

SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING

The Superior Township Parks & Recreation Commission
Regular

AUGUST 2018 meeting

will be held

MONDAY, AUGUST 27, 2018 @ 6:30 p.m.

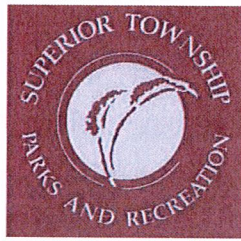
at

OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org



**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**Superior Township Parks & Recreation Commission
Regular**

AUGUST 2018 meeting

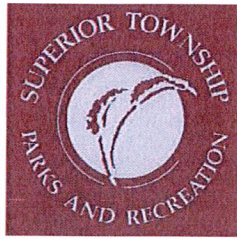
will be held

MONDAY, AUGUST 27, 2018 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
AUGUST 27, 2018 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) July 23, 2018
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational Info: NRPA Park Pulse / Staycation Activities
 - B) Washtenaw Conservation District July 2108 Newsletter
 - C) Park Rental Form – Fireman's Park / August 30, 2018
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
 - A) 2018 Tree Planting
 - B) Community Park RFP
 - C) Fireman's Park RFP
- 11) BILLS FOR PAYMENT**
 - A) July 24, 2018 – August 27, 2018
- 12) FINANCIAL STATEMENTS**
 - A) July 2018 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday, September 24, 2018 @ 6:30pm

S.A.

Superior Charter Township Park Commission
Regular Meeting
July 23, 2018

Proposed Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.
- II. Roll Call
Park Commissioners present: Marion Morris, Paula Jefferson, Terry Lee Lansing, Nahid Sanii-Yahyai, Bernedia Word, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath
- III. Flag Salute
Chair Morris led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
A. June 25, 2018
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the minutes of 6/25/18 with a spelling correction on page 2, Administrator's Report. The first sentence presently begins "Commission Lansing inquired..." and it was corrected to read "Commissioner Lansing inquired..." The motion carried.
- VI. Citizen Participation
Ellen Kurath spoke about the presence of invasive weeds growing in Cherry Hill Nature Preserve (CHNP). Ellen cut off the tops of these weeds and took them out of CHNP in bags. Ellen cautioned Park Commissioners that some weeds have a two year growth cycle. One year they are large and noticeable, and (even if pulled) in the second year there are small plants that may be missed. These small plants grow large and produce seeds a year later.

Juan Bradford asked Ellen to meet with Park staff, and direct them to locations of these weeds. Ellen agreed to do so. David Buterbaugh will contact Ellen next week.
- VII. Reports
A. Chairperson
Chair Marion Morris reported that Juan Bradford's performance review is complete. The "Come Out and Play" program will end on August 9 with a kickball event in Ypsilanti Township using their baseball diamonds. The event will begin at 11:00 am.

B. Administrator
Juan Bradford submitted a written report. Discussion took place about plans for the movie in the park event on Saturday, August 11. All park commissioners were encouraged to attend and help with this event. Commissioners asked if snacks would be available for sale. A suggestion was

made to offer snack sales to a non-profit group as a fundraising opportunity. Juan agreed to investigate.

C. Board Liaison

Trustee Alex Williams reported on the July 16 Township Board meeting. He commented that the report submitted by Park Commissioner Kern-Boprie was good and can be referred to. An additional item is the next Washtenaw County solid waste pick-up day takes place October 20 at Eastern Michigan University's Rynearson Stadium parking lot from 9:00 am through 2:00 pm.

D. Board Meeting Attendee

Park Commissioner Martha Kern-Boprie attended the July 16 Township Board meeting and submitted a written report.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month.

VIII. Communications

A. Educational Info: Role of Parks & Rec in Summer Nutrition & Learning

B. Park Rental Form – Fireman's Park/August 11, 2018

C. Special Event Attendance Calendar

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to receive the Communications. The motion carried.

IX. Old Business – None

X. New Business – None

XI. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Paula Jefferson to pay the bills totaling \$10,704.61. The motion carried.

XII. Financial Statements

A. June 2018 Revenue & Expense Report

B. Kite & Rocket Day Report

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the Financial Reports. The motion carried.

XIII. Pleas and Petitions

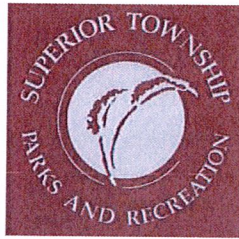
Martha Kern-Boprie suggested the Park Commission take formal action to approve the retro-active pay increase for Park Administrator Juan Bradford, so that commission action would be consistent with the letter written by Chair Morris. Commissioners indicated they had expressed their support of this compensation increase via informal communication and chose to keep it that way. Chair Morris may revise her letter.

Nahid Sanii-Yahyai attended the Dixboro Farmers Market. The event went well and \$22.00 in donations to Parks were received. Many children were present.

XIV. Adjournment

It was moved by Nahid Sani-Yahyai and supported by Marion Morris to adjourn the meeting at 7:07 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



7B.

**ADMINISTRATOR REPORT
AUGUST 27, 2018**

- Board of Trustees Meeting Attendee
Next Meeting: September 17, 2018 – Commissioner Word
- Dixboro Market Attendee
Next Market: August 31, 2018 – Commission Chair Morris
- Thank you to all the commissioners and staff that worked the Movies in the Park event. I spoke with some of the residents that were in attendance and received nothing but positive feedback. I would recommend that make this a yearly event and consider adding a couple pre-movie attractions if the budget allows. Possibly a magician, clown, petting zoo, etc....
Once all of the spending is compiled I will prepare a final expense report and include it in next month's packet.
A big thanks to Lt. Keith Flores and the Washtenaw County Sheriff's Department for the \$500.00 contribution towards this event.
- The Summer Playground Program has completed another successful year with a total of 60 kids registered at the Superior Township site. The program wrapped up with the second annual Kickball Challenge held at Ypsilanti Township's Community Park. The three program sites had a great day of kickball, a picnic, and all of the kids in attendance received a backpack filled with school supplies provided by the Washtenaw County Parks & Recreation Commission.
- Later this week Commission Chair Morris and I will be looking at all of the parks to evaluate and identify areas where we will be planting trees this fall. As you will recall the Commission apportioned \$5,000.00 in the 2018 Budget for the planting of trees. If there are any specific areas that you would like to see additional trees, or species of trees that you would like to see planted please let us know.

Respectfully submitted,


Juan Bradford

8A

Each month, through a poll of Americans that is focused on park and recreation issues, NRPA Park Pulse will help to tell the park and recreation story. Questions span from the serious to the more lighthearted, and with this month's poll, we asked Americans:

NRPA Park Pulse

Which of the following would be your top three summer staycation activities?*

Americans' Top Summer Staycation Activities Include Parks and Trails



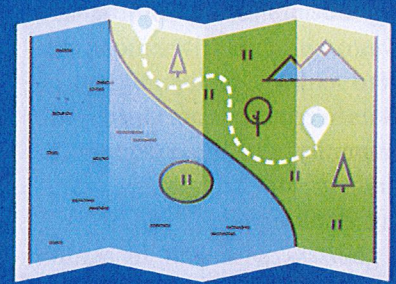
Attend a neighborhood festival or event

48%



Visit the local park

47%



Go for a walk or run on the local trail

47%

Other popular summer staycation activities include:



Shopping at a local farmers market

41%



Camping locally

24%



Volunteering in the community

12%



Going to a public pool, waterpark or splashpad

31%



Kayaking, boating or surfing nearby

20%



Taking a class at a local rec or community center

10%



Visiting a local arboretum or garden

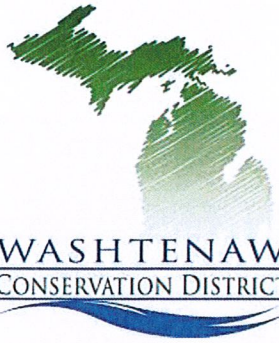
18%

www.nrpa.org/Park-Pulse

*A staycation is a vacation spent at home involving activities near home or visiting local attractions.

The National Recreation and Park Association Survey was conducted by Wakefield Research (www.wakefieldresearch.com) among 1,004 adult Americans, ages 18+, between June 21st and June 25th, 2018, using an email invitation and an online survey. Quotas have been set to ensure reliable and accurate representation of the U.S. adult population 18 and older.

8B



Washtenaw County Conservation District

JULY 2018

Soils in Washtenaw County

By Dr. Carley Kratz

Knowing what type of soil you have is helpful in many situations; whether you are planning to do construction, grow a crop, locate a new septic field, or determine which trees or plants will work best on your property.

Sandy soils have large particles, and large spaces between the particles called pores. A sandy soil will tend to dry out more quickly and not hold many nutrients. On the other hand, clay soils have a small particle size, which holds on to water causing it to pond. Loam soils are a mixture of sand, silt and clay. Loam is the best type of soil for plant growth because the mixed size of soil particles holds the proper amount of water, air, and nutrients.

Organic matter is

another important aspect of soil health. Organic matter generally makes soils darker in color. An organic rich soil holds many nutrients that could be available to plants.

The availability of nutrients depends on many factors, including the amount of moisture. In Michigan we have some organic soils that are too wet to support the growth of the majority of plants. These soils can be found in wetlands where specialized plants that "like their feet wet" can grow. In fact, a good portion of Washtenaw County was wetland in pre-settlement times. In the early 1800's land throughout the county was tilled and drained to lower the water table. This allowed the soils with high organic matter and nutrients to become productive farmland.

The Soil Survey of Washtenaw County was published by the USDA in 1977 in partnership with the

Soil Conservation Service (a predecessor to NRCS). To perform this extensive survey, soil scientists took many samples and dug deep holes to look at the horizontal soil profiles. Fortunately, soils usually change very slowly, so this survey can still be used today, although it was conducted over 40 years ago. This survey is extremely detailed and lists the types of soil series that can be found throughout the county in addition some possible land uses or management techniques for the different soil types. For example, it warns that many of the soils in Washtenaw County require artificial drainage to be farmed, but that this should be avoided in low-lying areas to protect wildlife habitat. It also cautions against soil erosion on steep slopes and suggests best management practices such as cover crops, contour tillage, and wind breaks.

Our Staff and Board Directors

- Matt Koen, Chair
- Jill Dohner, Vice-Chair
- Howard Sias, Treasurer
- Don Rentshler, Director
- Megan DeLeeuw, District Manager
- Nick Machinski, MAEAP Technician
- Hannah Bradshaw, Intern

"There are two spiritual dangers in not owning a farm. One is the danger of supposing that breakfast comes from the grocery and the other that heat comes from the furnace."

- Aldo Leopold

Soils (cont.)

If you are looking for information on the specific soil type that you have, you can consult the official Soil Survey of Washtenaw County. You can find a PDF copy of the soil survey for free online from NRCS (https://www.nrcs.usda.gov/Internet/FSE_MANUSCRIPTS/michigan/washtenawMI1977/washtenawMI1

977.pdf). Hard copy books or CD-ROMS can also be purchased from the Conservation District office for \$15. Conservation District can also direct to resources for soil testing, which can help you determine which nutrients your soil is lacking. If you are a producer interested in MAEAP, the district may be able to provide soil tests at no cost to you.

Why Test Your Well Water?

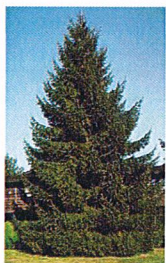
By Hannah Bradshaw

Testing your well water may seem like a daunting task, however it is simple, easy, and important for making sure that your water quality is consistent. Private wells aren't tested by the EPA, so it's up to you to manage your water quality. Residential water should be tested so that it is safe for drinking at least once a year, but preferably once each season because of changes in the weather (four times a year). Getting your well water tested will help determine if there are contaminants or high nitrate levels, both of which could be health concerns.

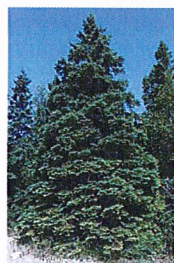
For farmers, testing well water is important especially when livestock drink the water, but also to know what minerals are being used to irrigate your plants. This may require adjustments in water treatments, fertilizer, and planting.

Get our well water tested for free on August 14th at the Conservation District Office (7203 Jackson Rd, Ann Arbor, MI). Details on page 3 of this newsletter.

Fall Tree Sale Update By Megan DeLeeuw



White Spruce



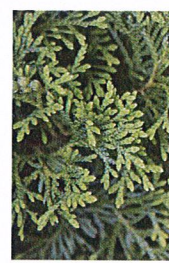
Norway Spruce



White Pine



Balsam Fir



White Cedar

Spring is typically the most popular season to plant new seedlings and transplants, but fall can also be a good time to increase your tree cover and get a head start for next year's growing season. The Washtenaw County Conservation District has offered a fall tree sale for many years now and will again offer a variety of trees for sale on Saturday, October 13th at the Washtenaw Farm Council Grounds. Pick up will be from 10 am -2 pm.

