

Superior Charter Township Park Commission  
Regular Meeting  
July 23, 2018

Approved Minutes

- I. Call to Order  
Chair Marion Morris called the meeting to order at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Marion Morris, Paula Jefferson, Terry Lee Lansing, Nahid Sanii-Yahyai, Bernedia Word, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: none  
  
Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath
- III. Flag Salute  
Chair Morris led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
  - A. June 25, 2018  
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the minutes of 6/25/18 with a spelling correction on page 2, Administrator's Report. The first sentence presently begins "Commission Lansing inquired..." and it was corrected to read "Commissioner Lansing inquired..." The motion carried.
- VI. Citizen Participation  
Ellen Kurath spoke about the presence of invasive weeds growing in Cherry Hill Nature Preserve (CHNP). Ellen cut off the tops of these weeds and took them out of CHNP in bags. Ellen cautioned Park Commissioners that some weeds have a two year growth cycle. One year they are large and noticeable, and (even if pulled) in the second year there are small plants that may be missed. These small plants grow large and produce seeds a year later.  
  
Juan Bradford asked Ellen to meet with Park staff, and direct them to locations of these weeds. Ellen agreed to do so. David Buterbaugh will contact Ellen next week.
- VII. Reports
  - A. Chairperson  
Chair Marion Morris reported that Juan Bradford's performance review is complete. The "Come Out and Play" program will end on August 9 with a kickball event in Ypsilanti Township using their baseball diamonds. The event will begin at 11:00 am.
  - B. Administrator  
Juan Bradford submitted a written report. Discussion took place about plans for the movie in the park event on Saturday, August 11. All park commissioners were encouraged to attend and help with this event. Commissioners asked if snacks would be available for sale. A suggestion was

made to offer snack sales to a non-profit group as a fundraising opportunity. Juan agreed to investigate.

C. Board Liaison

Trustee Alex Williams reported on the July 16 Township Board meeting. He commented that the report submitted by Park Commissioner Kern-Boprie was good and can be referred to. An additional item is the next Washtenaw County solid waste pick-up day takes place October 20 at Eastern Michigan University's Rynearson Stadium parking lot from 9:00 am through 2:00 pm.

D. Board Meeting Attendee

Park Commissioner Martha Kern-Boprie attended the July 16 Township Board meeting and submitted a written report.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month.

VIII. Communications

- A. Educational Info: Role of Parks & Rec in Summer Nutrition & Learning
- B. Park Rental Form – Fireman's Park/August 11, 2018
- C. Special Event Attendance Calendar

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to receive the Communications. The motion carried.

IX. Old Business – None

X. New Business – None

XI. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Paula Jefferson to pay the bills totaling \$10,704.61. The motion carried.

XII. Financial Statements

- A. June 2018 Revenue & Expense Report
- B. Kite & Rocket Day Report

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the Financial Reports. The motion carried.

XIII. Pleas and Petitions

Martha Kern-Boprie suggested the Park Commission take formal action to approve the retro-active pay increase for Park Administrator Juan Bradford, so that commission action would be consistent with the letter written by Chair Morris. Commissioners indicated they had expressed their support of this compensation increase via informal communication and chose to keep it that way. Chair Morris may revise her letter.

Nahid Sanii-Yahyai attended the Dixboro Farmers Market. The event went well and \$22.00 in donations to Parks were received. Many children were present.

XIV. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adjourn the meeting at 7:07 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary