The motion carried.

XIII. Pleas and Petitions
Nahid Sani-Yahyai commented that her commission meeting packet has disappeared twice from the packet rack at township hall. Please check to make sure you have the correct packet before taking it.

XIV. Adjournment
It was moved by Nahid Sani-Yahyai and supported by Marion Morris to adjourn the meeting at 7:36 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



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**ADMINISTRATOR REPORT
SEPTEMBER 24, 2018**

- Board of Trustees Meeting Attendee
Next Meeting: October 15, 2018 – Commission Chair Morris
- Dixboro Market Attendee
Next Market: August 31, 2018 – Commission Chair Morris
- Thank you to all the commissioners, staff and volunteers that worked the Kickball Day event.
- Bids for the slide installation at Fireman's Park, play structure replacement at Community Park, and tree planting at Oakbrook & Fireman's Parks are included in the Old Business section of the agenda. I will explain all bids and recommendations when we reach that point of the agenda.
- I expect to have bids for our remaining 2018 Improvement/Development projects ready for you to approval at your October 24, 2018 meeting. These will include: Boardwalk Extension Phase #4 at CHNP, Brush Clearing at CHNP, and Trail Creation/Brush Clearing at Schroeter Park.
- Included in the New Business section of the agenda is the PROPOSED 2019 Budget. This was prepared by Commission Chair Morris and I over the course of the last two weeks and was included in the packet for the Township Board of Trustees September 17, 2018 meeting. We do have time to make revisions before their October 15, 2018 meeting. At that time the final budget will be voted on by the Board. If you have any questions regarding the proposed budget it would be helpful if you get them to me BEFORE our meeting Monday evening so that I can have the proper information prepared for you.
- I was recently contacted by Valerie DiScullo, Social Media & Communications Manager for Destination Ann Arbor. She was interested in pictures and information regarding Oakbrook Park, as well as our other parks, and the special events that we provide to the community. I did send her some pictures and our special events information. She is going to help promote Superior Township Parks & Recreation in the Convention & Visitors Bureau.
- The Ann Arbor YMCA will be using Fireman's Park this fall to hold a Flag Football League for the local youth. This provides another great opportunity to get kids outside and active.
- I received an inquiry from a citizen proposing a dog park be constructed in Superior Township. Please let me know if this is something that the Commission would like to pursue in the future.

Respectfully submitted,

Juan Bradford

Go Beyond Beauty: Committing to an Invasive Species-Free Landscape

It can often be intimidating to walk into a nursery when shopping for landscape plants. With a diverse selection of species and cultivars, usually featuring different names, it is easy to walk away with a plant that may not do well in your garden. On the flip side, it is also a remarkably simple feat to take home an invasive species. In 2010, the Northwest Michigan Invasive Species Network (ISN) compiled a list of the "Top Twenty Least Wanted Species" for northwest lower Michigan, and more than half of the plants featured are invasive ornamentals that can be purchased legally. ISN's *Go Beyond Beauty* program is a voluntary, grassroots effort to combat these harmful sales.

Go Beyond Beauty (GBB) was developed in 2013 as a direct response to the escape of invasive ornamental plants from gardens and landscaping projects. Beyond directly treating existing populations of invasives in northwest Michigan, another of ISN's goals is to prevent those populations from becoming established in the first place. Many times, infestations are a direct result of landscaped invasive species that have spread into nearby natural areas.

Local nurseries and landscapers who join GBB



make a commitment to stop the sale and use of the invasive ornamentals that are listed within the "Top 20". These include Japanese barberry, baby's breath, autumn olive, dame's rocket, blue lyme grass, and more. Not only are these businesses committing to not stock or use these species, but they often go a step further by encouraging the use of native plants as alternative options. ISN never shames businesses that are not a part of the program but does provide participants with additional publicity and outreach tools to spread the word regarding their involvement. Additionally, they receive beautiful signage for their establishment at no cost.

In 2017, the *Go Beyond Beauty* program was expanded to be as inclusive as possible. Not only can nurseries and landscapers continue to join but now, so can homeowners with personal gardens, other businesses, garden clubs, etc. Anyone who makes planting decisions and is willing to make the GBB commitment is welcome to participate. By lowering the demand for invasive species among the general population, the hope is to gradually transition these plants out of demand. This trend is already becoming popular as consumers are more aware of how important native plants are for pollinator health.

To date, just within ISN's service area of Benzie, Grand Traverse, Leelanau, and Manistee Counties, there are 40 businesses, groups, and individuals committed to not selling and/or using invasive species. *Go Beyond Beauty* events have resulted in the removal of hundreds of already landscaped Japanese barberry plants, and those numbers will grow as opportunities continue into the spring and summer of this year.

To learn more about the *Go Beyond Beauty* program, visit ISN's website, www.HabitatMatters.org, or contact Emily Cook at (231) 941-0960 x20 or ecook@gtcd.org.



SUPERIOR
TOWNSHIP
PARKS & RECREATION
575 E. Clark • Ypsilanti, MI 48198

PARK RENTAL FORM

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Renter's Name: Collette Hemker Phone: 734.661.8031
 Address: 400 West Washington St.
 City, State: Ann Arbor, MI
 E-mail: chemker@annarborymca.org
 Park Requested: Fireman's Date(s): 9/24, 10/1, 10/8, 10/15, 10/22
 Times: From: 5:00 PM To: 7:00 PM
 Event: Youth Flag Football Practice
 No. of Participants: 20 (no charge for spectators)
 Will admission be charged: Yes No If Yes, what amount: \$30 for session - scholarship per participant available
 Will food and/or beverages be served: Yes No If Yes, how often: _____
 Please list any special equipment to be used (lighting, sound system, etc.):
Paint flag football fields, cones, footballs, flag belts
 Cleanup will be completed by: YMCA Staff Phone: 734.996.9622

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: _____
 Rental Fee: ~~_____~~
 Additional Fees: _____ Description: _____
 TOTAL FEE: _____

Renter's Signature: Collette Hemker Date: 9/13/18

Superior Township's Approval: [Signature] Date: 9/18/18



PARKS & RECREATION

575 E. Clark • Ypsilanti, MI 48198

PARK USE RULES

The Charter Township of Superior has agreed to allow township parks to be used for community gatherings. The following rules, effective December 1, 2000, govern the use of this park:

1. Signed contracts are due from potential renters before consideration will be given.
2. Office personnel shall review the application for approval. In the event the application is approved, the following distribution will apply:
 - a. One copy will remain in the Parks and Recreation Rental File.
 - b. One copy shall be given to the applicant. This copy must be presented in order to enter the facility at the designated time of usage.
 - c. One copy shall be given to the Superior Township Hall to be held on file.
3. There will be a walk-through of the park before the function and after the function to verify condition of the park.
4. The Sheriff's Department will be notified of the function's location, date and time.
Please Note: Failure to vacate the property at the predetermined, designated time will result in automatic charges beginning at one-quarter hour. Such charges will be at the hourly rate of \$40.00.
5. Cleanup of the park and control of the group's conduct is the sole responsibility of the person and/or group identified on the application.
6. Bathroom facilities will be the sole responsibility of the renter.
7. No alcoholic beverages and/or drugs of any kind are permitted on township property.
8. If the park is requested to be used for money making purposes, or if admission to the facility and/or grounds will be charged, such use **MUST** be approved in writing by the Parks Commission.
9. The use of any electronic equipment **MUST** be approved by the Parks Commission.
10. Any misuse of the park, or abuse of the rules will result in a loss of 100% of the deposit. If the cost to repair damages exceeds the deposit, the township will request additional payment. In the event that the additional payment is not received, the township shall seek legal remedy.
11. No person shall engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene, or otherwise disorderly conduct tending to create a breach of the peace, or to disturb or annoy others while on township property.
12. No person shall at any time bring onto township property nor have in their possession, nor discharge, nor setoff anywhere upon township property a firearm, bow, or other weapon that discharges projectiles either by air, explosive substance, or any other force (does not apply to officers of the law).
13. Cancellations must be submitted in writing to the Parks Department a minimum of 10 business days prior to the rental date in order to receive a full refund of the security deposit and rental fee.
Cancellations made in less than 10 working days will be subject to a cancellation fee as follows: 50% if between five and 10 working days, or 100% if less than five working days.
14. Any exceptions to these rules must be approved in writing by the Parks Commission.

I HAVE READ AND AGREE TO THE RULES FOR THE RENTAL OF TOWNSHIP PARKS

Renter's Signature: Collette Bant Date: 9/13/18

Superior Township's Approval: [Signature] Date: 9/18/18



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

FALL FOR YOU

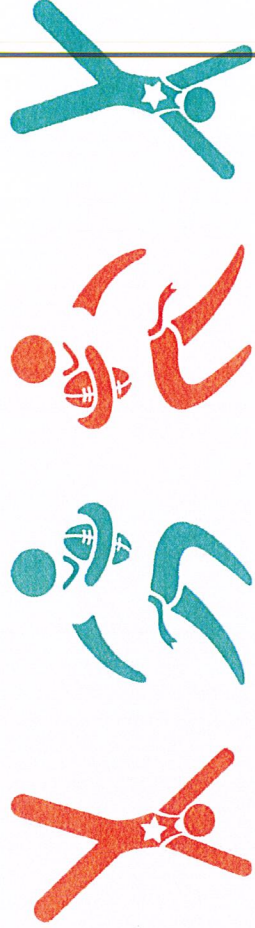
Ypsilanti YMCA Youth and Adult Programs September 24—October 27, 2018

- ADULT YOGA CLASS • YOUTH FLAG FOOTBALL LEAGUE •
- YOUTH RHYTHM WORKERS HIP HOP DANCE CLUB •
- YOUTH GYMNASTICS CLASSES •

At the Y, we know how busy life can be. Getting active is an important part of staying healthy and we want to make sure it is as accessible and affordable as possible. Our Ypsilanti programs for youth and adults are open to all community members.

YMCA youth clinics and classes are designed to teach the rules, tactics and skills needed while focusing on the Y's core pillars of Caring, Honesty, Respect and Responsibility. Y classes use the CATCH Kids Club Nutrition and Physical Activity curriculum that follows the Healthy Eating and Physical Activity (HEPA) standards to teach kids how to keep their bodies healthy.

YMCA adult programs are intended for all fitness levels and abilities. With an emphasis on sportsmanship, fair play, teamwork, and fun all people regardless of ability, race, religion, and gender deserve the opportunity to learn, grow, and thrive. **Welcome to the Y!**



ANN ARBOR YMCA • 734.996.9622 • ANNARBORYMCA.ORG

Fee and Payment:

Each class costs \$30.00 for the full session. Through the generous contributions of our donors, the Ann Arbor YMCA is able to provide financial scholarships that enable all members of the community to enjoy YMCA programs, regardless of income. If you cannot afford the full price and would like to receive financial assistance, please indicate below what you are able to pay. Please find enclosed with my registration per program: (check one)

Full \$30 balance \$20 \$10 Total: _____

Payment Method: Cash Check (check #): _____

Credit Card: Visa MasterCard Discover

Card Number: _____ Exp. Date: _____

If you need additional financial assistance, please contact Colette Hemker at 734-661-8031 or chemker@annarborymca.org

Agreements:

Please initial next to each agreement.

- ___ I understand it is my responsibility to transport my child after the program ends. I will pick them up no later than five minutes after the conclusion of the program.
- ___ I hereby certify that the participant is in normal health and capable of safe participation in YMCA programs.
- ___ I assume all risks and hazards incidental to the conduct of the program/s.
- ___ I hereby authorize the YMCA to obtain medical treatment for the participant in the event that parent/s and emergency contact cannot be reached.
- ___ I hereby irrevocably allow the Ann Arbor YMCA and its agents to use the participant's photograph, as it pertains to YMCA participation, for promotional efforts without the expectation of any reimbursement.
- ___ I support the Y's Youth Sports Philosophy, which is based on the YMCA character values, teamwork, good sportsmanship and building kids' self-esteem and the Parent Code of Ethics. *(Contact the Youth Community Program Director for a copy.)*
- ___ I hereby certify that my child and I have read the State of Michigan Legislation Concussion Information Sheet and agree to the terms and conditions of what to do in the event of a suspected concussion. The concussion information sheet can be found <http://www.michigan.gov/sportsconcussion/>

Signature of Parent/Guardian: _____

X: _____ Date: _____

For Office Use Only:

Date Received: _____ Payment Included: _____
 Registered : Paid In Full Balance Due OR Waitlisted
 Photo Release Checked In Quattro
 Follow-up Contact: _____ on _____ Date: _____
 Staff Completing Registration: _____ Date: _____

K-5 GRADE YOUTH FLAG FOOTBALL LEAGUE (\$30 FOR THE SESSION)

PRACTICE: YMCA youth flag football offers an instructional league which focus on skill development, teamwork and fun! Practice is once a week for 75 minutes. Participants will practice the fundamentals of throwing, receiving, route running and defense. Additionally, each week participants will learn different nutrition concepts to help keep their bodies energized and ready for football.

There are five different options for practice location. Sign-up for the one that is most convenient for you. Location/day/time options are as follows:

- Mondays, 5:30-6:30 PM at Fireman's Park (MacArthur Blvd. 48198)
- Tuesdays, 5:30-6:30 PM at Parkridge Park (Harriet St. 48197)
- Wednesdays, 5:30-6:30 PM at West Willow Park (Tyler Rd. 48198)
- Wednesdays, 3:30-4:45 PM at East Arbor Charter Academy (Merritt Rd. 48198) - *Must be a student at this school to attend this practice.*
- Fridays, 3:30-4:45 PM at Fortis Academy (Golfside Rd. 48197) - *Must be a student at this school to attend this practice.*

GAMES: There will be three round robin style tournaments scheduled on Saturdays. Tournament schedules and locations will be distributed at the start of the league.

K-5 GRADE YOUTH GYMNASTICS CLASSES (\$30 FOR THE SESSION)

The YMCA offers beginner level gymnastics classes at Perry Early Learning Center (550 Perry Street, Ypsilanti) on Tuesday evenings in the upper gymnasium. Y Gymnastics is designed to help children have fun learning the basics while gaining confidence, coordination, flexibility and strength. Participants will be divided in class based on age and ability level. Choose the class time that works best for you.

2-5 GRADE RHYTHM WORKERS HIP HOP DANCE CLUB (\$30 FOR THE SESSION)

The Rhythm Workers is a hip hop dance club for students interested in learning different styles of hip hop dance and taking their talents to the stage. Meet at Ypsilanti International Elementary School (503 Oak Street, Ypsilanti) on Wednesdays, 4:30-5:30 PM. Performances will be scheduled throughout the year by club instructors.

16+ ADULT YOGA CLASSES (\$30 FOR THE SESSION)

Take some time for you. Adult yoga is open to community members 16 and older. Gain strength and flexibility while relaxing your mind. Classes take place at Ypsilanti International Elementary School on Thursdays, 5:30-6:30 PM.

TO REGISTER (Complete by September 21 for the best chance at a space)

- **FORM:** Complete this form and bring it to the YMCA drop box with payment attached in any of the following offices: Ford, Perry, YIES, Erickson, Estabrook, Holmes, Fortis, East Arbor or Ypsi District Library on Michigan Ave.
- **ONLINE:** Go online to www.annarborymca.org and click on the RED "REGISTER" button. Use keyword "YPSI".
- **PHONE:** Call our Program Registrar, Scott Powers at 734-661-8029

REGISTRATION FORM

Participant Information: Participant's Name: _____ Today's Date: _____
 Gender: M / F Birth date: _____ Age: _____
 School: _____ Grade: _____
 Address: _____ City: _____ Zip: _____
 Allergies/Special Health needs: _____
 Parent/Guardian name/s: _____
 Primary Phone #: _____ Cell Work Home
 Secondary Phone #: _____ Cell Work Home
 Email Address: _____
 Emergency Contact Name & Phone: _____

Please select the program/s for which the participant would like to register:

Flag Football League (Please check the grade and practice location)

GRADE: K/1 2/3 4/5

PRACTICE LOCATION/DAY/TIME:

Fireman's Park (MacArthur Blvd. Parkridge Park (Harriet St. 48197)
 48198) - Mondays, 5:30-6:45 PM - Tuesdays, 5:30-6:45 PM

West Willow Park (Tyler Rd. 48198)
 -Wednesdays, 5:30-6:45 PM

East Arbor Academy (Merritt Rd. Fortis Academy (Golfside Dr.
 48198) - Wednesdays, 3:30-4:45 PM 48197) - Fridays, 3:30-4:45 PM

Must be a student at this school to attend this practice. *Must be a student at this school to attend this practice.*

Youth Gymnastics Classes (Perry ELC, Perry St.)

- K-1 Grade (Perry Students Only) Tuesdays, 3:45-4:30 PM
- K-5 Grade Community Class Tuesdays, 4:40-5:25 PM
- K-5 Grade Community Class Tuesdays, 5:35-6:20 PM
- K-5 Grade Community Class Tuesdays, 6:30-7:45 PM

Youth Rhythm Workers Hip Hop Dance Club (YIES, Oak St.)

2 - 5 Grade Wednesday, 4:30-5:30 PM

Adult Yoga Class (YIES, Oak St.)

16 years + Tuesday, 5:00 - 6:00 PM

For additional questions on these programs contact Colette Hemker, Youth Community Program Director at chemker@annarborymca.org or 734-661-8031.

(Registration Continues on Reverse)

Hello Superior Residents!

gt.

Another busy summer is winding down and I hope you were all able to spend some quality time together with your family and friends. Even though the days are getting shorter, there is still time to get together and enjoy the outdoors. Head on over to one of our Superior parks and have a picnic, go for a walk, play on the playground, take a hike, who knows you may even make some new friends out there. While you're out there check out some of the many improvements that have been made to the parks this year. A portion of your tax dollars fund the parks & recreation department, so we are always working on projects to maintain and improve the parks infrastructure for you. Projects that were undertaken this year include, adding a new slide to Fireman's Park, replacing the old play structure at Community Park with a brand new one, installing message boards at Oakbrook and Fireman's Park, planting trees, creating a path extension at Schroeter Park, opening up the meadow area at Cherry Hill Nature Preserve and completing the next phase of the boardwalk surrounding the wetlands there. As you can see the Parks & Recreation Commission and staff take the infrastructure maintenance and improvements of the parks very seriously and will always try to distribute improvements across as many areas as possible while taking into account both long and short term needs and wants of the residents and other park users. Another thing that your tax dollars does is enable us to provide you with multiple special events throughout the year. This year we added a great new family event for you to enjoy, our first ever "Movies in the Park" took place at Community Park on August 11th and proved to be a great time for all. We're sorry if you missed it but don't worry, we will doing it again next summer so stay tuned!

We hope to see you at the Pumpkin Carving/Arts & Crafts event at Norfolk Park on Saturday October 20th at 11:00am, and at our 3rd Annual Christmas Tree Lighting with Santa Claus held at Township Hall on Saturday, December 1st at 6:00pm.

As always, please feel free to contact my office anytime with questions, concerns, ideas, or just to say hello. You can reach us at (734) 480-5502 or via email at superiorparks@superior-twp.org. Also don't forget to check out the Township website at www.superiortownship.org for the latest updates.

HAVE A SUPERIOR DAY!

Juan Bradford

Parks & Recreation Administrator



Pictured County Farm Park



SUPERIOR TWP. PARKS AND RECREATION:

Thank you so much for your support with our Summer Playground Program. It really means a lot to have your support and the children definitely benefited from your contributions. Thank you once again for all that you do.

Sincerely,

Karen Lewis, Playground Program Manger
Washtenaw County Parks and Recreation Commission
734-971-6337 x.324 office
734-971-6386 fax

8E



MEET UP and EAT UP

Juan Bradford and Rania Samaan,

Thank you for your hard work this summer!

You helped alleviate hunger by serving

2201 meals!

Have a great year and we'll see you next summer!



Dear Juan Bradford and Rania Samaan , and the team from Summer Playground Program,

Thank you for participating in the Summer Food Service program. Your summer camp played an integral role in alleviating childhood hunger in our community.

Together, we served an amazing **30,235** meals this summer.

Your site served **2201** meals to children over the 31 days of your program! Food Gatherers provided **\$7284.71** of food to serve at your site.

One of Food Gatherers missions is to reduce food waste and find sustainable ways to save nutritious food from the landfill. Your site had **\$446.39** in food waste, meaning **6.13%** of your food was uneaten. Some waste is expected in a program of this size, with fluctuating attendance and logistic challenges. The average food waste was **17%** across our 28 partner sites.

Thanks again for your participation this summer!



All the best,
The Summer Food Team

8F.

Juan Bradford

From: Juan Bradford
Sent: Thursday, August 30, 2018 2:18 PM
To: 'Jack Smiley'
Subject: Letter of Support
Attachments: Letter of Support Barry Rd Property SMLC 8.18.doc

Hello Jack,

I hope you are well!

Attached for your records is a letter of support from the Superior Township Parks & Recreation Commission for the acquisition of the 80 acre parcel located at the corner of Ford & Barry Roads.

I have also sent this letter to Ruth Thornton of the Ann Arbor Greenbelt Advisory Commission and Ginny Trocchio from the Washtenaw County Natural Areas Technical Advisory Committee.

If there is anything else I can do please let me know.

Thanks,
Juan



**SUPERIOR TOWNSHIP
PARKS & RECREATION**

Commission:

Marion Morris
Chairperson

Paula Jefferson
Vice-Chairperson

Martha Kern-Boprie
Secretary

Sandi Lopez
Commissioner

Terry Lee Lansing
Commissioner

Nahid Sani-Yahyai
Commissioner

Bernedia Word
Commissioner

Staff:

Juan Bradford
Administrator

Dave Buterbaugh
Maintenance Supervisor

Patrick Pigott
Recreation Coordinator

575 E. Clark Road
Superior Twp. MI 48198
Phone: (734) 480-5502
Fax: (734) 484-4883

superiorparks@superior-twp.org
superiortownship.org

August 30, 2018

Dear Mr. Smiley,

This letter is to demonstrate that the Superior Township Parks & Recreation Commission and its staff fully support the Southeast Michigan Land Conservancy's acquisition of the 80 acre parcel of land located in Superior Township at the NE corner of Ford Road and Barry Road.

This proposed acquisition, along with the adjoining Weatherbee Woods property and Superior Township's Schroeter Park property would create an uninterrupted 200 acres of protected land for current and future generations to enjoy.

Schroeter Park, located at the corner of Warren Road and Berry Road, currently offers a parking area, message boards, and a marked trail system that traverse's both open meadows and wooded areas and continues into Weatherbee Woods. This trail system could be expanded to include the proposed 80 acres offering continuous hiking and cross county skiing trails from Ford Road all the way to Warren Road.

Thank you for your consideration and your commitment to green space conservation.

Thank you for helping to keep our Township *Superior!*

Marion Morris

Marion Morris
Parks & Recreation Commission Chair

Juan Bradford

Juan Bradford
Parks & Recreation Administrator

9A.

Tree Planting

Original Budget \$5,000.00

Replace dead and/or dying trees as well as add new trees.

Oakbrook Park will receive 5 trees

Fireman's Park will receive 7 trees

<u>Company</u>	<u>Bid</u>	
Lucas Landscape	\$5,325.00	With Substitutions **
Conklin Landscape	\$5,357.00	With Substitutions
McLennan Landscape	\$5,810.00	With Substitutions
McLennan Landscape	\$8,457.50	
Margolis Companies	No Bid	

Administrators Recommendation**

9B

Community Park Playground Equipment

Original Budget \$30,000.00

Remove existing play structure and replace with new structure utilizing current footprint.

Current 2-bay swingset to remain.

Include EWF and borders as needed.

<u>Company</u>	<u>Bid</u>
Snider Recreation	\$25,239.00
Playword Midstates	\$28,000.00 **
Penchura Recreation	No Bid

Administrators Recommendation**



Brion Kipela
PLAYWORLD
MIDSTATES INDIANA | MICHIGAN | OHIO

COMMUNITY PARK

18-1448B

\$ 28,000



COMMUNITY PARK

Brion Kippela
PLAYWORLD
MIDSTATES INDIANA | MICHIGAN | OHIO

18-14488

* 28,000



Brion Kilpela
PLAYWORLD
MIDSTATES INDIANA | MICHIGAN | OHIO

COMMUNITY PARK

18-1448B

\$ 28,000.00



PLAYWORLD MIDSTATES
 INDIANA | MICHIGAN | OHIO
 www.playworldmidstates.com
 1.800.367.4440

EQUIPMENT SIZE:
 25' x 21' x 13'

USE ZONE:
 SEE PLAN

AREA: 2449 SqFt.
 PERIMETER: 227 Ft.

FALL HEIGHT:
 8 Ft.

USER CAPACITY: 34
 AGE GROUP: 2-12

COMMUNITY PARK

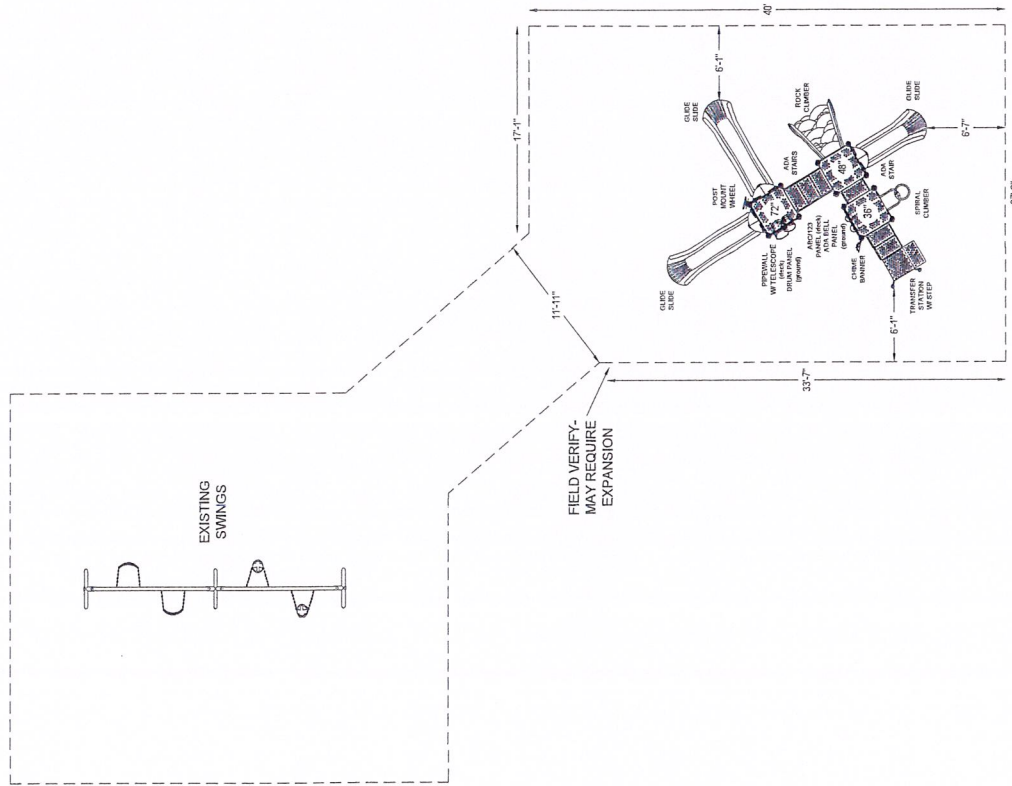
ADA SCHEDULE		Total Elevated Play Activities: 7	
Required	Provided	Accessible Elevated Activities	Accessible Ground-Level Activities
4	7	2	4
2	4	2	2



✓ ASTM F1487-17
 ✓ CPSC #325

PROJECT NO:
 18-1448B
 SCALE:
 1" = 10'-0"

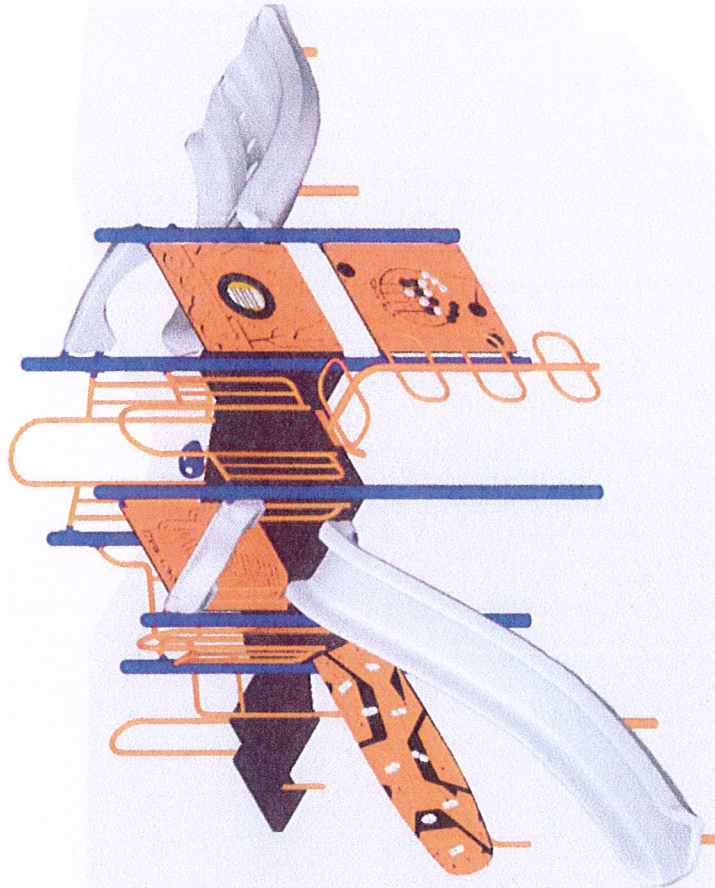
DRAWN BY:
 TKA
 DATE:
 4-27-18
 Paper Size
B



*PLAYGROUND SUPERVISION REQUIRED

28050

25,239.81



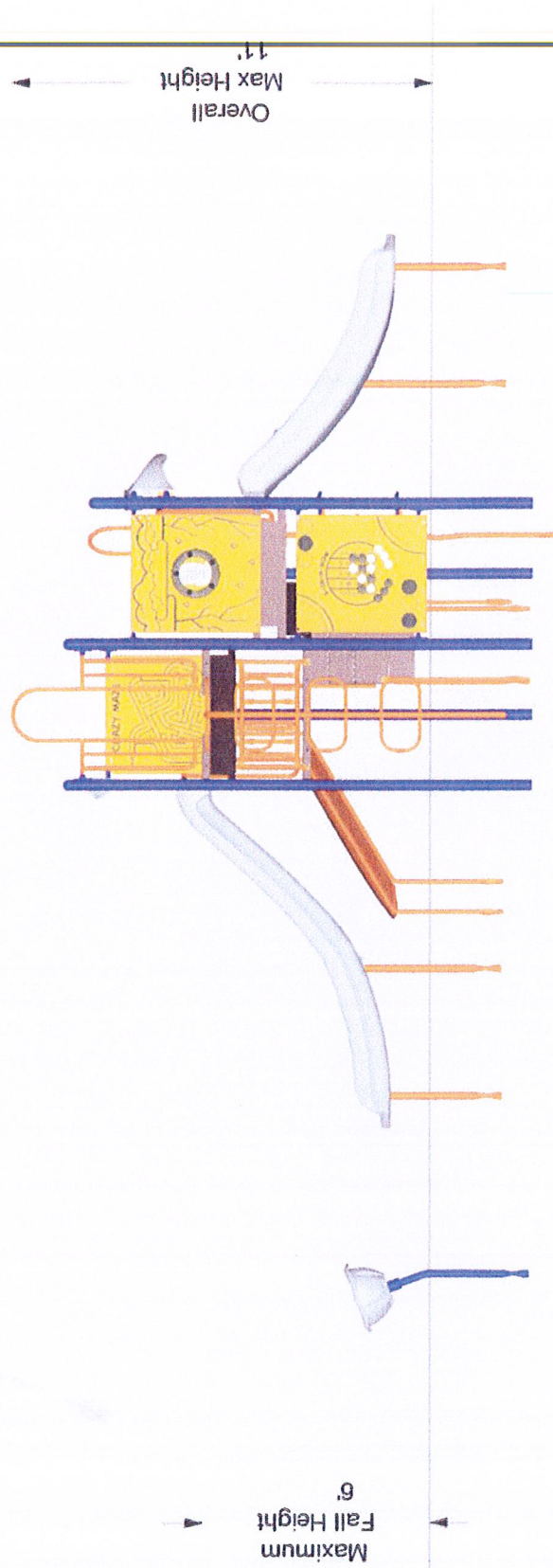
Burke

SERIES: Voltage, Basics
ISOMETRIC PLAN
DRAWN BY: Joel Schleis

Community Park
1390 Stamford
Superior Township, MI 48108

September 07, 2018

Snider Recreation, Inc.
127-112233-1



\$ 25,239.00

The protective surfacing for this design must accommodate the critical fall height.

Burke

SERIES: Voltage, Basics
 ELEVATION PLAN
 DRAWN BY: Joel Schleis

Community Park
 1390 Stamford
 Superior Township, MI 48109

September 07, 2018

Snider Recreation, Inc.
 127-112233-1

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

814 SQ.FT

PERIMETER
147 FT

STRUCTURE SIZE
28' 5" x 40' 0"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- 6-23 MONTH OLDS
- 2-5 YEAR OLDS
- 5-12 YEAR OLDS
- 13 + YEAR OLDS



Registered
to NSF 3000

Registered
to NSF 3001



To verify product conformance,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification
visit www.ipema.org

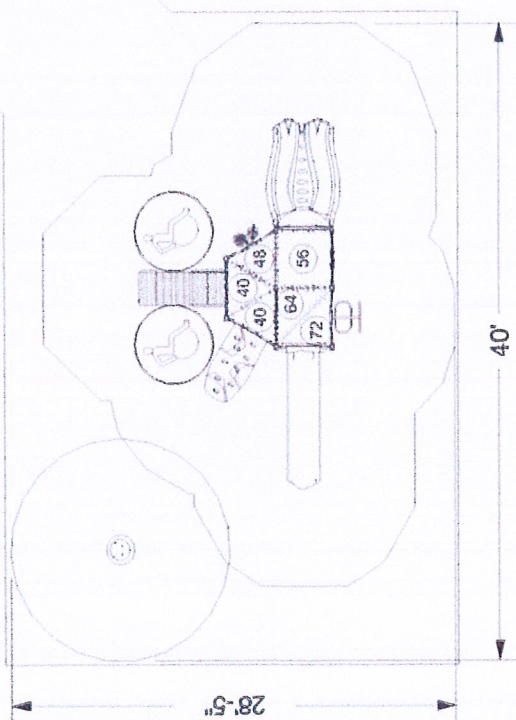
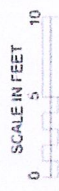
The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



EXISTING SWINGS TO REMAIN

NOTE: ALTHOUGH ALL ATTEMPTS HAVE
BEEN MADE TO PROVIDE AN ACCURATE SITE
IT MAY NOT TRULY REPRESENT THE AREA
WHERE THIS STRUCTURE IS TO BE PLACED.



\$ 25,239.00

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS	NUMBER OF ELEVATED PLAY EVENTS	NUMBER OF PLAY EVENTS	NUMBER OF PLAY EVENTS
9	7	9	7
PROVIDED 0	PROVIDED 0	PROVIDED 0	PROVIDED 0
PROVIDED 7	PROVIDED 7	PROVIDED 7	PROVIDED 7
PROVIDED 2	PROVIDED 2	PROVIDED 2	PROVIDED 2
PROVIDED 2	PROVIDED 2	PROVIDED 2	PROVIDED 2

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL



SERIES: Voltage, Basics
SITE PLAN
DRAWN BY: Joel Schleis

Community Park
1390 Stamford
Quincy Township, NJ 08903

September 07, 2018

Snider Recreation, Inc.
127-112233-1

Fireman's Park Playground Equipment

96.

Original Budget \$10,000.00

Install additional freestanding playground equipment to supplement existing equipment.
Includes EWF and border.

<u>Company</u>	<u>Bid</u>	
Playworld Midstates	\$10,210.00	
Snider Recreation	\$10,978.00	
Playworld Midstates	\$11,230.00	includes fireman' pole**
Penchura Recreation	No Bid	

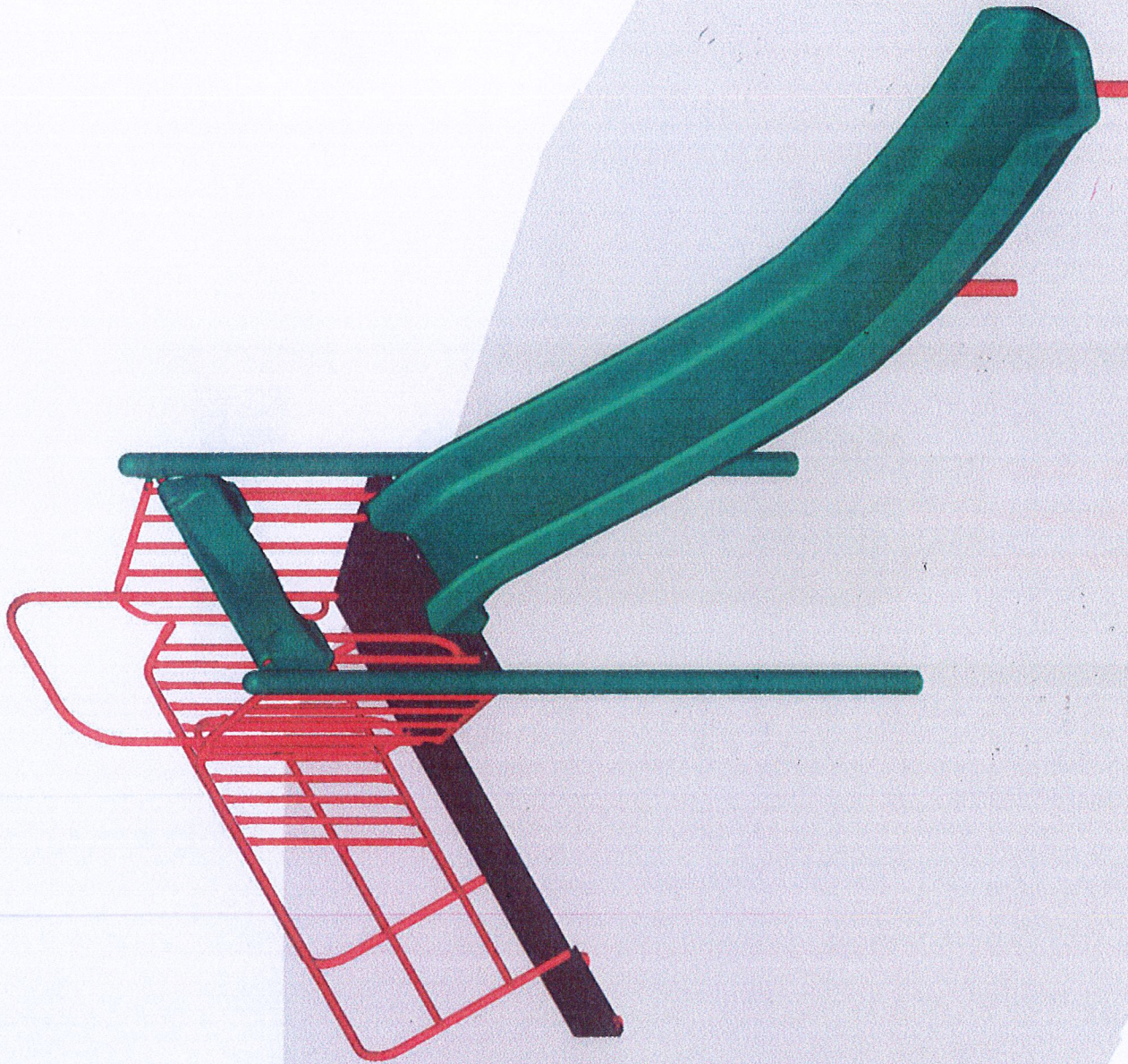
Administrators Recommendation**



Fireman's Park
Option 2
Ypsilanti, MI
18-2965A

Brion Klopela
PLAYWORLD
MIDSTATES INDIANA | MICHIGAN | OHIO

10,210 81



10,970 B

Burke

August 31, 2018

SERIES: Basics
ISOMETRIC PLAN
DRAWN BY: John Uelmen

Firemans Park
8795 MacArthur Blvd
Superior Township, MI 48109

Snider Recreation, Inc.
127-112087-1



Fireman's Park
Option 1
Ypsilanti, MI
18-1447B

Brion Klipela
PLAYWORLD
MIDSTATES INDIANA | MICHIGAN | OHIO

11, 230⁰⁰



2019 Budget - PROPOSED



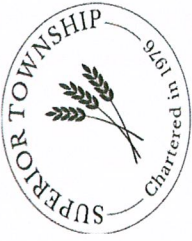
PARKS & RECREATION DEPARTMENT

	ACTUALS Jan - Jun 2018	B U D G E T			% CHANGE 2019/2018
		2018 AMENDED	2019 BUDGET		
Revenue: 588.000 · General Fund Contribution	129,626	259,253	304,782		17.6%
604.000 - Reimb. For Labor Costs	408	927	1,000		7.9%
663.000 - Interest on Reserves	3,250	670	6,000		3.0%
671.100 - Disposition of Assets Income	0	0	0		100.0%
673.000 - Insurance Reimbursements	157	0	200		100.0%
696.000 · Donations	100	0	500		#DIV/0!
699.000 · Approp. from Reserves	0	77,238			-100.0%
Total Revenue	133,542	338,088	312,482		-7.6%
Expense: 751. · Administration Department:					
701.000 · Commission Stipends	3,095	8,047	8,289		3.0%
702.000 · Admin. Salary	19,323	33,104	42,118		27.2%
710.000 - Training	753	1,000	1,000		100.0%
Office Rent	0	0	0		#DIV/0!
727.000 - Office Supplies	253	500	600		20.0%
728.000 · Postage	0	100	100		0.0%
801.010 · Professional Services-Audit	1,205	1,300	1,500		100.0%
801.000 · Professional Services-Other	56	2,400	2,200		-8.3%
850.000 · Telecommunications	326	1,200	1,200		0.0%
851.000 · Insurance and Bonds	4,116	7,500	7,725		3.0%
860.000 · Transportation	555	1,000	1,100		10.0%
900.000 · Printing & Publishing	78	500	500		0.0%
930.000 · Repairs & Maintenance	0	500	500		0.0%
958.000 · Memberships & Dues	430	600	650		8.3%
963.000 · Bank Fees & Charges	10	50	100		100.0%
981.000 · Equipment Under \$5,000	0	1,000	1,000		0.0%
999.000 - Miscellaneous Expense	100	0			#DIV/0!
Total 751. · Administration Department	30,301	58,801	68,582		16.6%



10 A.

2019 Budget - PROPOSED



PARKS & RECREATION DEPARTMENT

	ACTUALS Jan - Jun 2018	B U D G E T		% CHANGE 2019/2018
		2018 AMENDED	2019 BUDGET	
754. Recreation Department:				
702.000 · Staff Salaries	2,744	9,744	10,341	6.1%
710.000 - Training	0	800	500	100.0%
740.000 · Operating Supplies	671	3,000	4,000	33.3%
850.000 Telecommunications	206	400	400	0.0%
860.000 · Transportation	0	100	100	0.0%
930.000 · Rep. & Maint.	0	500	500	0.0%
975.000 Signage	255	1,000	600	-40.0%
Total 754. · Recreation Department	3,877	15,544	16,441	5.8%
755. Parks Maintenance Department:				
702.000 · Staff	43,667	103,662	112,998	9.0%
710.000 - Training	0	800	500	100.0%
717.000 · Taxable Benefits -Staff	1,821	1,836	1,900	3.5%
740.000 · Operating Supplies	1,719	3,000	3,500	16.7%
740.003 · Herbicide (Non-Selective)	0	500	500	0.0%
740.004 · Sand, Gravel, Bark and Soil	85	1,500	1,500	0.0%
741.000 · Uniforms	340	1,000	1,000	0.0%
742.000 · Fuel - Lubricants	1,655	5,000	5,000	0.0%
850.000 · Telecommunications	196	480	500	4.2%
860.000 · Transportation	0	100	100	0.0%
920.000 · Utilities	215	800	850	6.3%
930.000 · Repairs & Maintenance	1,716	10,000	10,500	5.0%
930.001 · Controlled Burns	5,850	3,800	3,800	0.0%
975.000 - Signage	0	100	100	0.0%
980.000 · Equipment Over \$5,000	0	25,000	25,000	0.0%
981.000 - Equipment Under \$5,000	1,210	5,000	2,500	-50.0%
Total 755. · Parks Maintenance Department	58,472	162,578	170,248	4.7%
756 - Park Development/Improvement:				
740.000 Operating Supplies	0	0	0	#DIV/0!
951.000 - Projects	1,434	80,000	30,000	-62.5%
Total 756 - Park Development/Improvement	1,434	80,000	30,000	-62.5%
966 - Unallocated Expenses:				
715.000 - FICA	5,404	11,989	13,475	12.4%
858.000 · Pension	5,840	9,176	13,736	49.7%
Total 966 - Unallocated Expenses	11,244	21,165	27,211	100.0%

2019 Budget - PROPOSED



PARKS & RECREATION DEPARTMENT

	ACTUALS Jan - Jun 2018	B U D G E T S		
		2018 AMENDED	2019 BUDGET	% CHANGE 2019/2018
Total 755.999 - TOTAL EXPENSES	105,328	338,088	312,482	-7.6%
Net of Revenues and Expenditures	28,214	0	0	0.0%

10B.

2018 Special Events / Doxboro Market Attendance Calendar (Fall/Winter)

<u>EVENT</u>	<u>EVENT TIME</u>	<u>EVENT DATE</u>	<u>COMMISSIONER(S)</u>
<i>Pumpkin Carving and Arts & Crafts</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, October 20th</i>	_____ _____ _____ _____
<i>Christmas Tree Lighting with Santa Claus</i>	<i>6:00pm - 8:00pm</i>	<i>Saturday, December 1st</i>	_____ _____ _____ _____
<i>Dixboro Farmers Market Trunk or Treat!</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, October 26th</i>	_____ _____ _____

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 08/28/2018 - 09/24/2018

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
08/28/2018	GENL	40838	182463	ALL SEASONS LANDSCAPING CO.	I CHAIN SAW CHAINS	930.000	755	62.08
08/28/2018	GENL	40839	6841	CAREY AND PAUL GROUP	MOVIE IN THE PARK - PROJECTOR & SCR	740.000	754	850.00
08/28/2018	GENL	40842	2021605	HOME DEPOT CREDIT SERVICES	OIL & PAINT	930.000	755	58.32
08/28/2018	GENL	40845	A-115101	PARKWAY SERVICES	PORTAJOHN - MOVIES IN THE PARK	740.000	754	115.00
08/28/2018	GENL	40851	AUG 18	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - AUGUST 2018	289.000	000	1,120.80
08/28/2018	GENL	40852	2018-P&R-10	SUPERIOR TWP UTILITY DEPARTMENT	DIESEL FUEL	742.000	755	155.94
08/28/2018	GENL	40855	8570	WALMART COMMUNITY/SYNCB	MOVIE IN THE PARK	740.000	754	24.96
08/28/2018	GENL	40856#	55554925	WEX BANK	FUEL - AUGUST 2018 & ICE FOR MOVIES	740.000	754	14.97
			55554925		FUEL - AUGUST 2018 & ICE FOR MOVIES	742.000	755	467.52
					CHECK GENL 40856 TOTAL FOR FU			482.49
09/05/2018	GENL	40866	AUG 2018	DTE ENERGY	ELECTRIC - PARKS BARN -AUG 2018	920.000	755	42.63
09/05/2018	GENL	40872	3434-149372	O'REILLY AUTOMOTIVE, INC.	TORO - MOTOR OIL	742.000	755	43.98
09/05/2018	GENL	40879	9618	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/6/18 PAY	289.000	000	8,741.55
09/05/2018	GENL	40880#	2018-P&R-11	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - AUGUST 2018	850.000	751	57.51
			2018-P&R-11		CELL PHONES - AUGUST 2018	850.000	755	32.51
					CHECK GENL 40880 TOTAL FOR FU			90.02
09/05/2018	GENL	40882	89354594	TRUGREEN PROCESSING CENTER	MOSQUITO CONTROL - OAKBROOK PARK	MO930.000	754	300.00
09/11/2018	GENL	40894	JULY-AUG18	JUAN BRADFORD	MILEAGE REIMBURSEMENT 7/10/18-8/30/18	860.000	751	105.73
09/11/2018	GENL	40896	AUG 18	PATRICK FIGOTT	CELL PHONE STIPEND - AUG 2018	850.000	754	32.00
09/18/2018	GENL	40903	182814	ALL SEASONS LANDSCAPING CO.	I POLE SAW CHAIN	930.000	755	16.00
09/18/2018	GENL	40911	752220987	GORDON FOOD SERVICE, INC.	KICKBALL DAY FOOD	740.000	754	60.86
09/18/2018	GENL	40920	47671	PARHELION TECHNOLOGIES	EMAIL SERVICE - AUGUST 2018	801.000	751	5.00
			47757		EMAIL SERVICE - SEPTEMBER 2018	801.000	751	5.00
					CHECK GENL 40920 TOTAL FOR FU			10.00
09/18/2018	GENL	40928	92018	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 9/20/18 PAY	289.000	000	8,524.01
								20,836.37

Total for fund 508 PARKS & RECREATION

HA

PERIOD ENDING 08/31/2018

2018

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 08/31/2018	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 08/31/2017
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	259,253.00	259,253.00	172,835.32	86,417.68	66.67	167,801.32
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	927.00	927.00	571.76	355.24	61.68	653.44
508-000-663.000	INTEREST ON RESERVES INCOME	670.00	670.00	3,857.47	(3,187.47)	575.74	682.80
508-000-671.100	DISPOSITION OF ASSETS	0.00	0.00	0.00	0.00	0.00	2,150.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	156.95	(156.95)	100.00	246.31
508-000-696.000	DONATIONS	0.00	0.00	600.00	(600.00)	100.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	77,238.00	77,238.00	0.00	77,238.00	0.00	0.00
Total Dept 000 - REVENUE		338,088.00	338,088.00	178,021.50	160,066.50	52.66	171,633.87
TOTAL REVENUES		338,088.00	338,088.00	178,021.50	160,066.50	52.66	171,633.87
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,047.00	8,047.00	4,247.72	3,799.28	52.79	4,031.00
508-751-702.000	SALARIES	33,104.00	33,104.00	25,572.05	7,531.95	77.25	23,774.60
508-751-710.000	TRAINING	1,000.00	1,000.00	753.36	246.64	75.34	944.00
508-751-727.000	OFFICE SUPPLIES	500.00	500.00	252.65	247.35	50.53	191.34
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,300.00	1,300.00	1,205.00	95.00	92.69	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,400.00	2,400.00	66.25	2,333.75	2.76	120.35
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	439.55	760.45	36.63	1,131.42
508-751-851.000	INSURANCE & BONDS	7,500.00	7,500.00	5,509.72	1,990.28	73.46	4,751.44
508-751-860.000	TRANSPORTATION	1,000.00	1,000.00	660.98	339.02	66.10	777.44
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	78.48	421.52	15.70	477.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	600.00	600.00	430.00	170.00	71.67	518.00
508-751-963.000	BANK FEES & CHARGES	50.00	50.00	10.47	39.53	20.94	33.72
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	1,000.00	0.00	149.99
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	100.00	(100.00)	100.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		58,801.00	58,801.00	39,326.23	19,474.77	66.88	38,105.78
Dept 754 - RECREATION							
508-754-702.000	SALARIES	9,744.00	9,744.00	5,359.89	4,384.11	55.01	2,911.47
508-754-710.000	TRAINING	800.00	800.00	0.00	800.00	0.00	550.00
508-754-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	3,347.98	(347.98)	111.60	1,717.15
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	302.17	97.83	75.54	255.16
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	300.00	200.00	60.00	122.34
508-754-975.000	SIGNAGE	1,000.00	1,000.00	755.80	244.20	75.58	0.00
Total Dept 754 - RECREATION		15,544.00	15,544.00	10,065.84	5,478.16	64.76	5,556.72
Dept 755 - PARK MAINTENANCE							
508-755-702.000	SALARIES	103,662.00	103,662.00	66,101.63	37,560.37	63.77	61,068.31
508-755-710.000	TRAINING	800.00	800.00	0.00	800.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,836.00	1,836.00	1,820.56	15.44	99.16	1,726.31
508-755-719.000	MISC UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	350.00
508-755-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,908.88	1,091.12	63.63	1,639.93
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	500.00	0.00	0.00

Z.A.

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/18	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 08/31/2017
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	132.82	48.00	1,367.18	8.85	267.00
508-755-741.000	UNIFORMS	1,000.00	1,000.00	340.00	0.00	660.00	34.00	468.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	2,964.36	667.44	2,035.64	59.29	2,397.00
508-755-850.000	TELECOMMUNICATIONS	480.00	480.00	259.31	32.51	220.69	54.02	281.48
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	800.00	800.00	424.66	165.43	375.34	53.08	353.40
508-755-930.000	REPAIR & MAINTENANCE	10,000.00	10,000.00	4,845.99	145.96	5,154.01	48.46	2,847.25
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	5,850.00	0.00	(2,050.00)	153.95	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	23,593.45
508-755-981.000	EQUIPMENT UNDER \$5,000	5,000.00	5,000.00	1,209.72	0.00	3,790.28	24.19	694.96
Total Dept 755 - PARK MAINTENANCE		162,578.00	162,578.00	85,857.93	12,344.00	76,720.07	52.81	95,687.15
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
508-756-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	344.40
508-756-951.000	PROJECTS	80,000.00	80,000.00	1,433.90	0.00	78,566.10	1.79	0.00
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		80,000.00	80,000.00	1,433.90	0.00	78,566.10	1.79	344.40
Dept 966 - UNALLOCATED EXPENSES								
508-966-715.000	FICA	11,989.00	11,989.00	7,886.05	1,228.87	4,102.95	65.78	7,146.62
508-966-858.000	PENSION	9,176.00	9,176.00	8,096.54	1,120.80	1,079.46	88.24	7,560.98
Total Dept 966 - UNALLOCATED EXPENSES		21,165.00	21,165.00	15,982.59	2,349.67	5,182.41	75.51	14,707.60
TOTAL EXPENDITURES		338,088.00	338,088.00	152,666.49	21,839.26	185,421.51	45.16	154,401.65
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		338,088.00	338,088.00	178,021.50	22,186.10	160,066.50	52.66	171,633.87
TOTAL EXPENDITURES		338,088.00	338,088.00	152,666.49	21,839.26	185,421.51	45.16	154,401.65
NET OF REVENUES & EXPENDITURES		0.00	0.00	25,355.01	346.84	(25,355.01)	100.00	17,232.22

MOVIES IN THE PARK

AUGUST 11, 2018

12B

Vendor	Description	Total
Carey & Paul Group	Sound & Audio, Equipment & Operators	\$850.00
Swank Motion Pictures Inc.	Movie Licensing	\$435.00
TruGreen	Mosquito Control	\$300.00
Signs by Tomorrow	Banner for Park & 10 Two-sided Signs	\$500.50
Parkway Services Inc.	Porta-John	\$115.00
Walmart	DVD - COCO	\$24.96
Circle K	Ice	<u>\$14.97</u>
	TOTAL SUPPLIES	\$2,240.43
Dave Buterbaugh	6.5 hours	\$167.70
Patrick Pigott	17 hours	\$334.90
Don Waligore	5.5 hours	\$89.32
Matt Szanti	5.5 hours	\$82.50
Andrew Schwartz	5 hours	<u>\$77.00</u>
	TOTAL LABOR (does NOT include fringes)	\$751.42
	TOTAL EVENT EXPENDITURES	\$2,991.85
WASHTENAW COUNTY SHERIFF'S DEPARTMENT DONATED \$500.00		