

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission
Regular**

JULY 2018 meeting

will be held

MONDAY, JULY 23, 2018 @ 6:30 p.m.

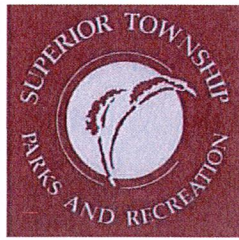
at

OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

**For additional info call: (734) 480-5502
or email: superiorparks@superior-twp.org**



**SUPERIOR CHARTER TOWNSHIP
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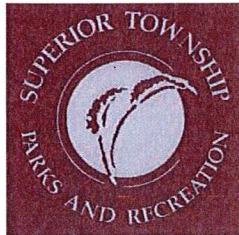
will be held

MONDAY, JULY 23, 2018 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
JULY 23, 2018 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) June 25, 2018
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational Info: Role of Parks & Rec. in Summer Nutrition & Learning
 - B) Park Rental Form – Fireman's Park / August 11, 2018
 - C) Special Event Attendance Calendar
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
- 11) BILLS FOR PAYMENT**
 - A) June 26, 2018 – July 23, 2018
- 12) FINANCIAL STATEMENTS**
 - A) June 2018 Revenue & Expenditure Report
 - B) Kite & Rocket Day Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday, August 27, 2018 @ 6:30pm

**CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION
REGULAR MEETING
JUNE 25, 2018
PROPOSED MINUTES
PAGE 1**

5 A.

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Parks & Recreation Commission was called to order by the Chair Marion Morris at 6:35 p.m. June 25, 2018 at the Old Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Chair Morris led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Terry Lee Lansing, Sandi Lopez, Marion Morris, Nahid Sanii-Yahyai, Bernedia Word and Paula Jefferson.

Absent: Martha Kern-Boprie

Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; Dave Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

4. ADOPTION OF AGENDA

It was moved by Sanii-Yahyai, supported by Lopez, to adopt the agenda as presented.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MAY 29, 2018

It was moved by Lopez, supported by Sanii-Yahyai, to approve the minutes of the regular board meeting of May 29, 2018.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

None

7. REPORTS

**CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION
REGULAR MEETING
JUNE 25, 2018
PROPOSED MINUTES
PAGE 2**

A. CHAIRPERSON

- Chair Morris will be conducting the annual review for administrator Juan Bradford in the coming month.

B. ADMINISTRATOR

Commission Lansing inquired if we have provided porta-johns in the past for the Oakbrook Sports program. Administrator Bradford stated that we had not. He stated that we are providing the porta-johns this year because, in the past, a family who lived near the baseball diamond would let people use their bathroom. The family has since moved away. The cost of two porta-Johns is \$115.00 for two months at a total of \$230.00. We will pay for a third month, but that would be paid for out of the recreation fund as the porta-john will be used for movie night as well.

C. BOARD LIASON

- The township was awarded \$10,000.00 from Community Tourism Action Plan (CTAP) for the Dixboro Village Green pavilion.
- Utilizing Right-of-Way Monies, Lucas Nursery will be installing 16 pear trees in the right-of-way on Geddes from Andover to Harris. The total cost will be around \$2500.00.
- No update on Salem Township's Gotfredson sewer plans.
- The Dixboro House (formerly the Lord Fox) plans have been approved by the township.
- Discussions continue regarding the removal of the Peninsular Dam. The township has about 7 residents who have houses behind the dam and hold riparian rights on the pond. They are adamantly opposed to the removal of the dam. The dam is owned by the City of Ypsilanti and the township does not have a say in what happens to the dam. The City of Ypsilanti has funding for removal of the dam not for repair. The township is working to ensure that the residents do not lose their riparian rights.
- The administrative staff met with Ypsilanti District Library (YDL) and the library's architects regarding the plans for the Superior Township branch of the Ypsilanti District Library. If the library millage passes in November the YDL is committing all of its reserves to the new library. The funds generated by the millage would go towards operations for the future. The library design allows for expansion if space is needed in the future.
- There was a 2nd reading and adoption of the Fleming Creek Zoning Ordinance Text Amendment. The ordinance amendment will require that commercial developments and subdivisions submit, as part of their site plan, technical information to the Fleming Creek Advisory Council for review and an advisory opinion. The review and opinion are non-binding.

**CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION
REGULAR MEETING
JUNE 25, 2018
PROPOSED MINUTES
PAGE 3**

- There was a 2nd reading and adoption for the amendment of Utility Ordinance No. 169. The amendment makes it explicitly clear that the township prohibits private parties or other entities from running water or sewage lines in all road right-of-ways within the township that will serve areas outside the township without authorization from the township.
- The board authorized that July is Parks & Recreation Month.
- There was a second agreement made between the township and the Washtenaw County Road Commission for 2018 road repairs. There is still a question if the sewer lines on Harvest Lane need to be replaced. Once an outcome is determined Harvest Lane will be resurfaced.
- The township has switched planning firms from Pennington to Carlisle | Wortman.
- The building department will be purchasing a new vehicle.
- The board approved the replacement of tiles in the township hall.

D. BOARD MEETING ATTENDEE

Commissioner Sanii-Yahyai mentioned a compliment from a citizen regarding the improvement of the roads. He also recommended seasonal weight restrictions for trucks driving on the township roads in order to maintain them longer.

E. PARK STEWARD

The Park Steward report was submitted and included info on the variety of ticks in the region.

F. SAFETY

None

8. COMMUNICATIONS

- A) Educational Info: Year of the Tick
- B) Citizens Letter Requesting Porta-john @ Oakbrook Park
- C) Superior Land Preservation Society Newsletter
- D) Letter of Support for Washtenaw County Parks Skate Park Grant Application
- E) Park Rental Form –Oakbrook Park

It was moved by Sanii-Yahyai, supported by Lansing, to receive the communications.

**CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION
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9. OLD BUSINESS

- Chair Morris thanked everyone who assisted with Superior Day. Attendees had a good time despite the rain. There was a compliment from a Tanglewood resident and they said they would tell their neighbors how much they enjoyed the event.
- Commissioner Sanii-Yahyai inquired about the purpose of a rain date for events. Chair Morris said that the decision to call the event due to rain was not made in time to contact all the vendors who were participating.

10. NEW BUSINESS

A. RESOLUTION PROCLAIMING JULY AS PARKS & RECREATION MONTH

This is an annual resolution that recognizes July as Parks & Recreation Month. There was some discussion as to the purpose of the annual proclamation.

It was moved by Jefferson, supported by Sanii-Yahyai, to recognize July as Parks & Recreation Month.

The motion carried by unanimous vote.

B. NEW PARK MAINTENANCE TRUCK BIDS FROM STATE OF MICHIGAN MIDEAL

It was moved by Sanii-Yahyai, supported by Morris, to accept the MiDeal bid for the purchase of an F-250 Truck from Gorno Ford for the total of \$24,198.00.

Roll call:

Ayes: Word, Morris, Lopez, Lansing, Sanii-Yahyai, Jefferson

Nays: None

Absent: Kern-Boprie

The motion carried by unanimous vote.

C. SPECIAL EVENTS SIGN-UP

Kite and Rocket Day: Sanii-Yahyai, Morris, Lopez

Movies in the Park: Everyone

Kickball Day: Jefferson, Sanii-Yahyai, Kern-Boprie?

Dixboro Farmer's Market, Friday, July 27: Word

Dixboro Farmer's Market, Friday, August 31: Morris

Dixboro Farmer's Market, Friday, September 28: Lansing

**CHARTER TOWNSHIP OF SUPERIOR PARKS & RECREATION COMMISSION
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11. BILLS for PAYMENT

It was moved by Morris, supported by Lansing, to receive the bills for payment in the amount of \$18,897.41.

The motion carried by unanimous vote.

12. FINANCIAL STATEMENTS

- A. May 2018 Revenue & Expenditure Report
- B. 2017 Final Revenue & Expenditure Report

It was moved by Lansing, supported by Jefferson, to receive the May 2018 Revenue & Expenditure report and the 2017 Final Revenue & Expenditure report.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Chair Morris received a letter from Jack Smiley regarding the preservation of an 80 acre parcel of land on Berry Road. The board of trustees has pledged \$20,000.00 towards the preservation. The Superior Land Preservation Society has also pledged \$20,000.00. Jack Smiley is reaching out to individuals for pledges as well. He is also working with the Audubon Society, the City of Ann Arbor and The Greenbelt Group amongst others. He does not want money at this moment. He wants to secure the pledges to make his case for preservation stronger. The land appraised at \$693,000.00 and the conservation easement was appraised at \$492,000.00. He needs pledges of around \$200,000.00. The Audubon Society found over 40 different species of birds on the land.

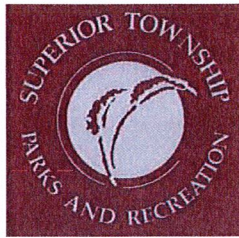
14. ADJOURNMENT

It was moved by Sani-Yahyai, supported by Morris, to adjourn the meeting.

The meeting adjourned at 7:14 p.m.

Respectfully submitted,

Paula Jefferson, Park Commissioner & Co-Chair



7B

ADMINISTRATOR REPORT JULY 23, 2018

- Board of Trustees Meeting Attendee
Next Meeting: August 20, 2018 – Commissioner Jefferson
- Dixboro Market Attendee
Next Market: July 27, 2018 – Commissioner Word
- Thank you to all the commissioners and staff that worked the Kite & Rocket Day event. This was another very well attended event with a constant flow of people throughout the day.
- The Summer Playground Program has completed 5 of the 8 week schedule. The kids have been able to do many fun things this year, including a visit last week to The Farm at St. Joe's. On July 10th two time Olympic Gold Medalist Lindsay Tarpley visited the kids. Ms. Tarpley brought a group of soccer players from around the world and instructed the kids in soccer and talked about nutrition & life skills. Afterwards the kids were treated to a picnic.
- Our first "Movies in the Park" event is quickly approaching. By overwhelming response from the commissioners will be showing COCO. I have been in contact with Lt Flores from the sheriff's department who is co-sponsoring this event with us and he has informed me that at least 2 deputies will be there for the duration of the event. They will be showing off the cruisers and interacting with the kids. I have also invited the fire department to attend and show the kids their trucks & firefighting equipment. Patrick is in the process of having signs and a banner made to advertise the event.

Respectfully submitted,



Juan Bradford

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To: Superior Township Park Commission
From: Martha Kern-Boprie
Subject: Township Board Attendee Report
Date: July 16, 2018

I attended the Township Board Meeting this evening. All board members were present except Trustee Roderick Green.

Public Participation

Jeff Irwin, candidate for State Senate introduced himself.
I reported on the successful Kite & Rocket Day.

Presentations & Public Hearings

1. New Washtenaw County Road Commission (WCRC) Managing Director Sheryl Siddall was introduced. Ms. Siddall has 21 years of experience at WCRC in engineering. She is also an attorney.
2. Harvest Lane Sewer Options by George Tsakoff of Orchard, Hiltz & McCliment (OHM)
OHM reported that the sewer line in Harvest Lane is oversized. The line is fairly flat and shallow, but had few backups due to its large size. It used to serve a much larger population base, and now serves only Harvest Lane and the Arbor Woods Mobile Home Park. OHM suggests inserting a liner into the existing line. This will be much less costly and disruptive than installing a new sewer line parallel to the existing line. Only the sewer main will be lined, not the service leads into houses. Connection holes will be drilled into the liner to meet the service leads. Ellen Kurath asked for the expected service life of the liner, and OHM answered 50 years.
3. Cannabis Legal Group – Craig Aronoff – was not present
4. Third Coast of Ypsilanti, LLC – Darrell Stavros
Darrell Stavros stated he opened Third Coast of Ypsilanti, LLC in 2009. He seeks a Superior Township ordinance amendment to allow him to do business in Superior Township as growing, processing and transporting facility. He lives in Superior Township. He seeks 5 licenses in the township, and he estimates revenue to the township could amount to \$300,000 annually. This amount is 25% of projected total revenue. Mr. Stavros wants township board action before the next regular township board meeting on August 20. Supervisor Schwartz agreed to poll board members and inform Mr. Stavros within a week if there was potential of positive board action before August 20. Nancy Caviston asked about funding for additional police services that may be needed if the business is approved. Mr. Stavros stated that in addition to the 25% of revenue that goes to the township, 30% of revenue will go to the county sheriff department. His business partner spoke about the facility security system. No crime has been reported at Third Coast Ypsilanti, LLC since it opened. He estimates ten employees will work in the facility.
5. Fire Chief – MOU for FEMA Firefighter Self-contained Breathing Apparatus grant
Superior Township and eight other units of government applied for a FEMA grant to purchase self-contained breathing apparatus. Unit cost is \$7,250 and entire grant totals \$1,464,500. Superior Twp presently has 16 airpacks with about two years of service left in them. The Fire Chief asked for authorization to apply and also for Superior Twp to act as grant fiduciary. Both requests were approved.

Reports

A. Supervisor

In August he will bring a proposal to the board for a hunting ordinance update. Also in August he will bring a proposal for a law firm to update the Township Personnel Policy. Trustee Green was appointed to the County Road Commission today. Mr. Green cannot serve on both the Township Board and the County Road Commission, so he will have to resign his position on the Township Board. It was noted that Mr. Green is also a candidate for County Commissioner on the August primary ballot, and he will not be able to hold that position either, if elected.

Sycamore Meadow Apartments underwent the regular two-year inspection a few days ago. 95% of the units failed this inspection. This is an entity regulated by the federal Housing & Urban Development (HUD) agency. A HUD auditor is now involved. Washtenaw County officials sent a letter to the owners of Sycamore Meadows. Supv. Schwartz characterized staff and work at Sycamore Meadows as incompetent. Residents of Sycamore Meadows are organizing with county officials to take action about the situation.

Dixboro Pavilion architectural plans were approved. Dixboro Green LLC representatives believe work should be complete in the fall. Treasurer McKinney reported that murals have been commissioned throughout the county. Superior Township will have one, probably of a barn. It may be located near Dixboro. At a future township board meeting County Parks & Recreation will progress at Staebler County Farm Park. A blacksmithing and woodworking center will be established first.

Wiard Road work should be complete by July 20.

NEW BUSINESS

A. Road Work on Harvest Lane and Overbrook Ct in Tanglewood. Approved

B. Timberwood Ct road improvement

This is a private road. Hutch offered to repair with 2" of pavement for \$38,000. Approved

C. Nimble IT Systems

Twp. staff and officials are very dissatisfied with the present IT consultant. Nimble IT Systems conducted an assessment four years ago, and Supv Schwartz re-contacted them. The board approved both a contract for \$3,000 to do another assessment, and Ad Hoc Service Rates so they can begin work within a week. Long term rates will be based on the findings of the assessment.

D. FEMA grant – covered in presentations.

E. Camera Bid

This is a bid to obtain security cameras. Twp. staff has one bid and may secure a better one. Max cost estimated at \$6,500. Board approved acquisition of cameras for a cost not to exceed \$6,500.

F. Door Opener

Board approved a bid to obtain Americans with Disabilities Act (ADA) compliant door openers for four doors, both exterior and interior for a total of \$10,000.

G. Region 9 Veterans Community Action Team gaming license

This is a request for a charity poker license. The board approved.

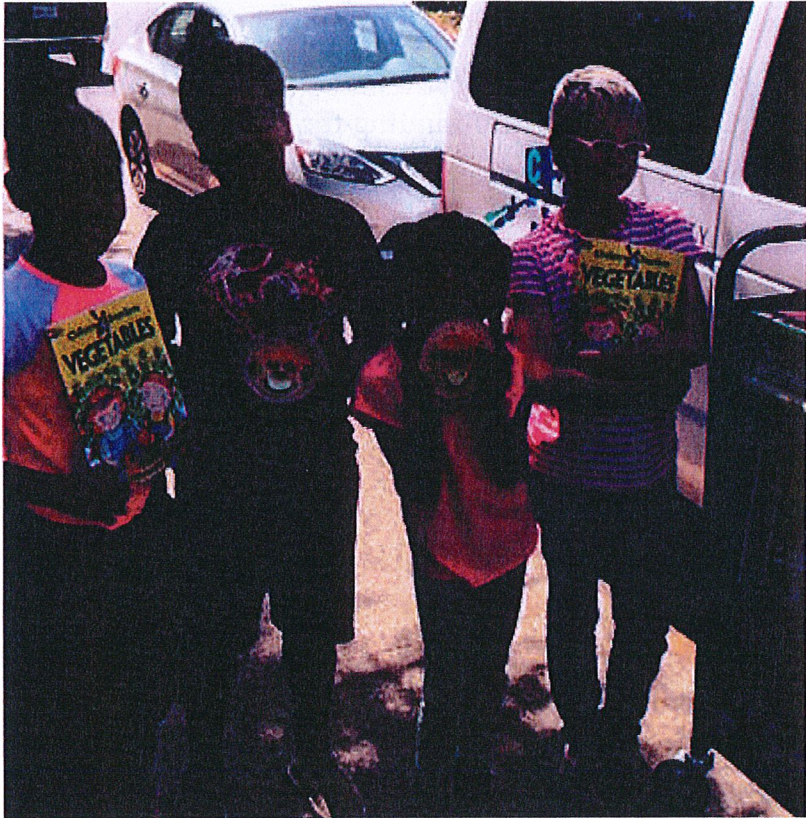
- H. Request from Miller, Canfield law firm to represent a client concerning potential use of property at 5800 Cherry Hill Road (former Whittaker-Gooding site) for a Chinese language school. Because Miller, Canfield has represented Superior Township in the past, they have to seek the township's authorization to represent another client on matters that may come before the township. Authorization was approved.
- I. Huron River Watershed Council dues – approved payment
- J. Washtenaw County Clean-Up Day sponsorship – approved payment

Pleas and Petitions

Trustee Alex Williams asked what DTE Energy is doing on Prospect Road near North Prospect Park. There has been a DTE Energy truck sitting there for four days. Supv Schwartz said he will investigate.

The meeting adjourned at 9:10 pm.

National Summer Learning Day: The Critical Role of Parks and Rec in Summer Nutrition and Learning



Happy [National Summer Learning Day](#)! Led by the National Summer Learning Association (NSLA), National Summer Learning Day is an advocacy day aimed at elevating the importance of keeping all kids learning, safe and healthy during the summer. Today, the country will unite in advocacy efforts and celebrations hosted by hundreds of partner organizations to promote awareness around combatting summer learning loss and the methods by which to successfully incorporate summer learning opportunities into programming available for children in communities nationwide. Park and recreation agencies across the country serve as critical partners in their community's efforts to promote children's health and learning throughout the summer months.

As one of the largest providers of the USDA's Summer Food Service Program (SFSP), parks and recreation agencies are at the forefront of promoting children's health over the summer by serving as SFSP sponsors or sites. SFSP offers free nutritious meals

and snacks over the summer to children who may otherwise go hungry due to a loss of access to the free or reduced-price meals available to them during the school year. Unfortunately, there still remains a significant gap in how many children are served summer meals that typically have access to free school meals.

According to the [Summer Nutrition Programs Report](#) released by the Food Research & Action Center, only one in seven children who ate a free or reduced-price school lunch during the 2016-2017 school year was reached by the Summer Nutrition Programs in July 2017. While more extensive research is needed, potential barriers to accessing summer meals may include a lack of awareness regarding the availability of these programs, changes in SFSP site locations from year to year, lack of transportation to SFSP sites, and insufficient public and private funding for summer enrichment programming that can greatly enhance SFSP sites and ensure high participation throughout the summer.

Offering enrichment activities as part of a summer meal program is a critical strategy to closing the gap between the number of children who receive free or reduced-price meals during the school year compared to the number of children who participate in summer meal programs. In addition to reducing the impact of summer hunger, summer meal sites that offer enrichment activities also mitigate the effects of summer learning loss, particularly for low-income children who may lose two to three more months of math and reading achievement compared to their more affluent peers.

In addition to offering summer meals and enrichment activities, park and recreation agencies are making year-round contributions to children's health and wellness by taking the [pledge to Commit to Health](#). Commit to Health is a national movement to create healthier out-of-school time (OST) programs through the implementation of the evidence-based Healthy Eating and Physical Activity (HEPA) standards at their sites.

Join us in celebrating National Summer Learning Day and share your story with us!

To learn more about how summer meal sites are incorporating enrichment activities into their meal program or to share the innovative enrichment programming your summer meal site is offering, please contact NRPA's Senior Government Affairs Manager [Kate Clabaugh](#).

[Megan Phillippi](#) is NRPA's Government Affairs Intern.

PARK RENTAL FORM

Renter's Name: Pastor Harold Wimberly Phone: _____
(734) 545-5341

Address: 1601 Stamford Blvd.

City, State: Ypsilanti, Michigan

E-mail: hwimberlyjr@comcast.net

Park Requested: Fireman's Park Date(s): August 11, 2018

Times: From: 1pm To: 4pm (Setup time 11³⁰ AM)

Event: Common Ground Youth and Family Community Picnic

No. of Participants: 300

Will admission be charged: ___ Yes No If Yes, what amount: _____

Will food and/or beverages be served: Yes ___ No If Yes, how often: The entire event

Please list any special equipment to be used (lighting, sound system, etc.):
Grills, DJ will have his equipment w/Generator and Bounce Houses

Cleanup will be completed by: Picnic Team Phone: _____
(734) 545-5341

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.



PARKS & RECREATION

675 F. Clark • Ypsilanti, MI 48197

PARK USE RULES

The Charter Township of Superior has agreed to allow township parks to be used for community gatherings. The following rules, effective December 1, 2000, govern the use of this park:

1. Signed contracts are due from potential renters before consideration will be given.
2. Office personnel shall review the application for approval. In the event the application is approved, the following distribution will apply:
 - a. One copy will remain in the Parks and Recreation Rental File.
 - b. One copy shall be given to the applicant. This copy must be presented in order to enter the facility at the designated time of usage.
 - c. One copy shall be given to the Superior Township Hall to be held on file.
3. There will be a walk-through of the park before the function and after the function to verify condition of the park.
4. The Sheriff's Department will be notified of the function's location, date and time.
Please Note: Failure to vacate the property at the predetermined, designated time will result in automatic charges beginning at one-quarter hour. Such charges will be at the hourly rate of \$40.00.
5. Cleanup of the park and control of the group's conduct is the sole responsibility of the person and/or group identified on the application.
6. Bathroom facilities will be the sole responsibility of the renter.
7. No alcoholic beverages and/or drugs of any kind are permitted on township property.
8. If the park is requested to be used for money making purposes, or if admission to the facility and/or grounds will be charged, such use MUST be approved in writing by the Parks Commission.
9. The use of any electronic equipment MUST be approved by the Parks Commission.
10. Any misuse of the park, or abuse of the rules will result in a loss of 100% of the deposit. If the cost to repair damages exceeds the deposit, the township will request additional payment. In the event that the additional payment is not received, the township shall seek legal remedy.
11. No person shall engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene, or otherwise disorderly conduct tending to create a breach of the peace, or to disturb or annoy others while on township property.
12. No person shall at any time bring onto township property nor have in their possession, nor discharge, nor setoff anywhere upon township property a firearm, bow, or other weapon that discharges projectiles either by air, explosive substance, or any other force (does not apply to officers of the law).
13. Cancellations must be submitted in writing to the Parks Department a minimum of 10 business days prior to the rental date in order to receive a full refund of the security deposit and rental fee.
Cancellations made in less than 10 working days will be subject to a cancellation fee as follows: 50% if ~~between five and 10 working days, or 100% if less than five working days.~~
14. Any exceptions to these rules must be approved in writing by the Parks Commission.

I HAVE READ AND AGREE TO THE RULES FOR THE RENTAL OF TOWNSHIP PARKS

Renter's Signature: _____ Date: _____

Pastor Harold Kimberling

6/12/18

Superior Township's Approval: _____ Date: _____

[Signature]

6/27/18

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2018 Special Events / Doxboro Market Attendance Summer Calendar

<u>EVENT</u>	<u>EVENT TIME</u>	<u>EVENT DATE</u>	<u>COMMISSIONER(S)</u>
<i>Kite & Rocket Day</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, July 14th</i>	<u><i>Marion Morris</i></u> <u><i>Sandi Lopez</i></u> <u><i>Nahid Sanii-Yahyai</i></u>
<i>Movies in the Park</i>	<i>8:00pm - 11:00pm</i>	<i>Saturday, August 11th</i>	<u><i>ALL HANDS ON DECK!</i></u> <u><i>Marion, Paula, Martha,</i></u> <u><i>Sandi, Terry Lee, Nahid,</i></u> <u><i>Bernedia, Juan, Dave,</i></u> <u><i>Patrick, Don, Matt, Michael</i></u>
<i>Kickball Day</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, Sept. 8th</i>	<u><i>Paula Jefferson</i></u> <u><i>Martha Kern-Boprie</i></u> <u><i>Nahid Sanii-Yahyai</i></u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, July 27th</i>	<u><i>Bernedia Word</i></u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, August 31st</i>	<u><i>Marion Morris</i></u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, Sept. 28th</i>	<u><i>Terry Lee Lansing</i></u>

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 508 PARKS & RECREATION								
07/10/2018	GENL	40651	JUNE 2018	DTE ENERGY	ELECTRIC - PARKS BARN -JUNE 2018	920.000	755	43.53
07/10/2018	GENL	40659	906808 915740	LOWE'S	PPE FOR STAFF/OFFICE WINDOW SHADE	740.000	755	102.45
			906808 915740		PPE FOR STAFF/OFFICE WINDOW SHADE	740.000	755	6.16
				CHECK GENL 40662 TOTAL FOR FU				108.61
07/10/2018	GENL	40662	26451	MARGOLIS COMPANIES, INC.	TOP SOIL - OAKBROOK PARK	740.004	755	38.00
			26450		TOP SOIL - OAKBROOK PARK	740.004	755	38.00
				CHECK GENL 40662 TOTAL FOR FU				76.00
07/10/2018	GENL	40665	A-113613	PARKWAY SERVICES	PORTA-JOHN OAKBROOK PARK - JULY 2017	201740.000	755	115.00
07/10/2018	GENL	40670	86573691	SITEONE LANDSCAPE SUPPLY, LLC	GRASS SEED - OAKBROOK PARK	930.000	755	106.67
07/10/2018	GENL	40674	71218	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/12/18 PAYROLL	289.000	000	8,488.67
07/10/2018	GENL	40675#	2018-P&R-06	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONES - JUNE 2018	850.000	751	56.14
			2018-P&R-06		CELL PHONES - JUNE 2018	850.000	755	32.26
				CHECK GENL 40675 TOTAL FOR FU				88.40
07/10/2018	GENL	40676	146	SWEAT SHOP CUSTOM EMBROIDERY	MAINTENANCE STAFF UNIFORMS	741.000	755	125.00
07/11/2018	GENL	40682	JUNE 2018	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JUNE 2018	289.000	000	1,117.76
07/17/2018	GENL	40683	181395	ALL SEASONS LANDSCAPING CO.	I EDGER BLADES	930.000	755	33.54
07/17/2018	GENL	40688	95799	CONGDON'S ACE HARDWARE	TORO REPAIR	930.000	755	5.07
07/17/2018	GENL	40692	9584444	HOME DEPOT CREDIT SERVICES	NUMBERS FOR PARK SIGNS	930.000	755	35.75
07/17/2018	GENL	40696	MAY/JUNE	JUAN BRADFORD	MILEAGE REIMBURSEMENT MAY-JUNE 2018	860.000	751	168.95
07/17/2018	GENL	40699	47634	PARHELION TECHNOLOGIES	EMAIL SERVICE - JULY 2018	801.000	751	5.00
07/17/2018	GENL	40700	A-11028	PARKWAY SERVICES	PORTA-JOHN -FIREMANS PARK - KITE	AN740.000	755	115.00
07/17/2018	GENL	40706	11770100	SPARTAN DISTRIBUTORS INC	TORO MOWER BLADES	930.000	755	41.66
07/17/2018	GENL	40711	150	SWEAT SHOP CUSTOM EMBROIDERY	MAINTENANCE STAFF HATS	741.000	755	30.00
				Total for fund 508 PARKS & RECREATION				10,704.61

* # - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

11A.

