

Superior Charter Township Parks & Recreation Commission
Regular Meeting
March 26, 2018

Approved Minutes

1. Call to Order

The meeting was called to order by Chair Marion Morris at 6:40 pm.

2. Roll Call

Park Commissioners present: Bernedia Word, Paula Jefferson, Marion Morris, Terry Lee Lansing, Nahid Sanii-Yahyai, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath

3. Flag Salute

Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag.

4. Agenda Approval

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.

5. Prior Meeting Minutes Approval

A. February 26, 2018

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 2/26/18 with a correction to New Business C. 2018 Building Rental by Superior Land Preservation Society (SLPS). The third sentence presently reads "The meetings are held Tuesday evenings and last approximately one hour." The sentence should be corrected to read "The meetings are held Wednesday evenings and last approximately one hour." The motion carried.

6. Citizen Participation

Ellen Kurath addressed the Park Commission about an invasive plant found in township parks. The plant is named "Maacai". It is often referred to informally as "Amar". Ellen brought in a sample of the plant, and noted that it is very prevalent in our parks. Ellen also reported that she provided maps of Cherry Hill Nature Preserve and Schroeter Park with areas of invasive plants noted. Invasive plants found there include bittersweet, garlic mustard and "stick-tites". She found evidence of these invasive plants in Weatherbee Woods as well. Ellen encouraged Park Commissioners to add staff to locate and remove these plants. Commissioner Martha Kern-Boprie noted that volunteer groups such as boy and girl scouts and other service organizations might be able to help remove some of these invasive plants. Marion Morris suggested college students as another group of potential volunteers.

7. Reports

A. Chairperson

Chair Marion Morris reported that the Crosswalk Resolution adopted by the Park Commission in February was presented to the Township board on March 19. Treasurer Brenda McKinney followed up with Marion the next day, seeking clarification as to the type of crosswalk protection the Park Commission was seeking. Marion explained the Park Commission sought a light that would flash when a pedestrian wished to cross the street, rather than a red/yellow/green light that stopped traffic whether a pedestrian was present or not.

Marion also reported on the Easter Egg Hunt held on March 24 in Fireman's Park. Over 200 people attended and 1,500 plastic easter eggs filled with treats were distributed. Dan Allen who works for the township Utility Department and formerly served on the Park Commission filled the easter eggs. His friend Gabriella dressed up as the Easter Bunny. Marion recommended that we plan to distribute about 3,000 eggs next year, and schedule a work session to fill the eggs. She also suggested we have more staff to manage the crowd next year, and two separate egg hunts to allow very young children more opportunity to find eggs. Bernedia Word asked that elected Park Commissioners be introduced at all future recreation events.

B. Administrator

Juan Bradford, Park Administrator submitted a written report. Nahid Sanii-Yahyai complimented Juan on statistical information about participation in recreational activity.

C. Board Liaison

Trustee Alex Williams reported on the Township Board meeting held 3/19/18. The Board of Review completed work from March appeals. 44 applicants petitioned the Board of Review. Community Tourism Action Plan (CTAP) is reviewing the Dixboro Pavillion Plans. On 3/29/18 Ypsilanti Community Schools and the Washtenaw County Sheriff Office will meet to again review disposition of Cheney School. The Huron River Watershed Council will review Penninsula Dam and the potential impact on water flows and shorelines if the dam were removed. The Township Utility Department is reviewing the Geddes Road and Ridge Road water line. MacArthur Boulevard water valves were reviewed. Sava Restaurant is moving forward with obtaining permits to operate on the site of the former Lord Fox restaurant. Some progress has been made to improve the bicycle path near Plymouth Road and M153 (Ford Rd).

A public meeting was held to assess interest in revising township ordinances that regulate marijuana growth and processing. Few people attended the meeting.

Pinnacle Homes bought back undeveloped lots near Berkshire Street.

The former Fairfax Manor structures are undergoing renovation work. The current owner seeks to eliminate the access driveway onto Geddes Road. This facility will probably re-open sometime later this year.

The Washtenaw County Road Commission will hold its annual meeting with Superior Township on April 16.

The Township Board acted on several resolutions. The Washtenaw County Solid Waste Plan Update was approved. The preliminary agreement with Orchard, Hiltz & McCliment (OHM) for Harvest Lane Sewer Replacement was approved. Harvest Lane road surface above this sewer line is also in poor condition. The sewer replacement should not impact water quality.

Tree trimming on Gale Road and Dixboro Road was approved. One of the oldest water pipes in Superior Township runs along MacArthur Boulevard. This water line needs repair or replacement.

The Township Board received the Park Commission resolution about crosswalks at Harris and MacArthur Boulevard. Superior Township paid Washtenaw County our share of the settlement cost for the Harmon Drain correction. The township's share was \$9,000 of the entire \$200,000 legal cost. The drain work was in the vicinity of Cherry Hill and Berry Roads.

The Ann Arbor Women's Group sought a Charitable Gaming License. The Township Board approved it.

A work session of the Township Board is likely in the near future on Law Enforcement and Fire millages.

D. Board Meeting Attendee

Sandi Lopez attended the 3/19/18 Township Board meeting, and had nothing to add to Trustee Alex Williams' report.

E. Park Steward

Rick Collman sent email that all is well in the Cherry Hill Nature Preserve and in Shroeter Park.

F. Safety

David Buterbaugh reported there were no accidents or injuries in the past month.

8. Communications

A. Educational Info: State of Play Report for Southeast Michigan

B. 2018 Special Events flyer

It was moved by Nahid Sanii-Yahyai and supported by Paula Jefferson to receive the Communications. The motion carried.

9. Old Business – none

10. New Business

A. Oakbrook Sports, LLC

Oakbrook Sports, LLC has provided summer sports programming for children on summer evenings in Oakbrook Park for several years. This year a new person will coordinate the programming. No financial assistance has been requested from the township. It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve use of Oakbrook park by Oakbrook Sports, LLC on Wednesday evenings between May 23 and August 8, 2018 for youth sports activities. No rent will be charged for this use. The motion carried.

B. Message Boards for Parks – update only

Park staff obtained quotes from four vendors to construct message boards in Oakbrook and Community Parks, to promote park activities and other township information. The low bid was from Allen Display. Their price for two message boards plus shipping was \$1,433.90 and is significantly less than the budget of \$2,500.

C. Special Event Sign-up: Spring/Summer 2018

Commissioners were asked to sign up as volunteers at recreation events through the month of June.

<u>Event</u>	<u>Date</u>	<u>Commissioner</u>
Backyard Bird Watching	4/21/18	Sandi Lopez Terry Lee Lansing
Backyard Bird Watching	4/28/18	Nahid Sanii-Yahyai Martha Kern-Boprie
Superior Day	6/09/18	Martha Kern-Boprie Nahid Sanii-Yahyai Sandi Lopez Paula Jefferson Marion Morris
Dixboro Farmers Market	5/25/18	Marion Morris
Dixboro Farmer's Market	6/29/18	Nahid Sanii-Yahyai

11. Bills for Payment

It was moved by Marion Morris and supported by Martha Kern-Boprie to approve payment of the bills totaling \$10,153.12. The motion carried.

12. Financial Statements

Juan Bradford presented the 2/28/18 Revenue & Expenditure statement to Park Commissioners. The report in the packet was for March 2017 business. Martha Kern-Boprie noted that the column third from

the left headed "YTD Balance" is really "YTD Actual" data. It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the Financial Statements. The motion carried.

13. Pleas and Petitions

Terry Lee Lansing noted that Sandi Lopez is scheduled as Board Attendee for the April 16 Township Board meeting, rather than herself. The Park Administrator's report had erroneously listed Terry Lee as Board Attendee in April.

Ellen Kurath commented about plants in the Jack Smiley Nature Preserve.

Sandi Lopez commented that today is Oberon Beer Day.

14. Adjournment

It was moved by Nahid Sani-Yahyai and supported by Paula Jefferson to adjourn the meeting at 7:40 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary