

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

The Superior Township Parks & Recreation Commission

Regular

March 2018 meeting

will be held

MONDAY, MARCH 26, 2018 @ 6:30 p.m.

at

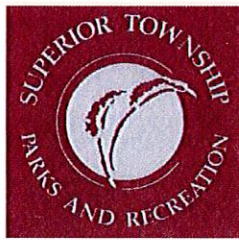
OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



**SUPERIOR CHARTER TOWNSHIP
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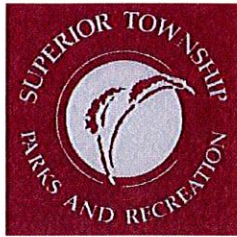
will be held

MONDAY, MARCH 26, 2018 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
MARCH 26, 2018 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) February 26, 2018
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational Info: State of Play Report for Southeast Michigan
 - B) 2018 Special Events Flier
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
 - A) Oakbrook Sports, LLC
 - B) Message Boards for Parks
 - C) Special Events Signup- Spring/Summer
- 11) BILLS FOR PAYMENT**
 - A) February 27,,2018 – March 26, 2018
- 12) FINANCIAL STATEMENTS**
 - A) February 28, 2018 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday, April 23, 2018 @ 6:30pm

5A

Superior Charter Township Parks & Recreation Commission
Regular Meeting
February 26, 2018

Proposed Minutes

- I. The meeting was called to order by Chairperson Marion Morris at 6:30 pm.
- II. Roll Call
Park Commissioners present: Marion Morris, Bernedia Word, Nahid Sanii-Yahyai, Paula Jefferson, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Juan Bradford, Park Administrator; Trustee Alex Williams; Patrick Pigott, Recreation Coordinator
- III. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda with the addition of New Business C. 2018 Building Rental to Superior Land Preservation Society. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. January 22, 2018
It was moved by Nahid Sanii-Yahyai and supported by Paula Jefferson to approve the minutes of 1/22/18 with the following corrections:
Reports: Chairperson – first sentence, correct spelling of “Clerk Findlay” to “Clerk Findley”.
Township Board Attendees 1. Paula Jefferson’s report – Fourth sentence presently reads “...70% of the cost during the first year, and decrease the following years...” Correct this to read “...70% of the cost during the first two years, and decrease in the final year.” Sixth sentence presently reads “...noted that the Superior Land Preservation Society (SLPS) will hold it’s...” Correct this to read “...noted that the Committee of the Southeast Michigan Land Conservancy will hold it’s...”
Township Board Attendees 2. Nahid Sanii-Yahyai’s report – Eleventh sentence presently reads “Assistance can include \$25.00 toward a water bill.” Correct this to read “Assistance can be provided toward paying a water bill.”
Bills for Payment presently reads “It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve payment of the bills totaling \$18,935.23.” Correct this to read “It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to approve payment of the bills totaling \$18,935.23.”
The motion carried.
- VI. Citizen Participation – none
- VII. Reports
 - A. Chairperson
Chair Marion Morris spoke about meeting protocol. She asked Park Commissioners to let others speak without interruption. Commissioners that wish to discuss issues that are not on the original agenda should either request to add these items to the agenda during Agenda Approval, or wait to the Pleas and Petition part of the agenda to discuss them.

- B. Administrator’s Report
 Juan Bradford submitted a written report. Juan asked if commissioners had any questions or comments. Martha Kern-Boprie noted she especially liked the article on healthy eating for senior citizens. She commented that cooking from scratch is often both healthier and more economical, and asked if the Park Commission could collaborate with organizations that help provide food, such as Food Gatherers, to teach people how to cook from scratch, and incorporate healthier foods into their diets. Nahid Sanii-Yahyai also spoke in support of nutrition education. Juan said he would look into opportunities of this nature.
- C. Township Board Liaison
 Trustee Alex Williams was out of town, and did not attend the January Township Board meeting.
- D. Township Board Attendee
 Martha Kern-Boprie attended the January 22 Township Board meeting, and submitted a written report.
- E. Park Steward – No report.
- F. Safety Report
 There were no accidents or injuries in the past month.

VIII. Communications

- A. Educational Info: Healthy Eating for Healthy Aging
- B. Letter from mParks: Membership Thank You
- C. Township Board meeting Attendee List
- D. Superior Scenes Newsletter

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to receive the Communications. The motion carried.

IX. Old Business – none

X. New Business

- A. Crosswalk Resolution
 Martha Kern-Boprie moved and Sandi Lopez supported the following resolution:

WHEREAS; parks and recreation programs are an integral part of communities throughout this country, including the Charter Township of Superior, and

WHEREAS; the Parks & Recreation Commission has made, and will continue to make capital improvements to Fireman’s Park located at the corner of Harris Road and MacArthur Boulevard to increase use of the park by neighborhood youth; and

WHEREAS; the Superior Township branch of the Ypsilanti District Library is located at the same property; and

WHEREAS; both Fireman’s Park and the library are visited by many neighborhood youths and adults that walk to the location; and

WHEREAS; ensuring the safety of our residents as well as all people that visit and use our parks is of the utmost importance; and

WHEREAS; having a signaled cross walk at the corner of Harris Road and MacArthur Boulevard would help insure that safety by assisting all pedestrians to safely cross the street; and

NOW THEREFORE BE IT RESOLVED that the Superior Township Parks & Recreation Commission request that the Superior Township Board of Trustees install a signaled crosswalk at the corner of Harris Road and MacArthur Boulevard on both Harris Road and MacArthur Boulevard.

A roll call vote was taken on the resolution

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Marion Morris	X			
Paula Jefferson	X			
Terry Lee Lansing	X			
Nahid Sanii-Yahyai	X			
Bernedia Word	X			
Sandi Lopez	X			
Martha Kern-Boprie	X			

The motion carried.

B. Easter Egg Hunt Sign-Up

The Easter Egg Hunt is scheduled on Saturday, March 24 at Fireman's Park at 11:00 am. Nahid Sanii-Yahyai, Marion Morris and Bernedia Word volunteered to help with this event. Volunteers should arrive by 10:30 am to set up the event.

C. 2018 Building Rental by Superior Land Preservation Society (SLPS)

The Superior Land Preservation Society (SLPS) has asked to hold their monthly meetings in the Old Township Hall again in 2018, as they have done for several years. SLPS pays annual rent of \$100.00 to the Park Fund. The meetings are Tuesday evenings and last approximately one hour. It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to authorize Superior Land Preservation Society to hold monthly meetings in the Old Township Hall for annual rent of \$100.00. The motion carried.

XI. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Marion Morris to approve payment of the bills totaling \$15,347.68. The motion carried.

XII. Financial Statements

A. January 31, 2018 Revenue and Expenditure Report

It was moved by Martha Kern-Boprie and supported by Paula Jefferson to receive the January 2018 Revenue and Expenditure Report. The motion carried.

XIII. Pleas and Petitions

Martha Kern-Boprie suggested planning outdoor snow activities, such as snow sculptures, in a future year. Given that snowy weather is difficult to predict, this could be an event with indoor/outdoor options.

Marion Morris suggested seasonal nature studies, such as owl observation during winter months. This could be especially effective in the Cherry Hill Nature Preserve.

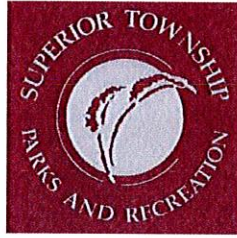
Bernedia Word suggested that her company would like to sponsor kickball teams, by providing t-shirts to the participating children. The t-shirts would have a logo on them, and children could keep their t-shirt.

Nahid Sanii-Yahyai commented it would be good to have a group photo of the Park Commission. Discussion ensued about the merits of publish such a photo in the Township Newsletter. There was informal agreement to take a group photo at the March Park Commission meeting.

XIV. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adjourn the meeting at 7:15 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary



73.

**ADMINISTRATOR REPORT
MARCH 26, 2018**

- Board of Trustees Meeting Attendee
Next Meeting: April 16, 2018 – Commissioner Lansing
- I have had follow up discussions with David Borneman regarding carrying out prescribed burns at both Cherry Hill Nature Preserve and Schroeter Park. We have already identified the area of Schroeter Park that will be burned and will be confirming the area in CHNP later this week. The burns will take place within the next couple of weeks.
- Thank you to all commissioners, staff, and volunteers for helping out at this year's Easter Egg Hunt. A special that you to Dan Allen of the utilities department and the Easter Bunny.
- Washtenaw County Parks & Recreation Commission approved \$120,000.00 total over the next 2 years to fund the Summer Playground Program. I attended the meeting and spoke on behalf of our Commission & Staff and expressed our thanks for their support and commitment to helping provide a much needed program to the youth of Superior Township. I have already begun meeting with county staff to begin reviewing applicants and begin planning the summer schedule. This program will be similar to last years with the hope to expand it from a half day program to an all-day program.
- We received a \$100.00 donation from Superior Land Preservation Society for the use of Old township Hall for their meetings.
- Park maintenance staff will be resuming summer hours on April 2nd.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Juan Bradford", is written over the typed name. The signature is stylized and includes a long, sweeping flourish that extends upwards and to the right.

Juan Bradford

8A.

THE STATE OF PLAY IN SOUTHEAST MICHIGAN SCOREBOARD

34+

SPORTS OFFERED

2,031

COMMUNITY SPORTS FACILITIES

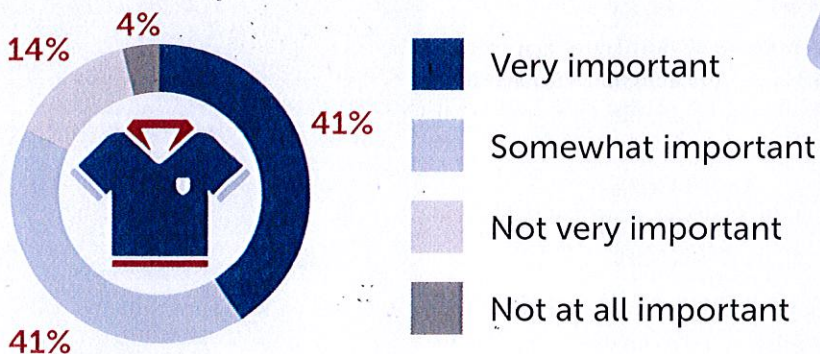
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YOUTH

The Aspen Institute commissioned the Siena College Research Institute to survey parents in Southeast Michigan on the sport and physical activity patterns of their children. Key findings are below:

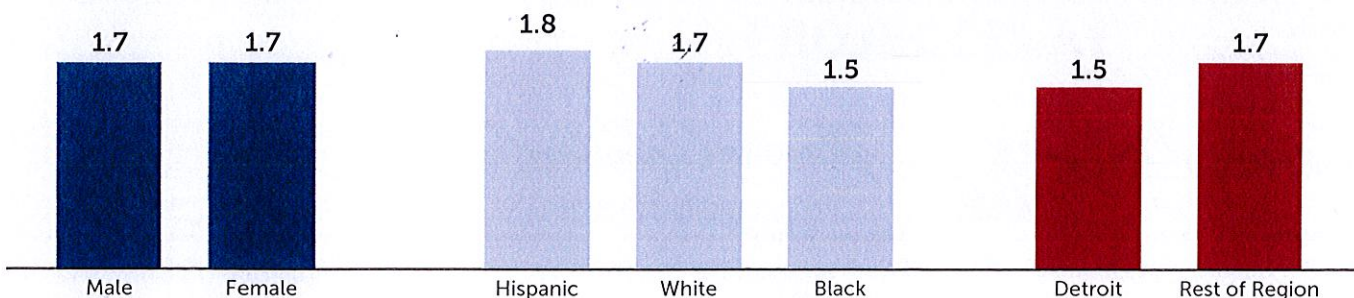
PARENTS WANT THEIR KIDS IN THE GAME

How important is it to you that your child or children are regularly involved in sports?



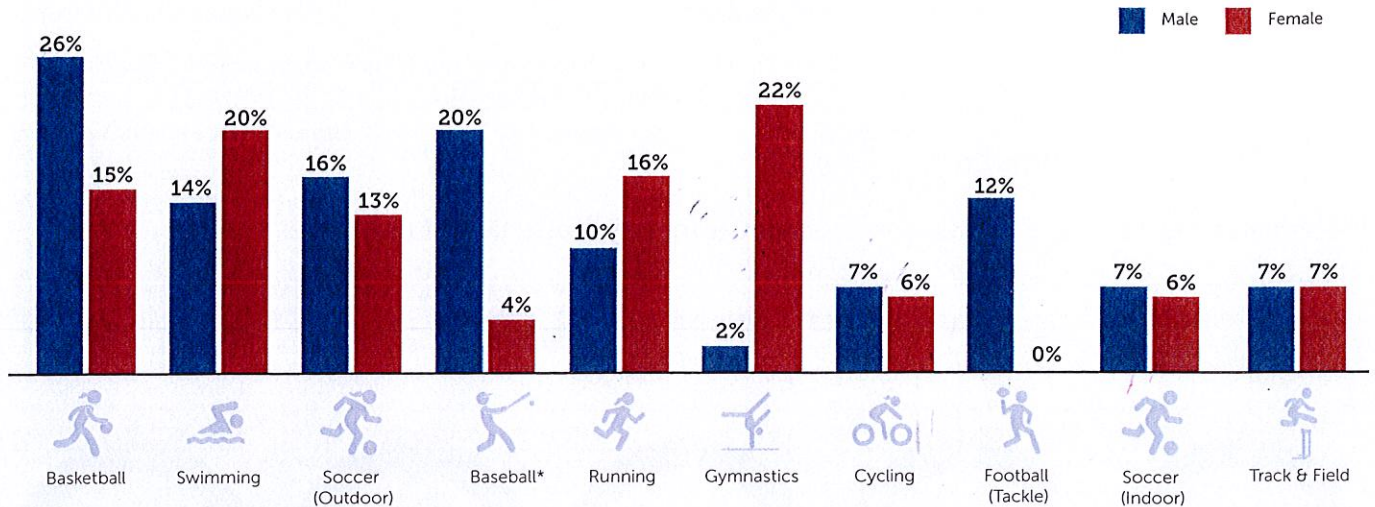
AVERAGE NUMBER OF SPORTS PLAYED

Among youth who participated in any form of a sport at least 12 days in the past year



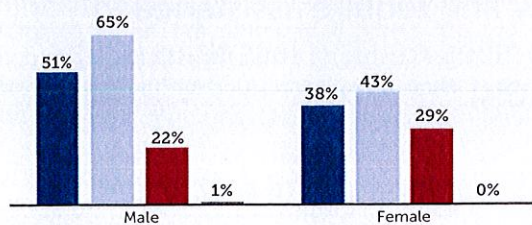
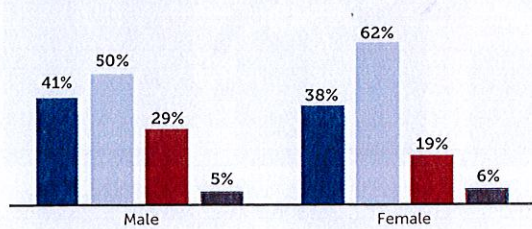
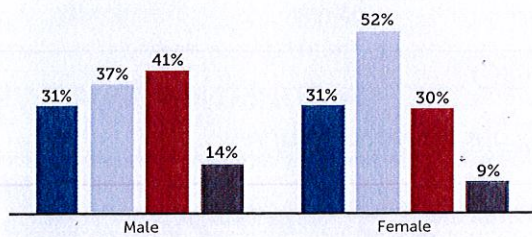
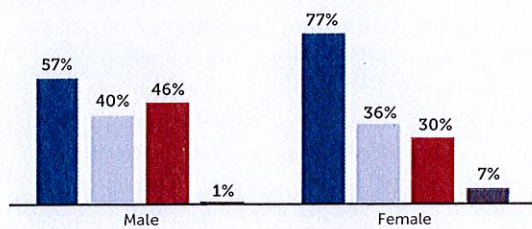
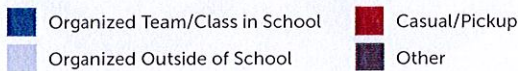
TOP 10 SPORTS PLAYED BY YOUTH IN SOUTHEAST MICHIGAN

The most popular sports engage boys and girls in both organized and unstructured settings

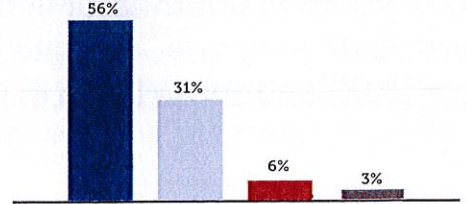
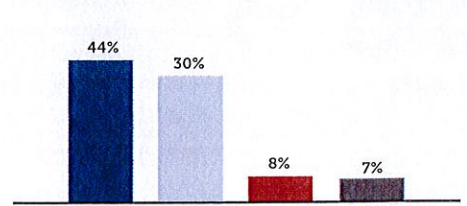
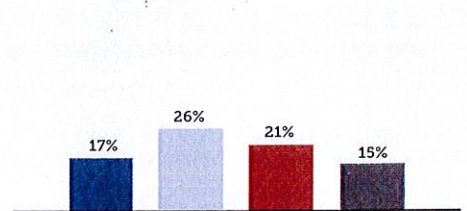
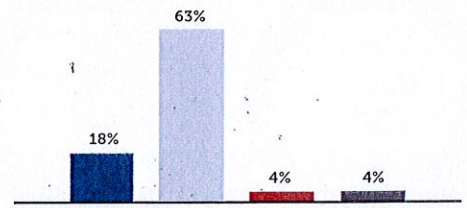


*Does not include fast-pitch or slow-pitch softball, played by 2% and 4% of youth, respectively, mostly girls

WAYS YOUTH PLAY



WHERE YOUTH PLAY

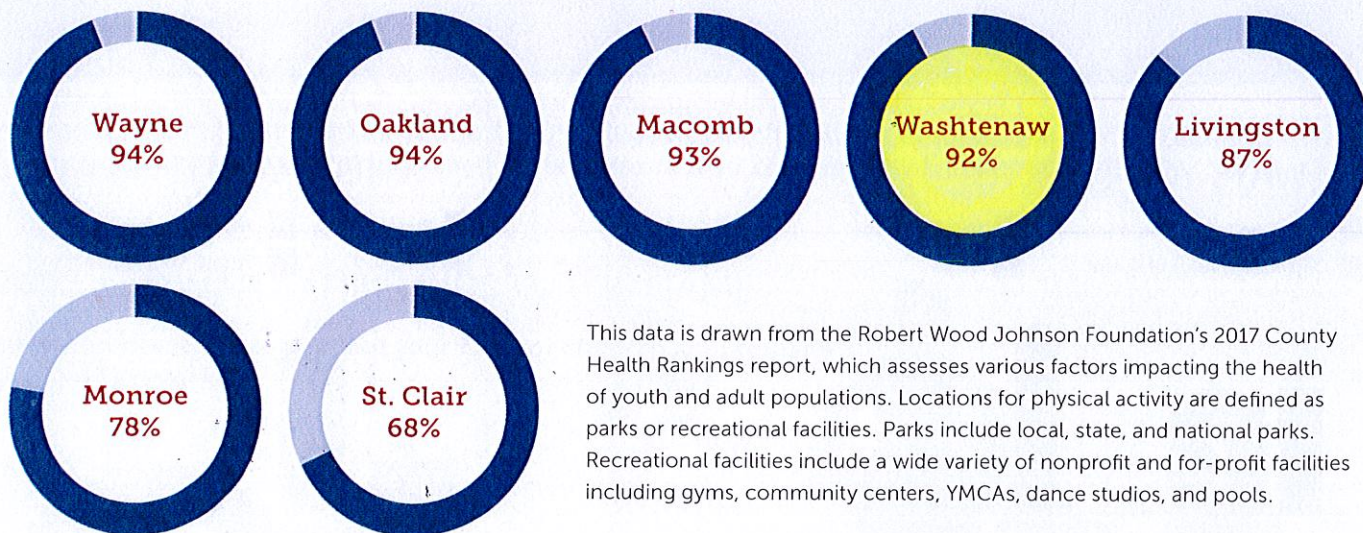


SCOREBOARD

PERCENTAGE OF TOTAL POPULATION WITH ADEQUATE ACCESS TO PHYSICAL ACTIVITY LOCATIONS

Individuals have adequate access for opportunities for physical activity if they:

- Reside in a census block within a half mile of a park, or
- In urban census blocks: reside within one mile of a recreational facility, or
- In rural census blocks: reside within three miles of a recreational facility.



This data is drawn from the Robert Wood Johnson Foundation's 2017 County Health Rankings report, which assesses various factors impacting the health of youth and adult populations. Locations for physical activity are defined as parks or recreational facilities. Parks include local, state, and national parks. Recreational facilities include a wide variety of nonprofit and for-profit facilities including gyms, community centers, YMCAs, dance studios, and pools.

WHERE DID THE NEIGHBORHOOD GAMES GO?

Sports and activities that kids do near their homes, according to our household survey



YOUTH WITH SPECIAL NEEDS

5% of youth in Southeast Michigan have a disability and require assistance to participate in sports. The rate is highest among families making less than \$25k/year (10%) and those living in Livingston County (16%).

ON THE WHOLE, FEW KIDS ARE ACTIVE ENOUGH

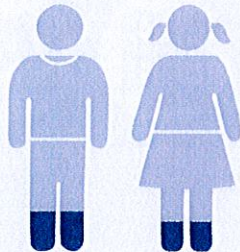
Percentage of Southeast Michigan youth getting one hour of daily physical activity, as recommended by the Centers for Disease Control and Prevention

TOTAL



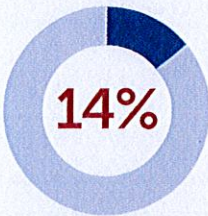
BY GENDER

15%
of boys

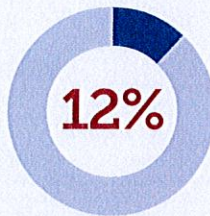


11%
of girls

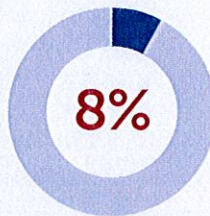
BY ETHNICITY



Black

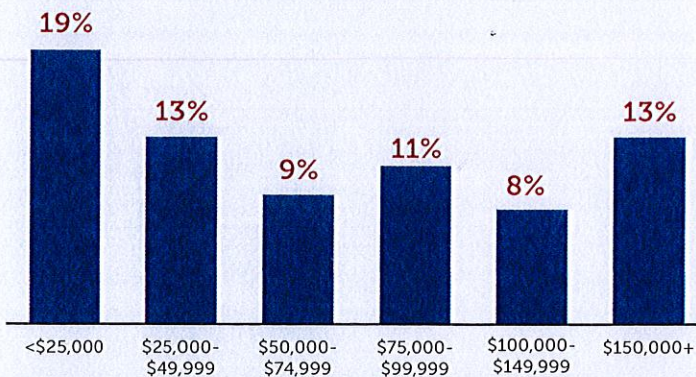


White



Hispanic

BY HOUSEHOLD INCOME



While 19% of youth from the lowest-income households are active to the level recommended by the CDC, kids from that income level as a whole are 3.6x more likely than youth from the highest-income households to be active zero days during the week, and much less likely to be active through sport.

More data in Appendices, p. 30

When asked the question,

What grade would you give stakeholders in Southeast Michigan in getting kids active through sports?

168 youth sport providers and other stakeholders in an online survey distributed throughout the region by the Aspen Institute gave Southeast Michigan an average grade of:

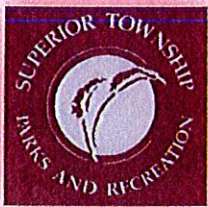
2017 State of Play Grade
Southeast Michigan:

C+

Report Methodology

Data on sport participation and physical activity rates were derived from a household survey conducted by the Siena College Research Institute, as commissioned by the Aspen Institute. During April 2017, a total of 655 parents of youth under age 18 in Southeast Michigan completed an online survey about their child(ren)'s participation in sports-related activities. Respondents were drawn from online panels maintained and benchmarked by Lucid, a global audience platform. A total of 1,161 children from the seven counties that are the focus of this report are represented in the survey findings. The total panel is maintained to be reflective of the population measured. Oversampling of ethnic groups took place to boost responses from typically under-responding groups.

Other insights in this report were developed by Aspen's research team over the course of eight months in late 2016 and early 2017. Researchers conducted group and individual interviews; hosted focus groups with urban, suburban and rural youth; toured sports facilities; surveyed leaders of sports facilities, athletics directors, coaches and program administrators; conducted a literature search; and created an inventory of community programs and facilities, among other efforts. Throughout the report, "sport" refers to all forms of physical activity which, through organized or casual play, aim to express or improve physical fitness and mental well-being.



SUPERIOR TOWNSHIP PARKS & RECREATION 2018 SPECIAL EVENTS



8B

EASTER EGG HUNT



Date & Time: **Saturday March 24th, 11:00a.m. - Noon**

Rain Date & Time: **Saturday March 31st**

Location: **Fireman's Park**

Corner of Harris & MacArthur Blvd.

Program: **Easter Egg Hunt, Craft Bags,
A special visit from the EASTER BUNNY!**

Snacks: **Candy Provided**

Cost: **FREE**



Backyard Bird Watching



Date & Time: **Saturday April 21st @ 11:00a.m.**

Saturday April 28th @ 9:00a.m.

Location: **Superior Old Township Hall, 3040 N. Prospect Rd.**

Program: **Two day program presented by the Detroit Audubon Society is designed for all ages to learn about local birds & how to attract them. Second day includes guided walk of Lefurge Woods Nature Preserve**

Cost: **FREE**



Superior Day

Date & Time: **Saturday June 9th, 11:00a.m. - 2:00p.m.**

Rain Date & Time: **June 16th, 11:00a.m. - 2:00p.m.**

Location: **Oakbrook Park**

8460 Berkshire Dr. east of N. Prospect Rd

Program: **Games, Township & Recycling Info,
Farm Animals, Free Books, Face Painting, & More**

Lunch: **Provided**

Cost: **FREE**



COME OUT & PLAY!

SUMMER PLAYGROUND PROGRAM

Days & Times: **Mondays – Thursdays, 11:00a.m. – 3:00p.m.**

Dates: **Monday, June 18th – Thursday, August 9th**

Location: **Community Park, 1390 Stamford Rd.**

Program: **Safe, structured, supervised setting that includes games, crafts, fitness, fun, education, sports, and more FUN!**

Lunch & Snack: **Provided FREE**

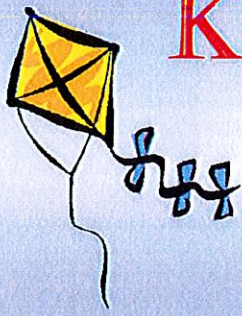
Cost: **FREE. Registration is limited. Call (734) 480-5502 for more info.**



For further information, please call (734) 480-5502 or visit us at:

website: www.superiortownship.org

email: superiorparks@superior-twp.org



KITE & ROCKET DAY

Date & Time: **Saturday July 14th, 11:00a.m. - 2:00p.m.**

Rain Date & Time: **July 21st, 11:00a.m. - 2:00p.m.**

Location: **Fireman's Park**

Corner of Harris & MacArthur Blvd.

Program: **Kite Making & Flying Air Rocket Launchers**

Lunch: **Provided**

Cost: **FREE**



MOVIES IN THE PARK

**MOVIES
for the
FAMILY**

Date & Time: **Saturday August 11th, Movie @ 9:00p.m.**

Location: **Oakbrook Park**

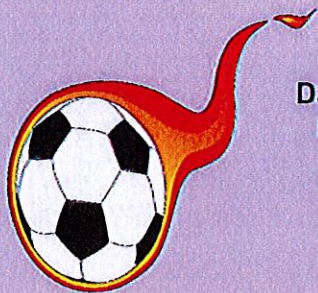
8460 Berkshire Dr. east of N. Prospect Rd

Program: **Family event with playground games beginning at 8:00p.m. followed by a current family friendly movie shown on a 20' screen.**

Bring your coolers (No Alcohol), snacks and picnic blankets

Sponsored in part by Washtenaw County Sheriff's Office

Cost: **FREE**



Family Kickball

Date & Time: **Saturday September 8th, 11:00a.m. - 2:00p.m.**

Rain Date & Time: **September 15th, 11:00a.m. - 2:00p.m.**

Location: **Oakbrook Park**

8460 Berkshire Dr. east of N. Prospect Rd

Program: **Kickball, Foot Golf, Games & Crafts**

Lunch: **Provided**

Cost: **FREE**



PUMPKIN CARVING/ARTS & CRAFTS



Date & Time: **Saturday October 20th, 11:00.m. - 2:00p.m.**

Rain Date & Time: **October 27th, 11:00a.m. - 2:00p.m.**

Location: **Norfolk Park**

1815 Norfolk Ave. between Sheffield Dr. & Stamford Rd.

Program: **Pumpkin Carving and Arts & Crafts**

Refreshments: **Provided**

Cost: **FREE**



CHRISTMAS TREE LIGHTING

WITH SANTA CLAUS

Date & Time: **Saturday December 1st, 6:00p.m.**

Location: **Old Township Hall**

3040 N. Prospect Rd. Corner of N. Prospect & Cherry Hill

Program: **Lighting the Township Christmas Tree, Caroling, Ice Carving Demo, Pictures with Santa**

Refreshments: **Hot Chocolate & Cookies**





PARKS & RECREATION

375 E. Clark • Vassar, MI 48768

Park Rental Form

10A

Renter's Name: Oakbrook Sports LLC Contact: Susanne Yocum Phone: 734-484-1379

Address: 1742 Sheffield Drive

City, State: Superior Township, MI 48198

E-mail: yocumjoesue@msn.com

Park Requested: Oakbrook Park Date(s): Wednesday evenings May 23rd through August 8th

Times: Start: 6:30pm End: 8:00pm

Event: Sports Programing for kids ages 5 - 13

No. of Participants: 80

Will admission be charged: Yes No If Yes, what amount: _____

Will food and/or beverages be served: Yes No If Yes, how often: _____

Please list any special equipment to be used (lighting, sound system, etc.):

Sporting Equipment: Baseball bats & balls, Soccerballs, Frisbees, etc

Cleanup will be completed by: Oakbrook Sports LLC Phone: 734-484-1379

In partial consideration for the use of Superior Township premises by any person and/or organization, and as a condition thereof, such person or organization or itself and its members, by acceptance of such use, forever releases and holds the Township of Superior harmless from any and all claims for personal injury or property damage. All users MUST adhere to Township noise ordinances, and MUST leave the park in the same condition as originally found, including all pickup and disposal of trash. No bathroom facilities will be provided by the Parks & Recreation Department and is the responsibility of the party renting the park.

I also understand that it is my responsibility to inform the members of the group about these restrictions and will so inform them. I further understand that Superior Township has the right to terminate this contract at any time they deem it necessary in the best interests of the Township.

Cleaning & Security Deposit will be returned ONLY in the event all conditions of this form are met. Additional charges WILL be charged if any damage is found to have happened during the usage of the park.

Charges: Deposit: NONE

Rental Fee: NONE

Additional Fees: NONE

Description: _____

TOTAL FEE: NONE

Renter's Signature: Susanne M. Yocum Date: 3-13-18

Superior Township's Approval: [Signature] Date: 3/13/18



PARKS & RECREATION

575 E. Clark • Ypsilanti, MI 48198

Parks Use Rules

The Charter Township of Superior has agreed to allow township parks to be used for community gatherings. The following rules, effective December 1, 2000, govern the use of this park:

1. Signed contracts are due from potential renters before consideration will be given.
2. Office personnel shall review the application for approval. In the event the application is approved, the following distribution will apply:
 - a. One copy will remain in the Parks and Recreation Rental File.
 - b. One copy shall be given to the applicant. This copy must be presented in order to enter the facility at the designated time of usage.
 - c. One copy shall be given to the Superior Township Hall to be held on file.
3. There will be a walk-through of the park before the function and after the function to verify condition of the park.
4. The Sheriff's Department will be notified of the function's location, date and time.
Please Note: Failure to vacate the property at the predetermined, designated time will result in automatic charges beginning at one-quarter hour. Such charges will be at the hourly rate of \$40.00.
5. Cleanup of the park and control of the group's conduct is the sole responsibility of the person and/or group identified on the application.
6. Bathroom facilities will be the sole responsibility of the renter.
7. **No alcoholic beverages and/or drugs of any kind are permitted on township property.**
8. If the park is requested to be used for money making purposes, or if admission to the facility and/or grounds will be charged, such use **MUST** be approved in writing by the Parks Commission.
9. The use of any electronic equipment **MUST** be approved by the Parks Commission.
10. Any misuse of the park, or abuse of the rules will result in a loss of 100% of the deposit. If the cost to repair damages exceeds the deposit, the township will request additional payment. In the event that the additional payment is not received, the township shall seek legal remedy.
11. No person shall engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene, or otherwise disorderly conduct tending to create a breach of the peace, or to disturb or annoy others while on township property.
12. No person shall at any time bring onto township property nor have in their possession, nor discharge, nor set off anywhere upon township property a firearm, how, or other weapon that discharges projectiles either by air, explosive substance, or any other force (does not apply to officers of the law).
13. Cancellations must be submitted in writing to the Parks Department a minimum of 10 business days prior to the rental date in order to receive a full refund of the security deposit and rental fee.
Cancellations made in less than 10 working days will be subject to a cancellation fee as follows: 50% if between five and 10 working days, or 100% if less than five working days.
14. Any exceptions to these rules must be approved in writing by the Parks Commission.

I HAVE READ AND AGREE TO THE RULES FOR THE RENTAL OF TOWNSHIP PARKS

Renter's Signature: Susanne M. Young Date: 3.13.18

Superior Township's Approval: [Signature] Date: 3/18/18

10-B

Message Centers

Original Budget \$2,500.00

Install medium sized message centers constructed of recycled materials at Oakbrook Park & Community Park to promote parks & recreation activities as well as select township information.

<u>Company</u>	<u>Price (2)</u>	<u>+Shipping</u>	<u>Total</u>
Allen Display	\$1,192.40	\$241.50	\$1,433.90
Belson Outdoors	\$1,362.00	\$169.72	\$1,531.72
Barco Products	\$2,117.70	\$255.00	\$2,372.70
Kirby Built	\$2,117.70	\$285.00	\$2,402.70

Juan Bradford

From: Allen Display <sales@allendisplay.com>
Sent: Tuesday, March 20, 2018 4:39 PM
To: Juan Bradford
Subject: Allen Display: Estimate #Q-030230

Hello,

We don't have a forest green but we have a woodland green. Is that the color you want?

Sara



14301 Sommerville Court
Midlothian VA 23113
United States
800-999-2373

Bill To
Juan Bradford
Superior Township Parks & Recreation
575 E Clark
Superior Township MI 48198
United States

Ship To
Juan Bradford
Superior Township Parks & Recreation
575 E Clark
Superior Township MI 48198
United States

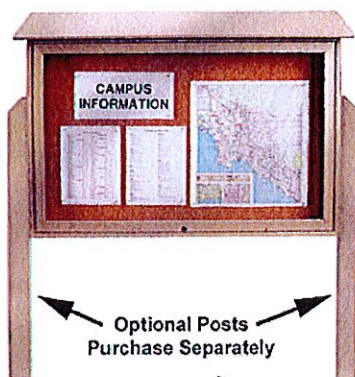
Quote

Date 3/15/2018
Quote # Q-030230
Expires 4/14/2018
Exp. Close 3/15/2018
Sales Rep E-0000140 Sara Fleckenstein
Terms
Shipping Method Truck - Prepaid
Phone (734) 480-5502
Cust Email jbradford@superior-twp.org
Cust Id C-0079626

Item	QTY	Description	Options	Each	Amount	Ship Via
UV-UVSDT4530	2	45"W x 30"H Single Door Top Hinge Outdoor Message Center with Natural Cork Tack Surface	Frame Color (uv): Woodland Green	542.75	1,085.50	Truck Freight
UV-NS	2	Upcharge For Black Rubber Recycled Tack Board Insert Panel For UV-UVSDT4530		53.45	106.90	Truck Freight
		Lift Gate Truck We do not have a loading dock and the item(s) are too large or heavy to take from the back of the truck. A lift gate will be used to lower the item(s) to the ground level. The customer is still responsible for moving the item(s) inside.				
Subtotal					1,192.40	
Shipping (Truck - Prepaid)					241.50	
Total (USD)					\$1,433.90	

Share this page     

45"W x 30"H Single Door Top Hinge Outdoor Message Center with Natural Cork Tack Surface



[\(/uv-uvstdt4530-zm1.jpg\)](#)



[\(/uv-uvstdt4530-zm1.jpg\)](#)



[\(/uv-uvstdt4530-zm2.jpg\)](#)



(Click Small Picture for Larger Version, Click Image to See Larger View.)

Sale Price: \$542.75

SKU: UV-UVSTD4530



Truck Shipping Required

Shipping weight: 39 lbs.

We will email you the shipping cost for your approval before processing your order.

[Request a Shipping Cost Quote \(\)](#)

Usually Ships Out In:

2 Weeks

Want to use a purchase order?


[Click here to send your request. \(\)](#)

* **Frame Color (uv)**

Quantity:

ADD TO CART

Description & Specifications

 [Click here](#) for Color Chart. Frame is available in 6 colors.

- Top Hinge Single Door Outdoor Enclosed Natural Cork Message Center
- 45" wide x 30" high
- **Mount to a wall or use optional posts for use out in the open**
- Display important messages and protect them from the elements
- Heavy-duty construction for years of use
- Lockable door top mounted on a full length piano hinge
- Natural cork tack surface
- Recycled plastic lumber is impervious to water, insects and chemicals
- The maintenance free material will not crack, rot, decay, split or chip
- Finished back panel looks great on posts and adds structural integrity
- Lock with 2 keys included
- Case Dimensions:
 - 3/4" wide main frame
 - 1 1/2" wide door frame
 - 5 1/2" exterior depth, 3 3/4" interior depth
 - 8 1/2" rain cover depth
- **Optional Posts - Purchase Separately (allow extra lead time)**

100.

2018 Special Events / Doxboro Market Attendance Calendar

<u>EVENT</u>	<u>EVENT TIME</u>	<u>EVENT DATE</u>	<u>COMMISSIONER(S)</u>
<i>Backyard Bird Watching</i>	<i>11:00am - 1:00pm</i>	<i>Saturday, April 21st</i>	<u>1</u> <u>2</u>
<i>Backyard Bird Watching</i>	<i>9:00am - 11:00am</i>	<i>Saturday, April 28th</i>	<u>1</u> <u>2</u>
<i>Superior Day</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, June 9th</i>	<u>1</u> <u>2</u> <u>3</u> <u>4</u> <u>5</u>
<i>Kite & Rocket Day</i>	<i>11:00am - 2:00pm</i>	<i>Saturday, July 14th</i>	<u>1</u> <u>2</u> <u>3</u> <u>4</u>
<i>Movies in the Park</i>	<i>8:00pm - 10:30pm</i>	<i>Saturday, August 11th</i>	<u>1</u> <u>2</u> <u>3</u> <u>4</u> <u>5</u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, May 25th</i>	<u>1</u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, June 29th</i>	<u>1</u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, July 27th</i>	<u>1</u>
<i>Dixboro Farmers Market</i>	<i>3:00pm - 7:00pm</i>	<i>Friday, August 31st</i>	<u>1</u>

JOURNALIZED
 PAID
 CHECK REGISTER

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 40229 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - FEB 2018	726.24	40229
		Total For Check 40229		726.24	
Check 40239 508-755-740.000	OPERATING SUPPLIES	CONGDON'S ACE HARDWARE	SHOP SUPPLIES	27.95	40239
		Total For Check 40239		27.95	
Check 40243 508-751-860.000	TRANSPORTATION	JUAN BRADFORD	MILEAGE REIMBURSEMENT 1/3/18-2/27/18	166.23	40243
		Total For Check 40243		166.23	
Check 40246 508-755-740.000	OPERATING SUPPLIES	O'REILLY AUTOMOTIVE, INC.	DODGE PICK UP PARTS & PAINT	8.99	40246
508-755-930.000	REPAIR & MAINTENANCE	O'REILLY AUTOMOTIVE, INC.	DODGE PICK UP PARTS & PAINT	14.98	40246
		Total For Check 40246		23.97	
Check 40251 508-000-205.001	DUE TO GENERAL FUND	SUPERIOR TOWNSHIP CREDIT	(CPRP TRAINING	323.36	40251
		Total For Check 40251		323.36	
Check 40253 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/8/18 PAYROLL	4,661.74	40253
		Total For Check 40253		4,661.74	
Check 40254 508-751-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY	DEPAI CELL PHONES - JAN/FEB 2018	156.95	40254
508-755-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY	DEPAI CELL PHONES - JAN/FEB 2018	65.18	40254
		Total For Check 40254		222.13	
Check 40285 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/22/18 PAYROLL	4,001.50	40285
		Total For Check 40285		4,001.50	
--- FUND TOTALS BY VENDOR ---				10,153.12	
				Total For All Funds:	

Fund 508 PARKS & RECREATION
 BRAFORD J - JUAN BRADFORD 166.23
 CONGDON - CONGDON'S ACE HARDWARE 27.95
 O'REILLY - O'REILLY AUTOMOTIVE, INC. 23.97
 SUPCC - SUPERIOR TOWNSHIP CREDIT CARD ACCT 323.36
 SUPPAY - SUPERIOR TWP PAYROLL FUND 9,389.48
 SUPUTIL - SUPERIOR TWP UTILITY DEPARTMENT 222.13
 TOTAL FUND 508 PARKS & RECREATION 10,153.12

11A.

User: NANCY
DB: Superior Twp

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDDT USED	YTD BALANCE 03/31/2016
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000-REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	62,925.47	251,702.00	20,975.17	188,776.53	25.00	61,092.75
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	245.04	900.00	81.68	654.96	27.23	245.04
508-000-663.000	INTEREST ON RESERVES INCOME	154.85	650.00	0.00	495.15	23.82	142.63
508-000-696.000	DONATIONS	100.00	100.00	0.00	0.00	100.00	100.00
508-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	54,071.00	0.00	54,071.00	0.00	0.00
Total Dept 000-REVENUE		63,425.36	307,423.00	21,056.85	243,997.64	20.63	61,580.42
TOTAL REVENUES							
		63,425.36	307,423.00	21,056.85	243,997.64	20.63	61,580.42
Expenditures							
Dept 751-PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	1,202.00	7,813.00	601.00	6,611.00	15.38	1,420.00
508-751-702.000	SALARIES	8,405.77	32,140.00	2,897.20	23,734.23	26.15	9,254.66
508-751-710.000	TRAINING	944.00	0.00	0.00	(944.00)	100.00	0.00
508-751-727.000	OFFICE SUPPLIES	91.34	500.00	0.00	408.66	18.27	73.95
508-751-728.000	POSTAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	5.00	2,400.00	0.00	2,395.00	0.21	15.00
508-751-850.000	TELECOMMUNICATIONS	277.00	1,200.00	76.10	923.00	23.08	354.29
508-751-851.000	INSURANCE & BONDS	1,784.70	7,100.00	594.92	5,315.30	25.14	1,775.17
508-751-860.000	TRANSPORTATION	229.52	600.00	0.00	370.48	38.25	407.70
508-751-900.000	PRINTING & PUBLISHING	477.48	1,000.00	399.00	522.52	47.75	0.00
508-751-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	518.00	500.00	0.00	(18.00)	103.60	100.00
508-751-963.000	BANK FEES & CHARGES	33.72	50.00	0.00	16.28	67.44	42.46
508-751-981.000	EQUIPMENT UNDER \$5,000	0.00	2,000.00	0.00	2,000.00	0.00	0.00
Total Dept 751-PARK & REC. ADMINISTRATION		13,968.53	55,903.00	4,568.22	41,934.47	24.99	13,443.23
Dept 754-RECREATION							
508-754-702.000	SALARIES	57.39	9,461.00	0.00	9,403.61	0.61	148.56
508-754-710.000	TRAINING	550.00	0.00	0.00	(550.00)	100.00	0.00
508-754-740.000	OPERATING SUPPLIES	(37.00)	3,000.00	(37.00)	3,037.00	(1.23)	473.52
508-754-850.000	TELECOMMUNICATIONS	95.91	400.00	31.97	304.09	23.98	0.00
508-754-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-754-975.000	SIGNAGE	0.00	500.00	0.00	500.00	0.00	0.00
Total Dept 754-RECREATION		666.30	13,961.00	(5.03)	13,294.70	4.77	622.08
Dept 755-PARK MAINTENANCE							
508-755-702.000	SALARIES	13,639.57	100,655.00	4,746.50	87,015.43	13.55	10,516.49
508-755-717.000	TAXABLE BENEFITS	1,726.31	1,945.00	0.00	218.69	88.76	1,956.09
508-755-740.000	OPERATING SUPPLIES	430.00	2,000.00	10.35	1,570.00	21.50	1,013.56
508-755-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-PARK-SOIL	0.00	4,000.00	0.00	4,000.00	0.00	0.00
508-755-741.000	UNIFORMS	0.00	600.00	0.00	600.00	0.00	0.00
508-755-742.000	FUEL-LUBRICANTS	341.97	5,000.00	86.37	4,658.03	6.84	157.24
508-755-850.000	TELECOMMUNICATIONS	119.55	480.00	55.57	360.45	24.91	199.47
508-755-860.000	TRANSPORTATION	0.00	50.00	0.00	50.00	0.00	0.00
508-755-920.000	UTILITIES	99.49	350.00	24.63	250.51	28.43	70.21

PERIOD ENDING 03/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 03/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/17	AVAILABLE BALANCE	% BDDT USED	YTD BALANCE 03/31/2016
Fund 508 - PARKS & RECREATION							
Expenditures							
508-755-930.000	REPAIR & MAINTENANCE	74.16	10,000.00	49.50	9,925.84	0.74	943.39
508-755-930.001	CONTROLLED BURNS	0.00	3,800.00	0.00	3,800.00	0.00	3,700.00
508-755-975.000	SIGNAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,192.00	36,000.00	23,192.00	12,808.00	64.42	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	0.00	1,000.00	0.00	1,000.00	0.00	0.00
<hr/>							
Total Dept 755-PARK MAINTENANCE		39,623.05	166,480.00	28,164.92	126,856.95	23.80	18,556.45
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Dept 756-PARK DEVELOPMENT/IMPROVEMENT							
508-756-740.000	OPERATING SUPPLIES	0.00	500.00	0.00	500.00	0.00	0.00
508-756-951.000	PROJECTS	0.00	50,000.00	0.00	50,000.00	0.00	0.00
<hr/>							
Total Dept 756-PARK DEVELOPMENT/IMPROVEMENT		0.00	50,500.00	0.00	50,500.00	0.00	0.00
<hr/>							
Dept 966-UNALLOCATED EXPENSES							
508-966-715.000	FICA	1,908.54	11,654.00	624.36	9,745.46	16.38	1,782.13
508-966-858.000	PENSION	2,301.26	8,925.00	724.74	6,623.74	25.78	2,225.90
<hr/>							
Total Dept 966-UNALLOCATED EXPENSES		4,209.80	20,579.00	1,349.10	16,369.20	20.46	4,008.03
<hr/>							
TOTAL EXPENDITURES		58,467.68	307,423.00	34,077.21	248,955.32	19.02	36,629.79
<hr/>							
Fund 508 - PARKS & RECREATION:							
TOTAL REVENUES							
TOTAL EXPENDITURES		63,425.36	307,423.00	21,056.85	243,997.64	20.63	61,580.42
NET OF REVENUES & EXPENDITURES		58,467.68	307,423.00	34,077.21	248,955.32	19.02	36,629.79
<hr/>							
NET OF REVENUES & EXPENDITURES		4,957.68	0.00	(13,020.36)	(4,957.68)	100.00	24,950.63