This fall's selection will include: white Cedar, balsam fir, white pine, norway spruce, and white spruce transplants (available singly or in bundles of 10). We will also offer a selection of bulbs, and planting aids (tree stakes, shelters, weed mats, etc). Stay tuned for more details. We begin accepting orders in mid-August.

MAEAP Updates from Technician Nick Machinski

Well Water Screening Event

The Conservation District and MAEAP will be holding a well water screening event at 7203 Jackson Rd. Ann Arbor, MI, 48103 on Tuesday, August 14 from 8am – 3pm. This testing is for private wells only and will testing for nitrate and/or nitrite contamination. The test is completely free!

Samples must be less than 48hrs old and an information sheet will be provided, upon drop-off, to be filled out.

Please follow the steps below for collecting and submitting your water sample.

1. Pick a tap that supplies water that has not run through any treatment devices (water softener, carbon filter, etc.). An outdoor faucet often works well.
2. Run the water for 20-30 minutes before collecting the sample. This will give the pump time to flush the water pressure tank and plumbing so you can collect a valid sample. Disconnect any hoses before collecting the sample; do not sample through a hose. Rinse the sample bottle and lid thoroughly in the water to be sampled; then fill and cap the bottle.
3. Label the bottle clearly with your name, the sampling date, and the well name (cottage well, Mom's well, etc.) using a waterproof pen.
4. Keep the sample dark and cold (on ice or refrigerated) until it is dropped off.

All results are confidential. You will be mailed a copy of your results in 6 to 8 weeks, with information about what to do if the concentration of nitrate or nitrite is too high. If you have any questions, please contact Nick Machinski at (734)-761-8789 ext. 1218.

Field Events

Center for Excellence: Lenawee County will be hosting its annual Center for Excellence on Wednesday, August 8th. To register contact the Lenawee Conservation District at: (517)-263-7400. This is a Phase 1 event for MAEAP.

Field to the Great Lakes: The Lake Erie Water Quality Conference will be on Friday, August 10th at the Stone Lab in Put-in-Bay. If you want to attend this event to learn more about the health of Lake Erie and what you can do to protect it, please contact Amy Gilhouse at: (517) 673-1655 or at Crossroadsfarm@yahoo.com. This has been a Phase 1 event for MAEAP in the past.

Farm Tour: The Washtenaw County Conservation District is putting together a Farm Tour to visit several area farms who have successfully gone through the MAEAP process. We will be exploring their farms and their thoughts on MAEAP. If you ever thought about going through MAEAP this is a great opportunity to see what its like to go through the process of becoming MAEAP verified. The event will be held on Tuesday, August 28th but space will be limited. Registration opens soon. Contact the Conservation District at 734-761-8789 for more details.



OSU Stone Lab

Invasive Species of the Month:

Japanese Knotweed



Japanese knotweed is one of the fastest spreading invasive species in Michigan. Difficult to eradicate, the species is resilient to most removal techniques. The plant is strong and harmful, it can grow through house foundations and asphalt driveways. Mowing knotweed will only spread the plant, and certain herbicides will help the plant grow. Spraying the plant with specific herbicides after the plant has flowered in September or October can be effective. More specific information can be found in the Michigan DNR's PDF.

https://www.michigan.gov/documents/dnr/knotweed_BCP_372280_7.pdf

CONTACT US:

Washtenaw CD

7203 Jackson Rd

Ann Arbor, MI 48108

734-761-6721

734-718-5506 (Mobile)

86

PARK RENTAL FORM

Renter's Name: Lily Guzmán Phone: 734-544-2983

Address: 555 Towner Street

City, State: Ypsilanti MI

E-mail: guzmanL@washtenaw.org

Park Requested: Fireman's Park Date(s): Aug. 30th (RAIN DATE SEPT. 6)

Times: From: 1 pm To: 7 pm

Event: Sycamore Meadows Fun Day

No. of Participants: 150

Will admission be charged: Yes No If Yes, what amount: _____

Will food and/or beverages be served: Yes No If Yes, how often: drinks and light meal @ ~4-5pm.

Please list any special equipment to be used (lighting, sound system, etc.):
none

Cleanup will be completed by: Lily Guzmán Phone: 734-945-7871

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: _____
Rental Fee: ~~_____~~
Additional Fees: _____ Description: _____
TOTAL FEE: _____

Renter's Signature: Lily Guzmán Date: 8/13/18

Superior Township's Approval: [Signature] Date: 8/22/18



SUPERIOR
TOWNSHIP

PARKS & RECREATION

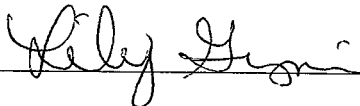
575 E. Clark • Ypsilanti, MI 48198

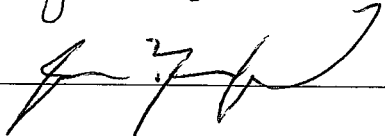
PARK USE RULES

The Charter Township of Superior has agreed to allow township parks to be used for community gatherings. The following rules, effective December 1, 2000, govern the use of this park:

1. Signed contracts are due from potential renters before consideration will be given.
2. Office personnel shall review the application for approval. In the event the application is approved, the following distribution will apply:
 - a. One copy will remain in the Parks and Recreation Rental File.
 - b. One copy shall be given to the applicant. This copy must be presented in order to enter the facility at the designated time of usage.
 - c. One copy shall be given to the Superior Township Hall to be held on file.
3. There will be a walk-through of the park before the function and after the function to verify condition of the park.
4. The Sheriff's Department will be notified of the function's location, date and time.
Please Note: Failure to vacate the property at the predetermined, designated time will result in automatic charges beginning at one-quarter hour. Such charges will be at the hourly rate of \$40.00.
5. Cleanup of the park and control of the group's conduct is the sole responsibility of the person and/or group identified on the application.
6. Bathroom facilities will be the sole responsibility of the renter.
7. No alcoholic beverages and/or drugs of any kind are permitted on township property.
8. If the park is requested to be used for money making purposes, or if admission to the facility and/or grounds will be charged, such use **MUST** be approved in writing by the Parks Commission.
9. The use of any electronic equipment **MUST** be approved by the Parks Commission.
10. Any misuse of the park, or abuse of the rules will result in a loss of 100% of the deposit. If the cost to repair damages exceeds the deposit, the township will request additional payment. In the event that the additional payment is not received, the township shall seek legal remedy.
11. No person shall engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene, or otherwise disorderly conduct tending to create a breach of the peace, or to disturb or annoy others while on township property.
12. No person shall at any time bring onto township property nor have in their possession, nor discharge, nor setoff anywhere upon township property a firearm, bow, or other weapon that discharges projectiles either by air, explosive substance, or any other force (does not apply to officers of the law).
13. Cancellations must be submitted in writing to the Parks Department a minimum of 10 business days prior to the rental date in order to receive a full refund of the security deposit and rental fee.
Cancellations made in less than 10 working days will be subject to a cancellation fee as follows: 50% if between five and 10 working days, or 100% if less than five working days.
14. Any exceptions to these rules must be approved in writing by the Parks Commission.

I HAVE READ AND AGREE TO THE RULES FOR THE RENTAL OF TOWNSHIP PARKS

Renter's Signature:  Date: 8/13/18

Superior Township's Approval:  Date: 8/22/18

10A.

2018 FALL TREE SALE ORDER FORM


NEW Order directly on our website at washtenawcd.org ORDER DEADLINE: SEPTEMBER 21, 2018

NAME:				PHONE #:					
ADDRESS:				E-MAIL:					
CITY / ZIP:									
CONIFER TRANSPLANTS <i>(bare root)</i>	AGE	SIZE	1	10	30	50	100	Qty. Ordered	Cost
01 Balsam Fir	4	10-16"	\$3.50	\$30	\$50	\$70	\$110		\$
02 White Cedar	4	8-14"	\$3.50	\$30	\$50	\$70	\$110		\$
03 White Pine	3	8-14"	\$3.50	\$30	\$50	\$70	\$110		\$
04 Norway Spruce	3	10-16"	\$3.50	\$30	\$50	\$70	\$110		\$
05 White Spruce	4	12-18"	\$3.50	\$30	\$50	\$70	\$110		\$
TRANSPLANT BUNDLE <i>(in multiples of 10)</i>				30	50	100			
Order 30, 50 or 100 transplants and "mix & match" varieties IN MULTIPLES OF 10 ONLY.								<i>List quantities on lines above & Bundle cost at right.</i>	
<i>Example</i> order of 50: 10 Balsam Fir, 20 White Pine, 10 Norway Spruce, 10 White Spruce. Cost:\$70				\$50	\$70	\$110			\$
BULBS				3	10	25		Qty. Ordered	Cost
06 Crocus (<i>sativus</i>) Large Flowering Mixed				\$1.50	\$4.50	\$9.75			
07 Winter buttercup (<i>eranthis spp</i>), Cilicica				\$1.50	\$4.50	\$9.75			
08 Siberian quill (<i>scilla siberica</i>), Alba				\$1.50	\$4.50	\$9.75			
09 Anemone (<i>coronaria</i>), The Bride				\$1.50	\$4.50	\$9.75			
10 Anemone (<i>coronaria</i>), Blanda Blue Mix				\$1.50	\$4.50	\$9.75			
11 Camassia Lilly (Camassia leichtlinii), Cusickii				\$3.50	\$9.75	\$21.25			
12 Allium, Mixed				\$1.50	\$4.50	\$9.75			
13 Fritillaria, (<i>meleagris</i>) Michailovskyi				\$2.75	\$8.75	\$19.75			
14 Dutch Iris, Mixed				\$1.50	\$4.50	\$9.75			
15 Bulbs for bees bundle (Crocus, Anemone, Iris)				Mix of 10 bulbs for \$4.50					
PLANTING AIDS <i>(See descriptions on information sheet.)</i>				Price Per:			Qty. Ordered	Cost	
16 Marking Flags				10 / \$2.00	25 / \$5.00	50 / \$9.00	100 / \$16.00		\$
17 Fertilizer Tablets				\$0.15 each				\$	
18 Root Dip				\$2.00 / 2-oz. Bag				\$	
19 Plantskydd Repellent – 1-Qt. Liquid Pre-Mix Spray Bottle				\$23.00 / Bottle				\$	
20 Plantskydd Repellent – 1-Lb. Box Soluble Powder				\$25.00 / Box				\$	
21 Plantskydd Repellent – 3-Lb. Granular Shaker Bag				\$24.00 / Bag				\$	
22 Tree Stakes 4 foot tall				\$3.25 each				\$	

<p>MAIL FORM TO: WASHTENAW COUNTY CD 7203 JACKSON RD ANN ARBOR MI 48103-9506</p> <p>ORDER ON-LINE: www.washtenawcd.org</p> <p>QUESTIONS? CALL: (734) 718-5506</p>	<p>SUB-TOTAL: \$ _____</p> <p>ADD 6% MI SALES TAX: \$ _____</p> <p>TAX DEDUCTIBLE DONATION: \$ _____</p> <p>TOTAL DUE: \$ _____</p> <p><i>*To use credit card please visit our website www.washtenawcd.org</i></p>
---	---

Tree Information Chart

Care must be taken when selecting fall planting sites and soils for the best winter survival. Avoid planting in low areas that may collect water and freeze, damaging trees. Limit planting in heavier clay soils because they have a greater tendency to freeze and thaw, causing trees to be heaved out of the ground. Use mulch to help moderate soil temperatures and reduce heaving. Pictures of trees are on the Conservation District website.

SPECIES	Growth Rate			Soils			Soil Moisture				Shade Tolerance			Mature Height In Feet	Common Uses						Deer Damage Potential H=High, L=Low	Origin I=Introduced N=Native	Spacing Recommendations
	Rapid: 10-15"/yr.	Moderate: 6-12"/yr.	Slow: 0-8"/yr.	Sand	Loam	Clay	Dry-Moist	Moist	Moist-Wet	Wet	Full sunlight	Partial Shade	Full Shade		Christmas Trees	Erosion Control	Lumber/Veneer	Reforestation	Wildlife	Windbreaks			
			X	X	X	X		X	X		X	X	X	40-80				X	X	X	H	N	Erosion Control: 6' X 6' Reforestation: 12' X 12' Windbreaks: Plant at least 2 rows of conifers. 16 – 20 ft. between trees & rows.
	Balsam Fir			X	X	X	X		X	X	X	X	X	40-80				X	X	X	H	N	
	Red Pine	X			X			X			X			60-80		X	X	X		X	L	N	
	White Pine	X			X	X		X	X	X	X	X		80-100	X	X		X	X	X	H	N	
	Norway Spruce	X	X			X	X	X	X	X	X	X		60-80	X				X	X	L	I	
White Spruce		X	X		X	X	X	X	X	X	X		60-80	X				X	X	L	N		

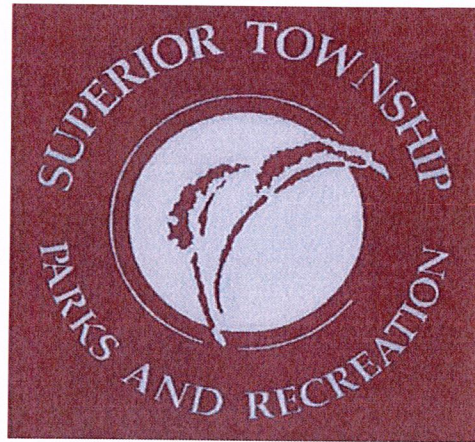
Fall-Planted Bulb Descriptions

All varieties make early forage for bees

Bulb type and Variety	Color	Height	Bulb Size	Bloom time
Crocus (<i>sativus</i>), Large Flowering Mix	Blue, white, yellow	4"		Early Spring
Winter buttercup (<i>eranthis</i>), Cilicica	Dark yellow	4"	4/+	Early Spring
Siberian quill (<i>scilla siberica</i>), Alba	White	4-6"	8/+	Early Spring
Anemone (<i>coronaria</i>), The Bride	White	10"	7/+	Mid-Spring
Anemone, (<i>coronaria</i>), Blanda Blue Mix	Blue Mixed	4"		Mid-Spring
Camassia Lilly (<i>Camassia lichtlin</i>), Cusickii	Light Blue	28"		Mid-Spring
Allium, Mixed	Mixed	4"	5/+	Late Spring
Fritillaria, Michailovskyi	Purple/Red	4"	5/+	Late Spring
Dutch Iris	Mixed	4-6"		Late Spring

*For photos of bulbs please visit our website: www.washtenawcd.org

10B.



August 9, 2018

**REQUEST FOR PROPOSAL BY
SUPERIOR TOWNSHIP PARKS & RECREATION COMMISSION
FOR
COMMUNITY PARK PLAY STRUCTURE**

Proposals must conform to the attached specifications. All proposals must be in the hands of the Superior Township Parks & Recreation office by 2:00pm Eastern Time on **Tuesday September 11, 2018**.

All proposals must be mailed or hand delivered to the following address:

Superior Township Parks & Recreation
575 E. Clark Road
Superior Township, MI 48198
Attention; Juan Bradford

The envelope must be sealed & labeled "**Community Park Play Structure Proposal**".

The Superior Township Parks & Recreation Commission reserves the right to accept or reject, completely or in part, any or all proposals and to waive any irregularity in the best interest of Superior Township.

If you have any questions regarding specifications, contact:

Juan Bradford
Parks & Recreation Administrator
(734) 480-5502 office
jbradford@superior-twp.org

Request for Proposals/Bids to:

- ❖ Design, furnish and installation of Play Structure for Community Park, 1390 Stamford (across street from), Superior Township, MI 48198
- ❖ Sealed proposals must be received by the Superior Township Parks & Recreation office by 2:00pm Eastern Time on **Tuesday, September 11, 2018**.
- ❖ Proposal shall be addressed to Superior Township Parks & Recreation 575 E. Clark Road, Ypsilanti, MI 48198 in a sealed envelope clearly marked "**Community Park Play Structure Proposal**"
- ❖ Bidders are encouraged to submit at least one (1) proposal for consideration, but not more than two (2) proposals. Separate bid forms must accompany each proposal.
- ❖ The target age group is 2 - 12.
- ❖ The project budget is not to exceed \$28,000.00 (see Project Scope).
- ❖ **Installation completed by November 15, 2018**

The RFP/Bid will be evaluated on the following criteria:

- ❖ Quality of Equipment
- ❖ Play Value
- ❖ Play Variety
- ❖ Best overall design/proposals for quoted dollar amount not exceeding project budget
- ❖ Special strengths or innovative approach

The Superior Township reserves the right to accept and/or reject any proposals or waive defects in proposals.

Any questions relating to bid proposal or to schedule a site visit should be directed to Juan Bradford, Parks & Recreation Administrator at (734) 480-5502 or via email at jbradford@superior-twp.org

PROJECT SCOPE

RFP/Bid Price **MUST** include:

- ❖ Demolition & removal of existing structure
- ❖ Haul away existing structure
- ❖ Haul away all spoils
- ❖ Existing swing set to remain
- ❖ Utilize existing area
- ❖ EWF Safety Surfacing (12" Compacted) in entire area including swings
- ❖ Geotextile Fabric under new structure area
- ❖ Restoration of any disturbed areas
- ❖ All Delivery Charges
- ❖ **Complete install including excavation.**

BIDDER

- ❖ Must provide one complete copy of their proposal/bid.
- ❖ Must specify delivery date after receipt of order and an installation schedule based on Townships desired completion date of November 15, 2018
- ❖ Shall provide a list of at least five references of similar size projects including Project Name, City, Contact Person and Phone Number
- ❖ Must provide evidence that all proposals meet or exceed all current CPSC and ASTM guidelines and are IPEMA Certified to ASTM F1487.
- ❖ Shall submit the following along with their proposal/bid:
 - 2D plan views of each proposal
 - 3D color views of each proposal
 - Descriptive product literature for playground equipment
 - Descriptive product literature for safety surfacing
 - General Product Specifications
 - Color Chart for all components, decks, posts and slides
 - A copy of manufacturer's warranty
 - A copy of the Installers NPSI Certification Certificates
- ❖ Failure to provide any of the above may disqualify your proposal
- ❖ The bidder may, at his/her option, provide any additional information which may provide further understanding of his/her proposal.
- ❖ Must include insurance certificates from both supplier and installation company.

GENERAL PLAYSTRUCTURE SPECIFICATIONS

- ❖ Each proposal must conform to the accessibility requirements of the ADA, including required number of accessible play features
- ❖ New play structure designed for Ages 2 - 12
- ❖ Minimum of 1 deck at least 6 foot in height
- ❖ Minimum of 2 slides
- ❖ All Slides proposed must have a sit down canopy
- ❖ All Slides and Slide exits must be double wall construction
- ❖ All Decks, Steps, Bridges and Ramps will be PVC coated expanded or perforated metal with no openings larger than 3/8"
- ❖ Deck Posts shall be Powder Coated, Galvanized Steel tubing
- ❖ All Deck Posts shall have a minimum finish grade depth of 30"
- ❖ All bolts, nuts screws, washers and other hardware used for assembly of equipment must be tamper resistant stainless steel
- ❖ No crawl tubes
- ❖ No tube slides
- ❖ No roofs
- ❖ All footings must be minimum 18" concrete
- ❖ Final colors to be determined by Superior Township

SAFETY SURFACING SPECIFICATIONS

- ❖ Must be a virgin engineered wood fiber (Recycled fiber materials will not be considered)
- ❖ Depth shall be 12" after compaction
- ❖ Product must be IPEMA certified to ASTM 1951-99 and ASTM F2075-01
- ❖ Geotextile fabric (1 Layer) must be a minimum of 28mils thick and have tested 26 gallons per square foot per minute permeability
- ❖ Manufacturer must carry at least \$10,000,000 liability insurance

GENERAL REQUIREMENTS

- ❖ All bidders are encouraged to schedule a visit to the site prior to bidding.
- ❖ All equipment in accordance with specifications.
- ❖ The contractor and the Township should mutually agree upon the date the equipment should be delivered and installed. This should guarantee the quickness of the job.
- ❖ Each bidder is responsible to make themselves familiar with the scope of the work.
- ❖ Superior Township has the right to cancel at any time.
- ❖ The vendor must provide a minimum of thirty days written notice of cancellation regardless of the reason.
- ❖ Bidders may withdraw their proposal/bid at any time prior to award of bid. Proposal are to remain in effect for a minimum of 90 days.
- ❖ The bidder is to guarantee in writing in the proposal/bid that this contract will not be sub-contracted to another supplier/dealer.
- ❖ Superior Township reserves the right to: accept or reject any item in the bid, to accept or reject any or all proposals, to waive any informalities for the reason of establishing uniformity, or to award the contract to other than the low bidder.
- ❖ Must specify delivery & installation date lead time based on order dater. Anticipated order date is September 26, 2018

Superior Township Parks & Recreation
575 E. Clark Road
Ypsilanti, MI 48198

COMMUNITY PARK PLAY STRUCTURE
BID SHEET

Date: _____

Company Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax: _____

Equipment Manufacturer: _____

Model: _____

Estimated Install Date: _____

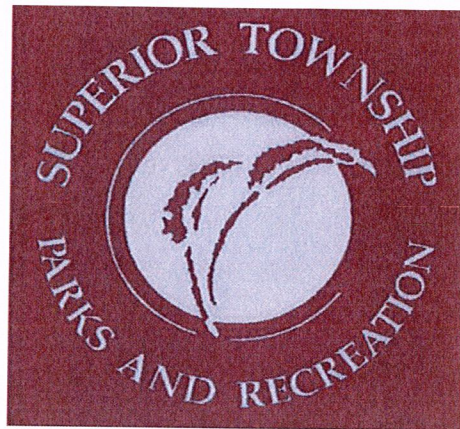
We can meet the desired installation date of Nov. 15, 2018 YES__NO__

Bidder's Signature: _____ Title: _____

Bidder's Name (print): _____ Date: _____

Total Bid amount for this proposal: \$ _____

100.



August 9, 2018

REQUEST FOR PROPOSAL BY
SUPERIOR TOWNSHIP PARKS & RECREATION COMMISSION
FOR
FREE STANDING SLIDE

Proposals must conform to the attached specifications. All proposals must be in the hands of the Superior Township Parks & Recreation office by 2:00pm Eastern Time on *Tuesday September 11, 2018*.

All proposals must be mailed or hand delivered to the following address:

Superior Township Parks & Recreation
575 E. Clark Road
Ypsilanti, MI 48198
Attention: Juan Bradford

The envelope must be sealed and labeled "**Fireman's Park Slide Proposal**".

The Superior Township Parks Commission reserves the right to accept or reject, completely or in part, any or all proposals and to waive any irregularity in the best interest of Superior Township.

If you have any questions regarding specifications, contact:
Juan Bradford, Parks & Recreation Administrator
(734) 480-5502 office
jbradford@superior-twp.org

Request for Proposals/Bids to:

- ❖ Design, furnish and installation of Free Standing Slide at Fireman's Park, 8795 MacArthur Blvd. Ypsilanti, MI 48198
- ❖ Sealed proposals must be received by the Superior Township Parks & Recreation office by 2:00pm Eastern Time on **Tuesday September 11, 2018**.
- ❖ Proposal shall be addressed to Superior Township Parks & Recreation 575 E. Clark Road, Ypsilanti, MI 48198 in a sealed envelope clearly marked " **Fireman's Park Slide Proposal**"
- ❖ The target age group is 2 - 12.
- ❖ **Installation completed by November 15, 2018**

The RFP/Bid will be evaluated on the following criteria:

- ❖ Quality of Equipment
- ❖ Play Value
- ❖ Best overall design/proposal
- ❖ Special strengths or innovative approach

The Superior Township reserves the right to accept and/or reject any proposals or waive defects in proposals.

Any questions relating to bid proposal or to schedule a site visit should be directed to Juan Bradford, Parks & Recreation Administrator at (734) 480-5502 or via email at jbradford@superior-twp.org

PROJECT SCOPE

RFP/Bid Price **MUST** include:

- ❖ Free Standing Slide
- ❖ Ages 5 - 12
- ❖ Final colors to be determined by Superior Township
- ❖ Playground Timber Containment Borders (Rotationally Molded)
- ❖ EWF Safety Surfacing (12" Compacted)
- ❖ Geotextile Fabric (Single Layer)
- ❖ All Delivery Charges
- ❖ **Complete install including excavation.**

BIDDER

- ❖ Must provide one complete copy of their proposal/bid.
- ❖ Must specify delivery date after receipt of order and an installation schedule based on Townships desired completion date of November 15, 2018.
- ❖ Shall provide a list of at least five references of similar size projects including Project Name, City, Contact Person and Phone Number
- ❖ Must provide evidence that all proposals meet or exceed all current CPSC and ASTM guidelines and are IPEMA Certified to ASTM F1487.
- ❖ Shall submit the following with their proposal/bid:
 - 2D plan views of each proposal
 - 3D color CADS of each proposal
 - Descriptive product literature for playground equipment
 - Descriptive product literature for safety surfacing
 - General product specifications
 - Color Chart for all components, decks, posts and slides
 - A copy of manufacturer's warranty
 - A copy of the Installers NPSI Certification Certificates
- ❖ Failure to provide any of the above may disqualify your proposal
- ❖ The bidder may, at his/her option, provide any additional information which may provide further understanding of his/her proposal.
- ❖ Must include insurance certificates from both supplier and installation company.

GENERAL SPECIFICATIONS

- ❖ Each proposal must conform to the accessibility requirements of the ADA, including required number of accessible play features
- ❖ All Deck Posts shall have a minimum finish grade depth of 30"
- ❖ All bolts, nuts screws, washers and other hardware used for assembly of equipment must be tamper resistant stainless steel
- ❖ All footings must be minimum 18" concrete
- ❖ Installation to be adjacent to existing 2-bay swing set
- ❖ Final installation grade shall match existing 2-bay swing set & use zone

SLIDE SPECIFICATIONS

- ❖ 3½" or 5" OD post
- ❖ Minimum slide/deck height 72"
- ❖ No tube slides
- ❖ All Slides proposed must have a sit down canopy
- ❖ All Slides and Slide exits must be double wall construction
- ❖ All Decks & Steps to be PVC coated expanded or perforated metal with no openings larger than 3/8"
- ❖ Deck Posts shall be Powder Coated Galvanized Steel tubing

SAFETY SURFACING SPECIFICATIONS

- ❖ Must be a virgin engineered wood fiber (Recycled fiber materials will not be considered)
- ❖ Depth shall be 12" after compaction
- ❖ Product must be IPEMA certified to ASTM 1951-99 and ASTM F2075-01
- ❖ Geotextile fabric (1 Layer) must be a minimum of 28mils thick and have tested 26 gallons per square foot per minute permeability
- ❖ Manufacturer must carry at least \$10,000,000 liability insurance

GENERAL REQUIREMENTS

- ❖ All bidders are encouraged to schedule a visit to the site prior to bidding.
- ❖ All equipment in accordance with specifications.
- ❖ The contractor and the Township should mutually agree upon the date the equipment should be delivered and installed. This should guarantee the quickness of the job.
- ❖ Each bidder is responsible to make themselves familiar with the scope of the work.
- ❖ The Township has the right to cancel at any time.
- ❖ The vendor must provide a minimum of thirty days written notice of cancellation regardless of the reason.
- ❖ Bidders may withdraw their proposal/bid at any time prior to award of bid. Proposal are to remain in effect for a minimum of 90 days.
- ❖ The bidder is to guarantee in writing in the proposal/bid that this contract will not be sub-contracted to another supplier/dealer.
- ❖ Superior Township reserves the right to: accept or reject any item in the bid, to accept or reject any or all proposals, to waive any informalities for the reason of establishing uniformity, or to award the contract to other than the low bidder.
- ❖ Must specify delivery date lead time based on order date. Anticipated order date is September 26, 2018.

Superior Township Parks & Recreation
575 E. Clark Road
Ypsilanti, MI 48198

FIREMAN'S PARK SLIDE
BID FORM

Date: _____

Company Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax: _____

Equipment Manufacturer: _____

Model: _____

Estimated Install Date: _____

We can meet your desired installation date of Nov. 15, 2018 YES ___ NO ___

Bidder's Signature: _____ Title: _____

Bidder's Name (print): _____ Date: _____

Total Bid amount for this proposal: \$ _____

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 07/24/2018 - 08/27/2018

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
07/24/2018	GENL	40720	752219282	GORDON FOOD SERVICE, INC.	FOOD - KITE AND ROCKET DAY	740.000	754	101.88
07/24/2018	GENL	40730	A-114148	PARKWAY SERVICES	PORTA JOHN - KITE AND ROCKET DAY	740.000	754	115.00
07/24/2018	GENL	40739	72418	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/26/18 PAY	289.000	000	9,152.37
07/24/2018	GENL	40740	1535659	SWANK MOTION PICTURES, INC	MOVIE IN THE PARK LICENSE	740.000	754	435.00
07/24/2018	GENL	40742	21414	WALMART COMMUNITY/SYNCB	SUMMER PROGRAM	740.000	754	37.34
			21414	CHECK GENL 40742 TOTAL FOR FU	KITE & ROCKET DAY	740.000	754	548.99
								586.33
07/31/2018	GENL	40746	96442	CONGDON'S ACE HARDWARE	PAINT & SIGN HARDWARE	930.000	755	44.55
07/31/2018	GENL	40747	9844147729	GRAINGER	GRAFFITI REMOVER & SHOP SUPPLIES	740.000	755	26.40
07/31/2018	GENL	40749	A-114323	PARKWAY SERVICES	PORTA JOHN - OAKBROOK PARK JULY 18	740.000	754	115.00
07/31/2018	GENL	40750	JULY 18	PATRICK PIGOTT	CELL PHONE - JULY 18	850.000	754	32.00
07/31/2018	GENL	40754	JULY 18	SUPERIOR TWP PAYROLL FUND	PENSION /HCSF - JULY 2018	289.000	000	1,135.90
07/31/2018	GENL	40755#	2018-P&R-09	SUPERIOR TWP UTILITY DEPARTME	CELL PHONES - JULY 2018	850.000	751	56.05
			2018-P&R-07	DIESEL FUEL		742.000	755	329.88
			2018-P&R-09	CELL PHONES - JULY 2018		850.000	755	31.19
				CHECK GENL 40755 TOTAL FOR FU				417.12
07/31/2018	GENL	40756	55165553	WEX BANK	FUEL - JULY 2018 & KITE & ROCKET	DA742.000	755	312.49
08/07/2018	GENL	40761	225480703	CONKLIN LANDSCAPING, INC	OAKBROOK PARK - LAWN DAMAGE REPAIR	930.000	755	2,825.00
08/07/2018	GENL	40762	JULY 2018	DTE ENERGY	ELECTRIC - PARKS BARN -JULY 2018	920.000	755	43.90
08/07/2018	GENL	40765#	1020446 20645	HOME DEPOT CREDIT SERVICES	KITE & ROCKET DAY - MESSAGE BOARD	S740.000	754	14.97
			1020446 20645	CHECK GENL 40765 TOTAL FOR FU	KITE & ROCKET DAY - MESSAGE BOARD	S930.000	755	109.61
								124.58
08/07/2018	GENL	40772	26592	MARGOLIS COMPANIES, INC.	MULCH - FIREMAN'S PARK	740.000	755	48.00
08/07/2018	GENL	40780	001822	SAM'S CLUB/SYNCHRONY BANK	KITE AND ROCKET DAY	740.000	754	188.63
08/07/2018	GENL	40782	21-47338	SIGNS BY TOMORROW	SIGNS - MOVIES IN THE PARK	975.000	754	500.50
08/07/2018	GENL	40785	8918	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/9/18 PAY	289.000	000	9,090.02
08/14/2018	GENL	40806	26593	MARGOLIS COMPANIES, INC.	MULCH - OAKBROOK & FIREMAN'S PARK	740.004	755	48.00

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 CHECK DATE FROM 07/24/2018 - 08/27/2018

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
08/14/2018	GENL	40810	A-114884	PARKWAY SERVICES	PORTA JOHN - FIREMAN'S PARK AUG 18	740.000	754	115.00
08/21/2018	GENL	40815	302-702241	AUTO VALUE YPSILANTI	TRAILER REPAIR	930.000	755	25.56
08/21/2018	GENL	40828	JULY 18 -1	PATRICK PIGOTT	CELL PHONE - JULY 18	850.000	754	32.00
08/21/2018	GENL	40835	82318	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 8/23/18 PAY	289.000	000	8,203.87
Total for fund 508 PARKS & RECREATION								33,719.10

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 07/31/2017
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	259,253.00	259,253.00	21,604.42	108,022.10	58.33	146,826.15
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	927.00	927.00	81.68	436.92	52.87	571.76
508-000-663.000	INTEREST ON RESERVES INCOME	670.00	670.00	607.11	(3,187.47)	575.74	593.91
508-000-671.100	DISPOSITION OF ASSETS	0.00	0.00	0.00	0.00	0.00	2,150.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	0.00	(156.95)	100.00	246.31
508-000-696.000	DONATIONS	0.00	0.00	0.00	(100.00)	100.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	77,238.00	77,238.00	0.00	77,238.00	0.00	0.00
Total Dept 000 - REVENUE		338,088.00	338,088.00	22,293.21	182,252.60	46.09	150,488.13
TOTAL REVENUES		338,088.00	338,088.00	22,293.21	182,252.60	46.09	150,488.13
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,047.00	8,047.00	533.54	4,418.31	45.09	3,513.00
508-751-702.000	SALARIES	33,104.00	33,104.00	3,106.45	10,674.66	67.75	20,917.97
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	246.64	75.34	944.00
508-751-727.000	OFFICE SUPPLIES	500.00	500.00	0.00	247.35	50.53	191.34
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,300.00	1,300.00	0.00	95.00	92.69	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,400.00	2,400.00	5.00	2,338.75	2.55	115.35
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	56.05	817.96	31.84	674.01
508-751-851.000	INSURANCE & BONDS	7,500.00	7,500.00	697.03	2,687.34	64.17	4,160.47
508-751-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	444.75	55.53	626.50
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	421.52	15.70	477.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	600.00	600.00	0.00	170.00	71.67	518.00
508-751-963.000	BANK FEES & CHARGES	50.00	50.00	0.00	39.53	20.94	33.72
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	1,000.00	0.00	149.99
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	(100.00)	100.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		58,801.00	58,801.00	4,398.07	24,101.81	59.01	33,526.83
Dept 754 - RECREATION							
508-754-702.000	SALARIES	9,744.00	9,744.00	1,549.16	5,450.73	44.06	2,739.30
508-754-710.000	TRAINING	800.00	800.00	0.00	800.00	0.00	550.00
508-754-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,556.81	771.95	74.27	1,428.53
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	64.00	129.83	67.54	223.79
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	122.34
508-754-975.000	SIGNAGE	1,000.00	1,000.00	500.50	244.20	75.58	0.00
Total Dept 754 - RECREATION		15,544.00	15,544.00	3,670.47	7,996.71	48.55	5,063.96
Dept 755 - PARK MAINTENANCE							
508-755-702.000	SALARIES	103,662.00	103,662.00	11,198.42	48,797.03	52.93	50,777.27
508-755-710.000	TRAINING	800.00	800.00	0.00	800.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,836.00	1,836.00	0.00	15.44	99.16	1,726.31
508-755-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	141.40	1,139.12	62.03	1,374.66
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	1,500.00	1,500.00	0.00	1,415.18	5.65	267.00

12A

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/18	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 07/31/2017
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-741.000	UNIFORMS	1,000.00	1,000.00	340.00	0.00	660.00	34.00	468.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	2,296.92	642.37	2,703.08	45.94	2,083.24
508-755-850.000	TELECOMMUNICATIONS	480.00	480.00	226.80	31.19	253.20	47.25	248.23
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	800.00	800.00	259.23	43.90	540.77	32.40	304.84
508-755-930.000	REPAIR & MAINTENANCE	10,000.00	10,000.00	4,700.03	2,984.23	5,299.97	47.00	2,487.01
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	5,850.00	0.00	(2,050.00)	153.95	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	23,593.45
508-755-981.000	EQUIPMENT UNDER \$5,000	5,000.00	5,000.00	1,209.72	0.00	3,790.28	24.19	694.96
Total Dept 755 - PARK MAINTENANCE		162,578.00	162,578.00	73,513.93	15,041.51	89,064.07	45.22	84,024.97
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
PROJECTS								
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		80,000.00	80,000.00	1,433.90	0.00	78,566.10	1.79	0.00
Dept 966 - UNALLOCATED EXPENSES								
FICA								
PENSION								
Total Dept 966 - UNALLOCATED EXPENSES		21,165.00	21,165.00	13,632.92	2,389.37	7,532.08	64.41	12,722.36
TOTAL EXPENDITURES		338,088.00	338,088.00	130,827.23	25,499.42	207,260.77	38.70	135,338.12
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		338,088.00	338,088.00	155,835.40	22,293.21	182,252.60	46.09	150,488.13
TOTAL EXPENDITURES		338,088.00	338,088.00	130,827.23	25,499.42	207,260.77	38.70	135,338.12
NET OF REVENUES & EXPENDITURES		0.00	0.00	25,008.17	(3,206.21)	(25,008.17)	100.00	15,150.01