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BGDGT USED	YTD BALANCE 06/30/2017
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	259,253.00	259,253.00	21,604.42	129,626.52	50.00	125,850.98
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	927.00	927.00	81.68	518.60	44.06	408.40
508-000-663.000	INTEREST ON RESERVES INCOME	670.00	670.00	0.00	(1,633.93)	343.87	512.46
508-000-671.100	DISPOSITION OF ASSETS	0.00	0.00	0.00	0.00	0.00	2,150.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOM	0.00	0.00	0.00	(156.95)	100.00	246.31
508-000-696.000	DONATIONS	0.00	0.00	0.00	(100.00)	100.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANC	77,238.00	77,238.00	0.00	77,238.00	0.00	0.00
Total Dept 000 - REVENUE		338,088.00	338,088.00	21,686.10	205,492.24	39.22	129,268.15
TOTAL REVENUES		338,088.00	338,088.00	21,686.10	205,492.24	39.22	129,268.15
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	8,047.00	8,047.00	619.03	4,951.85	38.46	3,005.00
508-751-702.000	SALARIES	33,104.00	33,104.00	2,958.92	13,781.11	58.37	18,115.08
508-751-710.000	TRAINING	1,000.00	1,000.00	0.00	246.64	75.34	944.00
508-751-727.000	OFFICE SUPPLIES	500.00	500.00	45.02	247.35	50.53	91.34
508-751-728.000	POSTAGE	100.00	100.00	0.00	100.00	0.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,300.00	1,300.00	0.00	95.00	92.69	1,205.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	2,400.00	2,400.00	5.00	2,343.75	2.34	75.35
508-751-850.000	TELECOMMUNICATIONS	1,200.00	1,200.00	56.14	874.01	27.17	574.75
508-751-851.000	INSURANCE & BONDS	7,500.00	7,500.00	685.94	3,384.37	54.88	3,569.46
508-751-860.000	TRANSPORTATION	1,000.00	1,000.00	168.95	444.75	55.53	626.50
508-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	421.52	15.70	477.48
508-751-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	600.00	600.00	0.00	170.00	71.67	518.00
508-751-963.000	BANK FEES & CHARGES	50.00	50.00	0.00	39.53	20.94	33.72
508-751-981.000	EQUIPMENT UNDER \$5,000	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
508-751-999.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	(100.00)	100.00	0.00
Total Dept 751 - PARK & REC. ADMINISTRATION		58,801.00	58,801.00	4,539.00	28,499.88	51.53	29,235.68
Dept 754 - RECREATION							
508-754-702.000	SALARIES	9,744.00	9,744.00	1,555.22	6,999.89	28.16	1,716.48
508-754-710.000	TRAINING	800.00	800.00	0.00	800.00	0.00	550.00
508-754-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	0.00	2,328.76	22.37	669.66
508-754-850.000	TELECOMMUNICATIONS	400.00	400.00	0.00	193.83	51.54	191.82
508-754-860.000	TRANSPORTATION	100.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	500.00	0.00	122.34
508-754-975.000	SIGNAGE	1,000.00	1,000.00	0.00	744.70	25.53	0.00
Total Dept 754 - RECREATION		15,544.00	15,544.00	1,555.22	11,667.18	24.94	3,250.30
Dept 755 - PARK MAINTENANCE							
508-755-702.000	SALARIES	103,662.00	103,662.00	9,860.04	59,995.45	42.12	40,992.30
508-755-710.000	TRAINING	800.00	800.00	0.00	800.00	0.00	0.00
508-755-717.000	TAXABLE BENEFITS	1,836.00	1,836.00	0.00	15.44	99.16	1,726.31
508-755-740.000	OPERATING SUPPLIES	3,000.00	3,000.00	417.46	1,280.52	57.32	1,333.53
508-755-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-PARK-SOIL	1,500.00	1,500.00	76.00	1,415.18	5.65	267.00

12A

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 06/30/2018	ACTIVITY FOR MONTH 06/30/18	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 06/30/2017
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 508 - PARKS & RECREATION								
Expenditures								
508-755-741.000	UNIFORMS	1,000.00	1,000.00	340.00	155.00	660.00	34.00	468.00
508-755-742.000	FUEL-LUBRICANTS	5,000.00	5,000.00	1,654.55	687.03	3,345.45	33.09	1,686.59
508-755-850.000	TELECOMMUNICATIONS	480.00	480.00	195.61	32.26	284.39	40.75	215.78
508-755-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-920.000	UTILITIES	800.00	800.00	215.33	43.53	584.67	26.92	249.91
508-755-930.000	REPAIR & MAINTENANCE	10,000.00	10,000.00	1,715.80	686.95	8,284.20	17.16	2,020.91
508-755-930.001	CONTROLLED BURNS	3,800.00	3,800.00	5,850.00	0.00	(2,050.00)	153.95	0.00
508-755-975.000	SIGNAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	23,593.45
508-755-981.000	EQUIPMENT UNDER \$5,000	5,000.00	5,000.00	1,209.72	0.00	3,790.28	24.19	694.96
Total Dept 755 - PARK MAINTENANCE		162,578.00	162,578.00	58,472.42	11,958.27	104,105.58	35.97	73,248.74
Dept 756 - PARK DEVELOPMENT/IMPROVEMENT								
PROJECTS								
Total Dept 756 - PARK DEVELOPMENT/IMPROVEMENT		80,000.00	80,000.00	1,433.90	0.00	78,566.10	1.79	0.00
Dept 966 - UNALLOCATED EXPENSES								
FICA								
PENSION								
Total Dept 966 - UNALLOCATED EXPENSES		21,165.00	21,165.00	11,243.55	2,264.51	9,921.45	53.12	10,629.33
TOTAL EXPENDITURES		338,088.00	338,088.00	105,327.81	20,317.00	232,760.19	31.15	116,364.05
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES								
TOTAL EXPENDITURES								
NET OF REVENUES & EXPENDITURES								

